

AGENDA
REGULAR MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA
TUESDAY, JANUARY 10, 2017
2:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs.
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1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

4. CONSENT CALENDAR

A. Approval of Minutes

1. Regular Meeting of December 13, 2016
2. Special Meeting of December 15, 2016

B. Financial Reports

1. Early Pays – January 2017
2. November 2016 Month End Cash Disbursements Report
3. November 2016 Month End Payable Activity Report

C. Mid-Year Budget and Investment Review

Discussion – The District's Annual Calendar of agenda items for the month of January includes a mid-year budget and investment review. These items will be addressed at the regular Board Meeting in February.

Possible Board Action – It is Staff’s recommendation that these items be placed on the February 14, 2017, regular Board meeting agenda.

D. Update on General Manager Selection Process

Discussion – The Interim General Manager has been contacted by three of the candidates for a meeting and tour of the District facilities.

Possible Action – Receive and file.

E. Consider Attendance by Staff and Directors to Spring Conferences

Discussion – Directors and Staff have traditionally attended the Spring Conferences of the Association of California Water Agencies, and the California-Nevada Section of the American Water Works Association.

Possible Board Action – It is Staff’s recommendation that the Board discuss and determine attendance at these Spring Conferences and direct Staff to make necessary arrangements.

5. ADOPTION OF RESOLUTION 2017-01 AUTHORIZING THE CHANGE OF SIGNATORY AUTHORITY FOR ACCOUNTS ESTABLISHED WITH EL DORADO SAVINGS BANK

Discussion – This Resolution is a requirement of El Dorado Savings Bank, which has provided banking services for the District since around 2002.

Possible Board Action: It is Staff’s recommendation that the Board adopt Resolution 2017-01.

6. PRESIDENT’S REPORT

7. BOARD REPORTS

8. GENERAL MANAGER’S REPORT

9. OPERATIONS MANAGER’S REPORT

10. FINANCE COMMITTEE REPORT (*Deferred to the February Board meeting.*)

11. RATE INCREASE NOTIFICATION FROM CHURCHWELL WHITE, LLP, FOR LEGAL SERVICES

Discussion – The District is in receipt of a letter from Churchwell White notifying the District of a 2.8% increase in the Firm’s rates for legal services to be effective February 1, 2017.

Possible Board Action – It is Staff’s recommendation that the Board approve the rate increase by Churchwell White for legal services.

12. AT&T CELL TOWER LEASE AGREEMENT – Owner (District) Signature of Application with County and Approval of AT&T Plans

Discussion – Staff and Legal Counsel have been working on the Lease Agreement with Cingular/AT&T. The company is in the process of submitting an application to the EI

Dorado County Planning Department. The county requires the District's signature on some of AT&T's application documents.

Possible Board Action – It is Staff's recommendation that the Board authorize the Interim General Manager to sign the application for Cell Tower Eligible Request, as required by the County.

13. **CONSIDER REQUEST FROM DEAN LACEY TO SPLIT IRRIGATION WATER SERVICE**

Discussion – The District is in receipt of a letter from Dean Lacey, an irrigation customer, requesting approval to split the water service on his parcel at 5200 Andy Wolf Road.

Possible Board Action – It is Staff's recommendation that the Board approve this request.

14. **DISCUSSION ABOUT CHANGING THE GDPUD'S ELECTION SYSTEM FROM AT-LARGE TO DISTRICT-BASED REPRESENTATION**

Discussion – This agenda item was added at the request of Director Carl Hoelscher to allow the Board to discuss changing the District's election system from at-large representation to district-based (area) representation.

Possible Board Action – It is Staff's recommendation that the Board discuss this matter and provide direction.

15. **ALT TREATMENT PLANT UPDATE**

Discussion – This constitutes this month's update on the ALT Treatment Plant Project.

Possible Board Action – It is Staff's recommendation that the Board receive and file this report.

16. **DISCUSSION OF RESOLUTION FOR A BALANCED BUDGET**

Discussion – Director Hoelscher requested that the Board discuss a resolution for a balanced budget.

Possible Board Action – Discuss and take appropriate action.

17. **EL DORADO COUNTY WATER AGENCY – USE OF VENDOR LIST**

Discussion – The El Dorado County Water Agency is empowered to negotiate contracts with the District for water management and facility construction. Such contracts currently exist between the Agency and District. The Agency has developed a vendor pool of qualified contractors. The District currently has no listing of their own and could benefit from the ability to utilize this list.

Possible Board Action – It is Staff's recommendation that the Board authorize Staff to use the vendors on this list.

18. **BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

19. **NEXT MEETING DATE AND ADJOURNMENT** – Next regular meeting February 14, 2017, at 2:00 PM at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Darrell Creeks by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on January 6, 2017.

CONFORMED AGENDA
REGULAR MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA
TUESDAY, DECEMBER 13, 2016
2:00 P.M.

MISSION STATEMENT

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- Provide reliable water supplies
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 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs.
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1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 2:00 pm. Directors present: Jesse Hanschild, Carl Hoelscher, Norm Krizl, and Lon Uso. Director Capraun was absent. Staff present: Interim General Manager Darrell Creeks, Office Manager (Meeting recorder) Diane Schroeder, Project Manager George Sanders. Legal Counsel: Kerry Fuller of Churchwell White.

2. ADOPTION OF AGENDA

Motion by Director Uso to adopt the agenda. Second by Director Hoelscher.

At a request of Engineering Consultant George Sanders, Director Uso amended his motion to move Agenda Item #14 before #13.

Public Comment: None

The motion passed unanimously.

*Vote: Ayes: Directors Hanschild, Hoelscher, Krizl, Uso,
Absent: Director Capraun*

3. BOARD REORGANIZATION

- A. Adoption of Resolution 2016-18** Accepting and Declaring the results from the El Dorado Registrar of Voters for the November 8, 2016, Election of the Georgetown Divide Public Utility District Board of Directors.

Discussion – The El Dorado Registrar of Voters certified the results of the November 8, 2016, election. Resolution 2016-18 provides for the acceptance of these results by the Board of Directors.

Interim General Manager Darrel Creeks presented the letter from the El Dorado County Registrar of Voters certifying the results of the November 8, 2016, election.

Board Action – Adopt Resolution 2016-18 Accepting and Declaring the results of the November 8, 2016, Election.

Motion by Director Uso to adopt Resolution 2016-18 accepting and declaring the results of the November 8, 2016, Election. Second by Director Hanschild.

Public Comment: None

The motion passed.

**Vote: Ayes: Directors Hanschild, Hoelscher, Krizl, Uso.
Absent: Director Capraun**

B. Oath of Office of Elected Directors, Administered by Legal Counsel

- ❖ **Dane Wadle** (Seat 4)
- ❖ **David Halpin** (Seat 5)

Legal Counsel Kerry Fuller administered the Oath of Office to Director-Elect Dane Wadle and Director-Elect David Halpin.

Outgoing Director Krizl thanked the Board and Staff for working with him during the past 12-1/2 years. He encouraged the Board to stay focused and continue to keep the community in mind. He stated it has been an honor and privilege to represent the community on the Board.

C. Election of Officers for Calendar Year 2017 (President, Vice-President, and Treasurer)

Discussion – Each year the Board of Directors elects its officers. While there is no legal requirement or timing of officer elections, officers have traditionally been elected during the December or January Board Meeting.

Director Hoelscher, as Vice-President, will preside over the election of officers.

Director Hoelscher stated that the protocol is for Officers to be elected in January. George Sanders responded that this protocol was a conservative approach based on the ability or inability to get the Election Certification in time from the El Dorado County Registrar of Voters. Mr. Sanders also pointed out that a few years ago the election of new officers was conducted in December.

Director Wadle expressed his desire to move forward with the elections. Director Hoelscher concurred and opened it up for nominations.

PRESIDENT:

**Motion by Director Hanschild to nominate Lon Uso as Board President.
Second by Director Halpin.**

Public Comment: None

The motion passed unanimously.

VICE-PRESIDENT:

Motion by Director Uso to nominate Director Hanschild. Second by Director Halpin.

Public Comment: None

The motion passed unanimously

TREASURER:

Motion by Director Uso to nominate Dave Halpin as Treasurer. Second by Director Hanschild.

Public Comment: None

The motion passed unanimously.

Newly elected Board President Lon Uso presided over the remainder of the meeting.

D. Presentation of Commendations to Outgoing Directors for Distinguished Service to the District

Director Uso thanked the Board for the honor of serving as Board President declaring that he will strive to keep the meetings moving forward to make strong and meaningful decisions on behalf of the District's constituency.

He then presented the Board Resolution commending Norm Krizl for his many years of outstanding and dedicated service to the community.

Director Wadle invited a representative of Senator Ted Gaines' Office to present Norm Krizl with a California Senate Resolution recognizing him for his distinguished service during his three terms of office on the GDPUD Board of Directors.

Since Director Capraun was absent, the Board directed Staff to deliver to her the Board's Resolution of Commendation recognizing her for her years of service.

4. **PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

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John Kingsberry commended Norm Krizl for his involvement in the community, citing his valuable contribution to Forest Management issues and the King Fire. He hoped Mr. Krizl will remain involved as ex-officio with Mountain Counties and continue to help protect the interests of the local community.

5. CONSENT CALENDAR

A. Approval of Minutes of Regular Meeting of November 8, 2016, and Special Meeting of November 16, 2016.

B. Financial Reports

1. Early Pays – December 2016
2. October 2016 Month End Cash Disbursements Report

C. Approval of Contract with Sacramento Prestige for Gunite Work at Upper and Lower Cherry Acres

Discussion – The Board-approved 2016-17 Capital Budget provides for funding for regular maintenance and repairs (M & R). When the Board considered the approval of the Capital Budget, District Staff provided a list of M & R projects to be funded through this account. The gunite work at Upper and Lower Cherry Acres is included on this list.

Possible Board Action – It is Staff's recommendation that the Board authorize the Interim General Manager to negotiate a contract with Sacramento Prestige Gunite for all necessary labor, material, and equipment for the placement of gunite at Upper and Lower Cherry Acres, with payment from Account 5200, Maintenance and Repairs.

D. Approval of Contract with Crowton's Excavation & Grading for Blacktop Patchwork

Discussion – The Board-approved 2016-17 Capital Budget provides for funding for regular maintenance and repairs (M&R). When the Board considered the approval of the Capital Budget, the District Staff provided a list of M & R projects to be funded through this account. The blacktop patch work at various locations within the District was included on this list.

Possible Board Action – It is Staff's recommendation that the Board authorize the Interim General Manager to negotiate a contract with Crowton's Excavation & Grading for all necessary labor, materials, and equipment for the repair of blacktop at various locations within the District, with payment from Account 5200, Maintenance and Repairs.

E. Approval of Contract with K & W Backflow Service for Hazard Survey

Discussion – This contract with K & W Backflow Service will provide for compliance by the District with a State requirement to conduct an annual cross connection hazard survey of the District's potable water system. Payment for this service will come from Account 5300 of the General Fund.

Possible Board Action – It is Staff's recommendation that the Board authorize the Interim General Manager to negotiate a contract with K & W Backflow Service with payment from Account 5400 of the General Fund.

After Director Hoelscher indicated his interest in pulling items off the Consent Calendar, Director Uso entertained a motion to identify those items and approve the balance of the Consent Calendar.

Motion by Director Hoelscher to pull Consent Items #4C and # 4D and approve the balance of the Consent Calendar. Second by Director Wadle.

Public Comment: None

The motion passed unanimously.

The Board then considered Item #4C, Approval of the Contract with Sacramento Prestige for Gunitite Work at Upper and Lower Cherry Acres.

Interim GM Darrell Creeks informed the Board that Sacramento Prestige Gunitite was hired earlier in the year and Staff was satisfied with their work. There was no waste and the cost came in lower than other bids.

Motion by Director Hoelscher to approve Prestige Gunitite to perform the work. Second by Director Halpin.

Public Comment: None

The motion passed unanimously.

The Board then took action on Item #4D, Approval of Contract with Crowton's Excavation & Grading for Blacktop Patchwork

Darrell Creeks stated that Crowton's Excavation and Grading is a local company and provided better prices than other blacktop contractors that the District has been using. Discussion followed about the expense of mobilizing blacktop contractors to repair small projects, so the District attempts to list several projects under one contract to reduce the costs.

Motion by Director Hoelscher to authorize the Interim General Manager to negotiate a contract with Crowton's Excavation & Grading for all necessary labor, materials, and equipment for the repair of blacktop at various locations within the District, with payment from Account 5200, Maintenance and Repairs. Second by Director Wadle.

Public Comment: *A member of the public called attention to some patchwork that requires some follow up. Darrell Creeks indicated that he is aware of this and will follow up.*

The motion passed unanimously.

6. UPDATE ON THE GENERAL MANAGER SELECTION PROCESS

Discussion – It was reported at the regular Board meeting of November 8, 2016, that the executive search consultant has received 16 applications for the General Manager position.

At the special Board meeting of November 16, 2016, the Board created the General Manager Hiring Committee to include Directors Hanschild, Hoelscher, Uso; newly elected Directors Halpin and Wadle; and Interim General Manager Darrell Creeks. The Board also indicated that this committee would vet all the applications received in a special closed session.

Director Uso indicated a Special Closed Session Meeting has been set for December 15 to meet with the Executive Search Consultant and review applications that have been received. The Consultant will discuss the process used to vet the applications and select

the top candidates; however, for transparency sake, each member of the panel will be provided with a folder of all the applications.

Director Uso further asked the panel members to be prepared for the time commitment that will be required for interviewing the candidates. It could potentially take three to six hours and involve a Saturday or evenings to interview the top five to six candidates.

Possible Board Action – Set a Special Closed Session Meeting for Thursday, December 15, 2016, at 5:30 p.m. and direct District Staff to post the agenda as required.

There were no objections to the date set for the Special Closed Session.

7. PRESIDENT'S REPORT

Director Uso again thanked the Board for selecting him as President and stated he will do everything he can to deserve the honor. He commented that the Board provides guidance and the Staff is responsible for the day-to-day operation of this District. He stated it is important that Board members understand our role and the importance of following the protocol of working with Staff through the General Manager.

8. BOARD REPORTS

Director Wadle thanked the community for electing him to this position, and stated that he is looking forward to working with the Board and Staff to move the district forward.

Director Hapin also expressed his gratitude to the community for providing him with his first opportunity to hold public office. He reaffirmed Director Uso's comments about the role of the Board and the protocol of working with Staff through the General Manager, pointing out the value in the discipline of working within the organizational structure.

9. GENERAL MANAGER'S REPORT

Interim General Manager Darrell Creeks provided an update to his written report which prompted the following comments:

- *A notice to customers about the Supplemental Charge will be included in the next billing. In addition, Mr. Creeks indicated he will place an ad in the paper beyond the coverage that has already been in the paper. Staff is preparing to receive calls from customers. Director Wadle suggested that notification should be posted on the website, and Staff indicated their intention to do so.*
- *The District's cost share projects are now back on the EDWA Board agenda and positive results are expected. The Interim General Manager commented he will need to ask for special consideration for the tank cleaning project since the District has already entered into that contract. He hopes his special plea will produce cost share funding for that project.*

Director Uso expressed concern about the pattern of not submitting material to the county on time and hoped Staff will be able to get the new General Manager on board to turn this around. Mr. Creeks pointed out that this is due to the District's inability to identify eligible projects for cost share funding in a timely fashion to meet the EDWA's March deadline.

Director Uso stated that this latest cost share funding process will net the District around \$75,000, more than what has been achieved in the past so wanted to commend Staff. Darrell Creeks stated that the District has an opportunity net as much as \$250,000 in cost share funding and is hopeful the District will soon have a Five-Year Plan with identified projects for timely submittal for cost share funding.

Anticipating positive action by the EDWA Board on the District's projects, George Sanders stated this item should be added to the Special Meeting of December 15, 2017, so the Board can take action on the required monetary commitment by the District to move forward with the funding process. The Board was agreeable and directed Staff to do the required noticing.

- *Mr. indicated he has just heard from the State about unaccounted water so the meter replacement project couldn't come at a better time.*
- *The Water Rate Study has been slow, but moving forward with RCAC (Rural Community Assistance Corporation) at no cost to the district. District Staff is working with the Finance Committee, which is scheduled to meet on December 15, 2016.*
- *Staff has supplied a binder for the new board members. JPIA is a valuable resource for training opportunities. Training for District staff will be scheduled and training opportunities described for board members. Updated directory and other information will be provided for all the all the Board members.*
- *At the conclusion of the Operations Manager's Report, Mr. Creeks indicated he had an additional last-minute item to report. He informed the Board that Southern Pacific Industries invited him to speak at a Logging Trade Show in Reno on January 11, about the Stumpy Water Shed and how SPI's actions have benefitted the District.*

10. OPERATIONS MANAGER'S REPORT

Marty Ceirante added the following comments to the Operations Manager's written report:

- *The bid package for the Walton Tank Painting Project is just about complete and Staff expects to release the bid after the holidays with the project completed by Spring.*
- *Water level numbers in the report are much different now. Stumpy was 1'-8" from spilling on Monday and at 97% full with 19,420 acre feet of storage. 19,730 acre feet of storage. Saturday the inflows was over 900 cu.ft. per second.*

Director Hanschild stated that CalFire offers grant funds for ditch work and the District should renew the contract with CalFire for this work. Darrell Creeks indicated the District has been using them and .

11. FINANCE COMMITTEE REPORT

In addition to the Committee's written report, Dennis Goodenow described the work of the Finance Committee related to the RCAC Water Rate Study Objectives and Methodology for the benefit of the new Board members.

Director Uso discussed the need to advertise for new Finance Committee members. He added that the Finance Committee does great work in a very businesslike fashion. As the Board Treasurer, Director Halpin is the liaison to the Finance Committee. If other Board members wish to attend, it should be coordinated through Dennis Goodenow.

12. **GEORGETOWN DIVIDE RECREATION DISTRICT WATER BILL**

Discussion – At the regular Board meeting of October 11, 2016, the Board of Directors considered a request from the Georgetown Divide Recreation District (GDRD) for a reduction in their water bill for the July-August period due to leakage.

The GDRD has indicated they will pay the balance of the bill, but is requesting that payment be deferred to February.

Darrell Creeks reported that the Recreation District was not successful in recovering their loss from the leakage.

Possible Board Action – It is Staff's recommendation that the Board allow the GDRD to pay the remaining balance of \$5,539 on their July-August bill with their February payment.

Motion by Director Hoelscher to allow the GDRD to pay the remaining balance of \$5,539 on their July-August bill with their February payment. Second by Director Wadle.

The motion passed unanimously.

As previously decided, the Board took up Agenda Item #14 before Item #13 (but remains in numeric order in these minutes).

13. **ALT TREATMENT UPDATE**

Discussion – This constitutes this month's update on the ALT Treatment Plant Project with the most prominent item being the receipt, by District Staff, of a fully executed Installment Sales Agreement (Loan) from the State. The other update items pertain to the Notice to Proceed with the construction contract, and the status of the RFP for construction management.

Engineering Consultant George Sanders stated the other item relate to the Notice to Proceed, and the status of the RFP for construction management. Project Management will include assistance from Foothill and Associates and in-house staff. All change orders will be shared with the Board.

Mr. Sanders indicated he is still working to finalize the Construction Management RFP and managing: key components to work with Foothill and Associates. Director Halpin asked if there is an exception to starting work in the Spring. Mr. Sanders said delayed work, or controlling items in the work, such as excavation, will be a moving target, and may change the overall project schedule.

Possible Board Action – It is Staff's recommendation that the Board authorize the issuance of the Notice to Proceed with the work subject to execution of the Construction Contract.

Motion by Director Hanschild to authorize the issuance of the Notice to Proceed with the construction of the ALT Treatment Plant. Second by Director Halpin.

The motion passed.

Vote: Ayes: Directors Hanschild, Halpin, Uso, and Wadle

No: Director Hoelscher

Public Comment: Norm Krizl thanked the Board for moving forward with the project.

14. **RESOLUTION 2016-21 -- AUTHORIZING THE CONTRACT WITH MYERS & SONS TO CONSTRUCT THE ALT WATER TREATMENT PLANT**

Discussion – This agenda item requests the Board adopt Resolution 2016-21 authorizing the Interim General Manager to enter into a contract with Myers & Sons for the construction of the ALT Water Treatment Plant and approve the Construction Contract subject to finalizing by Legal Counsel.

Engineering Consultant George Sanders reported that the Contract with Myers & Sons has now been finalized and would like to update the Board with information that was not available at the time this Staff Report was written. He described the specific changes to the Contract that was included in the Board Packet related to the required inclusion of Davis-Bacon Wage information. In response to Director Uso's inquiry, Mr. Sanders stated Legal Counsel included indemnification language. He stated that he has been assured by the District's Counsel and Counsel representing Myers & Sons that they have worked out all the language issues.

Possible Board Action -- It is Staff's recommendation that the Board adopt Resolution 2016-21 and approve the contract with Myers & Sons with the changes described by the District's Engineering Consultant.

Motion by Director Hanschild to adopt Resolution 2016-21 approving the contract with Myers & Sons with changes described by Staff. Second by Director Wadle.

The motion passed.

Vote: Ayes: Directors Hanschild, Halpin, Uso, and Wadle

No: Director Hoelscher

15. **BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

Director Wadle had previously commented on expanding the information posted on the website for greater public access to District information. He indicated he would provide staff with additional information regarding SB 272, the California Public Records Act.

Director Uso commented on the importance of effective communication pointing out technology efficiencies such as email blasts. In response to his inquiry, Staff indicated the percentage of customers who have provided the district with their email is less than 10%.

Additional discussion ensued about developing a program to allow the district to communicate with customers by email. Director Uso stated that the district could perhaps work with Kevin McLaren to develop such a program. This generated a meaningful exchange of ideas between the Board and Staff to provide for better communication; i.e. newsletter.

Director Uso commented that it is important for actions taken by the Board to have direct pertinence to the Mission Statement. He indicated he would like Staff Reports specify how recommended actions by the Board move the District's mission forward. Director Halpin added the Mission Statement is a living document that should be regularly reviewed and modified accordingly.

Norm Krizl commented that in many instances, the pertinence to the Mission Statement is quite obvious and rather than requiring Staff to "check another box," they should be prepared to answer, if it not obvious to the Board. Director Uso acknowledged that it is an added burden, but emphasized there should be really good, fiscally sound reason for actions taken.

16. **CLOSED SESSION**

The Board adjourned to closed session at 3:42 PM.

A. CONFERENCE WITH LEGAL COUNSEL – Discussion about Ongoing Litigation.

Name of Case: Jacoby vs. GDPUD

B. Public Employee Performance Evaluation pursuant to Government Code Section 54957(b). Title: District CPA

ADJOURN TO OPEN SESSION – The Board returned to open session at 4:21 PM.
Announcement of action taken in closed session.

17. **NEXT MEETING DATE AND ADJOURNMENT** –

The meeting was adjourned at 4:22 PM.

Next regular meeting January 10, 2017, at 2:00 PM at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Darrell Creeks by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this *AMENDED* agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on December 9, 2016.



Darrell Creeks, Interim General Manager



Date

CONFORMED AGENDA
SPECIAL MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA

THURSDAY, DECEMBER 15, 2016
5:30 PM

MISSION STATEMENT

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1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

Motion by Director Hanschild to adopt agenda; Second by Director Halpin.

Public Comment: None

Vote: The motion passed unanimously.

- 3. PUBLIC FORUM** – This is a special meeting under Government Code Section 54956. Public comment is limited to items appearing on the agenda. Under Section 54954.3, the public shall have the right to comment on any items appearing on the agenda prior to or during consideration of this item. Public comment on items not appearing on the agenda should be made at the regular meetings of the District.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

4. COST SHARE PROGRAM WITH EL DORADO COUNTY WATER AGENCY

Discussion – The El Dorado County Water Agency has a cost share grant program available to local water purveyors for projects that help to improve water supply reliability and water quality. This program provides for the District and Agency to share a 50% match of the cost of these projects.

Possible Board Action – Authorize the Interim General Manager to enter into a cost share funding agreement with the El Dorado County Water Agency for the ALT Project, the Water Storage Tank Project at Walton, and the development of a Master Plan and 5-year CIP.

Interim General Manager Darrell Creeks provided an update on the EDWA Cost Share program and described required action by the Board to move the program forward.

Motion by Director Hanschild to authorize the Interim General Manager to enter into a cost share funding agreement with the El Dorado County Water Agency for the ALT Project, the Water Storage Tank Project at Walton, and the development of a Master Plan and 5-year CIP. Second by Director Halpin.

The motion passed unanimously.

5. **ADJOURN TO CLOSED SESSION - EMPLOYEE EVALUATION** The board adjourned to closed session at 5:35 p.m.

Pursuant to Government Code 54957(b)(1), the Board adjourns to closed session for: **PUBLIC EMPLOYEE INTERVIEWS**

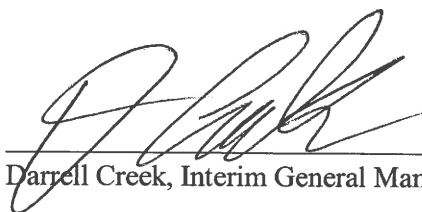
TITLE: General Manager

6. **ADJOURN TO OPEN SESSION** – Announcement of action taken in closed session.

The board returned to open session at 7:20 p.m. and reported that no action was taken in closed session

7. **NEXT MEETING DATE AND ADJOURNMENT** – The next regular meeting will be January 10, 2016 at 2:00 PM at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on December 14, 2016.



Darrell Creek, Interim General Manager

1/10/17

Date

GDPUD
PO BOX 4240
Georgetown, CA 95634
(530) 333 4356
Fax: (530) 333-9442

Memo

To: Board of Directors
From: Christina Cross, Administrative Aide
Date: January 10, 2016
Re: Final Early Accounts Payable for January 2017

Please take note that checks have been printed and mailed prior to January 10, 2017 for the following vendors to take advantage of early payment discounts or to comply with payment deadline.

AARP
AT&T
Blue Shield of CA
BOE
Caltronics
Churchwell White
De Lage Landen
Diamond Well Drilling
Ferguson
Legal Shield
Medical Eye Services
Mobile Mini
PG&E
Powernet Global
Premier Access Dental
Robinson Enterprise
United Health Care
US Bureau of Reclamation

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Accounts Payable -- January 2017 Final Pay

Name Description	Amount	Account	Amount
ACWA JPIA -Workers' Compensation	\$12,173.00	5120	\$1,883.00
		5220	\$4,516.00
		5320	\$1,225.00
		5420	\$3,317.00
		5520	\$208.00
		5620	\$243.00
		40-6720	\$781.00
ADT - Monthly service cost	\$187.28	10-5380	\$39.89
		10-5680	\$147.39
All Cycles	\$354.98	5146	\$354.98
Association of California Water Agencies	\$11,580.00	1158	\$11,580.00
AT&T-Monthly Service	\$797.32	5344	\$223.60
		5544	\$216.47
		5644	\$190.65
		6744	\$99.76
		30-1226	\$66.84
Board of Equalization	\$641.50	5638	\$641.50
Caltronics-Copier contract-copy charges	\$409.43	5640	\$409.43
Carnahan Computer Services	\$88.77	5638	\$88.77
CCS Interactive	\$69.00	5640	\$69.00
Martin Ceirante	\$92.16	5338	\$92.16
Churchwell White	\$11,772.40	5627	\$75.00
		5636-010	\$1,050.00
		5636	\$3,729.90
		1553-911	\$6,917.50
Corbin Willits Service	\$553.20	5546	\$276.60
		5646	\$276.60
CSI (CARMODY)	\$59.00	6744	\$59.00
Customer refunds	\$119.00	2010	\$119.00
De Lang-Copier Lease 12/1/16-12/31/16	\$228.68	5640	\$228.68
De Lang-Formax Machine Lease 12/1/16-12/31/16	\$186.04	5640	\$186.04
Diamond Well Drilling	\$880.00	5384	\$160.00
		5484	\$720.00
Director Payments:			
Halpin, Dave- Dec Stipend	\$400.00	5670	\$400.00
Hanschid, Jesse- Dec Stipend	\$400.00	5670	\$400.00
Hoelscher, Carl- Dec Stipend	\$400.00	5670	\$400.00
Krizl, Norm- Dec Stipend	\$400.00	5670	\$400.00
Uso, Lon-Dec Stipend	\$400.00	5670	\$400.00
Wadle, Dane-Dec Stipend	\$400.00	5670	\$400.00
Divide Auto Parts	\$267.00	5138	\$27.16
		5238	\$27.16
		5338	\$73.16
		5438	\$139.52
Divide Supply, Inc	\$280.64	5238	139.75

		5338	\$130.15
		5438	\$10.74
Ecorp Consulting, Inc	\$1,690.08	5128	\$1,690.08
EL Dorado County Transportation Division	\$118.00	5484	\$118.00
El Dorado Disposal	\$310.74	5344	\$207.16
		5644	\$103.58
Ferguson	\$14,209.76	5438	\$14,209.76
Ferrellgas	\$1,017.37	5644	\$1,017.37
George Sanders	\$4,920.00	1553	\$2,960.00
		09-1650	\$160.00
		5380	\$240.00
		5680	\$960.00
		5680-010	\$600.00
Georgetown Ace Hardware	\$38.60	5238	\$14.77
		5138	\$23.83
Harris Gas	\$253.40	5138	\$106.70
		5438	\$106.70
		5430	\$40.00
Legalshield	\$170.05	5190	\$8.95
		5290	\$26.85
		5390	\$8.95
		5490	\$35.80
		5590	\$17.90
		5690	\$35.80
		5690-010	\$26.85
		6790	\$8.95
Marcums Equipment and Repair	\$240.00	5246	\$40.00
		5346	\$120.00
		5146	\$40.00
		5446	\$40.00
MC Engineering, Inc	\$4,485.82	5480	\$4,485.82
Medical Eye Services January 2017	\$312.92	5118	\$18.74
		5218	\$56.22
		5318	\$9.37
		5418	\$37.48
		5518	\$18.74
		5618	\$153.63
		6718	\$18.74
MJT Enterprises, Inc-Temporary Labor	\$1,033.20	5611-010	\$1,033.20
Mobile Mini-Storage Rental	\$210.18	5639	\$210.18
Northern Safety& Industrial	\$190.92	5138	\$22.43
		5238	\$146.06
		5438	\$22.43
PG&E-Utilities Electric	\$2,040.70	5344	\$0.00
		5444	\$369.16
		5644	\$746.60
		6744	\$924.94
Picovale Services Inc	\$9,265.02	5144	\$2,729.31
		5344	\$1,209.31

		5444	\$4,657.08
		6744	\$669.32
Powernet Global	\$148.09	5644	\$148.09
Premier Access Dental January 2017	\$2,524.30	5118	\$111.56
		5218	\$278.90
		5318	\$55.78
		5418	\$278.90
		5518	\$111.56
		5618	\$1,576.04
		6718	\$111.56
Proline Cleaning Services, Inc	\$250.00	5676	\$250.00
Psomas	\$1,193.50	1553	\$1,193.50
Robinson Enterprise-Gasoline & Diesel	\$3,041.53	5148	\$255.64
		5248	\$884.95
		5348	\$368.24
		5448	\$1,391.51
		6748	\$141.19
Rocklin Saw Works	\$337.50	5180	\$168.75
		5280	\$168.75
Santander	\$1,230.88	2113	\$1,073.90
		5610	\$156.98
Sierra Safety Company	\$146.82	5338	\$58.30
		5438	\$88.52
Siren & Associates	\$5,775.00	5680	\$1,050.00
		6780	\$4,725.00
Us Bank	\$3,003.41	5438	\$208.97
		5439	\$1,566.30
		5640	\$1,228.14
Vaughn Johnson, CPA	\$3,000.00	5680	\$3,000.00
Verizon Wireless	\$373.75	5344	\$27.59
		5444	\$159.72
		5644	\$159.72
		6744	\$26.72
Walkers	\$90.24	5540	\$90.24
Total General Fund	\$104,761.18		\$104,761.18

RETIREE FUND

AARP Medicare Rx - January 2017	\$33.40	12-5668	\$33.40
Blue Shield of CA - J St Dennis January 2017	\$169.00	12-5668	\$169.00
Unitedhealthcare Ins - Prepay for D Schwagel, January 2017	\$142.25	12-5668	\$142.25
Total Retiree Fund	\$344.65	FUND #12	\$344.65

STUMPY MEADOWS EMERGENCY RESERVE FUND (SMERF)

US Bureau of Reclamation--Otter Creek Drought Loan Payment	\$4,538.22	2414	\$4,538.22
Total SMERF Fund	\$4,538.22	FUND#19	\$4,538.22

VARIOUS WATER ASSESSMENT DISTRICT			
NBS--1915 Act Administration 1/1/17 thru 3/31/17	\$ 759.88	2540	\$ 759.88
Berkadia--Loan Pymt GW, CCA, SDD and 1977-5 Line Ext.		2540	
Total Various Fund	\$ 759.88	Fund #25	\$ 759.88

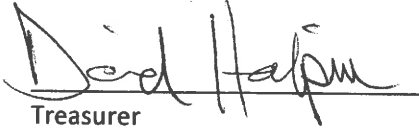
Capital Reserve Fund			
Auburn Ford	\$23,262.08	1414	\$23,262.08
Del Paso Pipe & Steel	\$986.26	5138-112	\$986.26
Ferguson	\$14,441.40	1414-503	\$14,441.40
Nor-Cal Pipeline Services	\$4,550.00	5280	\$4,550.00
Total Capital Reserve Fund	\$43,239.74	Fund #43	\$43,239.74

KELSEY NORTH DEBT SERVICE FUND			
NBS--1915 Act Administration 1/1/17 thru 3/31/17	\$660.75	7090	\$660.75
Total Kelsey North Debt Service Fund	\$660.75	Fund #51	\$660.75

KELSEY SOUTH DEBT SERVICE FUND			
NBS--1915 Act Administration 7/1/15 thru 9/30/15	\$660.75	7090	\$660.75
Total Kelsey South Debt Service Fund	\$660.75	Fund #52	\$660.75

TOTAL ALL FUNDS IN GENERAL ACCOUNT	\$154,965.17		\$154,965.17
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Approved for Payment:


Treasurer


General Manager

Georgetown Divide PUD
Month End Cash Disbursements Report
December 2016

GDPUD Board Meeting
January 10, 2017
AGENDA ITEM 4B(2)

Check Number	Check Date	Vendor # (Name)	Net Amount
27287	12/5/2016	CAL18 (California State Disbursement Unit)	366.92
27288	12/5/2016	ICM02 (ICMA-R.T.-457 (ee))	738.67
27289	12/5/2016	IUO01 (IUOE, LOCAL 39)	338.68
27290	12/5/2016	IUO02 (PEU LOCAL #1)	130.99
27291	12/5/2016	PER01 (P.E.R.S)	8,303.79
27292	12/5/2016	PER01 (P.E.R.S)	34,049.54
27293	12/6/2016	AME08 (AMERICAN MESSAGING)	110.27
27294	12/6/2016	ATT02 (AT&T)	817.85
27295	12/6/2016	GLO02 (GLOBAL MACHINERY)	12,477.42
27296	12/6/2016	HOM01 (HOME DEPOT CREDIT SERVICE)	1,019.57
27297	12/6/2016	PAC02 (PACIFIC GAS & ELECTRIC)	1,569.16
27298	12/6/2016	POW01 (POWERNET GLOBAL COMM.)	141.02
27299	12/6/2016	ROB02 (ROBINSON ENTERPRISES)	1,184.03
27300	12/13/2016	ACW05 (ACWA/JPIA HEALTH)	38,465.68
27301	12/13/2016	ADT01 (ADT SECURITY SERVICES)	187.28
27302	12/13/2016	ALL01 (ALLEN KRAUSE)	1,447.20
27303	12/13/2016	AND01 (ANDERSON'S SIERRA PIPE CO)	110.95
27304	12/13/2016	BEA01 (BUTTE EQUIPMENT RENTALS)	722.79
27305	12/13/2016	BEC01 (STEPHANIE BECK)	38.77
27306	12/13/2016	BER01 (BERKADIA G)	750
27307	12/13/2016	BLU01 (ANTHEM BLUE CROSS)	342.84
27308	12/13/2016	BOE01 (BOARD OF EQUALIZATION)	77.78
27309	12/13/2016	CAR08 (CSI)	118
27310	12/13/2016	CCS01 (CCSINTERACTIVE)	138
27311	12/13/2016	CHU02 (CHURCHWELL WHITE, LLP)	11,927.30
27312	12/13/2016	CLS01 (CLS LABS)	3,206.56
27313	12/13/2016	CWS01 (CORBIN WILLITS SYS. INC.)	553.2
27314	12/13/2016	DCO01 (DIVIDE CHAMBER OF COMMERCE)	100
27315	12/13/2016	DIV05 (PLACERVILLE AUTO PARTS, INC)	181.6
27316	12/13/2016	ECO01 (ECORP CONSULTING, INC.)	1,890.08
27317	12/13/2016	EDL01 (ISAAC EDELMAN)	201
27318	12/13/2016	ELD16 (EL DORADO DISPOSAL)	310.74
27319	12/13/2016	EN201 (EN2 RESOURCES, INC)	4,124.75
27320	12/13/2016	FEC01 (FECHTER & COMPANY)	9,868.00
27321	12/13/2016	FER01 (FERRELLGAS)	650.94
27322	12/13/2016	FOO01 (FOOTHILL ASSOCIATES)	71.25
27323	12/13/2016	GAR02 (GARDEN VALLEY FEED & HDW.)	395.85
27324	12/13/2016	GEM01 (GEMPLER'S, INC.)	614.88
27325	12/13/2016	GEO01 (GEORGETOWN ACE HDW)	319.75
27326	12/13/2016	GEO04 (DIVIDE SUPPLY INC.)	382.49
27327	12/13/2016	GEO12 (GEORGE SANDERS)	5,600.00

27328	12/13/2016	GOL01 (BEVERLY HOWARD)	297.78
27329	12/13/2016	GOO01 (THE GOODYEAR TIRE & RUBBER COMPANY)	675.01
27330	12/13/2016	GRA01 (GRAINGER, INC.)	2,906.80
27331	12/13/2016	MAR06 (MARCUMS EQUIPMENT & AUTO REPAIR)	332
27332	12/13/2016	MCE01 (MC Engineering, Inc.)	2,556.72
27333	12/13/2016	MJT01 (MJT ENTERPRISES, INC.)	3,214.80
27334	12/13/2016	MOB01 (MOBILE MINI, LLC-CA)	184.82
27335	12/13/2016	MUR04 (MURCHIE'S SMOG & REPAIR)	155.25
27336	12/13/2016	NAT04 (NATIONAL DOCUMENT)	298.06
27337	12/13/2016	NTU01 (NTU TECHNOLOGIES, INC.)	6,764.80
27338	12/13/2016	PAC02 (PACIFIC GAS & ELECTRIC)	9,330.91
27339	12/13/2016	PHI03 (PHILLIPS STEEL)	178.52
27340	12/13/2016	ROB01 (DON ROBINSON)	635.59
27341	12/13/2016	ROC02 (KENNETH D. WELSH)	487.5
27342	12/13/2016	ROY01 (KENNETH ROYAL)	570
27343	12/13/2016	SCH07 (DIANE SCHROEDER)	38.77
27344	12/13/2016	SIE12 (MICHAEL S. SALLAC)	240
27345	12/13/2016	SIM02 (SIMONS, JOHN F.)	85.96
27346	12/13/2016	SIR01 (REBECCA SIREN)	6,300.00
27347	12/13/2016	SWR01 (SWRCB ACCOUNTING OFFICE)	17,017.00
27348	12/13/2016	TEI01 (A. TEICHERT & SON, INC)	232.27
27349	12/13/2016	USA03 (USA BLUE BOOK)	2,821.71
27350	12/13/2016	USB05 (U.S. BANK CORPORATE PAYMENT SYSTEM)	2,152.44
27351	12/13/2016	USP01 (POSTMASTER)	2,715.00
27352	12/13/2016	VAU01 (VAUGHN JOHNSON)	7,101.84
27353	12/13/2016	VER01 (VERIZON WIRELESS)	374.62
27354	12/13/2016	WAL02 (WALKER'S OFFICE SUPPLY)	780.28
27355	12/13/2016	WEL02 (WELLS FARGO BANK, NA)	2,296.95
27356	12/13/2016	WHI02 (WHITE CAP CONST. SUPPLY)	1,974.54
27357	12/13/2016	WIE01 (WIENHOFF & ASSOCIATES INC)	280
27358	12/13/2016	\D003 (DOBBIN, WILLIAM/DAWN)	27.51
27359	12/13/2016	\K008 (KLENTOS, PAUL)	400
27360	12/19/2016	AFL01 (AMERICAN FAMILY LIFE INS)	1,117.98
27361	12/19/2016	CAL18 (California State Disbursement Unit)	366.92
27362	12/19/2016	ICM02 (ICMA-R.T.-457 (ee))	738.67
27363	12/19/2016	IUO01 (IUOE, LOCAL 39)	338.68
27364	12/19/2016	IUO02 (PEU LOCAL #1)	155.91
27365	12/19/2016	PER01 (P.E.R.S)	8,340.16
27366	12/20/2016	AAR01 (AARP MEDICARERX SAVER PLUS, PDP)	33.4
27367	12/20/2016	CAL16 (CALTRONICS BUSINESS SYSTEMS CORP.)	409.43
27368	12/20/2016	DIA02 (DIAMOND WELL DRILLING COMPANY, INC)	440
27369	12/20/2016	FER02 (FERGUSON ENTERPRISES INC)	14,441.40
27370	12/20/2016	MED01 (MEDICAL EYE SERVICES)	312.92
27371	12/20/2016	PRE01 (PREMIER ACCESS INS CO)	2,524.30
27372	12/20/2016	ROB02 (ROBINSON ENTERPRISES)	1,526.32
27373	12/20/2016	UNI06 (UNITEDHEALTHCARE INSURANCE CO)	142.25
27374	12/20/2016	USB02 (US BUREAU OF RECLAMATION)	4,538.22

Total for Bank Account 1000 ----->

252,899.60

Grand Total of all Bank Accounts ----->

252,899.60

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GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Revenue Summary*

For the Months between

07/01/2016-11/30/2016

REVENUE CATEGORY	Budget 16-17	To Date 07/01/2016- 11/30/2016	Balance	% of Budget Earned	N o t e s
Operating Revenue:					
Residential Sales	\$1,285,000	662,203	622,797	51.53%	A
Commercial Sales	185,000	140,592	44,408	76.00%	A
Irrigation Sales	225,000	137,042	87,958	60.91%	B
Wastewater	344,000	140,253	203,747	40.77%	C
Penalties	37,000	14,977	22,023	40.48%	D
Other		5,450	(5,450)		E
Connection Fees					
Installation Fees					
Other (primarily photo copies)					
Water Fund Material/Labor					
Total Operating Revenue	\$2,076,000	1,100,517	975,483	53.01%	
Non-Operating Revenue:					
Property Taxes-General	\$1,460,000	486,249	973,751	33.30%	F
SMUD	\$105,000				
Pipeline		2,400			
Capital Facility Charge		27,800			
Interest Income	40,000	15,588	24,412	38.97%	H
Other:		11,859			
Water Agency Cost Share	45,000	0	45,000	0.00%	
Leases	70,000	0	70,000	0.00%	
Hydro	60,000	30,726	29,274	51.21%	
Other	1,587,847	22,825	1,565,022	1.44%	
Total Nonoperating Revenue	\$3,367,847	597,447	\$2,707,459	17.74%	
Total Revenue Before Transfers In	\$5,443,847	1,697,964	3,682,942	31.19%	
Transfers In	268,000		268,000	-	
Total Revenue After Transfers In	\$5,711,847	1,697,964	3,950,942	29.73%	

NOTES:

- A - Revenue accrued through 31-Oct-16
- B - Represents irrigation revenue through 31-Oct-16
- C - Revenue of 31-Oct-16
- D - Penalties for 31-Oct-16
- E - Primarily connection and installation fees
- F - Property Taxes based on County Estimate
- G - Represents ordinance charges
- H - The interest revenue represents interest on checking, savings, money markets, time deposits, LAIF and Kelsey and Pilot Hill Assessment Receivable Contracts

*Subject to revision with actual audit.

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Expense Summary***

For the Months Between: 07/01/2016 - 11/30/2016

Acct#	EXPENSE CATEGORY	Revised Budget 2016-2017	To Date 07/01/2016 - 11/30/2016	Balance	% of Budget Spent
Operating Expenses:					
5010	Labor	1,153,108	470,084	683,024	41%
5019	Overtime	64,000	33,083	30,917	52%
5017	Standby	55,500	23,880	31,620	43%
5011	Temporary Labor	94,000	28,389	65,611	30%
5014	PERS Benefits	117,592	52,759	64,833	45%
5016	Payroll Taxes	106,633	43,860	62,773	41%
5018/5071	Insurance: Health & Life Plans	271,950	152,030	119,920	56%
5020	Insurance: Worker's Comp.	94,069	14,794	79,275	16%
5027	Audit	22,000	9,928	12,072	45%
5028	Engineering-Studies, including Ecorp.	0	7,744	(7,744)	
5034	Insurance: General	67,695	26,187	41,508	39%
5036	Legal--General	121,000	39,050	81,950	32%
5038	Materials and Supplies	183,650	92,870	90,780	51%
5039	Rentals/ Outsourced Maintenance	27,200	43,995	(16,795)	162%
5040	Office Supplies	48,000	15,525	32,475	32%
5041	Staff Development	10,500	1,211	9,289	12%
5042	Travel--Conference	15,000	45	14,955	-
5044	Utilities	198,308	87,127	111,181	44%
5046	Vehicle & Equipment Maintenance	51,000	19,938	31,062	39%
5048	Vehicle Operations	50,200	18,029	32,171	36%
5060	Bank Fees & Payroll Services	5,000	2,145	2,855	43%
5068	Retiree Health Premiums	132,000	71,790	60,210	54%
5070	Director Stipends	24,000	10,000	14,000	42%
5076	Building Maintenance	9,500	2,793	6,707	29%
5080	Outside Service/Consultants	133,000	68,753	64,247	52%
5084	Govt. Regulation/Lab Fees	170,000	60,633	109,367	36%
5090	Other:	2,000	6,884	(4,884)	344%
5090	Other: Recruitment	0	6,331	(6,331)	
5090	Other: County Tax Admin. Fees	37,000	14,765	22,235	40%
5089	Other: Memberships	16,500	4,696	11,804	28%
5094	Depreciation		263,682	(263,682)	
	Total Operating Expense	\$3,280,405	1,692,998	1,587,407	52%

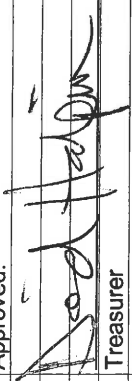
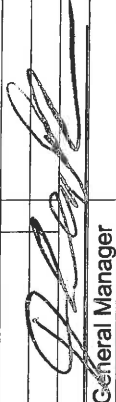
Acct#	EXPENSE CATEGORY	2016-2017	To Date 7/1/2016-7/31/2016	Balance	% of Budget Spent
Non-operating Expenses:					
7010	Interest Expense	\$33,000	7,580	25,420	23%
7090	Other		1,305	(1,305)	
	Total Non-operating Expenses	\$33,000	7,580	25,420	23%
	Total Expenses Before Transfers	\$3,313,405	1,700,578	1,612,827	51%
	Net Income (Loss)	\$217,800	(\$2,615)		-1%

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
STATEMENT OF CASH AND INVESTMENT BALANCES NOVEMBER 30, 2016

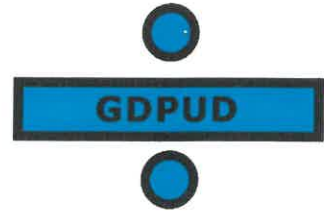
	BEGINNING BALANCE	CASH RECEIPTS	CASH DISBURSEMENTS	TRANSFERS IN (OUT)	ENDING BALANCE
8 SMUD Fund	216,340.00				216,340.00
9 CABY Grant	(29,688.24)		(1,232.99)		(30,921.23)
10 General Fund	661,536.69	261,507.43	(282,635.00)		640,409.12
12 Retiree	549,533.62	3,590.13	(7,964.06)		545,159.69
14 Stewart Mine	28,783.68				28,783.68
25 Bayne Road & Other Assessment Districts	67,259.15				67,259.15
17 Water Development	399,094.90				399,094.90
19 Stumpy Meadows Emergency Reserve Fund (SMERF)	1,046,025.37				1,046,025.37
43 Capital Reserve Cash Clearing	1,096,500.00		(8,067.43)		1,088,432.57
53 Pilot Hill North	(7,480.80)				(7,480.80)
54 Pilot Hill South	50,067.85				50,067.85
51 Kelsey North	119,641.01				119,641.01
52 Kelsey South	209,357.16				209,357.16
29 State Revolving Fund	39,289.87	2,296.95	(2,296.95)		39,289.87
30 Small Hydro Fund	581,673.93	8,202.31			589,876.24
31 Pipeline Extension Holding Fund to 26	0.00				0.00
35 Environmental Protection Agency	315,097.95				315,097.95
37 Garden Valley Water Improvement District	71,426.79				71,426.79
39 Capital Facility Charges	1,677,167.40				1,677,167.40
24 ALT - WTP Capital Reserve	764,860.52				764,860.52
40 Auburn Lake Trails (ALT) Zone Fund	935,513.92	42,359.97	(16,751.38)		961,122.51
41 ALT Tank Replacement Loans & Repair Activity	33,726.91				33,726.91
42 ALT CDS Reserve Connection Fund	181,540.62				181,540.62
	9,007,268.30	317,956.79	(318,947.81)	0.00	9,006,277.28
Totals by Type of Account:					
		Rate Information:			
EI Dorado Savings Bank Checking	37,391.39	0.03%			
EI Dorado Savings Bank Savings	2,031,188.65	0.14%			
Wells Fargo State Revolving Fund Debt Accounts	27,226.74			0.00	
Wells Fargo Brokered Time Deposits		2.00%			
Local Agency Investment Fund	6,910,470.50	0.28%			
Grand Total	\$9,006,277.28				

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

STATEMENT OF CASH AND INVESTMENT BALANCES NOVEMBER 30, 2016

	Accounting Basis Unrestricted, Designated and Restricted Funds Recap:	Estimated 2016-17 Budget	Calculated from 2014-15 Audited	
Unrestricted Undesignated Funds	\$640,409.12	550,000	510,000	Two month operations expense
<i>Designated Funds are in Italics</i>	3,131,340.59	209,000	197,222	10% Water Sales
Restricted Funds are Shaded	4,466,095.00			
	\$7,917,844.71			
District Designated Funds/Reserve Policy Funds Recap:				
Water - Operations	640,409			
Water - Cash Flow				
Water - Capital:				
Stumpy Meadows Emergency Reserve Fund	1,046,025			
Capital Facility Charges	1,677,167			
Replacement Reserve (required by USDA)	764,861			
Other reserves	971,038	8,193,835	7,871,516	50% Accumulated Depreciation
	Sub Total - Water	8,952,835	8,578,738	
Debt Service	506,918	431,412	480,991	Actual amounts
Retiree Health	545,160	621,235 *	421,765	Actual amount
Hydroelectric	589,876	504,191	461,219	Actual amount
Wastewater - Operations	961,123	52,000	45,978	Two month operations expense
Zone - Capital		5,000	5,000	Amount set at \$5,000
Community Disposal System - Capital	215,268	250,000	250,211	50% Accumulated Depreciation
	Sub Total - Wastewater/Zone	307,000	301,189	
	7,917,844.71	10,816,673.00	10,243,902.00	
Actual total reserves as of June 30, 2015				
			\$9,162,818	
Actual total reserves as of June 30, 2014				
			\$8,725,362	
Actual total reserves as of June 30, 2013				
			\$8,427,421	
Actual total reserves as of June 30, 2012				
			\$7,595,078	
Approved:				
				
	Treasurer			
				
	General Manager			

Memo



To: Board of Directors
From: Diane Schroeder, Office Manager
Date: January 4, 2017
SUBJECT: **MID-YEAR BUDGET AND INVESTMENT REVIEW**
Board Meeting of January 10, 2017; **Agenda Item #04C**

BACKGROUND / DISCUSSION

The District has an Annual Calendar which identifies topics, specific to that month, that are to be considered for review and in many cases included within the Board Agenda. In a review of the items for the month of January staff has noted the need to include the following:

- Current Year Budget Revision. Under this item the District historically compares the expenditures to date with the total budget and makes mid-year corrections where deemed necessary. *Staff is currently lacking the updated financial information needed to accurately assess the expenditures for the first 6 months of the current Fiscal Year. The Expense Summary sheet included in the financials of this meeting, show that the District has a total operating expense for the first 5 months (42% of year) at 44%. This item will be addressed at the regular Board Meeting in February.*
- Review of Investment Policy. Staff is currently lacking adequate information to review the accounts where monies are invested in the various accounts. *This item will be addressed at the regular Board Meeting in February.*

RECOMMENDATION

It is Staff's recommendation to receive and file.

Memo



To: Board of Directors
From: Darrell Creeks, Interim General Manager
Date: January 4, 2017
SUBJECT: **UPDATE ON GENERAL MANAGER SEARCH**
Board Meeting of January 10, 2017; **Agenda Item #04D**

BACKGROUND / DISCUSSION

The five top candidates were encouraged to contact me to schedule a meeting and tour of the District.

I have met with two of the candidates for a tour of our facilities and scheduled to meet with another on Friday. As of today, I have not heard from two of the five.

RECOMMENDATION

Receive and file.

Memo



To: Board of Directors
From: Darrell Creeks, Interim General Manager
Date: January 4, 2017
SUBJECT: **SPRING CONFERENCES**
Board Meeting of January 10, 2017; **Agenda Item #04E**

BACKGROUND / DISCUSSION

Directors and Staff have traditionally attended the following Spring Conferences. The registration details are

The Association of California Water Agencies 2017 Spring Conference is set for May 9-12, 2017, at the Monterey Marriott and Portola Hotel & Spa in Monterey, California.

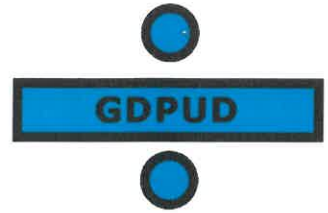
The California-Nevada Section of the American Water Works Association's Spring Conference is set for April 10-13, 2017, at the Disneyland Hotel, in Anaheim, California.

Registration details are forthcoming.

RECOMMENDATION

Receive and file.

Memo



To: Board of Directors
From: Stephanie Beck
Date: January 10, 2016
SUBJECT: **CONSIDERATION OF RESOLUTION 2017-01 –
AUTHORIZING THE CHANGE OF SIGNATOR AUTHORITY FOR
ACCOUNTS ESTABLISHED WITH EL DORADO SAVINGS BANK**
Board Meeting of January 10, 2016; Agenda Item #05

BACKGROUND / DISCUSSION

The District has utilized the local services of El Dorado Savings Bank since approximately 2002. The bank requires a resolution to be adopted by the Board of Directors that specifies the authorized signers on an account.

The resolution requested by El Dorado Savings is enclosed with this memorandum.

RECOMMENDATION

It is Staff's recommendation that the Board approve Resolution 2017-01.

RESOLUTION 2017-01

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
AUTHORIZING THE CHANGE OF SIGNATORY AUTHORITY FOR
ACCOUNTS ESTABLISHED WITH EL DORADO SAVINGS BANK**

WHEREAS, the Georgetown Divide Public Utility District (“District”) utilizes the banking services of El Dorado Savings Bank (“Bank”); and

WHEREAS, the Bank requires a Resolution of the Board of Directors to specify or amend the signatory authority of the District’s accounts with the Bank; and

WHEREAS, the membership and organization of the District’s Board of Directors changed as a result of the election held on November 8, 2016; and

WHEREAS, the District desires to amend the signatory authority of the District’s accounts at the Bank to reflect the District Board of Director’s membership change and reorganization.

NOW THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT, El Dorado County, California, as follows:

1. That any of the following individuals may sign checks or other instruments withdrawing funds from the accounts:

Londres Uso, President/Director
Jesse Hanschild, Vice President/Director
David Halpin, Treasurer/Director
Carl Hoelscher, Director
Dane Wadle, Director
Darrell Creeks, Interim General Manager

2. That the Bank may honor and pay all checks or other instruments signed in accordance with this Resolution, including those payable checks or other instruments payable to the District whether they are endorsed in writing or by stamp.
3. That this authorization remains in force until the Board of Directors gives written notice to the Bank to the contrary.
4. That the General Manager is authorized to execute and the signers are authorized to sign the required signature cards and any other documents required by the Bank for maintenance of the existing accounts.

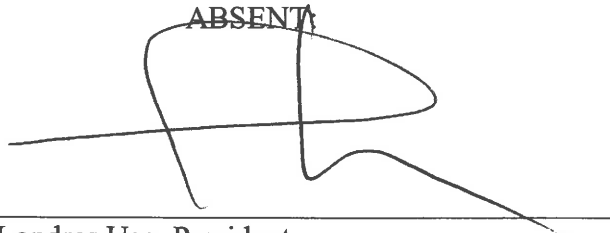
5. That the General Manager or Office Manager is authorized to enter into certificates of deposit on behalf of the District.
6. That the General Manager or Office Manager is authorized to initiate wire transfers as needed for District business.
7. That the District funds on deposit with El Dorado Savings Bank will be collateralized pursuant to the Contract for Deposit of Moneys document dated January 10, 2017.
8. That the District requires two signatures for all checks.

PASSED AND ADOPTED at a regularly held meeting of the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT on the 10th day of January 2017, by the following vote:

AYES: *Directors Halpin, Hanschild, Hoelscher, Wadke, Uso*

NAYS:

~~ABSENT:~~



Londres Uso, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:



Darrell Creeks, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2017-01 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the 10th day of January 2017.

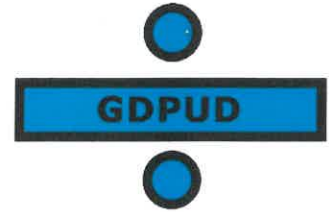


Darrell Creeks, Clerk and ex officio

Secretary, Board of Directors

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Memo



To: Board of Directors

From: Darrell Creeks, Interim General Manager

Date: January 4, 2016

Re: **GENERAL MANAGER'S REPORT**

Board Meeting of January 10, 2017; **Agenda Item #08**

BACKGROUND / DISCUSSION

Surcharge Notice to Customers

All treated water customers received a Notice in the December bill that the Supplemental Charge of \$30.16, for the Auburn Lake Trails Water Treatment Retrofit, will be included in the January-February billing. We have received calls from customers about the increase.

Meter Replacement Program – RFP and Financing Plan

The RFP is almost complete. The delay was because we had to get more information regarding our meter boxes and lids while reading meters. We have given the information to Mark Carey to put into a data base.

RCAC Water Rate Study

Staff continues to send requested information to RCAC. The Finance Committee will review the information RCAC has provided at their next meeting.

RECOMMENDATION

Take appropriate action as desired. Receive and file this report.

Memo



To: Board of Directors
From: Martin Ceirante, Acting Operations Manager
Date: January 4, 2017
Re: **OPERATIONS MANAGER'S REPORT**
Board Meeting of January 10, 2017; **Agenda Item #09**

BACKGROUND / DISCUSSION

Water Treatment (ALT & Walton)

The Auburn Lake Trails Water Treatment Plant produced 12.922 million gallons of potable water for the month of December. This equates to an average of 416,839 gallons per day. This flow is a decrease of 44,628 gallons per day from the month of November. The Walton Lake Water Treatment Plant produced 15.701 million gallons of potable water for the month of December. This equates to an average of 506,484 gallons per day. This flow is an increase of 26,584 gallons per day from the month of November.

As of July 2014, the District is required to report to the State the amount of total potable water produced through the two plants (ALT and Walton) monthly, and to compare that value with the demands of the prior year over the same reporting period. The table below shows the percentage increase (+) or decrease (-) for 2015/16, together with 2013/16.

The District is no longer required to reduce water consumption by 29% compared to 2013. We are self-certified at 0%; however, we are still held to reduce 20% by 2020.

Month 2016	+/- over 2015	+/- over 2013	Month 2016	+/- over 2015	+/- over 2013
January	-6%	-8%	July	+24%	-22%
February	+5%	-0%	August	+18%	-15%
March	-16%	-15%	September	+18%	-2%
April	+3%	-23%	October	-4%	-22%
May	+6%	-37%	November	-4%	-21%
June	+19%	-25%	December	-6%	-25%

Water Quality

The District conducted the required water quality monitoring at the treatment plants and in the distribution system and submitted the required water quality monitoring reports to the State

Water Resources Control Board (SWRCB). Under contract with the District, Becky Siren prepared the required reports and reviewed key elements of the same with the Interim General Manager prior to submittal.

The Treatment Plant reports showed compliance with all drinking water standards, with the exception of the Auburn Lake Trails Water Treatment Plant which is currently under a compliance order from SWRCB for failure to meet the requirements of the Surface Water Treatment Rule.

The distribution system monitoring results showed all samples absent/negative of any bacteriological contamination and adequate levels of disinfection through the system.

The District conducted the annual California Code of Regulations, Title 22 water monitoring testing. The District was required to test for four constituents this year, natural occurring Fluoride, Hexavalent Chromium, Nitrates and Perchlorate. The results were non-detect on all four.

A copy of the report, as submitted to the SWRCB, has not been included in this report due to the technical nature and overall size of the document.

Waste Water: Auburn Lake Trails

Average daily flows in the community disposal system were 69,827 gallons per day. This value is below the limit of 71,800 gallons per day as identified in the Waste Discharge Requirements.

The District has to date completed all required laboratory monitoring of groundwater, surface water and wastewater effluent.

The District is currently up to date in the monitoring of waste water systems in the zone. It is anticipated the District will stay on schedule because of permanent staff dedicated to this effort.

Stumpy Meadows Reservoir

As of January 4, 2017, Stumpy Meadows Reservoir showed a reservoir elevation of 4,262 feet, representing storage of 20,000 acre-feet, or 100% of capacity. Stumpy continues to spill.

Current releases from Stumpy on this date, at the base of the dam were 4.0 CFS. Additional water flows out of Stumpy over the spillway. Flow into Stumpy on the day of this report was recorded at 180 CFS.

Field Work Activities – Distribution and Maintenance

No change in the report from the month of December as similar work activities continue with the field crews.

Distribution: The Distribution crew worked throughout the District distribution system repairing leaks, repairing meters, installation of new services, and adjusting altitude and pressure reducing valves. The Distribution crew completed all required water quality sampling and "USA" survey's.

Maintenance: The Maintenance crew has been working to make off season adjustments and winterize the canal system. The crew is working to replace several sections of dilapidated pipe throughout the raw water canal system.

The Combined Crews: The Combined crews are currently working on much needed repairs and safety upgrades, hand rails and walkways, to the upper canal waste gates.

RECOMMENDATION

Receive and file this report.

Memo



To: Board of Directors
From: Darrell Creeks, Interim General Manager
Date: January 4, 2017
SUBJECT: **RATE INCREASE NOTIFICATION FOR LEGAL SERVICES**
Board Meeting of January 10, 2017; **Agenda Item #11**

BACKGROUND / DISCUSSION

The District is in receipt of a letter, dated December 29, 2016, (Attachment A) from Churchwell White notifying the District of an increase in the Firm's rates for legal services. The new rate represents a 2.8% increase and is effective February 1, 2017.

The Professional Services Agreement (Attachment B) was entered into between the District and Churchwell White on August 15, 2013. The agreement provides for the Firm to change the standard hourly billable rates for General Counsel Services upon thirty (30) days written notification to GDPUD after one year from the contract date.

RECOMMENDATION

It is Staff's recommendation that the Board approve the rate increase for legal services by Churchwell White, LLP.

Churchwell White LLP

churchwellwhite.com

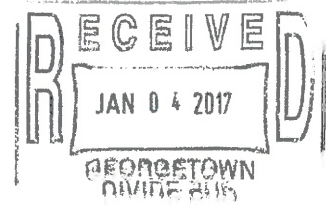
1414 K Street, 3rd Floor
Sacramento, CA 95814
T 916.468.0950 | F 916.468.0951

Barbara A. Brenner
T: 916.468.0625
Barbara@churchwellwhite.com

December 29, 2016

VIA US MAIL AND E-MAIL (luso@gd-pud.org)

Georgetown Divide Public Utility District
Attn: Lon Uso, Board President
P.O. Box 4240
Georgetown, CA 95634



Re: Professional Services Agreement

Dear Mr. Uso:

Pursuant to Section 3 of the Professional Services Agreement by and between Georgetown Public Utility District (the "District") and Churchwell White LLP (the "Firm"), this letter is to inform the District of an increase in the Firm's rates for legal services. The following rates will take effect on February 1, 2017.

General Counsel Services Beyond Retainer (per hour rate)

Partner	\$180
Of Counsel	\$180
Senior Associate	\$180
Associate	\$180
Law Clerk	\$105
Paralegal	\$105
Administrative	No Charge

In addition, the monthly retainer, for which the District receives up to twenty (20) hours per month of General Counsel Services, will be increased to \$3,250 as of February 1, 2017.

Please feel free to contact me if you have any questions or concerns. We look forward to another successful year working with you and representing the District.

Kind regards,

Churchwell White LLP

A handwritten signature in blue ink, appearing to read "Barbara A. Brenner".

Barbara A. Brenner
BAB/crp

{CW025448.3}

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT FOR GENERAL COUNSEL SERVICES ("Agreement") is made and entered into this 15th day of August, 2013 (the "Effective Date"), by and between the Georgetown Divide Public Utility District, a public utility district of the State of California ("GDPUD"), and the law firm of Churchwell White LLP, a California limited liability partnership ("Firm"). GDPUD and Firm may be referred to herein individually as a "Party" or collectively as the "Parties". There are no other parties to this Agreement.

1. Appointment

GDPUD hereby retains Firm to provide General Counsel Services required by GDPUD (including such other public agencies or entities selected or appointed by GDPUD), and Firm hereby agrees to perform such legal services. Barbara A. Brenner, Partner of Firm, is hereby appointed General Counsel for GDPUD.

2. Legal Services

Legal Services under this Agreement shall include General Counsel Services only, detailed as follows:

2.1. General Counsel Services

- a. Attend Board Meeting when requested by the Board President or Board General Manager either physically or via teleconference.
- b. Advise the Board of Directors and GDPUD staff on Special District government legal matters including the Brown Act and parliamentary procedures for running meetings, public official conflict requirements, ethics, risk avoidance and legal compliance.
- c. Prepare and/or review all District policies, ordinances, resolutions, contracts and other agreements entered into by GDPUD staff as requested by the Board or Board General Manager.
- d. Review and comment in a timely manner on documents prepared by GDPUD staff or Board members, including meeting materials, agendas and correspondence.
- e. Research and submit legal opinions on Special District or other legal matters as requested by the Board or Board General Manager that are not within the areas of law set forth below as "Specialized Services".
- f. Coordinate and manage the services of outside legal counsel for any legal assistance required by the District that falls outside of this contract or the Firm's expertise as requested by the Board.
- g. Interpret laws, rulings and regulations for GDPUD.
- h. Provide written update on new State and Federal legislation and judicial decisions impacting GDPUD and suggest action or changes in operations or procedures to assure compliance.
- i. Examine legal matters to determine advisability of defending or prosecuting lawsuits.

- j. Advise GDPUD concerning transactions of business involving internal affairs, directors, officers and relations with the general public.
- k. Administer matters pertaining to personnel and labor laws as requested by the Board.
- l. Abide by current GDPUD Use of Legal Counsel policy.

2.2. Specialized Services

Specialized Services include the following items:

- a. Legal advice pertaining to property acquisition and disposal, public improvements, utilities, rights of way and easements.
- b. Prosecution of local ordinance violations, failure to pay, and formal administrative hearings and litigation regarding ordinance compliance.
- c. All litigation, including both defense of claims against GDPUD and pursuit of legal and judicial remedies to collect damages due to GDPUD.
- d. Advice regarding specialized employment law issues, personnel disciplinary matters, attendance at Skelly hearings, as necessary, and Personnel Commission disciplinary hearings, as appropriate.
- e. Construction disputes, such as pursuing performance bonds.
- f. Advice regarding non-routine or specialized matters such as updates to GDPUD's water supply and similar plans, annexations, pursuit of grant or other funding, rate setting, and CEQA compliance.
- g. Advice regarding evaluation, defense, or transfer of water rights, water treatment and water quality compliance or defense matters, and any other environmental compliance matters.

GDPUD and Firm will enter into a separate written agreement in the event GDPUD seeks to retain Firm to provide Specialized Services.

3. Compensation

GDPUD shall pay Firm a monthly retainer of three thousand dollars (\$3,000) ("Retainer") for which GDPUD will receive up to 20 (twenty) hours per month of General Counsel Services from our attorneys. Should the GDPUD require additional General Counsel Services (e.g., Brown Act, office hours, responses to public record act requests) above and beyond the retained amount, these services will be provided at a flat rate of \$175 (one hundred seventy five dollars) per hour for attorneys and \$100 (one hundred dollars) per hour for paralegals. Firm may change the standard hourly billable rates for General Counsel Services from time to time upon thirty (30) days written advance notice to GDPUD after one year from the contract date. Such changes shall be effective and not require any amendment to this Agreement.

4. Outside Counsel

If Firm requires assistance from attorneys not associated or affiliated with Firm who specialize in a specific field, such as tax or bankruptcy, even with regard to services within the scope of the General Counsel Services listed above, Firm will charge and GDPUD agrees to pay the billing rates for those attorneys in the event GDPUD elects to have such services contracted through Firm, Firm shall obtain the written consent of the GDPUD Board or GDPUD Board President prior to engaging any attorney not affiliated or associated with Firm to provide legal services to GDPUD.

5. Retainer, Invoices and Statements

- a. During the term of this Agreement, GDPUD shall pay Firm a monthly retainer of three thousand dollars (\$3,000), for General Counsel Services. Unless otherwise agreed, GDPUD is not required to pay Firm more than twenty thousand dollars (\$20,000) per month for General Counsel Services (the "Monthly Payment Cap"). General Counsel Services exceeding twenty thousand dollars (\$20,000) in any month shall remain as an outstanding balance and be paid by GDPUD to Firm during any month where General Counsel Services rendered to GDPUD are less than twenty thousand dollars (\$20,000) per month. For instance, if the GDPUD has a balance of fifteen thousand dollars (\$15,000) and Firm renders only ten thousand dollars (\$10,000) of General Counsel Services to GDPUD in a month, GDPUD will pay Firm twenty thousand dollars (\$20,000) and GDPUD will continue to have a five thousand dollar (\$5,000) balance owed to Firm. Any outstanding balance owed pursuant to this Section shall be assessed interest at a rate of one percent (1%). GDPUD and Firm shall make reasonable arrangements to increase the Monthly Payment Cap if the outstanding balance for General Counsel Services exceeds eighty thousand dollars (\$80,000).
- b. Firm shall provide GDPUD with an itemized statement or invoice for fees, costs and expenses incurred on a periodic basis (generally monthly). All statements and invoices shall indicate the basis for all charges, including the hours worked or cost incurred, the hourly rate, and a brief description of the work performed. Firm will establish separate billing projects for specific matters and funding categories as GDPUD may direct. Reimbursable costs and fees will be separately itemized.
- c. Payments shall be made by GDPUD to Firm within thirty (30) days of receipt of any statement or invoice, except for those specific items on an invoice that are contested or questioned and are returned by GDPUD with a written explanation of the question or contest, within thirty (30) days of receipt of the statement or invoice. Payments made to Firm more than thirty (30) days after the due date shall draw interest at ten percent (10%) per annum except as otherwise set forth herein.

6. Term and Termination

This Agreement shall continue until terminated by GDPUD or Firm upon thirty (30) days advance written notice to the non-terminating party. Upon termination Firm shall be entitled to and GDPUD shall immediately pay all amounts owed to Firm.

7. Attorney's Fees

The prevailing party in any dispute arising from this Agreement shall be allowed reasonable attorney's fees and costs incurred for any legal expenses whether or not arbitration or legal action was necessary to enforce the terms of this Agreement.

8. Independent Contractor

The Firm shall perform General Counsel services required under this Agreement as an independent contractor of the GDPUD, and shall remain, at all times as to the GDPUD, a wholly independent contractor with only such obligations as are required under this Agreement. Neither the GDPUD, nor any of its employees, shall have any control over the manner, mode, or means by which the Firm, its agents or employees, render the legal services required under this Agreement, except as otherwise set forth. GDPUD shall have no voice in the selection, discharge, supervision or control of the law firm employees, servants, representatives, or agents, or in fixing their number, compensation, or hours of service.

9. Conflicts

9.1 The Firm has no present or contemplated employment that is adverse to the GDPUD. The Firm agrees that it shall not represent clients in matters, either litigation or non-litigation, against the GDPUD. However, the Firm may have past and present clients or may have future clients, who, from time to time, may have interests adverse to GDPUD, and the Firm reserves the right to represent such clients in matters not connected with its representation of the GDPUD.

9.2 If a potential conflict of interest arises in the Firm representation of two clients, if such conflict is only speculative or minor, the Firm shall seek waivers from each client with regards to such representation. However, if real conflicts exist, the Firm would withdraw from representing either client in the matter, and assist them in obtaining special counsel.

10. Professional Liability Coverage

During the term of this Agreement, the Firm shall at all times maintain insurance coverage for professional liability. A Certificate of Insurance shall be provided to the GDPUD within ten (10) days of execution of this Agreement.

11. Amendment

This Agreement may be amended at any time by the mutual consent of the Parties by an instrument in writing signed by both Parties. Any changes to the Agreement shall require the approval of GDPUD Board.

12. Severability

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement are declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the Parties herein.

13. Counterparts

This Agreement may be executed simultaneously and in several counterparts, each of which shall be deemed an original, but which together shall be deemed one and the same instrument.

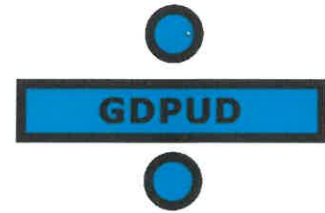
IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date of execution by the GDPUD.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

By: Bonnie McLane
Bonnie McLane, Board President

CHURCHWELL WHITE LLP
By: Barbara A. Brenner
Barbara A. Brenner, Partner

Memo



To: Board of Directors

From: Darrell Creeks, Interim General Manager

Date: January 4, 2017

SUBJECT: **AT&T CELLTOWER LEASE AGREEMENT – Owner (District)
Signature of Application with County and Approval of AT&T Plans**

Board Meeting of January 10, 2017; Agenda Item #12

BACKGROUND / DISCUSSION

The District is in receipt of an application from AT&T to allow for the inclusion of their facilities to the existing cell tower located at 6671 Chipmunk Ridge Road. This would be accomplished through a Lease Agreement, between the District and AT&T, that is currently under the review and approval of District Counsel. District Counsel has informed staff that their review and approval of the subject agreement is nearing completion and will likely be the subject of a future meeting of this Board. Final execution of this Lease Agreement will generate additional revenue to the District in the amount of \$1,500/month.

Staff is in receipt of a notice from AT&T and/or their representatives that their intended use will require application and approval from the El Dorado County Planning Services ("County"). That application process with the County requires the Tower Owner, in this case the District, sign the subject application. An additional requirement, by AT&T is that the "LEASING/LANDLORD", in this case the District, approve or sign the cover page of the Project Improvement Plans.

A copy of the Application Cover Sheet with the County together with the Cover Sheet of the Plans are attached to this agenda item.

RECOMMENDATION

It is Staff's recommendation that the Board authorize the Interim General Manager to sign the application for Cell Tower Eligible Request, as required by the County, together with the cover sheet of the AT&T Improvement Plans, as required by AT&T, subject to the final review and approval of the Lease Agreement, by District Counsel.



EL DORADO COUNTY PLANNING SERVICES

2850 Fairlane Court, Placerville, CA 95667 (530) 621-5355 <http://edcgov.us/Planning/>

APPLICATION FOR CELL TOWER ELIGIBLE REQUEST

FILE # _____

ASSESSOR'S PARCEL NO.(s) 061-740-471

APPLICANT/AGENT Lori Jackson c/o Complete Wireless Consulting

Mailing Address 2009 V Street Sacramento CA 95818
 P.O. Box or Street _____ City _____ State & Zip _____
 Phone (916) 217-7513 EMAIL: ljackson@completewireless.net

TOWER OWNER Georgetown Divide PUD

Mailing Address P.O. Box 4240 Georgetown CA, 95634
 P.O. Box or Street _____ City _____ State & Zip _____
 Phone () _____ EMAIL: _____

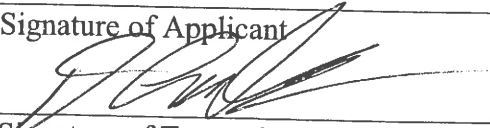
PROPERTY OWNER Georgetown Divide PUD


Mailing Address P.O. Box 4240 Georgetown CA, 95634
 P.O. Box or Street _____ City _____ State & Zip _____
 Phone () _____ EMAIL: _____

LIST ADDITIONAL PROPERTY OWNERS ON SEPARATE SHEET IF APPLICABLE

ENGINEER/ARCHITECT All States Engineering & Surveying

Mailing Address 23675 Birtcher Drive Lake Forest, CA 92630
 P.O. Box or Street _____ City _____ State & Zip _____
 Phone (949) 609-9559 EMAIL: _____

Signature of Applicant _____

 Signature of Tower Owner _____

Representing _____ Date _____

 Representing _____ Date _____

For County Staff Use Only:

Building Permit may Proceed: Yes / No (circle one) Discretionary Review Required: Yes / No (circle one)

County Staff _____ Printed Name/Acronym _____ Division _____
 Date _____ Fee \$ _____ Receipt _____



SITE NUMBER: CVL00097
SITE NAME: GEORGETOWN
8671 CHIPMUNK RIDGE RD.
GEORGETOWN, CA 95634
JURISDICTION: EL DORADO COUNTY

SITE TYPE: MONOPINE/OUTDOOR EQUIPMENT

PROJECT DESCRIPTION

AT&T WIRELESS PROPOSES TO INSTALL WIRELESS COMMUNICATIONS EQUIPMENT ON THE FOLLOWING SITE. THE WORK WILL CONSIST OF THE FOLLOWING:

- INSTALL NEW EQUIPMENT PLATFORM
- INSTALL NEW AT&T POWER/MONITORING CABINET
- INSTALL NEW AT&T EQUIPMENT CABINETS
- INSTALL NEW AT&T MONITORING PLATFORM ON THE ANTENNA
- INSTALL NEW AT&T MONITORING PLATFORM ON THE ANTENNA
- INSTALL NEW GENERATOR

PROJECT INFORMATION

PROPERTY OWNER: GEORGETOWN POWER PUBLIC UTILITY DISTRICT
108 THORN STREET
GEORGETOWN, CA 95634

APPLICANT: AT&T MOBILITY
500 EXECUTIVE PARKWAY
SAN FRANCISCO, CA 94111

ADDRESS: 109730

FAX: 361.82.47.49 (H. 08.0089)

LONGITUDE: 127.46750297 N (-120.82876)

LATITUDE: 41.03 N

GROUND ELEVATION: 3227' ASL

APR #: 081-763-67-100

ZONING JURISDICTION: EL DORADO COUNTY

DESIGNER: P&S

PROPOSED USE: TELECOMMUNICATIONS FACILITY

PROJECT TEAM

DESIGNER: P&S CONSULTANTS
1415 H STREET, SUITE 200
SAN RAFAEL, CA 94901

ENGINEER: ALL STATES ENGINEERING INC.
1001 N STREET, SUITE 200
SAN RAFAEL, CA 94901

REGISTERED PROFESSIONAL ENGINEER: JAMES W. JOHNSON
REGISTERED PROFESSIONAL ENGINEER NO. 62492
P&S CONSULTANTS INC.
1415 H STREET, SUITE 200
SAN RAFAEL, CA 94901

REGISTERED PROFESSIONAL ELECTRICAL ENGINEER: JAMES W. JOHNSON
REGISTERED PROFESSIONAL ELECTRICAL ENGINEER NO. 62492
P&S CONSULTANTS INC.
1415 H STREET, SUITE 200
SAN RAFAEL, CA 94901

PROJECT INDEX

REVISION	DESCRIPTION
T-1	TITLE SHEET
NO	GENERAL NOTES
A-1	OVERALL SITE PLAN & ENLARGED SITE PLAN
A-2	EQUIPMENT FOOTPRINT & EQUIPMENT LAYOUT PLAN
A-3	ANTENNA LAYOUT PLAN
A-4	ELEVATIONS

CODE COMPLIANCE

THE WORK SHALL BE CONFORMANT WITH THE FOLLOWING CODES AND STANDARDS:

- NATIONAL FIRE ALARM CODE (NFPA 72), NATIONAL FIRE ALARM CODE
- NATIONAL ELECTRICAL CODE (NEC), NATIONAL ELECTRICAL CODE
- INTERNATIONAL WIRELESS COMMUNICATIONS CODE (IWCC), INTERNATIONAL WIRELESS COMMUNICATIONS CODE
- INTERNATIONAL BUILDING STANDARDS (IBS), INTERNATIONAL BUILDING STANDARDS
- INTERNATIONAL FIRE CODE (IFC), INTERNATIONAL FIRE CODE
- INTERNATIONAL MECHANICAL CODE (IMC), INTERNATIONAL MECHANICAL CODE
- INTERNATIONAL PLUMBING CODE (IPC), INTERNATIONAL PLUMBING CODE
- INTERNATIONAL WIRELESS COMMUNICATIONS CODE (IWCC), INTERNATIONAL WIRELESS COMMUNICATIONS CODE
- INTERNATIONAL FIRE CODE (IFC), INTERNATIONAL FIRE CODE
- INTERNATIONAL MECHANICAL CODE (IMC), INTERNATIONAL MECHANICAL CODE
- INTERNATIONAL PLUMBING CODE (IPC), INTERNATIONAL PLUMBING CODE
- INTERNATIONAL WIRELESS COMMUNICATIONS CODE (IWCC), INTERNATIONAL WIRELESS COMMUNICATIONS CODE

VICINITY MAP



SPECIAL INSPECTIONS

SPECIAL INSPECTION IS REQUIRED FOR THE MONOPINE AND EQUIPMENT PLATFORM AND FOR THE CONCRETE FOUNDATION. THE SPECIAL INSPECTION SHALL BE PERFORMED BY A REGISTERED PROFESSIONAL ENGINEER OR ARCHITECT. THE SPECIAL INSPECTION SHALL BE COMPLETED AND REPORTED TO THE COUNTY ENGINEER OR ARCHITECT BEFORE THE COMMENCEMENT OF CONSTRUCTION.

OCCUPANCY AND CONSTRUCTION TYPE

CONSTRUCTION TYPE: U-3 (UNREINFORCED CONCRETE)

DIRECTIONS FROM AT&T

DIRECTIONS FROM AT&T OFFICE AT 600 EXECUTIVE PARKWAY, SAN RAFAEL, CA:

- FROM OFFICE, GO SOUTH ON HIGHWAY 101 FOR 1.5 MILES TO THE INTERSECTION WITH HIGHWAY 92.
- TURN RIGHT ONTO HIGHWAY 92 FOR 0.5 MILES TO THE INTERSECTION WITH STATE STREET.
- TURN LEFT ONTO STATE STREET FOR 0.2 MILES TO THE INTERSECTION WITH CHIPMUNK RIDGE ROAD.
- TURN LEFT ONTO CHIPMUNK RIDGE ROAD FOR 0.1 MILES TO THE PROJECT SITE.

APPROVALS

APPROVED BY:	DATE:

GENERAL CONTRACTOR NOTES

DO NOT SCALE DRAWINGS. THESE DRAWINGS, ALL PLANS AND DETAILS SHALL BE CONSIDERED AS PART OF THE CONTRACT DOCUMENTS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE VERIFIED USE OF REQUIRED PERMITS AND APPROVALS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE VERIFIED USE OF REQUIRED PERMITS AND APPROVALS.



AT&T SITE ID:
CVL00097

PROJECT NO.	001070
PROJECT NAME	GEORGETOWN
PROJECT ADDRESS	8671 CHIPMUNK RIDGE RD. GEORGETOWN, CA 95634
PROJECT DATE	
PROJECT STATUS	
PROJECT CONTACT	
PROJECT PHONE	
PROJECT FAX	
PROJECT EMAIL	

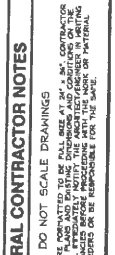
NO.	DATE	DESCRIPTION
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

NOT TO BE USED FOR CONSTRUCTION

FOR THE REGISTERED PROFESSIONAL ENGINEER'S USE ONLY. THIS DRAWING IS THE PROPERTY OF COMPULSIVE ENGINEERING. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREON. IT IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF COMPULSIVE ENGINEERING.

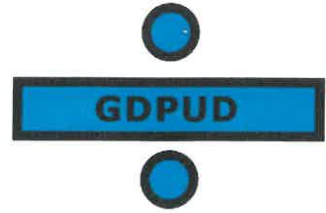
GEORGETOWN
6671 CHIPMUNK RIDGE RD.
GEORGETOWN, CA 95634
FAX: 1015720

SHEET TITLE: TITLE SHEET
SHEET NUMBER: T-1



CONTRACTOR NOTES: THESE DRAWINGS, ALL PLANS AND DETAILS SHALL BE CONSIDERED AS PART OF THE CONTRACT DOCUMENTS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE VERIFIED USE OF REQUIRED PERMITS AND APPROVALS.

Memo



To: Board of Directors
From: Darrell Creeks, Interim General Manager
Date: January 4, 2017
SUBJECT: **CONSIDER REQUEST TO SPLIT IRRIGATION WATER SERVICE**
Board Meeting of January 10, 2017; **Agenda Item #13**

BACKGROUND/DISCUSSION:

The District is in receipt of a letter (attached) from Dean Lacey, an irrigation customer, requesting approval to split the water service on his parcel at 5200 Andy Wolf Road. Mr. Lacey's property has been subdivided for some time and he owns both parcels. There is no anticipated loss to the District to allow for this split.

POSSIBLE BOARD ACTION:

It is Staff's recommendation that the Board approve this request.

Lacey's Arabian Ranch

5200 Andy Wolf Rd.
Garden Valley, CA 95633

Darrell Creeks
Georgetown Public Utilities District
6425 Main Street
P.O. Box 4240
Georgetown, CA 95634

January 3, 2017

Dear Darrell,

As per our discussion, let this letter represent a request to split the water service on my parcel at 5200 Andy Wolf Rd.

I would like to get this all in accordance with GPUD guide lines and regulations. Please let me know if there is anything else I need to do and I will be happy to accommodate as best I can.

Thank you for your help in this matter. I will look forward to hearing from you.

Sincerely,



Dean Lacey

(530)333-1097

Memo



To: Board of Directors
From: Darrell Creeks, Interim General Manager
Date: January 3, 2017
SUBJECT: **DISCUSSION OF THE DISTRICT'S ELECTION SYSTEM OF REPRESENTATION**

Board Meeting of January 10, 2017; Agenda Item #14

BACKGROUND / DISCUSSION

Director Carl Hoelscher requested this agenda item to allow the Board to discuss changing the District's election system from at-large representation to district-based representation.

Special districts were required to obtain voter approval to change the District's election system. A new law went into effect on January 1, 2017, that allows Districts to make such a change from at-large elections to district-based elections by resolution of the Governing Board. The attached e-News from the California Special Districts Association provides additional information.

Upon direction from the Board, Staff can conduct further review to determine what such a change in the District's election system will entail; i.e. costs, establishing area boundaries, requirements by the County Elections Department, and LAFCO, etc.

RECOMMENDATION

It is Staff's recommendation that the Board discuss this matter and take appropriate action.



New Laws of 2017 Part 6: District-Based Elections

This article is the sixth in a multi-part e-News series focusing on new laws that will impact special districts in 2017.

Assembly Bill 2389 (Ridley-Thomas) was signed into law on September 28, 2016, and will become effective on January 1, 2017. The bill eliminates the requirement that special districts obtain voter approval in order to convert from "at-large" to "district-based" elections.

[Assembly Bill 2389 \(Ridley-Thomas\)](#)

In general, a special district can be organized so that its governing board members are either elected at-large, whereby all the voters within the jurisdiction may vote for all candidates for the board, or by using smaller electoral districts, referred to as district-based elections. District-based elections can take the form of either "by-district" or "from-district" elections. A "by-district" election process allows voters in a smaller electoral district to elect the governing board member from that area. A "from-district" election process allows voters in the entire jurisdiction to vote for governing board members from each of the smaller electoral districts. In either case, the candidate must reside in the voting district where the candidate is running. Prior to the enactment of AB 2389, voter approval was required for a special district to change from at-large elections to district-based elections.

Under the newly codified Elections Code section 10650, such a change may be made by resolution of the special district, upon a finding that the change is consistent with the California Voting Rights Act of 2001 (CVRA).

The CVRA was enacted to prevent the disenfranchisement of minority voters, which can sometimes be affected by at-large voting. As noted in the Bill Analysis for AB 2389, "At-large elections can dilute the voting rights of minority communities if the majority typically votes to support candidates that differ from the candidates who are preferred by minority communities. In such situations, breaking a jurisdiction up into districts can result in districts in which a minority community can elect the candidate of its choice or otherwise have the ability to influence the outcome of an election."

Following the enactment of the CVRA, the City of Modesto was sued by voters alleging racially polarized at-large voting, which diluted Latino votes and prevented Latino voters from meaningfully participating in local elections. The City of Modesto brought a facial challenge to the CVRA as a defense to the suit, and ultimately lost. Since Modesto's loss, local agencies across California have been converting to district-based elections to comply with the CVRA. However, prior to the adoption of AB 2389, local agencies were required to obtain voter approval to change from at-large elections to district-based elections. The voter approval requirement made it difficult, if not impossible at times, to transition to district-based elections and thereby avoid potential liability under the CVRA. As noted in the Senate Rules Committee Bill Analysis, prior to the enactment of AB 2389, "If a jurisdiction attempt[ed] to transition from at-large to district-based elections to address CVRA concerns, but the voters reject[ed] the proposal, the jurisdiction nonetheless remain[ed] subject to a lawsuit

under the CVRA.”

AB 2389 was supported by a wide array of voting rights and other civil rights organizations, as well as government associations, and the California Special Districts Association. The enactment of this bill, which will be codified as Elections Code section 10650, will remove barriers to compliance with the CVRA, and enable special districts to reduce the liability associated with non-compliance. If your district has been considering converting to district-based elections, contact your legal counsel to take advantage of Section 10650 once it takes effect on January 1, 2017.

Kronick Moskowitz Tiedemann & Girard is a full-service law firm with offices in both Northern and Southern California. One of the firm's many unique qualities is our representation of both public and private clients which provides our attorneys with valuable perspective and enables us to foresee potential issues before they arise, to be proactive and outsmart opposing counsel. Having both practices under one roof allows us to collaborate and to improve our clients' best chance of success.

In case you missed the first article in CSDA's New Laws of 2017 Series:

[Part 1: Parcel Taxes and Property Related Fees](#)

[Part 2: Debt Reporting](#)

[Part 3: Special District Audits](#)

[Part 4: New Brown Act Requirement](#)

[Part 5: Public Contract Change Orders](#)

[California Special Districts Association | 1112 I Street | Suite 200 | Sacramento, CA 95814 | 877.924.CSDA \(2732\)](#)



A Proud California Special Districts Alliance Partner

Memo



To: Board of Directors
From: George Sanders, Engineering Consultant
Date: January 4, 2017
SUBJECT: **UPDATE ON ALT WATER TREATMENT PLANT**
Board Meeting of January 10, 2017; **Agenda Item #15**

BACKGROUND / DISCUSSION

Construction Work Activities - Myers & Sons Construction:

Staff (Darrell Creeks and George Sanders), met with Dion Carr, the Project Manager for Myers & Sons. The initial discussions centered around the current saturated ground conditions together with future forecasts and what field work could be accomplished under these wet conditions. From there, key elements of that meeting included a review of a following:

Preliminary Baseline Work Schedule: This schedule, a requirement of the Contractor as identified in the project specifications, consists of a summary of the various work activities through the duration of the project, comprising of 590 working days. Activities for the month of February will include the Contractor submittal of various plans (excavation, asbestos pipe removal), the concrete mix design, as well as the filter building drawings.

Schedule of Values: This schedule, also a requirement of the Contractor, identifies the various labor, material, and supply costs for the project. This is a useful tool should there be changes in the work, together with a guide in the management of cash flow.

Proposed Changes and Additions in Portions of the Work: In an effort to start field work in areas that are relatively dry, the Contractor has proposed to replace the 30" diameter raw water siphon line, that supplies the treatment plant and irrigation customers with water. This item of work is time sensitive as it needs to be completed prior to the May irrigation season. The Contractor has also proposed changes in the alignment of portions of the interior piping that will feed both the current and new filter building.

Contractor submittals are currently under review it is likely that field work at the site will not begin until late February-early March.

Engineering Support Services During Construction:

This function is independent of the Design and Construction Management.

During the construction phase it will be necessary to retain the services of PSOMAS, as the design firm to provide engineering support during construction. These functions would include attendance at meetings, the review of material submittals and shop drawings, the review of operation and maintenance submittals, addressing requests for information (RFI), the coordination of as built drawings, support with change orders, and the review, by sub-consultants under PSOMAS, of submittals relating to electrical and structural work.

A copy of a proposal, estimate of their cost, from PSOMAS is attached for reference.

Construction Management:

Staff continues to manage this element of the work until a firm is under contract.

RECOMMENDATION:

It is Staff's recommendation that the Board receive and file this report.

PSOMAS Proposal

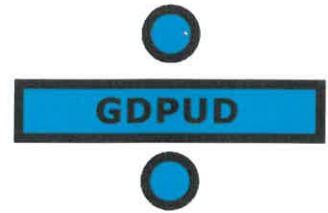
**Georgetown Divide Public Utility District
 Auburn Lake Trails WTP Project**

Table 1 Fee Estimate - Engineering Services During Construction

	PM \$230	Project Engineer \$150	Ast Proj Engineer \$135	CE Designer \$110	Admin \$90	Electrical	Structural	Landscaping	Other Costs	Task Total
1 Project Meetings										
Attend Pre-Construction Conference		6	5	6					\$1,000	\$3,940.00
Attend Weekly Meetings as Required (Assume 18)			90							\$13,500.00
Landscaping Walkthrough			7					\$1,650		\$2,700.00
Startup Testing, 4 days			36							\$5,400.00
Attend Pre-Final Site Visit			8							\$1,200.00
Attend Final Inspection			6							\$900.00
2 Material Submittals and Shop Drawings									Total Meetings	\$27,640.00
Submittals (200 standard items @ 2 hrs/item)		16								
Major Submittals (15 major items @ 8 hours/item)		15	120					\$1,100		\$58,780.00
Shop Drawings (6 shop drawings @ 16 hours/item)		6	96							\$21,450.00
Coordinate Electrical Submittals		2	10	20						\$4,660.00
Coordinate Structural Submittals		2	2	8						\$1,840.00
3 O&M Submittals									Total Submittals	\$102,510.00
O&M Submittals		2	96	8					\$200	\$15,060.00
4 Requests for Information									Total O&M	\$15,060.00
Respond to RFI (30 @ 3 hours/RFI)		8	90	30						\$19,390.00
Coordinate Electrical RFI (30 @ 0.5 hr/RFI)			15	8						\$3,330.00
Coordinate Structural RFI (10 @ 0.5 hr/RFI)			5	2						\$1,020.00
5 As-Builts									Total Requests for Information	\$23,740.00
As-builts (74 sheets @ 2 hours/sheet)		4	148	16	8					\$25,600.00
Coordinate Structural As-builts		1	10	4						\$2,170.00
Coordinate Electrical As-builts		1	10	4						\$2,170.00
Plan Sets of As-builts (4 @ \$400 per set)									\$1,600	\$1,600.00
6 Change Order Support (3 Change Orders)									Total As-builts	\$31,540.00
Initial Review of Request		4	12							\$2,720.00
Research and Proposed Solution			48	8						\$8,280.00
Drawing modifications			10	8	60				\$100	\$10,000.00
Coordination		2	9	4						\$2,350.00
7 Sub-Consultants									Total Change Order Support	\$23,350.00
Electrical Subconsultant (cost plus 10 percent)									\$157,828	\$157,828.00
Structural Subconsultant (cost plus 10 percent)								\$15,400		\$15,400.00
(Landscaping sub included above)										\$0.00
								Total Subconsultants		\$173,228.00

Total Hours	69	833	502	84	16					
Rates	\$230	\$150	\$135	\$110	\$90					
Cost	\$15,870.00	\$124,950	\$67,770	\$9,240	\$1,440					
						\$157,828	\$15,400	\$2,750	\$2,900	
										\$398,148
										Total Fee Estimate =

Memo



To: Board of Directors
From: Darrell Creeks, Interim General Manager
Date: January 3, 2017
SUBJECT: **DISCUSSION OF RESOLUTION FOR A BALANCED BUDGET**
Board Meeting of January 10, 2017; Agenda Item #16

BACKGROUND / DISCUSSION

At Director Carl Hoelscher's request, Board President Lon Uso directed Staff to add this item to the agenda.

Attached is a copy of the email from Director Hoelscher outlining the topics for discussion. It is also reprinted below for ready reference to guide the discussion:

That we have a resolution for a balanced budget that includes all expenses including, Increased PERs expense for the underfunded portion going forward, the reduction in reserves due to the building of the ALT Plant, the increased costs associated with the operation of the new plant, future CIP expenses and how they will be funded, this will give the public a true picture of the costs of running GDPUD.

RECOMMENDATION

It is Staff's recommendation that the Board discuss this matter and take appropriate action.

Darrell Creeks

From: Carl Hoelscher <tallestcarl@yahoo.com>
Sent: Wednesday, December 21, 2016 2:17 PM
To: Darrell Creeks
Subject: Fw: Items for discussion at Next Board Meeting

--- On Mon, 12/19/16, Carl Hoelscher <tallestcarl@yahoo.com> wrote:

> From: Carl Hoelscher <tallestcarl@yahoo.com>
> Subject: Fw: Items for discussion at Next Board Meeting
> To: dacreeks@gdpud.gov.org
> Date: Monday, December 19, 2016, 10:23 AM
>
>
> --- On Mon, 12/19/16, Carl Hoelscher <tallestcarl@yahoo.com>
> wrote:
>
>> From: Carl Hoelscher <tallestcarl@yahoo.com>
>> Subject: Items for discussion at Next Board Meeting
>> To: dacreeks@gd-gov.org
>> Date: Monday, December 19, 2016, 10:22 AM Darrell Would you please
>> include these 2 items for discussion.
>>
>> 1. That we present to the Eldorado County Elections
> board a
>> resolution to divide Georgetown Divide into 5 separate Districts
>> either by Zip Code or Voter Precinct or what ever works for the
>> elections board. That way
> the
>> citizens will have better representation instead of
> being
>> represented by a majority from one small from one
> small
>> area.
>>
>> 2. That we have a resolution for a balanced budget
> that
>> includes all expenses including, Increased PERs expense
> for
>> the underfunded portion going forward, the reduction
> in
>> reserves due to the building of the ALT Plant, the
> increased
>> costs associated with the operation of the new plant,
> future
>> CIP expenses and how they will be funded, this will
> give the
>> public a true picture of the costs of running GDPUD.
>>

Memo



To: Board of Directors

From: Darrell Creeks, Interim General Manager

Date: January 4, 2016

Re: **EL DORADO COUNTY WATER AGENCY – Use of Vendor List**

Board Meeting of January 10, 2017; **Agenda Item #17**

BACKGROUND / DISCUSSION

The El Dorado County Water Agency (“Agency”) is empowered to negotiate contracts with the District for water management and facility construction. Such contracts currently exist between the Agency and the District.

The Agency has developed a Vendor Pool. Vendors on the list have been selected based on their specific qualifications and capabilities. This pool/list was developed under a RFP/RFQ process and provides, with some assurance to the Board, that there are qualified consultants on the list that can provide services needed by the District. The list, certified by the Agency, has an active time span of three years.

The District could benefit from utilizing contractors on a list that was developed through a RFP/RFQ process. The District currently has no listing of their own.

RECOMMENDATION

It is Staff’s recommendation that the Board authorize Staff to use vendors on the list, as developed by the El Dorado County Water Agency, on an as needed basis. Current limitations apply, where all contractors of \$10,000 or more will require Board approval.