



AGENDA

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**TUESDAY, NOVEMBER 10, 2020
2:00 P.M.**

David Souza, President
Michael Saunders, Vice President
Cynthia Garcia, Treasurer
Dave Halpin, Director
Dane Wadle, Director

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE AT

<https://us02web.zoom.us/j/84965091848?pwd=MnM4eXp6VXdIMmx5THJrR3BGdEFNUT09>

MEETING ID: 849 6509 1848 AND PASSWORD: 670229 OR VIA TELECONFERENCE BY CALLING 1-669-900-6833, MEETING ID: 849 6509 1848 AND PASSWORD: 670229 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. PLEASE NOTE THAT ANY PERSON ATTENDING VIA TELECONFERENCE WILL BE SHARING THE PHONE NUMBER FROM WHICH THEY CALL IN WITH THE BOARD AND THE PUBLIC.

We encourage Board members and participants to join the teleconference 15 minutes early. Due to high call volumes, we ask that Board members and participants retry calling in if there is a busy signal or if you cannot successfully connect to the meeting when you call in.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
-

Out of respect for the meeting and others in attendance via teleconference and

videoconference, please adhere to the guidance below for addressing the Board of Directors for both items on the agenda and a matter that is not on the agenda

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item, provided they are first recognized by the presiding officer. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during the Public Forum portion of the agenda. Please be aware of the following procedures for speaking during Public Forum or public comment sessions:

1. Please use the raise your hand feature when you wish to address the Board or, if participating via teleconference, dial *9 to indicate you would like to speak. The President will call upon you by addressing you by the name or phone number indicated.
2. Comments are to be directed only to the Board.
3. The Board will not entertain outbursts from the audience.
4. There is a three-minute time limit per speaker.
5. The Board is not permitted to take action on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Board President is responsible for maintaining an orderly meeting.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

3. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

4. PROCLAMATIONS AND PRESENTATIONS

5. CONSENT CALENDAR – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar

A. Approval of Minutes

1. Closed and Regular Session Meeting of October 13, 2020

B. Financial Reports

1. Statement of Cash Balances – September 2020
2. Month-End Cash Disbursements Report

6. INFORMATIONAL ITEMS

A. Board Reports

B. General Manager's Report

C. Operation Manager's Report

D. Water Resources Report

7. COMMITTEES:

A. Ad Hoc Grant Writing Committee – Verbal update by Director Saunders

8. NEW BUSINESS

A. 2019/2020 Reserve Fund Transfer Analysis

Possible Board Action: Adopt Resolution

B. Supplemental CIP Report

Possible Board Action: Adopt Resolution

9. PUBLIC HEARING

A. None.

10. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

11. NEXT MEETING DATE AND ADJOURNMENT – The next Regular Meeting will be on December 8, 2020 at 2:00 P.M. via teleconference. Details to follow.

12. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District Office by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on November 4, 2020.

Jeff Nelson, Interim General Manager

Date



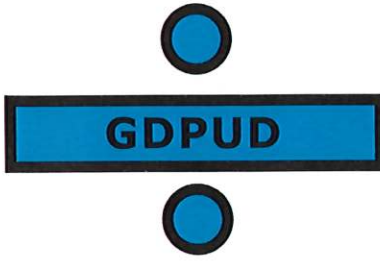
GDPUD



**REGULAR BOARD MEETING
PACKET**

Tuesday, November 10, 2020

2:00 PM



CONSENT CALENDAR

ITEM 5.A.1.



MINUTES

CLOSED SESSION AND REGULAR MEETING

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634

OCTOBER 13, 2020
2PM

David Souza, President
Michael Saunders, Vice President
Cynthia Garcia, Treasurer
Dave Halpin, Director
Dane Wadle, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
-

Out of respect for the meeting and others in attendance, please turn off all cell phones or put in the silent mode.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item, provided they are first recognized by the presiding officer. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during the Public Forum portion of the agenda. Please be aware of the following procedures for speaking during Public Forum or public comment sessions:

1. When called on to speak by the Board President, please approach and speak from the podium.
2. Comments are to be directed only to the Board.
3. The Board will not entertain outbursts from the audience.
4. There is a three-minute time limit per speaker.

5. The Board is not permitted to take action on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Board President is responsible for maintaining an orderly meeting.

Director Souza called the Regular Meeting to order at 1400hrs.

1) CALL TO ORDER, AND ROLL CALL

PRESENT: DIRECTORS SOUZA, WADLE, HALPIN, GARCIA, SAUNDERS

ABSENT:

OTHERS Barbara Brenner, Legal Council,
PRESENT: Jeff Nelson, Interim GM

2) ADOPTION OF AGENDA

Director Wadle motioned to approve 2) ADOPTION OF AGENDA. Director Halpin seconded the motion.

Roll Call vote was taken:

Aye: SOUZA, WADLE, HALPIN, GARCIA, SAUNDERS

Nay: None

The motion CARRIED

2) PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

Maureen Demiguel who lives at 3235 Blackridge Road in Greenwood said she has been having problems with her metered potable water. She said she purchased the residence in 2015. She said on the property is a large water holding tank, and it was devised to give water pressure to everyone on the road. She said because the holding tank was placed at her address, she is the only customer who does not get adequate water pressure. She said she currently has less than 4lbs of water pressure at the meter. She said she has a pressure pump, but as soon as the water from the line runs out, the demand becomes more than the supply and she is unable to get water. She wants to be able to put her house on the market and does not feel she can with the current situation. She said she has been in contact with District staff every summer. She said she has been told by DMI Pump Service that her issue is something the District needs to correct. Director Souza asked Jeff to contact Ms.

Demiguel. Jeff said he is familiar with the situation, and he plans to work with Darrell to find resolve to the issue. Director Souza told Ms. Demiguel Jeff would be contacting her.

Mr. Tony Franco said his property is located at 4646 Highway 193 where the Georgetown and Poverty Creek meet. He said water has not been flowing in the Georgetown Creek for months. He said on Thursday, September 24, 2020, he went to bed at 2215hrs, and woke up at 0200hrs to the Georgetown Creek flowing as though the creek had never stopped flowing. He said the water stopped on October 1 or 2, 2020. Tony said he wanted to know why the water started running again. Tony said Jeff initially responded by saying the District ditch maintenance operations had nothing to do with Georgetown Creek being reactivated. Tony said Jeff sent another stating the ditch was partially blocked by a fallen dead tree which caused water to overflow the ditch on the week of September 25 which accounted for the rewetting of Georgetown Creek over the weekend. Tony said the creek is fed by the ditch. He said there is a report from the CA geologist from Fish and Wildlife and another report by the California Water Rights Board. He said both reports state that GDPUD did not have the CEQA done properly. The exemption the District has without having to do an EIR has a major roll in this process. Tony said he is requesting to have the ecosystem rebuilt as it is now destroyed. He said two different government agencies have validated his point. He said although he is not a GDPUD customer, he appreciates the District looking into his concerns related to recovering the natural ecosystems.

Mr. Luke Pryor said he has the same problem as Mr. Franco with the creek drying up. He said in the fifteen years he has lived in Greenwood, he has never seen the creek dry up. He said he has pictures of dead fish. He said the creek running out of water is the fault of the District. He said the lack of water in the creek will ruin the value of his home, as well as destroy the ecosystem. He said he hopes the District can make the creeks flow again.

Director Souza said he, and his family, have lived in this area since the 1950's. He said he lives on Bear Creek Road, where James Marshall had a cabin. He said Bear Creek has nothing to do with any GDPUD ditches. He said the creeks do dry up. He said staff will look into the issue.

James Croft who lives on Cherry Acres Road. He said he, and his neighbors have water pressure issues. James said he spoke with Jeff earlier in the week and would like some resolve with the issues he has been having.

Steve said the meter has a screen on it. He said the screen has moss and debris on it, and they are unable to get to the meter due to unruly neighbors.

Director Saunders led the pledge of allegiance.

4) PROCLAMATIONS AND PRESENTATIONS

5) CONSENT CALENDAR

A. Approval of Minutes

1. Regular Meeting of August 11, 2020

B. Financial Reports

1. Statement of Cash Balances – July 2020
2. Month-End Cash Disbursements Report

Director Saunders made a motion to approve 5.A.1. Director Garcia seconded the motion.

Roll Call vote was taken:

Aye: SOUZA, WADLE, HALPIN, GARCIA, SAUNDERS
Nay: None

The motion CARRIED

6) INFORMATIONAL ITEMS

A. Board Reports

Director Saunders said he would be attending several meetings within the month. He said he planned to follow up with the grant committee members within the next two or three weeks.

Director Garcia asked Jeff to follow up with Donna Seaman.

Director Wadle mentioned a statewide grant for critical infrastructure facilities. He said there was a quick turn around time for the application. He thanked the District for the 1st Annual Ducky Race. He said \$1500 was raised.

B. General Manager's Report

Jeff discussed the water transfer, the MOU and provided a COVID 19 update due to the new senate bills passed. Jeff then discussed the rest of the items under his board report.

C. Operation Manager's Report

Darrell was absent from the meeting due to jury duty. Jeff said the filter rebuild at Walton was scheduled to finish this week. The roof repairs were also scheduled to begin.

D. Water Resources Report, and Water Transfer Update

Adam said the SRF loan for the meter project was approved, and would not start until Spring 2021. Adam said he and Darrell would be participating in a climate change seminar being hosted by the El Dorado County Library.

E. Tyler Technologies Update

Christina said the Tyler implementation was going well, and she hoped to receive input from the Board about reports they were wanting.

7) COMMITTEES:

- A. Ad Hoc Grant Writing Committee – Verbal update by Director Saunders
Director Saunders said he planned to meet with Adam before the end of the month.

8) NEW BUSINESS

8.A Customer – J. Crowley – Leakage Consideration

Jeff stated the issues related to Ms. Crowley's leakage consideration. After Board discussion, Director Wadle made a motion.

**Director Wadle motioned to change Ms. Crowley's total invoice amount.
Director Halpin seconded the motion.**

Roll Call vote was taken:

**Aye: David Souza
Michael Saunders
Cynthia Garcia
Dave Halpin
Dane Wadle**

Nay: None

The motion CARRIED

8.B. Finance Committee

Director Halpin said there was not any actionable items for the Board to discuss. He said he would like to draft a few charters for the Board to review, and would bring those drafts back to the Board at a future meeting.

8.C. Draft District Policy Manual

Director Saunders mentioned several policies he would like to see added to the manual. Director Halpin suggested the District invest in software that would assist in the building of the manual. Jeff said another draft would be brought back to the Board for discussion at a future meeting.

8. D. Reserve Fund Analysis

Joe Aguilar from Eide Bailley discussed the report submitted to the Board in the Board packet.

8) BOARD MEMBER REQUESTS FOR FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF

Director Garcia requested to have another discussion about an Emergency Response notification program.

9) NEXT MEETING DATE AND ADJOURNMENT

Director Saunders motioned to adjourn the meeting. Director Garcia seconded the motion.

Roll Call vote was taken:

Aye: *David Souza
 Michael Saunders
 Cynthia Garcia
 Dave Halpin
 Dane Wadle*
Nay: *None*

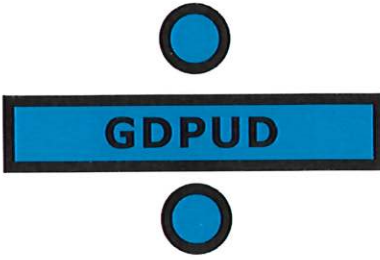
The motion CARRIED

10.NEXT MEETING DATE AND ADJOURNMENT – Next Regular Meeting is November 10, 2020.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting via teleconference, please contact Jeff Nelson by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a).

Jeff Nelson, Interim General Manager

Date



CONSENT CALENDAR
ITEM 5.B.1.

REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF NOVEMBER 10, 2020
AGENDA ITEM NO. 5.B.1.



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: CASH BALANCES – SEPTEMBER 2020

PREPARED BY: Christina Cross, Management Analyst

APPROVED BY: Jeff Nelson, PE, Interim General Manager

BACKGROUND

The Cash Balance Report details the District's cash position as of the month end to demonstrate transparency and accountability of relevant financial data from which prudent fiscal decisions and policies are made. The Cash Balance Report is unlike a quarterly budget to actual report; its purpose is to report on ending cash balances and the related sources and uses of cash during the period.

DISCUSSION

The Cash Balance Report as of month ending August 31, 2020 shows the District's cash balances total \$ 8,945,801.05.

Cash is held with the following institutions in the amounts of:

| | |
|-------------------------------------|------------------------|
| El Dorado Savings Bank - Checking | 116,287.24 |
| El Dorado Savings Bank - Savings | 1,457,206.89 |
| Local Agency Investment Fund (LAIF) | 7,372,306.92 |
| | <u>\$ 8,945,801.05</u> |

Restricted cash balances are monies held in trust for a specific purpose and are not monies available for District use. The Wells Fargo Debt Service Fund is SRF Fiscal Agent cash account that is restricted for payments on the Walton Lake loan with the State Water Resources Control Board (SWRCB) through Wells Fargo Bank. This debt service fund is required by the SWRCB.

Restricted Cash:

Wells Fargo Debt Service Fund: \$ 38,663.55

Cash balances are allocated based on the Fund for which the source of the monies is generated by or used from.

CASH BALANCES – AUGUST 2020
 Board Meeting of November 10, 2020
 Agenda Item No. 5.B.1.

| Fund | Balance | Cash Receipts | Payable | Payroll | Entries | Balance |
|--------------------|--------------|---------------|-------------|-------------|------------|--------------|
| 08 SMUD FUND | 429,431.65 | 0 | 0 | 0 | 0 | 429,431.65 |
| 09 CABY GRANT | -39,066.57 | 0 | 0 | 0 | 0 | -39,066.57 |
| 10 Water Fund | 2,323,410.95 | 730,029.43 | -149,131.27 | -139,034.73 | -2,490.91 | 2,762,783.47 |
| 12 RETIREE FUND | 398,867.67 | 1,598.50 | -1,406.00 | 0 | 0 | 399,060.17 |
| 14 STEWART MINE FD | 37,192.08 | 704 | 0 | 0 | -10,379.47 | 27,516.61 |
| 17 WATER DEVE.FUND | 421,876.48 | 0 | -11,339.53 | 0 | 0 | 410,536.95 |
| 19 SMERFUND | 1,090,920.49 | 0 | 0 | 0 | 0 | 1,090,920.49 |
| 20 ALT Fund | 761,062.11 | 85,698.81 | 0 | 0 | 2,169.52 | 848,930.44 |
| 24 CAPITAL REPLACE | -30,977.54 | 0 | 0 | 0 | 0 | -30,977.54 |
| 29 STATE REV FUND | -63,049.06 | 0 | -4,593.90 | 0 | 0 | -67,642.96 |
| 30 Hydro Fund | 784,095.35 | 8,815.41 | -134.14 | 0 | 0 | 792,776.62 |
| 35 Restricted P/L | -90,530.11 | 0 | 0 | 0 | 0 | -90,530.11 |
| 37 GARDEN VALLEY | 75,104.69 | 0 | 0 | 0 | 0 | 75,104.69 |
| 39 CAP FAC CHARGE | 419,097.14 | 0 | 0 | 0 | 0 | 419,097.14 |
| 40 Zone Fund | 1,000,865.30 | 25,006.20 | -5,616.61 | -7,599.53 | 321.39 | 1,012,976.75 |
| 41 CDS M & O Fund | 40,938.48 | 0 | 0 | 0 | 0 | 40,938.48 |
| 42 CDS RESRV EXP. | 176,482.02 | 0 | 0 | 0 | 0 | 176,482.02 |
| 43 CAPITAL RESERVE | 613,614.06 | 0 | -29,593.27 | 0 | 0 | 584,020.79 |
| 51 KELSEY NORTH | 116,281.69 | 0 | -15,397.73 | 0 | 2,558.00 | 103,441.96 |
| | 8,465,616.88 | 851,852.35 | -217,212.45 | -146,634.26 | -7,821.47 | 8,945,801.05 |

Sources of cash during the month were from recurring utility payments, lease payments, grant reimbursements, retiree health reimbursements and property tax/assessment revenue in the amount of \$851,852.35. The details of the uses of cash during the month can be seen on the approved check register in the amount of \$217,212.45. Additional uses of cash during the month not in the check register include payroll disbursements, PERS Unfunded Liability payments and bi-weekly retirement contributions in the amount of \$146,634.26.

| Description | Balance | Debits | Credits | Balance |
|---------------------------|-------------|------------|----------------|-----------|
| SRF FISCAL AGENT ACCOUNTS | \$48,895.02 | \$2,297.35 | \$ (12,528.82) | 38,663.55 |

Restricted cash balances are monies held in trust for a specific purpose and are not monies available for District use. SRF Fiscal Agent restricted cash is for the fiscal administration of the Walton Lake loan with the State Water Resources Control Board (SWRCB) through the Wells Fargo Debt Service Fund. Adjustments have been made to the beginning balance through the monthly bank reconciliation process.

FISCAL IMPACT

No fiscal impact.

CEQA ASSESSMENT

Not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors receive and file for month ending September 30, 2020.

ALTERNATIVES

No alternatives.

ATTACHMENTS

1. Statement of Cash Flows September 2020
2. Month-End Cash Disbursement Report September 2020
3. SRF Cash Balances September 2020

AGENDA ITEM 5.B.1.

Attachment 1

Statement of Cash Flows September 2020

Georgetown Divide Public Utility District
Statement of Cash Flow

For Period September 1, 2020 through September 30, 2020

| Fund Description | Beginning Balance | Cash In Cash Receipts | Accounts Payable | Payroll | Journal Entries | Ending Cash Balance |
|---|---------------------|-----------------------|---------------------|---------------------|-------------------|---------------------|
| 08 - SMUD Fund | 429,431.65 | 0 | 0 | 0 | 0 | 429,431.65 |
| 09 - CABY Grant | (39,066.57) | 0 | 0 | 0 | 0 | (39,066.57) |
| 10 - Water Fund | 2,323,410.95 | 730,029.43 | (149,131.27) | (139,034.73) | (2,490.91) | 2,762,783.47 |
| 12 - Retiree Fund | 398,867.67 | 1,598.50 | (1,406.00) | 0 | 0 | 399,060.17 |
| 14 - Stewart Mine Water Project Fund | 37,192.08 | 704.00 | 0 | 0 | (10,379.47) | 27,516.61 |
| 17 - Water Development Fund | 421,876.48 | 0 | (11,339.53) | 0 | 0 | 410,536.95 |
| 19 - STUMPY MDWS Emergency Fund | 1,090,920.49 | 0 | 0 | 0 | 0 | 1,090,920.49 |
| 20 - ALT Fund | 761,062.11 | 85,698.81 | 0 | 0 | 2,169.52 | 848,930.44 |
| 24 - Capital Replacement Fund | (30,977.54) | 0 | 0 | 0 | 0 | (30,977.54) |
| 29 - State Revolving Fund | (63,049.06) | 0 | (4,593.90) | 0 | 0 | (67,642.96) |
| 30 - Hydro Fund | 784,095.35 | 8,815.41 | (134.14) | 0 | 0 | 792,776.62 |
| 35 - Restricted Pipeline Fund | (90,530.11) | 0 | 0 | 0 | 0 | (90,530.11) |
| 37 - Garden Valley Maintenance Fund | 75,104.69 | 0 | 0 | 0 | 0 | 75,104.69 |
| 39 - Cap Facility Charges ORD 2007-01 | 419,097.14 | 0 | 0 | 0 | 0 | 419,097.14 |
| 40 - Zone Fund | 1,000,865.30 | 25,006.20 | (5,616.61) | (7,599.53) | 321.39 | 1,012,976.75 |
| 41 - CDS M&O Fund | 40,938.48 | 0 | 0 | 0 | 0 | 40,938.48 |
| 42 - CDS Reserve Expansion Fund | 176,482.02 | 0 | 0 | 0 | 0 | 176,482.02 |
| 43 - New Capital Reserve | 613,614.06 | 0 | (29,593.27) | 0 | 0 | 584,020.79 |
| 51 - Kelsey North WAD 1989-1 | 116,281.69 | 0 | (15,397.73) | 0 | 2,558.00 | 103,441.96 |
| Total Distributed Cash -----> | 8,465,616.88 | 851,852.35 | (217,212.45) | (146,634.26) | (7,821.47) | 8,945,801.05 |

Cash in Eldorado Savings and LAIF

| | |
|--|---------------------|
| 1000 - El Dorado Savings Bank General Checking | 116,287.24 |
| 1010 - El Dorado Savings Bank Collections | 1,457,206.89 |
| 1022 - LAIF | 7,372,306.92 |
| Total Cash -----> | 8,945,801.05 |

Eldorado

AGENDA ITEM 5.B.1.

Attachment 2

Month-End Cash Disbursement Report September 2020

REPORT.: Oct 29 20 Thursday
 RUN...: Oct 29 20 Time: 15:52
 Run By.: Christina Cross

Georgetown Divide PUD
 Month End Cash Disbursements Report
 Report for 09-20 BANK ACCOUNT 1000

PAGE: 001
 ID #: PY-CD
 CTL.: GEO

| Period | Check Number | Check Date | Vendor # (Name) | Disc. Terms | Gross Amount | Disc Amount | Net Amount | Check Description |
|--------|--------------|------------|---|-------------|--------------|-------------|------------|---------------------------|
| 09-20 | 031487 | 09/14/20 | ALL01 (ALLEN KRAUSE) | | 103.48 | .00 | 103.48 | Automatic Generated Check |
| | 031488 | 09/14/20 | AME08 (AMERICAN MESSAGING) | | 39.11 | .00 | 39.11 | Automatic Generated Check |
| | 031489 | 09/14/20 | AND01 (ANDERSON'S SIERRA PIPE CO) | | 2,163.72 | .00 | 2,163.72 | Automatic Generated Check |
| | 031490 | 09/14/20 | ARA01 (ARAMARK) | | 393.78 | .00 | 393.78 | Automatic Generated Check |
| | 031491 | 09/14/20 | ATE01 (A T.E.E.M. ELECTRICAL) | | 1,520.00 | .00 | 1,520.00 | Automatic Generated Check |
| | 031492 | 09/14/20 | BEA01 (BUTTE EQUIPMENT RENTALS) | | 1,370.00 | .00 | 1,370.00 | Automatic Generated Check |
| | 031493 | 09/14/20 | CF002 (Costa Fencing) | | 2,150.00 | .00 | 2,150.00 | Automatic Generated Check |
| | 031494 | 09/14/20 | DWR01 (DEPT. OF WATER RESOURCES) | | 78,795.73 | .00 | 78,795.73 | Automatic Generated Check |
| | 031495 | 09/14/20 | EMC01 (MESA ENERGY SYSTEMS, INC) | | 1,087.00 | .00 | 1,087.00 | Automatic Generated Check |
| | 031496 | 09/14/20 | GAR03 (CINDY GARCIA) | | 725.00 | .00 | 725.00 | Automatic Generated Check |
| | 031497 | 09/14/20 | GLO03 (GLORIA R. OMANIA) | | 1,935.00 | .00 | 1,935.00 | Automatic Generated Check |
| | 031498 | 09/14/20 | GOL03 (GOLD COUNTRY MEDIA) | | 258.40 | .00 | 258.40 | Automatic Generated Check |
| | 031499 | 09/14/20 | HOM01 (HOME DEPOT CREDIT SERVICE) | | 314.27 | .00 | 314.27 | Automatic Generated Check |
| | 031500 | 09/14/20 | ICM02 (ICMA-R.T.-457 (ee)) | | 1,190.00 | .00 | 1,190.00 | Automatic Generated Check |
| | 031501 | 09/14/20 | IUO01 (IUOE, LOCAL 39) | | 372.15 | .00 | 372.15 | Automatic Generated Check |
| | 031502 | 09/14/20 | IUO02 (PEU LOCAL #1) | | 278.86 | .00 | 278.86 | Automatic Generated Check |
| | 031503 | 09/14/20 | POW01 (POWERNET GLOBAL COMM.) | | 144.69 | .00 | 144.69 | Automatic Generated Check |
| | 031504 | 09/14/20 | ROB01 (DON ROBINSON) | | 1,956.13 | .00 | 1,956.13 | Automatic Generated Check |
| | 031505 | 09/14/20 | TIR01 (TIREHUB, LLC) | | 2,489.40 | .00 | 2,489.40 | Automatic Generated Check |
| | 031506 | 09/14/20 | TYL02 (TYLER TECHNOLOGIES, INC) | | 1,300.00 | .00 | 1,300.00 | Automatic Generated Check |
| | 031507 | 09/14/20 | WES08 (WESTERN HYDROLOGICS, LLP) | | 19,185.77 | .00 | 19,185.77 | Automatic Generated Check |
| | 031508 | 09/14/20 | \A003 (ANDERSON, DAVID) | | 86.63 | .00 | 86.63 | Automatic Generated Check |
| | 031509 | 09/14/20 | \G006 (GILBERT, JASON/BECKY) | | 183.74 | .00 | 183.74 | Automatic Generated Check |
| | 031510 | 09/14/20 | \I002 (IBBS, KEN/HSIU-LING) | | 68.27 | .00 | 68.27 | Automatic Generated Check |
| | 031511 | 09/14/20 | \M002 (MELANCON, CONRAD) | | 102.55 | .00 | 102.55 | Automatic Generated Check |
| | 031512 | 09/14/20 | \R005 (ROBINSON, MARK/KATHI) | | 104.03 | .00 | 104.03 | Automatic Generated Check |
| | 031513 | 09/14/20 | \R012 (ROEDIGER, RANDY/PHYLLIS) | | 25.00 | .00 | 25.00 | Automatic Generated Check |
| | 031514 | 09/14/20 | \S012 (SCHAMBERG, SUZY & ROBERT) | | 137.96 | .00 | 137.96 | Automatic Generated Check |
| | 031515 | 09/14/20 | \W007 (WAREHAM, ERIK & SANDRA) | | 260.00 | .00 | 260.00 | Automatic Generated Check |
| | 031516 | 09/23/20 | AAR01 (AARP MEDICARERX SAVER PLUS, PDP) | | 30.80 | .00 | 30.80 | Automatic Generated Check |
| | 031517 | 09/23/20 | ADT01 (ADT SECURITY SERVICES) | | 213.56 | .00 | 213.56 | Automatic Generated Check |
| | 031518 | 09/23/20 | APL01 (AMERICAN FAMILY LIFE INS) | | 1,495.68 | .00 | 1,495.68 | Automatic Generated Check |
| | 031519 | 09/23/20 | ALL01 (ALLEN KRAUSE) | | 252.78 | .00 | 252.78 | Automatic Generated Check |
| | 031520 | 09/23/20 | ANS01 (ANSWERING SPECIALISTS INC) | | 79.97 | .00 | 79.97 | Automatic Generated Check |
| | 031521 | 09/23/20 | ARA01 (ARAMARK) | | 131.26 | .00 | 131.26 | Automatic Generated Check |
| | 031522 | 09/23/20 | ATT02 (AT&T) | | 134.14 | .00 | 134.14 | Automatic Generated Check |
| | 031523 | 09/23/20 | ATT03 (AT&T LONG DISTANCE) | | 64.06 | .00 | 64.06 | Automatic Generated Check |
| | 031524 | 09/23/20 | ATT04 (AT&T) | | 83.10 | .00 | 83.10 | Automatic Generated Check |
| | 031525 | 09/23/20 | BAR07 (BARBOUR, CHRIS) | | 912.00 | .00 | 912.00 | Automatic Generated Check |
| | 031526 | 09/23/20 | BLU01 (ANTHEM BLUE CROSS) | | 1,375.20 | .00 | 1,375.20 | Automatic Generated Check |
| | 031527 | 09/23/20 | CLS01 (CLS LABS) | | 874.00 | .00 | 874.00 | Automatic Generated Check |
| | 031528 | 09/23/20 | COA01 (COASTLAND CIVIL ENGINEERING) | | 6,772.50 | .00 | 6,772.50 | Automatic Generated Check |
| | 031529 | 09/23/20 | CWS01 (CORBIN WILLITS SYS. INC.) | | 596.35 | .00 | 596.35 | Automatic Generated Check |
| | 031530 | 09/23/20 | DIV05 (PLACERVILLE AUTO PARTS, INC) | | 316.45 | .00 | 316.45 | Automatic Generated Check |
| | 031531 | 09/23/20 | DMI01 (DENNIS M. IRVIN) | | 70.00 | .00 | 70.00 | Automatic Generated Check |
| | 031532 | 09/23/20 | EID01 (EIDE BAILLY LLP) | | 4,888.50 | .00 | 4,888.50 | Automatic Generated Check |
| | 031533 | 09/23/20 | ELD16 (EL DORADO DISPOSAL SERVICE) | | 360.78 | .00 | 360.78 | Automatic Generated Check |
| | 031534 | 09/23/20 | EN201 (EN2 RESOURCES, INC) | | 3,635.00 | .00 | 3,635.00 | Automatic Generated Check |
| | 031535 | 09/23/20 | FED01 (FED EX) | | 50.79 | .00 | 50.79 | Automatic Generated Check |
| | 031536 | 09/23/20 | GEO01 (GEORGETOWN ACE HDW) | | 97.56 | .00 | 97.56 | Automatic Generated Check |
| | 031537 | 09/23/20 | GEO04 (DIVIDE SUPPLY ACE HARDWARE) | | 214.73 | .00 | 214.73 | Automatic Generated Check |

REPORT.: Oct 29 20 Thursday
 RUN....: Oct 29 20 Time: 15:52
 Run By.: Christina Cross

Georgetown Divide PUD
 Month End Cash Disbursements Report
 Report for 09-20 BANK ACCOUNT 1000

PAGE: 002
 ID #: PY-CD
 CTL.: GEO

| Period | Check Number | Check Date | Vendor # (Name) | Disc. Terms | Gross Amount | Disc Amount | Net Amount | Check Description |
|------------------------------------|--------------|------------|--|-------------|--------------|-------------|------------|---------------------------|
| 09-20 | 031538 | 09/23/20 | ICM02 (ICMA-R.T.-457 (ee)) | | 1,190.00 | .00 | 1,190.00 | Automatic Generated Check |
| | 031539 | 09/23/20 | INT05 (INTERWEST CONSULTING GROUP) | | 20,100.00 | .00 | 20,100.00 | Automatic Generated Check |
| | 031540 | 09/23/20 | IU001 (IUOE, LOCAL 39) | | 374.52 | .00 | 374.52 | Automatic Generated Check |
| | 031541 | 09/23/20 | IU002 (PEU LOCAL #1) | | 278.86 | .00 | 278.86 | Automatic Generated Check |
| | 031542 | 09/23/20 | MAD01 (KYLE MADISON) | | 92.21 | .00 | 92.21 | Automatic Generated Check |
| | 031543 | 09/23/20 | MED01 (MEDICAL EYE SERVICES) | | 380.38 | .00 | 380.38 | Automatic Generated Check |
| | 031544 | 09/23/20 | MOB01 (MOBILE MINI, LLC-CA) | | 451.46 | .00 | 451.46 | Automatic Generated Check |
| | 031545 | 09/23/20 | PAC02 (PACIFIC GAS & ELECTRIC) | | 26,118.02 | .00 | 26,118.02 | Automatic Generated Check |
| | 031546 | 09/23/20 | PAC06 (PACE SUPPLY 23714-00) | | 1,861.33 | .00 | 1,861.33 | Automatic Generated Check |
| | 031547 | 09/23/20 | PRE01 (PREMIER ACCESS INS CO) | | 3,260.05 | .00 | 3,260.05 | Automatic Generated Check |
| | 031548 | 09/23/20 | PRO04 (PAUL FUNK) | | 265.00 | .00 | 265.00 | Automatic Generated Check |
| | 031549 | 09/23/20 | SOU02 (SOUTHLAND WATER TECHNOLOGIES, LLC) | | 11,339.53 | .00 | 11,339.53 | Automatic Generated Check |
| | 031550 | 09/23/20 | USB05 (U.S. BANK CORPORATE PAYMENT SYSTEM) | | 4,148.96 | .00 | 4,148.96 | Automatic Generated Check |
| | 031551 | 09/23/20 | USB06 (U.S. BANK EQUIPMENT FINANCE) | | 387.29 | .00 | 387.29 | Automatic Generated Check |
| | 031552 | 09/23/20 | VER01 (VERIZON WIRELESS) | | 39.02 | .00 | 39.02 | Automatic Generated Check |
| | 031553 | 09/23/20 | WAL02 (WALKER'S OFFICE SUPPLY) | | 942.04 | .00 | 942.04 | Automatic Generated Check |
| | 031554 | 09/23/20 | WEL02 (WELLS FARGO BANK) | | 4,593.90 | .00 | 4,593.90 | Automatic Generated Check |
| Total for Bank Account 1000 -----> | | | | | 217,212.45 | .00 | 217,212.45 | |

Grand Total of all Bank Accounts -----> 217,212.45 .00 217,212.45
 =====

Draft

AGENDA ITEM 5.B.1.

Attachment 3

SRF Cash Balances September 2020

Report Date: 10/29/20
 Run Date...: 10/29/20 15:53
 Run by.....: Christina Cross

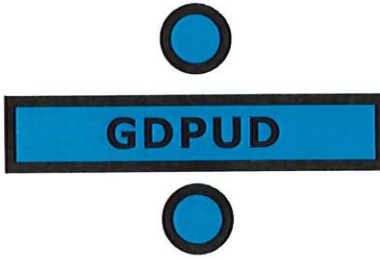
Georgetown Divide PUD
 G/L Trial Balance - Detail in the Order of FUND
 For All Accounts
 With a Mask of 29* 1115* ****

Page.: 1
 ID # GLTB
 CTL.: GEO

Beginning of.: September 1, 2020 (03-21) Thru Ending of.: September 30, 2020 (03-21)

| G/L | Account No | Ctr | Cal. | Fiscal | Date | Jrnl | Line | Description | Debit | Credit | |
|-----------------------------|------------|---------|------|--------|----------|-------|------|--|--|-----------|-----------|
| 29 | 1115 | | | | | | | STATE REV FUND SRF FISCAL AGENT ACCOUNTS | | | |
| | | | | | | | | Balance September 1, 2020 (03-21) | 48,895.02 | | |
| Sep | 2020 | 03-2021 | | | 09/22/20 | 04-00 | 0116 | Vendor WEL02 Invoice 09012020 Line 0001 SEPTEMBER 2020 WALTON LAKE ANNUAL RESERVE WELLS FARGO BANK | 2,296.95 | | |
| Sep | 2020 | 03-2021 | | | 10/23/20 | 00-02 | 0001 | SEPTEMBER 2020 INTEREST | .40 | 12,528.82 | |
| Sep | 2020 | 03-2021 | | | 10/23/20 | 00-02 | 0004 | SEPTEMBER 2020 DEBT SERVICE PAYMENT | | | |
| ** Budget not Applicable ** | | | | | | | | | Activity ----> | 2,297.35 | 12,528.82 |
| | | | | | | | | Balance September 30, 2020 (03-21) | 38,663.55 | | |
| | | | | | | | | | REPORT TOTAL ----> | 38,663.55 | .00 |
| | | | | | | | | | REPORT TOTAL for Detail Activity ----> | 2,297.35 | 12,528.82 |

Draft



CONSENT CALENDAR

ITEM 5.B.2.

Date...: Nov 4, 2020
 Time...: 12:15 pm
 Run by.: Christina Cross

Georgetown Divide PUD
 BOARD CHECK REVIEW

Page: 1
 List: BOAR
 ID #: PYDMPH

| Check# | Check Date | Vend# | Vendor Name | Description | Check Amount |
|----------------|------------|-------|---------------------------|--|--------------|
| 031555 | 10/19/20 | ACW01 | ACWA/JPIA | AUTO AND GENERAL LIABILITY 10/1/2020-10/1/2021 | 68340.09 |
| 031555 | 10/19/20 | ACW01 | ACWA/JPIA | AUTO AND GENERAL LIABILITY 10/1/2020-10/1/2021 | 4750.91 |
| 031555 | 10/19/20 | ACW01 | ACWA/JPIA | AUTO AND GENERAL LIABILITY 10/1/2020-10/1/2021 | .00 |
| 031555 | 10/19/20 | ACW01 | ACWA/JPIA | WORKERS COMPENSTATION PROGRAM 7/1-9/30/2020 | 1727.34 |
| 031555 | 10/19/20 | ACW01 | ACWA/JPIA | WORKERS COMPENSTATION PROGRAM 7/1-9/30/2020 | 3384.50 |
| 031555 | 10/19/20 | ACW01 | ACWA/JPIA | WORKERS COMPENSTATION PROGRAM 7/1-9/30/2020 | 1363.66 |
| 031555 | 10/19/20 | ACW01 | ACWA/JPIA | WORKERS COMPENSTATION PROGRAM 7/1-9/30/2020 | 2234.47 |
| 031555 | 10/19/20 | ACW01 | ACWA/JPIA | WORKERS COMPENSTATION PROGRAM 7/1-9/30/2020 | 378.50 |
| 031555 | 10/19/20 | ACW01 | ACWA/JPIA | WORKERS COMPENSTATION PROGRAM 7/1-9/30/2020 | 384.88 |
| 031555 | 10/19/20 | ACW01 | ACWA/JPIA | WORKERS COMPENSTATION PROGRAM 7/1-9/30/2020 | 384.89 |
| Sub-Total: (1) | | | | | 82949.24 |
| Sub-Count: 10 | | | | | |
| 031556 | 10/19/20 | ACW05 | ACWA/JPIA HEALTH | HEALTH INSURANCE PREMIUMS OCTOBER 2020 | 3013.88 |
| 031556 | 10/19/20 | ACW05 | ACWA/JPIA HEALTH | HEALTH INSURANCE PREMIUMS OCTOBER 2020 | 7372.45 |
| 031556 | 10/19/20 | ACW05 | ACWA/JPIA HEALTH | HEALTH INSURANCE PREMIUMS OCTOBER 2020 | 5543.08 |
| 031556 | 10/19/20 | ACW05 | ACWA/JPIA HEALTH | HEALTH INSURANCE PREMIUMS OCTOBER 2020 | 9285.71 |
| 031556 | 10/19/20 | ACW05 | ACWA/JPIA HEALTH | HEALTH INSURANCE PREMIUMS OCTOBER 2020 | 1660.97 |
| 031556 | 10/19/20 | ACW05 | ACWA/JPIA HEALTH | HEALTH INSURANCE PREMIUMS OCTOBER 2020 | 7996.96 |
| 031556 | 10/19/20 | ACW05 | ACWA/JPIA HEALTH | HEALTH INSURANCE PREMIUMS OCTOBER 2020 | 1839.54 |
| 031556 | 10/19/20 | ACW05 | ACWA/JPIA HEALTH | HEALTH INSURANCE PREMIUMS OCTOBER 2020 | 4694.75 |
| 031556 | 10/19/20 | ACW05 | ACWA/JPIA HEALTH | NOVEMBER 2020 HEALTHCARE PREMIUMS | 3284.02 |
| 031556 | 10/19/20 | ACW05 | ACWA/JPIA HEALTH | NOVEMBER 2020 HEALTHCARE PREMIUMS | 7899.00 |
| 031556 | 10/19/20 | ACW05 | ACWA/JPIA HEALTH | NOVEMBER 2020 HEALTHCARE PREMIUMS | 5312.39 |
| 031556 | 10/19/20 | ACW05 | ACWA/JPIA HEALTH | NOVEMBER 2020 HEALTHCARE PREMIUMS | 11518.18 |
| 031556 | 10/19/20 | ACW05 | ACWA/JPIA HEALTH | NOVEMBER 2020 HEALTHCARE PREMIUMS | 1872.62 |
| 031556 | 10/19/20 | ACW05 | ACWA/JPIA HEALTH | NOVEMBER 2020 HEALTHCARE PREMIUMS | 7383.82 |
| 031556 | 10/19/20 | ACW05 | ACWA/JPIA HEALTH | NOVEMBER 2020 HEALTHCARE PREMIUMS | 1978.07 |
| 031556 | 10/19/20 | ACW05 | ACWA/JPIA HEALTH | NOVEMBER 2020 HEALTHCARE PREMIUMS | 4694.75 |
| Sub-Total: (1) | | | | | 85350.19 |
| Sub-Count: 16 | | | | | |
| 031557 | 10/19/20 | ADT01 | ADT SECURITY SERVICES | SECURITY SERVICES BALDERSTON 10/20-11-19-20 | 44.48 |
| 031557 | 10/19/20 | ADT01 | ADT SECURITY SERVICES | SECURITY SYSTEM 6425 MAIN ST 10/21-11/20/2020 | 169.08 |
| 031557 | 10/19/20 | ADT01 | ADT SECURITY SERVICES | SECURITY SERVICES SWEETWATER 10/25-11/24/20 | 103.98 |
| Sub-Total: (1) | | | | | 317.54 |
| Sub-Count: 3 | | | | | |
| 031558 | 10/19/20 | ADV01 | ADVENT TECHNOLOGIES | PHONE MAINTENANCE | 656.25 |
| Sub-Total: (1) | | | | | 656.25 |
| Sub-Count: 1 | | | | | |
| 031559 | 10/19/20 | ALL01 | ALLEN KRAUSE | BRUSHCUTTER X 2 | 1093.90 |
| 031559 | 10/19/20 | ALL01 | ALLEN KRAUSE | BRUSHCUTTER X 2 | 1093.89 |
| 031559 | 10/19/20 | ALL01 | ALLEN KRAUSE | FILES / WEDGE / RATIO RITE CUP | 56.75 |
| 031559 | 10/19/20 | ALL01 | ALLEN KRAUSE | UNIT# 4 SERVICE | 189.18 |
| Sub-Total: (1) | | | | | 2433.72 |
| Sub-Count: 4 | | | | | |
| 031560 | 10/19/20 | AMB08 | AMERICAN MESSAGING | TELECOMMUNICATIONS | 10.73 |
| Sub-Total: (1) | | | | | 10.73 |
| Sub-Count: 1 | | | | | |
| 031561 | 10/19/20 | AND01 | ANDERSON'S SIERRA PIPE CO | Mat.& Supp. T&D Treated W | 276.44 |
| Sub-Total: (1) | | | | | 276.44 |
| Sub-Count: 1 | | | | | |
| 031562 | 10/19/20 | ARA01 | ARAMARK | OFFICE SUPPLIES AND UNIFORM MAINTENANCE | 65.63 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | OFFICE SUPPLIES AND UNIFORM MAINTENANCE | 9.18 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | OFFICE SUPPLIES AND UNIFORM MAINTENANCE | 19.69 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | OFFICE SUPPLIES AND UNIFORM MAINTENANCE | 7.88 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | OFFICE SUPPLIES AND UNIFORM MAINTENANCE | 24.94 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | OFFICE SUPPLIES AND UNIFORM MAINTENANCE | 3.94 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | OFFICE SUPPLIES AND UNIFORM MAINTENANCE | 65.63 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | OFFICE SUPPLIES AND UNIFORM MAINTENANCE | 9.18 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | OFFICE SUPPLIES AND UNIFORM MAINTENANCE | 19.69 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | OFFICE SUPPLIES AND UNIFORM MAINTENANCE | 7.88 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | OFFICE SUPPLIES AND UNIFORM MAINTENANCE | 24.94 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | OFFICE SUPPLIES AND UNIFORM MAINTENANCE | 3.94 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | OFFICE SUPPLIES AND UNIFORM MAINTENANCE | 65.63 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | OFFICE SUPPLIES AND UNIFORM MAINTENANCE | 9.18 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | OFFICE SUPPLIES AND UNIFORM MAINTENANCE | 21.09 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | OFFICE SUPPLIES AND UNIFORM MAINTENANCE | 13.76 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | OFFICE SUPPLIES AND UNIFORM MAINTENANCE | 26.71 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | OFFICE SUPPLIES AND UNIFORM MAINTENANCE | 4.22 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | RESTROOM SERVICE / STAFF UNIFORMS | 9.18 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | RESTROOM SERVICE / STAFF UNIFORMS | 21.09 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | RESTROOM SERVICE / STAFF UNIFORMS | 13.10 |

Date...: Nov 4, 2020
 Time...: 12:15 pm
 Run by.: Christina Cross

Georgetown Divide PUD
 BOARD CHECK REVIEW

Page: 2
 List: BOAR
 ID #: PYDMPH

| Check# | Check Date | Vend# | Vendor Name | Description | Check Amount |
|----------------|------------|-------|------------------------------|---|--------------|
| 031562 | 10/19/20 | ARA01 | ARAMARK | RESTROOM SERVICE / STAFF UNIFORMS | 26.71 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | RESTROOM SERVICE / STAFF UNIFORMS | 4.22 |
| 031562 | 10/19/20 | ARA01 | ARAMARK | RESTROOM SERVICE / STAFF UNIFORMS | 66.29 |
| Sub-Total: (1) | | | | | 543.70 |
| Sub-Count: 24 | | | | | |
| 031563 | 10/19/20 | ATT02 | AT&T | UTILITIES-PHONE 530-333-9442 9/14-10/13/20 | 183.24 |
| 031563 | 10/19/20 | ATT02 | AT&T | UTILITIES- PHONE 234-371-7957 | 67.19 |
| 031563 | 10/19/20 | ATT02 | AT&T | UTILITIES-PHONE 530-333-1119 09/14-10/13/20 | 310.62 |
| 031563 | 10/19/20 | ATT02 | AT&T | UTILITIES- PHONES 530-885-6287 09/14-10/13/2020 | 307.13 |
| 031563 | 10/19/20 | ATT02 | AT&T | UTILITIES- PHONE 530-333-4356 09/14-10/13/20 | 241.02 |
| 031563 | 10/19/20 | ATT02 | AT&T | UTILITIES- PHONE 530-333-4356 09/14-10/13/20 | 241.02 |
| 031563 | 10/19/20 | ATT02 | AT&T | UTILITIES- PHONE 530-333-4356 09/14-10/13/20 | 160.67 |
| 031563 | 10/19/20 | ATT02 | AT&T | UTILITIES- PHONE 530-885-6280 09/14-10/13/20 | 316.49 |
| 031563 | 10/19/20 | ATT02 | AT&T | UTILITIES- PHONE 234-343-7252 10/7-11/6/2020 | 67.19 |
| Sub-Total: (1) | | | | | 1894.57 |
| Sub-Count: 9 | | | | | |
| 031564 | 10/19/20 | ATT04 | AT&T | Utilities-INTERNET | 83.10 |
| Sub-Total: (1) | | | | | 83.10 |
| Sub-Count: 1 | | | | | |
| 031565 | 10/19/20 | AUB03 | D.O. NERONDE, INC | MULTI POINT INSPECTION | 2648.78 |
| Sub-Total: (1) | | | | | 2648.78 |
| Sub-Count: 1 | | | | | |
| 031566 | 10/19/20 | BAR07 | BARBOUR, CHRIS | UNIFORM REIMBURSEMENT | 100.00 |
| Sub-Total: (1) | | | | | 100.00 |
| Sub-Count: 1 | | | | | |
| 031567 | 10/19/20 | BEN04 | BENNETT ENGINEERING SERVICES | AUBURN LAKE TRAILS CDS | 15377.07 |
| Sub-Total: (1) | | | | | 15377.07 |
| Sub-Count: 1 | | | | | |
| 031568 | 10/19/20 | BLU01 | ANTHEM BLUE CROSS | PREPAID HEALTH INSURANCE NOV 2020 | 1339.20 |
| Sub-Total: (1) | | | | | 1339.20 |
| Sub-Count: 1 | | | | | |
| 031569 | 10/19/20 | CLS01 | CLS LABS | Government Reg | 45.00 |
| Sub-Total: (1) | | | | | 45.00 |
| Sub-Count: 1 | | | | | |
| 031570 | 10/19/20 | COA01 | COASTLAND CIVIL ENGINEERING | WALTON FILTER / ROOF REPAIR / PUMP REPLACEMENT | 175.00 |
| 031570 | 10/19/20 | COA01 | COASTLAND CIVIL ENGINEERING | WALTON FILTER / ROOF REPAIR / PUMP REPLACEMENT | 543.75 |
| 031570 | 10/19/20 | COA01 | COASTLAND CIVIL ENGINEERING | WALTON FILTER / ROOF REPAIR / PUMP REPLACEMENT | 1215.00 |
| Sub-Total: (1) | | | | | 1933.75 |
| Sub-Count: 3 | | | | | |
| 031571 | 10/19/20 | CON04 | BIZON GROUP INC | 20' STORAGE CONTAINER W/THEFT PREVENTION | 2552.31 |
| Sub-Total: (1) | | | | | 2552.31 |
| Sub-Count: 1 | | | | | |
| 031572 | 10/19/20 | DIV05 | PLACERVILLE AUTO PARTS, INC | MOLDING CLIPS, LOCKOUT TOOL, 1/2 RATCHET | 45.88 |
| Sub-Total: (1) | | | | | 45.88 |
| Sub-Count: 1 | | | | | |
| 031573 | 10/19/20 | DMI01 | DENNIS M. IRVIN | BACKFLOW TESTS 3650 SWEETWATER RD | 210.00 |
| Sub-Total: (1) | | | | | 210.00 |
| Sub-Count: 1 | | | | | |
| 031574 | 10/19/20 | DYN01 | DYNAMIC TRADES, INC | COVID 19 RECEPTION AREA UPGRADE | 16405.00 |
| Sub-Total: (1) | | | | | 16405.00 |
| Sub-Count: 1 | | | | | |
| 031575 | 10/19/20 | EID01 | EIDE BAILLY LLP | Outside Serv | 2665.00 |
| Sub-Total: (1) | | | | | 2665.00 |

Date...: Nov 4, 2020
 Time...: 12:15 pm
 Run by.: Christina Cross

Georgetown Divide PUD
 BOARD CHECK REVIEW

Page: 3
 List: BOAR
 ID #: PYDMPH

| Check# | Check Date | Vend# | Vendor Name | Description | Check Amount |
|----------------|------------|-------|----------------------------|---|--------------|
| Sub-Count: 1 | | | | | |
| 031576 | 10/19/20 | GAR02 | GARDEN VALLEY FEED & HDW. | POWER STRIP / WHITE BOUT PROTECTOR | 41.81 |
| Sub-Total: (1) | | | | | 41.81 |
| Sub-Count: 1 | | | | | |
| 031577 | 10/19/20 | GEM01 | GEMPLER'S, INC. | Mat. & Supp. T&D Raw Water | 126.42 |
| 031577 | 10/19/20 | GEM01 | GEMPLER'S, INC. | Mat. & Supp. T&D Raw Water | .00 |
| 031577 | 10/19/20 | GEM01 | GEMPLER'S, INC. | Mat. & Supp. T&D Raw Water | .00 |
| 031577 | 10/19/20 | GEM01 | GEMPLER'S, INC. | Mat. & Supp. T&D Raw Water | .00 |
| 031577 | 10/19/20 | GEM01 | GEMPLER'S, INC. | Mat. & Supp. T&D Raw Water | .00 |
| 031577 | 10/19/20 | GEM01 | GEMPLER'S, INC. | Mat. & Supp. T&D Raw Water | .00 |
| 031577 | 10/19/20 | GEM01 | GEMPLER'S, INC. | Mat. & Supp. T&D Raw Water | .00 |
| 031577 | 10/19/20 | GEM01 | GEMPLER'S, INC. | Mat. & Supp. T&D Raw Water | 126.41 |
| Sub-Total: (1) | | | | | 252.83 |
| Sub-Count: 8 | | | | | |
| 031578 | 10/19/20 | GEO01 | GEORGETOWN ACE HDW | RAGS | 33.23 |
| 031578 | 10/19/20 | GEO01 | GEORGETOWN ACE HDW | DYMO ORGANIZER EXPRESS LOCK SQUARE PIN | 21.20 |
| 031578 | 10/19/20 | GEO01 | GEORGETOWN ACE HDW | SHEET METAL SCREENS, GLUE, PLASTIC KNIFE | 27.68 |
| 031578 | 10/19/20 | GEO01 | GEORGETOWN ACE HDW | LED BULB | 78.26 |
| 031578 | 10/19/20 | GEO01 | GEORGETOWN ACE HDW | TIE DOWNS | 23.58 |
| Sub-Total: (1) | | | | | 183.95 |
| Sub-Count: 5 | | | | | |
| 031579 | 10/19/20 | GEO03 | CASH | ICE FOR GROUNDWATER SAMPLES | 3.21 |
| 031579 | 10/19/20 | GEO03 | CASH | ICE FOR GROUNDWATER SAMPLES | 3.21 |
| 031579 | 10/19/20 | GEO03 | CASH | POSTAGE | 31.50 |
| 031579 | 10/19/20 | GEO03 | CASH | DRIVER TRAINING SAFETY SUPPLIES | 19.04 |
| 031579 | 10/19/20 | GEO03 | CASH | POSTAGE | 7.60 |
| 031579 | 10/19/20 | GEO03 | CASH | COUNTY ADMIN FEE | 50.00 |
| 031579 | 10/19/20 | GEO03 | CASH | FULE FOR TRUCK #31 GAS PUMP IN GTOWN DOWN | 40.00 |
| 031579 | 10/19/20 | GEO03 | CASH | POSTAGE | 31.35 |
| 031579 | 10/19/20 | GEO03 | CASH | POSTAGE | 4.10 |
| 031579 | 10/19/20 | GEO03 | CASH | FUEL FOR NEW TRUCK | 40.00 |
| 031579 | 10/19/20 | GEO03 | CASH | ICE FOR GROUNDWATER SAMPLES | 7.49 |
| 031579 | 10/19/20 | GEO03 | CASH | PERMIT FOR CANAL LINING | 50.00 |
| 031579 | 10/19/20 | GEO03 | CASH | PERMIT FOR ROOF AT MAIN ST OFFICE | 50.00 |
| Sub-Total: (1) | | | | | 337.50 |
| Sub-Count: 13 | | | | | |
| 031580 | 10/19/20 | GRA01 | GRAINGER, INC. | HYDRATION PACKS | 159.85 |
| 031580 | 10/19/20 | GRA01 | GRAINGER, INC. | HYDRATION PACKS | 159.84 |
| Sub-Total: (1) | | | | | 319.69 |
| Sub-Count: 2 | | | | | |
| 031581 | 10/19/20 | HOM01 | HOME DEPOT CREDIT SERVICE | MATERIALS AND SUPPLIES SWTP | 19.21 |
| 031581 | 10/19/20 | HOM01 | HOME DEPOT CREDIT SERVICE | MATERIALS AND SUPPLIES FOR SWTP | 62.38 |
| Sub-Total: (1) | | | | | 81.59 |
| Sub-Count: 2 | | | | | |
| 031582 | 10/19/20 | ICM02 | ICMA-R.T.-457 (ee) | Payroll withholding-ICMA | 1190.00 |
| Sub-Total: (1) | | | | | 1190.00 |
| Sub-Count: 1 | | | | | |
| 031583 | 10/19/20 | INT05 | INTERWEST CONSULTING GROUP | WEBGIS IMPLEMENTATION/DEVELOPMENT | 1375.00 |
| Sub-Total: (1) | | | | | 1375.00 |
| Sub-Count: 1 | | | | | |
| 031584 | 10/19/20 | IU001 | IUOE, LOCAL 39 | Union Dues Payable LOCAL 39 | 374.52 |
| Sub-Total: (1) | | | | | 374.52 |
| Sub-Count: 1 | | | | | |
| 031585 | 10/19/20 | IU002 | PEU LOCAL #1 | LOCAL 39 DUES | 374.52 |
| 031585 | 10/20/20 | IU002 | | Ck# 031585 Reversed | -374.52 |
| Sub-Total: (1) | | | | | .00 |
| Sub-Count: 2 | | | | | |
| 031586 | 10/19/20 | MOB01 | MOBILE MINI, LLC-CA | RECORD STORAGE | 225.73 |
| Sub-Total: (1) | | | | | 225.73 |
| Sub-Count: 1 | | | | | |

Date...: Nov 4, 2020
 Time...: 12:15 pm
 Run by.: Christina Cross

Georgetown Divide PUD
 BOARD CHECK REVIEW

Page: 4
 List: BOAR
 ID #: PYDMPH

| Check# | Check Date | Vend# | Vendor Name | Description | Check Amount |
|----------------|------------|-------|---------------------------|---|--------------|
| 031587 | 10/19/20 | MOL01 | KELLY MOLLOY | EMPLOYEE REIM | 50.00 |
| 031587 | 10/19/20 | MOL01 | KELLY MOLLOY | EMPLOYEE REIM | 60.03 |
| 031587 | 10/19/20 | MOL01 | KELLY MOLLOY | EMPLOYEE REIM | 81.02 |
| Sub-Total: (1) | | | | | 191.05 |
| Sub-Count: 3 | | | | | |
| 031588 | 10/19/20 | NBS01 | NBS | QUARTERLY ADMINISTRATION | 735.88 |
| 031588 | 10/19/20 | NBS01 | NBS | QUARTERLY ADMINISTRATION | 367.93 |
| Sub-Total: (1) | | | | | 1103.81 |
| Sub-Count: 2 | | | | | |
| 031589 | 10/19/20 | NOR04 | NORTHERN TOOL & EQUIPMENT | WACKER NEUM VIBRATORY44AS RAMMER | 9900.73 |
| Sub-Total: (1) | | | | | 9900.73 |
| Sub-Count: 1 | | | | | |
| 031590 | 10/19/20 | PAC06 | PACE SUPPLY | 23714-00 SOCKET KIT/GLOVES/GLASSES | 890.65 |
| 031590 | 10/19/20 | PAC06 | PACE SUPPLY | 23714-00 INSTA-TITE | 743.97 |
| 031590 | 10/19/20 | PAC06 | PACE SUPPLY | 23714-00 TEFLON TAPE/DUAL ARMOR | 4240.83 |
| 031590 | 10/19/20 | PAC06 | PACE SUPPLY | 23714-00 GLOVES / SAFETY GLASSES / SPOOL | 507.04 |
| 031590 | 10/19/20 | PAC06 | PACE SUPPLY | 23714-00 SOCKET KIT / SAFETY GLASSES | 257.76 |
| 031590 | 10/19/20 | PAC06 | PACE SUPPLY | 23714-00 SWING VALVE/SAWZALL/FIBRELYTE/BADGER METER | 2254.48 |
| 031590 | 10/19/20 | PAC06 | PACE SUPPLY | 23714-00 VALVE/BADGER METER/SAWZALL/LID FIBRELYTE | 1212.78 |
| 031590 | 10/19/20 | PAC06 | PACE SUPPLY | 23714-00 SWING CHECK VALVE, BLADE SET SAWZALL | 417.03 |
| 031590 | 10/19/20 | PAC06 | PACE SUPPLY | 23714-00 HOR SWING CHECK VALVE | 541.02 |
| 031590 | 10/19/20 | PAC06 | PACE SUPPLY | 23714-00 ULTRA TITE MALE AND FEMALE SWING CHECK VALVE | 656.55 |
| 031590 | 10/19/20 | PAC06 | PACE SUPPLY | 23714-00 VULCAN SAFETY GLASSES PLUGS HYMAX | 366.04 |
| Sub-Total: (1) | | | | | 12088.15 |
| Sub-Count: 11 | | | | | |
| 031591 | 10/19/20 | PAP02 | PAPE' MATERIAL HANDLING | BOBCAT MAINT MATERIALS AND SUPPLIES | 151.20 |
| 031591 | 10/19/20 | PAP02 | PAPE' MATERIAL HANDLING | BOBCAT MAINT MATERIALS AND SUPPLIES | 151.21 |
| Sub-Total: (1) | | | | | 302.41 |
| Sub-Count: 2 | | | | | |
| 031592 | 10/19/20 | POW01 | POWERNET GLOBAL COMM. | Utilities | 149.40 |
| Sub-Total: (1) | | | | | 149.40 |
| Sub-Count: 1 | | | | | |
| 031593 | 10/19/20 | PUL01 | PULFER, JEFF | UNIFORM REIMBURSEMENT / T3 RENEWAL | 140.00 |
| 031593 | 10/19/20 | PUL01 | PULFER, JEFF | UNIFORM REIMBURSEMENT / T3 RENEWAL | 200.00 |
| Sub-Total: (1) | | | | | 340.00 |
| Sub-Count: 2 | | | | | |
| 031594 | 10/19/20 | RIE01 | RIEBES AUTO PARTS,LLC | Veh. Maint. | 83.32 |
| 031594 | 10/19/20 | RIE01 | RIEBES AUTO PARTS,LLC | Veh. Maint. / FOR VACTOR | 105.81 |
| 031594 | 10/19/20 | RIE01 | RIEBES AUTO PARTS,LLC | Veh. Maint. | 35.38 |
| 031594 | 10/19/20 | RIE01 | RIEBES AUTO PARTS,LLC | PRESSURE FITTING FOR CONCRETE SAW | 18.75 |
| Sub-Total: (1) | | | | | 243.26 |
| Sub-Count: 4 | | | | | |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | T & D RAW WATER FUEL USAGE ALLOCATION | 359.01 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | WATER TREATMENT FUEL USAGE ALLOCATION | 179.04 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | T & D TREATED WTR FUEL USAGE ALLOCATION | 647.52 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | ZONE FUEL USAGE ALLOCATION | 213.83 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | UPCOUNTRY FUEL USAGE ALLOCATION | 251.23 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | ADMIN. FUEL USAGE ALLOCATION | .00 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | T & D RAW WATER FUEL USAGE ALLOCATION | 596.42 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | WATER TREATMENT FUEL USAGE ALLOCATION | 289.83 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | T & D TREATED WTR FUEL USAGE ALLOCATION | 912.60 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | ZONE FUEL USAGE ALLOCATION | 187.11 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | UPCOUNTRY FUEL USAGE ALLOCATION | 225.56 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | ADMIN. FUEL USAGE ALLOCATION | .00 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | T & D RAW WATER FUEL USAGE ALLOCATION | 784.37 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | WATER TREATMENT FUEL USAGE ALLOCATION | 198.64 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | T & D TREATED WTR FUEL USAGE ALLOCATION | 254.71 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | ZONE FUEL USAGE ALLOCATION | 221.17 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | UPCOUNTRY FUEL USAGE ALLOCATION | .00 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | ADMIN. FUEL USAGE ALLOCATION | .00 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | FUEL USAGE ALLOCATION | 560.47 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | T & D RAW WATER FUEL USAGE ALLOCATION | 547.19 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | WATER TREATMENT FUEL USAGE ALLOCATION | 150.95 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | T & D TREATED WTR FUEL USAGE ALLOCATION | 669.54 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | ZONE FUEL USAGE ALLOCATION | 268.74 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | UPCOUNTRY FUEL USAGE ALLOCATION | 225.85 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | ADMIN. FUEL USAGE ALLOCATION | .00 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | T & D RAW WATER FUEL USAGE ALLOCATION | 560.29 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | WATER TREATMENT FUEL USAGE ALLOCATION | 309.29 |

Date...: Nov 4, 2020
 Time...: 12:15 pm
 Run by.: Christina Cross

Georgetown Divide PUD
 BOARD CHECK REVIEW

Page: 5
 List: BOAR
 ID #: PYDMPH

| Check# | Check Date | Vend# | Vendor Name | Description | Check Amount |
|----------------|------------|-------|--------------------------------|---|--------------|
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | T & D TREATED WTR FUEL USAGE ALLOCATION | 855.83 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | ZONE FUEL USAGE ALLOCATION | 196.11 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | UPCOUNTRY FUEL USAGE ALLOCATION | 284.20 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | ADMIN. FUEL USAGE ALLOCATION | .00 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | T & D RAW WATER FUEL USAGE ALLOCATION | 423.75 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | WATER TREATMENT FUEL USAGE ALLOCATION | 235.91 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | T & D TREATED WTR FUEL USAGE ALLOCATION | 946.87 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | ZONE FUEL USAGE ALLOCATION | 220.47 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | UPCOUNTRY FUEL USAGE ALLOCATION | 183.67 |
| 031595 | 10/19/20 | ROB02 | ROBINSON ENTERPRISES | ADMIN. FUEL USAGE ALLOCATION | .00 |
| Sub-Total: (1) | | | | | 11960.17 |
| Sub-Count: 36 | | | | | |
| 031596 | 10/19/20 | SCH09 | SCHAEFFER MANUFACTURING COMPAN | MACHINE MAINTENANCE | 198.52 |
| 031596 | 10/19/20 | SCH09 | SCHAEFFER MANUFACTURING COMPAN | MACHINE MAINTENANCE | 198.52 |
| 031596 | 10/19/20 | SCH09 | SCHAEFFER MANUFACTURING COMPAN | MACHINE MAINTENANCE | 198.52 |
| Sub-Total: (1) | | | | | 595.56 |
| Sub-Count: 3 | | | | | |
| 031597 | 10/19/20 | SIE13 | SIERRA TRENCH PROTECTION | TRENCH PLATES | 2080.50 |
| Sub-Total: (1) | | | | | 2080.50 |
| Sub-Count: 1 | | | | | |
| 031598 | 10/19/20 | TEI01 | A. TEICHERT & SON, INC | Mat. & Supp. T&D Treated W | 286.91 |
| 031598 | 10/19/20 | TEI01 | A. TEICHERT & SON, INC | Mat. & Supp. T&D Treated W | 274.31 |
| 031598 | 10/19/20 | TEI01 | A. TEICHERT & SON, INC | Mat. & Supp. T&D Treated W | 274.76 |
| 031598 | 10/19/20 | TEI01 | A. TEICHERT & SON, INC | Mat. & Supp. T&D Treated W | 558.99 |
| Sub-Total: (1) | | | | | 1394.97 |
| Sub-Count: 4 | | | | | |
| 031599 | 10/19/20 | THA01 | THATCHER COMPANY OF CALIFORNIA | Mat. & Supp. Water Treatmn | 2931.43 |
| 031599 | 10/19/20 | THA01 | THATCHER COMPANY OF CALIFORNIA | CONTAINER REFUND | -600.00 |
| 031599 | 10/19/20 | THA01 | THATCHER COMPANY OF CALIFORNIA | Mat. & Supp. Water Treatmn | 2886.56 |
| 031599 | 10/19/20 | THA01 | THATCHER COMPANY OF CALIFORNIA | Mat. & Supp. Water Treatmn | .00 |
| 031599 | 10/19/20 | THA01 | THATCHER COMPANY OF CALIFORNIA | Mat. & Supp. Water Treatmn | .00 |
| 031599 | 10/19/20 | THA01 | THATCHER COMPANY OF CALIFORNIA | CONTAINER REFUND | -360.00 |
| 031599 | 10/19/20 | THA01 | THATCHER COMPANY OF CALIFORNIA | Mat. & Supp. Water Treatmn | 3908.58 |
| 031599 | 10/19/20 | THA01 | THATCHER COMPANY OF CALIFORNIA | CONTAINER REFUND | -480.00 |
| 031599 | 10/19/20 | THA01 | THATCHER COMPANY OF CALIFORNIA | Mat. & Supp. Water Treatmn | 3521.87 |
| 031599 | 10/19/20 | THA01 | THATCHER COMPANY OF CALIFORNIA | CONTAINER REFUND | -480.00 |
| Sub-Total: (1) | | | | | 11328.44 |
| Sub-Count: 10 | | | | | |
| 031600 | 10/19/20 | TYL02 | TYLER TECHNOLOGIES, INC | MAINTENANCE FEE JULY 2020-JUNE 2021 | 13084.50 |
| 031600 | 10/19/20 | TYL02 | TYLER TECHNOLOGIES, INC | MAINTENANCE FEE JULY 2020-JUNE 2021 | 13084.50 |
| 031600 | 10/19/20 | TYL02 | TYLER TECHNOLOGIES, INC | License & Services Agreement signed June 26, 2019 | 1637.50 |
| 031600 | 10/19/20 | TYL02 | TYLER TECHNOLOGIES, INC | License & Services Agreement signed June 26, 2019 | 1637.50 |
| Sub-Total: (1) | | | | | 29444.00 |
| Sub-Count: 4 | | | | | |
| 031601 | 10/19/20 | UNI06 | UNITEDHEALTHCARE INSURANCE CO | MEDICAL COVERAGE | 166.50 |
| 031601 | 10/19/20 | UNI06 | UNITEDHEALTHCARE INSURANCE CO | MEDICAL COVERAGE | 166.50 |
| Sub-Total: (1) | | | | | 333.00 |
| Sub-Count: 2 | | | | | |
| 031602 | 10/19/20 | USA03 | USA BLUE BOOK | METER PIT BILGE PUMP W HOSE | 54.20 |
| 031602 | 10/19/20 | USA03 | USA BLUE BOOK | METER PIT BILGE PUMP W HOSE | 54.20 |
| 031602 | 10/19/20 | USA03 | USA BLUE BOOK | METER PIT BILGE PUMP W HOSE | 54.20 |
| 031602 | 10/19/20 | USA03 | USA BLUE BOOK | HACH DPD / AIR RELEASE VALVE / CHLORINE | 973.19 |
| 031602 | 10/19/20 | USA03 | USA BLUE BOOK | STAFF GAUGE | 92.26 |
| 031602 | 10/19/20 | USA03 | USA BLUE BOOK | WATER LEAK DETECTOR - SUB SURFACE | 6450.29 |
| 031602 | 10/19/20 | USA03 | USA BLUE BOOK | HACH POCKET PRO PH AND TEMP TESTER CHLORINE | 617.84 |
| Sub-Total: (1) | | | | | 8296.18 |
| Sub-Count: 7 | | | | | |
| 031603 | 10/19/20 | VER01 | VERIZON WIRELESS | Utilities- CELL PHONES | 51.36 |
| 031603 | 10/19/20 | VER01 | VERIZON WIRELESS | Utilities- CELL PHONES | 102.72 |
| 031603 | 10/19/20 | VER01 | VERIZON WIRELESS | Utilities- CELL PHONES | 188.24 |
| 031603 | 10/19/20 | VER01 | VERIZON WIRELESS | Utilities- CELL PHONES | 205.44 |
| 031603 | 10/19/20 | VER01 | VERIZON WIRELESS | Utilities- CELL PHONES | 359.52 |
| 031603 | 10/19/20 | VER01 | VERIZON WIRELESS | Utilities- CELL PHONES | 51.36 |
| 031603 | 10/19/20 | VER01 | VERIZON WIRELESS | Utilities- CELL PHONES | 51.36 |
| Sub-Total: (1) | | | | | 958.64 |
| Sub-Count: 6 | | | | | |

Date...: Nov 4, 2020
 Time...: 12:15 pm
 Run by.: Christina Cross

Georgetown Divide PUD
 BOARD CHECK REVIEW

Page: 6
 List: BOAR
 ID #: PYDMPH

| Check# | Check Date | Vend# | Vendor Name | Description | Check Amount |
|----------------|------------|-------|--------------------------------|---|--------------|
| 031604 | 10/19/20 | WAL02 | WALKER'S OFFICE SUPPLY | Office Supplies | 64.22 |
| 031604 | 10/19/20 | WAL02 | WALKER'S OFFICE SUPPLY | Office Supplies | 32.58 |
| 031604 | 10/19/20 | WAL02 | WALKER'S OFFICE SUPPLY | Office Supplies | 62.31 |
| 031604 | 10/19/20 | WAL02 | WALKER'S OFFICE SUPPLY | Office Supplies | 268.11 |
| 031604 | 10/19/20 | WAL02 | WALKER'S OFFICE SUPPLY | Office Supplies | 94.83 |
| Sub-Total: (1) | | | | | 522.05 |
| Sub-Count: 5 | | | | | |
| 031605 | 10/19/20 | WES08 | WESTERN HYDROLOGICS, LLP | WATER TRANSFER | 12348.96 |
| 031605 | 10/19/20 | WES08 | WESTERN HYDROLOGICS, LLP | WATER TRANSFER | 5850.00 |
| Sub-Total: (1) | | | | | 18198.96 |
| Sub-Count: 2 | | | | | |
| 031606 | 10/20/20 | AAR01 | AARP MEDICARERX SAVER PLUS, PD | MEDICARE M DAVIS NOVEMBER 2020 | 30.80 |
| Sub-Total: (1) | | | | | 30.80 |
| Sub-Count: 1 | | | | | |
| 031607 | 10/20/20 | AFL01 | AMERICAN FAMILY LIFE INS | AFLAC | 1495.68 |
| Sub-Total: (1) | | | | | 1495.68 |
| Sub-Count: 1 | | | | | |
| 031608 | 10/20/20 | BLU07 | BLUE SHIELD OF CALIFORNIA | PREPAID HEALTH INSURANCE J LEU 11/2020 | 288.90 |
| 031608 | 10/20/20 | BLU07 | BLUE SHIELD OF CALIFORNIA | PREPAID HEALTH INSURANCE E. LEU 11/2020 | 313.20 |
| Sub-Total: (1) | | | | | 602.10 |
| Sub-Count: 2 | | | | | |
| 031609 | 10/20/20 | CHU02 | CHURCHWELL WHITE, LLP | Legal- AUGUST 2020 | 8288.33 |
| 031609 | 10/20/20 | CHU02 | CHURCHWELL WHITE, LLP | Legal AUGUST 2020 | 79.80 |
| 031609 | 10/20/20 | CHU02 | CHURCHWELL WHITE, LLP | Legal AUGUST 2020 | 9696.70 |
| 031609 | 10/20/20 | CHU02 | CHURCHWELL WHITE, LLP | Legal AUGUST 2020 | 7638.00 |
| 031609 | 10/20/20 | CHU02 | CHURCHWELL WHITE, LLP | Legal AUGUST 2020 | 3155.70 |
| 031609 | 10/20/20 | CHU02 | CHURCHWELL WHITE, LLP | Legal AUGUST 2020 | 135.90 |
| 031609 | 10/20/20 | CHU02 | CHURCHWELL WHITE, LLP | Legal AUGUST 2020 | 159.60 |
| 031609 | 10/20/20 | CHU02 | CHURCHWELL WHITE, LLP | Legal AUGUST 2020 | 2101.20 |
| 031609 | 10/20/20 | CHU02 | CHURCHWELL WHITE, LLP | Legal SEPTEMBER 2020 | 232.20 |
| 031609 | 10/20/20 | CHU02 | CHURCHWELL WHITE, LLP | Legal SEPTEMBER 2020 | 3919.50 |
| 031609 | 10/20/20 | CHU02 | CHURCHWELL WHITE, LLP | Legal SEPTEMBER 2020 | 103.20 |
| 031609 | 10/20/20 | CHU02 | CHURCHWELL WHITE, LLP | Legal SEPTEMBER 2020 | 100.50 |
| 031609 | 10/20/20 | CHU02 | CHURCHWELL WHITE, LLP | Legal SEPTEMBER 2020 | 232.20 |
| 031609 | 10/20/20 | CHU02 | CHURCHWELL WHITE, LLP | Legal SEPTEMBER 2020 | 35842.83 |
| Sub-Total: (1) | | | | | |
| Sub-Count: 13 | | | | | |
| 031610 | 10/20/20 | ICM02 | ICMA-R.T.-457 (ee) | Payroll withholding-ICMA | 1224.54 |
| Sub-Total: (1) | | | | | 1224.54 |
| Sub-Count: 1 | | | | | |
| 031611 | 10/20/20 | IUO01 | IUOE, LOCAL 39 | Union Dues Payable LOCAL 39 | 370.93 |
| Sub-Total: (1) | | | | | 370.93 |
| Sub-Count: 1 | | | | | |
| 031612 | 10/20/20 | IUO02 | PEU LOCAL #1 | UNION DUES LOCAL 1 | 280.81 |
| Sub-Total: (1) | | | | | 280.81 |
| Sub-Count: 1 | | | | | |
| 031613 | 10/20/20 | MED01 | MEDICAL EYE SERVICES | VISION INSURANCE NOV 2020 | 24.36 |
| 031613 | 10/20/20 | MED01 | MEDICAL EYE SERVICES | VISION INSURANCE NOV 2020 | 52.47 |
| 031613 | 10/20/20 | MED01 | MEDICAL EYE SERVICES | VISION INSURANCE NOV 2020 | 18.74 |
| 031613 | 10/20/20 | MED01 | MEDICAL EYE SERVICES | VISION INSURANCE NOV 2020 | 52.47 |
| 031613 | 10/20/20 | MED01 | MEDICAL EYE SERVICES | VISION INSURANCE NOV 2020 | 37.48 |
| 031613 | 10/20/20 | MED01 | MEDICAL EYE SERVICES | VISION INSURANCE NOV 2020 | 185.49 |
| 031613 | 10/20/20 | MED01 | MEDICAL EYE SERVICES | VISION INSURANCE NOV 2020 | 18.74 |
| 031613 | 10/20/20 | MED01 | MEDICAL EYE SERVICES | VISION INSURANCE NOV 2020 | 389.75 |
| Sub-Total: (1) | | | | | |
| Sub-Count: 7 | | | | | |
| 031614 | 10/20/20 | MYE01 | Myers and Sons | RELEASE OF ADDITIONAL RETENTION | 95500.00 |
| Sub-Total: (1) | | | | | 95500.00 |
| Sub-Count: 1 | | | | | |
| 031615 | 10/20/20 | PAC02 | PACIFIC GAS & ELECTRIC | Utilities-ELECTRICITY | 4622.78 |
| 031615 | 10/20/20 | PAC02 | PACIFIC GAS & ELECTRIC | Utilities-ELECTRICITY | 14903.67 |

Date...: Nov 4, 2020
 Time...: 12:15 pm
 Run by.: Christina Cross

Georgetown Divide PUD
 BOARD CHECK REVIEW

Page: 7
 List: BOAR
 ID #: PYDMPH

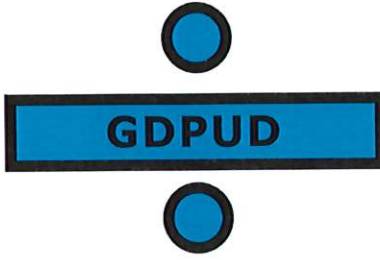
| Check# | Check Date | Vend# | Vendor Name | Description | Check Amount |
|----------------|------------|-------|---|---------------------------------|--------------|
| 031615 | 10/20/20 | PAC02 | PACIFIC GAS & ELECTRIC | Utilities-ELECTRICITY | 97.38 |
| 031615 | 10/20/20 | PAC02 | PACIFIC GAS & ELECTRIC | Utilities-ELECTRICITY | 13.48 |
| 031615 | 10/20/20 | PAC02 | PACIFIC GAS & ELECTRIC | Utilities-ELECTRICITY | 44.03 |
| 031615 | 10/20/20 | PAC02 | PACIFIC GAS & ELECTRIC | Utilities-ELECTRICITY | 23.08 |
| 031615 | 10/20/20 | PAC02 | PACIFIC GAS & ELECTRIC | Utilities-ELECTRICITY | 288.45 |
| 031615 | 10/20/20 | PAC02 | PACIFIC GAS & ELECTRIC | Utilities-ELECTRICITY | 75.22 |
| 031615 | 10/20/20 | PAC02 | PACIFIC GAS & ELECTRIC | Utilities-ELECTRICITY | 35.47 |
| 031615 | 10/20/20 | PAC02 | PACIFIC GAS & ELECTRIC | Utilities-ELECTRICITY | 8.61 |
| 031615 | 10/20/20 | PAC02 | PACIFIC GAS & ELECTRIC | Utilities-ELECTRICITY | 485.97 |
| 031615 | 10/20/20 | PAC02 | PACIFIC GAS & ELECTRIC | Utilities-ELECTRICITY | 161.99 |
| 031615 | 10/20/20 | PAC02 | PACIFIC GAS & ELECTRIC | Utilities-ELECTRICITY | 383.66 |
| Sub-Total: (1) | | | | | 21143.79 |
| Sub-Count: 13 | | | | | |
| 031616 | 10/20/20 | PAC06 | PACE SUPPLY 23714-00 | MATERIALS AND SUPPLIES | 3289.96 |
| 031616 | 10/20/20 | PAC06 | PACE SUPPLY 23714-00 | MATERIALS AND SUPPLIES | 106.82 |
| Sub-Total: (1) | | | | | 3396.78 |
| Sub-Count: 2 | | | | | |
| 031617 | 10/20/20 | PRO04 | PAUL FUNK | CLEANING SERVICES OCTOBER 2020 | 265.00 |
| Sub-Total: (1) | | | | | 265.00 |
| Sub-Count: 1 | | | | | |
| 031618 | 10/20/20 | VER01 | VERIZON WIRELESS | Utilities-DATA FOR CDS STATION | 39.02 |
| Sub-Total: (1) | | | | | 39.02 |
| Sub-Count: 1 | | | | | |
| 031619 | 10/20/20 | WES08 | WESTERN HYDROLOGICS, LLP | PILOT CREEK GAGING | 1818.20 |
| 031619 | 10/20/20 | WES08 | WESTERN HYDROLOGICS, LLP | GAGING PROJECT AUGUST 2020 | 2018.38 |
| Sub-Total: (1) | | | | | 3836.58 |
| Sub-Count: 2 | | | | | |
| 031620 | 10/20/20 | WSO01 | WATER SYSTEMS OPTIMIZATION, IN LEVEL 1 VALIDATION | | 1250.00 |
| 031620 | 10/20/20 | WSO01 | WATER SYSTEMS OPTIMIZATION, IN LEVEL 1 VALIDATION | | 1250.00 |
| Sub-Total: (1) | | | | | 2500.00 |
| Sub-Count: 2 | | | | | |
| 031621 | 10/20/20 | IU002 | PEU LOCAL #1 | UNION DUES LOCAL 1 | 278.86 |
| Sub-Total: (1) | | | | | 278.86 |
| Sub-Count: 1 | | | | | |
| 031622 | 10/30/20 | GLO03 | GLORIA R. OMANIA | PROFESSIONAL SERVICES SEPT 2020 | 1591.33 |
| 031622 | 10/30/20 | GLO03 | GLORIA R. OMANIA | PROFESSIONAL SERVICES SEPT 2020 | 1136.25 |
| Sub-Total: (1) | | | | | 2727.58 |
| Sub-Count: 2 | | | | | |
| 031623 | 10/30/20 | | | | 990.21 |
| Sub-Total: (1) | | | | | 990.21 |
| Sub-Count: 1 | | | | | |
| 031624 | 10/30/20 | | | | 194.64 |
| Sub-Total: (1) | | | | | 194.64 |
| Sub-Count: 1 | | | | | |
| 031625 | 10/30/20 | | | | 2396.97 |
| Sub-Total: (1) | | | | | 2396.97 |
| Sub-Count: 1 | | | | | |
| 031626 | 11/04/20 | | | | 374.84 |
| Sub-Total: (1) | | | | | 374.84 |
| Sub-Count: 1 | | | | | |
| 031627 | 11/04/20 | | | | 36.80 |
| Sub-Total: (1) | | | | | 36.80 |
| Sub-Count: 1 | | | | | |

Date...: Nov 4, 2020
Time...: 12:15 pm
Run by.: Christina Cross

Georgetown Divide PUD
BOARD CHECK REVIEW

Page: 8
List: BOAR
ID #: PYDMPH

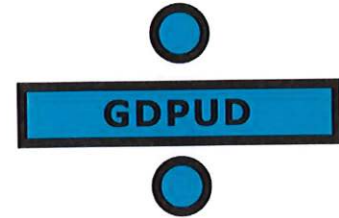
| Check# | Check Date | Vend# | Vendor Name | Description | Check Amount |
|----------------|------------|-------|-------------|-------------|--------------|
| 031628 | 11/04/20 | | | | 128.89 |
| Sub-Total: (1) | | | | | 128.89 |
| Sub-Count: 1 | | | | | |
| 031629 | 11/04/20 | | | | 2.55 |
| Sub-Total: (1) | | | | | 2.55 |
| Sub-Count: 1 | | | | | |
| 031630 | 11/04/20 | | | | 424.08 |
| Sub-Total: (1) | | | | | 424.08 |
| Sub-Count: 1 | | | | | |
| 031631 | 11/04/20 | | | | 17.00 |
| Sub-Total: (1) | | | | | 17.00 |
| Sub-Count: 1 | | | | | |
| 031632 | 11/04/20 | | | | 777.93 |
| Sub-Total: (1) | | | | | 777.93 |
| Sub-Count: 1 | | | | | |
| Grn-Total: | | | | | 506920.33 |
| Ttl-Count: 288 | | | | | |



CONSENT CALENDAR

ITEM 6.B.

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF NOVEMBER 10th, 2020
AGENDA ITEM NO. 6.B.**



AGENDA SECTION: STAFF REPORT - GENERAL MANAGER

SUBJECT: General Managers Monthly report, October 7th – November 5th, 2020

PREPARED BY: Jeff Nelson, Interim General Manager

APPROVED BY: Jeff Nelson, Interim General Manager

BACKGROUND

General Manager's Report for the subject period.

SUMMARY OF ACTIVITIES

Grant and loan application update – Staff and legal counsel are responding to requests for information from the State regarding our Water Meter Replacement loan request. Staff submitted a CalOES grant application for upgrading our back-up generator at the Walton Lake Water Treatment Plant. Adam and legal counsel are available to answer any questions regarding the status of these applications.

Public Safety Power Shutoff's – The District did experience PSPS's within the last month. We are anticipating coming rains, and are hopeful we are through the PSPS season. Long range NOAA forecast indicate a wetter than average period during the second half of November.

MOU Local 39 – We are in the process of finalizing the proposed updated language for new MOU with Local 39. We are planning on holding a Special Meeting during the week of November 16th, before the MOU expires on November 30th, to seek board approval of the updated MOU.

CIP – The District Office and shop roof repair project and the Walton Lake Filter 3 Rehabilitation project was completed during this period.

Climate Change Webinar – Staff participated in a webinar series sponsored by the El Dorado County Public Library. The topic was "Bridging the Divide: Working Together with Climate Change". Thanks to Adam and Darrell for leading this effort.

ALT/Myers contract close-out – The District closed out our contract with Myers and Sons during this period. Thanks to **Gloria Omanai** and **George Sanders** for their help with this matter.

Canal Maintenance – Since the completion of the irrigation season, field staff have been working on winterizing the canal system and making improvements to the up-country ditches.

Tyler Conversion – The District is planning on going live with the New Tyler system on Monday, November 9th for Accounts Payable (AP) General Ledger (GL) functions. The last MOM report was run on November 4, 2020. The Fixed Assets, Purchasing and Billing modules are scheduled to go live by the end of December. Staff have been participating in intensive training on the new system for the past few weeks and training will continue through December. Christina will provide more details. This has been a huge effort by staff, and Christina in particular. I respectfully ask for the Board's patience on this conversion as this process is very time consuming and the Tyler system is much more complicated than MOM. There will be a learning curve. I have been involved in several transitions of accounting systems, and they never go smoothly, no matter how much preparation has been done.

Audit update – The exit interview with the auditors was held on Wednesday, November 4th. The audit close-out activities will continue through December. Christina will provide additional information.

COVID 19 update: We continue to work on office upgrades to eventually allow the Office to fully open to the public. Right now, we do allow appointments with ratepayers, if they are scheduled in advance. This project does not address crowding issues associated with the Board room; Board meetings will continue to be held via teleconference (Zoom) until further notice.

Newsletter and District Website – Water bills for September and October were sent out last week. The bills included our bi-monthly Newsletter. District staff continues to make improvements and add content to the District website. Examples include information on Leakage Considerations and new customer information packets for new District customers to make it easier for new customers to sign up for service. Thanks to Chelsea Anderson for taking the initiative on this.

Chelsea,

Thanks for
all your help
with this leak.
consideration at
7660 Texas Canyon
Road, Kelsey

Nanette

Oct 20, 2020

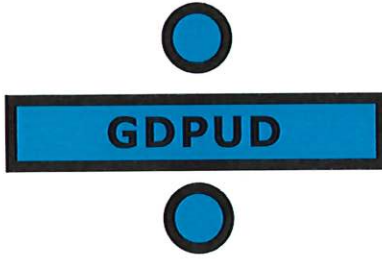
To all the hard working folks at
GD PUD! Thank you for a Flawless
irrigation water season! I appreciate
all the hard work that goes into
making the water flow!

Everyone take care & I'll see you
next year!

Sincerely

Carla Sutton

your #1 customer for
decades! 😊❤️



CONSENT CALENDAR

ITEM 6.C.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Operations Manager's Report for October 2020

Presented to the GDPUD Board of Directors by Darrell Creeks, Operations Manager

November 10, 2020, AGENDA ITEM #6.C.

Water Production for the Month of

October

Sweetwater Treatment Plant

30.378 million gallons
979,935 gallons/day average

Walton Lake Water Treatment Plant

29.045 million gallons
936,935 gallons/day average

Water Quality Monitoring

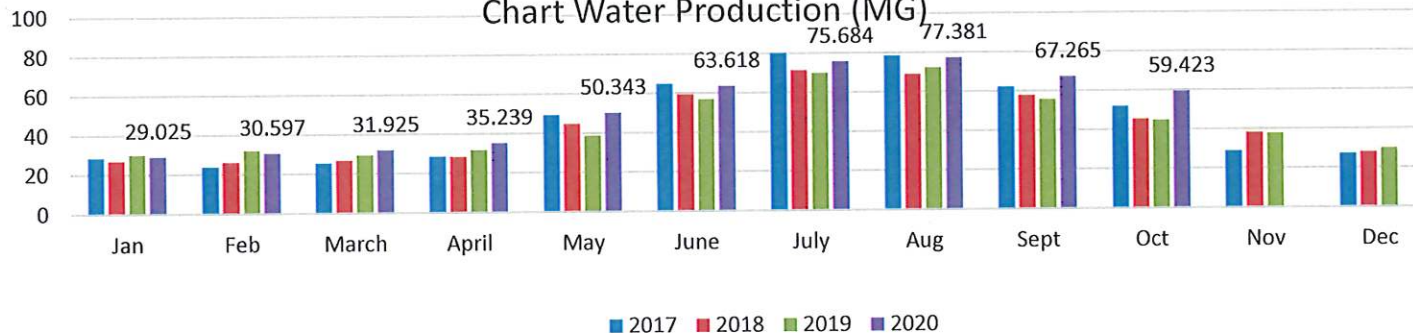
Monitoring has been completed and reports have been submitted to the State Water Resources Control Board.

- ✓ The treatment plants are in compliance with all drinking water standards,
- ✓ Distribution system monitoring results showed all samples absent/negative of any bacteriological contamination and indicate adequate levels of disinfection through the system.

Stumpy Meadows Volume (Acre-FT) October 13,009



Chart Water Production (MG)



Summary of Field Work Activities

Operations Manager

Filter 3 rebuild at Walton Treatment Plant is starting on October 7.
Office and Corp Yard Roof repairs will begin on October 13.

Distribution Crew

- ✓ Repaired leaks: 7 leaks
- ✓ Repair/replace meters: 1
- ✓ Installed new service: 1 treated
- ✓ After Hours Callouts: 7
- ✓ Installed three new service lines
- ✓ Exercised 3 valves

Maintenance Crew

- ✓ Repaired areas in the Stumpy spillway
- ✓ Cleaned Grizzlies and waste gates from big wind events
- ✓ Prepping canals for Gunite

Treatment Plant

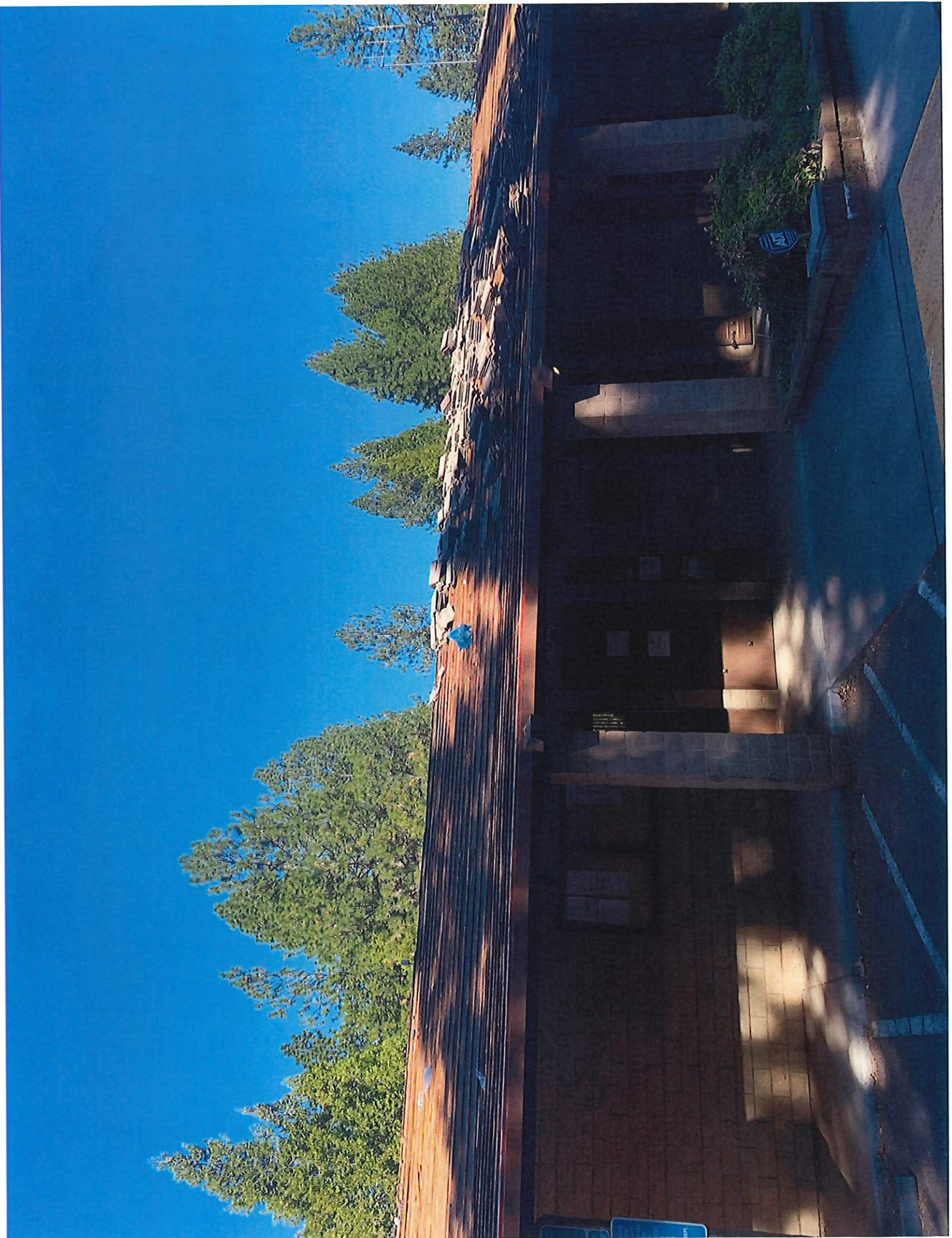
ERS completed the filter #3 rebuild at Walton

Office and Shop roofs were replaced

Georgetown Divide Public Utility District

6425 Main Street P.O. Box 4240, Georgetown, CA 95634 • (530) 333-4356 • www.gd-pud.org
Jeff Nelson, PE, Interim General Manager • Darrell Creeks, Operations Manager



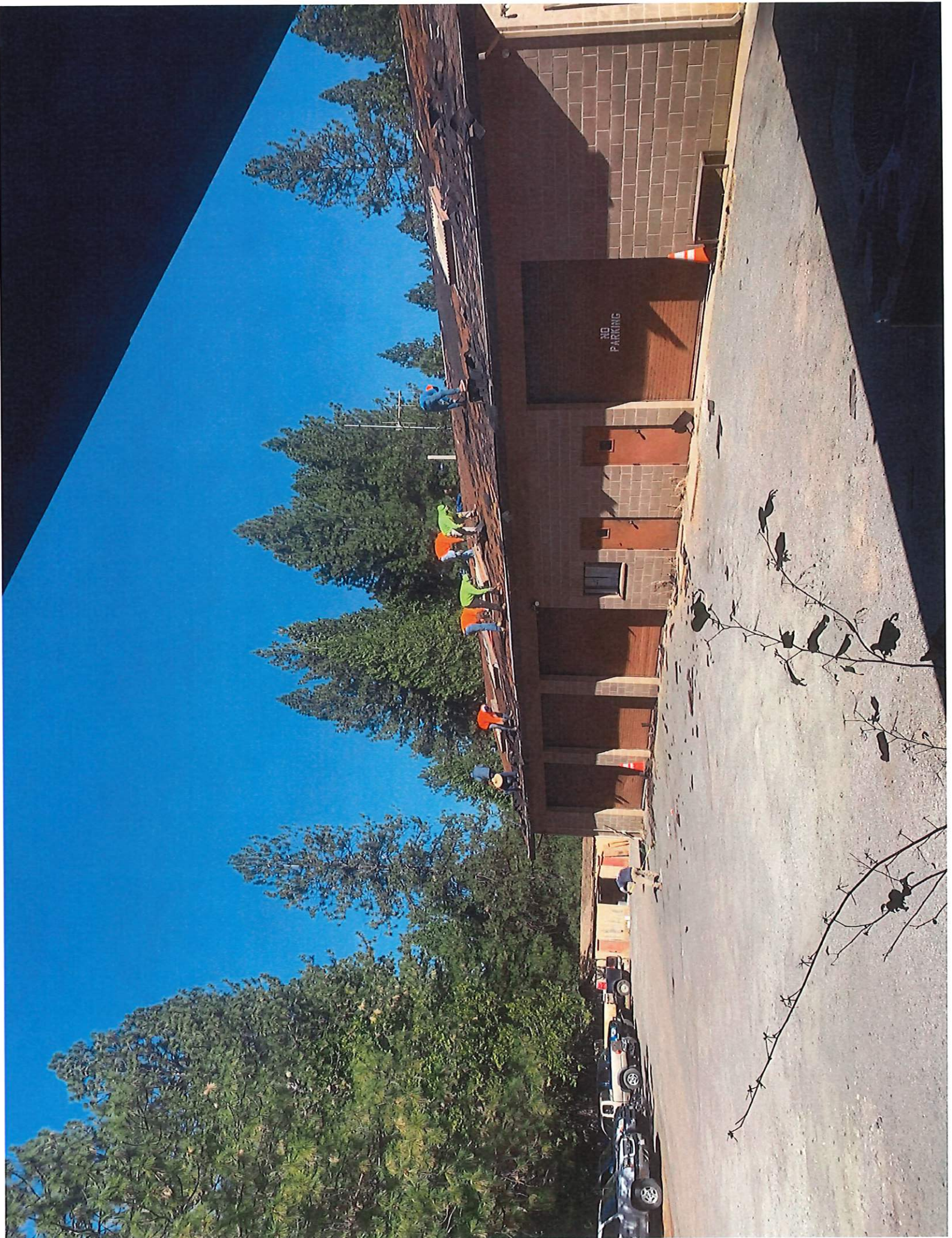


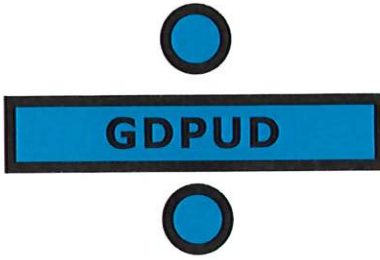


NO
PARKING

NO PARKING

NO PARKING





CONSENT CALENDAR

ITEM 6.D.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Auburn Lake Trails Wastewater Management Zone Report for October 2020

Presented to the GDPUD Board of Directors

November 10, 2020

Zone activities are completed in accordance with California Regional Water Quality Control Board Central Valley Region, *Waste Discharge Requirements for Georgetown Divide Public Utility District Auburn Lake Trails On-Site Wastewater Disposal Zone Order No. R5-2002-0031*.

- **Community Disposal System (CDS) Lots - 137**
- **Individual Wastewater Disposal System Lots - 893**

Field Activities

| | |
|---------------------------------|--------------------------|
| ✓ Routine Inspections: | 76 |
| ✓ Property Transfer Processing: | 9 Initial 1 Follow Up |
| ✓ New Inspection | |
| ○ Homeowner | 0 |
| ○ Construction | 1 |
| ○ Plan Review | 1 |
| ○ Watertight Test | 2 |
| ✓ Weekly CDS Operational | 3 |
| ○ New Wastewater System | 2(1392,278) |
| ○ New CDS Tank | 0 |
| ○ New Pump Tank | 0 |

Reporting

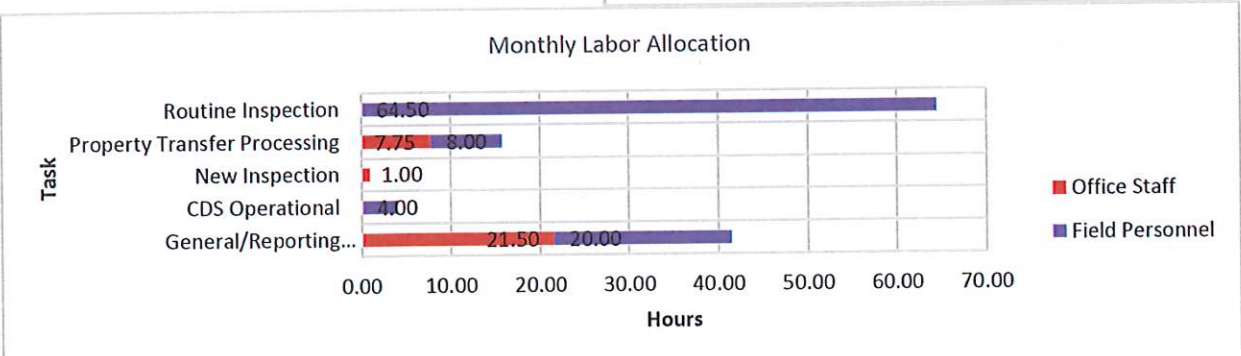
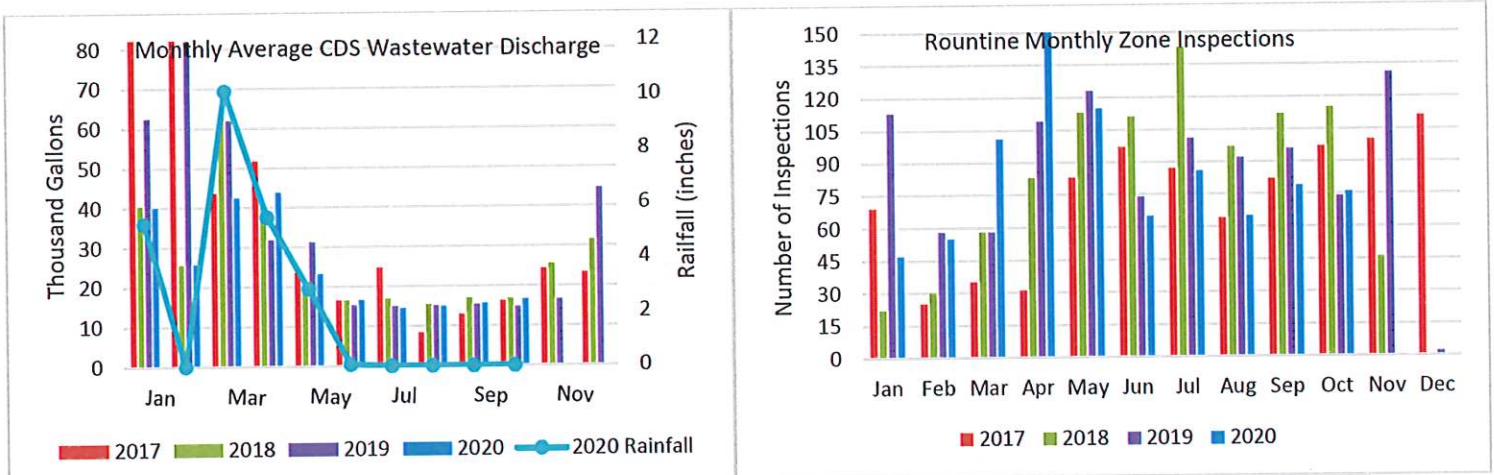
The monthly Sanitary Sewer Overflow (SSO) – *No Spill Certification* was submitted electronically to California Integrated Water Quality System (CIWQS) on November 2, 2020.

CDS – Wastewater Discharge

516,100 gallons / 16,648 gallon/day average

Rainfall

0 inches



Water Resources Report

Water Year (October – September) Assessment

<https://www.gd-pud.org/water-supply>

Stumpy Meadows at 90% of average

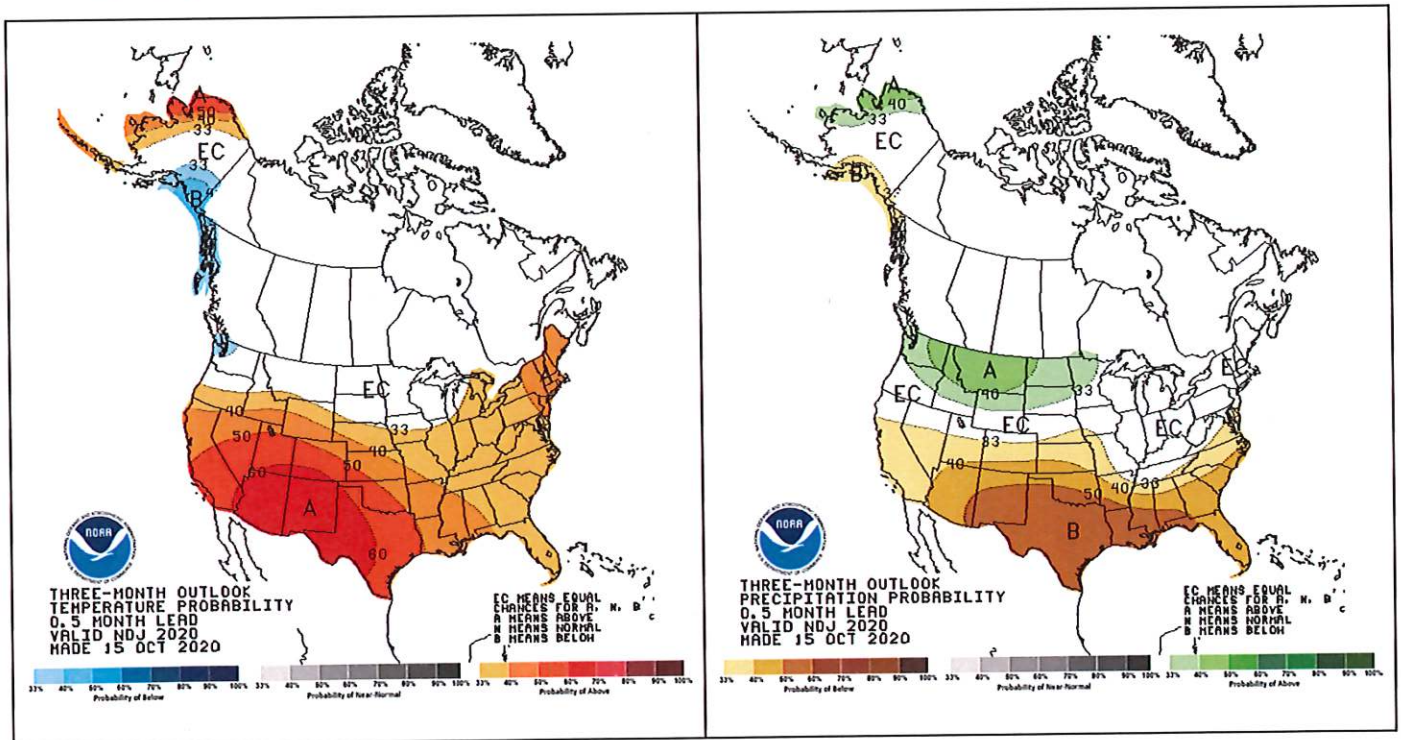
Treated water production increased by 8% when compared to 2019

| Water Season Demands (May – September = ~85% Annual Demand) | |
|---|---|
| Treated Water Production | 12% |
| Purchased Irrigation | 47% |
| Conveyance Loss | 34% |
| | 6% - Up Country 16% - Kelsey 11% - Main |
| Gage Error | 7% |

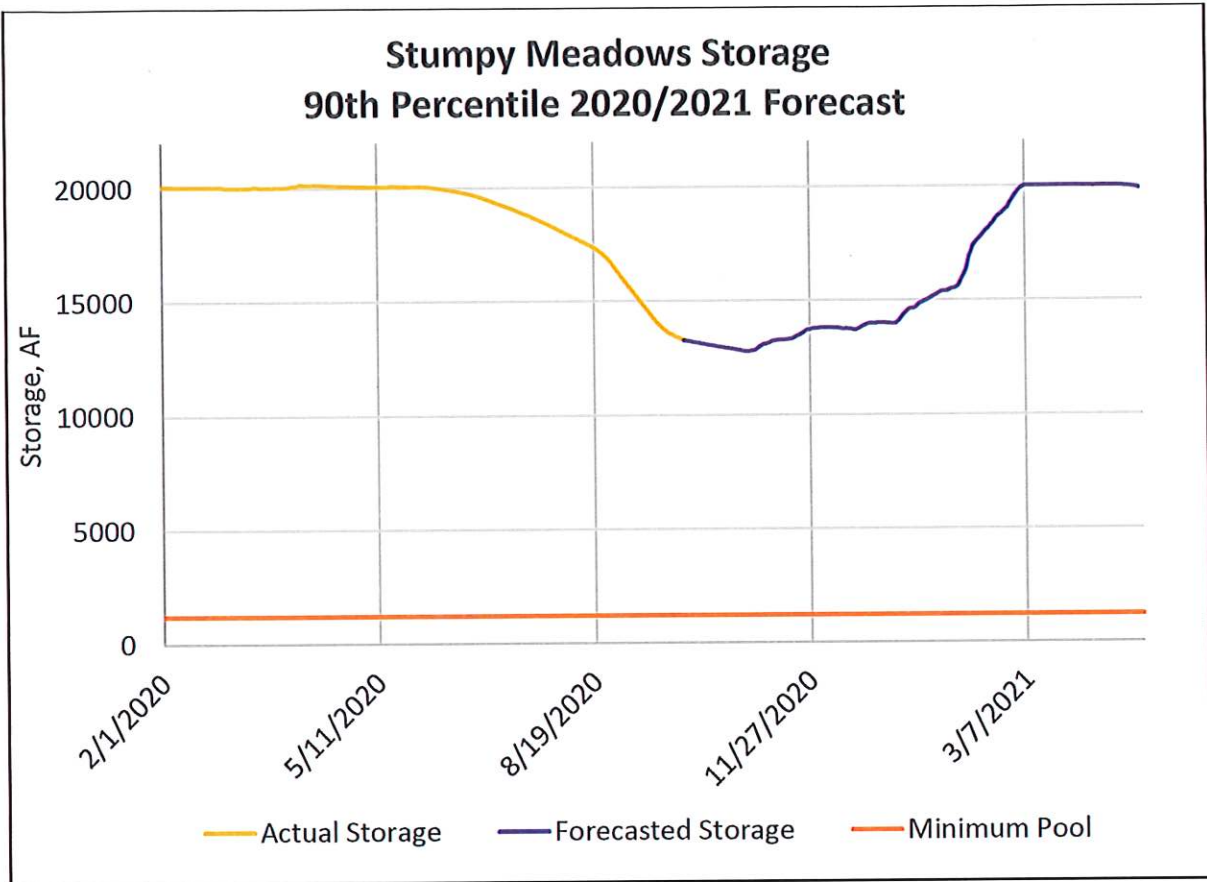
2020/2021 Forecast

90-day Temperature and Precipitation Forecast

La Nina conditions are present in the Pacific. Long-Lead Seasonal Outlooks (LLSO) prepared by National Weather Service Prediction Center, forecast above normal temperatures and below-normal precipitation for California.

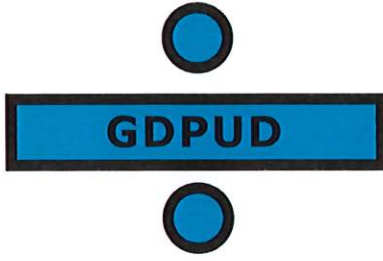


Source: <https://www.cnrfc.noaa.gov/climoForecasts.php>



Source: California Nevada River Forecast Center

Operations less 75AF, October 2019 vs. October 2020



NEW BUSINESS

ITEM 8.A.

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF NOVEMBER 10, 2020
AGENDA ITEM NO. 8.A.**



AGENDA SECTION: NEW BUSINESS

SUBJECT: FISCAL YEAR 2019/2020 CAPITAL RESERVE TRANSFER

PREPARED BY: Christina Cross, Management Analyst

APPROVED BY: Jeff Nelson, Interim General Manager

BACKGROUND

During the June 4, 2019 Board of Directors Regular Meeting, the General Manager proposed an FY 19/20 budget that included a proposed transfer of \$1,492,825 from Fund 10 to Reserve fund 43. This proposal was based on an estimated budget surplus of this amount at the time the 2019/2020 Budget was prepared. This estimated budget surplus also assumed the Board of Directors would be maintaining a minimum operating reserve (or balance) equivalent to 120 days of District operating costs.

DISCUSSION

After FY 2019-20 year-end close in October 2020, an analysis of reserves was performed by Eide Bailly consultant Kristen West on current unaudited ending balances as of June 30, 2020. Based on guidance in District policies, reserve balances were calculated and compared to available cash to determine excess or deficit cash to cover reserves.

Based on an annual estimated operating budget of \$5,201,743, the 120 day Water Fund 10 Operating Reserve balance is calculated to be \$1,733,914. Current cash in Water Fund 10 was \$2,783,827. Subtracting the 120 day operating budget amount of \$1,733,914 from the current fund cash balance of \$2,783,827 resulting in a \$1,049,913 surplus, compared with the originally estimated surplus of \$1,492,285.

During the October, 2020 Regular Board meeting, the District's financial consultant presented an analysis of the District's reserve funds, and made a recommendation that the District maintain a water operating fund (Fund 10) balance equivalent to 180 days of operating expenses rather than 120 days. The minimum fund balance for maintaining a minimum 180 days balance is \$2,600,872. The Fund 10 surplus associated with maintaining a 180 day balance is \$182,956.

This fund transfer must be completed as soon as possible by District staff in order to complete the close-out of our 2019/2020 Fiscal Year so auditors can complete our year-end financial statements. The Auditors would like to have draft financial statements completed by November 16th.

FISCAL IMPACT

Transferring funds in surplus to a 120 day operating budget balance would result in a transfer of \$1,049,913 from Fund 10 to Fund 43, replenishing an underfunded Capital Improvement reserve fund. The RCAC rate study recommended a CIP fund balance of \$5,284,478. However, this would deplete the operating fund balance to 120 days of operating costs, below the 180 day operating fund balance recommended by Eide Bailly.

Transferring funds in surplus to a 180-day budget balance would result in a transfer of \$182,956 from Fund 10 to Fund 43, and would maintain a reasonable fund balance in Fund 10, however, this would result in Fund 43 to be continually underfunded and continue the deferring of the District's CIP projects.

CEQA ASSESSMENT

Not a CEQA project.

RECOMMENDED ACTION

Staff recommends the Board of Directors direct staff on the dollar amount they want transferred from Fund 10 to Fund 43, and bring forth a modified reserve fund policy for board approval at a later meeting, if appropriate.

ALTERNATIVES

Take no action

ATTACHMENTS

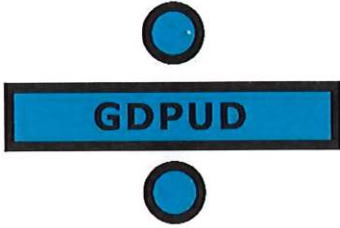
1. 10.13.2020 Staff report Cash Reserve Analysis Eide Bailly
2. FY2019-20 Adopted Budget
3. Resolution 2020-XX

NEW BUSINESS 8.A.

ATTACHMENT 1

10.13.20 STAFF REPORT CASH RESERVE ANALYSIS EIDE BAILLY

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF OCTOBER 13, 2020
AGENDA ITEM NO. 8.D.**



AGENDA SECTION: NEW BUSINESS

SUBJECT: RESERVE POLICY

PREPARED BY: Kristen West, Eide Bailly Consultant

APPROVED BY: Jeff Nelson, Interim General Manager

BACKGROUND

On November 13, 2018 the Board of Directors approved Resolution 2018-53 to establish a reserve policy and accepted recommendations on the basis for calculating those reserves. Below is a summary of the reserves and their respective calculation methodologies:

| RESERVE POLICY | |
|----------------------------|--|
| | Basis for Reserve |
| Operating Reserve | 120 days of expenses (4 months, or two billing cycles) |
| Rate Stabilization Reserve | Account for in Operating Reserve, no exposure to volatility of costs associated with providing service since the District does not participate in the buying and selling of utilities in the open market |
| Capital Reserve | Annual replacement and rehabilitation needs based on current value of assets and anticipated service life, as supported by rate studies |
| Emergency Reserve | Included in Capital Reserve |

Operating Reserve

In the event of unforeseen circumstances such as drought or unfavorable economic conditions revenues may decline. To ensure operating costs are covered during such circumstances, the policy established the Operating Reserve at 120 days of operating expenses; as it equates to 4 months, or 2 billing cycles.

Rate Stabilization Reserve

Since the District does not participate in purchasing utilities in the open market the cost of providing service is not subject to the inherent volatility in the costs of such activities. Therefore, the Operating Reserve is probably sufficient in accounting for rate stabilization.

Capital Reserve

The industry standard for applying a percentage of accumulated depreciation is subject to applicability to each individual organization. Accounting for 100% of accumulated depreciation is extremely conservative, but unrealistic as the likelihood of needing to replace 100% of the District's assets at the same time is very slim, and as such would unnecessarily raise rates. Thorough analysis of the present value of the cost of maintaining assets into the future is more realistic, and ultimately cost effective to rate payers. For this reason, the results of water rate study and waste-water rate study are to serve as basis for capital reserves.

Emergency Reserve

Since a majority of the assets are deemed critical and otherwise non-replaceable, Emergency Reserves are recommended to be considered included in the Capital Reserve accounts.

Debt Service Reserves

These reserves are required as legally mandated by certain activities and contractual agreements and will accumulate from unrestricted funds in an amount as set forth in the applicable agreements and be restricted for future use.

DISCUSSION

Analysis of reserves was performed on current unaudited ending balances as of June 30, 2020. Based on guidance in the policy, reserve balances were calculated and compared to available cash to determine excess or deficit cash to cover reserves.

The Water Operating Reserve is calculated as \$1,733,914 and derived based on 120 days of budgeted expenses of \$5,201,743. Current cash in the Water Fund is \$2,783,827 and is in excess of the operating reserve by \$1,049,913.

The recommended Water Capital Reserve provided in the most rate study performed by RCAC in 2017 is \$5,284,478. Cash available in the Capital Reserve fund is currently \$703,624, which is in deficit by \$4,580,854 when compared to reserve requirements.

Debt Service reserves for Stumpy Meadows and ALT are \$1,087,861 and \$587,357, respectively. Stumpy Meadows Emergency Reserves were established through debt covenants provided in the original debt agreement and are restricted for expenses related to Stumpy Meadows. ALT SRF Loan Reserves are required by the current debt agreement to be equal to the principal payment due in the next year and are restricted for the purpose of ensuring payment in the event the District is in hardship.

The following tables summarizes the Water Fund reserve analysis, balances and excess or deficit amounts.

| | | Water Fund | | |
|--|-------------|---------------------|-----------------------------|-------------------------|
| | | <u>Amount</u> | <u>Current Cash Balance</u> | <u>Excess (Deficit)</u> |
| Operating Reserve | | | | |
| 120 days of budgeted expenses, | \$5,201,743 | \$ 1,733,914 | \$ 2,783,827 | \$ 1,049,913 |
| Capital Reserve | | | | |
| annual replacemet value of assets <i>per 2017 rate study</i> | | 5,284,478 | 703,624 | \$ (4,580,854) |
| Debt Service | | | | |
| Stumpy Meadows Emergency Reserve <i>restricted for future expenses relatd to Stumpy Meadows</i> | | | 1,087,861 | \$ 1,087,861 |
| ALT SRF Loan Reserve <i>restricted for future expenses relatd to ALT Water Treatment Plant</i> | | 587,357 | 587,357 | \$ - |
| | | <u>\$ 7,605,749</u> | <u>\$ 5,162,669</u> | <u>\$ (2,443,081)</u> |

The Wastewater Operating Reserve is \$112,940 and calculated based on 120 days of expenses of \$338,819. When compared to the current cash balances in the ALT Zone Fund there are excess reserves of \$893,305.

The Wastewater Capital Reserve is \$45,000 and based on the annual system rehabilitation costs provided in the most recent rate study performed by HEC in 2019. Cash balances in the CDS M&O and CDS Reserve Funds amount to \$216,341, which is in excess of the reserve by \$171,341.

The following table summarize the Wastewater reserve analysis, balances and excess or deficit amounts.

| | | Wastewater ALT Zone & CDS | | |
|--|-----------|---------------------------|-----------------------------|-----------------------|
| | | <u>Amount</u> | <u>Current Cash Balance</u> | <u>Excess Deficit</u> |
| Operating Reserve | | | | |
| 120 days of budgeted expenses, | \$338,819 | \$ 112,940 | \$ 1,006,245 | \$ 893,305 |
| Capital Reserve | | | | |
| annual system rehabilitation costs <i>per 2019 rate study</i> | | 45,000 | 216,341 | 171,341 |
| | | <u>\$ 157,940</u> | <u>\$ 1,222,586</u> | <u>\$ 1,064,646</u> |

Recommendation

The results of the analysis of reserves provided above were further analyzed for recommendations. Considering the excess operating reserves, it is recommended the District amend the Water and Wastewater operating reserves to 180 days (or six months) of budgeted expenses. Applying this amendment, the Water and Wastewater operating reserves are increased to \$2,600,872 and \$169,410, conserving the excess reserves to \$182,956 and \$836,835, respectively. Presently there is a material deficit in the Water Capital Reserve, as

Reserve Policy

Board Meeting of October 13, 2020

Agenda Item 8.D.

such it is recommended to target fifty-percent, or \$2,642,239 of the annual replacement value of assets until the next rate study is performed and reported, reducing the capital reserve deficit to \$1,938,615. The Stumpy Meadows reserve balance requires more analysis to determine the potential for reclassifying funds available for the deficit in capital reserves since the debt is no longer an obligation to the District. No recommendation is made to amend Wastewater capital reserves, as there is currently an excess in reserves. Additionally, during the analysis of reserves we noticed opportunity to provide greater transparency and improved financial reporting and recommend Water and Wastewater capital funds be established with related reserve fund balance accounts. Furthermore, capital project expenditures would be consolidated and the cumulative effect on capital reserves be more appropriately presented.

| | | Water Fund | | |
|---|-------------|---------------------|-------------------------------------|-----------------------------|
| | | <u>Amount</u> | <u>Current Cash Balance</u> | <u>Excess (Deficit)</u> |
| Operating Reserve | | | | |
| 180 days of budgeted expenses, | \$5,201,743 | 2,600,872 | 2,783,827 | 182,956 |
| <i>suggested</i> | | | | |
| Capital Reserve | | | | |
| 50% annual replacement value of assets | | 2,642,239 | 703,624 | \$ (1,938,615) |
| <i>suggested</i> | | | | |
| Debt Service | | | | |
| Stumpy Meadows Emergency Reserve | | | 1,087,861 | \$ 1,087,861 |
| <i>restricted for future expenses relatd to Stumpy Meadows</i> | | | | |
| ALT SRF Loan Reserve | | 587,357 | 587,357 | \$ - |
| <i>restricted for future expenses relatd to ALT Water Treatment Plant</i> | | | | |
| | | <u>\$ 5,830,468</u> | <u>\$ 5,162,669</u> | <u>\$ (667,799)</u> |

| | | Wastewater ALT Zone & CDS | | |
|------------------------------------|-----------|---------------------------|-------------------------------------|---------------------------|
| | | <u>Amount</u> | <u>Current Cash Balance</u> | <u>Excess Deficit</u> |
| Operating Reserve | | | | |
| 180 days of budgeted expenses, | \$338,819 | \$ 169,410 | \$ 1,006,245 | \$ 836,835 |
| <i>suggested</i> | | | | |
| Capital Reserve | | | | |
| annual system rehabilitation costs | | 45,000 | 216,341 | 171,341 |
| <i>per 2019 rate study</i> | | | | |
| | | <u>\$ 214,410</u> | <u>\$ 1,222,586</u> | <u>\$ 1,008,176</u> |

FISCAL IMPACT

Periodic review of the cash reserves and periodic Board approval for setting the reserve levels allows for the proper planning and funding of capital projects and rehabilitation work needed for the water and sewer systems. Policy changes to the cash reserves does not initiate any cash transactions. Implementation of any policy changes may require additional Board action.

CEQA ASSESSMENT

Not a CEQA project.

RECOMMENDED ACTION

Staff recommends the Board of Directors accept this report by Eide Bailly, and direct staff to formalize a proposal to modify the District's reserve policy to reflect the recommendations above, for further consideration and approval by the Board of Directors at a subsequent Board Meeting.

ALTERNATIVES

Alternative options include instruct staff and Eide Bailly to conduct further analysis of the District reserves and develop alternative recommendations or take no action and make no changes to the District's current reserve policy.

ATTACHMENTS

No attachments

NEW BUSINESS 8.A.

ATTACHMENT 2

FY2019-20 ADOPTED BUDGET



FISCAL YEAR 2019-2020 BUDGET

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

JUNE 2019



June 4, 2019

President Wadle, Board of Directors, and Customers,

I am submitting the proposed Fiscal Year 2019-20 Operating Budget for the Georgetown Divide Public Utility District (District). Once again, the theme of this budget is long term sustainability, defined as a functional organization, functional infrastructure, and adequate revenue.

Background

The District and its customers are beginning to see the positive impact of the new water rate structure that went into effect in January 2019. For the first time in many years, the District has adequate funds to start rehabilitating aging infrastructure, replace aging equipment, and replace outdated software systems. These items will result in more reliable infrastructure, increased transparency and better customer service. This budget shows an increased effort by the District to:

- Improve transparency and customer access by live-streaming board meetings and replacing outdated billing and finance software.
- Improve operational efficiency and reduce vehicle operating and maintenance costs by replacing vehicles and equipment that are well beyond their useful life.
- Improve water usage and efficiency data through the purchase of canal metering devices.
- Rehabilitate and replace aging infrastructure by increasing reserve fund contributions and increasing capital project spending on projects to replace failing water lines, rehabilitate failing pump stations, and rehabilitate a section of the main canal.

The State continues to push legislation and policies that could significantly impact operations of the District, and it is important that the District continue to be involved in the efforts of Association of California Water Agencies and Mountain Counties Water Resources Association to help shape these laws and policies. The District continues to follow and be active in the areas of the State required water audits, indoor/outdoor water use restrictions, and a State fee for drinking water funding (aka. water tax). Addressing these requirements will continue to require a significant amount of District resources from now into the foreseeable future.

Finally, the Board once again held a goal setting workshop to discuss important issues facing the District. Those goals that were adopted by the Board will provide much needed direction and guidance to the District staff.

Overview

The District's new rate structure is a critical step towards addressing aging infrastructure and improvements. The new rates have allowed the District to significantly increase spending to rehabilitate aging infrastructure, replace aging equipment, replace outdated billing and finance software, and increase the amount in capital reserve accounts. Unfortunately, the infrastructure needs are still much larger than available revenue and the District will need to continue to do more with less and continue to make infrastructure last longer than typical useful lifespans.

The budget for the general fund is balanced, with \$5.8M in revenues and \$4.6M in expenses. The general fund budget also includes a transfer of \$648,923 to the State Revolving Loan Fund account for the Auburn Lake Trails Water Treatment Plant Supplemental Charge revenue, and a transfer of \$1,492,825 to capital reserve fund.

I continue to be humbled and honored to work with a very dedicated and passionate group of employees at the District. They are all extremely focused on delivering the highest level of customer service possible. I commend their tireless efforts to improve the District's operations and service that we provide to our customers.

Sincerely,

Steven Palmer, PE
General Manager

II. GDPUD Overview

The Georgetown Divide Public Utility District (District) serves communities located in western El Dorado County among the foothills of the Sierra Nevada Mountain Range, situated in the heart of the Mother Lode. The Georgetown Divide is located between the Middle and South Forks of the American River, nestled in the heart of the Sierra Nevada Foothills and Northern California's Gold Country. Access is through Highway 50 and Interstate 80, making it in close proximity to either metropolitan cities or recreational activities of Lake Tahoe. The cornerstone of the District's water supply system is the Stumpy Meadows Reservoir with a storage capacity of 20,000 acre-feet.

- ◆ Location — 72,000 acres serving unincorporated areas of western El Dorado County
- ◆ Services — Irrigation and domestic water supplies, on-site wastewater disposal
- ◆ Population of area served — 15,000
- ◆ Formation Date — June 4, 1946
- ◆ Type of District (Act) — California Public Utility District Act
- ◆ Source of Water — Pilot Creek and other tributary water rights
- ◆ Amount of Water Served — Approximately 12,000 acre-feet per year
- ◆ Predecessor Agencies — A series of private water companies dating back to 1852 and the El Dorado, Pilot and Rock Creek Canal Companies

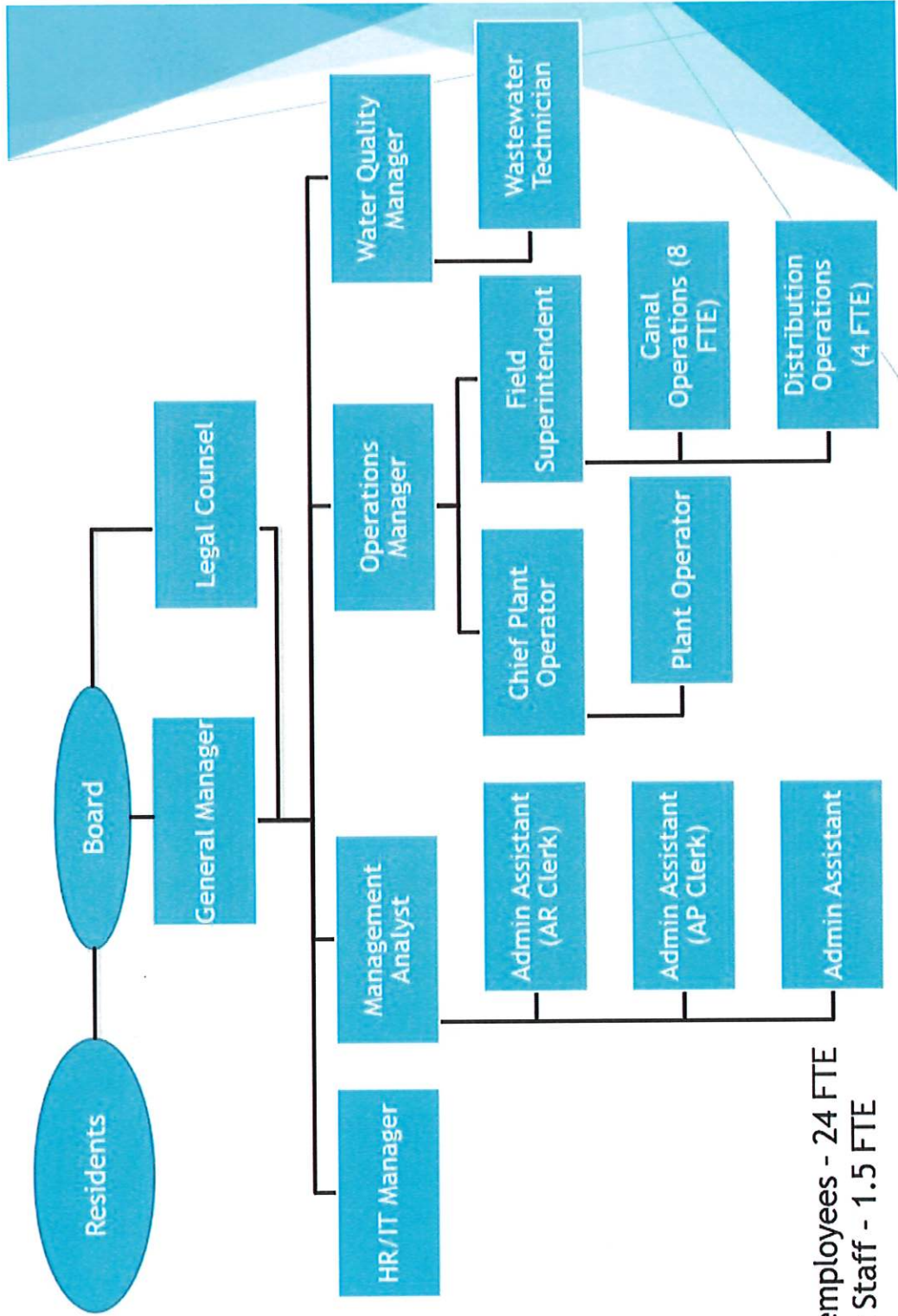
GDPUD History

The origins of District facilities can be directly traced back to 1852 and the El Dorado, Pilot and Rock Creek Canal Companies, one of the first established water purveyors in the State of California; resulting from James Marshall's discovery of gold in nearby Coloma. Following the decline in gold production, agriculture and lumbering became the staple industries on the Divide for many years.

The focus of the District water supply system is the Stumpy Meadows Reservoir, a 20,000 acre-foot impoundment on Pilot Creek, at the eastern edge of the District. Water from this source of supply traverses through approximately 75 miles of ditch and pipeline to provide both agricultural water for customers, and raw water supplies for the District's water treatment plants.

III. District Organizational Chart

The District's current organizational chart is presented below and this budget does not propose any changes. While this organizational structure is functional, it is not optimal and is not the structure recommended by the General Manager. This structure does not allow the District to address deficiencies in capital project management, accounting/finance management, and succession planning. As a short term fix, the Board has directed that the General Manager utilize contract staff for capital project management.



District employees - 24 FTE
 Contract Staff - 1.5 FTE

Fund Budget Summary

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Proposed Budget
Fund Summary
Fiscal Year 2019-2020
June 4, 2019

| Description | Beginning Balance | Revenues | Expenses | Ending Balance |
|--|---------------------|---------------------|---------------------|---------------------|
| 10 - GENERAL FUND | | | | |
| <i>Revenue</i> | | | | |
| Water operating revenue | \$ - | \$ 3,401,832 | \$ - | \$ - |
| Non-operating revenue | | 1,861,651 | | |
| Supplemental charge | | 648,923 | | |
| <i>Total revenue</i> | <u>\$ -</u> | <u>\$ 5,912,406</u> | <u>\$ -</u> | <u>\$ -</u> |
| <i>Expenses</i> | | | | |
| 5100 - Source of Supply | \$ - | \$ - | \$ 395,376 | \$ - |
| 5200 - Raw Water | | | 803,628 | |
| 5300 - Water Treatment | | | 721,543 | |
| 5400 - Treated Water | | | 702,582 | |
| 5500 - Customer Service | | | 346,184 | |
| 5600 - Admin | | | 1,641,863 | |
| Low Income Rate Assistance Program (Property Tax) | | | 35,000 | |
| <i>Total expenses</i> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 4,646,176</u> | <u>\$ -</u> |
| <i>Transfers</i> | | | | |
| Transfer supplemental charge to SRF Loan Fund | | | \$ 648,923 | |
| Transfer from Operating to Capital Reserve (Fund 43) | | | 1,492,825 | |
| <i>Total Transfers</i> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 2,141,748</u> | <u>\$ -</u> |
| TOTAL GENERAL FUND | <u>\$ 2,450,742</u> | <u>\$ 5,912,406</u> | <u>\$ 6,787,923</u> | <u>\$ 1,575,225</u> |
| 40 - ALT ZONE FUND | | | | |
| <i>Revenue</i> | | | | |
| Wastewater operating revenue | \$ - | \$ 190,500 | \$ - | \$ - |
| <i>Total revenue</i> | <u>\$ -</u> | <u>\$ 190,500</u> | <u>\$ -</u> | <u>\$ -</u> |
| <i>Expenses</i> | | | | |
| 6700 - Zone | \$ - | \$ - | \$ 294,505 | \$ - |
| <i>Total expenses</i> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 294,505</u> | <u>\$ -</u> |
| TOTAL ALT ZONE FUND | <u>\$ 1,032,472</u> | <u>\$ 190,500</u> | <u>\$ 294,505</u> | <u>\$ 928,468</u> |
| GRAND TOTAL REVENUES AND EXPENSES | <u>\$ 3,483,215</u> | <u>\$ 6,102,906</u> | <u>\$ 7,082,429</u> | <u>\$ 2,503,693</u> |
| UNRESTRICTED RESERVE FUNDS | | | | |
| 08 - SMUD | \$ 307,710 | \$ 110,900 | \$ - | \$ 418,610 |
| 19 - Stumpy Meadows | 1,064,692 | 13,454 | - | 1,078,146 |
| 24 - ALT Capital Reserve | 190,814 | - | 190,814 | (0) |
| 30 - Small Hydro | 691,887 | 60,000 | - | 751,887 |
| 43 - Capital Reserve | 1,094,935 | 1,492,825 | 905,185 | 1,682,575 |
| TOTAL UNRESTRICTED RESERVE FUNDS | <u>\$ 3,350,037</u> | <u>\$ 1,677,179</u> | <u>\$ 1,095,999</u> | <u>\$ 3,931,217</u> |

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Proposed Budget
Summary of Restricted Funds
Fiscal Year 2019-2020

| Fund | Beginning Fund Balance | Revenues | Expenses | Ending Fund Balance |
|---|---------------------------|-----------|-----------|------------------------|
| RESTRICTED FUNDS (3) (4) (5) | | | | |
| 09 CABY Grant | \$ (518,601) | 518,601 | - | \$ (0) |
| 14 Stewart Mine | \$ (8,232) | - | - | \$ (8,232) |
| 17 Water Development | \$ 412,296 | 4,960 | - | \$ 417,256 |
| 20 ALT Fund (6) | \$ 1,585,624 | 1,716,047 | 1,067,124 | \$ 2,234,547 |
| 29 State Revolving Fund | \$ 21,702 | - | - | \$ 21,702 |
| 37 Garden Valley Water Improvement District | \$ 108,814 | - | - | \$ 108,814 |
| 39 Capital Facility Charges | \$ 1,694,217 | - | 862,500 | \$ 831,717 |
| 41 ALT Tank Replacement and Loan | \$ 44,902 | - | - | \$ 44,902 |
| 42 ALT Community Disposal Service Reserve | \$ 153,088 | - | 58,500 | \$ 94,588 |
| 51 Kelsey North Assessment District | \$ 21,385 | - | - | \$ 21,385 |

Notes:

- (3) Restricted funds are those whose usage are legally restricted for specific purposes
- (4) Retiree fund (12) is not shown to avoid duplicate budget
- (5) State Revolving Fund Fund 29 expenses include \$2,296 per month for existing SRF Loan for Walton WTP
- (6) ALT Fund includes supplemental charge revenue, a portion of ALT WTP construction expenses, and SRF loan draws for ALT WTP

IV. Schedule of Transfers

| Description | From | | To | |
|---|------|---------------------|------|---------------------|
| | Fund | Amount | Fund | Amount |
| Transfer Supplemental Charge to Loan Fund | 10 | \$ 648,923 | | 648,923 |
| Transfer Revenue to Capital Reserves | 10 | \$ 1,492,825 | 43 | \$ 1,492,825 |
| <i>Total Transfers</i> | | <i>\$ 2,141,748</i> | | <i>\$ 2,141,748</i> |

V. Revenue Sources

District revenues are divided into three broad categories: Water Operating Revenue, Wastewater Operating Revenue, and Non Operating Revenue.

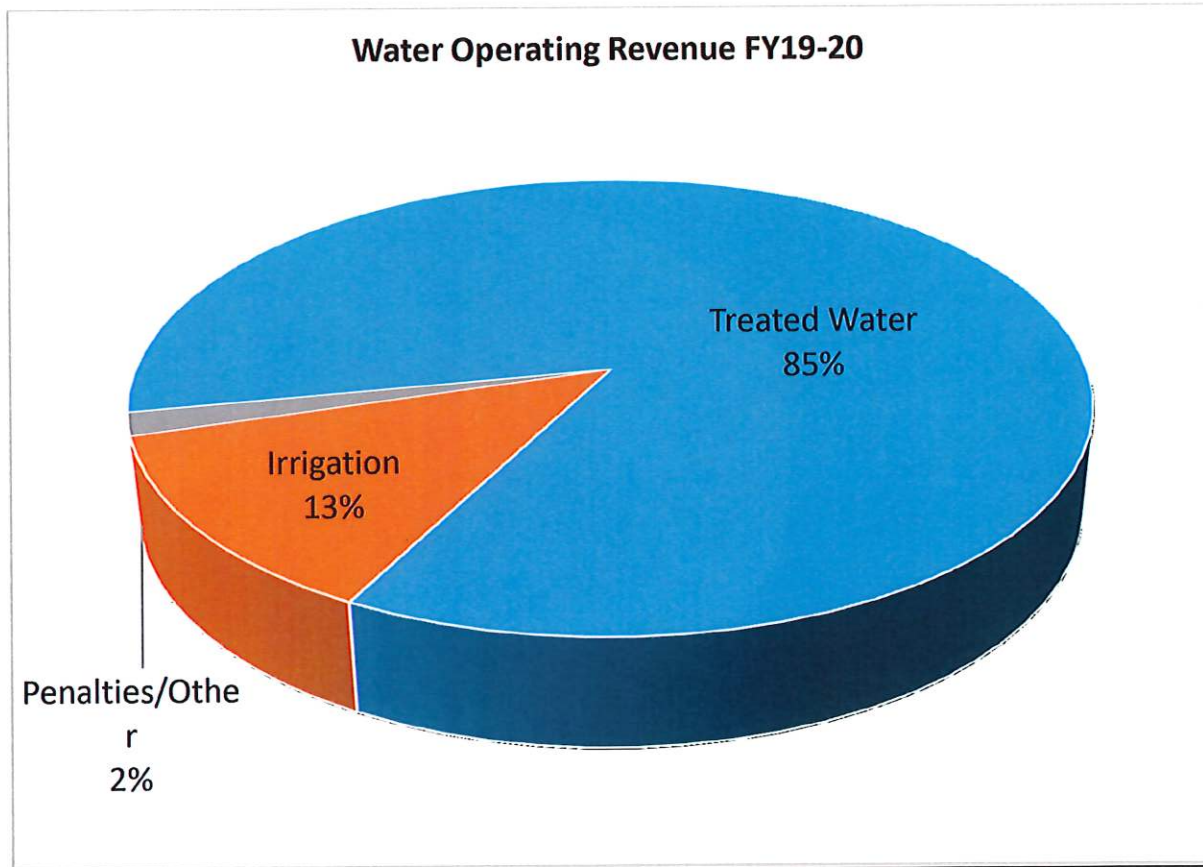
A. Operating Revenue

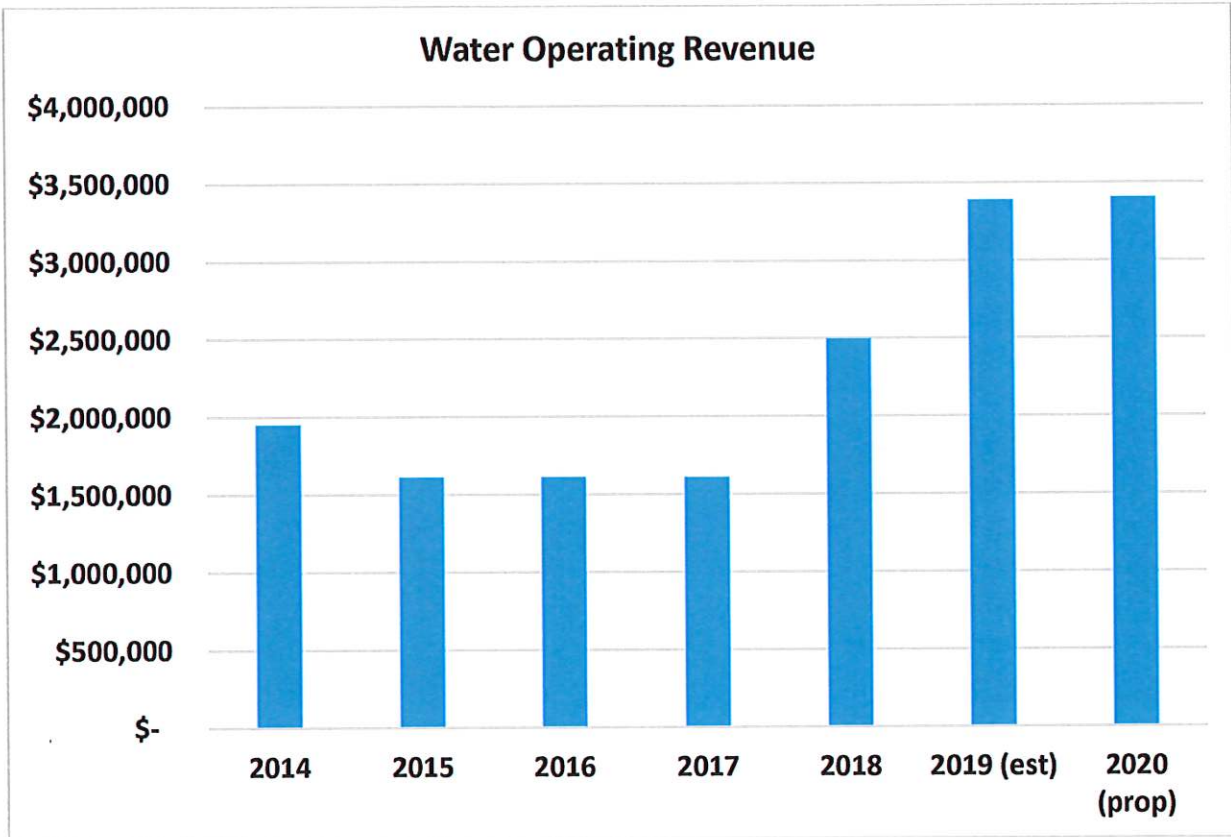
Water Sales

Water Operating Revenue includes all revenue generated by the sale of water and associated penalties. The District sells both treated water and untreated water. The largest source of operating revenue is the sale of treated water. In FY 18-19, treated water sales were budgeted at \$2.7M and are estimated to total \$2.9M, which is approximately 86% of water operating revenues and approximately 49% of total revenue, excluding wastewater. For FY19-20, treated water sales are projected to be \$2.9M, representing 85% of water operating revenue and 50% of total revenue, excluding wastewater.

Untreated (irrigation) water sales are estimated to total approximately \$419,072 for FY18-19, which is 12% of water operating revenues and 7% of total revenue, excluding wastewater. The projected revenue from irrigation water sales in FY19-20 is anticipated to be \$436,179, representing 13% of water operating revenue and 7% of total revenue, excluding wastewater.

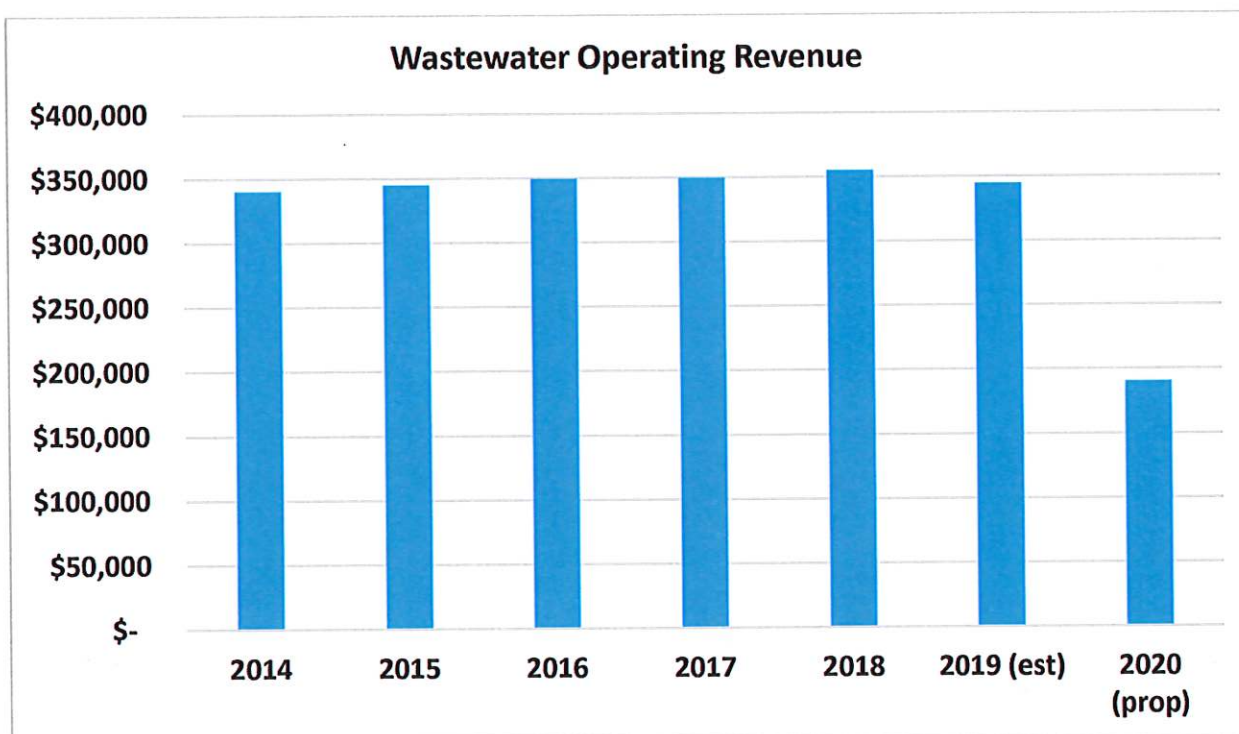
The following charts summarize the operating revenues for FY19-20, and the last six fiscal years.





Wastewater Charges/Fees

Revenue collected and used for oversight of the Auburn Lake Trails On-Site Wastewater Disposal Zone is estimated to total \$344,484 for FY18-19. The revenue represents homeowners' bimonthly fees collected separate from residential water costs for the State mandated oversight of waste water activities in the Auburn Lake Trails subdivision. The amount also includes a minor amount for additional fees related to homeowner requested activities. The wastewater operating budget revenues for Fiscal Year 2019-2020 are projected based on the new wastewater rates that were adopted by the Board on May 14, 2019. That action lowered wastewater rates by spending from reserves to fund operating costs. This results in wastewater revenue that is \$153,957 lower than projected for Fiscal Year 2018/2019. Proposed wastewater operating revenues for FY19-20 and the last six fiscal years are summarized below.



B. Non Operating Revenue

Non-operating revenues include grant revenue, interest income, restricted benefit charges, hydroelectric payments, lease payments and general property tax revenues. Non-operating revenues are projected to total \$1,864,928 in FY18-19.

Property Tax

The largest non-operating revenue source is property tax revenue. The District receives a portion of the ad valorem property tax from El Dorado County based on the assessed value of the properties within the District. The actual amount varies based on the tax rate that was established when each individual property annexed into the district. On average, the District receives about \$0.12 per \$100 of assessed property value within the District. Property tax revenue for FY19-20 is estimated to be \$1,720,000, which is 92% of non-operating revenues, and 32% of total revenue (excluding supplemental charge).

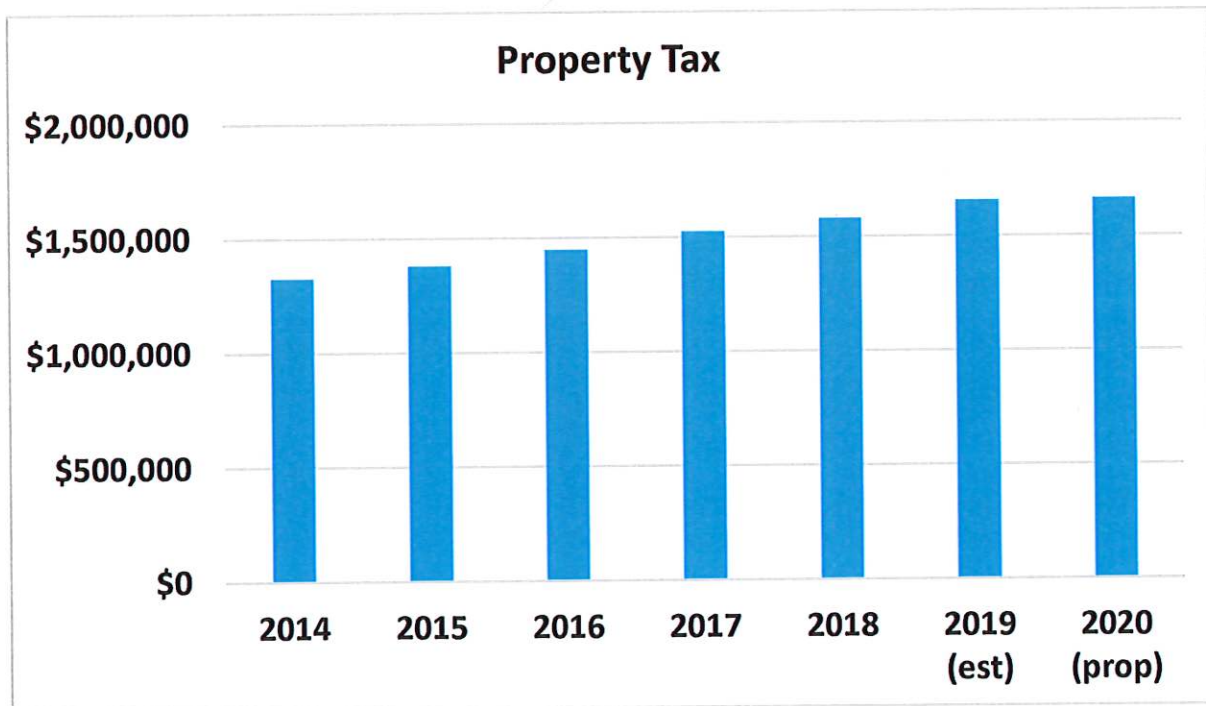
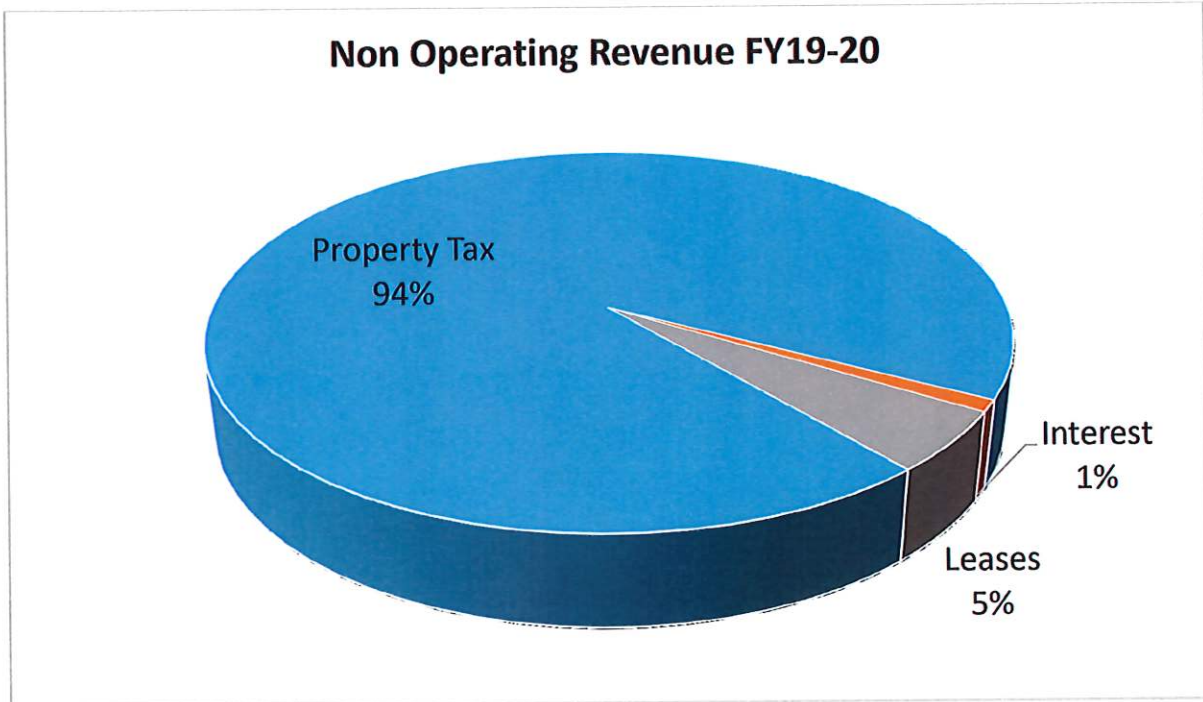
Interest, Leases, Other

Interest income is earned on all general, restricted and designated funds. Interest income is projected to be approximately \$52,100 in FY19-20.

The district has leases with several companies that pay to place their communications equipment on district facilities. Lease revenue is estimated to be \$90,388 for FY18-19 and projected to be \$89,551 in FY19-20. The decrease is due to a one time payment as part of the new lease agreement with AT&T that was approved by the Board.

Other revenue included in Fiscal Year 2018/2019 includes a net transfer of \$66,915 from assessment district closeouts. This is not anticipated in Fiscal Year 2019/2020.

The following charts summarize non-operating revenues for FY19-20 and the last six fiscal years.



C. Unrestricted Reserve Fund Revenue

The District receives revenue from two other sources that are not included in the operating or non-operating fund revenue. These revenues are not restricted; however the Board has designated them to be accounted for separately as reserve funds.

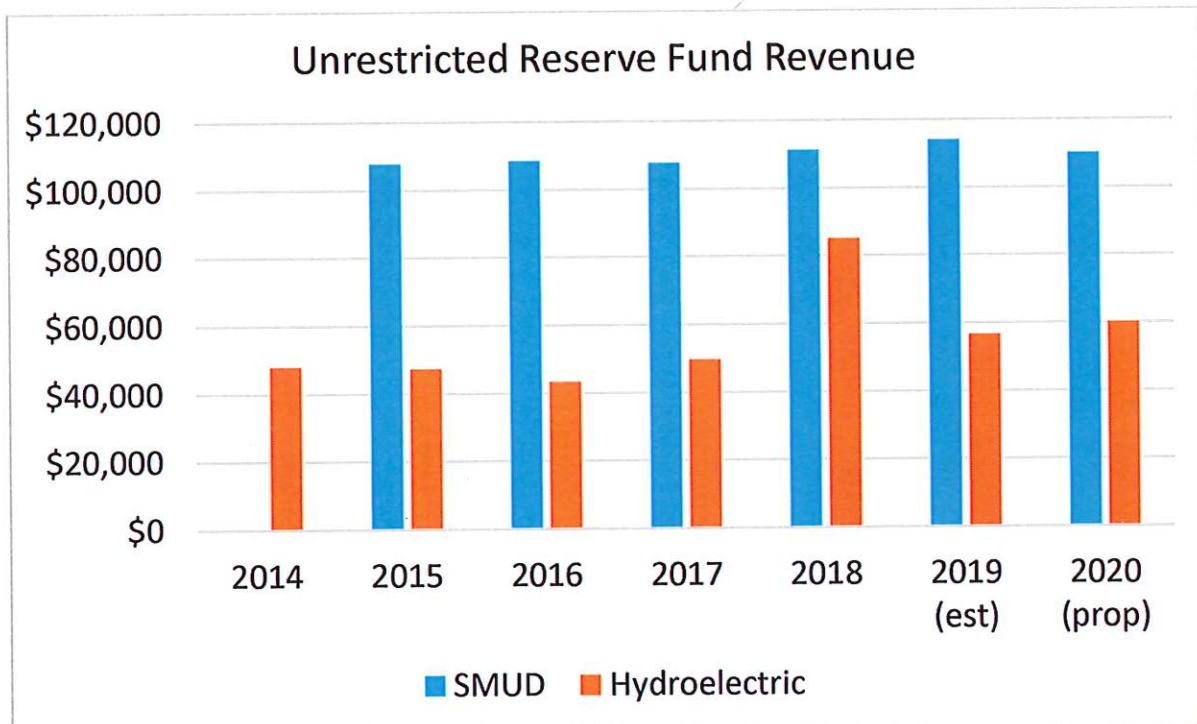
Sacramento Municipal Utility District (SMUD)

The District receives payments each year from SMUD in accordance with the 2005 cooperation agreement between El Dorado Water and Power Authority and SMUD. That agreement was reached as a requirement of SMUD's relicensing of the Upper American River Project through the Federal Energy Regulatory Commission (FERC). The payment to the District for FY19-20 is estimated to be \$110,900.

Hydroelectric

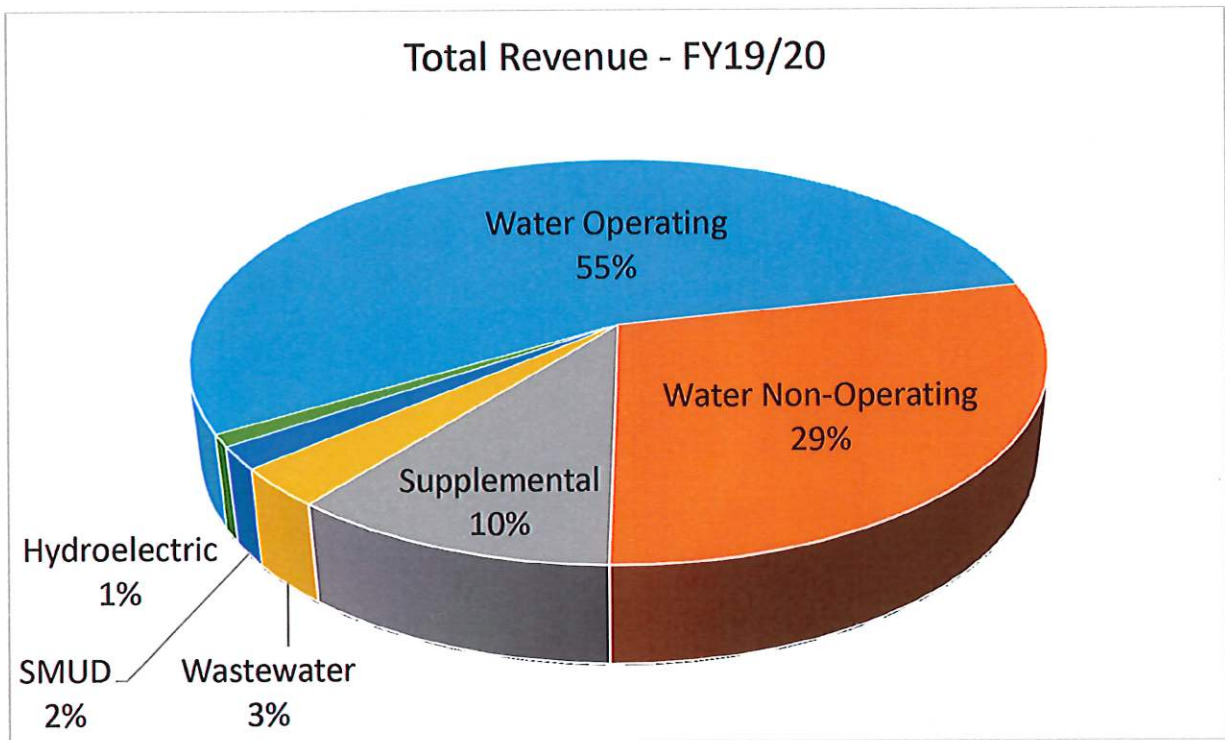
The district also receives hydroelectric royalty payments for the Buckeye and Tunnel Hill facilities. During FY18-19, the hydroelectric royalty payments are estimated to be \$56,564 and they are projected to be \$60,000 for FY19-20.

The following chart summarizes unrestricted reserve fund revenues for FY19-20 and the last six fiscal years.

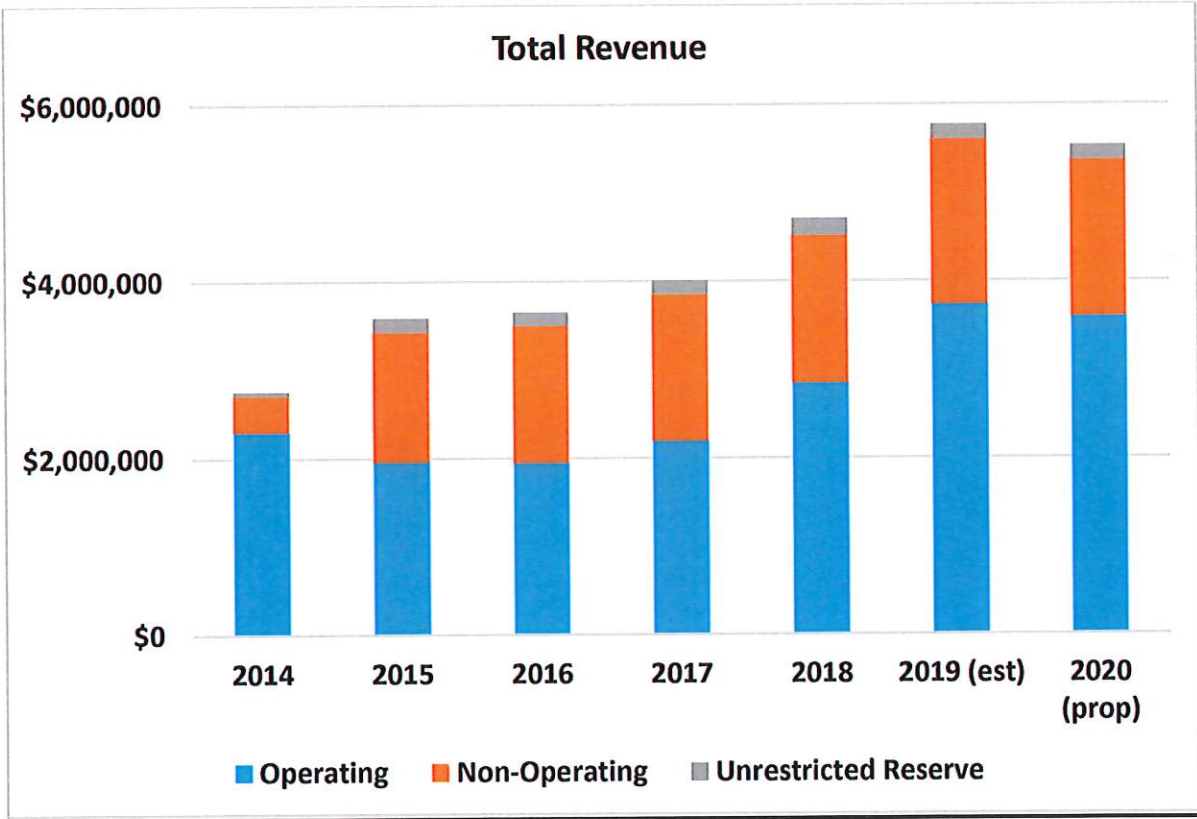
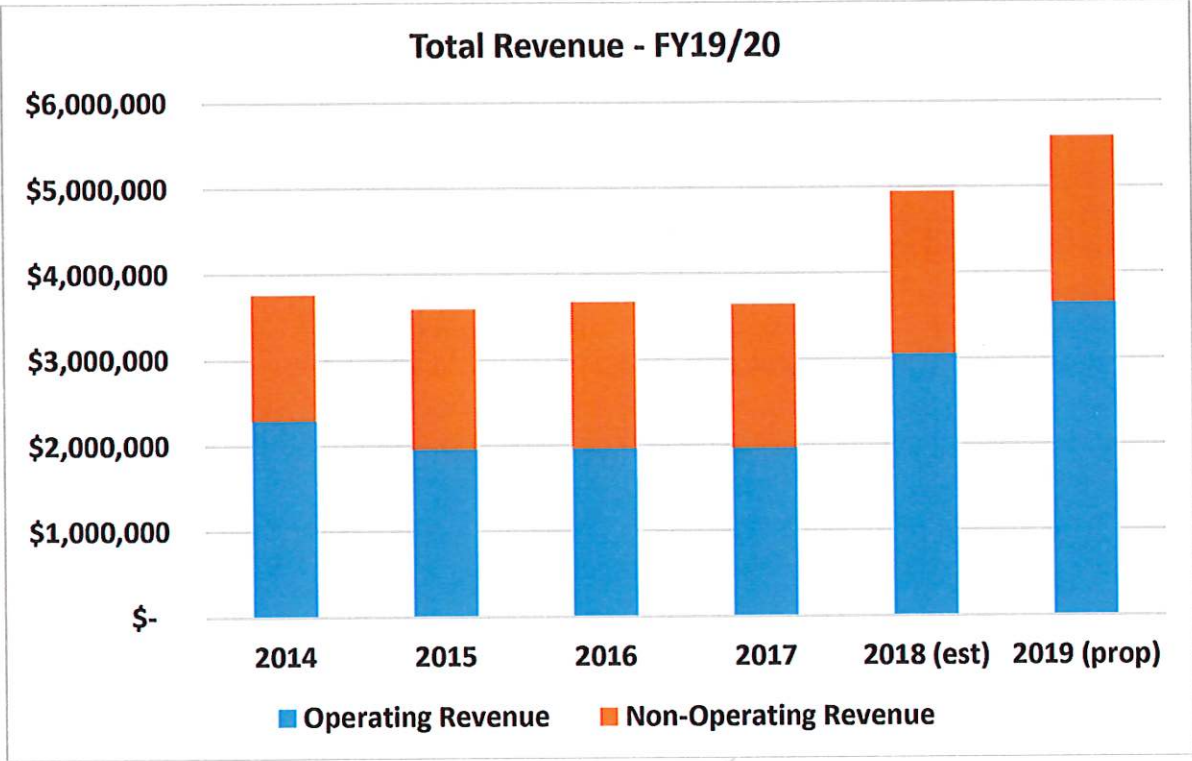


D. Supplemental Charge

In 2015 the District conducted Proposition 218 proceedings and adopted a supplemental monthly charge in the amount of \$15.08 per month on treated water accounts. The Supplemental Charge is for the specific purpose of paying off a loan from the State Revolving Fund that is being used to finance construction of a new water treatment plant to replace the aging plant located in Cool near the Auburn Lake Trails subdivision. The District Board of Directors adopted a resolution stating that the Supplemental Charge “will be held in separate, restricted account, used solely for servicing SWRCB low-interest loan and reserve account.” For this reason, the charge is listed separately in the budget and cannot be used to fund operating expenses. The Supplemental Charge was approved in September 2015 and first began appearing on customers’ bills in February 2017. The supplemental charge is projected to generate \$648,923 of total revenue each year.



The last several years of revenue, excluding the supplemental charge, are presented along with the FY18-19 projection in the following chart.



VI. Expenses

A. Operating

Operating expenses are divided into seven departments: 5100 – Source of Supply, 5200 – Transmission & Distribution of Raw Water, 5300 – Water Treatment, 5400 – Transmission & Distribution of Treated Water, 5500 – Customer Service, 5600 – General & Administration, and 6700 – Wastewater (Zone).

5100 – Source of Supply

Activities related to the maintenance and operation of the upper canal system from Stumpy Meadows Reservoir to Tunnel Hill. In addition to physical maintenance of the reservoir and canal system, this also includes water rights monitoring and reporting, dam surveying and monitoring, and dam safety compliance.

5200 - Transmission & Distribution of Raw Water

Activities related to the conveyance of untreated water, including the transmission of untreated water to the water treatment plants.

5300 – Water Treatment

Activities related to the treatment plants and treating water for domestic use. This includes water quality monitoring, and compliance with State regulations related to water treatment plant operation.

5400 – Transmission & Distribution of Treated Water

Activities related to operation and maintenance of treated water pipelines and associated facilities. Also includes activities such as backflow testing compliance program, laboratory testing, and water quality sampling and reporting.

5500 – Customer Service

Activities directly related to assisting customers, reading meters, and preparing and processing water billing.

5600 – General & Administration

Activities not directly attributed to any one other department but supporting all District activities, except wastewater. Examples include financial planning and management, accounting, information technology, records management, website hosting and management, Board of Directors support, payroll, and human resources.

6700 – Wastewater (Zone)

Activities related to overseeing wastewater collection and disposal. Includes compliance with State regulations including the waste discharge requirements adopted by the Water Quality Control Board.

B. Operating Expense Highlights

The Budget for Fiscal Year 2019/2020 includes the following objectives and initiatives to be implemented by Administration:

1. Consultant services for an annual public outreach plan (Board Goal A-2)
2. Consultant services and software to improve records management system (Board Goal D-1)
3. Consultant services and software to acquire and implement new billing and accounting software (Board Goal D-1)
4. Outside services to live stream Board meetings and produce an interactive online agenda (Board Goal A-4)
5. Consultant services and software to begin asset management program implementation (Board Goal B-2).
6. Consultant services to perform water system modeling for storage as noted by recent State inspection.

The draft budget also included the following significant operations equipment purchases in order to replace aging equipment and improve operational efficiency (Board Goal B-6):

1. Work trucks – two (2)
2. Forklift for water treatment plant
3. Polaris Ranger with tracks for Main Canal access
4. Laptops/tablets for field crew – two (2)
5. Winch for work truck
6. Water trailer for dust control
7. Portable canal flowmeter
8. Parshall flume for Main Canal flow measurement

Excluding the supplemental charge of \$648,923, the projected water expenses are \$4,646,176, which is \$617,307 less than the anticipated water revenues of \$5,263,483. The projected water expenses include \$260,900 in capital outlay to replace aging equipment and outdated information technology business systems.

The Fiscal Year 2019/2020 budget includes a transfer of \$1,492,825 from General Fund 10 to capital reserves, thereby reducing the projected June 30, 2019 general fund balance to approximately \$1,575,225. This recommendation is consistent with the Board adopted reserve policy stating that the operating fund balance be a minimum of 120 days of operating expenses (~\$1,500,000). As stated in the June 12, 2018 staff report for the adoption of the Fiscal Year 2018/2019 budget, this is possible because the District's revenue from Fiscal Year 2017/2018 exceeded the budget amount by roughly \$650,000. Additionally, \$110,900 in SMUD revenue and \$60,000 in hydroelectric revenue will be placed in separate reserve accounts as directed by the Board.

Including the capital outlay of \$260,900, capital reserve contributions from operating revenue of \$1,492,825, and SMUD revenue of \$110,900, the District is able to invest \$1,864,625 into addressing its aging infrastructure from operating revenue. This does not include the funds expended as part of the five-year capital improvement plan. During Fiscal Year 2019/2020, the updated capital improvement plan includes \$3,084,123 ~~\$5,005,623~~ in investment towards infrastructure replacement and upgrades, with

~~\$2,016,999~~ ~~2,494,749~~ from District capital reserves, \$1,067,124 from a current loan. and \$1,443,750 from a future loan.

No significant changes in wastewater operations are anticipated as compared to last year. The increase over projected actuals for Fiscal Year 2018/2019 are due to reaching full staffing for Fiscal Year 2019/2020 and adjustments in labor allocations. Wastewater expenses are planned to exceed wastewater revenue for Fiscal Year 2019/2020. This is because the proposed budget assumes that the Board will adopt the wastewater rates which lower wastewater rates by spending from reserves to fund operating costs.

C. Capital Improvement Projects

The five-year capital improvement plan (CIP) is adopted each year by the Board separately from the budget. The expenditures in the CIP for the current fiscal year are incorporated into this budget and shown as expenses within the Fund Summary.

NEW BUSINESS 8.A.

ATTACHMENT 3

RESOLUTION 2020-XX

RESOLUTION NO. 2020-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
APPROVING THE ANNUAL TRANSFER OF FUNDS FROM FUND 10 TO FUND 43

WHEREAS, the District conducts annual transfer from Fund 10 to Fund 43 at year end to provided funding for the Capital Improvement Program;

WHEREAS, the fiscal year 2019/20 budget estimated a transfer of \$1,492,825;

WHEREAS, year end analysis concluded available funds to be transferred ranged from \$182,956 to \$1,049,913 representing a 180-day and 120-day reserve, respectively;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT \$_____ BE TRANSFERRED FROM FUND 10 TO FUND 43

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 10th day of November 2020, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Dave Souza President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

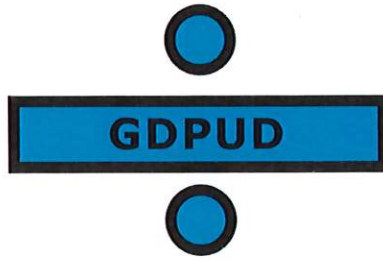
Attest:

Jeff Nelson, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2020-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 10th day of November 2020.

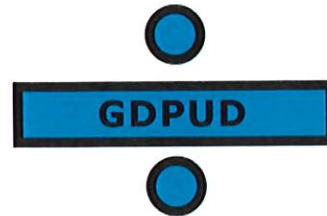
Jeff Nelson, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT



NEW BUSINESS

ITEM 8.B.

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF November 10, 2020
AGENDA ITEM NO. 8.B.**



AGENDA SECTION: NEW BUSINESS

SUBJECT: REVIEW AND APPROVE FY 2020/2021 CAPITAL IMPROVEMENT PLAN

PREPARED BY: Darrell Creeks - Operations Manager, Adam Brown – Water Resources Manager and Jeff Nelson - Interim General Manager

APPROVED BY: Jeff Nelson, Interim General Manager

BACKGROUND

At the Regular Board meeting on August 11th, 2020, Staff presented a Capital Improvement Program (CIP) that included ten projects. Seven of the projects were to be funded by Fund 43, the Capital Reserve Fund for water system related capital improvement projects. Due to limited funds available in Fund 43, staff recommended that the board approve only three of the seven projects at that time. These three projects, along with three other projects recommended by staff, and funded by other reserve funds, were approved in Resolution 2020-38. Of the six approved projects, two have been completed (Office/Corp Yard Roof Repair and Walton Filter 3 Rebuild) and one is nearing completion (Gaging Project).

Staff also recommended during the August 11th, 2020 Board meeting to wait until the temporary water transfer and year-end financial close were completed and the verification/availability of any surplus funds for transferring into Fund 43 is determined before recommending a funding source for the other proposed projects. Once the availability of funds from Fund 43 is confirmed after the FY financial closeout and temporary water transfer, staff was to make a recommendation to Board regarding funding for the remaining capital improvement projects, likely in November. Based on our evaluation, staff is now recommending the Board of Directors approve three additional water system CIP projects and increase the funding of one of the three projects approved as part of Resolution 2020-38, due higher than expected project costs.

DISCUSSION

The updated CIP projects proposed for this FY are summarized on Table 1, seen below. The total estimated cost of capital improvement projects proposed for this FY is \$1,411,000 with \$1,261,000 for water system improvement projects and \$150,000 for CDS/wastewater system improvement projects.

Typically, CIP projects are either funded out of Fund 43 (water system related projects) or funds 42 (CDS wastewater related projects). Fund 43 generally is replenished annually from surplus revenues from the operating or General Fund (Fund 10), once the Fund 10 balance is verified after the year end close and adjustments to the General Ledger financial statements (usually October/November of each year). Based on year end financials, it is

estimated that if the Board wishes to maintain an operating reserve to cover 120-days of operation, a transfer of approximately \$1,000,050 can be made from the Operating Fund (Fund 10) to Fund 43. If the Board chooses to maintain an operating reserve to cover 180 days of operation, the amount of funds available for transfer from Fund 10 to Fund 43 will be approximately \$182,956. The recommendation included in this report assumes the Board will wish to maintain a 180-day operating reserve, and approximately \$182,956 will be transferred from Fund 10 to Fund 43.

On September 30, 2020 the District completed the 2020 Temporary Water Transfer resulting in additional net revenue of \$600,000 to the District. As directed by the Board of Directors, these funds will be deposited into Fund 43 to fund the water system CIP.

FISCAL IMPACT

The updated CIP program for this FY proposed in this report includes three new projects and additional funding for one project previously approved, for a total of 10 projects as shown on Table 1, below. Projects that have already been approved by Resolution 2020-38 are denoted with an asterisk and **bold** represent updated/new projects. Previously approved CIP projects totaled \$682,000. Costs associated with the new and revised cost projects staff are seeking approval for are estimated to be \$766,000. Removing the costs associated with the water Meter Replacement Program and adjustment of substantially completed projects, the total cost of the proposed CIP projects proposed for this year is \$1,411,000.

- **Old ALT WTP Demolition** (Estimated Cost - \$115,000) will be funded by Fund 43 to remove unneeded structures & components of the decommissioned Auburn Lake Trails Treatment Plant.
- **Parking Lot Resurfacing** (Estimated Additional Cost - \$182,600) will be funded by Fund 43. A preliminary engineering evaluation found parking areas in serious disrepair. This project includes the removal of existing pavement from the front and rear parking areas. The area will be graded, ADA accessible parking will be created and marked, trees and vegetation will be removed, and the graded area will be paved (see attached figure).
- **Annual Tank Recoating** (Estimated Cost - \$210,000) will be funded by Fund 43 to clean and re-coat Kelsey Storage Tank.
- **Pump Station Replacement** (Estimated Cost – \$123,400) will be funded by Fund 43 to replace pump stations located at Reservoir Road and Hotchkiss Hill Road.
- **Master Plan/System Assessment** (Estimated Cost - \$250,000) will be funded by Fund 43 to prepare a comprehensive document update to 2002 KASL Report detailing system deficiencies and vulnerabilities. The document will be used as a CIP planning document for the District.

Table 1 – FY 20/21 CIP Project List

| Project | Estimated Cost | Previously Approved | Fund 08 (SMUD) | Fund 43 (Cap Res) | Fund 42 (CDS Fund) |
|--|--------------------|---------------------|------------------|--------------------|--------------------|
| Reservoir & Stream Gaging* | \$122,000 | \$122,000 | \$122,000 | -- | -- |
| Office and Corp Yard Building Roof Repairs* | \$92,000 | \$85,000 | -- | \$92,000 | -- |
| Annual Tank Recoating | \$210,000 | | -- | \$210,000 | -- |
| Master Plan update/System Assessment | \$250,000 | | -- | \$250,000 | -- |
| Old ALT WTP Demolition* | \$115,000 | \$115,000 | -- | \$115,000 | -- |
| Replace Pump Stations | \$123,400 | | -- | \$123,400 | -- |
| Repaving of District Parking Lots | \$292,600 | \$110,000 | -- | \$292,600 | -- |
| Rebuild Filter at Walton Lake Treatment Plant* | \$56,000 | \$100,000 | -- | \$56,000 | -- |
| Wastewater Lift Station Upgrade* | \$150,000 | \$150,000 | -- | -- | \$150,000 |
| Total | \$1,411,000 | \$682,000 | \$122,000 | \$1,139,000 | \$150,000 |
| Substantially Completed ¹ | | | \$17,172 | \$148,000 | |
| Current fund balance ² | - | | \$250,000 | \$703,624 | \$213,383 |
| Deposits/Transfer ³ | | | | \$782,956 | \$45,000 |
| Estimated Remaining fund balance | - | | \$128,000 | \$347,580 | \$108,383 |

Notes:

1 – Includes Office/Corp Roof Repair, Walton Filter Rebuild and Gaging Project

2 -Balance as of July 1, 2020

3 – Includes \$600

Bold indicates new funding request

Previously approved CIP funding totaled \$682,000. The proposed funding of the entire CIP totals \$1,411,000. The proposed amount to complete the additional CIP projects and adjusted cost total **\$729,000**.

CEQA ASSESSMENT

Each individual project will be assessed to determine if it is subject to a separate CEQA review and assessment.

RECOMMENDED ACTION

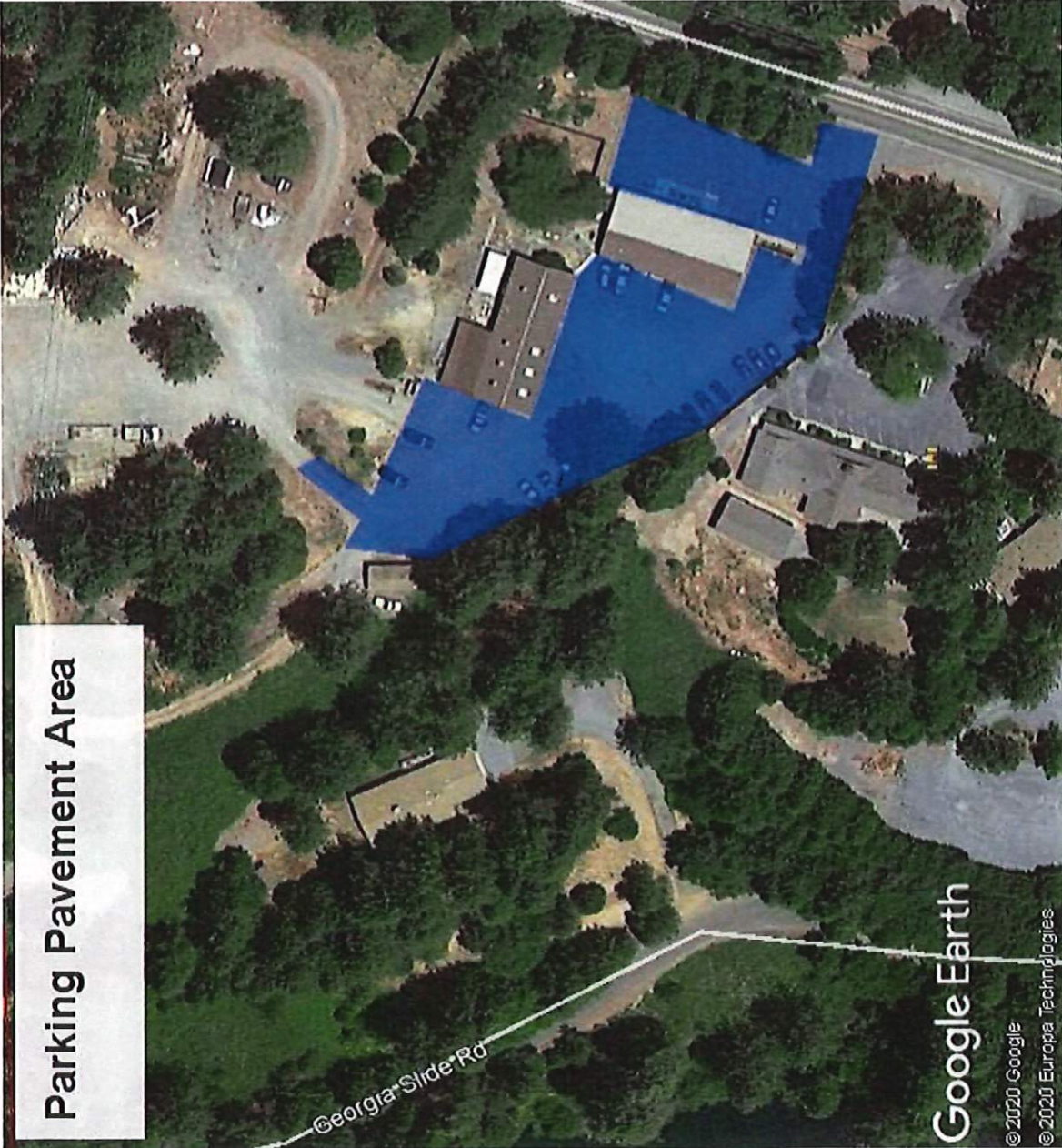
Staff propose the Board approve funding for the following capital improvement projects as well as an increase in funding for one project, as follows:

- **Repaving of District Parking Lot** (\$182,600);
- **Pump Station Replacement** (\$123,400);
- **Annual Tank Coating** (\$210,000); and
- **Master Plan/System Assessment** (\$250,000).

ATTACHMENTS

- 1) Figure showing District Office Parking Pavement Area
- 2) Resolution 2020-XX

AGENDA ITEM 8.B.
Attachment 1
District Office Parking Area



Parking Pavement Area

Georgia Slide Rd

Google Earth

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AGENDA ITEM 8.B.
Attachment 2
RESOLUTION 2020-XX

RESOLUTION NO. 2020-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
APPROVING THE UPDTAED PROPOSED FISCAL YEAR 2020/21 CAPITAL
IMPROVEMENT PROGRAM

WHEREAS, the District facilities require regular maintenance, rehabilitation, and/or upgrades to existing facilities, and District operations require the periodic addition of new facilities/infrastructure to meet operational objectives; and

WHEREAS, District staff have reassessed and reprioritized projects for this fiscal year based on operational needs, engineering analysis, District priorities, projected revenues and applicable Reserve Funds balances, and projected project costs; and,

WHEREAS, the Capital Improvements are necessary to allow the District to meet its operational goals and responsibilities to rate payers, while staying in compliance with local, State and Federal regulations; and,

WHEREAS, District are recommending funding the updated Capital Improvement Projects proposed for FY 2020/21,

WHEREAS, District has completed Temporary Water Transfer and analysis of reserve accounts to fund FY 2020/21 Capital Improvement Projects.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT THE FUNDING FOR THE PROPOSED CAPITAL IMPROVEMENT PROJECTS FOR FY 2020/21 ARE APPROVED.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 10th day of November 2020, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Dave Souza President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Jeff Nelson, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2020-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 10th day of November 2020.

Jeff Nelson, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT