



Agenda Packet

GDPUD

Regular Board Meeting

Tuesday, March 10, 2020

2:00 P.M.



AGENDA

REGULAR MEETING

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**TUESDAY, MARCH 10, 2020
2:00 P.M.**

David Souza, President
Michael Saunders, Vice President
Cynthia Garcia, Treasurer
Dave Halpin, Director
Dane Wadle, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item, provided they are first recognized by the presiding officer. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during the Public Forum portion of the agenda. Please be aware of the following procedures for speaking during Public Forum or public comment sessions:

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4. There is a three-minute time limit per speaker.
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6. Disruptive conduct shall not be permitted.
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The Board President is responsible for maintaining an orderly meeting.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

3. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

4. PROCLAMATIONS AND PRESENTATIONS

A. Recognize Finance Committee Members Tom Crawford, and Sierra Nyokka

5. CONSENT CALENDAR – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar

A. Approval of Minutes

1. Regular Meeting of February 11, 2020
2. Special Meeting of February 25, 2020

B. Financial Reports

1. Statement of Cash Balances – January 2020
2. Month-End Cash Disbursements Report

C. Prior Year Water Supply and Demand Report

Possible Board Action: Receive and File

6. INFORMATIONAL ITEMS

A. Board Reports

B. General Manager's Report

C. Operation Manager's Report

D. Finance Committee Report

E. ALTWTP Project Update

7. NEW BUSINESS

A. Award Contract for Tank Recoating

Possible Board Action: Adopt Resolution

B. Notice of Completion for 2018 Main Canal Lining Project

Possible Board Action: Adopt resolution

C. Reappointment of Mr. Ken Pauley to Finance Committee

Possible Board Action: Adopt Resolution

D. Resolution Supporting Financing for Meter Replacement

Board Action: Adopt resolution

E. Approve Professional Services Agreement with Eide Bailey

Possible Board Action: Adopt Resolution

F. Social Media Policy

Possible Board Action: Adopt Policy

G. ALTWTP Change Order Authority

Possible Board Action: Adopt Resolution

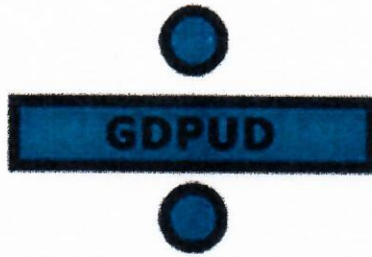
8. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

9. NEXT MEETING DATE AND ADJOURNMENT – The next Regular Meeting will be on April 14, 2020, at 2:00 P.M. at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District Office by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on March 5, 2020.

Jeff Nelson, Interim General Manager

Date



PROCLAMATIONS AND PRESENTATIONS

PROCLAMATION

OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
RECOGNIZING SIERRA NYOKKA
FOR HER SERVICE TO THE DISTRICT

WHEREAS, Sierra Nyokka served on the Finance Committee from Feb 14, 2018 to Feb 14, 2020, and

WHEREAS, Sierra was valued and esteemed by several Board of Directors for her term of office, and

WHEREAS, Sierra was respected by her fellow Committee members, and

WHEREAS, Sierra was instrumental in helping the Committee develop an effective Capital Improvement Plan and review/update the District's budget, and

WHEREAS, Sierra was a reasonable voice for proactive financial planning and was dedicated to the financial oversight of the District, and

WHEREAS, the Board of Directors of the Georgetown Divide Public Utility District desires to express its sincere appreciation to Sierra Nyokka for her meritorious service;

NOW, THEREFORE BE IT RESOLVED, that we, the Members of the Board of Directors of the Georgetown Divide Public Utility District, take this opportunity to express our sincere and grateful appreciation, and thereby extend to Sierra Nyokka our best wishes for continued success, happiness, and good health in the years to come.

David Souza
President, Board of Directors
Georgetown Divide Public Utility District

PROCLAMATION

OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
RECOGNIZING THOMAS CRAWFORD
FOR HIS SERVICE TO THE DISTRICT

WHEREAS, Thomas Crawford served on the Finance Committee from Feb 14, 2018 to Feb 14, 2020, and

WHEREAS, Thomas was valued and esteemed by several Board of Directors for his term of office, and

WHEREAS, Thomas was respected by his fellow Committee members, being elected as Finance Committee Vice-Chair, and

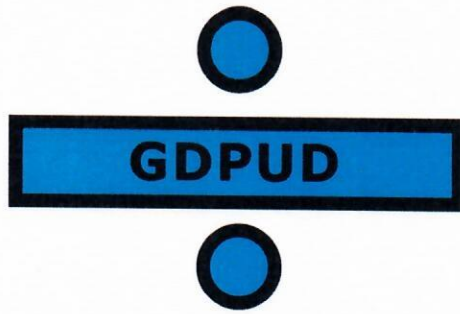
WHEREAS, Thomas was instrumental in helping the Committee develop an effective Capital Improvement Plan and review/update the District's budget, and

WHEREAS, Thomas was a reasonable voice for proactive financial planning and was dedicated to the financial oversight of the District, and

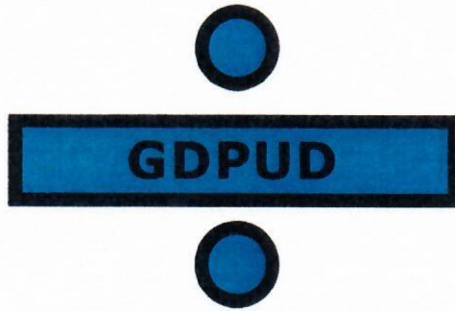
WHEREAS, the Board of Directors of the Georgetown Divide Public Utility District desires to express its sincere appreciation to Thomas Crawford for his meritorious service;

NOW, THEREFORE BE IT RESOLVED, that we, the Members of the Board of Directors of the Georgetown Divide Public Utility District, take this opportunity to express our sincere and grateful appreciation, and thereby extend to Michael Crawford our best wishes for continued success, happiness, and good health in the years to come.

David Souza
President, Board of Directors
Georgetown Divide Public Utility District



CONSENT CALENDAR



CONSENT CALENDAR

ITEM 5.A.1.



REGULAR MEETING MINUTES

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**TUESDAY, FEBRUARY 11, 2020
2:00 P.M.**

David Souza, President
Michael Saunders, Vice President
Cynthia Garcia, Treasurer
Dave Halpin, Director
Dane Wadle, Director

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1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 2:11 P.M.

Directors present: Cynthia Garcia, Dave Halpin, Dane Wadle, Michael Saunders, David Souza

Staff present: General Manger Steven Palmer, Operations Manager Darrell Creeks, and Water Resource Manager Adam Brown.

Legal Counsel: Barbara Brenner, Churchwell White, LLP.

The Pledge of Allegiance was led by Director Garcia.

2. ADOPTION OF AGENDA

Director Wadle motioned to accept the agenda. Director Halpin seconded the motion.

Director Garcia stated she wanted to pull the following items from then consent calendar, and agenda for discussion, 5.A.1., 5.A.2., 5.B.2., 5.D., 7.E., 7.F., and pull 7.J. off the agenda due to the fact she would not be attending the conference in Florida.

Director Wadle updated his motion to adopt the agenda with the changes, and Director Halpin seconded the motion.

Roll Call vote was taken:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

3. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

Stephen Dowd made comments about the rate increase.

Cherie Carlyon stated she wanted the Board to ask the General Manager to put the Finance Committee minutes, and recordings on the GDPUD website.

Ken Pauley, who is a member of the Finance Committee, said he wanted to share that he is happy about the collaboration within the Finance Committee. He wanted to thank Director Saunders for his role as a Board Liaison during the past year, and he looks forward to working with Director Garcia in the upcoming year. He said as a customer of GDPUD he does not feel the rate freeze can continue, and he encourages the Board to lift the freeze.

Perry Wallace submitted a letter to the Board discussing issues related to GDPUD's billing practices. Director Souza recommended Mr. Wallace follow up with staff after the meeting.

4. PROCLAMATIONS AND PRESENTATIONS

- 5. CONSENT CALENDAR** – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar

A. Approval of Minutes

1. Regular Meeting of December 10, 2019
2. Regular Meeting of January 14, 2019

B. Financial Reports

1. Statement of Cash Balances – December 2019
2. Month-End Cash Disbursements Report

C. Authorizing Change of Bank Signatory Authority

Possible Board Action: Adopt resolution authorizing change

D. Accepting Completion and Directing the Filing of Notice of Completion for the Auburn Lake Trails Water Treatment Plant Project

Possible Board Action: Adopt resolution

Director Saunders motioned to approve the consent calendar, approving only 5.B.1. and 5.C. Director Garcia seconded the motion.

Roll Call vote was taken:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

5.A.1. – Director Garcia pointed out the misspelling of multiple residents' names within the minutes. She suggested having a sign-in sheet to avoid confusion in people's names. Mr. Palmer said the public are not required to sign in. Director Halpin suggested changing the unidentified people to resident or a person from the public. He asked if the spelling corrections could be done outside the meeting. Director Saunders said he would like his comment related to requesting a written apology stated in the minutes.

Director Garcia motioned to accept 5.A.1. with the changes discussed. Director Saunders seconded the motion.

Roll Call vote was taken:

Garcia: Aye
Halpin: Abstain
Saunders: Aye
Souza: Aye
Wadle: Nay

The motion passed 3-2.

5.A.2.

Director Garcia requested staff to listen to timestamped information from the January 2020 meeting at the following times within the recording: 37.06, 30.43, 31.10, and 37.36. Further she said the information has bearing on what will be discussed today. She also gave more spelling corrections. Director Saunders gave one change related to the appointment of Director Wadle as a legislative liaison. Mr. Palmer wanted clarification on to whether the Board wanted to accept time stamped comments prior to staff having listened to them. Director Garcia read the context of the comments from the time stamps.

Director Garcia motioned to accept the minutes with the suggested changes. Director Saunders seconded the motion.

Roll Call vote was taken:

Garcia: Aye
Halpin: Abstain
Saunders: Aye
Souza: Aye
Wadle: Nay

The motion passed 3-2.

5.B.1.

Director Saunders asked Mr. Palmer to elaborate on check numbers 30644, and 30699. Director Garcia questioned the cost of long distance phone calls at the treatment plants related to check numbers 30663, and 30705. Mr. Creeks said Ms. Cross was calling AT&T, but he was unsure if that was the reason. Director Garcia then questioned the US Bank ADT security charges which seemed to be double charged related to check number 30701. Director Garcia said she would speak to Mr. Palmer about check 30729 at another time.

Director Garcia motioned to accept the month end distribution report. Director Saunders seconded the motion.

Roll Call vote was taken:

Garcia: Aye
Halpin: Aye
Saunders: Aye

Souza: Aye
Wadle: Aye

The motion passed unanimously.

5.D.

Mr. George Sanders said the Notice of Completion (NOC) is filed with the State of California at the end of a project and sets definitive parameters to when liens can be filed against it. He said at this time, the District is still holding retention monies equating to approximately \$500K. Further he said, once the NOC is filed, the contractors have 30 days to file their liens and monies should not be released until the liens are filed. He said this is the next step before moving into the final payment application. Director Garcia asked if any of the contractors are still on site? Mr. Sanders said no, there were no more contractors working or on site. Director Garcia asked if there were any permit restrictions. Mr. Sanders said no. Director Garcia asked when change order seven would be completed. Mr. Sanders said it was completed and fully executed. Director Garcia asked if Mr. Sanders had all the project documents. Mr. Sanders said, no, not from all the contractors. He said the final OM manuals will come from the contractors. Director Garcia asked about deadlines within the permit for operation. Mr. Sanders said Mr. Creeks could answer better than he. Mr. Creeks said everything that can be sent in has been sent in. Director Garcia said one of the requirements she noticed was a cross connection control program. She asked if this was done. Mr. Creeks said, yes, it was complete. Director Saunders asked if there were copies of waivers of warranties. Mr. Sanders said he is waiting for warranties which is the reason we have not released the retention monies. Director Garcia said with the filing process with the NOC, did Mr. Sanders know the process. Mr. Sanders said if the Board is favorable of filing the NOC, he would file it tomorrow morning at 0900 with the County of El Dorado. He said the retention monies are on reserve and can be used if liens are filed. Director Garcia said she was concerned about the 30-day waiting process and would 30 days be adequate for Mr. Sanders to finish his list. Mr. Sanders said the 30 days are based on California law. He said the 30-day time limit begins the moment the NOC is filed. He said each contractor must supply confirmation that there are no liens. He said an element of the final payment request is a confirmation that there are no liens, as it is part of the contract. Director Garcia asked Mr. Sanders if he was comfortable calling the project 100% complete. Mr. Sanders said yes, from a functional standpoint. He said from an operational standpoint the plant has been functioning well for an extended period and has proven itself. Director Garcia requested the resolution include a completion date.

Director Garcia motioned to accept the notice of completion, adding the completion date. Director Halpin seconded the motion.

Roll Call vote was taken:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

6. INFORMATIONAL ITEMS

A. Board Reports

Director Saunders said he has two workshops he will be attending for water legislation. One workshop is a for landscape measurement project, regarding what is irrigable and non-irrigable and another on March 9th is the annual water supply workshop.

Director Garcia said she would be attending the Cross Connection Control Stakeholder workgroup on February 20th related to a guidance handbook they are developing. Director Saunders and she will be hosting a quarterly town hall on Saturday, March 28, 2020 from 3-8PM and a St. Patrick's Day feast will be provided. She also said she will not be able to attend the AWWA Conference this year. She asked Mr. Palmer to follow up with Mr. Wallace. She also mentioned the vacancies within the Finance Committee, and asked staff if they could move forward with posting those positions.

Director Wadle stated he attended the Chamber meeting last week and gave a District update. He said he would be attending the County water agency meeting tomorrow, February 12, 2020.

B. General Manager's Report

Mr. Palmer commented on his report and said he put together a CIP Report Card, and displayed pictures from the main canal which carries water to ALT. This project is being overseen by Coastland.

Cherie Carlyon asked if all three sections of the canal were completed. Mr. Palmer said yes, all three sections were done.

Pat Snelling asked if the District was monitoring the water quality. Mr. Palmer said yes, the treated water is monitored from the plants.

C. Operation Manager's Report

Mr. Creeks said the lining of the canal was great. He said Adam is working hard to capture data related to how much water we are losing, how much we are capturing, and where it is all going. He said everything at the plants is going well. Director Garcia asked if Mr. Creeks could expound on the backflow program. Mr. Creeks said the backflow program is a State ordinance. Director Garcia asked about the replacement of irrigations boxes. Mr. Creeks said the District replaced wood with pipe using an orifice to regulate water flow. Director Garcia asked if it helped with maintenance. Mr. Creeks said yes.

Mr. Brown commented on the ALT report. Director Souza asked if Adam had time to get back to the member of the public who asked about the backflow mechanism. Adam said yes.

D. Finance Committee Report

Mr. Miller said the Finance Committee met and discussed the budget review process, and debt policy. He said because the committee is using data from last September, the Finance Committee is recommending to the Board that the freeze remain in place for the next six months. Lastly, he said the committee would like to see preliminary monthly reports. Director Saunders commented on a Finance Committee members tenure. Mr. Miller asked what the process was related to the tenure of members per the policy? Director Saunders said the Board has the ability to renew a term.

7. NEW BUSINESS

A. Review and Approve Debt Policy Required to Apply State Financing

Possible Board Action: Adopt Resolution

Mr. Adam Brown said the District has applied for financing for the automated meters and the requirement was to have a debt management policy adopted which was a directive from SB1029 which came out in 2017. The District currently does not have a debt management policy. The CSDA has a policy, and the District took that policy and adapted it. Mr. Palmer took the debt management policy to the Finance Committee last week. Adam said the document was needed to move forward with the automated meter project. Director Saunders said the policy looked good and seemed comprehensive. He questioned if the Board wanted to add to the policy to have debt goals or limits in terms of looking at asset to liability ratio meaning how much of the assets are credited versus the liability because of the District's inability to attain loans in the past, and looking at a liquidity bond which is a debt to revenue. Director Garcia said she had the same idea of setting limits on debt, and thanked Adam for the effort he put forth to create the policy. Director Halpin said he agrees the ratios are important, but he would suggest guidelines versus limits. Mr. Palmer said he would suggest the Board make a motion with suggested changes and guidelines to incorporate so staff can submit to the State. He said the Board always has the option to amend the policy if needed.

Cherie Carlyon made a comment that the policy stated the District was adopting the policy and questioned who was actually making the decisions. Legal Counsel said it was a Board policy.

Director Garcia made a motion to adopt the policy. Director Halpin seconded the motion.

Roll Call vote was taken:

Garcia:	Aye
Halpin:	Aye
Saunders:	Aye
Souza:	Aye
Wadle:	Aye

The motion passed unanimously.

B. Review and Approve Amendments to Fiscal Year 2019/2020 Operating Budget Resulting from Prior Board Approvals Related to Capital Improvement Projects

Possible Board Action: Adopt resolution

Mr. Palmer said this item was to memorialize the operating budget as it relates to the capital expenditures amendments that the Board has already directed to incur. Mr. Palmer said the Finance Committee has also had a time to review the information and they recommended that the Board approve the revisions.

Director Wadle made a motion to approve the resolution.

Director Garcia asked Mr. Palmer how the financial analyst is tracking internal changes for what was accepted in the budget, what was approved by the Board related to CIP, how things have changed related to cost based on the amounts coming in higher than was originally budget for and the transfer from fund to fund. She said she is having trouble keeping track where the funds are coming from and going to. Mr. Palmer said he has a spreadsheet that he uses for his five-year capital improvement plan. He said the attachments have a project summary with the changes for each individual project.

Director Wadle said he still has his motion. Director Halpin seconded the motion.

Roll Call vote was taken:

Garcia:	Aye
Halpin:	Aye
Saunders:	Aye
Souza:	Aye
Wadle:	Aye

The motion passed unanimously.

C. Discuss and Provide Direction on Freezing the Adopted 2020 Treated Water and Irrigation Water Rates at the 2018 Rates for a Second Year

Possible Board Action: Adopt resolution

Mr. Palmer said this item was coming to Board to determine if water rates would continue to be frozen for another year. Mr. Palmer said this discussion was brought to the Finance Committee last week. He said the Board needs to decide if this is the direction, they would like to go in. He said the Finance Committee's recommendation is to continue the freeze until July 2020 until which time they have time to go through next years budget.

Director Garcia said January and February's Finance Committee meetings were good. She said the Finance Committee did have some concerns and wanted additional information. She said the Finance Committee recommended continuing the freeze until July 1, until they had time to review information just provided to them. Director Garcia said she agrees with their recommendation. She said their recommendation will work well for the treated water customers; but, will not work well for the irrigation customers because of the billing cycle. She said she would like the Board to consider freezing the irrigation customers rates throughout the irrigation season. She said the

District did bring in a substantial amount of interest which would allow the District to sustain this temporary freeze.

Director Wadle said he feels a continued freeze is lost revenue, and pushes this rate increase off to future rate payers and Boards. He said increasing the rates is imperative to the viability to the agency.

Director Halpin said the primary reason the Board raised the rates is due to the capital improvement liabilities the District is facing. He said he voted for freezing the rates last year due to rate shock, and he is empathetic to it; but, freezing rates for another six months does not address the fact that the Board needs to address a huge liability problem. He said failure to do so, is kicking the problem down to future Boards. He said the Board inherited a \$100M problem and making \$1M a year for maintenance is not untoward.

Director Saunders said it's a question of funding versus financing. He said the Board needs to look at what the plan for financing for Capital Improvements will be for the next five years, and if the District will be making that money during the freeze. He said the District needs to ensure maintaining infrastructure, keeping up with capital improvements, and create a reserve for future projects.

Director Halpin said the Board is talking about a trivial amount of money compared to a \$100M problem.

Director Wadle said the rate study considered that the District would apply for financing for some of the capital improvement projects in the future.

Director Halpin said it is not unreasonable to finance projects versus saving millions of dollars to replace things.

Director Garcia said she would like to accept the Finance Committee's recommendation to give the Finance Committee more time to make a recommendation and delve into the gaps of information.

Director Halpin said the Board does not need the Finance Committee to decide on a rate freeze.

Director Saunders said it is imperative the Board is aware of how much can be put into reserves. He said he agrees with Ken Pauley and Director Halpin that the District has huge problems in the future. He said the Finance Committee can assist with informing the Board to whether or not the Board can implement a rate freeze, or not, based on whether or not the freeze will impact our future investments, sustainability of the District, replacement of all of our pipes, plan for a second source, and the amount the District needs to invest each year. He said these are things we need to know.

Director Garcia said one more thing the Board needs to consider is, if the Board decides to raise the rates, the District runs the risk of losing more customers, which is revenue lost for the District. Specifically, she would like to know how much the freeze would impact the CIP, and the FY budget. She said she was comfortable with freezing the rates for six months.

Director Halpin said a freeze of six months would equate to a loss of \$500K.

Steve Miller asked if the rate increases for 4000 customers, and increases the average household bill, how does that equal \$500K?

Director Halpin said the rates were doubled in the first year, and this rate increase is an incremental 10% which generates approximately \$1M of additional revenue. He said regardless of a freeze, approximately \$1M would be generated each year, so the number is correct. He said regardless of a freeze today, the District will collect \$1M more than it did before the 218.

An unidentified person in the audience made a comment about the freeze.

Director Souza said he would raise the rate for treated water; however, irrigation rates are already high. He said if there was a 5% increase on irrigation would be better than 10%.

Donna Seaman said she asked for the rate increase to be reviewed, meaning treated versus irrigation. She said irrigation water cannot be the cash cow of the District. She said she just had to put a back-flow prevention mechanism on her property and the costs was \$1100. She said she cannot afford an increase to the irrigation water rate.

Karen Bartholomew said she would recommend lowering the rates for irrigation water as it is untreated. She said the improvements toward the water system are usually for treated water, not irrigation.

A person from the public said if the Board decides to wait an additional six months it would not matter to the customer, as the customer is billed in advance.

Director Garcia made a motion to temporarily freeze the rates until July 1 and give the Finance Committee time to review information and come back to the Board with a recommendation.

Director Garcia asked Legal Counsel if the Board temporarily froze rates until July 1 and the Finance Committee returned with a recommendation before July 1, can the Board make a rate adjustment before the end of this temporary rate freeze before July 1. Legal Counsel said Director Garcia may want to indicate something shorter than six months.

Director Halpin said the Board should consider freezing irrigation for the season to avoid the issue presented.

Steve Miller said the Board could freeze the rates for one month at a time.

Director Garcia said thank you to Mr. Miller for his suggestions; however, the irrigation customers must provide the District contracts.

Director Wadle asked Mr. Palmer if the appropriate cost for irrigation and treated water is by use.

Mr. Palmer said yes. The rate study was based on use. He said irrigation water customers use 70%+ of the water. He said the rate study for the first years' rates for irrigation was zero contribution toward capital even though the District just spent over \$800K lining a canal which carries irrigation water.

Director Halpin said if the data mining continues in the way it is being suggested, the results for the irrigations customers will be grim relative to what they pay, and what they cost. He said he would happy to make a motion to freeze the irrigation customers, and not freeze the treated water rates.

Legal Counsel said Director Garcia's motion was interrupted and needs to go first before any other motions are made.

Director Garcia restated her motion: Director Garcia would motion to temporarily freeze the rates until July 1, for treated water, and freeze the rates for irrigation for this season to avoid hardships on the billing process for the District. Further, the motion would have the Finance Committee make their recommendations and bring those recommendations back to the Board as soon as they can.

Karen Bartholomew suggested to freezing the treated water for six months or less pending the results of the Finance Committee.

Ken Pauley said it feels like some of the Board members are trying to have the Finance Committee complete its' own rate study. He said the Board needs to be careful, as a rate study has already been completed. He said the decision should be about freezing rates or not freezing rates even though increases have been planned. He said the Finance Committee is not the group to be doing a formal rate study.

An unidentified resident made comment about gallons of water coming through her orifice.

Director Saunders seconded the motion.

Director Souza asked Director Garcia to restate her motion.

Director Garcia motioned to temporarily freeze the treated water rates until July 1, 2020 and freeze the irrigation rates for the remainder of 2020.

Legal Counsel said it would be best to not make any adjustments to the rates until July 1, whether the Finance Committee provides data or not.

Director Saunders seconded the motion.

Roll Call vote was taken:

Garcia:	Aye
Halpin:	Aye
Saunders:	Aye
Souza:	Aye
Wadle:	Nay

The motion passed four to one.

D. Professional Services Agreement for Engineering Project Manager

Board Action: Adopt resolution approving the agreement

Mr. Palmer said the District does not employ a project engineer / project manager. Historically, the District has been relying on contract staff. He said there are several capital improvement projects within this next fiscal year, and through the CIP that will require a dedicated project manager. He issued an RFP on August 13 to accept proposals and followed the procurement process. The procurement would be for a five-year term, with projects assigned by the General Manager and would be consistent with the five-year capital improvement plan adopted by the Board. The contract has a "not to exceed amount."

Director Garcia asked if the list provided was in any priority order and was there a reason the rebuild of the Walton filter was not listed. Mr. Palmer said that project is something he would suggest the new project manager handle. Director Garcia confirmed the amount of \$403K was budgeted for with the CIP estimates. Mr. Palmer said yes. Director Garcia asked about the five-year duration. Mr. Palmer said he based it on a typical CIP timeframe, and it gives Coastland assurance that there will be work for the project manager. Director Garcia said when reviewing the checks she noticed Coastland was already paid for the Main Reliability Project for at least one section. She asked Legal Counsel if it was a conflict of interest to hire them. Legal Counsel said no.

Director Wadle made a motion to approve the resolution. Director Saunders seconded the motion.

Cherie Carlyon asked why another bid wasn't in the packet. Mr. Palmer said it is his practice to only put the bid which is being recommended into the packet.

Roll Call vote was taken:

Garcia:	Aye
Halpin:	Aye
Saunders:	Aye
Souza:	Aye
Wadle:	Aye

The motion passed unanimously.

E. Fiscal Year 2018/2019 Budget to Actual Review

Possible Board Action: Receive and File

Director Garcia said she had concerns with 7.E., and 7.F., because the Finance Committee had not seen the information yet. She said there were discrepancies in the data. She said in the information provided, not all the funds are listed, and the quarterly timeframes are based on the actual year, not quarters. She said the information is for the fourth quarter, not the first and second. Additionally, she said the

title on the staff report does not match what is on the agenda. She said she would like to pull the item, have staff correct it, and have it go to the Finance Committee review it.

Mr. Palmer said he is happy to have the Finance Committee review if the Board wishes.

Director Halpin asked if there were any repercussions if the Board did not receive and file. Mr. Palmer said no. This is for the Board to see, and comment on it. He said it was the budget review for the full year.

Director Garcia said in the future, she would like the information to be clarified. Mr. Palmer said the report titles are due to the software. Director Garcia then asked about several other accounts, specifically about the election costs.

Director Garcia asked if this item could come back next month for further clarification.

Director Saunders also had questions related to the information provided.

Director Souza asked Mr. Palmer to take the item back to Ms. Cross for clarification and then to the Finance Committee.

F. Fiscal Year 2019/2020 First Quarter Budget to Actual Review

Possible Board Action: Receive and file and approve budget amendment for increase PERS UAL costs.

Director Garcia said she would like the same type of clarification from the Finance Committee on this item. Mr. Palmer said the unfunded PERS UAL higher than anticipated. He said the Board did not have to act on the item at this time, but the bill has to be paid, and it is not above the budget. Director Garcia asked if Staff could include a clarifying sentence explaining that zero balance accounts are not carried over from report to report, and to clarify the fiscal year versus the calendar year within the header of the report.

Mr. Miller asked if there was data from October through December 2019. He said it would be helpful if the Finance Committee received preliminary data. Mr. Palmer said reports are not run that way. Reports are run quarterly as directed by the Board. Mr. Miller asked why there was a lag time of approximately two quarters between each report. Director Garcia asked if the second quarter reports were being prepared. Mr. Palmer said yes. Director Saunders asked the Board if they would consider not receiving and filing the report, have the report go to the Finance Committee; but, still approve the amendment because the item must be paid.

Director Saunders made a motion to accept the amended budget for PERS changes, and not receive and file the report until the Finance Committee reviews it. Director Halpin seconded the motion.

Roll Call vote was taken:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

G. [NOT USED]

H. Approval of Directors' Attendance at ACWA Spring Conference Possible Board

Action: Adopt Resolution

Director Wadle motioned to approve the resolution.

Director Saunders said there was reservation change because the meeting begins on Monday equaling four nights. Director Garcia said she would like to be added to this meeting as well because she will no longer be attending the conference in Florida.

Director Garcia seconded the motion.

Roll Call vote was taken:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

I. Review Draft 2020 Board Calendar and Fiscal Year 2020/2021 Operating Budget Timeline

Possible Board Action: Review and Provide Direction

Director Saunders asked if he thought the Board would like to have a combined Board Finance Committee Budget Workshop? Mr. Palmer said that was the intention of the May meeting. Director Garcia said she would like to see the quarterly reports added for Finance Committee review. Mr. Palmer said there were two different timelines. Director Garcia said it would be nice to merge both calendars into one. She would also like a review of the reserve policy, and recommendations from the audit. Additionally, she suggested the Finance Committee submit a timeline based on the resolution.

J. Approve Director Garcia Attendance at American Waterworks Association Conference

Possible Board Action: Adopt Resolution

This item was removed from the agenda.

K. Amendment 5 to the Professional Services Agreement with George Sanders Increasing the Contract Amount by \$7,200 and Extending the Term to March 31, 2020.

Possible Board Action: Adopt resolution approving the amendment

Mr. Palmer said Mr. Sanders has provided a lot of leadership on this project, and he should finish the project. Mr. Palmer believes the project will be finished within approximately 120 hours equating to April 30, 2020.

Director Garcia said this agenda item is asking for an increase for Mr. Sanders compensation which is okay because he needs to be compensated fairly; but, questioned how this reflects the minutes from the last meeting where Mr. Palmer said there wouldn't be an increase to Mr. Sander's contract.

Mr. Palmer said those were the facts at the time, and the facts have now changed.

Mr. Sanders said when the original agenda item came forward, it didn't have compensation to him. He said because the agenda item didn't move forward, Steve and he sat down and talked about the remaining tasks and estimated the amount of time still needed to complete the project. He said he cannot dedicate those efforts for free. He said it was a decision on his part. He said he and Mr. Palmer realized the importance of him working under a contract regardless of the compensation. He said with that understanding he needed to be compensated. He said he feels his request was very generous with his request. He said his compensation equates to approximately eight hours a week. Director Garcia said he should be compensated for his time. She also asked about his schedule, inquiring if he could assure the Board he will be done with his punch-list by April 30. Mr. Sanders said he believes it is reasonable to be done with the items by then. Director Garcia also mentioned that even though the amendment will pay him retroactively, Mr. Sanders has already been working for free since January 1, 2020.

Director Halpin motioned to adopt Amendment 5. Director Garcia seconded the motion.

Roll Call vote was taken:

Garcia:	Aye
Halpin:	Aye
Saunders:	Aye
Souza:	Absent
Wadle:	Aye

The motion passed four to one.

8. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

Director Saunders said he is still getting feedback from the different water districts and will bring it back for possible grant-writers or possible sharing opportunities for emergency preparedness.

Director Garcia said she left several handouts. She would like to have some of her items placed on the agenda for the March board meeting including the roles and responsibilities of the Finance Committee.

Director Wadle submitted comments to each of the Board members.

9. NEXT MEETING DATE AND ADJOURNMENT – The next Regular Meeting will be on March 10, 2020, at 2:00 P.M. at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Steve Palmer by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on February 7, 2020.

Steven Palmer, PE, General Manager

Date

Feb 11, 2020 – Add to Mar 10, 2020 BOD meeting agenda

- **Discuss Finance Committee Objectives** - revising the current resolution, roles and responsibilities, adding and removing volunteers, developing an appointment process, revising the conceptual budget timeline, and adding the “Finance Committee activities” as a standing agenda item for a board governance discussion on each monthly meeting agenda.
- **Emergency Preparedness and Response Plans** – Discuss developing coordinated emergency efforts with other first responding agencies, and discuss sharing GDPUD’s facility plans and resource locations for use in emergencies.

Handwritten signature

GDPUD Board Mtg. of 04/09/2019
 AGENDA ITEM 7.G.
 Attachment 1
 Page 11 of 62

**Georgetown Divide Public Utility District
 District Closeout Funds Analysis**

	Assessment District No. 1977-1 (Greenwood Water Improvement District)	Assessment District No. 1977-2 (Cool Cherry Acres Water Improvement District)	Assessment District No. 1977-4 (Spanish Dry Diggins Water Improvement District)	Assessment District No. 1977-5 (Water Line Extension)
Improvement Fund				
Pursuant to Section 10427 of the Code				
Improvement Fund Balance ⁽¹⁾	\$0.00	\$0.00	\$0.00	\$0.00
Less amount to be transferred to the General Fund	0.00	0.00	0.00	0.00
Ending Balance	\$0.00	\$0.00	\$0.00	\$0.00
Reserve Fund				
Pursuant to Section 8885 of the Code				
Reserve Fund Balance ⁽¹⁾	\$0.00	\$0.00	\$0.00	\$0.00
Transfer Required from General Fund	0.00	0.00	0.00	0.00
Less amount to be transferred to the Redemption Fund	0.00	0.00	0.00	0.00
Less amount to be refunded to property owners	0.00	0.00	0.00	0.00
Ending Balance	\$0.00	\$0.00	\$0.00	\$0.00
Redemption Fund				
Pursuant to Section 8784 of the Code				
Redemption Fund Balance ⁽¹⁾	\$6,513.26	\$3,624.24	\$7,983.95	\$1,948.98
Transfer from Reserve Fund	0.00	0.00	0.00	0.00
Less Previously Unrecovered City Administrative Fees	0.00	0.00	0.00	0.00
Less City fees and costs for closeout and refund processing	0.00	0.00	0.00	0.00
Less Legal Counsel fees	0.00	0.00	0.00	0.00
Less Consultant Closeout Analysis Fees ⁽²⁾	1,713.06	953.22	2,099.87	512.60
Less amount to be transferred to the General Fund	4,800.20	2,671.02	5,884.08	1,436.38
Ending Balance	\$0.00	\$0.00	\$0.00	\$0.00
Total amount to be transferred to/from the General Fund	\$4,800.20	\$2,671.02	\$5,884.08	\$1,436.38
Total amount to be refunded to property owners	\$0.00	\$0.00	\$0.00	\$0.00

\$26,550.

(1) Fund balances associated with each of the Assessment Districts are current as of June 30, 2018. (Source: Georgetown Divide Public Utility District)
 (2) The total amount of fees agreed upon for NBS (Consultant) to perform the Fund Closeout Analysis on behalf of the Georgetown Divide Public Utility District is \$26,550.

Georgetown Divide Public Utility District
District Closeout Funds Analysis

	Pilot Hill North Water Assessment District No. 1989-2	Kelsey South Water Assessment District No. 1989-4	Bayne Road Water Assessment District No. 1991-1
Improvement Fund			
Pursuant to Section 10427 of the Code			
Improvement Fund Balance ⁽¹⁾	\$0.00	\$0.00	\$0.00
Less amount to be transferred to the General Fund	0.00	0.00	0.00
Ending Balance	\$0.00	\$0.00	\$0.00
Reserve Fund			
Pursuant to Section 8885 of the Code			
Reserve Fund Balance ⁽¹⁾	(\$7,480.80)	\$0.00	\$0.00
Transfer Required from General Fund ⁽²⁾	7,480.80	0.00	0.00
Less amount to be transferred to the Redemption Fund	0.00	0.00	0.00
Less amount to be refunded to property owners	0.00	0.00	0.00
Ending Balance	\$0.00	\$0.00	\$0.00
Redemption Fund			
Pursuant to Section 8784 of the Code			
Redemption Fund Balance ⁽¹⁾	\$0.00	\$55,526.44	\$25,349.29
Transfer from Reserve Fund	0.00	0.00	0.00
Less Previously Unrecovered City Administrative Fees	0.00	0.00	0.00
Less City fees and costs for closeout and refund processing	0.00	0.00	0.00
Less Legal Counsel fees	0.00	0.00	0.00
Less Consultant Closeout Analysis Fees ⁽³⁾	0.00	14,604.10	6,667.15
Less amount to be transferred to the General Fund	0.00	40,922.34	18,682.14
Ending Balance	\$0.00	\$0.00	\$0.00
Total amount to be transferred to/from the General Fund	\$0.00	\$40,922.34	\$18,682.14
Total amount to be refunded to property owners	\$0.00	\$0.00	\$0.00

(1) Fund balances associated with each of the Assessment Districts are current as of June 30, 2018. (Source: Georgetown Divide Public Utility District)
 (2) The Pilot Hill North Water Assessment District No. 1989-2 Reserve Fund balance is negative, as the account was opened with a negative balance. The District will advance money from the General Fund to cover this negative balance and close out the fund.
 (3) The total amount of fees agreed upon for NBS (Consultant) to perform the Fund Closeout Analysis on behalf of the Georgetown Divide Public Utility District is \$26,550.

total = \$551,732.74

is that difference better money?

Upcoming meeting attendances: California Department of Water Resources

- **2/12/2020 : Landscape Area Measurement Project Technical Workgroup Meeting**
- **3/9/2020: Annual Water Supply and Demand Assessment Workshop**

Dashboard information/monthly reporting updates - available next month

Meet: General Manager, Management Analyst



El Dorado County Water Agency

MEETING AGENDA

El Dorado County Water Agency Board of Directors

4330 Golden Center Drive, Suite C
Placerville, California 95667

Brian Veerkamp, Chair, Board of Supervisors
Shiva Frentzen, Second Vice Chair, Board of Supervisors
Lori Parlin, Board of Supervisors
Dane Wadle, Georgetown Divide Public Utility District
Kelly Sheehan, South Tahoe P.U.D.

Kenneth V. Payne, P.E., General Manager
Julianne van Leeuwen, Board Clerk

Wednesday, February 12, 2020

10:00 a.m.

El Dorado County Water Agency

Mission Statement
*"Ensure El Dorado County has
adequate water for today and in the future."*

Agendas, Supplemental Materials and Minutes of the Board of Directors are available on the internet at:
<http://www.edcgov.us/water>

The El Dorado County Water Agency is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the Board Clerk if you require accommodation: 530/621-5392 or via email: julianne.vanleeuwen@edcgov.us

If a writing that is a public record is distributed less than 72 hours prior to an open meeting of this Board, a copy of the writing will be made available for public inspection at the time the writing is distributed to the Board at the address above and on the website listed below as soon as electronically available.

CALL TO ORDER and ROLL CALL

PLEDGE OF ALLEGIANCE TO THE FLAG

OPEN FORUM: Public comments during open forum are limited to three (3) minutes.

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

At this time the Board will make any necessary additions, deletions, or corrections to the Agenda; determine matters to be added to or removed from the Consent Calendar; and with one motion adopt the Agenda and approve the Consent Calendar.

CONSENT CALENDAR: Determination of matters to be added to or removed from the Consent Calendar and Board action on the Consent Calendar.

1. **Approval of Minutes (Conformed Agenda) of the El Dorado County Water Agency (“EDCWA”) regular meeting, January 9, 2019.**
RECOMMENDED ACTION: Staff recommends the Board receive and file the Conformed Agenda for January 8, 2020.
2. **Interim Warrant Register**
RECOMMENDED ACTION: Staff recommends the Board receive and file the Interim Warrant Register for January 2020.
3. **Budget to Actual Report**
RECOMMENDED ACTION: Staff recommends the Board receive and file the Budget to Actual Report for the period through January 31, 2020.
4. **Request for Approval of Overnight Travel for General Manager**
Staff recommends the Board approve overnight travel for the agency’s General Manager in accordance with the Board Policy B-1006 and related Board actions for travel to attend the U.S.B.R. 2020 Stakeholder Workshop in Lakewood, Colorado.

END CONSENT CALENDAR

CLOSED SESSION

- A) Closed Session – Conference with Legal Counsel – Anticipated Litigation.**
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
(1 potential case)
Agency Designated Representatives: DeeAnne Gillick, Counsel,
Sloan Sakai Yeung & Wong, LLP

DISCUSSION CALENDAR:

5. **Election of Officers and Committee Members for 2020 and Beginning of 2021**
Per Resolution WA-1-2005, the Board is to conduct an organizational meeting of the El Dorado County Water Agency (“EDCWA”) in February of each year to elect its Chair, First Vice Chair, and Second Vice Chair. At this time, the Board also appoints representatives to the Mountain Counties Water Resources Association.
RECOMMENDED ACTION: Staff recommends the Board: (1) elect the Chair, First Vice Chair, and Second Vice Chair of EDCWA to serve until February, 2021; and (2) appoint representatives to the MCWRA until February, 2021.
6. **Adoption of Regular Board Meeting Schedule for March 2020 through February 2021**
Pursuant to Resolution WA-10-2011, the regular meetings of the El Dorado County Water Agency (“EDCWA”) Board of Directors are the second Wednesday of each month at 10:00 a.m. At the February meeting, the Board adopts the schedule for its

regular meetings for the coming year. Attached is the proposed regular meeting schedule for the remainder of 2020 and January and February of 2021.

RECOMMENDED ACTION: Staff recommends the Board adopt the yearly schedule for regular EDCWA Board Meetings for the remainder of 2020 and January and February 2021 to commence at 10:00 a.m. the second Wednesday of each month. Staff further recommends the Board of Directors approve holding its August 12, 2020 regularly scheduled meeting in South Lake Tahoe at the South Tahoe Public Utility District offices.

7. Authorization for General Manager to Execute Amendment No. 1 to the Task Order No. 1 for Phase 2 of the El Dorado Water Reliability Project with Environmental Science Associates

At the June 12, 2019 Board meeting, the Agency authorized the General Manager to enter into a new agreement and task order with Environmental Science Associates (ESA) for start-up of the Phase 2 scope of work of the El Dorado Water Reliability Project (Project) for a not-to-exceed budget of \$100,000. This work included the initial start-up efforts to prepare the draft environmental impact report documentation and initial analysis set-up Project Development, Notice of Preparation and Scoping) at this time. Staff is seeking authorization to move into Phase 2 of the detailed documentation and analysis for the Project.

RECOMMENDED ACTION: Staff recommends the Board authorize the General Manager to execute Amendment No. 1 to the Master Services Agreement, Task Order No. 1, in a form acceptable to Agency Legal Counsel, with Environmental Science Associates to begin the detailed documentation and analysis for the modified El Dorado Water Reliability Project with funding authorization in an amount not-to-exceed \$202,835.

BOARD OF DIRECTOR'S COMMUNICATIONS/DIRECTION TO STAFF

GENERAL MANAGER'S REPORT

ADJOURN

NEXT REGULAR SCHEDULED MEETING: March 11, 2020, 10:00 a.m., at the El Dorado County Water Agency, 4330 Golden Center Drive, Suite C, Placerville, CA, 95667.

My name is Perry Wallace

My wife and I live at 3010 Evergreen Ct. We have been long time customers of GPUD. I want to bring your attention to an ongoing issue I am having concerning GPUD billing practices.

Since 2011 I have noticed inconsistent usage of water on my bills I have brought it to the attention of the employees of GPUD and have been told "well it went thru your meter sometime this year "so you owe the bill. However this Jan I recd a bill reflecting We used 22211 acre feet of water in Nov and Dec 2019. This is impossible as we weren't home from 11-08 to 12-20 and all outside water was shut off. Our average water usage for the same period since 2011 has been 3,800 acre feet.

I brought this to the attention of GPUD, from billing staff to Darrell Creeks who took it to his leadership and was again told "well it went thru the meter sometime"

This is an unfair billing practice!!

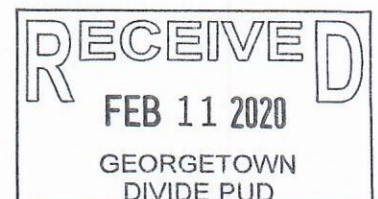
I have proof that the meter is not being read consistently. I have covered the cement box with dirt and it has not been cleaned off for several billing cycles thru out the years off and on. I have spoken to several of your customers who experience the very same frustrations.

i have taken the following action I will read my meter at the end of every even month and compare it to your reading. I will advise when your reading is off .I am asking the Board to get involved in these issues and I am asking for a fair resolution to my 2019 bill.

I have attached our usage for the 2011-2019 time frames.

Sincerely

Perry Wallace



Georgetown Divide PUD

P.O. Box 4240

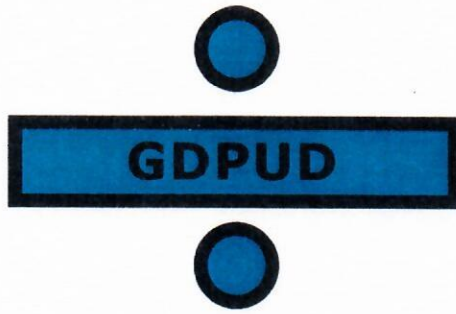
Georgetown CA 95634

Phone : (530)333-4356

Report Jan 28 20 Time: 15:03**Customer ID** WAL0035**Location ID** 0102915**Customer Name** WALLACE,
PERRY**Service Address** 3010
EVERGREEN CT

Units measured in: CUBIC FEET

Year	2019	2018	2017	2016	2015	2014	2013	2012	2011
January	0	0	0	0	0	0	0	0	0
February	1524	5444	1974	2856	1614	4210	1555	2132	2108
March	0	0	0	0	0	0	0	0	0
April	571	3692	2	7511	2650	4954	4027	1485	1702
May	0	0	0	0	0	0	0	0	0
June	4034	6540	7277	7185	5765	8097	10638	7343	5721
July	0	0	0	0	0	0	0	0	0
August	16907	11723	15110	16819	16102	19660	14294	15059	9557
September	0	0	0	0	0	0	0	0	0
October	13455	11361	13991	15359	14570	9437	28584	14070	7654
November	0	0	0	0	0	0	0	0	0
December	22211	5321	4870	5820	4824	2288	3157	1625	2835
Total	58702	44081	43224	55550	45525	48646	62255	41714	29577



CONSENT CALENDAR

ITEM 5.A.2



AGENDA

SPECIAL MEETING MINUTES

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**TUESDAY, FEBRUARY 25, 2020
1:00 P.M.**

David Souza, President
Michael Saunders, Vice President
Cynthia Garcia, Treasurer
Dave Halpin, Director
Dane Wadle, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
-

Out of respect for the meeting and others in attendance, please turn off all cell phones or put in the silent mode.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item, provided they are first recognized by the presiding officer. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during the Public Forum portion of the agenda. Please be aware of the following procedures for speaking during Public Forum or public comment sessions:

1. When called on to speak by the Board President, please approach and speak from the podium.
2. Comments are to be directed only to the Board.
3. The Board will not entertain outbursts from the audience.
4. There is a three-minute time limit per speaker.
5. The Board is not permitted to take action on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Board President is responsible for maintaining an orderly meeting.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Board President Souza called the meeting to order at 1:05 pm.

Directors present: Cynthia Garcia, Dave Halpin, Dane Wadle, Michael Saunders, David Souza

Staff present: General Manger Steven Palmer

Legal Counsel: Barbara Brenner, Churchwell White, LLP.

The Pledge of Allegiance was led by Director Garcia.

2. ADOPTION OF AGENDA

Director Garcia motioned to accept the agenda. Director Halpin seconded the motion.

The motion passed unanimously.

- 3. PUBLIC FORUM** - This is a special meeting under Government Code section 54956. Public comment is limited to items appearing on the agenda. Under Section 54954.3, the public shall have the right to comment on any items appearing on the agenda prior to or during consideration of this item. Public comment on items not appearing on the agenda should be made at the regular meetings of the District.

There was no public comment.

4. ADJOURN TO CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL

- A. Public Employment**– Pursuant to Government Code 54957(b)(1). Title: General Manager.

The meeting was adjourned to closed session at 1:08 pm.

The Board President returned to open session and reported that the Board provided direction to negotiate and execute a final agreement for interim general manager services.

5. NEW BUSINESS

- A. Consider Adopting a Recruitment and Hiring Policy**

Possible Board Action: Review and provide direction

Director Garcia presented a sample policy from Nevada Irrigation District and questioned whether Georgetown Divide Public Utility District needs to adopt a hiring policy in order to hire a general manager. The Board did not direct to develop a policy.

B. Discuss Engaging a Recruiting Firm to Hire a New General Manager

Possible Board Action: Discuss and provide direction to ad-hoc committees

Director Halpin presented a summary of the results of his search, including a spreadsheet and two proposals. Director Garcia verbally presented the results of her search. No direction was provided to staff.

6. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

Director Garcia reported that she attended a State of California Cross Connection Control Policy Handbook Stakeholder Workshop, reported on two customer complaints, and provided the Board with a printed list of items for future Board meetings (Attachment 1).

Director Halpin requested a special meeting on Friday afternoon in order to select a recruiting firm.

Director Saunders requested a cross connection program update from staff, and that staff provide a new irrigation customer orientation presentation.

7. NEXT MEETING DATE AND ADJOURNMENT – The next Regular Meeting will be on March 10, 2020, at 2:00 P.M. at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

Board President Souza adjourned the meeting at 2:16pm.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Steve Palmer by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on February 24, 2020.

General Manager

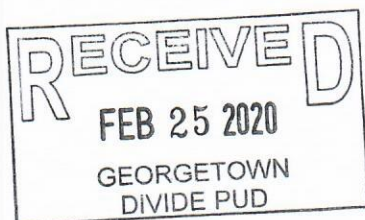
Date

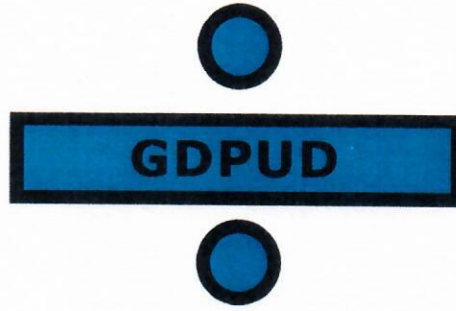
From Board of Directors member Cindy Garcia -

Feb 25, 2020

Feb 25, 2020 – Add to Mar 10, 2020 BOD meeting agenda

- **Discuss Finance Committee Objectives** - revising the current resolution, roles and responsibilities, adding and removing volunteers, developing an appointment process, revising the conceptual budget timeline, and adding the "Finance Committee activities" as a standing agenda item for a board governance discussion on each monthly meeting agenda.
- **Discuss Hiring a CPA Firm to conduct a focused audit** – To determine and benchmark the status of District's financial information prior to hiring a new GM and before uploading financial information into the Tyler Tech software.
- **Emergency Preparedness and Response Plans** – Discuss developing coordinated emergency efforts with other first responding agencies, and discuss sharing GDPUD's facility plans and resource locations for use in emergencies.





CONSENT CALENDAR

ITEM 5.B.1

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF MARCH 10, 2020
AGENDA ITEM NO. 5.B.1.**

GDPUD

AGENDA SECTION: CONSENT CALENDAR

SUBJECT: CASH BALANCES – JANUARY 2020

PREPARED BY: Christina Cross, Management Analyst

APPROVED BY: Jeff Nelson, PE, Interim General Manager

BACKGROUND

The Cash Balance Report details the District's cash position as of the month end to demonstrate transparency and accountability of relevant financial data from which prudent fiscal decisions and policies are made. The Cash Balance Report is unlike a quarterly budget to actual report; its purpose is to report on ending cash balances and the related sources and uses of cash during the period.

DISCUSSION

The Cash Balance Report as of month ending January 31, 2019 shows the District's cash balances total \$ 8,387,979.40

Cash is held with the following institutions in the amounts of:

El Dorado Savings Bank - Checking	40,610.94
El Dorado Savings Bank - Savings	1,038,647.37
Local Agency Investment Fund (LAIF)	7,308,721.09
	<u>\$ 8,387,979.40</u>

Restricted cash balances are monies held in trust for a specific purpose and are not monies available for District use. The Wells Fargo Debt Service Fund is SRF Fiscal Agent cash account that is restricted for payments on the Walton Lake loan with the State Water Resources Control Board (SWRCB) through Wells Fargo Bank. This debt service fund is required by the SWRCB.

Restricted Cash:

Wells Fargo Debt Service Fund: \$45,237.13

CASH BALANCES – JANUARY 2019

Board Meeting of March 10, 2020

Agenda Item No. 5.B.1.

Cash balances are allocated based on the Fund for which the source of the monies is generated by or used from.

Fund	Beginning Balance	Cash In Cash Receipts	Accounts Payable	Payroll	Journal Entries	Ending Balance
08 SMUD FUND	311,025.24	0	0	0	1,376.49	312,401.73
09 CABY GRANT	-39,066.57	0	0	0	0	-39,066.57
10 Water Fund	1,437,076.30	333,840.40	-152,989.86	-132,735.51	8,383.87	1,493,575.20
12 RETIREE FUND	429,737.72	3,614.57	-8,492.16	0	1,927.23	426,787.36
14 STEWART MINE FD	26,908.25	0	-363.7	0	119.84	26,664.39
17 WATER DEVE.FUND	417,162.59	0	0	0	1,846.22	419,008.81
19 SMERFUND	1,078,730.94	0	0	0	4,774.10	1,083,505.04
20 ALT Fund	911,456.90	86,503.29	0	0	4,262.46	1,002,222.65
24 CAPITAL REPLACE	-18,912.95	0	-6,664.27	0	984.68	-24,592.54
29 STATE REV FUND	-46,971.36	0	-2,296.95	0	0	-49,268.31
30 Hydro Fund	749,176.87	1,488.05	-134.14	0	3,276.95	753,807.73
35 Restricted P/L	-90,530.11	0	0	0	0	-90,530.11
37 GARDEN VALLEY	74,265.51	0	0	0	328.67	74,594.18
39 CAP FAC CHARGE	1,160,707.26	0	-366,740.26	-292.97	5,811.91	799,485.94
40 Zone Fund	1,008,300.25	19,627.97	-8,362.37	-8,496.02	4,565.71	1,015,635.54
41 CDS M & O Fund	40,481.05	0	0	0	179.16	40,660.21
42 CDS RESRV EXP.	174,510.08	0	0	0	772.32	175,282.40
43 CAPITAL RESERVE	870,062.90	0	-4,847.51	0	4,075.99	869,291.38
51 KELSEY NORTH	98,802.97	0	-727.4	0	438.8	98,514.37
	8,592,923.84	445,074.28	-551,618.62	-141,524.50	43,124.40	8,387,979.40

Sources of cash during the month were from recurring utility payments, lease payments, grant reimbursements and retiree health reimbursements in the amount of \$445,074.28. The details of the uses of cash during the month can be seen on the approved check register in the amount of \$551,618.62. Additional uses of cash during the month not in the check register include payroll disbursements, PERS Unfunded Liability payments and bi-weekly retirement contributions in the amount of \$141,52.50.

Fund	Description	Balance	Debits	Credits	Balance
29	SRF FISCAL AGENT ACCOUNTS	\$42,898.38	\$2,338.75		45,237.13

Restricted cash balances are monies held in trust for a specific purpose and are not monies available for District use. SRF Fiscal Agent restricted cash is for the fiscal administration of the Walton Lake loan with the State Water Resources Control Board (SWRCB) through the Wells Fargo Debt Service Fund. Adjustments have been made to the beginning balance through the monthly bank reconciliation process.

FISCAL IMPACT

No fiscal impact.

CEQA ASSESSMENT

Not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors receive and file for month ending January 31, 2020.

ALTERNATIVES

No alternatives.

ATTACHMENTS

1. Statement of Cash Flows January 2020
2. Month-End Cash Disbursement Report January 2020
3. SRF Cash Balances January 2020

AGENDA ITEM 5.B.1.

Attachment 1

Statement of Cash Flows December 2019

Georgetown Divide Public Utility District
Statement of Cash Flow

For Period January 1, 2020 through January 31, 2020

Fund Description	Beginning Balance	Cash In Cash Receipts	Accounts Payable	Payroll	Journal Entries	Ending Cash Balance
08 - SMUD Fund	311,025.24	0	0	0	1,376.49	312,401.73
09 - CABY Grant	(39,066.57)	0	0	0	0	(39,066.57)
10 - Water Fund	1,437,076.30	333,840.40	(152,989.86)	(132,735.51)	8,383.87	1,493,575.20
12 - Retiree Fund	429,737.72	3,614.57	(8,492.16)	0	1,927.23	426,787.36
14 - Stewart Mine Water Project Fund	26,908.25	0	(363.70)	0	119.84	26,664.39
17 - Water Development Fund	417,162.59	0	0	0	1,846.22	419,008.81
19 - STUMPY MDWS Emergency Fund	1,078,730.94	0	0	0	4,774.10	1,083,505.04
20 - ALT Fund	911,456.90	86,503.29	0	0	4,262.46	1,002,222.65
24 - Capital Replacement Fund	(18,912.95)	0	(6,664.27)	0	984.68	(24,592.54)
29 - State Revolving Fund	(46,971.36)	0	(2,296.95)	0	0	(49,268.31)
30 - Hydro Fund	749,176.87	1,488.05	(134.14)	0	3,276.95	753,807.73
35 - Restricted Pipeline Fund	(90,530.11)	0	0	0	0	(90,530.11)
37 - Garden Valley Maintenance Fund	74,265.51	0	0	0	328.67	74,594.18
39 - Cap Facility Charges ORD 2007-01	1,160,707.26	0	(366,740.26)	(292.97)	5,811.91	799,485.94
40 - Zone Fund	1,008,300.25	19,627.97	(8,362.37)	(8,496.02)	4,565.71	1,015,635.54
41 - CDS M&O Fund	40,481.05	0	0	0	179.16	40,660.21
42 - CDS Reserve Expansion Fund	174,510.08	0	0	0	772.32	175,282.40
43 - New Capital Reserve	870,062.90	0	(4,847.51)	0	4,075.99	869,291.38
51 - Kelsey North WAD 1989-1	98,802.97	0	(727.40)	0	438.80	98,514.37
Total Distributed Cash ----->	8,592,923.84	445,074.28	(551,618.62)	(141,524.50)	43,124.40	8,387,979.40

Cash in Eldorado Savings and LAIF

1000 - El Dorado Savings Bank General Checking	40,610.94
1010 - El Dorado Savings Bank Collections	1,038,647.37
1022 - LAIF	7,308,721.09
Total Cash ----->	8,387,979.40

AGENDA ITEM 5.B.1.

Attachment 2

Month-End Cash Disbursement Report December 2019

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
01-20	030650	01/15/20	AFL01 (AMERICAN FAMILY LIFE INS)		1,495.68	.00	1,495.68	Automatic Generated Check
	030651	01/15/20	ICM02 (ICMA-R.T.-457 (ee))		1,659.92	.00	1,659.92	Automatic Generated Check
	030652	01/15/20	IU001 (IUOE, LOCAL 39)		360.19	.00	360.19	Automatic Generated Check
	030653	01/15/20	IU002 (PEU LOCAL #1)		217.16	.00	217.16	Automatic Generated Check
	030654	01/17/20	AAR01 (AARP MEDICARERX SAVER PLUS, PDP)		30.80	.00	30.80	Automatic Generated Check
	030655	01/17/20	ACW01 (ACWA/JPIA)		10,159.53	.00	10,159.53	Automatic Generated Check
	030656	01/17/20	ACW05 (ACWA/JPIA HEALTH)		42,848.78	.00	42,848.78	Automatic Generated Check
	030657	01/17/20	ADT01 (ADT SECURITY SERVICES)		213.56	.00	213.56	Automatic Generated Check
	030658	01/17/20	VOID (Voided Check)		.00	.00	.00	Automatic Generated Check
	030659	01/17/20	AME08 (AMERICAN MESSAGING)		10.73	.00	10.73	Automatic Generated Check
	030660	01/17/20	AMS01 (A-APPLIED MAILING SERVICE, INC)		375.70	.00	375.70	Automatic Generated Check
	030661	01/17/20	ARA01 (ARAMARK)		391.13	.00	391.13	Automatic Generated Check
	030662	01/17/20	ATT02 (AT&T)		4,190.10	.00	4,190.10	Automatic Generated Check
	030663	01/17/20	ATT03 (AT&T LONG DISTANCE)		258.89	.00	258.89	Automatic Generated Check
	030664	01/17/20	BEN04 (BENNETT ENGINEERING SERVICES)		2,132.29	.00	2,132.29	Automatic Generated Check
	030665	01/17/20	BLU01 (ANTHEM BLUE CROSS)		1,234.95	.00	1,234.95	Automatic Generated Check
	030666	01/17/20	CAR08 (CSI)		59.00	.00	59.00	Automatic Generated Check
	030667	01/17/20	CAR09 (CARNAHAN COMPUTER SERVICE)		278.84	.00	278.84	Automatic Generated Check
	030668	01/17/20	CLS01 (CLS LABS)		2,013.90	.00	2,013.90	Automatic Generated Check
	030669	01/17/20	COA01 (COASTLAND CIVIL ENGINEERING)		9,384.75	.00	9,384.75	Automatic Generated Check
	030670	01/17/20	COM02 (COMMUNITY DEVELOPMENT AGENCY)		118.00	.00	118.00	Automatic Generated Check
	030671	01/17/20	DCO01 (DIVIDE CHAMBER OF COMMERCE)		110.00	.00	110.00	Automatic Generated Check
	030672	01/17/20	DIG01 (DIGITAL DEPLOYMENT INC)		300.00	.00	300.00	Automatic Generated Check
	030673	01/17/20	DIV05 (PLACERVILLE AUTO PARTS, INC)		75.28	.00	75.28	Automatic Generated Check
	030674	01/17/20	ELD11 (EL DORADO COUNTY)		1,207.26	.00	1,207.26	Automatic Generated Check
	030675	01/17/20	ELD16 (EL DORADO DISPOSAL SERVICE)		360.78	.00	360.78	Automatic Generated Check
	030676	01/17/20	FED01 (FED EX)		109.11	.00	109.11	Automatic Generated Check
	030677	01/17/20	FER01 (FERRELLGAS)		1,723.96	.00	1,723.96	Automatic Generated Check
	030678	01/17/20	GEO01 (GEORGETOWN ACE HDW)		5.66	.00	5.66	Automatic Generated Check
	030679	01/17/20	GEO02 (GEORGETOWN GAZETTE)		89.80	.00	89.80	Automatic Generated Check
	030680	01/17/20	GEO04 (DIVIDE SUPPLY ACE HARDWARE)		255.04	.00	255.04	Automatic Generated Check
	030681	01/17/20	GEO12 (GEORGE SANDERS)		1,916.40	.00	1,916.40	Automatic Generated Check
	030682	01/17/20	HAR03 (HARRIS INDUSTRIAL GASES)		48.00	.00	48.00	Automatic Generated Check
	030683	01/17/20	IEH01 (IEH-BIOVIR LABORATORIES)		2,127.90	.00	2,127.90	Automatic Generated Check
	030684	01/17/20	JON02 (JONAS HEATING AND COOLING)		7,200.00	.00	7,200.00	Automatic Generated Check
	030685	01/17/20	MJT01 (MJT ENTERPRISES, INC.)		2,896.72	.00	2,896.72	Automatic Generated Check
	030686	01/17/20	MOU02 (MOUNTAIN DEMOCRAT)		99.71	.00	99.71	Automatic Generated Check
	030687	01/17/20	NBS01 (NBS)		1,091.10	.00	1,091.10	Automatic Generated Check
	030688	01/17/20	PIC02 (PICOVALE SERVICES, INC.)		8,954.71	.00	8,954.71	Automatic Generated Check
	030689	01/17/20	PRO04 (PAUL FUNK)		265.00	.00	265.00	Automatic Generated Check
	030690	01/17/20	RIE01 (RIEBES AUTO PARTS,LLC)		332.35	.00	332.35	Automatic Generated Check
	030691	01/17/20	ROB02 (ROBINSON ENTERPRISES)		2,095.37	.00	2,095.37	Automatic Generated Check
	030692	01/17/20	ROC02 (KENNETH D. WELSH)		195.00	.00	195.00	Automatic Generated Check
	030693	01/17/20	UNI06 (UNITEDHEALTHCARE INSURANCE CO)		166.50	.00	166.50	Automatic Generated Check
	030694	01/17/20	USA03 (USA BLUE BOOK)		108.24	.00	108.24	Automatic Generated Check
	030695	01/17/20	USB05 (U.S. BANK CORPORATE PAYMENT SYSTEM)		4,130.62	.00	4,130.62	Automatic Generated Check
	030696	01/17/20	WEL02 (WELLS FARGO BANK)		2,296.95	.00	2,296.95	Automatic Generated Check
	030697	01/17/20	WES08 (WESTERN HYDROLOGICS, LLP)		4,658.00	.00	4,658.00	Automatic Generated Check
	030698	01/17/20	\A004 (ARDWAN, JAMES/BARBARA)		5.33	.00	5.33	Automatic Generated Check
	030699	01/17/20	\S011 (SIACOTOS, ANNE B)		100.00	.00	100.00	Automatic Generated Check
	030700	01/29/20	AAR01 (AARP MEDICARERX SAVER PLUS, PDP)		30.80	.00	30.80	Automatic Generated Check
	030701	01/29/20	ADT01 (ADT SECURITY SERVICES)		1,368.07	.00	1,368.07	Automatic Generated Check
	030702	01/29/20	ALL01 (ALLEN KRAUSE)		1,093.53	.00	1,093.53	Automatic Generated Check
	030703	01/29/20	ANS01 (ANSWERING SPECIALISTS INC)		79.95	.00	79.95	Automatic Generated Check
	030704	01/29/20	ATT02 (AT&T)		2,289.10	.00	2,289.10	Automatic Generated Check
	030705	01/29/20	ATT03 (AT&T LONG DISTANCE)		63.23	.00	63.23	Automatic Generated Check
	030706	01/29/20	BEN04 (BENNETT ENGINEERING SERVICES)		1,377.16	.00	1,377.16	Automatic Generated Check
	030707	01/29/20	BJP01 (BJ PEST CONTROL)		360.00	.00	360.00	Automatic Generated Check
	030708	01/29/20	BLU07 (BLUE SHIELD OF CALIFORNIA)		1,923.00	.00	1,923.00	Automatic Generated Check
	030709	01/29/20	BOS01 (BOSCO CONSTRUCTORS, INC)		353,846.06	.00	353,846.06	Automatic Generated Check
	030710	01/29/20	CAL16 (CALTRONICS BUSINESS SYSTEMS CORP.)		909.71	.00	909.71	Automatic Generated Check
	030711	01/29/20	CHU02 (CHURCHWELL WHITE, LLP)		3,596.44	.00	3,596.44	Automatic Generated Check
	030712	01/29/20	CLS01 (CLS LABS)		989.80	.00	989.80	Automatic Generated Check
	030713	01/29/20	COS01 (COSTCO)		60.00	.00	60.00	Automatic Generated Check
	030714	01/29/20	CWS01 (CORBIN WILLITS SYS. INC.)		584.66	.00	584.66	Automatic Generated Check
	030715	01/29/20	DEL05 (DELAGE LANDEN, INC)		413.85	.00	413.85	Automatic Generated Check
	030716	01/29/20	DIV05 (PLACERVILLE AUTO PARTS, INC)		29.35	.00	29.35	Automatic Generated Check
	030717	01/29/20	EID01 (EIDE BAILLY LLP)		8,895.00	.00	8,895.00	Automatic Generated Check
	030718	01/29/20	ELD11 (EL DORADO COUNTY)		704.63	.00	704.63	Automatic Generated Check
	030719	01/29/20	FED01 (FED EX)		47.09	.00	47.09	Automatic Generated Check
	030720	01/29/20	GAR02 (GARDEN VALLEY FEED & HDW.)		52.35	.00	52.35	Automatic Generated Check
	030721	01/29/20	GEO01 (GEORGETOWN ACE HDW)		114.36	.00	114.36	Automatic Generated Check
	030722	01/29/20	GEO04 (DIVIDE SUPPLY ACE HARDWARE)		376.22	.00	376.22	Automatic Generated Check
	030723	01/29/20	MAD01 (KYLE MADISON)		299.18	.00	299.18	Automatic Generated Check
	030724	01/29/20	MED01 (MEDICAL EYE SERVICES)		356.03	.00	356.03	Automatic Generated Check
	030725	01/29/20	MJT01 (MJT ENTERPRISES, INC.)		4,358.83	.00	4,358.83	Automatic Generated Check
	030726	01/29/20	MOB01 (MOBILE MINI, LLC-CA)		211.21	.00	211.21	Automatic Generated Check
	030727	01/29/20	NAT04 (NATIONAL DOCUMENT)		1,092.74	.00	1,092.74	Automatic Generated Check
	030728	01/29/20	PAC02 (PACIFIC GAS & ELECTRIC)		4,853.68	.00	4,853.68	Automatic Generated Check
	030729	01/27/20	PAL01 (STEVE PALMER)		(58.88)	.00	(58.88)	Automatic Generated Check
	030729	01/29/20	PAL01 (STEVE PALMER)		58.88	.00	58.88	Ck# 030729 Reversed
	030730	01/29/20	PIC02 (PICOVALE SERVICES, INC.)		240.00	.00	240.00	Automatic Generated Check
	030731	01/29/20	PRE01 (PREMIER ACCESS INS CO)		3,107.09	.00	3,107.09	Automatic Generated Check
	030732	01/29/20	PRO04 (PAUL FUNK)		265.00	.00	265.00	Automatic Generated Check
	030733	01/29/20	PSO01 (PSOMAS)		2,145.00	.00	2,145.00	Automatic Generated Check
	030734	01/29/20	ROB02 (ROBINSON ENTERPRISES)		1,621.71	.00	1,621.71	Automatic Generated Check
	030735	01/29/20	ROY01 (KENNETH ROYAL)		230.00	.00	230.00	Automatic Generated Check
	030736	01/29/20	SAN02 (Santander Leasing)		1,230.88	.00	1,230.88	Automatic Generated Check
	030737	01/29/20	SI10 (SIERRA SAFETY)		242.23	.00	242.23	Automatic Generated Check
	030738	01/29/20	SI12 (MICHAEL S. SALLAC)		520.00	.00	520.00	Automatic Generated Check
	030739	01/29/20	SIG01 (SIGNAL SERVICE INC)		282.00	.00	282.00	Automatic Generated Check
	030740	01/29/20	SWR01 (SWRCC ACCOUNTING OFFICE)		17,667.65	.00	17,667.65	Automatic Generated Check
	030741	01/29/20	TEI01 (A. TEICHERT & SON, INC)		473.70	.00	473.70	Automatic Generated Check
	030742	01/29/20	THO03 (THOMPSON AUTO & TRUCK)		7,329.49	.00	7,329.49	Automatic Generated Check
	030743	01/29/20	TIL01 (NATHAN TILMAN)		85.74	.00	85.74	Automatic Generated Check
	030744	01/29/20	USB05 (U.S. BANK CORPORATE PAYMENT SYSTEM)		2,140.23	.00	2,140.23	Automatic Generated Check

REPORT.: Feb 27 20 Thursday
 RUN...: Feb 27 20 Time: 13:46
 Run By.: Christina Cross

Georgetown Divide PUD
 Month End Cash Disbursements Report
 Report for 01-20 BANK ACCOUNT 1000

PAGE: 002
 ID #: PY-CD
 CTL.: GEO

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
01-20	030745	01/29/20	VER01 (VERIZON WIRELESS)		870.09	.00	870.09	Automatic Generated Check
	030746	01/29/20	WAL02 (WALKER'S OFFICE SUPPLY)		45.38	.00	45.38	Automatic Generated Check
	030747	01/29/20	WIE01 (WIENHOFF & ASSOCIATES INC)		145.00	.00	145.00	Automatic Generated Check
	030748	01/29/20	ICM02 (ICMA-R.T.-457 (ee))		1,659.92	.00	1,659.92	Automatic Generated Check
	030749	01/29/20	IUO01 (IUOE, LOCAL 39)		361.47	.00	361.47	Automatic Generated Check
	030750	01/29/20	IUO02 (PEU LOCAL #1)		221.32	.00	221.32	Automatic Generated Check
Total for Bank Account 1000 ----->					551,618.62	.00	551,618.62	
Grand Total of all Bank Accounts ----->					551,618.62	.00	551,618.62	=====

AGENDA ITEM 5.B.1.

Attachment 3

SRF Cash Balances December 2019

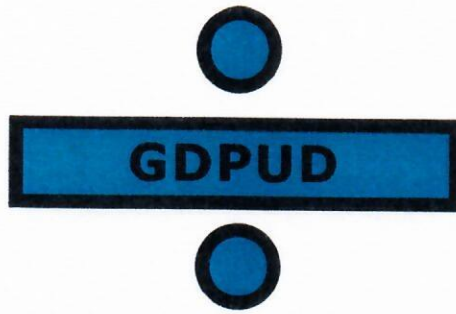
Report Date: 02/27/20
 Run Date...: 02/27/20 13:47
 Run by.....: Christina Cross

Georgetown Divide PUD
 G/L Trial Balance - Detail in the Order of FUND
 For All Accounts
 With a Mask of 29* 1115* ****

Page.: 1
 ID # GLTB
 CTL.: GEO

Beginning of.: January 1, 2020 (07-20) Thru Ending of.: January 31, 2020 (07-20)

G/L Account No	Debit	Credit
ctr Cal. Fiscl Date Jrnl Line Description		
29 1115		
	STATE REV FUND SRF FISCAL AGENT ACCOUNTS	
	42,898.38	
	Balance January 1, 2020 (07-20)	
Jan 2020 07-2020 12/03/19 04-00 0010 Vendor WEL02 Invoice 01012020 Line 0001	2,296.95	
	JANUARY 2020 WALTON LAKE ANNUAL RESERVE	
	WELLS FARGO BANK	
Jan 2020 07-2020 02/27/20 00-03 0001 JANUARY INTEREST	41.80	
** Budget not Applicable **		
	2,338.75	.00
	Activity ---->	
	45,237.13	
	Balance January 31, 2020 (07-20)	
	45,237.13	.00
	REPORT TOTAL ---->	
	2,338.75	.00
	REPORT TOTAL for Detail Activity ---->	



CONSENT CALENDAR

ITEM 5.B.2

Date...: Mar 4, 2020
 Time...: 1:38 pm
 Run by.: Christina Cross

Georgetown Divide PUD
 BOARD CHECK REVIEW

Page: 1
 List: BOAR
 ID #: PYDMPH

Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
030751	02/12/20	AFL01	AMERICAN FAMILY LIFE INS	Insurance - H&L	1495.68
Sub-Total: (1)					1495.68
Sub-Count: 1					
030752	02/12/20	ICM02	ICMA-R.T.-457 (ee)	Payroll withholding-ICMA	1659.92
Sub-Total: (1)					1659.92
Sub-Count: 1					
030753	02/12/20	IUO01	IUOE, LOCAL 39	Union Dues Payable-LOCAL 39	361.47
Sub-Total: (1)					361.47
Sub-Count: 1					
030754	02/12/20	IUO02	PEU LOCAL #1	UNION DUES-LOCAL 1	219.24
Sub-Total: (1)					219.24
Sub-Count: 1					
030755	02/12/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS MARCH 2020	2280.11
030755	02/12/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS MARCH 2020	6906.69
030755	02/12/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS MARCH 2020	5696.51
030755	02/12/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS MARCH 2020	9173.69
030755	02/12/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS MARCH 2020	1072.89
030755	02/12/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS MARCH 2020	10627.19
030755	02/12/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS MARCH 2020	146.15
030755	02/12/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS MARCH 2020	1830.56
030755	02/12/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS MARCH 2020	5106.11
Sub-Total: (1)					42839.90
Sub-Count: 9					
030756	02/12/20	ADT01	ADT SECURITY SERVICES	SECURITY SERVICES 3650 SWEETWATER TR 2/25-3/24/20	51.99
030756	02/12/20	ADT01	ADT SECURITY SERVICES	SECURITY SERVICES 8180 BALDERSTON 2/20-3/19/20	44.48
030756	02/12/20	ADT01	ADT SECURITY SERVICES	SECURITY SERVICES 6425 MAIN ST 2/21-3/20/20	169.08
Sub-Total: (1)					265.55
Sub-Count: 3					
030757	02/12/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	35.00
030757	02/12/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	265.52
030757	02/12/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	28.94
Sub-Total: (1)					329.46
Sub-Count: 3					
030758	02/12/20	AME08	AMERICAN MESSAGING	PAGECOPY USAGE 1/24/19	10.73
Sub-Total: (1)					10.73
Sub-Count: 1					
030759	02/12/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	9.14
030759	02/12/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	19.58
030759	02/12/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	7.83
030759	02/12/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	24.80
030759	02/12/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	65.27
030759	02/12/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	3.92
030759	02/12/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	9.14
030759	02/12/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	19.58
030759	02/12/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	7.83
030759	02/12/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	24.80
030759	02/12/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	65.27
030759	02/12/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	3.92
030759	02/12/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	9.14
030759	02/12/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	19.58
030759	02/12/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	7.83
030759	02/12/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	24.80
030759	02/12/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	65.27
030759	02/12/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	3.92
Sub-Total: (1)					391.62
Sub-Count: 18					
030760	02/12/20	AST01	ASTA-USA TRANSLATION SERVICES, RESIDENTIAL WATER SHUT OFF TRANSLATION SERVICES		2046.05
Sub-Total: (1)					2046.05
Sub-Count: 1					
030761	02/12/20	AUB04	AUBURN CHRYSLER DODGE JEEP RAM UNIT #10 MAINTENANCE		1123.51
Sub-Total: (1)					1123.51
Sub-Count: 1					

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Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
030762	02/12/20	BAR07	BARBOUR, CHRIS	WATER TREATMENT PLANT OPERATION #1 REIMB	912.00
Sub-Total: (1)					912.00
Sub-Count: 1					
030763	02/12/20	BEC01	STEPHANIE BECK	TRAINING MILEAGE REIMB	82.58
Sub-Total: (1)					82.58
Sub-Count: 1					
030764	02/12/20	CAG01	CAGGIANO GENERAL ENGINEERING,	Construction Services Agreement signed 09/11/19	14440.54
Sub-Total: (1)					14440.54
Sub-Count: 1					
030765	02/12/20	CAN02	BRIAN CANN	REIMB: BOOTS FY 19-20 PER MOU	200.00
Sub-Total: (1)					200.00
Sub-Count: 1					
030766	02/12/20	CAR08	CSI	MONTHLY SERVICE FEE FOR FEBRUARY 2020	59.00
Sub-Total: (1)					59.00
Sub-Count: 1					
030767	02/12/20	CLS01	CLS LABS	ROUTINE DIST SYST BACTERIA	44.10
030767	02/12/20	CLS01	CLS LABS	SPECIAL SAMPLE	14.70
030767	02/12/20	CLS01	CLS LABS	MOUND/GROUND WATER MONITORING	567.42
030767	02/12/20	CLS01	CLS LABS	MOUND/ GROUND WATER MONITORING	189.14
030767	02/12/20	CLS01	CLS LABS	ROUTINE DIST SYST BACTERIA	44.10
Sub-Total: (1)					859.46
Sub-Count: 5					
030768	02/12/20	DIG01	DIGITAL DEPLOYMENT INC	MONTHLY MEMBER FEE FEB 2020	300.00
Sub-Total: (1)					300.00
Sub-Count: 1					
030769	02/12/20	DIV05	PLACERVILLE AUTO PARTS, INC	Misc. vehicle maintenance materials and supplies	27.87
Sub-Total: (1)					27.87
Sub-Count: 1					
030770	02/12/20	ELD12	EL DORADO COUNTY PLANNING	ANNUAL HAZARDOUS MATERIALS BUSINESS PLAN ALTWTP	306.00
030770	02/12/20	ELD12	EL DORADO COUNTY PLANNING	ANNUAL HAZARDOUS MATERIALS BUSINESS PLAN WALTON TP	306.00
Sub-Total: (1)					612.00
Sub-Count: 2					
030771	02/12/20	FED01	FED EX	BIOVIR LAB OVERNIGHT SHIPPING	47.34
Sub-Total: (1)					47.34
Sub-Count: 1					
030772	02/12/20	FER01	FERRELLGAS	Utilitie-PROPANE ALT WTP	1379.41
030772	02/12/20	FER01	FERRELLGAS	Utilities- PROPANE ALT WTP	1418.99
Sub-Total: (1)					2798.40
Sub-Count: 2					
030773	02/12/20	GAR02	GARDEN VALLEY FEED & HDW.	Misc. materials & supplies for treated & raw water	26.20
030773	02/12/20	GAR02	GARDEN VALLEY FEED & HDW.	Misc. materials & supplies for treated & raw water	23.55
Sub-Total: (1)					49.75
Sub-Count: 2					
030774	02/12/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	60.03
030774	02/12/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	48.16
030774	02/12/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	33.98
030774	02/12/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	6.39
030774	02/12/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	31.71
030774	02/12/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	24.08
030774	02/12/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	20.32
030774	02/12/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	50.30
030774	02/12/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	10.71
Sub-Total: (1)					285.68
Sub-Count: 9					

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030775	02/12/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	17.25
030775	02/12/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	121.66
030775	02/12/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	13.26
030775	02/12/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	58.97
030775	02/12/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	55.73
030775	02/12/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	30.63
				Misc. materials & supplies for treated & raw water	15.64
Sub-Total: (1)					313.14
Sub-Count: 7					
030776	02/12/20	HAR03	HARRIS INDUSTRIAL GASES	Gas, leases, welding, materials and supplies for	90.00
030776	02/12/20	HAR03	HARRIS INDUSTRIAL GASES	Gas, leases, welding, materials and supplies for	90.00
Sub-Total: (1)					180.00
Sub-Count: 2					
030777	02/12/20	HOM01	HOME DEPOT CREDIT SERVICE	MATERIALS AND SUPPLIES	53.04
Sub-Total: (1)					53.04
Sub-Count: 1					
030778	02/12/20	IEH01	IEH-BIOVIR LABORATORIES	01/07/20 CRYPTO SAMPLES WALTON & ALT RAW	710.12
030778	02/12/20	IEH01	IEH-BIOVIR LABORATORIES	01/22/20 CRYPTO SAMPLES LAKE WALTON & ALT RAW	710.12
Sub-Total: (1)					1420.24
Sub-Count: 2					
030779	02/12/20	MJT01	MJT ENTERPRISES, INC.	TEMP EMPLOYEE WAGES 1/20/20-1/26/20 K.M.	558.60
030779	02/12/20	MJT01	MJT ENTERPRISES, INC.	TEMP EMPLOYEE WAGES 1/20/20-1/26/20 G.O.	470.40
030779	02/12/20	MJT01	MJT ENTERPRISES, INC.	TEMP EMPLOYEE WAGES 1/20/20-1/26/20 T.S.	351.84
030779	02/12/20	MJT01	MJT ENTERPRISES, INC.	TEMP EMPLOYEE WAGES 01/27/20-02/02/20 N.G.	527.76
030779	02/12/20	MJT01	MJT ENTERPRISES, INC.	TEMP EMPLOYEE WAGES 01/27/20-02/02/20 K.M.	117.60
030779	02/12/20	MJT01	MJT ENTERPRISES, INC.	TEMP EMPLOYEE WAGES 01/27/20-02/02/20 G.O.	137.20
Sub-Total: (1)					2163.40
Sub-Count: 6					
030780	02/12/20	PAL01	STEVE PALMER	MILEAGE REIMB ACWA REGION 3 BOARD MEETING	19.78
030780	02/12/20	PAL01	STEVE PALMER	MILEAGE REIMB EDCO MEETING WITH PARLIN & SOUZA	22.20
Sub-Total: (1)					41.98
Sub-Count: 2					
030781	02/12/20	POW01	POWERNET GLOBAL COMM.	Utilities- LONG DISTANCE 11/19/19-1/23/20	155.92
Sub-Total: (1)					155.92
Sub-Count: 1					
030782	02/12/20	ROB01	DON ROBINSON	HIGH PERFORMANCE MIX	524.77
Sub-Total: (1)					524.77
Sub-Count: 1					
030783	02/12/20	ROB02	ROBINSON ENTERPRISES	T & D RAW WATER FUEL USAGE ALLOCATION	377.39
030783	02/12/20	ROB02	ROBINSON ENTERPRISES	WATER TREATMENT FUEL USAGE ALLOCATION	237.83
030783	02/12/20	ROB02	ROBINSON ENTERPRISES	T & D TREATED WTR FUEL USAGE ALLOCATION	869.93
030783	02/12/20	ROB02	ROBINSON ENTERPRISES	ZONE FUEL USAGE ALLOCATION	247.67
030783	02/12/20	ROB02	ROBINSON ENTERPRISES	UPCOUNTRY FUEL USAGE ALLOCATION	306.08
030783	02/12/20	ROB02	ROBINSON ENTERPRISES	ADMIN. FUEL USAGE ALLOCATION	.00
Sub-Total: (1)					2038.90
Sub-Count: 6					
030784	02/12/20	RUL01	RULE, BRIAN	2020 PANT REIMB PER MOU	100.00
Sub-Total: (1)					100.00
Sub-Count: 1					
030785	02/12/20	TYL02	TYLER TECHNOLOGIES, INC	License & Services Agreement signed June 26, 2019	300.00
030785	02/12/20	TYL02	TYLER TECHNOLOGIES, INC	License & Services Agreement signed June 26, 2019	300.00
Sub-Total: (1)					600.00
Sub-Count: 2					
030786	02/12/20	UNI06	UNITEDHEALTHCARE INSURANCE CO	PREPAID HEALTH INSURANCE [REDACTED] MARCH 2020	166.50
Sub-Total: (1)					166.50
Sub-Count: 1					

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Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
030787	02/12/20	USA03	USA BLUE BOOK	Tools & supplies: up country/treat.plant/dist/zone	1203.25
Sub-Total: (1)					1203.25
Sub-Count: 1					
030788	02/12/20	WAL02	WALKER'S OFFICE SUPPLY	Misc. Office Supplies	32.12
030788	02/12/20	WAL02	WALKER'S OFFICE SUPPLY	Misc. Office Supplies	467.73
Sub-Total: (1)					499.85
Sub-Count: 2					
030789	02/12/20	WEL02	WELLS FARGO BANK	MARCH 2020 WALTON LAKE ANNUAL RESERVE	2296.95
Sub-Total: (1)					2296.95
Sub-Count: 1					
030790	02/12/20	WES08	WESTERN HYDROLOGICS, LLP	STREAM GAGING OF DISTRICT WATER RIGHTS	16217.97
Sub-Total: (1)					16217.97
Sub-Count: 1					
030791	02/12/20	\H004	[REDACTED]	MQ CUSTOMER REFUND FOR [REDACTED]	108.28
Sub-Total: (1)					108.28
Sub-Count: 1					
030792	02/12/20	ELD16	EL DORADO DISPOSAL SERVICE	GARBAGE SERVICE 6425 MAIN ST 1/1-1/31/20	120.26
030792	02/12/20	ELD16	EL DORADO DISPOSAL SERVICE	GARBAGE SERVICE 3650 SWEETWATER TR 1/1-1/31/20	120.26
030792	02/12/20	ELD16	EL DORADO DISPOSAL SERVICE	GARBAGE SERVICE 8180 BALDERSTON 1/1-1/31/20	120.26
Sub-Total: (1)					360.78
Sub-Count: 3					
030793	02/12/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities-ELECTRICITY 0967683154-9	6453.97
030793	02/12/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities-ELECTRICITY 7727208388-0	2821.51
Sub-Total: (1)					9275.48
Sub-Count: 2					
030794	02/26/20	ICM02	ICMA-R.T.-457 (ee)	Payroll withholding-ICMA	1659.92
Sub-Total: (1)					1659.92
Sub-Count: 1					
030795	02/26/20	IUO01	IUOE, LOCAL 39	Union Dues Payable-LOCAL 1	361.47
Sub-Total: (1)					361.47
Sub-Count: 1					
030796	02/26/20	IUO02	PEU LOCAL #1	UNION DUES-LOCAL 1	221.62
Sub-Total: (1)					221.62
Sub-Count: 1					
030797	02/26/20	AAR01	AARP MEDICARERX SAVER PLUS, [REDACTED]	MARCH 2020	30.80
Sub-Total: (1)					30.80
Sub-Count: 1					
030798	02/26/20	AND01	ANDERSON'S SIERRA PIPE CO	Misc. pipe & tools for up country/ditch/dist/zone	108.24
030798	02/26/20	AND01	ANDERSON'S SIERRA PIPE CO	Misc. pipe & tools for up country/ditch/dist/zone	18.29
Sub-Total: (1)					126.53
Sub-Count: 2					
030799	02/26/20	ANS01	ANSWERING SPECIALISTS INC	FEBRUARY ANSWERING SERVICE	79.95
Sub-Total: (1)					79.95
Sub-Count: 1					
030800	02/26/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	9.27
030800	02/26/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	19.88
030800	02/26/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	7.95
030800	02/26/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	25.18
030800	02/26/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	66.26
030800	02/26/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	3.98
030800	02/26/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	9.14
030800	02/26/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	19.58
030800	02/26/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	7.83

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030800	02/26/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	24.80
030800	02/26/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	65.27
030800	02/26/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	3.92
030800	02/26/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	9.14
030800	02/26/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	19.58
030800	02/26/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	7.83
030800	02/26/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	24.80
030800	02/26/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	65.27
030800	02/26/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	3.92
Sub-Total: (1)					393.60
Sub-Count: 18					
030801	02/26/20	ATT02	AT&T	PHONE- 234-371-7957 FEB 7-MARCH 6 2020	51.54
030801	02/26/20	ATT02	AT&T	PHONE- 530-333-1119 FEB 14-MARCH 13, 2020	278.58
030801	02/26/20	ATT02	AT&T	PHONES-234-343-7252 FEB 7-MARCH 6, 2020	51.54
030801	02/26/20	ATT02	AT&T	PHONE-530-885-6287 FEB 14-MARCH 13, 2020	274.49
030801	02/26/20	ATT02	AT&T	PHONES-530-885-6280 FEB 14-MARCH 13, 2020	313.37
030801	02/26/20	ATT02	AT&T	PHONES-530-333-4356 FEB 14-MARCH 13, 2020	451.84
030801	02/26/20	ATT02	AT&T	PHONES-530-333-4356 FEB 14-MARCH 13, 2020	451.84
030801	02/26/20	ATT02	AT&T	PHONES-530-333-4356 FEB 14-MARCH 13, 2020	301.23
030801	02/26/20	ATT02	AT&T	PHONES- 530-333-9442 FEB 14-MARCH 13, 2020	177.16
Sub-Total: (1)					2351.59
Sub-Count: 9					
030802	02/26/20	ATT03	AT&T LONG DISTANCE	LONG DISTANCE ALTWTP	95.35
Sub-Total: (1)					95.35
Sub-Count: 1					
030803	02/26/20	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE 3/1-3/31/2020	358.38
030803	02/26/20	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE 3/1-3/31/2020	358.38
030803	02/26/20	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE 3/1-3/31/2020	282.06
030803	02/26/20	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE 3/1-3/31/2020	358.38
030803	02/26/20	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE 3/1-5/31/20	723.15
Sub-Total: (1)					2080.35
Sub-Count: 5					
030804	02/26/20	BLU06	BLUE SHIELD OF CALIFORNIA	PREPAID HEALTH INSURANCE 3/1-5/1/2020	690.00
Sub-Total: (1)					690.00
Sub-Count: 1					
030805	02/26/20	BOS01	BOSCO CONSTRUCTORS, INC	APPLICATION 2	319397.66
Sub-Total: (1)					319397.66
Sub-Count: 1					
030806	02/26/20	CHU02	CHURCHWELL WHITE, LLP	GENERAL COUNSEL SERVICES FOR JANUARY 2020	2008.88
030806	02/26/20	CHU02	CHURCHWELL WHITE, LLP	PROFESSIONAL SERVICES JAN 2020	828.40
030806	02/26/20	CHU02	CHURCHWELL WHITE, LLP	PROFESSIONAL SERVICES JANUARY 2020	538.46
030806	02/26/20	CHU02	CHURCHWELL WHITE, LLP	PROFESSIONAL SERVICES JANUARY 2020	124.26
Sub-Total: (1)					3500.00
Sub-Count: 4					
030807	02/26/20	CLS01	CLS LABS	MONTHLY RAW WATER BACTERIA	78.40
030807	02/26/20	CLS01	CLS LABS	ROUTINE DIST SYSTEM BACTERIA	44.10
030807	02/26/20	CLS01	CLS LABS	1ST QTR DBP	395.92
Sub-Total: (1)					518.42
Sub-Count: 3					
030808	02/26/20	COA01	COASTLAND CIVIL ENGINEERING	PSA 2018 MAIN CANAL RELIABILITY PROJECT	12532.50
Sub-Total: (1)					12532.50
Sub-Count: 1					
030809	02/26/20	CRO02	CHRISTINA CROSS	EMPLOYEE REIMB	288.21
Sub-Total: (1)					288.21
Sub-Count: 1					
030810	02/26/20	CWS01	CORBIN WILLITS SYS. INC.	MONTHLY CHARGE FOR MARCH 2020	584.66
Sub-Total: (1)					584.66
Sub-Count: 1					
030811	02/26/20	DEL05	DELAGE LANDEN, INC	FORMAX FOLDING MACHINE CONTRACT 3/1-3/31/2020	185.65

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Sub-Total: (1)					185.65
Sub-Count: 1					
030812	02/26/20	DIG01	DIGITAL DEPLOYMENT INC	STREAMLINE MONTHLY MEMBER FEE NOVEMBER 2019	300.00
Sub-Total: (1)					300.00
Sub-Count: 1					
030813	02/26/20	ENV01	ENVIRO TECH SERVICES COMPANY,	MATERIALS AND SUPPLIES	543.42
Sub-Total: (1)					543.42
Sub-Count: 1					
030814	02/26/20	FER01	FERRELLGAS	Utilities-propane	850.38
Sub-Total: (1)					850.38
Sub-Count: 1					
030815	02/26/20	GAR02	GARDEN VALLEY FEED & HDW.	Misc. materials & supplies for treated & raw water	41.90
030815	02/26/20	GAR02	GARDEN VALLEY FEED & HDW.	Misc. materials & supplies for treated & raw water	64.32
030815	02/26/20	GAR02	GARDEN VALLEY FEED & HDW.	Misc. materials & supplies for treated & raw water	31.46
030815	02/26/20	GAR02	GARDEN VALLEY FEED & HDW.	Misc. materials & supplies for treated & raw water	32.14
Sub-Total: (1)					169.82
Sub-Count: 4					
030816	02/26/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	30.02
Sub-Total: (1)					30.02
Sub-Count: 1					
030817	02/26/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	8.77
030817	02/26/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	83.64
030817	02/26/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	33.41
030817	02/26/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	36.01
030817	02/26/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	23.13
Sub-Total: (1)					184.96
Sub-Count: 5					
030818	02/26/20	HOL03	HOLT OF CALIFORNIA	DOZER RENTAL INCLUDING DELIVERY AND PICK UP	1154.55
Sub-Total: (1)					1154.55
Sub-Count: 1					
030819	02/26/20	IEH01	IEH-BIOVIR LABORATORIES	02/05/20 CRYPTO SAMPLE	710.12
Sub-Total: (1)					710.12
Sub-Count: 1					
030820	02/26/20	INT05	INTERWEST CONSULTING GROUP	PROFESSIONAL SERVICES FOR DECEMBER 2019	1232.50
Sub-Total: (1)					1232.50
Sub-Count: 1					
030821	02/26/20	MED01	MEDICAL EYE SERVICES	VISION INSURANCE MARCH 2020	21.86
030821	02/26/20	MED01	MEDICAL EYE SERVICES	VISION INSURANCE MARCH 2020	49.97
030821	02/26/20	MED01	MEDICAL EYE SERVICES	VISION INSURANCE MARCH 2020	18.74
030821	02/26/20	MED01	MEDICAL EYE SERVICES	VISION INSURANCE MARCH 2020	49.98
030821	02/26/20	MED01	MEDICAL EYE SERVICES	VISION INSURANCE MARCH 2020	9.37
030821	02/26/20	MED01	MEDICAL EYE SERVICES	VISION INSURANCE MARCH 2020	185.49
030821	02/26/20	MED01	MEDICAL EYE SERVICES	VISION INSURANCE MARCH 2020	18.74
Sub-Total: (1)					354.15
Sub-Count: 7					
030822	02/26/20	MJT01	MJT ENTERPRISES, INC.	TEMP EMPLOYEE WAGES 2/3-2/9/20	439.80
030822	02/26/20	MJT01	MJT ENTERPRISES, INC.	TEMP EMPLOYEE WAGES 2/3-2/9/20	940.80
030822	02/26/20	MJT01	MJT ENTERPRISES, INC.	TEMP EMPLOYEE WAGES 2/3-2/9/20	421.40
030822	02/26/20	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WATGES 2/10-2/16/20	604.73
030822	02/26/20	MJT01	MJT ENTERPRISES, INC.	TEMPORARY EMPLOYEE WATGES 2/10-2/16/20	666.40
Sub-Total: (1)					3073.13
Sub-Count: 5					
030823	02/26/20	MOB01	MOBILE MINI, LLC-CA	STORAGE RENTAL 2/19-3/17/2020	211.21
Sub-Total: (1)					211.21
Sub-Count: 1					

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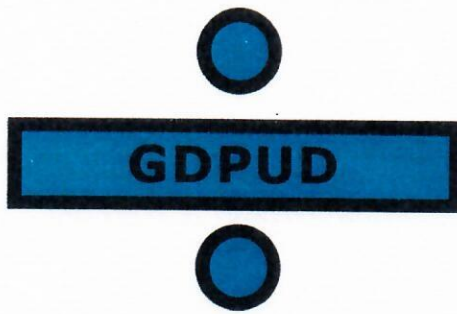
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030824	02/26/20	NAT04	NATIONAL DOCUMENT	BUSINESS CARDS	70.78
030824	02/26/20	NAT04	NATIONAL DOCUMENT	RECEIPT BOOKS	317.94
Sub-Total: (1)					388.72
Sub-Count: 2					
030825	02/26/20	NOR02	NOR-CAL PIPELINE SERVICES	MANHOLE SEALING	7500.00
Sub-Total: (1)					7500.00
Sub-Count: 1					
030826	02/26/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities-ELECTRICITY 9103062795-3	269.16
030826	02/26/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities-ELECTRICITY 2102211877-8	21.74
030826	02/26/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities-ELECTRICITY 7804325001-4	8.57
030826	02/26/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities-ELECTRICITY 2060545213-3	632.50
030826	02/26/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities-ELECTRICITY 2060545213-3	210.83
030826	02/26/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities-ELECTRICITY 6228064022-8	763.62
Sub-Total: (1)					1906.42
Sub-Count: 6					
030827	02/26/20	PAC06	PACE SUPPLY 23714-00	Misc. Materials & Supplies for Distribution	3779.14
Sub-Total: (1)					3779.14
Sub-Count: 1					
030828	02/26/20	PAL01	STEVE PALMER	MILEAGE REIMB	53.59
Sub-Total: (1)					53.59
Sub-Count: 1					
030829	02/26/20	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE MARCH 2020	142.84
030829	02/26/20	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE MARCH 2020	326.51
030829	02/26/20	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE MARCH 2020	122.44
030829	02/26/20	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE MARCH 2020	326.51
030829	02/26/20	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE MARCH 2020	61.22
030829	02/26/20	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE MARCH 2020	2020.39
030829	02/26/20	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE MARCH 2020	122.44
Sub-Total: (1)					3122.35
Sub-Count: 7					
030830	02/26/20	PRO04	PAUL FUNK	CLEANING SERVICES FOR FEB 2020	265.00
Sub-Total: (1)					265.00
Sub-Count: 1					
030831	02/26/20	ROB02	ROBINSON ENTERPRISES	T & D RAW WATER FUEL USAGE ALLOCATION	486.07
030831	02/26/20	ROB02	ROBINSON ENTERPRISES	WATER TREATMENT FUEL USAGE ALLOCATION	194.89
030831	02/26/20	ROB02	ROBINSON ENTERPRISES	T & D TREATED WTR FUEL USAGE ALLOCATION	913.81
030831	02/26/20	ROB02	ROBINSON ENTERPRISES	ZONE FUEL USAGE ALLOCATION	129.85
030831	02/26/20	ROB02	ROBINSON ENTERPRISES	UPCOUNTRY FUEL USAGE ALLOCATION	201.61
030831	02/26/20	ROB02	ROBINSON ENTERPRISES	ADMIN. FUEL USAGE ALLOCATION	.00
Sub-Total: (1)					1926.23
Sub-Count: 6					
030832	02/26/20	SAN02	Santander Leasing	TRUCK LEASE PAYMENT PRINCIPAL	1222.51
030832	02/26/20	SAN02	Santander Leasing	TRUCK LEASE PAYMENT INTEREST	8.37
030832	02/26/20	SAN02	Santander Leasing	TRUCK LEASE PAYMENT PRINCIPAL	.00
Sub-Total: (1)					1230.88
Sub-Count: 3					
030833	02/26/20	SIE10	SIERRA SAFETY	MATERIALS AND SUPPLIES	125.48
Sub-Total: (1)					125.48
Sub-Count: 1					
030834	02/26/20	TEI01	A. TEICHERT & SON, INC	Gravel backfill, rock for up country/distribution	337.72
Sub-Total: (1)					337.72
Sub-Count: 1					
030835	02/26/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	470.40
030835	02/26/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	402.14
030835	02/26/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	100.00
030835	02/26/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	69.66
030835	02/26/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	89.30
030835	02/26/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	80.39
030835	02/26/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	51.39

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030835	02/26/20	USB05	U.S. BANK CORPORATE	PAYMENT SY CAL CARD	391.40
030835	02/26/20	USB05	U.S. BANK CORPORATE	PAYMENT SY CAL CARD	576.00
030835	02/26/20	USB05	U.S. BANK CORPORATE	PAYMENT SY CAL CARD	88.00
030835	02/26/20	USB05	U.S. BANK CORPORATE	PAYMENT SY CAL CARD	36.00
030835	02/26/20	USB05	U.S. BANK CORPORATE	PAYMENT SY CAL CARD	66.00
030835	02/26/20	USB05	U.S. BANK CORPORATE	PAYMENT SY CAL CARD	51.99
030835	02/26/20	USB05	U.S. BANK CORPORATE	PAYMENT SY CAL CARD	21.19
030835	02/26/20	USB05	U.S. BANK CORPORATE	PAYMENT SY CAL CARD	11.92
030835	02/26/20	USB05	U.S. BANK CORPORATE	PAYMENT SY CAL CARD	38.59
030835	02/26/20	USB05	U.S. BANK CORPORATE	PAYMENT SY CAL CARD	35.00
030835	02/26/20	USB05	U.S. BANK CORPORATE	PAYMENT SY CAL CARD	40.00
030835	02/26/20	USB05	U.S. BANK CORPORATE	PAYMENT SY CAL CARD	21.83
030835	02/26/20	USB05	U.S. BANK CORPORATE	PAYMENT SY CAL CARD	570.96
030835	02/26/20	USB05	U.S. BANK CORPORATE	PAYMENT SY CAL CARD	102.94
030835	02/26/20	USB05	U.S. BANK CORPORATE	PAYMENT SY CAL CARD	35.00
030835	02/26/20	USB05	U.S. BANK CORPORATE	PAYMENT SY CAL CARD	17.99
Sub-Total: (1)					3368.09
Sub-Count: 23					
030836	02/26/20	VER01	VERIZON WIRELESS	Utilities- DATA FOR CDS STATION 16 1/7-2/6/2020	39.02
030836	02/26/20	VER01	VERIZON WIRELESS	Utilities- CELL PHONE	53.46
030836	02/26/20	VER01	VERIZON WIRELESS	Utilities- CELL PHONE	106.92
030836	02/26/20	VER01	VERIZON WIRELESS	Utilities- CELL PHONE	266.18
030836	02/26/20	VER01	VERIZON WIRELESS	Utilities- CELL PHONE	243.83
030836	02/26/20	VER01	VERIZON WIRELESS	Utilities- CELL PHONE	217.51
030836	02/26/20	VER01	VERIZON WIRELESS	Utilities- CELL PHONE	53.46
Sub-Total: (1)					980.38
Sub-Count: 7					
030837	02/26/20	WHI02	WHITE CAP CONST. SUPPLY	WIRE MESH	1481.57
030837	02/26/20	WHI02	WHITE CAP CONST. SUPPLY	WIRE MESH	669.75
Sub-Total: (1)					2151.32
Sub-Count: 2					
030838	02/28/20				2175.73
Sub-Total: (1)					2175.73
Sub-Count: 1					
030839	02/28/20				2116.50
Sub-Total: (1)					2116.50
Sub-Count: 1					
Grn-Total:					494478.29
Ttl-Count: 257					



CONSENT CALENDAR

ITEM 5.C.

2019 WATER SUPPLY AND DEMAND SUMMARY

Georgetown Divide Public Utility District

February 2020

WATER SUPPLY

Stumpy Meadows Project

Firm Yield, AF 12,200

DEMAND - Demand is comprised of sales, losses and latent demand components.

Current Sales

Treated Water

	<u>Residential</u>	<u>Commercial</u>	<u>Total</u>
Accounts	3,601	146	3,747
Actual Usage, AF	1,041	185	1,227
Five Year Average Usage, AF	1,070	186	1,255

Construction Water Sold, AF 3.00

Treated Water Usage, AF 1,230

Untreated Water

Active Irrigation Accounts	395	
Actual Irrigation Usage, AF		<u>4,055</u>

Water Use by Customers, AF **5,285**

Estimated Operational Losses

Treated Water System - Treatment & Conveyance, AF 393

Other Operational Losses (a) , AF 2,459

Total Estimated Operation Losses, AF **2,852**

Latent Demand (b)

Treated Water, AF

Inactive Meters	0	0
Existing Parcels	805	<u>403</u>

Total Latent Demand, AF **403**

DEMAND AT FULL UTILIZATION, AF **8,539**

REMAINING AVAILABLE WATER WITH FIRM YIELD OPERATION, AF **3,661**

Notes:

AF = Acre Feet

0.5 AF of usage is estimated for inactive meters and existing parcels.

a) = Estimated conveyance and carriage losses.

b) = Represents estimated water usage, including an amount of water system losses for inactive meters, non-metered parcels within assessment districts, line extensions not yet metered using 0.5 AF of usage per meter or parcel.



