

**AGENDA
REGULAR MEETING
OF
THE IRRIGATION COMMITTEE**
6425 Main Street,
Georgetown, California 95634
TUESDAY, FEBRUARY 18, 2025
2:00 P.M.

Irrigation Committee

Ray Griffiths, Chairman	John Onusko
Bill Threlkel, Vice Chair	Kristy McKay
Carla Sutton, Secretary	Fran Todd
Alexandra Duarte	

Board of Directors Liaison

Donna Seaman
Mike Thornbrough

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
 - Ensure high-quality drinking water.
 - Promote stewardship to protect community resources, public health, and quality of life.
 - Provide excellent and responsive customer services through dedicated and valued staff.
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
-

NOTICE: This meeting will take place in the Board Room of the Georgetown Divide Public Utility District, located at 6425 Main Street in Georgetown, and will be open to the public. Members of the public may attend in person or may opt to participate in the meeting via video conference at:

<https://us02web.zoom.us/j/81129039058?pwd=c2t4d3NnUXZZb1dNVjczQzQzS21JUT09>

Meeting ID: 811 2903 9058 and **Password: 800609** or via teleconference by calling **1-669-900-6833** and will be given the opportunity to provide public comment. please note that any person attending via teleconference will be sharing the phone number from which they call with the committee and the public.

The Irrigation Committee Chairperson is responsible for maintaining an orderly meeting.

1. CALL TO ORDER — ROLL CALL — PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

- 3. PUBLIC FORUM** - Any member of the public may address the Irrigation Committee on any matter within the jurisdictional authority of the Irrigation Committee. Public members desiring to provide comments, must be recognized by the Committee Chairman, and speak from the podium. Comments must be directed only to the Irrigation Committee. The public should address the Irrigation Committee members during the public meetings as Chairman, Vice Chairman, Secretary, or Member, followed by the Committee member's individual last name.

The Irrigation Committee will hear communications on matters not on the agenda, but no action will be taken. No disruptive conduct shall be permitted at any Irrigation Committee meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the Chairman, of that person's privilege of address.

4. APPROVAL OF MINUTES – November 19, 2024

5. INFORMATIONAL REPORTS

- A. Water Resources Update
- B. Irrigation Season Application Response Update

6. ACTION ITEMS

A. Review of Current and Future Water Seasons

- **Possible Action:** Identify season concerns and possible action referrals to the Board of Directors.

B. Consider Possible Reorganization and Committee Officer appointments

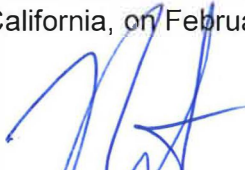
- **Possible Action:** Discuss and conduct officer elections establishing new appointments.

7. IRRIGATION COMMITTEE MEMBER COMMENTS AND REPORTS


8. AGENDA ITEMS FOR THE NEXT IRRIGATION COMMITTEE MEETING

9. NEXT MEETING DATE AND ADJOURNMENT – The Irrigation Committee set the 3rd Tuesday for regular committee meetings during the Irrigation season, and as needed or directed by the Board. The next regular Irrigation Committee meeting will be on March 18, 2025.

In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on February 14, 2025.

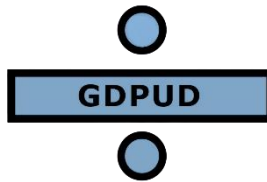


Nicholas Schneider, General Manager



Date

In compliance with the Americans With Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, contact the District Office by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one full business day before the start of the meeting.



**MINUTES
REGULAR MEETING
OF
THE IRRIGATION COMMITTEE**
6425 Main Street,
Georgetown, California 95634
Tuesday, November 19, 2024
2:00 P.M.

Irrigation Committee

Ray Griffiths, Chairman
Bill Threlkel, Vice Chair
Carla Sutton, Secretary

Alexandra Duarte
Kristy McKay
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Board of Directors Liaison

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-

A complete record of this meeting is available on the District channel:

<https://youtube.com/live/3raLrEC-LYs>

1. CALL TO ORDER — ROLL CALL — PLEDGE OF ALLEGIANCE

Chairman Griffiths called the meeting to order at 2:03 p.m.

Roll Call:

Present: McKay, Todd, Threlkel, and Griffiths

Absent: Duarte, Sutton

Chairman Griffiths led the Pledge of Allegiance.

2. ADOPTION OF AGENDA

Member Threlkel motioned to adopt the agenda. Member Todd seconded the motion.

Chairman Griffiths called for the **vote**.

Ayes: McKay, Todd, Threlkel, and Griffiths

Nays: None

The motion passed **unanimously**.

3. PUBLIC FORUM

No public comments were received.

4. APPROVAL OF MINUTES – September 17, 2024

Member McKay motioned to adopt the minutes. Member Todd seconded the motion.

Chairman Griffiths called for the **vote**.

Ayes: McKay, Todd Threlkel and Griffiths

Nays: None

The motion passed **unanimously**.

5. ACTION ITEMS

A. Review of Current and Future Water Seasons

Operations Manager Adam Brown provided an update on the water year, highlighting improved delivery efficiency resulting from operations and the canal lining program. He reviewed key report highlights and addressed questions. As of October's closing, Stumpy Meadows Reservoir stands at 111% of the average for this time of year, signaling a strong water year. Based on District modeling, there is a 75% likelihood that inflow alone will be sufficient to meet demand without the need to draw from storage.

Public Comment:

Cherie Carlyon

B. Discuss Annual Customer Communications and Forms

The Committee reviewed and assessed the customer forms for the approaching irrigation season.

Member Threlkel motioned to approve the irrigation customer forms for 2025 with inclusion of the approaching Board adopted rates in December. Member Todd seconded the motion.

Chairman Griffiths called for the **vote**.

Ayes: McKay, Todd, Threlkel, and Griffiths

Nays: None

The motion passed **unanimously**.

C. Review of Irrigation Committee Meeting Schedule

General Manager Nicholas Schneider introduced the proposed calendar year 2025 schedule for examination and possible amendment before adoption recommendation to the Board of Directors.

Public Comment:

John Onusko

Member Todd motioned to recommend the 2025 calendar to the Board of Directors for adoption. Member Threlkel seconded the motion with the stipulation that a meeting is held each quarter to fulfill policy requirements.

Chairman Griffiths called for the **vote**.

Ayes: McKay, Todd Threlkel and Griffiths

Nays: None

The motion passed **unanimously**.

6. IRRIGATION COMMITTEE MEMBER COMMENTS AND REPORTS

No committee reports were received.

7. AGENDA ITEMS FOR THE NEXT IRRIGATION COMMITTEE MEETING

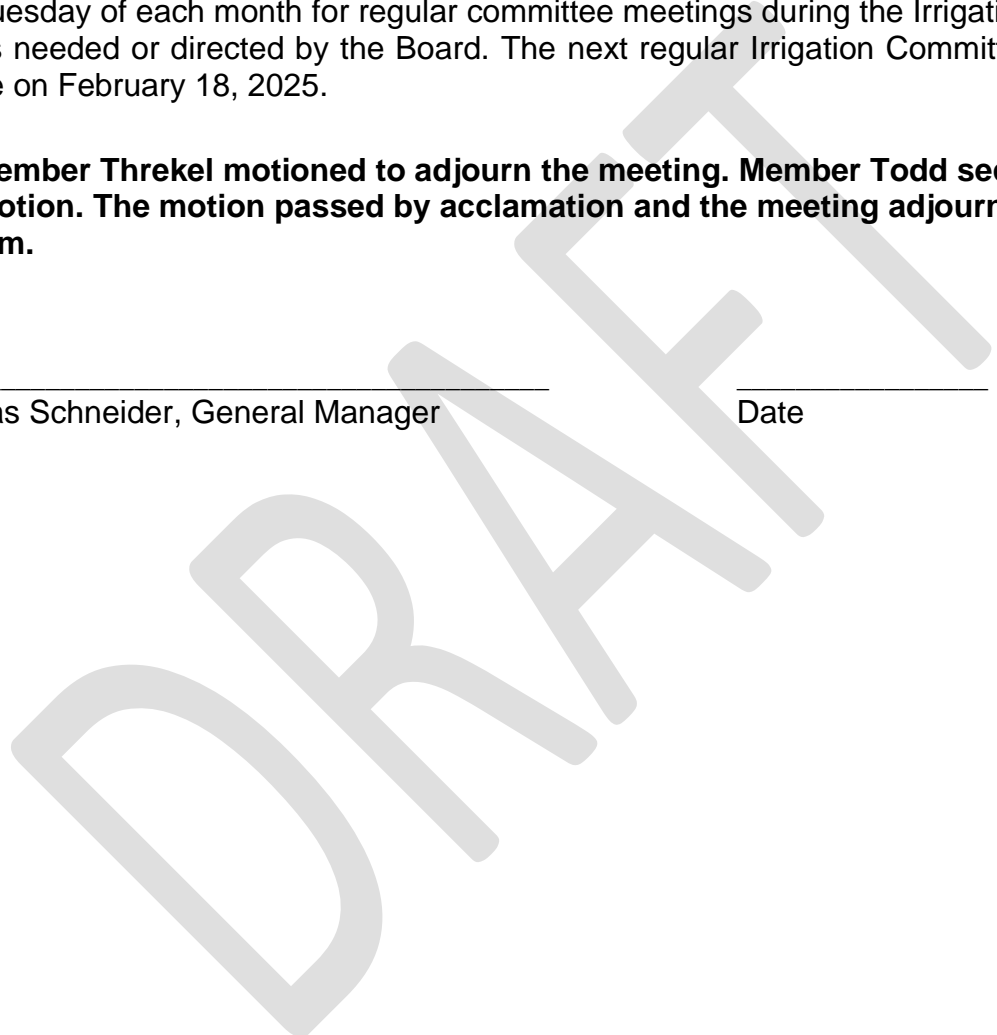
Committee members requested the following agenda items for the next meeting: the election of new officers, and seating of new members with a review of the committee policy regarding officer roles and responsibilities.

8. NEXT MEETING DATE AND ADJOURNMENT – The Irrigation Committee set the 3rd Tuesday of each month for regular committee meetings during the Irrigation season, and as needed or directed by the Board. The next regular Irrigation Committee meeting will be on February 18, 2025.

Member Threkel motioned to adjourn the meeting. Member Todd seconded the motion. The motion passed by acclamation and the meeting adjourned at 2:52 p.m.

Nicholas Schneider, General Manager

Date

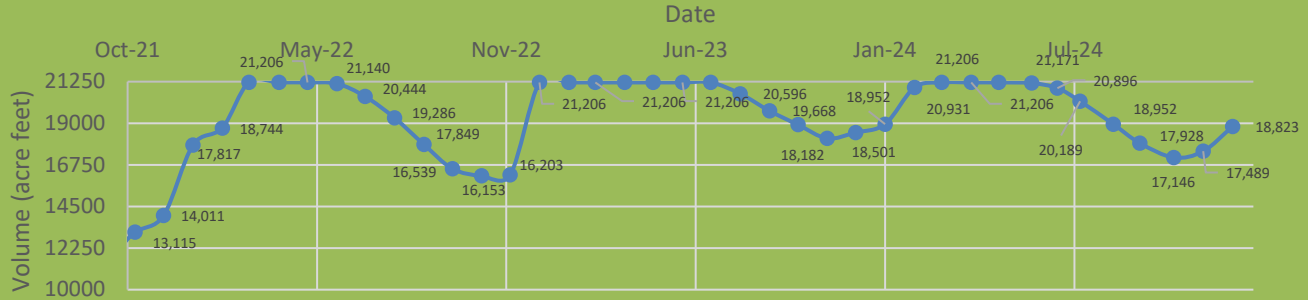


GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Operations Report for January 2025

5. A. Water Resources Update
 by: Operations Manager Adam Brown and Water Resource Manager Alexis Elliott

Stumpy Meadows Historical Capacity Chart



Note: Full Pool – 21,206 acre feet | January 30, 2025 – 19,537 acre feet

Treatment Operations

Walton Lake Treatment Plant – December

18.8 mg | 607,645 average gpd

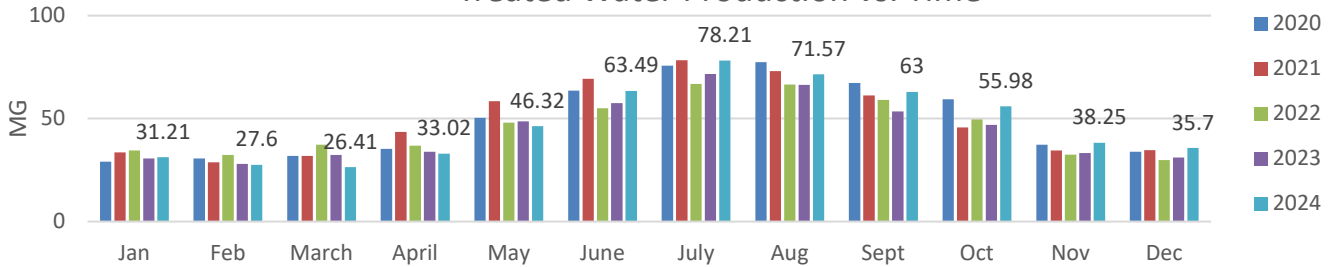
Sweetwater Treatment Plant - December

16.9 mg | 545,451 average gpd

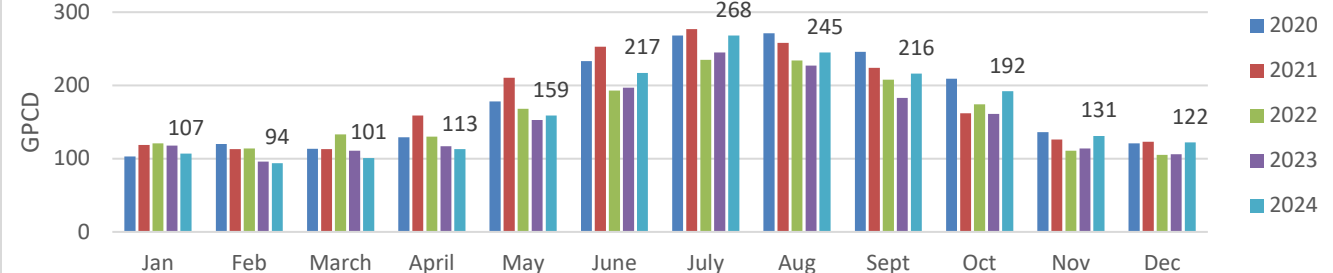
Water Quality Monitoring:

- ✓ All finished water was in compliance with drinking water standards.
- ✓ Collected routine bacteria distribution and quarterly disinfection by products samples.
- ✓ Distribution monitoring samples were absent of bacteriological contamination indicating adequate disinfection.

Treated Water Production vs. Time



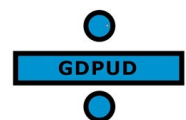
Gross Water Use vs. Time



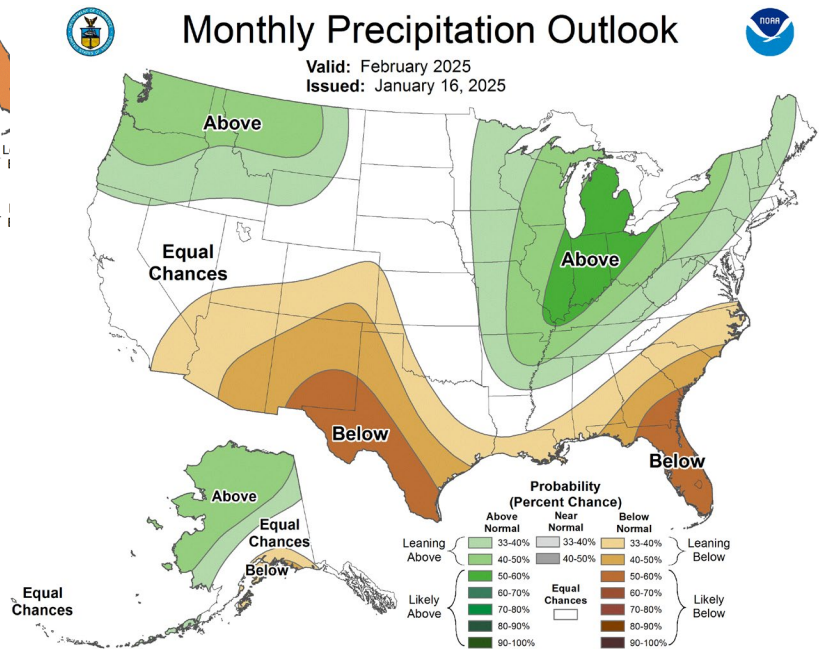
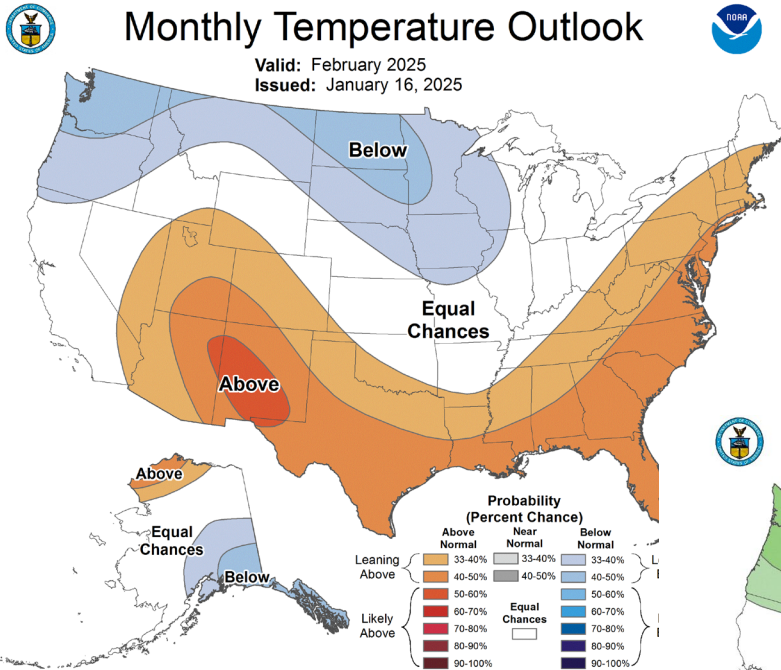
Notes:

GPCD – Gallons per Capita per Day

MG – millions gallons



The forecast team favors the North American Multi-Model Ensemble (NMME) guidance, predicting weak La Niña conditions through the early spring before transitioning to ENSO-neutral. Weak La Niña conditions are less likely to result in conventional winter/spring impacts, though predictable signals can still influence the forecast guidance. In summary, La Niña conditions are present and are expected to persist through February-April 2025 (59% chance), with a transition to ENSO-neutral likely during March-May 2025 (60% chance).



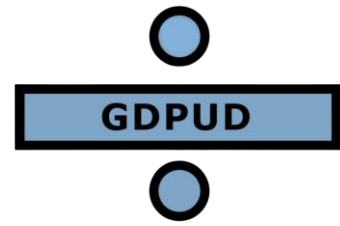
5 Year Rainfall History Per District Records

Rainfall	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2025	.33												.33
2024	11.79	10.93	7.12	3.93	2.38	0	0	0.14	0.02	.19	9.33	10.82	56.65
2023	14.66	8.05	15	0.33	1.23	0.07	0	0.17	0.68	2.76	2.70	3.65	49.30
2022	0.69	0.17	1.6	7.54	0.41	0.99	0	0	1.2	0.07	4.45	24.12	41.24
2021	9.10	4.72	4.30	0.14	0.01	0.00	0.02	0.00	0.93	14.29	2.84	16.59	52.94
2020	5.26	0.00	10.15	5.49	2.84	0.06	0.00	0.00	0.00	0.00	4.64	3.51	31.95
2019	10.00	18.09	6.89	2.02	6.50	0.00	0.00	0.00	1.30	0.40	1.88	11.13	58.21

Georgetown Divide Public Utility District

6425 Main Street P.O. Box 4240, Georgetown, CA 95634 • (530) 333-4356 • www.gd-pud.org
Nicholas Schneider, General Manager

**REPORT TO THE IRRIGATION COMMITTEE
MEETING OF FEBRUARY 18, 2025
ACTION ITEM 6. A.**



**AGENDA
SECTION:**

ACTION ITEM

SUBJECT:

WATER YEAR UPDATE

PREPARED BY:

Adam Brown, Operations Manager

APPROVED BY:

Nicholas Schneider, General Manager

BACKGROUND

The District utilizes Stumpy Meadows Reservoir, with a capacity of 21,206 acre-feet (ac-ft), to store and regulate the release of raw water for drinking water and irrigation uses to communities of the Georgetown Divide. Water is released from Stumpy Meadows outlet works into Pilot Creek which is then diverted approximately 2-miles into District infrastructure. This report has been prepared for the irrigation committee, but treated and raw water deliveries are interconnected thus treated water use is also presented.

This water is used for agricultural, aesthetic, and fire prevention purposes. The previous two seasons the District has delivered full allotments. In 2023 Stumpy Meadows spilled on approximately December 31 and in 2024 Stumpy Meadows spilled on approximately January 31. Of the 21,206 acre-feet of water approximately 3700 are allocated for the irrigation customers. In 2024 the District Board of Directors voted to shift the irrigation season from May 1 through September 30 to May 15 through October 15. This shift was well received by the irrigation customers in the District and was applauded by the local Fire Departments.

DISCUSSION

On February 6, 2025, Stumpy Meadows reached 100 percent of capacity (21,206 acre-feet) and due to recent precipitation events has continued release to storm excess over the spillway.

The table below details 2024/2025 water year Stumpy Meadows Inflow projections.

Exceedance Percentile	Stumpy Meadows Inflow (2024/2025 Water Year)
10 th Percentile	29,980
25 th Percentile	23,596
50 th Percentile	17,942
75 th Percentile	12,297
90 th Percentile	10,469
95 th Percentile	9,602

Notes
units – acre feet

Utilizing current supply, projected demand, available climate forecast, and the District’s forecast tool, expected inflow into Stumpy Meadows is estimated to range between 9,602 and 29,980 ac-ft. The District can reasonably expect a significant amount of continued inflow over the next two months. Based on the current storage and projected inflow, no anticipated water delivery restrictions will be implemented for the 2024/2025 water season.

Current number of applications received for the year is 199, there are still approximately 120 applications outstanding which are due to the District by March 1st.

FISCAL IMPACT

Not Applicable.

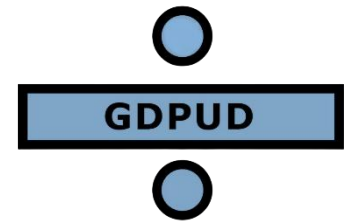
CEQA ASSESSMENT

Not Applicable.

RECOMMENDED ACTION

Staff is currently recommending that the Board of Directors continue to operate the irrigation season under the shifted irrigation season. No changes are proposed to the amount of water that is available to current customers. Staff is working to add inches to specific canal systems to provide additional water that has been requested within the District.

**Regular Finance Committee Meeting
February 18, 2025
Agenda Item No. 6. B.**



AGENDA SECTION: ACTION ITEMS

SUBJECT: ELECTION OF IRRIGATION COMMITTEE OFFICERS AND COMMITTEE POLICY REVIEW

PREPARED BY: Elizabeth Olson, Executive Assistant

BACKGROUND

In accordance with the Georgetown Divide Public Utilities District policy manual section 4105.02, section 10 Officers.

“The committee shall designate from among its members a Chair, Vice-Chair, and Secretary. The Chair shall preside over the meetings, and in the Chair’s absence, the Vice-Chair shall preside. If both the Chair and the Vice-Chair are absent, the remaining members, if a quorum exists, shall select from among themselves a person to preside over the meeting.”

DISCUSSION

During a regular meeting of the Irrigation Committee on November 19, 2024, requests were placed to examine and designate new officer appointments and review the governing Policy 4105.02, regarding officer responsibilities (**Attachment 1**). The current slate of officers is:

Chair: Ray Griffiths

Vice Chair: Bill Threlkel

Secretary: Carla Sutton

Officer Nomination and Selection Process

Officer nominations may be taken from the floor. Members have the opportunity to nominate themselves or others for each officer position. Following confirmation of willingness to serve, nominations close, and a selection is made vote. The newly appointed officers will assume their roles immediately.

FISCAL IMPACT

There is no fiscal impact associated with this action.

ATTACHMENT

1. Policy 4105.02 Irrigation Committee Role and Responsibilities

Georgetown Divide Public Utility District | 2022 Policy Manual

POLICY TITLE: Irrigation Committee Role and Responsibilities

POLICY NUMBER: 4105.02

1. **Purpose.** The Irrigation Committee was established in January 2020 to provide recommendations to the Board of Directors on matters related to the District’s Irrigation services and allow Irrigation customers an opportunity to provide feedback to this committee. The Committee is advisory nature and the Committee, and its members have no authority to set policy, expend funds, or make obligations on behalf of the Board and/or the District.
2. **Brown Act:** The Irrigation committee is a committee formed formally under the Board of Directors Policy 5000.3 and must comply with the Brown Act. The Brown Act. The Legislature adopted the Brown Act, commonly referred to as California’s “Open Meetings Laws” in 1964. The Brown Act is contained in Government Code section 54950 et seq. The Brown Act is broadly construed, and compliance is constitutionally mandated. Committee members must be knowledgeable of the Brown Act and there will be annual/bi-annual training.
3. **Membership; Quorum.** The Committee shall be comprised of no more than seven (7) public members. A quorum shall consist of four (4) public members currently appointed to the Committee.
4. **Board Liaison(s).** One Director up to a maximum total of two (2) Directors, shall be appointed to the Committee as Board Liaison members.
 - a) The duties of the Board Liaison include presenting relevant data to the Board and arranging for any presentation of important progress on projects to the Board by the Committee chairperson.
 - b) The Board Liaison’s role will be advisory to the Committee-
 - c) The Board Liaison will not have a vote on the Committee.
 - d) Only Two (2) Board of Directors can be present at any of the Committee meetings
 - e) If a regular Liaison cannot attend a meeting, that member will contact the Board President and the Board President will arrange for another member to attend the meeting. If there are three members present the Board Liaison is authorized to request the non-liaison Board member to leave.
5. **Selection of Committee Members.**
 - (a) A Notice of Vacancy on the Irrigation Committee shall be posted on the District’s website and social media sites, and must be published in a newspaper of general circulation in the District with instructions for applying, including a deadline for submittal.
 - (b) All applicants who reside within the District boundaries and are current irrigation water customers will be eligible for consideration by the Board.
 - (c) Applications must be submitted by the stated deadline and must include a Statement of

Interest, the number of years as an irrigation water customer, and the area in the District the applicant resides. Applications can be mailed or hand-delivered to the General Manager at the District Office, located at 6425 Main Street, Georgetown, CA 95634, or transmitted by email to gm@gd-pud.org or the Board President.

- (d) The General Manager will distribute all applications to the Board of Directors.
- (e) All applicants shall be available for personal comments at the Board of Directors during the selection board meeting.
- (f) The Board of Directors will ask questions of the applicants during the Board meeting and will publicly vote on each applicant to be appointed. In the case where there are more applicants than Committee seats, the Board of Directors will submit their ranking of the applicants to the President after the questioning period, and the applicant(s) with the highest number of first place, then second place if needed, etc.. will be selected and announced as the appointee(s).
- (g) Those Irrigation Committee members who resign or who do not renew their two-year commitment shall provide a letter of resignation to the Irrigation Committee Chair, the President of the Board of Directors, and the General Manager.
- (h) The Board of Directors will confirm appointments or resignations by Resolution of the Board.

6. Role of the Committee. The primary role of the Committee is to provide recommendations to the Board of Directors (“Board”) from their direction, or in response to Board-approved proposals on matters related to the District’s Irrigation water services. Additional mission to be provided by the committee.

- (a) Present all Committee findings and proposals to the Board for approval.
- (b) Accept all projects requested by the Board.

7. Meetings. The committee shall meet at least quarterly, and more often if needed or requested by the Board or the Committee. Meetings shall be held at the District’s offices unless otherwise stipulated by an emergency or Executive Order

- (a) At any meeting of the Irrigation Committee, the majority of the members currently appointed shall constitute a quorum for purposes of conducting business or meetings. Unless otherwise posted, a majority vote of those present and voting shall be sufficient to adopt any motion. A quorum cannot be under three (3) public appointed members.
- (b) All meetings of the Committee shall be open and public, and all persons shall be permitted to attend any meeting of the committee as provided by Government Code Section 54950 et seq
- (c) All meetings of the Committee shall be held in the GDPUD offices at 6425 Main Street, Georgetown, CA 95634, unless there is a special need to hold a meeting at a different location.
- (d) The proceedings of all meetings of the Committee shall be conducted in accordance with GDPUD Board Policy Numbers 5000, 5030 and 5040.
- (e) The Committee shall follow the order of business for the conduct of its meetings by the agenda. The order can be changed during the Adoption of the Agenda by majority vote.
- (f) Any meeting may be adjourned to a time and place stated in the Order of Adjournment. Less than a quorum may also adjourn from time to time. If all members are absent, the Secretary may declare the meeting adjourned to a stated time and place and shall cause each notice to be given in the same manner as for special meetings.
- (g) Special meetings may be called at any time at the direction of the Chairperson or by a majority of the Committee. However, scheduling must be coordinated with the General Manager and Board President to ensure there are no conflicts with other scheduled

Committee, Board, County, Regional, or Legislative meetings. A minimum of Forty-Eight hours advance written notice of special meetings shall be provided by the Chairperson to the Board President and General Manager stating the time and business to be transacted. The public shall be notified through the district regular communications and procedures, in accordance with Government Code Section 54950 et seq – At least Twenty-four (24) hours prior to the meeting.

- (h) The Committee Secretary shall maintain meeting minutes, including a complete record of all transactions, findings, and determinations, and present a full statement to the General Manager for the Board prior to the next Board meeting. A signed copy of meeting minutes shall be filed with the Staff Liaison.

8. Terms. The terms of office shall be two (2) years. Committee members may be reappointed to subsequent terms by providing their letter of intent to the Board and the General Manager, and then the Board voting on the Committee members to be reappointed during a Board meeting.

9. Removal. All committee members serve at the will of the Board, and any member may be removed by an affirmative vote of three (3) members of the Board.

10. Officers. The committee shall designate from among its members a Chair, Vice-Chair, and Secretary. The Chair shall preside over the meetings, and in the Chair's absence, the Vice-Chair shall preside. If both the Chair and the Vice-Chair are absent, the remaining members, if a quorum exists, shall select from among themselves a person to preside over the meeting. The Board Clerk, or Staff designee, shall prepare agendas and minutes of every meeting and shall be responsible for transmitting the agenda and the final copy of all minutes to the General Manager or designee. Items needing Board action shall be transmitted as soon as possible to the General Manager or designee for inclusion on the next available Board agenda.

11. Agenda.

- (a) The General Manager, in cooperation with the Board President and the Chair of the Irrigation Committee, shall prepare an agenda for each regular and special meetings of the Irrigation Committee Meeting in accordance with the Ralph M. Brown Act (California Government Code Section 54950).
- (b) During the last item of the Irrigation Committee agenda before adjournment, a Committee member may bring up items they would like the Committee to review and for what purpose. Requests affirmed by a majority vote of the Committee shall be reported to the Board of Directors by the Committee Chair at the next meeting of the Board of Directors.
- (c) Requests for additional information by Committee members should be directed to the Irrigation Committee Chair. The Chair will provide the Board Liaison with these requests. The requests will then be given and discussed with the General Manager with a copy to the Board President. Only the General Manager can direct staff for reports. Only the Board can direct the General Manager.

12. Board Reports. The Committee shall report on its activities to the Board at the following meeting after the Committee meets. The Board Report shall be either oral or written and shall include a description of the activities of the Committee for the proceeding, and any on-going or outstanding activities or tasks. The Board Report will be given at the next Regular Board Meeting by the Irrigation Committee Chair or Vice-Chair. Committee member minutes can be used to satisfy this requirement if the Chair or Vice-Chair is not present at the Board of Directors meeting.