

**AGENDA
REGULAR MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CA,
TUESDAY, March 10, 2015
6:00 P.M.**

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
-

1. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

A. Board Action

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board members individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

4. APPROVAL OF MINUTES

- A. Regular Meeting of February 10, 2015**
- B. Special Meeting of February 26, 2015**
- C. Board Action to approve and file minutes.**

5. FINANCIAL REPORTS:

- A. Accounts Payable for March 2015**
- B. Expense Summary for January 2015**
- C. Cash and Investment Reports for January 2015**
- D. Board Action to accept and adopt financial reports**

6. PRESIDENTS REPORT

7. BOARD REPORTS

8. GENERAL MANAGER REPORT

9. PRESENTATION BY MC ENGINEERING – METER EFFICIENCY

- A. Discussion – Review of materials provided in presentation
- B. Possible Board Action – Directives to Staff

10. BUDGET REVISION, 2014-2015 BUDGET

- A. Discussion – The Temporary Labor Account (\$22,000 budgeted), and the Recruitment Account (\$2,000 budgeted) are currently in deficit while the Retiree Health Premiums Account (\$115,000 budgeted) is approaching deficit. Staff is requesting that \$33,000 be added to the Temporary Labor Account, \$15,000 be added to the Recruitment Account, and \$20,000 be added to the Retiree Health Premiums Account.
- B. Possible Board Action – Approval of Budget Revision

11. ACWA / JPIA CONFERENCE SCHEDULED FOR MAY 4, 2015 IN SACRAMENTO

- A. Discussion - The JPIA part of the conference explains the District's insurance while the ACWA portion of the conference addresses water issues.
- B. Possible Board Action – Approve conference attendance for Board Members

12. RESOLUTION 2015-03, IMPLEMENTATION OF ACWA/JPIA C2E PROGRAM

- A. Discussion – The ACWA/JPIA has invited the District to support and adopt a program (C2E) that is designed to improve health and safety as well as reduce losses from claims
- B. Possible Board Action – Adopt Resolution 2015-03

13. MEETING TIME FOR THE GDPUD BOARD MEETINGS

- A. Discussion – Board to consider changing the time for regular meetings of the Board of Directors.
- B. Possible Board Action

14. GDPUD, 2015 CALENDAR OF PLANNED AGENDA ITEMS

- A. Discussion – Historically, the District has maintained a calendar of agenda items that can reasonably be expected to appear on the Agenda for Board Meetings.
- B. Possible Board Action – Adopt the Calendar for the Remainder of 2015

15. AUBURN LAKE TRAILS WATER TREATMENT PLANT

- A. Discussion – Recap and extension of prior month report on progress towards plant replacement.
- B. Possible Board Action

16. BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF - Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District related meeting attendance.

17. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation - (Paragraph (1) of subdivision (d) of Section 54956.9). Name of Case: Leow v. GDPUD.
- B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of section 54956.9: (1 potential case)
- C. CONFERENCE WITH LABOR NEGOTIATORS
(Pursuant to Government Code §54957.6)
District Representative: Wendell Wall and Director Lon Uso

18. ADJOURN TO OPEN SESSION - Announcement of action taken in closed session

19. NEXT MEETING DATE AND ADJOURNMENT - Next regular meeting April 14, 2015 at 6:00pm at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on March 5, 2014.

**CONFORMED AGENDA
REGULAR MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CA,
TUESDAY, February 10, 2015
6:00 P.M.**

MISSION STATEMENT

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1. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE *Call meeting to order at 6:00 PM. Directors Present: Hoelscher, Capraun, Hanschild, Uso Director Krizl Absent Staff Present: General Manager Wendell Wall, Operations Manager Darrell Creeks General Counsel Barbara Brenner with Churchwell-White*

2. ADOPTION OF AGENDA

A. Board Action Motion to Adopt Agenda by Director Uso, 2nd by Director Hanschild. Public Comment: None. Vote: Motion Carries 4 Ayes (Hoelscher, Capraun, Hanschild, Uso).

3. PUBLIC FORUM – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board members individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

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Ed Grout of Cool wants clarification concerning handheld meter readers that the District purchased. He is curious about their cost and whether they are being used. Director Capraun answered that the handhelds cost approximately \$16,000 for 4 and OM Darrell Creeks reported that the units never worked properly. Ray Kringel asked about a secured credit card transfer and how it should be reflected in the financial reports.

4. APPROVAL OF MINUTES

- A.** Regular Meeting of December 9, 2014
- B.** Special Meeting of December 17, 2014
- C.** Regular Meeting of January 13, 2015
- D.** Board Action Motion to receive minutes for December 9, 2014, December 17, 2014, and January 13 by Director Uso, 2nd by Director Hanschild, Public Comment: None, Vote: Motion Carries 4 Ayes (Hoelscher, Capraun, Hanschild, Uso).

5. FINANCIAL REPORTS:

- A.** Accounts Payable for February 2015
- B.** Expense Summary for December 2014

C. Cash and Investment Reports for December 2014

D. Board Action to accept and adopt financial reports *GM Wendell Wall addresses Board and reports that there are no financial stand outs. Director Capraun wants to know about the credit card. GM Wendell Wall explains details of Wells Fargo account and the minimum balance required to avoid account fees. Money was transferred from LAIF to El Dorado Savings so an account at Wells Fargo could be funded by writing a check, there was an issue; so, the check to fund the Wells Fargo account was voided. Director Capraun would like the CPA to provide clarification about the Stumpy Fund with respect to the odd amount of cash receipts. Motion to receive and file financial reports by Director Uso; 2nd by Director Hanschild. Public Comment: None. Vote: Motion Carries 4 Ayes (Hoelscher, Capraun, Hanschild, Uso).*

6. **PRESIDENTS REPORT** *Director Hoelscher explained that John Kingsbury from the Mountain Counties Water Resources Association put on a seminar that many attended and John Kingsbury is here to bring us up to speed.*
7. **BOARD REPORTS** *Director Capraun goes to the water agency tomorrow and there is an opportunity on the agenda for us to request money for the bathymetric survey. Director Uso discusses the meeting at Mountain Counties and reflected that the meeting provided a clear picture about the entire Sierra Watershed. He feels that we need to be involved with the Sierra Conservancy as he feels that their work is vital to our future. Director Uso also wants the Board to consider becoming involved. Additionally, Director Uso reported that he and GM Wendell Wall have been meeting with the unions and he feels it will be positive for the staff to have certainty in their employment. Director Uso reported that he had finished his ethics course. Finally, he took the opportunity to express thanks to members of the Finance Committee for providing him with some enlightenment about where we are and where we need to go.*
8. **GENERAL MANAGER REPORT** *GM Wendell Wall yields the floor to OM Darrell Creeks who provides production statistics on water plants and comparisons with prior years. Water quality reports were compiled and sent to the State of California on time. Community Disposal System is working well and inspections are caught up. On Wednesday, 2/4/2015, the Stumpy Reservoir level was at 10,709 acre feet (53.5% of capacity); and by Monday, 2/9/2015, the reservoir level had risen to 11,212 acre feet. Director Uso requested a comparison to last year at this time. GM Wendell Wall explained that the Stumpy Reservoir currently has less water than we had last year at this time and we are tracking approximately where we were in 1977. Former Interim GM George Sanders describes the presence of larger pieces of floating debris in the waterways. GM Wendell Wall discusses the bathymetric survey that began on January 19th and that we will receive a report by about February 11th. Additionally, we may qualify to receive a reimbursement for ½ the cost of the survey. With respect to Proposition 218, GM Wendell Wall met with Director Capraun, Finance Committee Member Ray Kringel, and Mary Fleming about the cost of service. The process is moving forward but the cost allocation plan needs to move forward. GM Wendell Wall reported that OM Darrill Creeks and Former Interim GM George Sanders will be accompanying him to meet with State Water Resource Control Board Officials in Sacramento on Wednesday February 11th. At that meeting, they will be discussing the possibility that the 20% down payment required to qualify for the ALT plant loan might be reduced or waived. Additionally, a larger loan might be considered. During the meeting, the group will seek clarification with respect to servicing the loan and when, with respect to plant construction completion, the first payment will be due. Director Uso discusses the loan and how it could be effected if the 20% down payment were waived. Director Uso also expressed an interest in gaining flexibility on the loan so we can avoid having to return mid-construction to seek more funding. Storage tanks were inspected on January 29th and 30th and we have a preliminary verbal report that indicates that there will be work required on the tanks. GM Wendell Wall reported that the financials for the first 6 months of the fiscal year are here and temporary labor was anomalous when he arrived. The temporary labor fund started with \$22,000 and most of that has already been used primarily for work on Growlersberg. GM Wendell*

Wall expresses an interest in completing a budget revision. He plans to recruit for an Office Manager and he feels that things will be going better when positions are filled. Director Capraun suggests moving funds from labor to temporary labor. Director Capraun wants to have staff contact the county about a SMUD payment. Former Interim GM George Sanders clarifies that we need to formerly request the disbursement from SMUD and \$100k to \$110K will probably come in. GM Wendell Wall directs the audience to photos of the Stumpy Reservoir and the surrounding topography that illustrates the effects of the King Fire. Former Interim GM George Sanders explains SPI has done contour ripping which should result in less debris in the Stumpy Reservoir while the Forest Service has done nothing to date. Finance Committee member Ray Kringel questions SPI's plans for the burnt out area. OM Darrell Creeks indicates that SPI will begin replanting within a year. GM Wendell Wall talks about John Kingsburry and introduces the next agenda item. Dennis Goodenow discusses the Auburn Lake Trails loan and the misunderstanding concerning the 20% down payment requirement. District reserves will be tapped to fund the down payment and will be withdrawn from funds that are designated for other purposes. The reserves that are depleted are there for depreciated assets and the asset funds should be paid back. How much of the \$2 million ALT loan down payment comes from ALT depreciation and how much will come from other sources? Director Hoelscher indicates that consideration will be given to Dennis Goodenow's concerns during the Proposition 218 process. Director Capraun discusses the reserves shortfall and that, with the proposition 218 process, the reserve funds will hopefully be rebuilt. Director Capraun explains that money is earmarked for specific projects and suggests that the District recognize that reserves should be replaced. Director Uso wonders if we have the resources to build the plant and feels that, later on the agenda, time has been allocated when we can talk about these issues. Dennis Goodenow suggests that, during the Proposition 218 process, total funds needed should be requested to fully fund the project.

9. PRESENTATION; MOUNTAIN COUNTIES WATER RESOURCES ASSOCIATION – No Board Action

10. RESOLUTION 2015-02

- A.** Discussion – Board to consider issuance of 2 District Credit Cards without a guarantor. *GM Wendell Wall reads memo. Director Capraun wants clarification with reference to the District's current credit card policy. Additionally, she wants staff to develop an updated credit card policy.*
- B.** Board Action – Staff seeks approval of Resolution 2015-02 *Motion to Approve Resolution 2015-02 by Director Uso, 2nd by Director Capraun. Public Comment: None. Vote: Motion Carries 4 Ayes (Hoelscher, Capraun, Hanschild, Uso).*

11. DROUGHT PREPARATIONS AND OUTREACH

- A.** Discussion – Staff will provide information on existing drought and future. *GM Wendell Wall reads memo. Director Hoelscher agrees that outreach is necessary and he is open to setting time aside for a meeting towards the end of February. Director Hanschild wants to know how many large users we have. Finance Committee member Ray Kringel recites that, last year, 75,000,000 cu ft of treated water was created and the 7 largest users used 11,600,000 cu/ft. Director Hoelscher and Director Hanschild want to get the large users together to see what can be done to conserve more effectively. An ALT resident and ALT Water Conservation Committee member confirmed that his committee has a plan in place to reduce water use on the golf course and a reduction of 25% has been achieved so far. GM Wendell Wall discusses the possibility of a State of California mandated storage curtailment. Former Interim GM George Sanders speaks on curtailment and the water rights the District has which date from both pre- and post-1914. Diversions on creeks can be curtailed by state mandate and George Sanders provides examples of what happened with curtailments last year. Director Uso discusses that we are low on the food chain with respect to standing up to the State of California. He also discusses that*

the District gets paid more for treated water than for raw water. GM Wendell Wall refers to the memo about setting a workshop.

- B.** Board Action – Possible Board Action. *The Board directed Staff to schedule a workshop for late in February and reserve an offsite community center that can accommodate a large audience. No resolution is required.*

12. HARDSHIP VARIANCE; 2ND METER REQUIREMENT

- A.** Discussion – Planning department of water availability letter from district. *Wendell reads memo. Director Capraun questions if we can allow hookups under the current phase 2 drought situation. GM Wendell Wall explains that this is a hardship and is unaffected by the drought situation.*
- B.** Board Action Motion to Approve the Variance by Director Uso, 2nd by Director Hanschild. *Public Comment: None. Vote: Motion Carries 4 Ayes (Hoelscher, Capraun, Hanschild, Uso).*

13. PROFESSIONAL SERVICES AGREEMENT; SIREN AND ASSOCIATES

- A.** Discussion – To consider amending 1 month contract to extend for 6 months. *GM Wendell Wall reads memo. Director Capraun wants to consider extending the contract for a year. Director Uso wants to consider using staff to complete reports.*
- B.** Board Action – Consider approval of Professional Agreement with Siren and Associates for 6 months. *Motion to Approve Agreement by Director Capraun, 2nd by Director Uso. Public Comment: None. Vote: Motion Carries 4 Ayes (Hoelscher, Capraun, Hanschild, Uso).*

14. PROPOSAL; JOE VICINI, INC.

- A.** Discussion – Repair of road surface along Sliger Mine Rd. *GM Wendell Wall reads Memo. Director Hoelscher wonders if we can proceed with option “A” and save some money by avoiding the second part. Former Interim GM George Sanders discusses the county requirements and that the District is required to match what is already there by paving and then sealing. OM Darrell Creeks agrees with Director Hoelscher but explains that, to fix the entire road surface which the District is obligated to repair, would cost in excess of \$1,000,000. Director Uso feels that it is frustratingly clear that we will spend this money to repair the road and then we will have to cut into the road again next summer. OM Darrell Creeks replied that we are only repairing the roadway where we have already repaired the subsurface water main and the roadway would not have to be repaired again. Director Uso feels that this issue should be addressed in a long range plan.*
- B.** Board Action – Approval of Proposal to enter Contract. *Motion to Approve Proposal by Director Capraun, 2nd by Director Uso. Public Comment: Ray Kringel comments on compaction. OM Darrell Creeks explains that staff has compacted already. Vote: Motion Carries 4 Ayes (Hoelscher, Capraun, Hanschild, Uso).*

15. DISTRICT CORPORATION YARD DITCH

- A.** Discussion – Repair of failing section of canal north of the District office. *GM Wendell Wall reads memo. Former Interim GM George Sanders describes the problem within the grizzly and that district staff will perform the repair work. Additionally, most of the \$40,000 requested will be spent on equipment rental.*
- B.** Board Action – Consider releasing \$40,000 for repair of the canal. *Motion to release funds to Repair Canal by Director Uso, 2nd by Director Capraun. Public Comment: None. Vote: Motion Carries 4 Ayes (Hoelscher, Capraun, Hanschild, Uso).*

16. AUBURN LAKE TRAILS TREATMENT PLANT

- A.** Discussion – Recap and extension of prior month report on progress towards plant replacement. *Former Interim GM George Sanders discusses Director Capraun’s prior work about how plant would be funded. Large sources for funding were identified which include existing reserves and a few grants. The funding required for the plant construction is expected to reach \$11,700,000. He explains that the District will need to come up with some upfront money and he will accompany GM Wendell Wall and OM Darell Creeks to Sacramento tomorrow for clarification. Dennis Goodenow questions money sources and that the funds being tapped are for other uses. Director Capraun explains that the district had previously dedicated money to the treatment plant’s construction. Director Uso comments that this discussion is important and maybe we should maintain a reserve to take care of our obligations. He feels that borrowing more might be a good idea.*
- B.** Board Action – Possible Board Action. *No Board Action*

17. BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF - Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District related meeting attendance.

- Director Capraun wants to approve a calendar for future Board meetings that will include the remainder of the year and she also wants to address altering the meeting time.*
- Director Uso wants to insure that Board Members have access to continuing education which will help them run the District better. He thinks that each Board Member should have money allocated to attend events.*
- Director Capraun explained that the budget has a line item for Board Members to enhance their education and money is available. Director Hoelscher doesn’t mind paying his own way. Director Capraun explained that, to fund an educational item, one need only present what you want to do to the Board. Legal Council Barbara Brenner explains that the policy could be addressed as an agenda item in the next meeting. GM Wendell Wall wants board members to have business cards.*
- Director Hanschild requests that the top 10 most pressing “hardship” repairs be presented. GM Wendell Wall explains that there is a 5 year capital plan being developed.*

18. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section §54956.9: (potential cases) (3)

B. CONFERENCE WITH LABOR NEGOTIATORS

(Pursuant to Government Code §54957.6)

District Representative: Wendell Wall and Director Lon Uso

19. ADJOURN TO OPEN SESSION - Announcement of action taken in closed session *The Board returns from closed session at 9:55pm with nothing to report.*

20. NEXT MEETING DATE AND ADJOURNMENT - Next regular meeting March 10, 2015 at a time to be determined at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted in the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on February 5, 2014.

Signed: _____

Date: _____

Wendell B. Wall, General Manager

**CONFORMED AGENDA
SPECIAL MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6329 LOWER MAIN STREET, GEORGETOWN, CA,
THURSDAY, February 26, 2015
6:00 P.M.**

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
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1. **CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE** *Call meeting to order at 6:00 PM. Directors Present: Krizl, Hoelscher, Capraun, Hanschild, Uso Staff Present: General Manager Wendell Wall, Operations Manager Darrell Creeks, Erik Jacoby General Counsel Jamie Garrett with Churchwell-White*
2. **ADOPTION OF AGENDA**
 - A. Board Action Motion to Adopt Agenda by Director Uso, 2nd nd by Director Hanschild. Public Comment: None. Vote: Motion Carries 5 Ayes (Krizl, Hoelscher, Capraun, Hanschild, Uso)
3. **PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board members individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

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Carl Austin expresses concern about access to the internet and small farmers. As we "throttle" back on water available to everyone, please be cognizant of the impact that water cutbacks will have on the community of small farmers (2 acre farms).

4. **DROUGHT AND POTENTIAL IMPACT ON DISTRICT RESOURCES AND CUSTOMERS**
 - A. Discussion – Current status of District resources as compared to last year and 1977. How the District responded last year and the potential response for the current year as outlined in the Drought Plan for Georgetown Divide Public Utility District and the 2010 Urban Water Management Plan. There is a possibility that the District may enter a Stage 3 drought situation during the irrigation season.
Director Krizl introduces the topic. GM Wendell Wall discusses Stumpy Meadows and the current water level. He wants input from the community given that this could be a complicated season. Hopefully, rain will come between now and April which will render this discussion moot. GM Wendell Wall introduces OM Darrell Creeks who discusses voluntary irrigation cutbacks from the previous year and how they did not work very well. Most water that was not used by customers ended up spilling from the end of the ditch as waste. OM Darrell Creeks confirms that a shortened season is the most likely scenario given the logistics of ditch delivery. Carl Austin questions our obtaining grant funds. The Department of Water

Resources has not released the contract: GM Wendell Wall discusses the CABY grant and the SEQUA requirements. He elaborates that, if work is performed in the ditch, consideration must be given to the Department of Fish and Wildlife, the Wetlands, the fish, the frogs, and the owls. He discusses further concerns with respect to the environmental requirements as well as the requirements imposed by the Army Corps of Engineers. Director Krizl discusses Proposition 1 and the fact that these funds will be slow in coming. Carl Austin wants to improve the ditch. OM Darrell Creeks discusses having repairs done in-house. Former Interim GM George Sanders discusses the CABY grant and his work with Director Capraun to obtain several grants that will be managed by the Nevada Irrigation District. Director Krizl belongs to an organization that will be helpful in obtaining grant funding. Also, GM Wendell Wall is pursuing Proposition 1 money. GM Wendell Wall discusses a meeting at Congressman Tom McClintock's office with Rocky Deal that he, OM Darrell Creeks, and Former Interim GM George Sanders, attended. In the meeting, improvement of our water storage sources was discussed with particular emphasis on the potential impact that the King Fire will have on the Stumpy Meadows Reservoir. He hopes to pursue construction of an Upper Stumpy Meadows Reservoir which will gain us an additional 10,000AF of storage capacity. This upper reservoir could cost 20 to 22 million dollars and grant funding might be available to the District for this project. Estimates of population increase, should they materialize, will also have a future impact that would require additional water storage. Director Uso discusses an El Dorado Water Agency presentation that projected a shortfall and feels that future projects are essential for meeting future District needs. He feels that there is tremendous support for the farmers in this community and it is difficult for him to ponder the pain that might be inflicted if cutbacks are necessary. He is cognizant that Health and Safety would have to be the driving factor in any Board action. Whatever we do on the Board, we have to hope for the best, but plan for the worst. He asks the community to work with the Board in this respect. OM Darrell Creeks discusses a new reservoir above the existing Stumpy Meadows reservoir. He feels that there is a distinct possibility that construction of an additional reservoir is possible because of the altered topography and damage that resulted from last year's King Fire. Former Interim GM George Sanders discusses the concept of "firm yield" and that it is based on precipitation and storage that results during the "worst year". This would have a large impact on storage within a staged reservoir system. He then directs the communities' attention to an aerial photograph of the Stumpy Meadows watershed and reservoir. Dennis Goodenow from Garden Valley discusses the chart the District provided at this meeting which illustrates the monthly water storage numbers. He feels that the chart is misleading because many years are not included in the chart and he feels that this omission gives a skewed impression of our current situation. A member of the community wonders about what happened in 1977 with respect to the number of connections. Director Uso indicates that there were far fewer customers. Director Capraun indicates that at that time, many customers received all of their water from the ditch system. Additionally, there were 20 irrigation customers and about 380 potable water customers during the 1977 drought. Director Uso interjects that the customer base was about 10% of the current population. As Director Capraun amends her previous statement to include the Auburn Lake Trails development and additional connections, she and OM Darrell Creeks discuss the estimated number of connections to be between 500 (Director Capraun) and 100 (OM Darrell Creeks). Martha Austin of Garden Valley doesn't use ditch water and she wants to know how many parcels are receiving ditch water. She additionally wants to know how much acreage each of the parcels receiving raw water represent (she wants this information as quickly as possible). She is cognizant of the needs for food in addition to water and she feels that protecting the region's small farmers is important. She cut her own water usage by 50 % with small changes in habits. Additionally, she is curious about the impending Dollar General development and wants to know about the District's influence on the particulars of the development. Wendell Wall addresses the concept of an assessment district and the policy of the district with respect to new residential services within and outside of the assessment district. Director Krizl explains that the District does not get involved with the planning process. He further clarifies that the District will provide water if the District has water and the applicant jumps through the county's hoops. Once again, if the County approves an application for development, and, if we are not in a drought situation, the District has to provide the water if it is available. A community member questions the methodology used to determine whether we have the water. Director

Uso explains the concept of drought years vs. non-drought years as being the primary determinant in evaluating if the District has water available for new connections. OM Darrell Creeks explains that there is already an inactive meter on the parcel slated for the Dollar General development. Former Interim GM George Sanders discusses the Auburn Lake Trails development and that the District only manages sewage disposal systems in that particular development. OM Darrell Creeks explains that all of the businesses on the Divide use, "basically no water". He goes on to discuss water used by other customers that are within various consumer classes. Director Hanschild addresses percolation studies and suggests contacting the County with concerns about the proposed development. Paul Rose of Greenwood gave up water last year and had to buy hay as a result. He would like irrigation water to start later and run later into the season. He additionally feels that, since there are only 25 or 30 people here, the outreach for meetings should be improved. Bruce Wadsworth wants to know if we have utilized the information that we had when building the Stumpy Meadows dam. OM Darrell Creeks discusses water rights before the dam was built and that, currently, in the State of California, no new dam construction is permitted. The King Fire, however, may encourage the State of California to grant the District a variance from the current moratorium on new dam construction. He additionally explained that, our water rights with respect to Loon Lake were transferred to SMUD. He then discusses Mark Edison's plans and that many things he envisioned are no longer options for legal reasons. Bill Johnson of Greenwood discusses seeding clouds for more water. Director Krizl discusses SMUD's seeding of clouds in Christal Basin and that our Stumpy Meadows watershed is a relatively small watershed and seeding for a small area would be a challenge. Director Capraun discusses a study about the feasibility of seeding clouds for EID and GDPUD. Director Krizl discusses the impact of the large storms we have had and how the precipitation from these storms bypassed our localized watershed. A community member questions the basis for cutbacks with reference to customers who already cut back on their water use last year. The community member feels that previous cutbacks should be taken into consideration when determining future cutback requirements. OM Darrell Creeks exposes that some water users are using a considerable amount of water this year. A member of the community speaks to OM Darrell Creeks's previous reference and suggested that this excessive use should be stopped. A community member says she uses very little of the water that she is allocated and wonders about her need being addressed. Director Uso explains that health and safety considerations are the District's number one priority and those needs trump the needs of irrigation system customers. He also explains that food production is not included in health and safety considerations. Dennis Goodenow suggests that the issue is to manage the water you have. He explains that 70% of water is used by raw water customers and 20% is wasted because of the ditch system. Director Uso is sure that all the Board members, though he can only speak for himself, would refrain from pitting one class of water users against another group of water users. GM Wendell Wall says that, as a General Manager and as the District, we cannot afford to carry over only 6,000 AF or less of water reserves into the fall. We may not get to stage 3 but we can pray and hope for improving precipitation going forward. He further discusses the District's established plans and what may be required should the quantity of water stored fail to increase beyond the current level. A member of the community discusses her experience with water issues in Africa and South America and how the unrest in the Middle East may be tied to the shortage of resources. She feels that we are in for an extreme drought and feels that stronger measures are necessary; more conservation measures should be implemented now. She additionally feels that our thinking is too short term. Director Krizl explains that we are discussing this issue to let people know what may occur. OM Darell Creeks discusses flows and our lack of choice about releasing 4cfs because of mandates from the State of California. OM Darrell Creeks wants to know when the water is needed the most. John Dewarte explains that, because of his vineyard, he is one of the largest irrigation customers. His vineyard investment is based on water and he knows that the 2010 urban water management plan was submitted to the State of California. The plan has a drought planning schedule and curtailment directives. As for the drought plan that is posted on the web site, there is no evidence that the plan was ever passed by the Board or submitted to the Department of Water Resources. To the Board: Please do not allow yourselves to be distracted by the drought plan which was never adopted. He is a realist, however, and he understands that cuts may be necessary. If cuts are necessary, in order of preference, the following order

would be best for him: (1) May can be dropped (2) the 2nd half of September (3) the 1st half of September (4) the 1st half of June. As for rates, he understands that the District has staffing and spending needs and he is willing to pay his share of the costs. As agricultural rates increase, please consider using funds to repair the infrastructure problems and take into consideration the investments that agriculture has made. Donna Bruce does not want to pit agricultural users against treated water customers. She is in fact an agricultural user that uses treated water as she has not been able to get connected to irrigation water. Please take into consideration that there are treated water customers that have to use their water for agricultural uses. She feels that cutbacks will result in a drought surcharge. If that comes to pass, her preference would be that it is a separate charge that sunsets yearly and needs to be reenacted each year. Also, consider fire and homeowners insurance. Insurance inspectors are not going to look kindly on dead foliage around our properties. Director Uso says that we will only get through this together. Director Krizl is optimistic that our community will cooperate and we should get more water in the next few months. GM Wendell Wall discusses the possibility of the State of California curtailment and the amount of water we can store. Former Interim GM George Sanders discusses the impact that curtailment had last year. Director Krizl explains that curtailment of pre-1914 water rights is possible this year. Interim GM George Sanders discusses water rights that the District has. A member of the community feels that food and water go together. She feels that our District and Southern California should not be pitted against each other. Someone from Greenwood feels that any suffering resulting from water cutbacks should be spread evenly and if the Board can do that, then they will have done their job well. Director Krizl compliments staff on the quality of this outreach and expresses an interest in wrapping up the open session part of the meeting so the Board can move to closed session. Ray Kringel of Garden Valley has treated and irrigation water and explains that we are using more and more water because of population growth. Mr. Kringel also wants to know about the current ownership status of the land that the possible new reservoir would be located on. Former Interim GM George Sanders confirms that the land is owned primarily by SPI. Ray Kringel has questions about the Bathymetric study. GM Wendell Wall discusses the drawings that were provided by the contractor that completed the Bathymetric study. OM Darrell Creeks discusses the drawings. Former Interim GM George Sanders discusses the findings of the survey and how much water is in the lake. He feels that, it is a nice map. A member of the public asks about curtailment issues and wonders how much water the State of California can take. GM Wendell Wall and Director Krizl discuss the ownership of water and the fact that the State of California owns all of the water. Director Capraun encourages people to sign up for email alerts. Director Uso asks for suggestions to help us improve our noticing for meetings. GM Wendell Wall addresses public concerns about posting notices of meetings. Director Uso has been making announcements on web sites, (*What's Happening on the Divide and What's Really Happening on the Divide*). Director Krizl agrees that we should do a better job of posting notices and explains when the next meeting will be happening.

B. Board Action No Board Action

5. CLOSED SESSION

- A. CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code §54957.6)
District Representative: Wendell Wall and Director Lon Uso
- B. CONFERENCE WITH LEGAL COUNCIL-ANTICIPATED LITIGATION Discussion of
Retiree Medical Benefits
- C. PUBLIC EMPLOYEE Office Manager Position Pursuant to Government Code §54957 (b) (1)

6. ADJOURN TO OPEN SESSION - Announcement of action taken in closed session *The Board returns to open session at 8:45pm with nothing to report.*

7. NEXT MEETING DATE AND ADJOURNMENT - Next regular meeting March 10, 2015 at 6:00 p.m. at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted in the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on February 20, 2015.

Signed: _____

Date: _____

Wendell B. Wall, General Manager

GDPUD
PO BOX 4240
Georgetown, CA 95634
(530) 333 4356
Fax: (530) 333-9442

Memo

To: Board of Directors
From: Teresa Stinson, Administrative Aide
Date: March 3, 2015
Re: Early Pay Accounts Payable for March 10, 2015

Please take note that the following checks were printed and mailed prior to March 3, 2015 to take advantage of early payment discounts or to comply with payment/ mailing deadline.

AARP

ACWA

AT&T

Churchwell White

Pape' Material

Auburn Ford

CLS

PG&E

Blue Cross

Corbin Willits

Powernet Global

Blue Shield

De Lage Landen

Premier Access

Bear Creek Quarry

Donald Schwagel

Robinson Ent.

BOE

Ecorp

Unitedhealthcare

Caltronics

EN2

Verizon

Carnahan
Computers

Freeman Firm

Wells Fargo

Chase Card

MES Vision

Wendell Wall

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT			
Accounts Payable --Mar 2015			
Revised			
Name Description	Amount	Account	Amount
ACWA Services Corp. (Health & Life)--Ins. Prepay 02/2015	21,737.09	10-1157	20605.83
		40-1157	1,131.26
Andregg Geomatics	17,960.00	10-1410	17,960.00
AT&T- Monthly Serv. Feb 14-Mar 13, 2015	688.80	5344	175.66
		5544	208.81
		5644	143.28
		6744	95.52
		30-1226	65.53
Auburn Ford	358.41	5246	71.46
		5280	286.95
Bear Creek Quarry/Butte Equipment-- Sand for Dam Project	1,290.00	17-1414	1,290.00
Board of Equalization--Use Tax 02/20/2015	20.10	10-2132	19.41
		40-2132	2.26
		5638	(1.57)
Caltronics-Copier contract-copy charges	168.10	5646	168.10
Carnahan Computer Services- Hard Drive	158.00	10-1159	
		5640	158.00
Chase Credit Card	382.79	5146	
postage		5540	37.50
postage		5640	7.50
postage		6740	5.00
office supplies		5638	308.94
interest charges		5646	23.85
Churchwell White- Legal Services Jan 2015	5,066.58	5636	5,066.58
CLS Labs-- Water Testing- ALT Zone Annual Mound,ALT CDS influent	5,613.10	5384	
		5484	422.00
		6784	5,257.00
		6780	(65.90)
Corbin Willits Systems Inc--Service Fees & Consulting	297.38	5546	148.69
		5646	148.69
De lage Landen-Copier Contract-Maintenance	228.68	5646	228.68
Hoelscher, Carl--Dec Stipend	400.00	5670	400.00
Krizl, Norm--Dec Stipend	400.00	5670	400.00
Uso, Londres--Dec Stipend	400.00	5670	400.00
Capraun, Maria--Dec Stipend	400.00	5670	400.00
Handschild, Jesse--Dec Stipend	400.00	5670	400.00
Ecorp Consulting Group/ Stream Gaging	5,827.73	5128	5,827.73
EN2 Resources, Inc. Sandtrap Syphon Hydro Project	2,365.50	5928	2,365.50
Freeman, D'Aiuto, Pierce, Gurev, Keeling & Wolf--Legal Services	1,056.25	5236	1,056.25
Medical Eye Services--Optical Prepay--Mar 2015	262.34	10-1157	243.60
		40-1157	18.74
Mobile Mini, LLC--Storage Unit Rental 02/25-03/24/15	173.62	5639	173.62
Pape' Material Handling--Supplies for Bobcat	310.74	5146	103.58
		5246	103.58
		5446	103.58
PG&E--Utilities Feb 2015	1,149.96	5344	
		5444	325.62

		5644	511.35
		6744	312.99
PowerNet Global Communications--Long Distance Service	166.05	5644	166.05
Premier Access--Dental Prepay Mar 2015	2,008.40	10-1157	1,896.84
		40-1157	111.56
Robinson Enterprise--Georgetown Gas & Go-Diesel Fuel	1,149.75	5148	149.47
		5248	448.40
		5348	91.98
		5448	252.95
		5648	91.97
		6748	114.98
Verizon Wireless--Utilities Jan 16-Feb 15, 2015	366.40	5344	26.99
		5444	156.62
		5644	156.65
		6744	26.14
Wendell Wall-Reimbursement	1,044.61	5684	1,044.61
		5690	
Total General Fund	71,850.38		71,850.38
RETIREE FUND			
AARP Medicare Rx -Mar 2015	28.00	12-5668	28.00
ACWA Services Corp.--Retirees Health Insurance Prepay 03/01/15	5,192.56	12-1157	5,192.56
Blue Cross--Retirees Health Insurance- 03/01/15-05/01/15	3,174.08	12-1157	3,174.08
Blue Shield--Retirees Health Insurance	564.00	12-5668	147.00
		12-1157	417.00
Donald Schwagel AARP Medicare Sup. Reimbursement	381.00	12-5668	381.00
Unitedhealthcare Ins Mar 2015	137.50	12-5668	137.50
Total Retiree Fund	9,339.64	Fund #12	
STATE REVOLVING FUND			
Wells Fargo Bank, NA--Walton SRF Loan Trust Accts.- Feb 2015	6,299.29	1115	6,090.48
		7190	208.81
State Revolving Fund	6,299.29	Fund #29	
TOTAL ALL FUNDS IN GENERAL ACCOUNT	87,626.81		87,626.81

Approved for Payment:			
Treasurer		General Manager	

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Expense Summary*
For the Seven Months Ended January 31, 2015

Acct#	EXPENSE CATEGORY	Budget 2014-2015	To Date 7/1/14-1/31/15	Balance	% of Budget Spent
Operating Expenses:					
5010	Labor	1,039,000	548,975	490,025	53%
5019	Overtime	53,200	29,601	23,600	56%
5017	Standby	37,000	26,316	10,684	71%
5011	Temporary Labor	22,000	37,802	(15,802)	172%
5014	PERS Benefits	228,500	117,648	110,852	51%
5016	Payroll Taxes	95,000	47,301	47,699	50%
5018/5071	Insurance: Health & Life Plans	300,000	118,358	181,642	39%
5020	Insurance: Worker's Comp.	70,000	37,401	32,599	53%
5024	Insurance: Dental/Optical District Plan	8,000	0	8,000	0%
5027	Audit	15,000	10,000	5,000	67%
5028	Engineering-Studies, including Ecorp.	32,500	18,080	14,420	56%
5034	Insurance: General & Special	52,500	33,402	19,098	64%
5036	Legal--General	70,000	46,752	23,248	67%
5038	Materials and Supplies	145,000	90,823	54,177	63%
5039	Rentals/ Durable/Lease	8,500	2,354	6,146	28%
5040	Office Supplies	20,000	13,237	6,763	66%
5041	Staff Development	6,000	0	6,000	0%
5042	Travel--Conference	2,000	38	1,962	2%
5044	Utilities	205,000	114,187	90,813	56%
5046	Vehicle & Equipment Maintenance	47,000	28,444	18,556	61%
5048	Vehicle Operations	57,000	29,337	27,663	51%
5060	Bank Fees & Payroll Services	4,000	2,670	1,330	67%
5068	Retiree Health Premiums	115,000	85,921	29,079	75%
5070	Director Stipends	24,000	14,000	10,000	58%
5076	Building Maintenance	6,000	2,382	3,618	40%
5080	Outside Service/Consultants/CPA	90,000	61,018	28,982	68%
5084	Govt. Reg/Lab Fees	105,000	69,607	35,393	66%
5090	Other: Recruitment	2,000	9,177	(7,177)	459%
5090	Other		-359		
5090	Other: County Tax Admin. Fees	37,800	14,082	23,718	37%
5089	Other: Memberships	16,500	10,196	6,304	62%
5091	Other: Elections	6,000	0	6,000	-
	Contingency	26,000		26,000	0%
	Total Operating Expense	\$2,945,500	1,618,748	1,326,752	55%

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
STATEMENT OF CASH AND INVESTMENT BALANCES JANUARY 2015**

	BEGINNING BALANCE	CASH RECEIPTS	CASH DIS- BURSEMENTS	TRANSFERS IN (OUT)	ENDING BALANCE
10 General Fund	996,709.45	728,066.29	(81,852.76)		1,642,922.98
12 Retiree	638,996.00		(2,835.45)		636,160.55
14 Stewart Mine	26,975.51	7,599.34			34,574.85
25 Bayne Road & Other Assessment Districts	52,234.72	21,715.51			73,950.23
16 Georgetown-Buckeye Water Improvement District	2.68				2.68
17 Water Development	396,231.12	189.24			396,420.36
19 Stumpy Meadows Emergency Reserve Fund (SMERF)	2,202,118.98	2,056.81			2,204,175.79
53 Pilot Hill North	(7,491.33)				(7,491.33)
54 Pilot Hill South	130,774.61	9,924.43			140,699.04
51 Kelsey North	105,342.56	17,705.48			123,048.04
52 Kelsey South	188,541.76	22,135.83			210,677.59
29 State Revolving Fund	36,082.79	4,385.09	(4,590.95)		35,876.93
30 Small Hydro Fund	499,360.57	978.80			500,339.37
35 Environmental Protection Agency	(24,507.83)				(24,507.83)
37 Garden Valley Water Improvement District	106,824.67	51.02			106,875.69
39 Capital Facility Charges	1,612,672.10	672.46			1,613,344.56
24 Replacement Reserve (required by USDA)	759,826.87	362.88			760,189.75
40 Auburn Lake Trails (ALT) Zone Fund	668,788.96	32,368.21	(3,953.85)		697,203.32
41 ALT Tank Replacement Loans & Repair Activity	43,887.07	20.96			43,908.03
42 ALT CDS Reserve Connection Fund	132,297.16	63.18			132,360.34
	8,565,668.42	848,295.53	(93,233.01)	0.00	9,320,730.94
Totals by Type of Account:					
		Rate Information:			
El Dorado Savings Bank Checking	90,325.13		0.03%		
El Dorado Savings Bank Savings	2,146,293.59		0.16%		
Wells Fargo State Revolving Fund Debt Accounts	22,597.82			0.00	
Wells Fargo Brokered Time Deposits	200,000.00		2.00%		
Local Agency Investment Fund	6,861,514.40		0.28%		
Grand Total	\$9,320,730.94				

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
STATEMENT OF CASH AND INVESTMENT BALANCES JANUARY 2015

Accounting Basis Unrestricted, Designated and Restricted Funds Recap:	Estimated 2012-13 Budget	Calculated from 2011-12 Audited	
Unrestricted Undesignated Funds	\$2,340,126.30	473,289	
<i>Designated Funds are in Italics</i>	3,447,554.08	189,383	
Restricted Funds are Shaded	3,533,050.56		
	\$9,320,730.94		
District Designated Funds/Reserve Policy Funds Recap:			
Water - Operations	1,642,923		Two month operations expense
Water - Cash Flow			10% Water Sales
Water - Capital:			
Stumpy Meadows Emergency Reserve Fund	2,204,176		
Capital Facility Charges	1,613,345		
Replacement Reserve (required by USDA)	760,190		
Other reserves	478,791	7,260,095	50% Accumulated Depreciation
Sub Total - Water	6,699,424	7,922,767	
Debt Service	611,335	525,352	Actual amounts
Retiree Health	636,161	547,639	Actual amount
Hydroelectric	500,339	343,869	Actual amount
Wastewater - Operations	697,203	45,978	Two month operations expense
Zone - Capital		5,000	Amount set at \$5,000
Community Disposal System - Capital	176,268	250,211	50% Accumulated Depreciation
Sub Total - Wastewater/Zone	873,472	301,189	
	\$9,320,731	\$9,640,816	
Actual total reserves as of June 30, 2013		\$8,427,421	
Actual total reserves as of June 30, 2012		\$7,595,078	
Actual total reserves as of June 30, 2011		\$7,283,032	
Actual total reserves as of June 30, 2010		\$7,768,261	
* June 30, 2012 GASB 45 calculation of liability estimates the liability to be \$1,704,000.			
Approved:			
Treasurer			General Manager

Memo

To: Board Of Directors

From: Wendell B. Wall, General Manager

Date: March 10, 2015

Re: General Manager's Report

Board Meeting of March 10, 2015, Agenda Item #08

BACKGROUND / DISCUSSION

Information relating to the Treatment Plants, Water Quality Reports and ALT Disposal Fields will be presented by Darrell Creeks, Operations Manager

Water Treatment (ALT & Walton)

The Auburn Lake Trails Water Treatment Plant produced 11.222 million gallons of potable water for the month of February. This equates to an average of 400,786 gallons per day. This flow is a decrease of 1.528 million gallons from the month of January. The Walton Lake Water Treatment Plant produced 13.515 million gallons of potable water for the month of February. This equates to an average of 482,679 gallons per day. This flow is a decrease of 1.834 million gallons from the month of January.

As of July of last year, the District is required to report to the State the amount of total potable water produced through the two plants (Walton and ALT) on a monthly basis and compare that value with the demands of last year over the same reporting period. Records on file at the District show a reduction of 24% for the month of July, a reduction of 27% for the month of August, a reduction of 12% for the month of September, a reduction of 15% for the month of October a reduction of 19% for the month of November, a reduction of 29% for the month of December, and a reduction of 13% for the month of January and an increase of 4% for the month of February. This is the first time, since July of last year, that the District has experienced an increase in the amount of potable water produced at both of the plants over this seven month period.

A copy of all production reports for the plants at Auburn Lake Trails and Walton are included as an element of this report.

Water Quality

The District conducted the required water quality monitoring at the treatment plants and in the distribution system and submitted the required water quality monitoring reports to the State (CDPH). Under contract with the District, Becky Siren prepared the required reports and reviewed key elements of the same with the General Manager prior to submittal.

The Treatment Plant reports showed compliance with all drinking water standards, with the exception of the Auburn Lake Trails WTP which is currently under a compliance order from CDPH for failure to meet the requirements of the Surface Water Treatment Rule.

The distribution system monitoring results showed all samples absent/negative of any bacteriological contamination and adequate levels of disinfection through the system.

A copy of the report submitted to the State, has not been included in this report due to the technical nature and overall size of the document.

Waste Water; Auburn Lake Trails

Average daily flows in the Community Disposal System were 27,153 gallons per day. This value is far below the limit of 71,800 gallons per day as identified in the Waste Discharge Requirements.

The District is currently up to date in the monitoring of waste water systems in the zone. It is anticipated the District will stay on schedule as a result of dedicating permanent staff to this effort.

Stumpy Meadows Reservoir

The latest measurements collected at Stumpy Meadows Reservoir on March 4, 2015 showed a reservoir elevation of 4,235 feet 7 inches, representing a storage of 12,117 acre feet or 61% of capacity. This represents an increase in storage of approximately 1,408 acre feet over the prior month.

Current releases from Stumpy average 4 CFS. Flow into stumpy on this date was recorded at 9 CFS.

King Fire

Andregg Geomatics has completed the bathymetric survey on Stumpy. A copy of the subject map is on file in the District Office. Based on data collected during the recent mapping process, together with data on file with the District, the reservoir storage has been calculated at 20,500 Acre Feet.

Total cost of the survey is \$17,960. The El Dorado County Water Agency has agreed to reimburse the District for 70% of the cost or \$12,572. All agreements are in place between the District and the Agency with a reimbursement request submitted on March 2, 2014.

Congressman McClintock – Staff met in the District office with representatives (Rocky Deal) from the office of Congressman McClintock on February 18, 2014. The purpose of the meeting was to discuss the current and anticipated impacts of the King Fire on Stumpy. It is likely that the Federal Government (Forest Service) will do very little over the next 12 months to salvage timber and/or mitigate the impacts of the fire within the Pilot Creek Watershed. Staff received encouragement from Mr. Deal to pursue funding under State Proposition 1, in an effort to develop additional water storage above Stumpy.

Sandtrap Siphon In-Conduit Hydroelectric Project

There is nothing additional to report on this item. Summary is a repeat of last month.

Reporting on this project has been ongoing. Current status relates to permitting issues with the California Department of Fish and Wildlife (CDFW) together with funding. CDFW has identified the need to conduct a fisheries survey. EN2 is assisting the District in the estimate of cost for the subject study. Funding will likely be through a Grant under the CABY Program. It is the intent of the District to submit an application through the CABY Program during the upcoming 2015 funding cycle.

Drought Funding

The consulting firm of EN2 has assisted the District with the preparation and monitoring of the CABY Grant. Updates relative to the Grant were provided to the District, through EN2, during the last week of February. The Department of Water Resources is currently in the process of drafting the Grant Agreements. All work associated with the project(s) is on hold pending receipt of the subject agreements.

It is important to note that conditions will be placed prior to receipt of the funding that will require that the District secure permits through the Department of Fish and Wildlife together with the Army Corps of Engineers.

There is nothing additional to report at this time.

Drought meeting

The Board held a Special Meeting on Thursday, February 26, 2015 to discuss the potential impacts that a continued drought would place on district resources and on water delivery to customers. The possibility of a stage 3 drought declaration was discussed. Members of the public provided valuable input relative to their needs and continued willingness to conserve water. It is likely that the District will schedule an additional meeting centered around the same topic as we gain more knowledge regarding water storage in the Stumpy Meadows Reservoir.

Proposition 218

No additional Public Workshops were held to discuss the proposed rate increase since the meeting of December 17, 2014.

Staff met with Mary Fleming, of RCRC, on February 18th to discuss the rate study and the capital improvement projects. Others in attendance were Ray Kringle, of the Finance Committee and Director Capraun. The rate study and CIP are currently under review.

Tank Inspections

The firm of *Utility Service Group* has completed the inspection of the District water storage tanks. Those inspections were conducted on January 29th and 30th and included 10 tanks. Representatives from *Utility Service Group* reported their findings to staff, which identified 7 tanks that need work. The most critical on their listing includes 2 tanks at the Walton WTP, one tank near Kelsey and one tank near Spanish Dry Diggins. Preliminary estimate of costs suggest that each, of the four tanks, will require an expenditure of approximately \$150,000. District staff is currently waiting for a formal report of their findings.

Financials for First Six Months of Fiscal Year 2014-15

An element of the budget hearings for FY 2014-15 included a request, from this Board, to review the Expense and Revenue numbers on a monthly basis. A copy of that information has been included in this submittal for the first seven months of this fiscal year (July to January). Seven months would equate to 58 percent of our budget. Staff will field questions from the Public and Board, as needed, rather than provide a summary of each individual category as identified on the subject report.

New District Billing System

Staff is currently in the process of developing a new billing system which will replace the current postcards with bills to be enclosed in envelopes under a system that is standard within the industry.

Special Thanks to Staff

Contained within this submittal is correspondence from a resident of Auburn Lake Trails complimenting Staff for the assistance they provided in preventing the discharge of solid waste from a septic system. Special thanks go out to Darrell Creeks and Jeff Pulfer.

Activation of Service, "After Hours"

When payment on a water account is delinquent, this can result in the lock-off of service. On occasion, staff is called out after business hours when the natural light has faded (dark). Staff is charged with reactivating service and collecting funds. This situation has resulted in an unsafe working environment on multiple occasions. In an effort to improve the safety of staff, no reactivation of service will occur after 3:30p.m.. Requests for service reactivation received after that time will result in the service being reactivated the following day.

RECOMMENDATION:

Receive and file this report.

Georgetown Divide Public Utility District
Water Quality Division
February-15

Walton Lake Water Treatment Plant

Water Quality for the month:

	<u>Highest</u>	<u>Lowest</u>	<u>Average</u>
Combined Turbidity (NTU)	0.270	0.030	0.039
Individual filter (NTU)	0.210	0.020	0.030
Raw pH	7.20	6.80	7.05
Treated pH	8.10	8.00	8.06
Alkalinity (mg/l CaCO ₃)	10.00	6.00	8.00
Hardness (mg/l CaCO ₃)	4.70	4.70	4.70
Chlorine residual (mg/l)	1.21	1.16	1.19

Chemical Use for the month:

Chemical Dosage = mg/l - ppm

Chlorine Gallons (12.5%)	233.00	2.20
Soda Ash Pounds	394.48	3.50
Polymer Gallons	30.50	2.93

Water Production for the month (gallons):

Highest Day	2-Feb	585,000
Lowest Day	20-Feb	401,000
Average Daily Production		482,679
Total Monthly Production		13,515,000

Processed Water Used:

(gallons)

Raw Water:

(gallons)

Backwash	520,000	SCM	124,980
Filter to Waste	105,000	Sink	15,120
Surface wash	44,418	Total raw water used	140,100
Total used for Backwash	669,418	% Total intake	1.0%
% used for Backwash	5.0%		
1720e's, CL17, Fin. pH	40,488	Total water intake	14,391,424
Sampling Sink	26,418	Total used in production	876,424
Total Fin. water used	736,324	% Total used in production	6.1%
% Finished water used	5.4%		

Total Production hours

416.6

Total KW hours

8,520

Ave. hours per Day

14.9

Ave. KW hours per day

304

Ave. Gals. per hour

32,441

Ave. Gals per KWhr

1,586

Total Production Days

28

KW hours per Prod. hr.

20.5

<u>Chemical Inventory</u>	<u>Delivery Date</u>	<u>Amount Delivered</u>	<u>Remaining Inventory (# of Units)</u>	<u>Pump Tank Level</u>
Chlorine	N/A	N/A	2.75 drums	245 gals.
Soda Ash	N/A	N/A	33 bags	294 lbs.
Polymer	N/A	N/A	3.25 drums	26 gals.

Maintenance and Duties Accomplished:

Backwash, FTW	Clean water traps	Clean Y strainers	DPD tests
Mon. chem. Pmps, SCM	Pump station checks	Change charts	Calc. PPM's
Generator test	Alka & Hard. Tests	Cal. PH probes	Change CL17 reagents
Fill chemicals	Record Temps	Cal.1720e's	Cal. 2100n Turbitimeter
Test Alarms	Calc. Inst. flows	Lube pumps & motors	Facility Maint.

Weather:

High Temp. °F 69	Low Temp. °F 34	Average Temp. °F 52
Total Rain fall Inches 7.75	Highest Day 6-Feb	One Day Rainfall Inches 2.82

Major Events: Leaks, Complants, Equipment Failures, Power Outages and Etc...

2/2 -2/13 Completed first phase of backwash waste water treatment project.
 2/5 ACCA/JPIA inspection of treatment plant facility, everything good.
 2/6 Power failure 5:50 am short duration no generator. Power failure 2:00 pm - 4:00 pm ran generator for about 1 hour. Generator block heater failed leaked out 2 gals. of coolant bypassed heater and topped off coolant before running. Several quick power outages in the evening hour all cleared before response was needed.
 2/18 Backwashed into refitted clarfier for the first time. Settling seems to happen quickly .
 2/24 Installed new block heater on generator.
 2/26 High turbidity alarm 4:45 pm power failure to SCM

Georgetown Divide Public Utility District
Water Quality Division
February-15
Auburn Lake Trails Water Treatment Plant

Water Quality for the month:

	<u>Highest</u>	<u>Lowest</u>	<u>Average</u>
Combined Turbidity	0.140	0.030	0.035
Individual filter	0.090	0.030	0.030
Raw pH	7.47	6.70	6.90
Treated pH	8.62	7.88	8.24
Alkalinity	14.00	8.00	11.00
Hardness	7.00	7.00	7.00
Chlorine residual	1.70	1.28	1.49

Chemical Use for the month:

Chemical Dosage = Mg/l - ppm

Chlorine Gallons (12.5%)	263.00	2.99
Soda Ash Pounds	555.65	5.94
Polymer Gallons	53.00	6.14

Water Production for the month (gallons):

Highest Day	514,000
Lowest Day	290,000
Average Daily Production	400,786
Total Monthly Production	11,222,000

Processed Water Used:

(gallons)

Raw Water:

(gallons)

Backwash	648,000	SCM	112,000
Filter to Waste	210,000	Sink	15,120
Surface wash	33,507	Total raw water used	127,120
Total used for Backwash	891,507	% Total intake	1.0%
% used for Backwash	7.9%		
1720e's, CL17, Fin. pH	40,488	Total water intake	12,292,833
Sampling Sink	11,718	Total used in production	1,070,833
Total Fin. water used	943,713	% Total used in production	8.7%
% Finished water used	8.4%		

Total Production Days

28

<u>Chemical Inventory</u>	<u>Delivery Date</u>	<u>Amount Delivered</u>	<u>Remaining Inventory (# of Units)</u>	<u>Pump Tank Level</u>
Chlorine	n/a	n/a	3 drums	274 gal.
Soda Ash	n/a	n/a	23bags	308 gal.
Polymer	n/a	n/a	2.75 drums	38.5 Gal.

Maintenance and Duties Accomplished:

Backwash, FTW	Clean water traps	Clean Y strainers	DPD tests
Mon. chem. Pmps, SCM	Pump station checks	Change charts	Calc. PPM's
Generator test	Alka & Hard. Tests	Cal. PH probes	Change CL17 reagents
Fill chemicals	Record Temps	Cal.1720e's	Cal. 2100n Turbitimeter
Test Alarms	Calc. Inst. flows	Lube pumps & motors	Facility Maint.

Major events (leaks, complaints, equipment failure, power outages, etc.)

replaced combo line and chemtrac outlet line

Georgetown Divide Public Utility District

Treated Water Production Monthly Comparison Million Gallons

WLWTP= Walton Lake Water Treatment Plant

ALTWTP= Auburn Lake Trails Water Treatment Plant

2013		2014		2015		2016		2017		2018		2019		2020		2021		2022											
	WLWTP	ALTWTP	Total	WLWTP	ALTWTP	Total	WLWTP	ALTWTP	Total	WLWTP	ALTWTP	Total	WLWTP	ALTWTP	Total	WLWTP	ALTWTP	Total	WLWTP	ALTWTP	Total	% Change	Total Change	% Change					
Jan.	14.396	16.611	31.007	17.908	14.494	32.402	17.908	14.494	32.402	15.349	12.750	28.099	15.349	12.750	28.099	13.515	11.222	24.737	13.515	11.222	24.737	-14%	-2.559	-14%	-1.744	-12%	-4.303	-13%	
Feb.	11.404	14.688	26.092	14.084	9.660	23.744	14.084	9.660	23.744	14.084	9.660	23.744	14.084	9.660	23.744	14.084	9.660	23.744	14.084	9.660	23.744	24%	2.680	24%	-5.028	-34%	-2.348	-9%	
Mar.	13.860	18.282	32.142	15.503	11.991	27.494	15.503	11.991	27.494	15.503	11.991	27.494	15.503	11.991	27.494	15.503	11.991	27.494	15.503	11.991	27.494	12%	1.643	12%	-6.291	-34%	-4.648	-14%	
Apr.	18.304	24.642	42.946	16.928	14.471	31.399	16.928	14.471	31.399	16.928	14.471	31.399	16.928	14.471	31.399	16.928	14.471	31.399	16.928	14.471	31.399	-8%	-1.376	-8%	-10.171	-41%	-11.547	-27%	
May	30.968	37.387	68.355	24.508	23.431	47.939	24.508	23.431	47.939	24.508	23.431	47.939	24.508	23.431	47.939	24.508	23.431	47.939	24.508	23.431	47.939	-21%	-6.460	-21%	-13.956	-37%	-20.416	-30%	
Jun.	36.668	44.432	81.100	31.427	31.396	62.823	31.427	31.396	62.823	31.427	31.396	62.823	31.427	31.396	62.823	31.427	31.396	62.823	31.427	31.396	62.823	-14%	-5.241	-14%	-13.036	-29%	-18.277	-23%	
Jul.	46.128	48.735	94.863	35.103	34.998	70.101	35.103	34.998	70.101	35.103	34.998	70.101	35.103	34.998	70.101	35.103	34.998	70.101	35.103	34.998	70.101	-24%	-11.025	-24%	-13.737	-28%	-24.762	-26%	
Aug.	45.229	40.875	86.104	33.227	32.481	65.708	33.227	32.481	65.708	33.227	32.481	65.708	33.227	32.481	65.708	33.227	32.481	65.708	33.227	32.481	65.708	-27%	-12.002	-27%	-8.394	-21%	-20.396	-24%	
Sep.	32.889	30.688	63.577	29.198	26.757	55.955	29.198	26.757	55.955	29.198	26.757	55.955	29.198	26.757	55.955	29.198	26.757	55.955	29.198	26.757	55.955	-11%	-3.691	-11%	-3.931	-13%	-7.622	-12%	
Oct.	27.074	27.374	54.448	24.473	21.829	46.302	24.473	21.829	46.302	24.473	21.829	46.302	24.473	21.829	46.302	24.473	21.829	46.302	24.473	21.829	46.302	-10%	-2.601	-10%	-5.545	-20%	-8.146	-15%	
Nov.	19.504	16.460	35.964	15.400	13.670	29.070	15.400	13.670	29.070	15.400	13.670	29.070	15.400	13.670	29.070	15.400	13.670	29.070	15.400	13.670	29.070	-21%	-4.104	-21%	-2.790	-17%	-6.894	-19%	
Dec.	22.086	16.265	38.351	15.098	12.163	27.261	15.098	12.163	27.261	15.098	12.163	27.261	15.098	12.163	27.261	15.098	12.163	27.261	15.098	12.163	27.261	-32%	-6.988	-32%	-4.102	-25%	-11.090	-29%	
Total	318.510	336.439	654.949	272.857	247.341	520.198	272.857	247.341	520.198	272.857	247.341	520.198	272.857	247.341	520.198	272.857	247.341	520.198	272.857	247.341	520.198	-17%	-45.653	-17%	-89.098	-26%	-134.751	-21%	
2014	17.908	14.494	32.402	15.349	12.750	28.099	15.349	12.750	28.099	15.349	12.750	28.099	15.349	12.750	28.099	15.349	12.750	28.099	15.349	12.750	28.099	-14%	-2.559	-14%	-1.744	-12%	-4.303	-13%	
Jan.	17.908	14.494	32.402	15.349	12.750	28.099	15.349	12.750	28.099	15.349	12.750	28.099	15.349	12.750	28.099	15.349	12.750	28.099	15.349	12.750	28.099								
Feb.	14.084	9.660	23.744	13.515	11.222	24.737	13.515	11.222	24.737	13.515	11.222	24.737	13.515	11.222	24.737	13.515	11.222	24.737	13.515	11.222	24.737								
Mar.																													
Apr.																													
May																													
Jun.																													
Jul.																													
Aug.																													
Sep.																													
Oct.																													
Nov.																													
Dec.																													
Total	31.992	24.154	56.146	28.864	23.972	52.836	28.864	23.972	52.836	28.864	23.972	52.836	28.864	23.972	52.836	28.864	23.972	52.836	28.864	23.972	52.836	-11%	-3.128	-11%	-0.182	-1%	-3.310	-6%	

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
P.O. Box 4240 6425 Main Street
Georgetown, CA 95634
Phone Number (530) 333-4356 Fax Number (530) 333-9442

MEMORANDUM

To: Wendell Wall, General Manager
From: Jeff Pulfer

March 2, 2015

Re: Water Quality Division –February Monthly Report

The following is a summary of all the inspections, zone monitoring, maintenance, repairs and other activities in the Zone for the month of February 2015:

Wastewater Disposal:

As of, February 28, 2015 there are 1,003 developed lots with septic systems but only 1000 homes in ALT. The following activities have occurred in the Auburn Lake Trails Wastewater Disposal Zone during the month of February:

ALT Zone Activities:

Wastewater Disposal Systems Finalled: 0

- Routine Inspections: 39
- Follow-up Inspections: 0
- Routine POA Inspections: 0
- Escrow Inspections: 11
- Homeowner Requests for Service: 2
- Construction Inspections: 16
- Plan review/Inspections: 4
- Re-testing of Lots: 0
- New Wastewater Disposal System Designs: 0
- Enforcement/correction notices sent: 0 and 30 door-hangers left at the owner's home.

ALT Zone Activities and Homeowner Requests for Service:

- N/A
- New Pump Tank Lot 1770 & 819
- New septic tank lot 1833

ALT CDS Activities:

- Number of CDS connections: 134
- Routine CDS Inspections: 0
- Follow-up CDS Inspections: 0
- CDS tanks replaced: 1

- Lots Video Camera Inspected: 0
- CDS tanks watertight tested or found leaking this month: 1
- New CDS tank: Lot 187
- Routine Community Disposal Field Inspections: 4
- CDS Pump Station Inspections: 4

Monitoring Activities:

Groundwater Monitoring Wells:

The first round of sampling was conducted on February 10, 2015 by GDPUD staff. The first Quarter Groundwater Report will be submitted to the State prior to the May 1, 2015 regulatory deadline. The next sampling event is scheduled for May 2015.

Training:

- N/A

ALT Regulatory Zone Reports:

- The monthly SSO No Spill Certification was submitted electronically to DWR on March 2, 2015

CDS Average Daily Flow & Average daily wastewater flow/home

February 2014 = 43,641(325.6gpd/home) (16.32"rain) Calculation from 1/31/14-2/27/14
 March 2014 = 38,841 (289.8gpd/home) (5.47"rain) Calculation from 2/28/14-3/31/14
 April 2014= 30,289 (226.0gpd/home) (1.65"rain) Calculation from 3/31/14-5/1/14
 May 2014= 21,050 (157.0gpd/home) (.17"rain) Calculation from 5/1/14-6/2/14
 June 2014 =19,976 (149.0gpd/home) (0 rain) Calculation from 6/2/14-7/1/14
 July 2014= 17,795 (132.7gpd/home) (.02"rain) Calculation from 7/1/14-8/5/14
 August 2014= 18,364 (137.0gpd/home) (.1"rain) Calculation from 8/4/14-9/2/14
 September 2014= 18,308 (136.6gpd/home) (.99"rain) Calculation from 9/2/14-10/1/14
 October 2014= 16,544 (123.46gpd/home) (3.94"rain) Calculation from 10/1/14-10/31/14
 November 2014=21,772(162.48gpd/home) (3.96rain) Calculation from 10/30/14-12/1/14
 December2014=46,597(347.74gpd/home) (13.94rain) Calculation from 12/1/14-12/31/14
 January2015=25,256(188.48gpd/home)(0rain)Calculation from 12/31/14-2/2/15
 February 2015=27,153(202.63gpd/home)(4.5in.rain)Calculation from 2/2/15-3/2/15
 WDR limit is 71,800 gallons/day.

Wendell Wall

From: Elizabeth Sorensen [critterswelcome@comcast.net]
Sent: Thursday, February 26, 2015 3:29 PM
To: wwall@gd-pud.org
Cc: dacreeks@gd-pud.org
Subject: Accolades and thanks to our wonderful GDPUD employees

Importance: High

G.M. Repons
Compliments of Employees

Dear GDPUD, et al,

Yesterday when my septic started to back up I became hysterical and called your office immediately. I spoke to Stephanie who calmed me down. Very shortly after that, Darrell Creeks called to walk me thru some "man stuff" with the septic switch in the electrical box in an attempt to determine if it was a septic related incident. I think he was also trying to clam a very hysterical person on the other end.

Shortly after I hung up with Darrell, Jeff, AKA "the big guy" showed up with the Roto roter technician I had called, as referenced, and together they went to work on the problem.

This was an unusual situation that could not have been anticipated.

Let this stand as testimony to the fact that regular yearly inspections of my septic over the last 22 years has been prompt and effective. This is the first problem I have had in 22 years.

We are lucky to have such professional and experienced technicians working for this district.

When you raise our rates, it is my hope these hard workers will see a much deserved raise in their salaries as well.

Let them know how much they are appreciated in ALT and especially by me.

Elizabeth Sorensen
Lot 1462/1463

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Expense Summary*
For the Seven Months Ended January 31, 2015

Acct#	EXPENSE CATEGORY	Budget 2014-2015	To Date 7/1/14-1/31/15	Balance	% of Budget Spent
Operating Expenses:					
5010	Labor	1,039,000	548,975	490,025	53%
5019	Overtime	53,200	29,601	23,600	56%
5017	Standby	37,000	26,316	10,684	71%
5011	Temporary Labor	22,000	37,802	(15,802)	172%
5014	PERS Benefits	228,500	117,648	110,852	51%
5016	Payroll Taxes	95,000	47,301	47,699	50%
5018/5071	Insurance: Health & Life Plans	300,000	118,358	181,642	39%
5020	Insurance: Worker's Comp.	70,000	37,401	32,599	53%
5024	Insurance: Dental/Optical District Plan	8,000	0	8,000	0%
5027	Audit	15,000	10,000	5,000	67%
5028	Engineering-Studies, including Ecorp.	32,500	18,080	14,420	56%
5034	Insurance: General & Special	52,500	33,402	19,098	64%
5036	Legal--General	70,000	46,752	23,248	67%
5038	Materials and Supplies	145,000	90,823	54,177	63%
5039	Rentals/ Durable/Lease	8,500	2,354	6,146	28%
5040	Office Supplies	20,000	13,237	6,763	66%
5041	Staff Development	6,000	0	6,000	0%
5042	Travel--Conference	2,000	38	1,962	2%
5044	Utilities	205,000	114,187	90,813	56%
5046	Vehicle & Equipment Maintenance	47,000	28,444	18,556	61%
5048	Vehicle Operations	57,000	29,337	27,663	51%
5060	Bank Fees & Payroll Services	4,000	2,670	1,330	67%
5068	Retiree Health Premiums	115,000	85,921	29,079	75%
5070	Director Stipends	24,000	14,000	10,000	58%
5076	Building Maintenance	6,000	2,382	3,618	40%
5080	Outside Service/Consultants/CPA	90,000	61,018	28,982	68%
5084	Govt. Reg/Lab Fees	105,000	69,607	35,393	66%
5090	Other: Recruitment	2,000	9,177	(7,177)	459%
5090	Other		-359		
5090	Other: County Tax Admin. Fees	37,800	14,082	23,718	37%
5089	Other: Memberships	16,500	10,196	6,304	62%
5091	Other: Elections	6,000	0	6,000	-
	Contingency	26,000		26,000	0%
	Total Operating Expense	\$2,945,500	1,618,748	1,326,752	55%

Acct#	EXPENSE CATEGORY	Budget 2014-2015	To Date 7/1/14-1/31/15	Balance	% of Budget Spent
Non-operating Expenses:					
7010	Interest Expense	\$33,000	30,169	2,831	91%
	Debt Repayment	\$110,500	0	110,500	
7090	Other	\$9,000	3,146	5,854	35%
	Capital Improvements	\$268,500			
	Total Non-operating Expenses	\$421,000	33,315	387,685	8%
	Total Expenses Before Transfers	\$3,366,500	1,652,063	1,714,437	49%
	Total Expenses	\$3,366,500	1,652,063	1,714,437	49%
	Net Income (Loss)	\$368,500	\$453,871	673,282	123%

\$0

*Subject to revision with actual audit.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Auburn Lake Trails ZONE and CDS Summary*
For the Seven Months Ended January 31, 2015

REVENUE CATEGORY	Budget 13-14	To Date 7/1/14-1/31/15	Balance	% of Budget Earned
Operating Revenue:				
Zone Charges	335,000	180,650	154,350	54%
Zone Escrow Fees	10,000	15,396	(5,396)	154%
Septic Design Fees	0	600	(600)	-
Soil Evaluations/Loans/Repairs	0	0	0	-
Total Operating Revenue	\$345,000	196,646	148,354	57%
Non-Operating Revenue:				
Interest Income	0	287	(287)	-
Reimbursement of Recording Fees	0	0	0	-
Total Nonoperating Revenue	\$0	\$287	(\$287)	-
Total Revenue	\$345,000	196,933	148,067	57%
EXPENSE CATEGORY				
Operating Expenses:				
Labor	132,000	22,878	109,122	17%
Overtime	0	0	0	-
Standby	0	0	0	-
Temporary Labor	0	0	0	-
PERS Benefits	39,000	4,057	34,943	10%
Deferred Compensation	0	0	0	-
Payroll Taxes	11,000	1,743	9,257	16%
Insurance: Health & Life	34,000	5,813	28,187	17%
Insurance: Worker's Comp.	4,000	3,612	388	90%
Insurance: Dental/Optical	1,000	0	1,000	0%
Audit	0	800	(800)	-
Engineering-Studies	1,000	3,039	(2,039)	304%
Insurance: General	6,000	0	6,000	0%
Legal--General	4,000	2,059	1,941	51%
Materials and Supplies	4,000	0	4,000	0%
Rentals/ Outsourced Maintenance	2,000	1,419	581	71%
Office Supplies	3,000	0	3,000	0%
Staff Development	1,000	0	1,000	0%
Travel--Conference	1,000	0	1,000	0%
Utilities	9,000	7,814	1,186	87%
Vehicle & Equipment Maintenance	4,000	1,523	2,477	38%
Vehicle Operations	6,000	2,945	3,055	49%
Bank Fees & Payroll Services	0	0	0	-
Retiree Health Premiums	0	0	0	-
Director Remuneration	0	0	0	-
Building Maintenance	0	0	0	-
Outside Service/Consultants	6,000	15,752	(9,752)	263%
Public Information	0	0	0	-
Govt. Regulation/Lab Fees	43,000	23,068	19,932	54%
Other	0	0	0	-
Other: Memberships	0	0	0	-
Depreciation	34,000	16,488	17,512	48%
Total Operating Expense	\$345,000	113,011	231,989	33%
Net Income (Loss)	\$0	\$83,922	\$83,922	

*Subject to revision with actual audit.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Revenue Summary*
For the Seven Months Ended January 31, 2015

REVENUE CATEGORY	Budget 14-15	To Date 7/1/14-1/31/15	Balance	% of Budget Earned	N o t e s
Operating Revenue:					
Residential Sales	\$1,285,000	752,985	532,015	58.60%	A
Commercial Sales	217,000	122,635	94,365	56.51%	A
Irrigation Sales	213,000	114,698	98,302	53.85%	B
Wastewater	341,000	196,646	144,354	57.67%	C
CA Waste Fee					
Zone Charges					
Zone Escrow Fees					
Septic Design Fees					
Soil Evaluations/Loans					
Penalties	36,000	27,197	8,803	75.55%	D
Other	1,000	470	530	47.00%	E
Total Operating Revenue	\$2,093,000	1,214,631	878,369	58.03%	
Non-Operating Revenue:					
Property Taxes-General	\$1,336,000	806,550	529,450	60.37%	F
SMUD	\$90,000				
Restricted Benefit Charges	10,000	0	10,000	0.00%	G
Interest Income	62,500	19,441	43,059	31.10%	H
Water Agency Cost Share	32,500	0	32,500	0.00%	
Leases	47,000	30,601	16,399	65.11%	
Hydro	63,000	34,711	28,289	55.10%	
Other	1,000	0	1,000	0.00%	
Total Nonoperating Revenue	\$1,642,000	891,303	\$660,697	54.28%	
Total Revenue Before Transfers In	\$3,735,000	2,105,934	1,539,066	56.38%	
Transfers In	0		0	-	
Total Revenue After Transfers In	\$3,735,000	2,105,934	1,539,066	56.38%	

NOTES:

- A - Revenue accrued through January 31, 2015
- B - Represents irrigation revenue for July, August and Sept. 2014
- C - Revenue of July 1, 2014 through January 31, 2015
- D - Penalties through January 2015
- E - Primarily connection and installation fees
- F - Property Taxes based on County Estimate
- G - Represents ordinance charges
- H - The interest revenue represents interest on checking, savings, money markets, time deposits, LAIF and Kelsey and Pilot Hill Assessment Receivable Contracts

*Subject to revision with actual audit.

Memo

To: Board Of Directors

From: Wendell B. Wall, General Manager

Date: March 10, 2015

Re: Presentation by MC Engineering – Meter Efficiency

Board Meeting of March 10, 2015, Agenda Item #09

DISCUSSION / BACKGROUND

The consulting firm of *MC Engineering, Inc.* conducted a study of our water meters and our distribution system in an effort to determine overall efficiency. The results of that study were summarized in a report that was shared with the GDPUD Board of Directors at a regular meeting on November 14, 2014. A copy of the one page, “Executive Summary” from the complete report is included with this submittal. With respect to water usage, every meter sampled was found to be under-registering. This simple problem results in the loss of potential revenue for the District.

A section of the report also identifies the benefits that the District could gain through the implementation of an automatic meter reading (AMR) system.

The agenda item currently before this Board relates to a presentation by the same consulting firm, *MC Engineering, Inc.* Today’s presentation will, once again, identify the deficiencies in the current system. Additionally, alternatives for the implementation of recommended upgrades and likely funding sources will be addressed. Moving forward, the District should concentrate efforts on the replacement of existing meters and the implementation of an AMR system

RECOMMENDATION

Review materials as shared in presentation with possible Board action in the form of directives to staff.

Executive Summary

This report was prepared for the Georgetown Divide Public Utility District (GDPUD) by the Sierra Business Council (SBC) through a grant from Pacific Gas and Electric (PG&E) and the California Public Utilities Commission (CPUC). Sierra Business Council is a non-profit organization providing services to utilities in the Sierra Nevada foothills of Northern California that are focused helping agencies increase opportunities for environmental stewardship and improve operational efficiency. The GDPUD meter testing project is a subset of a larger study being prepared by SBC aimed at identifying and minimizing water losses and related energy usage associated with public water supply systems.




MC Engineering, Inc. was retained by SBC to prepare an analysis of the District's water meters in order to estimate Apparent Losses (water lost due to meter inaccuracy) and better understand the relationship between Apparent and Real Losses (losses due to leakage). A total of 31 meters were analyzed in the study to determine their relative accuracy and the contribution to the total amount of Non-Revenue Water (NRW). Source meters at one of the District's water treatment facilities were also evaluated in order to estimate the impact of source meter accuracy on overall water loss estimates.


The study revealed that on the average, the District's small meters (5/8" to 1") subject to testing were under-registering by approximately 8% (92% overall accuracy estimated). The intermediate meters under consideration were found to be missing between 3% to 25% of the customer's usage (75% to 97% overall accuracy). The large meters (3" to 6") included in the study were found to be losing between 10% to 35% of the customer consumption (65% to 90% accuracy). Collectively, the value of these Apparent Losses were estimated at a total of \$42,600 annually when extrapolating the results to the entire meter population.

The benefits of installing new meter reading technology were also evaluated as part of this study. There is an economy of scale associated with a District-wide meter replacement program that helps justify the addition of more modern meter reading technology. A new meter reading system would virtually eliminate the need to manually read meters by retrofitting new meters with radios to accommodate a drive by automatic meter reading (AMR) system. The annual benefits associated with new meter reading technology were estimated at \$50,730 annually. An additional savings of \$64,000 was approximated for potential savings associated with reducing Real Losses along with an estimated savings of \$11,050 for internal billing system improvements.

Collectively, the potential savings for a system-wide replacement program was estimated at \$169,000 annually. With an estimated overall capital cost in the range of \$1,500,000 to replace meters and install an AMR system, the investment would have a simple payback of 8.9 years. The new meters and meter reading technology will aid in the reduction of Real Losses, minimize greenhouse gas emissions, and improve the overall operational efficiency of the District. There are several organization-wide impacts that would result from a system-wide meter and meter reading project that should be analyzed in more detail if the District elects to implement the recommended improvements.

**Georgetown Divide Public Utility District
Water Meter System Audit**



Presentation Overview:

- GDPUD System Overview
- AWWA Water Audit
- Source Meter Testing
- Customer Meter Testing and Data-logging
- Business Case Analysis

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GDPUD System Overview

- 3,950 Service Connections
- 200 miles of mains
- Average Retail Rate \$1.65/HCF
- Large Number of Older Meters
- Limited Number of Commercial and Large Meters
- Large Rural Service Area

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GDPUD Water Rate Structure

GDPUD Rate Structure

Bi-monthly minimum charge is for consumption of 2,000 ccf or 19%

Residential Minimum: \$47.14	Commercial Minimum: \$50.32
Above minimum \$/ccf	
2,001-4,000 ccf	\$0.0138
4,001-6,000 ccf	\$0.0165
6,001-8,000 ccf	\$0.0195
8,001-thereafter	\$0.0221

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AWWA Water Audit Performance Indicators

PERFORMANCE INDICATORS

Financial Indicators

Non-revenue water as percent by volume of water supplied	12.8%
Non-revenue water as percent by cost of operating system	8.2%
Annual cost of Apparent Losses	\$50,447
Annual cost of Real Losses	\$185,523

Operational Efficiency Indicators

Apparent Losses per service connection per day	19.67 gallons/connection/day
Real Losses per service connection per day	8/A gallons/connection/day
Real Losses per length of main per day	627.82 gallons/mile/day
Real Losses per service connection per day per psi pressure	gallons/connection/Meyrpsi
Unavoidable Annual Real Losses (UARL)	51.60 billion gallons/year
From Above: Real Losses - Current Annual Real Losses (CARL)	45.83 billion gallons/year
Infrastructure Leakage Index (ILI) (CARL/UARL)	0.88

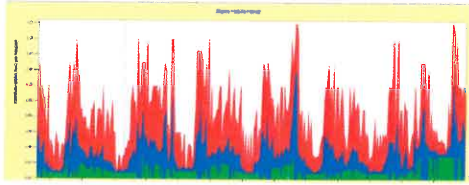
8

Meter Inventory and Field Review

- Performed field review identified 10 intermediate and large meters for testing
- Data-logging of two intermediate meters
- Tested 3 meters in-place
- Replacement and testing of 21 residential meters
- Photos and documentation of existing conditions
- Prepared business case for replacement based on test results

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Data-logging performed to verify usage profile



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Data-logging Results

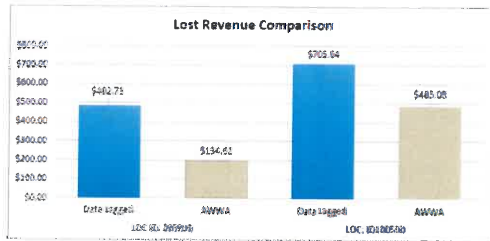


Figure 2: Data Logging vs. AWWA Estimated Distribution

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Commercial Meter Testing

Large Meter Test Results and Analysis

Location ID	Size	Manufacturer	Type	Year	Accuracy	Annual Revenue	Lost Revenue	Average Annual Lost Revenue
#1133	3"	Rockwell	Propeller	2013		\$12,250	\$1,060	
				2012	68%	\$8,152	\$2,706	\$3,347
				2011		\$9,800	\$3,275	
102965	6"	SRH	Compound	2013		\$39,737	\$5,303	
				2012	65%	\$35,516	\$4,740	\$5,742
				2011		\$53,827	\$7,184	
301110*	4"	VW-100	Turbo	2013		\$4,966	\$424	
				2012	98%	\$1,533	\$300	\$366
	1"	Serissa	SR-PT	2011		\$4,381	\$373	
Total:							\$8,658	

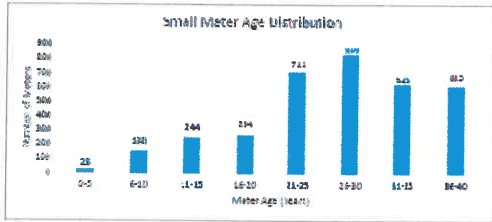
*This compound meter consists of a Sensus 1" Meter with a 4" W-100 header. A photo of this meter can be seen on the following page as Figure 1.

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Slide 15

RR2 although we did a separate commercial project estimate that came out to \$200,000, we would have to take out the meters that have already been replaced. The cost of those was ~\$59,500
Richard Relyea, 1/7/2015

Small Meter Age



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Residential Meter Degradation Trend

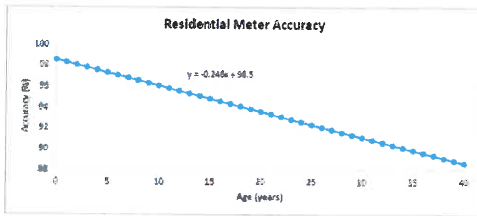


Figure 3: Small Meter Accuracy

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Residential Meter Projected Revenue Losses

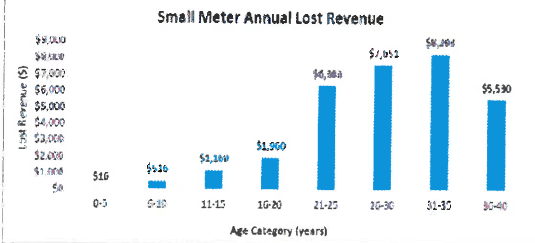


Figure 5: Small Meter Lost Revenue Distribution

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Business Case Savings Summary

GDPUD Savings Summary

1) Small Meter Accuracy Improvements	\$31,500.00
2) Intermediate Meter Accuracy Improvements	\$9,500.00
3) Large Meter Accuracy Improvements	\$2,000.00
3) Labor Savings and Efficiency Gains	\$62,000.00
4) Leak Detection and Recover of Real Losses	\$64,000.00
Total Estimated Annual Savings: \$169,000.00	

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Business Case Analysis Summary

GDPUD Water Meter Retrofit Project Cost Benefit Analysis


Project Start Date:	2018	Discount Rate:	4.00%
Total Project Cost:	\$1,777,000 (see note 5)	Estimated Annual Rate Increase:	7%
City Annual Capital Contribution:	\$0	Estimated Operational Cost Increases:	7%
Customer Funded Meter Contribution:	\$1,950,000	20 year Net Present Value:	\$1,314,889
Total Cost to Finance:	\$1,950,000	20 year Internal Rate of Return:	25.25%
Rate of Financing:	4.00%	Simple Payback (years):	4.8
Term of Financing:	10		

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Recommended Next Steps

1. Test additional commercial meters for improving revenues and targeting replacements
2. Replace all older small meters and certain large and intermediate meters
3. Install AMR drive-by reading system
4. Upgrade Billing Software
5. Prepare detailed RFP and implementation strategy
6. Identify future grant and funding sources
7. Implement Pro-active leak detection program

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Questions and Answers



Memo

To: Board Of Directors

From: Wendell B. Wall, General Manager

Date: March 10, 2015

Re: Budget Revision, 2014-2015 Budget

Board Meeting of March 10, 2015, Agenda Item #10

DISCUSSION / BACKGROUND

As stated in the GDPUD Policy Titled, Budget Policy and Procedures: The District's budget may be amended by the Board of Directors if total expenses are expected to exceed budgeted total expenses and not be offset by an anticipated increase in revenues.

In the 2014-2015 budget, \$22,000 is allocated to the Temporary Labor Account (5011). To date, at 1/31/15, \$37,802 had been spent leaving a deficit of <\$15,802>. This account is currently at 172% of the budgeted amount. A portion of the labor force in the office is comprised of temporary staff and based on the projected needs and the current deficit, staff is extrapolating that \$33,000 should be added to the account (5011).

In the 2014-2015 budget, \$2,000 is allocated to the Recruitment Account (5090). To date, at 1/31/15, \$9,177 had been spent leaving a deficit of <\$7,177>. This account is currently at 459% of the budgeted amount. Recruitment for the Office Manager position is expected to necessitate additional funding while the Recruitment Account is already in deficit.

In the 2014-2015 budget, \$115,000 is allocated to the Retiree Health Premiums Account (5068). To date, \$85,921 had been spent representing 75% of the budgeted amount. Based on anticipated future needs, a request is made to add \$20,000 to the Retiree Health Premiums Account (5068).

RECOMENDATION

Staff is requesting a disbursement of \$68,000 from the general fund which will leave a balance of \$1,574,922.98. This disbursement will be used to increase balances in the following accounts:

Staff is requesting that \$33,000 additional funds be added to the Temporary Labor Account (5011).

Staff is requesting that \$15,000 additional funds be added to the Recruitment Account (5090).

Staff is requesting that \$20,000 additional funds be added to the Retiree Health Premiums Account (5068).

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Expense Summary*
For the Seven Months Ended January 31, 2015

Acct#	EXPENSE CATEGORY	Budget 2014-2015	To Date 7/1/14-1/31/15	Balance	% of Budget Spent
Operating Expenses:					
5010	Labor	1,039,000	548,975	490,025	53%
5019	Overtime	53,200	29,601	23,600	56%
5017	Standby	37,000	26,316	10,684	71%
5011	Temporary Labor	22,000	37,802	(15,802)	172%
5014	PERS Benefits	228,500	117,648	110,852	51%
5016	Payroll Taxes	95,000	47,301	47,699	50%
5018/5071	Insurance: Health & Life Plans	300,000	118,358	181,642	39%
5020	Insurance: Worker's Comp.	70,000	37,401	32,599	53%
5024	Insurance: Dental/Optical District Plan	8,000	0	8,000	0%
5027	Audit	15,000	10,000	5,000	67%
5028	Engineering-Studies, including Ecorp.	32,500	18,080	14,420	56%
5034	Insurance: General & Special	52,500	33,402	19,098	64%
5036	Legal--General	70,000	46,752	23,248	67%
5038	Materials and Supplies	145,000	90,823	54,177	63%
5039	Rentals/ Durable/Lease	8,500	2,354	6,146	28%
5040	Office Supplies	20,000	13,237	6,763	66%
5041	Staff Development	6,000	0	6,000	0%
5042	Travel--Conference	2,000	38	1,962	2%
5044	Utilities	205,000	114,187	90,813	56%
5046	Vehicle & Equipment Maintenance	47,000	28,444	18,556	61%
5048	Vehicle Operations	57,000	29,337	27,663	51%
5060	Bank Fees & Payroll Services	4,000	2,670	1,330	67%
5068	Retiree Health Premiums	115,000	85,921	29,079	75%
5070	Director Stipends	24,000	14,000	10,000	58%
5076	Building Maintenance	6,000	2,382	3,618	40%
5080	Outside Service/Consultants/CPA	90,000	61,018	28,982	68%
5084	Govt. Reg/Lab Fees	105,000	69,607	35,393	66%
5090	Other: Recruitment	2,000	9,177	(7,177)	459%
5090	Other		-359		
5090	Other: County Tax Admin. Fees	37,800	14,082	23,718	37%
5089	Other: Memberships	16,500	10,196	6,304	62%
5091	Other: Elections	6,000	0	6,000	-
	Contingency	26,000		26,000	0%
	Total Operating Expense	\$2,945,500	1,618,748	1,326,752	55%

Acct#	EXPENSE CATEGORY	Budget 2014-2015	To Date 7/1/14-1/31/15	Balance	% of Budget Spent
Non-operating Expenses:					
7010	Interest Expense	\$33,000	30,169	2,831	91%
	Debt Repayment	\$110,500	0	110,500	
7090	Other	\$9,000	3,146	5,854	35%
	Capital Improvements	\$268,500			
	Total Non-operating Expenses	\$421,000	33,315	387,685	8%
	Total Expenses Before Transfers	\$3,366,500	1,652,063	1,714,437	49%
	Total Expenses	\$3,366,500	1,652,063	1,714,437	49%
	Net Income (Loss)	\$368,500	\$453,871	673,282	123%
			<hr/>	\$0	

*Subject to revision with actual audit.

Georgetown Divide Public Utility District

POLICY TITLE: Budget Policy and Procedures

The budget shall be prepared on the accrual basis as required for the Basic Financial Statements. This allows for ease of preparation, simplification of the accounting records and comparability to the Basic Financial Statements. The District considers a budget balanced when revenue equal expense. However, the District recognizes from time to time that "reserves" or net assets are required to balance the budget. "Reserves" or net assets are used when revenue is less than expense. Conversely, to increase reserves revenue must exceed expense.

- 1) An annual budget proposal shall be prepared by the General Manager.
- 2) The Board of Directors shall review the annual budget proposal.
- 3) The proposed annual budget shall be adopted at the Board of Directors' regular meeting in June.
- 4) The Managers of the District will approve District purchases based on the objective of the District's annual budget.
- 5) Quarterly budget to actual reports shall be prepared for the review of District Management and the Board of Directors. The District's budget may be amended by the Board of Directors if District total revenues are expected to drop below the budgeted total revenues. Likewise the District's budget may be amended by the Board of Directors if total expenses are expected to exceed budgeted total expenses and not be offset by an anticipated increase in revenues.

Memo

To: Board Of Directors

From: Wendell B. Wall, General Manager

Date: March 10, 2015

Re: ACWA / JPIA Conference Scheduled for May 4, 2015 in Sacramento
Board Meeting of March 10, 2015, Agenda Item #11

DISCUSSION / BACKGROUND

The Spring 2015 meeting of the ACWA / JPIA is scheduled to begin on Monday, May 4, 2015 commencing at 1:30p.m. and continuing until 4:00p.m. The JPIA portion of the conference explains details of the District's insurance and takes place on Monday (5/4/2015) and Tuesday (5/5/2015). After completion of the JPIA portion of the conference, the ACWA portion begins. The ACWA portion of the conference addresses water issues and runs from part of Tuesday (5/5/2015) through Friday (5/8/2015). The meeting is being held at the Sheraton Grand Hotel located at; 1230 J Street, Sacramento, CA 95814.

Director Capraun wishes to attend this conference and seeks Board approval.

RECOMMENDATION

Approve conference attendance for Director Capraun and any other Board Member who wishes to attend.

ACWA 2015 Spring Conference & Exhibition

PRELIMINARY AGENDA

Sacramento, California



ACWA/JPIA - MONDAY, MAY 4

- 8:30 – 10:00 AM**
- Employee Benefits Program Committee Meeting
- 10:15 – 11:15 AM**
- ACWA/JPIA Executive Committee
- 1:30 – 4:00 PM**
- ACWA/JPIA Board of Directors
- 4:00 – 5:00 PM**
- ACWA/JPIA Town Hall
- 5:00 – 6:00 PM**
- ACWA/JPIA Reception

TUESDAY, MAY 5

- 8:00 AM – 6:00 PM**
- Registration
- 8:30 – Noon**
- ACWA/JPIA: Seminars
- 10:00 – 11:45 AM**
- Water Management Committee
 - Water Quality Committee
- 11:00 AM – Noon**
- Outreach Task Force
- Noon – 2:00 PM**
- ACWA 101 & Luncheon
 - Committee Lunch Break
- 1:00 – 1:30 PM**
- Scholarship & Awards Subcommittee
- 1:00 – 2:45 PM**
- Energy Committee
 - Finance Committee
 - Groundwater Committee
- 1:45 – 2:45 PM**
- Social Media & Website Workgroup
- 2:00 – 4:00 PM**
- SDLF Special District Administrator Certification Test
- 1:30 – 3:30 PM**
- ACWA/JPIA: Sexual Harassment Prevention for Board Members & Managers (AB 1825)
- 3:00 – 4:45 PM**
- Business Development Committee
 - Communications Committee
 - Federal Affairs Committee
 - Local Government Committee
 - Membership Committee
- 5:00 – 6:30 PM**
- Welcome Reception in the Exhibit Hall

WEDNESDAY, MAY 6

- 7:30 AM – 5 PM**
- Registration
- 8:00 – 9:45 AM**
- Opening Breakfast (*Ticket Required*)
- 9:00 AM – Noon & 1:30 – 5:00 PM**
- Exhibit Hall
- 10:00 – 11:30 AM**
- Attorneys Program
 - Communications Committee Program
 - Energy Committee Program
 - Exhibitor Technical Presentations
 - Finance Program
 - Human Resources Program
 - Region Issue Forum
 - Statewide Issue Forum
- 11:30 – 11:45 AM**
- Prize Drawing in Exhibit Hall
- 11:45 AM – 1:45 PM**
- General Session & Luncheon (*Ticket Required*)
- 2:00 – 3:15 PM**
- Attorneys Program
 - Finance Program
 - Human Resources Program
 - Local Government Program
 - Region Program
 - Town Hall
 - Water Industry Trends Program
- 3:15 – 3:45 PM**
- Cash Prize Drawing & Snack Break in Exhibit Hall
- 3:45 – 5:00 PM**
- Aquatics Resources Subcommittee
 - Energy Committee Program
 - Exhibitor Technical Presentations
 - Statewide Issue Forum
 - Water Industry Trends Program

THURSDAY, MAY 7

- 7:30 AM – 4 PM**
- Registration
- 7:00 AM – Noon**
- Exhibit Hall
- 7:00 – 8:30 AM**
- Networking Continental Breakfast (*Ticket Required*)

8:00 – 9:15 AM

- Headwaters Plenary Session

9:30 – 11:00 AM

- Attorneys Program
- Exhibitor Technical Presentations
- Finance Program
- Human Resources Program
- Region Issue Forum
- Statewide Issue Forum
- Water Industry Trends Program

9:30 – 11:45 AM

- Ethics Training (AB 1234)

11:00 – 11:30 AM

- Prize Drawings in Exhibit Hall

11:45 AM – 1:45 PM

- General Session & Luncheon (*Ticket Required*)

2:00 – 3:15 PM

- Attorneys Program
- Exhibitor Technical Presentations
- Federal Issues Forum
- Statewide Issue Forum
- Water Industry Trends Program

3:30 – 5 PM

- Regions 1 – 10 Membership Meetings

6:00 – 7:00 PM

- New Water Professionals Reception

7:00 – 9:30 PM

- Dinner & Entertainment (*Ticket Required*)

FRIDAY, MAY 8

8:00 – 9:30 AM

- Registration

8:30 – 10 AM

- ACWA's Hans Doe Past Presidents' Breakfast in Partnership with ACWA/JPIA (*Ticket Required*)

OTHER EVENTS

THURSDAY, MAY 7

6:45 – 8:30 AM

- San Joaquin Valley Agricultural Water Committee

Memo

To: Board Of Directors

From: Wendell B. Wall, General Manager

Date: March 10, 2015

Re: Resolution 2015-03

Board Meeting of March 10, 2015, Agenda Item #12

DISCUSSION / BACKGROUND

The GDPUD is a member of the ACWA/JPIA. In an effort to reduce exposure to losses due to claims, the ACWA/JPIA is encouraging its members to support and adopt a new program that the organization has implemented. The program, "Commitment to Excellence" (C2E) is designed to reduce losses through the adoption of "best practices". These practices are intended to reduce claims by addressing the source of the most frequent and highest value claims. These claims include:

- At-fault vehicle accidents and driver review / qualification standards
 - Infrastructure failures related to deferred preventive maintenance or capital improvement programs
 - Construction related losses associated with risk transfer and contracting
 - Employment practices claims connected to hiring practices and employee manuals and policies
 - Worker's compensation claims, especially in the areas of ergonomics and personal protective equipment
-

RECOMMENDATION

Approve Resolution 2015-03

RESOLUTION 2015-03
A RESOLUTION OF THE BOARD OF DIRECTORS OF
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
IMPLEMENTING THE ACWA/JPIA C2E PROGRAM

WHEREAS, Georgetown Divide Public Utilities District is a member of the ACWA/JPIA, Association of California Water Agencies / Joint Powers Insurance Authority.

WHEREAS, The ACWA / JPIA offers a resource that can help develop and enhance our District's loss prevention programs.

WHEREAS, The ACWA / JPIA has proposed the implementation of a 2015-2016 (C2E) "Commitment to Excellence" Service Plan which is designed for periodic full and half-day District visits that include, risk management assessments, loss prevention training, and safety program consultations.

WHEREAS, The ACWA/ JPIA is asking members to support and adopt "best practices" to reduce losses, within the areas that expose members and the pool to the most frequent and highest valued claims that include the following:

- At-fault vehicle accidents and driver review / qualification standards
- Infrastructure failures related to deferred preventive maintenance or capital improvement programs
- Construction related losses associated with risk transfer and contracting
- Employment practices claims connected to hiring practices and employee manuals and policies
- Worker's compensation claims, especially in the areas of ergonomics and personal protective equipment

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Georgetown Divide Public Utility District (Board) as follows:

The Board concurs that health and safety should be an important element of the District's operations.

1. The Board approves of the ACWA/JPIA's above-stated path to claims reduction, as stated in the 2015-2016 Commitment to Excellence Plan.
2. The Board finds and declares that: Support and Adoption of the ACWA/JPIA's C2E program would further the goals of both the ACWA/JPIA and the District with respect to health and safety.
3. The Board finds and declares that the adoption of this Resolution and all of the delegations, authorizations, and directions to the General Manager specified herein.
4. The foregoing findings and declarations are based upon all written, oral, and visual evidence, including both facts and professional opinions, presented to the Board at the hearing of this Resolution.
5. The Board hereby delegates, authorizes, and directs the General Manager to take all actions necessary to enroll the District in the ACWA/JPIA's C2E program.

6. This Resolution shall take effect immediately upon adoption. This Resolution shall remain in full force and effect until rescinded by a subsequent Resolution of the Board of Directors.

The foregoing Resolution was introduced at a regular meeting of the Board of Directors of the Georgetown Divide Public Utilities District held on the 11th day of March, 2014 by Director _____, who moved its adoption. The motion was seconded by Director _____. And a vote was taken which stood as follows:

AYES:

NOES:

ABSTAIN:

ABSENT:

The motion having a majority of votes "Aye", the Resolution was declared to have been adopted, and it was so ordered.

Norm Krizl
President, Board of Directors of
Georgetown Divide Public Utility District

Attest:

Wendell B. Wall
General Manager
Georgetown Divide Public Utility District

CERTIFICATION

I hereby certify that the forgoing is a full, True and correct copy of Resolution 2015-03 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the 11th day of March 2014.

Wendell B. Wall
General Manager
Georgetown Divide Public Utility District



ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS
INSURANCE AUTHORITY

February 26, 2015

Mr. Wendell Wall, General Manager
Georgetown Divide Public Utility District
P.O. Box 4240
Georgetown, California 95634-4240

RE: LIABILITY, PROPERTY, AND WORKERS' COMPENSATION PROGRAMS RISK ASSESSMENT

Dear Mr. Wall:

It was a pleasure for John Haaf, Risk Manager, and me to visit Georgetown Divide Public Utility District on February 5, 2015. The purpose of the visit was to introduce yourself and to obtain an update on District operations; including risk control programs, assess risk exposures, and review loss history for the District. Also, please extend my thanks to Darrel Creeks, Operations Manager, for his time and consideration for the tour of the district facilities

As we indicated, the ACWA/JPIA Risk Management staff is a resource you can use to help develop and enhance your District's loss prevention programs. To that end, we are proposing to implement for 2015-2016 a Service Plan which is designed for periodic full and half-day District visits that includes, risk management assessments, loss prevention training, and safety program consultations. (Copy Attached)

Also, training session topics will be coordinated with the district assigned personnel and the Service Plan is designed to be a flexible outline of the support for your District which can be revised and updated as needed.

We reviewed the "Commitment to Excellence" (C2E) program, which is an ongoing Program, assists members and the pool to reduce exposure to claims. We are asking members to support and adopt "best practices" to reduce losses, within the areas that expose members and the pool to the most frequent and highest valued claims include.

- At-fault vehicle accidents and driver review/qualification standards
- Infrastructure failures related to deferred preventive maintenance or capital improvement programs
- Construction related losses associated with risk transfer and contracting

Mr. Wendell Wall, General Manager
Georgetown Divide Public Utility District

Page 2

- Employment practices claims connected to hiring practices and employee manuals and policies
- Workers' compensation claims, especially in the areas of ergonomics and personal protective equipment

The C2E Program requests that each member commit to reducing the frequency and severity of losses in these areas. We ask that board members and management staff pledge towards loss reduction in order to be successful. Thank you in advance for your support of the C2E Program.

We also encourage you to take advantage of the JPIA's H.R. LaBounty Safety Award Program. The Program provides an opportunity for you to identify your top safety performers, energize further employee interest in the District's safety and health programs, and to highlight loss prevention ideas that may benefit the entire JPIA membership.

We would like to thank Georgetown Divide Public Utility District for its membership and we welcome the opportunity to provide risk management and training services to your District. If you have any questions or need additional assistance, please contact me at (916) 774-7050, or cwagenseller@acwajpia.com.

Sincerely,



Charles Wagenseller
ACWA-JPIA
Cost Estimator/Risk Management Consultant
(916) 535-7500 ext. 3127

Georgetown Divide Public Utility District
Consultant: Charles Wagenseller

2015-2016 SERVICE PLAN

This Service Plan was designed to help **Georgetown Divide Public Utility District** refine its safety and risk management programs. It also provided JPIA Risk Management an opportunity to further evaluate the District's Workers' Compensation, Liability, and Property Program practices and procedures.

The Service Plan is to be implemented from **February 2015 to January 2016**. It involves periodic full and half-day District visits and includes risk management assessments, loss prevention training, and safety program consultations. Training session topics will be coordinated with the District General Manager.

AGENDA

DATE	EVENTS
Feb. 5, 2015	<ul style="list-style-type: none"> - Risk Management Assessment - Review C2E Program - Coordinate future Site inspection and schedules - Determining Training needs at district
To Be Determined <i>(April 2015)</i>	<ul style="list-style-type: none"> - Injury/Illness Prevention Program (IIPP) <ul style="list-style-type: none"> o Review District program with assigned administrator <ul style="list-style-type: none"> -- Training schedule -- Hazard Identification & Correction process -- Accident Investigation & Correction process -- Review record keeping - written programs - IIPP training for Safety Committee - Service Plan review
To Be Determined <i>(June 2015)</i>	<ul style="list-style-type: none"> - Training: Ergonomics training for staff - Review Best Practices and ACWA/JPIA resources for staff - Review Risk Transfer procedures - Service Plan review
To Be Determined <i>(September 2015)</i>	<ul style="list-style-type: none"> - Risk Assessment - Training: Defensive Driving / Automobile safety Training <ul style="list-style-type: none"> o Inspections o Cellular Phone Use o Records - Service Plan review
To Be Determined <i>(December 2015)</i>	<ul style="list-style-type: none"> - Training: as required (<i>Trench & Excavation</i>) - Facilities review: <ul style="list-style-type: none"> o Signage on District Property o Lockout/Tag out program - Service Plan review

Memo

To: Board Of Directors

From: Wendell B. Wall, General Manager

Date: March 10, 2015

Re: Meeting Time for the GDPUD Board Meetings

Board Meeting of March 10, 2015, Agenda Item #13

DISCUSSION / BACKGROUND

In the past, the Board of Directors conducted Regular Board Meetings at some time in the morning. During the February 10, 2015 Board meeting, Director Capraun requested that the Board consider altering the time when the Board of Directors meet.

RECOMMENDATION

Possible Board Action.

Memo

To: Board Of Directors

From: Wendell B. Wall, General Manager

Date: March 10, 2015

Re: GDPUD, 2015 Calendar of Planned Agenda Items

Board Meeting of March 10, 2015, Agenda Item #14

DISCUSSION / BACKGROUND

Historically, the District has maintained a calendar of agenda items that project one year into the future. The items included can reasonably be expected to appear in the Agenda for future Board Meetings. It is now March of 2015 and an updated calendar has not been put forward for some time. The updated calendar begins with the March 10, 2015 meeting and ends with the December 8, 2015 Board meeting.

RECOMMENDATION

If the 2015 calendar is agreeable, approve the calendar.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Planned agenda items for 2015 Regular Meetings of the Board of Directors

- | | |
|--|--|
| <i>March 10, 6 p.m.</i> | Start of Irrigation Discussion (Incorporated into the General Managers Report)
Approval of Directors' attendance at Spring ACWA Conference |
| <i>April 14th, 6 p.m.</i> | 2014 Water Supply and Demand Report
Budget Workshop
Declaration of Projected Water Year
Fishing Derby Resolution |
| <i>May 12th, 6 p.m.</i> | Budget Workshop
Third Quarter Budget Comparison
General Manager's Evaluation |
| <i>June 9th, 6 p.m.</i> | Adoption of Budget
Select Firm to Conduct Annual Audit |
| <i>July 14th, 6 p.m.</i> | Auditor-Controller Requests for Certification of Assessments and Charges |
| <i>August 11th, 6 p.m.</i> | Status of Annual Audit |
| <i>September 8th, 6 p.m.</i> | Discussion of the Irrigation Season ending date
Fourth Quarter Budget Comparison |
| <i>October 13th, 6 p.m.</i> | |
| <i>November 10th, 6 p.m.</i> | Last meeting for outgoing Directors (even years)
First Quarter Budget Comparison
Approval of Directors Attendance at Winter ACWA Conference
Approve Annual Audit
General Managers Evaluation |
| <i>December 10th, 10 p.m.</i> | First Meeting for Incoming Directors (even years)
Represented and Non-represented Employee Negotiation |

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: March 10, 2015

Re: Auburn Lake Trails Water Treatment Plant

Board Meeting of March 10, 2015, Agenda Item #15

BACKGROUND / DISCUSSION

This will be a recap from the report of the prior month with any changes or additions to be in underlined italics.

This is part of a monthly update provided by staff relating to the status of the Auburn Lake Trails Water Treatment Plant Project. Key elements of this report provide updates to activities such as the review of the final plans by the Fire Marshall, the additions to the Environmental Document, a proposed Prop 218 rate increase, as required by the State to secure the Loan, and Construction Management Services.

Fire Marshall – Staff has worked with PSOMAS in the corrections to the plans and specifications as identified by the Fire Marshall. All of the corrected documents are currently on file with the Fire Marshall. The next steps in the review will be the correspondence from the Fire Marshall indicating their final approval and the payment, by the District, of the appropriate inspection fees. Monies will need to be placed on reserve with El Dorado County Fire to cover their inspection fees during construction. Anticipate final approval letter and payment of fees during the month of March.

*Environmental Document - An element of the plan review by the State identified the need to provide additions to the Environmental Documents. The original Environmental Review identified a site plan that was substantially different from the current design. The District contracted with PSOMAS, who contracted with FOOTHILL ASSOCIATES to address the needed additions. The required additions were completed by FOOTHILL ASSOCIATES and submitted to the State (CDPH). *Staff is in contact with the State (CDPH) and awaiting their final approval letter relating to the Environmental Review.* There is nothing additional to report under this meeting.*

Funding: State Loan, in the amount of \$8,000,000 – District Staff met with the State on February 11th. The following topics were discussed during that meeting:

- The District will need to complete another Loan Application with the State. It is likely the 0% interest loan will not be an option with an anticipated interest rate of 1.66%. The overall completeness of the current Loan Application as submitted by the District in 2014.
- The Prop 218 Rate Increase. It is likely approval of the loan will be linked to the approval of the Prop 218 Rate Increase. The District identified the need for a rate increase to generate additional funding for the repayment of the 20 year loan. Recent discussions with representatives from the State have indicated that the Prop 218 process needs to be complete and the District will need to have a Resolution in place prior to the State funding the loan.
- Loan amount and Reserves on Account. The current loan application with the State is for \$8,000,000. Opportunities do exist to increase the loan amount with the State. There may be opportunities to increase the loan amount should the District have the need. Staff will seek clarification in this area. Under the current loan application the District was informed of the need to place 20% (\$1,600,000) of the total loan amount on reserve with the State. Changes in the process may have removed the reserve requirement.

Proposition 218 Rate Increase – State funding is contingent upon the District completing a Prop 218 Rate Increase. Based on recent discussions with representatives from the State, it will be necessary that the District have the Prop 218 process complete with a Board Resolution in place prior to funding. The District has had one Workshop (December 17, 2014) with the Community to discuss the proposed Prop 218 rate increase. Staff attended a meeting (Feb 2nd) with the Finance Committee where options on proposed rate increases were discussed. There is nothing additional to report.

Construction Management - District staff has been in contact with the three consulting firms identified below in an effort to identify costs for the construction management component of the project. Negotiations are ongoing. The three firms are identified as Harris & Associates, PSOMAS and Vali Cooper & Associates. Once we are in receipt of their proposal, all three options will be shared with the Board together with a recommendation from staff. Staff continues to discuss options with the various firms under consideration to assist with the Construction Management component of the project.

Project Timeline - Progress is currently underway in the form of compiling valuable information on operational costs that will be needed to support a Prop 218 rate increase. It is likely all supporting documentation will be complete in the month of February. It is anticipated the ALT Project will go out to formal bid this winter with construction to begin in early Spring, 2015. Estimated duration of construction is 18 months. There is Nothing additional to report at this time.

RECOMMENDATION

Possible Board Action