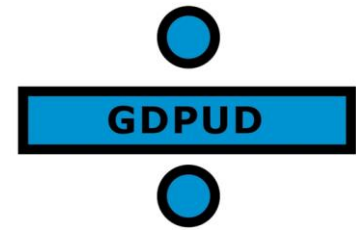


**REPORT TO THE BOARD OF DIRECTORS  
BOARD MEETING OF JUNE 8, 2021  
AGENDA ITEM NO. 10.B.**



**AGENDA SECTION: NEW BUSINESS**

**SUBJECT: RUNOFF ELECTION FOR SPECIAL REPRESENTATIVE TO LOCAL AGENCY FORMATION COMMISSION (LAFCO)**

**PREPARED BY:** Gloria Omania, Interim Board Assistant

**APPROVED BY:** Jeff Nelson, PE, Interim General Manager

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**BACKGROUND**

The El Dorado Local Agency Formation Commission (“LAFCO”) is a State mandated local agency whose jurisdiction is all of El Dorado County. It is composed of seven regular Commissioners: two members from the Board of Supervisors; two members who represent cities; two members who represent special districts; and one public member who represents the public, as a whole.

**DISCUSSION**

During the regular Board meeting of January 12, 2021, the Board of Directors of the Georgetown Divide Public Utility District (“GDPUD”) adopted Resolution 2021-02 nominating Director Michael Saunders to the El Dorado County LAFCO.

LAFCO notified the District through a memo, dated April 5, 2021, of an Instant Runoff Election of Regular Special District Representatives to LAFCO because none of the candidates received the necessary majority votes in the January election. This memo outlines the process for this special runoff election. This memo and candidate profiles are included in this report as **Attachment 1**.

The District is asked to fill out the ballot ranking each nominee in the order of preference. The nominees in alphabetical order are:

- Robert “Bob” Chigazola
- Tim Palmer
- Michael Saunders
- Monique Scobey
- Brian Veerkamp
- Tim White

The voting period began on April 5, 2021; all votes are due in writing on or before **5:00 PM** on **June 30, 2021**.

**FISCAL IMPACT**

There is no fiscal impact.

**CEQA ASSESSMENT**

This is not a CEQA project.

**RECOMMENDED ACTION**

Staff recommends the GDPUD Board of Directors adopt the attached Resolution authorizing the submittal of a ballot to elect Special District Representatives to the El Dorado LAFCO.

**ALTERNATIVES**

Decline to fill out a ballot to elect a representative to LAFCO and reject Resolution 2021-21.

**ATTACHMENTS**

1. Memo from LAFCO, dated April 5, 2021
2. Special District Election Ballot
3. Resolution 2021-22



**LOCAL AGENCY FORMATION COMMISSION**  
550 Main Street, Suite E. Placerville, CA 95667  
(530) 295-2707 • lafco@edlafco.us • www.edlafco.us

## M E M O

DATE: April 5, 2021

TO: Special District Selection Committee

FROM: José C. Henríquez, Executive Officer 

SUBJECT: **Instant Runoff Election of Regular Special District Representatives to El Dorado LAFCO**

### Election of Special District Representatives to LAFCO

Thank you for submitting nominations for the Special District Representatives election.

At the time a minimum number of ballots are received to establish a quorum, in order to be selected as a LAFCO Representative, a nominee must receive more than fifty-percent (50%) of the submitted votes. If none of the candidates receive the necessary majority of votes, LAFCO will conduct an “instant runoff election” in the interest of avoiding the additional costs of a runoff election. An informational explanation describing this election process is included for your convenience.

Also enclosed with this memo you will find a ballot and a copy of each candidate’s Statement of Qualifications received as of the date of this memo.

Please note that there are two regular (voting) seats that are up for election. Whomever receives the highest number of votes in this election will serve as the regular member for a new four-year term. The second top vote getter will serve as a regular member of a two-year term. Should Michael Saunders, who currently serves as the current special district alternate, be elected to one of the two regular seats, then the third highest vote getter becomes the new alternate special district member to LAFCO for a two-year term.

Please take the opportunity to fill out the ballot, ranking each nominee in the order of preference using “1” for your first preference, “2” for second, and so on. It is okay to vote for only one person; however, ranking additional candidates *will not* help defeat your first-choice candidate. Please do not mark the same number beside more than one candidate and do not skip numbers.

S:\Elections\2021 Special District Election\2021 SDE Ballots\2021 Special District Election Memo.docx

#### COMMISSIONERS

Public Member: Michael Powell • Alternate Public Member: Holly Morrison  
City Members: Cody Bass, Jackie Neau • Alternate City Member: Patricia “Patty” Borelli  
County Members: John Hidahl, Wendy Thomas • Alternate County Member: George Turnbo  
Special District Members: Tim Palmer, Vacant • Alternate Special District Member: Michael Saunders

#### STAFF

José C. Henríquez, Executive Officer • Erica Sanchez, Assistant Executive Officer  
Malathy Subramanian, Commission Counsel

The nominees, in alphabetical order, are:

- 1) Robert “Bob” Chigazola
- 2) Tim Palmer
- 3) Michael Saunders
- 4) Monique Scobey
- 5) Brian Veerkamp
- 6) Tim White

*Election Deadline*

The voting period will be 86 days from April 5, 2021; all votes are due in writing on or before **5:00 pm** on **June 30, 2021**. Voting will cease on this date or whenever a quorum of special districts is reached, whichever occurs later. Please do not forget to have the presiding officer (Board President or Chair) of the board meeting in which you made your selection sign the returned ballot.

*Signature on Returned Ballot*

If the presiding officer is unable to vote, the legislative body of the district may designate another board member to cast the ballot in place of the presiding officer. Board members designated by their district board to vote in place of the presiding officer should provide that authorization (in the form of a resolution or minute order) to LAFCO no later than the time the ballot is cast. District managers or other staff members **may not** substitute their signature for the presiding officer’s signature.

Additionally, if the presiding officer has changed since the last Special District Representative Election, please provide supporting documentation to LAFCO about the change so that LAFCO staff can update its records.

**If any of these requirements are not met, the ballot will be considered invalid.**

Thank you for your time and please feel free to contact me or any member of my staff at (530) 295-2707, if you have any questions.



## **INSTANT RUNOFF ELECTION PROCESS**

### **Introduction**

The following procedure implements the instant runoff voting method for determining the winner in a fictional “Central Division Director” election. A process, similar to the one explained below, will be utilized in determining the LAFCO Special District representative(s).

### **Ballot Specifications and Directions to Voters**

A voting ballot shall allow a voter to rank candidates for the Central Division Director in order of choice. All candidates are listed on the ballot with one additional slot for a write-in candidate. The voter may include no more than one write-in candidate among his/her ranked choices. Directions provided to voters shall conform substantially to the following specifications:

Vote for candidates by indicating your first-choice candidate, your second-choice candidate and so on. Indicate your first choice by marking the number “1” beside a candidate’s name, your second choice by marking the number “2” by that candidate’s name, your third choice by marking the number “3,” and so on, for as many choices as you wish. You are free to rank only one candidate, but ranking additional candidates cannot help defeat your first-choice candidate. Do not mark the same number beside more than one candidate. Do not skip numbers.

### **Ballot Counting**

The ballots cast shall be tabulated and the result declared by the Central Division Election Coordinator after review by the Central Division Election Review Committee using the following procedure:

- The first choice marked on each ballot shall be counted. If any candidate receives a majority of the first choices, that candidate shall be declared elected.
- If no candidate receives a majority of first choices, the candidate who received the fewest first choices shall be eliminated and each vote cast for that candidate shall be transferred to the next-ranked candidate on that voter’s ballot. If, after this transfer of votes, any candidate has a majority of the votes from the continuing ballots, that candidate shall be declared elected.
- If no candidate receives a majority of votes from the continuing ballots after a candidate has been eliminated and his/her votes have been transferred to the next-ranked candidate, the continuing candidate with the fewest votes from the

**COMMISSIONERS**

Public Member: Michael Powell • Alternate Public Member: Holly Morrison  
City Members: Cody Bass, Jackie Neau • Alternate City Member: Patricia “Patty” Borelli  
County Members: John Hidahl, Wendy Thomas • Alternate County Member: George Turnbo  
Special District Members: Tim Palmer, Vacant • Alternate Special District Member: Michael Saunders

**STAFF**

José C. Henriquez, Executive Officer • Erica Sanchez, Assistant Executive Officer  
Malathy Subramanian, Commission Counsel

continuing ballots shall be eliminated. All votes cast for that candidate shall be transferred to the next-ranked continuing candidate on each voter's ballot. This process of eliminating candidates and transferring their votes to the next-ranked continuing candidates shall be repeated until a candidate receives a majority of the votes from the continuing ballots. This candidate shall be declared elected.

**Example:**

Three candidates: Smith, Jones and Marks

60 voting cards are submitted:

- Smith is ranked 1 by 25 voters
- Jones is ranked 1 by 20 voters
- Marks is ranked 1 by 15 voters

In the first round no one receives a majority, 31 votes

Thus, Marks is eliminated and those cards that had Marks ranked 1 is reviewed for their second choice.

- Smith is ranked 2 on 10 of the of the 15 cards
- Jones is ranked 2 on 3 of the 15 cards.

Thus, Smith wins with 35 votes and Jones is second with 23 votes.

Note: Only 13 votes were counted in round two because two of the Marks cards only had first choices.



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## **SPECIAL DISTRICT NOMINATION**

### *Special District Representative to LAFCO*

| Position | Nominee's Name   | Originating District                            |
|----------|------------------|---|
| Director | Robert Chigazola | Grizzly Flats<br>Community Services<br>District |

**SIGNATURE OF PRESIDING OFFICER:** Sherry McKillop  
*(Original Signature Required)*

*Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.*

**PRINTED NAME OF PRESIDING OFFICER:** Sherry McKillop  
*(Required)*

**NAME OF NOMINATING DISTRICT:** Grizzly Flats Community Services District

**MINUTES ATTACHED (Optional):**      Yes       No

**Nominations must be received by LAFCO before**  
**5:00 p.m. on February 15, 2021**

**Return to:**

**LAFCO**  
**550 Main Street, Suite E**  
**Placerville, CA 95667**

## **Grizzly Flats Community Services District**

4765 Sciaroni Road / P.O. Box 250

Grizzly Flats, CA 95636

Ph: 530/622-9626 Fax: 530/622-4806

[www.grizzlyflatscsd.com](http://www.grizzlyflatscsd.com)



### **Statement of Qualifications for LAFCO Special District Representative**

Bob Chigazola, Director

Grizzly Flats Community Services District

I have lived in El Dorado County for 15 years now; five in Grizzly Flat and 10 in Somerset. I have worked in marketing my entire career. During this time, I have worked on and with budgets in the private sector and governmental agencies. My wife works for El Dorado Community Health and we enjoy living here. It is my great pleasure to give back to and be a part of the community.





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## **SPECIAL DISTRICT NOMINATION**

### ***Special District Representative to LAFCO***

| Position  | Nominee's Name | Originating District  |
|-----------|----------------|-----------------------|
| President | Tim Palmer     | Georgetown Divide RCD |

**SIGNATURE OF PRESIDING OFFICER:**  DocuSigned by: 5564259C829C442...  
**(Original Signature Required)**

*Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.*

**PRINTED NAME OF PRESIDING OFFICER:** David Delongchamp  
**(Required)**

**NAME OF NOMINATING DISTRICT:** Georgetown Divide Resource Conservation District

**MINUTES ATTACHED (Optional):**      Yes       No

**Nominations must be received by LAFCO before**

**5:00 p.m. on February 15, 2021**

**Return to:**

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**Placerville, CA 95667**

**Tim Palmer**

Board of Directors,  
Georgetown Resource Conservation District  
Statement of Qualifications

Tim Palmer is the President of the Georgetown Resource Conservation District Board and the Chair of LAFCO. He retired from teaching this last year. He has spent time as a volunteer fireman as well as a board member for the Auburn Lake Trails Association. He has served on the Cool Charity Board for many years helping local youth. He earned a masters degree in political science, not because he is political, but because it would allow him an understanding of how to do a better job with the running of our communities in a state and national context. The needs of each of our special districts are varied and our desires for our differing communities are great. He believes we all give our time and energies in places we feel we can be effective toward positive changes. All of us who serve the communities where we live are a part of making things better. Our lives are richer when we give to others. He cares a great deal about how our county is run and the interaction of all of our special districts and their work in making our county a safe and wonderful place to live. We all know that the time we spend to help our communities is important. All that we do helps to reinforce the goodwill of friends, families and neighbors.



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## **SPECIAL DISTRICT NOMINATION**

### *Special District Representative to LAFCO*

| Position                      | Nominee's Name       | Originating District                      |
|-------------------------------|----------------------|---|
| Special District Commissioner | Michael Saunders, MD | Georgetown Divide Public Utility District |

**SIGNATURE OF PRESIDING OFFICER:**   
*(Original Signature Required)*

*Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.*

**PRINTED NAME OF PRESIDING OFFICER:** Michael Saunders  
*(Required)*

**NAME OF NOMINATING DISTRICT:** Georgetown Divide Public Utility District

**MINUTES ATTACHED (Optional):**      Yes       No

**Nominations must be received by LAFCO before**  
**5:00 p.m. on February 15, 2021**

**Return to:**

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**Placerville, CA 95667**

**COMMISSIONERS**

Public Member: Michael Powell • Alternate Public Member: Holly Morrison  
 City Members: Cody Bass, Michael Saragosa • Alternate City Member: Kara Taylor  
 County Members: John Hildahl, Wendy Thomas • Alternate County Member: George Turnbo  
 Special District Members: Tim Palmer, Vacant • Alternate Special District Member: Michael Saunders

**STAFF**

José C. Henriquez, Executive Officer • Erica Sanchez, Assistant Executive Officer  
 Malathy Subramanian, Commission Counsel

My educational background includes a Bachelor of Science from Cornell University and a Doctor of Medicine from Howard University. I am the President of the Board of Directors for the Georgetown Divide Public Utility District (GDPUD) and currently am the Alternate member for Special Districts on El Dorado LAFCO.

My experience in governance and working on commissions also includes being Chair of various County Organizational groups, State committees, and being a member and active participant in State workgroups tasked with providing a framework, guidelines, and recommendations for the legislative changes to enact the Water Conservation Bill Statewide beginning in 2022. I continue to be an advocate for our Rural and Mountain Counties to the State. I bring my skills in the interaction needed between governance, local agencies, and the public.

One of the most important functions of LAFCO is to evaluate the provision of services within the County, recommend actions, and promote the efficient provision of those services. This is done through the municipal service reviews. Being able to provide these studies for our Special Districts, services, and Cities has required managing our LAFCO's budget. I was on the Ad hoc Budget Committee for LAFCO to help work on the budget to allow El Dorado LAFCO to continue to operate and provide the MSRs within the timeframe the Commission has recommended. My other experiences in working with budgets includes being the Clinical Dietitian - Dietary Program Director for an Adult Day Care Program, Finance committee member (GDPUD), Treasurer of the Board (GDPUD), and my work on several executive committees.

I bring my commitment to continue to work with various Special Districts and their representatives to make sure they have a voice in the LAFCO processes, to touch base and communicate with any concerns. I will continue to be a resource to our Special District members, the community, and the public if chosen to be a Special District Commissioner.

Thank you,

Michael Saunders, MD  
President, Board of Directors  
Georgetown Divide Public Utility District

Alternate Commissioner, Special District Member  
El Dorado LAFCO



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## **SPECIAL DISTRICT NOMINATION**

### *Special District Representative to LAFCO*

| Position     | Nominee's Name | Originating District |
|--------------|----------------|----------------------|
| Board Member | Monique Scobey | Cameron Park CSD     |

**SIGNATURE OF PRESIDING OFFICER:**   
 (Original Signature Required)

*Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.*

**PRINTED NAME OF PRESIDING OFFICER:** Eric Aiston  
 (Required)

**NAME OF NOMINATING DISTRICT:** Cameron Park CSD

**MINUTES ATTACHED (Optional):**      Yes       No

**Nominations must be received by LAFCO before**  
**5:00 p.m. on February 15, 2021**

**Return to:**  
  
**LAFCO**  
**550 Main Street, Suite E**  
**Placerville, CA 95667**

Statement of Qualifications  
**MONIQUE SCOBNEY**  
El Dorado LAFCO  
March 2021

My name is Monique Scobey and I am currently serving on the Board of Directors for the Cameron Park Community Services District. Our District provides several public services: fire and emergency response, parks, recreation, CC&R compliance, waste collection/recycling, and lighting/landscape districts. Overseeing these services has provided me with an understanding of the variety of requirements and responsibilities of our communities, as well as how Special Districts and local government function. I have served on all four of the District's Standing Committees and have completed my 18 month term for President of the Board in Dec 2020. The Board of Supervisors recently appointed me as an Alternate to the County El Dorado Solid Waste Advisory Committee.

In 2019, with the support of the Board of Directors, the District achieved our Transparency Certificate. In 2020, I completed the Special District Leadership Foundation – Leadership Academy that provides the knowledge base to perform essential governance responsibilities. This mixture of experiences will assist me in serving as knowledgeable LAFCO member.

I have lived in El Dorado County for over 25 years, raising our three children in Cameron Park and operating a small software consulting business. I served on sport club boards and as an ambassador at the Shingle Springs/Cameron Park Chamber of Commerce. I currently work part-time in real estate and am recently retired, and my husband and I plan on remaining here, in our community, so I am personally invested in how our County evolves.

I enjoy engaging with others, hearing and incorporating others views, finding common ground and collaborating on a clear path forward. Agencies work better when all stakeholders are involved to help define solutions. I look forward to working on this committee and keeping our county and communities a desirable place to live, work and visit.

My education includes a Master's Degree in Aerospace Engineering from USC and a Bachelor of Science Degree in Mechanical and Aeronautical Engineering from UC Davis.



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## **SPECIAL DISTRICT NOMINATION**

### *Special District Representative to LAFCO*

| Position       | Nominee's Name    | Originating District          |
|----------------|-------------------|-------------------------------|
| Board Director | Brian K. Veerkamp | El Dorado Irrigation District |

**SIGNATURE OF PRESIDING OFFICER:** \_\_\_\_\_  
*Jim Abercrombie*  
*(Original Signature Required)*

*Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.*

**PRINTED NAME OF PRESIDING OFFICER:** \_\_\_\_\_  
Jim Abercrombie  
*(Required)*

**NAME OF NOMINATING DISTRICT:** \_\_\_\_\_  
El Dorado Irrigation District

**MINUTES ATTACHED (Optional):**      Yes       No **XX**

**Nominations must be received by LAFCO before**  
**5:00 p.m. on February 15, 2021**

**Return to:**

**LAFCO**  
**550 Main Street, Suite E**  
**Placerville, CA 95667**

**Brian K. Veerkamp**  
Board Director, Division 3  
Statement of Qualifications

Brian K. Veerkamp is a fifth generation resident of El Dorado County and a descendant of the pioneering families of Wagner and Veerkamp. He follows in the footsteps of his great-great uncle John Wagner, an El Dorado County Supervisor from 1919 to 1934.

Born and raised in El Dorado County, Brian attended local elementary schools, El Dorado High School, and then pursued his higher education goals. He holds a bachelor of science degree in business administration with a minor in economics. He also attended two years of law school, holds two associate of arts degrees (one in fire technology and the other in general studies). He also earned many advanced leadership, governance, management and finance training certificates. He is a Charter Adjunct Professor with a Lifetime Teaching Credential for Los Rios Community College and continues to share his knowledge and training with the community in many ways.

Brian retired in 2011 from the Fire Service after 30 plus years in public emergency services that began with a position as a volunteer/paid call firefighter and culminated in his last position as fire chief of the El Dorado Hills Fire Department. During his tenure as chief, he worked collaboratively with many agencies within the County and surrounding region to serve and protect our people, their property and our business community. He was instrumental in the consolidation of Districts, the mitigation of many local disasters, the enhancement of service delivery levels and the protection of many precious assets of El Dorado County. The Department's efforts under Brian's leadership allowed them to maintain financial stability for Fire and Emergency Services resulting in cost effective, high level and efficient service to our citizens. He then was elected to the El Dorado County Board of Supervisor's and served two four-year terms for District 3 and thru his various County assignments; served numerous years as a member of the Local Agency Formation Commission (LAFCO). Brian, now has been elected to the Board for El Dorado Irrigation District and recently accepted the Leadership role of Executive Director for El Dorado County Emergency Services JPA.

Brian's commitment to "Service Above Self" is evident in the many ways he finds to give back to our El Dorado County community. Besides his most recent service, Brian has served 14 years as an elected Board member with the Camino Union School District, three years as Board member of the El Dorado County Emergency Services Authority JPA, and 25 years as emergency medical services training program director for El Dorado County Fire Chief's Association. He is a 17-year Rotarian, Eight-year member of Kiwanis Club of Placerville, Marshall Foundation for Community Health Board Member, Marshall Medical Board Member, El Dorado Community Foundation Board Member and he also maintains affiliations with Boys and Girls Club, The Rocky Mountain Elk Foundation, the USGA, and the NRA to name a few.

Brian resides in Placerville with Lori, his wife of 40 years. He has two daughters, two sons-in-law, two granddaughters, one grandson and many other family members that call El Dorado County home.





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## **SPECIAL DISTRICT NOMINATION**

### *Special District Representative to LAFCO*

| Position                        | Nominee's Name   | Originating District                  |
|---------------------------------|------------------|---------------------------------------|
| Special District Representative | Timothy J. White | El Dorado Hills County Water District |

**SIGNATURE OF PRESIDING OFFICER:**   
*(Original Signature Required)*

*Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.*

**PRINTED NAME OF PRESIDING OFFICER:** Charles J. Hartley  
*(Required)*

**NAME OF NOMINATING DISTRICT:** El Dorado Hills County Water District

**MINUTES ATTACHED (Optional):**      Yes       No

**Nominations must be received by LAFCO before**  
**5:00 p.m. on February 15, 2021**

**Return to:**

**LAFCO**  
**550 Main Street, Suite E**  
**Placerville, CA 95667**

## **Timothy J. White**

**Nominee, El Dorado County Special District Representative**

**El Dorado County LAFCO**

### **Statement of Qualifications**

I am currently the Board President of the El Dorado Hills County Water District, commonly known as the El Dorado Hills Fire Department (EDHFD), and have been nominated by my fellow directors at EDHFD, as well as the Board of Directors of Rescue Fire Protection District, to run for the open Special District seats on LAFCO.

My qualifications and background information are as follows:

- EDHFD Board of Directors- December 2018-present. President 2021, Vice-president 2020. Have served, or are serving on, the following Board Committees - Finance, Strategic Planning, and Joint Powers Authority. In addition, I am one of the Fire Board directors on the El Dorado Hills Incorporation Executive Working Group organized by the El Dorado Hills Community Services District.
- El Dorado Hills Area Planning Advisory Committee (“APAC”) - voting member- 2015-present. Vice Chair-2018-present. Chair-2016 and 2017. APAC is a volunteer group of residents that review proposed residential and commercial developments in the El Dorado Hills Area, and provides comments and written reports addressing resident concerns on the proposed projects to the El Dorado County Planning Commission and the El Dorado County Board of Supervisors.
- El Dorado County Master Gardener since 2016.
- I am a native Californian, a graduate of the University of San Francisco and of the University of Los Angeles School of Law, and practiced law for 30 years concentrating in business-financial law, with an emphasis in international transactions.
- With 3 El Dorado County Grand Jury Reports in the last 3 years on Fire Districts in El Dorado County, and with LAFCO likely to review proposed Fire District mergers and consolidations in the forthcoming years, I think it is important to have a representative from a Fire District Board, who understands the unique work, finances and nature of Fire Departments and Districts, on LAFCO.
- I have the time, interest and ability to serve as an effective LAFCO Commissioner.



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# ELECTION BALLOT

Georgetown Divide PUD

## Special District Representative to LAFCO Regular Seats

**The election ends on JUNE 30, 2021 at 5:00 p.m. or until a quorum of  
Special District ballots is received, whichever occurs later.**

Rank the nominees in preferential order, "1" being the first preference, "2" being the second, and so on.

| Name, District   | Ranking        |
|--|----------------|
| Robert "Bob" Chigazola, Grizzly Flats Community Services District          | 1 2 3 4 5      |
| Tim Palmer, Georgetown Divide Resource Conservation District               | 1 2 3 4 5      |
| Michael Saunders, Georgetown Divide Public Utility District                | 1 2 3 4 5      |
| Monique Scobey, Cameron Park Community Services District                   | 1 2 3 4 5      |
| Brian K. Veerkamp, El Dorado Irrigation District                           | 1 2 3 4 5      |
| Tim White, El Dorado Hills County Water District (EDH Fire)                | 1 2 3 4 5      |
| <b>District has decided not to vote in this election</b> (please circle →) | <b>NO VOTE</b> |

**SIGNATURE OF PRESIDING OFFICER (Original Signature Required):**

**Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot.**

**PRINTED NAME OF PRESIDING OFFICER (Required):**

Email to: [lafco@edlafco.us](mailto:lafco@edlafco.us)

OR

Mail to: **El Dorado LAFCO**  
550 Main Street, Suite E  
Placerville, CA 95667

**AGENDA ATTACHED (Optional):** Yes \_\_\_\_\_ No \_\_\_\_\_

## IMPORTANT

**Please return this ballot with or without a vote.**

**If you choose not to vote, the presiding officer's signature is still required.**

S:\Elections\2021 Special District Election\2021 SDE Ballots\2021 Special District Election Ballot.docx

**COMMISSIONERS**

Public Member: Michael Powell • Alternate Public Member: Holly Morrison

City Members: Cody Bass, Jackie Neau • Alternate City Member: Patricia "Patty" Borelli

County Members: John Hidahl, Wendy Thomas • Alternate County Member: George Turnbo

Special District Members: Tim Palmer, Vacant • Alternate Special District Member: Michael Saunders

**STAFF**

José C. Henriquez, Executive Officer • Erica Sanchez, Assistant Executive Officer

Malathy Subramanian, Commission Counsel

**RESOLUTION NO. 2021-22**  
**OF THE BOARD OF DIRECTORS OF THE**  
**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**  
**AUTHORIZING A VOTE FOR SPECIAL DISTRICT REPRESENTATIVES**  
**TO THE EL DORADO COUNTY LOCAL AGENCY FORMATION COMMISSION**

**WHEREAS**, the El Dorado Local Agency Formation Commission (“LAFCO”) is composed of seven regular Commissioners, two of whom represent independent special districts; and

**WHEREAS**, LAFCO is conducting the election of for two special district seats; and

**WHEREAS**, on January 12, 2021, the Georgetown Divide Public Utility District (“GDPUD”) nominated Director Michael Saunders to run for a seat as a Special District Representative to LAFCO; and

**WHEREAS**, LAFCO has announced an Instant Runoff Election because no candidate received a majority vote in the last election.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT** the Board President is authorized to submit a completed ballot by the due date of 5:00 PM, June 30, 2021.

**PASSED AND ADOPTED** by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the eighth day of June 2021, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

---

Michael Saunders, President, Board of Directors  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

*Attest:*

---

Jeff Nelson, Clerk and Ex officio  
Secretary, Board of Directors  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

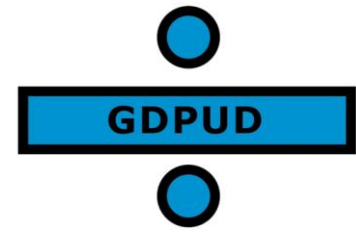
## CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2021-22 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this eighth day of June 2021.

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Jeff Nelson, Clerk and Ex officio  
Secretary, Board of Directors  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**REPORT TO THE BOARD OF DIRECTORS  
BOARD MEETING OF JUNE 8, 2021  
AGENDA ITEM NO. 10.C.**



**AGENDA SECTION: NEW BUSINESS**

**SUBJECT: NOMINATION OF MICHAEL SAUNDERS TO SERVE ON THE ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 3 BOARD**

**PREPARED BY:** Gloria Omania, Interim Board Clerk

**APPROVED BY:** Jeff Nelson, PE, Interim General Manager

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**BACKGROUND**

The Association of California Water Agencies (ACWA) is a statewide coalition of more than 430 public water agencies with the mission “to help members promote the development, management and use of good quality water at the lowest practical cost and in an environmentally responsible manner.” ACWA provides a means for agencies throughout the State to share technical information, shape water policy, and advocate with the State regarding legislation and regulations.

ACWA is governed by a 37-member Board of Directors. ACWA membership is divided into ten (10) hydrologic regions, and each region has a governing board consisting of seven (7) members. The chair and vice-chair from each region Board also participate on the statewide board. The Georgetown Divide Public Utility District (“District”) belongs to ACWA Region 3.

The Region 3 Board is looking for ACWA members who are interested in a Board position for the remainder of the 2021-2021 term. The Board is seeking candidates from Region 3 to fill two board vacancies.

The call for candidates (**Attachment 1**) requires that interested individuals submit a nomination form (**Attachment 2**) and resolution of support from their agency’s Board of Directors by **Wednesday, June 30, 2021**.

**DISCUSSION**

Having a GDPUD Board Member serve as a Region 3 Board member will provide benefits to the District. The District will receive the benefits of a larger role and increased representation in state water issues, as well as input into ACWA related issues that concern the District.

By submitting the nomination and serving on the Region 3 Board, the Board Member nominated for this position is committing to:

- Participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Support program planning and activities for the region.

- Participate and encourage region involvement in ACWA's Outreach Program.
- Potentially serve as alternate for the chair and/or vice chair in their absence to represent the region to the ACWA Board.

To submit the nomination, the Board must adopt the attached resolution of support (**Attachment 4**).

#### **FISCAL IMPACT**

One of the commitments is to attend two meetings a year, which are held at the ACWA conferences. The District's annual operating budget will need to include the cost of attending these conferences. The cost to attend each conference, including conference fees, meals, lodging, and travel is typically between \$1,000 and \$1,600 per conference. The cost varies based on the location.

#### **CEQA ASSESSMENT**

This is not a CEQA Project.

#### **RECOMMENDED ACTION**

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District adopt Resolution 2018-59 (Attachment 3) nominating a member of the Board of Directors to serve as a member of the ACWA Region 3 Board.

#### **ALTERNATIVES**

(a) Reject the Resolution, and the General Manager will not submit the nomination packet.

#### **ATTACHMENTS**

1. ACWA Region 3 Call for Candidates Packet
2. Michael Saunders Profile
3. ACWA Nomination Form
4. Resolution 2021-23



## MEMORANDUM

Date: May 3, 2021

To: ACWA REGION 3 MEMBER AGENCY PRESIDENTS AND GENERAL MANAGERS  
(sent via e-mail)

From: ACWA REGION 3 NOMINATING COMMITTEE

- **Andy Fecko**, Placer County Water Agency
- **Greg Jones**, Nevada Irrigation District
- **Brian Poulsen**, El Dorado Irrigation District

The Region 3 Nominating Committee is looking for ACWA members who are interested in leading the direction of ACWA Region 3 for the 2022-2023 term. The Nominating Committee is currently seeking candidates for the Region 3 Board, which is comprised of Chair, Vice Chair and up to five Board Member positions.

The leadership of ACWA's ten geographical regions is integral to the leadership of the Association as a whole. The Chair and Vice Chair of Region 3 serve on ACWA's Statewide Board of Directors and recommend all committee appointments for Region 3. The members of the Region 3 Board determine the direction and focus of region issues and activities. Additionally, they support the fulfillment of ACWA's goals on behalf of members and serve as a key role in ACWA's grassroots outreach efforts.

If you, or someone within your agency, are interested in serving in a leadership role within ACWA by becoming a Region 3 Board Member, please familiarize yourself with the [Role of the Regions](#) and Responsibilities; the [Election Timeline](#); and the [Region 3 Rules and Regulations](#) and complete the following steps:

- **Complete the attached Region Board Candidate Nomination Form [HERE](#)**
- **Obtain a Resolution of Support from your agency's Board of Directors** (Sample Resolution [HERE](#))
- **Submit the requested information to ACWA as indicated by Wednesday, June 30, 2021**

The Region 3 Nominating Committee will announce their recommended slate by July 31, 2021. On August 2, 2021, the election will begin with ballots sent to General Managers and Board Presidents. One ballot per agency will be counted. The election will be completed on September 30, 2021. On October 4, 2021, election results will be announced. The newly elected Region 3 Board Members will begin their two-year term of service on January 1, 2022.

If you have any questions, please contact Regional Affairs Representative Jennifer Rotz at [JenniferR@acwa.com](mailto:JenniferR@acwa.com) or (916) 441-4545.



*ACWA Regions provide the grassroots support to advance ACWA's legislative and regulatory agenda.*

## Background

As a result of ACWA's 1993 strategic planning process, known as Vision 2000, ACWA modified its governance structure from one that was based on sections to a regional-based configuration. Ten regions were established to provide geographic balance and to group agencies with similar interests.

## Primary Charge of Regions

- To provide a structure where agencies can come together and discuss / resolve issues of mutual concern and interest and based on that interaction, provide representative input to the ACWA board.
- To assist the Outreach Task Force in building local grassroots support for the ACWA Outreach Program in order to advance ACWA's legislative and regulatory priorities as determined by the ACWA Board and the State Legislative, Federal Affairs or other policy committees.
- To provide a forum to educate region members on ACWA's priorities and issues of local and statewide concern.
- To assist staff with association membership recruitment at the regional level.
- To recommend specific actions to the ACWA Board on local, regional, state and federal issues as well as to recommend endorsement for various government offices and positions.

Region chairs and vice chairs, with support from their region boards, provide the regional leadership to fulfill this charge.

*Note: Individual region boards CANNOT take positions, action or disseminate communication on issues and endorsements without going through the ACWA Board structure.*

## GENERAL DUTIES / RESPONSIBILITIES FOR REGION OFFICERS

### Region Chair

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Chair will also call at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Serves as a member of ACWA's Outreach Program, and encourages region involvement. Appoints Outreach Captain to help lead outreach effort within the region.
- Presides over all region activities and ensures that such activities promote and support accomplishment of ACWA's Goals.
- Makes joint recommendations to the ACWA President regarding regional appointments to all ACWA committees.
- Appoints representatives in concurrence of the region board, to serve on the region's nominating committee with the approval of the region board.
- Facilitates communication from the region board and the region membership to the ACWA board and staff.

### Region Vice Chair

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Vice Chair will also participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Performs duties of the Region Chair in the absence of the chair.
- Serves as a member of ACWA's Outreach Program, and encourages region involvement.
- Makes joint recommendations to the ACWA president regarding regional appointments to all ACWA committees.

### Region Board Member

- Participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Supports program planning and activities for the region.
- Actively participates and encourages region involvement in ACWA's Outreach Program.
- May serve as alternate for the chair and/or vice chair in their absence (if appointed) to represent the region to the ACWA Board.

## ACWA Region 3 Rules & Regulations

*Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association (ACWA Bylaw V, 6.).*

### **Officers**

The chair shall appoint a secretary to the Board if one is deemed necessary.

### **Meetings**

Region 3 will hold full membership meetings at least three times a year, two of those meeting to be held at the ACWA spring and fall conferences.

### **Attendance**

If a region chair or vice chair is no longer allowed to serve on the Board of Directors due to his / her attendance, the region board shall appoint from the existing region board a new region officer. (ACWA Policy & Guideline Q, 1.)

If a region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (ACWA Policy & Guideline Q, 1.)

If a region board member has three consecutive unexcused absences from a region board meeting or general membership business meeting, the region board will convene to discuss options for removal of the inactive board member. If the vacancy causes the board to fail to meet the minimum requirement of five board members, the region must fill the vacancy according to its rules and regulations. (ACWA Policy & Guideline Q, 3.)

### **Elections**

All nominations received for the region chair, vice chair and board positions must be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the Board of Directors. Only one individual may be nominated from a given agency to run for election to a region board. Agencies with representatives serving on the nominating committees should strive not to submit nominations for the region board from their agency. (ACWA Policy & Guideline P, 2.)

Election ballots will be e-mailed to ACWA member agency general managers and presidents.

The nominating committee shall consist of three to five members.

The nominating committee should pursue qualified members within the region to run for the region board, and should consider geographic diversity, agency size and focus in selecting a slate.

See current region election timeline for specific dates.

### **Endorsements**

ACWA, as a statewide organization, may endorse potential nominees and nominees for appointment to local, regional, and statewide commissions and boards. ACWA's regions may submit a recommendation for consideration and action to the ACWA Board of Directors to endorse a potential nominee or nominee for appointment to a local, regional or statewide commission or board. (ACWA Policy & Guideline P, 3.)



### **Committee Recommendations & Representation**

All regions are given equal opportunity to recommend representatives of the region for appointment to a standing or regular committee of the Association. If a region fails to provide full representation on all ACWA committees, those committee slots will be left open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term. (ACWA Policy & Guideline P, 4. A.)

At the first region board / membership meeting of the term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (ACWA Policy & Guideline P, 4. B.)

### **Tours**

ACWA may develop and conduct various tours for the regions. All tour attendees must sign a “release and waiver” to attend any and all region tours. Attendees agree to follow environmental guidelines and regulations in accordance with direction from ACWA staff; and will respect the rights and privacy of other attendees. (ACWA Policy & Guideline P, 6.)

### **Finances**

See “Financial Guidelines for ACWA Region Events” document.

### **Amending the Region Rules & Regulations**

ACWA policies and guidelines can be amended by approval of the ACWA Board of Directors.

The Region 3 Rules & Regulations can be amended by a majority vote of those present at any Region 3 meeting as long as a quorum is present.

## 2021 ACWA Region Election Timeline 2022-2023 Term

**February 26:**

### **NOMINATING COMMITTEES APPOINTED**

- With concurrence of the region board, the region chairs appoint at least three region members to serve as the respective region's Nominating Committee
- Those serving on nominating committees are ineligible to seek region offices
- Nominating Committee members are posted online at [www.acwa.com](http://www.acwa.com)

**March 1-31:**

### **NOMINATING COMMITTEE TRAINING**

- Nominating Committee packets will be e-mailed to each committee member
- ACWA staff will hold a Zoom training session with the nominating committees to educate them on their specific roles and duties
  - Regions 1-10 Nominating Committees: via Zoom

**May 3:**

### **CALL FOR CANDIDATES**

- The Call for Candidate Nominations packet will be e-mailed to ACWA member agency Board Presidents and General Managers

**June 30:**

### **DEADLINE FOR COMPLETED NOMINATION FORMS**

- Deadline to submit all Nomination Forms and Board Resolutions of Support for Candidacy for region positions
- Nominating Committee members may need to solicit additional candidates in person to achieve a full complement of nominees for the slate

**July 1:**

### **CANDIDATE INFORMATION TO NOMINATING COMMITTEES**

- All information submitted by candidates will be forwarded by ACWA staff to the respective region Nominating Committee members with a cover memo explaining their task

### July 11 - 31:

#### RECOMMENDED SLATES SELECTED

- Nominating Committees will meet to determine the recommended individuals for their region. The slate will be placed on the election ballot.
- Nominating Committee Chairs will inform their respective ACWA Regional Affairs Representative of their recommended slate by July 23
- Candidates will be notified of the recommended slate by July 30
- The Nominating Committee Chair will approve the official region ballot

### August 2:

#### ELECTIONS BEGIN

- All 10 official electronic ballots identifying the recommended slate and any additional candidates for consideration for each region will be produced and e-mailed to ACWA member agencies only
- Only one ballot per agency will be counted

### September 30:

#### ELECTION BALLOTS DUE

- ***Deadline for all region elections. All region ballots must be received by ACWA by **September 30, 2021*****

### October 4:

#### ANNOUNCEMENT OF ELECTION RESULTS

- Newly-elected members of the region boards will be contacted accordingly
- An ACWA Advisory will be distributed electronically to all members reporting the statewide region election results
- Results will be posted at [acwa.com](http://acwa.com) and will be published in the October issue of ACWA News



# REGION BOARD CANDIDATE NOMINATION FORM



Submit completed form by **June 30, 2021** to [regionelections@acwa.com](mailto:regionelections@acwa.com)

|   |  |
|---|--|
| Name of Candidate: Michael Saunders               | Title: President, Board of Directors                                     |
| Agency: Georgetown Divide Public Utility District | Agency Phone: (530) 333-4356   |
| Direct Phone: (916) 420-2459                      | E-mail: <a href="mailto:misaunders@gd-pud.org">misaunders@gd-pud.org</a> |
| Address: 6425 Main Street, Georgetown CA 95634    | ACWA Region: 3 County: El Dorado   |

| Region Board Position Preference  |
|---|
| <i>If you are interested in more than one position, please indicate priority - 1st, 2nd and 3rd choice.</i> |
| <input type="checkbox"/> Chair:   |
| <input checked="" type="checkbox"/> Vice Chair: 1st   |
| <input checked="" type="checkbox"/> Board Member: 2nd   |

| If you are not chosen for the recommended slate, would you like to be listed in the ballot's individual candidate section? |
|--|
| <i>If neither is selected, your name will <b>NOT</b> appear on the ballot.</i>   |
| <input checked="" type="checkbox"/> Yes  |
| <input type="checkbox"/> No  |

| Agency Function(s)  |
|---|
| <i>Check all that apply</i>                                       |
| <input type="checkbox"/> Wholesale                                |
| <input checked="" type="checkbox"/> Urban Water Supply            |
| <input checked="" type="checkbox"/> Ag Water Supply               |
| <input type="checkbox"/> Sewage Treatment                         |
| <input type="checkbox"/> Retailer                                 |
| <input type="checkbox"/> Wastewater Reclamation                   |
| <input type="checkbox"/> Flood Control                            |
| <input type="checkbox"/> Groundwater Management / Replenishment   |
| <input checked="" type="checkbox"/> Other: Wastewater, Irrigation |

**Describe your ACWA-related activities that help qualify you for this office:**

See attached

**Write below or attach a half-page bio summarizing the experience and qualifications that make you a viable candidate for ACWA Region leadership.** Please include the number of years you have served in your current agency position, the number of years you have been involved in water issues and in what capacity you have been involved in the water community.

See attached

*I acknowledge that the role of a region board member is to actively participate on the Region Board during my term, including attending region board and membership meetings, participating in region conference calls, participating in ACWA's Outreach Program, as well as other ACWA functions to set an example of commitment to the region and the association.*

*I hereby submit my name for consideration by the Nominating Committee.*

|   |                               |              |
|---|-------------------------------|--------------|
|  | President, Board of Directors | June 3, 2021 |
| Signature   | Title                         | Date         |

**Please attach a copy of your agency's resolution of support / sponsorship for your candidacy.**

Michael Saunders  
President, Board of Directors  
Georgetown Divide Public Utility District  
June 2nd, 2021

**Describe your ACWA-related activities that help qualify you for this office:**

I am currently President of the Board of Directors at Georgetown Divide Public Utility District.

I have been a member of ACWA for the last 2 and a half years. During this time, I have actively participated in ACWA events, webinars, and conventions and I have attended all of our Region 3 meetings. I have been an alternate for the ACWA/JPIA Board and attended and voted at the last Board meeting. I have been highlighted in ACWA newsletters. I have participated in our Regions ACWA tours.

As Legislative Liaison for my District, I have participated in ACWA and CSDA Legislative Days and have worked with our District, ACWA, and partner agencies in educating and advocating for positions on policies that affect Water agencies and especially impact Region 3.

**In the space provided, please write or attach a brief, half-page bio summarizing the experience and qualifications that make you a viable candidate for ACWA Region leadership. Please include the number of years you have served in your current agency position, the number of years you have been involved in water issues and in what capacity you have been involved in the water community.**

My educational background includes a Bachelor of Science from Cornell University in Nutritional Biochemistry; a Doctor of Medicine from Howard University. I have been on the Finance Committee for the Georgetown Divide Public Utility District (GDPUD) for one year, followed by being elected to the Board of the Directors. I have served a term as Treasurer, Vice-President, and now President of the Board. I have been a Director for two and a half years. I have been active with our regional county agencies - Mountain County Water Agency and ACWA participating in our regional tours, meetings and activities. I am a member and actively participate in all of the workgroups in the State of California for the DWR Legislative Workgroups for the Water Conservation Bills. I am a Commissioner on the El Dorado LAFCO as a Special District member. In all of my roles, my goal is to advocate and educate on the water issues which are important to our region. Some of the main topics of interest are supporting the resiliency of our headwaters, protecting our water suppliers, and promoting the health of our watersheds. Working with all our water agencies from North to South, and especially for our Region educating on the unique challenges we face as Rural and Mountain Water Districts. Dealing with the challenges of fire mitigation, change in our climate cycle, storage issues, contamination and the need for partnerships and collaboration are all among the things I have been actively working for , advocating, and educating where I can.

**RESOLUTION NO. 2020-23**  
**OF THE BOARD OF DIRECTORS OF THE**  
**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**  
**NOMINATING DIRECTOR MICHAEL SAUNDERS TO SERVE ON THE**  
**ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 3 BOARD**

**WHEREAS**, the Association of California Water Agencies (ACWA) is a statewide coalition of more than 430 public water agencies with the mission “to help members promote the development, management and use of good quality water at the lowest practical cost and in an environmentally responsible manner.”

**WHEREAS**, ACWA membership is divided into ten (10) hydrologic regions, and each region has a governing board consisting of seven (7) members. The Georgetown Divide Public Utility District (GDPUD) belongs to ACWA Region 3; and

**WHEREAS**, the Board of Directors of GDPUD encourages and supports the participation of its members in the affairs of ACWA; and

**WHEREAS**, Board President Michael Saunders has indicated a desire to serve as a Board Member of ACWA Region 3.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THE FOLLOWING:**

1. Does place its full and unreserved support in the nomination of Director Michael Saunders for the Board of ACWA Region 3; and
2. Does hereby determine that the expenses attendance with the service of Michael Saunders in ACWA Region 3 shall be borne by the GDPUD.

**PASSED AND ADOPTED** by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 8<sup>th</sup> day of June 2021, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

---

Michael Saunders, President, Board of Directors  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT



*Attest:*

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Jeff Nelson, Clerk and Ex officio  
Secretary, Board of Directors  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

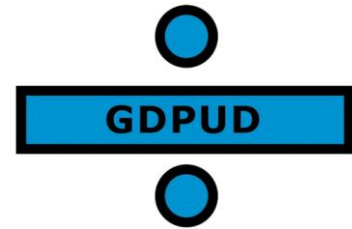
### **CERTIFICATION**

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2021-23 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 8th day of June 2021.

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Jeff Nelson, Clerk and Ex officio  
Secretary, Board of Directors  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**REPORT TO THE BOARD OF DIRECTORS  
BOARD MEETING OF JUNE 8, 2021  
AGENDA ITEM NO. 10.D.**



**AGENDA SECTION: NEW BUSINESS**

**SUBJECT: ANNUAL DIRECT CHARGES-FEES AND ASSESSMENTS;  
CONSIDER SUSPENDING 2021 TAX LIENS TO 2022**

**PREPARED BY:** Jeff Nelson PE, Interim General Manager

**APPROVED BY:** Jeff Nelson PE, Interim General Manager

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**BACKGROUND**

Annually, the District brings an ordinance and related documents required by the County to place District-related charges on the County's secured property tax bills. This ordinance would allow the District to place a lien on property of customers with delinquent balances as of June 30, 2021. Typically, the District publishes a preliminary list of delinquent customers with the first reading of the ordinance at the July regular board meeting. The list will be modified up to the date of submission to the County, which can be no later than August 31, 2020, by removing all customers who have made payments on the balances. The other amounts to be placed on certain property owners' tax bills relate to previously implemented water facility assessment districts. These annual assessments typically continue until the related assessment district debt is retired.

**DISCUSSION**

On April 14, 2020, the Board of Directors adopted a Resolution to waive late fees for customers financially impacted by the COVID pandemic. In that same context, the Board may want to consider suspending the 2021 tax liens to 2022 and forego the annual process of adopting an Ordinance required by the County for placing a lien on the property of customers with delinquent balances.

**FISCAL IMPACT**

If the Board of Directors decided to suspend liens until next year, the District would not conduct a hearing in July on an ordinance to submit the required documents to the County. Payment on the debts would be required by the next lien hearing in 2022. There would be financial impact on the District if a property were to be sold or foreclosed on with a debt to the District. Without a lien, the District would have to seek the payment on the debt through a collection agency as these debts could not be obtained by a lien.

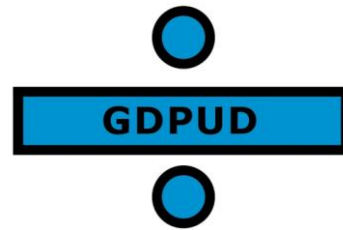
**CEQA ASSESSMENT**

This is not a CEQA Project.

**RECOMMENDED ACTION**

Staff requests direction from the Board of Directors on how to proceed with the process for sending delinquent accounts for collection via property tax bills to the County.

**REPORT TO THE BOARD OF DIRECTORS  
BOARD MEETING OF JUNE 08, 2021  
AGENDA ITEM NO. 10.E.**



**AGENDA SECTION: NEW BUSINESS**

**SUBJECT: CONSIDER IRRIGATION CUSTOMER REQUEST FOR CHANGE OF FLOW**

**PREPARED BY:** Darrell Creeks, Operations Manager

**APPROVED BY:** Jeff Nelson, PE, General Manager

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**BACKGROUND**

Rules and regulations for irrigation service in the Georgetown Divide Public Utility District (“GDPUD” or “District”) are set forth in Ordinance 2005-01 (“Ordinance”), adopted by the Board of Directors (“Board”) on May 5, 2005. Section 3(d) of the Ordinance states:

*Irrigation service is provided for the entire irrigation season. Customers shall pay for irrigation service for the entire season regardless of their interest or ability to use water.*

Section 3(m) of the Ordinance states:

*Customers receiving irrigation service who request a change in flow rate during the season shall be charged a fee set by the Board of Directors for the adjustment.*

Section 1(p) of the Ordinance states:

*Any customer dissatisfied with any determination of District management shall have the right to appeal to the Board of Directors.*

**DISCUSSION**

On May 28, 2021 Cory Crow, the home owner, contacted staff at GDPUD and stated that he would like to cancel his irrigation contract and not receive irrigation water anymore. He stated that they do not intend to install a backflow device in order for the irrigation water to be available. The Ordinance does not allow staff to close an irrigation account during the irrigation season.

**FISCAL IMPACT**

If the Board chooses to grant this request, associated costs would include labor and parts to disconnect service, administrative costs, as well as loss of revenue for the balance of the season. If the Board approves this request, the Board should impose a fee that is at least equal to the direct costs.

### **CEQA ASSESSMENT**

This is not a CEQA project.

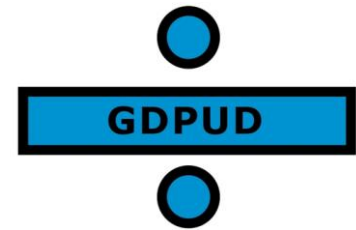
### **RECOMMENDED ACTION**

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District consider the irrigation customer's request and make a determination.

### **ALTERNATIVES**

(a) Deny the request; (b) Set an adjustment fee and grant the request.

**REPORT TO THE BOARD OF DIRECTORS  
BOARD MEETING OF JUNE 08, 2021  
AGENDA ITEM NO. 10.E.**



**AGENDA SECTION: NEW BUSINESS**

**SUBJECT: SETTING A DATE FOR A PUBLIC HEARING TO ESTABLISH  
THE PROPOSITION 4 APPROPRIATIONS LIMIT FOR THE  
2021-2022 FISCAL YEAR**

**PREPARED BY:** Jeff Nelson, PE, Interim General Manager

**APPROVED BY:** Jeff Nelson, PE, Interim General Manager

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**BACKGROUND**

In November 1979, the voters of the State of California approved Proposition 4, commonly known as the (Paul) Gann Initiative. The Proposition limits the amount of tax revenue that can be spent by all entities of government. The District is a local government and, therefore, must comply with the Proposition. The Proposition became effective for the 1980-81 Fiscal Year. Since that time, the District has annually been setting a public hearing to establish its appropriation limit, which is derived from information received from the State Department of Finance during May.

**DISCUSSION**

The District has received information from the State Department of Finance allowing the District to set the public hearing.

**FISCAL IMPACT**

This action will not result in an expenditure.

**CEQA ASSESSMENT**

This is not a CEQA Project.

**RECOMMENDED ACTION**

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) adopt the attached Resolution setting a public hearing for the Proposition 4 Appropriation Limit on July 13, 2021, at the 2:00 P.M. Regular Board Meeting.

**ATTACHMENTS**

1. Resolution 2020-24

**RESOLUTION NO. 2021-24**  
**OF THE BOARD OF DIRECTORS OF THE**  
**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**  
**SETTING A DATE FOR A PUBLIC HEARING TO ESTABLISH**  
**THE PROPOSITION 4 APPROPRIATIONS LIMIT**  
**FOR THE 2021-2022 FISCAL YEAR**

**WHEREAS**, the Board of Directors of the Georgetown Divide Public Utility District (District) is required by Proposition 4 to set a date for a public hearing on the appropriations limits for the District; and

**WHEREAS**, the hearing set for the Board's Regular Meeting of July 13, 2021, at 2:00 PM will be advertised and noticed as required by law. At said hearing the Georgetown Divide Public Utility District will consider all comments by interested persons; and

**WHEREAS**, the proposed Appropriations Limit is \$3,109,457.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT** the Public Hearing to establish the Proposition 4 Appropriations Limit for Fiscal Year 2020-2021 is set for July 13, 2021, at 2:00 PM.

**PASSED AND ADOPTED** by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 8<sup>th</sup> day of June 2021, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

---

Michael Saunders, President, Board of Directors  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

*Attest:*

---

Jeff Nelson, Clerk and Ex officio  
Secretary, Board of Directors  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

## CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2021-24 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 8<sup>th</sup> day of June 2021.

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Jeff Nelson, Clerk and Ex officio  
Secretary, Board of Directors  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT