

**AGENDA**  
**REGULAR MEETING**  
**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS**  
**6425 MAIN STREET, GEORGETOWN, CALIFORNIA**  
**TUESDAY, JULY 12, 2016**  
**2:00 P.M.**

**MISSION STATEMENT**

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It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
  - Ensure high quality drinking water
  - Promote stewardship to protect community resources, public health and quality of life
  - Provide excellent and responsive customer services through dedicated and valued staff
  - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
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**1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

**2. ADOPTION OF AGENDA** – Board action to adopt Agenda.

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

**4. APPROVAL OF CONSENT CALENDAR** – Board Action to approve the Consent Calendar.

These items are expected to be routine and non-controversial. Action by the Board will be taken at one time without discussion. A Board member may request an item be removed from the Consent Calendar for discussion and possible action. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

**A. APPROVE MINUTES** – Special Meeting of May 31, 2016.

- B. QUARTERLY FINANCIALS** – Historically, the District financial reports have been presented to the Board of Directors on a quarterly basis. This practice changed two years ago, and staff has been presenting all the financial reports each month since that time. At a recent Board meeting, it was suggested by a Board Member that some of the financials could be reported on a quarterly basis.

With the Board's agreement, the following reports would be presented on a quarterly basis: Statement of Cash and Investments, Revenue and Expense Summaries for Operations and the

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Zone, and the Balance Sheet. Staff would continue to present the Accounts Payable (Early and Final Pays), and the Cash Disbursements on a monthly basis.

**C. UPDATE 2011 COST OF SERVICES REPORT – CONTRACT WITH DENNIS GOODENOW** – The need for the District to identify the costs associated with providing service for both treated and raw water customers has been discussed at recent Board meetings. Staff has limited resources to update the 2011 report. Dennis Goodenow has agreed to update the report, at a cost not to exceed \$2,500. His knowledge of the subject matter and approach to providing possible updates were well displayed in his presentation at the June 14, 2016 Board meeting.

**D. REVIEW OF DISTRICT’S CONFLICT OF INTEREST CODE FOR 2016** – Every other year, the County Recorder-Clerk-Registrar of Voters requests that the District review its Conflict of Interest Code, and amend the Code, if needed. Staff has reviewed the 2016 Biennial Notice sent by El Dorado County Recorder Office and found that no revision to the District’s Code is necessary.

**E. CONTRACT AGREEMENT WITH CAL.NET – TOWER AND USE AGREEMENT** – The District received a request from Cal.net, an Internet and phone provider, to allow the placement of an antenna tower at the Angel Camp water storage tank site of Auburn Lake Trails. Staff is requesting Board approval to draft a contract with Cal.net for the placement and use of an antenna tower at the water storage tank site.

**5. FINANCIAL REPORTS**

- A. Accounts Payable for July 2016, and Disbursements for May 2016
- B. Revenue and Expense Summary for May 2016
- C. Balance Sheet for May 2016
- D. Cash and Investment Reports for May 2016
- E. ALT Zone and CDS Summary for May 2016

**6. PRESIDENT’S REPORT**

**7. BOARD REPORTS**

**8. OPERATIONS MANAGER’S REPORT**

**9. GENERAL MANAGER’S REPORT**

**10. FINANCE COMMITTEE REPORT**

**11. FISCAL YEAR 2016-17 OPERATING BUDGET**

- A. **Discussion** – District staff, working with the Finance Committee, has developed a proposed Fiscal Year 2016-17 Operating Budget. The Budget outlines the past year’s accomplishments and describes some of the challenges faced in recent years.
- B. **Possible Board Action** – Staff recommends the Board of Directors approve and adopt the Fiscal Year 2016-2017 Operating Budget.

**12. ORDINANCE 2016-02 – REDUCTION OF WATER CONNECTION FEE FOR SECOND SERVICE**

- A. **Discussion** – This is the second reading of **Ordinance 2016-02** amending Article 5 of Ordinance 07-01 to allow for the reduction of the water connection fee for a second service on a residential parcel to 50% of the value of the connection fee charged for connecting to the District’s treated water system.
- B. **Possible Board Action** – Staff recommends the Board of Directors adopt **Ordinance 2016-02** setting the connection fee for the second 5/8-3/4 meter at 50% of the current rate.

**13. ORDINANCE 2016-03 - DIRECT CHARGES – FEES AND ASSESSMENTS FOR FY 2016-17**

- A. **Discussion** – Annually, the District brings an ordinance and related documents required by the County to place District-related charges on the County’s secured property tax bills. **Ordinance 2016-03** is to lien the property of customers with delinquent balances as of June 30, 2016 and to place the annual charges for the District’s assessment districts.
- B. **Possible Board Action** – Staff recommends the Board of Directors adopt **Ordinance 2016-03** authorizing the General Manager or his designee to execute any documents needed by the County for the direct charges for each of the assessment districts and the unpaid balance charges.

**14. ALT TREATMENT PLANT UPDATE**

- A. **Discussion** – Recap and extension of prior month report on progress towards plant replacement.
- B. **Possible Board Action** –

**15. BOARD MEMBER AND STAFF COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS, AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

**16. CLOSED SESSION**

- A. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9 (one potential case).

**17. ADJOURN TO OPEN SESSION** – Announcement of action taken in closed session.

**18. NEXT MEETING DATE AND ADJOURNMENT** – The next regular meeting will be August 9, 2016, at 2:00 PM at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District’s bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on July 8, 2016.