

**RESOLUTION NO. 2024-34**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT  
ADOPTING ITS CONFLICT OF INTEREST CODE  
PURSUANT TO THE POLITICAL REFORM ACT OF 1974**

**WHEREAS**, the State of California enacted the Political Reform Act of 1974, Government Code section 81000 et seq. (the “Act”), which contains provisions relating to conflicts of interest which potentially affect all officers, employees, and consultants of the Georgetown Divide Public Utility District (the “District”) and requires all public agencies to adopt and promulgate a conflict of interest code; and

**WHEREAS**, the potential penalties for violation of the provisions of the Act are substantial and may include criminal and civil liability, as well as equitable relief which could result in the District being restrained or prevented from acting in cases where the provisions of the Act may have been violated; and

**WHEREAS**, the Board of Directors adopted a Conflict of Interest Code (the “Code”) which was amended on August 9, 2022, in compliance with the Act; and

**WHEREAS**, subsequent changed circumstances within the District have made it advisable and necessary pursuant to Sections 87306 and 87307 of the Act to update the District’s Code; and

**WHEREAS**, notice of the time and place of a public meeting on, and of consideration by the Board of Directors of, the proposed Code was provided each affected designated position and publicly posted for review; and

**WHEREAS**, a public meeting was held upon the proposed Code at a regular meeting of the Board of Directors on May 2, 2024, at which all present were given an opportunity to be heard on the proposed Code.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Georgetown Divide Public Utility District that the Board of Directors does hereby adopt the proposed Conflict of Interest Code, a copy of which is attached hereto and shall be on file with the Executive Assistant and available to the public for inspection and copying during regular business hours;

**BE IT FURTHER RESOLVED** that all previous Conflict of Interest Codes of the Georgetown Divide Public Utility District and amendments thereto shall be rescinded as of the effective date of the said proposed Code as approved by the El Dorado Board of Supervisors.

**PASSED AND ADOPTED** by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 2<sup>nd</sup> day of May, 2024, by the following vote:

**AYES: Saunders, Stovall, Thornbrough, Seaman and MacDonald**

**NOES: None**

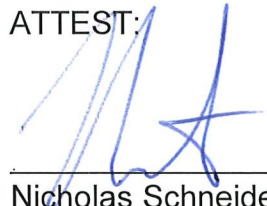
**ABSENT/ABSTAIN: None**



---

Mitch MacDonald, President, Board of Directors  
Georgetown Divide Public Utility District

ATTEST:

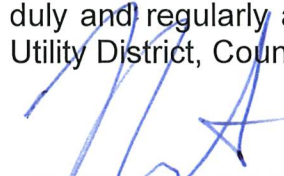


---

Nicholas Schneider, Clerk, and Ex officio  
Secretary, Board of Directors  
Georgetown Divide Public Utility District

### **CERTIFICATION**

I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2024-34 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 2<sup>nd</sup> day of May 2024.



---

Nicholas Schneider, Clerk, and Ex officio  
Secretary, Board of Directors  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**CONFLICT OF INTEREST CODE**

**OF THE**

**GEORGETOWN DIVIDE PUBLIC**  
**UTILITY DISTRICT**

# **CONFLICT OF INTEREST CODE FOR THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

**(Adopt May 2, 2024)**

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. § 18730) that contains the terms of a standard conflict of interest code which can be incorporated by reference in an agency's code. After public notice and hearing Section 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials and establishing disclosure categories, shall constitute the conflict of interest code of the **Georgetown Divide Public Utility District ("District")**.

All officials and designated positions shall file their statements of economic interests with the **Executive Assistant** as the District's Filing Officer/Official. The **Executive Assistant** shall make all statements available for public inspection and reproduction. (Gov. Code Section 81008.) All statements will be retained by the **Georgetown Divide Public Utility District ("District")**.

**APPENDIX**  
**CONFLICT OF INTEREST CODE**  
**OF THE**  
**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

(Adopt May 2, 2024)

**PART “A”**

**OFFICIALS WHO MANAGE PUBLIC INVESTMENTS**

District officials who manage public investments, as defined by 2 Cal. Code of Regs. §18700.3(b), are NOT subject to the District’s Code but must file disclosure statements under Government Code Section 87200 et seq. [Regs. § 18730(b)(3)]

It has been determined that the positions listed below are Officials who manage public investments<sup>1</sup>. These positions are listed here for informational purposes only.

Board of Directors

Auditors

General Manager

Financial Consultant

---

<sup>1</sup> Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

# **DESIGNATED POSITIONS**

## **GOVERNED BY THE CONFLICT OF INTEREST CODE**

<b><u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u></b>	<b><u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u></b>
Executive Assistant	5
Field Superintendent	3, 5
General Counsel	1, 2
Human Resources/IT Specialist	5, 6
Office Finance Manager	5
Operations Manager	5
Water Resource Manager	3, 5
Water Treatment Operator Lead	5

Consultants and New Positions<sup>2</sup>

---

<sup>2</sup> Individuals serving as a consultant as defined in FPPC Reg. 18700.3(a) or in a new position created since this Code was last approved that makes or participates in making decisions must file under the broadest disclosure set forth in this Code subject to the following limitation:

The General Manager may determine that, due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. (Gov. Code Sec. 82019; FPPC Regulations 18219 and 18734.). The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code Sec. 81008.)

# **PART "B"**

## **DISCLOSURE CATEGORIES**

The disclosure categories listed below identify the types of economic interests that the Designated Position must disclose for each disclosure category to which the designated is assigned.<sup>3</sup> "Investment" means financial interest in any business entity (including a consulting business or other independent contracting business) and are reportable if they are either located in, doing business in, planning to do business in, or have done business during the previous two years in the jurisdiction of the District.

Category 1: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are located in, that do business in or own real property within the jurisdiction of the District.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the District, including any leasehold, beneficial or ownership interest or option to acquire property.

Category 3: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District.

Category 4: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the District.

Category 5: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the designated position's department, unit or division.

Category 6: All investments and business positions in business entities, and sources of income, including gifts, loans, and travel payments, if such entities or sources have filed claims against the agency in the past 2 years, or have a claim pending before the District.

---

<sup>3</sup> This Conflict of Interest Code does not require the reporting of gifts from outside this agency's jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (Reg. 18730.1)