

**AGENDA
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

6425 Main Street,
Georgetown, California 95634

**TUESDAY, OCTOBER 10, 2023
2:00 P.M.**

BOARD OF DIRECTORS

Mitch MacDonald,
President

Donna Seaman, Vice President Mike Thornbrough, Treasurer
Michael Saunders, Director Robert Stovall, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
- Ensure high-quality drinking water.
- Promote stewardship to protect community resources, public health, and quality of life.
- Provide excellent and responsive customer services through dedicated and valued staff.
- Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.

NOTICE: This meeting will be held in person in the Board room of the Georgetown Divide Public Utility District office, located at 6425 Main Street in Georgetown. This meeting will be open to all members of the public. Pursuant to Resolution 2022-70, the public may also choose to participate via video conference at:

<https://us02web.zoom.us/j/81476655076?pwd=UIZJNEw4eVZ1STJNTHZ5TXFiNGp3Zz09>

Meeting ID: **814 7665 5076** and Passcode: **982328** or via teleconference by calling **1-669-900-6833**, Please note that any person attending via teleconference will be sharing the phone number from which they call with the Board and the public.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

3. PUBLIC FORUM (Please review the below criteria before participating in the public forum.)

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item. The Board President will call for public comment. Those wishing to address the Board on a matter that is not on the agenda, and within the jurisdictional authority of the District, may do so during the Public Forum. Follow the procedures for speaking:

- A. Public members desiring to provide comments, must raise their hand and wait to be recognized by the Board President, speak from the podium, and begin by stating their name.
- B. If participating via teleconference, please utilize the raise your hand feature. The President will call upon you by addressing you by the name or phone number indicated.
- C. Comments must be directed only to the Board.
- D. Disruptive conduct shall not be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination of the privilege to address the Board of Directors.
- E. There is a three (3)–minute time limit per speaker and/or 15 minutes in total.
- F. The Board is not permitted to take action on items addressed under the Public Forum.
- G. The Board President is responsible for maintaining an orderly meeting.

4. CONSENT CALENDAR

A. Approval of Minutes

- September 12th Regular Board Meeting
- September 26th Special Board Meeting

B. Consider Adopting Updated Policy 4115 Duties of Board President

C. Consider Adopting Updated Policy 4215 Rules of Order for Conducting Board and Committee Meetings

D. Consider Adopting Updated Policy 4125 Duties of Board Treasurer

5. Office/Finance Manager’s Report

6. INFORMATIONAL ITEMS

A. Board Reports

B. Legislative Liaison Report

C. Operation Manager’s Report

- Monthly Water Demand Assessment

D. Water Resources Manager’s Report

- Bennett Engineer’s WDR Presentation-Dave Harden

E. General Manager’s Report

7. COMMITTEES

A. Irrigation Committee – Ray Griffiths, Chairman – Next Meeting October 17, 2023

- **Board Liaisons:** Directors Seaman and Thornbrough

B. Finance Committee – Andy Fisher, Chairman - Next Meeting October 26, 2023

- **Board Liaisons:** Directors MacDonald and Stovall

C. Ad-Hoc Committee for Policy Manual – Next Meeting November 2, 2023

- **Board Liaisons:** Directors Saunders, Seaman

D. Ad-Hoc Grant Writing Committee – Next Meeting December 6, 2023

- **Board Liaisons:** Directors Saunders and Stovall

E. AD-Hoc Labor Negotiations Committee- No Meeting Scheduled

- **Board Liaisons:** Directors Thornbrough and MacDonald

8. ACTION ITEMS

A. Consider Customer Leakage Consideration Request

- **Possible Action:** Reject or Approve Customer Appeal

B. Consider Affirming a First Amendment to Employment Agreement with the General Manager

- **Possible Action-** Adopt Resolution 2023-XX affirming a first amendment to employment agreement with the General Manager.

C. Consider Adopting Amendments to Policy 2135 Procurement Policy

- **Possible Action-** Adopt Resolution 2023-XX adopting amendments to Policy 2135 Procurement Policy adopted on April 11, 2023.

D. Consider Accepting Salary Compensation and Staffing Survey results from (Sloan Sakai) Management Strategies LLP

- **Possible Action-** Adopt Resolution 2023-XX accepting the Compensation and Staffing Survey results.

E. Consider Supporting the STREAM Act

- **Possible Action-** Affirm the District's position on the Federal STREAM Act.

F. Consider Award of Contract to Blain Stumpf for Gravel

- **Possible Action-** Adopt Resolution 2023-XX awarding contract to Blain Stumpf and authorizing the General Manager to execute the contract in an amount not to exceed \$150,000.00.

G. Consider Accepting Amendment to the Capital Improvement Projects Plan

- **Possible Action-** Adopt Resolution 2023-XX amending Capital Improvement Plan projects with a budget amendment.

9. Public Hearing

A. Irrigation Ordinance Establishing Rules and Regulations for Irrigation Service 2023-04

- **Possible Action-**Introduce and adopt Irrigation Ordinance Establishing Rules and Regulations for Irrigation Service.

10. CLOSED SESSION

A. Conference with Legal Counsel – Existing Litigation (Gov. Code, § 54956.9(d)(1))

Name of Case: GDPUD v. PG&E

B. Conference with Legal Counsel—Existing Litigation (Gov. Code § 54956.9(d)(1))

Name of case: City of Camden, et al., v. E.I. DuPont de Nemours and Company, et al.

C. Conference with Legal Counsel—Existing Litigation (Gov. Code § 54956.9(d)(1))

Name of case: Cari McCormick v. California Public Employees' Retirement System, et al.

D. Report out of Closed Session

11. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS

A. Opportunity for Board members to discuss and provide input for future meetings.

12. NEXT MEETING DATE AND ADJOURNMENT

B. The next Regular Meeting will be November 14, 2023, at 2:00 PM., at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on October 6, 2023.



Nicholas Schneider, General Manager

10-6-23
Date

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact the District Office by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Public documents related to an item on the open session portion of this agenda, which are distributed to the Board less than 72 hours prior to the meeting, shall be available for public inspection at the office of the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634, and at the time of the meeting.

Unless otherwise noted below, Board actions include a determination they are not a "Project" under Section 15378 under the California Environmental Quality Act (CEQA) Guidelines.



**ACTION ONLY MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

6425 Main Street,
Georgetown, California 95634

**TUESDAY, SEPTEMBER 12, 2023
2:00 P.M.**

BOARD OF DIRECTORS

Mitch MacDonald, President

Donna Seaman, Vice President

Mike Thornbrough, Treasurer

Michael Saunders, Director

Robert Stovall, Director

Presenting Staff

Nicholas Schneider General Manager, Jessica Buckle Office Finance Manager,
Adam Brown Operations Manager,
Alexis Elliott Water Resource Manager

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
- Ensure high-quality drinking water.
- Promote stewardship to protect community resources, public health, and quality of life.
- Provide excellent and responsive customer services through dedicated and valued staff.
- Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.

A record of the complete proceedings is available on the District's YouTube channel;
<https://www.youtube.com/watch?v=q5Abu2HB74Y>

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

President MacDonald called the meeting to order at 2:04 p.m. Director Stovall led the Pledge of Allegiance.

Roll Call was taken:

Present: Stovall, Saunders, Thornbrough, Seaman and MacDonald

Absent: None

2. ADOPTION OF AGENDA

Director Saunders motioned to adopt the agenda. Director Stovall seconded the motion.

Public Comment: No comments were received.

President MacDonald called for the vote.

Ayes: Director Seaman, Director Thornbrough, Director Saunders, Director Stovall, and President MacDonald

Nays: None

Abstentions: None

The motion Passed **Unanimously**.

3. **PUBLIC FORUM**

Cherie Carlyon

4. **CONSENT CALENDAR**

A. Approval of Minutes

- August 8th Regular Board Meeting

B. Consider Adoption of Equipment Surplus List

C. Adoption of JPIA Commitment to Excellence Agreement

Director Stovall motioned to approve the Consent Calendar. Director Seaman seconded the motion.

President MacDonald called for the vote.

Ayes: Director Seaman, Director Thornbrough, Director Saunders, Director Stovall, and President MacDonald

Nays: None

Abstentions: None

The motion Passed **Unanimously**.

5. **FINANCIAL REPORTS**

A. Budget to Actuals Report (through August 30, 2023)

B. Pooled Cash Report (through August 30, 2023)

C. Monthly Check Reports (August 30, 2023)

D. Vendor Report Year to Date

Public Comment:

Cherie Carlyon

6. **INFORMATIONAL ITEMS**

A. Board Reports

Director Saunders reviewed his report highlights which included:

-The Director attended The RWA Executive Committee meeting, the ACWA Headwaters working group, and was involved with ACWA Region 3 events.

President MacDonald reported on the following items:

-The Director attended the CSDA annual conference in Monterey. The primary areas of focus were Board practices, budgeting processes, and alternative options to the Tyler system.

-The Director attended Representative Kevin Kiley's town hall and personally thanked him for his support of the District through the federal appropriations funding advocacy.

B. Legislative Liaison Report

Director Saunders reported on the following items:

-Updates were delivered per the report regarding State Legislation which the District has been monitoring.

-The District has been included in the budget junior trailer bill, AB 104 in the amount of \$250,000 on a line item for generators and an AML meter.

-The Federal Congressional Bill titled the STREAM Act was introduced; it is specific to the Sacramento Regional Water Authority.

C. Operation Manager's Report

- Monthly Water Demand Assessment
- Tank Coating-Request for Proposals (RFP)

Operations Manager Adam Brown delivered the report. Stumpy Meadows reservoir is a little above 90% which is 120% of the average for this time of year. The impacts of access road usage and the pressing need to prepare the surfaces before winter to ensure the District's ability to reach infrastructure were discussed.

D. Water Resources Manager's Report

Water Resource Manager Alexis Elliott reviewed the report highlights. The weather and precipitation forecasts were discussed. The approaching months and winter are predicted to be precipitation-heavy.

E. General Manager's Report

General Manager Nicholas Schneider reviewed the report highlights. The state appropriations award of \$250,000 was celebrated and discussed. The funds will assist with the AMI infrastructure process and generator support for the water system. There was an update regarding the Auburn Lake Trails WDR discussion with the county.

Public Comment-

Stephen Dowd
Cherie Carlyon

7. COMMITTEES

A. Irrigation Committee – Ray Griffiths, Chairman – Next Meeting September 21, 2023

- **Board Liaisons:** Directors Seaman and Thornbrough

Director Seaman updated the Board that there had not been a meeting in the last month as such there was no news to deliver.

B. Finance Committee – Andy Fisher, Chairman - Next Meeting September 28, 2023

- **Board Liaisons:** Directors MacDonald and Stovall

During the last Finance Committee meeting the results of the audit and the operating reserve policy were discussed. The Committee recommended submitting the finalized audit to the Board for approval. The Committee also recommended a 120-day operating reserve to the Board.

C. Ad-Hoc Committee for Policy Manual – Next Meeting September 28, 2023

- **Board Liaisons:** Directors Saunders, Seaman

Director Saunders updated the Board. The CEQA policy is under legal review. The Asset Management Policy will be reviewed next. There are several policies that will be updated and come before the Board in the next two months for approval.

D. Ad-Hoc Grant Writing Committee – Next Meeting October 4, 2023

- **Board Liaisons:** Directors Saunders and Stovall

There has been no meeting since the last Board meeting. There is a resiliency grant which is being explored as well as a series of WaterSmart grants for potential submissions.

Public Comment:

Cherie Carlyon

8. ACTION ITEMS

A. Review and Accept the Annual Financial Report for the Year Ending June 30, 2022.

Public Comment:

Cherie Carlyon

Director Thornbrough motioned to accept the Audit with the addendum in the addition of commentary summarizing a breakdown of the GASB line item report detailing the Pers UAL liabilities for the year ending 2022. Director Seaman seconded the motion.

President MacDonald called for the vote.

Ayes: Director Seaman, Director Thornbrough, Director Saunders, Director Stovall, and President MacDonald

Nays: None

Abstentions: None

The motion Passed **Unanimously**.

B. Operating Reserve Transfer for FY 2021-22 and Reserve Fund Analysis

Director Thornbrough motioned to approve a 120-day Reserve Fund transfer amount. Director Saunders seconded the motion.

President MacDonald called for the vote.

Ayes: Director Seaman, Director Thornbrough, Director Saunders, Director Stovall, and President MacDonald

Nays: None

Abstentions: None

The motion Passed **Unanimously**.

C. Approval of Vehicle Purchase

Director Thornbrough motioned to approve the purchase of 2 550's or equivalent vehicles not to exceed the amount of \$250,000. Director Seaman seconded the motion.

President MacDonald called for the vote.

Ayes: Director Seaman, Director Thornbrough, Director Saunders, Director Stovall, and President MacDonald

Nays: None

Abstentions: None

The motion Passed **Unanimously**.

D. Appoint Ad-Hoc Labor Committee for Labor Negotiations

Director Stovall motioned to approve the formation of the labor negotiations committee and appoint Director Thornbrough and Director MacDonald to the committee. Director Seaman seconded the motion.

President MacDonald called for the vote.

Ayes: Director Seaman, Director Thornbrough, Director Saunders, Director Stovall, and President MacDonald

Nays: None

Abstentions: None

The motion Passed **Unanimously**.

President MacDonald adjourned the open session to a closed session at 4:42 p.m.

9. CLOSED SESSION

A. Conference with Legal Counsel – Existing Litigation (Gov. Code, § 54956.9)

Name of Case: GDPUD v. PG&E

B. General Manager Evaluation and Contract Negotiation (GOV, Code § 54967, Subd. (b)(1))

C. Report out of Closed Session-There was no report out of closed session.

President adjourned the closed session and opened the meeting to open session at 8:23 p.m.

10. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS

11. NEXT MEETING DATE AND ADJOURNMENT

A. The next Regular Meeting will be October 10, 2023, at 2:00 PM., at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

Director Saunders motioned to adjourn the meeting. Director Thornbrough seconded the motion. The motion passed by acclamation. The meeting was adjourned at 8:25 p.m.

Nicholas Schneider, General Manager

Date

Attachment:

1. Public Comment

GDPUD Board Meeting
Tuesday, Sept. 12, 2023
Public Comments by Cherie Carlyon

Item 3-- Public Forum

At the beginning of the August 8, 2023 board meeting, President Macdonald read a brief notice stating the board will now follow the Brown Act during meetings. Does that mean, that in the past this board has not been following the Brown Act? I am very confused about the new rule of opening and closing public comment during an agenda item before the board discusses the agenda item. It does not allow the public to hear the discussion of the board members and therefore, it does not allow the public to know how the board feels about a particular subject. This change was not voted on by the board and also the notice is not reflected in the minutes for the August 8, 2023 meeting. Current policy number 5040.3.1.1 states that the board discusses the item then the public comments are heard. I checked other water districts and this is how they handle comments.

I looked at the board policy on the website and it doesn't indicate this change in the meeting procedure. The policy hasn't been updated since 2019. For example, the change to limit the public comment time states that it is 5 minutes in the policy, but over 3 months ago the board changed it to 3 minutes. Also policy number 5010 states that regular meetings are to be held at 9 am, but they actually have been held at 2 pm for many years. Minutes are also suppose to reflect the names of the staff that are in attendance at the meetings, but this also isn't being done.

The board needs to up date their board policies to reflect the correct policies so the public can know what is expected of them at the meetings. If the public has to follow the Brown Act, the Board and the staff should have to follow the Brown Act.

Item 5—Financial reports

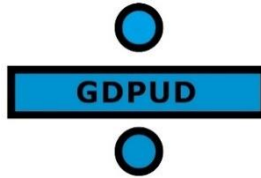
The Purchase Order Detail is not listed under the Financial reports on the agenda as item E. I have a question about the last two purchase orders. PO-2118550 \$2,541.41 GM and PO-2118551 \$3,356.41 Saunders.

Why two different amounts if they are going to the same ACWA conference?

Item 8C—Approval of vehicle purchase.

Why doesn't the staff report indicate if this purchase is in the current budget and which account this purchase will be applied? (Under Fiscal Impact)

8A - Page 43 1st ~~Para~~ Paragraph
I have a question About The Last Sentence
Post Employment Benefits other than Pensions what Does
it Mean?



**ACTION ONLY MINUTES
SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

6425 Main Street,
Georgetown, California 95634

**TUESDAY, SEPTEMBER 26, 2023
5:00 P.M.**

BOARD OF DIRECTORS

Mitch MacDonald,
President

Donna Seaman, Vice President Mike Thornbrough, Treasurer
Michael Saunders, Director Robert Stovall, Director

PRESENTING STAFF

Nicholas Schneider, General Manager

MISSION STATEMENT

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- Provide reliable water supplies.
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- Provide excellent and responsive customer services through dedicated and valued staff.
- Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.

A record of the complete proceedings is available on the District's YouTube channel;
<https://www.youtube.com/watch?v=7ZWirmfV2Lk>

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

President MacDonald called the meeting to order at 5:00 p.m.

Roll Call was taken:

Present: Stovall, Saunders, Thornbrough, Seaman and MacDonald

Absent: None

Director Seaman led the Pledge of Allegiance.

2. ADOPTION OF AGENDA

Director Stoval motioned to adopt the agenda. Director Thornbrough seconded the motion.

President MacDonald called for the vote.

Ayes: Director Seaman, Director Thornbrough, Director Saunders, Director Stovall, and President MacDonald

Nays: None

Abstentions: None

The motion Passed **Unanimously**.

3. PUBLIC FORUM

Steve Dowd

President MacDonald adjourned the meeting to Closed Session at 4:03 p.m.

9. CLOSED SESSION

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code, § 54957)

Title: General Manager

B. Report out of Closed Session- There was no report out of Closed Session.

President MacDonald adjourned the Closed Session and opened the meeting to Open Session at 6:32 p.m.

10. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS

Director Thornbrough requested that the Procurement Policy be updated regarding the General Manager purchasing amounts.

11. NEXT MEETING DATE AND ADJOURNMENT

A. The next Regular Meeting will be October 10, 2023, at 2:00 PM., at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

Director Thornbrough motioned to adjourn the meeting. Director seconded the motion. The motion passed by acclamation. The meeting adjourned at 6:35 p.m.

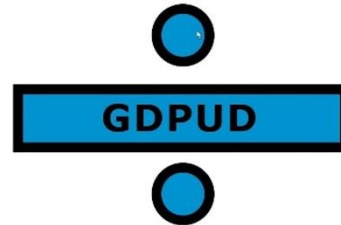
Nicholas Schneider, General Manager

Date

REPORT TO THE BOARD OF DIRECTORS

Board Meeting of October 10, 2023

Agenda Item No. 4. B.



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: Consider Adopting Policy 4115 Duties of the Board President

PREPARED BY: Elizabeth Olson, Executive Assistant

Approved By: Nicholas Schneider, General Manager

BACKGROUND

The Ad-Hoc Policy Committee was established to standardize the process of developing, reviewing, and adopting policies and procedures.

DISCUSSION

The Committee has reviewed and is submitting Policy 4115 to the Board for approval consideration. The purpose of Policy 4115 is to establish the duties of the President of the Board of Directors. Applying the committee's process for reviewing and updating District policies to the new standards of the District Policy and Procedures Manual, Policy 4040 was updated, Duties of the Board President, originally adopted June 25, 2013. Attachment 1 is Policy 4040 with the Committee changes notated.

FISCAL IMPACT

There are no fiscal impacts.

CEQA ASSESSMENT

Not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District adopt Resolution 2023-XX approving Policy 4115, Duties of the Board President.

ALTERNATIVES

- (a) Request substantive changes to the Resolutions for staff to implement; or
- (b) Reject the Resolutions.

ATTACHMENTS

1. Policy 4040, Duties of the Board President, with changes indicated.
2. Resolution 2023-XX approving Policy 4115 (including Exhibit A – Policy 4115, Duties of the Board President)



GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Policy and Procedures Manual

POLICY TITLE: Duties of the Board President

POLICY NUMBER: 4040

Adopted: 06/25/2013

Amended:

REFERENCES:

Section 4040.01 Purpose

The purpose of this policy is to establish the procedures governing ~~of the~~ President of the Board of Directors of the Georgetown Divide Public Utility District.

Section 4040.02 Definitions

~~For the purposes of this policy, unless otherwise apparent from the context, certain words and phrases used in this policy are defined as follows:~~

~~**Chairperson:** The primary responsibility of the board chair is to lead the board by engaging individual board members to work as a unit. This involves facilitating board meetings, showing strong leadership, and supporting and supervising the chief executive, all while following best governing practices.~~

SECTION 4040.23

The President of the Board of Directors shall serve as chairperson at all Board meetings. He/she shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion of questions that follow said actions.

4040.23.1

~~In the absence of the President, the Vice President of the Board of Directors shall serve as chairperson over all meetings of the Board. If the President and Vice President of the Board are both absent, the remaining members present shall select one of themselves to act as chairperson of the meeting.~~

~~If for any reason the President and Vice-President resign or are absent, disqualified or disabled, the Treasurer Secretary may perform the President's duties until the position of President is filled.~~

Section 4040.34 Duties and Responsibilities Regarding Meetings of the Board

The president shall preside over and conduct all meetings of the Board of Directors and shall carry out the resolution and orders of the Board of Directors and shall exercise such other powers and perform such other duties as the Board of Directors. The president shall have all the rights to discuss and vote on any issues before the Board, but not to move or second any

Duties of the Board President

motion. If the president wishes to move or second a motion, he/she must pass the gavel to the Vice-President and step down as the presiding officer for that particular agenda item.

Responsibilities of the President include:

1. Call the meeting to order at the appointed time;
2. Announce the business to come before the Board in its proper order;
3. Enforce the Board's policies in relation to the order of business and the conduct of meetings;

4. Recognize persons who desire to speak, and prevent any interruptions;
5. Explain what the effect of a motion would be if it is not clear to every member;
6. Restrict discussion to the question when a motion is before the Board;
7. Rule on parliamentary procedure; and
8. Put motions to a vote, and state clearly the results of the vote.
9. Sign all instruments, act, [resolutions](#) and carry out stated requirements and the will of the Board;
- ~~10. Sign the minutes of the Board meeting following their approval;~~
- ~~11. Create, a~~ Appoint and disband all committees, subject to Board ratification;
- ~~12.11.~~ Call such meetings of the Board as he/she may deem necessary, giving notice as prescribed by law;
- ~~13.12.~~ Coordinate the preparation of meeting agendas with the General Manager;
- ~~14.13.~~ Confer with the General Manager or designee on crucial matters which may occur between Board of Directors meetings;
- ~~15.14.~~ Be responsible for the orderly conduct of all Board meetings;
- ~~16.15.~~ Be the Spokesperson [to speak on behalf of](#) the Board; ~~and~~ [and or provide designee to speak](#)
- ~~17.16.~~ Perform other duties as authorized by the Board.
- ~~18. Be the primary keeper of the General Manager's personnel file.~~

Certification

I hereby certify that the foregoing is a full, true, and correct copy of Policy 404 amended by the Board of Directors of the Georgetown Divide Public Utility District on October 10, 2023.

Nicholas Schneider, Clerk, and Ex-Officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**RESOLUTION NO. 2023-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
ADOPTING POLICY 4115, DUTIES OF THE BOARD PRESIDENT**

WHEREAS, the Board of Directors of the Georgetown Divide adopted Policy 4040, Duties of the Board President, on June 25, 2013;

WHEREAS, the ad hoc Policy Committee of the Board of Directors reviewed Policy 4040 and directed Staff to prepare Policy 4115 in the new policy format and with changes to establish the Duties of the Board President;

WHEREAS, Policy 4115 is made a part of this Resolution as **Exhibit A**; and

WHEREAS, the committee's recommendation was presented to the Board of Directors at its regular meeting of October 10, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT Policy 4115, Duties of the Board President, be adopted, and the General Manager shall be authorized to certify the policy and include it in the District's Policy and Procedures Manual.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 10th day of October 2023 by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Mitch MacDonald, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Nicholas Schneider, Clerk, and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2023-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 10th day of October 2023.

Nicholas Schneider, Clerk, and Ex Officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTACHMENT:

Exhibit A – Policy 4115 – Duties of the Board President

DRAFT



GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Policy and Procedures Manual

POLICY TITLE: Duties of the Board President

POLICY NUMBER: 4115

Adopted: 06/25/2013

Amended: 10/10/2023

REFERENCES:

Section 4040.01 Purpose

The purpose of this policy is to establish the procedures governing the President of the Board of Directors of the Georgetown Divide Public Utility District.

SECTION 4040.2

The President of the Board of Directors shall serve as chairperson at all Board meetings. He/she shall have the same rights as the other members of the Board in voting, introducing motions, resolutions, and ordinances, and any discussion of questions that follow said actions.

4040.2.1

If for any reason the President and Vice-President resign or are absent, disqualified, or disabled, the Treasurer may perform the President's duties until the position of President is filled.

Section 4040.3 Duties and Responsibilities Regarding Meetings of the Board

The president shall preside over and conduct all meetings of the Board of Directors and shall carry out the resolution and orders of the Board of Directors and shall exercise such other powers and perform such other duties as the Board of Directors. The president shall have all the rights to discuss and vote on any issues before the Board, but not to move or second any motion. If the president wishes to move or second a motion, he/she must pass the gavel to the Vice-President and step down as the presiding officer for that particular agenda item. Responsibilities of the President include:

1. Call the meeting to order at the appointed time;
2. Announce the business to come before the Board in its proper order;
3. Enforce the Board's policies in relation to the order of business and the conduct of meetings;
4. Recognize persons who desire to speak, and prevent any interruptions;
5. Explain what the effect of a motion would be if it is not clear to every member;
6. Restrict discussion to the question when a motion is before the Board;
7. Rule on parliamentary procedure; and
8. Put motions to a vote, and state clearly the results of the vote.
9. Sign all instruments, act, resolutions and carry out stated requirements and the will of the Board;
10. Create, appoint, and disband all committees, subject to Board ratification;

Duties of the Board President

11. Call such meetings of the Board as he/she may deem necessary, giving notice as prescribed by law;
12. Coordinate the preparation of meeting agendas with the General Manager;
13. Confer with the General Manager or designee on crucial matters which may occur between Board of Directors meetings;
14. Be responsible for the orderly conduct of all Board meetings;
15. Be the Spokesperson to speak on behalf of the Board; and or provide a designee to speak
16. Perform other duties as authorized by the Board.

Certification

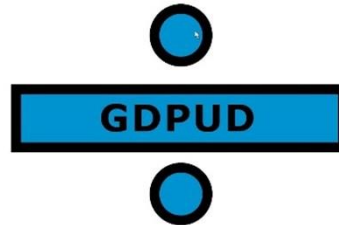
I hereby certify that the foregoing is a full, true, and correct copy of Policy 4115 amended by the Board of Directors of the Georgetown Divide Public Utility District on October 10, 2023.

Nicholas Schneider, Clerk, and Ex-Officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

REPORT TO THE BOARD OF DIRECTORS

Board Meeting of October 10, 2023

Agenda Item No. 4.C.



AGENDA SECTION: Consent Calendar

SUBJECT: Consider Adopting Policy 4215 Rules of Order for Conducting Board and Committee Meetings

PREPARED BY: Elizabeth Olson, Executive Assistant

Approved By: Nicholas Schneider, General Manager

BACKGROUND

The Ad-Hoc Policy Committee was established to standardize the process of developing, reviewing, and adopting policies and procedures.

DISCUSSION

The Committee has reviewed and is submitting Policy 4215 to the Board for approval consideration. The purpose of Policy 4215 is to establish the procedures governing the meetings of the Board of Directors and Committees of the Georgetown Divide Public Utility District. Applying the committee's process for reviewing and updating District policies to the new standards of the District Policy and Procedures Manual, Policy 5040 was updated, Rules of Order for Conducting Board and Committee Meetings was adopted on September 10, 2019. Attachment 1 is Policy 5040 with changes notated. Policy 4215 is included as Exhibit A in the draft resolution.

FISCAL IMPACT

There are no fiscal impacts.

CEQA ASSESSMENT

Not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District adopt Resolution 2023-XX approving Policy 4215, Conducting Board and Committee Meetings.

ALTERNATIVES

- (a) Request substantive changes to the Resolutions for staff to implement; or
- (b) Reject the Resolutions.

ATTACHMENTS

- 1. Policy 5040, Conducting Board and Committee Meetings, with changes notated.
- 2. Resolution 2023-XX approving Policy 4215 (including Exhibit A – Policy 4215, Conducting Board and Committee Meetings)



GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Policy and Procedures Manual

POLICY TITLE: 5040

POLICY NUMBER: Rules of Order for Conducting of Board and Committee Meetings

Adopted: 09/10/2019

Amended:

REFERENCES:

Section 5040.01 Purpose

The purpose of this policy is to establish the procedures governing the meetings of the Board of Directors and Committees of the Georgetown Divide Public Utility District.

Section 5040.02 Definitions

~~For the purposes of this policy, unless otherwise apparent from the context, certain words and phrases used in this policy are defined as follows:~~

Section 5040.023 General

5040.3.1 Action items shall be brought before and considered by the Board by motion in accordance with this policy. These rules of order are intended to be informal and applied flexibly. The Board prefers a flexible form of meeting and, therefore, does not conduct its meetings under formalized rules - Robert's Rules of Order.

5040.23.1.1 If a Director believes order is not being maintained or procedures are not adequate, then he/she should raise a point of order - not requiring a second - to the President. If the ruling of the President is not satisfactory to the Director, then it may be appealed to the Board. A majority of the Board will govern and determine the point of order.

Section 5040.034 Obtaining the Floor

5040.2.1 Any Director desiring to speak should address the President and, upon recognition by the President, may address the subject under discussion.

Section 5040.045 Motions

~~5040.5.1~~ Any Director, excluding the President, may make or second a motion. A motion shall be brought and considered as follows:

~~5040.45.1.1~~ The Board President opens discussion of the matter, the matter is then discussed and debated by the Board, the public is provided an opportunity to comment, then a Director makes a motion; another Director seconds the motion; and the President states the motion.

~~5040.5.2~~ ~~Once~~**5040.4.2** ~~Once~~ the motion has been stated by the President, it is open to further clarification by the Board members, the President will then call for the vote.

~~5040.45.32.1~~ If the public in attendance has had an opportunity to comment on the proposed action, any Director may move to immediately bring the question being debated to a vote, suspending any further debate. The motion must be made,

seconded, and approved by a majority vote of the Board.

Rules of Order for Conduct of Meetings

Section 5040.56 Secondary Motions

Ordinarily, only one motion can be considered at a time and a motion must be disposed of before any other motions or business are considered. There are a few exceptions to this general rule, though, where a secondary motion concerning the main motion may be made and

considered before voting on the main motion.

5040.56.1 Motion to Amend:

A main motion may be amended before it is voted on, either by the consent of the Directors who moved and seconded, or by a new motion and second.

5040.56.2 Motion to Table:

A main motion may be indefinitely tabled before it is voted on by motion made to table, which is then seconded and approved by a majority vote of the Board.

5040.56.3 Motion to Postpone:

A main motion may be postponed to a certain time by a motion to postpone, which is then seconded and approved by a majority vote of the Board.

5040.56.4 Motion to Refer to Committee:

A main motion may be referred to a Board committee for further study and recommendation by a motion to refer to committee, which is then seconded and approved by a majority vote of the Board.

5040.56.5 Motion to Close Debate and Vote Immediately:

-As provided above, any Director may move to close debate and immediately vote on a main motion, which move to close is then seconded and approved by a majority vote of the Board.

5040.56.6 Motion to Adjourn:

-A meeting may be adjourned by motion made, seconded, and approved by a majority vote of the Board before voting on a main motion.

Section 5040.67 Decorum

5040.67.1

The President shall take whatever actions are necessary and appropriate to preserve order and decorum during Board meetings, including public hearings. The President may eject any person or ~~persons-persons making making~~ personal, impertinent, or slanderous remarks, refusing to abide by a request from the President, or otherwise disrupting the meeting or hearing. [as referenced in Policy 4210 Standards of Conduct During Board Meetings Section 4210.07.](#)

5040.67.2

The President may also declare a short recess during any meeting.

Section 5040.78 Amendment of Rules of Order

Rules of Order for Conduct of Meetings

5040.78.1 By motion made, seconded, and approved by a majority vote, the Board may, at ~~its~~ its discretion and at any meeting: a) temporarily suspend these rules in whole or in part; b) amend these rules in whole or in part; ~~or~~ or c) both.

Certification

I hereby certify that the foregoing is a full, true, and correct copy of Policy 5040 amended by the Board of Directors of the Georgetown Divide Public Utility District on October 10, 2023

Nicholas Schneider, Clerk, and Ex-Officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**RESOLUTION NO. 2023-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
ADOPTING POLICY 4215, RULES OF ORDER FOR CONDUCTING BOARD AND
COMMITTEE MEETINGS**

WHEREAS, the Board of Directors of the Georgetown Divide adopted Policy 5040, Board Meeting Conduct, on September 10, 2019;

WHEREAS, the Ad Hoc Policy Committee of the Board of Directors reviewed Policy 5040 and directed Staff to prepare Policy 4215 in the new policy format and with changes to establish the Rules of Order for Conducting Board and Committee Meetings;

WHEREAS, Policy 4125 is made a part of this Resolution as **Exhibit A**; and

WHEREAS, the Committee's recommendation was presented to the Board of Directors at its regular meeting of October 10, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT Policy 4215 Rules of Order for Conducting Board and Committee Meetings, be adopted, and the General Manager shall be authorized to certify the policy and include it in the District's Policy and Procedures Manual.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 10th day of October 2023 by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Mitch MacDonald, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Nicholas Schneider, Clerk, and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2023-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 10th day of October 2023.

Nicholas Schneider, Clerk, and Ex Officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTACHMENT:

Exhibit A – Policy 4215– Rules of Order for Conducting Board and Committee Meetings

DRAFT



GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Policy and Procedures Manual

POLICY TITLE: Rules of Order for Conducting Board and Committee Meetings

POLICY NUMBER: 4215

Adopted: 09/10/2019

Amended: 10/10/2023

REFERENCES:

Section 5040.01 Purpose

The purpose of this policy is to establish the procedures governing the meetings of the Board of Directors and Committees of the Georgetown Divide Public Utility District.

Section 5040.02 General

5040.3.1 Action items shall be brought before and considered by the Board by motion in accordance with this policy. These rules of order are intended to be informal and applied flexibly. The Board prefers a flexible form of meeting and, therefore, does not conduct its meetings under formalized rules - Robert's Rules of Order.

5040.2.1.1 If a Director believes order is not being maintained or procedures are not adequate, then he/she should raise a point of order - not requiring a second - to the President. If the ruling of the President is not satisfactory to the Director, then it may be appealed to the Board. A majority of the Board will govern and determine the point of order.

Section 5040.03 Obtaining the Floor

5040.2.1 Any Director desiring to speak should address the President and, upon recognition by the President, may address the subject under discussion.

Section 5040.04 Motions

5040.5.1 Any Director, excluding the President, may make or second a motion. A motion shall be brought and considered as follows:

5040.4.1.1 The Board President opens discussion of the matter, the matter is then discussed and debated by the Board, the public is provided an opportunity to comment, then a Director makes a motion; another Director seconds the motion; and the President states the motion.

5040.4.2 Once the motion has been stated by the President, it is open to further clarification by the Board members, the President will then call for the vote.

5040.4.2.1 If the public in attendance has had an opportunity to comment on the proposed action, any Director may move to immediately bring the question being debated to a vote, suspending any further debate. The motion must be made, seconded, and approved by a majority vote of the Board.

Rules of Order for Conduct of Meetings

Section 5040.5 Secondary Motions

Ordinarily, only one motion can be considered at a time and a motion must be disposed of before any other motions or business are considered. There are a few exceptions to this general rule, though, where a secondary motion concerning the main motion may be made and considered before voting on the main motion.

5040.5.1 Motion to Amend:

A main motion may be amended before it is voted on, either by the consent of the Directors who moved and seconded or by a new motion and second.

5040.5.2 Motion to Table:

A main motion may be indefinitely tabled before it is voted on by motion made to table, which is then seconded and approved by a majority vote of the Board.

5040.5.3 Motion to Postpone:

A main motion may be postponed to a certain time by a motion to postpone, which is then seconded and approved by a majority vote of the Board.

5040.5.4 Motion to Refer to Committee:

A main motion may be referred to a Board committee for further study and recommendation by a motion to refer to committee, which is then seconded and approved by a majority vote of the Board.

5040.5.5 Motion to Close Debate and Vote Immediately:

As provided above, any Director may move to close debate and immediately vote on a main motion, which move to close is then seconded and approved by a majority vote of the Board.

5040.5.6 Motion to Adjourn:

A meeting may be adjourned by motion made, seconded, and approved by a majority vote of the Board before voting on a main motion.

Section 5040.6 Decorum

5040.6.1

The President shall take whatever actions are necessary and appropriate to preserve order and decorum during Board meetings, including public hearings. The President may eject any person or persons disrupting the meeting or hearing as referenced in Policy 4210 Standards of Conduct During Board Meetings Section 4210.07.

5040.6.2

The President may also declare a short recess during any meeting.

Section 5040.7 Amendment of Rules of Order

5040.7.1 By motion made, seconded, and approved by a majority vote, the Board may, at its discretion and at any meeting: a) temporarily suspend these rules in whole or in part; b) amend these rules in whole or in part; or, c) both.

Rules of Order for Conduct of Meetings

Certification

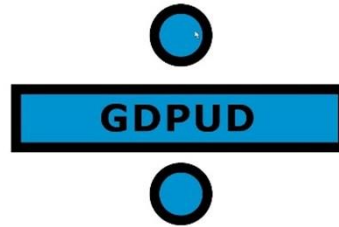
I hereby certify that the foregoing is a full, true, and correct copy of Policy 4215 amended by the Board of Directors of the Georgetown Divide Public Utility District on October 10, 2023

Nicholas Schneider, Clerk, and Ex-Officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

REPORT TO THE BOARD OF DIRECTORS

Board Meeting of October 10, 2023

Agenda Item No. 4. D.



AGENDA SECTION: Consent Calendar

SUBJECT: Consider Adopting Policy 4125 Duties of the Board Treasurer

PREPARED BY: Elizabeth Olson, Executive Assistant

Approved By: Nicholas Schneider, General Manager

BACKGROUND

The Ad-Hoc Policy Committee was established to standardize the process of developing, reviewing, and adopting policies and procedures.

DISCUSSION

The Committee has reviewed and is submitting Policy 4125 Duties of the Board Treasurer to the Board for approval and consideration. The purpose of Policy 4125 is to establish the duties of the Board Treasurer of the Georgetown Divide Public Utility District. Applying the committee's process for reviewing and updating District policies to the new standards of the District Policy and Procedures Manual, Policy 4045 was updated. Policy 4045 Duties of the Treasurer and Board Secretary was adopted on September 10, 2019. Attachment 1 is Policy 4045 with the changes notated. Policy 4125 is included as Exhibit A in the draft resolution.

FISCAL IMPACT

There are no fiscal impacts.

CEQA ASSESSMENT

Not a CEQA Project.

RECOMMENDED ACTION

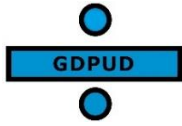
Staff recommends the Board of Directors of the Georgetown Divide Public Utility District adopt Resolution 2023-XX approving Policy 4125, Duties of the Board Treasurer.

ALTERNATIVES

- (a) Request substantive changes to the Resolutions for staff to implement; or
- (b) Reject the Resolutions.

ATTACHMENTS

- 1. Policy 4045, Duties of the Treasurer and Board Secretary, with changes in red.
- 2. Resolution 2023-XX approving Policy 4125 (including Exhibit A – Policy 4125, Duties of the Board Treasurer)



GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Policy and Procedures Manual

POLICY TITLE: Duties of the Board Treasurer-~~Board Secretary~~

POLICY NUMBER: 4045
Amended:

Adopted: 06/25/2013

REFERENCES:

Section 4045.01 Purpose

~~The position of Secretary of the Board of Directors is required by state law. Among other things, the Secretary performs duties including recording of minutes and actions of the Board of Directors and certifying all actions and resolutions of the Board, in the absence of the Board Clerk. The purpose of this policy is to define the role of the Treasurer.~~

Section 4045.02 Definitions

~~For the purposes of this policy, unless otherwise apparent from the context, certain words and phrases used in this policy are defined as follows:~~

~~**Actions:** Action of the Board of Directors means a motion, resolution or action approved by the affirmative vote of a majority of the members of the Board of Directors at a duly called meeting thereof.~~

~~**Certifying Actions:** The certification must bear an original signature by an officer of the corporation, preferably the Secretary, and one other than the person authorized to sign the contract. B. The document should state the name of the person authorized to sign the contract. C. Bear the Georgetown Divide Public Utility District seal.~~

Section 4045.032

~~If for any reason the President and Vice-President resign or are absent, disqualified or disabled, the Treasurer-Secretary, may perform the President's duties until the position of President is filled.~~

Section 4045.04

~~If for any reason the President and Vice-President disqualify themselves from participating in an agenda item or become partisan in the debate on any such item, the Secretary shall perform the duties of the presiding officer.~~

Section 4045.035 Duties of the Treasurer/~~Board Secretary~~

The Treasurer ~~secretary~~ of the Governing Board shall have the following duties: 1. 5. Shall be responsible for signing, reviewing approved accounts payable documents. 1. Certify or attest to actions taken by the Board when required; 2. Sign the minutes of the Board meeting following their approval as needed; 3. Sign the documents as directed by the Board on behalf of the District, and sign all other items which require the signature of the Secretary; and 24. Perform any other duties assigned by the Board. 5. Shall be responsible for signing, and reviewing approved accounts payable documents.

~~**Section 4045.06 — Responsibilities of the Treasurer/Board Secretary**~~

~~It is the responsibility of the Secretary, when acting as Board Clerk, with the assistance of the General Manager to ensure: 1. Minutes of the Board of Directors meetings are recorded.~~

~~These recordings are generally for use by the Secretary for the purpose of preparing minutes for adoption at the next regularly scheduled meeting shall be posted on the District's website; 2. Minutes of each Board meeting are prepared and maintained; 3. Board records and other documents & reports are maintained, as required by law; and 4. Board officers receive the correspondence addressed to them.~~

Certification

I hereby certify that the foregoing is a full, true, and correct copy of Policy 4045 amended by the Board of Directors of the Georgetown Divide Public Utility District on October 10, 2023.

Nicholas Schneider, Clerk, and Ex-Officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**RESOLUTION NO. 2023-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
ADOPTING POLICY 4125, DUTIES OF THE BOARD TREASURER**

WHEREAS, the Board of Directors of the Georgetown Divide adopted Policy 4045, Duties of the Board Treasurer, on September 10, 2019;

WHEREAS, the ad hoc Policy Committee of the Board of Directors reviewed Policy 4045 and directed Staff to prepare updated Policy 4125 in the new policy format and with changes to establish the duties of the Board Treasurer;

WHEREAS, Policy 4125 is made a part of this Resolution as **Exhibit A**; and

WHEREAS, the committee's recommendation was presented to the Board of Directors at its regular meeting of October 10, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT Policy 4125, Duties of the Board Treasurer, be adopted, and the General Manager shall be authorized to certify the policy and include it in the District's Policy and Procedures Manual.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 10th day of October by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Mitch MacDonald, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Nicholas Schneider, Clerk, and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2023-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 10th day of October 2023.

Nicholas Schneider, Clerk, and Ex Officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTACHMENT:

Exhibit A – Policy 4125 –Duties of the Board Treasurer

DRAFT



GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Policy and Procedures Manual

POLICY TITLE: Duties of the Board Treasurer-

POLICY NUMBER: 4125

Adopted: 06/25/2013

Amended: 10/10/2023

REFERENCES:

Section 4045.01 Purpose

The purpose of this policy is to define the role of the Treasurer of the Board of Directors.

Section 4045.02

If for any reason the President and Vice-President resign or are absent, disqualified, or disabled, the Treasurer may perform the President's duties until the position of President is filled.

Section 4045.03 Duties of the Treasurer

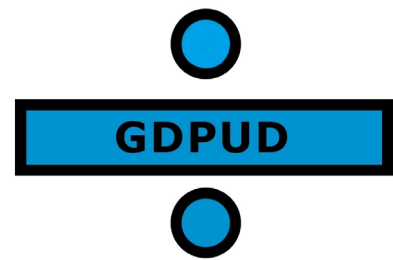
The Treasurer of the Governing Board shall have the following duties: 1. Shall be responsible for signing and reviewing approved accounts payable documents. 2. Perform any other duties assigned by the Board.

Certification

I hereby certify that the foregoing is a full, true, and correct copy of Policy 4125 amended by the Board of Directors of the Georgetown Divide Public Utility District on October 10, 2023.

Nicholas Schneider, Clerk, and Ex-Officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**REPORT TO THE BOARD OF
DIRECTORS
OCTOBER 10, 2023**



AGENDA SECTION: FINANCIAL STATEMENTS

SUBJECT: Budget to Actuals, Pooled Cash, Monthly Check Report, Vendor History Report, and Purchase Order Report.

PREPARED BY: Jessica Buckle, Office Finance Manager

BACKGROUND

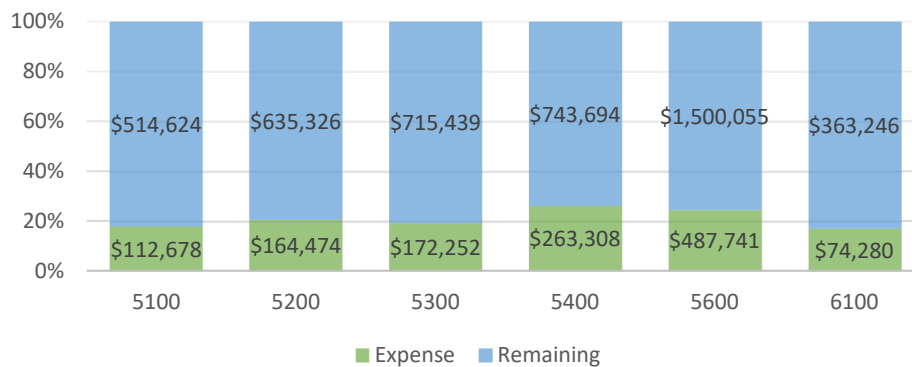
The monthly financial reports are a good indicator of how healthy the District is financially and are a key to successfully budgeting for the remainder of the year.

DISCUSSION

The financial reports included below are for Fiscal Year 2023-2024. The usual graphical representations of the remaining budget for each fund are shown below through August 31, 2023. There will be additional revenue received for FY23 through the end of September. At the August 24, 2023, Finance Committee meeting, it was recommended that we move quarterly Budget to Actuals reports. (Oct/Jan/Apr/July)

- Budget to Actuals – through August 31st, 2023
- Pooled Cash – August, 2023
- Monthly Check Report – August, 2023
- Vendor Purchasing Report – August, 2023
- Purchase Order Report – August, 2023

FY24 BUDGET TO ACTUALS



List of Departments:

- 5100 - Source of Supply
- 5200 - Transmission & Distribution of Raw Water
- 5300 - Water Treatment
- 5400 - Transmission & Distribution of Treated Water
- 5600 - Administration & Customer Service
- 6100 - Auburn Lakes Trail Wastewater Zone



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Remaining
Fund: 100 - Water Fund							
Department: 0000 - Non-departmental							
100-0000-40102	Water Sales - Cust	3,000,000.00	3,000,000.00	696,814.71	689,582.78	-2,310,417.22	77.01 %
100-0000-40103	Water Sales - Irr	436,772.00	436,772.00	156,498.60	156,277.58	-280,494.42	64.22 %
100-0000-40105	Property Tax Revenue	2,000,000.00	2,000,000.00	0.00	-71,412.85	-2,071,412.85	103.57 %
100-0000-40107	Lease Revenue	80,000.00	80,000.00	6,844.10	8,228.33	-71,771.67	89.71 %
100-0000-41100	Interest Income	260,000.00	260,000.00	0.00	0.00	-260,000.00	100.00 %
100-0000-41200	Penalties	68,000.00	68,000.00	8,952.75	8,952.75	-59,047.25	86.83 %
100-0000-41300	New Meter Materials & Labor Char...	0.00	0.00	1,271.93	2,572.89	2,572.89	0.00 %
100-0000-41302	Installation Fee	0.00	0.00	5,955.65	1,117.96	1,117.96	0.00 %
100-0000-42102	Grant Proceeds	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00 %
100-0000-50403	Def Comp Retirement	0.00	0.00	0.00	470.87	-470.87	0.00 %
Department: 0000 - Non-departmental Surplus (Deficit):		5,844,772.00	5,844,772.00	877,337.74	795,848.57	-5,048,923.43	86.38 %
Department: 5100 - Source of Supply							
100-5100-50100	Salaries	213,320.00	213,320.00	8,569.20	15,115.33	198,204.67	92.91 %
100-5100-50102	Overtime	14,000.00	14,000.00	1,277.81	2,719.63	11,280.37	80.57 %
100-5100-50103	Standby Pay	13,150.00	13,150.00	1,200.00	2,192.14	10,957.86	83.33 %
100-5100-50200	Payroll Taxes	20,265.00	20,265.00	809.44	1,467.58	18,797.42	92.76 %
100-5100-50300	Health Insurance	52,966.00	52,966.00	2,709.62	11,563.82	41,402.18	78.17 %
100-5100-50302	Insurance - Workers Compensation	6,336.00	6,336.00	0.00	0.00	6,336.00	100.00 %
100-5100-50400	PERS Retirement Expense	16,808.00	16,808.00	996.29	1,977.85	14,830.15	88.23 %
100-5100-50401	PERS UAL	10,377.00	10,377.00	0.00	54,799.69	-44,422.69	-428.09 %
100-5100-51100	Materials & Supplies	17,100.00	17,100.00	256.28	316.29	16,783.71	98.15 %
100-5100-51101	Durables/Rentals/Leases	7,400.00	7,400.00	0.00	17.66	7,382.34	99.76 %
100-5100-51103	Safety/PPE Supplies	6,600.00	6,600.00	148.40	267.12	6,332.88	95.95 %
100-5100-51104	Software/Licences	88.00	88.00	0.00	270.78	-182.78	-207.70 %
100-5100-51200	Vehicle Maintenance	4,850.00	4,850.00	172.47	191.39	4,658.61	96.05 %
100-5100-51201	Vehicle Operating - Fuel	9,150.00	9,150.00	795.96	1,530.18	7,619.82	83.28 %
100-5100-51300	Professional Services	91,800.00	91,800.00	14,820.53	19,936.80	71,863.20	78.28 %
100-5100-52100	Staff Development/Certifications	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00 %
100-5100-52102	Utilities	10,450.00	10,450.00	219.55	312.21	10,137.79	97.01 %
100-5100-52105	Government Regulation Fees	118,000.00	118,000.00	0.00	0.00	118,000.00	100.00 %
100-5100-52108	Membership/Subscriptions	450.00	450.00	0.00	0.00	450.00	100.00 %
100-5100-71100	Capital Expenses	8,250.00	8,250.00	0.00	0.00	8,250.00	100.00 %
Department: 5100 - Source of Supply Total:		622,610.00	622,610.00	31,975.55	112,678.47	509,931.53	81.90 %
Department: 5200 - Raw Water							
100-5200-50100	Salaries	323,240.00	323,240.00	18,972.76	36,071.69	287,168.31	88.84 %
100-5200-50101	Part-time/Temp Staff Wages	5,000.00	5,000.00	1,420.80	1,420.80	3,579.20	71.58 %
100-5200-50102	Overtime	24,800.00	24,800.00	3,713.02	6,503.59	18,296.41	73.78 %
100-5200-50103	Standby Pay	21,550.00	21,550.00	2,400.00	4,384.29	17,165.71	79.66 %
100-5200-50200	Payroll Taxes	30,708.00	30,708.00	1,836.88	3,440.07	27,267.93	88.80 %
100-5200-50300	Health Insurance	77,835.00	77,835.00	6,551.61	19,760.21	58,074.79	74.61 %
100-5200-50302	Insurance - Workers Compensation	7,250.00	7,250.00	0.00	0.00	7,250.00	100.00 %
100-5200-50400	PERS Retirement Expense	38,412.00	38,412.00	2,264.92	4,649.63	33,762.37	87.90 %
100-5200-50401	PERS UAL	202,347.00	202,347.00	0.00	79,708.64	122,638.36	60.61 %
100-5200-51100	Materials & Supplies	14,500.00	14,500.00	1,004.28	1,377.15	13,122.85	90.50 %
100-5200-51101	Durables/Rentals/Leases	1,450.00	1,450.00	0.00	17.66	1,432.34	98.78 %
100-5200-51103	Safety/PPE Supplies	3,250.00	3,250.00	239.60	572.85	2,677.15	82.37 %
100-5200-51104	Software/Licences	0.00	0.00	0.00	541.56	-541.56	0.00 %
100-5200-51200	Vehicle Maintenance	8,900.00	8,900.00	15.00	232.59	8,667.41	97.39 %
100-5200-51201	Vehicle Operating - Fuel	21,000.00	21,000.00	2,622.56	4,713.55	16,286.45	77.55 %
100-5200-51300	Professional Services	5,000.00	5,000.00	244.12	244.12	4,755.88	95.12 %

Budget Report

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-5200-52100	Staff Development/Certifications	750.00	750.00	0.00	0.00	750.00	100.00 %
100-5200-52102	Utilities	3,250.00	3,250.00	551.37	835.60	2,414.40	74.29 %
100-5200-52108	Membership/Subscriptions	450.00	450.00	0.00	0.00	450.00	100.00 %
100-5200-71100	Capital Expenses	1,750.00	1,750.00	0.00	0.00	1,750.00	100.00 %
Department: 5200 - Raw Water Total:		791,442.00	791,442.00	41,836.92	164,474.00	626,968.00	79.22 %
Department: 5300 - Water Treatment							
100-5300-50100	Salaries	229,802.00	229,802.00	15,260.83	28,066.84	201,735.16	87.79 %
100-5300-50102	Overtime	34,496.00	34,496.00	1,654.29	3,366.50	31,129.50	90.24 %
100-5300-50103	Standby Pay	15,720.00	15,720.00	1,200.00	2,192.14	13,527.86	86.06 %
100-5300-50200	Payroll Taxes	21,831.00	21,831.00	1,326.83	2,463.76	19,367.24	88.71 %
100-5300-50300	Health Insurance	63,996.00	63,996.00	4,654.58	13,498.73	50,497.27	78.91 %
100-5300-50302	Insurance - Workers Compensation	4,722.00	4,722.00	0.00	0.00	4,722.00	100.00 %
100-5300-50400	PERS Retirement Expense	31,777.00	31,777.00	1,634.79	3,315.26	28,461.74	89.57 %
100-5300-50401	PERS UAL	51,884.00	51,884.00	0.00	59,781.48	-7,897.48	-15.22 %
100-5300-51100	Materials & Supplies	82,500.00	82,500.00	12,390.42	14,003.17	68,496.83	83.03 %
100-5300-51101	Durables/Rentals/Leases	250.00	250.00	0.00	0.00	250.00	100.00 %
100-5300-51102	Office Supplies	0.00	0.00	50.40	50.40	-50.40	0.00 %
100-5300-51103	Safety/PPE Supplies	2,750.00	2,750.00	112.25	202.05	2,547.95	92.65 %
100-5300-51104	Software/Licences	0.00	0.00	0.00	270.78	-270.78	0.00 %
100-5300-51200	Vehicle Maintenance	6,500.00	6,500.00	0.00	0.00	6,500.00	100.00 %
100-5300-51201	Vehicle Operating - Fuel	7,750.00	7,750.00	396.77	852.16	6,897.84	89.00 %
100-5300-51202	Building Maintenance	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00 %
100-5300-51300	Professional Services	32,250.00	32,250.00	14,838.87	15,138.87	17,111.13	53.06 %
100-5300-52100	Staff Development/Certifications	1,250.00	1,250.00	60.00	150.00	1,100.00	88.00 %
100-5300-52102	Utilities	222,700.00	222,700.00	25,633.04	26,120.28	196,579.72	88.27 %
100-5300-52105	Government Regulation Fees	6,500.00	6,500.00	2,700.00	2,780.00	3,720.00	57.23 %
100-5300-52108	Membership/Subscriptions	625.00	625.00	0.00	0.00	625.00	100.00 %
100-5300-71100	Capital Expenses	19,750.00	19,750.00	0.00	0.00	19,750.00	100.00 %
Department: 5300 - Water Treatment Total:		844,553.00	844,553.00	81,913.07	172,252.42	672,300.58	79.60 %
Department: 5400 - Treated Water							
100-5400-50100	Salaries	440,075.00	440,075.00	38,182.56	69,594.80	370,480.20	84.19 %
100-5400-50102	Overtime	46,800.00	46,800.00	2,343.21	4,398.43	42,401.57	90.60 %
100-5400-50103	Standby Pay	15,720.00	15,720.00	1,200.00	2,192.14	13,527.86	86.06 %
100-5400-50200	Payroll Taxes	41,807.00	41,807.00	3,056.15	5,582.20	36,224.80	86.65 %
100-5400-50300	Health Insurance	109,881.00	109,881.00	10,487.07	28,439.11	81,441.89	74.12 %
100-5400-50302	Insurance - Workers Compensation	5,207.00	5,207.00	0.00	0.00	5,207.00	100.00 %
100-5400-50400	PERS Retirement Expense	52,768.00	52,768.00	3,765.57	7,489.74	45,278.26	85.81 %
100-5400-50401	PERS UAL	36,319.00	36,319.00	0.00	109,599.38	-73,280.38	-201.77 %
100-5400-51100	Materials & Supplies	158,500.00	158,500.00	10,407.68	13,161.86	145,338.14	91.70 %
100-5400-51101	Durables/Rentals/Leases	12,250.00	12,250.00	1,986.91	2,004.59	10,245.41	83.64 %
100-5400-51103	Safety/PPE Supplies	8,500.00	8,500.00	285.25	955.02	7,544.98	88.76 %
100-5400-51104	Software/Licences	0.00	0.00	0.00	541.56	-541.56	0.00 %
100-5400-51200	Vehicle Maintenance	31,750.00	31,750.00	1,189.74	3,181.79	28,568.21	89.98 %
100-5400-51201	Vehicle Operating - Fuel	31,250.00	31,250.00	2,664.70	5,023.91	26,226.09	83.92 %
100-5400-51202	Building Maintenance	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00 %
100-5400-51300	Professional Services	10,000.00	10,000.00	2,412.21	2,412.21	7,587.79	75.88 %
100-5400-52100	Staff Development/Certifications	3,250.00	3,250.00	90.00	90.00	3,160.00	97.23 %
100-5400-52102	Utilities	12,000.00	12,000.00	1,561.33	2,078.83	9,921.17	82.68 %
100-5400-52105	Government Regulation Fees	42,350.00	42,350.00	1,485.00	5,330.50	37,019.50	87.41 %
100-5400-52108	Membership/Subscriptions	450.00	450.00	0.00	0.00	450.00	100.00 %
100-5400-71100	Capital Expenses	10,450.00	10,450.00	1,231.82	1,231.82	9,218.18	88.21 %
Department: 5400 - Treated Water Total:		1,070,577.00	1,070,577.00	82,349.20	263,307.89	807,269.11	75.41 %
Department: 5600 - Admin							
100-5600-50100	Salaries	641,909.00	641,909.00	54,008.72	96,504.66	545,404.34	84.97 %
100-5600-50101	Part-time/Temp Staff Wages	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
100-5600-50102	Overtime	0.00	0.00	0.00	4.72	-4.72	0.00 %
100-5600-50103	Automobile Allowance	7,600.00	7,600.00	500.00	910.71	6,689.29	88.02 %

Budget Report

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-5600-50104	Retiree Benefit	26,000.00	26,000.00	1,110.30	3,330.90	22,669.10	87.19 %
100-5600-50105	Director Compensation	24,000.00	24,000.00	2,000.00	4,000.00	20,000.00	83.33 %
100-5600-50200	Payroll Taxes	60,981.00	60,981.00	4,103.07	7,364.96	53,616.04	87.92 %
100-5600-50300	Health Insurance	96,397.00	96,397.00	8,341.54	32,822.11	63,574.89	65.95 %
100-5600-50302	Insurance - Workers Compensation	3,021.00	3,021.00	0.00	0.00	3,021.00	100.00 %
100-5600-50400	PERS Retirement Expense	45,215.00	45,215.00	5,052.90	9,878.56	35,336.44	78.15 %
100-5600-50401	PERS UAL	203,862.00	203,862.00	0.00	159,417.28	44,444.72	21.80 %
100-5600-50403	Def Comp Retirement Expense	9,450.00	9,450.00	0.00	0.00	9,450.00	100.00 %
100-5600-51100	Materials & Supplies	9,350.00	9,350.00	4,678.18	5,297.98	4,052.02	43.34 %
100-5600-51101	Durables/Rentals/Leases	1,250.00	1,250.00	621.58	1,756.73	-506.73	-40.54 %
100-5600-51102	Office Supplies	30,900.00	30,900.00	2,343.45	2,648.44	28,251.56	91.43 %
100-5600-51103	Safety/PPE Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-5600-51104	Software/Licences	22,860.00	22,860.00	1,176.78	27,633.12	-4,773.12	-20.88 %
100-5600-51200	Vehicle Maintenance	3,250.00	3,250.00	0.00	0.00	3,250.00	100.00 %
100-5600-51201	Vehicle Operating - Fuel	3,250.00	3,250.00	202.79	398.34	2,851.66	87.74 %
100-5600-51202	Building Maintenance	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
100-5600-51300	Professional Services	363,341.00	363,341.00	32,122.91	58,029.15	305,311.85	84.03 %
100-5600-51301	Insurance - General Liability	100,000.00	100,000.00	0.00	30,257.36	69,742.64	69.74 %
100-5600-51302	Legal	80,000.00	80,000.00	5,608.50	5,608.50	74,391.50	92.99 %
100-5600-51303	Audit	22,200.00	22,200.00	4,040.00	4,040.00	18,160.00	81.80 %
100-5600-51304	Board Training/Travel	17,500.00	17,500.00	675.00	675.00	16,825.00	96.14 %
100-5600-52100	Staff Development/Travel	16,150.00	16,150.00	1,125.00	2,820.00	13,330.00	82.54 %
100-5600-52102	Utilities	65,950.00	65,950.00	4,983.27	8,641.81	57,308.19	86.90 %
100-5600-52103	Bank Charges	500.00	500.00	-75.00	-75.00	575.00	115.00 %
100-5600-52104	Payroll Processing Fee	26,400.00	26,400.00	3,658.34	5,122.49	21,277.51	80.60 %
100-5600-52105	Government Regulation Fees	6,050.00	6,050.00	0.00	6,485.30	-435.30	-7.20 %
100-5600-52107	Other Miscellaneous Expense	500.00	500.00	1,390.32	2,205.57	-1,705.57	-341.11 %
100-5600-52108	Membership/Subscriptions	41,680.00	41,680.00	176.94	11,962.28	29,717.72	71.30 %
	Department: 5600 - Admin Total:	1,955,566.00	1,955,566.00	137,844.59	487,740.97	1,467,825.03	75.06 %
	Fund: 100 - Water Fund Surplus (Deficit):	560,024.00	560,024.00	501,418.41	-404,605.18	-964,629.18	172.25 %
Fund: 101 - Retiree Health Fund							
Department: 0000 - Non-departmental							
101-0000-40107	Reimbursements from Retirees	0.00	0.00	1,005.30	4,332.12	4,332.12	0.00 %
	Department: 0000 - Non-departmental Total:	0.00	0.00	1,005.30	4,332.12	4,332.12	0.00 %
Department: 5600 - Admin							
101-5600-50104	Retiree Benefit	0.00	0.00	3,266.75	14,135.73	-14,135.73	0.00 %
	Department: 5600 - Admin Total:	0.00	0.00	3,266.75	14,135.73	-14,135.73	0.00 %
	Fund: 101 - Retiree Health Fund Surplus (Deficit):	0.00	0.00	-2,261.45	-9,803.61	-9,803.61	0.00 %
Fund: 102 - SMUD Fund							
Department: 0000 - Non-departmental							
102-0000-40106	SMUD Revenue	110,000.00	110,000.00	0.00	0.00	-110,000.00	100.00 %
	Department: 0000 - Non-departmental Total:	110,000.00	110,000.00	0.00	0.00	-110,000.00	100.00 %
	Fund: 102 - SMUD Fund Total:	110,000.00	110,000.00	0.00	0.00	-110,000.00	100.00 %
Fund: 103 - Hydroelectric Fund							
Department: 0000 - Non-departmental							
103-0000-40107	Lease Revenue	55,000.00	55,000.00	7,727.53	11,279.16	-43,720.84	79.49 %
	Department: 0000 - Non-departmental Total:	55,000.00	55,000.00	7,727.53	11,279.16	-43,720.84	79.49 %
Department: 5200 - Raw Water							
103-5200-51100	Materials & Supplies	0.00	0.00	63.82	127.64	-127.64	0.00 %
	Department: 5200 - Raw Water Total:	0.00	0.00	63.82	127.64	-127.64	0.00 %
	Fund: 103 - Hydroelectric Fund Surplus (Deficit):	55,000.00	55,000.00	7,663.71	11,151.52	-43,848.48	79.72 %
Fund: 111 - Capital Reserve Fund							
Department: 0000 - Non-departmental							
111-0000-42102	Grant Proceeds	3,200,000.00	3,200,000.00	0.00	0.00	-3,200,000.00	100.00 %
	Department: 0000 - Non-departmental Total:	3,200,000.00	3,200,000.00	0.00	0.00	-3,200,000.00	100.00 %

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	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 7100 - Capital Outlay						
111-7100-71100 Capital Expenses	0.00	0.00	22,710.16	35,986.29	-35,986.29	0.00 %
Department: 7100 - Capital Outlay Total:	0.00	0.00	22,710.16	35,986.29	-35,986.29	0.00 %
Fund: 111 - Capital Reserve Fund Surplus (Deficit):	3,200,000.00	3,200,000.00	-22,710.16	-35,986.29	-3,235,986.29	101.12 %
Fund: 112 - Sweetwater Treatment Plant Fund						
Department: 0000 - Non-departmental						
112-0000-40104 Supplemental Charge	0.00	0.00	108,465.50	108,534.10	108,534.10	0.00 %
Department: 0000 - Non-departmental Total:	0.00	0.00	108,465.50	108,534.10	108,534.10	0.00 %
Fund: 112 - Sweetwater Treatment Plant Fund Total:	0.00	0.00	108,465.50	108,534.10	108,534.10	0.00 %
Fund: 120 - State Revolving Fund						
Department: 7100 - Capital Outlay						
120-7100-71201 Interest Expense	0.00	0.00	13,533.86	13,533.86	-13,533.86	0.00 %
Department: 7100 - Capital Outlay Total:	0.00	0.00	13,533.86	13,533.86	-13,533.86	0.00 %
Fund: 120 - State Revolving Fund Total:	0.00	0.00	13,533.86	13,533.86	-13,533.86	0.00 %
Fund: 200 - Zone Fund						
Department: 0000 - Non-departmental						
200-0000-40200 Zone Charges	185,000.00	185,000.00	33,988.48	33,988.48	-151,011.52	81.63 %
200-0000-40201 Zone Excrow Fee	12,000.00	12,000.00	2,340.00	2,600.00	-9,400.00	78.33 %
200-0000-41301 Septic Design Fee	3,500.00	3,500.00	0.00	0.00	-3,500.00	100.00 %
Department: 0000 - Non-departmental Total:	200,500.00	200,500.00	36,328.48	36,588.48	-163,911.52	81.75 %
Department: 6100 - ALT Zone Wastewater						
200-6100-50100 Salaries	132,360.00	132,360.00	11,583.90	20,777.04	111,582.96	84.30 %
200-6100-50102 Overtime	1,272.00	1,272.00	46.01	46.01	1,225.99	96.38 %
200-6100-50200 Payroll Taxes	12,574.00	12,574.00	852.00	1,525.66	11,048.34	87.87 %
200-6100-50300 Health Insurance	38,850.00	38,850.00	2,670.96	8,522.14	30,327.86	78.06 %
200-6100-50302 Insurance - Workers Compensation	1,360.00	1,360.00	0.00	0.00	1,360.00	100.00 %
200-6100-50400 PERS Retirement Expense	9,884.00	9,884.00	1,049.17	2,061.62	7,822.38	79.14 %
200-6100-50401 PERS UAL	15,565.00	15,565.00	0.00	34,872.53	-19,307.53	-124.04 %
200-6100-51100 Materials & Supplies	5,800.00	5,800.00	765.22	765.22	5,034.78	86.81 %
200-6100-51101 Durables/Rentals/Leases	1,600.00	1,600.00	81.49	81.49	1,518.51	94.91 %
200-6100-51102 Office Supplies	1,204.00	1,204.00	53.18	53.18	1,150.82	95.58 %
200-6100-51103 Safety/PPE Supplies	3,500.00	3,500.00	84.80	152.64	3,347.36	95.64 %
200-6100-51104 Software/Licences	0.00	0.00	59.00	253.40	-253.40	0.00 %
200-6100-51200 Vehicle Maintenance	1,550.00	1,550.00	0.00	0.00	1,550.00	100.00 %
200-6100-51201 Vehicle Operating - Fuel	5,000.00	5,000.00	614.85	979.72	4,020.28	80.41 %
200-6100-51300 Professional Services	100,000.00	100,000.00	1,603.25	1,603.25	98,396.75	98.40 %
200-6100-51301 Insurance - General Liability	5,309.00	5,309.00	0.00	0.00	5,309.00	100.00 %
200-6100-52100 Staff Development/Certifications	2,000.00	2,000.00	0.00	210.25	1,789.75	89.49 %
200-6100-52102 Utilities	13,050.00	13,050.00	1,415.65	2,375.79	10,674.21	81.79 %
200-6100-52105 Government Regulation Fees	56,250.00	56,250.00	0.00	0.00	56,250.00	100.00 %
200-6100-52108 Membership/Subscriptions	500.00	500.00	0.00	0.00	500.00	100.00 %
200-6100-71100 Capital Expenses	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Department: 6100 - ALT Zone Wastewater Total:	412,628.00	412,628.00	20,879.48	74,279.94	338,348.06	82.00 %
Fund: 200 - Zone Fund Surplus (Deficit):	-212,128.00	-212,128.00	15,449.00	-37,691.46	174,436.54	82.23 %
Fund: 400 - Capital Facility Charge Fund						
Department: 0000 - Non-departmental						
400-0000-40301 Pipeline Fund	0.00	0.00	500.00	500.00	500.00	0.00 %
Department: 0000 - Non-departmental Total:	0.00	0.00	500.00	500.00	500.00	0.00 %
Fund: 400 - Capital Facility Charge Fund Total:	0.00	0.00	500.00	500.00	500.00	0.00 %

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	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 502 - Kelsey North Fund						
Department: 0000 - Non-departmental						
502-0000-71201 Interest Expense	0.00	0.00	2,156.42	2,156.42	-2,156.42	0.00 %
Department: 0000 - Non-departmental Total:	0.00	0.00	2,156.42	2,156.42	-2,156.42	0.00 %
Fund: 502 - Kelsey North Fund Total:	0.00	0.00	2,156.42	2,156.42	-2,156.42	0.00 %
Report Surplus (Deficit):	3,712,896.00	3,712,896.00	592,834.73	-383,591.20	-4,096,487.20	110.33 %

Group Summary

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - Water Fund						
0000 - Non-departmental	5,844,772.00	5,844,772.00	877,337.74	795,848.57	-5,048,923.43	86.38 %
5100 - Source of Supply	622,610.00	622,610.00	31,975.55	112,678.47	509,931.53	81.90 %
5200 - Raw Water	791,442.00	791,442.00	41,836.92	164,474.00	626,968.00	79.22 %
5300 - Water Treatment	844,553.00	844,553.00	81,913.07	172,252.42	672,300.58	79.60 %
5400 - Treated Water	1,070,577.00	1,070,577.00	82,349.20	263,307.89	807,269.11	75.41 %
5600 - Admin	1,955,566.00	1,955,566.00	137,844.59	487,740.97	1,467,825.03	75.06 %
Fund: 100 - Water Fund Surplus (Deficit):	560,024.00	560,024.00	501,418.41	-404,605.18	-964,629.18	172.25 %
Fund: 101 - Retiree Health Fund						
0000 - Non-departmental	0.00	0.00	1,005.30	4,332.12	4,332.12	0.00 %
5600 - Admin	0.00	0.00	3,266.75	14,135.73	-14,135.73	0.00 %
Fund: 101 - Retiree Health Fund Surplus (Deficit):	0.00	0.00	-2,261.45	-9,803.61	-9,803.61	0.00 %
Fund: 102 - SMUD Fund						
0000 - Non-departmental	110,000.00	110,000.00	0.00	0.00	-110,000.00	100.00 %
Fund: 102 - SMUD Fund Total:	110,000.00	110,000.00	0.00	0.00	-110,000.00	100.00 %
Fund: 103 - Hydroelectric Fund						
0000 - Non-departmental	55,000.00	55,000.00	7,727.53	11,279.16	-43,720.84	79.49 %
5200 - Raw Water	0.00	0.00	63.82	127.64	-127.64	0.00 %
Fund: 103 - Hydroelectric Fund Surplus (Deficit):	55,000.00	55,000.00	7,663.71	11,151.52	-43,848.48	79.72 %
Fund: 111 - Capital Reserve Fund						
0000 - Non-departmental	3,200,000.00	3,200,000.00	0.00	0.00	-3,200,000.00	100.00 %
7100 - Capital Outlay	0.00	0.00	22,710.16	35,986.29	-35,986.29	0.00 %
Fund: 111 - Capital Reserve Fund Surplus (Deficit):	3,200,000.00	3,200,000.00	-22,710.16	-35,986.29	-3,235,986.29	101.12 %
Fund: 112 - Sweetwater Treatment Plant Fund						
0000 - Non-departmental	0.00	0.00	108,465.50	108,534.10	108,534.10	0.00 %
Fund: 112 - Sweetwater Treatment Plant Fund Total:	0.00	0.00	108,465.50	108,534.10	108,534.10	0.00 %
Fund: 120 - State Revolving Fund						
7100 - Capital Outlay	0.00	0.00	13,533.86	13,533.86	-13,533.86	0.00 %
Fund: 120 - State Revolving Fund Total:	0.00	0.00	13,533.86	13,533.86	-13,533.86	0.00 %
Fund: 200 - Zone Fund						
0000 - Non-departmental	200,500.00	200,500.00	36,328.48	36,588.48	-163,911.52	81.75 %
6100 - ALT Zone Wastewater	412,628.00	412,628.00	20,879.48	74,279.94	338,348.06	82.00 %
Fund: 200 - Zone Fund Surplus (Deficit):	-212,128.00	-212,128.00	15,449.00	-37,691.46	174,436.54	82.23 %
Fund: 400 - Capital Facility Charge Fund						
0000 - Non-departmental	0.00	0.00	500.00	500.00	500.00	0.00 %
Fund: 400 - Capital Facility Charge Fund Total:	0.00	0.00	500.00	500.00	500.00	0.00 %
Fund: 502 - Kelsey North Fund						
0000 - Non-departmental	0.00	0.00	2,156.42	2,156.42	-2,156.42	0.00 %
Fund: 502 - Kelsey North Fund Total:	0.00	0.00	2,156.42	2,156.42	-2,156.42	0.00 %
Report Surplus (Deficit):	3,712,896.00	3,712,896.00	592,834.73	-383,591.20	-4,096,487.20	110.33 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - Water Fund	560,024.00	560,024.00	501,418.41	-404,605.18	-964,629.18
101 - Retiree Health Fund	0.00	0.00	-2,261.45	-9,803.61	-9,803.61
102 - SMUD Fund	110,000.00	110,000.00	0.00	0.00	-110,000.00
103 - Hydroelectric Fund	55,000.00	55,000.00	7,663.71	11,151.52	-43,848.48
111 - Capital Reserve Fund	3,200,000.00	3,200,000.00	-22,710.16	-35,986.29	-3,235,986.29
112 - Sweetwater Treatment Plant	0.00	0.00	108,465.50	108,534.10	108,534.10
120 - State Revolving Fund	0.00	0.00	-13,533.86	-13,533.86	-13,533.86
200 - Zone Fund	-212,128.00	-212,128.00	15,449.00	-37,691.46	174,436.54
400 - Capital Facility Charge Fund	0.00	0.00	500.00	500.00	500.00
502 - Kelsey North Fund	0.00	0.00	-2,156.42	-2,156.42	-2,156.42
Report Surplus (Deficit):	3,712,896.00	3,712,896.00	592,834.73	-383,591.20	-4,096,487.20



Pooled Cash Report

Georgetown Divide PUD
For the Period Ending 8/31/2023

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
100-0000-10999	Water Fund	2,194,428.13	(258,767.98)	1,935,660.15	
101-0000-10999	Retiree Health	385,557.41	(1,985.93)	383,571.48	
102-0000-10999	SMUD Fund	802,023.53	0.00	802,023.53	
103-0000-10999	Hydroelectric	928,782.78	7,299.89	936,082.67	
110-0000-10999	Capital Replacement	(31,171.29)	0.00	(31,171.29)	
111-0000-10999	Capital Reserve	1,489,918.42	(22,710.16)	1,467,208.26	
112-0000-10999	SWTP Supplemental Charge (Restricted)	889,859.21	23,166.28	913,025.49	
113-0000-10999	Caby Grant Fund (Restricted)	(39,066.57)	0.00	(39,066.57)	
114-0000-10999	EPA Grant Sweet water Plant (Restricted)	(90,530.11)	0.00	(90,530.11)	
120-0000-10999	State Revolving Fund (Restricted)	(145,137.82)	(77,110.47)	(222,248.29)	
121-0000-10999	Stumpy Meadows Emergency Reserve Fund	1,095,611.82	0.00	1,095,611.82	
200-0000-10999	Zone Fund	688,333.56	(14,547.33)	673,786.23	
210-0000-10999	CDS Reserve Fund (Restricted)	161,906.91	0.00	161,906.91	
211-0000-10999	CDS M & O Fund (Restricted)	41,988.35	0.00	41,988.35	
400-0000-10999	Capital Facility Charge Fund (Restricted)	474,238.55	500.00	474,738.55	
401-0000-10999	Water Development Fund (Restricted)	421,056.98	0.00	421,056.98	
500-0000-10999	Stewart Mine Fund (Restricted)	53,429.88	0.00	53,429.88	
501-0000-10999	Garden Valley Fund (Restricted)	77,027.42	0.00	77,027.42	
502-0000-10999	Kelsey North Fund (Restricted)	125,081.01	(15,397.73)	109,683.28	
503-0000-10999	Bayne Rd Bend Fund (Restricted)	0.00	0.00	0.00	
504-0000-10999	Kelsey South Fund (Restricted)	0.00	0.00	0.00	
505-0000-10999	Pilot Hill North Fund (Restricted)	0.00	0.00	0.00	
506-0000-10999	Pilot Hill South Fund (Restricted)	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		<u>9,523,338.17</u>	<u>(359,553.43)</u>	<u>9,163,784.74</u>	
CASH IN BANK					
Cash in Bank					
999-0000-10100	EDSB - Disbursements	(43,949.16)	7,856.65	(36,092.51)	
999-0000-10101	EDSB - Receipts	510,042.31	(367,410.08)	142,632.23	
999-0000-10106	CA CLASS IVESTMENT POOL	1,500,000.00	0.00	1,500,000.00	
999-0000-10107	CAMP INVESTMENT POOL	0.00	0.00	0.00	
999-0000-10109	US BANK SAFEKEEPING	7,500,000.00	0.00	7,500,000.00	
999-0000-10110	LAIF	57,245.02	0.00	57,245.02	
TOTAL: Cash in Bank		<u>9,523,338.17</u>	<u>(359,553.43)</u>	<u>9,163,784.74</u>	
TOTAL CASH IN BANK		<u>9,523,338.17</u>	<u>(359,553.43)</u>	<u>9,163,784.74</u>	
DUE TO OTHER FUNDS					
999-0000-23100	Due To Fund	9,523,338.17	(359,553.43)	9,163,784.74	
TOTAL DUE TO OTHER FUNDS		<u>9,523,338.17</u>	<u>(359,553.43)</u>	<u>9,163,784.74</u>	
Claim on Cash	9,163,784.74	Claim on Cash	9,163,784.74	Cash in Bank	9,163,784.74
Cash in Bank	9,163,784.74	Due To Other Funds	9,163,784.74	Due To Other Funds	9,163,784.74
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
ACCOUNTS PAYABLE PENDING				
100-0000-20102	Accounts Payable Pending	4,683.19	17,717.57	22,400.76
101-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
102-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
103-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
110-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
111-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
112-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
113-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
114-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
120-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
121-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
200-0000-20102	Accounts Payable Pending	2,816.00	(1,754.26)	1,061.74
210-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
211-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
400-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
401-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
500-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
501-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
502-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
503-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
504-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
505-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
506-0000-20102	Accounts Payable Pending	0.00	0.00	0.00
TOTAL ACCOUNTS PAYABLE PENDING		<u>7,499.19</u>	<u>15,963.31</u>	<u>23,462.50</u>
DUE FROM OTHER FUNDS				
121-0000-13121	Due From Fund 121	0.00	0.00	0.00
999-0000-13100	Due From Fund 100	(4,683.19)	(17,717.57)	(22,400.76)
999-0000-13101	Due From Fund 101	0.00	0.00	0.00
999-0000-13102	Due From Fund 102	0.00	0.00	0.00
999-0000-13103	Due From Fund 103	0.00	0.00	0.00
999-0000-13104	Due From Fund 104	0.00	0.00	0.00
999-0000-13110	Due From Fund 110	0.00	0.00	0.00
999-0000-13111	Due From Fund 111	0.00	0.00	0.00
999-0000-13112	Due From Fund 112	0.00	0.00	0.00
999-0000-13113	Due From Fund 113	0.00	0.00	0.00
999-0000-13114	Due From Fund 114	0.00	0.00	0.00
999-0000-13120	Due From Fund 120	0.00	0.00	0.00
999-0000-13121	Due From Fund 121	0.00	0.00	0.00
999-0000-13200	Due From Fund 200	(2,816.00)	1,754.26	(1,061.74)
999-0000-13201	Due From Fund 201	0.00	0.00	0.00
999-0000-13210	Due From Fund 210	0.00	0.00	0.00
999-0000-13300	Due From Fund 300	0.00	0.00	0.00
999-0000-13400	Due From Fund 400	0.00	0.00	0.00
999-0000-13500	Due From Fund 500	0.00	0.00	0.00
999-0000-13501	Due From Fund 501	0.00	0.00	0.00
999-0000-13502	Due From Fund 502	0.00	0.00	0.00
999-0000-13503	Due From Fund 503	0.00	0.00	0.00
999-0000-13504	Due From Fund 504	0.00	0.00	0.00
999-0000-13505	Due From Fund 505	0.00	0.00	0.00
999-0000-13506	Due From Fund 506	0.00	0.00	0.00
TOTAL DUE FROM OTHER FUNDS		<u>(7,499.19)</u>	<u>(15,963.31)</u>	<u>(23,462.50)</u>
ACCOUNTS PAYABLE				
999-0000-20102	Accounts Payable	7,499.19	15,963.31	23,462.50
TOTAL ACCOUNTS PAYABLE		<u>7,499.19</u>	<u>15,963.31</u>	<u>23,462.50</u>

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
AP Pending	23,462.50	AP Pending	23,462.50	Due From Other Funds
Due From Other Funds	23,462.50	Accounts Payable	23,462.50	Accounts Payable
Difference	0.00	Difference	0.00	Difference



Georgetown Divide PUD

Check Report

By Check Number

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: EDSB-El Dorado Savings Bank						
ACW05	ACWA/JPIA HEALTH	08/11/2023	Regular	0.00	42,042.05	35106
ADT01	ADT SECURITY SERVICES	08/11/2023	Regular	0.00	243.06	35107
ADV01	ADVENT TECHNOLOGIES	08/11/2023	Regular	0.00	135.00	35108
ALL01	ALLEN KRAUSE	08/11/2023	Regular	0.00	453.01	35109
AMP01	AMPRA'S Staffing Services, Inc	08/11/2023	Regular	0.00	1,420.80	35110
ARA01	ARAMARK	08/11/2023	Regular	0.00	90.14	35111
CAR08	CSI	08/11/2023	Regular	0.00	59.00	35112
CLS01	CLS LABS	08/11/2023	Regular	0.00	120.00	35113
DMI01	DENNIS M. IRVIN	08/11/2023	Regular	0.00	120.00	35114
ELD16	EL DORADO DISPOSAL SERVICE	08/11/2023	Regular	0.00	451.35	35115
FER01	FERRELLGAS	08/11/2023	Regular	0.00	12.00	35116
FSL01	Fidelity Security Life Insurance Company	08/11/2023	Regular	0.00	337.28	35117
GEO04	DIVIDE SUPPLY ACE HARDWARE	08/11/2023	Regular	0.00	338.91	35118
GOL04	GOLD MOUNTAIN CALIFORNIA NEWS MEDIA IN	08/11/2023	Regular	0.00	420.00	35119
GUT01	Robert Gutierrez	08/11/2023	Regular	0.00	500.00	35120
HOL03	HOLT OF CALIFORNIA	08/11/2023	Regular	0.00	409.49	35121
HOM01	HOME DEPOT CREDIT SERVICE	08/11/2023	Regular	0.00	419.99	35122
ICM03	ICMA	08/11/2023	Regular	0.00	1,247.88	35123
IFS01	Infosend, Inc.	08/11/2023	Regular	0.00	3,298.98	35124
IUO01	IUOE, LOCAL 39	08/11/2023	Regular	0.00	361.34	35125
IUO02	AFSCME	08/11/2023	Regular	0.00	358.50	35126
KAL01	Kirk Lovejoy	08/11/2023	Regular	0.00	13,550.00	35127
KAS01	KASL CONSULTING ENGINEERS	08/11/2023	Regular	0.00	6,989.00	35128
LSL01	LANCE, SOLL & LUNGHARD, LLP	08/11/2023	Regular	0.00	15,876.80	35129
MAZ01	MAZE & ASSOCIATES	08/11/2023	Regular	0.00	4,040.00	35130
NAT04	NATIONAL PRINT & PROMO	08/11/2023	Regular	0.00	80.40	35131
NTU01	NTU TECHNOLOGIES, INC.	08/11/2023	Regular	0.00	588.70	35132
OPT01	OPTIMIZED INVESTMENT PARTNERS	08/11/2023	Regular	0.00	902.84	35133
PAC02	PACIFIC GAS & ELECTRIC	08/11/2023	Regular	0.00	177.76	35134
PAC02	PACIFIC GAS & ELECTRIC	08/11/2023	Regular	0.00	197.61	35135
PAC02	PACIFIC GAS & ELECTRIC	08/11/2023	Regular	0.00	24,640.25	35136
PAC02	PACIFIC GAS & ELECTRIC	08/11/2023	Regular	0.00	158.38	35137
PAC02	PACIFIC GAS & ELECTRIC	08/11/2023	Regular	0.00	419.37	35138
PAC06	PACE SUPPLY 23714-00	08/11/2023	Regular	0.00	1,187.00	35139
RAM01	RAMMCO	08/11/2023	Regular	0.00	348.12	35140
ROB01	DON ROBINSON	08/11/2023	Regular	0.00	1,040.33	35141
TEI01	A. TEICHERT & SON, INC	08/11/2023	Regular	0.00	552.36	35142
THA01	THATCHER COMPANY OF CALIF	08/11/2023	Regular	0.00	11,177.19	35143
TIR01	TIREHUB, LLC	08/11/2023	Regular	0.00	2,248.94	35144
TYL01	ERIC TYLER	08/11/2023	Regular	0.00	60.00	35145
USA04	HD SUPPLY, INC	08/11/2023	Regular	0.00	127.58	35146
USB06	U.S. BANK EQUIPMENT FINANCE	08/11/2023	Regular	0.00	634.65	35147
VEC01	Vectis DC LLC	08/11/2023	Regular	0.00	4,000.00	35148
VER02	Verizon Connect Fleet USA LLC	08/11/2023	Regular	0.00	265.30	35149
WEL02	WELLS FARGO BANK	08/11/2023	Regular	0.00	2,088.14	35150
WES08	WESTERN HYDROLOGICS, LLP	08/11/2023	Regular	0.00	4,695.16	35151
ZAN01	Zanjero, Inc.	08/11/2023	Regular	0.00	1,180.00	35152
ADT01	ADT SECURITY SERVICES	08/18/2023	Regular	0.00	531.62	35153
ARA01	ARAMARK	08/18/2023	Regular	0.00	45.07	35154
ATT02	AT&T	08/18/2023	Regular	0.00	127.64	35155
ATT04	AT&T Internet	08/18/2023	Regular	0.00	153.37	35156
CAL17	Cal Fire	08/18/2023	Regular	0.00	553.88	35157
CLS01	CLS LABS	08/18/2023	Regular	0.00	1,140.00	35158
DAV01	Dave's Tree Work & Forest Management, Inc	08/18/2023	Regular	0.00	9,881.25	35159

Check Report

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
DIV05	PLACERVILLE AUTO PARTS, INC.	08/18/2023	Regular	0.00	448.18	35160
GEO02	GEORGETOWN GAZETTE	08/18/2023	Regular	0.00	442.00	35161
GEO14	GEORGETOWN DIVIDE ROTARY	08/18/2023	Regular	0.00	45.00	35162
GLE02	GLENN LUGLIANI DBA:	08/18/2023	Regular	0.00	295.49	35163
HER01	Herc Rentals Inc	08/18/2023	Regular	0.00	1,986.91	35164
HOL03	HOLT OF CALIFORNIA	08/18/2023	Regular	0.00	2,522.51	35165
INF01	Infinity Technologies	08/18/2023	Regular	0.00	1,627.50	35166
KAI01	Kaiser Permanente	08/18/2023	Regular	0.00	110.10	35167
MOU02	MOUNTAIN DEMOCRAT	08/18/2023	Regular	0.00	350.00	35168
RAM01	RAMMCO	08/18/2023	Regular	0.00	174.06	35169
RIE01	RIEBES AUTO PARTS,LLC	08/18/2023	Regular	0.00	36.45	35170
SWR04	STATE WATER RESOURCES CON	08/18/2023	Regular	0.00	72,934.19	35171
TEI01	A. TEICHERT & SON, INC	08/18/2023	Regular	0.00	315.09	35172
	Void	08/18/2023	Regular	0.00	0.00	35173
	Void	08/18/2023	Regular	0.00	0.00	35174
	Void	08/18/2023	Regular	0.00	0.00	35175
	Void	08/18/2023	Regular	0.00	0.00	35176
UNI06	UNITEDHEALTHCARE INSURANCE	08/18/2023	Regular	0.00	696.20	35177
VER01	VERIZON WIRELESS	08/18/2023	Regular	0.00	50.02	35178
WES09	NATHAN THOMAS	08/18/2023	Regular	0.00	2,816.00	35179
WIL01	Wilkinson Portables Inc.	08/18/2023	Regular	0.00	314.65	35180
AFL01	AMERICAN FAMILY LIFE INS	08/25/2023	Regular	0.00	1,334.00	35181
ATT01	AT&T CORPORATION	08/25/2023	Regular	0.00	1,281.95	35182
BEA01	BUTTE EQUIPMENT RENTALS	08/25/2023	Regular	0.00	750.00	35183
BEN04	BENNETT ENGINEERING SERVICES	08/25/2023	Regular	0.00	5,964.50	35184
BLU06	BLUE SHIELD OF CALIFORNIA	08/25/2023	Regular	0.00	608.00	35185
CLS01	CLS LABS	08/25/2023	Regular	0.00	150.00	35186
CWS01	CORBIN WILLITS SYS. INC.	08/25/2023	Regular	0.00	608.28	35187
DIV05	PLACERVILLE AUTO PARTS, INC.	08/25/2023	Regular	0.00	58.50	35188
DWR01	DEPT. OF WATER RESOURCES	08/25/2023	Regular	0.00	15,397.73	35189
ECO01	ECORP CONSULTING, INC.	08/25/2023	Regular	0.00	15,721.16	35190
EDC01	EL DORADO COUNTY TRANSPORTATION DEPAR	08/25/2023	Regular	0.00	75.75	35191
FER02	FERGUSON ENTERPRISES INC	08/25/2023	Regular	0.00	364.65	35192
FOL01	Folsom Lake Ford, Inc.	08/25/2023	Regular	0.00	493.64	35193
GEO01	GEORGETOWN HARDWARE	08/25/2023	Regular	0.00	173.23	35194
GEO02	GEORGETOWN GAZETTE	08/25/2023	Regular	0.00	25.00	35195
HAR03	HARRIS INDUSTRIAL GASES	08/25/2023	Regular	0.00	184.56	35196
ICM03	ICMA	08/25/2023	Regular	0.00	1,247.88	35197
IUO01	IUOE, LOCAL 39	08/25/2023	Regular	0.00	337.50	35198
IUO02	AFSCME	08/25/2023	Regular	0.00	358.50	35199
PAC02	PACIFIC GAS & ELECTRIC	08/25/2023	Regular	0.00	26.35	35200
PAC02	PACIFIC GAS & ELECTRIC	08/25/2023	Regular	0.00	125.11	35201
PAC02	PACIFIC GAS & ELECTRIC	08/25/2023	Regular	0.00	1,328.21	35202
PAC02	PACIFIC GAS & ELECTRIC	08/25/2023	Regular	0.00	9.52	35203
PAC06	PACE SUPPLY 23714-00	08/25/2023	Regular	0.00	3,951.73	35204
POW01	POWERNET GLOBAL COMMUNICATIONS	08/25/2023	Regular	0.00	150.97	35205
PRE01	PREMIER ACCESS INS CO	08/25/2023	Regular	0.00	3,124.84	35206
RAM01	RAMMCO	08/25/2023	Regular	0.00	174.06	35207
TEI01	A. TEICHERT & SON, INC	08/25/2023	Regular	0.00	311.57	35208
USA04	HD SUPPLY, INC	08/25/2023	Regular	0.00	1,637.14	35209
USB05	U.S. BANK CORPORATE PAYMENT SYSTEMS	08/25/2023	Regular	0.00	8,294.58	35210
	Void	08/25/2023	Regular	0.00	0.00	35211
VER01	VERIZON WIRELESS	08/25/2023	Regular	0.00	3,091.34	35212

Check Report

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
WEL02	WELLS FARGO BANK	08/25/2023	Regular	0.00	2,088.14	35213

Bank Code EDSB Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	163	103	0.00	317,110.23
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	163	108	0.00	317,110.23

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	163	103	0.00	317,110.23
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	163	108	0.00	317,110.23

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Fund	8/2023	317,110.23
			317,110.23



Georgetown Divide PUD

Vendor Purchasing Report

For Date Range 07/01/2023 - 08/31/2023

Vendor Set: Vendor Set 01

Vendor	Name	Volume
ACW01	ACWA/JPIA	40,468.17
ACW05	ACWA/JPIA HEALTH	84,645.18
ADM01	ADM - Advanced Drug & Medical Screening	90.00
ADT01	ADT SECURITY SERVICES	5,689.23
ADV01	ADVENT TECHNOLOGIES	135.00
AFL01	AMERICAN FAMILY LIFE INS	2,668.00
ALL01	ALLEN KRAUSE	1,801.56
AMP01	AMPRA'S Staffing Services, Inc	3,256.00
AND01	ANDERSON'S SIERRA PIPE CO	368.29
ARA01	ARAMARK	340.08
ATT01	AT&T CORPORATION	1,281.95
ATT02	AT&T	2,733.90
ATT04	AT&T Internet	248.96
AWW01	AMERICAN WATER WORKS ASSN	487.00
BEA01	BUTTE EQUIPMENT RENTALS	2,372.00
BEN04	BENNETT ENGINEERING SERVICES	22,007.93
BES01	BEST, BEST & KRIEGER LLP	5,608.50
BJP01	BJ PEST CONTROL	600.00
BLU01	ANTHEM BLUE CROSS	2,890.32
BLU06	BLUE SHIELD OF CALIFORNIA	608.00
BUC01	Buckmaster Office Solutions	20.00
CAL17	Cal Fire	780.82
CAR01	Cartegraph Systems LLC	16,840.50
CAR08	CSI	118.00
CLS01	CLS LABS	1,895.00
CWS01	CORBIN WILLITS SYS. INC.	1,824.84
DAV01	Dave's Tree Work & Forest Management, Inc	9,881.25
DIV05	PLACERVILLE AUTO PARTS, INC.	481.43
DMI01	DENNIS M. IRVIN	120.00
DWR01	DEPT. OF WATER RESOURCES	15,397.73
ECO01	ECORP CONSULTING, INC.	15,721.16
EDC01	EL DORADO COUNTY TRANSPORTATION DEPARTMENT	75.75
ELD05	EDC AUDITOR-CONTROLLER	6,144.30
ELD16	EL DORADO DISPOSAL SERVICE	880.35
ENV01	ENVIRO TECH SERVICES COMPANY, INC.	50.00
ESC02	E Source Companies LLC	2,700.00
ESR01	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE	2,707.81
FER01	FERRELLGAS	12.00
FER02	FERGUSON ENTERPRISES INC	340.00
FOL01	Folsom Lake Ford, Inc.	493.64
FSL01	Fidelity Security Life Insurance Company	674.56
GEO01	GEORGETOWN HARDWARE	324.15
GEO02	GEORGETOWN GAZETTE	1,363.70
GEO04	DIVIDE SUPPLY ACE HARDWARE	1,335.90
GEO14	GEORGETOWN DIVIDE ROTARY	45.00
GLE02	GLENN LUGLIANI DBA:	239.96
GOL04	GOLD MOUNTAIN CALIFORNIA NEWS MEDIA INC.	420.00
GUT01	Robert Gutierrez	500.00
HAR03	HARRIS INDUSTRIAL GASES	225.08
HAR08	KEITH HARSTON, DC	100.00
HER01	Herc Rentals Inc	1,844.00
HOL03	HOLT OF CALIFORNIA	14,699.30

Vendor Purchasing Report

For Date Range 07/01/2023 - 08/31/2023

Vendor Set: Vendor Set 01

Vendor	Name	Volume
HOM01	HOME DEPOT CREDIT SERVICE	387.98
ICM03	ICMA	5,012.08
IFS01	Infosend, Inc.	3,717.81
INF01	Infinity Technologies	3,097.50
IUO01	IUOE, LOCAL 39	1,412.87
IUO02	AFSCME	1,420.22
KAI01	Kaiser Permanente	220.20
KAL01	Kirk Lovejoy	13,550.00
KAS01	KASL CONSULTING ENGINEERS	26,156.88
KLA02	CHRISTIAN KLAHN	300.00
LSL01	LANCE, SOLL & LUNGHARD, LLP	26,856.80
MAC02	Mitch MacDonald	825.62
MAZ01	MAZE & ASSOCIATES	4,040.00
MOU02	MOUNTAIN DEMOCRAT	652.55
NAT04	NATIONAL PRINT & PROMO	65.25
NBS01	NBS	171.60
NIC01	Jeremy M Nichols	1,539.07
NTU01	NTU TECHNOLOGIES, INC.	548.90
OPT01	OPTIMIZED INVESTMENT PARTNERS	902.84
PAC02	PACIFIC GAS & ELECTRIC	49,756.47
PAC06	PACE SUPPLY 23714-00	7,526.20
PIC02	PICOVALE SERVICES, INC.	5,116.27
POL02	POLARIS SALES INC	35,516.92
POW01	POWERNET GLOBAL COMMUNICATIONS	305.12
PRE01	PREMIER ACCESS INS CO	6,249.68
PUL01	PULFER, JEFF	117.76
RAM01	RAMMCO	1,740.60
RIE01	RIEBES AUTO PARTS,LLC	33.99
ROB01	DON ROBINSON	970.00
RUL01	RULE, BRIAN	210.25
RWA01	Regional Water Authority	4,218.00
SCH03	Nicholas Schneider	473.52
SIE02	Sierra Asphalt, Inc	35,274.28
SIG01	SIGNAL SERVICE INC	300.00
SSY01	Sloan Sakai Yeung & Wong LLP	3,143.00
STR01	STREAMLINE	4,500.00
SWR03	STATE WATER RESOURCES CON	180.00
SWR04	STATE WATER RESOURCES CON	72,934.19
TEI01	A. TEICHERT & SON, INC	2,371.62
THA01	THATCHER COMPANY OF CALIF	10,430.82
TIR01	TIREHUB, LLC	3,436.68
TYL01	ERIC TYLER	60.00
TYL02	TYLER TECHNOLOGIES, INC	23,464.74
UNI06	UNITEDHEALTHCARE INSURANCE	1,392.40
USA01	UNDERGROUND SERVICE ALERT	3,680.50
USA04	HD SUPPLY, INC	4,021.60
USB05	U.S. BANK CORPORATE PAYMENT SYSTEMS	10,044.76
USB06	U.S. BANK EQUIPMENT FINANCE	1,455.15
VEC01	Vectis DC LLC	8,000.00
VER01	VERIZON WIRELESS	4,378.30
VER02	Verizon Connect Fleet USA LLC	530.60
WAL02	WALKER'S OFFICE SUPPLY	895.68
WEL02	WELLS FARGO BANK	4,176.28
WES08	WESTERN HYDROLOGICS, LLP	10,169.92
WES09	NATHAN THOMAS	2,816.00
WEX01	Wex Bank	13,497.86
WHI01	White Brenner LLP	2,914.50
WIL01	Wilkinson Portables Inc.	627.85

Vendor Purchasing Report

For Date Range 07/01/2023 - 08/31/2023

Vendor Set: Vendor Set 01

Vendor	Name	Volume
ZAN01	Zanjero, Inc.	3,247.50
Vendor Set Vendor Set 01 Total:		707,613.48



Georgetown Divide PUD

Purchase Order Summary Report

Purchase Order Detail

Issued Date Range 08/01/2023 - 08/31/2023

PO Number	Description	Status	Issue Date	Trade Discount	Total
PO-2118537	Walton Lak Bathometric Survey UNI01 - UNICO ENGINEERING, INC.	Outstanding Office	8/4/2023 8/18/2023	0.00	8,706.09

Items

Description	Part Number	Units	Price	Tax	Shipping	Discount	Total
Walton Lake Bathymetric Survey		0.00	0.00	0.00	0.00	0.00	8,706.09
Distributions							
Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount		
111-7100-71100	Capital Expenses	3		100.00%	8,706.09		

PO-2118538	Chimney Flat Asbestos Pipe Removal VEERKAMP - DOUG VEERKAMP GENERAL ENGINEERINC	Completed Office	8/14/2023 8/28/2023	0.00	1,516.00
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Items

Description	Part Number	Units	Price	Tax	Shipping	Discount	Total
Asbestos Pipe Disposal - Chimney Flat Proj		0.00	0.00	0.00	0.00	0.00	1,516.00
Distributions							
Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount		
111-7100-71100	Capital Expenses	100CFWLR		100.00%	1,516.00		

PO-2118539	CDSA annual fall conference USB05 - U.S. BANK CORPORATE PAYMENT SYSTEMS	Completed Office	8/1/2023 8/15/2023	0.00	675.00
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Items

Description	Part Number	Units	Price	Tax	Shipping	Discount	Total
CSDA annual conference		0.00	0.00	0.00	0.00	0.00	675.00
Distributions							
Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount		
100-5600-51304	Board Training/Travel			100.00%	675.00		

PO-2118542	Dechlorination Tabs FER02 - FERGUSON ENTERPRISES INC	Completed Office	8/21/2023 9/4/2023	0.00	364.65
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Items

Description	Part Number	Units	Price	Tax	Shipping	Discount	Total
LPD DCHLR Tablets		2.00	170.00	24.65	0.00	0.00	364.65
Distributions							
Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount		
100-5400-51100	Materials & Supplies			100.00%	364.65		

PO-2118543	Drinking fountain/bottle filler for SWTP USB05 - U.S. BANK CORPORATE PAYMENT SYSTEMS	Received Sweetwater Treatment Plant	8/9/2023 8/23/2023	0.00	1,068.16
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Items

Description	Part Number	Units	Price	Tax	Shipping	Discount	Total
Drinking fountain/bottle filler for SWTP		0.00	0.00	72.21	36.95	0.00	1,068.16
Distributions							
Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount		
100-7100-71100	Capital Expenses	823		100.00%	1,068.16		

Purchase Order Summary Report

Issued Date Range 08/01/2023 - 08/31/2023

PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
PO-2118544	Hydrant Lock MCG01 - MCGARD LLC	Completed Office	8/21/2023 9/4/2023	0.00	629.07

Items

Description	Part Number	Units	Price	Tax	Shipping	Discount	Total
Hydrant Wrench	130003	2.00	126.50	18.34	0.00	0.00	271.34
Distributions							
Account Number	Account Name	Project Account Key		Separate Sales Tax		Percent	Dist Amount
100-5400-51100	Materials & Supplies					100.00%	271.34
3L Key Assembly 3/8 Drive		1.00	25.40	1.84	0.00	0.00	27.24
Distributions							
Account Number	Account Name	Project Account Key		Separate Sales Tax		Percent	Dist Amount
100-5400-51100	Materials & Supplies					100.00%	27.24
Hydrant Lock Assembly	130021	1.00	308.15	22.34	0.00	0.00	330.49
Distributions							
Account Number	Account Name	Project Account Key		Separate Sales Tax		Percent	Dist Amount
100-5400-51100	Materials & Supplies					100.00%	330.49

PO-2118545	Office chairs for SWTP USB05 - U.S. BANK CORPORATE PAYMENT SYSTEMS	Received Sweetwater Treatment Plant	8/23/2023 9/6/2023	0.00	428.98
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Items

Description	Part Number	Units	Price	Tax	Shipping	Discount	Total
OFIKA Heavy Duty Office Chair		2.00	199.99	29.00	0.00	0.00	428.98
Distributions							
Account Number	Account Name	Project Account Key		Separate Sales Tax		Percent	Dist Amount
100-5300-51100	Materials & Supplies					100.00%	428.98

PO-2118546	Pump Rebuild Kits for STP USB05 - U.S. BANK CORPORATE PAYMENT SYSTEMS	Received Sweetwater Treatment Plant	8/28/2023 9/11/2023	0.00	611.33
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Items

Description	Part Number	Units	Price	Tax	Shipping	Discount	Total
LMI Kit RPM-098		3.00	190.00	41.33	0.00	0.00	611.33
Distributions							
Account Number	Account Name	Project Account Key		Separate Sales Tax		Percent	Dist Amount
100-5300-51100	Materials & Supplies					100.00%	611.33

PO-2118547	Cart for SWTP USB05 - U.S. BANK CORPORATE PAYMENT SYSTEMS	Received Sweetwater Treatment Plant	8/31/2023 9/14/2023	0.00	122.78
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Items

Description	Part Number	Units	Price	Tax	Shipping	Discount	Total
Plastic Service Cart - Tuffiom		1.00	104.49	8.30	9.99	0.00	122.78
Distributions							
Account Number	Account Name	Project Account Key		Separate Sales Tax		Percent	Dist Amount
100-5300-51100	Materials & Supplies					100.00%	122.78

PO-2118550	ACWA Fall Conf Hotel accomodations - GM USB05 - U.S. BANK CORPORATE PAYMENT SYSTEMS	Received Office	8/24/2023 9/7/2023	0.00	2,541.41
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Items

Description	Part Number	Units	Price	Tax	Shipping	Discount	Total
Marriott hotel Indian Wells		0.00	0.00	0.00	0.00	0.00	2,541.41
Distributions							
Account Number	Account Name	Project Account Key		Separate Sales Tax		Percent	Dist Amount
100-5600-52100	Staff Development/Travel					100.00%	2,541.41

Purchase Order Summary Report

Issued Date Range 08/01/2023 - 08/31/2023

PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
PO-2118551	ACWA Fall Conference - Saunders USB05 - U.S. BANK CORPORATE PAYMENT SYSTEMS	Received Office	8/24/2023 9/7/2023	0.00	3,356.41

Items

Description	Part Number	Units	Price	Tax	Shipping	Discount	Total
ACWA hotel lodging - Marriott Indian Well		0.00	0.00	0.00	0.00	0.00	2,541.41
Distributions							
Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount		
100-5600-51304	Board Training/Travel			100.00%	2,541.41		
ACWA fall conference registration		0.00	0.00	0.00	0.00	0.00	815.00
Distributions							
Account Number	Account Name	Project Account Key	Separate Sales Tax	Percent	Dist Amount		
100-5600-51304	Board Training/Travel			100.00%	815.00		

Purchase Order Count: (11) Total Trade Discount: 0.00 Total: 20,019.88