



AGENDA
SPECIAL MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS

6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634

THURSDAY, JUNE 24, 2021
3 PM

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
 - Ensure high quality drinking water.
 - Promote stewardship to protect community resources, public health, and quality of life.
 - Provide excellent and responsive customer services through dedicated and valued staff.
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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BOARD OF DIRECTORS

Michael Saunders, President
Mitch MacDonald, Vice President
Mike Thornbrough, Treasurer
Donna Seaman, Director
Gerry Stewart, Director

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE AT

<https://us02web.zoom.us/j/88048823269?pwd=OXI6YitEQnJzOEtHVlpscUVCTC9TQT09>

MEETING ID: 880 4882 3269 AND PASSWORD: 997747 OR VIA TELECONFERENCE BY CALLING 1-669-900-6833, MEETING ID: 880 4882 3269 AND PASSWORD: 997747 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. PLEASE NOTE THAT ANY PERSON ATTENDING VIA TELECONFERENCE WILL BE SHARING THE PHONE NUMBER FROM WHICH THEY CALL IN WITH THE BOARD AND THE PUBLIC.

We encourage Board members and participants to join the teleconference 15 minutes early. Due to high call volumes, we ask that Board members and participants retry calling in if there is a busy signal or if you cannot successfully connect to the meeting when you call in.

Out of respect for the meeting and others in attendance via teleconference and videoconference, please adhere to the guidance below for addressing the Board of Directors for both items on the agenda and a matter that is not on the agenda.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item, provided they are first recognized by the presiding officer. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during the Public Forum portion of the agenda. Please be aware of the following procedures for speaking during Public Forum or public comment sessions:

1. Please use the raise your hand feature when you wish to address the Board or, if participating via teleconference, dial 9* to indicate you would like to speak. The President will call upon you by addressing you by the name or phone number indicated.
2. Comments are to be directed only to the Board.
3. The Board will not entertain outbursts from the audience.
4. There is a three-minute time limit per speaker.
5. The Board is not permitted to take action on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Board President is responsible for maintaining an orderly meeting.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President, to enable the Board to complete its agenda within a reasonable period of time.

4. NEW BUSINESS

A. ADOPTION OF INTERIM FY 2021-2022 BUDGET

Possible Action: Adopt Resolution 2021-25 approving the Interim FY 2021-2022 Budget

B. REPORT ON DISTRICT'S CASH RESERVES

Possible Action: Direct staff to update reserve policy for Board approval at a later meeting.

C. APPOINTMENT OF DARRELL CREEKS AS INTERIM GENERAL MANAGER

Possible Action: Adopt Resolution 2021-26 appointing Darrell Creeks as Interim General Manager.

ANNOUNCE CLOSED SESSION AND ADJOURN OPEN SESSION TO CLOSED SESSION

5. ADJOURN TO CLOSED SESSION

Public Employment (Gov. Code, § 54957)

Title: Interim General Manager

ADJOURN CLOSED SESSION AND OPEN REGULAR SESSION

REPORT OUT OF CLOSED SESSION

6. NEXT MEETING DATE AND ADJOURNMENT – Next Regular Meeting is July 13, 2021, at 2:00 P.M.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting via teleconference, please contact Jeff Nelson by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on June 23, 2021.



June 23, 2021

Jeff Nelson, PE, Interim General Manager

Date

**REPORT TO THE BOARD OF DIRECTORS
SPECIAL BOARD MEETING OF JUNE 24, 2021
AGENDA ITEM NO. 4.A.**



AGENDA SECTION: NEW BUSINESS

SUBJECT: CONSIDER ADOPTION OF AN INTERIM BUDGET FOR FISCAL YEAR 2021/2022

PREPARED BY: Jeff Nelson, PE, Interim General Manager

Introduction

The Fiscal Year (FY) 2021-2022 Georgetown Divide Public Utility District (District) provides the resources to support the District's mission and the continuation of services and staffing for the next fiscal year that being, July 1, 2021, through June 30, 2022.

The Board of Directors (Board) has traditionally identified priorities for the District through a strategic planning workshop which serves as an important budget planning tool. Unexpected vacancies on the Board as well as the ongoing recruitment of a permanent General Manager did not allow the Board to conduct a strategic planning workshop for the preparation of this fiscal year's budget. The Board anticipates holding a strategic planning workshop in the fall of 2021, after the new General Manager has settled into his role and familiarized himself with the District.

However, through their actions and public messaging, the Board of Directors has expressed their desire to continue to improve transparency, communication, customer service and efficiency while addressing immediate infrastructure and maintenance needs, long-term planning, accounting and financial oversight and management, as well as expanding efforts to obtain additional funding through grants and low interest loans. This budget attempts to meet these objectives.

New Accounting System. This report was prepared as the District continues to transition from the antiquated MOMS (Multiple Operations Management Software) system to the new Tyler system. In addition, the District's Management Analyst who is responsible for managing the District's finances resigned in May. These conditions presented additional challenges to District Staff in the preparation of this budget. Staff appreciates the Board's patience and support during this budget development and approval process.

The implementation of a new accounting software to increase transparency, accountability, and accuracy was a goal identified by the Board in 2018. The conversion to Tyler began during the FY 2020-21 and is nearly complete. It is expected to be completed when a new Management Analyst is hired by the District.

Budget Review Process. The proposed FY 2021-2022 Budget was presented by the interim General Manager at a Budget Workshop on May 27, 2021. This was followed by a special meeting of the Finance Committee held on June 2, 2021. Valuable feedback was received by staff during the budget review process. This report contains a series of budget comparison reports, included as attachments, in response to the feedback received during these meetings. In addition, the District staff's response to questions received from the Finance Committee via e-mail is also included as an attachment.

Budget Summary. On January 28, 2021, the Board adopted Resolution 2021-03 freezing the rates at the current level through the end of Calendar Year 2021 (December 31, 2021). The proposed budget assumes rates will continue to be frozen throughout FY 2021/22.

Water Fund – Fund 100

The District's overall projected revenue for the Water Fund for FY 2021/22 is estimated to be \$5,324,956.00, which is the same as the estimated revenue for FY 2020/21. Operating expenses for FY 2021/22 are estimated to be \$5,274,400.15 including a Capital Outlay of \$261,699.00 resulting in an estimated budget surplus of \$50,555.85. The Water Fund operating budget adopted for FY 2020/21 is \$5,068,743.00 including a Capital Outlay of \$401,114.00. Comparing FY's, the proposed FY 2021/22 Water Fund Operating budget has increased approximately 5% over the FY 2020/21.

Zone Fund – Fund 200

The District's overall projected revenue for the Zone Fund for FY 2021/22 is estimated to be \$221,401.00, a 10% increase over the projected revenue of \$200,317.00 for FY 2020/21. Estimated operating expenses for FY 2021/22 are \$280,293.00, compared with FY 2020/21's operating budget of \$338,819.00. Excess zone funds are being utilized to meet the revenue shortfall.

Staffing. The District's current organization chart is shown in Figure 1 on the following page. This budget proposes a new organization chart shown as Figure 2. The proposed organization chart includes a new position of office manager/board clerk. The Office Manager/Board Clerk position will relieve the General Manager of day-to-day administrative management responsibilities, allow the Management Analyst to focus on the District's financial issues, and provide for a permanent, in-house Board Clerk. The Interim General Manager has discussed this new organization chart with the incoming General Manager (Mr. Adam Coyan), and he agrees with this proposed organization structure for the District.

Figure 1 – Current GDPUD Organizational Chart

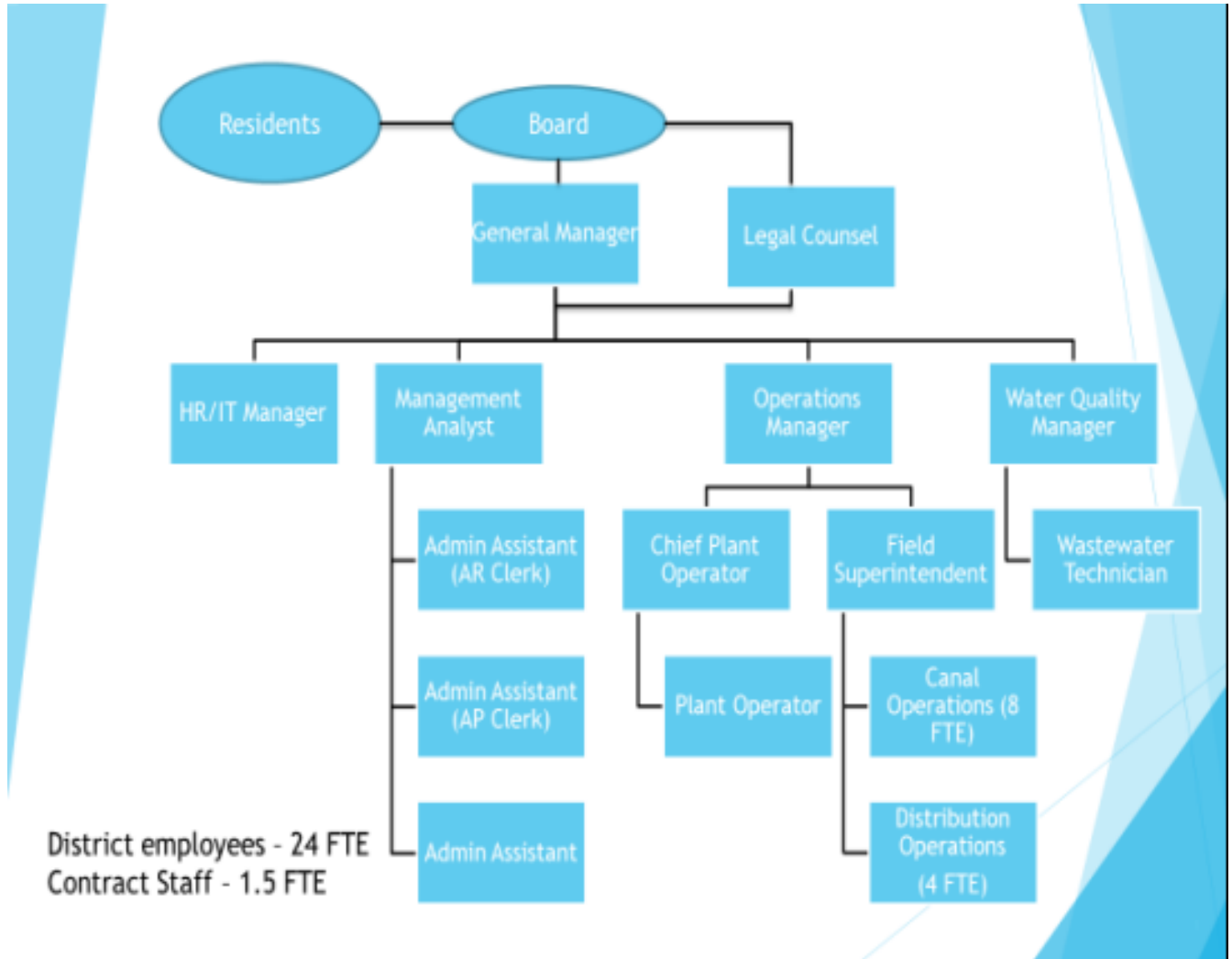
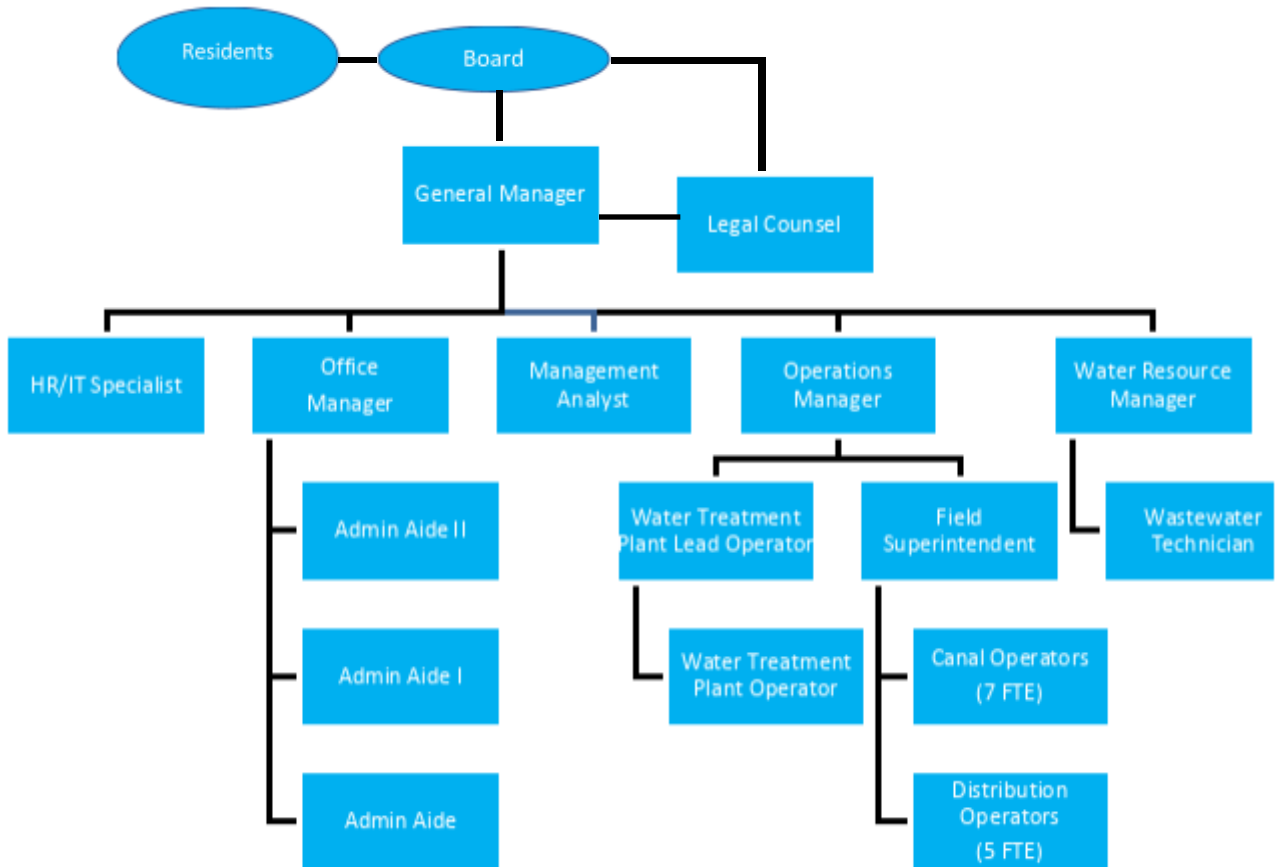


Figure 2 – Proposed GDPUD Organizational Chart

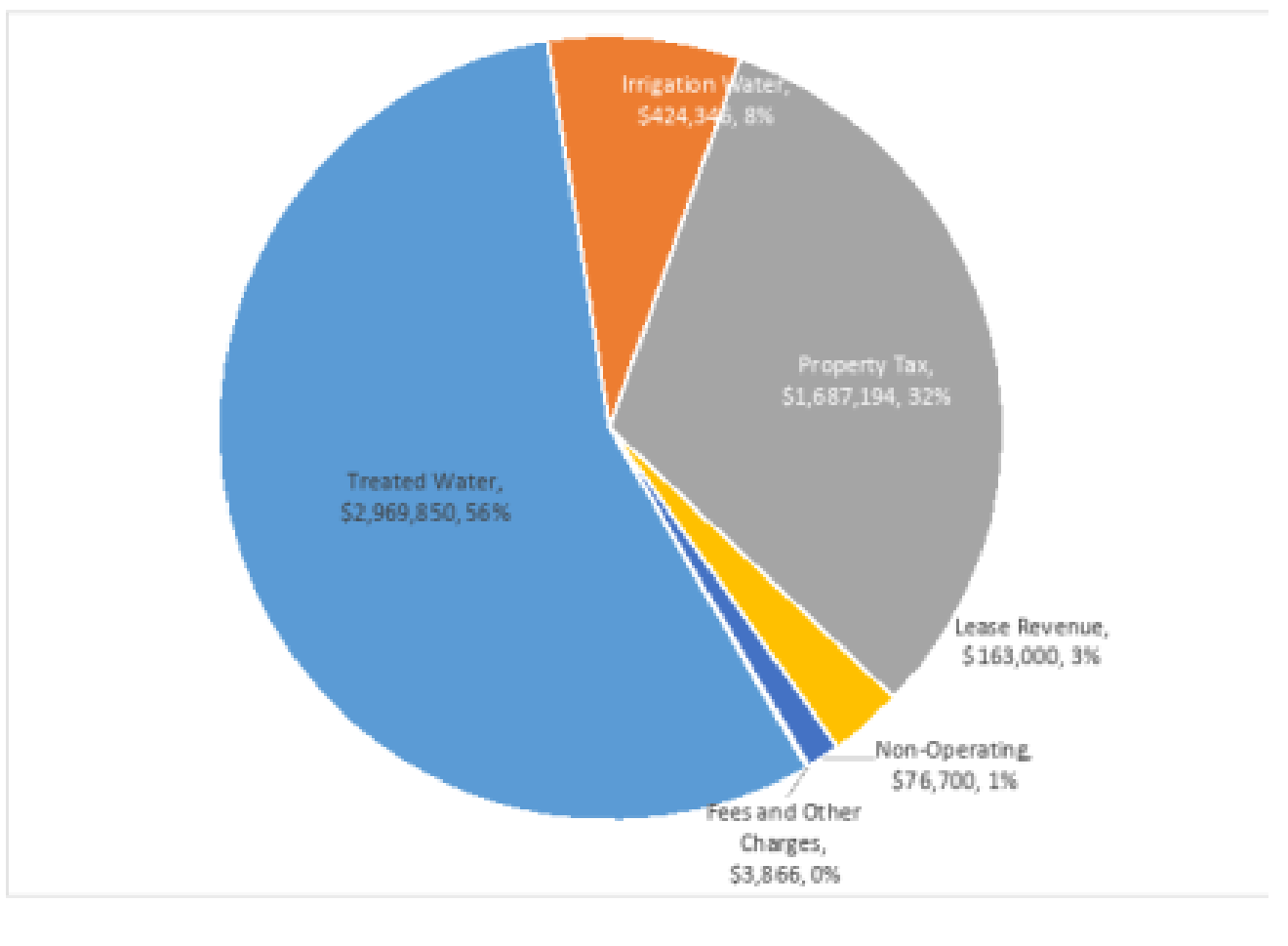


Summary of Revenues. The projected revenue for FY 2021/2022 is \$5,324,956. The breakdown of revenue sources is provided below in both tabular form (Figure 3) and graphically in a “pie” chart (Figure 4).

Figure 3 – Breakdown of Revenues by Category

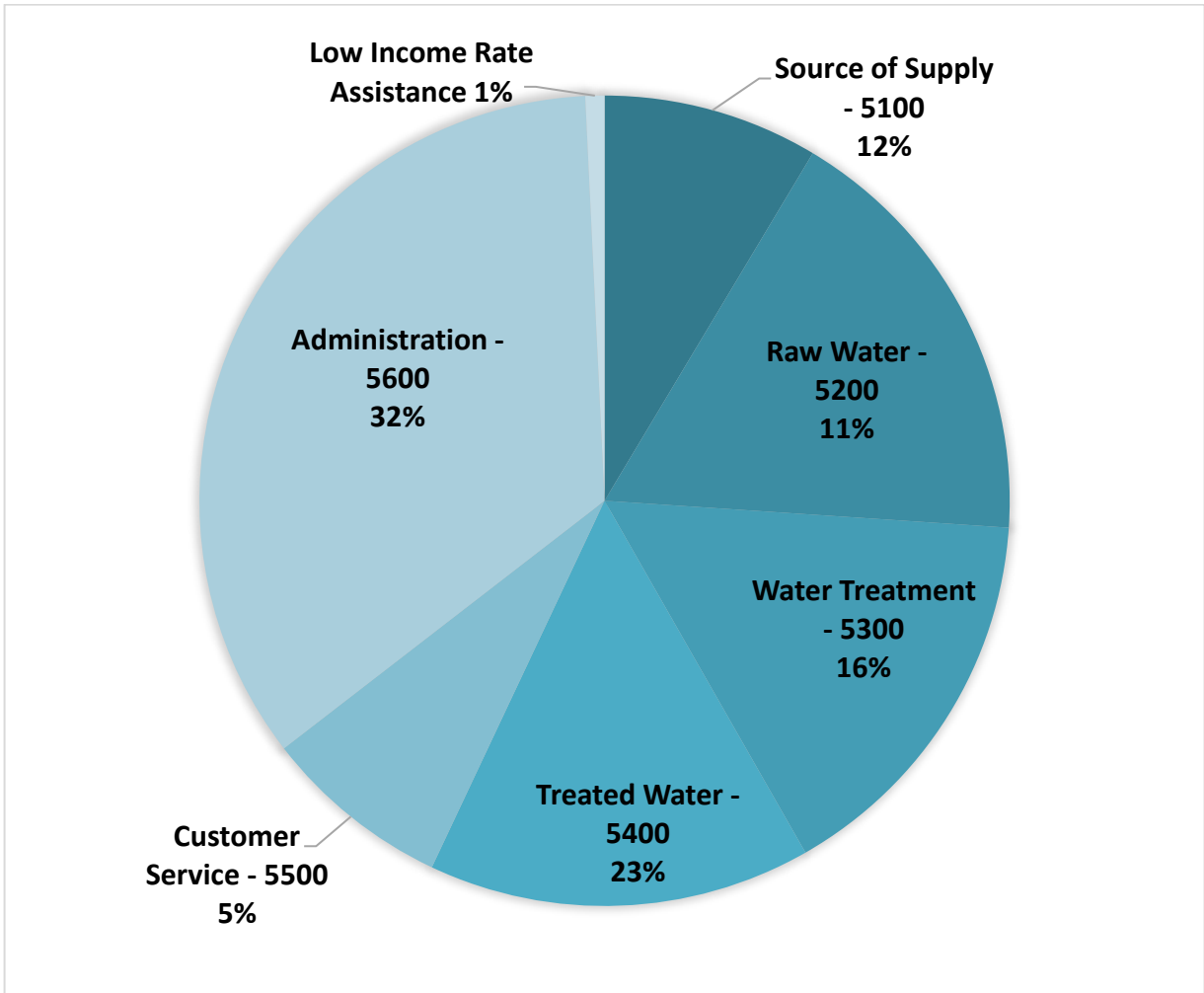
Fund Category	2019-2020 Total Activity	2020-2021 YTD Activity Through May	Parent Budget 2020-2021 Adopted	Comparison 1 Budget 2021-2022 Requested	Comparison 1 to Parent Budget Increase/ (Decrease)
Category 40 – OPERATING REVENUE					
Water Sales - Treated	2,745,822.69	2,533,096.58	2,969,850.00	2,969,850.00	0.00
Water Sales – Irrigation	407,856.13	396,098.96	424,346.00	424,346.00	0.00
Property Tax	1,710,211.38	1,680,722.00	1,687,194.00	1,687,194.00	0.00
Lease Revenue	108,769.82	70,102.46	163,000	163,000	0.00
Category 40 Total	4,972,660.02	4,680,020.00	5,244,390.00	5,244,390.00	0.00
Category 41 – NON-OPERATING REVENUE (Interest, Fines & forfeitures, Fees & Other Charges)					
Category 41 Total	92,402.74	1,990.64	76,700.00	76,700.00	0.00
Category 42 – FEES AND OTHER CHARGES (Installations and Connections)					
Category 42 Total	54,006.36	165,452.74	3,866.00	3,866.00	0.00
TOTAL REVENUE	5,119,069.12	4,847,463.38	5,324,956.00	5,324,956.00	0.00

Figure 4 – Breakdown of Revenue



Summary of Costs. The projected operating costs for FY 2021/2022 for the Water Fund – Fund 100 is \$5,257,250.15. These estimated expenses are graphically depicted, by department, in Figure 5.

Figure 5 – Breakdown of Operating Costs



RECOMMENDED ACTION:

It is recommended that the Board of Directors approve the FY 2021-2022 Interim Budget and adopt Resolution 2021-22.

ATTACHMENTS:

1. Budget Comparison Reports
2. Resolution 2021-22 (Draft)
3. Response to Questions by the Finance Committee

AGENDA ITEM 4.A.

Attachment 1

Budget Comparison Reports

Fund Summary

Budget Comparison Report Fund Summary

Budget Comparison Report

Group Summary

SubCategor...		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget 2020-2021 Adopted	Comparison 1 Budget 2021-2022 Requested	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - Water Fund							
Revenue							
401 - Water operating	0.00	4,972,660.02	4,692,537.45	5,244,390.00	5,244,390.00	0.00	0.00%
411 - Interest	0.00	61,572.17	2,690.91	46,700.00	46,700.00	0.00	0.00%
412 - Fines & forfeitures	0.00	30,830.57	-700.27	30,000.00	30,000.00	0.00	0.00%
413 - Fees & other charges	0.00	4,172.00	10,555.75	3,866.00	3,866.00	0.00	0.00%
421 - Miscellaneous revenue	0.00	51,439.28	158,911.58	0.00	0.00	0.00	0.00%
422 - Sale of Assets	0.00	-1,604.92	3,500.00	0.00	0.00	0.00	0.00%
Total Revenue:	0.00	5,119,069.12	4,867,495.42	5,324,956.00	5,324,956.00	0.00	0.00%
Expense							
500 - Personnel	0.00	3,145,795.79	2,454,098.46	3,067,150.00	3,251,455.00	184,305.00	6.01%
510 - Services & Supplies	0.00	746,560.00	1,055,134.80	1,110,178.00	1,284,610.15	174,432.15	15.71%
520 - Other	0.00	463,015.40	529,495.72	490,301.00	476,636.00	-13,665.00	-2.79%
710 - Capital Outlay	0.00	11,930.06	247,553.94	401,114.00	261,699.00	-139,415.00	-34.76%
Total Expense:	0.00	4,367,301.25	4,286,282.92	5,068,743.00	5,274,400.15	205,657.15	4.06%
Total Fund: 100 - Water Fund:	0.00	751,767.87	581,212.50	256,213.00	50,555.85	-205,657.15	-80.27%

Budget Comparison Report

SubCategor...		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)	
Fund: 200 - Zone Fund							
Revenue							
402 - Wastewater Operating	0.00	165,143.71	187,792.20	188,317.00	214,201.00	25,884.00	13.74%
411 - Interest	0.00	18,483.72	705.32	9,000.00	3,600.00	-5,400.00	-60.00%
413 - Fees & other charges	0.00	4,100.00	5,940.00	3,000.00	3,600.00	600.00	20.00%
Total Revenue:	0.00	187,727.43	194,437.52	200,317.00	221,401.00	21,084.00	10.53%
Expense							
500 - Personnel	0.00	128,002.44	118,150.82	176,133.00	176,133.00	0.00	0.00%
510 - Services & Supplies	0.00	27,568.73	33,035.60	62,220.00	44,510.00	-17,710.00	-28.46%
520 - Other	0.00	48,132.36	47,000.24	63,466.00	58,150.00	-5,316.00	-8.38%
710 - Capital Outlay	0.00	7,500.00	29,869.18	37,000.00	1,500.00	-35,500.00	-95.95%
Total Expense:	0.00	211,203.53	228,055.84	338,819.00	280,293.00	-58,526.00	-17.27%
Total Fund: 200 - Zone Fund:	0.00	-23,476.10	-33,618.32	-138,502.00	-58,892.00	79,610.00	-57.48%
Report Total:	0.00	728,291.77	547,594.18	117,711.00	-8,336.15	-126,047.15	-107.08%

Department Summary

Budget Comparison Report Department Summary

Budget Comparison Report

Group Summary

SubCategor...		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget 2020-2021 Adopted	Comparison 1 Budget 2021-2022 Requested	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - Water Fund							
Revenue							
Department: 0000 - Non-departmental							
401 - Water operating	0.00	4,972,660.02	4,692,537.45	5,244,390.00	5,244,390.00	0.00	0.00%
411 - Interest	0.00	61,572.17	2,690.91	46,700.00	46,700.00	0.00	0.00%
412 - Fines & forfeitures	0.00	30,830.57	-700.27	30,000.00	30,000.00	0.00	0.00%
413 - Fees & other charges	0.00	4,172.00	10,555.75	3,866.00	3,866.00	0.00	0.00%
421 - Miscellaneous revenue	0.00	51,439.28	158,911.58	0.00	0.00	0.00	0.00%
422 - Sale of Assets	0.00	-1,604.92	3,500.00	0.00	0.00	0.00	0.00%
Total Department: 0000 - Non-departmental:	0.00	5,119,069.12	4,867,495.42	5,324,956.00	5,324,956.00	0.00	0.00%
Total Revenue:	0.00	5,119,069.12	4,867,495.42	5,324,956.00	5,324,956.00	0.00	0.00%

Budget Comparison Report

SubCategor...	2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
			2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)	
Expense						
Department: 0000 - Non-departmental						
500 - Personnel	0.00	270,648.63	-1,309.66	0.00	0.00	0.00%
Total Department: 0000 - Non-departmental:	0.00	270,648.63	-1,309.66	0.00	0.00	0.00%
Department: 5100 - Source of Supply						
500 - Personnel	0.00	196,224.42	162,631.58	263,321.00	347,295.00	83,974.00 31.89%
510 - Services & Supplies	0.00	34,354.34	51,578.86	98,130.00	143,630.00	45,500.00 46.37%
520 - Other	0.00	66,293.60	132,438.76	85,173.00	77,390.00	-7,783.00 -9.14%
710 - Capital Outlay	0.00	2,281.03	5,890.24	55,500.00	88,333.00	32,833.00 59.16%
Total Department: 5100 - Source of Supply:	0.00	299,153.39	352,539.44	502,124.00	656,648.00	154,524.00 30.77%
Department: 5200 - Raw Water						
500 - Personnel	0.00	689,457.28	581,612.31	667,544.00	421,174.00	-246,370.00 -36.91%
510 - Services & Supplies	0.00	43,576.58	115,118.20	131,800.00	76,000.00	-55,800.00 -42.34%
520 - Other	0.00	1,541.24	1,741.10	3,057.00	3,947.00	890.00 29.11%
710 - Capital Outlay	0.00	1,081.78	61,458.50	59,614.00	77,333.00	17,719.00 29.72%
Total Department: 5200 - Raw Water:	0.00	735,656.88	759,930.11	862,015.00	578,454.00	-283,561.00 -32.90%
Department: 5300 - Water Treatment						
500 - Personnel	0.00	421,609.00	356,601.29	425,380.00	486,384.00	61,004.00 14.34%
510 - Services & Supplies	0.00	106,439.24	95,645.76	110,380.00	127,600.00	17,220.00 15.60%
520 - Other	0.00	259,780.77	212,555.63	223,860.00	221,140.00	-2,720.00 -1.22%
710 - Capital Outlay	0.00	0.00	2,080.50	81,000.00	0.00	-81,000.00 -100.00%
Total Department: 5300 - Water Treatment:	0.00	787,829.01	666,883.18	840,620.00	835,124.00	-5,496.00 -0.65%
Department: 5400 - Treated Water						
500 - Personnel	0.00	625,613.00	634,623.28	696,546.00	807,505.00	110,959.00 15.93%
510 - Services & Supplies	0.00	121,776.60	171,346.64	128,100.00	257,100.00	129,000.00 100.70%
520 - Other	0.00	23,299.53	43,290.27	33,559.00	43,100.00	9,541.00 28.43%
710 - Capital Outlay	0.00	5,334.75	47,450.27	82,000.00	74,533.00	-7,467.00 -9.11%
Total Department: 5400 - Treated Water:	0.00	776,023.88	896,710.46	940,205.00	1,182,238.00	242,033.00 25.74%
Department: 5500 - Customer Service						
500 - Personnel	0.00	151,068.86	158,555.87	154,480.00	188,406.00	33,926.00 21.96%
510 - Services & Supplies	0.00	20,578.99	37,370.21	52,016.00	76,016.00	24,000.00 46.14%
520 - Other	0.00	8,129.43	5,409.54	8,414.00	8,564.00	150.00 1.78%
710 - Capital Outlay	0.00	0.00	46,680.30	59,000.00	7,500.00	-51,500.00 -87.29%
Total Department: 5500 - Customer Service:	0.00	179,777.28	248,015.92	273,910.00	280,486.00	6,576.00 2.40%
Department: 5600 - Admin						
500 - Personnel	0.00	790,743.67	561,383.79	859,879.00	1,000,691.00	140,812.00 16.38%
510 - Services & Supplies	0.00	419,800.00	583,643.99	589,752.00	604,264.15	14,512.15 2.46%

Budget Comparison Report

SubCategor...		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)	
520 - Other	0.00	103,409.96	134,060.42	136,238.00	122,495.00	-13,743.00	-10.09%
710 - Capital Outlay	0.00	150.00	63,861.21	64,000.00	14,000.00	-50,000.00	-78.13%
Total Department: 5600 - Admin:	0.00	1,314,103.63	1,342,949.41	1,649,869.00	1,741,450.15	91,581.15	5.55%
Department: 6100 - ALT Zone Wastewater							
500 - Personnel	0.00	430.93	0.00	0.00	0.00	0.00	0.00%
510 - Services & Supplies	0.00	34.25	431.14	0.00	0.00	0.00	0.00%
520 - Other	0.00	560.87	0.00	0.00	0.00	0.00	0.00%
Total Department: 6100 - ALT Zone Wastewater:	0.00	1,026.05	431.14	0.00	0.00	0.00	0.00%
Department: 7100 - Capital Outlay							
710 - Capital Outlay	0.00	3,082.50	20,132.92	0.00	0.00	0.00	0.00%
Total Department: 7100 - Capital Outlay:	0.00	3,082.50	20,132.92	0.00	0.00	0.00	0.00%
Total Expense:	0.00	4,367,301.25	4,286,282.92	5,068,743.00	5,274,400.15	205,657.15	4.06%
Total Fund: 100 - Water Fund:	0.00	751,767.87	581,212.50	256,213.00	50,555.85	-205,657.15	-80.27%

Budget Comparison Report

SubCategor...	2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
			2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)		
Fund: 200 - Zone Fund							
Revenue							
Department: 0000 - Non-departmental							
402 - Wastewater Operating	0.00	165,143.71	187,792.20	188,317.00	214,201.00	25,884.00	13.74%
411 - Interest	0.00	18,483.72	705.32	9,000.00	3,600.00	-5,400.00	-60.00%
413 - Fees & other charges	0.00	4,100.00	5,940.00	3,000.00	3,600.00	600.00	20.00%
Total Department: 0000 - Non-departmental:	0.00	187,727.43	194,437.52	200,317.00	221,401.00	21,084.00	10.53%
Total Revenue:	0.00	187,727.43	194,437.52	200,317.00	221,401.00	21,084.00	10.53%

Budget Comparison Report

SubCategor...	2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
			2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)		
Expense							
Department: 0000 - Non-departmental							
500 - Personnel	0.00	9,062.64	0.00	0.00	0.00	0.00%	
Total Department: 0000 - Non-departmental:	0.00	9,062.64	0.00	0.00	0.00	0.00%	
Department: 6100 - ALT Zone Wastewater							
500 - Personnel	0.00	118,939.80	118,150.82	176,133.00	176,133.00	0.00	0.00%
510 - Services & Supplies	0.00	27,568.73	33,035.60	62,220.00	44,510.00	-17,710.00	-28.46%
520 - Other	0.00	48,132.36	47,000.24	63,466.00	58,150.00	-5,316.00	-8.38%
710 - Capital Outlay	0.00	7,500.00	29,869.18	37,000.00	1,500.00	-35,500.00	-95.95%
Total Department: 6100 - ALT Zone Wastewater:	0.00	202,140.89	228,055.84	338,819.00	280,293.00	-58,526.00	-17.27%
Total Expense:	0.00	211,203.53	228,055.84	338,819.00	280,293.00	-58,526.00	-17.27%
Total Fund: 200 - Zone Fund:	0.00	-23,476.10	-33,618.32	-138,502.00	-58,892.00	79,610.00	-57.48%
Report Total:	0.00	728,291.77	547,594.18	117,711.00	-8,336.15	-126,047.15	-107.08%

Account Summary

Budget Comparison Report Expense Detail



Georgetown Divide PUD

Budget Comparison Report Account Summary

Account Number	2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
			2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)	
Fund: 100 - Water Fund						
Revenue						
Department: 0000 - Non-departmental						
SubCategory: 401 - Water operating						
100-0000-40102 Water Sales - Cst	0.00	2,745,822.69	2,533,457.04	2,969,850.00	2,969,850.00	0.00 0.00%
100-0000-40103 Water Sales - Irr	0.00	407,856.13	395,327.96	424,346.00	424,346.00	0.00 0.00%
100-0000-40105 Property Tax Revenue	0.00	1,710,211.38	1,680,722.00	1,687,194.00	1,687,194.00	0.00 0.00%
100-0000-40107 Lease Revenue	0.00	108,769.82	83,030.45	163,000.00	163,000.00	0.00 0.00%
Total SubCategory: 401 - Water operating:	0.00	4,972,660.02	4,692,537.45	5,244,390.00	5,244,390.00	0.00 0.00%
SubCategory: 411 - Interest						
100-0000-41100 Interest Income	0.00	55,142.65	12,315.30	46,700.00	46,700.00	0.00 0.00%
100-0000-41101 Unrealized Gain/Loss	0.00	6,429.52	-9,624.39	0.00	0.00	0.00 0.00%
Total SubCategory: 411 - Interest:	0.00	61,572.17	2,690.91	46,700.00	46,700.00	0.00 0.00%
SubCategory: 412 - Fines & forfeitures						
100-0000-41200 Penalties	0.00	30,830.57	-700.27	30,000.00	30,000.00	0.00 0.00%
Total SubCategory: 412 - Fines & forfeitures:	0.00	30,830.57	-700.27	30,000.00	30,000.00	0.00 0.00%
SubCategory: 413 - Fees & other charges						
100-0000-41300 Materials & Labor Charge	0.00	0.00	1,320.00	0.00	0.00	0.00 0.00%
100-0000-41302 Installation Fee	0.00	4,172.00	9,235.75	3,866.00	3,866.00	0.00 0.00%
Total SubCategory: 413 - Fees & other charges:	0.00	4,172.00	10,555.75	3,866.00	3,866.00	0.00 0.00%
SubCategory: 421 - Miscellaneous revenue						
100-0000-42100 Miscellaneous Revenue	0.00	51,570.28	158,911.58	0.00	0.00	0.00 0.00%
100-0000-42101 Over/Short and Unreconciled	0.00	-131.00	0.00	0.00	0.00	0.00 0.00%
Total SubCategory: 421 - Miscellaneous revenue:	0.00	51,439.28	158,911.58	0.00	0.00	0.00 0.00%
SubCategory: 422 - Sale of Assets						
100-0000-42200 Sale of Assets	0.00	-1,604.92	3,500.00	0.00	0.00	0.00 0.00%
Total SubCategory: 422 - Sale of Assets:	0.00	-1,604.92	3,500.00	0.00	0.00	0.00 0.00%
Total Department: 0000 - Non-departmental:	0.00	5,119,069.12	4,867,495.42	5,324,956.00	5,324,956.00	0.00 0.00%
Total Revenue:	0.00	5,119,069.12	4,867,495.42	5,324,956.00	5,324,956.00	0.00 0.00%

Budget Comparison Report

Account Number	Expense	2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)		
Department: 0000 - Non-departmental								
SubCategory: 500 - Personnel								
100-0000-50300	Health Insurance	0.00	0.00	-4,084.89	0.00	0.00	0.00	0.00%
100-0000-50402	Pension Expense	0.00	270,648.63	0.00	0.00	0.00	0.00	0.00%
100-0000-50403	Def Comp Retirement	0.00	0.00	2,775.23	0.00	0.00	0.00	0.00%
Total SubCategory: 500 - Personnel:		0.00	270,648.63	-1,309.66	0.00	0.00	0.00	0.00%
Total Department: 0000 - Non-departmental:		0.00	270,648.63	-1,309.66	0.00	0.00	0.00	0.00%
Department: 5100 - Source of Supply								
SubCategory: 500 - Personnel								
100-5100-50100	Salaries	0.00	102,911.01	85,298.53	147,963.00	208,093.00	60,130.00	40.64%
100-5100-50102	Overtime	0.00	14,226.20	9,020.35	10,000.00	13,134.00	3,134.00	31.34%
100-5100-50103	Standby Pay	0.00	8,210.00	4,700.00	6,630.00	6,630.00	0.00	0.00%
100-5100-50200	Payroll Taxes	0.00	9,816.64	7,645.31	14,796.00	20,809.00	6,013.00	40.64%
100-5100-50300	Health Insurance	0.00	32,763.62	32,382.82	54,416.00	54,416.00	0.00	0.00%
100-5100-50302	Insurance - Workers Compensati	0.00	6,431.18	4,460.35	4,954.00	6,611.00	1,657.00	33.45%
100-5100-50400	PERS Retirement Expense	0.00	11,010.21	9,140.22	14,056.00	21,174.00	7,118.00	50.64%
100-5100-50401	PERS UAL	0.00	10,855.56	9,984.00	10,506.00	16,428.00	5,922.00	56.37%
Total SubCategory: 500 - Personnel:		0.00	196,224.42	162,631.58	263,321.00	347,295.00	83,974.00	31.89%
SubCategory: 510 - Services & Supplies								
100-5100-51100	Materials & Supplies	0.00	6,081.21	9,398.35	39,130.00	29,130.00	-10,000.00	-25.56%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	Gravel Backfil Tiechert	1.00	8,000.00	8,000.00				
Requested	Gunite Georgetown Pre Cast	1.00	10,000.00	10,000.00				
Requested	Miscellaneous Supplies	1.00	7,500.00	7,500.00				
Requested	Miscellaneous Supplies ACE/Divide Supply	1.00	1,700.00	1,700.00				
Requested	Pipe and Tools Ferguson and Anderson Sierr	1.00	800.00	800.00				
Requested	Tools and Supplies USA bluebook	1.00	500.00	500.00				
Requested	Uniform Services Aramark	1.00	630.00	630.00				
100-5100-51101	Materials - Other	0.00	2,284.88	300.00	0.00	20,000.00	20,000.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	Pipe Material	1.00	20,000.00	20,000.00				
100-5100-51102	Office Supplies	0.00	0.00	259.43	0.00	500.00	500.00	0.00%
100-5100-51200	Vehicle Maintenance	0.00	9,128.43	4,044.38	8,000.00	6,000.00	-2,000.00	-25.00%
100-5100-51201	Vehicle Operating - Fuel	0.00	6,509.27	4,961.57	8,000.00	8,000.00	0.00	0.00%

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)		
100-5100-51300	Professional Services	0.00	10,350.55	32,615.13	43,000.00	80,000.00	37,000.00	86.05%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	Dam Inundation Maps & EAPs Wood	1.00	20,000.00	20,000.00				
Requested	GIS Development and Support Interwest	1.00	5,000.00	5,000.00				
Requested	Water Rights Reporting and Gaging Western	1.00	55,000.00	55,000.00				
Total SubCategory: 510 - Services & Supplies:		0.00	34,354.34	51,578.86	98,130.00	143,630.00	45,500.00	46.37%
SubCategory: 520 - Other								
100-5100-52100	Staff Development	0.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00%
100-5100-52102	Utilities	0.00	4,755.17	9,354.07	9,557.00	10,400.00	843.00	8.82%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	Verizon	1.00	1,600.00	1,600.00				
Requested	Water Flow Measuring Picovale	1.00	8,800.00	8,800.00				
100-5100-52105	Government Regulation Fees	0.00	60,762.93	122,742.94	73,500.00	64,600.00	-8,900.00	-12.11%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	State Division of Safety of Dams DWR	1.00	46,200.00	46,200.00				
Requested	USDA Forest Service User Fees	1.00	5,400.00	5,400.00				
Requested	Water Rights Fee	1.00	13,000.00	13,000.00				
100-5100-52108	Membership	0.00	775.50	341.75	616.00	890.00	274.00	44.48%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	American Water Works Association	1.00	420.00	420.00				
Requested	California Rural Water Association	1.00	470.00	470.00				
Total SubCategory: 520 - Other:		0.00	66,293.60	132,438.76	85,173.00	77,390.00	-7,783.00	-9.14%

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Comparison 1 Budget		Comparison 1 to Parent Budget Increase / (Decrease)	%		
			Parent Budget 2020-2021 Adopted	2021-2022 Requested				
SubCategory: 710 - Capital Outlay								
100-5100-71100	Capital Expenses	0.00	2,281.03	5,890.24	55,500.00	88,333.00	32,833.00	59.16%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	Commerical Brush Mower DR	1.00	2,500.00	2,500.00				
Requested	Dump Truck Peterbilt	1.00	53,333.00	53,333.00				
Requested	Heavy Equipment Metal Carport	1.00	7,000.00	7,000.00				
Requested	Mastication Device PAPE	1.00	12,500.00	12,500.00				
Requested	Mobile Welder	1.00	2,000.00	2,000.00				
Requested	Stumpy Meadows Weather Station CDEC	1.00	11,000.00	11,000.00				
Total SubCategory: 710 - Capital Outlay:		0.00	2,281.03	5,890.24	55,500.00	88,333.00	32,833.00	59.16%
Total Department: 5100 - Source of Supply:		0.00	299,153.39	352,539.44	502,124.00	656,648.00	154,524.00	30.77%
Department: 5200 - Raw Water								
SubCategory: 500 - Personnel								
100-5200-50100	Salaries	0.00	273,837.28	244,649.54	277,997.00	211,226.00	-66,771.00	-24.02%
100-5200-50101	Part-time Wages	0.00	1,656.20	952.96	0.00	0.00	0.00	0.00%
100-5200-50102	Overtime	0.00	28,996.83	20,819.37	23,000.00	12,002.00	-10,998.00	-47.82%
100-5200-50103	Standby Pay	0.00	15,110.00	9,460.00	13,260.00	13,260.00	0.00	0.00%
100-5200-50200	Payroll Taxes	0.00	25,398.63	12,760.65	27,800.00	21,123.00	-6,677.00	-24.02%
100-5200-50300	Health Insurance	0.00	90,420.09	83,120.44	102,950.00	102,950.00	0.00	0.00%
100-5200-50302	Insurance - Workers Compensati	0.00	13,508.23	8,034.20	9,307.00	6,706.00	-2,601.00	-27.95%
100-5200-50400	PERS Retirement Expense	0.00	28,846.60	22,265.15	26,409.00	21,503.00	-4,906.00	-18.58%
100-5200-50401	PERS UAL	0.00	211,683.42	179,550.00	186,821.00	32,404.00	-154,417.00	-82.66%
Total SubCategory: 500 - Personnel:		0.00	689,457.28	581,612.31	667,544.00	421,174.00	-246,370.00	-36.91%
SubCategory: 510 - Services & Supplies								
100-5200-51100	Materials & Supplies	0.00	17,380.72	72,514.65	100,500.00	40,500.00	-60,000.00	-59.70%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	Gunite Georgetown Pre Cast	1.00	20,000.00	20,000.00				
Requested	Miscellaneous Supplies	1.00	7,500.00	7,500.00				
Requested	Miscellaneous Supplies ACE/Divide Supply	1.00	3,500.00	3,500.00				
Requested	Pipe and Fittings HD supply and Grainger	1.00	5,000.00	5,000.00				
Requested	Pipe and Tools Ferguson/Anderson Sierra Pi	1.00	3,000.00	3,000.00				
Requested	Uniform Services Aramark	1.00	1,500.00	1,500.00				
100-5200-51101	Materials - Other	0.00	657.90	24,639.00	0.00	10,000.00	10,000.00	0.00%

Budget Comparison Report

Account Number	Budget Detail	Description	2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)	
	Budget Code		Units	Price	Amount			
	Requested	Pipe Material	1.00	10,000.00	10,000.00			
100-5200-51102		Office Supplies	0.00	0.00	0.00	100.00	500.00	400.00 400.00%
100-5200-51200		Vehicle Maintenance	0.00	8,415.19	5,371.67	10,000.00	7,000.00	-3,000.00 -30.00%
100-5200-51201		Vehicle Operating - Fuel	0.00	14,622.77	10,537.01	15,500.00	12,000.00	-3,500.00 -22.58%
100-5200-51300		Professional Services	0.00	2,500.00	2,055.87	5,700.00	6,000.00	300.00 5.26%
	Budget Code		Units	Price	Amount			
	Requested	GIS Development/Support Interwest	1.00	5,000.00	5,000.00			
	Requested	GIS Subscription ESRI	1.00	1,000.00	1,000.00			
Total SubCategory: 510 - Services & Supplies:			0.00	43,576.58	115,118.20	131,800.00	76,000.00	-55,800.00 -42.34%
SubCategory: 520 - Other								
100-5200-52100		Staff Development	0.00	0.00	128.24	1,500.00	1,500.00	0.00 0.00%
100-5200-52102		Utilities	0.00	1,284.72	1,167.11	1,557.00	1,557.00	0.00 0.00%
100-5200-52105		Government Regulation Fees	0.00	148.27	104.00	0.00	0.00	0.00 0.00%
100-5200-52108		Membership	0.00	108.25	341.75	0.00	890.00	890.00 0.00%
	Budget Code		Units	Price	Amount			
	Requested	American Water Works Association	1.00	420.00	420.00			
	Requested	California Rural Water Association	1.00	470.00	470.00			
Total SubCategory: 520 - Other:			0.00	1,541.24	1,741.10	3,057.00	3,947.00	890.00 29.11%
SubCategory: 710 - Capital Outlay								
100-5200-71100		Capital Expenses	0.00	1,081.78	61,458.50	59,614.00	77,333.00	17,719.00 29.72%
	Budget Code		Units	Price	Amount			
	Requested	Commerical Brush Mower DR	1.00	2,500.00	2,500.00			
	Requested	Dump Truck Peterbilt	1.00	53,333.00	53,333.00			
	Requested	Heavy Equipment Metal Carport	1.00	7,000.00	7,000.00			
	Requested	Mastication Device PAPE	1.00	12,500.00	12,500.00			
	Requested	Mobile Welder	1.00	2,000.00	2,000.00			
Total SubCategory: 710 - Capital Outlay:			0.00	1,081.78	61,458.50	59,614.00	77,333.00	17,719.00 29.72%
Total Department: 5200 - Raw Water:			0.00	735,656.88	759,930.11	862,015.00	578,454.00	-283,561.00 -32.90%

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget		Comparison 1 Budget	Comparison 1 to Parent Budget	%	
			2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)			
Department: 5300 - Water Treatment								
SubCategory: 500 - Personnel								
100-5300-50100	Salaries	0.00	204,928.49	164,681.99	220,182.00	240,789.00	20,607.00	9.36%
100-5300-50102	Overtime	0.00	35,001.80	27,932.07	30,000.00	36,794.00	6,794.00	22.65%
100-5300-50103	Standby Pay	0.00	15,960.00	13,320.00	15,710.00	15,710.00	0.00	0.00%
100-5300-50200	Payroll Taxes	0.00	18,776.32	15,252.83	22,018.00	24,079.00	2,061.00	9.36%
100-5300-50300	Health Insurance	0.00	65,096.43	64,460.95	59,422.00	59,422.00	0.00	0.00%
100-5300-50302	Insurance - Workers Compensati	0.00	5,670.70	4,617.74	7,372.00	7,644.00	272.00	3.69%
100-5300-50400	PERS Retirement Expense	0.00	21,897.46	19,202.71	20,917.00	24,512.00	3,595.00	17.19%
100-5300-50401	PERS UAL	0.00	54,277.80	47,133.00	49,759.00	77,434.00	27,675.00	55.62%
Total SubCategory: 500 - Personnel:		0.00	421,609.00	356,601.29	425,380.00	486,384.00	61,004.00	14.34%
SubCategory: 510 - Services & Supplies								
100-5300-51100	Materials & Supplies	0.00	73,291.49	73,875.24	71,080.00	80,000.00	8,920.00	12.55%
100-5300-51101	Materials - Other	0.00	5,161.25	1,087.00	10,000.00	10,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
Requested	Metering Equipment		1.00	10,000.00	10,000.00			
100-5300-51102	Office Supplies	0.00	0.00	0.00	300.00	300.00	0.00	0.00%
100-5300-51200	Vehicle Maintenance	0.00	7,664.44	5,486.84	9,500.00	9,500.00	0.00	0.00%
100-5300-51201	Vehicle Operating - Fuel	0.00	11,802.77	7,407.82	15,000.00	15,000.00	0.00	0.00%
100-5300-51202	Building Maintenance	0.00	0.00	265.00	2,000.00	2,000.00	0.00	0.00%
100-5300-51300	Professional Services	0.00	8,519.29	7,523.86	2,500.00	10,800.00	8,300.00	332.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
Requested	AWWA Water Audit WSO		1.00	3,000.00	3,000.00			
Requested	CCR Distribution National Print Promo		1.00	2,800.00	2,800.00			
Requested	GIS Development/Support Interwest		1.00	5,000.00	5,000.00			
Total SubCategory: 510 - Services & Supplies:		0.00	106,439.24	95,645.76	110,380.00	127,600.00	17,220.00	15.60%
SubCategory: 520 - Other								
100-5300-52100	Staff Development	0.00	912.00	2,131.53	1,500.00	1,500.00	0.00	0.00%
100-5300-52102	Utilities	0.00	205,552.90	187,111.59	178,444.00	185,000.00	6,556.00	3.67%
100-5300-52105	Government Regulation Fees	0.00	52,540.37	22,970.76	43,300.00	33,750.00	-9,550.00	-22.06%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
Requested	Air Quality Management District El Dorado C		1.00	2,750.00	2,750.00			
Requested	State Division of Drinking Water		1.00	20,000.00	20,000.00			
Requested	State Division of Safety of Dams DWR		1.00	11,000.00	11,000.00			

Budget Comparison Report

Account Number	Description	2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)		
100-5300-52108	Membership	0.00	775.50	341.75	616.00	890.00	274.00	44.48%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	American Water Works Association	1.00	420.00	420.00				
Requested	California Rural Water Association	1.00	470.00	470.00				
Total SubCategory: 520 - Other:		0.00	259,780.77	212,555.63	223,860.00	221,140.00	-2,720.00	-1.22%
SubCategory: 710 - Capital Outlay								
100-5300-71100	Capital Expenses	0.00	0.00	2,080.50	81,000.00	0.00	-81,000.00	-100.00%
Total SubCategory: 710 - Capital Outlay:		0.00	0.00	2,080.50	81,000.00	0.00	-81,000.00	-100.00%
Total Department: 5300 - Water Treatment:		0.00	787,829.01	666,883.18	840,620.00	835,124.00	-5,496.00	-0.65%
Department: 5400 - Treated Water								
SubCategory: 500 - Personnel								
100-5400-50100	Salaries	0.00	360,215.49	338,709.76	389,363.00	435,691.00	46,328.00	11.90%
100-5400-50102	Overtime	0.00	25,147.85	18,703.16	20,000.00	24,757.00	4,757.00	23.79%
100-5400-50103	Standby Pay	0.00	16,660.00	13,320.00	15,710.00	15,710.00	0.00	0.00%
100-5400-50200	Payroll Taxes	0.00	31,120.53	28,570.18	38,936.00	43,569.00	4,633.00	11.90%
100-5400-50300	Health Insurance	0.00	109,344.96	117,480.91	101,205.00	101,205.00	0.00	0.00%
100-5400-50302	Insurance - Workers Compensati	0.00	9,199.92	6,429.33	13,036.00	13,831.00	795.00	6.10%
100-5400-50400	PERS Retirement Expense	0.00	35,929.79	33,829.94	36,989.00	44,353.00	7,364.00	19.91%
100-5400-50401	PERS UAL	0.00	37,994.46	77,580.00	81,307.00	128,389.00	47,082.00	57.91%
Total SubCategory: 500 - Personnel:		0.00	625,613.00	634,623.28	696,546.00	807,505.00	110,959.00	15.93%
SubCategory: 510 - Services & Supplies								
100-5400-51100	Materials & Supplies	0.00	89,710.42	114,015.26	90,800.00	205,800.00	115,000.00	126.65%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	Blacktop El Dorado County Construction Star	1.00	100,000.00	100,000.00				
Requested	Distribution Parts and Supplies Contract	1.00	70,000.00	70,000.00				
Requested	Gravel Backfill Tiechert	1.00	6,000.00	6,000.00				
Requested	Miscellaneous Pipe and Fittings	1.00	20,000.00	20,000.00				
Requested	Miscellaneous Supplies Ace/Divide Supply/G.	1.00	3,000.00	3,000.00				
Requested	Tools and Supplies USA Bluebook	1.00	5,000.00	5,000.00				
Requested	Uniform Services Aramark	1.00	1,800.00	1,800.00				
100-5400-51101	Materials - Other	0.00	1,000.00	10,291.03	0.00	8,000.00	8,000.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	Special Supplies	1.00	8,000.00	8,000.00				

Budget Comparison Report

Account Number	Description	2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)		
100-5400-51102	Office Supplies	0.00	31.44	300.00	300.00	0.00	0.00%	
100-5400-51200	Vehicle Maintenance	0.00	11,553.46	12,000.00	12,000.00	0.00	0.00%	
100-5400-51201	Vehicle Operating - Fuel	0.00	17,054.07	25,000.00	25,000.00	0.00	0.00%	
100-5400-51300	Professional Services	0.00	18,401.38	0.00	6,000.00	6,000.00	0.00%	
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	GIS Development/Support Interwest	1.00	5,000.00	5,000.00				
Requested	GIS Subscription ESRI	1.00	1,000.00	1,000.00				
Total SubCategory: 510 - Services & Supplies:		0.00	121,776.60	171,346.64	128,100.00	257,100.00	129,000.00	100.70%
SubCategory: 520 - Other								
100-5400-52100	Staff Development	0.00	167.53	2,000.00	2,000.00	0.00	0.00%	
100-5400-52102	Utilities	0.00	15,074.49	19,409.00	15,000.00	-4,409.00	-22.72%	
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	Electrical PG&E	1.00	8,900.00	8,900.00				
Requested	Water Flow Measuring Picovale	1.00	6,100.00	6,100.00				
100-5400-52104	Payroll Processing Fee	0.00	283.65	0.00	0.00	0.00	0.00%	
100-5400-52105	Government Regulation Fees	0.00	27,764.60	12,150.00	26,100.00	13,950.00	114.81%	
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	Labortary Analytical CLS	1.00	20,000.00	20,000.00				
Requested	Regional Water Board NPDES	1.00	600.00	600.00				
Requested	Water Rights Fees SWRCB	1.00	5,500.00	5,500.00				
100-5400-52108	Membership	0.00	0.00	0.00	0.00	0.00	0.00%	
Total SubCategory: 520 - Other:		0.00	23,299.53	43,290.27	33,559.00	43,100.00	9,541.00	28.43%

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)		
SubCategory: 710 - Capital Outlay								
100-5400-71100	Capital Expenses	0.00	5,334.75	47,450.27	82,000.00	74,533.00	-7,467.00	-9.11%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	Dump Truck Peterbilt	1.00	53,333.00	53,333.00				
Requested	Heavy Equipment Metal Carport	1.00	7,000.00	7,000.00				
Requested	Metal Cutting Equipment	1.00	1,500.00	1,500.00				
Requested	Mobile Welder	1.00	6,000.00	6,000.00				
Requested	Satellite Radio Upgrade (Angel Camp, Deer Ra)	3.00	1,400.00	4,200.00				
Requested	Wire Feed Welder	1.00	2,500.00	2,500.00				
Total SubCategory: 710 - Capital Outlay:		0.00	5,334.75	47,450.27	82,000.00	74,533.00	-7,467.00	-9.11%
Total Department: 5400 - Treated Water:		0.00	776,023.88	896,710.46	940,205.00	1,182,238.00	242,033.00	25.74%
Department: 5500 - Customer Service								
SubCategory: 500 - Personnel								
100-5500-50100	Salaries	0.00	82,800.72	82,097.40	89,142.00	110,870.00	21,728.00	24.37%
100-5500-50101	Part-time Wages	0.00	21,117.86	19,275.03	0.00	0.00	0.00	0.00%
100-5500-50102	Overtime	0.00	45.73	851.37	4,989.00	6,300.00	1,311.00	26.28%
100-5500-50200	Payroll Taxes	0.00	5,330.10	6,364.11	8,914.00	11,087.00	2,173.00	24.38%
100-5500-50300	Health Insurance	0.00	22,652.12	32,873.47	31,099.00	31,099.00	0.00	0.00%
100-5500-50302	Insurance - Workers Compensati	0.00	1,530.09	1,049.12	2,985.00	3,520.00	535.00	17.92%
100-5500-50400	PERS Retirement Expense	0.00	6,736.68	7,489.37	8,468.00	11,286.00	2,818.00	33.28%
100-5500-50401	PERS UAL	0.00	10,855.56	8,556.00	8,883.00	14,244.00	5,361.00	60.35%
Total SubCategory: 500 - Personnel:		0.00	151,068.86	158,555.87	154,480.00	188,406.00	33,926.00	21.96%
SubCategory: 510 - Services & Supplies								
100-5500-51102	Office Supplies	0.00	19,583.59	21,755.99	32,016.00	32,016.00	0.00	0.00%
100-5500-51200	Vehicle Maintenance	0.00	0.00	18.75	0.00	0.00	0.00	0.00%
100-5500-51300	Professional Services	0.00	995.40	15,595.47	20,000.00	44,000.00	24,000.00	120.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	Billing Distribution	6.00	4,000.00	24,000.00				
Requested	Newsletter Distribution	1.00	20,000.00	20,000.00				
Total SubCategory: 510 - Services & Supplies:		0.00	20,578.99	37,370.21	52,016.00	76,016.00	24,000.00	46.14%
SubCategory: 520 - Other								
100-5500-52100	Staff Development	0.00	0.00	0.00	1,600.00	1,600.00	0.00	0.00%
100-5500-52102	Utilities	0.00	7,959.43	5,116.67	6,814.00	6,814.00	0.00	0.00%
100-5500-52104	Payroll Processing Fee	0.00	170.00	50.00	0.00	150.00	150.00	0.00%

Budget Comparison Report

Account Number	Description	2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Comparison 1 Budget		Comparison 1 to Parent Budget		
				Parent Budget 2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)	%	
100-5500-52107	Other Miscellaneous Expense	0.00	0.00	242.87	0.00	0.00	0.00%	
Total SubCategory: 520 - Other:		0.00	8,129.43	5,409.54	8,414.00	8,564.00	150.00	1.78%
SubCategory: 710 - Capital Outlay								
100-5500-71100	Capital Expenses	0.00	0.00	46,680.30	59,000.00	7,500.00	-51,500.00	-87.29%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	Miscellaneous Training Tyler Technologies	1.00	7,500.00	7,500.00				
Total SubCategory: 710 - Capital Outlay:		0.00	0.00	46,680.30	59,000.00	7,500.00	-51,500.00	-87.29%
Total Department: 5500 - Customer Service:		0.00	179,777.28	248,015.92	273,910.00	280,486.00	6,576.00	2.40%
Department: 5600 - Admin								
SubCategory: 500 - Personnel								
100-5600-50100	Salaries	0.00	388,187.46	276,343.47	449,143.00	493,071.00	43,928.00	9.78%
100-5600-50101	Part-time Wages	0.00	17,690.92	1,010.24	20,000.00	20,000.00	0.00	0.00%
100-5600-50102	Overtime	0.00	265.87	14,602.07	25,136.00	28,017.00	2,881.00	11.46%
100-5600-50104	Retiree Benefit	0.00	0.00	583.40	0.00	0.00	0.00	0.00%
100-5600-50105	Director Stipend	0.00	23,234.60	19,200.00	24,000.00	24,000.00	0.00	0.00%
100-5600-50200	Payroll Taxes	0.00	32,418.59	23,926.25	44,914.00	49,307.00	4,393.00	9.78%
100-5600-50300	Health Insurance	0.00	83,095.40	68,279.97	97,596.00	97,596.00	0.00	0.00%
100-5600-50302	Insurance - Workers Compensati	0.00	2,229.64	1,149.47	15,037.00	15,653.00	616.00	4.10%
100-5600-50400	PERS Retirement Expense	0.00	37,091.39	27,705.92	42,668.00	50,194.00	7,526.00	17.64%
100-5600-50401	PERS UAL	0.00	200,827.86	128,583.00	133,735.00	215,203.00	81,468.00	60.92%
100-5600-50403	Def Comp Retirement Expense	0.00	5,701.94	0.00	7,650.00	7,650.00	0.00	0.00%
Total SubCategory: 500 - Personnel:		0.00	790,743.67	561,383.79	859,879.00	1,000,691.00	140,812.00	16.38%
SubCategory: 510 - Services & Supplies								
100-5600-51100	Materials & Supplies	0.00	3,840.23	4,968.97	5,800.00	5,800.00	0.00	0.00%
100-5600-51101	Materials - Other	0.00	2,366.87	7,481.08	2,520.00	2,520.00	0.00	0.00%
100-5600-51102	Office Supplies	0.00	29,805.69	33,013.56	39,900.00	39,900.00	0.00	0.00%
100-5600-51200	Vehicle Maintenance	0.00	115.69	205.28	0.00	0.00	0.00	0.00%
100-5600-51201	Vehicle Operating - Fuel	0.00	297.63	0.00	300.00	300.00	0.00	0.00%
100-5600-51202	Building Maintenance	0.00	11,605.98	5,778.14	10,000.00	10,000.00	0.00	0.00%
100-5600-51300	Professional Services	0.00	145,868.97	350,954.76	220,680.00	275,192.15	54,512.15	24.70%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	Accounting Services Eide Bailly	0.00	0.00	60,000.00				
Requested	Accounting Software Service Tyler Technolog	1.00	31,500.00	31,500.00				
Requested	Board Clerk Consultant	1.00	25,000.00	25,000.00				
Requested	Board Meeting Hosting Granicus	0.00	0.00	8,092.15				

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)		
Requested	Cost Sharing EDWA	1.00	50,000.00	50,000.00				
Requested	IT Support Carnahan	0.00	0.00	10,000.00				
Requested	Legacy Account Software Service Corbin Will	1.00	2,000.00	2,000.00				
Requested	Rate Study	1.00	85,000.00	85,000.00				
Requested	Website Hosting Streamline	12.00	300.00	3,600.00				
100-5600-51301	Insurance - General Liability	0.00	79,001.84	84,407.03	85,552.00	85,552.00	0.00	
100-5600-51302	Legal	0.00	124,947.10	84,225.17	200,000.00	150,000.00	-50,000.00	
100-5600-51303	Audit	0.00	21,950.00	12,610.00	25,000.00	35,000.00	10,000.00	
Total SubCategory: 510 - Services & Supplies:		0.00	419,800.00	583,643.99	589,752.00	604,264.15	14,512.15	2.46%
SubCategory: 520 - Other								
100-5600-52100	Staff Development	0.00	1,881.53	520.00	7,200.00	7,200.00	0.00	
100-5600-52101	Travel	0.00	7,425.85	1,866.18	12,220.00	12,220.00	0.00	
100-5600-52102	Utilities	0.00	26,412.04	30,726.52	46,560.00	35,000.00	-11,560.00	
100-5600-52103	Bank Charges	0.00	144.00	300.00	1,000.00	1,000.00	0.00	
100-5600-52104	Payroll Processing	0.00	24,647.11	19,928.66	25,000.00	25,000.00	0.00	
100-5600-52105	Government Regulation Fees	0.00	4,727.28	5,167.44	6,000.00	6,000.00	0.00	
100-5600-52106	Elections	0.00	0.00	8,951.69	8,500.00	1,000.00	-7,500.00	
100-5600-52107	Other Miscellaneous Expenses	0.00	3,534.72	36,941.47	5,000.00	10,000.00	5,000.00	
100-5600-52108	Membership	0.00	34,637.43	29,658.46	24,758.00	25,075.00	317.00	
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	Association of California Water Agencies	1.00	13,000.00	13,000.00				
Requested	California Society of Municipal Finance Officer:	1.00	375.00	375.00				
Requested	California Special Districts Association	1.00	7,200.00	7,200.00				
Requested	Mountain Counties	1.00	4,500.00	4,500.00				
Total SubCategory: 520 - Other:		0.00	103,409.96	134,060.42	136,238.00	122,495.00	-13,743.00	-10.09%
SubCategory: 710 - Capital Outlay								
100-5600-71100	Capital Expenses	0.00	150.00	63,861.21	64,000.00	14,000.00	-50,000.00	
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	Miscellaneous Training Tyler Technologies	1.00	7,500.00	7,500.00				
Requested	Socrata Implementation Tyler Technologies	1.00	6,500.00	6,500.00				
Total SubCategory: 710 - Capital Outlay:		0.00	150.00	63,861.21	64,000.00	14,000.00	-50,000.00	-78.13%
Total Department: 5600 - Admin:		0.00	1,314,103.63	1,342,949.41	1,649,869.00	1,741,450.15	91,581.15	5.55%

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)		
Department: 6100 - ALT Zone Wastewater								
SubCategory: 500 - Personnel								
100-6100-50300	Insurance - H&L	0.00	18.74	0.00	0.00	0.00	0.00%	
100-6100-50302	Insurance - Workers Compensati	0.00	412.19	0.00	0.00	0.00	0.00%	
Total SubCategory: 500 - Personnel:		0.00	430.93	0.00	0.00	0.00	0.00%	
SubCategory: 510 - Services & Supplies								
100-6100-51100	Materials & Supplies	0.00	0.00	431.14	0.00	0.00	0.00%	
100-6100-51102	Office Supplies	0.00	34.25	0.00	0.00	0.00	0.00%	
Total SubCategory: 510 - Services & Supplies:		0.00	34.25	431.14	0.00	0.00	0.00%	
SubCategory: 520 - Other								
100-6100-52102	Utilities	0.00	560.87	0.00	0.00	0.00	0.00%	
Total SubCategory: 520 - Other:		0.00	560.87	0.00	0.00	0.00	0.00%	
Total Department: 6100 - ALT Zone Wastewater:		0.00	1,026.05	431.14	0.00	0.00	0.00%	
Department: 7100 - Capital Outlay								
SubCategory: 710 - Capital Outlay								
100-7100-71100	Capital Expenses	0.00	3,082.50	20,132.92	0.00	0.00	0.00%	
Total SubCategory: 710 - Capital Outlay:		0.00	3,082.50	20,132.92	0.00	0.00	0.00%	
Total Department: 7100 - Capital Outlay:		0.00	3,082.50	20,132.92	0.00	0.00	0.00%	
Total Expense:		0.00	4,367,301.25	4,286,282.92	5,068,743.00	5,274,400.15	205,657.15	4.06%
Total Fund: 100 - Water Fund:		0.00	751,767.87	581,212.50	256,213.00	50,555.85	-205,657.15	-80.27%

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
			2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)	
Fund: 200 - Zone Fund						
Revenue						
Department: 0000 - Non-departmental						
SubCategory: 402 - Wastewater Operating						
200-0000-40200 Zone Charges	0.00	149,283.71	168,192.20	168,317.00	189,201.00	20,884.00 12.41%
200-0000-40201 Zone Excrow Fee	0.00	15,860.00	19,600.00	20,000.00	25,000.00	5,000.00 25.00%
Total SubCategory: 402 - Wastewater Operating:	0.00	165,143.71	187,792.20	188,317.00	214,201.00	25,884.00 13.74%
SubCategory: 411 - Interest						
200-0000-41100 Interest Income	0.00	15,877.53	4,521.57	9,000.00	3,600.00	-5,400.00 -60.00%
200-0000-41101 Unrealized Gain/Loss	0.00	2,606.19	-3,816.25	0.00	0.00	0.00 0.00%
Total SubCategory: 411 - Interest:	0.00	18,483.72	705.32	9,000.00	3,600.00	-5,400.00 -60.00%
SubCategory: 413 - Fees & other charges						
200-0000-41301 Septic Design Fee	0.00	4,100.00	5,940.00	3,000.00	3,600.00	600.00 20.00%
Total SubCategory: 413 - Fees & other charges:	0.00	4,100.00	5,940.00	3,000.00	3,600.00	600.00 20.00%
Total Department: 0000 - Non-departmental:	0.00	187,727.43	194,437.52	200,317.00	221,401.00	21,084.00 10.53%
Total Revenue:	0.00	187,727.43	194,437.52	200,317.00	221,401.00	21,084.00 10.53%

Budget Comparison Report

Account Number	Expense	2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)	
Department: 0000 - Non-departmental							
SubCategory: 500 - Personnel							
200-0000-50402	Pension Expense	0.00	9,062.64	0.00	0.00	0.00	0.00%
Total SubCategory: 500 - Personnel:		0.00	9,062.64	0.00	0.00	0.00	0.00%
Total Department: 0000 - Non-departmental:		0.00	9,062.64	0.00	0.00	0.00	0.00%
Department: 6100 - ALT Zone Wastewater							
SubCategory: 500 - Personnel							
200-6100-50100	Salaries	0.00	67,020.45	69,850.77	101,660.00	101,660.00	0.00
200-6100-50102	Overtime	0.00	1,810.29	700.48	5,689.00	5,689.00	0.00
200-6100-50200	Payroll Taxes	0.00	5,619.04	5,480.51	10,166.00	10,166.00	0.00
200-6100-50300	Health Insurance	0.00	20,880.33	23,195.21	33,518.00	33,518.00	0.00
200-6100-50302	Insurance - Workers Compensati	0.00	1,116.43	1,086.30	3,404.00	3,404.00	0.00
200-6100-50400	PERS Retirement Expense	0.00	0.00	6,481.55	9,658.00	9,658.00	0.00
200-6100-50401	PERS UAL	0.00	16,283.34	11,356.00	11,788.00	11,788.00	0.00
200-6100-50402	Pension Expense	0.00	6,209.92	0.00	0.00	0.00	0.00%
200-6100-50403	Def Comp Retirement Expense	0.00	0.00	0.00	250.00	250.00	0.00
Total SubCategory: 500 - Personnel:		0.00	118,939.80	118,150.82	176,133.00	176,133.00	0.00
SubCategory: 510 - Services & Supplies							
200-6100-51100	Materials & Supplies	0.00	4,350.73	6,663.63	8,890.00	9,400.00	510.00
Budget Detail							
Budget Code	Description	Units	Price	Amount			
Requested	Field Supplies Envirotech	1.00	2,500.00	2,500.00			
Requested	Miscellaneous Supplies Ace/Divide Supply	1.00	1,750.00	1,750.00			
Requested	Miscellaneous Supplies	1.00	2,000.00	2,000.00			
Requested	Pipe and Fittings HD Supply & Grainger	1.00	750.00	750.00			
Requested	Pipe and Tool Pace/Ferguson/Anderson Sierr	1.00	600.00	600.00			
Requested	Tool and Supplies USA Bluebook	1.00	1,500.00	1,500.00			
Requested	Uniform Service Aramark	1.00	300.00	300.00			
200-6100-51101	Materials - Other	0.00	2,016.91	2,560.00	4,250.00	4,250.00	0.00
Budget Detail							
Budget Code	Description	Units	Price	Amount			
Requested	Miscellaneous Supplies	1.00	750.00	750.00			
Requested	Miscellaneous Supplies Ace/Divide Supply	1.00	2,500.00	2,500.00			
Requested	Sampling Equipment Envirotech	1.00	600.00	600.00			
Requested	Tools and Supplies USA Bluebook	1.00	400.00	400.00			
200-6100-51102	Office Supplies	0.00	2,174.70	1,932.24	2,800.00	2,950.00	150.00

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Comparison 1 Budget		Comparison 1 to Parent Budget Increase / (Decrease)	%	
				Parent Budget 2020-2021 Adopted	2021-2022 Requested			
200-6100-51200	Vehicle Maintenance	0.00	2,077.90	1,938.08	4,300.00	4,300.00	0.00	0.00%
200-6100-51201	Vehicle Operating - Fuel	0.00	4,273.77	5,576.74	3,200.00	5,800.00	2,600.00	81.25%
200-6100-51300	Professional Services	0.00	8,027.10	9,614.00	33,720.00	12,750.00	-20,970.00	-62.19%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	GIS Development/Support (Interwest)	1.00	1,000.00	1,000.00				
Requested	Wastewater Database	1.00	750.00	750.00				
Requested	WDR Professional Geologist Consultant	1.00	11,000.00	11,000.00				
200-6100-51301	Insurance - General Liability	0.00	4,647.62	4,750.91	5,060.00	5,060.00	0.00	0.00%
Total SubCategory: 510 - Services & Supplies:		0.00	27,568.73	33,035.60	62,220.00	44,510.00	-17,710.00	-28.46%
SubCategory: 520 - Other								
200-6100-52100	Staff Development	0.00	0.00	275.00	1,500.00	850.00	-650.00	-43.33%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	National Association of Wastewater Technicia	1.00	350.00	350.00				
Requested	Safety Training	1.00	500.00	500.00				
200-6100-52102	Utilities	0.00	13,367.99	14,228.78	15,100.00	15,100.00	0.00	0.00%
200-6100-52105	Government Regulation Fees	0.00	33,988.87	32,154.71	46,250.00	42,200.00	-4,050.00	-8.76%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	Air Quality Management District Permit El Dc	1.00	700.00	700.00				
Requested	Laboratory Analytical Testing CLS	1.00	17,500.00	17,500.00				
Requested	Regional Water Board Wastewater Permit Fe	1.00	24,000.00	24,000.00				
200-6100-52108	Membership	0.00	775.50	341.75	616.00	0.00	-616.00	-100.00%
Total SubCategory: 520 - Other:		0.00	48,132.36	47,000.24	63,466.00	58,150.00	-5,316.00	-8.38%

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Comparison 1 Budget		Comparison 1 to Parent Budget		%
			Parent Budget 2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)		
SubCategory: 710 - Capital Outlay							
200-6100-71100 Capital Expenses	0.00	7,500.00	29,869.18	37,000.00	1,500.00	-35,500.00	-95.95%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
Requested	Rigid SeeSnake Locator	1.00	1,500.00	1,500.00			
Total SubCategory: 710 - Capital Outlay:							
	0.00	7,500.00	29,869.18	37,000.00	1,500.00	-35,500.00	-95.95%
Total Department: 6100 - ALT Zone Wastewater:							
	0.00	202,140.89	228,055.84	338,819.00	280,293.00	-58,526.00	-17.27%
Total Expense:							
	0.00	211,203.53	228,055.84	338,819.00	280,293.00	-58,526.00	-17.27%
Total Fund: 200 - Zone Fund:							
	0.00	-23,476.10	-33,618.32	-138,502.00	-58,892.00	79,610.00	-57.48%
Report Total:							
	0.00	728,291.77	547,594.18	117,711.00	-8,336.15	-126,047.15	-107.08%

AGENDA ITEM 4.A.

Attachment 2

Resolution 2021-22 (Draft)

**RESOLUTION NO. 2021-25
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

APPROVING THE ANNUAL BUDGET FOR FISCAL YEAR 2021-2022

WHEREAS, the Interim General Manager has prepared a budget for Fiscal Year (FY) 2021-2022 that estimates operating and maintenance, capital improvement program, debt service, reserve requirements, and other expenses of the District; and estimates revenue from all sources; and

WHEREAS, the proposed FY 2021-2022 Budget was presented to the Board of Directors and Finance Committee at a joint Special Budget Workshop on May 27, 2021; and

WHEREAS, the Finance Committee held a Special Meeting on June 2, 2021, and provided Staff with additional feedback and questions which was formally answered by Staff; and

WHEREAS, the Board of Directors provided direction on revenue and expenses for FY 2021-2022, and that direction has been incorporated into the proposed budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT**

1. Revenue estimates and appropriations by fund and department are shown in "Exhibit A", a copy of which is attached and hereby made part of this Resolution is hereby adopted.
2. Any remaining capital fund projects and encumbrances will be rolled into next fiscal year.
3. The General Manager may authorize the transfer of appropriations within and between departments so long as total appropriations are not increased within a fund.
4. The Board of Directors has the overriding authority to control the use of revenues and the appropriations of funds and therefore may modify this policy at any time. The total appropriations in any fund may not be increase expect by the Board of Directors.
5. All changes in appropriations will be authorized on a budget adjustment form. Any increase in appropriations will be authorized by the Board.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the twenty-fourth day of June 2021, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Michael Saunders, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Jeff Nelson, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2021-22 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this twenty-fourth day of June 2021.

Jeff Nelson, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

AGENDA ITEM 4.A.

Attachment 3

**Q&A of FY 2021-2022 Budget by
Finance Committee**

GDPUD
FY2021-22 Proposed Budget
(Jeff Nelson responses in red, 20 June 2021)

Wastewater Zone

Revenues

- Wastewater Revenues originating from Zone Charges have increased by \$20,000. Please explain. This is related to the approved rate increase. You will see a similar jump in revenue from FY 2019/20 to FY 2020/21.

Expenses

- ~~Salaries have increased by \$25,000. Explain.~~
- Health Insurance has increased by \$10,000. Why? Explain a total of \$33,518 for Health Insurance. How many personnel does this cover? Health insurance costs fluctuate year to year. All employees are offered health insurance.
- Overtime increase of \$3,000. – We are budgeted the same amount as FY 2020/2021, that is \$5,689.00. Overtime would be utilized during an emergency. Thankfully, we have not had an emergency over the last two years, but we kept money the budget for overtime just in case.
- Do vehicle fuel costs need to be increased? FY2021-22 costs are lower than projected costs for FY2020-21. We did increase the budgeted fuel costs to \$4,200.00 from what was budgeted in FY 2020/21 (\$3,200.00), but we will further increase the requested budgeted amount to \$5,800.00 to account for rising fuel costs.
- Professional Services have increased by \$4,000 over recent actuals. Please explain. Year to date costs “actuals” only include costs through May. We generally receive Consultant invoices about 30 days after the services are performed. The Year to Date (YTD) “actuals” do not include invoices for services performed by the Consultant during May and June. We expect the final Professional Services costs for FY 2020/21 to be near \$12,000.00. We are budgeting \$12,750.00 for professional services in FY 2021/22.
- Government Regulation costs have increased by \$9,000 over recent actuals. Explanation? – Again, YTD costs “actuals” do not reflect final, FY year end costs, and we expect additional invoices for laboratory analytical sampling completed in May and June will result in FY year costs for Government Regulations to be around \$42,000.00. Based on this estimate, we reduced the requested budget amount from \$46,250.00 for FY 2020/21 to \$44,700.00 for FY 2021/22.

General Fund

Revenues

- Water Sales Revenues at \$2,9299,850 are about \$200,000 over recent actuals. Shouldn't this number be reduced? To clarify, the projected revenue for both FY 2020/21 and FY 2021/22 is \$2,969,850.00. Again, YTD Water Revenue (actuals) are based on revenues through the time the report was published, and not reflect revenues from late May and June. The revenue projection is the same as FY 2020/21 as the Board has frozen rates and has not indicated they intend to raise rates anytime soon. To be conservative, we assume the Revenue for FY 2021/22 will be the same as that projected for FY 2021/22.

Expenses

- ~~Expected salary expenses for FY2021-22 are \$200,000 to \$400,000 over recent actuals. Explanation?~~
- Overtime is up \$20,000 over recent actuals. Why? I do not understand this question. YTD (actual?) total overtime costs (at the time of the issuance of this financial report reflecting costs through mid-May) are about \$92,000. Additional overtime costs are expected to be incurred for late May and June as it is the beginning of irrigation season and treated water demand increases due to warmer dryer weather. The amount of overtime budgeted for FY 2020/21 is about \$113,000. The amount of overtime requested in the FY 2021/22 budget is \$121,000 reflecting a 7% increase over the FY 2020/21 budget.
- General Insurance: When is District notified of any annual rate increase? In August.
- ~~Material and supplies include acquisition of blacktop for \$100,000. Please explain.~~

- Office supply costs have increased by \$20,000 over recent actuals. Please explain. YTD office supply costs for Departments 5500 and 5600 (\$51,510) are about 72% of the FY 2020/21 budgeted amount (\$71,916). Again, YTD costs do not include costs that will have been incurred in May and June. We do anticipate some additional office supply costs coming in before the end of the FY, but we will probably still be 5% to 10% under budget. For that reason, we have not increased the budgeted amount for office supplies for FY 2021/22.
- ~~Staff development costs have increased by about \$9,000 over recent actuals. Explanation?~~
- Why are Professional Services up by about \$100,000 when compared to FY2019-20. This is due to a combination of costs for the Interim General Manager and Temporary Board Clerk.
- When does CalPers notify the District of costs for upcoming fiscal year? April.

5100 – Source of Supply

- ~~Salaries double over recent actuals. Explain.~~
- ~~Staff development expenses in recent years have been zero. Now \$1,500. Why?~~
- Professional Services are double recent actuals. Please explain. We have installed 7 new stream gauging stations which requires additional monitoring time (and costs) by our Consultant Western Hydraulics.
- ~~Please explain gunite project associated with materials and supply cost of \$10,000.~~
- Dam inundation maps for \$20,000, GIS development and support for \$5,000 and Water rights reporting for \$55,000. Please explain. Has GIS project been approved by Board? Yes.

5200 – Raw Water Supply

- ~~Explain reduction in personnel associated costs. Reduction in personnel. Were personnel reallocated to other departments?~~
- ~~GIS cost of \$5,000. Explain.~~
- ~~Staff development costs in recent years have been zero or near zero. Proposed \$1,500. Why?~~

5300 – Water Treatment

- \$6,000 increase in overtime. We are still working out operational problems with the Sweetwater (ALT) treatment plant requiring additional effort by staff.
- ~~GIS cost of \$5,000. Explain.~~

5400 – Treated Water

- ~~\$100,000 increase in Materials and Supply. Blacktop expense explanation.~~
- Explain \$12,000 increase in Government Regulation fees. We underestimated the cost of laboratory analysis fees for FY 2020/21. We increased the FY 2021/22 budget for these costs accordingly.
- ~~GIS \$5,000.~~
- Staff development costs not exceeded \$1,000 in recent years. Proposed \$2,000. Why? The District has fallen behind in the training of staff (Covid has been a factor), and is increasing the budget for FY 2021/22 for this item to start catching staff up with appropriate training.

5500 – Customer Service

- ~~Explain salary increase of \$20,000 (about %25).~~
- Explain overtime increase of \$5,000 over recent actuals. A combination of time required to train new staff, transitioning to the new Tyler accounting system, and making up negligence of former underperforming staff.
- ~~Staff development been zero in recent years. Proposed \$1,600. Explain.~~

5600 -Administration

- ~~Explain salary increase of over \$100,000 compared to recent actuals.~~
- ~~Staff development not exceeded \$2,000 in recent years. Proposed \$7,200. Why?~~

Capital Outlay

- ~~Dump Truck \$160,000~~
- ~~Mastication Device \$25,000~~
- ~~Commercial Brush Mower \$5,000~~
- ~~Welders \$10,000 & \$2,500~~
- ~~Heavy Equipment Carport \$21,000~~
- ~~Stumpy Meadows Weather Station \$11,000~~
- ~~Satellite Radio Upgrade \$1,400~~
- ~~Metal Cutting Equipment \$1,500~~
- \$50,000 Unexplained for Department's 5500 & 5600. I am looking into this and will provide a response asap.

These expenditures need to explained/justified.

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 24, 2021
AGENDA ITEM NO. 4.B.**



AGENDA SECTION: NEW BUSINESS

SUBJECT: FY 2021-22 PROJECTED CASH RESERVE BALANCES

PREPARED BY: Kristen West, Eide Bailly Consultant

APPROVED BY: Jeff Nelson, Interim General Manager

BACKGROUND

On November 13, 2018, the Board of Directors approved Resolution 2018-53 (**Attachment 1**) to establish a reserve policy and accepted recommendations on the basis for calculating those reserves. Below is a summary of the reserves and their respective calculation methodologies:

RESERVE POLICY	
	Basis for Reserve
Operating Reserve	150 days (5 months) of operating expenses in the Water Fund and 180 days (6 months) of operating expenses in the Wastewater Fund. This policy was updated by the Board on November 10, 2020.
Rate Stabilization Reserve	Account for in Operating Reserve, no exposure to volatility of costs associated with providing service since the District does not participate in the buying and selling of utilities in the open market
Capital Reserve	Annual replacement and rehabilitation needs based on current value of assets and anticipated service life, as supported by rate studies; 50% in the Water Fund and 100% in the Wastewater Fund
Emergency Reserve	Included in Capital Reserve

Operating Reserve

In the event of unforeseen circumstances such as drought or unfavorable economic conditions, revenues may decline. To ensure operating costs are covered during such circumstances, the policy established the Operating Reserve at 150 days of operating expenses; as it equates to five (5) months.

Rate Stabilization Reserve

Since the District does not participate in purchasing utilities in the open market, the cost of providing service is not subject to the inherent volatility in the costs of such activities. Therefore, the Operating Reserve is probably sufficient in accounting for rate stabilization.

Capital Reserve

The industry standard for applying a percentage of accumulated depreciation is subject to applicability to each individual organization. Accounting for 100% of accumulated depreciation is extremely conservative, but unrealistic as the likelihood of needing to replace 100% of the District's assets at the same time is very slim, and as such would unnecessarily raise rates. Thorough analysis of the present value of the cost of maintaining assets into the future is more realistic, and ultimately cost effective to rate payers. For this reason, the results of water rate study and waste-water rate study are to serve as basis for capital reserves.

Emergency Reserve

Since a majority of the assets are deemed critical and otherwise non-replaceable, Emergency Reserves are recommended to be considered included in the Capital Reserve accounts.

Debt Service Reserves

These reserves are required as legally mandated by certain activities and contractual agreements and will accumulate from unrestricted funds in an amount as set forth in the applicable agreements and be restricted for future use.

DISCUSSION

Analysis of reserves was performed on current unaudited ending balances as of June 18, 2021 for the purposes of supporting discussions of the upcoming FY 2021-22 budget. Based on guidance in the policy, reserve balances were calculated and compared to available cash to determine excess or deficit cash to cover reserves.

The target Water Operating Reserve is calculated as \$2,057,617, which is derived from 150 days of budgeted expenses of \$4,938,281. Current cash in the Water Fund is \$2,535,378 and is in excess of the operating reserve by \$477,761.

The recommended Water Capital Reserve is \$2,642,239, which is 50% of the annual replacement value of assets of \$5,118,045 provided in the most recent 2017 rate study performed by RCAC. Cash available in the Capital Reserve funds is currently \$850,891, which is in deficit by \$1,791,348 when compared to reserve requirements.

Debt Service reserves for Stumpy Meadows and ALT are \$1,085,293 and \$693,209, respectively. Stumpy Meadows Emergency Reserves were established through debt covenants provided in the original debt agreement and are restricted for expenses related to Stumpy Meadows. ALT SRF Loan Reserves are required by the current debt agreement to be equal to the principal payment due in the next year and are restricted for the purpose of ensuring payment in the event the District is in hardship.

The following tables summarizes the Water Fund reserve analysis, balances and excess or deficit amounts.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
 Reserve Balances
 Projected Year Ended June 30, 2022 (UNAUDITED)

Water Fund				
	FY 2021-22 Requested <u>Budget</u>	Reserve <u>Amount</u>	June 18th Cash <u>Balance</u>	Excess <u>(Deficit)</u>
Operating Reserve (Fund 100)				
150 days of budgeted expenses,	\$4,995,551	\$ 2,081,480	\$ 2,535,378	\$ 453,898
Capital Reserve (Funds 110 & 111)				
50% annual replacement value of assets <i>\$5,284,477 per 2017 rate study; raw water \$5,118,045, irrigation water \$166,432</i>		2,642,239	850,891	(1,791,348)
Debt Service				
Stumpy Meadows Emergency Reserve (Fund 121) <i>restricted for future expenses related to Stumpy Meadows</i>			1,085,293	1,085,293
ALT SRF Loan Reserve (Fund 112) <i>restricted for future expenses relatd to ALT Water Treatment Plant</i>		693,209	693,209	-
		<u>\$ 5,416,928</u>	<u>\$ 5,164,771</u>	<u>\$ (252,157)</u>

The Wastewater Operating Reserve is \$139,047 and calculated based on 180 days of operating expenses of \$278,093. When compared to the current cash balances in the ALT Zone Fund of \$895,774 there are excess reserves of \$756,727.

The Wastewater Capital Reserve is \$45,000 and based on the annual system rehabilitation costs provided in the 2019 rate study performed by HEC. Cash balances in the CDS M&O and CDS Reserve Funds amount to \$210,302, which is in excess of the reserve by \$165,302.

The following table summarizes the Wastewater reserve analysis, balances and excess or deficit amounts.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
 Reserve Balances
 Projected Year Ended June 30, 2022 (UNAUDITED)

Wastewater ALT Zone & CDS Funds				
	FY 2021-22 Requested <u>Budget</u>	Reserve <u>Amount</u>	June 18th Cash <u>Balance</u>	Excess <u>Deficit</u>
Operating Reserve (Fund 200)				
180 days of budgeted expenses, <i>Transfer excess to DWR Reserve</i>	\$278,093	\$ 139,047	\$ 895,774	\$ 756,727
Capital Reserve (Funds 210 & 211)				
annual system rehabilitation costs <i>per 2019 rate study</i>		45,000	210,302	165,302
		<u>\$ 184,047</u>	<u>\$ 1,106,076</u>	<u>\$ 922,029</u>

The results of the analysis of reserves provided above were further analyzed for recommendations. Presently there is a material deficit in the Water Capital Reserve, as such it is recommended to continue to target 50 percent of the annual replacement value of assets until the next rate study is performed and reported. The Stumpy Meadows reserve balance requires more analysis to determine the potential for reclassifying funds available for the deficit in capital reserves since the debt is no longer an obligation to the District. No recommendation is made to amend Wastewater capital reserves, as there is currently an excess in reserves. Additionally, during the analysis of reserves we noticed opportunity to provide greater transparency and improved financial reporting and recommend consolidating capital project and reserve funds, where the cumulative effect on capital reserves be more appropriately presented.

FISCAL IMPACT

Periodic review of the cash reserves and periodic Board approval for setting the reserve levels allows for the proper planning and funding of capital projects and rehabilitation work needed for the water and wastewater systems. Policy changes to the cash reserves does not initiate any cash transactions. Implementation of any policy changes may require additional Board action.

CEQA ASSESSMENT

Not a CEQA project.

RECOMMENDED ACTION

Staff recommends the Board of Directors accept this report by Eide Bailly, and direct staff to update the District's reserve policy to reflect the recommendations above, for further consideration and approval by the Board of Directors at a subsequent Board Meeting.

ALTERNATIVES

Alternative options include instruct staff and Eide Bailly to conduct further analysis of the District reserves and develop alternative recommendations or take no action and make no changes to the District's current reserve policy.

ATTACHMENTS

1. Resolution 2018-53

AGENDA ITEM 4.B.

Attachment 1

Resolution 2018-53

RESOLUTION NO. 2018-53

**OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
APPROVING AN UPDATED RESERVE POLICY**

WHEREAS, the District established a Financial Reserve Policy on May 10, 2005 by Resolution #2005-05; and

WHEREAS, the contents of that policy were supported by a reserve study conducted by Fieldman Rolapp; and

WHEREAS, the industry standard is to review and revise policies and procedures as deemed appropriate on an annual basis; and

WHEREAS, no record of review or revisions to the Financial Reserve Policy are recorded since the adoption of the Financial Reserve Policy in 2005; and

WHEREAS, the District considered recommendations from current Reserve Policy industry standards, as well as current analysis of reserve requirements; and

WHEREAS, the District discussed a draft reserve policy at the public Finance Committee meeting on October 31, 2018 and considered feedback and public comment.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT the Reserve Policy attached hereto as Exhibit A is approved.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 13th day of November 2018, by the following vote:

AYES: *Halpin, Henschild, Souza, Uso, Wadle*

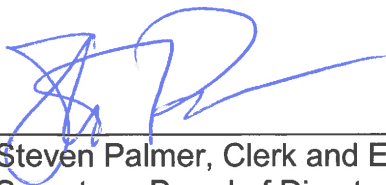
NOES:

ABSENT:



Londres Uso, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:



Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2018-53, duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 13th day of November 2018.



Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 24, 2021
AGENDA ITEM NO. 4.C.**



AGENDA SECTION: NEW BUSINESS

SUBJECT: CONSIDER THE APPOINTMENT OF DARRELL CREEKS AS INTERIM GENERAL MANAGER

PREPARED BY: Jeff Nelson, PE, Interim General Manager

APPROVED BY: Jeff Nelson, PE, Interim General Manager

BACKGROUND

The Georgetown Divide Public Utility District (District) Board of Directors appoints the General Manager to manage the day-to-day operation of the District.

Jeff Nelson has served as Interim General Manager since February 25, 2020, through a contract with Interwest Consulting while the Board recruited a permanent General Manager. Anticipating the appointment of the new General Manager, Mr. Nelson submitted his resignation from the role of General Manager on May 28th to be effective July 2, 2021. Mr. Nelson is willing and able to assist the District in a senior advisory role to help with the transition of the new General Manager and assist the new interim General Manager through the end of July, if the Board so wishes.

The contract with the new permanent General Manager is expected to be executed at the July regular meeting with an anticipated start date in early August 2021 creating a gap in the management of the District.

DISCUSSION

Darrell Creeks, Operations Manager, has served as Interim General Manager during a similar situation in 2016. The Board appointed him to this position on August 9, 2016, while the District recruited a new General Manager. A copy of Resolution 2016-13 formalizing this appointment is included with this report as **Attachment 1**.

Mr. Creeks has expressed his willingness to serve as Interim General Manager beginning July 1, 2021, until the new General Manager can begin.

FISCAL IMPACT

Darrell Creeks salary will be increased to ____/month during his assignment as Interim General Manager. He will return to his Operations Manager position at his current compensation rate when the new General Manager begins.

CEQA ASSESSMENT

This is not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) adopt the attached Resolution appointing Darrell Creeks as Interim General Manager. Staff also recommends the Board retain Mr. Nelson as a senior management consultant to assist in the transition of the new General Manager and assist the new Interim General Manager through the end of July, 2021.

ALTERNATIVES

(a) Request substantive changes to the Resolution for staff to implement; or (b) Reject the Resolution.

ATTACHMENTS

1. Resolution 2016-13
2. Resolution 2021-23 Draft

AGENDA ITEM 4.C.

Attachment 1

Resolution 2016-13

RESOLUTION NO. 2016-13

OF THE BOARD OF DIRECTORS OF GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT CONFIRMING APPOINTMENT OF DARRELL CREEKS AS INTERIM GENERAL MANAGER AND AUTHORITY TO TEMPORARILY ACT IN CAPACITY AS GENERAL MANAGER

WHEREAS, the Georgetown Divide Public Utility District (“District”) operates on a day to day basis in part through and under the assistance of a General Manager, who is in charge of various administrative, public relations, personnel and general affairs of the District; and

WHEREAS, the General Manager is appointed by the Board of Directors (“Board”) of the District to effectuate the operations of the District, which, among other things, includes signing checks and other documents, the right and ability to negotiate and transact business and/or enter contracts with outside vendors, contractors, organizations, banks and other institutions; and

WHEREAS, as of August 2, 2016, Wendell Wall is no longer the General Manager of the District; and

WHEREAS, the Board finds it necessary for the benefit and welfare of the District to appoint an Interim General Manager to temporarily replace, and to act in place as acting General Manager in order to effectuate the operations of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS AS FOLLOWS:

1. The Board hereby confirms that the former General Manager, Wendell Wall is no longer the General Manager of the District. The Board desires to appoint an Interim General Manager, for an amount of time needed to recruit and hire a permanent General Manager.
2. The Board hereby appoints Darrell Creeks (“Creeks”), a current District employee, as Interim General Manager, to temporarily act in place of a permanent General Manager, with the same rights, duties, obligations, responsibilities and authority as General Manager.
3. The Board hereby agrees to pay Creeks the rate of Sixty Dollars and Ten Cents (\$60.10) per hour as Interim General Manager until the Board selects and appoints a permanent General Manager.
4. This appointment of Interim General Manager shall last so long as and until the Board directs otherwise, and until further action by the Board.

5. The Board agrees that in the event the Board is not satisfied with Creeks' performance, or he is no longer needed as Interim General Manager, he may return to serving as Operations Manager for the District.
6. The Interim General Manager shall consult with the Board on matters relating to the hiring and firing of personnel.

The foregoing Resolution was passed and adopted by the Board of Directors of the Georgetown Divide Public Utilities District at a meeting of said Board held on the 9th day of August, 2016, by the following vote:

AYES: Capraun, Hanschild, Hoelscher, Krizl, Uso

NOES:

ABSTAIN:

ABSENT:



Norm Krizl, President Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:



Clerk and ex officio Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

AGENDA ITEM 4.C.

Attachment 2

Resolution 2021-23 (Draft)

RESOLUTION NO. 2021-26

**OF THE BOARD OF DIRECTORS OF
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
CONFIRMING APPOINTMENT OF DARRELL CREEKS AS INTERIM GENERAL
MANAGER AND AUTHORITY TO TEMPORARILY ACT AS GENERAL MANAGER**

WHEREAS, the Georgetown Divide Public Utility District (“District”) operates on a day-to-day basis under the supervision of a General Manager, who is responsible for administrative, public relations, personnel, and general affairs of the District; and

WHEREAS, the General Manager is appointed by the Board of Directors (“Board”) of the District to effectuate the operations of the District, which, among other things, includes signing checks and other documents, the right and ability to negotiate and transact business and/or enter contracts with outside vendors, contractors, organizations, banks, and other institutions; and

WHEREAS, Jeff Nelson has served as Interim General Manager since February 25, 2021, and will end his appointment on July 2, 2021; and

WHEREAS, the date the permanent General Manager will start has not been determined; and

WHEREAS, the Board finds it necessary for the benefit and welfare of the District to appoint an Interim General Manager to temporarily replace, and to act as General Manager to oversee the operations of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT AS FOLLOWS:**

1. The Board desires to appoint an Interim General Manager until the permanent General Manager is scheduled to begin.
2. The Board hereby appoints Darrell Creeks (“Creeks”), currently the Operations Manager, as Interim General Manager, to temporarily act in place of a permanent General Manager, with the same rights, duties, obligations, responsibilities, and authority as General Manager.
3. The Board hereby agrees to pay Creeks the rate increase of 19% during the period he is Interim General Manager.
4. This appointment of Interim General Manager shall last so long as and until the Board directs otherwise, and until further action by the Board.
5. The Board agrees that Mr. Creeks may return to serving as Operations Manager for the District when his service as Interim General Manager is no longer needed.

6. The Interim General Manager shall consult with the Board on matters relating to the hiring and firing of personnel.

PASSED AND ADOPTED on the 24th day of June 2021 by the following vote:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

NOES: None

ABSENT/ABSTAIN: None

Michael Saunders, President Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Jeff Nelson, Clerk and ex officio Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2021-23 duly and regular adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California on the 24th day of June 2021.

Jeff Nelson, Clerk and ex-officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT