



AGENDA

REGULAR MEETING OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS 6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634

TUESDAY, March 8, 2022
2:00 P.M.

BOARD OF DIRECTORS

Michael Saunders, President
Mitch MacDonald, Vice President
Mike Thornbrough, Treasurer
Donna Seaman, Director
Gerry Stewart, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH RESOLUTION 2022-XX OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS WHICH ALLOWS THE BOARD MEETING TO BE CONDUCTED UNDER THE SUBSTANTIVE AND PROCEDURAL REQUIREMENTS OF AB 361 TO CONDUCT A REMOTE TELECONFERENCE MEETING WITHOUT ADHERING TO THE REQUIREMENTS OF PARAGRAPH (3) OF SUBDIVISION (B) OF SECTION 54953 OF THE BROWN ACT, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE AT

<https://us02web.zoom.us/j/84480155460?pwd=Yk9wTTNPeTQ3cS82Q1FYR05adllzd09>

MEETING ID: **844 8015 5460** AND PASSWORD: **231474** VIA TELECONFERENCE BY CALLING **1-669-900-6833**, MEETING ID: **844 8015 5460** AND PASSWORD: **231474** AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. PLEASE NOTE THAT ANY PERSON ATTENDING VIA TELECONFERENCE WILL BE SHARING THE PHONE NUMBER FROM WHICH THEY CALL IN WITH THE BOARD AND THE PUBLIC.

We encourage Board members and participants to join the teleconference 15 minutes early. Due to high call volumes, we ask that Board members and participants retry calling in if there is a busy signal or if you cannot successfully connect to the meeting when you call in. Out of respect for the meeting and others in attendance via teleconference and videoconference, please adhere to the guidance below for addressing the Board of Directors for both items on the agenda and a matter that is not on the agenda.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item, provided they are first recognized by the presiding officer. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during the Public Forum portion of the agenda. Please be aware of the following procedures for speaking during Public Forum or public comment sessions:

1. Please use the raise your hand feature when you wish to address the Board or, if participating via teleconference, dial *9 to indicate you would like to speak. The President will call upon you by addressing you by the name or phone number indicated.
2. Comments are to be directed only to the Board.
3. The Board will not entertain outbursts from the audience.
4. There is a three-minute time limit per speaker.
5. The Board is not permitted to take action on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Board President is responsible for maintaining an orderly meeting.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

3. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

4. PROCLAMATIONS AND PRESENTATIONS

5. CONSENT CALENDAR – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar

A. Financial Reports

- 1. Budget to Actuals Report**
- 2. Pooled Cash Report**
- 3. Monthly Check Report – February 2022**

B. Approval of Minutes

- 1. Special Closed Session of February 8, 2022**
- 2. Regular Meeting of February 8, 2022**
- 3. Special Workshop Meeting February 16, 2022**

6. INFORMATIONAL ITEMS

A. Board Reports

- B. Legislative Liaison Report
- C. General Manager's Report
- D. Operation Manager's Report
- E. Water Resources Report

7. COMMITTEES

- A. Finance Committee – Steven Miller, Chairman
- B. Irrigation Committee – Director Seaman
- C. Ad Hoc Grant Writing Committee – Director Saunders
- D. Ad Hoc Committee for Policy Manual – President Saunders
- E. Ad Hoc Committee for the Audit Committee – Director Saunders and Director Thornbrough.

8. OLD BUSINESS

- A. Consider Approving a Retired Annuitant Position

Possible Action: Approve Resolution 2022-XX establishing a Retired Annuitant Position

9. NEW BUSINESS

- A. Acknowledge Award Letter from the El Dorado Water Agency (EDWA) and El Dorado County approving funding through the 2021 American Rescue Plan Act (ARPA) for the GDPUD Water System Conditions Assessment and Water System Reliability Study in the amount of \$50,000

Possible Action: Acknowledge receipt and authorize District Staff to execute the agreement.

- B. Consider Customer Gary Heinz Claim for Refund for Irrigation Services

Possible Action: Approve or reject claim for a refund and direct Staff to formally notify customer.

- C. Receive an Update on the Refill Agreement

Possible Action: Receive update and provide staff direction if necessary.

- D. Consider Establishing a Schedule for Adopting the FY 2022-23 Operating Budget

Possible Action: Confirm/set dates and approve the schedule for adopting the FY 2022-23 Operating Budget

- E. (NOTE: This agenda item number is not being used.)

- F. Consider Authorizing a Professional Services Agreement for CPA Services

Possible Action: Authorize the General Manager to execute a Professional Services Agreement with Lance Soll & Lunghard, LLP

G. Consider Board Committee Appointments of Public Members

1. Consider Appointment of Public Members to the Finance Committee

Possible Action: Appoint public members to Finance Committee

2. Appointment of Public Members to Irrigation Committee

Possible Action: Appoint public members to Irrigation Committee

H. Consider Authorizing the District to Conduct Meetings by Teleconferencing during the Period of April 1 — April 30, 2022 as provided by Assembly Bill 361

Possible Board Action: Adopt Resolution 2022-XX authorizing teleconference meetings during the period of April 1 to April 30, 2022.

10. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

11. NEXT MEETING DATE AND ADJOURNMENT – The next Regular Meeting will be on April 12, 2022 at 2:00 P.M. via teleconference. Details to follow.

12. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District Office by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on March 4, 2022.



Adam Coyan, General Manager



Date