

AGENDA
REGULAR MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CA 95634

Special Notation:

***Director Carl Hoelscher will participate in this meeting from a satellite location via telephone.
The Public may participate in all Open Session portions of this meeting from this location.
The specifics of this location while participating in this meeting are as follows:
314 Commerce Drive, Mammoth Lakes, CA 93546***

TUESDAY, OCTOBER 10, 2017
2:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long term needs.
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1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

4. CONSENT CALENDAR

A. Approval of Minutes -- Special Meeting of October 3, 2017

B. Financial Reports

1. Month End Cash Disbursements Report
2. Statement of Cash and Investment Balances

C. Resolution 2017-24 – Authorizing the General Manager to execute a Professional Services Agreement with Youngdahl Consulting Group

Possible Action: Approve Resolution 2017-24.

5. INFORMATIONAL ITEMS

- A. President's Report**
- B. Board Reports**
- C. General Manager's Report**
- D. Operation Manager's Report**
- E. ALT Treatment Plant Update**

6. NEW BUSINESS

- A. Resolutions 2017-25 and 2017-26 Updating Finance Committee Roles and Responsibilities, and Approving Finance Committee Appointments**

Possible Board Action: Approve Resolutions 2017-25 and 2017-26.

- 7. BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

- 8. NEXT MEETING DATE AND ADJOURNMENT** – Next regular meeting November 14, 2017, at 2:00 PM, at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Steve Palmer by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on October 6, 2017.



Steven Palmer, PE, General Manager

10/6/17

Date

CONFORMED AGENDA
SPECIAL MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CA 95634

Special Notation:

***Director David Halpin will participate in this meeting from a satellite location via telephone. The Public may participate in all Open Session portions of this meeting from this location. The specifics of this location while participating in this meeting are as follows:
16753 Black River Drive, Northville, MI 48168***

Tuesday, October 3, 2017
2:00 PM

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long term needs
-

1. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 2:00 PM.

Roll Call:

Directors Present: Jesse Hanschild, Lon Uso, and Dane Wadle

Directors Absent: David Halpin; Carl Hoelscher

Staff Present: General Manager Steve Palmer, and Meeting Recorder Gloria Omania.

Legal Counsel: Helane Seikaly, Churchwell White.

2. ADOPTION OF AGENDA

Motion by Director Hanschild to adopt the agenda. Second by Director Wadle.

Public Comment: None

Vote:

Ayes: Hanschild, Uso, Wadle

Noes:

Absent: Halpin, Hoelscher

The motion passed.

3. CONSENT CALENDAR

A. Approval of Minutes of Regular Meeting of September 12, 2017

Motion by Director Hanschild to approve the Minutes of the Board Meeting of September 12, 2017. Second by Director Wadle.

Public Comment: None

Vote:

Ayes: Hanschild, Uso, Wadle

Noes:

Absent: Halpin, Hoelscher

The motion passed.

4. NEW BUSINESS

A. Report on Public Rate Study Workshop of September 18, 2017

Possible Board Action: Receive report.

General Manager Steve Palmer presented the report on the public rate study workshop held on September 18, 2017, and discussed the remaining schedule to complete the 218 processes. He pointed out the following schedule adopted by the Board goes beyond what is legally required.



The dates were set for the remaining schedule as follows:

*Thursday, October 12 @ 5 PM
Cool Community Hall*

Public Workshop #2

*Tuesday, October 18 @ 2 PM
GDPUD Office*

Board Meeting to Authorize 45-Day Notice

*Tuesday, December 12 @ 2 PM
GDPUD Office*

Board Meeting to Adopt Rates

Director Uso asked those attending what they thought of the process so far. Linnea Marengo commented that this was the first time she had received so much information in such a short period of time. She stated that she thought the workshop was very structured, very thorough and was impressed. She added that it would have been helpful to receive the information in advance to allow time to digest it. She expressed disappointment that so few people are participating, adding

that all the General Manager can do is open the door for public participation. Mr. Palmer indicated he would be happy to meet with anyone with questions. He said he would be willing to meet with small groups. Director Uso expressed his interested in joining him.

Ms. Marenco asked if the Board would consider establishing an irrigation advisory committee and Director Uso responded that may be possible.

The report was received and filed.

B. Draft Letter to Grand Jury

Possible Board Action: Review draft letter and provide direction to staff.

Steve Palmer reported that the District received a request from the Grand Jury for another response to their May 176, 2017, report.

Director Wadle asked why the first response was rejected. Legal Counsel Helane Selinsky responded that it was highly technical.

Motion by Director Wadle to approve the response letter to the Grand Jury. Second by Director Hanschild.

Public Comment: None

Vote:

Ayes: Hanschild, Uso, Wadle

Noes:

Absent: Halpin, Hoelscher

The motion passed.

C. Resolution 2017-21 - Professional Services Agreement with Blue Ribbon Personnel Services

Possible Board Action: Adopt Resolution 2017-21 Authorizing the General Manager to execute a Professional Services Agreement with Blue Ribbon Personnel Services.

Gloria Omania reported that the District has been utilizing Blue Ribbon Personnel Services since April of 2005 and continues to need those personnel services. She noted the proposed agreement more clearly outlines the responsibilities of the Agency and the District, including the policy for sick leave, vacation and holidays. Mr. Palmer added the new Professional Services Agreement is in the format required by Legal Counsel.

Motion by Director Hanschild to adopt Resolution 2017-21. Second by Director Wadle.

Public Comment: None

Vote:

Ayes: Hanschild, Uso, Wadle

Noes:

Absent: Halpin, Hoelscher

The motion passed.

5. **BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

The Board adjourned to closed session at 3:15 PM

6. **ADJOURN TO CLOSED SESSION**

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Pursuant to Government Code section 54957(b)(1))

Title: General Manager

B. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

(Pursuant to Government Code Section 54956.9(d)(1))

1. Name of case: Mecklenberg v. Georgetown Divide Public Utility District (United States District Court, Eastern District of California Case No.: 2:14-CV-00750-TLN-DB)
2. Name of case: Leow v. Georgetown Divide Public Utility District (El Dorado Superior Court Case No.: PC 20100019; Third District Court of Appeal No. C077559)

C. CONFERENCE WITH LEGAL COUNSEL--LABOR NEGOTIATION

(Pursuant to Government Code Section 54954.5(f) and Government Code 54957.6)

District Representatives: General Manager Steven Palmer; District General Counsel


Employee Organization: International Union of Operating Engineers Stationary Engineers, Local No. 39

The Board returned to open session at 4:22 PM. Director Uso reported that the General Manager Performance Evaluation was tabled to a future meeting, and Staff received direction on the labor negotiation.

7. **NEXT MEETING DATE AND ADJOURNMENT** – Next regular meeting October 10, 2017, at 2:00 PM at the Georgetown Divide Public Utility District Office.

The meeting was adjourned at 4:24 PM.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Steven Palmer by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted in the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on September 29, 2017.



Steven Palmer, PE, General Manager

10/10/17

Date

MONTH END CASH DISBURSEMENT REPORT

GDPUD Board Meeting of October 10, 2017

Agenda Item No. 4B1

Date...: Oct 6, 2017
 Time...: 8:07 am
 Run by.: Christina Cross

Georgetown Divide PUD
 BOARD CHECK REVIEW

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Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
028178	09/13/17	CAL18	California State Disbursement	PAYROLL CLEARING-N.TILMAN	366.92
Sub-Total: (1)					366.92
Sub-Count: 1					
028179	09/13/17	ICM02	ICMA-R.T.-457 (ee)	Payroll withholding-ICMA	1179.75
Sub-Total: (1)					1179.75
Sub-Count: 1					
028180	09/13/17	IUO01	IUOE, LOCAL 39	Union Dues Payable-LOCAL 39	308.25
Sub-Total: (1)					308.25
Sub-Count: 1					
028181	09/13/17	IUO02	PEU LOCAL #1	UNION DUES-LOCAL 1	99.73
Sub-Total: (1)					99.73
Sub-Count: 1					
028182	09/27/17	AFL01	AMERICAN FAMILY LIFE INS	AFLAC Premiums	1345.58
Sub-Total: (1)					1345.58
Sub-Count: 1					
028183	09/27/17	CAL18	California State Disbursement	PAYROLL CLEARING-N TILMAN	366.92
Sub-Total: (1)					366.92
Sub-Count: 1					
028184	09/27/17	ICM02	ICMA-R.T.-457 (ee)	Payroll withholding-ICMA	1179.75
Sub-Total: (1)					1179.75
Sub-Count: 1					
028185	09/27/17	IUO01	IUOE, LOCAL 39	Union Dues Payable-LOCAL 1	308.25
Sub-Total: (1)					308.25
Sub-Count: 1					
028186	09/27/17	IUO02	PEU LOCAL #1	UNION DUES-LOCAL 1	99.73
Sub-Total: (1)					99.73
Sub-Count: 1					
028187	09/26/17	AAR01	AARP MEDICARERX SAVER PLUS, PD AARP MEDICARE M DAVIS OCTOBER 2017		33.40
Sub-Total: (1)					33.40
Sub-Count: 1					
028188	09/26/17	ADT01	ADT SECURITY SERVICES	SECURITY SERVICES 9/20/17-10/19/17	39.89
028188	09/26/17	ADT01	ADT SECURITY SERVICES	SECURITY SERVICES 6425 MAIN ST 9/21-10/20/17	147.39
Sub-Total: (1)					187.28
Sub-Count: 2					
028189	09/26/17	ATT02	AT&T	UTILITIES-PHONE 530-333-9442 9/14-10/13/17	89.19
028189	09/26/17	ATT02	AT&T	UTILITIES- PHONE 530-333-4356 9/14-10/13/17	102.76
028189	09/26/17	ATT02	AT&T	UTILITIES- PHONE 530-333-4356 9/14-10/13/17	154.14
028189	09/26/17	ATT02	AT&T	UTILITIES- PHONE 530-333-4356 9/14-10/13/17	154.14
028189	09/26/17	ATT02	AT&T	UTILITIES-PHONE 530-333-1119 9/14-10/13/17	141.71
028189	09/26/17	ATT02	AT&T	UTILITIES-PHONE 234-343-7252 9/14-10/13/17	66.89
028189	09/26/17	ATT02	AT&T	UTILITIES-PHONE 530-885-6287 9/14-10/13/17	127.19
028189	09/26/17	ATT02	AT&T	UTILITIES-PHONE 234-371-7957 9/14-10/13/17	66.89
Sub-Total: (1)					902.91
Sub-Count: 8					
028190	09/26/17	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE M. WILSON 10/1-10/31/17	292.50
028190	09/26/17	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE J. MANZER 10/1-10/31/17	265.19
028190	09/26/17	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE W. MANZER 10/1-10/31/17	265.19

Date...: Oct 6, 2017
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BOARD CHECK REVIEW

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Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
028190	09/26/17	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE R. PRINCE 10/1-10/31/17	227.97
Sub-Total: (1)					1050.85
Sub-Count: 4					
028191	09/26/17	CAL16	CALTRONICS BUSINESS SYSTEMS CO	COPIER CONTRACT	840.81
Sub-Total: (1)					840.81
Sub-Count: 1					
028192	09/26/17	CHU02	CHURCHWELL WHITE, LLP	PROFESSIONAL SERVICE THROUGH AUGUST 31, 2017	6779.39
028192	09/26/17	CHU02	CHURCHWELL WHITE, LLP	PROFESSIONAL SERVICES THROUGH AUGUST 31, 2017	280.00
Sub-Total: (1)					7059.39
Sub-Count: 2					
028193	09/26/17	CWS01	CORBIN WILLITS SYS. INC.	MONTHLY CHARGES FOR OCT 2017	573.20
Sub-Total: (1)					573.20
Sub-Count: 1					
028194	09/26/17	DEL05	DELAGE LANDEN, INC	2017 PROPERTY TAX FOR COPIER	45.72
028194	09/26/17	DEL05	DELAGE LANDEN, INC	2017 PROPERTY TAX FORMAX FOLDING MACHINE	83.07
028194	09/26/17	DEL05	DELAGE LANDEN, INC	COPIER CONTRACT 9/1-9/30/17	228.20
028194	09/26/17	DEL05	DELAGE LANDEN, INC	FORMAX FOLDING MACHINE CONTRACT 9/1-9/30/17	185.65
Sub-Total: (1)					542.64
Sub-Count: 4					
028195	09/26/17	FER02	FERGUSON ENTERPRISES INC	MATERIALS FOR DISTRIBUTION	347.50
028195	09/26/17	FER02	FERGUSON ENTERPRISES INC	SUPPLIES FOR DISTRIBUTION	329.38
Sub-Total: (1)					676.88
Sub-Count: 2					
028196	09/26/17	MED01	MEDICAL EYE SERVICES	VISION INSURANCE OCTOBER 2017	18.74
028196	09/26/17	MED01	MEDICAL EYE SERVICES	VISION INSURANCE OCTOBER 2017	28.11
028196	09/26/17	MED01	MEDICAL EYE SERVICES	VISION INSURANCE OCTOBER 2017	18.74
028196	09/26/17	MED01	MEDICAL EYE SERVICES	VISION INSURANCE OCTOBER 2017	46.85
028196	09/26/17	MED01	MEDICAL EYE SERVICES	VISION INSURANCE OCTOBER 2017	18.74
028196	09/26/17	MED01	MEDICAL EYE SERVICES	VISION INSURANCE OCTOBER 2017	168.63
028196	09/26/17	MED01	MEDICAL EYE SERVICES	VISION INSURANCE OCTOBER 2017	9.37
Sub-Total: (1)					309.18
Sub-Count: 7					
028197	09/26/17	PAC02	PACIFIC GAS & ELECTRIC	Utilities-electric	598.97
028197	09/26/17	PAC02	PACIFIC GAS & ELECTRIC	Utilities-electric	1007.07
028197	09/26/17	PAC02	PACIFIC GAS & ELECTRIC	Utilities-electric	280.63
028197	09/26/17	PAC02	PACIFIC GAS & ELECTRIC	Utilities-electric	251.13
Sub-Total: (1)					2137.80
Sub-Count: 4					
028198	09/26/17	PAL01	STEVE PALMER	MILEAGE REIMB	61.06
Sub-Total: (1)					61.06
Sub-Count: 1					
028199	09/26/17	POW01	POWERNET GLOBAL COMM.	Utilities-LONG DISTANCE 8/19-9/19/17	205.72
Sub-Total: (1)					205.72
Sub-Count: 1					
028200	09/26/17	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE OCTOBER 2017	111.56
028200	09/26/17	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE OCTOBER 2017	167.34
028200	09/26/17	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE OCTOBER 2017	55.78
028200	09/26/17	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE OCTOBER 2017	278.90
028200	09/26/17	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE OCTOBER 2017	111.56
028200	09/26/17	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE OCTOBER 2017	1645.84
028200	09/26/17	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE OCTOBER 2017	111.56
Sub-Total: (1)					2482.54
Sub-Count: 7					

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 Run by.: Christina Cross

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 BOARD CHECK REVIEW

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Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
028201	09/26/17	PRO04	PAUL FUNK	CLEANING SERVICES FOR SEPTEMBER 2017	250.00
Sub-Total: (1)					250.00
Sub-Count: 1					
028202	09/26/17	ROB02	ROBINSON ENTERPRISES	T & D RAW WATER FUEL USAGE ALLOCATION	765.88
028202	09/26/17	ROB02	ROBINSON ENTERPRISES	WATER TREATMENT FUEL USAGE ALLOCATION	204.68
028202	09/26/17	ROB02	ROBINSON ENTERPRISES	T & D TREATED WTR FUEL USAGE ALLOCATION	952.43
028202	09/26/17	ROB02	ROBINSON ENTERPRISES	ZONE FUEL USAGE ALLOCATION	42.95
028202	09/26/17	ROB02	ROBINSON ENTERPRISES	UPCOUNTRY FUEL USAGE ALLOCATION	228.28
028202	09/26/17	ROB02	ROBINSON ENTERPRISES	ADMIN. FUEL USAGE ALLOCATION	.00
Sub-Total: (1)					2194.22
Sub-Count: 6					
028203	09/26/17	SAN02	Santander Leasing	TRUCK LEASE PAYMENT	123.50
028203	09/26/17	SAN02	Santander Leasing	TRUCK LEASE PAYMENT	1107.38
Sub-Total: (1)					1230.88
Sub-Count: 2					
028204	09/26/17	UNI06	UNITEDHEALTHCARE INSURANCE CO	PREPAY SUPPLEMENTAL INSURANCE D. SCHWAGEL OCT 2017	145.00
Sub-Total: (1)					145.00
Sub-Count: 1					
028205	09/26/17	UNI07	UNITEDHEALTHCARE CLAIM DIVISIO	PREPAY HEALTH INSURANCE J ST DENNIS 10/1-10/30/17	153.85
Sub-Total: (1)					153.85
Sub-Count: 1					
028206	09/26/17	VAV01	VAVRINEK, TRINE, DAY & CO., LL	PROFESSIONAL SERVICES THROUGH JULY 2017	4690.00
Sub-Total: (1)					4690.00
Sub-Count: 1					
028207	09/26/17	VER01	VERIZON WIRELESS	UTILITIES-CELL PHONE 8/16-9/15/17	133.45
028207	09/26/17	VER01	VERIZON WIRELESS	UTILITIES-CELL PHONE 8/16-9/15/17	27.56
028207	09/26/17	VER01	VERIZON WIRELESS	UTILITIES-CELL PHONE 8/16-9/15/17	106.98
028207	09/26/17	VER01	VERIZON WIRELESS	UTILITIES-CELL PHONE 8/16-9/15/17	26.74
Sub-Total: (1)					294.73
Sub-Count: 4					
028208	10/10/17	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS NOVEMBER 2017	3153.93
028208	10/10/17	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS NOVEMBER 2017	5850.06
028208	10/10/17	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS NOVEMBER 2017	3834.99
028208	10/10/17	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS NOVEMBER 2017	9167.38
028208	10/10/17	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS NOVEMBER 2017	1145.50
028208	10/10/17	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS NOVEMBER 2017	6885.83
028208	10/10/17	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS NOVEMBER 2017	2017.88
028208	10/10/17	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS NOVEMBER 2017	4635.54
Sub-Total: (1)					36691.11
Sub-Count: 8					
028209	10/10/17	AIM01	AIM CONSULTING INC	2017 PROFESSIONAL SERVICE AGREEMENT	2775.00
Sub-Total: (1)					2775.00
Sub-Count: 1					
028210	10/10/17	ALL01	ALLEN KRAUSE	UNIT # 11 MOUNT AND BALANCE TIRES	50.00
028210	10/10/17	ALL01	ALLEN KRAUSE	UNIT #33 SERVICE FRONT END REPAIRS	1158.70
028210	10/10/17	ALL01	ALLEN KRAUSE	UNIT #32 SERVICE AND MOUNT AND BALANCE TIRES	293.47
028210	10/10/17	ALL01	ALLEN KRAUSE	UNIT #1 SVC AND REPLACE FRONT HUB/BEARING ASSY	142.78
028210	10/10/17	ALL01	ALLEN KRAUSE	UNIT #1 SVC AND REPLACE FRONT HUB/BEARING ASSY	142.78
028210	10/10/17	ALL01	ALLEN KRAUSE	UNIT #1 SVC AND REPLACE FRONT HUB/BEARING ASSY	142.78
028210	10/10/17	ALL01	ALLEN KRAUSE	UNIT #1 SVC AND REPLACE FRONT HUB/BEARING ASSY	142.78
028210	10/10/17	ALL01	ALLEN KRAUSE	UNIT #1 SVC AND REPLACE FRONT HUB/BEARING ASSY	142.79
028210	10/10/17	ALL01	ALLEN KRAUSE	UNIT # 33 STARTER REPAIR	268.45
Sub-Total: (1)					2484.53
Sub-Count: 9					

Date...: Oct 6, 2017
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Georgetown Divide PUD
 BOARD CHECK REVIEW

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Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
028211	10/10/17	AME08	AMERICAN MESSAGING	PAGECOPY USAGE 530-890-0060 09/22/17	10.73
Sub-Total: (1)					10.73
Sub-Count: 1					
028212	10/10/17	BEA01	BUTTE EQUIPMENT RENTALS	AB ROCK FOR DISTRIBUTION	675.00
028212	10/10/17	BEA01	BUTTE EQUIPMENT RENTALS	ROCK FOR CDS FIELDS	125.00
Sub-Total: (1)					800.00
Sub-Count: 2					
028213	10/10/17	BEN04	BENNETT ENGINEERING SERVICES	2017 PROFESSIONAL SERVICES AGREEMENT	5886.73
Sub-Total: (1)					5886.73
Sub-Count: 1					
028214	10/10/17	CAR08	CSI	OCTOBER 2017 MONTHLY SERVICE FEE	59.00
Sub-Total: (1)					59.00
Sub-Count: 1					
028215	10/10/17	CCS01	CCSINTERACTIVE	2017 RATE INCREASE PAGE ADDITION	105.00
028215	10/10/17	CCS01	CCSINTERACTIVE	MONTHLY WEBSITE HOSTING OCTOBER 2017	69.00
Sub-Total: (1)					174.00
Sub-Count: 2					
028216	10/10/17	CLS01	CLS LABS	ROUTINE DIST SYST BACTERIA	88.20
028216	10/10/17	CLS01	CLS LABS	ROUTINE DIST SYST BACTERIA	88.20
028216	10/10/17	CLS01	CLS LABS	ROUTINE DIST SYST BACTERIA	88.20
Sub-Total: (1)					264.60
Sub-Count: 3					
028217	10/10/17	CSD01	GOLD COUNTRY REGIONAL CHAPTER	ANNUAL GOLD COUNTRY REGIONAL CHAPTER DUES 17-18	25.00
Sub-Total: (1)					25.00
Sub-Count: 1					
028218	10/10/17	DIA02	DIAMOND WELL DRILLING COMPANY,	JULY 2017 TESTING	80.00
028218	10/10/17	DIA02	DIAMOND WELL DRILLING COMPANY,	JULY 2017 TESTING	555.00
028218	10/10/17	DIA02	DIAMOND WELL DRILLING COMPANY,	AUGUST 2017 TESTING	80.00
028218	10/10/17	DIA02	DIAMOND WELL DRILLING COMPANY,	AUGUST 2017 TESTING	375.00
028218	10/10/17	DIA02	DIAMOND WELL DRILLING COMPANY,	WATER TESTING	90.00
028218	10/10/17	DIA02	DIAMOND WELL DRILLING COMPANY,	SEPT 5 WATER LAB TESTING	80.00
028218	10/10/17	DIA02	DIAMOND WELL DRILLING COMPANY,	SEPT 5 WATER LAB TESTING	90.00
Sub-Total: (1)					1350.00
Sub-Count: 7					
028219	10/10/17	DIV05	PLACERVILLE AUTO PARTS, INC	TRUCK CLEANER	17.14
028219	10/10/17	DIV05	PLACERVILLE AUTO PARTS, INC	WELDING GOGGLES AND SUPPLIES	28.91
Sub-Total: (1)					46.05
Sub-Count: 2					
028220	10/10/17	ECO01	ECORP CONSULTING, INC.	JULY 11, 2017 PSA	3363.75
028220	10/10/17	ECO01	ECORP CONSULTING, INC.	PROFESSIONAL SERVICES AUGUST 2017	2597.56
Sub-Total: (1)					5961.31
Sub-Count: 2					
028221	10/10/17	ELD16	EL DORADO DISPOSAL	UTILITIES- GARBAGE 6425 MAIN ST 9/1-9/30/17	103.58
028221	10/10/17	ELD16	EL DORADO DISPOSAL	UTILITIES- GARBAGE 3650 SWEETWATER TR 9/1-9/30/17	105.17
028221	10/10/17	ELD16	EL DORADO DISPOSAL	UTILITIES-GARBAGE 8180 BALDERSTON 9/1-9/30/17	105.17
Sub-Total: (1)					313.92
Sub-Count: 3					
028222	10/10/17	ERS01	ERS INDUSTRIAL SVCS, INC.	FINAL PROGRESS BILLING	19436.65
028222	10/10/17	ERS01	ERS INDUSTRIAL SVCS, INC.	5% RETENTION	2054.34
Sub-Total: (1)					21490.99

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Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
Sub-Count: 2					
028223	10/10/17	FER02	FERGUSON ENTERPRISES INC	DISTRIBUTION RESTOCK MATERIALS AND SUPPLIES	3880.38
028223	10/10/17	FER02	FERGUSON ENTERPRISES INC	DISTRIBUTION RESTOCK MATERIALS AND SUPPLIES	318.89
028223	10/10/17	FER02	FERGUSON ENTERPRISES INC	MATERIALS AND SUPPLIES FOR CDS FIELD REPAIR	2838.02
028223	10/10/17	FER02	FERGUSON ENTERPRISES INC	DISTRIBUTION RESTOCK MATERIALS AND SUPPLIES	5415.76

Sub-Total: (1)					12453.05
Sub-Count: 4					
028224	10/10/17	FOO01	FOOTHILL ASSOCIATES	PROFESSIONAL SERVICES TO SEPT 12, 2017	426.25

Sub-Total: (1)					426.25
Sub-Count: 1					
028225	10/10/17	FOS01	CITY OF FOSTER CITY	JOB POSTING FOR MANG ANALYST AND WTR RESC MGR	500.00

Sub-Total: (1)					500.00
Sub-Count: 1					
028226	10/10/17	G&O01	G & O BODY SHOP	TOW FOR UNIT # 33	125.00

Sub-Total: (1)					125.00
Sub-Count: 1					
028227	10/10/17	GAR02	GARDEN VALLEY FEED & HDW.	TRUCK #10 AND VACTOR TRAILER SUPPLIES	68.58
028227	10/10/17	GAR02	GARDEN VALLEY FEED & HDW.	METER RELOCATION MATERIALS AND SUPPLIES	6.50
028227	10/10/17	GAR02	GARDEN VALLEY FEED & HDW.	PARTS FOR METER RELOCATION ON CHRYSLER CIRCLE	3.84
028227	10/10/17	GAR02	GARDEN VALLEY FEED & HDW.	PARTS FOR METER RELOCATION ON CHRYSLER CIRCLE	25.72
028227	10/10/17	GAR02	GARDEN VALLEY FEED & HDW.	MATERIALS FOR UTILITY TRAILER	33.12
028227	10/10/17	GAR02	GARDEN VALLEY FEED & HDW.	MATERIALS FOR CDS REPAIR	513.28

Sub-Total: (1)					651.04
Sub-Count: 6					
028228	10/10/17	GEI02	GEI Consultants, Inc.	PROFESSIONAL SERVICES FROM 7/30-8/26/17	2642.00

Sub-Total: (1)					2642.00
Sub-Count: 1					
028229	10/10/17	GEM01	GEMPLER'S, INC.	CREDIT FOR ORDER # S03407739	-4.09
028229	10/10/17	GEM01	GEMPLER'S, INC.	CREDIT FOR ORDER # S03407739	-4.09
028229	10/10/17	GEM01	GEMPLER'S, INC.	CREDIT FOR ORDER # S03407739	-4.10
028229	10/10/17	GEM01	GEMPLER'S, INC.	CREDIT FOR ORDER # S03407756	-12.28
028229	10/10/17	GEM01	GEMPLER'S, INC.	SAFETY GLASSES AND BOOTS FOR LEAKS	107.36
028229	10/10/17	GEM01	GEMPLER'S, INC.	SAFETY GLASSES AND BOOTS FOR LEAKS	107.36
028229	10/10/17	GEM01	GEMPLER'S, INC.	SAFETY GLASSES AND BOOTS FOR LEAKS	317.31

Sub-Total: (1)					507.47
Sub-Count: 7					
028230	10/10/17	GEO01	GEORGETOWN ACE HDW	UP COUNTRY PIPE FITTINGS	13.75
028230	10/10/17	GEO01	GEORGETOWN ACE HDW	MATERIALS AND SUPPLIES SAFETY WALKWAYS	61.52
028230	10/10/17	GEO01	GEORGETOWN ACE HDW	MATERIALS AND SUPPLIES	23.94
028230	10/10/17	GEO01	GEORGETOWN ACE HDW	MATERIALS AND SUPPLIES	23.94
028230	10/10/17	GEO01	GEORGETOWN ACE HDW	MATERIALS AND SUPPLIES	23.93
028230	10/10/17	GEO01	GEORGETOWN ACE HDW	MATERIALS AND SUPPLIES	23.93
028230	10/10/17	GEO01	GEORGETOWN ACE HDW	SAFETY WALKWAY REPAIRS	98.09
028230	10/10/17	GEO01	GEORGETOWN ACE HDW	MATERIALS FOR SHOP EXTENSION CORD	96.60
028230	10/10/17	GEO01	GEORGETOWN ACE HDW	SAFETY WALKWAY MATERIALS	61.18
028230	10/10/17	GEO01	GEORGETOWN ACE HDW	SUPPLIES FOR UTILITY TRAILER	38.94
028230	10/10/17	GEO01	GEORGETOWN ACE HDW	SUPPLIES FOR UTILITY TRAILER	38.94
028230	10/10/17	GEO01	GEORGETOWN ACE HDW	MATERIALS FOR PIPE RELOCATION ON CHRYSLER CIRCLE	25.66
028230	10/10/17	GEO01	GEORGETOWN ACE HDW	MATERIALS AND SUPPLIES FOR ZONE	7.49
028230	10/10/17	GEO01	GEORGETOWN ACE HDW	MATERIALS FOR PIPE RELOCATION ON CHRYSLER CIRCLE	4.27
028230	10/10/17	GEO01	GEORGETOWN ACE HDW	KEYS FOR NEW EMPLOYEES	42.88

Sub-Total: (1)					585.06
Sub-Count: 15					
028231	10/10/17	GEO03	STEPHANIE BECK	WATER FOR FOLDING MACHINE	3.10
028231	10/10/17	GEO03	STEPHANIE BECK	DONUTS FOR STAFF MEETING	23.90
028231	10/10/17	GEO03	STEPHANIE BECK	KEYS FOR NEW EMPLOYEES	6.44
028231	10/10/17	GEO03	STEPHANIE BECK	POSTAGE	7.20
028231	10/10/17	GEO03	STEPHANIE BECK	POSTAGE	2.85

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028231	10/10/17	GEO03	STEPHANIE BECK	POSTAGE	6.59
Sub-Total: (1)					50.08
Sub-Count: 6					
028232	10/10/17	GEO04	DIVIDE SUPPLY INC.	ALT TP STRAPS	112.31
028232	10/10/17	GEO04	DIVIDE SUPPLY INC.	ROCK FOR MAIN BREAK	64.34
028232	10/10/17	GEO04	DIVIDE SUPPLY INC.	MATERIALS AND SUPPLIES FOR UNIT # 10 & #11	129.75
028232	10/10/17	GEO04	DIVIDE SUPPLY INC.	SUPPLIES FOR UNIT # 10 & 11	53.58
028232	10/10/17	GEO04	DIVIDE SUPPLY INC.	TRENCH SHOVEL FOR UNIT #11	32.16
028232	10/10/17	GEO04	DIVIDE SUPPLY INC.	DUMP TRUCK UTILITY TRAILER MATERIALS AND SUPPLIES	37.32
028232	10/10/17	GEO04	DIVIDE SUPPLY INC.	DUMP TRUCK UTILITY TRAILER MATERIALS AND SUPPLIES	37.32
028232	10/10/17	GEO04	DIVIDE SUPPLY INC.	MATERIALS FOR ZONE	32.15
028232	10/10/17	GEO04	DIVIDE SUPPLY INC.	SUPPLIES FOR SAFETY WALKWAY	31.15
028232	10/10/17	GEO04	DIVIDE SUPPLY INC.	SUPPLIES FOR HYDRANT REPAIR ON KIT FOX CT	79.34
Sub-Total: (1)					646.74
Sub-Count: 11					
028233	10/10/17	GEO12	GEORGE SANDERS	PROFESSIONAL SERVICES FOR SEPT 2017	800.00
028233	10/10/17	GEO12	GEORGE SANDERS	PROFESSIONAL SERVICES FOR SEPT 2017	6898.60
Sub-Total: (1)					7698.60
Sub-Count: 2					
028234	10/10/17	GOO01	THE GOODYEAR TIRE & RUBBER COM	TIRES FOR UNIT #11	365.62
028234	10/10/17	GOO01	THE GOODYEAR TIRE & RUBBER COM	TIRES UNIT # 32	316.20
Sub-Total: (1)					681.82
Sub-Count: 2					
028235	10/10/17	MAD01	KYLE MADISON	BOOTS REIMB PER MOU	166.21
Sub-Total: (1)					166.21
Sub-Count: 1					
028236	10/10/17	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WAGES 8/28-9/4/17 B RULE	912.00
028236	10/10/17	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WAGES 8/28-9/4/17 J KLAHN	912.00
028236	10/10/17	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WAGES 8/28-9/4/17 G OMANIA	156.80
028236	10/10/17	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WAGES 8/28-9/4/17 G OMANIA	578.20
028236	10/10/17	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WAGES 8/28-9/4/17 L ROSS	879.60
028236	10/10/17	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WAGES 9/4-9/10/17 B RULE	729.60
028236	10/10/17	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WAGES 9/4-9/10/17 J KLAHN	729.60
028236	10/10/17	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WAGES 9/4-9/10/17 G OMANIA	607.60
028236	10/10/17	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WAGES 9/4-9/10/17 G OMANIA	9.80
028236	10/10/17	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WAGES 9/4-9/10/17 L ROSS	703.68
028236	10/10/17	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WAGES 9/11-9/17/17 B RULE	912.00
028236	10/10/17	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WAGES 9/11-9/17/17 J KLAHN	912.00
028236	10/10/17	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WAGES 9/11-9/17/17 G OMANIA	548.80
028236	10/10/17	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WAGES 9/11-9/17/17 G OMANIA	78.40
028236	10/10/17	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WAGES 9/11-9/17/17 L ROSS	887.85
028236	10/10/17	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WAGES 9/18-9/24/17 J KLAHN	912.00
028236	10/10/17	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WAGES 9/18-9/24/17 B RULE	912.00
028236	10/10/17	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WAGES 9/18-9/24/17 L ROSS	879.60
028236	10/10/17	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WAGES 9/18-9/24/17 G OMANIA	176.40
028236	10/10/17	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WAGES 9/18-9/24/17 G OMANIA	137.20
Sub-Total: (1)					12575.13
Sub-Count: 20					
028237	10/10/17	MOB01	MOBILE MINI, LLC-CA	STORAGE RENTAL 10/4-10/31/17	184.39
Sub-Total: (1)					184.39
Sub-Count: 1					
028238	10/10/17	MYE01	Myers and Sons	PAYMENT # 5 ALTWTP CONSTRUCTION	528342.51
028238	10/10/17	MYE01	Myers and Sons	PAYMENT # 5 ALTWTP CONSTRUCTION	39772.50
Sub-Total: (1)					568115.01
Sub-Count: 2					
028239	10/10/17	NBS01	NBS	QUARTERLY ADMIN FEES 10/1-12/31/17	674.99
028239	10/10/17	NBS01	NBS	QUARTERLY ADMIN FEES 10/1-12/31/17	337.44
Sub-Total: (1)					1012.43

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Sub-Count: 2					
028240	10/10/17	NEX00	NEXGEN	2017 PROFESSIONAL SERVICE AGREEMENT	46150.00

					46150.00
Sub-Total: (1)					
Sub-Count: 1					
028241	10/10/17	PAC02	PACIFIC GAS & ELECTRIC	Utilities-ELECTRIC WALTON WTP	3431.67
028241	10/10/17	PAC02	PACIFIC GAS & ELECTRIC	Utilities-ELECTRIC ALT WTP	12760.92

					16192.59
Sub-Total: (1)					
Sub-Count: 2					
028242	10/10/17	PSO01	PSOMAS	PROFESSIONAL SERVICES FROM 7/28-8/24/17	13129.50

					13129.50
Sub-Total: (1)					
Sub-Count: 1					
028243	10/10/17	ROB01	DON ROBINSON	CUTBACK FOR DISTRIBUTION	504.08

					504.08
Sub-Total: (1)					
Sub-Count: 1					
028244	10/10/17	ROB02	ROBINSON ENTERPRISES	T & D RAW WATER FUEL USAGE ALLOCATION	560.81
028244	10/10/17	ROB02	ROBINSON ENTERPRISES	WATER TREATMENT FUEL USAGE ALLOCATION	214.14
028244	10/10/17	ROB02	ROBINSON ENTERPRISES	T & D TREATED WTR FUEL USAGE ALLOCATION	772.45
028244	10/10/17	ROB02	ROBINSON ENTERPRISES	ZONE FUEL USAGE ALLOCATION	95.70
028244	10/10/17	ROB02	ROBINSON ENTERPRISES	UPCOUNTRY FUEL USAGE ALLOCATION	143.94
028244	10/10/17	ROB02	ROBINSON ENTERPRISES	ADMIN. FUEL USAGE ALLOCATION	.00

					1787.04
Sub-Total: (1)					
Sub-Count: 6					
028245	10/10/17	ROS03	WOLFGANG ROSENAU	PUMP STATION # 16 CDS MOTOR REPAIRS	600.00
028245	10/10/17	ROS03	WOLFGANG ROSENAU	PUMP STATION # 16 CDS MOTOR REPAIRS	777.75

					1377.75
Sub-Total: (1)					
Sub-Count: 2					
028246	10/10/17	RUL01	RULE, BRIAN	BOOT REIMB PER MOU	107.95
028246	10/10/17	RUL01	RULE, BRIAN	PANT REIMB PER MOU	86.37

					194.32
Sub-Total: (1)					
Sub-Count: 2					
028247	10/10/17	SIE06	SIERRA CHEMICAL CO.	DEPOSIT REFUND	-480.00
028247	10/10/17	SIE06	SIERRA CHEMICAL CO.	DEPOSIT REFUND	-400.00
028247	10/10/17	SIE06	SIERRA CHEMICAL CO.	CHEMICALS FOR ALT WTP	2552.54
028247	10/10/17	SIE06	SIERRA CHEMICAL CO.	CHEMICALS FOR WALTON WTP	1449.65
028247	10/10/17	SIE06	SIERRA CHEMICAL CO.	CHEMICALS FOR WALTON TP	539.92

					3662.11
Sub-Total: (1)					
Sub-Count: 5					
028248	10/10/17	SIR01	REBECCA SIREN	PROFESSIONAL SERVICES FROM 9/6-10/4/17	630.00
028248	10/10/17	SIR01	REBECCA SIREN	PROFESSIONAL SERVICES FROM 9/6-10/4/17	367.50

					997.50
Sub-Total: (1)					
Sub-Count: 2					
028249	10/10/17	TEI01	A. TEICHERT & SON, INC	3/4" AB DISTRIBUTION	416.04
028249	10/10/17	TEI01	A. TEICHERT & SON, INC	3/4" AB-2 FOR CDS FIELDS	214.82
028249	10/10/17	TEI01	A. TEICHERT & SON, INC	3/4" AB-2 AB ROCK ROCK FOR DISTRIBUTION	842.57

					1473.43
Sub-Total: (1)					
Sub-Count: 3					
028250	10/10/17	TYL01	ERIC TYLER	2017/18 BOOT REIMB PER MOU	200.00

					200.00
Sub-Total: (1)					
Sub-Count: 1					

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028251	10/10/17	USA03	USA BLUE BOOK	METER FOR ZONE	136.36
Sub-Total: (1)					136.36
Sub-Count: 1					
028252	10/10/17	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	96.73
028252	10/10/17	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	575.00
028252	10/10/17	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	635.86
028252	10/10/17	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	635.86
028252	10/10/17	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	635.86
028252	10/10/17	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	30.02
028252	10/10/17	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	54.43
028252	10/10/17	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	7.95
028252	10/10/17	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	73.50
028252	10/10/17	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	12.00
028252	10/10/17	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	12.00
028252	10/10/17	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	226.31
028252	10/10/17	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	37.17
028252	10/10/17	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	400.00
028252	10/10/17	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	222.96
028252	10/10/17	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	55.00
028252	10/10/17	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	15.99
028252	10/10/17	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	30.00
Sub-Total: (1)					3756.64
Sub-Count: 18					
028253	10/10/17	USP01	POSTMASTER	PERMIT 6 OCTOBER 2017	375.00
028253	10/10/17	USP01	POSTMASTER	PERMIT 6 OCTOBER 2017	1875.00
028253	10/10/17	USP01	POSTMASTER	PERMIT 6 OCTOBER 2017	250.00
Sub-Total: (1)					2500.00
Sub-Count: 3					
028254	10/10/17	VAU01	VAUGHN JOHNSON	PROFESSIONAL SERVICES FOR SEPTEMBER 2017	1500.00
Sub-Total: (1)					1500.00
Sub-Count: 1					
028255	10/10/17	VAV01	VAVRINEK, TRINE, DAY & CO., LL	2017 PROFESSIONAL SERVICE AGREEMENT	4715.00
Sub-Total: (1)					4715.00
Sub-Count: 1					
028256	10/10/17	WAL02	WALKER'S OFFICE SUPPLY	Office Supplies	261.38
028256	10/10/17	WAL02	WALKER'S OFFICE SUPPLY	Office Supplies	81.22
Sub-Total: (1)					342.60
Sub-Count: 2					
028257	10/10/17	\C008	CANADAS, DIANE	MQ CUSTOMER REFUND FOR CAN0015	34.85
Sub-Total: (1)					34.85
Sub-Count: 1					
028258	10/10/17	\H002	SEARS, BOYD	MQ CUSTOMER REFUND FOR HEL0003	77.30
Sub-Total: (1)					77.30
Sub-Count: 1					
028259	10/10/17	\R005	RUIZ, ERIN	MQ CUSTOMER REFUND FOR RUI0004	47.30
Sub-Total: (1)					47.30
Sub-Count: 1					
028260	10/10/17	\S001	SEARS, BOYD	MQ CUSTOMER REFUND FOR SEA0003	145.48
Sub-Total: (1)					145.48
Sub-Count: 1					
028261	10/10/17	\V002	VALCHO, NICHOLAS/MYKAEI	MQ CUSTOMER REFUND FOR VAL0015	625.70
Sub-Total: (1)					625.70
Sub-Count: 1					

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Grn-Total:					818180.02
Ttl-Count: 255					

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
STATEMENT OF CASH AND INVESTMENT BALANCES SEPTEMBER 30, 2017**

	BEGINNING BALANCE	CASH RECEIPTS	CASH DIS- BURSEMENTS	TRANSFERS IN (OUT)	ENDING BALANCE
8 SMUD Fund	324,069.00				324,069.00
9 CABY Grant	(28,242.80)	10,307.26	(1,327.16)		(19,262.70)
10 General Fund	1,153,455.26	448,932.76	(292,194.83)		1,310,193.19
12 Retiree	516,561.81	4,301.07	(6,018.64)		514,844.24
14 Stewart Mine	40,228.18		(9,919.17)		30,309.01
25 Bayne Road & Other Assessment Districts	45,144.85				45,144.85
17 Water Development	403,798.37				403,798.37
19 Stumpy Meadows Emergency Reserve Fund (SMERF)	1,048,681.27				1,048,681.27
43 Capital Reserve Cash Clearing	692,158.81				692,158.81
53 Pilot Hill North	(7,480.80)				(7,480.80)
54 Pilot Hill South	53.68				53.68
51 Kelsey North	127,110.08		(15,397.73)		111,712.35
52 Kelsey South	54,473.87				54,473.87
29 State Revolving Fund	57,193.00		(2,296.95)		54,896.05
30 Small Hydro Fund	625,942.42	8,417.94	(66.89)		634,293.47
31 Pipeline Extension Holding Fund to 26	0.00				0.00
20 ALT	476,380.30	68,457.00	(31,619.80)		513,217.50
35 Environmental Protection Agency	(90,530.11)				(90,530.11)
37 Garden Valley Water Improvement District	71,886.35				71,886.35
39 Capital Facility Charges	1,707,869.93				1,707,869.93
24 ALT - WTP Capital Reserve	737,504.81		(2,727.40)		734,777.41
40 Auburn Lake Trails (ALT) Zone Fund	924,295.93	44,189.21	(16,435.51)		952,049.63
41 ALT Tank Replacement Loans & Repair Activity	39,184.17				39,184.17
42 ALT CDS Reserve Connection Fund	214,740.54				214,740.54
	9,134,478.92	584,605.24	(378,004.08)	0.00	9,341,080.08

Totals by Type of Account:

Rate Information:

El Dorado Savings Bank Checking	148,119.63	0.03%
El Dorado Savings Bank Savings	2,203,836.99	0.14%
Wells Fargo State Revolving Fund Debt Accounts	37,667.42	2.00%
Wells Fargo Brokered Time Deposits	6,951,456.04	0.92%
Local Agency Investment Fund		
Grand Total	<u>\$9,341,080.08</u>	

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
STATEMENT OF CASH AND INVESTMENT BALANCES SEPTEMBER 30, 2017**

Accounting Basis Unrestricted, Designated and Restricted Funds Recap:
 Unrestricted Undesignated Funds \$1,310,193.19
Designated Funds are in Italics 3,929,567.50
 Restricted Funds are Shaded 4,101,325.39
\$9,341,080.08

	Estimated 2016-17 Budget	Calculated from 2014-15 Audited	
District Designated Funds/Reserve Policy Funds Recap:			
Water - Operations	1,310,193	510,000	Two month operations expense
Water - Cash Flow	209,000	197,222	10% Water Sales
Water - Capital:			
Stumpy Meadows Emergency Reserve Fund	1,048,681		
Capital Facility Charges	1,707,870		
Replacement Reserve (required by USDA)	734,777		
Other reserves	689,961	7,871,516	50% Accumulated Depreciation
Sub Total - Water	5,491,483	8,578,738	
Debt Service	289,109	480,991	Actual amounts
Retiree Health	514,844	421,765	Actual amount
Hydroelectric	634,293	461,219	Actual amount
Wastewater - Operations	952,050	45,978	Two month operations expense
Zone - Capital	5,000	5,000	Amount set at \$5,000
Community Disposal System - Capital	253,925	250,000	50% Accumulated Depreciation
Sub Total - Wastewater/Zone	1,205,974	301,189	
	<u>8,135,703.77</u>	<u>10,243,902.00</u>	

Actual total reserves as of June 30, 2015 \$9,162,818
 Actual total reserves as of June 30, 2014 \$8,725,362
 Actual total reserves as of June 30, 2013 \$8,427,421
 Actual total reserves as of June 30, 2012 \$7,595,078

Approved:


 Treasurer


 General Manager

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
STATEMENT OF CASH AND INVESTMENT BALANCES AUGUST 31, 2017

	BEGINNING BALANCE	CASH RECEIPTS	CASH DIS- BURSEMENTS	TRANSFERS IN (OUT)	ENDING BALANCE
8 SMUD Fund	324,069.00				324,069.00
9 CABA Grant	(19,635.20)		(8,607.60)		(28,242.80)
10 General Fund	1,402,191.69	159,097.73	(407,834.16)		1,153,455.26
12 Retiree	520,416.15	3,213.65	(7,067.99)		516,561.81
14 Stewart Mine	39,465.18	763.00			40,228.18
25 Bayne Road & Other Assessment Districts	44,550.16	594.69			45,144.85
17 Water Development	403,798.37				403,798.37
19 Stumpy Meadows Emergency Reserve Fund (SMERF)	1,048,681.27				1,048,681.27
43 Capital Reserve Cash Clearing	680,223.15	13,902.29	(1,966.63)		692,158.81
53 Pilot Hill North	(7,480.80)				(7,480.80)
54 Pilot Hill South	59.68		(6.00)		53.68
51 Kelsey North	126,394.24	715.84			127,110.08
52 Kelsey South	52,484.92	1,988.95			54,473.87
29 State Revolving Fund	57,193.00	2,296.95	(2,296.95)		57,193.00
30 Small Hydro Fund	617,480.16	8,596.04	(133.78)		625,942.42
31 Pipeline Extension Holding Fund to 26	0.00				0.00
20 ALT	511,419.00	439,850.00	(474,888.70)		476,380.30
35 Environmental Protection Agency	(151,475.78)	61,376.87	(431.20)		(90,530.11)
37 Garden Valley Water Improvement District	71,886.35				71,886.35
39 Capital Facility Charges	1,707,869.93				1,707,869.93
24 ALT - WTP Capital Reserve	743,474.16		(5,969.35)		737,504.81
40 Auburn Lake Trails (ALT) Zone Fund	930,720.42	11,844.31	(18,268.80)		924,295.93
41 ALT Tank Replacement Loans & Repair Activity	39,184.17				39,184.17
42 ALT GDS Reserve Connection Fund	214,740.54				214,740.54
	9,357,709.76	704,240.32	(927,471.16)	0.00	9,134,478.92

Totals by Type of Account:

Rate Information:

El Dorado Savings Bank Checking	145,779.83	0.03%
El Dorado Savings Bank Savings	1,999,575.63	0.14%
Wells Fargo State Revolving Fund Debt Accounts	37,667.42	2.00%
Wells Fargo Brokered Time Deposits		0.92%
Local Agency Investment Fund	6,951,456.04	
Grand Total	<u>\$9,134,478.92</u>	

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
STATEMENT OF CASH AND INVESTMENT BALANCES AUGUST 31, 2017**

Accounting Basis Unrestricted, Designated and Restricted Funds Recap:
 Unrestricted Undesignated Funds \$1,153,455.26
Designated Funds are in Italics 3,916,675.32
 Restricted Funds are Shaded 4,064,348.34
\$9,134,478.92

	Estimated 2016-17 Budget	Calculated from 2014-15 Audited	
District Designated Funds/Reserve Policy Funds Recap:			
Water - Operations	1,153,455	510,000	Two month operations expense
Water - Cash Flow	209,000	197,222	10% Water Sales
Water - Capital:			
Stumpy Meadows Emergency Reserve Fund	1,048,681		
Capital Facility Charges	1,707,870		
Replacement Reserve (required by USDA)	737,505		
Other reserves	680,981	7,871,516	50% Accumulated Depreciation
Sub Total - Water	8,193,835	8,578,738	
Debt Service	5,328,492	8,578,738	Actual amounts
Retiree Health	316,723	480,991	Actual amount
Hydroelectric	516,562	421,765	Actual amount
Wastewater - Operations	625,942	461,219	Two month operations expense
Zone - Capital	504,191	5,000	Amount set at \$5,000
Community Disposal System - Capital	52,000	250,211	50% Accumulated Depreciation
Sub Total - Wastewater/Zone	5,000	250,211	
	1,178,221	301,189	
	7,965,939.81	10,243,902.00	

Actual total reserves as of June 30, 2015 \$9,162,818
 Actual total reserves as of June 30, 2014 \$8,725,362
 Actual total reserves as of June 30, 2013 \$8,427,421
 Actual total reserves as of June 30, 2012 \$7,595,078

Approved:


 Treasurer


 General Manager

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF OCTOBER 10, 2017
AGENDA ITEM NO. 4C**

GDPUD

AGENDA SECTION: CONSENT CALENDAR

SUBJECT: RESOLUTION 2017-24 AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH YOUNGDAHL CONSULTING GROUP

PREPARED BY: George Sanders, Engineering Consultant

APPROVED BY: Steven Palmer, PE, General Manager

BACKGROUND

The District has an existing contract with Youngdahl Consulting Group (Consultant) to provide as needed consulting services relating to the material testing of soils and concrete for the Auburn Lake Trails Water Treatment Plant Project (ALT Project). This existing contract was executed on March 3, 2017, and is formatted on materials provided by the Consultant rather than the standard Professional Services Agreement, as structured by District Counsel, and currently in use for all professional services of this nature. The existing agreement is limited to a total expenditure of \$10,000, the amount authorized by the Board under the discretionary authority of the General Manager at the time. Work activities, by the Consultant, have exhausted the expenditure limit under this contract.

The Consultant was actively involved during the design phase of the ALT Project, acting as a sub-consultant under the agreement that the District had with PSOMAS for the design of the facility. During the design phase, the Consultant conducted soil investigations at the site that were used in estimating the depth to bedrock, depth to groundwater, allowable bearing pressure and slope stability.

Under the existing contract, the Consultant has provided recommendations on grading and has provided material testing of both soils and concrete. To date, the Consultant has been very responsive in meeting the needs of the District, relating to materials testing, on the ALT Project.

DISCUSSION

Based on work performed to date, together with an estimate of future needs, District staff has determined there remains a need to retain a firm, on an as needed basis, to continue with the testing of materials and provide technical support in the areas of grading, roadway construction and material testing of soils and structural concrete. District staff has estimated the cost to perform these continued services to be \$15,000.

The Consultant is very familiar with the native soil materials at the site together with the material testing requirements, as identified in the project specifications.

FISCAL IMPACT

This action results in an expenditure, not to exceed \$15,000. This expenditure is within both the project budget and the fiscal year budget. This activity, within the project budget, would fall under the category of Construction Engineering and Management. The approved budget is \$1,076,226. The expenditures to date under this activity are \$239,789.

**RESOLUTION 2017-24 AUTHORIZING A
PROFESSIONAL SERVICES AGREEMENT
WITH YOUNGDAHL CONSULTING GROUP**

Page 2

Board Meeting of October 10, 2017
Agenda Item #4C

CEQA ASSESSMENT

This action does not require additional CEQA review.

A Mitigated Negative Declaration was adopted for the ALT Project by the Board. The Initial Study/Mitigated Negative Declaration was adopted by the Board under Resolution 2016-08 on April 12, 2016.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) adopt the attached Resolution approving/authorizing a Professional Services Agreement with Youngdahl Consulting Group, on an as needed basis, for an amount not to exceed \$15,000.

ALTERNATIVES

(a) Request substantive changes to the Resolution for staff to implement; (b) Reject the Resolution.

ATTACHMENTS

1. Resolution
2. Professional Services Agreement

RESOLUTION NO. 2017-24

RESOLUTION AUTHORIZING THE GENERAL MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH YOUNGDAHL CONSULTING GROUP FOR SERVICES RELATED TO THE MATERIALS TESTING AND FIELD OBSERVATIONS FOR WORK ACTIVITIES IN THE AUBURN LAKE TRAILS WATER TREATMENT PLANT PROJECT FOR AN AMOUNT NOT TO EXCEED \$15,000

WHEREAS, the Georgetown Divide Public Utility District ("District") has an existing contract with Youngdahl Consulting Group ("Consultant"), a California Corporation, to provide as-needed consulting services requested by the District related to materials testing and field observation work at the Auburn Lake Trails Water Treatment Plant; and

WHEREAS, the current contract is limited to \$10,000 and this amount is not enough to complete the inspection services required to complete the Project; and

WHEREAS, additional materials testing and geotechnical field observations to complete the Project are estimated to cost an additional \$15,000; and

WHEREAS, the current contract is in a format provided by Consultant. As such, an amendment would not be appropriate, and a new agreement is required; and

WHEREAS, the District has a need to continue with these services and would benefit from contracting with Consultant as this firm is most familiar with the project having provided the initial soils investigation used in the design, as well as recent soils and concrete testing during construction.

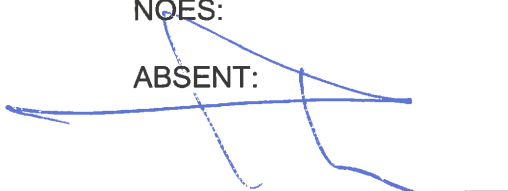
NOW, THEREFORE, IT IS HEREBY RESOLVED that the General Manager is authorized to execute a professional services agreement with Youngdahl Consulting Group for services related to materials testing and field observation for work activities in the Auburn Lake Trails Water Treatment Plant Project for an amount not to exceed \$15,000.

PASSED AND ADOPTED on this 10th day of October 2017, by the following vote:

AYES:

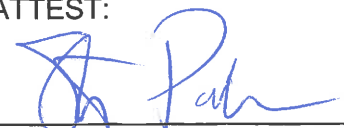
NOES:

ABSENT:



Londres Uso, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

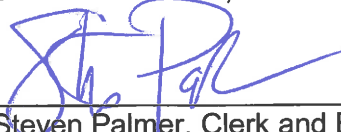
ATTEST:



Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2017-24, duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the 10th day of October 2017.



Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is made and entered into this 10 day of October 2017, (the "Effective Date") by and between the Georgetown Divide Public Utilities District, a California Public Utilities District ("District"), and YOUNGDAHL Consulting Group, Inc. ("Consultant"). District and Consultant may herein be referred to individually as a "Party" and collectively as the "Parties". There are no other parties to this Agreement.

RECITALS

A. District has determined that consultant services are required for the monitoring and material testing of both earthwork and concrete in connection with the Auburn Lake Trails Water Treatment Plant Project (the "Project").

B. Consultant has submitted a proposal to District that includes a scope of proposed consultant services, attached hereto and described more fully in **Exhibit A** ("Services").

C. Consultant represents that it is qualified, willing and able to provide the Services to District, and that it will perform Services related to the Project according to the rate schedule included in the scope of proposed consultant services attached hereto as **Exhibit B** (the "Rates").

NOW, THEREFORE, in consideration of the promises and covenants set forth below, the Parties agree as follows:

AGREEMENT

1. Recitals. The recitals set forth above ("Recitals") are true and correct and are hereby incorporated into and made part of this Agreement by this reference. In the event of any inconsistency between the Recitals and Sections 1 through 19 of this Agreement, Section 1 through 19 shall prevail.

2. Consulting Services. Consultant agrees, during the term of this Agreement, to perform the Services for District in connection with the Project. Any request for services in addition to the Services described in **Exhibit A** will be considered a request for additional consulting services and not compensated unless the Parties otherwise agree in writing. No subcontract shall be awarded or an outside consultant engaged by Consultant unless prior written approval is obtained from District.

3. Compensation. District shall pay Consultant according to the fee schedule set forth in **Exhibit B** for a time and materials cost not to exceed fifteen thousand dollars (\$15,000) as full remuneration for the performance of the Services. Consultant agrees to maintain a log of time spent in connection with performing the Services. On a monthly basis, Consultant shall provide District, in reasonable and understandable detail, a description of the services rendered pursuant to the Services and in accordance with the Rates. If the work is satisfactorily completed, District

{CW021899.1}

shall pay such invoice within thirty (30) days of its receipt. If District disputes any portion of any invoice, District shall pay the undisputed portion within the time stated above, and at the same time advise Consultant in writing of the disputed portion.

4. Reimbursement. District shall pay Consultant for reimbursable expenses related to travel, lodging, conference calls, reproduction and other costs incurred related to Consultant's performance of the Services. Such reimbursable costs shall be invoiced and billed to the District on a monthly basis, provided that in no event shall reimbursable expenses exceed the total compensation as identified in item 3 above, Compensation.

5. Term. This Agreement shall become effective on the Effective Date and will continue in effect until the Services provided herein have been completed, unless terminated earlier as provided in Section 6 or 7 below (the "Term").

6. Termination. District may terminate this Agreement prior to the expiration of the Term ("Termination"), without cause or reason, by notifying Consultant in writing of District's desire to terminate this Agreement (the "Termination Notice"). Upon receipt of a Termination Notice, Consultant shall immediately cease performing the Services. Consultant will be entitled to compensation, as of the date Consultant receives the Termination Notice, only for Services actually performed.

7. Termination for Cause. Notwithstanding Section 6 above, this Agreement may be terminated by District for cause based on the loss or suspension of any licenses, permits or registrations required for the continued provision of the Services, or Consultant's malfeasance. Termination of the Agreement for cause as set forth in this Section shall relieve District from compensating Consultant.

8. Confidential Information. Consultant understands and agrees that, in the performance of Services under this Agreement or in the contemplation thereof, Consultant may have access to private or confidential information that may be owned or controlled by District and that such information may contain proprietary or confidential details, the disclosure of which to third parties may be damaging to District ("Confidential Information").

Consultant shall not, either during or after the Term, disclose to any third party any Confidential Information without the prior written consent of District. If District gives Consultant written authorization to make any such disclosure, Consultant shall do so only within the limits and to the extent of that authorization. Such authorization does not guarantee that the District will grant any further disclosure of Confidential Information. Consultant may be directed or advised by the District's General Counsel on various matters relating to the performance of the Services on the Project or on other matters pertaining to the Project, and in such event, Consultant agrees that it will treat all communications between itself, its employees and its subcontractors as being communications which are within the attorney-client privilege.

9. **Property of District.** The following will be considered and will remain the property of District:

A. **Documents.** All reports, drawings, graphics, working papers and Confidential Information furnished by District in connection with the Services ("Documents"). Nothing herein shall be interpreted as prohibiting or limiting District's right to assign all or some of District's interests in the Documents.

B. **Data.** All data collected by Consultant and produced in connection with the Services including, but not limited to, drawings, plans, specifications, models, flow diagrams, visual aids, calculations, and other materials ("Data"). Nothing herein shall be interpreted as prohibiting or limiting District's right to assign all or some of District's interests in the Data.

C. **Delivery of Documents and Data.** Consultant agrees, at its expense and in a timely manner, to return to District all Documents and Data upon the conclusion of the Term or in the event of Termination.

10. **Duties of District.** In order to permit Consultant to render the services required hereunder, District shall, at its expense and in a timely manner:

A. Provide such information as Consultant may reasonably require to undertake or perform the Services;

B. Promptly review any and all documents and materials submitted to District by Consultant in order to avoid unreasonable delays in Consultant's performance of the Services; and

C. Promptly notify Consultant of any fault or defect in the performance of Consultant's services hereunder.

11. **Representations of Consultant.** District relies upon the following representations by Consultant in entering into this Agreement:

A. **Qualifications.** Consultant represents that it is qualified to perform the Services and that it possesses the necessary licenses, permits and registrations required to perform the Services or will obtain such licenses or permits prior to the time such licenses or permits are required. Consultant represents and warrants to District that Consultant shall, at Consultant's sole cost and expense, keep in effect or obtain at all times during the Term of this Agreement, any licenses, permits, and registrations that are legally required for Consultant to practice Consultant's profession at the time the Services are rendered.

B. **Consultant Performance.** Consultant represents and warrants that all Services under this Agreement shall be performed in a professional manner and shall conform to the customs and standards of practice observed on similar, successfully completed projects by specialists in the Services to be provided. Consultant shall adhere to accepted professional standards as set forth by relevant professional associations and shall perform all Services required

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under this Agreement in a manner consistent with generally accepted professional customs, procedures and standards for such Services. All work or products completed by Consultant shall be completed using the best practices available for the profession and shall be free from any defects. Consultant agrees that, if a Service is not so performed, in addition to all of its obligations under this Agreement and at law, Consultant shall re-perform or replace unsatisfactory Service at no additional expense to District.

12. Compliance with Laws and Standards. Consultant shall insure compliance with all applicable federal, state, and local laws, ordinances, regulations and permits, including but not limited to federal, state, and county safety and health regulations. Consultant shall perform all work according to generally accepted standards within the industry. Consultant shall comply with all ordinances, laws, orders, rules, and regulations, including the administrative policies and guidelines of District pertaining to the work.

13. Independent Contractor; Subcontracting. Consultant will employ, at its own expense, all personnel reasonably necessary to perform the Services. All acts of Consultant, its agents, officers, employees and all others acting on behalf of Consultant relating to this Agreement will be performed as independent contractors. Consultant, its agents and employees will represent and conduct themselves as independent contractors and not as employees of District. Consultant has no authority to bind or incur any obligation on behalf of District. Except as District may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of District in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind District to any obligation whatsoever. Consultant is prohibited from subcontracting this Agreement or any part of it unless such subcontracting is expressly approved by District in writing.

14. Insurance. Consultant and all of Consultant's contractors and subcontractors shall obtain and maintain insurance of the types and in the amounts described in this paragraph and its subparagraphs with carriers reasonably satisfactory to District.

A. General Liability Insurance. Consultant shall maintain occurrence version commercial general liability insurance or an equivalent form with a limit of not less than Two Million Dollars (\$2,000,000) per claim and Two Million Dollars (\$2,000,000) for each occurrence.

B. Workers' Compensation Insurance. Consultant shall carry workers' compensation insurance as required by the State of California under the Labor Code. Consultant shall also carry employer's liability insurance in the amount of One Million Dollars (\$1,000,000.00) per accident, with a One Million Dollar (\$1,000,000.00) policy limit for bodily injury by disease, and a One Million Dollar (\$1,000,000.00) limit for each employee's bodily injury by disease.

C. Errors and Omissions Liability. Consultant shall carry errors and omissions liability insurance in the amount of no less than One Million Dollars (\$1,000,000.00) per occurrence or greater if appropriate for the Consultant's profession. Architects and engineers coverage is to be endorsed to include contractual liability. Any deductibles or self-insured

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retentions must be declared to and approved by the District. At the option of the District, either the insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to the District, elected and appointed councils, commissions, directors, officers, employees, agents, and representatives ("District's Agents"); or the Consultant shall provide a financial guarantee satisfactory to the District guaranteeing payment of losses and related investigations, claims administration and defense expenses.

D. Other Insurance Requirements. Within five (5) days of the Effective Date, Consultant shall provide District with certificates of insurance for all of the policies required under this Agreement ("Certificates"), excluding the required worker's compensation insurance. Such Certificates shall be kept current for the Term of the Agreement and Consultant shall be responsible for providing updated copies and notifying District if a policy is cancelled, suspended, reduced, or voided. With the exception of the worker's compensation insurance, all of the insurance policies required in this Agreement shall: (a) provide that the policy will not be cancelled, allowed to expire, or materially reduced in coverage without at least thirty (30) days' prior written notice to District of such cancellation, expiration, or reduction and each policy shall be endorsed to state such; (b) name District, and District's Agents as additional insureds with respect to liability arising out of Services, work or operations performed by or on behalf of the Consultant; products and completed operations of the Consultant; premises owned, occupied, or used by the Consultant, or automobiles owned, leased, or hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the District; (c) be primary with respect to any insurance or self-insurance programs covering District or District's Agents and any insurance or self-insurance maintained by District or District's Agents shall be in excess of Consultant's insurance and shall not contribute to it; (d) contain standard separation of insured provisions; and (e) state that any failure to comply with reporting or other provisions of the policy including breaches of warranties shall not affect the coverage provided to the District.

15. Indemnification. Consultant hereby agrees to indemnify and hold harmless District, its agents, officers, employees and volunteers, against all liability, obligations, claims, loss, and expense (a) to the extent caused or created by the negligent acts, errors or omissions of Consultant, its subcontractors, or the agents or employees of either, in connection with the Services, or (b) arising out of injuries suffered by employees of Consultant or its subcontractors (i) in the course of their employment, (ii) in the performance of work hereunder, or (iii) upon premises owned or controlled by District. Consultant's obligation to indemnify and hold District and its agents, officers, employees and volunteers harmless is not terminated by any requirement in this Agreement for Consultant to procure and maintain a policy of insurance.

16. Consequential Damages. Notwithstanding any other provision of this Agreement, in no event shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement or the Services performed in connection with this Agreement.

17. Litigation. In the event that either Party brings an action under this Agreement for the breach or enforcement hereof, or must incur any collection expenses for any amounts due

{CW021899.1}

hereunder the prevailing Party in such action shall be entitled to its costs including reasonable attorney's fees, whether or not such action is prosecuted to judgment.

18. Notices. Any notice or communication required hereunder between District or Consultant must be in writing, and may be given either personally, by registered or certified mail (return receipt requested), or by Federal Express, UPS or other similar couriers providing overnight delivery. If personally delivered, a notice shall be deemed to have been given when delivered to the Party to whom it is addressed. Notices given by registered or certified mail shall be deemed to have been given and received on the first to occur of (a) actual receipt by any of the addressees designated below as the party to whom notices are to be sent, (b) on the date delivered as shown on a receipt issued by the courier, or (c) five (5) days after a registered or certified letter containing such notice, properly addressed, with postage prepaid, is deposited in the United States mail. If given by Federal Express or similar courier, a notice or communication shall be deemed to have been given and received on the date delivered as shown on a receipt issued by the courier. Any Party hereto may at any time, by giving ten (10) days written notice to the other Party hereto, designate any other address in substitution of the address to which such notice or communication shall be given. Such notices or communications shall be given to the Parties at the addresses in this paragraph set forth below:

If to District: Georgetown Divide Public Utility District
P.O. Box 4240
6425 Main Street
Georgetown, CA 95634
Attention: General Manager

With courtesy copies to: Churchwell White LLP
1414 K Street, 3rd Floor
Sacramento, California 95814
Attention: Barbara A. Brenner, Esq.

If to Consultant: YOUNGDAHL Consulting Group, Inc.
Attention: John Youngdahl, President
1234 Glenhaven Court
El Dorado Hills, CA 95762

19. General Provisions.

A. Modification. No alteration, modification, or termination of this Agreement shall be valid unless made in writing and executed by all Parties.

B. Waiver. The waiver by any Party of a breach of any provision hereof shall be in writing and shall not operate or be construed as a waiver of any other or subsequent breach hereof unless specifically stated in writing.

{CW021899.1}

C. Assignment. No Party shall assign, transfer, or otherwise dispose of this Agreement in whole or in part to any individual, firm, or corporation without the prior written consent of the other Party. Subject to the forgoing provisions, this Agreement shall be binding upon, and inure to the benefit of, the respective successors and assigns of the Parties.

D. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the state of California.

E. Venue. Venue for all legal proceedings shall be in the Superior Court of California for the County of El Dorado.

F. Partial Invalidity. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

G. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall constitute an original and all of which shall be deemed a single agreement.

H. Severability. If any term, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, the remainder of this Agreement shall remain in effect.

I. Audit. District shall have access at all reasonable times to all reports, contract records, contract documents, contract files, and personnel necessary to audit and verify Consultant's charges to District under this Agreement.

J. Entire Agreement. This Agreement sets forth the entire understanding between the Parties as to the subject matter of this Agreement and merges all prior discussions, negotiations, proposal letters or other promises, whether oral or in writing.

K. Headings Not Controlling. Headings used in this Agreement are for reference purposes only and shall not be considered in construing this Agreement.

L. Time is of the Essence. Time is of the essence in this Agreement for each covenant and term of a condition herein.

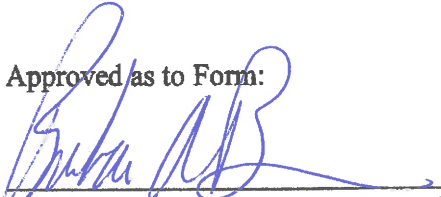
IN WITNESS WHEREOF, the Parties have executed this Agreement as of the last day and date below written.

DISTRICT:

GEORGETOWN DIVIDE PUBLIC
UTILITIES DISTRICT, a California Public
Utilities District


By: 
Steven V. Palmer, General Manager

Date: 10/4/17

Approved as to Form:

Barbara A. Brenner, General Counsel

CONSULTANT:

YOUNGDAHL Consulting Group,
a California Corporation

By: 
John Youngdahl, President

Date: 10/5/17

EXHIBIT A

Services

All work performed by YOUNGDAHL Consulting Group, Inc (Consultant) under this Professional Services Agreement is limited to the Auburn Lake Trails Water Treatment Plant Project.

- TASK 1 -** Consultant to provide intermittent monitoring of the earthwork operations and aggregate base placement, including consultation, observation and compaction testing services with a final summary letter/report reviewed by a licensed engineer. All work to be on an as requested basis by the District or their designee. Work under Task 1 is anticipated to include 15 site visits and 45 compaction tests. All work to be billed on a time and material basis.
- TASK 2 -** Consultant to provide intermittent monitoring of the placement of concrete, including consultation, observation and testing services with a final summary letter/report reviewed by a licensed engineer. All work to be on an as requested basis by the District or their designee. Work under TASK 2 is anticipated to include 15 site visits and 50 concrete cylinder tests.

The anticipated number of site visits and tests, as identified under TASK 1 and TASK 2, is an estimate of the project needs at the time this contract was executed. The actual number of site visits and tests may vary based on work activities and field conditions at the time of construction.

EXHIBIT B

Rates

See attached four pages to follow.



(2017) PREVAILING WAGE FEE SCHEDULE FOR PROFESSIONAL SERVICES

	PREVAILING WAGE RATE	
PERSONNEL		
Principal Engineer	\$	185.00 /hr
Associate Engineer/Geologist/Scientist	\$	160.00 /hr
Senior Engineer/Geologist/Scientist	\$	145.00 /hr
Project Engineer/Geologist/Environmental Scientist/Qualified SWPPP Developer	\$	125.00 /hr
Staff Engineer/Geologist/Scientist	\$	115.00 /hr
Field Supervisor	\$	130.00 /hr
NDT Special Inspector	\$	120.00 /hr
ICC Lead Special Inspector; DSA Masonry – Group 1 (excluding NDT)	\$	114.00 /hr
ICC/AWS/CWI Certified Special Inspector – Group 2	\$	108.00 /hr
Soils Engineering Technician; ACI – Groups 3 & 4	\$	104.00 /hr
Environmental Technician	\$	95.00 /hr
QSP-Qualified SWPPP Practitioner	\$	90.00 /hr
Laboratory Manager	\$	110.00 /hr
Senior Laboratory Technician	\$	102.00 /hr
Laboratory Technician	\$	88.00 /hr
Draftsperson	\$	92.00 /hr
Clerical	\$	76.00 /hr

BASIS OF CHARGES

Equipment Charges:

All of the above rates are inclusive of equipment (typically an additional \$10/hour charge by other consultants for Nuclear Gauge and other equipment).

Exceptions:

*Coring Machine is \$200/day
Generator is \$75/day*

Hours are billed portal to portal in accordance with the following minimum charges:

- Times are rounded up to the nearest ½ hour.
- 2.0 hour minimum on-site charge for each site visit.
- 4.0 hour minimum on-site charge for weekend work.
- Cancellation required prior to 5:00 pm day before scheduled visit.

Overtime:

- Over eight (8) hours a day - 1.5 X hourly rate
- Saturdays - 1.5 X hourly rate
- Sundays and Holidays - 2.0 X hourly rate
- Over twelve (12) hours a day - 2.0 X hourly rate
- Work performed 5:00 pm – 5:00 am + \$ 10.00/hour

Mobilization Charge:

A mobilization charge of \$ 40.00/site visit will be added for all projects requiring site visits within 30 miles of our corporate yard. For projects beyond 30 miles, a mileage fee will be assessed at \$0.60/mile portal to portal per visit from our corporate headquarters address to the project site. Distance will be determined by Google Maps quickest calculated distance.

(Basis of Charges continued on back of sheet)

BASIS OF CHARGES (cont.)

Expert Witness Services:

Presentation of mediation, arbitration, deposition, expert witness testimony and public hearing attendance will be billed at 2 times normal hourly rates in 4 hour incremental blocks.

Rush Charges:

Field: An additional 1 hour of field time at the engineering technician rate will be charged to expedite work which requires dispatching after 4:30 pm of the previous day or the same day the work is required for field work as requested by the contractor or client.

Laboratory: 2 day = Cost + 50%
1 day = 2 times cost

Large Format Plotting:

- Color \$ 3.90 per sq. foot
 - Black & White \$ 0.75 per sq. foot
-

- Supplies and outside services are billed at cost +15%
 - Airfare, rental vehicles, lodging, and meals for authorized out-of-town travel, will be charged per person per day using the current IRS Per Diem rate applicable to the area.
 - Authorized subcontracts are billed at +15%
 - Projects with specialized accounting protocol required to be filled out for the client will be charged an additional 4 % of the project budget
 - Copying and distribution for project reporting include 6 reports. If additional report copying is necessary, a \$25.00 charge will be billed for each additional report
 - Projects requiring Level C PPE will be charged at 1.5 x normal hourly rate
 - \$10.00 surcharge may be applied to normal rates for projects requiring naturally occurring asbestos (NOA) observations.
-

LABORATORY CONSULTATION SERVICES

Please see Fee Schedule for Professional Services, Laboratory Services, and Specialized Laboratory Services. Quotes available upon request.

TERMS AND CONDITIONS

Youngdahl Consulting Group, Inc. shall perform professional services in accordance with the generally accepted professional practice of its profession within the area where the work is performed on behalf of the client. Upon entering into this agreement many risks potentially affect Youngdahl Consulting Group, Inc. The principal risk is the potential for human error by Youngdahl Consulting Group, Inc. Client agrees to limit our liability to Client and to all other parties for damages arising from any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs shall be limited to \$25,000.00 and Client further agrees to indemnify and hold harmless Youngdahl Consulting Group, Inc. from and against all liabilities in excess of monetary limit established above.

(Fee Schedule for Professional Services on front of sheet)



(2017) FEE SCHEDULE FOR LABORATORY SERVICES

The following contains the soils and material testing rates for services rendered by Youngdahl Consulting Group, Inc. Prices are valid for 2017. Unless noted, test prices include routine sample preparation, test set-up, performance of test, calculations, and reporting of results. In addition to materials testing, Youngdahl Consulting Group, Inc. offers a full spectrum of geotechnical, environmental and special inspection services. Please call us at (916) 933-0633 for further information.

TEST	TEST METHOD(S) ¹	UNIT COST (\$)	
CLASSIFICATION AND INDEX PROPERTIES			
Sieve Analysis, Fine with No. 200 Wash	D422, CTM 202	\$ 120.00	Each
Sieve Analysis, Coarse and Fine Combined	D422, CTM 202	\$ 150.00	Each
Percent Passing No. 200 Sieve	D1140	\$ 80.00	Each
Hydrometer Analysis	D422	\$ 200.00	Each
Atterberg Limits	D4318	\$ 190.00	Each
Moisture Content	D2216	\$ 25.00	Each
Moisture Content & Dry Density	D2216 and D2937	\$ 35.00	Each
Specific Gravity	D854	\$ 150.00	Each
Soil Resistivity/PH	CTM ³ 643/532, D4972	\$ 145.00	Each
Pinhole Dispersion	D4647	\$ 750.00	Each
Organic Content	D2974	\$ 125.00	Each
MOISTURE DENSITY RELATIONS-COMPACTION			
Proctor - 4"	D698/D1557	\$ 255.00	Each
Proctor - 6"	D698/D1557	\$ 270.00	Each
California Impact	CTM 216	\$ 275.00	Each
Check Point		\$ 145.00	Each
STRENGTH			
Unconfined Compression	D2166	\$ 90.00	Each
Unconfined Compression, Lime-Treated, Set of 3	CTM 373	\$ 450.00	Each
Quicklime Saturation (Eades and Grim)	D6276	\$ 150.00	Each
Direct Shear, 3 Points	D3080	\$ 350.00	Each
Triaxial Shear, All Types		Quote	
Resistance "R-Value"	CTM 301, D2844	\$ 310.00	Each
Sample Preparation & Remolding		\$ 80.00	Sample
HYDRAULIC CONDUCTIVITY			
Flexible Wall Permeability	D5084	\$ 350.00	Each
Permeability (>10 ⁻³)	D2434	\$ 350.00	Each
CONSOLIDATION/SWELL			
Consolidation (4 points + rebound)	D2435	\$ 420.00	Each
Consolidation (each additional load or rebound)	D2435	\$ 40.00	Each
Swell (1 load)	D4546, Method A	\$ 185.00	Each
Swell (each additional load)	D4546	\$ 40.00	Each
Expansion Index	D4829	\$ 195.00	Each
MISCELLANEOUS			
Fireproofing Thickness and Density	E605	\$ 70.00	Each
Non-Masonry Mortar/Grout Compression	C579	\$ 30.00	Each
Hydraulic Ram Calibration		\$ 200.00	Each

TEST	TEST METHOD(S) ¹	UNIT COST (\$)	
AGGREGATE			
Sieve Analysis – Coarse (without wash)	C136, CTM 202	\$ 120.00	Each
Sieve Analysis – Fine (including wash)	C136, CTM 202	\$ 120.00	Each
Sieve Analysis – Coarse and Fine Combined	C136, CTM 202	\$ 150.00	Each
No.200 Wash	C117	\$ 80.00	Each
Specific Gravity and Absorption, Coarse	C127	\$ 100.00	Each
Specific Gravity and Absorption, Fine	C128	\$ 125.00	Each
Organic Impurities in Sand	C40	\$ 75.00	Each
Unit Weight, Loose or Rodded	C29	\$ 90.00	Each
Sand Equivalent	CTM 217, D2419	\$ 135.00	Each
Crushed Particles (fractured faces) (per sieve size)	CTM 205, D5821	\$ 90.00	Each
Flat and Elongated Particles (per sieve size)	D4791	\$ 75.00	Each
Clay Lumps and Friable Particles	C142	\$ 90.00	Each
Lightweight Pieces in Aggregate (per specific gravity)	C123	\$ 350.00	Each
Sulfate Soundness, (per sieve size)	C88	\$ 100.00	Each
Los Angeles Abrasion Test	C131, C535	\$ 250.00	Each
Durability Index	CTM 229, D3744	\$ 280.00	Each
Durability, Coarse or Fine	CTM 229, D3744	\$ 140.00	Each
Cleanness Value	CTM 227	\$ 140.00	Each
Mortar Sand Strength	CTM 515, C87	\$ 600.00	Each
CONCRETE/MASONRY			
Concrete Compression (including mold)	C39	\$ 30.00	Each
Mortar Compression (including mold)	C780	\$ 30.00	Each
Grout Compression (including mold)	C1019	\$ 30.00	Each
CLSM Compression (including mold)	D4832	\$ 40.00	Each
RCC Compression		\$ 40.00	Each
Concrete Core Compression	C42	\$ 55.00	Each
Shotcrete Core Compression (including coring)	C1604	\$ 100.00	Each
Core Height (Length/Thickness)	C1542	\$ 10.00	Each
Flexural Strength, Beam	C78	\$ 100.00	Each
Concrete Cylinder Unit Weight	C567	\$ 100.00	Each
Laboratory Trial Batch (includes 9 compression tests)	C192	\$ 2000.00	Each
Sample Cutting and Trimming (1/4 hour minimum)		\$ 80.00	Hour
CMU Dimension Verification	C140	\$ 25.00	Each
CMU Moisture Absorption/Unit Weight/Moisture	C140	\$ 70.00	Each
CMU Block Compression	C140	\$ 75.00	Each
CMU Shrinkage	C426	\$ 175.00	Each
CMU Composite Prism Compression	C1314	\$ 125.00	Each
CMU Core Shear	CBC 2105A.4/5	\$ 50.00	Each
CMU Core Compression		\$ 50.00	Each
ASPHALT CONCRETE			
Solvent Extraction, % Asphalt	D2172	\$ 210.00	Each
Gradation of Extracted Aggregate	D5444	\$ 110.00	Each
Unit Weight of Core or Briquette	CTM 308, D2726, D1188	\$ 50.00	Each
Thickness of Core	D3549	\$ 10.00	Each
Maximum Theoretical Specific Gravity (Rice Method)	D2041, CTM 309	\$ 155.00	Each
Maximum Density by Hveem Compaction (LTMD)	CTM 308	\$ 310.00	Each
Hveem Stability	CTM 366	\$ 310.00	Each
Hveem Stability (without compaction)	CTM 366	\$ 185.00	Each
AC Content by Ignition Oven	CTM 382	\$ 140.00	Each
Ignition Oven Calibration	CTM 382	\$ 300.00	Each
AC Moisture Content	CTM 370	\$ 40.00	Each
AC Air Void Determination	D3203	\$ 40.00	Each
AC VFA Determination		\$ 40.00	Each
AC VMA Determination		\$ 40.00	Each

Footnotes

- 1 Test methods listed are as follows:
 - Those beginning with a C, D, or E are ASTM International methods
 - CTM – California Test Method, California Department of Transportation
 - CARB – California Air Resources Board method
 - EPA – United States Environmental Protection Agency method
- 2 Any testing where lime or cement is used as an additive, cost of test will increase by 20%

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF OCTOBER 10, 2017
AGENDA ITEM NO. 5C**



AGENDA SECTION: INFORMATIONAL ITEMS

SUBJECT: GENERAL MANAGER'S REPORT

PREPARED BY: Steven Palmer, PE, General Manager

A handwritten signature in blue ink, appearing to be "S. Palmer", is written over the printed name of the General Manager.

RATE STUDY

Second public workshop will be held on October 12, 2017 at 5:30 pm at the Cool Community Hall.

ADMINISTRATION SERVICE IMPROVEMENTS

Administrative Aide Christina Cross is initiating an automated phone calling system that will call and remind customers that are late that they need to pay their bills. The fee for this service is nominal (\$0.09 per call, and roughly 360 calls per billing cycle). Current procedure is for phone calls to be made manually, which requires roughly two to three days for three employees to complete. Our goal is to have this automated system fully implemented during the next billing cycle at the end of October. We will also be developing this system to notify customers of water emergencies such as main breaks and shut downs.

Administrative Aide Cross is also implementing a process to allow customers to pay their bills by credit card in the office or over the phone. Currently, the only way for customers to pay by credit card is to sign up for automatic recurring online billpay. With the current system, customers are not able to make one time payments by credit card. The new system will charge a convenience fee of 2.65% or \$3.00, whichever is greater, directly to customers that use the system. There is no cost to the District.

NEW EMPLOYEES

The District hired three new employees recently to fill vacant positions:

- Hannah Schnetz was hired to fill the vacant Administrative Aide position that was being filled by temporary staff.
- Jeffrey Klahn and Brian Rule were hired to fill vacant Maintenance Worker positions that were left empty by recent promotions and terminations.

WATER PROFESSIONAL APPRECIATION WEEK, OCTOBER 7-15

On September 19, 2017, the State Legislature established Water Professionals Appreciation Week that was sponsored by an ACWA-led coalition. This year is the first time Water Professionals Appreciation Week has been recognized, and it will run October 7-15. For this first ever Water Professionals Appreciation Week, the District will be sharing information regarding careers in the water industry on its Facebook page and website.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Operations Manager's Report for September 2017

Presented to the GDPUD Board of Directors by Darrell Creeks, Operations Manager

October 10 2017, AGENDA ITEM #5D

Water Production for the Month of

September

Auburn Lake Trails Water Treatment Plant

31.556 million gallons
1,051,000 gallons/day average

Walton Lake Water Treatment Plant

30.623 million gallons
1,020,000 gallons/day average

Water Quality Monitoring

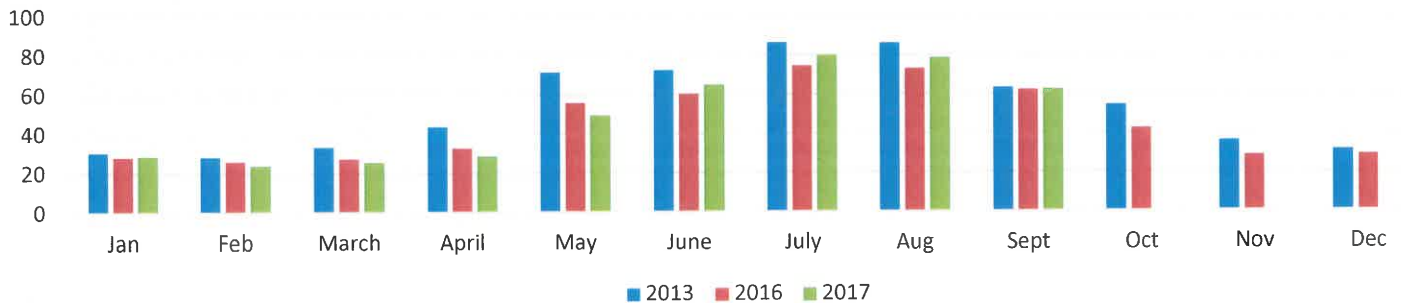
Monitoring has been completed and reports have been submitted to the State Water Resources Control Board.

- ✓ The treatment plants are in compliance with all drinking water standards, with the exception of the ALTWTP which is currently under a SWRCB Compliance Order. To comply with this Order, a new plant is under construction.
- ✓ Distribution system monitoring results showed all samples absent/ negative of any bacteriological contamination and adequate levels of disinfection through the system.

Stumpy Meadows Volume (Acre-FT)



Chart Water Production (MG)



Waste Water: Auburn Lake Trails

The Notice of Violation issued by the Regional Water Quality Control Board included an August 1, 2017 deadline for submittal of a Leachfield Capacity Report and Water Balance Report. The District received an extension to October 31, 2017 to complete the work required and submit the reports. Smoke testing of sewer lines was completed September 21.

Average daily flows in the community disposal system were 12,814 gallons per day. This value does not exceed the limit of 71,800 gallons per day as identified in the Waste Discharge Requirements.

The District has, to date, completed all required laboratory monitoring of groundwater, surface water and wastewater effluent.

The District is currently up to date in the monitoring of waste water systems in the zone.

Summary of Field Work Activities

Distribution Crew

- ✓ Repaired leaks: 11
- ✓ Repair/replace meters: 1
- ✓ Installed new service: 2 treated
- ✓ Adjusted altitude and pressure reducing valves

Maintenance Crew

The maintenance crew continued to use the excavator and brush cutters to clean over a 1000 feet of canal. Two safety walkways were installed on the upper canal on structures 4 and 5.

Georgetown Divide Public Utility District

6425 Main Street P.O. Box 4240, Georgetown, CA 95634 • (530) 333-4356 • www.gd-pud.org
Steven Palmer, PE, General Manager • Darrell Creeks, Operations Manager

REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF October 10, 2017
Agenda Item No. 5E



AGENDA SECTION: INFORMATIONAL ITEMS

SUBJECT: ALT WATER TREATMENT PLANT PROJECT UPDATE

PREPARED BY: George Sanders, Engineering Consultant

APPROVED BY: Steven Palmer, PE, General Manager

A blue ink handwritten signature, appearing to be "S. Palmer", is written over the name "Steven Palmer" in the "APPROVED BY" line.

This is a summary of the various work activities at the ALT Treatment Plant for the month of September. Attachment 1 is the fifth in a series of update flyers that will be posted on the District's website and Facebook.

In addition to the construction work performed by Myers & Sons, the District is also under contract with NEXGEN for construction management, PSOMAS for Engineering Support during construction, Youngdahl Consulting Group for the material testing, and Foothill Associates for CEQA compliance.

Myers & Sons Construction

A majority of the work within the Chlorine Contact Basin is now complete, with the exception of the installation of drafting pipes and pumps. The top of the Chlorine Contact Basin comprises a portion of the floor for the Filter Building. Construction activities during this reporting period center around work within the areas of the Filter Building and the Sludge Drying Beds. Other minor work includes miscellaneous piping around the Filter Building and the installation of electrical conduits connecting the Raw Water Pump Station to the Filter Building. The primary work within the Filter Building during this reporting period consisted of the concrete pour of the pedestals for the filters. Work within the Sludge Drying Beds has concentrated on the placement of forms and reinforcing steel, together with the first concrete pour of a portion of the walls. The concrete pours in this area are staggered, per the plan, to form a checkerboard pattern. The staggering of the pours is a unique design consideration and designed to minimize overall shrinkage within the structure and reduce cracking.

PSOMAS

This firm is under contract with the District to provide Engineering Support during construction. Primary functions consist of the review of contractor submittals, requests for information (RFI) and to provide added clarity on various construction related matters. As of this date, the total number of contractor submittals is 159 and the number of requests for information is 105. PSOMAS continues to provide Engineering Support.

Youngdahl Consulting Group

The material testing at the site during this reporting period includes the compaction of soils in the backfill around the Chlorine Contact Basin together with the material testing of concrete (air entrainment, temperature, slump and compressive strength) associated with a pour of three pads for the filters within the Filter Building and one pour within the Sludge Drying Beds.

Foothill Associates

This firm is under contract with the District to assist with CEQA compliance together with implementation of the Storm Water Pollution Prevention Plan (SWPPP). This firm has not performed any work activities during this reporting period.

NEXGEN

This firm is under contract with the District to provide Construction Management services. NEXGEN is currently providing construction inspection at the site daily.

Budget

Project expenses since start of construction as compared to budget are summarized in the table below. At this point, projected expenditures are within the approved project budget.

Phase	Expended to Date	Budget
Construction	\$3,152,737	\$11,249,000
Construction Engineering, Construction Management, and Environmental	\$ 239,789	\$ 1,076,226
Total	\$3,392,526	\$12,325,226

Contract Change Orders

The District has processed two Contract Change Orders with the Contractor. Contract Change Order Number 1 resulted in a net increase in the contract amount by \$39,772. This Change Order was identified at the regular Board meeting in September. Contract Change Order Number 2 resulted in a net decrease in the contract amount by <\$970.41>. This change included four different items of work. Three work items resulted in an increase in the contract amount and one item deleted rock allowances in the contract, resulting in a decrease in the contract amount. A copy of Change Order Number 2 is included within this report as Attachment 1.

EPA Grant and State SRF Payment Requests

There is no change in the reporting under this activity from that of the Board meeting in September. All monies have been received under the EPA Grant. Staff is currently working on the final reporting as required to close out the Grant.

The District has received three reimbursement payments from the State Revolving Fund Loan Agreement for a total amount of \$ 1,665,448. The first payment was received during the month of June in the amount of \$ 1,157,141, the second payment was received in August in the amount of \$ 439,850. The third payment was received in September in the amount of \$ 68,457. At the time of this report, the District has a current reimbursement request in the amount of \$568,115. The State has informed the District that the check has been cut under this request and is forthcoming.

Information contained in this report will be supplemented with project-related photos. This concludes the ALT update for work activities during the month of September. Staff remains available to answer questions.

GDPUD ALT WTF Upgrades Project

CHANGE ORDER NO.: 02

Myers and Sons Construction, LP

4600 Northgate Blvd, Sacramento, CA, 95834

Contract No: 0910013-005C	Date: 8/19/2017
Prepared By: Nexgen Utility Management	Notice to Proceed: 3/13/2017
On Behalf Of: Georgetown Divide PUD	Original Completion Date: 10/25/2018
6425 Main Street, Georgetown, CA 95634	

Title: Initial Time and Materials Contract Changes

The Contract Documents are modified as follows upon execution of this Change Order:

NOTE: This change order is not effective until approved by the District.

DESCRIPTION OF CHANGES (Supplemental Contract Documents Attached)	Net Change in Contract Price
<p>This Change includes three (3) individual Contractor requested change orders that include items required due to unforeseen site conditions where direction was given to the Contractor to address them on a T&M basis. This change also includes direction for the Contractor to delete the Bid Items 11 and 12.</p> <p>The net change in the Contract Price includes the sum of all associated costs and credits of the individual items.</p> <p>See attached Itemized Summary Sheet for further description and cost accounting breakdown.</p> <p>There is no Contract time adjustment associated with this Change.</p>	<p><\$970.41></p>

JUSTIFICATION:

See attached Itemized Summary Sheet for justifications.

Attachments: Itemized Summary Sheet, Contractors Cost Accounting with Signed daily work tags for each item, Equipment Rate Sheet

MEASUREMENT AND PAYMENT: Time and Materials

CONTRACT STATUS PER THIS CHANGE ORDER	
The time to complete the contract is:	ORIGINAL CONTRACT SUM..... \$10,249,000.00
<input type="checkbox"/> Increased By: 0 Days	Previous Change Orders: \$39,772.50
<input type="checkbox"/> Decreased By: 0 Days	By This Change Order: <\$970.41>
<input type="checkbox"/> Unchanged	Net Change By All Change Orders to Date: \$38,802.09
The Date of Completion is Now: 10/25/2018	New Contract Sum \$10,287,802.09

ACCEPTANCE

We, the undersigned Contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work above specified, and will accept as full payment therefore the prices shown above.

Accepted: Contractor / Myers and Sons

Reviewed: Thomas, Design Eng. - Ernie Laporta, P.E.

By:

By: 9/19/17

Recommended: Nexgen, CMI - Joe DiGiorgio, P.E.

Approved: GDPUD,
George Sanders, P.E., District Representative

By: 9/19/2017

By: 9/19/2017

By:

Steve Palmer, P.E., General Manager
By: 9/25/17

If the Contractor does not sign acceptance of this order, their attention is directed to the requirements of the specifications as to proceeding with ordered work and filing a written protest within the time therein specified

CCO #02 Summary Sheet

Contractor's Change Order Item Number	Description	Master Plan	Price
2	Repair RW Pipeline at Point of Connection	<p>The Contractor requires the Contractor to connect to an existing Raw Water pipe at the base of the reservoir. As the existing pipe was excavated it was apparent it was leaking just upstream of the designated point of connection. In addition, the existing pipe was encased in concrete. The Contractor was directed to remove the concrete and affect permanent repairs of the existing pipeline to ensure a proper leak free system.</p> <p>This work is fully complete.</p>	\$3,158.65
3	Extend existing underground reservoir toe drain.	<p>While excavating near the RW Pipeline point of connection an old corrugated metal pipe that apparently serves as a toe drain to the raw water reservoir was found. The water from this drain contributes to soil saturation issues in the low areas of the WTP. This pipe was not shown on the Contract Drawings. The Contractor was directed to connect to and extend this drain in a French drain style trench just outside the north westerly fence line so reservoir seepage will be directed around the new facilities. (Reference: RFI 35 – Unidentified drain line)</p> <p>This work is approximately 90% complete with the downstream discharge point remaining to be finished. Remaining costs will be included in a future CCO.</p>	\$11,500.14
4	Remove unstable/saturated soils in the Sludge Drying Bed footprint and backfill with engineered material to provide stable structural subgrade	<p>While excavating to prepare subgrade for the new Sludge Drying Beds a portion of the native materials were found to be unstable for structural support by the soils engineer due to high moisture and non-uniform/high organic content. In consultation with the design and soils engineers, the Contractor was directed to either mix the unstable material with suitable on-site soils and replace it with proper compaction; or to remove the unstable material, transport it to another District site, and provide imported material as required. The later approach was found to be more cost effective. The Contractor was further directed to backfill up to the new subgrade with crushed rock and geotextile fabric layers that will remain stable in the presence of groundwater. The work was performed on a T&M basis because it was not possible to determine the extent of unstable material without completing excavation. The lump sum estimate provided by the Contractor was much higher as it was necessarily based on a worst-case scenario. (Reference RFI 31 – SDB Subgrade)</p> <p>This work is not fully complete, with backfill between the sludge drying bed wall footings using on-site materials remaining. Remaining costs will be included in a future CCO.</p>	\$40,370.80
	Delete Bid Items 11 and 12	<p>The additional costs above are offset by allowances in the Contractor's base bid which was intended to be used to excavate rock if it was encountered. These allowances shall be credited towards lowering the total contract amount as no rock is now anticipated to be encountered through the completion of the project.</p> <p>Upon execution of this Change Order the Contractor shall credit the full amounts of Bid Items 11 and 12.</p>	<\$56,000.00> (Lump Sum, Bid Items 11 & 12)
			<\$970.41>

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF OCTOBER 10, 2017
AGENDA ITEM NO. 6A**



AGENDA SECTION: NEW BUSINESS

SUBJECT: ADOPT TWO RESOLUTIONS UPDATING THE FINANCE COMMITTEE ROLES & RESPONSIBILITIES AND APPROVING FINANCE COMMITTEE APPOINTMENTS

PREPARED BY: Kristen West, Finance Consultant

APPROVED BY: Steven Palmer, PE, General Manager

A blue ink signature of Steven Palmer, General Manager, written over the name.

BACKGROUND

The governing body ("Board") of the Georgetown Divide Public Utility District ("District") is authorized to appoint a Finance Committee. Committee members are charged with the responsibility to oversee areas related to financial matters and provide recommendations on its findings and opinions to the Board. These duties and responsibilities are subject to review and amendments for intent and effectiveness. The District memorialized the membership, duties, and responsibilities of the Finance Committee most recently through Resolution 2015-08 on July 14, 2015. The terms of all the Finance Committee members have expired.

At the June 29, 2017 Board Meeting, the Board directed Staff to advertise for Finance Committee members. That advertising was conducted in accordance with Resolution 2015-08 and one application was received from Cindy Garcia. Board action is required in order to confirm appointment of Cindy Garcia, and re-appointment of prior members Rick Gillespie and Donna Bruss.

DISCUSSION

The first resolution rescinds and replaces Resolution 2015-08 which specified the membership, duties, and responsibilities of the Finance Committee. In reviewing Resolution 2015-08 for appointment of new members, Staff and legal counsel discovered inconsistencies that need to be corrected by rescinding and replacing the existing resolution.

The current Resolution 2015-08 directs the Finance Committee to perform many tasks that are the responsibility of District Staff. For example, preparation of the annual budget, monitoring the budget, and developing long term financial goals. These tasks conflict with the Finance Committees role of an advisory body. The proposed resolution clarifies that

the Finance Committee is advisory and reviews and provides recommendations to the Board on financial proposals and work product from Staff.

Current Resolution 2015-08 also requires the formation of a Board committee to review candidates. The new resolution simplifies the selection of the Finance Committee to allow the Board President to interview candidates and make recommendations for confirmation by the full Board. A redline version of Resolution 2015-08 with the proposed changes is included as Attachment 1, and a clean version of the new Resolution 2017-2 is included as Attachment 2.

The second resolution for consideration by the Board confirms the reappointment of two prior Finance Committee members and appoints one new member, Cindy Garcia. Board President Lon Uso reviewed Ms. Garcia's resume and requested that the Board take action on her appointment to the Finance Committee. Ms. Garcia's resume is included as Attachment 3. Also at the June 29, 2017 Board Meeting, current Finance Committee Members Donna Bruss and Rick Gillespie stated that they would continue to serve on the committee if requested by the Board. The resolution in Attachment 4 confirms the appointment of all three for a two (2) year term.

FISCAL IMPACT

There's no fiscal impact associated with this action.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) review and take action on Resolution 2017-25 rescinding and replacing Resolution 2015-08 and revising the role of the Finance Committee. The Board may also take action on Resolution 2017-26, confirming the appointment of Donna Bruss, Rick Gillespie, and Cindy Garcia to the Finance Committee. The Board may decide to confirm one, all, or none of the Finance Committee appointees.

ATTACHMENTS

1. Redline Resolution 2015-08
2. Resolution 2017-25 Rescinding and Replacing Resolution 2015-08
3. Resume for Cindy Garcia
4. Resolution 2017-26 Confirming Finance Committee Appointments

**RESOLUTION NO. ~~2015-08~~2017-
-OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
PROVIDING ROLE AND RESPONSIBILITIES OF THE FINANCE COMMITTEE**

WHEREAS, the Georgetown Divide Public Utility District ("District") Board desires to memorialize of Directors ("Board") previously memorialized the membership, duties, responsibilities, and other matters pertaining to the Finance Committee through Resolution 2015-08; and

WHEREAS, the Board seeks to rescind and replace Resolution 2015-08 to modify the role and responsibilities of the Finance Committee; and

WHEREAS, the Finance Committee will assist the Board in the review of financial information of the District and make recommendations to the Board for actions related to the District's finances and budgeting; and

WHEREAS, the Board finds it to be in the best interest of the public to establish the Finance ~~Committee~~ Committee's role as set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS AS FOLLOWS:

SECTION 1:- Resolution 2015-08 is hereby rescinded and replaced with this Resolution 2017- and shall be of no further force or effect following the Board's adoption of this Resolution 2017-

SECTION 2. The Finance Committee (~~("Committee")~~) shall be created as follows:-

1. **Membership; Quorum.** The Committee shall be composed of no fewer than three (3) and no more than five (5) members. A quorum shall consist of a simple majority of the total number of members of the Committee.
2. **Selection of Committee Members.** -The policy for selecting ~~Finance~~ Committee members is shown in "Exhibit A," which is attached hereto and incorporated herein by reference as if set forth in full.
3. **Role of the Committee.** -The primary role of the ~~Finance~~ Committee is primarily to provide financial oversight for the District. Task areas will include budgeting recommendations to the Board of Directors ("Board") in response to proposals made by staff on matters related to the District's finances. It shall be the responsibility of the Committee to:
 - a. Review annual operating budget proposed by staff and make recommendations to the Board.
 - b. Review long-range strategic financial planning proposed by staff and make recommendations to the Board.

c. Review the audited annual financial statements and make recommendations to the Board.

3.d. Monitor District financial reporting, and the review and monitoring of internal controls reports and accountability policies investments and make any recommendations to the Board as requested by the Board.

a. Present all Budgeting and Financial Planning

i. Develop an annual operating budget with staff.

ii. Approve the budget within the Finance Committee. identified

iii. Monitor adherence to the budget.

iv. Set long range financial goals along with funding strategies to achieve them.

v. Develop multi year operating budgets that integrate strategic plan objectives and initiatives.

vi.e. Present all financial goals and proposals to the Board of Directors for approval.

b. Reporting

i. Develop useful and readable report formats with staff.

ii. Work with staff to develop a list of desired reports for the Board noting the level of detail, frequency, deadlines, and recipients of these reports.

iii. Work with staff to understand the implications of the reports.

4. **Meetings.** The Committee shall meet at least quarterly, and more often if needed or requested by the Board. Meetings shall be held at the ~~District's~~District's offices. The Rules of Operating Procedure are shown in "Exhibit B," which is attached hereto and incorporated herein by reference as if set forth in full.

5. **Terms.** The terms of the office shall be two (2) years. Committee members may be re-appointed to subsequent terms.

6. **Vacancies.** Any vacancies shall be filled for the unexpired term by the Board of Directors.

7. **Removal.** All Committee members serve at the will of the Board, and any member may be removed by an affirmative vote of three (3) members of the Board ~~of~~ Directors. There shall be no requirement to show cause for removal.

8. **Officers.** The Committee shall designate from among its members a Chair, Vice-~~Chair~~ Chair, and Secretary. The Chair shall preside over the meetings, and in the ~~Chair's~~Chair's absence the Vice-Chair shall preside. If both the Chair and the Vice-Chair are absent, the remaining members, if a quorum exists, shall select from among themselves a person to preside over the meeting. The Secretary (or another member if the Secretary is absent) shall prepare agendas and minutes of every

meeting and shall be responsible for transmitting the agenda and the final copy of all minutes to the ~~Office~~General Manager or designee. Items needing Board action shall be transmitted as soon as possible to the ~~Office~~General Manager or designee for inclusion on the next available Board agenda.

9. **Advisory Nature of the Committee.** -The Committee is advisory in nature and shall report and be responsible ~~to and shall report~~ to the Board of Directors. The Committee and its members have no authority to set policy, expend funds, or make obligations on behalf of the Board ~~of Directors~~ and/or the ~~Georgetown Divide Public Utility~~ District.
10. **Board Reports.** -The Committee shall report on its activities to the Board asat least quarterly, and more often if needed or requested by the Board. The Board Report can be either oral or written and shall include a description of the activities of the committee for the preceding period and any on-going or outstanding activities or tasks. Committee meeting minutes can be used to satisfy this requirement.
11. **Board Liaison and Staff Support.** - The Committee shall have the following Board and/or staff members to assist it with its work from time to time as may be necessary or desired by the Committee and/or the Board: ~~one (1) Board member (Treasurer~~ who ~~shall be will serve as~~ the Board Treasurer); Liaison, and a Staff Liaison designated by the General Manager, ~~and the Office Manager.~~ The Board ~~Treasurer,~~ General Manager, Liaison and Office Manager Staff Liaison shall (a) not be regular or ex officio members of the Committee; (b) not have the right to vote; and (c) not be counted for purposes of determining the presence of a quorum.

~~SECTION 2. The current members of the Finance Committee and the ending dates of their current terms are shown on "Exhibit C," which is attached hereto and incorporated herein by reference as if set forth in full. Upon the expiration of each of their current terms, new members shall be appointed or reappointed consistent with the policy set forth in Section 1(2) of this Resolution.~~

~~SECTION 3. This Resolution shall take effect immediately upon adoption. This Resolution shall remain in full force and effect until rescinded by a subsequent Resolution of the Board of Directors.~~

~~PASSED AND ADOPTED at a regularly held meeting of by~~ the Board of Directors of the Georgetown Divide Public Utilities District at a meeting of said Board held on the ~~GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT~~ this fourteenth day of July, 2015. _____, 2017, by the following vote:

AYES: Krizl, Capraun, Hanschild, Use

NOES: _____

ABSENT: Hoelscher/ABSTAIN: _____

Norman Krizl

Londres Uso, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:

Wendell Wall

Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2017-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the _____ day of _____ 2017.

Steven Palmer, Clerk and ex officio

Secretary, Board of Directors

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

EXHIBIT A

Policy for Selecting Finance Committee

- 1) Publish in a newspaper of general circulation in the Georgetown Gazette District a notice of vacancy on the Committee and a desire to fill said vacancy.
- ~~2) The Board President will select two Board Members to make up the selection committee.~~
- ~~3)2) The selection committee will~~ interview all applicants and return to the ~~full~~ Board with recommendations ~~but all~~ for Committee appointment. All applicants will be eligible for the Board to appoint.-
- 3) Alternatively, the Board President may elect to appoint a selection committee made up of two Board Members to interview applicants which will return to the Board with recommendation for Committee appointment. All applicants will be eligible for the Board to appoint.
- 4) The Committee will be made up of no less than three and no more than five members.
- 5) The Board will confirm the selections by resolution.

EXHIBIT B

Finance Committee of the Georgetown Divide Public Utility District Rules of Operating Procedure

MEETINGS

- a) At any meeting of the Committee, the majority of the members currently appointed shall constitute a quorum for purposes of conducting business or meetings. -Unless otherwise posted, a majority vote of those present and voting shall be sufficient to adopt any motion.
- b) All meetings of the Committee shall be open and public, and all persons shall be permitted to attend any meeting of the committee as provided by Government Code Section 54950 *et seq.*
- c) All meetings of the Committee shall be held in the GDPUD offices at 6425 Main Street, Georgetown, California 95634, unless there is a special need to hold a meeting at a different location.-
- e) d) The proceedings of all meetings of the Committee shall be conducted in accordance with Robert's Rules of Order.
- e) Each Committee shall determine the order of business for the conduct of its meetings.
- f) Any meeting may be adjourned to a time and place stated in the Order of Adjournment. -Less than a quorum may so adjourn from time to time.- If all members are absent, the Secretary may declare the meeting adjourned to a stated time and place and shall cause such notice to be given in the same manner as for special meetings.
- g) Special meetings may be called at any time at the direction of the chairperson or by a majority of a Committee. -Twenty-four hours advance written notice of special meetings shall be provided by the chairperson stating the time, place, and business to be transacted. -The public shall be notified through the District's regular communications and procedures, in accordance with the Brown Act.
- h) At least 72 hours before a regular Committee meeting, the legislative body of the District, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting. The agenda shall be filed with the ~~Office Manager~~ ~~Staff~~ ~~Liasion~~ Liaison for posting outside the District offices.
- h)

- i) The Committee shall maintain meeting minutes, including a complete record of all transactions, findings, and determinations and present a full statement to the Board of Directors upon request. -A signed copy of meeting minutes shall be filed with the ~~Office Manager~~Staff Liaison.
 - j) The Board ~~liaison~~Liaison to the Committee shall be the Board Treasurer.-
 - k) The duties of the ~~liaison~~Board Liaison include presenting relevant data to the Board and arranging for the presentation of important progress on projects to the Board by the Committee chairperson.
 - l) The ~~liaison's~~Board Liaison's role will be advisory to the Committee, but the process is meant to be staff driven.-
 - m) The ~~liaison~~Board Liaison will not have a vote on the Committee.
 - ~~n) The Committee will work hand in hand with staff through the GM or his/her representative. All data collected or produced by the Committee becomes the property of the GDPUD and must be shared with the GM or his/her representative.~~
-

EXHIBIT C

**~~Current Finance Committee Members and
Expiration of Their Terms of Office~~**

~~Rick Gillespie ————— June 30, 2016~~

~~Ray Kringle ————— June 30, 2016~~

~~Dane Wadle ————— June 30, 2017~~

~~CERTIFICATION~~

~~I hereby certify that the foregoing is a full, true and correct copy of
Resolution 2015-08 duly and regularly adopted by the Board of Directors
of the Georgetown Divide Public Utility District, County of El Dorado,
State of California, on the 14th day of July 2015.~~

~~_____
Wendell Wall
General Manager~~

~~GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT~~

**RESOLUTION NO. 2017-25
OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
PROVIDING ROLE AND RESPONSIBILITIES OF THE FINANCE COMMITTEE**

WHEREAS, the Georgetown Divide Public Utility District (“District”) Board of Directors (“Board”) previously memorialized the membership, duties, responsibilities, and other matters pertaining to the Finance Committee through Resolution 2015-08; and

WHEREAS, the Board seeks to rescind and replace Resolution 2015-08 to modify the role and responsibilities of the Finance Committee; and

WHEREAS, the Finance Committee will assist the Board in the review of financial information of the District and make recommendations to the Board for actions related to the District’s finances and budgeting; and

WHEREAS, the Board finds it to be in the best interest of the public to establish the Finance Committee’s role as set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS AS FOLLOWS:

SECTION 1: Resolution 2015-08 is hereby rescinded and replaced with this Resolution 2017-25 and shall be of no further force or effect following the Board’s adoption of this Resolution 2017-25.

SECTION 2. The Finance Committee (“Committee”) shall be created as follows:

1. **Membership; Quorum.** The Committee shall be composed of no fewer than three (3) and no more than five (5) members. A quorum shall consist of a simple majority of the total number of members of the Committee.
2. **Selection of Committee Members.** The policy for selecting Committee members is shown in “*Exhibit A.*” which is attached hereto and incorporated herein by reference as if set forth in full.
3. **Role of the Committee.** The primary role of the Committee is to provide recommendations to the Board of Directors (“Board”) in response to proposals made by staff on matters related to the District’s finances. It shall be the responsibility of the Committee to:
 - a. Review annual operating budget proposed by staff and make recommendations to the Board.
 - b. Review long-range strategic financial planning proposed by staff and make recommendations to the Board.
 - c. Review the audited annual financial statements and make recommendations to the Board.

- d. Monitor District financial reports and investments and make any recommendations to the Board as requested by the Board.
- e. Present all Committee identified financial goals and proposals to the Board for approval.
4. **Meetings.** The Committee shall meet at least quarterly, and more often if needed or requested by the Board. Meetings shall be held at the District's offices. The Rules of Operating Procedure are shown in "*Exhibit B.*" which is attached hereto and incorporated herein by reference as if set forth in full.
5. **Terms.** The terms of the office shall be two (2) years. Committee members may be re-appointed to subsequent terms.
6. **Vacancies.** Any vacancies shall be filled for the unexpired term by the Board of Directors.
7. **Removal.** All Committee members serve at the will of the Board, and any member may be removed by an affirmative vote of three (3) members of the Board. There shall be no requirement to show cause for removal.
8. **Officers.** The Committee shall designate from among its members a Chair, Vice- Chair, and Secretary. The Chair shall preside over the meetings, and in the Chair's absence the Vice-Chair shall preside. If both the Chair and the Vice-Chair are absent, the remaining members, if a quorum exists, shall select from among themselves a person to preside over the meeting. The Secretary (or another member if the Secretary is absent) shall prepare agendas and minutes of every meeting and shall be responsible for transmitting the agenda and the final copy of all minutes to the General Manager or designee. Items needing Board action shall be transmitted as soon as possible to the General Manager or designee for inclusion on the next available Board agenda.
9. **Advisory Nature of the Committee.** The Committee is advisory in nature and shall report and be responsible to the Board of Directors. The Committee and its members have no authority to set policy, expend funds, or make obligations on behalf of the Board and/or the District.
10. **Board Reports.** The Committee shall report on its activities to the Board at least quarterly, and more often if needed or requested by the Board. The Board Report can be either oral or written and shall include a description of the activities of the committee for the preceding period and any on-going or outstanding activities or tasks. Committee meeting minutes can be used to satisfy this requirement.
11. **Board Liaison and Staff Support.** The Committee shall have the following Board and/or staff members to assist it with its work from time to time as may be necessary or desired by the Committee and/or the Board: Board Treasurer who will serve as the Board Liaison, and a Staff Liaison designated by the General Manager. The Board Liaison and

Staff Liaison shall (a) not be regular or ex officio members of the Committee; (b) not have the right to vote; and (c) not be counted for purposes of determining the presence of a quorum.

SECTION 3. This Resolution shall take effect immediately upon adoption. This Resolution shall remain in full force and effect until rescinded by a subsequent Resolution of the Board of Directors.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utilities District at a meeting of said Board held on the 10th day of October, 2017, by the following vote:

AYES:


NOES:

ABSENT/ABSTAIN:



Londres Uso, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

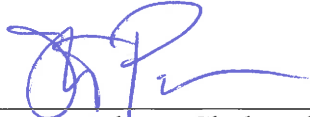
ATTEST:



Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2017-25 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the 10th day of October, 2017.



Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

EXHIBIT A

Policy for Selecting Finance Committee

- 1) Publish in a newspaper of general circulation in the District a notice of vacancy on the Committee and a desire to fill said vacancy.
- 2) The Board President will interview all applicants and return to the Board with recommendations for Committee appointment. All applicants will be eligible for the Board to appoint.
- 3) Alternatively, the Board President may elect to appoint a selection committee made up of two Board Members to interview applicants which will return to the Board with recommendation for Committee appointment. All applicants will be eligible for the Board to appoint.
- 4) The Committee will be made up of no less than three and no more than five members.
- 5) The Board will confirm the selections by resolution.

EXHIBIT B

Finance Committee of the Georgetown Divide Public Utility District Rules of Operating Procedure

MEETINGS

- a) At any meeting of the Committee, the majority of the members currently appointed shall constitute a quorum for purposes of conducting business or meetings. Unless otherwise posted, a majority vote of those present and voting shall be sufficient to adopt any motion.
- b) All meetings of the Committee shall be open and public, and all persons shall be permitted to attend any meeting of the committee as provided by Government Code Section 54950 *et seq.*
- c) All meetings of the Committee shall be held in the GDPUD offices at 6425 Main Street, Georgetown, California 95634, unless there is a special need to hold a meeting at a different location.
- d) The proceedings of all meetings of the Committee shall be conducted in accordance with Robert's Rules of Order.
- e) Each Committee shall determine the order of business for the conduct of its meetings.
- f) Any meeting may be adjourned to a time and place stated in the Order of Adjournment. Less than a quorum may so adjourn from time to time. If all members are absent, the Secretary may declare the meeting adjourned to a stated time and place and shall cause such notice to be given in the same manner as for special meetings.
- g) Special meetings may be called at any time at the direction of the chairperson or by a majority of a Committee. Twenty-four hours advance written notice of special meetings shall be provided by the chairperson stating the time, place, and business to be transacted. The public shall be notified through the District's regular communications and procedures, in accordance with the Brown Act.
- h) At least 72 hours before a regular Committee meeting, the legislative body of the District, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting. The agenda shall be filed with the Staff Liaison for posting outside the District offices.

- i) The Committee shall maintain meeting minutes, including a complete record of all transactions, findings, and determinations and present a full statement to the Board of Directors upon request. A signed copy of meeting minutes shall be filed with the Staff Liaison.
- j) The Board Liaison to the Committee shall be the Board Treasurer.
- k) The duties of the Board Liaison include presenting relevant data to the Board and arranging for the presentation of important progress on projects to the Board by the Committee chairperson.
- l) The Board Liaison's role will be advisory to the Committee, but the process is meant to be staff driven.
- m) The Board Liaison will not have a vote on the Committee.

SUMMARY: High-achieving, enthusiastic environmental program manager committed to excellence with over 5 years of experience in planning, leading, organizing, and controlling staff and projects with skill and diplomacy. Dedicated with ability to successfully deliver quality services on-time, within budget, and to management and stakeholder satisfaction. Highly capable of applying my excellent people skills and problem-solving comprehensive approach with a positive attitude to gain a competitive edge and increase revenue by identifying customer needs, providing recommendations, and implementing recommendations to solve problems and enhance staff capabilities.

EDUCATION & TRAINING:

- Bachelor of Science, Environmental Toxicology, University of California, Davis. June 1989
- Leadership for Government Supervisor, CSUS, February 2014
- DWR Management Development Program, February 2012
- Carnegie: Effective Communications, August 2011
- ArcGIS Desktop 1, May 2011
- Managing Safety, March 2011
- QA/QC Applied Environmental Statistics, June 2010
- QA/QC in Environmental Measurements, June 2010
- OSHA Confined Space, March 2010
- Environmental Permitting, April 2009
- Economics of Water, January 2009
- Environmental Water Law, October 2008
- Endangered Species Act, October 2008
- Supervisor Training, February 2008
- Registered Environmental Health Specialist #7251, 2002

WORK EXPERIENCE:

Environmental Program Manager I: Dept. of Water Resources. Division of Environmental Services - Municipal Water Quality Program Branch Chief: Responsible for managing the Municipal Water Quality Program Branch that consists of two Programs: Municipal Water Quality Investigations (MWQI) Program and the Quality Assurance/Quality Control (QA/QC) Program. The MWQI Program includes Water Quality Special Studies, Real-Time Data Forecasting, and Field Support Sections. My current responsibilities include: establishing and implementing policies, procedures, and annual work plans of complex comprehensive science-based water quality investigations; developing data quality analysis, data interpretation, management, storage, and distribution measures; planning program budgets for current and future fiscal years; developing and managing vendor contracts; and formulating recommendations and reporting of scientific results and key-findings to program Stakeholders. Additional responsibilities include: reviewing scientific results and formulating recommendations for improved protection of surface water supplies exported from the Sacramento-San Joaquin Delta that is delivered through the State Water Project to Municipal and Industrial Contractors for drinking water purposes. In addition, I'm responsible for assuring that the QA/QC Program supports the Department-wide implementation of an integrated system of management activities involving planning, implementation, quality control, quality assessment, reporting, and continuous and consistent improvement. My responsibilities include developing data quality objectives on environmental measurements through the development of written guidance documents, training, and support services. My drought management responsibilities include formulating and managing the Delta surface water quality, soil, and sediment conditions related to identified drinking water quality problems, and provide support of the highest priority in DWR drought, permit, and change-petition planning processes. June 2011 to February 2017.

Senior Environmental Scientist (Supervisor): Dept. of Water Resources. Operations & Maintenance - Water Quality Section Chief: Responsible for managing my staff; coordinating the State Water Project (SWP) water quality monitoring activities with field divisions, laboratories, and regulatory agencies; ensuring that water quality

CYNTHIA GARCIA

samples are properly collected, analyzed, and reported; providing periodic water quality updates to the State Water Contractors and other DWR divisions; managing departmental service agreements and requisitions for supplies and equipment; and preparing and administering essential contracts, agreements, and reports. Also managed the CEQA/NEPA oversight of SWP water treatment plant upgrades; water treatment plant regulatory and operations oversight; and special water quality investigations. Further responsibilities included planning, leading, organizing, controlling, and managing a wide range of projects, including the Pyramid Lake water treatment plant upgrade at Emigrant Landing and Los Alamos Campground, Warner Powerplant NPDES permit, O&M IT Systems Integration Project, and the Program Partnering Agreements (Resource Agreements) between Divisions for ongoing work on the SWP. At the request of the Division Chief, Carl Torgersen, I served as the O&M liaison to the Recruitment and Retention Roundtable Committee and to the O&M GIS Training Committee.

For approximately six months, as acting Branch Chief for the O&M Environmental Assessment Branch, I had the privilege to develop program budgets in COGNOS for FY10/11 and FY11/12, oversee wildlife and ecosystem management contracts with USGS and CDF&G, provided management support for FERC-licensed SWP facility projects, and direct guidance on environmental compliance and invasive species projects. November 2007 to June 2011.

Senior Environmental Scientist (Specialist): Cal. Dept. of Public Health.
Proposition 50 Program: Responsibilities included working under the general guidance of the Technical Support Unit (TSU) Supervisor, Safe Drinking Water State Revolving Fund and Small Water Systems Section Chief, and the Technical Operations Section Chief to serve as the Project Pipeline Coordinator for the Proposition 50 Funding Program (Prop 50). Further, responsibilities included analyzing, monitoring, and tracking the status of projects that submitted a Prop 50 application (these are referred to as "being in the pipeline"), from the time of submittal to project completion, or until the project was removed from the Project Priority List (PPL). Assisted in prioritizing the projects on the PPL, work with the Program Manager and staff to develop the necessary Prop 50 documents including but not limited to; the application, application instructions, procedure manual and supporting documents, and assist in the development of the Loan and Grant Tracking System (LGTS) and the status report generation for Prop 50. Further, the responsibilities included working with applicants, Environmental Review Unit (ERU) staff, District Engineers (DEs), and Department of Water Resources (DWR) staff in identifying and resolving problems to ensure prompt completion of the funded projects, and to assist with SDWSRF projects technical support as defined by the TSU Supervisor. August 2005 - November 2007.

Senior Environmental Scientist (Specialist): Cal. Dept. of Public Health.
Institutions Program: Responsibilities included conducting environmental health surveys and plan reviews of conservation camps, hospitals, youth and adult correctional facilities, fair grounds and other facilities operated by state agencies to determine compliance with California Health and Safety Code, the California Code of Regulations, industry standards, nationally recognized standards and safe operating practices. Responded to inquiries from institutions, local enforcement agencies, or other interested parties, and assisted administrators and environmental health professionals with development and review of short and long-term strategies to resolve environmental issues, assisted with the preparation of corrective action plans, and tracked compliance of the corrective action plans. Responsibilities included preparing comprehensive environmental health survey reports that documented and identified problems, and furnishing recommendations for correction of those problems. Responsible for planning and providing complex as well as routine, general and specialized inspections, investigations or studies of environmental health and safety operations and practices. I performed preliminary and secondary analysis, research, surveys, and investigations of food service operations, cross-connection control devices, housing, ergonomics, medical services, swimming pool operations, water treatment and waste disposal operations, vector control, worker safety, hazardous materials management and medical waste management practices. Coordinated and provided training to administrators and other professionals employed by institutions on the proper environmental health management

CYNTHIA GARCIA

practices. Wrote technical documents and handouts for use by the administrators and other professionals on proper environmental management practices, and maintained a clearinghouse of technical information for contract customers, the public and other interested parties. I served as the program liaison with the Department of Corrections, Department of Youth Authority, Department of Education, California Conservation Corps, Department of Developmental Services, Department of Food and Agriculture, Department of Mental Health, Department of Rehabilitation or other contracting departments. Developed and negotiated interagency agreements then monitored the agreements with the contracted departments. I assisted in the preparation of the annual program budget and expenditure plan, and assisted in the monitoring of revenue and expenditures for the Institutions Program. January 2005 - August 2005.

Environmental Scientist: Cal. Dept. of Public Health. Medical Waste Management Program. Responsibilities included inspections of large quantity generators of medical waste, common storage facilities, medical waste off-site treatment facilities, medical waste transfer stations and small quantity generators to ensure compliance with the Medical Waste Management Act (Division 104, Part 14, California Health and Safety Code), the California Code of Regulations, program policy and nationally recognized standards. My responsibilities included planning, providing and implementing complex, general, and specialized investigations or studies of medical waste operations and practices. Also, I provided technical assistance and consultation to the medical waste industry on complex medical waste and pollution prevention issues to ensure program understanding and compliance with the law, regulations, and other program requirements. I coordinated requests from local enforcement agencies, industry, and interested parties for policy interpretations. I worked with local enforcement agencies to ensure operational compliance with statutory, regulatory, and departmental requirements. I coordinated and provided training on the proper management of medical wastes including waste minimization and facility self-assessment. I represented the Department while participating with hospital managers and administrators in the Departments' Pollution Prevention Program (P3) Project. I performed preliminary and secondary analysis, research, surveys, and investigations of typical medical waste management practices. I prepared staff reports that documented violations of laws and regulations; provided recommendations for corrective actions and/or sanctions, reviewed corrective action plans, resolved issues between the regulated community and the Department, and monitored the process for completion of proposed corrective actions. I participated in enforcement actions that were coordinated or directed by the Department's Office of Legal Services, the State Attorney General, and local district attorneys and I participated in numerous administrative hearings. I was responsible for the review of all assigned medical waste generation, storage, treatment, or transfer station permit applications, and I advised the program supervisor of the adequacy of permit applications and the status of permit issuance. I was responsible for preparing correspondence, and special reports relating to the Waste Management Program, and I prepared memorandums, controlled correspondence, legislative reports, and/or bill analysis reports. Finally, I represented the Medical Waste Management Program at regional local enforcement agency meetings, public meetings, conferences, and P3 events. September 2000 - January 2005.

Hazardous Substances Scientist: Cal. EPA, Dept. of Toxic Substances Control. Responsibilities included coordinating with various state and local agency representatives, and Certified Unified Program Agencies (CUPA) to establish a statewide database for reporting environmental management information per State law for the Unified Program (UP). I was responsible for monitoring data standards involving information collection and reporting of CUPA activities such as inspections, violations, and enforcement actions. I designed a means of electronic reporting via the CalEPA Web Page for CUPAs to use for state reporting, standardized the reporting forms on the Web site for regulated businesses to utilize in electronic reporting to their CUPAs, and developed the Annual CUPA Reporting Quality Assurance & Quality Control program for data validation. Designed and developed the CUPA reporting database for 69 CUPA and 15 Designated Agencies (DA), provided database maintenance, developed training material and then trained staff on the use of the reporting database. I developed the CalEPA Information Bulletin e-mails to provide necessary information to CUPA and DA regarding UP issues. Responsibilities

CYNTHIA GARCIA

also included responding to frequent questions, comments, and concerns regarding the UP reporting forms, and reports, and the reporting database. Developed a UP training presentation in MS Power Point, and then delivered training workshops to CUPA and DA throughout California. I provided technical support to UP workgroups and committees, Unified Program Administration and Advisory Group (UPAAG), and the State Agency Coordination Team (SACT). My technical support responsibilities included identifying technical issues of statewide implication, developing pertinent issues, policies, memos, and presenting them to UPAAG and SACT. Finally, my responsibilities included coordinating with fellow staff members in developing criteria and standards for evaluating CUPA and DA reporting capabilities and conducting mandated triennial audits of the UP.
December 1998 - September 2000.

Registration Specialist: Cal. EPA, Dept. of Pesticide Regulation. Responsibilities included the review of economic poison applications to determine the accuracy of efficacy claims, clarity of labeling, composition, suitability of materials, and effectiveness of the products. Reviewed: the adequacy of warning, limitation, dosage, and antidote statement of proposed labels; prepared correspondence relating to labeling and other matters of registration; reviewed current labels to determine if registered products meet current changes in the law; interviewed applicants, farmers, manufacturers, and dealers; prepared, organized, and kept records; consulted with State and county personnel regarding registration matters; and conducted special studies or investigations as assigned. Participated in building the "Pesticide Contaminated Surface Water" database, researching pesticide registration information and calculating emission potentials for VOC's of pressurized products. Also, I provided technical support to senior level scientists in environmental monitoring, compliance, and field support. November 1995-December 1998.

Chemist: Air Toxics Limited, (ATL). Performed quantitative monitoring and evaluation of air samples, cans, and bags, by GC and GC/MS using various methods. Routine monitoring included TO-14 by Varian Saturn 3 Ion Trap MS, ASTM 3416 & D1945 for ATM and Nat. gases, Sulfurs by GC/FPD & Chemiluminescence's, BTEX/TPH by GC-PID/FID, Alcohol's, BTEX-Diesel, and CN's from sorbent tubes by GC and Spectrophotometry, Mevinphos by GC/FPD in P mode. Evaluated PCB's and Pesticides from PUF cartridges by GC/ECD, performed further monitoring of PCB and Pesticide systems for QA/QC performance. Developed CH4 and H2 analysis on the MTI/GC, MeBr2 by GC/ECD, performed routine screens of samples for analysis, and general instrument maintenance. Performed data entry for CLP and final reports. As ATL's Hazardous Materials Officer my responsibilities consisted of ensuring proper inventory, labeling, handling, inspecting and disposal of hazardous waste and hazardous chemicals. Also, as a member of the safety committee, I performed safety audits throughout the laboratory and offices. Helped in writing current revisions to the CHP, wrote/filed accident/exposure records and manifests, cross-trained co-workers. November 1993 to July 1995.

Associate Project Scientist: Roy F. Weston. Traveled to Weston's mobile laboratories on clean-up sites throughout the USA to coordinate and assisted with on-site evaluations, monitoring, and quantitative analysis of Phenols, Volatiles, Pesticides, and PCB's by GC, explosives by HPLC, Metals by ICP, air sampling and analysis of volatile by mass spectrometry, and Hydrocarbons by IR. Sampled waters, soils, and vegetation on sites for quantitative analysis of PCB's and Pesticides. Calibrated field equipment and laboratory analytical instruments. Handled data reduction and report generation for CLP via computer. Wrote site safety plans. At each mobile site, I was the hazardous materials coordinator for the hazardous materials/waste storage & pick-up for disposal, as well as, the inspections and compiled concise hazardous materials/waste reports. At stationary facility, I handled data to finished CLP reports, and worked with acid digestion for metals analysis of soils and water. Also, I have 21.5 hours logged in Level B. June 1992 to November 1993.

Lab Director: EnLab Mobile Services. Set-up the entire mobile environmental business for Energylog (the parent company to EnLab) to comply with all regulatory issues, obtained proper permits, wrote technical standard operating procedures so

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[REDACTED], [REDACTED]

that all inspections were passed smoothly; procurement of all items and sales were also duties. Helped to design, build, and then operate a premier 21' mobile laboratory trailer. Evaluation, selection, and inspection of computer systems and software for data acquisition. Selected, installed, and operated all necessary analytical equipment for quantitative analysis of volatile, hydrocarbon, PCB, and Pesticide analysis. Calibrated all the field and lab. equipment and obtained a certification from the Department of Health Services. Operated mobile laboratory on remote clean-up sites throughout California. Sampled waters and soils for quantitative analysis. Developed and provided training to principal analysts. Coordinated the hazardous materials system with SOP's, BERP, chemical inventory, and hazardous waste program for EnLab and on mobile sites. June 1990 to June 1992.

Hazardous Materials Specialist Volunteer: Environmental Management-Hazardous Materials Division. Worked as a volunteer issuing permits for hazardous waste underground storage tank installation, and for use and removal of hazardous waste. Also, hazardous waste generator inventory and business emergency response plan evaluations. February & March 1990.

Chemist: Aerojet TechSystems, Quality Assurance Testing Laboratory. Involved with the quality control testing of various aerospace products, hazardous waste processing, and writing procedures for the proper handling of hazardous waste which has included work with Title's 40, 49, III, and 22. Some process control and manufacturing quality assurance work. Assistant Quality Control coordination work for EPA DHS Study 26. June 1989 to May 1990.

Chemist/Analyst IV: Enseco-California Analytical Laboratory. Member of a five-person GLP trained Pesticides Special Projects group. Responsible for evaluating EPA certified pesticide methods for GC and HPLC analyses. Responsibilities included; monitoring pesticide method development, ordering standards, sample preparation and extraction, sample tracking by a computer, and data reduction for pesticide samples using EPA methods 608 and 8080. Internship through UCD, January 1985 to June 1989.

JOB REFERENCES:

Karen Gehrts, Chief, Environmental Water Quality & Estuarine Studies Branch, [REDACTED].

Rachel Pisor, Senior Environmental Scientist (Supervisor), Municipal Water Quality Investigations Section, [REDACTED].

Steven San Julian, Senior Environmental Scientist (Supervisor), Municipal Water Quality Investigations Field Support Section, [REDACTED].

Dat Tran, Dept. of Public Health, Drinking Water Program, [REDACTED].

Ron Pilorin, Section Chief, Dept. of Public Health, Emergency, Restoration & Waste Management Section, [REDACTED].

Dr. Sangat Kals, Cal. EPA, Dept. of Toxic Substances Control, [REDACTED].

Leilani Hansen, Cal. EPA, Dept. of Pesticide Regulation, [REDACTED].

PERSONAL REFERENCES:

Drew Buell, Pastor of Cool Community Church, [REDACTED].

Mindi Russell, Senior Chaplain & Executive Director, Law Enforcement Chaplaincy Services, [REDACTED].

Larry Van Hook, Facility Engineer, Martis Camp, [REDACTED].

Kathy McIntyre, (Retired) Teacher, Santa Cruz High School, [REDACTED].

CYNTHIA GARCIA



Elaine Archibald, Archibald Consulting, [REDACTED].

Anne Novak, (Retired) Chief, Staff Services Manager I, Program Support Unit,
CA Department of Public Health, [REDACTED].

Robin Belle Hook, R.E.H.S., (Retired) Staff Environmental Scientist, Capacity
Development Coordinator, CA Department of Public Health, [REDACTED].

**RESOLUTION NO. 2017-26
OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
CONFIRMING APPOINTMENTS TO THE FINANCE COMMITTEE**

WHEREAS, the Georgetown Divide Public Utility District (“District”) Board of Directors (“Board”) memorialized the membership, duties, responsibilities, and other matters pertaining to the Finance Committee through Resolution 2017-XX; and

WHEREAS, the Board seeks to confirm appointment of members to the Finance Committee; and

WHEREAS, the Board President recommended appointment of Donna Bruss, Cindy Garcia, and Rick Gillespie to the Finance Committee; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS AS FOLLOWS:

Donna Bruss, Cindy Garcia, and Rick Gillespie are confirmed as appointees to the Finance Committee for a term of two (2) years, beginning October 11, 2017 and ending on October 11, 2019.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 10th day of October 2017, by the following vote:

AYES:

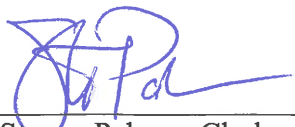
NOES:

ABSENT/ABSTAIN:



Londres Uso, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

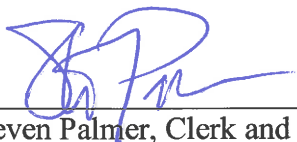
ATTEST:



Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2017-26 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the 10th day of October 2017.



Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT