



AGENDA

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS 6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634

TUESDAY, FEBRUARY 9, 2021
2:00 P.M.

Michael Saunders, President
Cynthia Garcia, Vice President
Mike Thornbrough, Treasurer
Mitch MacDonald, Director

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE AT

<https://us02web.zoom.us/j/85687858475?pwd=RW0rSVdLRWVzRTVYcGRsMS9NOWhmdz09>

MEETING ID: **856 8785 8475** AND PASSWORD: **251889** OR VIA TELECONFERENCE BY CALLING 1-669-900-6833, MEETING ID: **856 8785 8475** AND PASSWORD: **251889** AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. PLEASE NOTE THAT ANY PERSON ATTENDING VIA TELECONFERENCE WILL BE SHARING THE PHONE NUMBER FROM WHICH THEY CALL IN WITH THE BOARD AND THE PUBLIC.

We encourage Board members and participants to join the teleconference 15 minutes early. Due to high call volumes, we ask that Board members and participants retry calling in if there is a busy signal or if you cannot successfully connect to the meeting when you call in.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
-

Out of respect for the meeting and others in attendance via teleconference and videoconference, please adhere to the guidance below for addressing the Board of Directors for both items on the agenda and a matter that is not on the agenda

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item, provided they are first recognized by the presiding officer. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during the Public Forum portion of the agenda. Please be aware of the following procedures for speaking during Public Forum or public comment sessions:

1. Please use the raise your hand feature when you wish to address the Board or, if participating via teleconference, dial *9 to indicate you would like to speak. The President will call upon you by addressing you by the name or phone number indicated.
2. Comments are to be directed only to the Board.
3. The Board will not entertain outbursts from the audience.
4. There is a three-minute time limit per speaker.
5. The Board is not permitted to take action on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Board President is responsible for maintaining an orderly meeting.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

3. FILLING OF BOARD VACANCY

A. Interviews for Director Vacancy

B. Appointment of New Director

C. Oath of Office for Assigned Board of Director, Administered by Legal Counsel

4. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

5. PROCLAMATIONS AND PRESENTATIONS

6. CONSENT CALENDAR – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar.

A. Approval of Minutes

1. Regular Meeting November 10, 2020 (this item has been removed from agenda)
2. Special Meeting December 15, 2020

3. Special Meeting January 7, 2021
4. Regular Meeting January 12, 2021
5. Special Board Meeting of January 28, 2021

B. Financial Reports

1. Fiscal Year 2019-2020 Fourth Quarter Budget Review
2. Fiscal Year 2020-2021 First Quarter Budget Review
3. Month-End Cash Disbursements Report

C. Authorizing Change of Bank Signatory Authority

Possible Board Action: Adopt Resolution

7. INFORMATIONAL ITEMS

A. Board Reports

B. General Manager's Report

C. Operation Manager's Report

D. Water Resources Report

8. COMMITTEES

A. Ad Hoc Grant Writing Committee - President Saunders and Director Garcia

B. Ad Hoc Committee for the Finance Committee Policy - Director MacDonald and Director Thornbrough

C. Ad Hoc Committee for Policy Manual – To be appointed

D. Ad Hoc Committee for the Special Audit – Director Garcia and Director Thornbrough

9. NEW BUSINESS

A. Consideration of Changes to District Policy 4040 Duties of the Board President

Possible Board Action: Adopt Resolution Adopting changes to Policy 4040

B. Legislative Liaison Report – Support for Special Districts Provide Essential Services Act

Possible Board Action: Support H.R. 535 and S.91 and Authorize General Manager/Board President to send letter of support to Legislative Delegation

C. 2020 Supply and Demand Report

Possible Action: Receive and file.

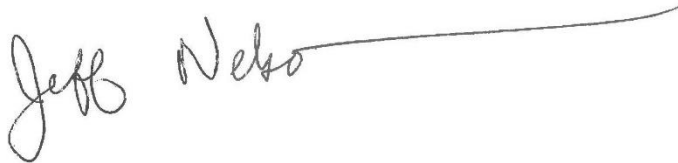
10. PUBLIC HEARING

A. None.

11. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

12. NEXT MEETING DATE AND ADJOURNMENT – The next Regular Meeting will be on March 9, 2021 at 2:00 P.M. via teleconference. Details to follow.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District Office by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on February 5, 2021.



February 5, 2021

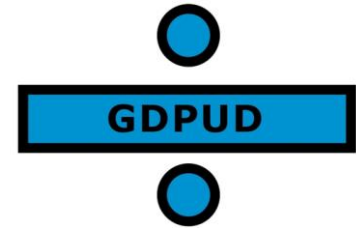
Jeff Nelson, Interim General Manager

Date

FILLING OF BOARD VACANCY

A. Interviews for Director Vacancy

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF FEBRUARY 9, 2021
AGENDA ITEM NO. 3**



AGENDA SECTION: MAIN AGENDA

SUBJECT: PROCESS FOR THE FILLING OF BOARD VACANCY

PREPARED BY: Gloria Omania, Board Clerk

APPROVED BY: Jeff Nelson, PE, Interim General Manager

BACKGROUND

A vacancy on the Board of Directors was established upon the resignation of former Director Dave Souza at the December 12, 2021, regular meeting of the Board. The District announced this vacancy and invited interested persons to submit an application by February 4, 2021.

The following individuals have applied and their resumes are included in **Attachment 1**:

Donna Seaman
Dane Wadle
Bonnie McNeeley

PROCEDURE FOR SELECTING CANDIDATES FOR THE INTERVIEW

The Board is applying the the procedure for filling the vacancy pursuant to Board Policy 4097– Filling of Vacancy(ies) (**Attachment 2**) on the Board of Directors. Section 4097.5 of this policy provides for the Board to review applications and invite those candidates for an interview before the Board at a publicly-noticed meeting.

Those applicants selected for an interview will be notified by the Board President on February 6, 2021 and their names will be posted on the District’s website (www.gd-pud.org).

PROCEDURE FOR INTERVIEWING APPLICANTS AND APPOINTMENT

The selected applicants will be invited to join the video one at a time in the regular Board meeting of February 9, 2021, by video conference.

The Directors will have an opportunity to ask one or two questions of each applicant. The next applicant will be brought in and the same questions will be asked by the Directors. Once all of the applicants have been interviewed. The Board President will give the Directors time to go over their notes and ask each Director who they are interested in nominating for the position. The candidate with the majority of nominations will be

brought forward first as a motion to vote for the appointment. This procedure will continue with discussions and nominations until there is an appointee.

A letter from the Board President was emailed to each of the applicants providing them with pertinent Board policies. A copy of this letter is attached as Attachment 4. (**Attachment 2**).

OATH OF OFFICE

The Certificate of Appointment and Oath of Office (**Attachment 3**) will be administered by Legal Counsel. The executed document will be submitted to the El Dorado County Elections Department.

ATTACHMENTS

1. Resumes
2. Letter to Applicants
3. Oath of Office

AGENDA ITEM 3.

Attachment 1

Resumes of Applicants

From: Bonnie [REDACTED]
Sent: Thursday, February 4, 2021 5:46 PM
To: General Manager <gm@gd-pud.org>
Subject: Statement of Intent to apply for Director vacancy

GDPUD: 4:29, preparing to email application; Microsoft Edge took over computer and wiped out Outlook; 5:22 my nephew just rebooted computer through Team Viewer) So I missed 4:30 deadline. If this disqualifies me, I understand. Left word on Jeff's email at 4:29 re lock-out)

Bonnie L. Neeley

[REDACTED]
[REDACTED]; [REDACTED] Moved to the Divide in 1996; bought home on Reservoir Rd. in 2000
Treated water customer; enrolled in low-income credit.

Retired from Lawrence Berkeley Laboratory, University of California as Senior Contract and Grant Officer. Advised scientists on grant applications to federal, state, private and foreign universities. Reviewed applications for consistency with grantor's rules; negotiated with grantor if UC and DOE regulations were not acceptable to grantor. Monitored spending to assure meeting audit regulations; assisted Director with draft letters, memos to inform scientists and department managers of changes in overhead, University regulations and/or State funding changes. and assisted designing with Principal Accounting Dep reports, so as to satisfy grantor requirements. Responsible for annual projections of revenue from all outside contracts/grants, approx.. \$75 M.

Joined Garden Club; elected to several Board positions for 4 years
Joined DFAHS; accepted position as fundraiser; Designed, organized daffodil fund raiser which in 5 years, planted 5000 daffys around GT and GV; and raised approx. \$6000 in scholarships for Golden Sierra High School.
Dr. Irene's Girls Softball Team...treasurer/secretary for 3 years.
Marshal Grange, appointed as secretary. Volunteered with Christmas Basket; Food Pantry, Library Sales.

In 2005, Began attending most GDPUD Board meetings

2008-2012 GDPUD Director; served as Treasurer 2011-2012. Accompanied GM on trips to irrigation sites, radio tower, meter checking; treatment plants; accompanied Director Joanne Shepard to her County water meetings.

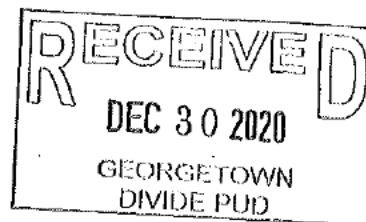
Campaigned in 2016 for GDPUD director opening; entered late; I didn't have a local campaign group so paid \$700 for a full page ad in Gazette.

December 28, 2020

Georgetown Public Utility District

P.O. Box 4240

Georgetown, CA 95634-4240



Attn: General Manager and Board of Directors

RE: Letter of Interest for the GPUD Board Director Vacancy

Thank you for the opportunity to apply for the GPUD Director position.

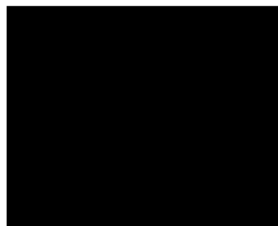
I am a treated water AND irrigation customer and have engaged in multiple aspects of the District. I have reviewed and submitted comments to the District on the two ordinances that are currently in place. I have attended multiple District meetings as well as the multiple public outreach meetings and submitted comments.

I am a detail-oriented environmental professional that has worked for multiple agencies in the areas of water, wastewater, CEQA, NEPA, environmental cleanup, tank removal, environmental regulation and environmental crimes. I have worked in areas which included US Territories, Tribal lands, Federal, Regional, State, District, and City regulatory jurisdictions. I have worked on re-writing city ordinances for water, wastewater and stormwater for the City of Santa Rosa which has regional jurisdiction (5 cities and Sonoma County) I have also taught Facility Pretreatment Inspection at Santa Rosa Junior College as an adjunct professor.

I feel that my extensive experience in the environmental field would be an asset to the District during these times. Please find Included my resume.

Thank you for your consideration and I look forward to hearing from you.

Sincerely,



DONNA SEAMAN



Director, GPUD

EXPERIENCE

2008 TO 2020

ENVIRONMENTAL SPECIALIST/PROGRAM MANAGER, USGS

I worked as a regional environmental program manager with responsibility for the area from Utah to Guam.

- Conducted environmental inspections, wrote policy and memos, conducted NEPA/CEQA reviews for projects, managed environmental cleanups as well as contracts, worked with regulators, tribes, public and agencies during site inspections.

1998 TO 2007

ENVIRONMENTAL ANALYST 3, CITY OF SANTA ROSA

Inspector for water, wastewater, stormwater regulations, as well as lab analysis. Environmental crimes inspector, trained in hazard identification as well as 40hr haz mat training for assist to first responders. Regional task force member w/ federal, state and local regulators.

EDUCATION

2004

ENVIRONMENTAL RESOURCE MANAGEMENT, BS, CSUS BAKERSFIELD

The degree focus was environmental law/regulation and safety

SKILLS

- Held certifications for: water treatment plant operator, wastewater treatment plant operator, pretreatment facility inspection, laboratory analysis
- 40 hr hazmat certification
- NEPA Practitioner
- Environmental Site Cleanup Management

STRENGTHS

I have a strong environmental law background and have worked for multiple public agencies for the protection of the environment and public. I have read and enforced the Porter Cologne Water Act as well as many ordinances and environmental laws in my career. Taught facility inspection as an adjunct professor at Santa Rosa Junior College.

December 23, 2020

Georgetown Divide Public Utility District (GDPUD)
Attn: General Manager
P.O. Box 4240
Georgetown, CA 95634-4240

RE: GDPUD Board Director Vacancy Application

Dear General Manager and Board Directors:

This letter and attached resume serve as my formal application for the vacant GDPUD Board Director position advertised on the District's website. My experience with GDPUD, my professional background, and my interest in working with the current Board would make me a valuable addition to the GDPUD Board. I am confident I can help advance GDPUD's mission.

I have served the District for the past six years. From 2016 to 2020, I served on the Board of Directors. In this role, I worked with the community, Board colleagues, and District staff to complete needed capital projects and made the difficult, but necessary, decisions to improve the District's financial situation. Prior to my Board service, I was a volunteer on the District's Finance Committee from 2014 to 2016. As directed by the Board, I assisted GDPUD with financial research and made recommendations to Board on how to utilize reserves.

I also have a professional background with water districts. From 2012 to 2015, I was employed as a financial analyst with the Placer County Water Agency where I worked on budgets, audits, and other fiscal projects. In my current position with the California Special Districts Association, I regularly work with Gold Country water districts and I am familiar with best practices and industry standards. I also have a professional designation as a Certified Public Finance Officer through the national Government Finance Officers Association. Finally, I have a certificate in Special District Governance from the Special District Leadership Foundation. I will bring my experience and skills to the District.

I am interested in working with the current Board to move the district forward. For instance, after the November election, I contacted Board President Michael Saunders to transition a new GDPUD representative on the El Dorado County Water Agency Board of Directors to replace me and represent the District's interests. On November 4, I contacted new Board Directors Mike Thornbrough and Mitch MacDonald and offered my assistance to aid their transition to the Board. Finally, in a recent Facebook post, Director Cindy Garcia wrote that she wanted to get "started on those needed improvements." I completely agree and I have a track record of collaboratively working to make improvements at GDPUD.

I believe a sizable segment of the Divide would support my appointment as the fifth Board Director. Less than two months ago, 1,963 individuals voted for me to represent them on the GDPUD Board. Except for the four current Board Directors and the Board Director who recently resigned, no individual on the Divide has received more votes than me since 2016.

GDPUD is important to me. I have lived on the Divide since 2013 and have been involved with the District almost every year since I arrived. My wife and I are raising our family here and are committed to the long-term success of the Divide and GDPUD.

Thank you for your consideration and I hope to interview with the full Board. I have included my resume with this letter. I can be reached via cell phone at [REDACTED]

Happy Holidays!

Sincerely,

Dane M. Wadlé

cc: Georgetown Divide PUD Board of Directors

Dane M. Wadlé, CPFO

SUMMARY OF QUALIFICATIONS

- Over 16 years of state legislative and local government experience
 - Experience working for local water agency and serving on GDPUD Board
 - Possess professional certifications relevant to water district governance
-

WORK EXPERIENCE

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION April 2015 – Present

Senior Public Affairs Field Coordinator

- Established association's public affairs field program in Northern California
- Developed professional relationships with Mountain Counties agencies
- Connected districts with resources to improve district governance

PLACER COUNTY WATER AGENCY November 2012 – April 2015

Financial Analyst

- Assisted in preparing and monitoring Agency's \$90 million annual budget
- Assisted management in \$8.1 million debt refunding project
- Worked with engineer project managers to complete capital improvements
- Completed analytical assignments in coordination with management team

CITY OF NOVATO, CALIFORNIA October 2010 – October 2012

Management Analyst II

- Managed Administrative Services Department budget
- Completed analytical projects under direction of the City Manager
- Conducted recruitments for management positions
- Managed consultant contracts

LEAGUE OF CALIFORNIA CITIES April 2009 – September 2010

Legislative Analyst

- Analyzed state legislation and budget proposals on designated policy areas
- Prepared written policy analyses for presentation to city officials and staff
- Lobbied state legislators regarding pending legislative and regulatory issues
- Served as staff liaison to association policy committees

CALIFORNIA STATE LEGISLATURE December 2004 – April 2009

Legislative Director/Policy Consultant

- Served as legislative director and policy consultant in the state Assembly and Senate
 - Analyzed legislation, budget proposals, and presented policy recommendations
 - Wrote press releases and communicated with media, local governments and constituents
-

EDUCATION

UNIVERSITY OF CALIFORNIA, DAVIS

Graduate School of Management

- Masters of Business Administration (MBA) degree awarded, June 2009
- Significant Coursework: Accounting, budget preparation and financial analysis

UNIVERSITY OF SOUTHERN CALIFORNIA

School of Policy, Planning and Development

- Bachelor of Science (Public Policy and Management) degree awarded, May 2003
 - Minor in Business Administration
 - Significant Coursework: Public finance and policy analysis
-

PROFESSIONAL CERTIFICATION

SPECIAL DISTRICT LEADERSHIP FOUNDATION

Recognition in Special District Governance

- Awarded certificate in August 2016
- Completed Special District Leadership Academy and Board Director training

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Certified Public Finance Officer (CPFO)

- Awarded CPFO designation in July 2014
 - Passed five examinations covering major disciplines of government finance
-

DIVIDE COMMUNITY SERVICE

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT December 2016 – December 2020

Board Director

- Elected to Board of Directors representing 15,000 residents
 - Collaborated to promote infrastructure projects
 - Implemented public outreach strategies to inform community
-

AGENDA ITEM 3.

Attachment 2

Board President Letter to Applicants



GEORGETOWN DIVIDE
Public Utility District

P.O. BOX 4240

PHONE (530) 333-4356

GEORGETOWN, CALIFORNIA 95634-4240

FAX (530) 333-9442

gd-pud.org

DATE: February 5, 2021 (Transmitted by email)
TO: Applicants for Board of Directors Vacancy
FROM: Michael Saunders, President
GDPUD Board of Directors

Dear Applicants,

Thank you for stepping up as a member of your community to represent the District. If selected, you will be appointed as a member to duly represent Georgetown Divide Public Utility District and your tenure will begin immediately after you are sworn in.

Your orientation will begin within a few days of being sworn into office and should be coordinated with the General Manager.

Because of the uniqueness of this process, it is incumbent on you, the applicant, to thoroughly prepare yourself to be able to discuss and vote on the agenda items in the upcoming meeting.

Please make sure to download the agenda packet and become familiar with the items which are on the agenda. If you have any questions feel free to reach out to the General Manager, Jeff Nelson (gm@gd-pud.org) and if needed he will direct any questions to me.

I have also included some policies you need to be familiar with for the February Board meeting. These are the Duties of a Board Director and the Procedure and Conduct for the Board Meeting.

Good luck

Respectfully yours,

Michael Saunders
GDPUD Director, President

Attachments:

- (1) District Policy 4050 – Members of the Board of Directors
- (2) District Policy 5030 – Board Meeting Conduct
- (3) District Policy 5040 – Rules or Order

POLICY TITLE: Members of the Board of Directors

POLICY NUMBER: 4050

4050.1 Directors shall thoroughly prepare themselves to discuss agenda items at meetings of the Board of Directors. Information may be requested from staff or exchanged between Directors before meetings.

4050.1.1 Information exchanged before meetings shall be distributed through the General Manager, and all Directors will receive all information being distributed.

4050.1.2 Copies of information exchanged before meetings shall be available at the meeting for members of the public in attendance, and shall also be provided to anyone not present upon their request as stated in policy 1050.

4050.2 Directors shall at all times conduct themselves with courtesy to all in attendance.

4050.3 Directors shall defer to the president for conduct of meetings of the Board, but shall be free to question and discuss items on the agenda. All comments should be brief and confined to the matter being discussed by the Board.

4050.4 Directors may request for inclusion into minutes brief comments pertinent to an agenda item only at the meeting that item is discussed (including, if desired, a position on abstention or dissenting vote).

4050.5 Directors shall abstain from participating in consideration on any item involving a personal or financial conflict of interest. Unless such a conflict of interest exists, however, Directors should not abstain from the Board's decision-making responsibilities.

4050.6 Requests by individual Directors for substantive information and/or research from District staff will be channeled through the General Manager.

POLICY TITLE: Board Meeting Conduct

POLICY NUMBER: 5030

5030.1 Rules of order. Meetings of the Board of Directors shall be conducted by the President in a manner consistent with the policies of the District. Policy No. 5040, “Rules of Order for Board and Committee Meetings,” shall be used as a general guideline for meeting protocol.

5030.2 Agenda timing. All Board meetings shall commence at the time stated on the agenda and shall be guided by same. The placement of an item on the agenda shall not be deemed a requirement that the items proceed in any particular order. The Board President, with concurrence of a majority of the Board, may alter the order in which agenda items shall be considered for discussion and/or action by the Board.

5030.3 Conduct of meetings. The following concepts shall be applied to Board meetings:

5030.3.1 The meetings shall be conducted in an open and fair manner.

5030.3.2 The public shall be given ample opportunity to participate in the meetings.

5030.3.3 Due process principles shall apply to quasi-judicial proceedings, or as otherwise required by law.

5030.3.4 The meetings shall proceed in a manner that enables the Board to consider problems to be solved and make wise decisions intended to solve the problems.

5030.3.5 The Board may receive, consider and take any needed action with respect to reports of accomplishment of District operations.

5030.3.6 Noticed public hearings shall be conducted in an orderly fashion, with the Board President establishing the order of the proceedings.

5030.3.7 The Board may weigh and determine the credibility of evidence and public comment.

5030.4 Public comment. Public comment on items on the agenda, and general public comment at a regular Board meeting for matters within the jurisdiction of the Board of Directors, shall be as followed:

5030.4.1 Five minutes may be allotted to each speaker and a maximum of 20 minutes to each subject matter.

5030.4.2 The Board president may allow additional per speaker and per subject comment time when necessary for a full and fair proceeding.

5030.4.3 No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the Board President, of that person's privilege of address.

5030.5 Disruption of meetings. Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the President finds that there is willful disruption of any meeting of the Board, he/she may do the following:

5030.5.1 Notify the disrupting parties to immediately stop the conduct and that they will be asked to leave the meeting if the behavior continues.

5030.5.2 If the behavior continues after notice, order the disrupting parties out of the room and conduct the Board's business without them present.

5030.5.3 In cases of extreme disruption, clear the room of all members of the public, and conduct the Board's business without them present.

5030.5.4 Duly accredited representatives of the news media, whom the President finds not to have participated in the disruption, shall be permitted to remain in the meeting.

POLICY TITLE: Rules of Order for Conduct of Board and Committee Meetings

POLICY NUMBER: 5040

5040.1 General:

5040.1.1 Action items shall be brought before and considered by the Board by motion in accordance with this policy. These rules of order are intended to be informal and applied flexibly. The Board prefers a flexible form of meeting and, therefore, does not conduct its meetings under formalized rules - Robert's Rules of Order.

5040.1.1.1 If a Director believes order is not being maintained or procedures are not adequate, then he/she should raise a point of order - not requiring a second - to the President. If the ruling of the President is not satisfactory to the Director, then it may be appealed to the Board. A majority of the Board will govern and determine the point of order.

5040.2 Obtaining the Floor:

5040.2.1 Any Director desiring to speak should address the President and, upon recognition by the President, may address the subject under discussion.

5040.3 Motions:

5040.3.1 Any Director, excluding the President, may make or second a motion. A motion shall be brought and considered as follows:

5040.3.1.1 The Board President opens discussion of the matter, the matter is then discussed and debated by the Board, the public is provided an opportunity to comment, then a Director makes a motion; another Director seconds the motion; and the President states the motion.

5040.3.2 Once the motion has been stated by the President, it is open to further clarification by the Board members,, the President will then call for the vote.

5040.3.2.1 If the public in attendance has had an opportunity to comment on the proposed action, any Director may move to immediately bring the question being debated to a vote, suspending any further debate. The motion must be made, seconded, and approved by a majority vote of the Board.

5040.4 Secondary Motions: Ordinarily, only one motion can be considered at a time and a motion must be disposed of before any other motions or business are considered. There are a few

exceptions to this general rule, though, where a secondary motion concerning the main motion may be made and considered before voting on the main motion.

5040.4.1 Motion to Amend: A main motion may be amended before it is voted on, either by the consent of the Directors who moved and seconded, or by a new motion and second.

5040.4.2 Motion to Table: A main motion may be indefinitely tabled before it is voted on by motion made to table, which is then seconded and approved by a majority vote of the Board.

5040.4.3 Motion to Postpone: A main motion may be postponed to a certain time by a motion to postpone, which is then seconded and approved by a majority vote of the Board.

5040.4.4 Motion to Refer to Committee: A main motion may be referred to a Board committee for further study and recommendation by a motion to refer to committee, which is then seconded and approved by a majority vote of the Board.

5040.4.5 Motion to Close Debate and Vote Immediately: As provided above, any Director may move to close debate and immediately vote on a main motion, which move to close is then seconded and approved by a majority vote of the Board..

5040.4.6 Motion to Adjourn: A meeting may be adjourned by motion made, seconded, and approved by a majority vote of the Board before voting on a main motion.

5040.5 Decorum:

5040.5.1 The President shall take whatever actions are necessary and appropriate to preserve order and decorum during Board meetings, including public hearings. The President may eject any person or persons making personal, impertinent or slanderous remarks, refusing to abide by a request from the President, or otherwise disrupting the meeting or hearing.

5040.5.2 The President may also declare a short recess during any meeting.

5040.6 Amendment of Rules of Order:

5040.6.1 By motion made, seconded and approved by a majority vote, the Board may, at its discretion and at any meeting: a) temporarily suspend these rules in whole or in part; b) amend these rules in whole or in part; or, c) both.

POLICY TITLE: Board Meeting Conduct

POLICY NUMBER: 5030

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5030.3.4 The meetings shall proceed in a manner that enables the Board to consider problems to be solved and make wise decisions intended to solve the problems.

5030.3.5 The Board may receive, consider and take any needed action with respect to reports of accomplishment of District operations.

5030.3.6 Noticed public hearings shall be conducted in an orderly fashion, with the Board President establishing the order of the proceedings.

5030.3.7 The Board may weigh and determine the credibility of evidence and public comment.

5030.4 Public comment. Public comment on items on the agenda, and general public comment at a regular Board meeting for matters within the jurisdiction of the Board of Directors, shall be as followed:

5030.4.1 Five minutes may be allotted to each speaker and a maximum of 20 minutes to each subject matter.

5030.4.2 The Board president may allow additional per speaker and per subject comment time when necessary for a full and fair proceeding.

5030.4.3 No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the Board President, of that person's privilege of address.

5030.5 Disruption of meetings. Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the President finds that there is willful disruption of any meeting of the Board, he/she may do the following:

5030.5.1 Notify the disrupting parties to immediately stop the conduct and that they will be asked to leave the meeting if the behavior continues.

5030.5.2 If the behavior continues after notice, order the disrupting parties out of the room and conduct the Board's business without them present.

5030.5.3 In cases of extreme disruption, clear the room of all members of the public, and conduct the Board's business without them present.

5030.5.4 Duly accredited representatives of the news media, whom the President finds not to have participated in the disruption, shall be permitted to remain in the meeting.

POLICY TITLE: Rules of Order for Conduct of Board and Committee Meetings

POLICY NUMBER: 5040

5040.1 General:

5040.1.1 Action items shall be brought before and considered by the Board by motion in accordance with this policy. These rules of order are intended to be informal and applied flexibly. The Board prefers a flexible form of meeting and, therefore, does not conduct its meetings under formalized rules - Robert's Rules of Order.

5040.1.1.1 If a Director believes order is not being maintained or procedures are not adequate, then he/she should raise a point of order - not requiring a second - to the President. If the ruling of the President is not satisfactory to the Director, then it may be appealed to the Board. A majority of the Board will govern and determine the point of order.

5040.2 Obtaining the Floor:

5040.2.1 Any Director desiring to speak should address the President and, upon recognition by the President, may address the subject under discussion.

5040.3 Motions:

5040.3.1 Any Director, excluding the President, may make or second a motion. A motion shall be brought and considered as follows:

5040.3.1.1 The Board President opens discussion of the matter, the matter is then discussed and debated by the Board, the public is provided an opportunity to comment, then a Director makes a motion; another Director seconds the motion; and the President states the motion.

5040.3.2 Once the motion has been stated by the President, it is open to further clarification by the Board members,, the President will then call for the vote.

5040.3.2.1 If the public in attendance has had an opportunity to comment on the proposed action, any Director may move to immediately bring the question being debated to a vote, suspending any further debate. The motion must be made, seconded, and approved by a majority vote of the Board.

5040.4 Secondary Motions: Ordinarily, only one motion can be considered at a time and a motion must be disposed of before any other motions or business are considered. There are a few

exceptions to this general rule, though, where a secondary motion concerning the main motion may be made and considered before voting on the main motion.

5040.4.1 Motion to Amend: A main motion may be amended before it is voted on, either by the consent of the Directors who moved and seconded, or by a new motion and second.

5040.4.2 Motion to Table: A main motion may be indefinitely tabled before it is voted on by motion made to table, which is then seconded and approved by a majority vote of the Board.

5040.4.3 Motion to Postpone: A main motion may be postponed to a certain time by a motion to postpone, which is then seconded and approved by a majority vote of the Board.

5040.4.4 Motion to Refer to Committee: A main motion may be referred to a Board committee for further study and recommendation by a motion to refer to committee, which is then seconded and approved by a majority vote of the Board.

5040.4.5 Motion to Close Debate and Vote Immediately: As provided above, any Director may move to close debate and immediately vote on a main motion, which move to close is then seconded and approved by a majority vote of the Board..

5040.4.6 Motion to Adjourn: A meeting may be adjourned by motion made, seconded, and approved by a majority vote of the Board before voting on a main motion.

5040.5 Decorum:

5040.5.1 The President shall take whatever actions are necessary and appropriate to preserve order and decorum during Board meetings, including public hearings. The President may eject any person or persons making personal, impertinent or slanderous remarks, refusing to abide by a request from the President, or otherwise disrupting the meeting or hearing.

5040.5.2 The President may also declare a short recess during any meeting.

5040.6 Amendment of Rules of Order:

5040.6.1 By motion made, seconded and approved by a majority vote, the Board may, at its discretion and at any meeting: a) temporarily suspend these rules in whole or in part; b) amend these rules in whole or in part; or, c) both.

AGENDA ITEM 3.

Attachment 3

Certificate of Appointment and Oath of Office

OATH OF OFFICE
FOR PUBLIC OFFICERS AND EMPLOYEES
(State Constitution, Art. XX, Sec. 3 as amended)

I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter and during such time as I hold the office of Georgetown Divide Public Utility District Director.

And I do further swear (or affirm) that I do not advocate, nor am I a member of any party or organization, political or otherwise, that now advocates the overthrow of the Government of the United States or the State of California by force or violence or other unlawful means; that within the five years immediately preceding the taking of this oath (or affirmation) I have not been a member of any party or organization, political or otherwise, that advocated the overthrow of the Government of the United States or the State of California by force or violence or other unlawful means and that during such time as I hold the office of Director of the Georgetown Divide Public Utility District I will not advocate nor become a member of any party or organization, political or otherwise, that advocates the overthrow of the Government of the United States or of the State of California by force or violence or other unlawful means.

Signature: _____

Printed Name: _____

Date: _____

Attest:

(Signature)
Barbara Brenner,
Legal Counsel to the Georgetown Divide Public Utility District

Date: _____

CONSENT CALENDAR

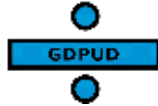
Approval of Minutes

1. Regular Meeting November 10, 2020 (this item has been removed from agenda)

CONSENT CALENDAR

Approval of Minutes

2. Special Meeting December 15, 2020



MINUTES

SPECIAL MEETING

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**DECEMBER 15, 2020
4PM**

Michael Saunders, President
Cynthia Garcia, Vice President
Mike Thornbrough, Treasurer
Mitch MacDonald, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
-

Out of respect for the meeting and others in attendance, please turn off all cell phones or put in the silent mode.

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3. The Board will not entertain outbursts from the audience.
4. There is a three-minute time limit per speaker.

5. The Board is not permitted to take action on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Board President is responsible for maintaining an orderly meeting.

President Saunders called the Special Meeting to order at 1601hrs.

1) CALL TO ORDER, AND ROLL CALL

PRESENT: DIRECTORS MACDONALD, THORNBROUGH, GARCIA, SAUNDERS

ABSENT:

OTHERS Barbara Brenner, Legal Counsel,
PRESENT: Jeff Nelson, Interim GM

2) ADOPTION OF AGENDA

Vice President Garcia motioned to approve 2) ADOPTION OF AGENDA. President Saunders seconded the motion.

Roll Call vote was taken:

Aye: MACDONALD, THORNBROUGH, GARCIA, SAUNDERS
Nay: None

The motion CARRIED

3) PUBLIC COMMENT

None was offered.

ANNOUNCE CLOSED SESSION AND ADJOURN OPEN SESSION TO CLOSED SESSION

4) ADJOURN TO CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL

A. Public Employment – Pursuant to Government Code section 54957 Title:
General Manager

ADJOURN CLOSED SESSION AND OPEN REGULAR SESSION

REPORT OUT OF CLOSED SESSION

President Saunders reported the Board will continue the recruitment process for a new General Manager.

5) NEW BUSINESS

- A. Board of Directors Vacancy** – Pursuant to California Government Code 1780, the Board of Directors to discuss filling the vacancy by appointment.

The Board discussed the appointment process for filling the vacant Director position.

Public Comment:

Stephen Dowd asked if the application to apply for the Director position could be emailed. President Saunders said, yes.

- B. Authorizing Change of Bank Signatory Authority**

Director Thornbrough motioned to approve the resolution 2) Director MacDonald seconded the motion.

Roll Call vote was taken:

Aye: MACDONALD, THORNBROUGH, GARCIA, SAUNDERS

Nay: None

The motion CARRIED.

- 6) NEXT MEETING DATE AND ADJOURNMENT** – The next Special Meeting is January 7, 2021, and the next Regular Meeting will be on January 12, 2021 at 2:00PM via teleconference.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting via teleconference, please contact Jeff Nelson by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a).

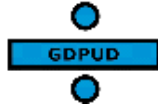
Jeff Nelson, Interim General Manager

Date

CONSENT CALENDAR

Approval of Minutes

3. Special Meeting January 7, 2021



MINUTES

SPECIAL MEETING

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**JANUARY 7, 2021
5PM**

Michael Saunders, President
Cynthia Garcia, Vice President
Mike Thornbrough, Treasurer
Mitch MacDonald, Director
Vacant, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

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 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
-

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4. There is a three-minute time limit per speaker.

5. The Board is not permitted to take action on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Board President is responsible for maintaining an orderly meeting.

1) CALL TO ORDER, AND ROLL CALL

Director Saunders called the Special Meeting to order at 1701hrs. Director MacDonald led the Pledge of Allegiance.

PRESENT: DIRECTORS MACDONALD, THORNBROUGH, GARCIA, SAUNDERS

ABSENT:

OTHERS Barbara Brenner, Legal Counsel,

PRESENT: Jeff Nelson, Interim GM

Director Thornbrough motioned to move New Business Agenda item 5A, Independent Contractor (GM) and CalPERS before the Closed Session 2) Director MacDonald seconded the motion.

Roll Call vote was taken:

Aye: MACDONALD, THORNBROUGH, GARCIA, SAUNDERS

Nay: None

The motion CARRIED

Director Saunders also wanted to correct the Board Action for 5C to receive and file.

Director MacDonald motioned to correct item 5C to receive and file 2) Director Thornbrough seconded the motion.

Roll Call vote was taken:

Aye: MACDONALD, THORNBROUGH, GARCIA, SAUNDERS

Nay: None

The motion CARRIED.

2) ADOPTION OF AGENDA

Director MacDonald motioned to approve 2) ADOPTION OF AGENDA. Director Thornbrough seconded the motion.

Roll Call vote was taken:

Aye: MACDONALD, THORNBROUGH, GARCIA, SAUNDERS

Nay: None

The motion CARRIED.

3) PUBLIC COMMENT

Jeff read the email from Bonnie Neeley – sent January 7, 2021:

“Please read aloud at Board Meeting..between a computer breakdown and power outages, my plan to add my resume never came to pass.

Attn: Directors and General Manager I strongly recommend that this “selection” be postponed and a way to actually inform the public that there is a position open. The only venue for actual distribution is the free paper at the end of the month...goes to all mailboxes. After speaking with a number neighbors/friends, an awful lot of them do NOT have FB or the gdpu email service. I’m surprised that this hiring of a director is so few days after the resume close. Many were not even aware that the selection will be today. That old ploy of 24 hour notice for a special meeting does not serve the public. Additionally, the many “closed” features also do not serve the public...why close finance meetings? Etc. The constant picayune questions to staff take up staff time and money... Why continue the 400/month stipend.?? Folks cannot pay their bills, are often out of work with Covid regulations and the bills are extremely expensive.. Would any of you run without the stipend???? \$20,000/year.

I hope the selection you may make is for a community other than Cool, which with Souza’s resignation is all Cool. Since **Garcia is leaving soon, why not do a search for 2 directors and** look for a variety of community folks. Georgetown, Cool, Kelsey, Garden Valley and Pilot Hill all have their own “cultures” values and needs from GDPUD. We all find the constant “polite” belittling, nitpicking and other disruptive behavior among the directors to be wasteful of time and really doesn’t achieve necessary information.. There is little money to “Budget” and too few people able to afford the new rates. The fact that over 240 (?) people could not pay their bills at the end seems disgraceful. As you interview and continue an “interim GM” are you all really looking to serve the higher good of the community? Bonnie Neeley (Director, 2008-2012, Treasurer 2 years.)

Please copy to: Darrell Creeks and Stephanie Beck

Director Saunders said he wanted to extend the selection period.

5) NEW BUSINESS

- A. **Independent Contractor (GM) and CalPERS Additional attendees:** Michael Kashiwagi (Interwest Consultants), Erin Dervin (Churchwell White)

After discussion by the Board, the recommendation was for the Interim GM to perform the duties “as is” and complete staff evaluations.

ANNOUNCE CLOSED SESSION AND ADJOURN OPEN SESSION TO CLOSED SESSION

4) ADJOURN TO CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL

- A. Public Employment – Pursuant to Government Code section 54957 Title: General Manager
- B. Existing Litigation (Gov. Code 54956.9)
Name of Case: *Georgetown Divide Taxpayers Association v. Georgetown Divide Public Utility District* (El Dorado County Superior case number PC20180211, Third Appellate District case number C091664)

ADJOURN CLOSED SESSION AND OPEN REGULAR SESSION

REPORT OUT OF CLOSED SESSION

Director Saunders said there was nothing to report out from Closed Session.

5) NEW BUSINESS

- B. **Board of Directors Vacancy** – Pursuant to California Government Code section 1780, the Board of Directors will discuss the process for appointing the Vacant Director position.

After discussion by the Board, it was decided to continue the interview process.

- C. **Board of Directors Vacancy** – Announcement of Interview Candidates for Board Vacancy – This item was removed from the agenda.

Director Garcia motioned to adjourn the meeting and 2) Director MacDonald seconded the motion.

Roll Call vote was taken:

Aye: MACDONALD, THORNBROUGH, GARCIA, SAUNDERS
Nay: None

6) NEXT MEETING DATE AND ADJOURNMENT – The next Special Meeting is January 28, 2021, and the next Regular Meeting will be on February 9, 2021 at 2:00PM via teleconference.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting via teleconference, please contact Jeff Nelson by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a).

Jeff Nelson, Interim General Manager

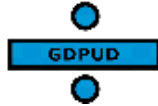
Date

DRAFT

CONSENT CALENDAR

Approval of Minutes

4. Regular Meeting January 12, 2021



MINUTES

REGULAR MEETING

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

JANUARY 12, 2021 2PM

Michael Saunders, President
Cynthia Garcia, Vice President
Mike Thornbrough, Treasurer
Mitch MacDonald, Director

MISSION STATEMENT

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- Provide reliable water supplies
 - Ensure high quality drinking water
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-

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3. The Board will not entertain outbursts from the audience.
4. There is a three-minute time limit per speaker.
5. The Board is not permitted to take action on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.

7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Board President is responsible for maintaining an orderly meeting.

Director Saunders called the Regular Meeting to order at 1400hrs. Director Thornbrough led the Pledge of Allegiance.

1) CALL TO ORDER, AND ROLL CALL

PRESENT: DIRECTORS MACDONALD, THORNBROUGH, GARCIA, SAUNDERS

ABSENT:

OTHERS Barbara Brenner, Legal Counsel,

PRESENT: Jeff Nelson, Interim GM

2) ADOPTION OF AGENDA

***Director Thornbrough motioned to approve 2) ADOPTION OF AGENDA.
Director MacDonald seconded the motion.***

Roll Call vote was taken:

Aye: MACDONALD, THORNBROUGH, GARCIA, SAUNDERS

Nay: None

The motion CARRIED

3) FILLING BOARD VACANCY - SUSPENDED

A. Interviews for Director Vacancy

B. Appointment of New Director

C. Oath of Office for Assigned Board of Director, Administered by Legal Counsel

4) PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

None was offered.

5) PROCLAMATIONS AND PRESENTATIONS

Jeff Nelson read a resolution presented to Dave Souza for his service to the District.

6) CONSENT CALENDAR

Director Saunders pulled 6A1, Regular Meeting minutes for December 8, for discussion. Director Thornbrough pulled 6B1, Month-End Cash Disbursement Report, and 6C, Fourth Quarter Budget and First Quarter Budget Comparison.

A. Approval of Minutes

Director Saunders submitted a change to the minutes.

Director MacDonald motioned to accept 2) agenda item 6A1 from the Consent Calendar. Director Garcia seconded the motion.

Roll Call vote was taken:

Aye: MACDONALD, THORNBROUGH, GARCIA SAUNDERS

Nay: None

The motion CARRIED

Director Saunders requested to have all the consent items available to the Directors by the following day.

Public Comment:

Cherie Carlyon via Stephen Dowd asked for the actual budget, not the projected budget.

B. Financial Reports

1. Month-End Cash Disbursement Report – This item was deferred to return at the Special Meeting scheduled for January 28, 2021.

C. Fourth Quarter Budget and First Quarter Budget Comparison - This item was deferred to return at the Special Meeting scheduled for January 28, 2021

D. Authorizing Change of Bank Signatory Authority – This item was suspended.

7) INFORMATIONAL ITEMS

A. Board Reports

Director Saunders mentioned the Board vacancy. He said the application period was extended through February 6th, and qualified applicants would be notified by February 7th, if the Board wished to interview them during the February 9, Regular Board meeting. Director Saunders spoke about hosting a town hall meeting or workshop for water conservation, and thanked Director Wadle for all his work on the Board, as well as working at CSDA.

Public Comment:

Stephen Dowd asked what the definition of a qualified applicant for the Director position meant. Director Saunders said a qualified applicant needed to be a qualified voter within the District.

B. General Manager's Report

Jeff said the District obtained the updated water operating permit from the Division of Drinking Water which includes the operation of the ALT treatment plant. The first set of water bills were generated by the Tyler system. Jeff said a newsletter was included with the bills. Irrigation applications were sent out last week and staff is in the process of allocating or granting irrigation to various customers. The transparency portion of the Tyler financial management system (Socrata) is scheduled to go live in the Spring. Christina mentioned that there was an issue with the online billing, but it had been resolved. She said the payment portal side of the accounting system has some issues. She said there is still not an ability to pay-online. The customer should be able to go in and set up a new account. She said they are currently loading the capital assets into Tyler, then in AR, then Socrata.

Director Saunders asked when the Director portal will be up and running. Christina said she needs to set the Directors up with log-in information.

Director Garcia asked about the permit and if it would be posted online. Jeff said he would have to check to see if there was any confidential information in the permit, and asked Darrell if the District typically posted the permit. Jeff said he would look into what portion of the permit could be posted online.

Director Garcia asked if meters were read this time. Jeff said no, meters were not physically read, with a few exceptions. He said Adam did a statistical analysis to reflect the November – December billing period, and he used last years' information. He said some meters were read, but not all. Adam said yes, that is correct. Jeff said canal maintenance and ditch lining was continuing. Jeff said COVID is still a problem, and the District is continuing to have staggered work schedules for those in the office. Director Saunders thanked the office for getting the CDS information out in the newsletter.

C. Operation Manager's Report

Darrell said for the first time since 2004, the District is complying. He did the 2020 Compliance inspection with the State. Darrell read the system appraisal. Darrell said three surplus trucks were sold. Darrell said there are three dates for ditch lining. Darrell said the rain gutters will be replaced tomorrow. Darrell said

there was a question about where tires are purchased. He said tires are purchased by Tire Hub, and then put on by All Cycle to mount and balance the tires. He said the level at Stumpy is 13793.

D. Water Resources Report

Adam said he would create a water projection report for the next meeting. He said he is still working on the Urban Water Management Plan, including the water forecast for the next 20 years.

Director Saunders said he would coordinate with Adam about the Grant Writing Committee. Director Saunders also said he would like to inform the customers about any further ditch lining projects before the work is done.

8) COMMITTEES:

- A. Ad Hoc Grant Writing Committee** – Director Saunders said the committee did not meet this month.

9) NEW BUSINESS

A. LSL Presentation – GDPUD Audit, presented by Marian Rodriguez

All the Directors had various questions related to a Fund transfer equating to \$800K and identified several discrepancies throughout the report. Director Saunders asked Christina to review the information and plan to report her findings at the January 28, 2021 special meeting.

Director Saunders asked Kristen West of LSL if there is a recommendation to deal with past employees' obligation for benefits. He asked if it would be appropriate to set up a trust. Kristen West said a long-term financial plan is always recommended. He said the District needs to investigate investments to reduce liability.

He asked Kristen when the State releases the increase projection for the discount rate on their investments. She said the information is on the CalPERS website for post-employment.

B. Consideration of a Rate Freeze

Director Saunders recommended a suspension of this item until the January 28, 2021 Special Meeting.

Public Comment:

Cherie Carlyon via Stephen Dowd said she is requesting a detailed report for the 4th Quarter Budget. She said what was provided in the Board packet was an

adopted budget, not the actual budget. Director Saunders asked Ms. Carlyon to submit a written request for information.

Stephen Dowd said he wanted the Board to consider a rate freeze without delay.

Director Garcia motioned to suspend agenda item 9B, until additional materials are supplied by staff at the January 28, Special Meeting 2) Director Thornbrough seconded the motion.

Roll Call vote was taken:

Aye: MACDONALD, THORNBROUGH, GARCIA, SAUNDERS

Nay: None

The motion CARRIED.

C. Discussion of Charter for a Finance Committee, and Consideration of additional committees:

Jeff said included in the packet was the charter from last year, with Director Garcia's edits. Director Thornbrough said the finance committee was never actually disbanded and asked why the Board could not reinstate the policy with changes.

Director Thornbrough motioned to form an ad hoc committee with two Board members, and one past Finance Committee member 2) Director MacDonald seconded the motion.

Roll Call vote was taken:

Aye: MACDONALD, THORNBROUGH, GARCIA, SAUNDERS

Nay: None

The motion CARRIED.

Director Thornbrough, and Director MacDonald offered to be the on the committee.

Barbara asked about the appointment of the ex-finance committee member.

Director Thornbrough said Director Garcia said we should inquire with the previous chair. Director Garcia said she has been contacted by the former finance committee chair, Steve Miller.

Director Saunders suggested starting an ad hoc Policy Committee.

Director Garcia motioned to form an ad hoc policy committee not to exceed four members. Two members of the Board and two members of staff. Director Thornbrough seconded the motion.

Roll Call vote was taken:

Aye: MACDONALD, THORNBROUGH, GARCIA, SAUNDERS

Nay: None

The motion CARRIED.

After some discussion by the Board and counsel, Director Saunders agreed a workshop related to irrigation would be a good idea. Director Garcia said she would like the workshop to occur before irrigation season begins.

D. Consideration of changing Procedures for placing items on the Agenda and Communication with the General Manager

Director Thornbrough asked about a change made not too long ago, he said if a consensus was made by the Board it was going to be on the agenda.

Director Saunders said, if there is a consensus on an item, he felt every Board member should have the ability to have an agenda item discussed.

Director Garcia said the policy that Director Thornbrough is referring to is policy 4040.

Director Garcia motioned to leave Board policy 5020 as-is and have the Board review Policy 4040 (red-lined version) and make recommendations at the Regular Board meeting scheduled on February 9, 2021 2) Director MacDonald seconded the motion.

E. Discussion and Consideration of changing the Signature/Spending Authority of the Interim General Manager

Barbara said the GM spending authority is set forth through the procurement policy.

Barbara said any changes would be presented through the procurement policy, as it is a change in spending authority. Director Garcia said the interim manager is the general manager, and she feels it needs to be reviewed through the procurement policy.

Director Saunders said the Interim General Manager and the General Manager are the same. He said the item was put on the agenda specifically for the Interim General Manager.

Public Comment:

Cherie Carlyon via Stephen Dowd said there is a resolution, and the resolution specifies a \$45K spending limit.

Fran Todd said she would respectfully ask the Board to say what the Interim General Manager can or cannot do.

F. Independent Audit

After some discussion, **Director Garcia motioned to have the Board create an ad hoc committee to evaluate the need for a special financial assessment. Director Thornbrough seconded.**

Public Comment:

Steven Proe said there was a resolution approved by the Board that covered this issue. He asked if any vote turned about the 5-0 vote for a forensic audit.

Barbara said the lowest bid was rejected as too expensive.

Roll Call vote was taken:

Aye: MACDONALD, THORNBROUGH, GARCIA SAUNDERS

Nay: None

The motion CARRIED.

Both Director Garcia and Director Saunders volunteered for this committee.

G. Election of Special District Representative to El Dorado LAFCO – Nominations for Special District Commissioner

Director Saunders said he was one of the two directors who made it on to the commission. Director Saunders said he wanted to be a voting member on the commission. He said the process would need to nominate someone for a special district nominee.

Director MacDonald motioned to nominate Director Saunders to the LAFCO Commission 2) Director Garcia seconded the motion.

Roll Call vote was taken:

Aye: MACDONALD, THORNBROUGH, GARCIA SAUNDERS

Nay: None

The motion CARRIED

10) PUBLIC HEARING

None.

11) BOARD MEMBER REQUESTS FOR FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF

Director Garcia said she would like to put together a work shop, and develop a time line for the staff / environmental workshop / and requested Jeff to work hard with staff to put the recordings, RFP's, permit for ALT on the website.

Director Saunders said to think of having a strategic planning meeting in February 2021.

Director MacDonald motioned to adjourn the meeting 2) Director Garcia seconded the motion.

Roll Call vote was taken:

Aye: MACDONALD, THORNBROUGH, GARCIA, SAUNDERS

Nay: None

The motion CARRIED.

12) NEXT MEETING DATE AND ADJOURNMENT – The next Regular Meeting will be on February 9, 2021 at 2:00PM via teleconference.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting via teleconference, please contact Jeff Nelson by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a).

Jeff Nelson, Interim General Manager

Date

CONSENT CALENDAR

Approval of Minutes

5. Special Board Meeting of January 28, 2021

PRESIDENT SAUNDERS' BUDGET EVALUATION WORKSHEET

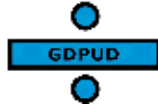
(Submitted by President Saunders at the Special Board Meeting of January 28, 2021.)

	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2021 (fixed)			
	Actuals	Actuals	Actuals	Actuals	Actuals	Projected		5% increase	fixed non-operating revenue	
			New rates	2018 rates	2018 rates					
Total Net Assets	\$16,247,025	\$17,188,262	\$16,459,493	\$17,646,257	\$18,969,263	\$19,132,776	\$20,023,141		Hydro	\$57,000
Net Loss/Gain	-\$417,448	\$941,237	\$56,952	\$1,186,764	\$1,323,006	\$163,513	\$1,053,878		SMUD	\$114,339
Operating Revenues	\$1,959,999	\$2,224,000	\$2,844,286	\$3,549,552	\$3,409,371	\$3,471,062	\$3,471,062		Surcharge	\$660,026
Non-Operating revenues and Contributions	\$2,092,284	\$2,917,124	\$2,839,819	\$3,081,270	\$3,424,734	\$1,859,194	\$2,749,559	Surcharge initiated Capital contributions	Capital contributions	\$59,000
Total Revenues	\$4,052,283	\$5,141,124	\$5,684,105	\$6,630,822	\$6,834,105	\$5,330,256	\$6,220,621		Water transfer	\$600,000
Total Expenses	\$4,469,731	\$4,199,887	\$5,627,153	\$5,444,058	\$5,511,099	\$5,166,743	\$5,166,743			
Treated Water Sales	\$1,244,193	\$1,350,610	\$1,862,227	\$2,411,541	\$2,439,724	\$2,625,000	\$2,625,000			
Irrigation	\$135,218	\$224,156	\$317,330	\$416,369	\$407,856	\$424,346	\$424,346			
Capital contributions	\$339,606	\$715,365	\$221,856	\$58,936	\$531,492		\$59,000			
Long term Liabilities	\$6,235,173	\$7,985,950	\$15,507,530	\$16,605,767	\$16,644,314					
Capital Reserves	\$1,161,000	\$1,081,388	\$844,604	\$665,180	\$1,944,720					
Short lived Asset replcmnt	\$764,357	\$770,015	\$776,939	\$789,614	\$792,141					

All the information included in the worksheet can be found in the agenda packet for the Regular Board Meeting of January 12, 2021. This worksheet is a consolidation of 340 pages of information for my easy referencing. References:

- ◆ Section 3, FY 2019-2020 Audit
- ◆ Section 4, CIP 2019/2020 – 2023/2024
- ◆ Section 5, Budget FY 2017-2018, Budget FY 2018-2019
- ◆ Section 6, Budget FY 2019-2020
- ◆ Section 7, FY 2017-2018 Audit
- ◆ Section 8, FY 2018-2019 Audit

L E G E N D	Red	Loss
	Green	Supplemental charge for loan began, and significant gain realized due to capital contribution.
	Yellow	<p>Highlights:</p> <p>FY 2018 Total Expense: Detailed Department actuals are requested to help determine the source for the significant increase in expenses of \$1.5M from 2017 to 2018.</p> <p>FY 2018 Long Term Liabilities: The increase is reflective of loan accrual from the new ALT Water Treatment Plant (renamed Sweetwater).</p> <p>FY 2021 Projected Budget: This projected budget was an anomaly from the previous two years while I was on the Board. Going back over all the data provided the missing data in the projection was realized -- it was missing the Hydro, SMUD, Surcharge, and Capital Contributions. In correcting the figure, since no actuals are available, I used the lowest capital contribution recording this time span.</p>



MINUTES

SPECIAL MEETING

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**JANUARY 28, 2021
4PM**

Michael Saunders, President
Cynthia Garcia, Vice President
Mike Thornbrough, Treasurer
Mitch MacDonald, Director
Vacant, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
-

Out of respect for the meeting and others in attendance, please turn off all cell phones or put in the silent mode.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item, provided they are first recognized by the presiding officer. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during the Public Forum portion of the agenda. Please be aware of the following procedures for speaking during Public Forum or public comment sessions:

1. When called on to speak by the Board President, please approach and speak from the podium.
2. Comments are to be directed only to the Board.
3. The Board will not entertain outbursts from the audience.
4. There is a three-minute time limit per speaker.

5. The Board is not permitted to take action on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Board President is responsible for maintaining an orderly meeting.

Director Saunders called the Special Meeting to order at 4:02 PM

1) CALL TO ORDER, AND ROLL CALL

PRESENT: DIRECTORS MACDONALD, THORNBROUGH, GARCIA, SAUNDERS

ABSENT:

OTHERS Barbara Brenner, Legal Counsel, Jeff

PRESENT: Nelson, Interim GM

Director Garcia led in the flag salute.

2) ADOPTION OF AGENDA

Director Garcia motioned to approve 2) ADOPTION OF AGENDA. Director Thornbrough seconded the motion.

The agenda was adopted by acclamation.

3) PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

Director Garcia stated she received a text message from Cherie Carylton who was having difficult joining the zoom meeting. Director Garcia read the following text from Ms. Carylton:

\$146,000 was FY 19/20, \$220,00 was for FY 20/21 in Account 5080 Outside Services for Department 5600; not enough for Interwest's billings at his time. Salaries in Administration FY 19/20 \$395,000, \$449,143 for FY 20/21 and that includes the front office position and raises so it looks like the full GM salary is in Admin Salaries instead of Outside Services, can this be explained?

Director Saunders stated financial details will be discussed during the latter part of the meeting.

There were no other public comments.

ANNOUNCE CLOSED SESSION AND ADJOURN OPEN SESSION TO CLOSED SESSION

Director Saunders announced the item for closed session and invited public comments on this issue. No public comments were received.

Director Saunders then adjourned the meeting to Closed Session at 4:08 PM.

4) ADJOURN TO CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL**A. Existing Litigation (Gov. Code S54956.9)**

Name of Case: Georgetown Divide Taxpayers Association v. Georgetown Divide Public Utility District (El Dorado Superior Court Case Number PC20180211, Third Appellate District Case Number C091664)

ADJOURN CLOSED SESSION AND OPEN SPECIAL SESSION

The meeting was called to Open Session by Director Saunders at 4:25 PM.

REPORT OUT OF CLOSED SESSION

Director Saunders asked Legal Counsel to report out from closed session. Barbara Brenner reported that the litigation with the Georgetown Divide Taxpayers' Association litigation against the District has been resolved through settlement. The District has agreed to pay a portion of the Taxpayers Association's legal fees and costs in the amount of \$28,000. There are no other terms or conditions. The case will be dismissed early next week once we get the Settlement Agreement in writing. Ms. Brenner offered to answer any questions from the Board and the public and received none.

Director Garcia reported that some people are having trouble logging into the meeting and others acknowledged it could be internet issues from the storm.

5) NEW BUSINESS**A. Consideration of Rate Freeze**

The General Manager summarized his staff report with the following points on the financial impact of a rate freeze to the District:

- *Treated Water: The FY 2020-21 budget was based on a 5% rate increase for treated water that became effective July 1, 2020. It did not include an additional 5% increase called for by the Rate Study to begin January 1, 2021. While that additional increase will not impact the overall budget estimate, it*

will result in approximately \$67,000 of lost revenue for the remainder of this fiscal year.

- Irrigation Water: The FY 2020-21 Budget includes a 10% rate increase for irrigated water starting with the 2021 irrigation season, a five-month season which begins in May. The rates for irrigation water customers did not go up at the beginning of this fiscal year which was the end of the 2020 irrigation season, but the budget does include a 10% increase for the two months of the beginning of the 2021 season (May & June) in the amount of \$17,000 which is included in the budget.
- SRF Loan Application for Water Meter Replacement Project: The SRF Loan Application submitted to the State assumed a 5% rate increase for treated water customers at the beginning of this year. If the Board decides to freeze rates, the District would be required to submit a supplement or amendment to the financials submitted with the loan application with an explanation of the financial implications to the District. It is not known whether that would be a tipping point for approval.

Director Thornbrough stated he did not see the \$67,000 as a loss because it represents funds that is not included in the budget. He further clarified that the Board is not taking away the 5% increase that went into effect in July 2020. The Board is considering freezing the rate to that level and not imposing the additional 5% that was to go into effect in January 2021. Since that additional amount is not included in the current budget, it should not be considered a loss of revenue.

General Manager Nelson pointed out that if the District followed the Rate Increase Schedule which provides for an additional 5% increase in January, it would result in additional revenue of \$67,000 for the remainder of the fiscal year.

The discussion resulted in the clarification that the \$67,000 referenced in the staff report can be considered a loss in "projected" revenue.

The discussion then turned to irrigation rates with Director Thornbrough expressing his understanding that the amount of irrigation fees that will be lost in the FY 2020-21 budget is about \$17,000 for the two months (May and June) of the 2021 irrigation season.

Director MacDonald inquired about the amount transferred to Capital Improvements from Reserves. Christina Cross subsequently provided the following information:

FY 2017-18: No transfer to Capital Projects; however, \$50,000 was transferred from reserves to another account.

FY 2018-19: \$652,932.

FY 2018-20: \$616,434.

Director Saunders explained he prepared the worksheet to ascertain the financial state of the District to consider the rate freeze. He stated he lifted the data from the actuals in the LSL Audit Reports, explaining Staff was unable to provide the actuals in time for this meeting.

Director Saunders stated the Board should look at operating reserves to ensure the District does not have cash flow problems. Both Directors Saunders and Garcia expressed concern about the extraordinary time presented by COVID and the financial struggles faced by customers.

A lengthy exchange of comments, questions and answers followed regarding the District's finances, the impact of a rate freeze, and the need for detailed financial information in considering the freeze, as well as the upcoming budget process. Director MacDonald also requested an explanation of increase in expenses that began in FY 2017-18 and is holding steady.

Director Garcia informed the Board that she was receiving messages from customers asking why the worksheet was not previously provided. General Manager Nelson stated this was all public information. Legal Counsel Barbara Brenner commented on the importance of ensuring the worksheet is provided to the public and made accessible through the website. Ms. Brenner added that if this Board meeting had been in person, Director Saunders would simply pass out the worksheet.

*Director Saunders said he was submitting the worksheet to include with the minutes. (**Attachment 1** of the minutes is the Worksheet submitted by Director Saunders.)*

Director Garcia asked when the budget process is scheduled to begin. Director Saunders responded that this would be addressed during the upcoming Strategic Planning Workshop.

Director Garcia stated she appreciated that President Saunders put this worksheet together and is comforted to know that the District is in pretty good financial health.

Director Thornbrough motioned to freeze rates at the current level through the end of 2021 unless there is a need to make a change. Director MacDonald seconded the motion.

ROLL CALL VOTE:

AYE: MACDONALD, THORNBROUGH, GARCIA, SAUNDERS

NAY: None

ABSTAIN: None

The motion CARRIED.

- 6. NEXT MEETING DATE AND ADJOURNMENT** – The next Regular Meeting will be on January 12, 2021 at 2:00PM via teleconference.

Director Garcia announced to the community and the Board that she will be joining the next meeting from outside the area as she will be caring a family member. She stated she will provide Director Saunders with the address of her location.

Director MacDonald motioned to adjourn the meeting 2) Director Garcia seconded the motion.

The motion passed by acclamation.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting via teleconference, please contact Jeff Nelson by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a).

Jeff Nelson, Interim General Manager

Date

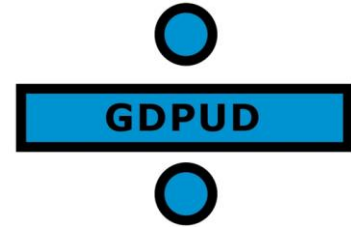
CONSENT CALENDAR

Financial Reports

1. Fiscal Year 2019-2020 Fourth Quarter Budget Review

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF FEBRUARY 9, 2021
AGENDA ITEM NO. 6.B.1.**

(Tabled to this meeting on January 12, 2021)



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: FISCAL YEAR 2019-2020 FOURTH QUARTER BUDGET REVIEW

PREPARED BY: Christina Cross, Management Analyst

APPROVED BY: Jeff Nelson, PE, Interim General Manager

BACKGROUND

In order to provide timely information to the Board and the public, the attached report provides a comparison of approved operating budget to actual revenues and expenditures through the Fourth Quarter of Fiscal Year 2019-2020 (Attachment 1). Material differences are explained in the staff report.

DISCUSSION

Revenues

At the end of the fourth quarter, total water operating revenue and non-operating revenues were \$5,119,069.12, which is 3% less than the budgeted amount of \$5,263,483.00. These revenues amounts include residential water sales, commercial water sales, irrigation water sales, penalties, property taxes, interest, lease revenue. Residential and commercial water sales were less than the budget by 6%, irrigation water sales were 6.5% less and lease payments were 21.5% more than budgeted.

Total wastewater operating fund revenues were \$187,727, which is 98.5% of the budgeted amount of \$190,500. The 1.5% deficit is due to a shortfall in Zone Escrow Fees in the amount of \$12,140, which were budgeted in the amount of \$28,000.

Expenditures

At the end of the fourth quarter, total water operating expenditures were \$4,711,553.02, which is 103.2% of the budgeted amount of \$4,564,951. Total wastewater operating fund expenditures were \$221,848, which is 74% of the budgeted amount of \$298,001. The 26% decrease in projected expenses in the wastewater operating fund is mostly due to salaries and benefits savings.

FISCAL IMPACT

Overall, operating revenues were greater than budgeted, and expenditures were within expectations.

CEQA ASSESSMENT

This action is not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) receive and file this report.

Regular Board Meeting of February 9, 2021
Agenda Item No. 6.B.1.

ATTACHMENTS

1. 4th Quarter FY 2019-20 Budget to Actual Report
2. 4th Quarter FY 2019-20 Budget for Expenditures

FUND #: 08		Name: SMUD FUND						
Revenue Description		Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
4020	Interest	0.00	0.00	1,204.56	5,405.48	.0	-5,405.48	
4025	UNREALIZED G/L	0.00	0.00	1,621.84	1,322.58	.0	-1,322.58	
4080	SMUD REVENUE	0.00	110,900.00	0.00	114,339.00	-103.1	-3,439.00	
DEPT	Subtotal ----->	0.00	110,900.00	2,826.40	121,067.06	-109.2	-10,167.06	
FUND TOTAL		0.00	110,900.00	2,826.40	121,067.06	-109.2	-10,167.06	

Prepage

REPORT.: 01/08/21
RUN...: 01/08/21 TIME: 11:13
Run By.: Christina Cross

Georgetown Divide PUD
Budget Report for Revenues by FUND
For Calendar Period.: 06-20 Fiscal.: 12-20

PAGE: 002
ID #: GLRR
CTL.: GEO

FUND #: 09

Name: CABY GRANT

Revenue Description	Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining
4090 Other/lease	0.00	0.00	531,491.70	531,491.70	.0	-531,491.70
FUND TOTAL	0.00	0.00	531,491.70	531,491.70	.0	-531,491.70

Draft

FUND #: 10		Name: Water Fund					
Revenue Description		Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining
3010	Water Sales-Res	0.00	2,900,000.00	451,593.75	2,439,723.95	-84.1	460,276.05
3020	Water Sales-Com	0.00	0.00	52,735.18	294,562.59	.0	-294,562.59
3030	Water Sales-Cst	0.00	10,000.00	0.00	11,536.15	-115.4	-1,536.15
3040	Water Sales-Irr	0.00	436,179.00	-256.66	407,856.13	-93.5	28,322.87
3060	Installation	0.00	9,653.00	200.00	4,172.00	-43.2	5,481.00
3090	Other Operating	0.00	0.00	0.00	20.10	.0	-20.10
4020	Interest	0.00	52,100.00	8,110.05	55,142.65	-105.8	-3,042.65
4025	UNREALIZED G/L	0.00	0.00	9,624.39	6,429.52	.0	-6,429.52
4030	Penalties	0.00	46,000.00	317.70	30,830.57	-67.0	15,169.43
4040	Lease/Media One	0.00	89,551.00	2,000.26	108,769.82	-121.5	-19,218.82
4050	Property Taxes	0.00	1,720,000.00	120,530.38	1,710,211.38	-99.4	9,788.62
4070	GAIN/LOSS	0.00	0.00	-1,604.92	-1,604.92	.0	1,604.92
4095	MISC INCOME	0.00	0.00	178.61	51,550.18	.0	-51,550.18
4998	unreconciled***	0.00	0.00	0.00	-131.00	.0	131.00
DEPT	Subtotal ----->	0.00	5,263,483.00	643,428.74	5,119,069.12	-97.3	144,413.88
FUND TOTAL		0.00	5,263,483.00	643,428.74	5,119,069.12	-97.3	144,413.88

Draft

REPORT.: 01/08/21
 RUN...: 01/08/21 TIME: 11:13
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Revenues by FUND
 For Calendar Period.: 06-20 Fiscal.: 12-20

PAGE: 004
 ID #: GLRR
 CTL.: GEO

FUND #: 12		Name: RETIREE FUND						
Revenue Description		Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
4020	Interest	0.00	0.00	1,164.07	6,722.97	.0	-6,722.97	
4025	UNREALIZED G/L	0.00	0.00	1,567.32	1,028.15	.0	-1,028.15	
4090	Other/lease	0.00	0.00	4,022.78	42,445.25	.0	-42,445.25	
DEPT	Subtotal ----->	0.00	0.00	6,754.17	50,196.37	.0	-50,196.37	
FUND TOTAL		0.00	0.00	6,754.17	50,196.37	.0	-50,196.37	

Prepared

FUND #: 14		Name: STEWART MINE FD						
Revenue Description		Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
4020	Interest	0.00	0.00	95.95	470.03	.0	-470.03	
4025	UNREALIZED G/L	0.00	0.00	129.18	87.34	.0	-87.34	
DEPT	Subtotal ----->	0.00	0.00	225.13	557.37	.0	-557.37	
FUND TOTAL		0.00	0.00	225.13	557.37	.0	-557.37	

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REPORT.: 01/08/21
 RUN...: 01/08/21 TIME: 11:13
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Revenues by FUND
 For Calendar Period.: 06-20 Fiscal.: 12-20

PAGE: 006
 ID #: GLRR
 CTL.: GEO

FUND #: 17		Name: WATER DEVE.FUND						
Revenue Description		Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
4020	Interest	0.00	0.00	1,183.06	6,507.87	.0	-6,507.87	
4025	UNREALIZED G/L	0.00	0.00	1,592.88	1,103.50	.0	-1,103.50	
DEPT	Subtotal ----->	0.00	0.00	2,775.94	7,611.37	.0	-7,611.37	
FUND TOTAL		0.00	0.00	2,775.94	7,611.37	.0	-7,611.37	

Prepade

FUND #: 19

Name: SMERFUND

Revenue Description	Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct (%)	Budget Remaining
4020 Interest	0.00	0.00	3,059.24	16,828.56	.0	-16,828.56
4025 UNREALIZED G/L	0.00	0.00	4,118.99	2,853.52	.0	-2,853.52
DEPT Subtotal ----->	0.00	0.00	7,178.23	19,682.08	.0	-19,682.08
FUND TOTAL	0.00	0.00	7,178.23	19,682.08	.0	-19,682.08

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REPORT.: 01/08/21
 RUN...: 01/08/21 TIME: 11:13
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Revenues by FUND
 For Calendar Period.: 06-20 Fiscal.: 12-20

PAGE: 008
 ID #: GLRR
 CTL.: GEO

FUND #: 20		Name: ALT Fund		Year-to-Date	Year-to-Date	Current	Year-to-Date		Budget
Revenue	Description	Proforma	Budget	Amended	Budget	Actual	Actual	Pct(%)	Remaining
3045	SURCHARGE	0.00		648,923.00		109,936.99	660,026.46	-101.7	-11,103.46
4020	Interest	0.00		0.00		3,537.57	16,679.28	.0	-16,679.28
4025	UNREALIZED G/L	0.00		0.00		4,763.02	3,842.81	.0	-3,842.81
DEPT	Subtotal ----->	0.00		648,923.00		118,237.58	680,548.55	-104.9	-31,625.55
FUND TOTAL		0.00		648,923.00		118,237.58	680,548.55	-104.9	-31,625.55

Placeholder

FUND #: 24		Name: CAPITAL REPLACE						
Revenue Description		Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
4020	Interest	0.00	0.00	0.00	3,271.19	.0	-3,271.19	
4025	UNREALIZED G/L	0.00	0.00	0.00	-744.02	.0	744.02	
DEPT	Subtotal ----->	0.00	0.00	0.00	2,527.17	.0	-2,527.17	
FUND TOTAL		0.00	0.00	0.00	2,527.17	.0	-2,527.17	

Prepare

REPORT.: 01/08/21
 RUN...: 01/08/21 TIME: 11:13
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Revenues by FUND
 For Calendar Period.: 06-20 Fiscal.: 12-20

PAGE: 010
 ID #: GLRR
 CTL.: GEO

FUND #: 29		Name: STATE REV FUND						
Revenue Description		Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
4020	Interest	0.00	0.00	0.33	479.40	.0	-479.40	
FUND TOTAL		0.00	0.00	0.33	479.40	.0	-479.40	

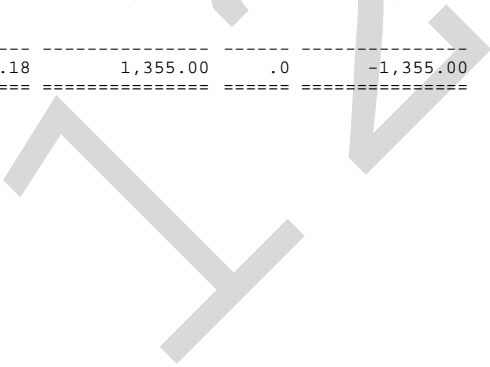
110

Page

FUND #: 30		Name: Hydro Fund						
Revenue	Description	Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
4020	Interest	0.00	0.00	2,146.83	11,555.19	.0	-11,555.19	
4025	UNREALIZED G/L	0.00	0.00	2,890.52	2,065.14	.0	-2,065.14	
4090	Other/lease	0.00	60,000.00	20,656.80	57,713.58	-96.2	2,286.42	
DEPT	Subtotal ----->	0.00	60,000.00	25,694.15	71,333.91	-118.9	-11,333.91	
FUND TOTAL		0.00	60,000.00	25,694.15	71,333.91	-118.9	-11,333.91	

Page

FUND #: 37		Name: GARDEN VALLEY						
Revenue	Description	Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
4020	Interest	0.00	0.00	210.61	1,158.55	.0	-1,158.55	
4025	UNREALIZED G/L	0.00	0.00	283.57	196.45	.0	-196.45	
DEPT	Subtotal ----->	0.00	0.00	494.18	1,355.00	.0	-1,355.00	
FUND TOTAL		0.00	0.00	494.18	1,355.00	.0	-1,355.00	



Page

FUND #: 39

Name: CAP FAC CHARGE

Revenue Description	Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining
4020 Interest	0.00	0.00	1,203.63	16,607.90	.0	-16,607.90
4025 UNREALIZED G/L	0.00	0.00	1,620.58	-140.36	.0	140.36
4184 CAP FAC CHARGE	0.00	0.00	0.00	2,300.00	.0	-2,300.00
DEPT Subtotal ----->	0.00	0.00	2,824.21	18,767.54	.0	-18,767.54
FUND TOTAL	0.00	0.00	2,824.21	18,767.54	.0	-18,767.54

Page

REPORT.: 01/08/21
 RUN...: 01/08/21 TIME: 11:13
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Revenues by FUND
 For Calendar Period.: 06-20 Fiscal.: 12-20

PAGE: 014
 ID #: GLRR
 CTL.: GEO

FUND #: 40

Name: Zone Fund

Revenue Description	Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining
3192 Zone Charges	0.00	150,500.00	-15.10	149,283.71	-99.2	1,216.29
3193 ZONE-ESCROW FEE	0.00	28,000.00	1,300.00	15,860.00	-56.6	12,140.00
3194 Septic Design	0.00	3,000.00	820.00	4,100.00	-136.7	-1,100.00
4020 Interest	0.00	9,000.00	2,834.39	15,877.53	-176.4	-6,877.53
4025 UNREALIZED G/L	0.00	0.00	3,816.25	2,606.19	.0	-2,606.19
DEPT Subtotal ----->	0.00	190,500.00	8,755.54	187,727.43	-98.5	2,772.57
FUND TOTAL	0.00	190,500.00	8,755.54	187,727.43	-98.5	2,772.57

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FUND #: 41		Name: CDS M & O Fund						
Revenue Description		Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
4020	Interest	0.00	0.00	114.80	631.52	.0	-631.52	
4025	UNREALIZED G/L	0.00	0.00	154.57	107.08	.0	-107.08	
DEPT	Subtotal ----->	0.00	0.00	269.37	738.60	.0	-738.60	
FUND TOTAL		0.00	0.00	269.37	738.60	.0	-738.60	

Page

FUND #: 42		Name: CDS RESRV EXP.						
Revenue	Description	Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
4020	Interest	0.00	0.00	494.90	2,722.41	.0	-2,722.41	
4025	UNREALIZED G/L	0.00	0.00	666.34	461.62	.0	-461.62	
DEPT	Subtotal ----->	0.00	0.00	1,161.24	3,184.03	.0	-3,184.03	
FUND TOTAL		0.00	0.00	1,161.24	3,184.03	.0	-3,184.03	

Page

FUND #: 43		Name: CAPITAL RESERVE						
Revenue	Description	Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct (%)	Budget Remaining	
4020	Interest	0.00	0.00	2,096.02	12,515.24	.0	-12,515.24	
4025	UNREALIZED G/L	0.00	0.00	2,822.10	2,292.91	.0	-2,292.91	
DEPT	Subtotal ----->	0.00	0.00	4,918.12	14,808.15	.0	-14,808.15	
FUND TOTAL		0.00	0.00	4,918.12	14,808.15	.0	-14,808.15	

Page

FUND #: 51		Name: KELSEY NORTH						
Revenue	Description	Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
4020	Interest	0.00	0.00	308.53	1,612.72	.0	-1,612.72	
4025	UNREALIZED G/L	0.00	0.00	415.41	289.65	.0	-289.65	
DEPT	Subtotal ----->	0.00	0.00	723.94	1,902.37	.0	-1,902.37	
FUND TOTAL		0.00	0.00	723.94	1,902.37	.0	-1,902.37	



Revenue Description	Year-to-Date Proforma	Year-to-Date Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining
08 SMUD FUND	0.00	110,900.00	2,826.40	121,067.06	-109.2	-10,167.06
09 CABY GRANT	0.00	0.00	531,491.70	531,491.70	.0	-531,491.70
10 Water Fund	0.00	5,263,483.00	643,428.74	5,119,069.12	-97.3	144,413.88
12 RETIREE FUND	0.00	0.00	6,754.17	50,196.37	.0	-50,196.37
14 STEWART MINE FD	0.00	0.00	225.13	557.37	.0	-557.37
17 WATER DEVE.FUND	0.00	0.00	2,775.94	7,611.37	.0	-7,611.37
19 SMERFUND	0.00	0.00	7,178.23	19,682.08	.0	-19,682.08
20 ALT Fund	0.00	648,923.00	118,237.58	680,548.55	-104.9	-31,625.55
24 CAPITAL REPLACE	0.00	0.00	0.00	2,527.17	.0	-2,527.17
29 STATE REV FUND	0.00	0.00	0.33	479.40	.0	-479.40
30 Hydro Fund	0.00	60,000.00	25,694.15	71,333.91	-118.9	-11,333.91
37 GARDEN VALLEY	0.00	0.00	494.18	1,355.00	.0	-1,355.00
39 CAP FAC CHARGE	0.00	0.00	2,824.21	18,767.54	.0	-18,767.54
40 Zone Fund	0.00	190,500.00	8,755.54	187,727.43	-98.5	2,772.57
41 CDS M & O Fund	0.00	0.00	269.37	738.60	.0	-738.60
42 CDS RESRV EXP.	0.00	0.00	1,161.24	3,184.03	.0	-3,184.03
43 CAPITAL RESERVE	0.00	0.00	4,918.12	14,808.15	.0	-14,808.15
51 KELSEY NORTH	0.00	0.00	723.94	1,902.37	.0	-1,902.37

Total of all FUNDS	0.00	6,273,806.00	1,357,758.97	6,833,047.22	-108.9	-559,241.22
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FUND #: 09		Name: * No Description *								
Expenditure Description				Year-to-Date	Year-to-Date	Encumbrance	Current	Year-to-Date	Unencumbered	
				Prof Budget	Amended Budget	Balance	Actual	Actual	Pct(%)	
									Balance	
7025	7100	Other	Const Act Dist.Non.Op.Ex	0.00	0.00	0.00	0.00	254.80	.0	-254.80
FUND TOTAL				0.00	0.00	0.00	0.00	254.80	.0	-254.80

Page

FUND #: 10		Name: Water Fund	Year-to-Date	Year-to-Date	Encumbrance	Current	Year-to-Date		Unencumbered
Expenditure Description		Prof Budget	Amended Budget	Balance	Actual	Actual	Pct(%)	Balance	
5010	5100 Super & Labor Srce of Supply	0.00	143232.00	0.00	12464.52	102911.01	71.8	40320.99	
5013	5100 PERS UAL Srce of Supply	0.00	10856.00	0.00	0.00	10855.56	100.0	0.44	
5014	5100 P.E.R.S. Srce of Supply	0.00	13691.00	0.00	1382.00	11010.21	80.4	2680.79	
5016	5100 Payroll Taxes Srce of Supply	0.00	14323.00	0.00	1162.05	9816.64	68.5	4506.36	
5017	5100 Standby Srce of Supply	0.00	6630.00	0.00	1810.00	8210.00	123.8	-1580.00	
5018	5100 Insurance - H&L Srce of Supply	0.00	49150.00	0.00	3375.25	32763.62	66.7	16386.38	
5019	5100 Overtime Srce of Supply	0.00	8891.00	0.00	2162.94	14226.20	160.0	-5335.20	
5020	5100 Insurance - W.C Srce of Supply	0.00	4825.00	0.00	1812.10	6431.18	133.3	-1606.18	
5038	5100 Mat. & Supp. Srce of Supply	0.00	12594.00	0.00	381.26	6081.21	48.3	6512.79	
5039	5100 Materials - Oth Srce of Supply	0.00	0.00	0.00	0.00	2284.88	.0	-2284.88	
5041	5100 Staff Develop Srce of Supply	0.00	1500.00	0.00	0.00	0.00	.0	1500.00	
5044	5100 Utilities Srce of Supply	0.00	9498.00	0.00	106.70	4755.17	50.1	4742.83	
5046	5100 Veh. Maint. Srce of Supply	0.00	8000.00	0.00	0.00	9128.43	114.1	-1128.43	
5048	5100 Vehicle - Oper Srce of Supply	0.00	6200.00	0.00	366.03	6509.27	105.0	-309.27	
5080	5100 Outside Serv Srce of Supply	0.00	10000.00	0.00	0.00	10350.55	103.5	-350.55	
5084	5100 Government Reg Srce of Supply	0.00	56300.00	0.00	0.00	60762.93	107.9	-4462.93	
5089	5100 Memberships Srce of Supply	0.00	616.00	0.00	0.00	775.50	125.9	-159.50	
5095	5100 CAPITAL ACQ Srce of Supply	0.00	39500.00	0.00	-31542.41	2281.03	5.8	37218.97	
DEPT	5100 Subtotal ----->	0.00	395806.00	0.00	-6519.56	299153.39	75.6	96652.61	
5010	5200 Super & Labor T&D Raw Water	0.00	295792.00	0.00	35678.57	273837.28	92.6	21954.72	
5011	5200 Wages-Part time T&D Raw Water	0.00	5000.00	0.00	0.00	1656.20	33.1	3343.80	
5013	5200 PERS UAL T&D Raw Water	0.00	211683.00	0.00	0.00	211683.42	100.0	-0.42	
5014	5200 P.E.R.S. T&D Raw Water	0.00	28274.00	0.00	3699.81	28846.60	102.0	-572.60	
5016	5200 Payroll Taxes T&D Raw Water	0.00	29579.00	0.00	3108.92	25398.63	85.9	4180.37	
5017	5200 Standby T&D Raw Water	0.00	5237.00	0.00	3620.00	15110.00	288.5	-9873.00	
5018	5200 Insurance - H&L T&D Raw Water	0.00	101500.00	0.00	11909.88	90420.09	89.1	11079.91	
5019	5200 Overtime T&D Raw Water	0.00	18360.00	0.00	4670.42	28996.83	157.9	-10636.83	
5020	5200 Insurance - W.C T&D Raw Water	0.00	9964.00	0.00	3781.70	13508.23	135.6	-3544.23	
5038	5200 Mat. & Supp. T&D Raw Water	0.00	20416.00	0.00	1074.66	17380.72	85.1	3035.28	
5039	5200 Materials - Oth T&D Raw Water	0.00	0.00	0.00	0.00	657.90	.0	-657.90	
5040	5200 Office Supplies T&D Raw Water	0.00	100.00	0.00	0.00	0.00	.0	100.00	
5041	5200 Staff Develop T&D Raw Water	0.00	1500.00	0.00	0.00	0.00	.0	1500.00	
5044	5200 Utilities T&D Raw Water	0.00	1357.00	0.00	213.40	1284.72	94.7	72.28	
5046	5200 Veh. Maint. T&D Raw Water	0.00	10000.00	0.00	840.67	8415.19	84.2	1584.81	
5048	5200 Vehicle - Oper T&D Raw Water	0.00	15500.00	0.00	1313.47	14622.77	94.3	877.23	
5080	5200 Outside Serv T&D Raw Water	0.00	1700.00	0.00	0.00	2500.00	147.1	-800.00	
5084	5200 Government Reg T&D Raw Water	0.00	0.00	0.00	0.00	148.27	.0	-148.27	
5089	5200 Memberships T&D Raw Water	0.00	0.00	0.00	0.00	108.25	.0	-108.25	
5095	5200 CAPITAL ACQ T&D Raw Water	0.00	60900.00	0.00	0.00	1081.78	1.8	59818.22	
DEPT	5200 Subtotal ----->	0.00	816862.00	0.00	69911.50	735656.88	90.1	81205.12	
5010	5300 Super & Labor Water Treatmnt	0.00	189635.00	0.00	22054.57	204928.49	108.1	-15293.49	

FUND #:		Name:	Water Fund	Year-to-Date	Year-to-Date	Encumbrance	Current	Year-to-Date	Unencumbered
Expenditure Description			Prof Budget	Amended Budget	Balance	Actual	Actual	Pct (%)	Balance
5013	5300	PERS UAL Water Treatmnt	0.00	54278.00	0.00	0.00	54277.80	100.0	0.20
5014	5300	P.E.R.S. Water Treatmnt	0.00	18126.00	0.00	2427.25	21897.46	120.8	-3771.46
5016	5300	Payroll Taxes Water Treatmnt	0.00	18963.00	0.00	2042.33	18776.32	99.0	186.68
5017	5300	Standby Water Treatmnt	0.00	10473.00	0.00	1810.00	15960.00	152.4	-5487.00
5018	5300	Insurance - H&L Water Treatmnt	0.00	65073.00	0.00	5470.63	65096.43	100.0	-23.43
5019	5300	Overtime Water Treatmnt	0.00	11771.00	0.00	2828.90	35001.80	297.4	-23230.80
5020	5300	Insurance - W.C Water Treatmnt	0.00	6388.00	0.00	1442.65	5670.70	88.8	717.30
5038	5300	Mat. & Supp. Water Treatmnt	0.00	67763.00	0.00	818.69	73291.49	108.2	-5528.49
5039	5300	Materials - Oth Water Treatmnt	0.00	10000.00	0.00	4806.00	5161.25	51.6	4838.75
5040	5300	Office Supplies Water Treatmnt	0.00	300.00	0.00	0.00	0.00	.0	300.00
5041	5300	Staff Develop Water Treatmnt	0.00	1500.00	0.00	0.00	912.00	60.8	588.00
5044	5300	Utilities Water Treatmnt	0.00	179464.00	0.00	18344.23	205552.90	114.5	-26088.90
5046	5300	Veh. Maint. Water Treatmnt	0.00	7000.00	0.00	1890.19	7664.44	109.5	-664.44
5048	5300	Vehicle - Oper Water Treatmnt	0.00	6500.00	0.00	340.67	11802.77	181.6	-5302.77
5076	5300	Bldg. Maint. Water Treatmnt	0.00	2000.00	0.00	0.00	0.00	.0	2000.00
5080	5300	Outside Serv Water Treatmnt	0.00	8300.00	0.00	3276.79	8519.29	102.6	-219.29
5084	5300	Government Reg Water Treatmnt	0.00	60080.00	0.00	3507.66	52540.37	87.5	7539.63
5089	5300	Memberships Water Treatmnt	0.00	0.00	0.00	0.00	775.50	.0	-775.50
5095	5300	CAPITAL ACQ Water Treatmnt	0.00	30000.00	0.00	-27309.90	0.00	.0	30000.00
DEPT	5300	Subtotal ----->	0.00	747614.00	0.00	43750.66	787829.01	105.4	-40215.01
5010	5400	Super & Labor T&D Treated Wtr	0.00	308133.00	0.00	45462.62	360215.49	116.9	-52082.49
5013	5400	PERS UAL T&D Treated Wtr	0.00	37994.00	0.00	0.00	37994.46	100.0	-0.46
5014	5400	P.E.R.S. T&D Treated Wtr	0.00	29453.00	0.00	4373.70	35929.79	122.0	-6476.79
5016	5400	Payroll Taxes T&D Treated Wtr	0.00	30813.00	0.00	3679.78	31120.53	101.0	-307.53
5017	5400	Standby T&D Treated Wtr	0.00	0.00	0.00	1810.00	16660.00	.0	-16660.00
5018	5400	Insurance - H&L T&D Treated Wt	0.00	105735.00	0.00	8996.82	109248.45	103.3	-3513.45
5019	5400	Overtime T&D Treated Wtr	0.00	19126.00	0.00	5046.31	25147.85	131.5	-6021.85
5020	5400	Insurance - W.C T&D Treated Wt	0.00	10380.00	0.00	2435.50	9199.92	88.6	1180.08
5024	5400	Dental & Opticl T&D Treated Wt	0.00	0.00	0.00	96.51	96.51	.0	-96.51
5038	5400	Mat. & Supp. T&D Treated Wtr	0.00	90736.00	0.00	11590.68	89710.42	98.9	1025.58
5039	5400	Materials - Oth T&D Treated Wt	0.00	0.00	0.00	0.00	1000.00	.0	-1000.00
5040	5400	Office Supplies T&D Treated Wt	0.00	300.00	0.00	0.00	0.00	.0	300.00
5041	5400	Staff Develop T&D Treated Wtr	0.00	2000.00	0.00	0.00	797.75	39.9	1202.25
5044	5400	Utilities T&D Treated Wtr	0.00	20379.00	0.00	836.53	12045.26	59.1	8333.74
5046	5400	Veh. Maint. T&D Treated Wtr	0.00	10000.00	0.00	304.29	10231.74	102.3	-231.74
5048	5400	Vehicle - Oper T&D Treated Wtr	0.00	22000.00	0.00	1423.32	20834.44	94.7	1165.56
5084	5400	Government Reg T&D Treated Wtr	0.00	12200.00	0.00	3657.00	9333.02	76.5	2866.98
5089	5400	Memberships T&D Treated Wtr	0.00	0.00	0.00	0.00	1123.50	.0	-1123.50
5095	5400	CAPITAL ACQ T&D Treated Wtr	0.00	5500.00	0.00	0.00	5334.75	97.0	165.25
DEPT	5400	Subtotal ----->	0.00	704749.00	0.00	89713.06	776023.88	110.1	-71274.88
5010	5500	Super & Labor Customer Accts	0.00	135443.00	0.00	14007.84	82800.72	61.1	52642.28

FUND #: 10		Name: Water Fund	Year-to-Date	Year-to-Date	Encumbrance	Current	Year-to-Date	Unencumbered
Expenditure Description		Prof Budget	Amended Budget	Balance	Actual	Actual	Pct(%)	Balance
5011	5500 Wages-Part time Customer Accts	0.00	0.00	0.00	1101.44	21117.86	.0	-21117.86
5013	5500 PERS UAL Customer Accts	0.00	10856.00	0.00	0.00	10855.56	100.0	0.44
5014	5500 P.E.R.S. Customer Accts	0.00	12946.00	0.00	1148.18	6736.68	52.0	6209.32
5016	5500 Payroll Taxes Customer Accts	0.00	13544.00	0.00	959.11	5330.10	39.4	8213.90
5018	5500 Insurance - H&L Customer Accts	0.00	46476.00	0.00	1914.76	22652.12	48.7	23823.88
5019	5500 Overtime Customer Accts	0.00	8407.00	0.00	17.15	45.73	.5	8361.27
5020	5500 Insurance - W.C Customer Accts	0.00	4562.00	0.00	427.08	1530.09	33.5	3031.91
5040	5500 Office Supplies Customer Accts	0.00	27015.00	0.00	334.11	19583.59	72.5	7431.41
5041	5500 Staff Develop Customer Accts	0.00	1290.00	0.00	0.00	0.00	.0	1290.00
5044	5500 Utilities Customer Accts	0.00	6500.00	0.00	1206.91	7959.43	122.5	-1459.43
5060	5500 Payroll Process Customer Accts	0.00	0.00	0.00	0.00	170.00	.0	-170.00
5080	5500 Outside Serv Customer Accts	0.00	20000.00	0.00	79.95	995.40	5.0	19004.60
5095	5500 CAPITAL ACQ Customer Accts	0.00	60000.00	0.00	-33636.12	0.00	.0	60000.00
DEPT	5500 Subtotal ----->	0.00	347039.00	0.00	-12439.59	179777.28	51.8	167261.72
5010	5600 Super & Labor	0.00	395891.00	0.00	38628.54	388187.46	98.1	7703.54
5011	5600 Wages-Part time	0.00	20000.00	0.00	766.32	17690.92	88.5	2309.08
5013	5600 PERS UAL	0.00	200828.00	0.00	0.00	200827.86	100.0	0.14
5014	5600 P.E.R.S.	0.00	37842.00	0.00	3215.70	37091.39	98.0	750.61
5015	5600 I.C.M.A.	0.00	7750.00	0.00	0.00	5701.94	73.6	2048.06
5016	5600 Payroll Taxes	0.00	39589.00	0.00	2706.83	32418.59	81.9	7170.41
5018	5600 Insurance - H&L	0.00	135849.00	0.00	5020.30	83095.40	61.2	52753.60
5019	5600 Overtime	0.00	24573.00	0.00	0.00	265.87	1.1	24307.13
5020	5600 Insurance - W.C	0.00	13336.00	0.00	420.60	2229.64	16.7	11106.36
5027	5600 Audit	0.00	21945.00	0.00	0.00	21950.00	100.0	-5.00
5034	5600 Insurance - Gen	0.00	76126.00	0.00	0.00	79001.84	103.8	-2875.84
5036	5600 Legal	0.00	200000.00	0.00	22772.30	124947.10	62.5	75052.90
5038	5600 Mat. & Supp.	0.00	5568.00	0.00	262.52	3840.23	69.0	1727.77
5039	5600 Materials - Oth	0.00	2520.00	0.00	225.73	2366.87	93.9	153.13
5040	5600 Office Supplies	0.00	37900.00	0.00	1060.83	29772.45	78.6	8127.55
5041	5600 Staff Develop	0.00	6200.00	0.00	0.00	1881.53	30.3	4318.47
5042	5600 Travel	0.00	12220.00	0.00	0.00	7425.85	60.8	4794.15
5044	5600 Utilities	0.00	31814.00	0.00	2353.33	26412.04	83.0	5401.96
5046	5600 Veh. Maint.	0.00	0.00	0.00	0.00	115.69	.0	-115.69
5048	5600 Vehicle - Oper	0.00	0.00	0.00	0.00	297.63	.0	-297.63
5060	5600 Payroll Process	0.00	9400.00	0.00	1854.63	24647.11	262.2	-15247.11
5063	5600 BANK FEES	0.00	6000.00	0.00	30.00	144.00	2.4	5856.00
5070	5600 Director Remun	0.00	24000.00	0.00	2000.00	23234.60	96.8	765.40
5076	5600 Bldg. Maint.	0.00	5000.00	0.00	530.00	11605.98	232.1	-6605.98
5080	5600 Outside Serv	0.00	146080.00	0.00	35420.00	145868.97	99.9	211.03
5084	5600 Government Reg	0.00	0.00	0.00	306.00	4727.28	.0	-4727.28
5089	5600 Memberships	0.00	24450.00	0.00	0.00	34637.43	141.7	-10187.43
5090	5600 Other	0.00	3000.00	0.00	0.00	3534.72	117.8	-534.72
5095	5600 CAPITAL ACQ	0.00	65000.00	0.00	-33636.14	0.00	.0	65000.00

FUND #: 10		Name: Water Fund		Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct (%)	Unencumbered Balance
Expenditure Description		Year-to-Date Prof Budget	Year-to-Date Amended Budget					
7010	5600 Interest	0.00	0.00	0.00	0.00	217.27	.0	-217.27
7011	5600 PRINCIPLE EXP	0.00	0.00	0.00	-12080.52	0.00	.0	0.00
7021	5600 Environmental	0.00	0.00	0.00	0.00	150.00	.0	-150.00
DEPT 5600 Subtotal ----->		0.00	1552881.00	0.00	71856.97	1314287.66	84.6	238593.34
5018	6700 Insurance - H&L Zone	0.00	0.00	0.00	0.00	18.74	.0	-18.74
5020	6700 Insurance - W.C Zone	0.00	0.00	0.00	412.19	412.19	.0	-412.19
5040	6700 Office Supplies Zone	0.00	0.00	0.00	34.25	34.25	.0	-34.25
5044	6700 Utilities Zone	0.00	0.00	0.00	0.00	560.87	.0	-560.87
DEPT 6700 Subtotal ----->		0.00	0.00	0.00	446.44	1026.05	.0	-1026.05
5094	7100 Depreciation Dist.Non.Op.Exp	0.00	0.00	0.00	614716.37	614716.37	.0	-614716.37
7025	7100 Other Const Act Dist.Non.Op.Ex	0.00	0.00	0.00	0.00	3082.50	.0	-3082.50
DEPT 7100 Subtotal ----->		0.00	0.00	0.00	614716.37	617798.87	.0	-617798.87
FUND TOTAL		0.00	4564951.00	0.00	871435.85	4711553.02	103.2	-146602.02

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FUND #: 12			Name: RETIREE FUND		Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct(%)	Unencumbered Balance
Expenditure Description			Year-to-Date Prof Budget	Year-to-Date Amended Budget					
5018	5600	Insurance - H&L	0.00	0.00	0.00	5106.11	5106.11	.0	-5106.11
5068	5600	Retiree Bene	0.00	102000.00	0.00	2984.32	86642.88	84.9	15357.12
DEPT 5600 Subtotal ----->			0.00	102000.00	0.00	8090.43	91748.99	90.0	10251.01
FUND TOTAL			0.00	102000.00	0.00	8090.43	91748.99	90.0	10251.01

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FUND #: 14			Name: STEWART MINE FD		Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct (%)	Unencumbered Balance
Expenditure Description			Year-to-Date Prof Budget	Year-to-Date Amended Budget					
7010	7100	Interest Dist.Non.Op.Exp	0.00	0.00	0.00	8303.55	8303.55	.0	-8303.55
FUND TOTAL			0.00	0.00	0.00	8303.55	8303.55	.0	-8303.55

Page

FUND #: 20			Name: ALT Fund		Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct (%)	Unencumbered Balance
Expenditure Description			Year-to-Date Prof Budget	Year-to-Date Amended Budget					
7023	5300	Const. Contract Water Treatmnt	0.00	0.00	0.00	-312240.85	0.00	.0	0.00
7010	7100	Interest Dist.Non.Op.Exp	0.00	0.00	0.00	75992.82	150195.01	.0	-150195.01
7011	7100	PRINCIPLE EXP Dist.Non.Op.Exp	0.00	0.00	0.00	-408978.27	0.00	.0	0.00
7025	7100	Other Const Act Dist.Non.Op.Ex	0.00	0.00	0.00	-7025.35	3770.85	.0	-3770.85
DEPT 7100 Subtotal ----->			0.00	0.00	0.00	-340010.80	153965.86	.0	-153965.86
FUND TOTAL			0.00	0.00	0.00	-652251.65	153965.86	.0	-153965.86

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FUND #: 24		Name: CAPITAL REPLACE		Year-to-Date	Year-to-Date	Encumbrance	Current	Year-to-Date	Unencumbered	
Expenditure Description		Prof Budget	Amended Budget	Balance	Actual	Actual	Pct (%)	Balance		
5044	5300 Utilities Water Treatmnt	0.00	0.00	0.00	-290.00	0.00	.0	0.00		
7023	5300 Const. Contract Water Treatmnt	0.00	0.00	0.00	-385317.72	0.00	.0	0.00		
7024	5300 Const, Eng. Water Treatmnt	0.00	0.00	0.00	-15846.00	0.00	.0	0.00		
7025	5300 Other Const Act Water Treatmnt	0.00	0.00	0.00	-18147.13	0.00	.0	0.00		
DEPT 5300 Subtotal ----->		0.00	0.00	0.00	-419600.85	0.00	.0	0.00		
7024	7100 Const, Eng. Dist.Non.Op.Exp	0.00	0.00	0.00	-73190.00	0.00	.0	0.00		
7025	7100 Other Const Act Dist.Non.Op.Ex	0.00	0.00	0.00	-28415.40	0.00	.0	0.00		
DEPT 7100 Subtotal ----->		0.00	0.00	0.00	-101605.40	0.00	.0	0.00		
FUND TOTAL		0.00	0.00	0.00	-521206.25	0.00	.0	0.00		

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FUND #:			Name:		STATE REV FUND	Year-to-Date	Year-to-Date	Encumbrance	Current	Year-to-Date	Unencumbered
Expenditure Description			Prof	Budget	Amended	Budget	Balance	Actual	Actual	Pct(%)	Balance
7010	7100	Interest Dist.Non.Op.Exp	0.00		0.00		0.00	6063.11	6063.11	.0	-6063.11
FUND TOTAL			0.00		0.00		0.00	6063.11	6063.11	.0	-6063.11

110

Page

FUND #: 30		Name: Hydro Fund		Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct (%)	Unencumbered Balance
Expenditure Description		Year-to-Date Prof Budget	Year-to-Date Amended Budget					
5010	5900 Super & Labor Hydro Fund	0.00	0.00	0.00	0.00	-187.39	.0	187.39
5014	5900 P.E.R.S. Hydro Fund	0.00	0.00	0.00	0.00	6.07	.0	-6.07
5016	5900 Payroll Taxes Hydro Fund	0.00	0.00	0.00	0.00	-1153.40	.0	1153.40
DEPT 5900 Subtotal ----->		0.00	0.00	0.00	0.00	-1334.72	.0	1334.72
FUND TOTAL		0.00	0.00	0.00	0.00	-1334.72	.0	1334.72

Page

FUND #:		Name:		CAP FAC CHARGE		Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct (%)	Unencumbered Balance
		Year-to-Date	Year-to-Date	Year-to-Date	Year-to-Date					
Expenditure Description		Prof Budget	Amended Budget	Prof Budget	Amended Budget					
7025	5600 Other Const Act	0.00	0.00	0.00	0.00	0.00	-13323.97	0.00	.0	0.00
5014	7100 P.E.R.S. Dist.Non.Op.Exp	0.00	0.00	0.00	0.00	0.00	-457.73	0.00	.0	0.00
5016	7100 Payroll Taxes Dist.Non.Op.Exp	0.00	0.00	0.00	0.00	0.00	-678.59	0.00	.0	0.00
5018	7100 Insurance - H&L Dist.Non.Op.Ex	0.00	0.00	0.00	0.00	0.00	-2675.71	0.00	.0	0.00
7020	7100 Prelim. Eng. Dist.Non.Op.Exp	0.00	0.00	0.00	0.00	0.00	-30081.28	70.00	.0	-70.00
7023	7100 Const. Contract Dist.Non.Op.Ex	0.00	0.00	0.00	0.00	0.00	-962054.62	0.00	.0	0.00
7024	7100 Const, Eng. Dist.Non.Op.Exp	0.00	0.00	0.00	0.00	0.00	-1005.00	0.00	.0	0.00
7025	7100 Other Const Act Dist.Non.Op.Ex	0.00	0.00	0.00	0.00	0.00	-44387.02	-254.80	.0	254.80
DEPT	7100 Subtotal ----->	0.00	0.00	0.00	0.00	0.00	-1041339.95	-184.80	.0	184.80
FUND TOTAL		0.00	0.00	0.00	0.00	0.00	-1054663.92	-184.80	.0	184.80

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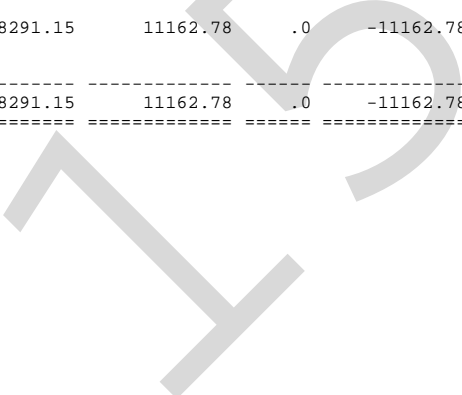
FUND #: 40		Name: Zone Fund		Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct(%)	Unencumbered Balance
Expenditure Description		Year-to-Date Prof Budget	Year-to-Date Amended Budget					
5010	6700 Super & Labor Zone	0.00	105022.00	0.00	8154.77	67020.45	63.8	38001.55
5013	6700 PERS UAL Zone	0.00	16283.00	0.00	0.00	16283.34	100.0	-0.34
5014	6700 P.E.R.S. Zone	0.00	10039.00	0.00	745.92	6209.92	61.9	3829.08
5016	6700 Payroll Taxes Zone	0.00	10502.00	0.00	625.01	5619.04	53.5	4882.96
5018	6700 Insurance - H&L Zone	0.00	36038.00	0.00	1386.66	20880.33	57.9	15157.67
5019	6700 Overtime Zone	0.00	6519.00	0.00	17.15	1810.29	27.8	4708.71
5020	6700 Insurance - W.C Zone	0.00	3538.00	0.00	0.00	1116.43	31.6	2421.57
5034	6700 Insurance - Gen Zone	0.00	5250.00	0.00	0.00	4647.62	88.5	602.38
5038	6700 Mat. & Supp. Zone	0.00	14074.00	0.00	57.68	4350.73	30.9	9723.27
5039	6700 Materials - Oth Zone	0.00	2750.00	0.00	0.00	2016.91	73.3	733.09
5040	6700 Office Supplies Zone	0.00	2000.00	0.00	0.00	2174.70	108.7	-174.70
5041	6700 Staff Develop Zone	0.00	1500.00	0.00	0.00	0.00	.0	1500.00
5044	6700 Utilities Zone	0.00	18300.00	0.00	1053.84	13367.99	73.0	4932.01
5046	6700 Veh. Maint. Zone	0.00	2000.00	0.00	0.00	2077.90	103.9	-77.90
5048	6700 Vehicle - Oper Zone	0.00	4500.00	0.00	381.77	4273.77	95.0	226.23
5080	6700 Outside Serv Zone	0.00	15720.00	0.00	59.00	8027.10	51.1	7692.90
5084	6700 Government Reg Zone	0.00	43350.00	0.00	0.00	33988.87	78.4	9361.13
5089	6700 Memberships Zone	0.00	616.00	0.00	0.00	775.50	125.9	-159.50
7023	6700 Const. Contract Zone	0.00	0.00	0.00	0.00	7500.00	.0	-7500.00
DEPT	6700 Subtotal ----->	0.00	298001.00	0.00	12481.80	202140.89	67.8	95860.11
5094	7100 Depreciation Dist.Non.Op.Exp	0.00	0.00	0.00	19707.57	19707.57	.0	-19707.57
FUND TOTAL		0.00	298001.00	0.00	32189.37	221848.46	74.4	76152.54

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FUND #: 43		Name: CAPITAL RESERVE							
Expenditure Description		Year-to-Date Prof Budget	Year-to-Date Amended Budget	Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct(%)	Unencumbered Balance	
7023	5100 Const. Contract Srce of Supply	0.00	0.00	0.00	-17318.62	0.00	.0	0.00	
7023	5300 Const. Contract Water Treatmnt	0.00	0.00	0.00	-109240.00	0.00	.0	0.00	
7020	5600 Prelim. Eng.	0.00	0.00	0.00	-14168.91	0.00	.0	0.00	
7020	7100 Prelim. Eng. Dist.Non.Op.Exp	0.00	0.00	0.00	-858.75	0.00	.0	0.00	
7021	7100 Environmental Dist.Non.Op.Exp	0.00	0.00	0.00	-16217.97	0.00	.0	0.00	
7023	7100 Const. Contract Dist.Non.Op.Ex	0.00	0.00	0.00	-116607.05	902.50	.0	-902.50	
7024	7100 Const, Eng. Dist.Non.Op.Exp	0.00	0.00	0.00	-3018.75	0.00	.0	0.00	
7025	7100 Other Const Act Dist.Non.Op.Ex	0.00	0.00	0.00	-2340.83	3730.00	.0	-3730.00	
DEPT 7100 Subtotal ----->		0.00	0.00	0.00	-139043.35	4632.50	.0	-4632.50	
FUND TOTAL		0.00	0.00	0.00	-279770.88	4632.50	.0	-4632.50	

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FUND #: 51			Name: KELSEY NORTH		Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct(%)	Unencumbered Balance
Expenditure Description			Year-to-Date Prof Budget	Year-to-Date Amended Budget					
7010	7100	Interest Dist.Non.Op.Exp	0.00	0.00	0.00	8291.15	8291.15	.0	-8291.15
7090	7100	Other Dist.Non.Op.Exp	0.00	0.00	0.00	0.00	2871.63	.0	-2871.63
DEPT 7100 Subtotal ----->			0.00	0.00	0.00	8291.15	11162.78	.0	-11162.78
FUND TOTAL			0.00	0.00	0.00	8291.15	11162.78	.0	-11162.78



Expenditure Description	Year-to-Date Prof Budget	Year-to-Date Amended Budget	Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct(%)	Unencumbered Balance
09 CABY GRANT	0.00	0.00	0.00	0.00	254.80	.0	-254.80
10 Water Fund	0.00	4564951.00	0.00	871435.85	4711553.02	103.0	-146602.02
12 RETIREE FUND	0.00	102000.00	0.00	8090.43	91748.99	90.0	10251.01
14 STEWART MINE FD	0.00	0.00	0.00	8303.55	8303.55	.0	-8303.55
20 ALT Fund	0.00	0.00	0.00	-652251.65	153965.86	.0	-153965.86
24 CAPITAL REPLACE	0.00	0.00	0.00	-521206.25	0.00	.0	0.00
29 STATE REV FUND	0.00	0.00	0.00	6063.11	6063.11	.0	-6063.11
30 Hydro Fund	0.00	0.00	0.00	0.00	-1334.72	.0	1334.72
39 CAP FAC CHARGE	0.00	0.00	0.00	-1054663.92	-184.80	.0	184.80
40 Zone Fund	0.00	298001.00	0.00	32189.37	221848.46	74.0	76152.54
43 CAPITAL RESERVE	0.00	0.00	0.00	-279770.88	4632.50	.0	-4632.50
51 KELSEY NORTH	0.00	0.00	0.00	8291.15	11162.78	.0	-11162.78

Total of all FUNDS	0.00	4964952.00	0.00	-1573519.24	5208013.55	105.0	-243061.55
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Pragade

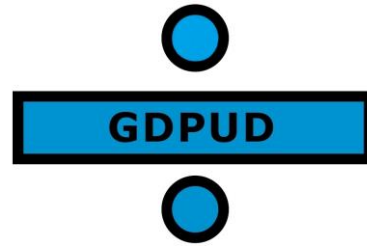
CONSENT CALENDAR

Financial Reports

2. Fiscal Year 2020-2021 First Quarter Budget Review

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF FEBRUARY 9, 2021
AGENDA ITEM NO. 6.B.2.**

(Tabled to this meeting on January 12, 2021)



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: FISCAL YEAR 2020-2021 FIRST QUARTER BUDGET REVIEW

PREPARED BY: Christina Cross, Management Analyst

APPROVED BY: Jeff Nelson, PE, Interim General Manager

BACKGROUND

The attached reports provide a comparison of approved operating budget to actual revenues and expenditures for the First Quarter of Fiscal Year 2020-2021. Material differences are explained in the staff report.

DISCUSSION

Revenues

At the end of the first quarter, total water operating fund 10 revenues including property taxes, leases, and interest are at 17.8% of the budgeted amount. This percentage appears skewed because property tax revenues, which account for 33.33% of the annual revenue budget, were not received during the first quarter. Treated (residential, commercial, and construction) water sales are between 22-26%, and irrigation water sales are at 56%. Due to the District's billing cycles for treated and irrigation water, this represents income from one of six annual treated water billing cycles (July/August), and three of five months of irrigation water bills (July, August, September).

Total wastewater operating fund revenues are at 30% of the budgeted amount. This includes monthly zone charges, escrow fees, and design fees. The monthly zone charge revenues are 33% of the annual budgeted amount. Since monthly zone charges are billed ahead, this corresponds to four months of monthly zone charges (July/August and September/October).

Expenditures

At the end of the first quarter, water operating fund expenditures are at 29% of the budgeted amount, and wastewater operating fund expenditures are at 17% of the budgeted amount.

Most operating expenditures during the first quarter are within expected ranges for this point in the fiscal year.

FISCAL IMPACT

First Quarter operating and wastewater revenues are within the expected ranges for this time of year.

CEQA ASSESSMENT

This action is not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) receive and file this report.

ATTACHMENTS

1. Fiscal Year 2020-2021 First Quarter Budget Report for Revenues
2. Fiscal Year 2020-2021 First Quarter Budget Report for Expenditures

FUND #: 08		Name: SMUD FUND						
Revenue Description		Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
4020	Interest	0.00	0.00	0.00	1,204.56	.0	-1,204.56	
4025	UNREALIZED G/L	0.00	0.00	0.00	-1,621.84	.0	1,621.84	
DEPT	Subtotal ----->	0.00	0.00	0.00	-417.28	.0	417.28	
FUND TOTAL		0.00	0.00	0.00	-417.28	.0	417.28	

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FUND #: 10		Name: Water Fund						
Revenue Description		Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
3010	Water Sales-Res	0.00	2,625,000.00	-13,334.98	585,103.55	-22.3	2,039,896.45	
3020	Water Sales-Com	0.00	332,850.00	0.00	88,224.06	-26.5	244,625.94	
3030	Water Sales-Cst	0.00	12,000.00	20.00	80.00	-.7	11,920.00	
3040	Water Sales-Irr	0.00	424,346.00	-1,267.64	240,670.22	-56.7	183,675.78	
3060	Installation	0.00	3,866.00	200.00	1,060.00	-27.4	2,806.00	
4020	Interest	0.00	46,700.00	165.14	8,024.67	-17.2	38,675.33	
4025	UNREALIZED G/L	0.00	0.00	0.00	-9,624.39	.0	9,624.39	
4030	Penalties	0.00	30,000.00	-1,043.25	-833.25	2.8	30,833.25	
4040	Lease/Media One	0.00	120,000.00	13,593.74	35,293.90	-29.4	84,706.10	
4050	Property Taxes	0.00	1,687,194.00	120,530.38	0.00	.0	1,687,194.00	
4090	Other/lease	0.00	43,000.00	0.00	0.00	.0	43,000.00	
4095	MISC INCOME	0.00	0.00	584.08	643.73	.0	-643.73	
DEPT	Subtotal ----->	0.00	5,324,956.00	119,447.47	948,642.49	-17.8	4,376,313.51	
FUND TOTAL		0.00	5,324,956.00	119,447.47	948,642.49	-17.8	4,376,313.51	

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REPORT.: 01/08/21
 RUN...: 01/08/21 TIME: 11:14
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Revenues by FUND
 For Calendar Period.: 09-20 Fiscal.: 03-21

PAGE: 003
 ID #: GLRR
 CTL.: GEO

FUND #: 12		Name: RETIREE FUND						
Revenue Description		Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
4020	Interest	0.00	5,300.00	0.00	1,164.07	-22.0	4,135.93	
4025	UNREALIZED G/L	0.00	0.00	0.00	-1,567.32	.0	1,567.32	
4090	Other/lease	0.00	0.00	2,201.78	8,572.32	.0	-8,572.32	
DEPT	Subtotal ----->	0.00	5,300.00	2,201.78	8,169.07	-154.1	-2,869.07	
FUND TOTAL		0.00	5,300.00	2,201.78	8,169.07	-154.1	-2,869.07	

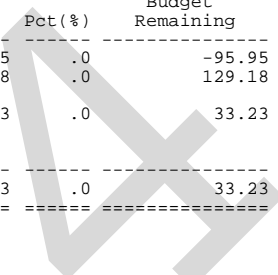
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REPORT.: 01/08/21
 RUN...: 01/08/21 TIME: 11:14
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Revenues by FUND
 For Calendar Period.: 09-20 Fiscal.: 03-21

PAGE: 004
 ID #: GLRR
 CTL.: GEO

FUND #: 14		Name: STEWART MINE FD						
Revenue Description		Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
4020	Interest	0.00	0.00	0.00	95.95	.0	-95.95	
4025	UNREALIZED G/L	0.00	0.00	0.00	-129.18	.0	129.18	
DEPT	Subtotal ----->	0.00	0.00	0.00	-33.23	.0	33.23	
FUND TOTAL		0.00	0.00	0.00	-33.23	.0	33.23	



Prepage

FUND #: 17		Name: WATER DEVE.FUND						
Revenue Description		Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
4020	Interest	0.00	0.00	0.00	1,183.06	.0	-1,183.06	
4025	UNREALIZED G/L	0.00	0.00	0.00	-1,592.88	.0	1,592.88	
DEPT	Subtotal ----->	0.00	0.00	0.00	-409.82	.0	409.82	
FUND TOTAL		0.00	0.00	0.00	-409.82	.0	409.82	

Prepade

FUND #: 19		Name: SMERFUND						
Revenue	Description	Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
4020	Interest	0.00	0.00	0.00	3,059.24	.0	-3,059.24	
4025	UNREALIZED G/L	0.00	0.00	0.00	-4,118.99	.0	4,118.99	
DEPT	Subtotal ----->	0.00	0.00	0.00	-1,059.75	.0	1,059.75	
FUND TOTAL		0.00	0.00	0.00	-1,059.75	.0	1,059.75	

Prepage

REPORT.: 01/08/21
 RUN...: 01/08/21 TIME: 11:14
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Revenues by FUND
 For Calendar Period.: 09-20 Fiscal.: 03-21

PAGE: 007
 ID #: GLRR
 CTL.: GEO

FUND #: 20		Name: ALT Fund						
Revenue	Description	Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct (%)	Budget Remaining	
3045	SURCHARGE	0.00	0.00	0.00	110,017.07	.0	-110,017.07	
4020	Interest	0.00	0.00	0.00	3,537.57	.0	-3,537.57	
4025	UNREALIZED G/L	0.00	0.00	0.00	-4,763.02	.0	4,763.02	
DEPT	Subtotal ----->	0.00	0.00	0.00	108,791.62	.0	-108,791.62	
FUND TOTAL		0.00	0.00	0.00	108,791.62	.0	-108,791.62	

Prague

REPORT.: 01/08/21
 RUN...: 01/08/21 TIME: 11:14
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Revenues by FUND
 For Calendar Period.: 09-20 Fiscal.: 03-21

PAGE: 008
 ID #: GLRR
 CTL.: GEO

FUND #: 29		Name: STATE REV FUND						
Revenue Description		Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
4020	Interest	0.00	0.00	0.40	1.10	.0	-1.10	
FUND TOTAL		0.00	0.00	0.40	1.10	.0	-1.10	

Prepage

REPORT.: 01/08/21
 RUN...: 01/08/21 TIME: 11:14
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Revenues by FUND
 For Calendar Period.: 09-20 Fiscal.: 03-21

PAGE: 009
 ID #: GLRR
 CTL.: GEO

FUND #: 30		Name: Hydro Fund						
Revenue Description		Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
4020	Interest	0.00	0.00	0.00	2,146.83	.0	-2,146.83	
4025	UNREALIZED G/L	0.00	0.00	0.00	-2,890.52	.0	2,890.52	
4090	Other/lease	0.00	0.00	8,609.53	17,791.99	.0	-17,791.99	
DEPT	Subtotal ----->	0.00	0.00	8,609.53	17,048.30	.0	-17,048.30	
FUND TOTAL		0.00	0.00	8,609.53	17,048.30	.0	-17,048.30	

Placeholder

FUND #: 37

Name: GARDEN VALLEY

Revenue Description	Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining
4020 Interest	0.00	0.00	0.00	210.61	.0	-210.61
4025 UNREALIZED G/L	0.00	0.00	0.00	-283.57	.0	283.57
DEPT Subtotal ----->	0.00	0.00	0.00	-72.96	.0	72.96
FUND TOTAL	0.00	0.00	0.00	-72.96	.0	72.96

110

Page

REPORT.: 01/08/21
 RUN...: 01/08/21 TIME: 11:14
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Revenues by FUND
 For Calendar Period.: 09-20 Fiscal.: 03-21

PAGE: 011
 ID #: GLRR
 CTL.: GEO

FUND #: 39

Name: CAP FAC CHARGE

Revenue Description	Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining
4020 Interest	0.00	0.00	0.00	1,203.63	.0	-1,203.63
4025 UNREALIZED G/L	0.00	0.00	0.00	-1,620.58	.0	1,620.58
4184 CAP FAC CHARGE	0.00	0.00	0.00	18,400.00	.0	-18,400.00
DEPT Subtotal ----->	0.00	0.00	0.00	17,983.05	.0	-17,983.05
FUND TOTAL	0.00	0.00	0.00	17,983.05	.0	-17,983.05

Page

REPORT.: 01/08/21
 RUN...: 01/08/21 TIME: 11:14
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Revenues by FUND
 For Calendar Period.: 09-20 Fiscal.: 03-21

PAGE: 012
 ID #: GLRR
 CTL.: GEO

FUND #: 40

Name: Zone Fund

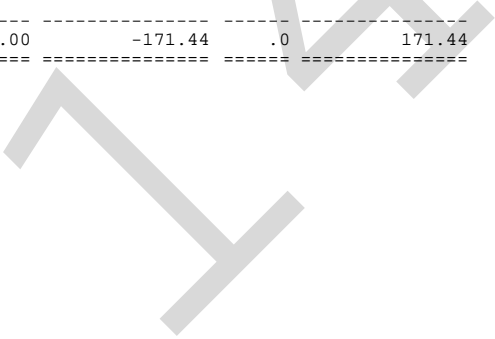
Revenue Description	Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct (%)	Budget Remaining
3192 Zone Charges	0.00	168,317.00	-359.61	55,797.84	-33.2	112,519.16
3193 ZONE-ESCROW FEE	0.00	20,000.00	0.00	4,160.00	-20.8	15,840.00
3194 Septic Design	0.00	3,000.00	200.00	1,020.00	-34.0	1,980.00
4020 Interest	0.00	9,000.00	0.00	2,834.39	-31.5	6,165.61
4025 UNREALIZED G/L	0.00	0.00	0.00	-3,816.25	.0	3,816.25
DEPT Subtotal ----->	0.00	200,317.00	-159.61	59,995.98	-30.0	140,321.02
FUND TOTAL	0.00	200,317.00	-159.61	59,995.98	-30.0	140,321.02

Prague

FUND #: 41		Name: CDS M & O Fund						
Revenue	Description	Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
4020	Interest	0.00	0.00	0.00	114.80	.0	-114.80	
4025	UNREALIZED G/L	0.00	0.00	0.00	-154.57	.0	154.57	
DEPT	Subtotal ----->	0.00	0.00	0.00	-39.77	.0	39.77	
FUND TOTAL		0.00	0.00	0.00	-39.77	.0	39.77	

Page

FUND #: 42		Name: CDS RESRV EXP.						
Revenue Description		Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
4020	Interest	0.00	0.00	0.00	494.90	.0	-494.90	
4025	UNREALIZED G/L	0.00	0.00	0.00	-666.34	.0	666.34	
DEPT	Subtotal ----->	0.00	0.00	0.00	-171.44	.0	171.44	
FUND TOTAL		0.00	0.00	0.00	-171.44	.0	171.44	



Page

REPORT.: 01/08/21
 RUN...: 01/08/21 TIME: 11:14
 Run By.: Christina Cross

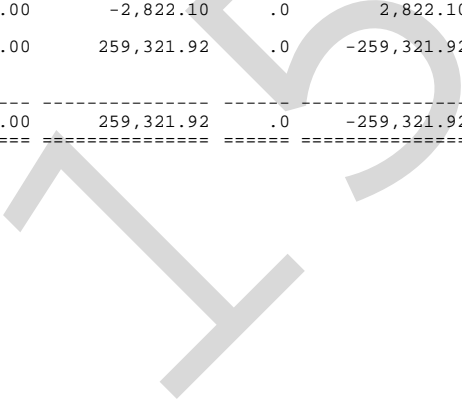
Georgetown Divide PUD
 Budget Report for Revenues by FUND
 For Calendar Period.: 09-20 Fiscal.: 03-21

PAGE: 015
 ID #: GLRR
 CTL.: GEO

FUND #: 43

Name: CAPITAL RESERVE

Revenue Description	Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct (%)	Budget Remaining
3025 WATER TRANSFER	0.00	0.00	140,048.00	260,048.00	.0	-260,048.00
4020 Interest	0.00	0.00	0.00	2,096.02	.0	-2,096.02
4025 UNREALIZED G/L	0.00	0.00	0.00	-2,822.10	.0	2,822.10
DEPT Subtotal ----->	0.00	0.00	140,048.00	259,321.92	.0	-259,321.92
FUND TOTAL	0.00	0.00	140,048.00	259,321.92	.0	-259,321.92



Page

REPORT.: 01/08/21
 RUN...: 01/08/21 TIME: 11:14
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Revenues by FUND
 For Calendar Period.: 09-20 Fiscal.: 03-21

PAGE: 016
 ID #: GLRR
 CTL.: GEO

FUND #: 51		Name: KELSEY NORTH						
Revenue	Description	Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining	
4020	Interest	0.00	0.00	0.00	308.53	.0	-308.53	
4025	UNREALIZED G/L	0.00	0.00	0.00	-415.41	.0	415.41	
DEPT	Subtotal ----->	0.00	0.00	0.00	-106.88	.0	106.88	
FUND TOTAL		0.00	0.00	0.00	-106.88	.0	106.88	



Page

Revenue Description	Year-to-Date Proforma	Year-to-Date Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining
08 SMUD FUND	0.00	0.00	0.00	-417.28	.0	417.28
10 Water Fund	0.00	5,324,956.00	119,447.47	948,642.49	-17.8	4,376,313.51
12 RETIREE FUND	0.00	5,300.00	2,201.78	8,169.07	-154.1	-2,869.07
14 STEWART MINE FD	0.00	0.00	0.00	-33.23	.0	33.23
17 WATER DEVE.FUND	0.00	0.00	0.00	-409.82	.0	409.82
19 SMERFUND	0.00	0.00	0.00	-1,059.75	.0	1,059.75
20 ALT Fund	0.00	0.00	0.00	108,791.62	.0	-108,791.62
29 STATE REV FUND	0.00	0.00	0.40	1.10	.0	-1.10
30 Hydro Fund	0.00	0.00	8,609.53	17,048.30	.0	-17,048.30
37 GARDEN VALLEY	0.00	0.00	0.00	-72.96	.0	72.96
39 CAP FAC CHARGE	0.00	0.00	0.00	17,983.05	.0	-17,983.05
40 Zone Fund	0.00	200,317.00	-159.61	59,995.98	-30.0	140,321.02
41 CDS M & O Fund	0.00	0.00	0.00	-39.77	.0	39.77
42 CDS RESRV EXP.	0.00	0.00	0.00	-171.44	.0	171.44
43 CAPITAL RESERVE	0.00	0.00	140,048.00	259,321.92	.0	-259,321.92
51 KELSEY NORTH	0.00	0.00	0.00	-106.88	.0	106.88
<hr/>						
Total of all FUNDS	0.00	5,530,573.00	270,147.57	1,417,642.40	-25.6	4,112,930.60

Prague

FUND #: 10		Name: Water Fund							
Expenditure Description		Year-to-Date	Year-to-Date	Encumbrance	Current	Year-to-Date	Pct (%)	Unencumbered	
		Prof Budget	Amended Budget	Balance	Actual	Actual		Balance	
5010	5100 Super & Labor Srce of Supply	0.00	147963.00	0.00	8585.92	24243.27	16.4	123719.73	
5013	5100 PERS UAL Srce of Supply	0.00	10506.00	0.00	0.00	9984.00	95.0	522.00	
5014	5100 P.E.R.S. Srce of Supply	0.00	14056.00	0.00	1086.29	3088.03	22.0	10967.97	
5016	5100 Payroll Taxes Srce of Supply	0.00	14796.00	0.00	842.68	2372.38	16.0	12423.62	
5017	5100 Standby Srce of Supply	0.00	6630.00	0.00	1210.00	3620.00	54.6	3010.00	
5018	5100 Insurance - H&L Srce of Supply	0.00	54416.00	0.00	167.20	9505.02	17.5	44910.98	
5019	5100 Overtime Srce of Supply	0.00	10000.00	0.00	1571.57	4021.37	40.2	5978.63	
5020	5100 Insurance - W.C Srce of Supply	0.00	4954.00	0.00	0.00	1727.34	34.9	3226.66	
5038	5100 Mat.& Supp. Srce of Supply	0.00	39130.00	0.00	292.28	856.65	2.2	38273.35	
5041	5100 Staff Develop Srce of Supply	0.00	1500.00	0.00	0.00	0.00	.0	1500.00	
5044	5100 Utilities Srce of Supply	0.00	9557.00	0.00	63.91	142.77	1.5	9414.23	
5046	5100 Veh. Maint. Srce of Supply	0.00	8000.00	0.00	35.38	35.38	.4	7964.62	
5048	5100 Vehicle - Oper Srce of Supply	0.00	8000.00	0.00	467.87	1358.83	17.0	6641.17	
5080	5100 Outside Serv Srce of Supply	0.00	43000.00	0.00	0.00	0.00	.0	43000.00	
5084	5100 Government Reg Srce of Supply	0.00	73500.00	0.00	51170.00	51170.00	69.6	22330.00	
5089	5100 Memberships Srce of Supply	0.00	616.00	0.00	0.00	0.00	.0	616.00	
5095	5100 CAPITAL ACQ Srce of Supply	0.00	55500.00	0.00	0.00	0.00	.0	55500.00	
DEPT 5100 Subtotal ----->		0.00	502124.00	0.00	65493.10	112125.04	22.3	389998.96	
5010	5200 Super & Labor T&D Raw Water	0.00	277997.00	0.00	21312.60	64876.05	23.3	213120.95	
5013	5200 PERS UAL T&D Raw Water	0.00	186821.00	0.00	0.00	179550.00	96.1	7271.00	
5014	5200 P.E.R.S. T&D Raw Water	0.00	26409.00	0.00	2610.71	7901.96	29.9	18507.04	
5016	5200 Payroll Taxes T&D Raw Water	0.00	27800.00	0.00	-634.51	3406.10	12.3	24393.90	
5017	5200 Standby T&D Raw Water	0.00	13260.00	0.00	2420.00	7240.00	54.6	6020.00	
5018	5200 Insurance - H&L T&D Raw Water	0.00	102950.00	0.00	378.98	25590.63	24.9	77359.37	
5019	5200 Overtime T&D Raw Water	0.00	23000.00	0.00	3603.08	9439.12	41.0	13560.88	
5020	5200 Insurance - W.C T&D Raw Water	0.00	9307.00	0.00	0.00	3384.50	36.4	5922.50	
5038	5200 Mat.& Supp. T&D Raw Water	0.00	100500.00	0.00	520.33	1495.91	1.5	99004.09	
5040	5200 Office Supplies T&D Raw Water	0.00	100.00	0.00	0.00	0.00	.0	100.00	
5041	5200 Staff Develop T&D Raw Water	0.00	1500.00	0.00	0.00	0.00	.0	1500.00	
5044	5200 Utilities T&D Raw Water	0.00	1557.00	0.00	102.72	210.62	13.5	1346.38	
5046	5200 Veh. Maint. T&D Raw Water	0.00	10000.00	0.00	252.78	852.26	8.5	9147.74	
5048	5200 Vehicle - Oper T&D Raw Water	0.00	15500.00	0.00	984.04	3625.76	23.4	11874.24	
5080	5200 Outside Serv T&D Raw Water	0.00	5700.00	0.00	0.00	0.00	.0	5700.00	
5095	5200 CAPITAL ACQ T&D Raw Water	0.00	59614.00	0.00	0.00	55915.10	93.8	3698.90	
DEPT 5200 Subtotal ----->		0.00	862015.00	0.00	31550.73	363488.01	42.2	498526.99	
5010	5300 Super & Labor Water Treatmnt	0.00	220182.00	0.00	16183.88	47352.63	21.5	172829.37	
5013	5300 PERS UAL Water Treatmnt	0.00	49759.00	0.00	0.00	47133.00	94.7	2626.00	
5014	5300 P.E.R.S. Water Treatmnt	0.00	20917.00	0.00	1923.01	5966.80	28.5	14950.20	
5016	5300 Payroll Taxes Water Treatmnt	0.00	22018.00	0.00	1493.91	4579.45	20.8	17438.55	
5017	5300 Standby Water Treatmnt	0.00	15710.00	0.00	1210.00	3620.00	23.0	12090.00	
5018	5300 Insurance - H&L Water Treatmnt	0.00	59422.00	0.00	141.18	16272.27	27.4	43149.73	

FUND #: 10		Name: Water Fund	Year-to-Date	Year-to-Date	Encumbrance	Current	Year-to-Date	Unencumbered
Expenditure Description		Prof Budget	Amended Budget	Balance	Actual	Actual	Pct(%)	Balance
5019	5300 Overtime Water Treatmnt	0.00	30000.00	0.00	2755.08	8434.49	28.1	21565.51
5020	5300 Insurance - W.C Water Treatmnt	0.00	7372.00	0.00	0.00	2123.66	28.8	5248.34
5038	5300 Mat.& Supp. Water Treatmnt	0.00	71080.00	0.00	6883.98	26731.44	37.6	44348.56
5039	5300 Materials - Oth Water Treatmnt	0.00	10000.00	0.00	1087.00	1087.00	10.9	8913.00
5040	5300 Office Supplies Water Treatmnt	0.00	300.00	0.00	0.00	0.00	.0	300.00
5041	5300 Staff Develop Water Treatmnt	0.00	1500.00	0.00	912.00	912.00	60.8	588.00
5044	5300 Utilities Water Treatmnt	0.00	178444.00	0.00	42800.07	71168.20	39.9	107275.80
5046	5300 Veh. Maint. Water Treatmnt	0.00	9500.00	0.00	0.00	2673.05	28.1	6826.95
5048	5300 Vehicle - Oper Water Treatmnt	0.00	15000.00	0.00	545.20	1374.18	9.2	13625.82
5076	5300 Bldg. Maint. Water Treatmnt	0.00	2000.00	0.00	0.00	0.00	.0	2000.00
5080	5300 Outside Serv Water Treatmnt	0.00	2500.00	0.00	2625.00	3450.00	138.0	-950.00
5084	5300 Government Reg Water Treatmnt	0.00	43300.00	0.00	12438.00	15516.63	35.8	27783.37
5089	5300 Memberships Water Treatmnt	0.00	616.00	0.00	0.00	0.00	.0	616.00
5095	5300 CAPITAL ACQ Water Treatmnt	0.00	81000.00	0.00	0.00	0.00	.0	81000.00
DEPT	5300 Subtotal ----->	0.00	840620.00	0.00	90998.31	258394.80	30.7	582225.20
5010	5400 Super & Labor T&D Treated Wtr	0.00	389363.00	0.00	30393.55	85145.40	21.9	304217.60
5013	5400 PERS UAL T&D Treated Wtr	0.00	81307.00	0.00	0.00	77580.00	95.4	3727.00
5014	5400 P.E.R.S. T&D Treated Wtr	0.00	36989.00	0.00	3200.02	8823.49	23.9	28165.51
5016	5400 Payroll Taxes T&D Treated Wtr	0.00	38936.00	0.00	2486.62	6784.31	17.4	32151.69
5017	5400 Standby T&D Treated Wtr	0.00	15710.00	0.00	1210.00	3620.00	23.0	12090.00
5018	5400 Insurance - H&L T&D Treated Wtr	0.00	101205.00	0.00	378.98	29755.33	29.4	71449.67
5019	5400 Overtime T&D Treated Wtr	0.00	20000.00	0.00	1933.32	4583.63	22.9	15416.37
5020	5400 Insurance - W.C T&D Treated Wt	0.00	13036.00	0.00	0.00	2234.47	17.1	10801.53
5038	5400 Mat. & Supp. T&D Treated Wtr	0.00	90800.00	0.00	5493.81	26297.92	29.0	64502.08
5039	5400 Materials - Oth T&D Treated Wt	0.00	0.00	0.00	0.00	9100.16	.0	-9100.16
5040	5400 Office Supplies T&D Treated Wtr	0.00	300.00	0.00	0.00	0.00	.0	300.00
5041	5400 Staff Develop T&D Treated Wtr	0.00	2000.00	0.00	0.00	0.00	.0	2000.00
5044	5400 Utilities T&D Treated Wtr	0.00	19409.00	0.00	1654.35	2326.85	12.0	17082.15
5046	5400 Veh. Maint. T&D Treated Wtr	0.00	12000.00	0.00	0.00	3847.09	32.1	8152.91
5048	5400 Vehicle - Oper T&D Treated Wtr	0.00	25000.00	0.00	1802.70	4636.86	18.5	20363.14
5080	5400 Outside Serv T&D Treated Wtr	0.00	0.00	0.00	1250.00	2950.00	.0	-2950.00
5084	5400 Government Reg T&D Treated Wtr	0.00	12150.00	0.00	215.00	1263.80	10.4	10886.20
5095	5400 CAPITAL ACQ T&D Treated Wtr	0.00	82000.00	0.00	6450.29	16351.02	19.9	65648.98
DEPT	5400 Subtotal ----->	0.00	940205.00	0.00	56468.64	285300.33	30.3	654904.67
5010	5500 Super & Labor Customer Accts	0.00	89142.00	0.00	6029.12	15958.79	17.9	73183.21
5011	5500 Wages-Part time Customer Accts	0.00	0.00	0.00	0.00	1779.20	.0	-1779.20
5013	5500 PERS UAL Customer Accts	0.00	8883.00	0.00	0.00	8556.00	96.3	327.00
5014	5500 P.E.R.S. Customer Accts	0.00	8468.00	0.00	575.39	1547.85	18.3	6920.15
5016	5500 Payroll Taxes Customer Accts	0.00	8914.00	0.00	447.02	1193.86	13.4	7720.14
5018	5500 Insurance - H&L Customer Accts	0.00	31099.00	0.00	141.18	7083.79	22.8	24015.21
5019	5500 Overtime Customer Accts	0.00	4989.00	0.00	0.00	52.72	1.1	4936.28

FUND #: 10		Name: Water Fund	Year-to-Date	Year-to-Date	Encumbrance	Current	Year-to-Date		Unencumbered
Expenditure Description		Prof Budget	Amended Budget	Balance	Actual	Actual	Pct(%)	Balance	
5020	5500 Insurance - W.C Customer Accts	0.00	2985.00	0.00	0.00	378.50	12.7	2606.50	
5040	5500 Office Supplies Customer Accts	0.00	32016.00	0.00	1809.70	3598.75	11.2	28417.25	
5041	5500 Staff Develop Customer Accts	0.00	1600.00	0.00	0.00	0.00	.0	1600.00	
5044	5500 Utilities Customer Accts	0.00	6814.00	0.00	241.02	889.47	13.1	5924.53	
5060	5500 Payroll Process Customer Accts	0.00	0.00	0.00	20.00	50.00	.0	-50.00	
5080	5500 Outside Serv Customer Accts	0.00	20000.00	0.00	79.97	13324.37	66.6	6675.63	
5095	5500 CAPITAL ACQ Customer Accts	0.00	59000.00	0.00	1637.50	2462.50	4.2	56537.50	
DEPT	5500 Subtotal ----->	0.00	273910.00	0.00	10980.90	56875.80	20.8	217034.20	
5010	5600 Super & Labor	0.00	449143.00	0.00	25078.52	76470.45	17.0	372672.55	
5011	5600 Wages-Part time	0.00	20000.00	0.00	0.00	627.20	3.1	19372.80	
5013	5600 PERS UAL	0.00	133735.00	0.00	0.00	128583.00	96.1	5152.00	
5014	5600 P.E.R.S.	0.00	42668.00	0.00	2577.68	7979.83	18.7	34688.17	
5015	5600 I.C.M.A.	0.00	7650.00	0.00	0.00	0.00	.0	7650.00	
5016	5600 Payroll Taxes	0.00	44914.00	0.00	1996.39	6103.91	13.6	38810.09	
5018	5600 Insurance - H&L	0.00	97596.00	0.00	586.36	17743.11	18.2	79852.89	
5019	5600 Overtime	0.00	25136.00	0.00	0.00	0.00	.0	25136.00	
5020	5600 Insurance - W.C	0.00	15037.00	0.00	0.00	384.88	2.6	14652.12	
5027	5600 Audit	0.00	25000.00	0.00	0.00	0.00	.0	25000.00	
5034	5600 Insurance - Gen	0.00	85552.00	0.00	0.00	15166.94	17.7	70385.06	
5036	5600 Legal	0.00	200000.00	0.00	6688.80	35842.83	17.9	164157.17	
5038	5600 Mat.& Supp.	0.00	5800.00	0.00	328.15	1177.22	20.3	4622.78	
5039	5600 Materials - Oth	0.00	2520.00	0.00	451.46	902.92	35.8	1617.08	
5040	5600 Office Supplies	0.00	39900.00	0.00	2190.81	9784.06	24.5	30115.94	
5041	5600 Staff Develop	0.00	7200.00	0.00	0.00	0.00	.0	7200.00	
5042	5600 Travel	0.00	12220.00	0.00	0.00	1450.00	11.9	10770.00	
5044	5600 Utilities	0.00	46560.00	0.00	3777.44	6647.69	14.3	39912.31	
5046	5600 Veh. Maint.	0.00	0.00	0.00	83.32	205.28	.0	-205.28	
5048	5600 Vehicle - Oper	0.00	300.00	0.00	0.00	0.00	.0	300.00	
5060	5600 Payroll Process	0.00	25000.00	0.00	1854.63	6051.89	24.2	18948.11	
5063	5600 BANK FEES	0.00	1000.00	0.00	0.00	10.00	1.0	990.00	
5068	5600 Retiree Bene	0.00	98000.00	0.00	0.00	0.00	.0	98000.00	
5070	5600 Director Remun	0.00	24000.00	0.00	2000.00	6000.00	25.0	18000.00	
5076	5600 Bldg. Maint.	0.00	10000.00	0.00	265.00	1045.00	10.5	8955.00	
5080	5600 Outside Serv	0.00	220680.00	0.00	30381.08	73568.08	33.3	147111.92	
5084	5600 Government Reg	0.00	6000.00	0.00	0.00	4861.44	81.0	1138.56	
5089	5600 Memberships	0.00	24758.00	0.00	0.00	5318.99	21.5	19439.01	
5090	5600 Other	0.00	5000.00	0.00	1450.00	2340.00	46.8	2660.00	
5091	5600 Elections	0.00	8500.00	0.00	0.00	0.00	.0	8500.00	
5095	5600 CAPITAL ACQ	0.00	64000.00	0.00	18042.50	19717.50	30.8	44282.50	
DEPT	5600 Subtotal ----->	0.00	1747869.00	0.00	97752.14	427982.22	24.5	1319886.78	
5038	6700 Mat.& Supp. Zone	0.00	0.00	0.00	3.94	3.94	.0	-3.94	
FUND TOTAL		0.00	5166743.00	0.00	353247.76	1504170.14	29.1	3662572.86	

REPORT.: 11/30/20
 RUN...: 11/30/20 TIME: 09:14
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Expenditures by FUND
 For Calendar Period.: 09-20 Fiscal.: 03-21

PAGE: 004
 ID #: GLER
 CTL.: GEO

FUND #:		Name:		Year-to-Date	Year-to-Date	Encumbrance	Current	Year-to-Date	Unencumbered
Expenditure Description		Prof Budget	Amended Budget	Balance	Actual	Actual	Pct (%)	Balance	
5068	5600 Retiree Bene	0.00	0.00	0.00	1603.30	22200.90	.0	-22200.90	
FUND TOTAL		0.00	0.00	0.00	1603.30	22200.90	.0	-22200.90	

Prepared

REPORT.: 11/30/20
 RUN...: 11/30/20 TIME: 09:14
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Expenditures by FUND
 For Calendar Period.: 09-20 Fiscal.: 03-21

PAGE: 005
 ID #: GLER
 CTL.: GEO

FUND #: 14			Name: STEWART MINE FD		Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct (%)	Unencumbered Balance
Expenditure Description			Year-to-Date Prof Budget	Year-to-Date Amended Budget					
7010	7100	Interest Dist.Non.Op.Exp	0.00	0.00	0.00	3949.89	2633.26	.0	-2633.26
FUND TOTAL			0.00	0.00	0.00	3949.89	2633.26	.0	-2633.26

Page

FUND #: 17		Name: WATER DEVE.FUND		Encumbrance	Current	Year-to-Date	Unencumbered	
Expenditure Description		Year-to-Date	Year-to-Date	Balance	Actual	Actual	Pct(%)	Balance
		Prof Budget	Amended Budget					
5095	5100 CAPITAL ACQ Srce of Supply	0.00	0.00	0.00	0.00	11339.53	.0	-11339.53
FUND TOTAL		0.00	0.00	0.00	0.00	11339.53	.0	-11339.53

6

Page

FUND #: 20			Name: ALT Fund		Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct (%)	Unencumbered Balance
Expenditure Description			Year-to-Date Prof Budget	Year-to-Date Amended Budget					
7023	5300	Const. Contract Water Treatmnt	0.00	0.00	0.00	0.00	25976.19	.0	-25976.19
FUND TOTAL			0.00	0.00	0.00	0.00	25976.19	.0	-25976.19

Prepage

FUND #:		Name:		Year-to-Date	Year-to-Date	Encumbrance	Current	Year-to-Date	Pct(%)	Unencumbered
Expenditure Description		Prof Budget	Amended Budget	Balance	Actual	Actual	Actual	Actual		Balance
7025	5300 Other Const Act Water Treatmnt	0.00	0.00	0.00	0.00	450.80		.0		-450.80
FUND TOTAL		0.00	0.00	0.00	0.00	450.80		.0		-450.80

Prepade

FUND #:			Name:		STATE REV FUND	Year-to-Date	Year-to-Date	Encumbrance	Current	Year-to-Date	Pct (%)	Unencumbered
Expenditure Description			Prof	Budget	Amended	Budget	Balance	Actual	Actual		Balance	
7010	7100	Interest Dist.Non.Op.Exp	0.00		0.00		0.00	0.00		-636.25	.0	636.25
FUND TOTAL			0.00		0.00		0.00	0.00		-636.25	.0	636.25

Page

FUND #: 40		Name: Zone Fund		Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct(%)	Unencumbered Balance
Expenditure Description	Year-to-Date Prof Budget	Year-to-Date Amended Budget						
5010	6700 Super & Labor Zone	0.00	101660.00	0.00	6462.99	20297.62	20.0	81362.38
5013	6700 PERS UAL Zone	0.00	11788.00	0.00	0.00	11356.00	96.3	432.00
5014	6700 P.E.R.S. Zone	0.00	9658.00	0.00	619.54	1972.50	20.4	7685.50
5015	6700 I.C.M.A. Zone	0.00	250.00	0.00	0.00	0.00	.0	250.00
5016	6700 Payroll Taxes Zone	0.00	10166.00	0.00	481.86	1515.40	14.9	8650.60
5018	6700 Insurance - H&L Zone	0.00	33518.00	0.00	141.18	6434.89	19.2	27083.11
5019	6700 Overtime Zone	0.00	5689.00	0.00	35.14	70.28	1.2	5618.72
5020	6700 Insurance - W.C Zone	0.00	3404.00	0.00	0.00	384.89	11.3	3019.11
5028	6700 Engineering Zone	0.00	0.00	0.00	0.00	760.00	.0	-760.00
5034	6700 Insurance - Gen Zone	0.00	5060.00	0.00	0.00	0.00	.0	5060.00
5038	6700 Mat.& Supp. Zone	0.00	8890.00	0.00	48.99	3061.85	34.4	5828.15
5039	6700 Materials - Oth Zone	0.00	4250.00	0.00	0.00	2560.00	60.2	1690.00
5040	6700 Office Supplies Zone	0.00	2800.00	0.00	603.23	603.23	21.5	2196.77
5041	6700 Staff Develop Zone	0.00	1500.00	0.00	0.00	0.00	.0	1500.00
5044	6700 Utilities Zone	0.00	15100.00	0.00	2125.36	3236.31	21.4	11863.69
5046	6700 Veh. Maint. Zone	0.00	4300.00	0.00	189.18	767.94	17.9	3532.06
5048	6700 Vehicle - Oper Zone	0.00	3200.00	0.00	416.58	1352.99	42.3	1847.01
5080	6700 Outside Serv Zone	0.00	33720.00	0.00	0.00	59.00	.2	33661.00
5084	6700 Government Reg Zone	0.00	46250.00	0.00	0.00	0.00	.0	46250.00
5089	6700 Memberships Zone	0.00	616.00	0.00	0.00	0.00	.0	616.00
5095	6700 CAPITAL ACQ Zone	0.00	37000.00	0.00	2552.31	2552.31	6.9	34447.69
DEPT	6700 Subtotal ----->	0.00	338819.00	0.00	13676.36	56985.21	16.8	281833.79
FUND TOTAL		0.00	338819.00	0.00	13676.36	56985.21	16.8	281833.79

Draft

FUND #: 42		Name: CDS RESRV EXP.		Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct(%)	Unencumbered Balance
Expenditure Description		Year-to-Date Prof Budget	Year-to-Date Amended Budget					
5080	6700 Outside Serv Zone	0.00	0.00	0.00	15377.07	15377.07	.0	-15377.07
FUND TOTAL		0.00	0.00	0.00	15377.07	15377.07	.0	-15377.07



DRAFT

FUND #: 43		Name: CAPITAL RESERVE		Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct (%)	Unencumbered Balance
Expenditure Description		Year-to-Date Prof Budget	Year-to-Date Amended Budget					
7020	5600 Prelim. Eng.	0.00	0.00	0.00	0.00	3614.34	.0	-3614.34
7020	7100 Prelim. Eng. Dist.Non.Op.Exp	0.00	0.00	0.00	1933.75	8601.25	.0	-8601.25
7021	7100 Environmental Dist.Non.Op.Exp	0.00	0.00	0.00	5850.00	24016.25	.0	-24016.25
7023	7100 Const. Contract Dist.Non.Op.Ex	0.00	0.00	0.00	13335.77	25064.85	.0	-25064.85
7024	7100 Const, Eng. Dist.Non.Op.Exp	0.00	0.00	0.00	0.00	105.00	.0	-105.00
7025	7100 Other Const Act Dist.Non.Op.Ex	0.00	0.00	0.00	3635.00	3635.00	.0	-3635.00
DEPT	7100 Subtotal ----->	0.00	0.00	0.00	24754.52	61422.35	.0	-61422.35
FUND TOTAL		0.00	0.00	0.00	24754.52	65036.69	.0	-65036.69

Draft

FUND #: 51			Name: KELSEY NORTH		Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct(%)	Unencumbered Balance
Expenditure Description			Year-to-Date Prof Budget	Year-to-Date Amended Budget					
7010	7100	Interest Dist.Non.Op.Exp	0.00	0.00	0.00	0.00	-853.72	.0	853.72
7090	7100	Other Dist.Non.Op.Exp	0.00	0.00	0.00	735.88	1460.19	.0	-1460.19
DEPT 7100 Subtotal ----->			0.00	0.00	0.00	735.88	606.47	.0	-606.47
FUND TOTAL			0.00	0.00	0.00	735.88	606.47	.0	-606.47

Page

Expenditure Description	Year-to-Date Prof Budget	Year-to-Date Amended Budgt	Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct (%)	Unencumbered Balance
10 Water Fund	0.00	5166743.00	0.00	353247.76	1504170.14	29.0	3662572.86
12 RETIREE FUND	0.00	0.00	0.00	1603.30	22200.90	.0	-22200.90
14 STEWART MINE FD	0.00	0.00	0.00	3949.89	2633.26	.0	-2633.26
17 WATER DEVE.FUND	0.00	0.00	0.00	0.00	11339.53	.0	-11339.53
20 ALT Fund	0.00	0.00	0.00	0.00	25976.19	.0	-25976.19
24 CAPITAL REPLACE	0.00	0.00	0.00	0.00	450.80	.0	-450.80
29 STATE REV FUND	0.00	0.00	0.00	0.00	-636.25	.0	636.25
40 Zone Fund	0.00	338819.00	0.00	13676.36	56985.21	17.0	281833.79
42 CDS RESRV EXP.	0.00	0.00	0.00	15377.07	15377.07	.0	-15377.07
43 CAPITAL RESERVE	0.00	0.00	0.00	24754.52	65036.69	.0	-65036.69
51 KELSEY NORTH	0.00	0.00	0.00	735.88	606.47	.0	-606.47

Total of all FUNDS	0.00	5505562.00	0.00	413344.78	1704140.01	31.0	3801421.99
=====							

Prague

CONSENT CALENDAR

Financial Reports

3. Month-End Cash Disbursements Report



Georgetown Divide PUD

Check Report

By Check Number

Date Range: 01/01/2021 - 01/31/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: EDSB-EI Dorado Savings Bank						
AAR01	AARP MEDICARERX SAVER PLU	01/05/2021	Regular	0.00	29.20	31761
ACW01	ACWA/JPIA	01/05/2021	Regular	0.00	16,860.00	31762
ACW01	ACWA/JPIA	01/05/2021	Regular	0.00	-16,860.00	31762
ADT01	ADT SECURITY SERVICES	01/05/2021	Regular	0.00	52.99	31763
ADV01	ADVENT TECHNOLOGIES	01/05/2021	Regular	0.00	62.50	31764
ALLO1	ALLEN KRAUSE	01/05/2021	Regular	0.00	534.10	31765
ARA01	ARAMARK	01/05/2021	Regular	0.00	556.70	31766
ATT02	AT&T	01/05/2021	Regular	0.00	135.40	31767
ATT03	AT&T LONG DISTANCE	01/05/2021	Regular	0.00	127.56	31768
ATT04	AT&T	01/05/2021	Regular	0.00	83.84	31769
BAR07	BARBOUR, CHRIS	01/05/2021	Regular	0.00	1,029.53	31770
BEN04	BENNETT ENGINEERING SERVI	01/05/2021	Regular	0.00	7,975.75	31771
BLU01	ANTHEM BLUE CROSS	01/05/2021	Regular	0.00	1,357.20	31772
BLU06	BLUE SHIELD OF CALIFORNIA	01/05/2021	Regular	0.00	235.00	31773
BLU07	BLUE SHIELD OF CALIFORNIA	01/05/2021	Regular	0.00	669.00	31774
BOE02	CA. DEPT. OF TAX & FEE AD	01/05/2021	Regular	0.00	12,677.69	31775
CWS01	CORBIN WILLITS SYS. INC.	01/05/2021	Regular	0.00	596.35	31776
DIV05	PLACERVILLE AUTO PARTS, I	01/05/2021	Regular	0.00	158.29	31777
GAR02	GARDEN VALLEY FEED & HDW.	01/05/2021	Regular	0.00	22.29	31778
GEO01	GEORGETOWN ACE HDW	01/05/2021	Regular	0.00	458.52	31779
GEO04	DIVIDE SUPPLY ACE HARDWAR	01/05/2021	Regular	0.00	1,036.50	31780
HOM01	HOME DEPOT CREDIT SERVICE	01/05/2021	Regular	0.00	139.19	31781
ICM02	ICMA-R.T.-457 (ee)	01/05/2021	Regular	0.00	864.54	31782
IUO01	IUOE, LOCAL 39	01/05/2021	Regular	0.00	350.87	31783
IUO02	PEU LOCAL #1	01/05/2021	Regular	0.00	280.81	31784
MJT01	MJT ENTERPRISES, INC.	01/05/2021	Regular	0.00	2,612.91	31785
MURO4	MURCHIE'S SMOG & REPAIR	01/05/2021	Regular	0.00	56.75	31786
PAC02	PACIFIC GAS & ELECTRIC	01/05/2021	Regular	0.00	15,649.06	31787
POW01	POWERNET GLOBAL COMM.	01/05/2021	Regular	0.00	149.90	31788
PRE01	PREMIER ACCESS INS CO	01/05/2021	Regular	0.00	3,106.98	31789
PRO04	PAUL FUNK	01/05/2021	Regular	0.00	265.00	31790
PUM01	JERRY E. MERRY	01/05/2021	Regular	0.00	7,535.00	31791
RIE01	RIEBES AUTO PARTS,LLC	01/05/2021	Regular	0.00	113.67	31792
ROB01	DON ROBINSON	01/05/2021	Regular	0.00	3,100.00	31793
ROB02	ROBINSON ENTERPRISES	01/05/2021	Regular	0.00	2,994.90	31794
ROY01	KENNETH ROYAL	01/05/2021	Regular	0.00	785.00	31795
SWR01	SWRCB ACCOUNTING OFFICE	01/05/2021	Regular	0.00	3,530.00	31796
TIR01	TIREHUB, LLC	01/05/2021	Regular	0.00	502.62	31797
TYL01	ERIC TYLER	01/05/2021	Regular	0.00	167.53	31798
TYL02	TYLER TECHNOLOGIES, INC	01/05/2021	Regular	0.00	4,650.00	31799
UNI06	UNITEDHEALTHCARE INSURANC	01/05/2021	Regular	0.00	175.00	31800
USA01	UNDERGROUND SERVICE ALERT	01/05/2021	Regular	0.00	821.38	31801
USA03	USA BLUE BOOK	01/05/2021	Regular	0.00	513.90	31802
USB05	U.S. BANK CORPORATE PAYME	01/05/2021	Regular	0.00	3,890.74	31803
USB06	U.S. BANK EQUIPMENT FINAN	01/05/2021	Regular	0.00	549.34	31804
USP01	POSTMASTER	01/05/2021	Regular	0.00	240.00	31805
VER01	VERIZON WIRELESS	01/05/2021	Regular	0.00	1,023.55	31806
WAL02	WALKER'S OFFICE SUPPLY	01/05/2021	Regular	0.00	225.75	31807
WEL02	WELLS FARGO BANK	01/05/2021	Regular	0.00	2,296.95	31808
MOL01	KELLY MOLLOY	01/22/2021	Regular	0.00	1,377.58	31809
MOL01	KELLY MOLLOY	01/22/2021	Regular	0.00	1,509.46	31810
EDL01	ISAAC EDELMAN	01/28/2021	Regular	0.00	989.82	31811
EDL01	ISAAC EDELMAN	01/28/2021	Regular	0.00	3,459.96	31812
AAR01	AARP MEDICARERX SAVER PLU	01/29/2021	Regular	0.00	29.20	31813

Check Report

Date Range: 01/01/2021 - 01/31/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
ACW05	ACWA/JPIA HEALTH	01/29/2021	Regular	0.00	42,411.70	31814
AFL01	AMERICAN FAMILY LIFE INS	01/29/2021	Regular	0.00	1,468.80	31815
ARA01	ARAMARK	01/29/2021	Regular	0.00	736.43	31816
BLU01	ANTHEM BLUE CROSS	01/29/2021	Regular	0.00	1,357.20	31817
GEO01	GEORGETOWN ACE HDW	01/29/2021	Regular	0.00	28.14	31818
HER03	Peter Hereford	01/29/2021	Regular	0.00	182.00	31819
ICM02	ICMA-R.T.-457 (ee)	01/29/2021	Regular	0.00	1,729.08	31820
IUO01	IUOE, LOCAL 39	01/29/2021	Regular	0.00	702.04	31821
IUO02	PEU LOCAL #1	01/29/2021	Regular	0.00	566.92	31822
MED01	MEDICAL EYE SERVICES	01/29/2021	Regular	0.00	356.02	31823
UNI06	UNITEDHEALTHCARE INSURANC	01/29/2021	Regular	0.00	175.00	31824

Bank Code EDSB Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	132	64	0.00	158,329.10
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-16,860.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	132	65	0.00	141,469.10

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	132	64	0.00	158,329.10
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-16,860.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	132	65	0.00	141,469.10

Fund Summary

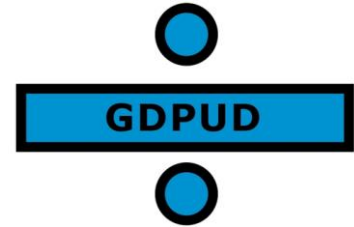
Fund	Name	Period	Amount
999	Pooled Cash Fund	1/2021	141,469.10
			141,469.10

CONSENT CALENDAR

Authorizing Change of Bank Signatory Authority

Possible Board Action: Adopt Resolution

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF FEBRUARY 9, 2021
AGENDA ITEM NO. 6.C.**



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: AUTHORIZING CHANGE OF BANK SIGNATORY AUTHORITY

PREPARED BY: Gloria Omania, Interim Board Clerk

APPROVED BY: Jeff Nelson, PE, Interim General Manager

BACKGROUND

The District has utilized the local services of El Dorado Savings Bank (Bank) since approximately 2002. The bank requires a resolution be adopted by the Board of Directors to amend and add new authorized signers on a District account.

DISCUSSION

With newly elected Directors and the Election of Board Officers for 2021, a resolution amending the authorized list of signatories to District accounts is needed to give the new Directors authority to sign District checks. This authorization will remain in force until the Board of Directors gives written notice to the Bank to the contrary.

FISCAL IMPACT

None.

CEQA ASSESSMENT

Not a CEQA project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District adopt Resolution 2021-04 amending the list of authorized bank signatories to District accounts to include the newly appointed Director.

ALTERNATIVES

- (a) Request substantive changes to the Resolution for staff to implement;
- (b) Reject the Resolution.

ATTACHMENT

1. Resolution 2021-04

RESOLUTION NO. 2021-04
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
AUTHORIZING THE CHANGE OF SIGNATORY AUTHORITY FOR
ACCOUNTS ESTABLISHED WITH EL DORADO SAVINGS BANK

WHEREAS, the Georgetown Divide Public Utility District (“District”) utilizes the banking services of El Dorado Savings Bank (“Bank”); and

WHEREAS, the Bank requires a Resolution of the Board of Directors to specify or amend the signatory authority of the District’s accounts with the Bank; and

WHEREAS, the District desires to amend the signatory authority of the District’s accounts at the Bank to reflect the addition of two new Board of Directors and the change of officers of the President, Vice President and Treasurer.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

1. That any of the following individuals may sign checks or other instruments withdrawing funds from the accounts:

Michael Saunders, President

Cynthia Garcia, Vice-President

Michael Thornbrough, Treasurer

Mitch MacDonald, Director

(Insert Newly Appointed Director)

Jeff Nelson, Interim General Manager

2. That the Bank may honor and pay all checks or other instruments signed in accordance with this Resolution, including those payable checks or other instruments payable by the District whether they are endorsed in writing or by stamp.
3. That this authorization remains in force until the Board of Directors gives written notice to the Bank to the contrary.
4. That the General Manager is authorized to execute, and the signers are authorized to sign the required signature cards and any other documents required by the Bank for maintenance of the existing accounts.
5. That the General Manager or Management Analyst is authorized to enter into certificates of deposit on behalf of the District.
6. That the General Manager or Management Analyst is authorized to initiate wire transfers as needed for District business.

7. That the District funds on deposit with El Dorado Savings Bank will be collateralized pursuant to the Contract for Deposit of Moneys document dated (date).
8. That the District requires two signatures for all checks.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 9th day of January 2021, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Michael Saunders, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Jeff Nelson, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

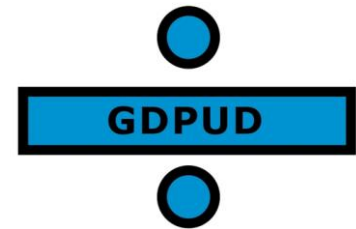
I hereby certify that the foregoing is a full, true and correct copy of Resolution 2021-04 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 15th day of December 2020.

Jeff Nelson, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

INFORMATIONAL ITEMS

B. General Manager's Report

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF February 9th, 2021
AGENDA ITEM NO. 7.B.**



AGENDA SECTION: STAFF REPORT - GENERAL MANAGER

SUBJECT: General Managers Monthly Report, January 11th, 2020 – February 5th, 2021

PREPARED BY: Jeff Nelson, Interim General Manager

APPROVED BY: Jeff Nelson, Interim General Manager

BACKGROUND

General Manager's Report for the subject period.

SUMMARY OF ACTIVITIES

Rainfall/precipitation – we measured 9 inches of rainfall at the Sweetwater/ALT water treatment plant. There is 2 to 4 feet of snow pack up in the Pilot Creek watershed, which feeds Stumpy Meadows.

Parking lot paving – The bid opening for the District parking lot paving project was held on Thursday, February 4th, 2021. The District received about 10 bids. Several bids came in below the District's cost estimate. Staff are reviewing the bids for compliance and completeness. District hope to bring the winning low bid to the Board for approval during the March Regular Board meeting.

Submitted Annual ALT Zone report – Adam completed and submitted the annual ALT wastewater zone report to the State, Regional Water Quality Control Board.

Request for Proposal (RFP) for Automated meters – Adam is working with Coastland on finalizing the RFP for the Automated Water Meter upgrade project. Our target release date for the RFP is the end of March.

Staffing/Administration – Kelly Molloy, Admin Aide II and Board Clerk resigned in January. Gloria Omania has graciously stepped in and assumed Ms. Molloy's Board Clerk responsibilities; Gloria is doing a great job. Staff have posted, interviewed for and filled the vacant Admin Aide II position. I am excited to announce that Carrie Schroeder has been selected to fill the Admin Aide II position; this position's primary function will be processing accounts payable. Staff held interviews for the vacant Maintenance Worker I position on

Friday, February 5th. Staff are planning on extending an offer to the preferred candidate early next week, that being the week of February 8th, 2021.

Irrigation applications – Staff are receiving and processing applications for irrigation services for the 2021 irrigation season.

Canal Maintenance/ditch lining – staff completed the lining of about a 100 foot section of ditch near Pilot Hill. Weather conditions limited the amount of ditch maintenance work that was completed this past month.

COVID 19 update: Covid 19 cases in the region have been recently decreasing. The District's Human Resources Specialist is working to arrange for District staff to be eligible for vaccines. Currently, Water and Wastewater workers are classified as Phase 1C. The District is still strictly enforcing our Covid 19 protocols for District employees and visitors to District facilities. We do allow appointments with ratepayers at the District office and accept cash payments; however, we request that customers schedule an appointment in advance.

Customer Appreciation: Below is a message of appreciation received from Carolyn Loomis. It is a real boost for our hard-working staff to receive compliments like this from the customers we serve.

From: Carolyn Loomis <crloomis99@yahoo.com>
Sent: Thursday, January 28, 2021 8:18 PM
To: General Manager <gm@gd-pud.org>
Subject: Compliment

I wish to extend my appreciation for your employee Carrie Schroeder.

When I spoke to her twice recently about my last bill showing an inaccurate amount of water usage, she took care of the problem with professionalism and genuine caring. She had someone come out to read my meter, adjusted my bill, and mailed a corrected one to me.

She knows how to defuse a frustrated customer, me, in a warm and sincere way. I hope you keep her around.

Thank you,

Carolyn Loomis

[Sent from Yahoo Mail on Android](#)

INFORMATIONAL ITEMS

C. Operation Manager's Report

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Operations Manager's Report for January 2020

Presented to the GDPUD Board of Directors by Darrell Creeks, Operations Manager

February 9, 2021, AGENDA ITEM #7.C.

Water Production for the Month of November

Sweetwater Treatment Plant

16.280 million gallons
525,161 gallons/day average

Walton Lake Water Treatment Plant

17.246 million gallons
576,322 gallons/day average

Water Quality Monitoring

Monitoring has been completed and reports have been submitted to the State Water Resources Control Board.

- ✓ The treatment plants are in compliance with all drinking water standards,
- ✓ Distribution system monitoring results showed all samples absent/negative of any bacteriological contamination and indicate adequate levels of disinfection through the system.

Stumpy Meadows Volume (Acre-FT) November 14,241

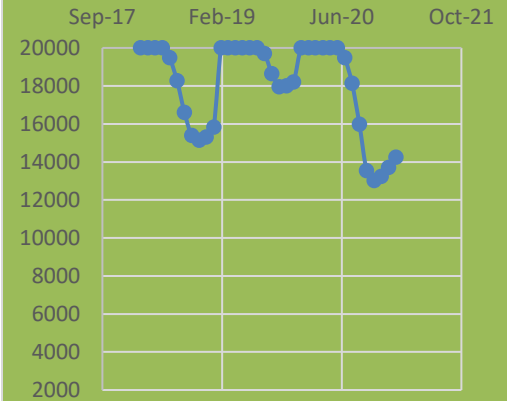
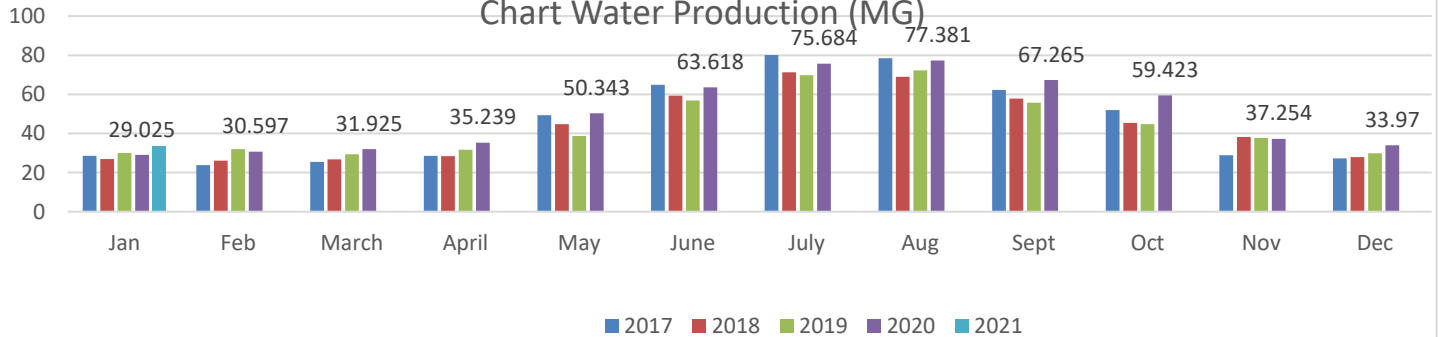


Chart Water Production (MG)



Summary of Field Work Activities

Operations Manager

Working on compliance inspection findings from the State.

Managing Crews among COVID

Distribution Crew

- ✓ Repaired leaks: 6 leaks
- ✓ Repair/replace meters: 0
- ✓ Installed new service: 0 treated
- ✓ After Hours Callouts: 3
- ✓ Exercised 11 Valves

Maintenance Crew

- ✓ Gunited 100 feet on the Main Canal
- ✓ Cleaned Grizzlies and waste gates from big wind events
- ✓ Prepping canals for Guniting

Georgetown Divide Public Utility District

6425 Main Street P.O. Box 4240, Georgetown, CA 95634 • (530) 333-4356 • www.gd-pud.org
Jeff Nelson, PE, Interim General Manager • Darrell Creeks, Operations Manager

INFORMATIONAL ITEMS

D. Water Resources Report

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Auburn Lake Trails Wastewater Management Zone Report for January 2021

Presented to the GDPUD Board of Directors

February 9, 2021

Zone activities are completed in accordance with California Regional Water Quality Control Board Central Valley Region, *Waste Discharge Requirements for Georgetown Divide Public Utility District Auburn Lake Trails On-Site Wastewater Disposal Zone* Order No. R5-2002-0031.

- **Community Disposal System (CDS) Lots - 137**
- **Individual Wastewater Disposal System Lots - 894**

Field Activities

✓ Routine Inspections:	68
✓ Property Transfer Processing:	6 Initial 3 Follow Up
✓ New Inspection	
○ Homeowner	1(443)
○ Construction	1(1455)
○ Plan Review	1
○ Watertight Test	0
✓ Weekly CDS Operational	4
○ New Wastewater System	0
○ New CDS Tank	0
○ New Pump Tank	0

Reporting

Category 1 Sanitary Sewer Overflow (SSO) was submitted electronically to California Integrated Water Quality System (CIWQS) on February 2, 2021. The SSO occurred on January 28, 2021 and was estimated at 4,800 gallons due to inflow/infiltration during heavy rain event.

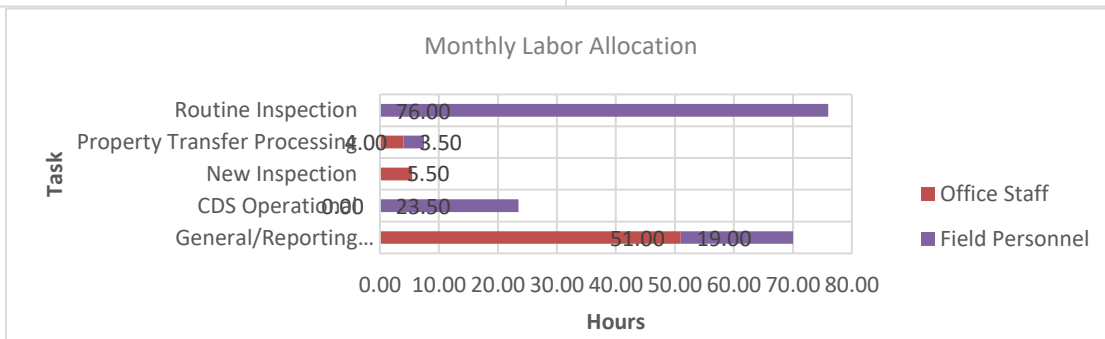
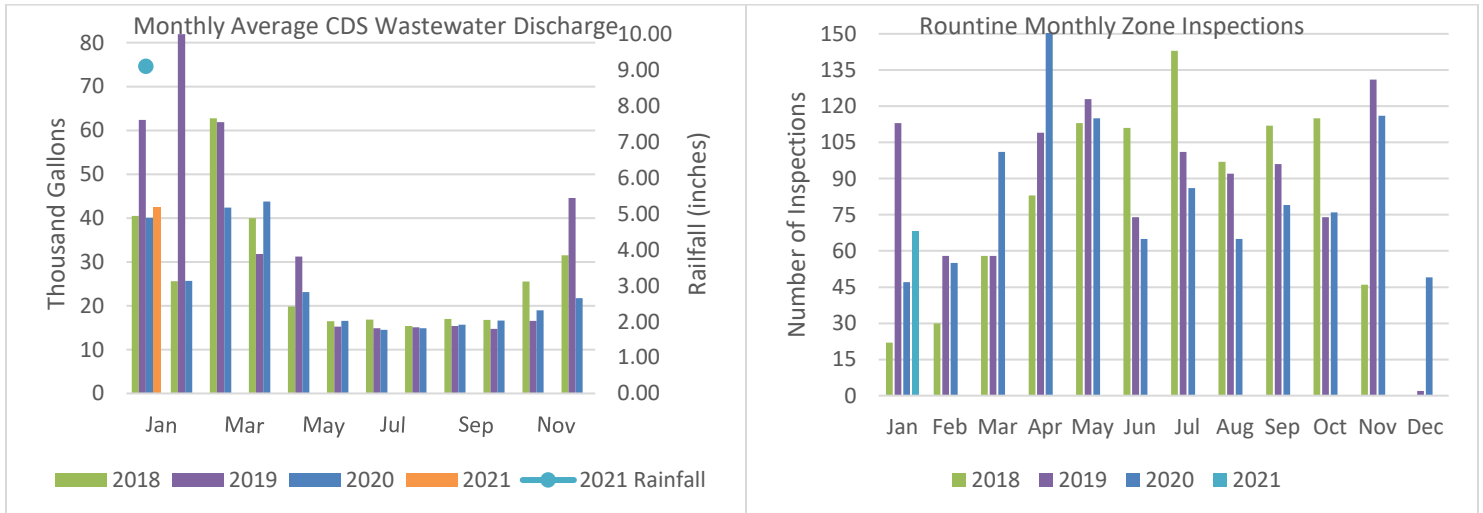
Monthly activities included collection of mound groundwater monitoring well samples, completed camera of sewer system and weekly treated water sampling.

CDS – Wastewater Discharge

1,318,400 gallons / 42,529 gallon/day average

Rainfall

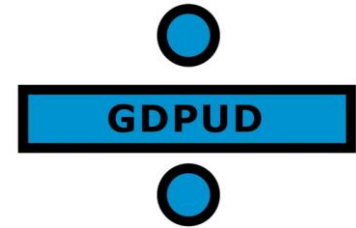
9.10 inches



NEW BUSINESS

- A.** Consideration of Changes to District Policy 4040 Duties of the Board President

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF FEBRUARY 9, 2021
AGENDA ITEM NO. 9.A.**



AGENDA SECTION: NEW BUSINESS

**SUBJECT: REVIEW AND CONSIDER CHANGES TO DISTRICT POLICY
4040 – DUTIES OF THE BOARD PRESIDENT**

PREPARED BY: Gloria Omania, Interim Board Clerk

APPROVED BY: Jeff Nelson, PE, Interim General Manager

BACKGROUND

On June 25, 2013, the Board of Directors adopted a set of District Policies that included Board Policy 4040 outlining the duties of the Board President, as well as Policy 5020 pertaining to the preparation of the Board meeting agenda (*Attachment 1*).

During the Board meeting of January 14, 2020, the Board of Directors discussed staff's request for direction on proposed changes to Policy 4040 submitted by Director Garcia in a document dated April 9, 2019 (*Attachment 2*). The Board directed staff to leave the current policy in place, without making any changes.

During the same meeting, the Board approved modifications to Policy 5020 to provide a detailed process for placing items on the Board meeting agenda and outline a typical agenda format (*Attachment 3*). Policy 5020 provides the parameters for Board members to submit items for the agenda.

DISCUSSION

During the Board meeting of January 12, 2021, the Board discussed Policy 4040 and set the matter for Board review and consideration of changes to Policy 4040 at the February 9, 2021 Board meeting.

Staff reviewed the red-lined policy document (*Attachment 2*) and determined that the proposed changes to the list of duties, except for changes to #13, do not substantially modify the intent of the policy; rather it added clarity. The changes proposed to #13 relates to the process for adding items to the Board's meeting agenda, which is addressed in Policy 5020–Board Meeting Agenda. Staff has incorporated the clarifying revisions and added the bolded text to #13:

13. Coordinate the preparation of the meeting agendas with the General Manager pursuant to Policy 5020.

Attachment 4 of this report is the revised Policy 4040, as recommended by Staff.

Inasmuch as Policy 5020, as revised on January 14, 2020) provides for the Board members to submit items for the agenda, Staff does not recommend any revisions to Policy 5020 at this time.

FISCAL IMPACT

This agenda item is not expected to result in a budget increase.

CEQA ASSESSMENT

This is not a CEQA Project.

RECOMMENDED ACTION

Staff recommends that the Board of Directors adopt Resolution 2021-xx approving changes to Policy 4040 (*Attachment 5*).

ALTERNATIVES

Alternatively, the Board may (a) request substantial changes to the policies for staff to implement; or (b) reject the Resolution.

ATTACHMENTS

1. Policy 4040 and Policy 5020 Adopted June 25, 2013.
2. Policy 4040 with red-lined changes, dated April 9, 2019.
3. Policy 5020 Revised and Adopted January 14, 2020.
4. Policy 4040 with Staff-Recommended Revisions.
5. Resolution 2021-XX with Exhibit A

AGENDA ITEM 9.A.

Attachment 1

Policy 4040 and Policy 5020, as Adopted June 25, 2013

POLICY TITLE: Duties of Board President

POLICY NUMBER: 4040

4040.1 The President of the Board of Directors shall serve as chairperson at all Board meetings. He/she shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion of questions that follow said actions.

4040.2 In the absence of the President, the Vice President of the Board of Directors shall serve as chairperson over all meetings of the Board. If the President and Vice President of the Board are both absent, the remaining members present shall select one of themselves to act as chairperson of the meeting.

4040.3 DUTIES and RESPONSIBILITIES Regarding Meetings of the Board

The president shall preside over and conduct all meetings of the Board of Directors, and shall carry out the resolution and orders of the Board of Directors and shall exercise such other powers and perform such other duties as the Board of Directors. The president shall have all the rights to discuss and vote on any issues before the Board, but not to move or second any motion. If the president wishes to move or second a motion he/she must pass the gavel to the Vice-President and step down as the presiding officer for that particular agenda item. Responsibilities of the President include:

1. Call the meeting to order at the appointed time;
2. Announce the business to come before the Board in its proper order;
3. Enforce the Board's policies in relation to the order of business and the conduct of meetings;
4. Recognize persons who desire to speak, and prevent any interruptions
5. Explain what the effect of a motion would be if it is not clear to every member;
6. Restrict discussion to the question when a motion is before the Board;
7. Rule on parliamentary procedure; and
8. Put motions to a vote, and state clearly the results of the vote.
9. Sign all instruments, act, and carry out stated requirements and the will of the Board;
10. Sign the minutes of the Board meeting following their approval;
11. Appoint and disband all committees, subject to Board ratification;
12. Call such meetings of the Board as he/she may deem necessary, giving notice as prescribed by law;
13. Coordinate the preparation of meeting agendas with the General Manager;
14. Confer with the General Manager or designee on crucial matters which may occur between Board of Directors meetings;
15. Be responsible for the orderly conduct of all Board meetings;
16. Be the Spokesperson for the Board; and
17. Perform other duties as authorized by the Board.
18. Be the primary keeper of the General Manager's personnel file.

POLICY TITLE: Board Meeting Agenda

POLICY NUMBER: 5020

5020.1 The General Manager, in cooperation with the Board President, shall prepare an agenda for each regular and special meeting of the Board of Directors in accordance with the Ralph M. Brown Act (California Government Code Section 54950]. Any Director may contact the General Manager and request any item to be placed on the agenda no later than Twelve (12) days prior to the next meeting date.

5020.2 Any member of the public may request that a matter directly related to District business be placed on the agenda of a regularly scheduled meeting of the Board of Directors, subject to the following conditions:

5020.2.1 The request must be in writing and be submitted to the General Manager together with supporting documents and information, if any, at least seven business days prior to the date of the meeting;

5020.2.2 The General Manager shall confer with the Board President on whether the public request is or is not a "matter directly related to District business." If the matter is determined by both not to be a matter directly related to District business, the public member requesting the agenda item may appeal the decision at the next regular meeting of the Board of Directors. Any Director may request that the item be placed on the agenda of the Board's next regular meeting.

5020.2.3 The Board of Directors may place limitations on the total time to be devoted to a public request issue at any meeting, and may limit the time allowed for any one person to speak on the issue at the meeting.

5020.3 This policy does not prevent the Board from taking testimony at regular and special meetings of the Board on matters which are not on the agenda which a member of the public may wish to bring before the Board. However, the Board shall not discuss or take action on such matters at that meeting.

5020.4 At least 72 hours prior to the time of all regular meetings, an agenda, which includes but is not limited to all matters on which there may be discussion and/or action by the Board, shall be posted in a place that is freely accessible to members of the public (California Government Code 54954.2 and emailed to those who have requested to receive the agenda via email.. If the District maintains a website, the agenda shall be posted on the website for public information at the same time. All information made available to the Board of Directors (except confidential information allowed by State law per legal counsel authority) shall be available for public review prior to the board meeting.

5020.4.1 The agenda for a special meeting shall be posted at least 24 hours before the meeting in the same location as for Regular Meeting agendas (California Government Code Section 54956).

AGENDA ITEM 9.A.

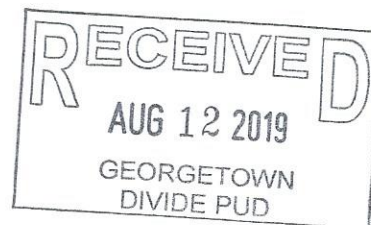
Attachment 2

Policy 4040 with red-lined changes, dated April 9, 2019

4040 - DUTIES and RESPONSIBILITIES Regarding Meetings of the Board

The President shall preside over and conduct all meetings of the Board of Directors, ~~and shall carry out the~~ ensure that all resolutions and orders of the Board of Directors are implemented, and shall exercise such other powers and perform such other duties as the Board of Directors directs. The President shall have all the rights to discuss and vote on any issues before the Board, but not to move or second any motion. If the President wishes to move or second a motion, he/she must pass the gavel to the Vice President, if eligible, then to the Treasurer, and step down as the presiding officer for that particular agenda item. Other Responsibilities of the President include:

1. Call the meetings to order at the appropriate time;
2. Announce the business to come before the Board in its proper order;
3. ~~Enforce the Board's policies in relation to the order of business and the conduct of the meetings;~~ Conduct meetings pursuant to Robert's Rules of Order Newly Revised and such other rules or policies the Board adopts.
4. Recognize persons who desire to speak, and prevent any interruptions;
5. Explain what the effect of a motion would be if it is not clear to every member;
6. Restrict discussion to the issue in question when a motion is before the Board;
7. Rule on questions of parliamentary procedure, subject to members' rights to appeal to the Board;
8. Put motions to a vote, and state clearly the results of the vote;
9. Sign all instruments, act, and carry-out stated requirements and the will of the Board;
10. Sign the minutes of the Board meeting following their approval;
11. Appoint and disband all committees, subject to Board ratification;
12. Call such meetings of the Board as he/she may deem necessary or as the Board directs, giving notice as prescribed by law;
13. Solicit and accept agenda items for next meeting's agenda from other members of the Board and Coordinate the preparation of meeting agendas with the General Manager. To the extent the Brown Act permits, any member may move to add an urgent or emergency item to the agenda. If the Board determines no urgency exists, the item shall be put over to the next meeting's agenda.
14. Confer with the General Manager or designee on crucial matters which may occur between Board of Directors meetings;
15. Be responsible for the orderly conduct of all Board meetings;
16. Be the spokesperson for the Board, but only when authorized to do so, except when the Board designates another member for a specific purpose or matter;
17. Perform other duties as authorized by the Board;
18. Be the primary keeper of the General Manager's personnel file.



AGENDA ITEM 9.A.

Attachment 3

Policy 5020 Revised and Adopted January 14, 2020.

POLICY TITLE: Board Meeting Agenda

POLICY NUMBER: 5020

5020.1 The General Manager, in cooperation with the Board President, shall prepare an agenda for each regular and special meeting of the Board of Directors in accordance with the Ralph M. Brown Act (California Government Code Section 54950)

5020.1.1 Any Director may contact the General Manager and request any item to be placed on the agenda no later than twelve (12) days prior to the next meeting date. With the approval of the Board President, the item shall be placed on the agenda for Board discussion on whether the item should be scheduled for further consideration and Board action on an upcoming meeting agenda. The Board Member requesting the item shall provide a brief description of the subject to be printed for the agenda packet

5020.1.2 A Director may request verbally during Board Member Requests for Additions to Future Meeting Agendas that an item be considered on a future agenda. Upon agreement by a majority of the Board, the item will be placed on a future agenda for Board discussion on whether the item should be scheduled for further consideration and Board action on an upcoming meeting agenda. The Board Member requesting the item shall provide a brief description of the subject to be printed for the agenda packet.

5020.2 Any member of the public may request that a matter directly related to District business be placed on the agenda of a regularly scheduled meeting of the Board of Directors, subject to the following conditions:

5020.2.1 The request must be in writing and be submitted to the General Manager together with supporting documents and information, if any, at least seven business days prior to the date of the meeting;

5020.2.2 The General Manager shall confer with the Board President on whether the public request is or is not a "matter directly related to District business." If the matter is determined by both not to be a matter directly related to District business, the public member requesting the agenda item may appeal the decision at the next regular meeting of the Board of Directors. Any Director may request that the item be placed on the agenda of the Board's next regular meeting.

5020.2.3 The Board of Directors may place limitations on the total time to be devoted to a public request issue at any meeting, and may limit the time allowed for any one person to speak on the issue at the meeting.

5020.3 This policy does not prevent the Board from taking testimony at regular and special meetings of the Board on matters which are not on the agenda which a member of the public may

wish to bring before the Board. However, the Board shall not discuss or take action on such matters at that meeting.

5020.4 At least 72 hours prior to the time of all regular meetings, an agenda, which includes but is not limited to all matters on which there may be discussion and/or action by the Board, shall be posted in a place that is freely accessible to members of the public (California Government Code 54954.2 and emailed to those who have requested to receive the agenda via email.. If the District maintains a website, the agenda shall be posted on the website for public information at the same time. All information made available to the Board of Directors (except confidential information allowed by State law per legal counsel authority) shall be available for public review prior to the board meeting.

5020.4.1 The agenda for a special meeting shall be posted at least 24 hours before the meeting in the same location as for Regular Meeting agendas (California Government Code Section 54956).

5020.5 The District Agenda for Regular meetings shall generally follow the following format. The General Manager, in cooperation with the Board President, may reorganize the template on a case-by-case basis if a variation in the normal order of business is appropriate. Director names and titles shall be included on the agenda.

5020.5.1 CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

5020.5.2 ADOPTION OF AGENDA

5020.5.3 PUBLIC FORUM

Members of the public wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during Public Forum. The Board is not permitted to take action on items addressed in Public Forum.

5020.5.4 PROCLAMATIONS AND PRESENTATIONS

Proclamations made by the Board, and Presentations provided by outside organizations. Examples of Board Proclamations include recognizing employees for their service and supporting outreach efforts that align with the District's mission; such as Water Professionals Appreciation Week or other water related events.

5020.5.5 CONSENT CALENDAR

The Consent Calendar consists of those items which are routine and non-controversial. Following is a non-exclusive list of items that would typically appear on the Consent Calendar:

- Minutes
- Statement of Cash Balances
- Month-End Cash Disbursement Report
- Acceptance of Routine Projects without Fiscal Impact

The Consent Calendar would be approved by one motion of the Board adopting the Consent Calendar and authorizing the appropriate and necessary actions. Should any member of the Board or public wish to discuss any item appearing thereon, the Board member should request that the item be removed from the Consent Calendar. At the direction of the President, the item will be removed and discussed immediately after the approval of the Consent Calendar, or as soon thereafter as practicable.

5020.5.6 INFORMATIONAL ITEMS

1. BOARD REPORTS

Directors shall be allowed five (5) minutes each to provide brief reports on meetings, conferences, and seminars attended by the Directors of interest to the District and the public. Directors may also use this five (5) minutes to report on community comments and activities of interest. Additional time may be extended by the Board President, or Board Officer that is presiding over the meeting.

2. GENERAL MANAGER'S REPORT

The General Manager will provide a report on current activities within the District of interest to the public and the Board.

3. OPERATIONS MANAGER'S REPORT

The Operations Manager will provide a report on maintenance activities occurring during the previous month.

4. FINANCE COMMITTEE REPORT

The Chair of the Finance Committee will provide an oral report of activity at recent Finance Committee meeting(s).

5020.5.7 NEW BUSINESS

Items of regular District business which will be presented to the Board with a recommendation or for consideration by the General Manager or District staff

5020.5.8 BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF

Individual Board members may request items to be added to a future agenda item and may request information or research for Staff to respond at a future time. Requests for future agenda items will be considered as described in Section 5020.1.2

5020.5.9 NEXT MEETING DATE AND ADJOURNMENT

AGENDA ITEM 9.A.

Attachment 4

Policy 4040 with Changes Recommended by Staff

POLICY TITLE: Duties of Board President

POLICY NUMBER: 4040

4040.1 The President of the Board of Directors shall serve as chairperson at all Board meetings. He/she shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion of questions that follow said actions.

4040.2 In the absence of the President, the Vice President of the Board of Directors shall serve as chairperson over all meetings of the Board. If the President and Vice President of the Board are both absent, the remaining members present shall select one of themselves to act as chairperson of the meeting.

4040.3 DUTIES and RESPONSIBILITIES Regarding Meetings of the Board

The president shall preside over and conduct all meetings of the Board of Directors to ensure that all resolutions and orders of the Board of Directors are implemented and exercise such other powers and perform such other duties as the Board of Directors directs. The president shall have all the rights to discuss and vote on any issues before the Board, but not to move or second any motion. If the president wishes to move or second a motion, he/she must pass the gavel to the Vice-President, if eligible, then to the Treasurer, and step down as the presiding officer for that particular agenda item. Other responsibilities of the President include:

1. Call the meeting to order at the appointed time.
2. Announce the business to come before the Board in its proper order.
3. Conduct meetings pursuant to Robert's Rules of Order Newly Revised and such other rules or policies the Board adopts.
4. Recognize persons who desire to speak and prevent any interruptions.
5. Explain what the effect of a motion would be if it is not clear to every member.
6. Restrict discussion to the issue in question when a motion is before the Board.
7. Rule on questions of parliamentary procedure, subject to members' rights to appeal to the Board.
8. Put motions to a vote, and state clearly the results of the vote.
9. Sign all instruments, act, and carry out stated requirements and the will of the Board.
10. Sign the minutes of the Board meeting following their approval.
11. Appoint and disband all committees, subject to Board ratification.
12. Call such meetings of the Board as he/she may deem necessary or as the Board directs, giving notice as prescribed by law.
13. Coordinate the preparation of meeting agendas with the General Manager pursuant to Policy 5020.
14. Confer with the General Manager or designee on crucial matters which may occur between Board of Directors meetings.
15. Be responsible for the orderly conduct of all Board meetings.
16. Serve as Spokesperson for the Board; and
17. Perform other duties as authorized by the Board.
18. Serve as the primary keeper of the General Manager's personnel file.

AGENDA ITEM 9.A.

Attachment 5

Resolution 2021-XX

RESOLUTION NO. 2021-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
ADOPTING REVISIONS BOARD POLICY 4040 –
DUTIES OF THE BOARD PRESIDENT

WHEREAS, at the Board of Directors meeting of June 25, 2013, the Board adopted a set of District policies that included Policy 4040 outlining the duties and responsibilities of the Board President; and

WHEREAS, changes have been proposed and considered by the Board of Directors to further clarify this policy.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT the Revised Board Policy 4040 – Duties of the Board President included in Exhibit A is hereby adopted.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 9th day of February 2021, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Michael Saunders
President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Jeff Nelson, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2021-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 9th day of February 2021.

Jeff Nelson, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

POLICY TITLE: Duties of Board President

POLICY NUMBER: 4040

4040.1 The President of the Board of Directors shall serve as chairperson at all Board meetings. He/she shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion of questions that follow said actions.

4040.2 In the absence of the President, the Vice President of the Board of Directors shall serve as chairperson over all meetings of the Board. If the President and Vice President of the Board are both absent, the remaining members present shall select one of themselves to act as chairperson of the meeting.

4040.3 DUTIES and RESPONSIBILITIES Regarding Meetings of the Board

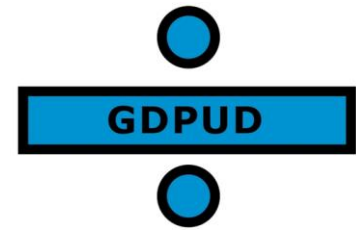
The president shall preside over and conduct all meetings of the Board of Directors to ensure that all resolutions and orders of the Board of Directors are implemented and exercise such other powers and perform such other duties as the Board of Directors directs. The president shall have all the rights to discuss and vote on any issues before the Board, but not to move or second any motion. If the president wishes to move or second a motion, he/she must pass the gavel to the Vice-President, if eligible, then to the Treasurer, and step down as the presiding officer for that particular agenda item. Other responsibilities of the President include:

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14. Confer with the General Manager or designee on crucial matters which may occur between Board of Directors meetings.
15. Be responsible for the orderly conduct of all Board meetings.
16. Serve as Spokesperson for the Board; and
17. Perform other duties as authorized by the Board.
18. Serve as the primary keeper of the General Manager’s personnel file.

NEW BUSINESS

- B. Legislative Liaison Report – Support for Special Districts Provide Essential Services Act**

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF FEBRUARY 9, 2021
AGENDA ITEM NO. 9B**



AGENDA SECTION: NEW BUSINESS

**SUBJECT: AUTHORIZE LETTER OF SUPPORT FOR H.R. 535 AND S.91,
“SPECIAL DISTRICTS PROVIDE ESSENTIAL SERVICES ACT”
TO FEDERAL LEGISLATIVE DELEGATION**

PREPARED BY: Gloria Omania, Interim Board Clerk

APPROVED BY: Jeff Nelson, PE, Interim General Manager

BACKGROUND

The Board of Directors adopted Policy 3230—Guidelines for Developing Board Position on Proposed Legislation on July 11, 2019 (**Attachment 1**).

It is the District’s policy to proactively monitor and advocate for legislation as directed by the Guiding Principles provided in Policy 3230 and by the specific direction of the Board of Directors. This process involves interaction with federal, state and local government entities both in regard to specific items of legislation and to promote positive ongoing intergovernmental relationships. Such ongoing positive relationships are fostered by ongoing participation and involvement by the Board of Directors and District staff in national, state, and regional organizations and through ongoing communications and cooperation with local legislators. Therefore, to the extent practical, involvement in such organizations or efforts is encouraged and supported by the District.

DISCUSSION

Director Saunders, as the Board’s Legislative Liaison, has received a request from the California Special District’s Association to send a letter to the District’s Federal Legislative Delegation in support of U.S. House of Representatives Bill 535 and U.S. Senate Bill 91. A summary of the legislation is included with this report as **Attachment 2**.

U.S. Representative John Garamendi (D-CA) and U.S. Senator Krysten Sinema (D-AZ), re-introduced landmark special districts legislation on January 28, 2021, to provide special districts with certain access to future local government pandemic relief.

A sample letter of support is included with this report as **Attachment 3**.

FISCAL IMPACT

This action will not result in an expenditure.

CEQA ASSESSMENT

This is not a CEQA Project

RECOMMENDED ACTION

Staff recommends that the Board of Directors direct staff to prepare a letter of support to our federal legislative delegation for the Board President's signature for H.R. 535 and S.9, the Special Districts Provide Essential Services Act.

ALTERNATIVES

(a) Request substantive changes to the Letter of Support; (b) Don't authorize letter of support.

ATTACHMENTS

1. Policy 3230 Legislative Policy
2. Summary of HR 535 and S91
3. Sample Letter of Support

AGENDA ITEM 9.B.

Attachment 1

District Policy 3230 – Legislative Policy (Revised)

POLICY TITLE: **Guidelines for Developing Board Position on Proposed Legislation**

POLICY NUMBER: **3230**

PURPOSE:

The purpose of the policy is to guide District officials and staff in considering legislative or regulatory proposals and to allow for a timely response to legislative issues important to the District, including letters from the President to the Legislature and/or Congress consistent with this policy.

Policy:

The Board of Directors recognizes the need to protect Georgetown Divide Public Utility’s interests and local legislative authority and to identify various avenues to implement its strategic goals. It is the policy of the Georgetown Divide Public Utility District to proactively monitor and advocate for legislation as directed by the Guiding Principles and by the specific direction of the Board of Directors.

This Policy includes Board of Directors Guiding Principles and procedures for adopting and communicating official District positions on legislation, regulations, candidates for public office, or grant applications by or to other government bodies and for maintaining positive intergovernmental relations.

Guiding Principles:

Preserve Local Control

Preserve and protect the District’s powers, duties and prerogatives to enact legislation and policy direction concerning local affairs, and oppose legislation that preempts local authority. Local agencies should preserve and enhance authority and accountability for revenues raised and services provided.

Promote Fiscal Stability

Support measures that promote fiscal stability, predictability, and financial independence. Support measures that preserve the District’s revenue base and local control over local government budgeting, recognizing that economic cost is a determinate in considering the merits and/or impacts of any proposed legislation or regulation.

Oppose measures that make District’s more dependent on the County, State or Federal Governments for financial stability, such as mandated costs with no guarantee of local reimbursement or offsetting benefits. Oppose measures that shift local funds to the City, County, State or Federal Governments, without offsetting benefits.

Support Funding Opportunities

Support opportunities that allow the District to compete for its fair share of regional, state and federal funding, and that maintain funding streams. Opportunities may include competitive grant and funding programs. Opportunities could also include dedicated funding streams at the regional, state and federal

levels that allow the District to maximize local revenues, offset and leverage capital expenditures, and maintain District goals and standards.

Advocacy Process and Procedures:

It is the policy of the Georgetown Divide Public Utility District to proactively monitor and advocate for legislation as directed by the Guiding Principles and by the specific direction of the Board of Directors.

This process involves interaction with federal, state and local government entities both in regard to specific items of legislation and to promote positive ongoing intergovernmental relationships. Such ongoing positive relationships are fostered by ongoing participation and involvement by the Board of Directors and District staff in national, state, and regional organizations and through ongoing communications and cooperation with local legislators. Therefore, to the extent practical, involvement in such organizations or efforts is encouraged and supported by the District.

Monitoring legislation is also a shared function of the Board of Directors and District staff. Board Members can request consideration of legislative positions to be placed on the Board Meeting Agenda. District staff is responsible to provide periodic updates on legislative proposals and recommendations for official District positions. In providing the necessary information to the Board of Directors, staff shall include the following:

- A basic summary of the legislation;
- How the legislation may impact the District, including potential fiscal impacts;
- Positions taken by other bodies including the California Special Districts Association (CSDA), Association of California Water Agencies (ACWA), Mountain Counties Water Resources Association (MCWRA), other districts or local agencies, and/or other relevant professional or non-profit organizations; and
- Current status of the legislation.

Whenever possible, the full Board of Directors should be given the opportunity to consider and adopt official positions formally before communication through letters or other means are prepared. The President is authorized to sign letters on behalf of the Board of Directors once an official position is taken. Such communication should be in the form of letters unless other forms have been requested by a legislator or a body to which the District is a member, such as the ACWA.

For legislation, positions will generally be communicated initially to the author, the representative(s) of the District to the legislative body, and advocacy organizations to which the District belongs, such as the ACWA. As legislation progresses, further correspondence may be sent to pertinent legislative committee members, other legislators or to the Governor or President without additional action by the Board of Directors. Staff is responsible to provide periodic updates relating to the item once a position has been adopted by the Board of Directors.

In cases where urgent action is required, or when a Board of Directors meeting will not be held in time for the communication to be effective, communication on behalf of the District may still be sent if the following criteria is met:

- Timing does not allow for full Board of Directors consideration.
- The position is consistent with the Guiding Principles adopted as a part of this Policy.
- The position is consistent with that of organizations to which the District is a member, such as ACWA.
- The position and correspondence sent are communicated to the Board of Directors as soon as possible.
- The position and correspondence has been reviewed and approved by the General Manager and the Board designated legislative liaison.

In addition to official District positions on legislation, regulations or grant applications, individual District Board Members, the General Manager, and members of the District's Management Team (Department Directors) may take a position on such items and communicate regarding those positions so long as they clearly indicate that the letter reflects their individual position and is not the position of the Georgetown Divide Public Utility District.

In no case shall a member of District staff, in the course of their professional role, take or communicate a position which is contrary to an official position of the District. Copies of any communication from an individual Board Member or District staff member shall be provided to the full Board of Directors for information.

Board Designated Legislative Liaison

The Board shall appoint one Director to serve as their Board Legislative Liaison. As described above, the role of the Board Legislative Liaison shall be to review and approve District position and correspondence that is prepared by Staff in response to calls to action that require urgent response.

Candidates for Public Office

It is the policy of the Georgetown Divide Public Utility District not to participate in, directly or indirectly, or to intervene in (including by means of the publishing or distributing of statements) any political campaign on behalf of, or in opposition to, any candidate for public office.

Notwithstanding these limitations, Georgetown Divide Public Utility District recognizes that individual Board Members and staff may wish to participate in the political process. Therefore, individual Board Members and staff may take a position on behalf of, or in opposition to, any candidate for public office and communicate regarding those positions so long as they clearly indicate that the position reflects their individual position and is not the position of the Georgetown Divide Public Utility District.

AGENDA ITEM 9.B.

Attachment 2

Summary of H.R.535 and S.9

SUMMARY OF LEGISLATION

H.R. 535 (Garamendi D-CA) and S.91 (Sinema (D-AZ))

The Special Districts Provide Essential Services Act

The Special Districts Provide Essential Services Act would establish a federal definition for "special district." It would require states to direct at least 5 percent of future Coronavirus Relief Fund (CRF) allocations to their special districts. States would have the discretion to establish their own programs to disburse the funds to special districts demonstrating pandemic-related need for relief. States would have flexibility to use excess funds, should the U.S. Treasury permit, after 60 days should special districts' declared needs be met. The bills would also codify districts' access to the Federal Reserve's Municipal Liquidity Facility.

H.R. 535 and S. 91 would provide special districts access to future appropriations to the Coronavirus Relief Fund, enhance Federal Reserve programs to allow special districts access to capital, and establish a definition for "special district" in federal law for program eligibility.

Main provisions:

- Would require states to distribute 5 percent of future Coronavirus Relief Fund allocations to special districts within their respective state within 60 days of receiving funds from the U.S. Treasury.
- Special districts applying for funding would submit information to their state demonstrating the degree to which they have experienced or anticipate they will experience COVID-19-related revenue loss, grant/inter-governmental revenue loss, or increased COVID-19-related expenditures.
- Allocations would be limited such that a special district may not receive funding that exceeds the amount the district expended in any quarter of 2019. Special districts providing services the federal Cybersecurity and Infrastructure Security Agency deems to be within a "critical infrastructure sector" would be exempt from limitations.
- Provides flexibility for states with excess funds reserved for special districts that make a good faith effort to distribute funds to districts within the state. States file a waiver with U.S. Treasury after 60 days demonstrating how the state distributed its special districts funding. If approved, the state may use the balance of the funds for other COVID-19 response purposes.
- "Special district" would be defined as a "political subdivision of a State, formed pursuant to general law or special act of the State, for the purpose of performing one or more governmental or proprietary functions."
- Would direct the U.S. Department of Treasury to consider special districts as eligible issuers to take advantage of the Municipal Liquidity Facility, as established in the CARES Act, for access to capital during the current financial downturn.

AGENDA ITEM 9.B.

Attachment 3

Sample Letter of Support

[DISTRICT LETTERHEAD]

[Month] [Day], 2021

The Honorable Dianne Feinstein
United States Senate
331 Hart Senate Office Building
Washington, D.C. 20510

The Honorable Alex Padilla
United States Senate
B03 Russell Senate Office Building
Washington, D.C. 20510

The Honorable [Member Name: [Find Your Representative of Congress](#)]
United States House of Representatives
[Address]
Washington, D.C. 20515

RE: Support H.R. 535 and S. 91, the Special Districts Provide Essential Services Act

Dear Senator Feinstein, Senator Padilla, and Representative X

The [Your District Name] respectfully requests your support of H.R. 535 and S. 91, the Special Districts Provide Essential Services Act, and its inclusion in any potential pandemic relief package. These bills would ensure that your constituents receiving essential services, like fire protection, water, wastewater, childcare, healthcare, resource and agricultural conservation, and more from a special district, rather than a city or county, are not excluded from future COVID-19 relief approved for state and local governments.

As a provider of [your district services (water, fire protection, parks, etc)] to [approximate population number served] of your constituents in the [name of community/communities/region you serve], access to federal relief resources would help our district confront COVID-19 and overcome the pandemic's fiscal impacts.. [Has your district had to cut/decrease/furlough staff? Decrease/cut services? Defer maintenance? Will you have to delay capital improvement projects? Concerned about unpaid utility bills? Please share here. If possible, estimate or give the total expenditures and revenue losses your district has incurred. Then, very briefly share if your district has adapted to meet the needs of your community and / or go outside your scope of work, and how] **Our employees are on the front-lines, yet our local government agency has yet to receive the direct access to funding that other government agencies, as well as businesses and non-profits, have received.**

Our district is just one of 2,000 across the state that, altogether, anticipate a **\$1.26 billion impact** due to COVID-19 through the end of Fiscal Year 2021. Furthermore, 46 percent are unlikely to maintain current staffing of essential workers or are uncertain that they can, and 54 percent are unlikely to maintain or are uncertain about the level of essential services they can provide through this fiscal year.

These bills are identical to the bipartisan S. 4308 from the 116th Congress. H.R. 535 and S. 91 would allow the vital services that communities rely upon to continue unhindered, while also providing greater certainty for these governments to retain their essential workers. Specifically, the legislation would establish a federal definition of "special district", allow special districts' access to future Coronavirus Relief Fund allocations, and designate special districts as "eligible issuers" of the Federal Reserve Board's Municipal Liquidity Facility.

Without ready access to pandemic relief available to other units of local government, the risk of special districts' inability to continue providing uninterrupted, vital services to their communities will continue to grow. We look forward to working with you to ensure all essential workers and the vulnerable communities they serve receive equitable access to these important relief funds.

Thank you for your consideration of our request.

Sincerely,

cc: Governor Gavin Newsom ([contact](#))
Cole Karr, Federal Advocacy Coordinator, California Special Districts Association (advocacy@cdda.net)

NEW BUSINESS

C. 2020 Supply and Demand Report

2020 WATER SUPPLY AND DEMAND SUMMARY

Georgetown Divide Public Utility District

February 2021

WATER SUPPLY				
Stumpy Meadows Project				
			Firm Yield, AF	12,200
DEMAND - Demand is comprised of sales, losses and latent demand components.				
Current Sales				
<i>Treated Water</i>				
	<u>Residential</u>	<u>Commercial</u>	<u>Total</u>	
Accounts	3,605	145	3,750	
Actual Usage, AF	1,205	190	1,395	
Five Year Average Usage, AF	1,119	193	1,311	
Construction Water Sold, AF			1.97	
Treated Water Usage, AF			<u>1,397</u>	
<i>Untreated Water</i>				
Active Irrigation Accounts		382		
Actual Irrigation Usage, AF			<u>3,972</u>	
Water Use by Customers, AF				5,369
Estimated Operational Losses				
<i>Treated Water System</i> - Treatment & Conveyance, AF			416	
<i>Other Operational Losses</i> (a), AF			<u>3,619</u>	
Total Estimated Operation Losses, AF				4,035
Latent Demand (b)				
<i>Treated Water, AF</i>				
Inactive Meters	0		0	
Existing Parcels	790		<u>395</u>	
Total Latent Demand, AF				<u>395</u>
DEMAND AT FULL UTILIZATION, AF				9,799
REMAINING AVAILABLE WATER WITH FIRM YIELD OPERATION, AF				2,401

Notes:

AF = Acre Feet

0.5 AF of usage is estimated for inactive meters and existing parcels.

a) = Estimated conveyance and carriage losses.

b) = Represents estimated water usage, including an amount of water system losses for inactive meters, non-metered parcels within assessment districts, line extensions not yet metered using 0.5 AF of usage per meter or parcel.

