

## **AMENDED AGENDA**

### **REGULAR MEETING**

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS  
6425 MAIN STREET, GEORGETOWN, CALIFORNIA**

**TUESDAY, FEBRUARY 9, 2016  
2:00 P.M.**

### **MISSION STATEMENT**

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It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
  - Ensure high quality drinking water
  - Promote stewardship to protect community resources, public health and quality of life
  - Provide excellent and responsive customer services through dedicated and valued staff
  - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
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#### **1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

#### **2. ADOPTION OF AGENDA**

**A.** Board Action to adopt agenda.

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

#### **4. APPROVAL OF MINUTES**

- A.** Regular Meeting of January 12, 2016.  
**B.** Board Action to approve and file minutes.

#### **5. FINANCIAL REPORTS**

- A.** Accounts Payable for February 2016, and Disbursements for January 2016  
**B.** Revenue and Expense Summary for December 2015  
**C.** Balance Sheet for December 2015  
**D.** Cash and Investment Reports for December 2015  
**E.** ALT Zone and CDS Summary for December 2015  
**F.** Board Action to accept and adopt financial reports

#### **6. PRESIDENT'S REPORT**

**7. BOARD REPORTS**

**8. OPERATIONS MANAGER'S REPORT**

**9. GENERAL MANAGER'S REPORT**

**10. FINANCE COMMITTEE REPORT**

**11. REQUEST FOR VARIANCE – 2<sup>ND</sup> WATER METER REQUIREMENT**

**A. Discussion** – On December 8, 2015, the Board approved a two-year variance from the second meter requirement for water service on County Assessment Parcel Number 01-410-48 for Judy Ramsay. Subsequent to that action, staff has received notification from the applicant that a temporary variance will not meet Ms. Ramsay's Chattel loan requirements. Based on GDPUD Ordinance 82-1, each single family residence must have a separate service connection, including a separate meter.

**B. Possible Board Action** – Staff recommends that should the applicant require a permanent meter, the Board rescind its prior action and deny the waiver.

**12. RESOLUTION NO. 2016-02 GARDEN VALLEY ASSESSMENT DISTRICT – ALLOCATION OF RESIDUAL FUNDS**

**A. Discussion** – On January 12, 2016, the Board directed staff to identify maintenance needs within the Garden Valley Assessment District and generate a resolution, for Board consideration, relating to the use of the residual funds for maintenance of the improvements.

**B. Possible Board Action** – Staff recommends the Board adopt **Resolution 2016-02** authorizing the use of the residual funds within the Garden Valley Assessment District Fund 37 for the maintenance of the improvements within the Garden Valley Assessment District.

**13. CAPITAL RESERVE ACCOUNT PROPOSAL**

**A. Discussion** – At the January 19, 2016 joint Board/Finance Committee workshop, a recommendation was made to rename the Stumpy Meadows Emergency Fund to "Stumpy Meadows Reserve Fund" with an upper limit of \$1M and a lower limit of \$500k. In addition, a Capital Reserve Account should be established for the purpose of maintaining the GDPUD water system.

**B. Possible Board Action** – Staff recommends the Board rename the Stumpy Meadows Emergency Fund to "Stumpy Meadows Reserve Fund" with an upper limit of \$1M and a lower limit of \$500k and establishing a Capital Reserve Account for the purpose of maintaining the GDPUD water system.

**14. SURPLUS VEHICLES – SALE**

**A. Discussion** – Staff has identified eight vehicles that are currently not in use. These vehicles range in age from 42 years (1974 Model) to 11 years (2005 Model). Several, but not all, of these vehicles have significant mechanical deficiencies.

- B. Possible Board Action** – Staff recommends the Board declare the eight vehicles as surplus and direct staff to dispose of the same through an auction process conducted by staff.

**15. ALT TREATMENT UPDATE**

- A. Discussion** – Recap and extension of prior month report on progress towards plant replacement.
- B. Possible Board Action** –

**16. ALTWTP PROJECT – APPROVAL OF PLANS AND SPECIFICATIONS AND PERMISSION TO SOLICIT BIDS**

- A. Discussion** – Prior to soliciting bids for the construction of the proposed improvements for the Auburn Lake Trails Water Treatment Plant, staff is requesting Board approval of the plans and specifications and authorization to begin soliciting bids.
- B. Possible Board Action** – Staff recommends approval of the plans and specifications for the Auburn Lake Trails Water Treatment Plant Project and authorization of staff to begin soliciting bids.

**17. BOARD MEMBER AND STAFF COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS, AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

**18. CLOSED SESSION**

- A. CONFERENCE WITH LEGAL COUNSEL** – Existing Litigation (Government Code Section 54956.9(d)(1) (Jacoby v GDPUD).
- B. CONFERENCE WITH LEGAL COUNCIL** – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9: (one potential case).

**19. ADJOURN TO OPEN SESSION** – Announcement of action taken in closed session.

**20. NEXT MEETING DATE AND ADJOURNMENT** – Next regular meeting March 8, 2016 at 2:00 PM at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this AMENDED agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on February 5, 2016.

# GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

## Planned agenda items for Regular Meetings for the Board of Directors

|           |   |
|-----------|---|
| January   | <ul style="list-style-type: none"> <li>• Current Year Budget Revision</li> <li>• Approval of Directors' Attendance at Spring ACWA Conference</li> <li>• Review of Investment Policy</li> </ul>  |
| February  | <ul style="list-style-type: none"> <li>• Second Quarter Budget Comparison</li> </ul>  |
| March     | <ul style="list-style-type: none"> <li>• Consideration of Irrigation Applications for the Current Year Irrigation Season</li> <li>• Prior Year Water Supply and Demand Report</li> <li>• Next Fiscal Year Budget</li> </ul>                                 |
| April     | <ul style="list-style-type: none"> <li>• Budget Workshop</li> <li>• Declaration of Projected Water Year</li> <li>• Fishing Derby Resolution</li> </ul>  |
| May       | <ul style="list-style-type: none"> <li>• Budget Workshop</li> <li>• Third Quarter Budget Comparison</li> <li>• Set Hearing on Proposition 4, Appropriation Limitation</li> <li>• Consolidated General Election Resolution (even years)</li> </ul>           |
| June      | <ul style="list-style-type: none"> <li>• Adoption of Budget</li> <li>• Select Firm to Conduct Annual Audit</li> <li>• Public Hearing on Proposition 4, Appropriation Limitation</li> </ul>  |
| July      | <ul style="list-style-type: none"> <li>• Auditor-Controller Requests for Certification of Assessments and Charges</li> <li>• Review of District's Conflict of Interest Code (even years)</li> </ul>   |
| August    | <ul style="list-style-type: none"> <li>• Status of Annual Audit</li> </ul>  |
| September | <ul style="list-style-type: none"> <li>• Discussion of Irrigation Season Ending Date</li> <li>• Fourth Quarter Budget Comparison</li> <li>• Approval of Annual Audit</li> <li>• Approval of Directors' Attendance at Fall ACWA Conference</li> </ul>        |
| October   | <ul style="list-style-type: none"> <li>• General Manager's Evaluation</li> </ul>  |
| November  | <ul style="list-style-type: none"> <li>• Last Meeting for Outgoing Directors (even years)</li> <li>• First Quarter Budget Comparison</li> </ul>   |
| December  | <ul style="list-style-type: none"> <li>• First Meeting for Incoming Directors (even years)</li> <li>• Board Officer Election</li> <li>• Outside Agency Representatives Appointed</li> <li>• Represented and Non-represented Employee Negotiation</li> </ul> |

**CONFORMED AGENDA**  
**REGULAR MEETING**  
**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS**  
**6425 MAIN STREET, GEORGETOWN, CALIFORNIA**  
**TUESDAY, JANUARY 12, 2016**  
**2:00 P.M.**

**MISSION STATEMENT**

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It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
  - Ensure high quality drinking water
  - Promote stewardship to protect community resources, public health and quality of life
  - Provide excellent and responsive customer services through dedicated and valued staff
  - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
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**1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** – *The meeting was called to order at 2:00 PM. Directors present: Capraun, Hanschild, Hoelscher, Krizl, Uso. Staff present: General Manager Wendell Wall, Operations Manager Darrell Creeks, Office Manager Victoria Knoll. Legal Counsel: Robin Baral of Churchwell White.*

**2. ADOPTION OF AGENDA**

A. Board Action to adopt agenda.

*Motion by Director Uso to amend and adopt the agenda so that Item 13 Mid-Year Budget Revision is heard after Item 14 Vehicle Replacement; second by Director Hanschild.*

*Public Comment: None.*

*Vote: Motion carries.*

*Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso.*

**3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

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*Dennis Goodenow asked whether attendance at Board meetings by Finance Committee members should be restricted to only two in order to avoid a violation of the Brown Act. Mr. Baral stated that he would look into it. [Note: Subsequent to the meeting, Legal Counsel confirmed that because the Finance Committee is a standing committee of the Board, it is subject to provisions of the Brown Act.]*

#### 4. APPROVAL OF MINUTES

- A. Regular Meeting of December 8, 2015.
- B. Board Action to approve and file minutes.

*Motion by Director Hoelscher to adopt and file the minutes; second by Director Uso.*

*Public Comment: None.*

*Vote: Motion carries.*

*Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso.*

#### 5. FINANCIAL REPORTS

- A. Accounts Payable for January 2016, and Disbursements for December 2015
- B. Revenue and Expense Summary for November 2015
- C. Balance Sheet for November 2015
- D. Cash and Investment Reports for November 2015
- E. ALT Zone and CDS Summary for November 2015
- F. Board Action to accept and adopt financial reports

*Office Manager Victoria Knoll presented the financial reports. Looking at checks cut during December, Director Hoelscher asked what work was performed by the CPA, Vaughn Johnson. Ms. Knoll responded that it was for the audit submittal as well as for transitional duties. Ms. Knoll continued, providing explanations of the various financial reports.*

*Motion by Director Uso to adopt and file the financial reports; second by Director Hoelscher.*

*Public Comment: Ray Kringel noted that regarding the "Zone," nothing is shown for employee benefits and some other categories where there is a "zero," and some of those expenses should be shared with "CDS." Ms. Knoll responded that those are usually calculated at year end, because it is time consuming to take out a couple of employee hours each month.*

*Vote: Motion carries.*

*Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso.*

- 6. **PRESIDENT'S REPORT** – Director Krizl wished everyone a Happy New Year. He expressed hope that the State will consider inequities in mandated water conservation amounts and consider the hydrology of this year.

#### 7. BOARD REPORTS

*Director Hoelscher reported on the recent EN2 tour of the ditches relative to the CABY grant.*

*Director Uso thanked those who contributed to the staff party, noting that it was well received by staff and that about 30 individuals had attended.*

*Director Capraun noted that the District request for matching funds will be taken up at the next El Dorado County Water Agency meeting.*

8. **OPERATIONS MANAGER'S REPORT** – *Operations Manager Darrell Creeks reported on the District's water use for the previous month. The District achieved a 21% reduction over the same period in 2013 – far short of the mandated 32%, but better than November. He continued, reporting that a new water audit program will be started, which will be very strict, looking at monthly production. He noted that meters will need to be replaced in order to get accurate readings. Water level at Shumpy was recorded at 12,164 acre feet, which is 60% of capacity. This indicates a 17-foot rise from the lowest point – which was in August.*

*The District will be updating its Urban Water Management Plan this year. Mr. Creeks suggested that the Board consider more options for the future, and staff will bring recommendations as the Plan is being drafted.*

*Regarding SB 88, a portion of the bill deals with the monitoring of water diverted in California. An element of this bill would require that the District install satellite monitoring stations at all areas where the District has permitted diversions through the Water Board. The cost for these monitoring devices is estimated at \$10,000 per diversion.*

*The Department of Water Resources Division of Safety of Dams is requiring that the District make changes in the way it submits numerous reports to the Division and that it hire a civil engineer to oversee the work. The District is in the process of hiring a firm that is comprised of Safety of Dams retired employees who will be assisting the District in meeting the Division's requirements.*

9. **GENERAL MANAGER'S REPORT** – *GM Wall reported that staff is currently working with volunteer Kevin McClarnon in the development of the District's new website. These efforts will concentrate on construction activities associated with the Auburn Lake Trails Water Treatment Plant Project and the Water Conservation measures identified under the CABY Grant.*

*The FY 2014-15 final audit is nearly ready. Once the auditor's opinion is received, it will be reviewed by the Audit Committee and then presented to the Board for review and approval.*

*The District continues to rent three vehicles until the District's three inoperable vehicles are replaced. A proposal to purchase one vehicle will come as a separate item under this agenda.*

*Staff completed an updated loan application and has submitted the same to Joshua Ruehlig of the State Water Resources Control Board. The loan application is currently under staff review at the Water Board. The application is for a 20-year, \$10,000,000 loan at an annual interest rate of 1.663 percent.*

*All of the financial information requested by the Water Board has been submitted as an element of the loan application.*

*Staff continues to work with Foothill Associates in the preparation of the updated documents to the CEQA process.*

*The District had previously been approved for a \$5 million loan from the US Department of Agriculture for the ALT project. But a better opportunity was subsequently found with the State Water Resources Control Board. Staff recently submitted a letter to the USDA declining the loan.*

*Staff has identified several project needs and has submitted applications for matching funds through the El Dorado County Water Agency. The agency's Interim GM, Ken Payne, indicated to staff that he will present the District's list of requests at the agency's Board meeting on January 13 with a*

*recommendation to approve all but one of the requests. Staff is currently working on another list to submit in March for FY 2016-17.*

- 10. FINANCE COMMITTEE REPORT** – *Dennis Goodenow, Vice Chair, reported that the Committee had recently changed its meeting date to the third Monday of each month. The Committee suggested that the Board hold a joint workshop with the Committee to discuss the Committee’s Phase I Report relating to certain District funds. The Directors agreed that it would be helpful to have that discussion and directed staff to post an agenda for a joint workshop to be held on Tuesday, January 19.*

**11. INVESTMENT POLICY REPORT AND REVIEW**

- A. Discussion** – Annually, the Board of Directors reviews and ratifies the District’s Investment Policy.

*Office Manager Knoll presented some suggested amendments to the policy to bring it current.*

- B. Possible Board Action** – Staff recommends adoption of the District’s Investment Policy.

*Motion by Director Uso to amend the District’s Investment Policy to delete items 4 and 5 and update item 6 to reflect FDIC aggregate coverage of \$250,000; second by Director Hoelscher.*

*Public Comment: None.*

*Vote: Motion carries.*

*Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso.*

**12. UTILIZATION OF FUND 37 – GARDEN VALLEY ASSESSMENT DISTRICT**

- A. Discussion** – At its December 8, 2015 Board meeting, staff presented a review of the history of Garden Valley Special Assessed District’s Fund 37. The Fund was fully paid by 2000, and a residual of \$87,000 plus interest was reported by El Dorado County in 2002. The decision as to the disposition of the residual funds was tabled until GDPUD’s legal counsel could review and complete a legal opinion. The legal opinion has been provided and states that residual funds may be used for maintenance activities within the Assessment District.

*Office Manager Knoll presented a summary of her report. Legal Counsel Robin Baral stated that staff’s recommendation to use the residual funds for maintenance activities within the Assessment District is legal.*

- B. Possible Board Action** – Staff recommends Board approval to use the residual funds for maintenance activities within the Garden Valley Assessment District.

*Motion by Director Uso to use the residual funds for maintenance activities within the Assessment District and for staff to bring a resolution with an assessment of projects staff recognizes are necessary for that district; second by Director Hanschild.*

*Public Comment: Kevin McClarnon commented that it might be difficult for staff to come up with a list of specific projects prior to the next Board meeting, and instead, perhaps the Board could direct staff to provide a strict accounting of monies spent on any maintenance projects within that special district.*



*Ray Kringel asked how many customers are in this Assessment District. Staff estimated about 200 customers.*

*Dennis Goodenow spoke in favor of the motion.*

***Vote: Motion carries.***

*Ayes: Hanschild, Hoelscher, Krizl, Uso.*

*Noes: Capraun.*

### **13. FISCAL YEAR 2015-16 MID-YEAR BUDGET REVISION**

- A. Discussion** – The Operations Budget has been increased by \$49,000 and the Capital Budget has been increased by \$92,000 for Fiscal Year 2015-16.

*Office Manager Knoll presented the staff analysis and recommendation.*

- B. Possible Board Action** – Staff recommends Board approval to increase the District's FY 2015-16 Operations Budget by \$49,000 and FY 2015-16 Capital Budget by \$92,000.

***Motion by Director Uso increase the FY 2015-16 Operations Budget by \$49,000 and the FY 2015-16 Capital Budget by \$92,000; second by Director Hanschild.***

***Public Comment: Ray Kringel advised caution in spending.***

*Dennis Goodenow spoke in support of staff's recommendation.*

***Vote: Motion carries.***

*Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso.*

### **14. VEHICLE REPLACEMENT**

- A. Discussion** – The District urgently needs to replace one of its inoperable vehicles. Staff recommends purchasing a Ford F-150 in order to maintain service to the treatment plants.

*Operations Manager Creeks presented the staff analysis and recommendation.*

- B. Possible Board Action** – Staff recommends Board approval of the purchase of a Ford F-150 not to exceed \$35,000.

***Motion by Director Hanschild to approve the purchase of a Ford F-150 up to \$35,000; second by Director Uso.***

***Public Comment: None.***

***Vote: Motion carries.***

*Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso.*

## 15. PROFESSIONAL SERVICES AGREEMENT WITH SIREN & ASSOCIATES

- A. Discussion** – Siren and Associates agreement to assist the District with the regulatory compliance for both the Public Water and Onsite Waste Water Management Zone reporting and other duties not to exceed \$88,856.

*GM Wall presented the staff report and recommendation.*

- B. Possible Board Action** – Staff recommends Board approval of a professional services agreement with Siren & Associates for an amount not to exceed \$88,856 for the period February 12, 2016 through February 12, 2017.

*Motion by Director Uso to approve the professional services agreement with Siren and Associates for an amount not to exceed \$88,856 for the period February 12, 2016 through February 12, 2017; second by Director Hanschild.*

*Public Comment: None.*

*Vote: Motion carries.*

*Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso.*

## 16. PROFESSIONAL SERVICES AGREEMENT WITH K & W BACKFLOW SERVICES

- A. Discussion** – Last year K & W Backflow Services completed 760 cross-connection surveys ahead of schedule under an \$8,000, one-year contract set to expire on May 31, 2016. Staff proposes to early terminate the current contract and enter into a new contract to complete an additional 1000 surveys for an amount not to exceed \$12,000 for the period January 13, 2016 through January 12, 2017.

*GM Wall presented the staff report and recommendation.*

- B. Possible Board Action** – Staff recommends Board approval of a professional services agreement with K & W Backflow Services to survey 1000 residential connections for an amount not to exceed \$12,000 for the period January 12, 2016 through January 12, 2017 and early termination of the current contract which is set to expire on May 31, 2016.

*Motion by Director Uso to approve the professional services agreement with K&W Backflow Services for an amount not to exceed \$12,000 for the period January 12, 2016 through January 12, 2017; second by Director Hoelscher.*

*Public Comment: None.*

*Vote: Motion carries.*

*Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso.*

## 17. PETE SWEENEY – REQUEST TO USE DITCH WATER FOR POWER GENERATION

- A. Discussion** – The District is in receipt of a request from Pete Sweeney to divert a portion of the water flow in the Main Ditch, to generate power for use at his private residence.

*Pete Sweeny presented his request. Legal Counsel commented that this kind of use would require a change in the District's water rights, requiring an application with the State.*

- B. Possible Board Action** – Staff recommends the Board deny the request.

*Motion by Director Uso to deny the request; second by Director Hanschild.*

*Public Comment: Kevin McClarnon commented that requiring a bond would mitigate risk for the District. Director Krizl agreed with that, noting that the real problem here is with the water rights issue.*

*Vote: Motion carries.*

*Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso.*

## **18. RESIDENTIAL FIRE SPRINKLER SYSTEM REQUIREMENTS: 1-INCH METER**

- A. Discussion** – All permitted new residential construction within the GDPUD service area must comply with an automatic fire sprinkler system requirement mandated by the State of California. A 1-inch service connection rather than the standard ¾-inch size is sometimes required.

*Engineering Consultant Sanders presented the staff analysis and recommendation.*

- B. Possible Board Action** – Staff recommends the Board review the information provided by staff and provide direction.

*The Board directed staff to draft an ordinance to put the practice into place.*

## **19. MOUNTAIN COUNTIES WATER RESOURCES ASSOCIATION – ELECTION**

- A. Discussion** – Mountain Counties Water Resources Agency (MCWRA) is holding an election for a vacant seat on its Board of Directors. The MCWRA requests that the District cast its ballot for one MCWRA Board member.

*GM Wall presented the staff report and recommendation.*

- B. Possible Board Action** – Staff recommends the Board vote for one of the candidates listed on the MCWRA Ballot.

*Motion by Director Capraun to vote for Director Hoelscher; second by Director Uso.*

*Public Comment: None.*

*Vote: Motion carries.*

*Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso.*

## **20. APPROVAL OF STAFF AND DIRECTORS TO SPRING CONFERENCES**

- A. Discussion** – The Association of California Water Agencies (ACWA) 2016 Spring Conference is scheduled for May 3 through 6 at Monterey, California. The California-Nevada Section of the American Water Works Association (AWWA) 2016 Spring Conference is scheduled for March 21-24 in Sacramento.

*GM Wall presented the staff report and recommendation. Directors Uso and Hanschild expressed interest in attending the ACWA Conference.*

- B. Possible Board Action** – Staff recommends Board approval for the General Manager, Office Manager, Operations Manager, and any Board members who so request, to attend the ACWA 2016 Spring Conference. Staff also recommends Board approval for the General Manager to attend the CA-NV Section AWWA 2016 Spring Conference.

*Motion by Director Uso to approve Directors Uso and Hanschild and the three managers to attend the ACWA Conference and GM Wall to attend the AWWA Conference; second by Director Hanschild.*

*Public Comment: Ray Kringel requested that staff attending these conferences report on what was learned.*

*Vote: Motion carries.*

*Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso.*

## **21. ALT TREATMENT UPDATE**

- A. Discussion** – Recap and extension of prior month report on progress towards plant replacement.

*Engineering Consultant Sanders presented the staff report.*

- B. Possible Board Action** – Informational report only. No action required or taken.

## **22. ADOPTION OF RESOLUTION 2016-01 TO APPOINT A MEMBER AND ALTERNATE TO THE EL DORADO COUNTY WATER AGENCY BOARD OF DIRECTORS**

- A. Discussion** – GDPUD currently holds a Board position with the El Dorado County Water Agency (EDCWA). At the request of Tom Cumpston, El Dorado Irrigation District Legal Counsel, GDPUD staff has prepared Resolution 2016-01 appointing EID Director Ed Coco, MD as Director to the EDCWA Board of Directors and EID Director George Osborne as an alternate.

*GM Wall presented the staff report and recommendation.*

- B. Possible Board Action** – Staff recommends the Board consider adoption of Resolution 2016-01 appointing EID Director Coco to the EDCWA Board and designating EID Director Osborne as an alternate.

*Motion by Director Uso to adopt Resolution 2016-01 in support of EID's recommendation; second by Director Hanschild.*

*Public Comment: None.*

*Vote: Motion carries.*

*Ayes: Capraun, Hanschild, Hoelscher, Krizl, Uso.*

**23. BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

*Director Uso commented on the importance of moving forward with the Prop 218 process.*

*GM Wall requested that this agenda item also allow for input from the General Manager in the future.*

**24. CLOSED SESSION** – The Board adjourned to closed session at 5:35 PM.

**A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR** – Property: Parcel No. 071-051-62-100. Agency negotiators: Darrell Creeks, Operations Manager; George Sanders, Engineering Consultant; Wendell Wall, General Manager; Barbara Brenner, Legal Counsel. Negotiating parties: Ralph C. Elliot and Georgetown Divide Public Utility District. Board to discuss terms of the proposal submitted by property owner Ralph C. Elliot pursuant to Government Code §54956.8.

**B. CONFERENCE WITH LEGAL COUNSEL** – Board to consider the appointment, employment, evaluation of performance, discipline or dismissal of a public employee pursuant to Government Code §54957 (b)(1).

**25. ADJOURN TO OPEN SESSION** – Announcement of action taken in closed session.

*The Board returned to open session at 7:00 PM and reported that negotiations between Ralph C. Elliot and GDPUD have been terminated.*

**26. NEXT MEETING DATE AND ADJOURNMENT** – Next regular meeting February 9, 2016 at 2:00 PM at the Georgetown Divide Public Utility District office.

*The meeting adjourned at 7:00 PM.*

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on January 8, 2016.

Signed \_\_\_\_\_  
Wendell B. Wall, General Manager

Date \_\_\_\_\_

**GDPUD**  
**PO BOX 4240**  
**Georgetown, CA 95634**  
**(530) 333 4356**  
**Fax: (530) 333-9442**

# Memo

To: Board of Directors  
From: Sarah Wright, Administrative Aide  
Date: February 9, 2016  
Re: Early Pay Accounts Payable for February 09, 2015

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Please take note that checks have been printed February 9, 2016 for the following vendors to take advantage of early payment discounts or to comply with payment/ mailing deadline.

|                         |                         |
|-------------------------|-------------------------|
| Anderson Sierra Pipe Co | MTM Construction        |
| Chris Barbour           | Northern Safety Co      |
| Bear Creek Quarry       | Pacific Power           |
| BJ Pest Control         | Premier Access          |
| Carmody                 | Robinson Enterprise     |
| CCS Interactive         | Rocklin Saw             |
| Churchwell White        | Royal Septic            |
| CLS Labs                | Sierra Coffee           |
| Corbin Willits Systems  | Sierra Chemical         |
| Divide Auto             | Sierra Heavy Equipment  |
| ECorp                   | Siren & Assoc.          |
| El Dorado County        | United Health Care Ins  |
| El Dorado Disposal      | USA Bluebook            |
| Flying Ace Tshirts      | Verizon Wireless        |
| Ace Hardware            | Wendell Wall            |
| Divide Supply           | Customer Refund CAR0008 |
| Hach                    | Customer Refund CAR0105 |
| Hangtown Fire Control   | Customer Refund CHR0007 |
| Harris Industrial       | Customer RefundMOG0001  |
| Home Depot              | Customer Refund SAR0004 |
| Legal Shield            | Customer Refund SAR0013 |
| Blue Ribbon             | Customer Refund SAR0023 |
| Mountain Democrat       | Customer Refund VOU0001 |
|                         | Customer Refund ZUV0001 |

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT  
Accounts Payable --February 2016 Early Pay

| Name Description  | Amount       | Account     | Amount       |
|---|--------------|-------------|--------------|
| ACWA JPIA -Insurance Benefits                           | \$ 31,564.73 | 12-1157     | \$ 5,564.69  |
|   |              | 40-6718     | \$ 1,436.71  |
|   |              | 10-5118     | \$ 841.86    |
|   |              | 10-5218     | \$ 7,169.17  |
|   |              | 10-5318     | \$ 3,190.20  |
|   |              | 10-5418     | \$ 7,499.55  |
|   |              | 10-5518     | \$ 2,553.81  |
|   |              | 10-5618     | \$ 3,308.74  |
| All Cycles--Service on unit 33                          | \$ 849.17    | 5246        | \$ 849.17    |
| AT&T- Monthly Serv                                      | \$ 753.49    | 5344        | \$ 246.66    |
|   |              | 5544        | \$ 132.79    |
|   |              | 5644        | \$ 173.65    |
|   |              | 6744        | \$ 132.79    |
|   |              | 30-1226     | \$ 67.60     |
| Caltronics-Copier contract-copy charges                 | \$ 271.18    | 5640        | \$ 271.18    |
| Carmody-January 2016                                    | \$ 59.00     | 6744        | \$ 59.00     |
| Costco - Membership Renewal                             | \$ 55.00     | 5689        | \$ 55.00     |
| CLS Labs -- Water Testing- ALT Surface Water Monitoring | \$ 2,530.00  | 5384        | \$ 2,530.00  |
| De lage Landen-Copier Contract , Dec 2016               | \$ 414.72    | 5640        | \$ 414.72    |
| Diamond Well Drilling                                   | \$ 440.00    | 5384        | \$ 80.00     |
|   |              | 5484        | \$ 360.00    |
| Ferguson  | \$ 1,764.62  | 5438        | \$ 1,079.84  |
|   |              | 5439        | \$ 684.78    |
| Ferrellgas  | \$ 1,835.90  | 5644        | \$ 1,835.90  |
| Foothill Associates                                     | \$ 3,468.75  | 10-1553-912 | \$ 3,468.75  |
| Freeman Firm-Inverse Condemnation claim                 | \$ 29,016.32 | 5236        | \$ 29,016.32 |
| Gemplers  | \$ 180.60    | 6738        | \$ 180.60    |
| Georgetown Flooring                                     | \$ 350.00    | 5239        | \$ 175.00    |
|   |              | 5439        | \$ 175.00    |
| Georgetown Hardware                                     | \$ 612.31    | 5238        | \$ 212.25    |
|   |              | 5438        | \$ 314.45    |
|   |              | 5138        | \$ 17.54     |
|   |              | 5446        | \$ 68.07     |
| GDPUD Petty Cash  | \$ 96.03     | 5640        | \$ 8.60      |
|   |              | 5641        | \$ 39.90     |
|   |              | 5340        | \$ 29.53     |
|   |              | 5441        | \$ 18.00     |
| Gold State Flow Measurement                             | \$ 1,395.26  | 5439        | \$ 1,395.26  |
| Goodyear Tire Co  | \$ 675.01    | 5246        | \$ 675.01    |
| Grainger  | \$ 698.55    | 5439        | \$ 598.45    |
|   |              | 5438        | \$ 100.10    |

|   |                      |         |                      |
|---|----------------------|---------|----------------------|
| MJT Enterprises, Inc.--Temporary Labor            | \$ 6,638.90          | 5211    | \$ 2,684.50          |
|   |                      | 5511    | \$ 3,954.40          |
| MES Vision February                               | \$ 296.07            | 5118    | \$ 9.37              |
|   |                      | 5218    | \$ 37.48             |
|   |                      | 5318    | \$ 9.37              |
|   |                      | 5418    | \$ 37.48             |
|   |                      | 5518    | \$ 28.11             |
|   |                      | 5618    | \$ 155.52            |
|   |                      | 6718    | \$ 18.74             |
| NTU - Chemical Drums for Treatment plants         | \$ 6,764.80          | 5338    | \$ 6,764.80          |
| National Document Solutions, LLC--Office supplies | \$ 1,439.27          | 5640    | \$ 1,439.27          |
| Occu-Med--Pre Employment Physicals                | \$ 464.50            | 5618    | \$ 169.00            |
|   |                      | 6718    | \$ 295.50            |
| PG&E--Utilities Electric                          | \$ 1,902.78          | 5344    |                      |
|   |                      | 5644    | \$ 899.49            |
|   |                      | 5444    | \$ 342.89            |
|   |                      | 6744    | \$ 660.40            |
| PowerNet Global Communications--Long Distance     | \$ 109.72            | 5644    | \$ 109.72            |
| Picovale  | \$ 8,029.50          | 5144    | \$ 2,160.00          |
|   |                      | 5344    | \$ 1,549.50          |
|   |                      | 5444    | \$ 3,780.00          |
|   |                      | 6744    | \$ 540.00            |
| Pro-Line Cleaning Services--Janitorial Services   | \$ 250.00            | 5676    | \$ 250.00            |
| Robinson Enterprise- Gasoline & Diesel            | \$ 1,004.04          | 5148    | \$ 117.68            |
|   |                      | 5248    | \$ 669.15            |
|   |                      | 5348    | \$ 183.68            |
|   |                      | 5448    | \$ 9.50              |
|   |                      | 6748    | \$ 24.03             |
| Sierra Heavy Equipment Repair                     | \$ 304.00            | 5446    | \$ 304.00            |
| US Bank   | \$ 1,686.99          | 5241    | \$ 15.00             |
|   |                      | 5441    | \$ 15.00             |
|   |                      | 5641    | \$ 99.00             |
|   |                      | 5640    | \$ 15.99             |
|   |                      | 5439    | \$ 1,542.00          |
|   |                      | 5640    |                      |
|   |                      | 5540    |                      |
|   |                      | 6740    |                      |
| USA Bluebook                                      | \$ 661.96            | 5238    | \$ 36.36             |
|   |                      | 5438    | \$ 250.28            |
|   |                      | 5338    | \$ 375.32            |
| Walker's Office Supply--Office Supplies           | \$ 344.54            | 5640    | \$ 344.54            |
|   |                      | 5440    |                      |
|   |                      | 10-1414 |                      |
| Customer Refunds-Overpayment                      |                      | 1020    |                      |
| <b>Total General Fund</b>                         | <b>\$ 106,927.71</b> |         | <b>\$ 106,927.71</b> |



|   |                    |                 |             |
|---|--------------------|-----------------|-------------|
| <b>RETIREE FUND</b>                             |                    |                 |             |
| AARP Medicare Rx - February 2016                | \$ 31.00           | 12-1157         | \$ 31.00    |
| Anthem Blue Cross - Retirees Leu 2/1/16-4/30/16 | \$ 1,305.00        | 12-1157         | \$ 1,305.00 |
| Anthem Blue Cross - Dennis 2/1/16-4/30/16       | \$ 147.00          | 12-1157         | \$ 147.00   |
| <b>Total Retiree Fund</b>                       | <b>\$ 1,483.00</b> | <b>Fund #12</b> |             |

|   |             |                 |  |
|---|-------------|-----------------|--|
| Berkadia--Loan Pymt GW, CCA, SDD and 1977-5 Line Ext. |             | 2540            |  |
| <b>Total Various Fund</b>                             | <b>\$ -</b> | <b>Fund #25</b> |  |

|  |                    |                 |             |
|--|--------------------|-----------------|-------------|
| <b>STATE REVOLVING FUND</b>                                      |                    |                 |             |
| Wells Fargo Bank, NA--Walton SRF Loan Trust Accts.-<br>July 2015 | \$ 2,296.95        | 29-1115         | \$ 2,296.95 |
| <b>State Revolving Fund</b>                                      | <b>\$ 2,296.95</b> | <b>Fund #29</b> |             |

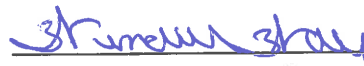
|   |                      |  |                      |
|---|----------------------|--|----------------------|
| <b>TOTAL ALL FUNDS IN GENERAL ACCOUNT</b> | <b>\$ 110,707.66</b> |  | <b>\$ 110,707.66</b> |
|---|----------------------|--|----------------------|

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Approved for Payment:



Treasurer



General Manager

GDPUD Jan 1 - Jan 31 2016  
Accounts Payable Disbursements

| ID    | Vendor Name               | Ck Date   | Ck Amt   |
|-------|---------------------------|-----------|----------|
| AAR01 | AARP MEDICARERX SAVER PLU | 1/27/2016 | 31.00    |
| ACW01 | ACWA/JPIA                 | 1/12/2016 | 405.00   |
|       |                           | 1/12/2016 | 3,259.00 |
|       |                           | 1/12/2016 | 1,824.00 |
|       |                           | 1/12/2016 | 3,114.00 |
|       |                           | 1/12/2016 | 1,752.00 |
|       |                           | 1/12/2016 | 4,060.00 |
|       |                           | 1/12/2016 | 498.00   |
|       |                           | 1/27/2016 | 841.86   |
|       |                           | 1/27/2016 | 7,169.17 |
|       |                           | 1/27/2016 | 3,190.20 |
| ACW05 | ACWA/JPIA HEALTH          | 1/27/2016 | 7,499.55 |
|       |                           | 1/27/2016 | 2,553.81 |
|       |                           | 1/27/2016 | 3,308.74 |
|       |                           | 1/27/2016 | 1,436.71 |
|       |                           | 1/27/2016 | 5,564.69 |
| ADT01 | ADT SECURITY SERVICES     | 1/12/2016 | 102.91   |
|       |                           | 1/12/2016 | 46.14    |
| AFL01 | AMERICAN FAMILY LIFE INS  | 1/20/2016 | 1,067.54 |
| ALL01 | ALLEN KRAUSE              | 1/12/2016 | 450.18   |
|       |                           | 1/27/2016 | 849.17   |
| ATT02 | AT&T                      | 1/27/2016 | 88.88    |
|       |                           | 1/27/2016 | 132.79   |
|       |                           | 1/27/2016 | 132.79   |
|       |                           | 1/27/2016 | 132.79   |
|       |                           | 1/27/2016 | 90.18    |
|       |                           | 1/27/2016 | 67.60    |
|       |                           | 1/27/2016 | 40.86    |
|       |                           | 1/27/2016 | 67.60    |
| AUB03 | D.O. NERONDE, INC         | 1/12/2016 | 98.00    |
| BAC02 | DAN BACHMANN              | 1/27/2016 | 175.00   |
|       |                           | 1/27/2016 | 175.00   |
| BLU04 | BLUE SHIELD OF CALIFORNIA | 1/27/2016 | 147.00   |
| BLU07 | BLUE SHIELD OF CALIFORNIA | 1/27/2016 | 582.00   |
|       |                           | 1/27/2016 | 723.00   |
| CAL01 | CA-NV SECTION, AWWA       | 1/12/2016 | 80.00    |
| CAL16 | CALTRONICS BUSINESS SYSTE | 1/12/2016 | 233.03   |
|       |                           | 1/27/2016 | 271.18   |
| CAL18 | California State Disburse | 1/6/2016  | 366.92   |
|       |                           | 1/20/2016 | 366.92   |
| CAR08 | CSI                       | 1/12/2016 | 59.00    |
|       |                           | 1/27/2016 | 59.00    |
| CAT01 | CAPITAL AIR TOOL, LLC     | 1/12/2016 | 448.21   |
| CCS01 | CCSINTERACTIVE            | 1/12/2016 | 1,083.33 |
|       |                           | 1/12/2016 | 69.00    |
|       |                           | 1/12/2016 | 1,083.33 |
|       |                           | 1/12/2016 | 69.00    |
|       |                           | 1/12/2016 | 69.00    |
| CLS01 | CLS LABS                  | 1/27/2016 | 2,530.00 |
| COS01 | COSTCO                    | 1/27/2016 | 55.00    |
| CWS01 | CORBIN WILLITS SYS. INC.  | 1/12/2016 | 168.69   |
|       |                           | 1/12/2016 | 168.69   |
| DCO01 | DIVIDE CHAMBER OF COMMERC | 1/12/2016 | 100.00   |
| DEL05 | DELAGE LANDEN, INC        | 1/27/2016 | 228.68   |
|       |                           | 1/27/2016 | 186.04   |
| DIA02 | DIAMOND WELL DRILLING COM | 1/27/2016 | 360.00   |
|       |                           | 1/27/2016 | 80.00    |
| DIV05 | PLACERVILLE AUTO PARTS, I | 1/12/2016 | 62.04    |
|       |                           | 1/12/2016 | 62.04    |
|       |                           | 1/12/2016 | 124.47   |
|       |                           | 1/12/2016 | 28.96    |
|       |                           | 1/12/2016 | 9.04     |
|       |                           | 1/12/2016 | 9.03     |
|       |                           | 1/12/2016 | 11.81    |

| ID    | Vendor Name               | Ck Date   | Ck Amt    |
|-------|---------------------------|-----------|-----------|
| DIV05 | PLACERVILLE AUTO PARTS, I | 1/12/2016 | 25.51     |
|       |                           | 1/12/2016 | 76.30     |
|       |                           | 1/12/2016 | 76.30     |
|       |                           | 1/12/2016 | 65.64     |
|       |                           | 1/12/2016 | 80.60     |
|       |                           | 1/12/2016 | 80.60     |
|       |                           | 1/12/2016 | 41.91     |
|       |                           | 1/12/2016 | 104.26    |
|       |                           | 1/12/2016 | 10.81     |
|       |                           | 1/12/2016 | 10.70     |
| ECO01 | ECORP CONSULTING, INC.    | 1/12/2016 | 1,793.39  |
| ELD16 | EL DORADO DISPOSAL        | 1/12/2016 | 103.33    |
|       |                           | 1/12/2016 | 101.80    |
| FER01 | FERRELLGAS                | 1/12/2016 | 101.80    |
|       |                           | 1/27/2016 | 780.03    |
| FER02 | FERGUSON ENTERPRISES INC  | 1/27/2016 | 1,055.87  |
|       |                           | 1/12/2016 | 2,845.04  |
| FOO01 | FOOTHILL ASSOCIATES       | 1/27/2016 | 684.78    |
|       |                           | 1/12/2016 | 797.65    |
| FRE03 | FREEMAN, D'AIUTO, PIERCE  | 1/27/2016 | 1,079.84  |
|       |                           | 1/12/2016 | 4,716.45  |
| GDC01 | Georgetown PUD Cash Drawe | 1/27/2016 | 3,468.75  |
|       |                           | 1/21/2016 | 29,016.32 |
| GEM01 | GEMPLER'S, INC.           | 1/12/2016 | 25.00     |
|       |                           | 1/27/2016 | 635.89    |
| GEO01 | GEORGETOWN ACE HDW        | 1/27/2016 | 180.60    |
|       |                           | 1/12/2016 | 30.70     |
|       |                           | 1/12/2016 | 49.20     |
|       |                           | 1/12/2016 | 76.49     |
|       |                           | 1/12/2016 | 24.11     |
|       |                           | 1/12/2016 | 4.12      |
|       |                           | 1/12/2016 | 55.87     |
|       |                           | 1/12/2016 | 21.47     |
|       |                           | 1/12/2016 | 20.95     |
|       |                           | 1/12/2016 | 20.95     |
| GEO03 | VICTORIA KNOLL            | 1/27/2016 | 14.78     |
|       |                           | 1/27/2016 | 68.07     |
| GEO03 | VICTORIA KNOLL            | 1/27/2016 | 104.26    |
|       |                           | 1/27/2016 | 73.10     |
| GEO03 | VICTORIA KNOLL            | 1/27/2016 | 73.09     |
|       |                           | 1/27/2016 | 11.39     |
| GEO03 | VICTORIA KNOLL            | 1/27/2016 | 11.39     |
|       |                           | 1/27/2016 | 16.24     |
| GEO03 | VICTORIA KNOLL            | 1/27/2016 | 62.78     |
|       |                           | 1/27/2016 | 5.90      |
| GEO03 | VICTORIA KNOLL            | 1/27/2016 | 5.90      |
|       |                           | 1/27/2016 | 38.00     |
| GEO03 | VICTORIA KNOLL            | 1/27/2016 | 37.99     |
|       |                           | 1/27/2016 | 13.05     |
| GEO03 | VICTORIA KNOLL            | 1/27/2016 | 13.05     |
|       |                           | 1/27/2016 | 2.55      |
| GEO03 | VICTORIA KNOLL            | 1/27/2016 | 2.55      |
|       |                           | 1/27/2016 | 2.52      |
| GEO03 | VICTORIA KNOLL            | 1/27/2016 | 2.51      |
|       |                           | 1/27/2016 | 0.94      |
| GEO03 | VICTORIA KNOLL            | 1/27/2016 | 0.93      |
|       |                           | 1/27/2016 | 14.47     |
| GEO03 | VICTORIA KNOLL            | 1/27/2016 | 19.31     |
|       |                           | 1/27/2016 | 17.54     |
| GEO03 | VICTORIA KNOLL            | 1/27/2016 | 21.90     |
|       |                           | 1/27/2016 | 8.60      |
| GEO03 | VICTORIA KNOLL            | 1/27/2016 | 12.40     |
|       |                           | 1/27/2016 | 18.00     |
| GEO03 | VICTORIA KNOLL            | 1/27/2016 | 13.79     |
|       |                           | 1/27/2016 | 3.34      |
| GEO03 | VICTORIA KNOLL            | 1/27/2016 | 18.00     |

| ID        | Vendor Name               | Ck Date   | Ck Amt   |
|-----------|---------------------------|-----------|----------|
| GEO04     | DIVIDE SUPPLY INC.        | 1/12/2016 | 103.15   |
|           |                           | 1/12/2016 | 39.50    |
|           |                           | 1/12/2016 | 5.21     |
| GEO12     | GEORGE SANDERS            | 1/12/2016 | 1,520.00 |
|           |                           | 1/12/2016 | 1,600.00 |
|           |                           | 1/12/2016 | 400.00   |
|           |                           | 1/12/2016 | 200.00   |
|           |                           | 1/12/2016 | 80.00    |
|           |                           | 1/12/2016 | 840.00   |
|           |                           | 1/12/2016 | 840.00   |
| GOO01     | THE GOODYEAR TIRE & RUBBE | 1/27/2016 | 675.01   |
| GRA01     | GRAINGER, INC.            | 1/27/2016 | 598.45   |
|           |                           | 1/27/2016 | 100.10   |
| GSF01     | GSFM/BFI                  | 1/27/2016 | 1,395.26 |
| HAC01     | HACH COMPANY              | 1/12/2016 | 767.79   |
| HAN07     | HENRY HANSER              | 1/12/2016 | 1,731.00 |
| HAR03     | HARRIS INDUSTRIAL GASES   | 1/12/2016 | 40.00    |
| HAR08     | KEITH HARSTON, DC         | 1/12/2016 | 100.00   |
| HDS01     | HD SUPPLY WATERWORKS, LTD | 1/12/2016 | 1,420.06 |
| HEL01     | BRYAN HELM                | 1/12/2016 | 45.92    |
| ICM02     | ICMA-R.T.-457 (ee)        | 1/6/2016  | 588.67   |
|           |                           | 1/20/2016 | 588.67   |
| IUO01     | IUOE, LOCAL 39            | 1/6/2016  | 269.57   |
|           |                           | 1/20/2016 | 270.09   |
| IUO02     | PEU LOCAL #1              | 1/6/2016  | 101.10   |
|           |                           | 1/20/2016 | 102.24   |
| LEG01     | LEGALSHEILD               | 1/12/2016 | 17.90    |
|           |                           | 1/12/2016 | 35.80    |
|           |                           | 1/12/2016 | 8.95     |
|           |                           | 1/12/2016 | 8.95     |
|           |                           | 1/12/2016 | 17.90    |
|           |                           | 1/12/2016 | 35.80    |
|           |                           | 1/12/2016 | 26.85    |
|           |                           | 1/12/2016 | 17.90    |
|           |                           | 1/12/2016 | 17.90    |
|           |                           | 1/12/2016 | 17.90    |
| MED01     | MEDICAL EYE SERVICES      | 1/27/2016 | 9.37     |
|           |                           | 1/27/2016 | 37.48    |
|           |                           | 1/27/2016 | 9.37     |
|           |                           | 1/27/2016 | 37.48    |
|           |                           | 1/27/2016 | 28.11    |
|           |                           | 1/27/2016 | 155.52   |
| MJT01     | MJT ENTERPRISES, INC.     | 1/27/2016 | 18.74    |
|           |                           | 1/12/2016 | 1,546.00 |
|           |                           | 1/12/2016 | 1,456.00 |
|           |                           | 1/12/2016 | 1,359.80 |
|           |                           | 1/12/2016 | 1,456.00 |
|           |                           | 1/12/2016 | 527.76   |
|           |                           | 1/12/2016 | 873.60   |
|           |                           | 1/12/2016 | 1,017.28 |
|           |                           | 1/12/2016 | 1,092.00 |
|           |                           | 1/27/2016 | 2,163.40 |
| MOB01     | MOBILE MINI, LLC-CA       | 1/27/2016 | 1,228.50 |
|           |                           | 1/27/2016 | 1,791.00 |
|           |                           | 1/27/2016 | 1,456.00 |
|           |                           | 1/12/2016 | 173.62   |
|           |                           | 1/12/2016 | 173.62   |
| MUR04     | MURCHIE'S SMOG & REPAIR   | 1/12/2016 | 17.25    |
|           |                           | 1/12/2016 | 17.25    |
|           |                           | 1/12/2016 | 17.25    |
|           |                           | 1/12/2016 | 30.00    |
|           |                           | 1/12/2016 | 17.25    |
|           |                           | 1/12/2016 | 17.25    |
|           |                           | 1/12/2016 | 17.25    |
| 1/12/2016 | 51.75                     |           |          |

| ID    | Vendor Name             | Ck Date   | Ck Amt    |
|-------|-------------------------|-----------|-----------|
| NAT04 | NATIONAL DOCUMENT       | 1/27/2016 | 1,439.27  |
| NBS01 | NBS                     | 1/12/2016 | 637.07    |
|       |                         | 1/12/2016 | 637.07    |
|       |                         | 1/12/2016 | 222.98    |
|       |                         | 1/12/2016 | 254.83    |
|       |                         | 1/12/2016 | 159.27    |
| NTU01 | NTU TECHNOLOGIES, INC.  | 1/12/2016 | 318.54    |
|       |                         | 1/27/2016 | 6,764.80  |
|       |                         | 1/27/2016 | 169.00    |
| OCC01 | OCCU-MED, LTD           | 1/27/2016 | 295.50    |
|       |                         | 1/27/2016 | 295.50    |
| PAC02 | PACIFIC GAS & ELECTRIC  | 1/12/2016 | 2,052.48  |
|       |                         | 1/27/2016 | 10.79     |
|       |                         | 1/27/2016 | 25.62     |
|       |                         | 1/12/2016 | 152.71    |
|       |                         | 1/12/2016 | 6,302.01  |
|       |                         | 1/27/2016 | 123.78    |
|       |                         | 1/27/2016 | 28.44     |
|       |                         | 1/27/2016 | 42.56     |
|       |                         | 1/27/2016 | 722.36    |
|       |                         | 1/27/2016 | 240.78    |
|       |                         | 1/27/2016 | 24.53     |
|       |                         | 1/27/2016 | 21.69     |
|       |                         | 1/27/2016 | 189.16    |
|       |                         | 1/27/2016 | 419.62    |
|       |                         | 1/27/2016 | 53.45     |
| PER01 | P.E.R.S                 | 1/12/2016 | 10.71     |
|       |                         | 1/12/2016 | 88.47     |
|       |                         | 1/12/2016 | 38.05     |
|       |                         | 1/12/2016 | 429.65    |
|       |                         | 1/12/2016 | 143.21    |
|       |                         | 1/12/2016 | 25.35     |
|       |                         | 1/12/2016 | 22.99     |
|       |                         | 1/12/2016 | 20.75     |
|       |                         | 1/12/2016 | 19.33     |
|       |                         | 1/12/2016 | 152.60    |
|       |                         | 1/12/2016 | 31.29     |
|       |                         | 1/6/2016  | 3,131.85  |
|       |                         | 1/20/2016 | 3,148.10  |
|       |                         | 1/6/2016  | 4,124.93  |
|       |                         | 1/6/2016  | 31,510.00 |
| PIC02 | PICOVALE SERVICES, INC. | 1/20/2016 | 385.65    |
|       |                         | 1/20/2016 | 652.73    |
|       |                         | 1/20/2016 | 503.40    |
|       |                         | 1/20/2016 | 1,198.25  |
|       |                         | 1/20/2016 | 218.84    |
|       |                         | 1/20/2016 | 1,051.91  |
|       |                         | 1/20/2016 | 22.09     |
|       |                         | 1/20/2016 | 115.14    |
|       |                         | 1/20/2016 | -         |
|       |                         | 1/27/2016 | 2,160.00  |
| POW01 | POWERNET GLOBAL COMM.   | 1/27/2016 | 1,549.50  |
|       |                         | 1/27/2016 | 3,780.00  |
|       |                         | 1/27/2016 | 540.00    |
| PRE01 | PREMIER ACCESS INS CO   | 1/27/2016 | 109.72    |
|       |                         | 1/12/2016 | 55.78     |
|       |                         | 1/12/2016 | 446.32    |
|       |                         | 1/12/2016 | 320.74    |
|       |                         | 1/12/2016 | 836.86    |
|       |                         | 1/12/2016 | 55.78     |
|       |                         | 1/12/2016 | 167.34    |
|       |                         | 1/12/2016 | 55.78     |

| ID    | Vendor Name               | Ck Date   | Ck Amt     |
|-------|---------------------------|-----------|------------|
| PRO04 | PAUL FUNK                 | 1/12/2016 | 250.00     |
|       |                           | 1/27/2016 | 250.00     |
| PSO01 | PSOMAS                    | 1/12/2016 | 490.00     |
| PUL01 | PULFER, JEFF              | 1/12/2016 | 100.00     |
| RIE01 | RIEBES AUTO PARTS,LLC     | 1/12/2016 | 96.74      |
| ROB02 | ROBINSON ENTERPRISES      | 1/12/2016 | 892.03     |
|       |                           | 1/12/2016 | 327.10     |
|       |                           | 1/12/2016 | 8.99       |
|       |                           | 1/12/2016 | 110.10     |
|       |                           | 1/12/2016 | 171.32     |
|       |                           | 1/12/2016 | 8.98       |
|       |                           | 1/27/2016 | 669.15     |
|       |                           | 1/27/2016 | 183.68     |
|       |                           | 1/27/2016 | 9.50       |
|       |                           | 1/27/2016 | 24.03      |
|       |                           | 1/27/2016 | 117.68     |
| ROC02 | KENNETH D. WELSH          | 1/12/2016 | 150.00     |
|       |                           | 1/12/2016 | 150.00     |
| SAF02 | SAFETY-KLEEN SYSTEMS INC  | 1/12/2016 | 65.00      |
| SCO01 | SCOTT HERGERTON           | 1/12/2016 | 166.84     |
| SHI01 | SHINGLE SPRINGS HEATING   | 1/12/2016 | 454.80     |
|       |                           | 1/12/2016 | 493.59     |
| SIE12 | MICHAEL S. SALLAC         | 1/27/2016 | 304.00     |
|       |                           | 1/12/2016 | 114.00     |
|       |                           | 1/12/2016 | 76.00      |
|       |                           | 1/12/2016 | 114.00     |
| SIM02 | SIMONS, JOHN F.           | 1/12/2016 | 100.00     |
| SIR01 | REBECCA SIREN             | 1/12/2016 | 2,625.00   |
|       |                           | 1/12/2016 | 3,780.00   |
| SWR03 | STATE WATER RESOURCES CON | 1/12/2016 | 60.00      |
|       |                           | 1/12/2016 | 105.00     |
|       |                           | 1/12/2016 | 60.00      |
|       |                           | 1/12/2016 | 80.00      |
| THO03 | THOMPSON AUTO & TRUCK     | 1/12/2016 | 468.77     |
|       |                           | 1/12/2016 | 468.76     |
|       |                           | 1/12/2016 | 468.77     |
| USA02 | USA REPLACEMENT AUTO/GLAS | 1/27/2016 | 1,057.69   |
|       |                           | 1/29/2016 | (1,057.69) |
|       |                           | 1/27/2016 | (843.77)   |
|       |                           | 1/29/2016 | 843.77     |
| USA03 | USA BLUE BOOK             | 1/12/2016 | 330.99     |
|       |                           | 1/12/2016 | 382.80     |
|       |                           | 1/12/2016 | 184.92     |
|       |                           | 1/12/2016 | 187.61     |
|       |                           | 1/12/2016 | 47.41      |
|       |                           | 1/12/2016 | 606.79     |
|       |                           | 1/27/2016 | 261.67     |
|       |                           | 1/27/2016 | 37.86      |
|       |                           | 1/27/2016 | 34.86      |
|       |                           | 1/27/2016 | 113.65     |
| USB02 | US BUREAU OF RECLAMATION  | 1/12/2016 | 4,538.22   |
| USB05 | U.S. BANK CORPORATE PAYME | 1/27/2016 | 15.00      |
|       |                           | 1/27/2016 | 15.00      |
|       |                           | 1/27/2016 | 99.00      |
|       |                           | 1/27/2016 | 15.99      |
|       |                           | 1/27/2016 | 1,542.00   |
| USD01 | USDA-FOREST SERVICE       | 1/12/2016 | 3,582.73   |
|       |                           | 1/12/2016 | 961.67     |
| VAU01 | VAUGHN JOHNSON            | 1/12/2016 | 2,025.00   |

| ID                                  | Vendor Name            | Ck Date   | Ck Amt            |
|-------------------------------------|------------------------|-----------|-------------------|
| WAL02                               | WALKER'S OFFICE SUPPLY | 1/12/2016 | 52.22             |
|                                     |                        | 1/12/2016 | 126.33            |
|                                     |                        | 1/12/2016 | 641.66            |
|                                     |                        | 1/12/2016 | 183.78            |
|                                     |                        | 1/27/2016 | 247.72            |
|                                     |                        | 1/27/2016 | 4.10              |
|                                     |                        | 1/27/2016 | 46.04             |
|                                     |                        | 1/27/2016 | 92.72             |
|                                     |                        | 1/12/2016 | (20.20)           |
|                                     |                        | 1/27/2016 | (46.04)           |
| WEL02                               | WELLS FARGO BANK, NA   | 1/27/2016 | 2,296.95          |
| \K005                               | KASICA, JAMES/DONNA    | 1/12/2016 | 34.63             |
| <b>Total January Disbursements:</b> |                        |           | <b>250,495.10</b> |

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**  
**Revenue Summary\***  
**For the Four Months Ended December 31, 2015**

Notes

| REVENUE CATEGORY                         | Budget 15-16       | To Date<br>7/1/15-12/31/2015 | Balance          | % of Budget<br>Earned |   |
|--|--------------------|------------------------------|------------------|-----------------------|---|
| Rev. Dec 2015                            |                    |                              |                  |                       |   |
| <b>Operating Revenue:</b>                |                    |                              |                  |                       |   |
| Residential Sales                        | \$1,120,000        | 659,935                      | 460,065          | 58.92%                | A |
| Commercial Sales                         | 162,750            | 96,679                       | 66,071           | 59.40%                | A |
| Irrigation Sales                         | 100,000            | 48,455                       | 51,545           | 48.46%                | B |
| Wastewater                               | 352,420            | 180,617                      | 171,803          | 51.25%                | C |
| CA Waste Fee                             |                    |                              |                  |                       |   |
| Zone Charges                             |                    |                              |                  |                       |   |
| Zone Escrow Fees                         |                    | 14,800                       |                  |                       |   |
| Septic Design Fees                       |                    |                              |                  |                       |   |
| Soil Evaluations/Loans                   |                    |                              |                  |                       |   |
| Penalties                                | 36,060             | 18,888                       | 17,172           | 52.38%                | D |
| Other                                    | 1,550              | 1,869                        | (319)            | 120.55%               | E |
| Connection Fees                          |                    |                              |                  |                       |   |
| Installation Fees                        |                    | 2037.3                       |                  |                       |   |
| Material Sales                           |                    |                              |                  |                       |   |
| Other (primarily photo copies)           |                    |                              |                  |                       |   |
| Water Fund Material/Labor                |                    |                              |                  |                       |   |
| <b>Total Operating Revenue</b>           | <b>\$1,772,780</b> | <b>1,023,280</b>             | <b>766,337</b>   | <b>57.72%</b>         |   |
| <b>Non-Operating Revenue:</b>            |                    |                              |                  |                       |   |
| Property Taxes-General                   | \$1,349,360        | 680,147                      | 669,214          | 50.41%                | F |
| SMUD                                     | \$90,000           | 108,515                      |                  |                       |   |
| Restricted Benefit Charge                | 10,000             | 0                            | 10,000           | 0.00%                 | G |
| Interest Income                          | 62,500             | 12,457                       | 50,043           | 19.93%                | H |
| Water Agency Cost Share                  | 32,500             | 0                            | 32,500           | 0.00%                 |   |
| Leases                                   | 47,000             | 29,819                       | 17,181           | 63.44%                |   |
| Hydro                                    | 63,000             | 15,514                       | 47,486           | 24.63%                |   |
| Other (EPA Grant Reimbursement)          | 1,000              | 341,120                      | (340,120)        | 34111.97%             |   |
| <b>Total Nonoperating Revenue</b>        | <b>\$1,655,360</b> | <b>1,187,571</b>             | <b>\$486,304</b> | <b>71.74%</b>         |   |
| <b>Total Revenue Before Transfers In</b> | <b>\$3,428,140</b> | <b>2,210,851</b>             | <b>1,252,641</b> | <b>64.49%</b>         |   |
| Transfers In                             | 268,000            |                              | 268,000          | -                     |   |
| <b>Total Revenue After Transfers In</b>  | <b>\$3,696,140</b> | <b>2,210,851</b>             | <b>1,520,641</b> | <b>59.82%</b>         |   |

**NOTES:**

A - Revenue accrued through December, 2015

B - Represents irrigation revenue through December 31, 2015

C - Revenue of December 2015

D - Penalties for December 2015

E - Primarily connection and installation fees

F - Property Taxes based on County Estimate

G - Represents ordinance charges

H - The interest revenue represents interest on checking, savings, money markets, time deposits, LAIF and Kelsey and Pilot Hill Assessment Receivable Contracts

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**  
**Expense Summary\***  
**For The Five Months Ended December 31, 2015**

| Acct#                      | EXPENSE CATEGORY                      | Revised<br>Budget<br>2015-2016 | To Date<br>7/1/15-12/31/15 | Balance          | % of Bud<br>Spent |
|----------------------------|---------------------------------------|--------------------------------|----------------------------|------------------|-------------------|
| <b>Operating Expenses:</b> |                                       |                                |                            |                  |                   |
| 5010                       | Labor                                 | 1,100,000                      | 489,689                    | 610,311          | 45%               |
| 5019                       | Overtime                              | 58,500                         | 21,775                     | 36,725           | 37%               |
| 5017                       | Standby                               | 42,500                         | 19,230                     | 23,270           | 45%               |
| 5011                       | Temporary Labor                       | 158,800                        | 66,248                     | 92,552           | 42%               |
| 5014                       | PERS Benefits                         | 115,000                        | 49,187                     | 65,813           | 43%               |
| 5016                       | Payroll Taxes                         | 95,000                         | 42,114                     | 52,886           | 44%               |
| 5018/5071                  | Insurance: Health & Life Plans        | 260,000                        | 119,421                    | 140,579          | 46%               |
| 5020                       | Insurance: Worker's Comp.             | 75,000                         | 32,826                     | 42,174           | 44%               |
| 5027                       | Audit                                 | 15,000                         | 11,000                     | 4,000            | 73%               |
| 5028                       | Engineering-Studies, including Ecorp. | 40,000                         | 9,324                      | 30,676           | 23%               |
| 5034                       | Insurance: General                    | 55,000                         | 30,212                     | 24,788           | 55%               |
| 5036                       | Legal--General                        | 80,000                         | 50,615                     | 29,385           | 63%               |
| 5038                       | Materials and Supplies                | 155,000                        | 89,737                     | 65,263           | 58%               |
| 5039                       | Rentals/ Outsourced Maintenance       | 25,000                         | 10,172                     | 14,828           | 41%               |
| 5040                       | Office Supplies                       | 25,000                         | 19,202                     | 5,798            | 77%               |
| 5041                       | Staff Development                     | 6,000                          | 2,437                      | 3,563            | 41%               |
| 5042                       | Travel--Conference                    | 10,000                         | 49                         | 9,951            | -                 |
| 5044                       | Utilities                             | 175,000                        | 91,088                     | 83,912           | 52%               |
| 5046                       | Vehicle & Equipment Maintenance       | 47,000                         | 22,265                     | 24,735           | 47%               |
| 5048                       | Vehicle Operations                    | 52,000                         | 20,245                     | 31,755           | 39%               |
| 5060                       | Bank Fees & Payroll Services          | 4,000                          | 2,478                      | 1,522            | 62%               |
| 5068                       | Retiree Health Premiums               | 120,000                        | 41,213                     | 78,787           | 34%               |
| 5070                       | Director Stipends                     | 24,000                         | 11,200                     | 12,800           | 47%               |
| 5076                       | Building Maintenance                  | 6,000                          | 3,168                      | 2,832            | 53%               |
| 5080                       | Outside Service/Consultants           | 160,000                        | 62,107                     | 97,893           | 39%               |
| 5084                       | Govt. Regulation/Lab Fees             | 110,000                        | 77,232                     | 32,768           | 70%               |
| 5090                       | Other: Recruitment                    | 6,000                          | 107                        | 5,893            | 2%                |
| 5090                       | Other: County Tax Admin. Fees         | 22,000                         | 20,767                     | 1,233            | 94%               |
| 5089                       | Other: Memberships                    | 16,500                         | 5,395                      | 11,105           | 33%               |
| 5094                       | Depreciation                          |                                |                            | 0                |                   |
|                            | Contingency                           | 9,000                          |                            |                  |                   |
|                            | <b>Total Operating Expense</b>        | <b>\$3,067,300</b>             | <b>1,420,504</b>           | <b>1,646,796</b> | <b>46%</b>        |

| Acct# | EXPENSE CATEGORY                          | Revised Budget<br>2015-2016 | To Date<br>7/1/15-12/31/2015 | Balance          | % of Budget<br>Spent |
|-------|---|-----------------------------|------------------------------|------------------|----------------------|
|       | <b>Non-operating Expenses:</b>            |                             |                              |                  |                      |
| 7010  | Interest Expense                          | \$33,000                    | 8,746                        | 24,254           | 27%                  |
|       | Debt Payment                              | \$110,500                   | 0                            | 110,500          |                      |
| 7090  | Other                                     |                             | 2,806                        | (2,806)          |                      |
|       | Capital Improvement                       |                             |                              |                  |                      |
|       | Total Non-operating Expenses              | \$143,500                   | 11,551                       | 131,949          | 8%                   |
|       | <b>Total Expenses Before Transfers</b>    | <b>\$3,210,800</b>          | <b>1,432,055</b>             | <b>1,778,745</b> | <b>45%</b>           |
|       | <b>Net Income (Loss)</b>                  | <b>\$534,340</b>            | <b>\$778,796</b>             |                  | <b>146%</b>          |
|       | <b>PERS SIDE FUND CASH:</b>               | <b>(\$379,000)</b>          | <b>(\$189,060)</b>           |                  |                      |
|       | <b>CAPITAL EXPENDITURES:</b>              | <b>(462,030)</b>            | <b>(\$109,217)</b>           |                  |                      |
|       | <b>Debt Payment for Assessed Dist's**</b> | <b>110,000</b>              |                              |                  |                      |
|       | <b>Caby Grant Commitment</b>              | <b>(286,965)</b>            | <b>(\$2,160)</b>             |                  |                      |
|       |   | <b>(\$483,655)</b>          | <b>\$478,359</b>             |                  |                      |

\*Subject to revision with actual audit.  
\*\*The Actual Debt service is \$70,793 and \$50,000 of that is covered by Assessments not shown in Revenue

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT  
DECEMBER 31, 2015 BALANCE SHEET

ASSETS:

|   |                 |
|---|-----------------|
| Cash Assets:                                  |                 |
| Cash El Dorado Savings:                       | 1,959,082.86    |
| Petty Cash & Cash Drawer:                     | 425.00          |
| Cash LAIF:                                    | 6,876,302.81    |
| Time Certificate Deposits (Wells Fargo)       | 200,000.00      |
| SRF Fiscal Agent Accounts:                    | 41,843.70       |
| Total Cash or Cash Equivalents:               | 9,077,654.37    |
| Receivables:                                  |                 |
| MQ Receivable:                                | 237,388.85      |
| Property Tax Receivable                       | 672,518.50      |
| Accounts Receivable Other:                    | 4,779.58        |
| Current Assessed Districts Receivable:        | 60,899.61       |
| Special District Accrued Interest Receivable: | 6,807.97        |
| Total Current Receivables:                    | 982,394.51      |
| Other Current Assets:                         |                 |
| Water Fund Suspense (Clearing Acct)           | 69,962.18       |
| Water Fund Inventory                          | 14,011.68       |
| Prepays:                                      | 107,466.72      |
| Total Current Assets:                         | 10,251,489.46   |
| LONG TERM ASSETS:                             |                 |
| Long Term Assessed Districts Receivable:      | 458,504.05      |
| Fixed Assets:                                 | 28,885,843.74   |
| Accumulated Depreciation:                     | (17,301,221.58) |
| Total Net Fixed Assets                        | 11,584,622.16   |
| Cell Tower                                    | 34,287.08       |
| ALT WTP:                                      | 840,723.88      |
| Study - Development                           | 0               |
| Caby Grant - Ditch Repair                     | 4,139.01        |
| Total CIP Account Balance:                    | 13,113,716.76   |
| Total Long Term Assets:                       | 879,149.97      |
| TOTAL ASSETS:                                 | 23,173,765.64   |
| LIABILITIES:                                  |                 |
| Current Liabilities:                          |                 |
| Accounts Payable                              | 44,075.26       |
| Deferred Revenue                              | 0               |
| Current Bonds and Assessments                 | 47,505.03       |
| Accrued Interest Payable                      | 17,394.46       |
| Accrued Vacation                              | 51,505.04       |
| Contracts Payable                             | 6,959.95        |
| Total Current Liabilities:                    | 167,439.74      |
| Long Term Liabilities:                        |                 |
| Long Term Bonds and Assessments Payable       | 1,008,981.32    |
| Retiree Fund (Long Term)                      | 493,484.13      |
| PERS Side Fund                                | 1,124,734.00    |
| Stewart Mine, Bayne Rd. Pilot Hill Constr Adv | 61,620.51       |
| Total Long Term Liabilities:                  | 2,688,819.96    |
| TOTAL LIABILITIES:                            | 2,856,259.70    |
| FUND BALANCE:                                 |                 |
| Smud Fund (08)                                | 107,825.00      |



GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT  
DECEMBER 31, 2015 BALANCE SHEET

ASSETS:

|                          |               |
|--------------------------|---------------|
| Water Fund (10)          | 12,875,628.11 |
| Retiree Fund (12)        | 197,234.30    |
| Water Development (17)   | 397,001.87    |
| SMERFUND (19)            | 2,186,477.11  |
| Capital Replacement (24) | 761,370.17    |
| SRF (29)                 | (267,072.63)  |
| Hydro Fund (30)          | 516,629.71    |
| EPA (35)                 | (24,507.83)   |
| Garden Valley (37)       | 107,041.64    |
| Cap Facility Charge (39) | 1,616,674.71  |
| Zone (40)                | 969,451.42    |
| CDS (41)                 | 43,976.30     |
| CDR Reserve (42)         | 180,581.64    |
| Kelsey North (51)        | 36,443.39     |
| Kelsey South (52)        | 95,793.60     |
| Pilot Hill North (53)    | (7,480.80)    |
| Pilot Hill South (54)    | 48,061.04     |
| Current Earnings:        | 476,377.19    |

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TOTAL FUND BALANCE: 20,317,505.94  
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LIABILITIES AND FUND BALANCE: 23,173,765.64  
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Page 2

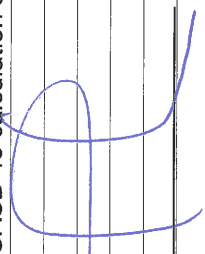
| GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT                   |                      |                   |                         |                       |                   |  |
|---|----------------------|-------------------|-------------------------|-----------------------|-------------------|--|
| STATEMENT OF CASH AND INVESTMENT BALANCES DECEMBER 31, 2015 |                      |                   |                         |                       |                   |  |
|   | BEGINNING<br>BALANCE | CASH<br>RECEIPTS  | CASH DIS-<br>BURSEMENTS | TRANSFERS<br>IN (OUT) | ENDING<br>BALANCE |  |
| 8 SMUD Fund   | 216,340.00           |                   |                         |                       | 216,340.00        |  |
| 9 CABY Grant  | (1,899.01)           |                   | (640.00)                |                       | (2,539.01)        |  |
| 10 General Fund   | 1,063,094.68         | 51,481.00         | (227,565.32)            | 315,097.95            | 1,202,108.31      |  |
| 12 Retiree  | 601,399.93           | 6,434.44          | (9,975.44)              |                       | 597,858.93        |  |
| 14 Stewart Mine   | 26,231.58            |                   |                         |                       | 26,231.58         |  |
| 25 Bayne Road & Other Assessment Districts                  | 62,095.24            |                   | (1,325.00)              |                       | 60,770.24         |  |
| 17 Water Development  | 397,282.85           |                   |                         |                       | 397,282.85        |  |
| 19 Stumpy Meadows Emergency Reserve Fund (SMERF)            | 2,161,051.58         |                   |                         |                       | 2,161,051.58      |  |
| 53 Pilot Hill North   | (7,480.80)           |                   |                         |                       | (7,480.80)        |  |
| 54 Pilot Hill South   | 46,837.56            |                   |                         |                       | 46,837.56         |  |
| 51 Kelsey North   | 104,830.95           |                   |                         |                       | 104,830.95        |  |
| 52 Kelsey South   | 195,395.59           |                   |                         |                       | 195,395.59        |  |
| 29 State Revolving Fund                                     | 51,589.64            | 2,296.95          | (2,296.95)              |                       | 51,589.64         |  |
| 30 Small Hydro Fund   | 526,406.88           | 3,280.44          | (67.57)                 |                       | 529,619.75        |  |
| 31 Pipeline Extension Holding Fund to 26                    | 0.00                 |                   |                         |                       | 0.00              |  |
| 35 Environmental Protection Agency                          | 315,097.95           |                   |                         | (315,097.95)          | 0.00              |  |
| 37 Garden Valley Water Improvement District                 | 107,121.49           |                   |                         |                       | 107,121.49        |  |
| 39 Capital Facility Charges                                 | 1,618,839.79         |                   |                         |                       | 1,618,839.79      |  |
| 24 ALT - WTP Capital Reserve                                | 761,938.11           |                   |                         |                       | 761,938.11        |  |
| 40 Auburn Lake Trails (ALT) Zone Fund                       | 800,245.65           | 12,397.18         | (27,935.48)             |                       | 784,707.35        |  |
| 41 ALT Tank Replacement Loans & Repair Activity             | 44,009.10            |                   |                         |                       | 44,009.10         |  |
| 42 ALT CDS Reserve Connection Fund                          | 180,716.36           |                   |                         |                       | 180,716.36        |  |
|   | 9,271,145.12         | 75,890.01         | (269,805.76)            | 0.00                  | 9,077,229.37      |  |
| Totals by Type of Account:                                  |                      | Rate Information: |                         |                       |                   |  |
| EI Dorado Savings Bank Checking                             | 330,469.40           | 0.03%             |                         |                       |                   |  |
| EI Dorado Savings Bank Savings                              | 1,628,613.46         | 0.16%             |                         |                       |                   |  |
| Wells Fargo State Revolving Fund Debt Accounts              | 41,843.70            |                   |                         | 0.00                  |                   |  |
| Wells Fargo Brokered Time Deposits                          | 200,000.00           | 2.00%             |                         |                       |                   |  |
| Local Agency Investment Fund                                | 6,876,302.81         | 0.28%             |                         |                       |                   |  |
| Grand Total   | \$9,077,229.37       |                   |                         |                       |                   |  |

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**  
**STATEMENT OF CASH AND INVESTMENT BALANCES DECEMBER 31, 2015**

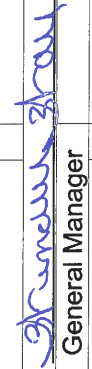
|  | Accounting Basis Unrestricted, Designated and Restricted Funds Recap: | Estimated 2014-15 Budget | Calculated from 2013-14 Audited |                              |
|--|---|--------------------------|---------------------------------|------------------------------|
| Unrestricted Undesignated Funds                              | \$1,202,108.31  |                          |                                 |                              |
| <i>Designated Funds are in Italics</i>                       | 4,264,269.36  |                          |                                 |                              |
| <b>Restricted Funds are Shaded</b>                           | <b>3,610,851.70</b>   |                          |                                 |                              |
|  | <b>\$9,077,229.37</b>   |                          |                                 |                              |
| <b>District Designated Funds/Reserve Policy Funds Recap:</b> |   |                          |                                 |                              |
| Water - Operations   | 1,202,108   | 490,916                  | 479,500                         | Two month operations expense |
| Water - Cash Flow  |   | 209,000                  | 195,420                         | 10% Water Sales              |
| Water - Capital:   |   |                          |                                 |                              |
| Stumpy Meadows Emergency Reserve Fund                        | 2,161,052   |                          |                                 |                              |
| Capital Facility Charges                                     | 1,618,840   |                          |                                 |                              |
| Replacement Reserve (required by USDA)                       | 761,938   |                          |                                 |                              |
| Other reserves   | 718,205   | 8,193,835                | 7,871,516                       | 50% Accumulated Depreciation |
| <b>Sub Total - Water</b>                                     | <b>6,462,143</b>  | <b>8,893,751</b>         | <b>8,546,436</b>                |                              |
| Debt Service   | 478,175   | 431,412                  | 480,991                         | Actual amounts               |
| Retiree Health   | 597,859   | 621,235 *                | 421,765                         | Actual amount                |
| Hydroelectric  | 529,620   | 504,191                  | 461,219                         | Actual amount                |
| Wastewater - Operations                                      | 784,707   | 52,000                   | 45,978                          | Two month operations expense |
| Zone - Capital   |   | 5,000                    | 5,000                           | Amount set at \$5,000        |
| Community Disposal System - Capital                          | 224,725   | 250,000                  | 250,211                         | 50% Accumulated Depreciation |
| <b>Sub Total - Wastewater/Zone</b>                           | <b>1,009,433</b>  | <b>307,000</b>           | <b>301,189</b>                  |                              |
|  | <b>9,077,229.37</b>   | <b>10,757,589.00</b>     | <b>10,211,600.00</b>            |                              |
| <b>Actual total reserves as of June 30, 2015</b>             |   |                          | <b>\$9,162,818</b>              |                              |
| <b>Actual total reserves as of June 30, 2014</b>             |   |                          | <b>\$8,725,362</b>              |                              |
| <b>Actual total reserves as of June 30, 2013</b>             |   |                          | <b>\$8,427,421</b>              |                              |
| <b>Actual total reserves as of June 30, 2012</b>             |   |                          | <b>\$7,595,078</b>              |                              |

\* June 30, 2014 GASB 45 calculation of liability estimates the liability to be \$1,704,000.

Approved:



Treasurer

  
General Manager

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**  
**Auburn Lake Trails ZONE and CDS Summary\***  
**For the Four Months Ended December 31, 2015**

| REVENUE CATEGORY                  | Budget 13-14     | To Date<br>7/1/15-12/31/2015 | Balance         | % of Budget<br>Earned |
|-----------------------------------|------------------|------------------------------|-----------------|-----------------------|
| <b>Operating Revenue:</b>         |                  |                              |                 |                       |
| Zone Charges                      | \$ 310,000       | 180,617.00                   | \$ 129,383      | 58%                   |
| Zone Escrow Fees                  | 30,000           | 14,800                       | 15,200          | 49%                   |
| Septic Design Fees                | 1,000            |                              | 1,000           | -                     |
| Soil Evaluations/Loans/Repairs    | 0                |                              | 0               | -                     |
| <b>Total Operating Revenue</b>    | <b>341,000</b>   | <b>195,417</b>               | <b>145,583</b>  | <b>57%</b>            |
| <b>Non-Operating Revenue:</b>     |                  |                              |                 |                       |
| Interest Income                   | 1,000            | 557                          | 443             | -                     |
| Reimbursement of Recording Fees   |                  | 0                            | 0               | -                     |
| <b>Total Nonoperating Revenue</b> | <b>\$1,000</b>   | <b>557</b>                   | <b>\$443</b>    | <b>-</b>              |
| <b>Total Revenue</b>              | <b>342,000</b>   | <b>195,974</b>               | <b>146,026</b>  | <b>57%</b>            |
| <b>EXPENSE CATEGORY</b>           |                  |                              |                 |                       |
| <b>Operating Expenses:</b>        |                  |                              |                 |                       |
| Labor                             | 132,000          | 26,171                       | 105,829         | 20%                   |
| Overtime                          | 0                | 0                            | 0               | -                     |
| Standby                           | 0                | 0                            | 0               | -                     |
| Temporary Labor                   | 0                | 0                            | 0               | -                     |
| PERS Benefits                     | 39,000           | 2,333                        | 36,667          | 6%                    |
| Deferred Compensation             | 0                | 0                            | 0               | -                     |
| Payroll Taxes                     | 11,000           | 2,151                        | 8,849           | 20%                   |
| Insurance: Health & Life          | 34,000           | 6,762                        | 27,238          | 20%                   |
| Insurance: Worker's Comp.         | 4,000            | 1,555                        | 2,445           | 39%                   |
| Insurance: Dental/Optical         | 1,000            | 0                            | 1,000           | 0%                    |
| Audit                             |                  | 880                          | (880)           | -                     |
| Engineering-Studies               | 1,000            | 0                            | 1,000           | 0%                    |
| Insurance: General                | 6,000            | 2,073                        | 3,927           | 35%                   |
| Legal--General                    | 4,000            | 8,693                        | (4,693)         | 217%                  |
| Materials and Supplies            | 4,000            | 2,673                        | 1,327           | 67%                   |
| Rentals/ Outsourced Maintenance   | 2,000            | 0                            | 2,000           | 0%                    |
| Office Supplies                   | 3,000            | 1,103                        | 1,897           | 37%                   |
| Staff Development                 | 1,000            | 0                            | 1,000           | 0%                    |
| Travel--Conference                | 1,000            | 0                            | 1,000           | 0%                    |
| Utilities                         | 9,000            | 5,077                        | 3,923           | 56%                   |
| Vehicle & Equipment Maintenance   | 4,000            | 1,727                        | 2,273           | 43%                   |
| Vehicle Operations                | 6,000            | 3,044                        | 2,956           | 51%                   |
| Bank Fees & Payroll Services      |                  | 0                            | 0               | -                     |
| Retiree Health Premiums           |                  | 0                            | 0               | -                     |
| Director Remuneration             |                  | 0                            | 0               | -                     |
| Building Maintenance              |                  | 0                            | 0               | -                     |
| Outside Service/Consultants       | 6,000            | 8,057                        | (2,057)         | 134%                  |
| Public Information                |                  | 0                            | 0               | -                     |
| Govt. Regulation/Lab Fees         | 43,000           | 24,432                       | 18,568          | 57%                   |
| Other                             | 0                | 107                          | (107)           | -                     |
| Other: Memberships                | 0                | 0                            | 0               | -                     |
| Depreciation                      | 34,000           | 13,935                       | 20,065          | 41%                   |
| <b>Total Operating Expense</b>    | <b>345,000</b>   | <b>110,772</b>               | <b>234,228</b>  | <b>32%</b>            |
| <b>Net Income (Loss)</b>          | <b>(\$3,000)</b> | <b>\$85,202</b>              | <b>\$88,202</b> |                       |

\*Subject to revision with actual audit.

# Memo

To: Board of Directors

From: Darrell Creeks, Operations Manager

Date: February 3, 2016

Re: OPERATIONS MANAGER'S REPORT

Board Meeting of February 9, 2016; Agenda Item #8

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## **BACKGROUND/DISCUSSION**

### **Water Treatment (ALT & Walton)**

The Auburn Lake Trails Water Treatment Plant produced 12.184 million gallons of potable water for the month of January. This equates to an average of 393,032 gallons per day. This flow is a decrease of 1.828 million gallons from the month of December. The Walton Lake Water Treatment Plant produced 16.204 million gallons of potable water for the month of January. This equates to an average of 522,709 gallons per day. This flow is a decrease of 0.794 million gallons from the month of November.

As of July 2014, the District is required to report to the State the amount of total potable water produced through the two plants (ALT and Walton) on a monthly basis and to compare that value with the demands of the prior year over the same reporting period. The table below shows the percentage increase (+) or decrease (-) for 2015.

As of June 2015, the District is required to reduce water consumption by 32% each month compared to the same reporting period in 2013.

| <b>Month (2015)</b> | <b>+/- over<br/>2014</b> | <b>+/- over<br/>2013</b> |
|---------------------|--------------------------|--------------------------|
| July                | -20%                     | -41%                     |
| August              | -10%                     | -31%                     |
| September           | -06%                     | -17%                     |
| October             | -05%                     | -19%                     |
| November            | <b>+01%</b>              | -18%                     |
| December            | <b>+11%</b>              | -21%                     |
| <b>Month (2016)</b> | <b>+/- over<br/>2015</b> | <b>+/- over<br/>2013</b> |
| January             | -6%                      | -8.4%                    |

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## **Water Quality**

The District conducted the required water quality monitoring at the treatment plants and in the distribution system and submitted the required water quality monitoring reports to the State Water Resources Control Board (SWRCB). Under contract with the District, Becky Siren prepared the required reports and reviewed key elements of the same with the General Manager prior to submittal.

The Treatment Plant reports showed compliance with all drinking water standards, with the exception of the Auburn Lake Trails Water Treatment Plant which is currently under a compliance order from SWRCB for failure to meet the requirements of the Surface Water Treatment Rule.

The distribution system monitoring results showed all samples absent/negative of any bacteriological contamination and adequate levels of disinfection through the system.

A copy of the report, as submitted to the SWRCB, has not been included in this report due to the technical nature and overall size of the document.

## **Waste Water; Auburn Lake Trails**

Average daily flows in the community disposal system were 61,045 gallons per day. This value is below the limit of 71,800 gallons per day as identified in the Waste Discharge Requirements.

The District is currently up to date in the monitoring of waste water systems in the zone. It is anticipated the District will stay on schedule as a result of permanent staff dedicated to this effort.

## **Field Work Activities – Distribution and Maintenance**

Distribution: Repaired a 6" fire main on Angel Camp Court. Repaired three service leaks, installed one sample station in Garden Park, repaired faulty pressure reducing valve on Strap Minor Court and repaired water main break on Sliger Mine Road. Other assignments have included the main tie-in for the Cal Fire Station in Garden Valley. Approximately 300 customers were out of water for four hours. Four days prior to the scheduled outage, each customer was notified by phone and a notice was posted on the GDPUD website and on the District's Facebook page.

Maintenance: Work activities for the month of December remain concentrated around the maintenance and repair of multiple sections of the Kelsey ditch system. This ditch system, which is active only during the irrigation season, has experienced several leaks. Field crews are working to repair two significant leaks in the area of the Pine Forest Acres Subdivision. One of the areas is prepped and ready. Prestige Gunite lined the 400-foot section of ditch on January 27. A cost breakdown for this project will be in the March Ops Manager report. This work is not part of that identified within the CABY grant. During the heavy rains, the crews have been able to flush out many of the ditches to make things easier for irrigation season.

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### **Stumpy Meadows Reservoir**

The latest measurements collected at Stumpy Meadows Reservoir on February 3, 2016, showed a reservoir elevation of 4,255 feet, representing storage of **17,750 acre-feet, or 89% of capacity**. This represents an increase in storage of approximately 5,841 acre feet over the prior month.

Current releases from Stumpy on this date were 2.0 CFS. Flow into Stumpy on this date was recorded at 56.8 CFS.

### **Drought Declaration – New Potable Water Services**

Under the current Urban Water Management Plan, drought declarations are made based on water storage in Stumpy on the second week in April of any given year. Based on the storage in Stumpy, in April of 2015 this Board made the appropriate Stage Three declaration. Under that declaration, no new domestic connections or accounts will be accepted unless the parcel has been assessed for improvements through a legal process. Also no new irrigation accounts will be accepted.

The District currently has approximately 20 requests for new domestic water service on hold, pending a change in the Stage Three declaration. In some instances, these become lost customers through the option of developing an alternative source of water through a well.

Based on current water storage in Stumpy, together with the current snow pack within the watershed, we need to think about lifting the drought declaration in March so we can plan on giving irrigation water to people who have been waiting for two years to get it. This would also allow people who are not in assessment districts to get a water meter. Because we have been under a moratorium, if we wait until April to lift it, it will be too late to get water to the people on the irrigation waiting list.

### **RECOMMENDATION**

Receive and file this report.

# Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: February 3, 2016

Re: GENERAL MANAGER'S REPORT

Board Meeting of February 9, 2016; Agenda Item #9

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## **BACKGROUND / DISCUSSION**

### **Consent Calendar**

It is the intent of the General Manager to include a Consent Calendar on the agenda for March. Under this process, the Board will have an opportunity to act on several items under one motion, rather than hear each item individually. The Board will also have the ability to remove items from consent and consider them individually.

### **State Water Resources Control Board – Warning Letter**

On January 13, 2016, the State Water Resources Control Board (SWRCB) sent a “Letter of Warning” to the District advising GDPUD that it had not met its 32% water conservation target. The District responded to that letter on January 27, 2016. A copy of both letters are included with this report as **Attachment 1**.

### **Travel Reimbursement – Meals**

Staff is unable to find information on file relative to past practices, on reimbursement limits placed on meals while attending conferences. In a review of industry standards, it appears as though a limit of \$65/day/person, for meals, is the norm. For the purposes of upcoming conferences, a value of \$50 is recommended. This is based on the understanding that a portion of the food will be provided through the event amenities.

### **Drought Funding – CABY Grant**

Staff has conducted the necessary field reviews in an effort to identify the specific project areas that will most benefit the District in reducing leaks in our ditch system. This information is being transferred to maps that will be shared with the consulting firm *EN2*. With that information, *EN2* will prepare a proposal to perform the environmental compliance, permitting, and engineering design associated with this series of projects.



It is anticipated that a contract with *EN2* will be ready for consideration by this Board at the March meeting.

**Pilot Hill Tank and Waterline (Elliot Property)**

Staff has worked with Counsel, in closed session, in the resolution of a matter relating to District infrastructure, consisting of a water storage tank and waterline, that were constructed on privately owned lands, without an easement. As reported out of closed session, the District was not willing to meet the demands of the property owner in exchange for an easement, and has agreed to abandon these facilities.

Staff is in receipt of a request from the property owner to, place in writing, the relinquishment of the tank and pipeline, and allow the property owner to demo the same. Staff will work with Counsel prior to executing and agreement with the property owner.

**Website**

Staff continues to work with Kevin McLarnon, IT Volunteer Professional, in the addition of new content to the website. Kevin has also assisted staff with the conversion of our current e-mail system to Microsoft Exchange. The current plan is to provide individual e-mail addresses to all of the Board members within the next couple of weeks.

**Vehicle Repairs – Enterprise Rental**

The District continues to rent three vehicles through *Enterprise*. The cost to rent these vehicles ranges from \$950 to \$1,300 each, for a total of \$3,550 a month. Total expenditures to date for the rental of these vehicles is \$7,400. Staff is currently in the process of finalizing the purchase of two replacement vehicles which were approved by this Board under prior actions.

**Auburn Lake Trails WTP Loan – State of California**

Staff completed an updated loan application and has submitted those documents to Joshua Ruehlig of the State Water Resources Control Board. The loan application is currently under staff review at the Water Board. The application is for a 20-year, \$10,000,000 loan, at an annual interest rate of 1.663 percent.

Joshua has informed staff that the loan application will not be finalized until the updates to the CEQA process are complete.

Foothill Associates has completed a DRAFT of the updated documents which are currently under review by staff. At the time of this writing, it is anticipated that all comments relating to the same are expected to be completed and returned to Foothill during the week of February 8.

**El Dorado County Water Agency – Cost Sharing Opportunities**

Staff submitted a request to the Water Agency for partial funding on six different projects. Of these, four were approved for a total maximum reimbursement amount of \$37,500. Two

February 9, 2016

Agenda Item #9

---

projects relating to Stumpy Meadows were approved: the special reporting on the dam, and the sanitary survey of the watershed. Also approved were the updates to the GIS System, and the Cost of Service Study which will be necessary to accurately assess the rate structure under an upcoming proposed Prop 218 rate increase.

**General Manager Workshop**

The General Manager attended a workshop presented by the Mountain Counties Water Resources Association. The topics covered under that workshop are identified on the attached agenda (**Attachment 2**). Key elements of that workshop will be shared at this Board meeting.

**RECOMMENDATION**

Receive and file this report.



GEORGETOWN DIVIDE  
Public Utility District

P.O. BOX 4240

GEORGETOWN, CALIFORNIA 95634-4240

PHONE (530) 333-4356

FAX (530) 333-9442

gd-pud.org

January 26, 2016

**Via email and U.S. Mail**

Christian M. Carrigan, Director  
Office of Enforcement  
State Water Resources Control Board  
1001 I Street  
Sacramento, California 95814  
[cris.carrigan@waterboards.ca.gov](mailto:cris.carrigan@waterboards.ca.gov)

*RE: Water Conservation Warning Letter – Georgetown Divide Public Utility District*

Dear Mr. Carrigan:

This is in response to your correspondence of 13 January 2016, identified as a **Water Conservation Warning Letter**. Within that document you have noted the District is within four percent of meeting the required cumulative water conservation target of 32 percent, as specified in the Emergency Regulation for Statewide Urban Water Conservation, which has now been extended until 31 October 2016.

Key elements of that correspondence identified the need for the District to **take immediate additional steps** in an effort to ensure the 32 percent conservation target is met in the future months.

It is important to note and acknowledge the very successful efforts of the customers within our service area in conserving water. The hot summer months of May through August have shown an aggressive cumulative water conservation value of 38 percent. In most cases this has resulted in the loss of outdoor landscapes, a reduction in residential vegetable gardens, and an overall loss in property values.

Attention is directed to your listing of **actions to consider** in reducing indoor water consumption during the cooler winter months. The District has upgraded public outreach through the development of an interactive website and has plans to incorporate media flyers under the standard billing cycles. Added resources have been dedicated to the detection and repair of system leaks, and the District is in the process of adjusting rates

ATTACHMENT 1

GDPUD Water Conservation Warning Letter  
January 26, 2016  
Page 2

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to incentivize water consumption under a proposed Prop 218 rate increase.

The Georgetown Divide Public Utility District acknowledges the importance of conserving water, both in and out of drought conditions, for the overall good of California. The District is very aware of the need to implement regulations relating to water conservation during a drought, but urges further consideration, on the part of the State, to acknowledge the fact that "one size does not fit all." Specifically, further analysis needs to occur in reduction standards during the winter months. Many rural communities, similar to our service area, have historically limited water consumption to that of human consumption and the basic sanitary requirements necessary for overall public health.

Another area of concern relates to the threat of formal enforcement should the District fail to meet the conservation requirements in the future. Based on our conservation numbers to date, it is likely the implementation of punitive actions would only result in the discouragement of water consumers and diminish the effectiveness of conservation efforts.

Respectfully,



Wendell B. Wall  
General Manager

WBW:gvs

cc: Dr. Matthew Buffleben, Chief  
Special Investigations Unit  
Office of Enforcement  
[Matthew.Buffleben@waterboards.ca.gov](mailto:Matthew.Buffleben@waterboards.ca.gov)

Renae Maher  
Executive Assistant  
Office of Enforcement  
[Renae.Maher@waterboards.ca.gov](mailto:Renae.Maher@waterboards.ca.gov)

# Memo

To: Board of Directors

From: Darrell Creeks, Operations Manager

Date: February 3, 2016

Re: REQUEST FOR VARIANCE – 2<sup>ND</sup> WATER METER REQUIREMENT FOR  
APN 061-410-48

Board Meeting of February 9, 2016; Agenda Item #11

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## **BACKGROUND / DISCUSSION**

This item appeared as Agenda Item 10 at the December 8, 2015 Board meeting. At that time Judy Ramsay, dislocated mother of Joshua Jensen and intended occupant of a temporary mobile home on the property referenced above, requested a variance from the second meter requirement for water service. Based on information provided by the applicant, under a hardship permit approved by the County, this Board approved a two-year variance from the second meter requirement for water service on County Assessment Parcel Number 061-410-48, the residence of Joshua and Kirsten Jensen.

Subsequent to that action, staff has received notification from the applicant that a temporary, two-year variance from the second meter requirement for water service will not meet Ms. Ramsay's Chattel loan requirement needs. Based on information provided by the applicant, it is the understanding of staff that the County permit will now be for a permanent structure. Correspondence from the applicant dated January 15, 2016 is included as **Attachment 1** to this report.

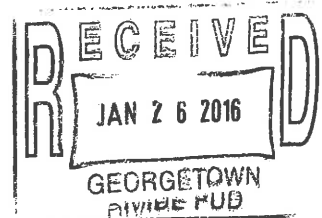
Based on Section 7-2. Supply to Separate Single Family Residential Structures, of GDPUD Ordinance Number 82-1, each single family residence is to have a separate service connection, including a separate meter.

## **RECOMMENDATION**

Should the applicant require a permanent meter, for a period of time greater than two years, staff recommends the Board rescind the prior action for a variance and deny the waiver of fees for the second service connection, including a separate meter, based on Section 7-2 of Ordinance No. 82-1.

ATTACHMENT 1

January 15, 2016



RE: Water Variance at 7257 Mount Oak Lane, Georgetown CA 95634

FROM: Josh and Kirsten Jensen

TO: Darrell Creeks and GDPUD Board Members

Thank you for your letter dated January 11, 2016 and the approval for the variance on the water for our hardship permit for our dislocated mother (in-law), Judy Ramsay.

Since we submitted the request to you/GDPUD, we have had a lot of changes and challenges with funding, and with our amateur knowledge of this entire process, we did not realize how it all works.

We must now plead to the board to allow the variance, the same as requested (plans, size etc.), except with a permanent permit from El Dorado County.

This is still a desperate hardship situation. She is still dislocated and will have nowhere to live if this cannot be completed. She cannot get funding for a Chattel loan (home only loan) on a temporary permit since funding laws changed two years ago. She has no financial means to accomplish this without a loan.

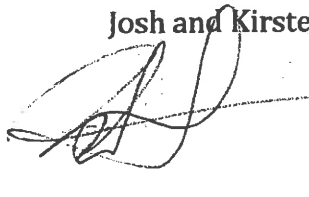
Our reasons to allow the variance are stated below for your review:

- Since we moved here in December 28<sup>th</sup> 2013, we have never gone over our allotted billing period usage of 2000 c.f. and I believe only a few times have we used more than half of that amount in our usage/billing period if you check back on our account.
- Our normal family size at our home is 3 people but last year from July 2014 - August 2015 we had our two nephews and niece staying with us temporarily and were children registered in school here locally; yet we never went over our allotted usage and usually kept it under half of the allotted amount.
- In regards to fire suppression, there is a water fire hydrant within approximately 600 feet or less of where the home will be built on our property.
- There are existing neighboring water lines running down both sides of Mount Oak Lane. With the road being so narrow, it could cause issues bringing a new line down the lane and we do not have any additional available funds for this or for any corrections that may have to be done if we damage an existing line.

We thank you for your consideration and hope that the preceding reasons we have given you for the variance will warrant your approval.

Sincerely,

Josh and Kirsten Jensen

 Kirsten Jensen 530-613-7371

2/1/2016

Re: permit - Darrell Creeks

Re: permit

Kirsten Jensen <kdeva373@gmail.com>

Mon 2/1/2016 11:04 AM

To: Darrell Creeks <dacreeks@gd-pud.org>;

Dear Darrell and GDPUD,

If/when anything changes with our mother (in-law) Judy Ramsay and her occupancy in the 2nd dwelling on our property for the hardship water variance usage I, Kirsten and my husband Josh Jensen promise to notify GDPUD at that time and we will no longer use the water variance approval on the second dwelling or we would purchase a second meter as agreed.

We can still track this as if it were a hardship and have contact with us every 2 years for updated information that all is the same as approved.

Thank you so much for taking the time and consideration to review our case and we greatly appreciate it!

Please let me know what's next; if you need anything further at this time and if/when I should still come to the board meeting?

Sincerely,

Kirsten Jensen  
530-613-7371

On Mon, Feb 1, 2016 at 10:27 AM, Darrell Creeks <[dacreeks@gd-pud.org](mailto:dacreeks@gd-pud.org)> wrote:

**Hi Kirsten, could you please send a response explaining that if anything changes with your mother in law you would let us know and we would no longer allow the use of water to the second dwelling or you would purchase the second meter. you could say that we would still track this as if it were a hardship and contact you every two years for updated information. thank you**

Darrell Creeks

GDPUD

ATTACHMENT 1

## ATTACHMENT 2



### Board of Directors

Bill George (EID) – Treasurer  
Jim Holmes (County of Placer) – Director  
Vacant – Vice President  
Scott Ratterman (CCWD) – Director  
Art Toy (AWA) – President

Barbara Balen (Past TUD) – Ex Officio  
John Kingsbury – Executive Director

## GENERAL MANAGER WORKSHOP

January 15, 2016

El Dorado Irrigation District  
2890 Mosquito Rd.  
Placerville, CA

9:00 a.m. to 3:00 p.m.

### General Topics:

1. State Water Resources Control Board Flow Objectives
2. Water Right Curtailments
3. Water Conservation Regulations

- Introductions / Overview
- **State Water Resources Control Board Flow Objectives**

Background: The State Water Resources Control Board is in the process of developing and implementing updates to the Bay-Delta Plan and flow objectives for priority tributaries to the Delta to protect beneficial uses in the Bay-Delta watershed. As an outcome of the MCWRA October 16 program in Auburn, there has been discussion to collaborate with other outside our region that share the same regulatory flow concerns to develop a proposal that could be presented to the SWRCB.

### **Presentations**

- Roger Patterson, Assistant General Manager of Metropolitan Water District
  - Cal Fix Planned Operations
  - Current Planning and Processes Underway – Tributaries Flow Objectives
- Stefanie Morris, Interim General Manager and General Counsel of the State Water Contractors
  - State Water Board Proceedings
- Dave Breninger, Retired General Manager of the Placer County Water Agency
  - Delta Tributaries
- Andy Fecko, Director of Resources Planning, Placer County Water Agency
  - Local and Regional Perspective

### General Discussion - Direction / Action



## ATTACHMENT 2

- **Lunch** Sandwiches provided by MCWRA

- **Water Right Curtailments**

**Background:** The State Water Resources Control Board curtailed water storage opportunities on senior pre-1914 water rights and the objective of this item is to reflect on the 2015 curtailments and determine if MCWRA and others should develop a proposal for some water purveyor flexibility for the next round. There may be some options such as holding back stored water on some reservoirs to provide for later cold water fish flows and water for forest fire suppression, as an example.

- What worked
- What didn't work
- Next Steps
- Action

- **Water Conservation Regulations**

**Background:** While several water purveyors submitted comments prior to the State Water Resources Control Board workshop and/or attended the workshop, the State Water Board is poised to adopt an emergency regulation sometime in February. While there will be some flexibility, the proposal comes up short with respect to applying an equitable solution to this region.

The objective is for the general managers to discuss and consider possible short term / long term options that could be presented as an alternative to the State Water Resources Control Board staff proposal.

### **General Discussion - Direction / Action**

- **Next Steps/Action**

- **Adjourn**

EDMUND G. BROWN JR.  
GOVERNORMATTHEW RODRIGUEZ  
SECRETARY FOR  
ENVIRONMENTAL PROTECTION

## State Water Resources Control Board

January 13, 2016

Sent via Electronic and U.S. Mail

Mr. Wendell Wall, General Manager  
**Georgetown Divide Public Utility District**  
 P.O. Box 4240  
 Georgetown, CA 95634  
[gm@gd-pud.org](mailto:gm@gd-pud.org)

### SUBJECT: WATER CONSERVATION WARNING LETTER

We have reviewed your submitted water conservation data and have determined that the **Georgetown Divide Public Utility District** was within 4 percent of meeting its required cumulative water conservation target as specified in the Emergency Regulation for Statewide Urban Water Conservation (Emergency Regulation), Resolution 2015-0032, effective May 18, 2015, through February 2016. As required by Governor Brown's Executive Order B-36-15, the State Water Board is in the process of modifying and extending the Emergency Regulation until October 31, 2016. Therefore, while you were close to meeting your cumulative target, you should immediately take additional steps and re-evaluate your water conservation program to ensure that the impending extended Emergency Regulation is met in future months.

As you know, the greatest opportunity to conserve water occurred over the summer by limiting outdoor irrigation. As we are now in the cooler and wetter months, it is imperative to continue conservation outreach, with a particular focus on ways to conserve indoors, so that you can meet your required water conservation target. Following are some actions you should consider:

- Further reducing the number of days and/or total run times that outdoor irrigation is allowed;
- Reminding customers that outdoor irrigation is prohibited during and 48 hours following measurable precipitation;
- Increasing staffing and budgets for water conservation messaging/outreach, surveillance, and enforcement;
- Imposing fines for water waste or violation of conservation requirements;
- Finding and repairing system leaks;
- Adjusting rate structures to incentivize water conservation; and,
- Reviewing water meter data to identify high water users for targeted outreach.

Be advised that the State Water Board **may initiate formal enforcement if Georgetown Divide Public Utility District does not meet its conservation requirement in the future.** If you have any questions or need assistance regarding this matter, please contact Dr. Matthew Buffleben at (916) 341-5891.

Sincerely,

Christian M. Carrigan, Director  
**Office of Enforcement**

cc: (via email only)

**ATTACHMENT 1**

**Georgetown Divide Public Utility District - 2 -**

January 13, 2016

Dr. Matthew Buffleben, Chief  
Special Investigations Unit  
Office of Enforcement  
[Matthew.Buffleben@waterboards.ca.gov](mailto:Matthew.Buffleben@waterboards.ca.gov)

# Memo

To: Board of Directors

From: George Sanders, Engineering Consultant

Date: February 3, 2016

Re: RESOLUTION NO. 2016-02 GARDEN VALLEY ASSESSMENT DISTRICT –  
ALLOCATION OF RESIDUAL FUNDS

Board Meeting of February 9, 2016; Agenda Item #12

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## BACKGROUND / DISCUSSION

This item relates to the use of the residual funds in the Garden Valley Assessment District Fund 37. As of December 31, 2015, the balance in this account was \$107,121.49.

Use of these residual funds has been a topic of discussion at the Board meetings of December 8, 2015 and January 12, 2016. It has been the recommendation of staff that these funds be used for the maintenance of the improvements within the Garden Valley Assessment District. This has been identified as a permitted use of the residual funds within the formation documents and confirmed by District Legal Counsel in their correspondence dated 6 January 2016. A copy of that finding is included for reference as **Attachment 1**.

On January 12, 2016, this Board directed staff to identify maintenance needs within the Garden Valley Assessment District (GVAD) and generate a resolution, for Board consideration, relating to the use of these residual funds for maintenance of the improvements.

Maintenance activities within the GVAD would include, but not be limited to, some elements of the following activities:

- The replacement for air release valves located within the main line (40)
- The replacement for pressure reducing valves (5)
- The replacement of vault access lids for pressure reducing stations (2)
- The replacement of plumbing at pressure reducing stations (2)
- Install additional valves within the system main line
- Install additional fire hydrants within the service area
- Work associated with the installation of an altitude valve for water storage tank (1)

Special Note: Only a portion of the above described maintenance of improvements could be funded under the residual funds in this account due to overall cost.

This agenda item includes Board consideration for the adoption of **Resolution 2016-02 (Attachment 2)**.

**RECOMMENDATION**

Staff recommends the Board adopt **Resolution 2016-02** authorizing the use of the residual funds within the Garden Valley Assessment District Fund 37 for the maintenance of the improvements within the Garden Valley Assessment District.

## ATTACHMENT 1

**Churchwell White** LLP

churchwellwhite.com

1414 K Street, 3<sup>rd</sup> Floor  
Sacramento, CA 95814  
T 916.468.0950 | F 916.468.0951

Barbara A. Brenner  
T 916.468.0625  
Barbara@churchwellwhite.com

Robin R. Baral  
T 916.468.0576  
Robin@churchwellwhite.com

## Memorandum

To: Georgetown Divide Public Utility District Board of Directors

From: Barbara A. Brenner, Robin R. Baral

Date: January 6, 2016

Re: Allocation of Garden Valley Assessment District Residual Funds

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### BACKGROUND

At the prior Board of Director's meeting of the Georgetown Divide Public Utility District ("District") on December 3, 2015, staff requested authorization to use residual funds from the Garden Valley Water Improvement District Assessment 1975-1 ("Assessment") for the maintenance of a water tank and water conveyance system, and replacement of pressure reducing valves within the Assessment district. The Board requested this recommendation be reviewed by legal counsel.

District records referred to an earlier legal opinion prepared by the law office of Jones Hall regarding the use of the residual funds of the Assessment. Neither staff nor Jones Hall could locate this opinion prior to this meeting.

### ISSUE

Can the residual funds of the Assessment be used for maintenance activities within the Garden Valley Assessment District?

### BRIEF ANSWER

Yes, residual funds may be used for maintenance activities within the Assessment district.

## ATTACHMENT 1

Board of Directors  
January 6, 2016  
Page 2

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### DISCUSSION

As staff highlighted in the previous meeting, Resolution 75-21 sets forth the District's Resolution of Intention to Acquire and Construct Improvements within the Assessment. The Resolution of Intention provided that the Assessment was formed under the Municipal Improvement Act of 1913 (Sts & High. Code § 1000 *et seq.*) Resolution 75-21 further provides that residual funds of the Assessment may be used as follows:

If any excess shall be realized from the assessment, it shall be used, in such amounts as the Board may determine, in accordance with the provisions of law for one or more of the following purposes:

- (a) Transfer to the general fund of the District, provided that the amount of any such transfer shall not exceed the lesser of \$1,000 or 5% of the total amount expended from the improvement fund;
- (b) As a credit upon the assessment and any supplemental assessment; or
- (c) For the maintenance of the improvements.

The above provisions are consistent with the authorized use of residual or surplus assessment funds under the Municipal Improvement Act of 1913. (Sts. & High. Code § 10427.) The District may therefore authorize the use of residual or surplus funds from the Assessment for the maintenance of improvements located within the Assessment district.

## ATTACHMENT 2

**RESOLUTION NO. 2016-02  
OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT  
AUTHORIZING THE USE OF RESIDUAL FUNDS IN THE GARDEN VALLEY  
ASSESSMENT DISTRICT FUND 37 FOR MAINTENANCE OF THE IMPROVEMENTS  
WITHIN THE GARDEN VALLEY WATER IMPROVEMENT DISTRICT  
ASSESSMENT DISTRICT 1975-1**

**WHEREAS**, Resolution 75-14 of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT requested that the El Dorado County Board of Supervisors approve the acquisition and construction of certain improvements in and for the Garden Valley Water Improvement District Assessment District 1975-1 (the "Assessment District") as well as the boundary map of said Assessment District; and

**WHEREAS**, Section 19 of Resolution 75-21 of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT defined the use of residual funds of the Assessment District; and

**WHEREAS**, the Garden Valley Assessment District Fund 37 on December 31, 2015 held \$107,121.49 in residual funds; and

**WHEREAS**, at its January 12, 2016 Board meeting, the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT Board of Directors approved the use of residual funds of the Assessment District for maintenance activities within the Assessment District;

**NOW, THEREFORE**, be it resolved and ordered by the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT that:

1. Residual funds shall be used for maintenance of the improvements of the Assessment District.



## ATTACHMENT 2

2. Residual funds may be used for any of the following activities within the Assessment District, or any other activities deemed necessary for the maintenance of the improvements by the Board of Directors:
- a. Replacement of air release valves located within the main line
  - b. Replacement of pressure reducing valves
  - c. Replacement of vault access lids for pressure reducing stations
  - d. Replacement of plumbing at pressure reducing stations
  - e. Installation of additional valves within the system main line
  - f. Installation of additional fire hydrants within the service area
  - g. Labor associated with the installation of an altitude valve for the water storage tank.

PASSED AND ADOPTED at a regularly held meeting of the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT this 9th day of February, 2016.

AYES:

NOES:

ABSENT/ABSTAIN:

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Norman A. Krizl, President  
Board of Directors  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

## ATTACHMENT 2

ATTEST:

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Wendell B. Wall, Clerk and ex officio  
Secretary, Board of Directors  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

### CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of **Resolution 2016-02** duly and regularly adopted by the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT, County of El Dorado, State of California, on the 9th day of February, 2016.

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Wendell B. Wall, Clerk and ex officio  
Secretary, Board of Directors  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

# Memo

To: Board of Directors

From: Victoria Knoll, Office Manager

Date: February 3, 2016

Re: CAPITAL RESERVE ACCOUNT PROPOSAL

Board Meeting of February 9, 2016; Agenda Item #13

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## **BACKGROUND / DISCUSSION**

A joint GDPUD Board/Finance Committee workshop was conducted on January 19, 2016. Dennis Goodenow, Finance Committee Vice Chair, presented updated information on Funds 09, 10, 12, 19, 24, 30, 37 and 39 (17). At the workshop, a recommendation was made to rename the Stumpy Meadows Emergency Fund to "Stumpy Meadows Reserve Fund." It was also recommended that the Stumpy Meadows Reserve Fund set an upper limit of funds at \$1,000,000 and a lower limit of \$500,000.

The Finance Committee has also been discussing the need to maintain a capital reserve account that could be utilized for the capital improvements required for the sustainability of the Georgetown Divide Water System. A capital reserve account should be established for the purpose of maintaining the GDPUD water system.

### **Stumpy Meadows Emergency Fund (Stumpy Meadows Reserve Fund):**

There have been several discussions about changing the name of the Stumpy Meadows Emergency Fund (Fund 19) to Stumpy Meadows Reserve Fund. The uses of this fund should be limited to the repair and maintenance of the spillway, the dam, watershed, valves, and the main canal all the way to the Walton Treatment plant. The upper limit of this reserve should be \$1,000,000, with a minimum balance of \$500,000. As discussed in previous Finance Committee meetings, any anticipated repairs would require no more than \$500,000 per occurrence. If the fund were to drop below \$500,000, the difference would be funded through operating surpluses, with the amount being identified in the annual budget. In the opinion of staff, that amount should be \$50,000, or 10% of the annual operating cash surplus, whichever is less.

### **Capital Reserve Account**

**First**, the funds that are moved from the Stumpy Meadows Reserve Fund should be put into a Capital Reserve Account. The total amount to be moved would be the amount over the \$1,000,000 threshold in Fund 19. The fund currently has a cash balance of \$2,161,051. If the upper limit is set at \$1,000,000, then \$1,161,051 would need to be moved out of the Stumpy Meadows Emergency Fund.

**Second**, at its July 14, 2015 Board meeting, the Board approved the use of the Stumpy Meadows Reserve Fund for bridging the interim cash needs of the CABY grant in the amount of \$860,564. This bridge should be funded from the new Capital Reserve Account.

The CABY grant will reimburse those costs, but the reimbursement occurs after the expense is incurred. It is anticipated that the CABY project will span both the 2015-16 and 2016-17 fiscal years. Reimbursements will be requested over a period of five quarters, with the largest requests for reimbursement scheduled for the third quarter of calendar year 2016 through the first quarter of 2017. The total funded for project administration, design and planning, and engineering will not exceed \$860,564. Due to the timing of project expenditures, GDPUD should not experience more than a \$350,000 cash outlay before receiving CABY reimbursement funds.

In addition, part of the 2016-2017 Budget process will be to identify that fiscal year's capital improvement needs and funding. Approval of the fiscal budget will identify the capital improvements and funding requirements. As with the Stumpy Meadows Reserve Fund, the proposed Capital Reserve Account will be funded through operating cash surpluses and will be approved in the annual budget.

### RECOMMENDATION

Staff recommends the Board approve:

1. Renaming the Stumpy Meadows Emergency Fund (Fund 19) to *Stumpy Meadows Reserve Fund*.
2. Setting an upper limit of \$1,000,000 and a lower limit of \$500,000 for the Stumpy Meadows Reserve Fund.
3. That when the Stumpy Meadows Reserve Fund falls below \$500,000, the operating cash surplus will be the funding source in the amount of \$50,000 per year, or 10% of the annual operating cash surplus, whichever is less.
4. Establishing a new *Capital Reserve Account* within the Water Fund (Fund 10) by moving \$1,161,000 from the Stumpy Meadows Reserve Fund into the Capital Reserve Account and designating the on-going funding source to come from the budgeted cash surplus equal to that year's budgeted improvements.
5. Requiring an annual Capital Improvement Budget funded through the Capital Reserve Account maintaining a minimum balance of \$500,000 with the upper limit to be set as part of each year's annual budget process.

# Memo

To: Board of Directors

From: Darrell Creeks, Operations Manager

Date: February 3, 2016

Re: SURPLUS VEHICLES – SALE

Board Meeting of February 9, 2016; Agenda Item #14

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## **BACKGROUND / DISCUSSION**

Staff has identified 8 (eight) vehicles that are currently not in use. These vehicles range in age from 42 years (1974 Model) to 11 years (2005 Model). Several, but not all, of these vehicles have significant mechanical deficiencies. The subject vehicles are identified as follows:

- |                                  |              |
|----------------------------------|--------------|
| 1. 1978 Chevy ½ ton truck 4x4    | Lic# E706741 |
| 2. 1990 Ford ½ ton truck 2 wh dr | Lic# E266083 |
| 3. 1981 GMC F350 truck 4x4       | Lic# E767790 |
| 4. 1974 Jeep 4x4                 | Lic# E648801 |
| 5. 1988 Ford F350 truck 4x4      | Lic# E105998 |
| 6. 2005 Chevy ¾ ton truck 4x4    | Lic# 1206245 |
| 7. 2003 Chevy ¾ ton truck 4x4    | Lic# 1152142 |
| 8. 2000 Ford Explorer 4x4        | Lic# 1042752 |

Staff can provide additional information relative to the overall condition of these vehicles upon request.

## **RECOMMENDATION**

Staff recommends the Board declare the 8 (eight) vehicles listed above as surplus and direct staff to dispose of the same through an auction process conducted by staff.

# Memo

To: Board of Directors  
From: George Sanders, Engineering Consultant  
Date: February 3, 2016  
Re: AUBURN LAKE TRAILS WATER TREATMENT PLANT  
Board Meeting of February 9, 2016; Agenda Item #15

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## **BACKGROUND / DISCUSSION**

This is part of a monthly update, provided by staff, relating to the status of the Auburn Lake Trails Water Treatment Plant Project.

**US Fish & Wildlife** – Staff is in receipt of correspondence from this federal agency which was addressed to the State Water Quality Control Board. The District is now in receipt of their review and conditional approval which will allow the District to move forward with the Project. This activity is deemed complete.

**Foothill Associates – Environmental Document** – Staff is in receipt of a DRAFT of the amended CEQA document from Foothill. This amended document is currently under review by staff and the General Manager with a copy on file with District's legal counsel. The most significant updates relate to the project description together with the Air Quality and Greenhouse Gas Emissions. This activity continues to be identified as work in progress.

**Fire Marshall** – The Fire Marshall has completed the plan review, the necessary corrections have been made to the plans, and fees have been paid for inspection of the work. This activity is deemed complete.

**State Water Board Environmental Document** – The State Water Board has confirmed receipt of the recent findings by the US Fish & Wildlife Service, which will allow the project to move forward with the implementation of the biological mitigation measures. As identified by the Water Board, this action at the federal level was critical to the Water Board moving forward with its final review and assessment of the environmental documents.

The District is in receipt of notice from the Water Board of the need to review and evaluate the current environmental documents due to their age. Per direction from the Water Board, this review is required as a result of recent policy changes within the Water Board. The Mitigated Negative Declaration for this project was adopted in 2010. Staff has worked with Counsel and Foothill Associates in the review and assessment of the current environmental documents. Foothill Associates is currently working on the updates to the Environmental Document.

**State Water Board Plan Review** – The Operations Manager has received notice from the State that the plan review is complete and the plans have been approved. This approval has been relayed, internally at the State level, to those processing the loan application. This activity is deemed complete.

**Utility Reviews and Design** – This relates to electrical service, which will be provided by PG&E. PG&E has completed its review and preliminary design of the needed utility upgrades. The District is currently under contract with PG&E and has submitted the required payment prior to construction. This activity is deemed complete.

**Funding** – Key elements of that funding include the following sources:

- District Reserves – Approximately \$1,000,000: Replacement Reserve (Fund 24) \$760,000; portion of Capital Facility Charges (Fund 39) \$240,000. This funding is currently in place.
- EPA Grant – Approximately \$1,081,599 in grant funds. The District has received notice from EPA that the extension for funding has been approved. Staff has completed the necessary updates to the Work Plan. The District has received a payment in the amount of \$339,605.78 for work activities dating back to 2010. This leaves a remaining balance of grant funding in the amount of \$741,993. A majority of this will be billed during construction of the facility.
- State Loan – The loan amount has been identified under prior Board action at \$10,000,000. Staff continues to work with the State on the application process.

**Bid Documents – Solicit Bids** This is the topic of a separate agenda item under this meeting. That agenda item requests that the Board authorize staff to begin with the bidding process for the construction of the facility. Staff is working jointly with PSOMAS to compile the necessary materials to begin with the solicitation of bids.

**Construction Schedule** – *Nothing new to report relative to this schedule.* Staff has prepared a construction schedule for the project. This will assist the District in measuring progress as we move forward with the various work activities. Key elements include bidding the project this winter with anticipated award and construction in spring. Current controlling factor is CEQA process that needs to be complete prior to construction.

| <b>WORK PLAN ACTIVITIES</b><br>Updated 11/04/15    |                                |
|--|--------------------------------|
| <b>Item</b>  | <b>Planned Completion Date</b> |
| Project Design                                     | March 2015 (Completed)         |
| Addendum to CEQA Document                          | November 2015 – April 2016     |
| Bid Project  | February 2016                  |
| Agency Approvals (Water Board pending CEQA Review) | May 2016                       |
| Award for Construction                             | May 2016                       |
| Begin Construction                                 | June 2016                      |
| Substantial Completion (18-month Construction)     | December 2017                  |
| Final Completion                                   | March 2018                     |

**RECOMMENDATION** – Possible Board Action.

# Memo

To: Board of Directors

From: Darrell Creeks, Operations Manager

Date: February 3, 2016

Re: AUBURN LAKE TRAILS WATER TREATMENT PLANT PROJECT –  
APPROVAL OF PLANS AND SPECIFICATIONS AND PERMISSION TO  
SOLICIT BIDS

Board Meeting of February 9, 2016; Agenda Item #16

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## **BACKGROUND / DISCUSSION**

Prior to soliciting bids for the construction of the proposed improvements for the Auburn Lake Trails Treatment Plant, staff is requesting Board approval of the plans and specifications and authorization to begin soliciting bids.

The plans and specifications have been reviewed by staff and approved by the State Water Resources Control Board. Staff will be working directly with PSOMAS as part of a coordinated effort to gather the necessary materials to begin bidding this project. Staff will continue to utilize the specialized services of the District's legal counsel as we move forward with this process.

The plans and specifications are on file at the District office and available for public review upon request.

## **RECOMMENDATION**

Staff recommends that the Board approve the plans and specifications for the Auburn Lake Trails Water Treatment Plant Project and authorize staff to begin soliciting bids.