

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

6425 Main Street, Georgetown, California 95634

TUESDAY, NOVEMBER 15, 2022
2:00 P.M.

BOARD OF DIRECTORS

Michael Saunders, President

Mitch MacDonald, Vice President

Mike Thornbrough, Treasurer

Donna Seaman, Director

Gerry Stewart, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
- Ensure high quality drinking water
- Promote stewardship to protect community resources, public health, and quality of life
- Provide excellent and responsive customer services through dedicated and valued staff
- Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.

NOTICE: This meeting will be held in person in the Board room of the Georgetown Divide Public Utility District office, located at 6425 Main Street in Georgetown. This meeting will be open to all members of the public. Pursuant to Resolution 2022-XX, the public may also choose to participate via video conference at:

<https://us02web.zoom.us/j/7656449744?pwd=KzdUMndmT2dlS0djM01xOUVGTDNIodz09>

Meeting ID: **765 644 9744** and Password: **800609** or via teleconference by calling **1-699-900-6833**, Meeting ID: **765 644 9744** and Password: **800609** and will be given the opportunity to provide public comment. Please note that any person attending via teleconference will be sharing the phone number from which they call with the Board and the public.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

3. PUBLIC FORUM

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda, and within the jurisdictional authority of the District, may do so during the Public Forum portion of the agenda. Follow the procedures below for speaking during Public Forum or public comment sessions:

1. Public members desiring to provide comments, must raise their hand and wait to be recognized by the Board President, speak from the podium, and begin by stating their name.
2. If participating via teleconference, **dial *9 to indicate you would like to speak**. The President will call upon you by addressing you by the name or phone number indicated.
3. Comments must be directed only to the Board.
4. No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination of that person's privilege of address by the Board President.
5. There is a 3-minute time limit per speaker and/or 15 minutes in total.
6. The Board is not permitted to take action on items addressed under the Public Forum.
7. The Board President is responsible for maintaining an orderly meeting.

4. CLOSED SESSION

- A. **Pending Litigation** (If needed)

5. **CONSENT CALENDAR** – Any member of the public may contact a Board member prior to the meeting to request an item be pulled from the Consent Calendar

- A. **Approval of Minutes**

- B. **Consider Authorizing the District to Conduct Meetings by Teleconference during the Period December 1 – December 31, 2022, as provided by Assembly Bill 361.**

Possible Action: Approve Resolution 2022-XX authorizing the District to continue teleconference meetings during the period November 1 to November 30, 2022.

6. FINANCIAL REPORTS

- A. Budget to Actuals Report
- B. Pooled Cash Report
- C. Monthly Check Report

7. INFORMATIONAL ITEMS

- A. Board Reports
- B. Legislative Liaison Report
- C. General Manager's Report
- D. Operation Manager's Report
- E. Water Resources Manager's Report
- F. Monthly Water Demand Assessment Report/22-23 Water Year Projections

8. COMMITTEES

- A. **Finance Committee** – Steve Miller, Chair
- B. **Irrigation Committee** – Ray Griffiths, Chair (11/17 meeting)
- C. **Ad Hoc Grant Writing Committee** – President Saunders
- D. **Ad Hoc Committee for Policy Manual** – President Saunders and Director Seaman
- E. **Ad Hoc Committee for the Audit Committee** – President Saunders and Director Thornbrough.
- F. **Ad Hoc Labor Negotiation Committee** – President Saunders, Director Thornbrough

9. ACTION ITEMS

A. **Receive Update on Emergency Response, Post-Fire Recovery and Restoration, and Disaster Funding Application Process Related to the Mosquito Fire**

Possible Action: Receive and file update.

B. **Review GDPUD Investment Policy and Consider Authorizing the Issuance of a Request for Proposals for Financial Advisory Services**

Possible Action: Review past Board actions related to the Investment Policy and consider adopting Resolution 2022-XX approving the issuance of an RFP for Financial Advisory Services.

C. **Receive Update on Outstanding Requests for Proposals/Qualifications**

1. **RFP for Human Resources Consultation Services to Conduct a Total Compensation and Staffing Level Study**

Possible Action: Adopt Resolution 2022-XX approve Professional Services Agreement for human resources consultation services

2. **RFQ from Legal Firms to provide General Counsel Legal Services**

Possible Action: Adopt Resolution 2022-XX authorizing the General Manager to reissue the Request for Qualifications to more appropriate bid boards and targeted to public sector law firms.

3. **RFP from Qualified Independent Certified Public Accounts for an Investigative Review of the District's Finances**

Possible Action: Direct Staff to update the RFP with a more targeted approach to the external audit being requested; or direct Staff to continue to work with Lance Soll and Lunghard, LLP, and determine the location of the funds utilizing an internal staff-led process.

D. **Designate Voting Delegate for the ACWA General Session on December 1, 2022**

Possible Action: Authorize the General Manager to submit the ACWA Voter Designation Form

E. **Consider Approving District Policy on the Board Standing Committees**

Possible Action: Adopt Resolution 2022-XX approving the district policy on general responsibilities of the Board Standing Committees.

F. **Accept Resignation from the Finance Committee**

Possible Action: Adopt Resolution 2022-xx accepting the resignation from the Finance Committee

G. **Consider Approving Job Description for Executive Assistant**

Possible Action: Adopt Resolution 2022-xx approving the job description for Executive Assistant, updating the organizational chart, and authorizing the recruitment process.

H. **Consider a Board Policy to Establish the Rotation of Board Officer Positions**

Possible Action: Adopt Resolution 2022-XX establishing a protocol for Directors to rotate serving within the different Board officer positions.

I. Consider Approving Professional Services Agreement for Grant Writer Services

Possible Action: Adopt Resolution 2022-XX authorizing the General Manager to execute a PSA for Grant Writer Services

J. Designate GDPUD Board Nomination to the Mountain Counties Water Resource Association (MCWRA) Board

Possible Action: Adopt Resolution 2022-XX designating an interested Board member as the District's nomination for the MCWRA Board.

K. Consider the Acceptance of a Line Extension Easement

Possible Action: Adopt Resolution 2022-XX approving the acceptance of a line extension easement.

10. PUBLIC HEARING

This Public Hearing is being held to review and receive comments on Ordinance 2022-02 related to updating delinquency rates and related fees to water customers.

- A. Announcement of the Purpose of Public Hearing
- B. Second Reading of proposed Ordinance 2022-02
- C. Open for Public Comments
- D. Close Public Comments
- E. Board Action

11. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF

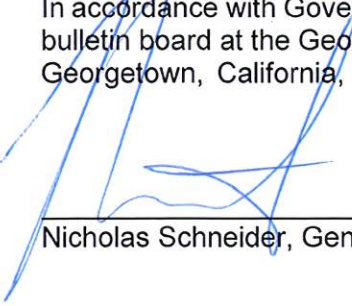
Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

12. NEXT MEETING DATE AND ADJOURNMENT

The next Regular Meeting will be December 13, 2022, at 2:00 P.M., at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact the District Office by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one full business day before the start of the meeting.

In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on November 10, 2022.



Nicholas Schneider, General Manager



Date