



Georgetown Divide Public Utility District
6425 Main Street, P.O. Box 4240
Georgetown, CA 95634
(530) 333-4356 • www.gd-pud.org

The Georgetown Divide Public Utility District

invites applications for the position of:

MAINTENANCE WORKER I

SALARY RANGE:	\$21.80 to \$26.49 per hour plus benefits, depending on qualifications
OPENING DATE:	March 25, 2024
FINAL FILING DATE:	Applications will be accepted until the position is filled. First review date for applications will be held on April 17, 2024.

The Georgetown Divide Public Utility District (“District”) is recruiting a highly motivated and reliable individual to join our team of dedicated employees to fill one full time Maintenance Worker I position with the District, located at 6245 Main Street, in Georgetown, California. Successful applicants will join an energetic and developing team that is focused on providing exceptional customer service and support to District customers and staff. This is a fantastic opportunity for an individual with strong work ethic, excellent customer service skills, and a willingness and ability to learn.

All completed applications will be screened for the required qualifications. After the final filing date, selected applicants will be invited to a written and/or oral examination. Each applicant will be notified by mail or phone concerning further participation in the selection process.

THE POSITION:

Under the supervision of the Distribution Lead, the Maintenance Worker will perform and learn to perform a variety of assignments in the coordination and maintenance of flow through pipelines and canals to ensure water demands are met. Maintenance Worker will assist with installation, maintenance, testing, and repair of canals, pipelines, meters, valves, and hydrants; and the operation of a variety of water distribution systems. Typical tasks include brush clearing, weeding, basic landscape and vegetation maintenance, trench excavation and backfill, concrete and asphalt repairs, traffic control, and other manual labor. The areas of work include the raw water system, treated water system, hydroelectric facilities, and as needed on the wastewater system.

The Maintenance Worker will perform other related duties as assigned. This position requires on-call duties as assigned, overtime work, and emergency response duties.

ESSENTIAL FUNCTIONS:

The examples of essential functions described below are representative of the range of duties assigned to this class and are not intended to be an inclusive list.

- Performs manual labor with heavy physical exertion for extended periods of time.
- Communicates verbally and in writing and must deal tactfully and courteously with co-workers, customers, and the public.
- Performs basic math calculations accurately and must be able to count and measure.
- Follows oral and written instructions.
- Operates hand and power tools safely.
- Brush clearing, tree removal and trimming, and other landscape maintenance activities by hand, with power tools, and with other equipment.

Georgetown Divide Public Utility District is an Equal Opportunity Employer

- Assists with installing, maintaining or repairing water system components and facilities.
- Traffic control, concrete and pavement repairs, trench excavation and backfill assignments.
- Read water system meters and to maintain water system equipment.
- Regulate water in canals, deliver water to customers, maintain delivery records, and operate ditch systems with varying levels of supervision.
- Safely operate and maintain heavy construction equipment.
- Establish and maintain cooperative working relationships with co-workers, outside agencies, and the public.
- Regular attendance and adherence to prescribed work schedule to conduct job responsibilities.
- Work outside of normal work hours, including overtime as needed and is available for on-call duties as assigned.
- Respond to emergencies outside of regular work hours.

This position requires strenuous physical activity including, but not limited to:

- Carry, push, pull, reach, and lift equipment and parts weighing regularly up to 100 lbs over undulating topography.
- Bend, kneel, crouch, crawl, and climb.
- Work in an outdoor environment with exposure to rain, snow, sun, wastewater, dust, dirt, chemicals, cold swift flowing water, and significant temperature changes.
- Stand and walk for extended time periods over undulating topography.

A detailed job description is available on the District website at www.gd-pud.org.

MINIMUM REQUIREMENTS TO QUALIFY:

- Must possess a valid California Class C Driver's License.
- High School Diploma, or equivalent.

PHYSICAL EXAMINATION:

Applicants must pass a physical examination, substance abuse screening, and background check before employment with the District.

HOW TO APPLY FOR THIS POSITION:

- Interested individuals can pick up an application at the District office located at 6425 Main Street, Georgetown, or request an application by emailing Stephanie Beck at slbeck@gd-pud.org.
- Return a completed application at the District office, or send by mail to:
Georgetown Divide Public Utility District
PO Box 4240
6425 Main Street
Georgetown, CA 95634

Completed applications can be emailed to Stephanie Beck at slbeck@gd-pud.org.

For further information stop by our office, call (530) 333-4356 or visit our website www.gd-pud.org.