



LEGISLATIVE REPORT

ACWA - Outreach

Members Urged to Provide Support for Governor's Infrastructure Streamlining Package Being Discussed This Week

ACWA is urging members to support the Newsom Administration's infrastructure streamlining package, which proposes commonsense reform measures to streamline regulatory and review processes and accelerate construction of critical climate-friendly projects, including water infrastructure projects.

The Administration has released a package of proposals, five of which would impact water infrastructure projects, that would accelerate critical clean infrastructure projects that meet state social, climate and economic goals. Importantly, these proposals provide unique streamlining benefits under the California Environmental Quality Act (CEQA), the California Endangered Species Act (CESA), and other administrative aspects to advance climate-friendly projects while still maintaining the integrity of the environmental review process.

ACWA's State Legislative Committee took supportive positions on five of the streamlining proposals which will be discussed during informational policy committee hearings this week.

Specifically, the five proposals would:

1. Streamline the process and types of documents that are subject to a CEQA administrative record.
2. Expedite the judicial review of CEQA challenges to water, transportation, and several other types of infrastructure projects.
3. Grant the Department of Water Resources (DWR) the authority to utilize the Progressive Design Build project delivery process to accelerate project delivery and reduce costs.
4. Repeal the classification of "fully protected" under the CESA and provide additional authority for the California Department of Fish and Wildlife to issue incidental take permits.
5. Streamline certain procedures of the Delta Stewardship Council (Council) in order to allow the Council's legal processes to be more efficient.

The recommendation is for the District to join the ACWA Coalition with letters of Support.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Operations Report for May 2023

Presented to the GDPUD Board of Directors
by Operations Manager: Adam Brown

Informational Item
June 13, 2023

Stumpy Meadows Historical Capacity Chart



Note: Full Pool – 21,206 acre feet | June 1, 2023 – 21,206 acre feet

Treatment Operations

Walton Lake Treatment Plant

26.056 / 868,533 average gpd

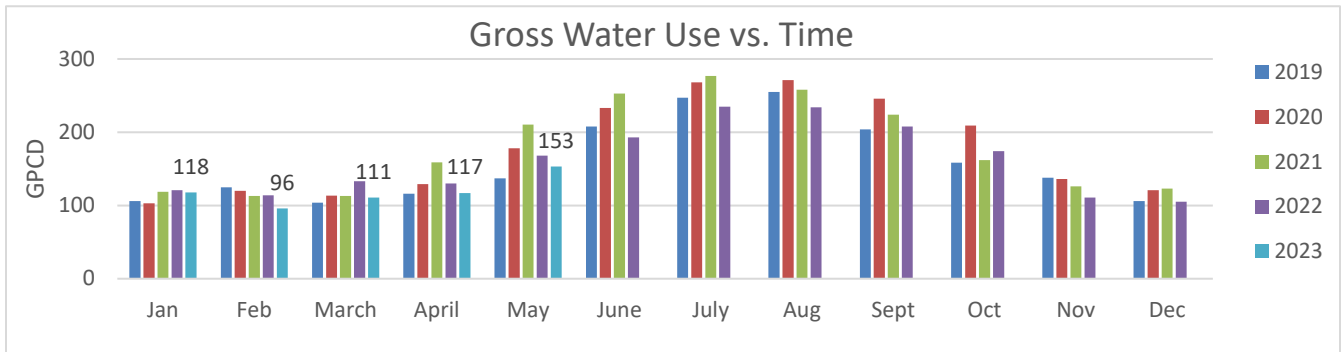
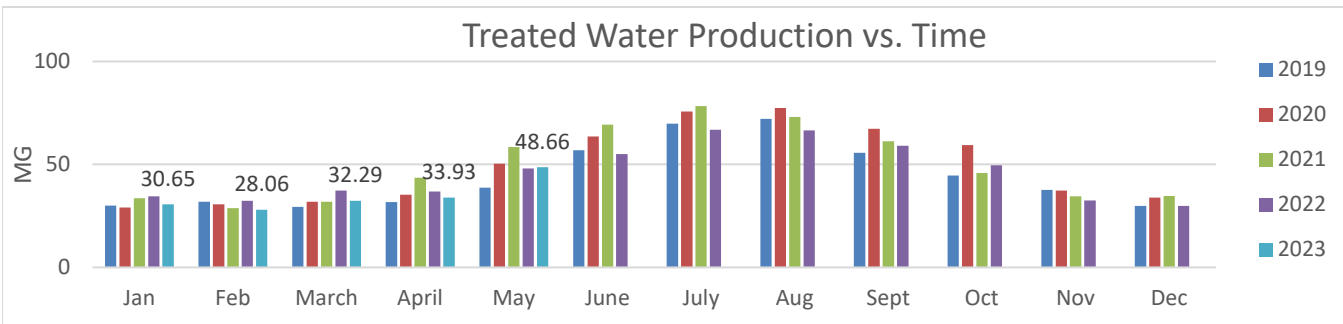
- ✓ No operational shutdowns

Water Quality Monitoring:

- ✓ All finished water was in compliance with drinking water standards.
- ✓ Collected routine bacteria distribution and quarterly disinfection by products samples.
- ✓ Distribution monitoring samples were absent of bacteriological contamination indicating adequate disinfection.

Sweetwater Treatment Plant

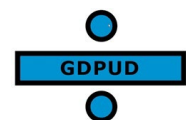
22.608 / 753,600 average gpd



Notes:

GPCD – Gallons per Capita per Day

MG – millions gallons per day



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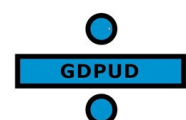
Informational Item
June 13, 2023

Summary of Field Work Activities

Activity	Department	Events	Labor Hours	Total Cost
Water Main/Lateral Break Repair	5400	17	580	\$4,090
Underground Service Alert Response	5400	196	149	\$7,362
Add to System	5400	36	32	\$1,976
Lock Off/Unlock	5400	80	66	\$3,260
AMR Download	5400	8	5.5	\$277
Clean	All	9	40	\$1,735
Door Hanger	5200/5400	8	4	\$198
Escrow Read	5400	25	21	\$1,127
Valve/Hydrant Exercise	5400	1	2	\$113
Flush	5400	5	14	\$633
Improvement	All	22	303	\$36,259
Inspect	All	6	7.5	\$468
Install	5400/5200	44	65.5	\$3,969
Kelsey Ditch Checks	5200	13	96	\$4,106
Main Ditch Checks	5200	15	108	\$4,225
Investigate	All	28	57	\$3,097
Maintenance	All	31	53	\$3,116
Meter Read	5400	11	20	\$1,012
Replace	5400	2	56	\$4,911
Run Ditch Checks	5100	6	46	\$1,793
Up Country Canal Checks	5100	18	158	\$6,278
Vegetation Clearing	All	8	90	\$3,605
Requests	All	120	-	\$7,420

Notes:

- 5100 – Source and Supply
- 5200 – Raw Water Conveyance
- 5300 – Treatment
- 5400 – Treated Water Distribution
- 5600 – Corporation Yard



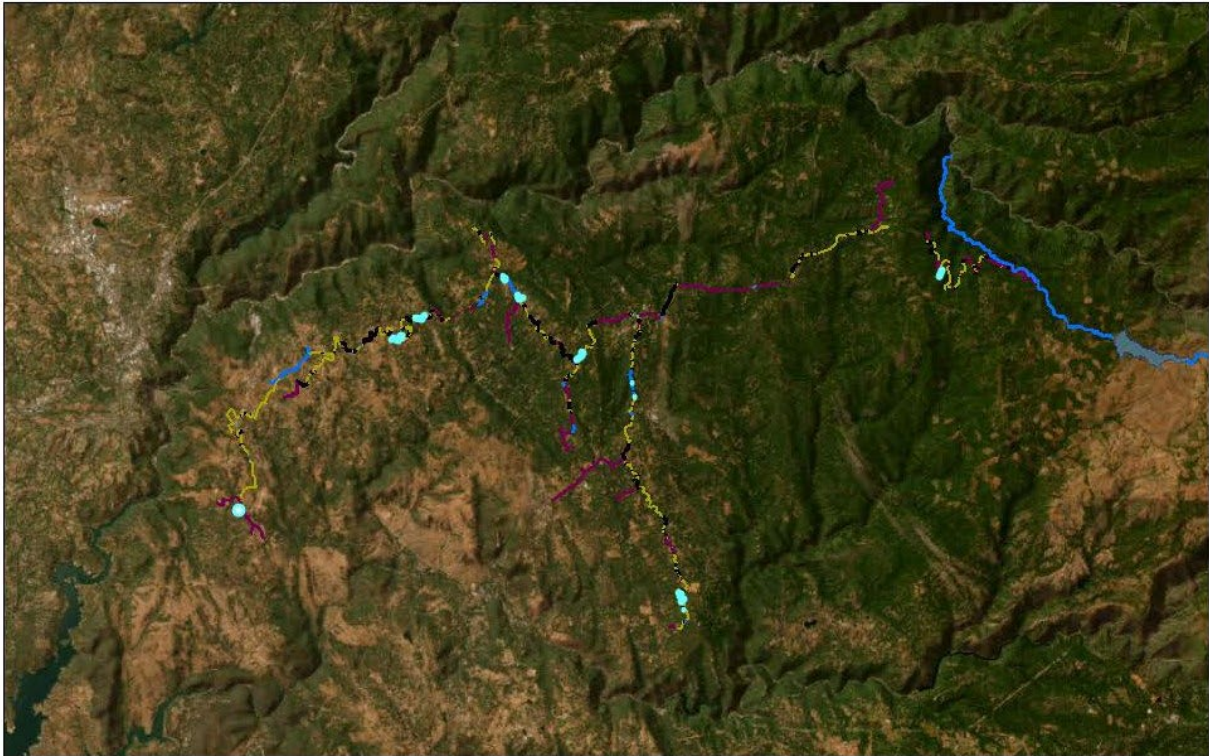
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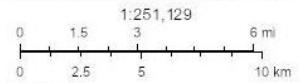
Informational Item
June 13, 2023

May 2023 - Ditch Maintenance Locations



June 6, 2023

Custom Filter



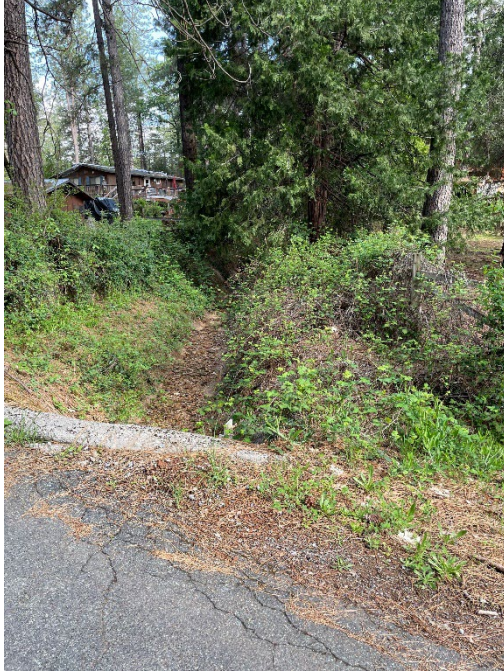
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Operations Report for May 2023

Presented to the GDPUD Board of Directors
by Operations Manager: Adam Brown

Informational Item
June 13, 2023

May Activities Photo Documentation



Vegetation Clearing (Before/After) – Irrigation Season Preparation



Meter/Antenna Installation | Culvert Installation

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Operations Report for May 2023

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Informational Item
June 13, 2023



Walton Lake Hazardous Tree Removal

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

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June 13, 2023

Emergency Declaration Road Slide Repair



Slide Impact



Shoring Toe of Slide

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

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Informational Item
June 13, 2023



Stock Pile Preparation



Soil Delivery and Benching

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

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Informational Item
June 13, 2023



Benching and Geogrid Installation



Nearing Completion

Final steps will include erosion control and transport road repair.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

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Informational Item
June 13, 2023

Capital Improvement Program

Auburn Lake Trail Paving Project

- Completed for 2022/2023

Water Main Replacement

- Completed for 2022/2023

Conditions Assessment/Water Reliability Study

- Schedule Underground Pipe Inspections

Annual Canal Lining

- Completed for 2022/2023

AMI Meter Infrastructure

- Equipment Ordered – No Update

Safety Walkways

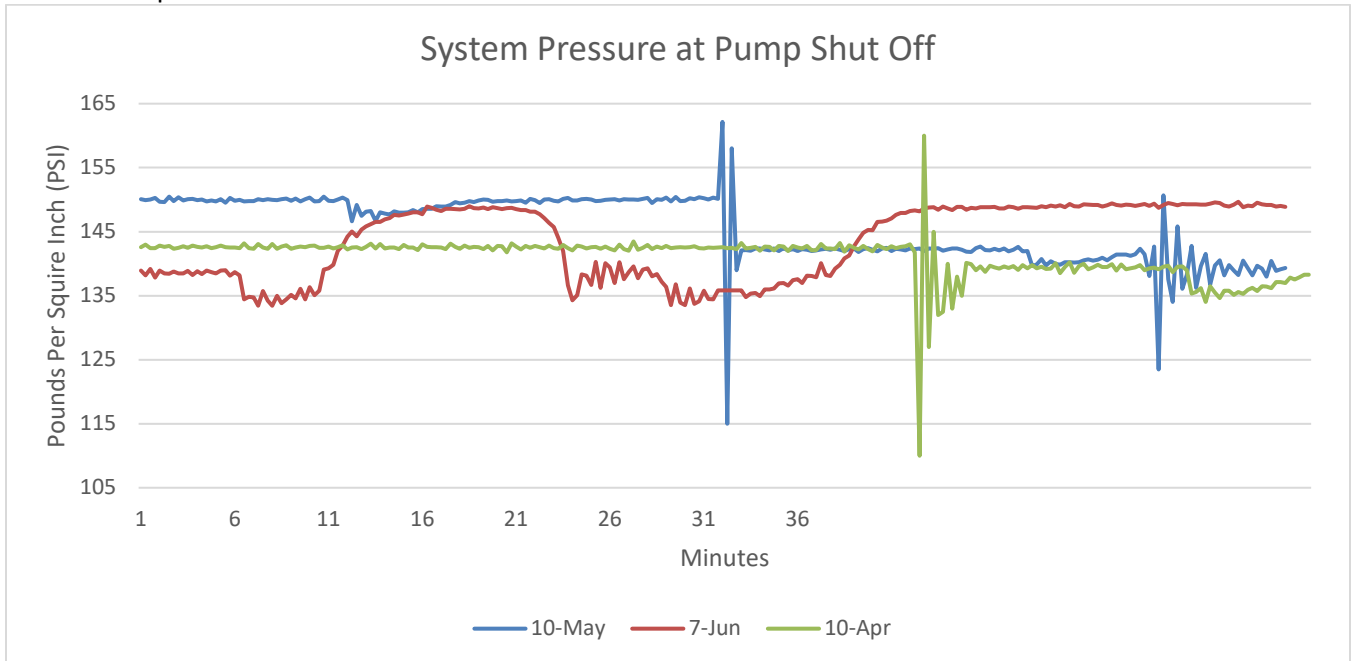
- In Progress at accessible locations

Pump Station Retrofit/Generator

- Emergency Response
- Contractor procurement – Backup Power Wiring

Pressure Regulating Valves at STP

- Completed



Pre-Pump Control Valve Installation

April 10 – 110 to 160 psi (Δ 50 psi)

May 10 – 115 to 162 psi (Δ 47 psi)

Post-Pump Control Valve Installation

June 7 – 135 to 145 psi (Δ 10 psi)

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Operations Report for May 2023

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Informational Item
June 13, 2023

General Activities

Capital Improvement Projects

Facility Repairs

- Shop Air Compressor
- Yard Security Camera System

Monthly Reads in WaterSMART

Request for Public Assistance – Emergency Declaration

- Siltation of Upper Canal
- Structure #5 Road Slide
- Siltation of Reservoirs

Natural Resources Conservation Service – Potential Piping Project

USBR WaterSMART Grant

General Customer Service

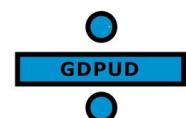
Monthly Water Demand Assessment

Month	2021		2022		2023	
	Gross Water Use	Residential	Gross Water Use	Residential	Gross Water Use	Residential
January	119	107	121	72	118	49
February	113	98	114	80	96	54
March	112	119	133	109	111	49
April	159	123	130	113	117	80
May	211	186	168	133	153	142
June	253	192	193	161		
July	276	233	235	193		
August	257	215	234	192		
September	222	155	207	172		
October	161	150	174	141		
November	126	83	111	86		
December	122	60	105	83		

IIPP Update

JPIA Approval

Standard Monthly Training and any JPIA Training Opportunities



GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Auburn Lake Trails Wastewater Management Zone Report for May 2023

6E Presented to the GDPUD Board of Directors by: Alexis Elliott

June 13, 2023

Zone activities are completed in accordance with California Regional Water Quality Control Board Central Valley Region, *Waste Discharge Requirements for Georgetown Divide Public Utility District Auburn Lake Trails On-Site Wastewater Disposal Zone Order No. R5-2002-0031*.

- **Community Disposal System (CDS) Lots - 137**
- **Individual Wastewater Disposal System Lots - 900**

Field Activities

- ✓ Routine Inspections: 64
- ✓ Property Transfer Processing: 6 Initial
2e Follow Up
6a Follow Up
- ✓ New Inspection 0
 - Plan Review 0
- ✓ Weekly CDS Operational 11
 - New Wastewater System 0
 - New CDS Tank 0
 - New Pump Tank 0

Reporting

The monthly *Sanitary Sewer Overflow (SSO) – No Spill Certification* was submitted electronically to California Regional Water Quality Control Board on California Integrated Water Quality System (CIWQS) on June 1, 2022. 1Q Zone report, & EaR report submitted May 1.

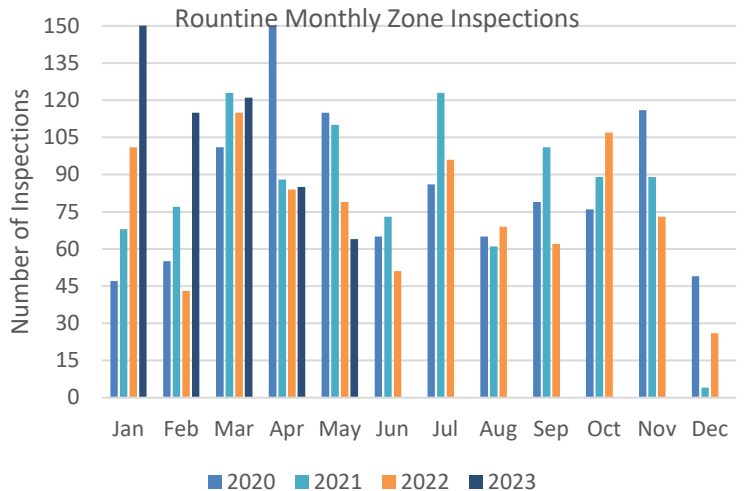
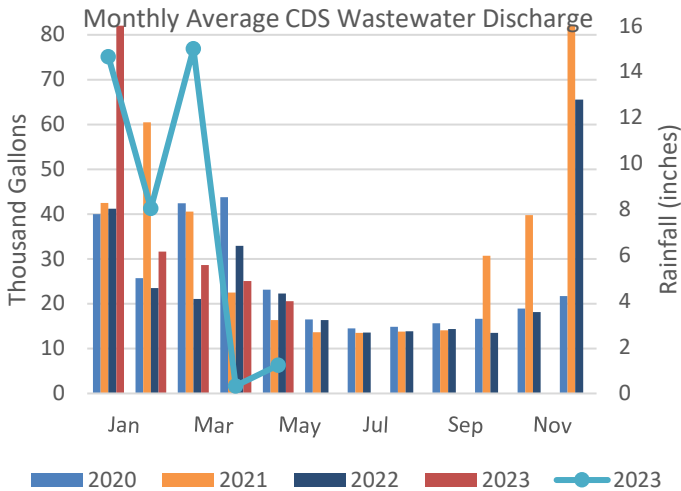
Notes: Main Breaker/power issues at station 16. Pump failure at station 16. CDS field vegetation maintenance.

CDS – Wastewater Discharge

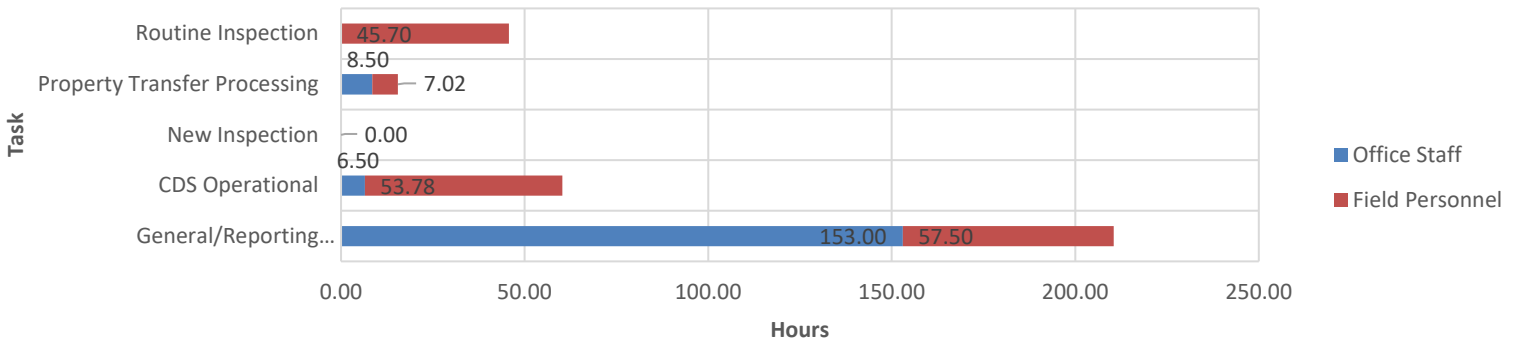
638,100 gallons / 20,584 gallon/day average

Rainfall

1.23"



Monthly Labor Allocation



Georgetown Divide Public Utility District

6425 Main Street P.O. Box 4240, Georgetown, CA 95634 • (530) 333-4356 • www.gd-pud.org

Nicholas Schneider, General Manager

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Auburn Lake Trails Wastewater Management Zone Report for May 2023

6E Presented to the GDPUD Board of Directors by: Alexis Elliott

June 13, 2023

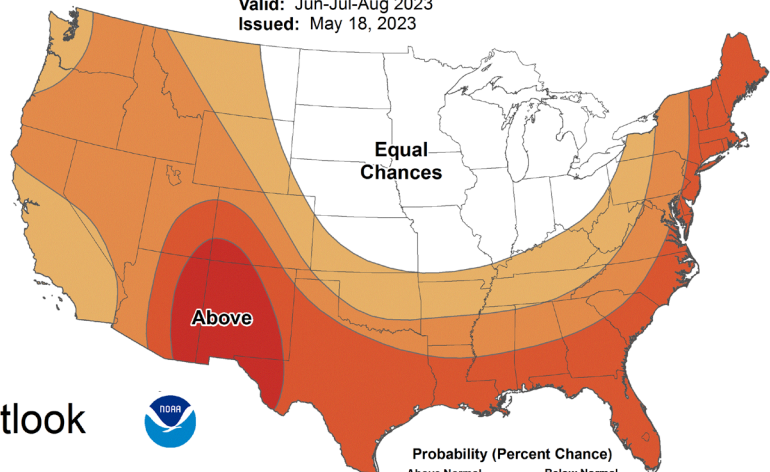
We are favored to have below-average temps for the first portion of June, and average to slightly above-average rainfall as we saw last week. NOAA predicts a heat wave towards the end of June but nothing above average temperatures from past records. Long-term temp and precipitation outlooks are somewhat unpredictable as there are record-breaking patches of oceanic warmth with little to no historical evidence of how these might circulate globally.



Seasonal Temperature Outlook



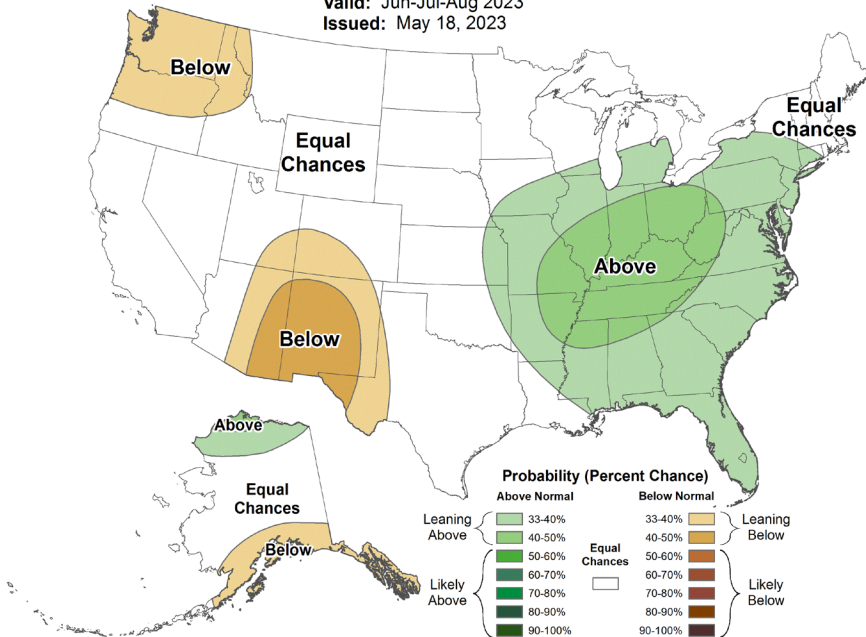
Valid: Jun-Jul-Aug 2023
Issued: May 18, 2023



Seasonal Precipitation Outlook



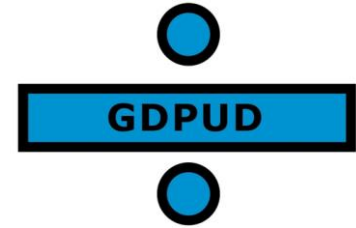
Valid: Jun-Jul-Aug 2023
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5 Year Rainfall History Per District Records

Rainfall	Sum of Feb	Sum of Jan	Sum of March	Sum of April	Sum of May	Sum of June	Sum of July	Sum of Aug	Sum of Sept	Sum of Oct	Sum of Nov	Sum of Dec	Sum of Total
2019	18.09	10	6.89	2.02	6.5	0	0	0	1.3	0.4	1.88	11.13	58.21
2020	0	5.26	10.15	5.49	2.84	0.06	0	0	0	0	4.64	3.51	31.95
2021	4.72	9.1	4.3	0.14	0.01	0	0.02	0	0.93	14.29	2.84	16.59	52.94
2022	0.17	0.69	1.6	7.54	0.41	0.99	0	0	1.2	0.07	4.45	24.12	41.24
2023	8.05	14.66	15	0.33	1.23								39.27
Grand Total	31.03	39.71	37.94	15.52	10.99	1.05	0.02	0	3.43	14.76	13.81	55.35	223.61

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF MAY 16, 2023.
AGENDA ITEM NO. 7.E.**



AGENDA SECTION: INFORMATIONAL ITEMS

SUBJECT: GENERAL MANAGERS REPORT

PREPARED BY: Nicholas Schneider, General Manager

BACKGROUND

The General Manager's Report is provided on a monthly basis to keep the District apprised of activities and developments.

SUMMARY OF ACTIVITIES

Week of May 14-20

- Held Board Meeting on May 16, 2023.
- Continued working on the FY 23-24 budget with District Managers.

Week of May 21-27

- Meet to Discuss Voluntary Agreements on May 23, 2023. (In Person)
- Meet to discuss Solar at District facilities on May 23, 2023. (Virtual)
- Participated in CSDM Study group on May 24th. (Virtual)
- Attended the ACWA Region 2-4 legislative update (Virtual)
- Participated in the ACWA State Legislative Committee on 5-25-23. (Virtual)

Week of May 28 thru June 3

- Took a few days off.
- Attended the ACWA Region 2-4 legislative update (Virtual)
- Attended the ACWA State Legislative Committee meeting on 6-2-23. (Virtual)

Week of June 4-10

- Worked to finalize the budget with Staff.
- Held a special Board and Finance Committee meeting on June 8, 2023.
- Attended ACWA Headwaters Committee meeting on June 10, 2023. (Virtual)

GOOD NEWS UPDATES

- Received Property tax money from the County.
- Received SMUD payments from the last two years.

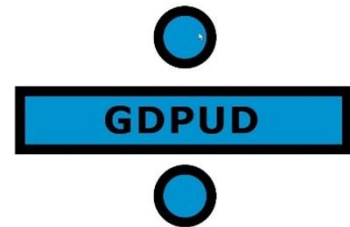
UPCOMING ACTIVITIES

- Will attend the ACWA State Legislative Committee Meeting on June 16, 2023.
- Will attend a Voluntary Agreement meeting on June 20, 2023.
- Will attend the Upper American River Watershed PAG Meeting #7 on June 23, 2023.
- Will attend the CSDA General Manager Summit from June 25-27, 2023.
- Will attend the ACWA State Legislative Committee Meeting on July 7, 2023.

REPORT TO THE BOARD OF DIRECTORS

Board Meeting of June 13, 2023

Agenda Item No. 9.A.



AGENDA SECTION: ACTION ITEM

SUBJECT: CONSIDERATION OF FISCAL YEAR 2023-2024 BUDGET

PREPARED BY: Elizabeth Olson, Executive Assistant

Approved By: Nicholas Schneider, General Manager

BACKGROUND

The General Manager Nicholas Schneider began the Budget review and approval process on April 11, 2023, with a first review and discussion during a regular meeting of The Board of Directors. A draft of the proposed budget was then reviewed and revised in a meeting of the Finance Committee on April 27th, 2023. Staff sent an initial draft budget to the Board of Directors on May 16, 2023, and received additional feedback from the Board of Directors. The Budget then went for further review with the Finance Committee in a meeting on May 25th, 2023. A joint budget workshop between The Board of Directors and The Finance Committee was then held on June 8, 2023. In this workshop, a recommendation from The Finance Committee to The Board of Directors was sought regarding a final budget. The final proposed budget for FY 23/24 that is included in this board packet is based on feedback received throughout the process as described above.

DISCUSSION

Through these initial stages of the process established by the Board for the review and adoption of the budget, the working draft evolved into this proposed FY 23/24 Operating Budget for final adoption and the FY 23/24 – FY 25-27 Capital Improvement Plan.

This draft budget includes a total estimated revenue of \$6,723,272 when including the supplemental charge. This compares to the projected total revenue of \$6,217,527 for FY 22/23. Total operating expenses for FY 23/24 are estimated to be \$5,784,515, which is approximately a 6% increase from FY 22/23 projected to be (\$5,442,560).

FISCAL IMPACT

Approval of the proposed Operating Budget for FY 2023-24 will have a fiscal impact of approximately a 6% increase from the FY2022-2023 projected Operating Budget.

CEQA ASSESSMENT

Not a CEQA Project

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) adopt the attached Resolutions approving the Fiscal Year 2023-2024 Operating Budget and Capital Improvements.

ATTACHMENTS

1. Fiscal Year 23-24 Budget Report including Proposed Capital Improvement Projects for FY23-24
2. Fiscal Year 2023-24 Budget Presentation
3. Resolution 2023-XX Approving the Operating Budget for FY 2023-2024
4. Resolution 2023-XX Approving Capital Improvement Projects for FY 2023-2024



GEORGETOWN DIVIDE
PUBLIC UTILITY DISTRICT

**PROPOSED
FISCAL YEAR
2023-2024
OPERATING
BUDGET**

Presented to the Board of
Directors & Finance Committee
June 8, 2023

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Updated 06/09/23 with BOD/FIN suggestions.

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GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Proposed Fiscal Year 2023-2024 Budget

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GDPUD Overview

The Georgetown Divide Public Utility District (District) serves communities located in western El Dorado County among the foothills of the Sierra Nevada Mountain Range, situated in the heart of the Mother Lode. The Georgetown Divide is located between the Middle and South Forks of the American River, nestled in the heart of the Sierra Nevada Foothills and Northern California's Gold Country. Access is through Highway 50 and Interstate 80, giving it close proximity to either metropolitan cities or the recreational activities of Lake Tahoe. The cornerstone of the District's water supply system is the Stumpy Meadows Reservoir with a storage capacity of 21,206 acre-feet.

- Location — 72,000 acres (112.5 square miles) serving unincorporated areas of western El Dorado County
- Services — Raw and treated water supplies, on-site wastewater disposal
- Population of area served — With 3,800 connections we serve a population of approximately 10,000.
- Formation Date — June 11, 1946
- Type of District (Act) — California Public Utility District Act
- Source of Water — Pilot Creek and other tributary water rights
- Amount of Water Served — Approximately 12,000 acre-feet per year
- Predecessor Agencies — A series of private water companies dating back to 1852 and the El Dorado, Pilot, and Rock Creek Canal Companies. In 1872, The California Water Company purchased the Pilot Creek Ditch Company and changed names in 1890 to the Loon Lake Water and Power Company.

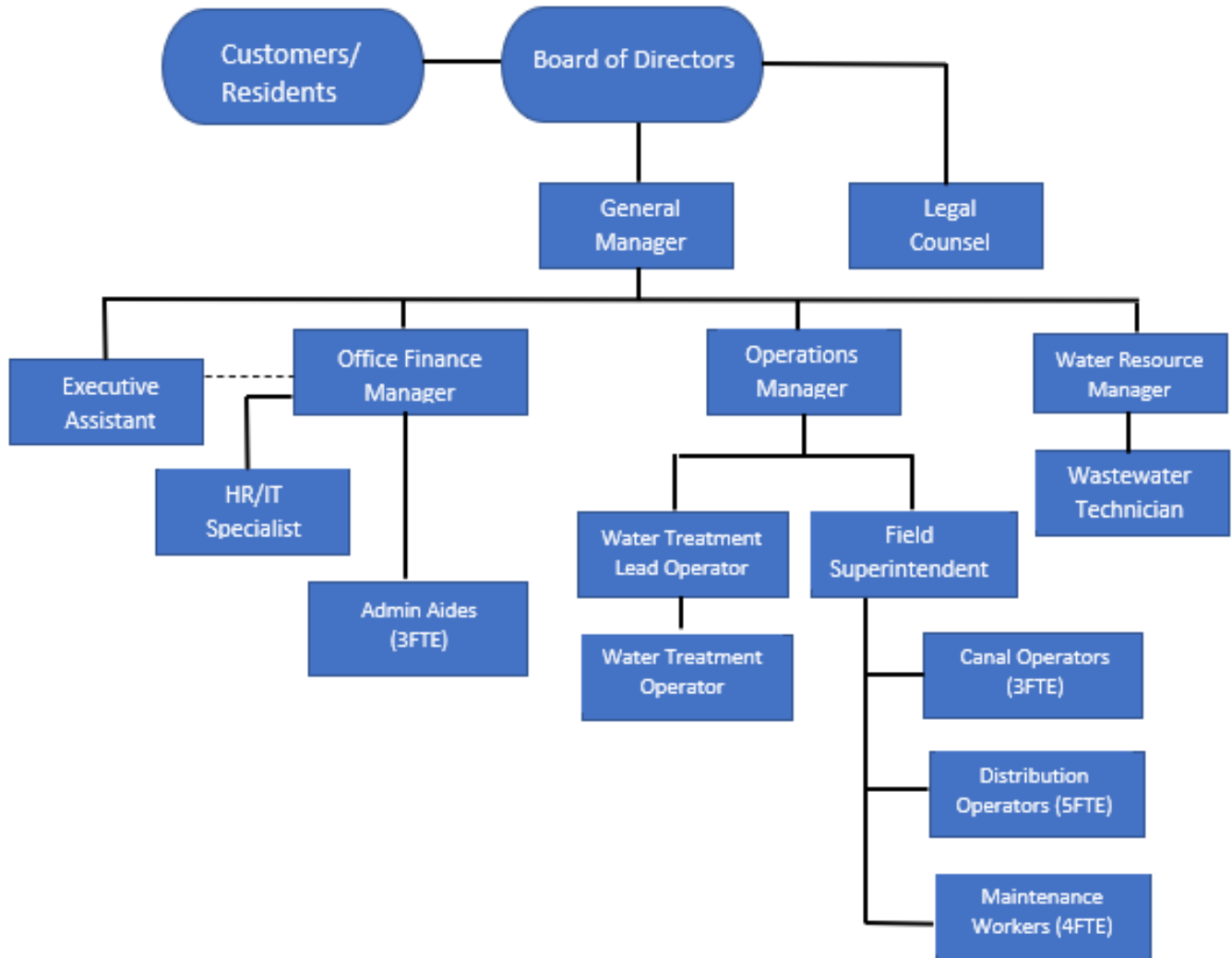
GDPUD History

The origins of District facilities can be directly traced back to 1852 and the El Dorado, Pilot, and Rock Creek Canal Companies, one of the first established water purveyors in the State of California; resulting from James Marshall's discovery of gold in nearby Coloma. Following the decline in gold production, agriculture, and lumbering became the staple industries on the Divide for many years.

The focus of the District water supply system is the Stumpy Meadows Reservoir, a 21,206-acre-foot impoundment on Pilot Creek, at the eastern edge of the District. Water from this source of supply traverses through approximately 75 miles of canals and pipeline to provide both raw water for customers and raw water supplies to the District's water treatment plants.

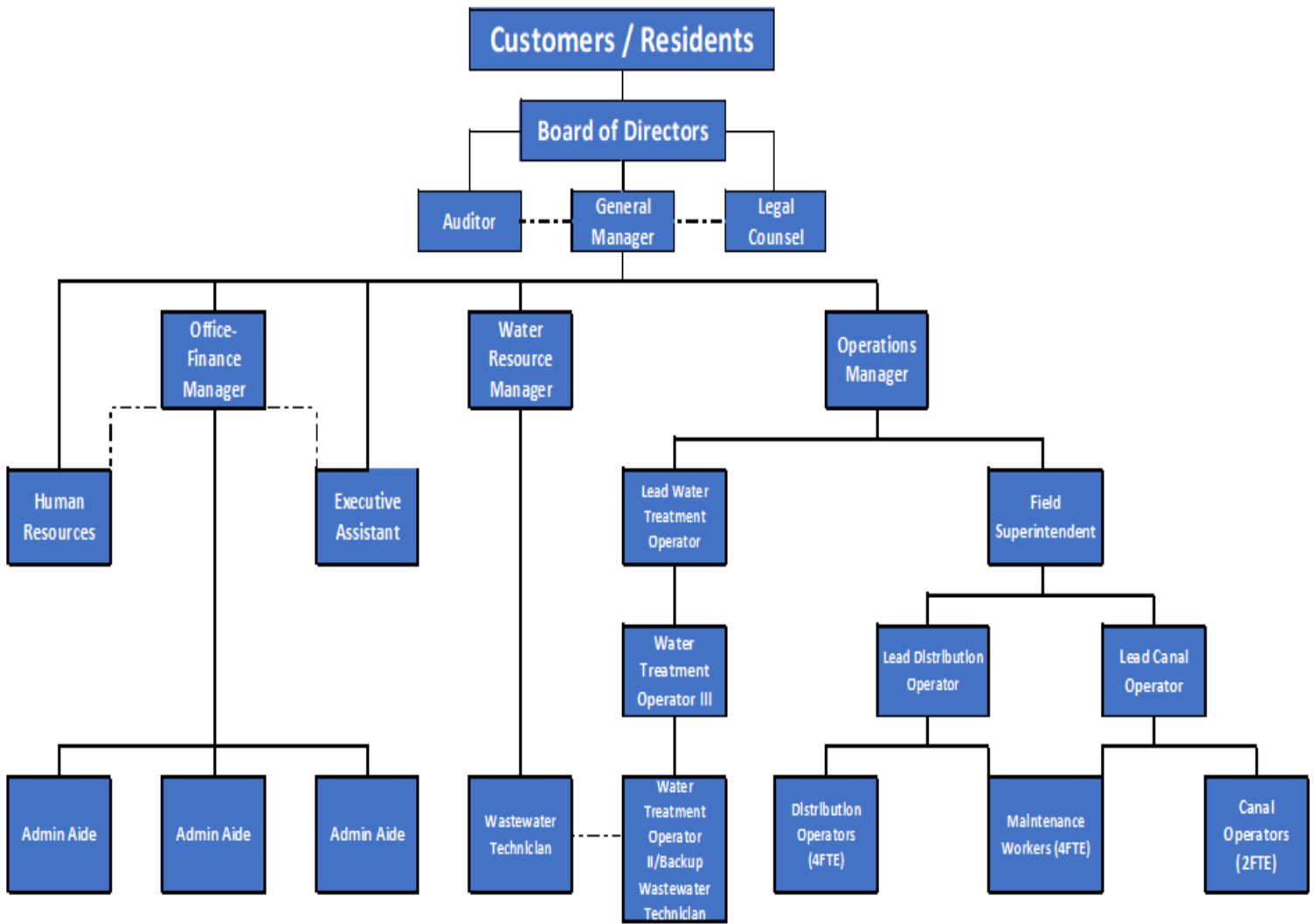
GDPUD Organizational Chart

The current organizational chart is depicted below, approved by the Board of Directors at the Regular Meeting of 11/15/22.



District Employees
 25 – FTE
 Approved 11/15/2022 Org Chart

Proposed FY 23-24 GDPUD Organizational Chart



**District Employees
26 - FTE**

Projected FY24 Employee Salaries

Employee Job Descriptions	Plan Category	FY24 Hourly Pay Rate	FY 24 Salary	Payroll Tax
General Manager	PEPRA	\$89.38	\$185,900.00	\$18,590.00
Executive Assistant	PEPRA	\$31.64	\$65,811.20	\$6,581.12
Engineering Manager (\$45)	PEPRA	0	\$0.00	\$0.00
HR/Payroll/IT Specialist	Tier II	\$42.46	\$88,316.80	\$8,831.68
Office Finance Manager	PEPRA	\$49.18	\$102,294.40	\$10,229.44
Operations Manager	PEPRA	\$65.48	\$136,198.40	\$13,619.84
Canal Operator II	Tier II	\$33.79	\$70,283.20	\$7,028.32
Field Superintendant	Tier II	\$53.35	\$110,968.00	\$11,096.80
Water Treatment Plant Operator III	Tier II	\$45.28	\$94,182.40	\$9,418.24
Water Treatment Plant Operator II (Vacant)	PEPRA	\$29.75	\$61,880.00	\$6,188.00
Wastewater Technician II	PEPRA	\$32.16	\$66,892.80	\$6,689.28
Distribution Operator II	PEPRA	\$34.84	\$72,467.20	\$7,246.72
Water Resources Manager	PEPRA	\$48.18	\$100,214.40	\$10,021.44
Distribution Operator II	PEPRA	\$37.12	\$77,209.60	\$7,720.96
Distribution Operator II	Tier II	\$39.53	\$82,222.40	\$8,222.24
Water Treatment Plant Operator Lead	Tier II	\$48.66	\$101,212.80	\$10,121.28
Distribution Operator II	PEPRA	\$34.65	\$72,072.00	\$7,207.20
Administrative Aide I	PEPRA	\$27.48	\$57,158.40	\$5,715.84
Administrative Aide I	PEPRA	\$22.53	\$46,862.40	\$4,686.24
Administrative Aide III	PEPRA	\$31.00	\$64,480.00	\$6,448.00
Maintenance Worker II	PEPRA	\$31.13	\$64,750.40	\$6,475.04
Canal Operator I	PEPRA	\$30.48	\$63,398.40	\$6,339.84
Maintenance Worker I	PEPRA	\$27.77	\$57,761.60	\$5,776.16
Maintenance Worker I	PEPRA	\$25.73	\$53,518.40	\$5,351.84
Canal Operator II	PEPRA	\$29.50	\$61,360.00	\$6,136.00
Maintenance Worker I	PEPRA	\$24.01	\$49,940.80	\$4,994.08
Distribution Operator II	Tier II	\$38.56	\$80,204.80	\$8,020.48
TOTAL		\$1,003.64	\$2,087,560.80	\$208,756.08

Revenue Sources

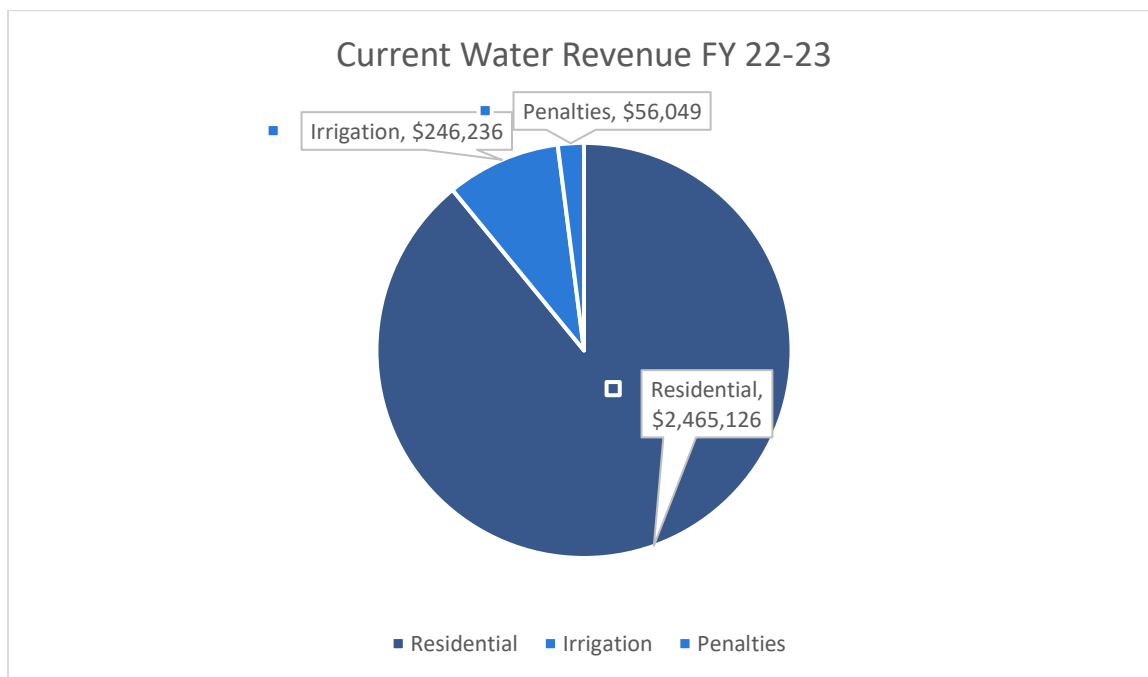
District revenues are divided into three broad categories: Water Operating Revenue, Wastewater Operating Revenue, and Non-Operating Revenue.

A. Operating Revenue

Water Sales

Water Operating Revenue includes all revenue generated by the sale of water and associated penalties. The District sells both treated water and untreated water. The largest source of operating revenue is the sale of treated water. In FY 22-23, treated water sales are estimated to total \$2,962,500, which is approximately 85% of water operating revenues and approximately 48% of total revenue. Due to a slowing rise in population of the District and the rate freeze, water sales are not expected to increase in FY 23-24. Residential water sales are projected to be substantially similar to the FY 22-23 estimates, with a projected total of \$3,000,000 representing 86% of water operating revenue and 45% of total revenue. For FY 23-24, the supplementary charge will continue to be separated for greater transparency and better tracking.

Untreated (irrigation) water sales are estimated to total approximately \$333,590 for FY 22-23, which is 12% of water operating revenues and 6% of total revenue. Since the population of the District has not grown, water sales are not increasing, and there are fewer irrigation customers. The projected revenue from irrigation water sales in FY 23-24 is anticipated at a total of \$436,772, representing 12% of water operating revenue and 6% of total revenue.



B. Non-Operating Revenue

Non-operating revenues include grant revenue, interest income, restricted benefit charges, hydroelectric payments, lease payments, and general property tax revenues. Non-operating revenues are projected to total \$2,681,655 in FY 22-23 and with a proposed revenue of \$2,355,000 for FY 23-24. Grant revenues for this upcoming budget year are anticipated at approximately \$3.2 million. This will be adjusted as staff receives notification from granting agencies. This grant revenue will be used to offset costs incurred within the Capital Improvement Plan budget.

Property Tax

The largest non-operating revenue source is property tax revenue. The District receives a portion of the ad valorem property tax from El Dorado County based on the assessed value of the properties within the District. The actual amount varies based on the tax rate that was established when each individual property was annexed into the District. On average, the District receives about \$0.12 per \$100 of assessed property value within the District. Property tax revenue for FY 22-23 is \$1,988,346 which is 74% of non-operating revenues, and 35% of total revenue. It is anticipated that property tax revenue will increase for FY 23-34 to \$2,000,000.

Sacramento Municipal Utility District (SMUD)

The District receives payments each year from SMUD in accordance with the 2005 cooperation agreement between El Dorado Water and Power Authority and SMUD. That agreement was reached as a requirement of SMUD's relicensing of the Upper American River Project through the Federal Energy Regulatory Commission (FERC). The estimated payment to the District for FY 20-21 was \$116,443, which was roughly 6% of non-operating revenues, and 2% of total revenue. We have received clarification on why payments were not received in FY 21-22 nor FY 22-23. The annual revenue payment is confirmed to be \$123,417.51 for FY 21-22 and \$117,879.50 for FY 22-23, which should be received in 2-3 weeks.

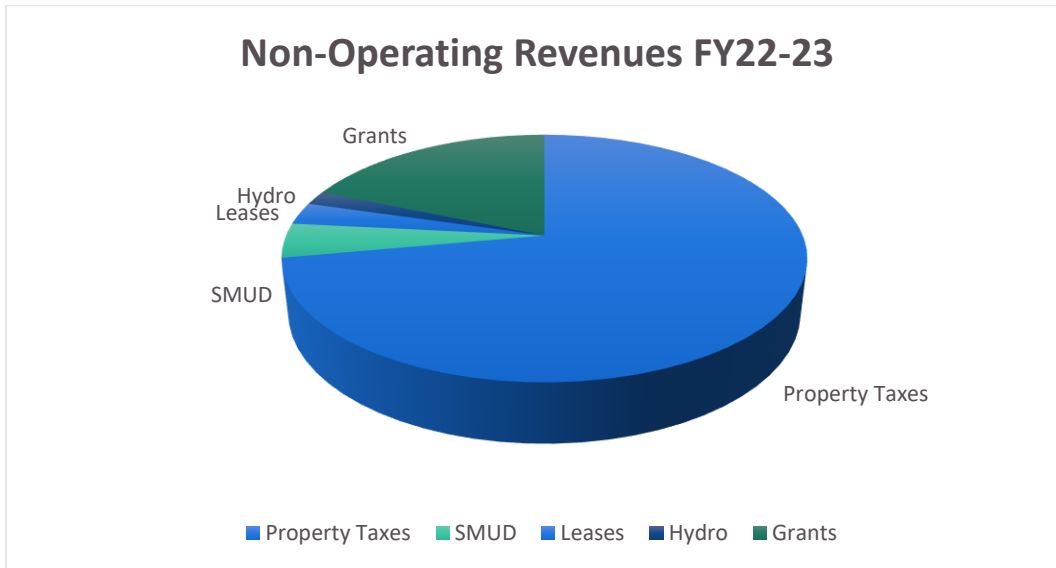
Interest, Leases, Hydroelectric

Interest income is earned on all general, restricted, and designated funds. Interest income will be increased this year due to interest rates being much higher than in previous years. Additionally, the District has partnered with an investment advisor to maximize the amount of money the District can obtain.

The District has leases with several companies that pay to place their communications equipment on district facilities. For FY 19-20 and FY 20-21 leases and hydro were not tracked separately. Lease revenue is estimated to be \$79,535 for FY 22-23, which is roughly 3% of non-operating revenues and 1% of total revenue.

The District also receives hydroelectric royalty payments for the Buckeye and Tunnel Hill facilities. During FY 22-23, the hydroelectric royalty payments are estimated to be \$53,807, which is approximately 2% of non-operating revenues and less than 1% of total revenue.

The following charts summarize non-operating revenues.



Grant Revenue

The District has engaged in an attempt to receive grant funding to assist with its Capital Improvement Plan (CIP) projects. The District is currently pursuing grants from CalFIRE, FEMA, State Appropriation, and Federal Appropriation. The District is hopeful it will be able to receive up to \$3.2 million in additional CIP funding through these grants.

C. Supplemental Charge

In 2015 the District conducted Proposition 218 proceedings and adopted a supplemental monthly charge in the amount of \$15.08 per month on treated water accounts. This amount will be reduced on year ten July 1, 2025. The Supplemental Charge is for the specific purpose of paying off a loan from the State Revolving Fund that is being used to finance the construction of a new water treatment plant to replace the aging plant located in Cool, CA. The District Board of Directors adopted a resolution stating that the Supplemental Charge “*will be held in a separate, restricted account, used solely for servicing SWRCB low-interest loan and reserve account.*” For this reason, the charge is listed separately in the budget and cannot be used to fund operating expenses. The Supplemental Charge was approved in September 2015 and first began appearing on customers’ bills in February 2017. For FY 22-23, the revenue is estimated to be \$654,000, which is roughly 11% of total revenue.

D. Wastewater Charges/Fees

Revenue collected and used for oversight of the Auburn Lake Trails On-Site Wastewater Zone is projected to total \$187,963 for FY 22-23, which is roughly 3% of the total revenues. This revenue is expected to stay about the same for FY 23-24 and the projected revenue is \$185,000. This restricted revenue represents homeowners' bi-monthly fees collected separate from residential water costs for the State mandated oversight of wastewater activities in the Auburn Lake Trails subdivision. The amount also includes a minor amount for additional fees related to homeowner-requested activities. Wastewater operating revenues for FY 22-23 and the last four years are summarized below. Due to a District-led process to update these fees and charges by way of updating our Waste Discharge Requirements (WDR) these budget numbers could potentially change within the Fiscal Year.

Revenue Budget

GDPUD REVENUE BUDGET							
Description	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Approved Budget	FY 22-23 As of 5/31/23	FY 23-24 Proposed
WATER OPERATING REVENUE							
Water Sales							
Residential Sales	\$ 1,862,227	\$ 2,411,551	\$ 3,139,700	\$ 2,873,804	\$ 3,200,000	\$ 2,465,126	\$ 3,000,000
Commercial Sales	\$ 260,936	\$ 315,497	\$ -	\$ -	\$ -	\$ -	\$ -
Irrigation Sales	\$ 317,330	\$ 416,369	\$ 395,020	\$ 388,465	\$ 560,000	\$ 246,236	\$ 436,772
Penalties	\$ 46,739	\$ 50,625	\$ 600	\$ 200	\$ 45,400	\$ 56,049	\$ 68,000
Other (2)	\$ 10,951	\$ 59,679	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-Total	\$ 2,498,183	\$ 3,253,721	\$ 3,535,320	\$ 3,262,469	\$ 3,805,400	\$ 2,767,411	\$ 3,504,772
NON OPERATING REVENUE							
Property Taxes	\$ 1,577,792	\$ 1,657,978	\$ 1,769,095	\$ 1,867,047	\$ 1,900,850	\$ 1,939,043	\$ 2,000,000
SMUD	\$ 108,515	\$ 108,515	\$ 116,443	\$ 126,179	\$ -	\$ 123,939	\$ 110,000
Interest Income	\$ 18,884	\$ 75,443	\$ 92,402	\$ 10,379	\$ 2,500	\$ 65,850	\$ 60,000
Water Agency Cost Share		\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -
Leases	\$ 73,023	\$ 70,000	\$ 101,929	\$ 101,177	\$ 88,200	\$ 76,030	\$ 80,000
Hydro	\$ 43,259	\$ 60,000		\$ 55,574	\$ 54,212	\$ 34,994	\$ 55,000
Other (3)	\$ 291,035		\$ 54,006	\$ -	\$ 196,232	\$ -	\$ 50,000
Sub-total Non-Operating	\$ 2,112,508	\$ 2,016,936	\$ 2,133,875	\$ 2,160,356	\$ 2,241,994	\$ 2,239,856	\$ 2,355,000
Supplemental Charge (1)	\$ 657,545	\$ 549,529	\$ 662,210	\$ 663,592	\$ 667,000	\$ 555,303	\$ 653,000
TOTAL WATER REVENUE	\$ 5,268,236	\$ 5,820,186	\$ 6,331,405	\$ 6,086,417	\$ 6,714,394	\$ 5,562,570	\$ 6,512,772
WASTEWATER OPERATING REVENUE							
Zone Charges	\$ 311,547	\$ 313,372	\$ 196,169	\$ 185,883	\$ 188,400	\$ 172,299	\$ 185,000
Escrow Fees	\$ 33,600	\$ 28,000	\$ 24,020	\$ 22,100	\$ 30,000	\$ 11,054	\$ 12,000
Septic Design Fees	\$ 1,200	\$ 3,000	\$ 5,940	\$ 3,280	\$ 1,500	\$ 2,460	\$ 3,500
Interest Income	\$ 3,175	\$ 16,894	\$ 4,366	\$ 2,234	\$ 520	\$ 9,442	\$ 10,000
Other			\$ 4,100	\$ 3,000		\$ -	
Total Wastewater Revenue	\$ 349,522	\$ 361,266	\$ 234,595	\$ 216,497	\$ 220,420	\$ 195,255	\$ 210,500
TOTAL REVENUE	\$ 5,617,758	\$ 6,181,452	\$ 6,120,851	\$ 6,453,923	\$ 7,213,628	\$ 5,202,522	\$ 6,723,272
Grants (3)				\$ 119,514	\$ 169,514	\$ 515,005	\$ 3,200,000
TOTAL WITH GRANTS				\$ 6,573,437	\$ 7,383,142	\$ 5,717,527	\$ 9,923,272

(1) - Supplemental Charge revenue can only be used to fund State Revolving Fund Loan

(2) - Other revenue are connection fees

(3) - Grants

Expenses

Operating

Operating expenses are divided into seven departments:

5100 – Source of Supply

5200 – Transmission & Distribution of Raw Water

5300 – Water Treatment

5400 – Transmission & Distribution of Treated Water

5500 – Customer Service (will merge with 5600 Administration for FY24)

5600 – General & Administration

6100 – Wastewater (Zone).

5100 – Source of Supply

Activities related to the maintenance and operation of the upper canal system from Stumpy Meadows Reservoir to Tunnel Hill. In addition to the physical maintenance of the reservoir and canal system, this also includes water rights monitoring and reporting, dam surveying and monitoring, and dam safety compliance.

SOURCE OF SUPPLY DEPARTMENT 5100 BUDGET								
Accounts	EXPENSES:	FY 21/22 Budget	FY 21/22 Actual	FY22/23 Budget	Actual YTD as of 5/31/2023	% of Budget Remaining	FY 23/24 Budget	FY23 - FY24 Budget Change
100-5100-50100	Salaries	\$ 163,354	\$ 109,580	\$ 157,169	\$ 144,250	8%	\$ 192,000	22%
100-5100-50102	Overtime	\$ 13,642	\$ 10,359	\$ 13,642	\$ 22,740	-67%	\$ 14,000	3%
100-5100-50103	Standby Pay	\$ 11,867	\$ 7,530	\$ 11,867	\$ 13,610	-15%	\$ 13,150	11%
100-5100-50200	Payroll Taxes	\$ 14,865	\$ 9,629	\$ 14,302	\$ 13,613	5%	\$ 14,884	4%
100-5100-50300	Health Insurance	\$ 51,860	\$ 25,538	\$ 51,860	\$ 44,549	14%	\$ 52,966	2%
100-5100-50302	Insurance - Workers Comp.	\$ 6,857	\$ 7,044	\$ 6,857	\$ 6,557	4%	\$ 6,336	-8%
100-5100-50400	PERS Retirement Expense	\$ 14,223	\$ 11,473	\$ 13,469	\$ 15,039	-12%	\$ 16,808	25%
100-5100-50401	PERS UAL	\$ 11,926	\$ 9,756	\$ 10,683	\$ 10,351	3%	\$ 10,377	-3%
100-5100-50403	Def Comp Retirement Expense	\$ 740	\$ -	\$ 680	\$ -	100%	\$ -	0%
	TOTAL WAGES & BENEFITS	\$ 289,334	\$ 190,909	\$ 280,529	\$ 270,709	4%	\$ 320,521	14%
100-5100-51100	Materials & Supplies	\$ 10,765	\$ 13,412	\$ 11,410	\$ 54,389	-377%	\$ 17,100	50%
100-5100-51101	Durable Goods/Rentals	\$ 344	\$ 1,300	\$ 3,200	\$ 58,298	-1722%	\$ 7,400	131%
100-5100-51102	Office Supplies	\$ 297	\$ 72	\$ 302	\$ 362	-20%	\$ -	-100%
100-5100-51103	PPE/Safety Equipment	\$ -	\$ -	\$ -	\$ -	0%	\$ 10,450	100%
100-5100-51104	Software Licences	\$ -	\$ -	\$ -	\$ -	-	\$ 88	-
100-5100-51200	Vehicle Maintenance	\$ 4,632	\$ 4,929	\$ 5,589	\$ 4,053	27%	\$ 4,850	-13%
100-5100-51201	Vehicle Operating - Fuel	\$ 5,683	\$ 9,555	\$ 8,380	\$ 8,264	1%	\$ 9,150	9%
100-5100-51300	Professional Services	\$ 37,359	\$ 107,758	\$ 84,236	\$ 149,629	-78%	\$ 91,800	9%
100-5100-52100	Staff Development/Training	\$ -	\$ 59	\$ 750	\$ 40	95%	\$ 1,250	67%
100-5100-52102	Utilities	\$ 10,715	\$ 10,034	\$ 19,267	\$ 10,249	47%	\$ 10,450	-46%
100-5100-52105	Government Regulation Fees	\$ 60,000	\$ 148,355	\$ 80,000	\$ 97,346	-22%	\$ 118,000	48%
100-5100-52108	Membership/Subscriptions	\$ 391	\$ -	\$ 415	\$ -	100%	\$ 450	8%
100-5100-71100	Capital Expenses	\$ -	\$ -	\$ -	\$ -	0%	\$ 8,250	100%
	NON-LABOR EXP	\$ 130,186	\$ 295,473	\$ 213,549	\$ 382,630	-79%	\$ 279,238	31%
	TOTAL DEPARTMENT EXPENSES	\$ 419,520	\$ 486,381	\$ 494,078	\$ 653,339	-32%	\$ 599,759	21%

5200 - Transmission & Distribution of Raw Water

Activities related to the conveyance of untreated water, including the transmission of untreated water to the water treatment plants.

RAW WATER DEPARTMENT 5200 BUDGET								
Accounts	EXPENSES:	FY 21/22 Budget	FY 21/22 Actual	FY22/23 Budget	Actual YTD as of 5/31/2023	% of Budget Remaining	FY 23/24 Budget	FY23 - FY24 Budget Change
100-5200-50100	Salaries	\$ 322,851	\$ 229,602	\$ 308,538	\$ 215,038	30%	\$ 290,000	-6%
100-5200-50101	Part-time/Temp Wages	\$ 1,065		\$ 976	\$ 9,709	-895%	\$ 5,000	412%
100-5200-50102	Overtime	\$ 20,648	\$ 27,891	\$ 20,252	\$ 17,780	12%	\$ 24,800	22%
100-5200-50103	Standby Pay	\$ 13,260	\$ 14,800	\$ 13,260	\$ 16,260	-23%	\$ 21,550	63%
100-5200-50200	Payroll Taxes	\$ 29,379	\$ 24,172	\$ 28,077	\$ 18,794	33%	\$ 22,450	-20%
100-5200-50300	Health Insurance	\$ 115,737	\$ 61,392	\$ 115,737	\$ 62,688	46%	\$ 77,835	-33%
100-5200-50302	Insurance - Workers Comp.	\$ 15,689	\$ 9,035	\$ 15,285	\$ 7,522	51%	\$ 7,250	-53%
100-5200-50400	PERS Retirement Expense	\$ 30,867	\$ 24,579	\$ 29,450	\$ 20,750	30%	\$ 38,412	30%
100-5200-50401	PERS UAL	\$ 214,481	\$ 190,251	\$ 208,325	\$ 201,844	3%	\$ 202,347	-3%
100-5200-50403	Def Comp Retirement Expense	\$ 1,460	\$ -	\$ 1,330	\$ -	100%	\$ -	-100%
	TOTAL WAGES & BENEFITS	\$ 765,437	\$ 581,724	\$ 741,230	\$ 570,385	23%	\$ 689,644	-7%
100-5200-51100	Materials & Supplies	\$ 18,000	\$ 20,405	\$ 25,000	\$ 26,800	-7%	\$ 14,500	-42%
100-5200-51101	Durable Goods/Rentals	\$ 2,000	\$ 4,710	\$ 2,000	\$ 725	64%	\$ 1,450	-28%
100-5200-51102	Office Supplies	\$ -	\$ 59	\$ 1	\$ 352	-35100%	\$ -	-100%
100-5200-51103	PPE/Safety Equipment	\$ -	\$ -	\$ -	\$ -		\$ 3,250	
100-5200-51200	Vehicle Maintenance	\$ 6,152	\$ 9,412	\$ 10,213	\$ 10,540	-3%	\$ 8,900	-13%
100-5200-51201	Vehicle Operating - Fuel	\$ 12,070	\$ 20,805	\$ 18,210	\$ 24,364	-34%	\$ 21,000	15%
100-5200-51300	Professional Services	\$ 2,354	\$ 5,482	\$ 5,984	\$ 40	99%	\$ 5,000	-16%
100-5200-52100	Staff Development/Training	\$ 147	\$ 147	\$ 750	\$ 655	13%	\$ 750	0%
100-5200-52102	Utilities	\$ 1,337	\$ 1,862	\$ 1,420	\$ 3,128	-120%	\$ 3,250	129%
100-5200-52105	Government Regulation Fees	\$ 119	\$ 90	\$ 57	\$ -	100%	\$ -	-100%
100-5200-52108	Membership/Subscriptions	\$ 391	\$ -	\$ 358	\$ -	100%	\$ 450	
100-5200-71100	Capital Expenses	\$ -	\$ -	\$ -	\$ -		\$ 1,750	
	NON-LABOR EXP	\$ 42,570	\$ 62,972	\$ 63,993	\$ 66,604	-4%	\$ 60,300.00	-6%
	TOTAL DEPARTMENT EXPENSES	\$ 808,007	\$ 644,695	\$ 805,223	\$ 636,989	21%	\$ 749,944.46	-7%

5300 – Water Treatment

Activities related to the treatment plants and treating water for domestic use. This includes water quality monitoring and compliance with State regulations related to water treatment plant operation.

Accounts	EXPENSES:	FY 21/22 Budget	FY 21/22 Actual	FY22/23 Budget	Actual YTD as of 5/31/2023	% of Budget Remaining	FY 23/24 Budget	FY23 - FY24 Budget Change
100-5300-50100	Salaries	\$ 250,264	\$ 196,493	\$ 244,058	\$ 175,373	28%	\$ 298,000	22%
100-5300-50102	Overtime	\$ 25,118	\$ 25,815	\$ 25,097	\$ 26,598	-6%	\$ 34,496	37%
100-5300-50103	Standby Pay	\$ 9,688	\$ 15,760	\$ 9,688	\$ 14,500	-50%	\$ 15,720	62%
100-5300-50200	Payroll Taxes	\$ 22,774	\$ 20,127	\$ 22,209	\$ 16,348	26%	\$ 17,983	-19%
100-5300-50300	Health Insurance	\$ 64,914	\$ 51,683	\$ 64,914	\$ 53,961	17%	\$ 59,357	-9%
100-5300-50302	Insurance - Workers Comp.	\$ 9,488	\$ 5,331	\$ 9,426	\$ 4,293	54%	\$ 4,722	-50%
100-5300-50400	PERS Retirement Expense	\$ 32,592	\$ 21,156	\$ 31,790	\$ 18,059	43%	\$ 31,777	0%
100-5300-50401	PERS UAL	\$ 20,466	\$ 48,782	\$ 20,466	\$ 51,755	-153%	\$ 51,884	154%
100-5300-50403	Def Comp Retirement Expense	\$ 1,130	\$ -	\$ 1,050	\$ -	100%	\$ -	-100%
	TOTAL WAGES & BENEFITS	\$ 436,434	\$ 385,147	\$ 428,698	\$ 360,887	16%	\$ 513,939	20%
100-5300-51100	Materials & Supplies	\$ 72,000	\$ 84,790	\$ 85,426	\$ 50,024	41%	\$ 82,500	-3%
100-5300-51101	Durable Goods/Rentals	\$ 1,245	\$ 691	\$ 13,300	\$ 513	96%	\$ 250	-98%
100-5300-51102	Office Supplies	\$ -	\$ 610	\$ 1	\$ 2,175	-217400%	\$ -	-100%
100-5300-51103	PPE/Safety	\$ -	\$ -	\$ -	\$ -		\$ 2,750	
100-5300-51200	Vehicle Maintenance	\$ 6,284	\$ 2,454	\$ 17,134	\$ 2,432	86%	\$ 6,500	-62%
100-5300-51201	Vehicle Operating - Fuel	\$ 8,484	\$ 6,090	\$ 8,993	\$ 5,685	37%	\$ 7,750	-14%
100-5300-51202	Building Maintenance	\$ -	\$ 14,641	\$ 289	\$ 16,698	-5678%	\$ 7,500	2495%
100-5300-51300	Professional Services	\$ 8,617	\$ 3,629	\$ 24,135	\$ 12,969	46%	\$ 32,250	34%
100-5300-52100	Staff Development/Training	\$ 2,441	\$ 307	\$ 2,587	\$ 253	90%	\$ 1,250	-52%
100-5300-52102	Utilities	\$ 214,327	\$ 226,066	\$ 227,186	\$ 202,463	11%	\$ 222,700	-2%
100-5300-52105	Government Regulation Fees	\$ 26,311	\$ 32,021	\$ 26,311	\$ 3,177	88%	\$ 6,500	-75%
100-5300-52108	Membership/Subscriptions	\$ 391	\$ (40)	\$ 391	\$ 611	-56%	\$ 625	60%
100-5300-71100	Capital Expenses	\$ -	\$ 750	\$ -	\$ -		\$ 19,750	
	NON-LABOR EXP	\$ 340,100	\$ 371,258	\$ 405,753	\$ 297,000	27%	\$ 390,325	-4%
	TOTAL DEPARTMENT EXPENSES	\$ 776,534	\$ 756,406	\$ 834,451	\$ 657,887	21%	\$ 904,264	8%

5400 – Transmission & Distribution of Treated Water

Activities related to the operation and maintenance of treated water pipelines and associated facilities. This also includes activities such as a backflow testing compliance program, laboratory testing, and water quality sampling and reporting.

TRANSMISSION & DISTRIBUTION OF RAW WATER DEPARTMENT 5400 BUDGET								
Accounts	EXPENSES:	FY 21/22 Budget	FY 21/22 Actual	FY22/23 Budget	Actual YTD as of 5/31/2023	% of Budget Remaining	FY 23/24 Budget	FY23 - FY24 Budget Change
100-5400-50100	Salaries	\$ 416,998	\$ 422,003	\$ 417,609	\$ 403,001	3%	\$ 486,000	16%
100-5400-50102	Overtime	\$ 39,846	\$ 37,125	\$ 40,329	\$ 40,522	0%	\$ 46,800	16%
100-5400-50103	Standby Pay	\$ 20,030	\$ 15,710	\$ 20,030	\$ 14,500	28%	\$ 15,720	-22%
100-5400-50200	Payroll Taxes	\$ 37,947	\$ 1,001	\$ 38,002	\$ 34,895	8%	\$ 30,413	-20%
100-5400-50300	Health Insurance	\$ 101,964	\$ 2,894	\$ 101,964	\$ 120,998	-19%	\$ 109,881	8%
100-5400-50302	Insurance - Workers Comp.	\$ 17,157	\$ 9,165	\$ 6,405	\$ 7,397	-15%	\$ 5,207	-19%
100-5400-50400	PERS Retirement Expense	\$ 47,899	\$ 4,552	\$ 48,008	\$ 38,548	20%	\$ 52,768	10%
100-5400-50401	PERS UAL	\$ 90,000	\$ 55,852	\$ 90,000	\$ 36,641	59%	\$ 36,319	-60%
100-5400-50403	Def Comp Retirement Expense	\$ 1,880	\$ -	\$ 1,790	\$ -	100%	\$ -	-100%
	TOTAL WAGES & BENEFITS	\$ 773,721	\$ 548,303	\$ 764,137	\$ 696,502	9%	\$ 783,108	2%
100-5400-51100	Materials & Supplies	\$ 75,000	\$ 155,255	\$ 135,000	\$ 136,822	-1%	\$ 158,500	17%
100-5400-51101	Durable Goods/Rentals	\$ 2,000	\$ 1,084	\$ 2,171	\$ 10,491	-383%	\$ 12,250	464%
100-5400-51102	Office Supplies	\$ 36	\$ 32	\$ 33	\$ 522	-1482%	\$ -	-100%
100-5400-51103	PPE/Safety Equipment	\$ -	\$ -	\$ 1	\$ -		\$ 8,500	849900%
100-5400-51200	Vehicle Maintenance	\$ 13,233	\$ 19,753	\$ 23,500	\$ 39,759	-69%	\$ 31,750	35%
100-5400-51201	Vehicle Operating - Fuel	\$ 19,535	\$ 4,888	\$ 28,517	\$ 27,795	3%	\$ 31,250	10%
100-5400-51202	Building Maintenance	\$ -	\$ -	\$ 1	\$ -		\$ 1,250	124900%
100-5400-51300	Professional Services	\$ 5,000	\$ 12,146	\$ 7,529	\$ 2,773	63%	\$ 10,000	33%
100-5400-52100	Staff Development/Training	\$ 191	\$ 263	\$ 750	\$ 2,952	-294%	\$ 3,250	333%
100-5400-52102	Utilities	\$ 17,267	\$ 13,826	\$ 19,495	\$ 13,914	29%	\$ 12,000	-38%
100-5400-52105	Government Regulation Fees	\$ 31,802	\$ 8,685	\$ 17,120	\$ 36,510	-113%	\$ 42,350	147%
100-5400-52108	Membership/Subscriptions	\$ -	\$ -	\$ 1	\$ -		\$ 450	44900%
100-5400-71100	Capital Expenses	\$ -	\$ -	\$ 1	\$ -		\$ 10,450	1044900%
	NON-LABOR EXP	\$ 164,064	\$ 242,006	\$ 234,119	\$ 271,538	-16%	\$ 322,000	38%
	TOTAL DEPARTMENT EXPENSES	\$ 937,785	\$ 790,309	\$ 998,256	\$ 968,040	3%	\$ 1,105,108	11%

5600 – General Administration & Customer Service

Activities not directly attributed to any one other department, but supporting all District activities, except wastewater. Examples include financial planning and management, accounting, information technology, records management, website hosting and management, Board of Directors support, payroll, and human resources. Activities directly related to assisting customers, reading meters, and preparing and processing water billing.

ADMINISTRATION & CUSTOMER SERVICE DEPARTMENT 5600 BUDGET								
Accounts	EXPENSES:	FY 21/22 Budget	FY 21/22 Actual	FY22/23 Budget	Actual YTD as of 5/31/2023	% of Budget Remaining	FY 23/24 Budget	FY23 - FY24 Budget Change
100-5600-50100	Salaries (5500-5600)	\$ 487,026	\$ 549,255	\$ 547,774	\$ 591,339	-8%	\$ 695,000	27%
100-5600-50101	Part-time/Temp Wages (5500-5600)	\$ 22,682	\$ 63,082	\$ 19,948	\$ 66,837	-235%	\$ 15,000	-25%
100-5600-50102	Overtime (5500-5600)	\$ 2,624	\$ 834	\$ 2,734	\$ 43	98%	\$ -	-100%
100-5600-50103	Automobile Allowance (5500-5600)	\$ -	\$ -	\$ 2,000	\$ 4,500	-125%	\$ 7,600	280%
100-5600-50104	Retiree Benefit (5500-5600)	\$ 22,827	\$ 15,575	\$ 9,973	\$ 13,860	-39%	\$ 26,000	161%
100-5600-50105	Director Compensation (5500-5600)	\$ 21,993	\$ 23,200	\$ 24,360	\$ 22,000	10%	\$ 24,000	-1%
100-5600-50200	Payroll Taxes (5500-5600)	\$ 44,320	\$ 46,515	\$ 49,847	\$ 46,477	7%	\$ 40,985	-18%
100-5600-50300	Health Insurance (5500-5600)	\$ 112,128	\$ 93,867	\$ 69,772	\$ 119,328	-71%	\$ 96,397	38%
100-5600-50302	Insurance - Workers Comp. (5500-5600)	\$ 6,268	\$ 3,140	\$ 6,383	\$ 2,991	53%	\$ 3,021	-53%
100-5600-50400	PERS Retirement (5500-5600)	\$ 45,900	\$ 68,710	\$ 47,256	\$ 51,395	-9%	\$ 45,215	-4%
100-5600-50401	PERS UAL (5500-5600)	\$ 175,151	\$ 191,051	\$ 207,229	\$ 201,844	3%	\$ 203,862	-2%
100-5600-50403	Def. Comp Ret. Exp. (5500-5600)	\$ 2,200	\$ -	\$ 2,350	\$ -	100%	\$ 9,450	302%
	TOTAL WAGES & BENEFITS (5500-5600)	\$ 943,119	\$ 1,055,228	\$ 989,626	\$ 1,120,614	-13%	\$ 1,166,530	18%
100-5600-51100	Materials & Supplies (5500-5600)	\$ 27,691	\$ 10,153	\$ 41,467	\$ 13,607	67%	\$ 9,350	-77%
100-5600-51101	Durable Goods/Rentals (5500-5600)	\$ 8,569	\$ 8,777	\$ 15,486	\$ 1,505	90%	\$ 1,250	-92%
100-5600-51102	Office Supplies (5500-5600)	\$ 37,815	\$ 62,546	\$ 68,832	\$ 44,849	35%	\$ 30,900	-55%
100-5600-51103	Safety/PPE	\$ -	\$ -	\$ -	\$ -	-	\$ 3,800	-
100-5600-51104	Software Licences	\$ -	\$ -	\$ -	\$ -	-	\$ 22,860	-
100-5600-51200	Vehicle Maintenance (5500-5600)	\$ 256	\$ 18	\$ -	\$ 803	-	\$ 3,250	-
100-5600-51201	Vehicle Operating - Fuel (5500-5600)	\$ -	\$ -	\$ -	\$ 388	-	\$ 3,250	-
100-5600-51202	Building Maintenance (5500-5600)	\$ -	\$ 8,531	\$ -	\$ 2,181	-	\$ 7,500	-
100-5600-51300	Professional Services (5500-5600)	\$ 135,000	\$ 218,750	\$ 227,000	\$ 286,684	-26%	\$ 373,591	65%
100-5600-51301	Insurance - General Liability	\$ 96,684	\$ 80,520	\$ 84,546	\$ 93,830	-11%	\$ 100,000	18%
100-5600-51302	Legal	\$ 96,467	\$ 69,975	\$ 96,476	\$ 35,283	63%	\$ 80,000	-17%
100-5600-51303	Audit	\$ 14,444	\$ 18,410	\$ 21,968	\$ 14,140	36%	\$ 22,200	1%
100-5600-51304	Board Training/Travel	\$ -	\$ -	\$ -	\$ -	-	\$ 17,500	-
100-5600-52100	Staff Development/Training (5500-5600)	\$ 596	\$ 5,606	\$ 2,101	\$ 10,468	-398%	\$ 16,150	669%
100-5600-52101	Staff Travel/Mileage	\$ 2,137	\$ 4,325	\$ 4,103	\$ 14,274	-248%	\$ -	-100%
100-5600-52102	Utilities (5500-5600)	\$ 41,096	\$ 65,295	\$ 45,654	\$ 47,680	-4%	\$ 65,950	44%
100-5600-52103	Bank Charges	\$ 344	\$ 1,617	\$ 425	\$ 310	27%	\$ 500	18%
100-5600-52104	Payroll Processing (5500-5600)	\$ 22,827	\$ 25,068	\$ 25,871	\$ 24,936	4%	\$ 26,400	2%
100-5600-52105	Government Regulation Fees	\$ 5,919	\$ 5,910	\$ -	\$ 5,502	-	\$ 6,050	-
100-5600-52106	Elections	\$ 10,253	\$ -	\$ 9,399	\$ 7,418	21%	\$ -	-100%
100-5600-52107	Other Miscellaneous Expense (5500-5600)	\$ -	\$ 8,480	\$ -	\$ 6,278	-	\$ 500	-
100-5600-52108	Membership/Subscriptions (5500-5600)	\$ 33,972	\$ 40,112	\$ 57,941	\$ 45,891	21%	\$ 41,680	-28%
	NON-LABOR EXP (5500-5600)	\$ 534,070	\$ 634,093	\$ 701,269	\$ 656,027	6%	\$ 832,681	19%
	TOTAL DEPARTMENT EXPENSES	\$ 1,477,189	\$ 1,689,321	\$ 1,690,895	\$ 1,776,641	-5%	\$ 1,999,211	18%

6100 – Wastewater (Zone)

Activities related to overseeing wastewater collection and disposal. This includes compliance with State regulations including the waste discharge requirements adopted by the Water Quality Control Board.

Community Disposal System

The CDS refers to 137 properties that are connected to a community wastewater collection system and community leach field. These properties each have their own septic tank for removal and treatment of solids. Following individual property septic tank treatment, their wastewater is collected in sanitary sewer conveyance piping, then pumped by a central pump station to a community leach field for subsurface disposal.

Non-Community Disposal System

Non-CDS refers to approximately 1,019 properties that utilize individual property wastewater disposal systems. These properties each have their own individual septic tank and on-site disposal of wastewater.

ALT WASTEWATER ZONE DEPARTMENT 6100 BUDGET								
Accounts	EXPENSES:	FY 21/22 Budget	FY 21/23 Actual	FY22/23 Budget	Actual YTD as of 5/31/2023	% of Budget Remaining	FY 23/24 Budget	FY23 - FY24 Budget Change
200-6100-50100	Salaries	\$ 103,049	\$ 94,610	\$ 80,789	\$ 112,155	-39%	\$ 154,000	91%
200-6100-50102	Overtime	\$ 913	\$ 241	\$ 1,047	\$ 930	11%	\$ 1,272	21%
200-6100-50200	Payroll Taxes	\$ 9,377	\$ 7,251	\$ 6,326	\$ 8,629	-36%	\$ 9,492	50%
200-6100-50300	Health Insurance	\$ 31,570	\$ 20,124	\$ 20,981	\$ 29,722	-42%	\$ 32,694	56%
200-6100-50302	Insurance - Workers Comp.	\$ 2,697	\$ 1,553	\$ 1,088	\$ 1,236	-14%	\$ 1,360	25%
200-6100-50400	PERS Retirement Expense	\$ 8,129	\$ 8,478	\$ 7,944	\$ 9,526	-20%	\$ 9,884	24%
200-6100-50401	PERS UAL	\$ 13,565	\$ 14,635	\$ 14,634	\$ 15,526	-6%	\$ 15,565	6%
	TOTAL WAGES & BENEFITS	\$ 169,300	\$ 146,893	\$ 132,809	\$ 177,724	-34%	\$ 224,267	69%
200-6100-51100	Materials & Supplies	\$ 7,632	\$ 8,231	\$ 5,497	\$ 3,381	38%	\$ 5,800	6%
200-6100-51101	Durable Goods/Rentals	\$ 2,932	\$ 580	\$ 3,107	\$ 524	83%	\$ 1,600	-49%
200-6100-51102	Office Supplies	\$ 2,213	\$ 276	\$ 2,213	\$ 619	72%	\$ 1,204	-46%
200-6100-51103	PPE/Safety Supplies	\$ -	\$ -	\$ -	\$ -		\$ 3,500	0%
200-6100-51200	Vehicle Maintenance	\$ 2,220	\$ 2,529	\$ 4,788	\$ 1,036	78%	\$ 1,550	-68%
200-6100-51201	Vehicle Operating - Fuel	\$ 6,387	\$ 4,888	\$ 6,770	\$ 4,061	40%	\$ 5,000	-26%
200-6100-51300	Professional Services	\$ 11,012	\$ 24,525	\$ 150,000	\$ 38,459	74%	\$ 100,000	-33%
200-6100-51301	Insurance - General Liability	\$ 5,441	\$ 4,374	\$ -	\$ 4,826	-	\$ 5,309	-
200-6100-52100	Staff Development/Training	\$ 315	\$ 59	\$ 333	\$ 1,948	-485%	\$ 2,000	501%
200-6100-52102	Utilities	\$ 14,000	\$ 14,196	\$ 16,492	\$ 15,721	5%	\$ 13,050	-21%
200-6100-52105	Government Regulation Fees	\$ 36,831	\$ 41,049	\$ 34,221	\$ 43,959	-28%	\$ 56,250	64%
200-6100-52108	Membership/Subscriptions	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
200-6100-71100	Capital Expense						\$ 5,000	
	NON-LABOR EXP	\$ 88,983	\$ 100,707	\$ 223,421	\$ 114,534	49%	\$ 200,762	-10%
	TOTAL DEPARTMENT EXPENSES	\$ 258,283	\$ 247,601	\$ 356,230	\$ 292,258	18%	\$ 425,029	19%

Consolidated Expenses

In some departments, the amounts appear much higher than in previous years. On the consolidated expense sheet, the bottom line is only a 12% difference from the FY 22-23 budget. This in part is due to increased expenses related to inflation. This also represents a more accurate budget given my familiarity with the accounts. This year accounts added are Capital Expenses, PPE/Safety Equipment, and a Software/Licenses account. The Material Other account has changed to Durable Goods/Rentals.

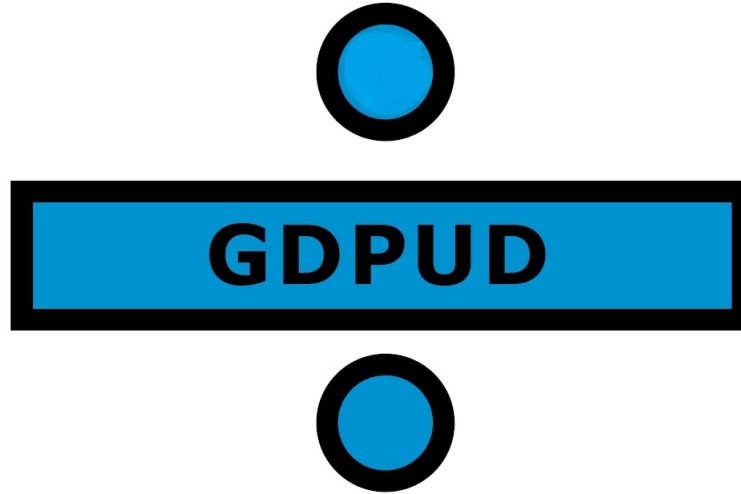
CONSOLIDATED EXPENSES											
5100-6100	Accounts	EXPENSES:	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Actual	FY 21/22 Actual	FY22/23 Budget	Actual YTD as of 4/30/2023	% of Budget Remaining	PROPOSED FY 23/24 Budget	FY23 - FY24 Budget Change
50100	Salaries		\$ 1,428,413	\$ 1,368,054	\$ 1,513,107	\$ 1,601,544	\$ 1,755,937	\$ 1,641,156	7%	\$ 2,115,000	20%
50101	Part-time (not on payroll)		\$ 65,928	\$ 40,463	\$ 20,227	\$ 63,082	\$ 20,924	\$ 76,546	-266%	\$ 20,000	-4%
50102	Overtime		\$ 83,612	\$ 119,827	\$ 129,794	\$ 102,265	\$ 103,101	\$ 108,613	-5%	\$ 121,368	18%
50103	Standby Pay		\$ 55,940	\$ 55,940	\$ 54,050	\$ 53,800	\$ 54,845	\$ 58,870	-7%	\$ 66,140	21%
50104	Retiree Benefit		\$ 102,248	\$ -	\$ 641	\$ 15,575	\$ 9,973	\$ 13,860	-39%	\$ 26,000	161%
50105	Director Stipend		\$ 23,600	\$ 23,234	\$ 23,200	\$ 23,200	\$ 24,360	\$ 22,000	10%	\$ 24,000	-1%
50200	Payroll Taxes		\$ 123,156	\$ 128,477	\$ 122,326	\$ 108,695	\$ 158,763	\$ 138,756	13%	\$ 136,207	-14%
50300	Health Insurance		\$ 499,857	\$ 424,250	\$ 463,337	\$ 255,499	\$ 425,228	\$ 431,246	-1%	\$ 429,131	1%
50302	Insurance - Workers Comp.		\$ 36,737	\$ 39,683	\$ 26,824	\$ 35,269	\$ 45,444	\$ 29,996	34%	\$ 27,896	-39%
50400	PERS Retirement Expense		\$ 141,681	\$ 140,909	\$ 156,326	\$ 138,947	\$ 177,917	\$ 153,317	14%	\$ 194,865	10%
50401	PERS UAL		\$ 503,668	\$ 542,774	\$ 462,742	\$ 510,328	\$ 551,337	\$ 517,961	6%	\$ 520,354	-6%
50403	Def Comp Retirement Expense		\$ 7,452	\$ 5,701	\$ -	\$ -	\$ -	\$ -	0%	\$ 9,450	-
	TOTAL WAGES & BENEFITS		\$ 3,072,292	\$ 2,889,312	\$ 2,972,574	\$ 2,908,204	\$ 3,327,829	\$ 3,192,321	4%	\$ 3,690,410	11%
51100	Materials & Supplies		\$ 171,735	\$ 194,652	\$ 287,221	\$ 292,246	\$ 303,800	\$ 285,023	6%	\$ 287,750	-5%
51101	Durable Goods/Rentals		\$ 20,004	\$ 13,484	\$ 46,508	\$ 17,142	\$ 39,264	\$ 72,056	-84%	\$ 24,200	-38%
51102	Office Supplies		\$ 64,486	\$ 51,562	\$ 58,072	\$ 63,595	\$ 71,382	\$ 48,879	32%	\$ 32,104	-55%
51103	PPE/Safety Equipment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ 32,250	-
51104	Software/Licenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ 22,860	-
51200	Vehicle Maintenance		\$ 30,983	\$ 37,630	\$ 30,711	\$ 39,094	\$ 61,224	\$ 58,623	4%	\$ 56,800	-7%
51201	Vehicle Operating - Fuel		\$ 56,948	\$ 58,337	\$ 48,362	\$ 36,450	\$ 70,870	\$ 106,754	-51%	\$ 46,150	-35%
51202	Building Maintenance		\$ 7,907	\$ -	\$ 6,308	\$ 23,172	\$ 289	\$ 18,879	-6433%	\$ 16,250	5523%
51300	Professional Services		\$ 200,772	\$ 176,259	\$ 428,957	\$ 372,290	\$ 498,884	\$ 490,554	2%	\$ 612,641	23%
51301	Insurance - General Liability		\$ 81,607	\$ 83,648	\$ 89,157	\$ 84,894	\$ 84,546	\$ 98,656	-17%	\$ 100,000	18%
51302	Legal		\$ 191,998	\$ 124,947	\$ 84,225	\$ 69,975	\$ 96,476	\$ 114,534	-19%	\$ 80,000	-17%
51303	Audit		\$ 26,510	\$ 21,950	\$ 12,610	\$ 18,410	\$ 21,968	\$ 14,140	36%	\$ 22,200	1%
52100	Staff Development/Training		\$ 5,943	\$ 3,590	\$ 2,946	\$ 6,440	\$ 7,271	\$ 16,316	-124%	\$ 24,650	239%
52101	Travel		\$ 6,037	\$ 7,425	\$ 1,866	\$ 5,606	\$ 4,103	\$ 14,274	-248%	\$ 33,650	720%
52102	Utilities		\$ 264,341	\$ 271,374	\$ 265,878	\$ 331,278	\$ 329,514	\$ 293,155	11%	\$ 327,400	-1%
52103	Bank Charges		\$ -	\$ 44	\$ 275	\$ 1,617	\$ 425	\$ 310	27%	\$ 500	18%
52104	Payroll Processing Fees		\$ 134,329	\$ -	\$ -	\$ 25,068	\$ 25,871	\$ 24,936	4%	\$ 26,400	2%
52105	Government Regulation Fees		\$ 132,914	\$ 161,498	\$ 219,176	\$ 236,111	\$ 157,709	\$ 186,494	-18%	\$ 229,150	45%
52106	Elections		\$ 6,782	\$ -	\$ 8,951	\$ -	\$ 9,399	\$ 7,418	21%	\$ -	-100%
52107	Other Misc. Expenses		\$ 35,242	\$ 18,673	\$ 36,086	\$ 8,480	\$ -	\$ 6,278	-	\$ 500	-
52108	Membership/Subscriptions		\$ 33,102	\$ 37,418	\$ 31,054	\$ 40,072	\$ 59,106	\$ 46,502	21%	\$ 44,155	-25%
71100	Capital Expenses		\$ -	\$ 24,817	\$ 24,197	\$ 750	\$ -	\$ -	0%	\$ 45,200	100%
6024-MOM	D/O Insurance		\$ -	\$ 285,920	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%
	NON-LABOR EXP		\$ 1,471,640	\$ 1,573,228	\$ 1,682,560	\$ 1,672,689	\$ 1,842,101	\$ 1,903,781	-3%	\$ 2,064,809	12%
	TOTAL DEPARTMENT EXPENSES		\$ 4,543,932	\$ 4,462,540	\$ 4,655,134	\$ 4,580,893	\$ 5,169,930	\$ 5,096,102	1%	\$ 5,755,220	11%

DRAFT FISCAL YEAR 2023-2024 BUDGET												
Description	FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Approved	% Increase FY22-23	Actual YTD as of 4/30/2023	Amount Remaining	Percent used	FY 23-24 Proposed	Percent Change From 22-23
OPERATING EXPENSES WATER												
Source of Supply (5100)	\$ 479,341	\$ 352,468	\$ 296,866	\$ 377,070	\$ 419,520	\$ 494,078	18%	\$ 584,820	\$ (90,742)	118%	\$ 599,759	21%
Trans & Dist Raw Water (5200)	\$ 694,531	\$ 689,151	\$ 734,568	\$ 766,903	\$ 808,007	\$ 805,222	0%	\$ 597,039	\$ 208,183	74%	\$ 749,944	-7%
Water Treatment (5300)	\$ 603,755	\$ 672,713	\$ 787,821	\$ 723,918	\$ 776,534	\$ 834,450	7%	\$ 599,260	\$ 235,190	72%	\$ 897,299	8%
Trans & Dist Treated Water (5400)	\$ 703,764	\$ 827,030	\$ 770,081	\$ 953,445	\$ 937,803	\$ 998,252	6%	\$ 873,559	\$ 124,693	88%	\$ 1,140,858	14%
Customer Service (5500) inactive	\$ 217,877	\$ 215,433	\$ 214,409	\$ 236,720	\$ 302,298	\$ 305,463	1%	\$ 161,168	\$ 144,295	53%	\$ -	-100%
Admin & General (5600)	\$ 1,087,332	\$ 1,519,128	\$ 1,452,342	\$ 1,375,671	\$ 1,143,324	\$ 1,388,973	21%	\$ 1,311,529	\$ 77,444	94%	\$ 2,007,376	45%
Total Operating Expenses (WATER)	\$ 3,786,600	\$ 4,275,923	\$ 4,256,087	\$ 4,433,727	\$ 4,387,486	\$ 4,826,438	10%	\$ 4,127,375	\$ 699,063	86%	\$ 5,395,236	12%
OPERATING EXPENSES ZONE												
On-Site Wastewater Disposal Zone	\$ 306,930	\$ 268,009	\$ 202,919	\$ 221,666	\$ 265,116	\$ 372,294	40%	\$ 292,258	\$ 80,036	79%	\$ 425,029	14%
Total Operating Expenses (ZONE)	\$ 306,930	\$ 268,009	\$ 202,919	\$ 221,666	\$ 265,116	\$ 372,294	40%	\$ 292,258	\$ 80,036	79%	\$ 425,029	14%
Total Operating Expenses	\$ 4,093,530	\$ 4,543,932	\$ 4,459,006	\$ 4,655,393	\$ 4,652,602	\$ 5,237,006	16%	\$ 4,419,633	\$ 1,558,198	84%	\$ 5,820,265	11%
CAPITAL IMPROVEMENT PLAN (CIP)	\$ 11,682,810	\$ 7,816,272	\$ 3,084,123	\$ 3,190,400	\$ 1,151,000	\$ 1,800,808	16%	\$ 249,733	\$ 1,551,075	14%	\$ 1,745,333	-3%

Capital Improvement Projects

The five-year capital improvement plan (CIP) is adopted each year by the Board separately from the budget. The expenditures in the CIP for the current fiscal year are incorporated into this budget and shown as expenses within the Fund Summary.

CIP Project (Water)	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Total 22-28
Priority 1						
Tunnel Inspection and Lining	\$ 65,000					\$ 65,000
Infrastructure Replacement/HQ Building	\$ 200,000	\$ 10,000	\$ 10,000	\$ 10,000		\$ 230,000
Distribution Tank Coating	\$ 275,000	\$ 175,000	\$ 175,000			\$ 625,000
Paving	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 375,000
Vehicle Replacements	\$ 250,000	\$ 100,000	\$ 125,000	\$ 100,000	\$ 125,000	\$ 700,000
Master Meters	\$ 80,000					\$ 80,000
Priority 2						
Pump Station Retrofit	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000		\$ 48,000
Repair Safety Walkways	\$ 35,000	\$ 2,000	\$ 2,000	\$ 2,000		\$ 41,000
Treated Water line Replacement	\$ 65,000	\$ 50,000	\$ 50,000	\$ 50,000		\$ 215,000
Pressure Regulating Valves	\$ 50,000	\$ 50,000	\$ 25,000	\$ 25,000		\$ 150,000
VFD Replacement Sweetwater Treatment Plant		\$ -	\$ 100,000			\$ 100,000
Priority 3						
Annual Canal Lining/ Canal Improvements			\$ 100,000	\$ 100,000	\$ 100,000	\$ 300,000
Replace Air Release Valves	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000		\$ 40,000
Solar on Walton and Sweetwater		\$ 1,000,000				\$ 1,000,000
SCADA Upgrades		\$ 225,000	\$ 100,000			\$ 325,000
Total	\$ 1,117,000	\$ 1,709,000	\$ 784,000	\$ 384,000	\$ 300,000	\$ 4,294,000
CIP Project (ZONE)						
Lift Station Upgrade (CDS Reserve)	\$ 150,000					\$ 150,000
Solar at Lift Station 16	\$ 50,000					\$ 50,000
Installation of a Water Line to CDS Field	\$ 10,000					\$ 10,000
Wastewater Treatment Plant			\$ 500,000			\$ 500,000
Total	\$ 210,000	\$ -	\$ 500,000	\$ -	\$ -	\$ 710,000
Potential Grant Funded Capital Projects						
Annual Canal Lining/Canal Improvements	\$ 120,000	\$ 120,000	\$ -			\$ 240,000
GRANT - USBR (AWARDED)	\$ (40,000)	\$ (40,000)	\$ -			\$ (80,000)
Dredging of Holding Reservoirs and Erosion	\$ 285,000	\$ -	\$ -			\$ 285,000
GRANT - FEMA Emergency Funds (AWARDED)	\$ (285,000)	\$ -	\$ -			
AMI Meter Infrastructure	\$ 125,000	\$ 125,000	\$ -			\$ 250,000
GRANT - California State Appropriation	\$ (125,000)	\$ (125,000)	\$ -			\$ (250,000)
Infrastructure Generators	\$ 100,000		\$ -			\$ 100,000
GRANT - California State Appropriation	\$ (100,000)		\$ -			\$ (100,000)
Canal Pipeline Improvements	\$ 1,333,333	\$ 1,333,333	\$ 1,333,333			\$ 3,999,999
GRANT - CalOES HMPG	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)			\$ (3,000,000)
Skid Steer w/Masicator	\$ 162,500	\$ 162,500	\$ -			\$ 325,000
GRANT - CalFire	\$ (162,500)	\$ (162,500)	\$ -			\$ (325,000)
Excavator w/Masicator	\$ 162,500	\$ 162,500	\$ -			\$ 325,000
GRANT - CalFire	\$ (162,500)	\$ (162,500)	\$ -			\$ (325,000)
Sweetwater Water Treatment 2MG Water Tank	\$ -	\$ 3,000,000	\$ -			\$ 3,000,000
GRANT - Federal Appropriation	\$ -	\$ (1,500,000)	\$ -			\$ (1,500,000)
Water Wheel for Ditch	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
GRANT - Greenhouse Gas	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (250,000)
Develop Alternative Water Sources	\$ 85,000	\$ 10,000,000	\$ -			\$ 10,085,000
Grant Total	\$ (1,925,000)	\$ (1,540,000)	\$ (2,550,000)			\$ (6,015,000)
Total	\$ 418,333	\$ 11,833,333	\$ 333,333	\$ -	\$ -	\$ 12,584,999
Future Projects (2029-2034)						
North Fork American River Pumping Plant						\$ 35,000,000
Canyon Creek Reservoir						\$ 150,000,000
Hydroelectric at Stumpy Meadows Reservoir						\$ 12,000,000
Loon Lake						\$ 10,000,000
Line Extensions (Expanding the District)						\$ 5,000,000
Total For All Projects (2023-2024)	\$ 1,745,333	\$ 13,542,333	\$ 1,617,333	\$ 384,000	\$ 300,000	\$ 212,000,000



Joint Budget Meeting: Board of Directors & Finance Committee

FY24 PROPOSED Budget

JUNE 8, 2023

Nicholas Schneider / Jessica Buckle

SOURCE OF SUPPLY - 5100

Accounts	EXPENSES:	FY 21/22 Budget	FY 21/22 Actual	FY22/23 Budget	Actual YTD as of 5/31/2023	% of Budget Remaining	FY 23/24 Budget	FY23 - FY24 Budget Change
100-5100-50100	Salaries	\$ 163,354	\$ 109,580	\$ 157,169	\$ 144,250	8%	\$ 192,000	22%
100-5100-50102	Overtime	\$ 13,642	\$ 10,359	\$ 13,642	\$ 22,740	-67%	\$ 14,000	3%
100-5100-50103	Standby Pay	\$ 11,867	\$ 7,530	\$ 11,867	\$ 13,610	-15%	\$ 13,150	11%
100-5100-50200	Payroll Taxes	\$ 14,865	\$ 9,629	\$ 14,302	\$ 13,613	5%	\$ 14,884	4%
100-5100-50300	Health Insurance	\$ 51,860	\$ 25,538	\$ 51,860	\$ 44,549	14%	\$ 52,966	2%
100-5100-50302	Insurance - Workers Comp.	\$ 6,857	\$ 7,044	\$ 6,857	\$ 6,557	4%	\$ 6,336	-8%
100-5100-50400	PERS Retirement Expense	\$ 14,223	\$ 11,473	\$ 13,469	\$ 15,039	-12%	\$ 16,808	25%
100-5100-50401	PERS UAL	\$ 11,926	\$ 9,756	\$ 10,683	\$ 10,351	3%	\$ 10,377	-3%
100-5100-50403	Def Comp Retirement Expense	\$ 740	\$ -	\$ 680	\$ -	100%	\$ -	0%
	TOTAL WAGES & BENEFITS	\$ 289,334	\$ 190,909	\$ 280,529	\$ 270,709	4%	\$ 320,521	14%
100-5100-51100	Materials & Supplies	\$ 10,765	\$ 13,412	\$ 11,410	\$ 54,389	-377%	\$ 17,100	50%
100-5100-51101	Durable Goods/Rentals	\$ 344	\$ 1,300	\$ 3,200	\$ 58,298	-1722%	\$ 7,400	131%
100-5100-51102	Office Supplies	\$ 297	\$ 72	\$ 302	\$ 362	-20%	\$ -	-100%
100-5100-51103	PPE/Safety Equipment	\$ -	\$ -	\$ -	\$ -	0%	\$ 10,450	100%
100-5100-51104	Software Licences	\$ -	\$ -	\$ -	\$ -	-	\$ 88	-
100-5100-51200	Vehicle Maintenance	\$ 4,632	\$ 4,929	\$ 5,589	\$ 4,053	27%	\$ 4,850	-13%
100-5100-51201	Vehicle Operating - Fuel	\$ 5,683	\$ 9,555	\$ 8,380	\$ 8,264	1%	\$ 9,150	9%
100-5100-51300	Professional Services	\$ 37,359	\$ 107,758	\$ 84,236	\$ 149,629	-78%	\$ 91,800	9%
100-5100-52100	Staff Development/Training	\$ -	\$ 59	\$ 750	\$ 40	95%	\$ 1,250	67%
100-5100-52102	Utilities	\$ 10,715	\$ 10,034	\$ 19,267	\$ 10,249	47%	\$ 10,450	-46%
100-5100-52105	Government Regulation Fees	\$ 60,000	\$ 148,355	\$ 80,000	\$ 97,346	-22%	\$ 118,000	48%
100-5100-52108	Membership/Subscriptions	\$ 391	\$ -	\$ 415	\$ -	100%	\$ 450	8%
100-5100-71100	Capital Expenses	\$ -	\$ -	\$ -	\$ -	0%	\$ 8,250	100%
	NON-LABOR EXP	\$ 130,186	\$ 295,473	\$ 213,549	\$ 382,630	-79%	\$ 279,238	31%
	TOTAL DEPARTMENT EXPENSES	\$ 419,520	\$ 486,381	\$ 494,078	\$ 653,339	-32%	\$ 599,759	21%

SOURCE OF SUPPLY - 5100

Durable Goods/Rentals	Costs
Emergency Equipment Rental	\$ 6,000
Misc Rental Equipment	\$ 1,250
Welding Tank Rentals	\$ 150
Total	\$ 7,400

Staff Development	Costs
Misc Training	\$ 750
FAA Training	\$ 500
Total	\$ 1,250

Materials & Supplies	Costs
Emergency Pipe (Ferguson)	\$ 5,500
Misc Daily Supplies or parts	\$ 1,750
Gravel	\$ 2,250
Erosion Control	\$ 1,500
Misc Pipe and Fittings	\$ 750
Disposable Goods Oil/Chains	\$ 750
Maintenance on Spillway	\$ 1,250
Blade Sharpening	\$ 250
Disposable Welding Goods	\$ 350
Lumber Wastegate/Crossing Lumber	\$ 500
Steel	\$ 2,250
Total	\$ 17,100

Vehicle Maintenance	Costs
All Cycles	\$ 2,250
Divide Auto	\$ 500
Placerville Polaris	\$ 750
Misc Repair	\$ 400
Tire Hub	\$ 950
Total	\$ 4,850

Utilities	Costs
Picovale (Gage Monitoring)	\$ 8,500
Verizon	\$ 1,750
Arcgis	\$ 200
Total	\$ 10,450

Safety PPE/Essentials	Costs
Sierra Safety	\$ 500
Waders	\$ 2,000
Misc.	\$ 500
Winter Gear	\$ 750
Uniforms	\$ 2,250
Employee Allowances	\$ 600
Total	\$ 6,600

Memberships/Subscriptions	Costs
Misc Membership	\$ 450
Total	\$ 450

Vehicle Operating Fuel	Costs
Wex (Unit #2)	\$ 7,500
Wex (Polaris)	\$ 450
Wex (Equipment)	\$ 1,200
Total	\$ 9,150

Government Reg. Fees	Costs
Dam Permit Fees	\$ 88,000
Water Rights	\$ 30,000
Total	\$ 118,000

Capital Expenses	Costs
All Cycles (1/2 Trimmer)	\$ 1,400
All Cycles (1/2 Polesaw)	\$ 350
Drone	\$ 6,500
Total	\$ 8,250

Professional Services	Costs
Western (Gage Maint./WR Rep.)	\$ 60,000
Western (Gage Repair)	\$ 15,000
Bennett (Spillway Work)	\$ 10,000
Bi-Annual Dam Survey	\$ 1,800
Cal Fire (Growlersburg)	\$ 2,500
Infinity Tech (GIS)	\$ 2,500
Total	\$ 91,800

RAW WATER - 5200

Accounts	EXPENSES:	FY 21/22 Budget	FY 21/22 Actual	FY22/23 Budget	Actual YTD as of 5/31/2023	% of Budget Remaining	FY 23/24 Budget	FY23 - FY24 Budget Change
100-5200-50100	Salaries	\$ 322,851	\$ 229,602	\$ 308,538	\$ 215,038	30%	\$ 290,000	-6%
100-5200-50101	Part-time/Temp Wages	\$ 1,065		\$ 976	\$ 9,709	-895%	\$ 5,000	412%
100-5200-50102	Overtime	\$ 20,648	\$ 27,891	\$ 20,252	\$ 17,780	12%	\$ 24,800	22%
100-5200-50103	Standby Pay	\$ 13,260	\$ 14,800	\$ 13,260	\$ 16,260	-23%	\$ 21,550	63%
100-5200-50200	Payroll Taxes	\$ 29,379	\$ 24,172	\$ 28,077	\$ 18,794	33%	\$ 22,450	-20%
100-5200-50300	Health Insurance	\$ 115,737	\$ 61,392	\$ 115,737	\$ 62,688	46%	\$ 77,835	-33%
100-5200-50302	Insurance - Workers Comp.	\$ 15,689	\$ 9,035	\$ 15,285	\$ 7,522	51%	\$ 7,250	-53%
100-5200-50400	PERS Retirement Expense	\$ 30,867	\$ 24,579	\$ 29,450	\$ 20,750	30%	\$ 38,412	30%
100-5200-50401	PERS UAL	\$ 214,481	\$ 190,251	\$ 208,325	\$ 201,844	3%	\$ 202,347	-3%
100-5200-50403	Def Comp Retirement Expense	\$ 1,460	\$ -	\$ 1,330	\$ -	100%	\$ -	-100%
	TOTAL WAGES & BENEFITS	\$ 765,437	\$ 581,724	\$ 741,230	\$ 570,385	23%	\$ 689,644	-7%
100-5200-51100	Materials & Supplies	\$ 18,000	\$ 20,405	\$ 25,000	\$ 26,800	-7%	\$ 14,500	-42%
100-5200-51101	Durable Goods/Rentals	\$ 2,000	\$ 4,710	\$ 2,000	\$ 725	64%	\$ 1,450	-28%
100-5200-51102	Office Supplies	\$ -	\$ 59	\$ 1	\$ 352	-35100%	\$ -	-100%
100-5200-51103	PPE/Safety Equipment	\$ -	\$ -	\$ -	\$ -		\$ 3,250	
100-5200-51200	Vehicle Maintenance	\$ 6,152	\$ 9,412	\$ 10,213	\$ 10,540	-3%	\$ 8,900	-13%
100-5200-51201	Vehicle Operating - Fuel	\$ 12,070	\$ 20,805	\$ 18,210	\$ 24,364	-34%	\$ 21,000	15%
100-5200-51300	Professional Services	\$ 2,354	\$ 5,482	\$ 5,984	\$ 40	99%	\$ 5,000	-16%
100-5200-52100	Staff Development/Training	\$ 147	\$ 147	\$ 750	\$ 655	13%	\$ 750	0%
100-5200-52102	Utilities	\$ 1,337	\$ 1,862	\$ 1,420	\$ 3,128	-120%	\$ 3,250	129%
100-5200-52105	Government Regulation Fees	\$ 119	\$ 90	\$ 57	\$ -	100%	\$ -	-100%
100-5200-52108	Membership/Subscriptions	\$ 391	\$ -	\$ 358	\$ -	100%	\$ 450	
100-5200-71100	Capital Expenses	\$ -	\$ -	\$ -	\$ -		\$ 1,750	
	NON-LABOR EXP	\$ 42,570	\$ 62,972	\$ 63,993	\$ 66,604	-4%	\$ 60,300.00	-6%
	TOTAL DEPARTMENT EXPENSES	\$ 808,007	\$ 644,695	\$ 805,223	\$ 636,989	21%	\$ 749,944.46	-7%

RAW WATER - 5200

Materials -Other	Costs
Welding Tank Rental	\$ 150
Misc Rental Equipment	\$ 1,300
Total	\$ 1,450

Staff Development	Costs
Misc Training	\$ 750
Total	\$ 750

Materials & Supplies	Costs
Misc Daily Supplies	\$ 6,750
Pipe/Fittings	\$ 1,250
Disposable Goods Oil/Chains	\$ 2,250
USA Blue Book (Misc)	\$ 250
Disposable Welding Goods	\$ 750
Blade Sharpening	\$ 250
Repair/Wastegate	\$ 750
Grizzly Maintenance	\$ 2,250
Total	\$ 14,500

Vehicle Maintenance	Costs
All Cycles	\$ 4,200
Divide Auto	\$ 1,250
Misc. Repair	\$ 1,200
Tire Hub	\$ 2,250
Total	\$ 8,900

Utilities	Costs
ArcGIS	\$ 500
Verizon	\$ 2,750
Total	\$ 3,250

Safety PPE/Essentials	Costs
Sierra Safety	\$ 1,500
Capital Rubber (Waders)	\$ 1,500
Winter Gear	\$ 1,250
Uniforms	\$ 3,000
Misc.	\$ 250
Employee Allowances	\$ 1,500
Total	\$ 9,000

Vehicle Operating -Fuel	Costs
Wex (3.5 Units)	\$ 14,750
Wex (Equipment)	\$ 6,250
Total	\$ 21,000

Capital Expenses	Costs
All Cycles (1/2 Trimmer)	\$ 1,400
All Cycles (1/2 Polesaw)	\$ 350
Total	\$ 1,750

Professional Services	Costs
Cal Fire (Growlersburg)	\$ 2,500
Infinity Tech (GIS)	\$ 2,500
Total	\$ 5,000

Memberships/Subscriptions	Costs
Misc Membership	\$ 450
Total	\$ 450

WATER TREATMENT - 5300

Accounts	EXPENSES:	FY 21/22 Budget	FY 21/22 Actual	FY22/23 Budget	Actual YTD as of 5/31/2023	% of Budget Remaining	FY 23/24 Budget	FY23 - FY24 Budget Change
100-5300-50100	Salaries	\$ 250,264	\$ 196,493	\$ 244,058	\$ 175,373	28%	\$ 298,000	22%
100-5300-50102	Overtime	\$ 25,118	\$ 25,815	\$ 25,097	\$ 26,598	-6%	\$ 34,496	37%
100-5300-50103	Standby Pay	\$ 9,688	\$ 15,760	\$ 9,688	\$ 14,500	-50%	\$ 15,720	62%
100-5300-50200	Payroll Taxes	\$ 22,774	\$ 20,127	\$ 22,209	\$ 16,348	26%	\$ 17,983	-19%
100-5300-50300	Health Insurance	\$ 64,914	\$ 51,683	\$ 64,914	\$ 53,961	17%	\$ 59,357	-9%
100-5300-50302	Insurance - Workers Comp.	\$ 9,488	\$ 5,331	\$ 9,426	\$ 4,293	54%	\$ 4,722	-50%
100-5300-50400	PERS Retirement Expense	\$ 32,592	\$ 21,156	\$ 31,790	\$ 18,059	43%	\$ 31,777	0%
100-5300-50401	PERS UAL	\$ 20,466	\$ 48,782	\$ 20,466	\$ 51,755	-153%	\$ 51,884	154%
100-5300-50403	Def Comp Retirement Expense	\$ 1,130	\$ -	\$ 1,050	\$ -	100%	\$ -	-100%
	TOTAL WAGES & BENEFITS	\$ 436,434	\$ 385,147	\$ 428,698	\$ 360,887	16%	\$ 513,939	20%
100-5300-51100	Materials & Supplies	\$ 72,000	\$ 84,790	\$ 85,426	\$ 50,024	41%	\$ 82,500	-3%
100-5300-51101	Durable Goods/Rentals	\$ 1,245	\$ 691	\$ 13,300	\$ 513	96%	\$ 250	-98%
100-5300-51102	Office Supplies	\$ -	\$ 610	\$ 1	\$ 2,175	-217400%	\$ -	-100%
100-5300-51103	PPE/Safety	\$ -	\$ -	\$ -	\$ -		\$ 2,750	
100-5300-51200	Vehicle Maintenance	\$ 6,284	\$ 2,454	\$ 17,134	\$ 2,432	86%	\$ 6,500	-62%
100-5300-51201	Vehicle Operating - Fuel	\$ 8,484	\$ 6,090	\$ 8,993	\$ 5,685	37%	\$ 7,750	-14%
100-5300-51202	Building Maintenance	\$ -	\$ 14,641	\$ 289	\$ 16,698	-5678%	\$ 7,500	2495%
100-5300-51300	Professional Services	\$ 8,617	\$ 3,629	\$ 24,135	\$ 12,969	46%	\$ 32,250	34%
100-5300-52100	Staff Development/Training	\$ 2,441	\$ 307	\$ 2,587	\$ 253	90%	\$ 1,250	-52%
100-5300-52102	Utilities	\$ 214,327	\$ 226,066	\$ 227,186	\$ 202,463	11%	\$ 222,700	-2%
100-5300-52105	Government Regulation Fees	\$ 26,311	\$ 32,021	\$ 26,311	\$ 3,177	88%	\$ 6,500	-75%
100-5300-52108	Membership/Subscriptions	\$ 391	\$ (40)	\$ 391	\$ 611	-56%	\$ 625	60%
100-5300-71100	Capital Expenses	\$ -	\$ 750	\$ -	\$ -		\$ 19,750	
	NON-LABOR EXP	\$ 340,100	\$ 371,258	\$ 405,753	\$ 297,000	27%	\$ 390,325	-4%
	TOTAL DEPARTMENT EXPENSES	\$ 776,534	\$ 756,406	\$ 834,451	\$ 657,887	21%	\$ 904,264	8%

WATER TREATMENT - 5300

Materials -Other	Costs
Welding Tank Rental	\$ 250
Total	\$ 250

Staff Development	Costs
Misc Training	\$ 1,250
Total	\$ 1,250

Materials & Supplies	Costs
Chem Trac	\$ 1,750
Polymer	\$ 25,000
Misc Plumbing Supplies	\$ 1,500
Disinfection Chemicals	\$ 45,000
Misc Tool/Hardware Supplies	\$ 1,250
Calibration Solution Repair Parts	\$ 5,500
Electronics/Tech	\$ 2,500
Total	\$ 82,500

Memberships/Subscriptions	Costs
Teamviewer	\$ 625
Total	\$ 625

Building Maintenance	Costs
General Maint./Upgrades	\$ 7,500
Total	\$ 7,500

Vehicle Maintenance	Costs
All Cycles	\$ 2,250
Divide Auto	\$ 750
Forklift Service	\$ 1,750
Tire Hub	\$ 1,750
Total	\$ 6,500

Utilities	Costs
Signal Services	\$ 1,250
Verizon	\$ 2,750
Ferrell Gas	\$ 15,500
Generator Fuel	\$ 7,500
PGE	\$ 190,000
ADT	\$ 2,750
El Dorado Disposal	\$ 2,750
ArcGIS	\$ 200
Total	\$ 222,700

Safety PPE/Essentials	Costs
Sierra Safety	\$ 500
Uniforms	\$ 1,500
Employee Allowances	\$ 600
Misc	\$ 400
Total	\$ 3,000

Vehicle Operating -Fuel	Costs
Wex (2 Units)	\$ 7,750
Total	\$ 7,750

Government Reg. Fees	Costs
Laboratory Fees	\$ 2,250
Water Audit	\$ 2,750
AQMD	\$ 1,500
Total	\$ 6,500

Capital Expenses	Costs
Mini-Rae (Confined Space Air Sensor)	\$ 2,750
VFD Repair (Walton)	\$ 17,000
Total	\$ 19,750

Professional Services	Costs
A-Teem (Electrical Engineer)	\$ 14,000
Cal Fire (Growlersburg)	\$ 2,500
Holt (Generator Service)	\$ 12,500
Infinity Tech (GIS)	\$ 3,250
Total	\$ 32,250

TREATED WATER - 5400

Accounts	EXPENSES:	FY 21/22 Budget	FY 21/22 Actual	FY22/23 Budget	Actual YTD as of 5/31/2023	% of Budget Remaining	FY 23/24 Budget	FY23 - FY24 Budget Change
100-5400-50100	Salaries	\$ 416,998	\$ 422,003	\$ 417,609	\$ 403,001	3%	\$ 486,000	16%
100-5400-50102	Overtime	\$ 39,846	\$ 37,125	\$ 40,329	\$ 40,522	0%	\$ 46,800	16%
100-5400-50103	Standby Pay	\$ 20,030	\$ 15,710	\$ 20,030	\$ 14,500	28%	\$ 15,720	-22%
100-5400-50200	Payroll Taxes	\$ 37,947	\$ 1,001	\$ 38,002	\$ 34,895	8%	\$ 30,413	-20%
100-5400-50300	Health Insurance	\$ 101,964	\$ 2,894	\$ 101,964	\$ 120,998	-19%	\$ 109,881	8%
100-5400-50302	Insurance - Workers Comp.	\$ 17,157	\$ 9,165	\$ 6,405	\$ 7,397	-15%	\$ 5,207	-19%
100-5400-50400	PERS Retirement Expense	\$ 47,899	\$ 4,552	\$ 48,008	\$ 38,548	20%	\$ 52,768	10%
100-5400-50401	PERS UAL	\$ 90,000	\$ 55,852	\$ 90,000	\$ 36,641	59%	\$ 36,319	-60%
100-5400-50403	Def Comp Retirement Expense	\$ 1,880	\$ -	\$ 1,790	\$ -	100%	\$ -	-100%
	TOTAL WAGES & BENEFITS	\$ 773,721	\$ 548,303	\$ 764,137	\$ 696,502	9%	\$ 783,108	2%
100-5400-51100	Materials & Supplies	\$ 75,000	\$ 155,255	\$ 135,000	\$ 136,822	-1%	\$ 158,500	17%
100-5400-51101	Durable Goods/Rentals	\$ 2,000	\$ 1,084	\$ 2,171	\$ 10,491	-383%	\$ 12,250	464%
100-5400-51102	Office Supplies	\$ 36	\$ 32	\$ 33	\$ 522	-1482%	\$ -	-100%
100-5400-51103	PPE/Safety Equipment	\$ -	\$ -	\$ 1	\$ -		\$ 8,500	849900%
100-5400-51200	Vehicle Maintenance	\$ 13,233	\$ 19,753	\$ 23,500	\$ 39,759	-69%	\$ 31,750	35%
100-5400-51201	Vehicle Operating - Fuel	\$ 19,535	\$ 4,888	\$ 28,517	\$ 27,795	3%	\$ 31,250	10%
100-5400-51202	Building Maintenance	\$ -	\$ -	\$ 1	\$ -		\$ 1,250	124900%
100-5400-51300	Professional Services	\$ 5,000	\$ 12,146	\$ 7,529	\$ 2,773	63%	\$ 10,000	33%
100-5400-52100	Staff Development/Training	\$ 191	\$ 263	\$ 750	\$ 2,952	-294%	\$ 3,250	333%
100-5400-52102	Utilities	\$ 17,267	\$ 13,826	\$ 19,495	\$ 13,914	29%	\$ 12,000	-38%
100-5400-52105	Government Regulation Fees	\$ 31,802	\$ 8,685	\$ 17,120	\$ 36,510	-113%	\$ 42,350	147%
100-5400-52108	Membership/Subscriptions	\$ -	\$ -	\$ 1	\$ -		\$ 450	44900%
100-5400-71100	Capital Expenses	\$ -	\$ -	\$ 1	\$ -		\$ 10,450	1044900%
	NON-LABOR EXP	\$ 164,064	\$ 242,006	\$ 234,119	\$ 271,538	-16%	\$ 322,000	38%
	TOTAL DEPARTMENT EXPENSES	\$ 937,785	\$ 790,309	\$ 998,256	\$ 968,040	3%	\$ 1,105,108	11%

TREATED WATER - 5400

Materials -Other	Costs
Welding Tank Rental	\$ 250
Emergency Rental (Vac Trailer, Excavator)	\$ 12,000
Total	\$ 12,250

Staff Development	Costs
Misc Training	\$ 3,250
Total	\$ 3,250

Materials & Supplies	Costs
Distribution Main/Lateral/Meter Supplies	\$ 115,000
Meters	\$ 12,000
Misc Daily Supplies	\$ 3,000
Backfill Material	\$ 8,500
Misc Pipe Material	\$ 750
Rock Delivery	\$ 5,500
Cold Patch/Cut Back	\$ 6,000
Disposable Welding Supplies	\$ 750
Tank Batteries	\$ 1,250
Signage, Replacement Equipment	\$ 2,500
Tools	\$ 1,500
Steel	\$ 1,750
Total	\$ 158,500

Vehicle Maintenance	Costs
All Cycles	\$ 2,750
Divide Auto	\$ 1,250
Truck Repair	\$ 9,500
Heavy Equipment	\$ 15,000
Tire Hub	\$ 3,250
Total	\$ 31,750

Utilities	Costs
Picovale (Tank Level Monitoring)	\$ 3,500
Verizon	\$ 3,750
PGE	\$ 4,250
ArcGIS	\$ 500
Total	\$ 12,000

Safety PPE/Essentials	Costs
Sierra Safety	\$ 2,500
Uniforms	\$ 3,750
Employee Allowances	\$ 1,500
Misc	\$ 750
Total	\$ 8,500

Professional Services	Costs
Cal Fire (Growlersburg)	\$ 2,500
Infinity Tech (GIS)	\$ 7,500
Total	\$ 10,000

Vehicle Operating -Fuel	Costs
Wex (2 Units)	\$ 29,750
Wex Equipment	\$ 1,500
Total	\$ 31,250

Government Reg. Fees	Costs
Laboratory Fees	\$ 6,250
SWRCB Fees	\$ 28,000
County Road Inspection	\$ 1,250
USA Service Alert	\$ 6,850
Total	\$ 42,350

Capital Expenses	Costs
Mini-Rae (Confined Space Air Sensor)	\$ 2,750
Flushing Equipment	\$ 3,000
Shoring Equipment	\$ 1,500
Hydraulic Jack Hammer	\$ 3,200
Total	\$ 10,450

Memberships/Subscriptions	Costs
Misc	\$ 450
Total	\$ 450

Building Maintenance	Costs
Pump Station Maintenance	\$ 1,250
Total	\$ 1,250

ADMINISTRATION - 5600

Accounts	EXPENSES:	FY 21/22 Budget	FY 21/22 Actual	FY22/23 Budget	Actual YTD as of 5/31/2023	% of Budget Remaining	FY 23/24 Budget	FY23 - FY24 Budget Change
100-5600-50100	Salaries (5500-5600)	\$ 487,026	\$ 549,255	\$ 547,774	\$ 591,339	-8%	\$ 695,000	27%
100-5600-50101	Part-time/Temp Wages (5500-5600)	\$ 22,682	\$ 63,082	\$ 19,948	\$ 66,837	-235%	\$ 15,000	-25%
100-5600-50102	Overtime (5500-5600)	\$ 2,624	\$ 834	\$ 2,734	\$ 43	98%	\$ -	-100%
100-5600-50103	Automobile Allowance (5500-5600)	\$ -	\$ -	\$ 2,000	\$ 4,500	-125%	\$ 7,600	280%
100-5600-50104	Retiree Benefit (5500-5600)	\$ 22,827	\$ 15,575	\$ 9,973	\$ 13,860	-39%	\$ 26,000	161%
100-5600-50105	Director Compensation (5500-5600)	\$ 21,993	\$ 23,200	\$ 24,360	\$ 22,000	10%	\$ 24,000	-1%
100-5600-50200	Payroll Taxes (5500-5600)	\$ 44,320	\$ 46,515	\$ 49,847	\$ 46,477	7%	\$ 40,985	-18%
100-5600-50300	Health Insurance (5500-5600)	\$ 112,128	\$ 93,867	\$ 69,772	\$ 119,328	-71%	\$ 96,397	38%
100-5600-50302	Insurance - Workers Comp. (5500-5600)	\$ 6,268	\$ 3,140	\$ 6,383	\$ 2,991	53%	\$ 3,021	-53%
100-5600-50400	PERS Retirement (5500-5600)	\$ 45,900	\$ 68,710	\$ 47,256	\$ 51,395	-9%	\$ 45,215	-4%
100-5600-50401	PERS UAL (5500-5600)	\$ 175,151	\$ 191,051	\$ 207,229	\$ 201,844	3%	\$ 203,862	-2%
100-5600-50403	Def. Comp Ret. Exp. (5500-5600)	\$ 2,200	\$ -	\$ 2,350	\$ -	100%	\$ 9,450	302%
	TOTAL WAGES & BENEFITS (5500-5600)	\$ 943,119	\$ 1,055,228	\$ 989,626	\$ 1,120,614	-13%	\$ 1,166,530	18%

ADMINISTRATION – 5600 CONT.

Accounts	EXPENSES:	FY 21/22 Budget	FY 21/22 Actual	FY22/23 Budget	Actual YTD as of 5/31/2023	% of Budget Remaining	FY 23/24 Budget	FY23 - FY24 Budget Change
100-5600-51100	Materials & Supplies (5500-5600)	\$ 27,691	\$ 10,153	\$ 41,467	\$ 13,607	67%	\$ 9,350	-77%
100-5600-51101	Durable Goods/Rentals (5500-5600)	\$ 8,569	\$ 8,777	\$ 15,486	\$ 1,505	90%	\$ 1,250	-92%
100-5600-51102	Office Supplies (5500-5600)	\$ 37,815	\$ 62,546	\$ 68,832	\$ 44,849	35%	\$ 30,900	-55%
100-5600-51103	Safety/PPE	\$ -	\$ -	\$ -	\$ -	-	\$ 3,800	-
100-5600-51104	Software Licences	\$ -	\$ -	\$ -	\$ -	-	\$ 22,860	-
100-5600-51200	Vehicle Maintenance (5500-5600)	\$ 256	\$ 18	\$ -	\$ 803	-	\$ 3,250	-
100-5600-51201	Vehicle Operating - Fuel (5500-5600)	\$ -	\$ -	\$ -	\$ 388	-	\$ 3,250	-
100-5600-51202	Building Maintenance (5500-5600)	\$ -	\$ 8,531	\$ -	\$ 2,181	-	\$ 10,000	-
100-5600-51300	Professional Services (5500-5600)	\$ 135,000	\$ 218,750	\$ 227,000	\$ 286,684	-26%	\$ 373,591	65%
100-5600-51301	Insurance - General Liability	\$ 96,684	\$ 80,520	\$ 84,546	\$ 93,830	-11%	\$ 100,000	18%
100-5600-51302	Legal	\$ 96,467	\$ 69,975	\$ 96,476	\$ 35,283	63%	\$ 80,000	-17%
100-5600-51303	Audit	\$ 14,444	\$ 18,410	\$ 21,968	\$ 14,140	36%	\$ 22,200	1%
100-5600-51304	Board Training/Travel	\$ -	\$ -	\$ -	\$ -	-	\$ 17,500	-
100-5600-52100	Staff Development/Training (5500-5600)	\$ 596	\$ 5,606	\$ 2,101	\$ 10,468	-398%	\$ 16,150	669%
100-5600-52101	Staff Travel/Mileage	\$ 2,137	\$ 4,325	\$ 4,103	\$ 14,274	-248%	\$ -	-100%
100-5600-52102	Utilities (5500-5600)	\$ 41,096	\$ 65,295	\$ 45,654	\$ 47,680	-4%	\$ 65,950	44%
100-5600-52103	Bank Charges	\$ 344	\$ 1,617	\$ 425	\$ 310	27%	\$ 500	18%
100-5600-52104	Payroll Processing (5500-5600)	\$ 22,827	\$ 25,068	\$ 25,871	\$ 24,936	4%	\$ 26,400	2%
100-5600-52105	Government Regulation Fees	\$ 5,919	\$ 5,910	\$ -	\$ 5,502	-	\$ 6,050	-
100-5600-52106	Elections	\$ 10,253	\$ -	\$ 9,399	\$ 7,418	21%	\$ -	-100%
100-5600-52107	Other Miscellaneous Expense (5500-5600)	\$ -	\$ 8,480	\$ -	\$ 6,278	-	\$ 500	-
100-5600-52108	Membership/Subscriptions (5500-5600)	\$ 33,972	\$ 40,112	\$ 57,941	\$ 45,891	21%	\$ 41,680	-28%
	NON-LABOR EXP (5500-5600)	\$ 534,070	\$ 634,093	\$ 701,269	\$ 656,027	6%	\$ 835,181	19%
	TOTAL DEPARTMENT EXPENSES	\$ 1,477,189	\$ 1,689,321	\$ 1,690,895	\$ 1,776,641	-5%	\$ 2,001,711	18%

ADMINISTRATION - 5600

Govt Reg Fee	Costs
LAFCO	\$ 5,000
Class A Licensing	\$ 550
EDC Environ MGMT (June)	\$ 350
EDC Transportation (June)	\$ 150
TOTAL	\$ 6,050

Materials & Supplies	Costs
Board Meeting Supplies	\$ 500
Booth cost for community events	\$ 250
Promotional Materials	\$ 5,000
Restroom Maint (both buildings)	\$ 3,800
TOTAL	\$ 9,350

Staff Development/Travel	Costs
ACWA Conference/Travel	\$ 3,000
CALPERLA Conference	\$ 1,500
CalPERS Meetings	\$ 400
CSDA	\$ 3,000
GM Travel	\$ 5,000
Govt Tax Seminar (annual)	\$ 1,000
Granicus	\$ 250
HR Training (annual)	\$ 500
Misc	\$ 1,000
Tyler Tech	\$ 500
TOTAL	\$ 16,150

Durable Goods/Rentals	Costs
Misc	\$ 1,250
TOTAL	\$ 1,250

Building Maintenance	Costs
Misc	\$ 10,000
TOTAL	\$ 10,000

Office Supplies	Costs
AP Check Stock	\$ 500
Business Envelopes/Stationary	\$ 900
Copier Lease	\$ 9,000
Electronics/Hardware	\$ 4,500
Marketing Mat. Newsletter	\$ 4,500
Misc. Office supplies	\$ 4,500
Office Equipment	\$ 1,500
Postage	\$ 5,500
TOTAL	\$ 30,900

Moved MOM software to Software/License \$ (7,300)

Professional Services	Costs
CEQA compliance - Ecorp	\$ 7,500
CPA Accounting Services	\$ 90,000
Document Destruction	\$ 500
Engineering Consultant - Bennett	\$ 25,000
Federal Advocacy	\$ 48,000
Financial Advisors	\$ 12,000
GIS support/Cartegraph Support	\$ 16,841
Granicus Gen. Maint.	\$ 7,200
Grant Writing (Zanjero PSA)	\$ 25,000
InfoSend Utility Billing	\$ 20,000
IT services	\$ 4,000
Office Cleaning Services	\$ 5,000
Pest Control	\$ 2,000
Rate Study	\$ 50,000
Recruitment/Pre-employment screen	\$ 1,200
SWRCB (Groundwater Monitoring)	\$ 10,250
Tyler Tech Acct. Software Maintenance	\$ 20,000
Water Transfer (Zanjero PSA)	\$ 15,000
WaterSMART Customer Portal	\$ 10,500
Website Hosting	\$ 3,800
TOTAL	\$ 373,591

Board Training	Costs
Misc Training (\$2500 x 5)	\$ 12,500
Travel/Mileage (\$1000 x 5)	\$ 5,000
TOTAL	\$ 17,500

Memberships/Subscriptions	Costs
ACWA	\$ 17,000
Amazon	\$ 130
AWWA	\$ 600
CALPERLA	\$ 380
Costco	\$ 165
CSDA	\$ 8,200
Divide Chamber of Commerce	\$ 60
ENR Annual Memb.	\$ 100
iDrive annual sub	\$ 120
MCRWA	\$ 5,100
Mt. Democrat	\$ 240
RWA	\$ 4,000
Stamps.com	\$ 250
P.O. Box Annual	\$ 335
Misc	\$ 5,000
TOTAL	\$ 41,680

Software/Licenses	Costs
Adobe Products	\$ 2,000
ArcGIS	\$ 60
Cartegraph software	\$ 2,000
Granicus Software	\$ 1,500
Microsoft	\$ 3,500
MOM software	\$ 7,300
Socrata (cancel)	\$ -
Tyler Tech annual fee	\$ 2,000
Misc	\$ 4,500
TOTAL	\$ 22,860

Utilities	Costs
ADT Security	\$ 5,100
AT&T Fiber Internet	\$ 15,000
Verizon Office Phones	\$ 18,000
Garbage	\$ 1,725
Garmin GPS	\$ 150
PG&E	\$ 11,400
Port. Bathroom Rent	\$ 3,775
Propane	\$ 5,800
Verizon Mobile	\$ 5,000
TOTAL	\$ 65,950

Vehicle Maint.	Costs
Unit 1	\$ 3,250
TOTAL	\$ 3,250

Vehicle Fuel	Costs
Unit 1	\$ 3,250
TOTAL	\$ 3,250

Director Compensation	Costs
Board Meeting @ \$400 per mtg	\$ 24,000
TOTAL	\$ 24,000

Other Misc. Expense	Costs
Misc expenses	\$ 500
TOTAL	\$ 500

ZONE - 6100

Accounts	EXPENSES:	FY 21/22 Budget	FY 21/23 Actual	FY22/23 Budget	Actual YTD as of 5/31/2023	% of Budget Remaining	FY 23/24 Budget	FY23 - FY24 Budget Change
200-6100-50100	Salaries	\$ 103,049	\$ 94,610	\$ 80,789	\$ 112,155	-39%	\$ 154,000	91%
200-6100-50102	Overtime	\$ 913	\$ 241	\$ 1,047	\$ 930	11%	\$ 1,272	21%
200-6100-50200	Payroll Taxes	\$ 9,377	\$ 7,251	\$ 6,326	\$ 8,629	-36%	\$ 9,492	50%
200-6100-50300	Health Insurance	\$ 31,570	\$ 20,124	\$ 20,981	\$ 29,722	-42%	\$ 32,694	56%
200-6100-50302	Insurance - Workers Comp.	\$ 2,697	\$ 1,553	\$ 1,088	\$ 1,236	-14%	\$ 1,360	25%
200-6100-50400	PERS Retirement Expense	\$ 8,129	\$ 8,478	\$ 7,944	\$ 9,526	-20%	\$ 9,884	24%
200-6100-50401	PERS UAL	\$ 13,565	\$ 14,635	\$ 14,634	\$ 15,526	-6%	\$ 15,565	6%
	TOTAL WAGES & BENEFITS	\$ 169,300	\$ 146,893	\$ 132,809	\$ 177,724	-34%	\$ 224,267	69%
200-6100-51100	Materials & Supplies	\$ 7,632	\$ 8,231	\$ 5,497	\$ 3,381	38%	\$ 5,800	6%
200-6100-51101	Durable Goods/Rentals	\$ 2,932	\$ 580	\$ 3,107	\$ 524	83%	\$ 1,600	-49%
200-6100-51102	Office Supplies	\$ 2,213	\$ 276	\$ 2,213	\$ 619	72%	\$ 1,204	-46%
200-6100-51103	PPE/Safety Supplies	\$ -	\$ -	\$ -	\$ -		\$ 3,500	0%
200-6100-51200	Vehicle Maintenance	\$ 2,220	\$ 2,529	\$ 4,788	\$ 1,036	78%	\$ 1,550	-68%
200-6100-51201	Vehicle Operating - Fuel	\$ 6,387	\$ 4,888	\$ 6,770	\$ 4,061	40%	\$ 5,000	-26%
200-6100-51300	Professional Services	\$ 11,012	\$ 24,525	\$ 150,000	\$ 38,459	74%	\$ 100,000	-33%
200-6100-51301	Insurance - General Liability	\$ 5,441	\$ 4,374	\$ -	\$ 4,826	-	\$ 5,309	-
200-6100-52100	Staff Development/Training	\$ 315	\$ 59	\$ 333	\$ 1,948	-485%	\$ 2,000	501%
200-6100-52102	Utilities	\$ 14,000	\$ 14,196	\$ 16,492	\$ 15,721	5%	\$ 13,050	-21%
200-6100-52105	Government Regulation Fees	\$ 36,831	\$ 41,049	\$ 34,221	\$ 43,959	-28%	\$ 56,250	64%
200-6100-52108	Membership/Subscriptions	\$ -	\$ -	\$ -	\$ -		\$ 500	0%
200-6100-71100	Capital Expense						\$ 5,000	
	NON-LABOR EXP	\$ 88,983	\$ 100,707	\$ 223,421	\$ 114,534	49%	\$ 200,762	-10%
	TOTAL DEPARTMENT EXPENSES	\$ 258,283	\$ 247,601	\$ 356,230	\$ 292,258	18%	\$ 425,029	19%

ZONE - 6100

Materials -Other (Durables/Rentals)	Costs
Geopump Rental	\$ 400
Other /misc	\$ 1,200
Total	\$ 1,600

Staff Development	Costs
ACWA	\$ 250
NAWT Certs	\$ 200
AWWA	\$ 50
Misc Training	\$ 1,500
Total	\$ 2,000

Professional Services	Costs
WDR Update Bennett	\$ 30,000
Wastewater software/Carmody	\$ 1,000
GW Monitoring - NT	\$ 10,500
CDS Emergency	\$ 5,500
CDS Maintenance	\$ 3,500
Holt generator Service	\$ 4,500
Rate Study	\$ 45,000
Total	\$ 100,000

Vehicle Maintenance	Costs
Tires	\$ 600
Oil	\$ 200
Parts/Replacments	\$ 750
Total	\$ 1,550

Utilities	Costs
AT&T	\$ 3,400
PG&E	\$ 7,500
Picovale	\$ 800
Verizon Services	\$ 1,350
Total	\$ 13,050

Safety PPE/Essentials	Costs
Sierra Safety	\$ 350
Uniforms	\$ 750
Septic Supplies	\$ 550
Employee Allowances	\$ 300
Envirotech	\$ 1,050
Misc	\$ 500
Total	\$ 3,500

Vehicle Operating -Fuel	Costs
Gas	\$ 5,000
Total	\$ 5,000

Government Reg. Fees	Costs
CLS Labs	\$ 14,000
SWRCB WDR Annual Fee	\$ 30,000
AQMD Fee	\$ 800
Studies/ Survey's	\$ 750
Other/ New	\$ 10,000
Station 16 Spill	\$ 700
Total	\$ 56,250

Memberships/Subscriptions	Costs
Misc	\$ 500
Total	\$ 500

Materials & Supplies	Costs
Outdoor Equipment	\$ 1,000
Divide Supply	\$ 2,300
Home Depot	\$ 2,500
Total	\$ 5,800

SALARIES – FISCAL YEAR 23-24

Employee Job Descriptions	Plan Category	FY24 Hourly Pay Rate	FY 24 Salary	Payroll Tax
General Manager	PEPRA	\$89.38	\$185,900.00	\$18,590.00
Executive Assistant	PEPRA	\$31.64	\$65,811.20	\$6,581.12
Engineering Manager (\$45)	PEPRA	0	\$0.00	\$0.00
HR/Payroll/IT Specialist	Tier II	\$42.46	\$88,316.80	\$8,831.68
Office Finance Manager	PEPRA	\$49.18	\$102,294.40	\$10,229.44
Operations Manager	PEPRA	\$65.48	\$136,198.40	\$13,619.84
Canal Operator II	Tier II	\$33.79	\$70,283.20	\$7,028.32
Field Superintendent	Tier II	\$53.35	\$110,968.00	\$11,096.80
Water Treatment Plant Operator III	Tier II	\$45.28	\$94,182.40	\$9,418.24
Water Treatment Plant Operator II (Vacant)	PEPRA	\$29.75	\$61,880.00	\$6,188.00
Wastewater Technician II	PEPRA	\$32.16	\$66,892.80	\$6,689.28
Distribution Operator II	PEPRA	\$34.84	\$72,467.20	\$7,246.72
Water Resources Manager	PEPRA	\$48.18	\$100,214.40	\$10,021.44
Distribution Operator II	PEPRA	\$37.12	\$77,209.60	\$7,720.96
Distribution Operator II	Tier II	\$39.53	\$82,222.40	\$8,222.24
Water Treatment Plant Operator Lead	Tier II	\$48.66	\$101,212.80	\$10,121.28
Distribution Operator II	PEPRA	\$34.65	\$72,072.00	\$7,207.20
Administrative Aide I	PEPRA	\$27.48	\$57,158.40	\$5,715.84
Administrative Aide I	PEPRA	\$22.53	\$46,862.40	\$4,686.24
Administrative Aide III	PEPRA	\$31.00	\$64,480.00	\$6,448.00
Maintenance Worker II	PEPRA	\$31.13	\$64,750.40	\$6,475.04
Canal Operator I	PEPRA	\$30.48	\$63,398.40	\$6,339.84
Maintenance Worker I	PEPRA	\$27.77	\$57,761.60	\$5,776.16
Maintenance Worker I	PEPRA	\$25.73	\$53,518.40	\$5,351.84
Canal Operator II	PEPRA	\$29.50	\$61,360.00	\$6,136.00
Maintenance Worker I	PEPRA	\$24.01	\$49,940.80	\$4,994.08
Distribution Operator II	Tier II	\$38.56	\$80,204.80	\$8,020.48
TOTAL		\$1,003.64	\$2,087,560.80	\$208,756.08

Updated 6/9/23

OVERTIME & STAND-BY PAY

Month	Weekend		5100		5200		5300		5400		6100	
	Weekdays	Days	Overtime	Standby	Overtime	Standby	Overtime	Standby	Overtime	Standby	Overtime	Standby
July	20	11	\$ 2,200	\$ 1,350	\$ 4,400	\$ 2,150	\$ 3,388	\$ 1,350	\$ 1,300	\$ 1,350		\$ -
August	22	9	\$ 1,800	\$ 1,330	\$ 3,600	\$ 2,210	\$ 2,772	\$ 1,330	\$ 1,300	\$ 1,330		\$ -
September	20	10	\$ 2,000	\$ 1,300	\$ 4,000	\$ 2,100	\$ 3,080	\$ 1,300	\$ 1,300	\$ 1,300		\$ -
October	22	9	\$ 1,800	\$ 1,330	\$ 3,600	\$ 2,210	\$ 2,772	\$ 1,330	\$ 1,300	\$ 1,330		\$ -
November	21	9					\$ 2,772	\$ 1,290	\$ 1,300	\$ 1,290		\$ -
December	20	11	\$ 600	\$ 1,350	\$ 400	\$ 2,150	\$ 3,388	\$ 1,350	\$ 1,300	\$ 1,350	\$ 318	\$ -
January	22	9	\$ 600	\$ 1,330	\$ 400	\$ 2,210	\$ 2,772	\$ 1,330	\$ 1,300	\$ 1,330	\$ 318	\$ -
February	21	7	\$ 600	\$ 1,190	\$ 400	\$ 2,030	\$ 2,156	\$ 1,190	\$ 1,300	\$ 1,190	\$ 318	\$ -
March	21	10	\$ 600	\$ 1,340	\$ 400	\$ 2,180	\$ 3,080	\$ 1,340	\$ 1,300	\$ 1,340	\$ 318	\$ -
April	22	8					\$ 2,464	\$ 1,280	\$ 1,300	\$ 1,280		\$ -
May	22	9	\$ 1,800	\$ 1,330	\$ 3,600	\$ 2,210	\$ 2,772	\$ 1,330	\$ 1,300	\$ 1,330		\$ -
June	20	10	\$ 2,000	\$ 1,300	\$ 4,000	\$ 2,100	\$ 3,080	\$ 1,300	\$ 1,300	\$ 1,300		\$ -
		Totals	\$ 14,000	\$13,150	\$24,800	\$21,550	\$34,496	\$15,720	\$46,800	\$15,720	\$ 1,272	\$ -

Weekday Rate \$ 40

Weekend/Holiday Rate \$ 50

Average 5100/5200 Hourly Rate \$ 50

Average 5300 Hourly Rate \$ 88

Average 5400 Hourly Rate \$ 65

6100 Rate \$ 53

Assumptions:
 5100/5200 - Weekend rounds ~4 hours during season (Off Season: 5100 - 3hrs pr/wk|5200 - 2hrs pre/wk)
 5300 - Weekend rounds ~4 hours
 5400 - 5 hours per week (Safety factor of 3)
 6100 - 1.5 hour pr/wk rainy season

CAPITOL IMPROVEMENT PROJECTS – FUND 111

CIP Project (Water)	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Total 22-28
Priority 1						
Tunnel Inspection and Lining	\$ 65,000					\$ 65,000
Infrastructure Replacement/HQ Building	\$ 200,000	\$ 10,000	\$ 10,000	\$ 10,000		\$ 230,000
Distribution Tank Coating	\$ 275,000	\$ 175,000	\$ 175,000			\$ 625,000
Paving	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 375,000
Vehicle Replacements	\$ 250,000	\$ 100,000	\$ 125,000	\$ 100,000	\$ 125,000	\$ 700,000
Master Meters	\$ 80,000					\$ 80,000
Priority 2						
Pump Station Retrofit	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000		\$ 48,000
Repair Safety Walkways	\$ 35,000	\$ 2,000	\$ 2,000	\$ 2,000		\$ 41,000
Treated Water line Replacement	\$ 65,000	\$ 50,000	\$ 50,000	\$ 50,000		\$ 215,000
Pressure Regulating Valves	\$ 50,000	\$ 50,000	\$ 25,000	\$ 25,000		\$ 150,000
VFD Replacement Sweetwater Treatment Plant		\$ -	\$ 100,000			\$ 100,000
Priority 3						
Annual Canal Lining/ Canal Improvements			\$ 100,000	\$ 100,000	\$ 100,000	\$ 300,000
Replace Air Release Valves	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000		\$ 40,000
Solar on Walton and Sweetwater		\$ 1,000,000				\$ 1,000,000
SCADA Upgrades		\$ 225,000	\$ 100,000			\$ 325,000
Total	\$ 1,117,000	\$ 1,709,000	\$ 784,000	\$ 384,000	\$300,000	\$ 4,294,000
CIP Project (ZONE)						
Lift Station Upgrade (CDS Reserve)	\$ 150,000					\$ 150,000
Solar at Lift Station 16	\$ 50,000					\$ 50,000
Installation of a Water Line to CDS Field	\$ 10,000					\$ 10,000
Wastewater Treatment Plant			\$ 500,000			\$ 500,000
Total	\$ 210,000	\$ -	\$ 500,000	\$ -	\$ -	\$ 710,000

CAPITOL IMPROVEMENT PROJECTS CONT.

Potential Grant Funded Capital Projects						
Annual Canal Lining/Canal Improvements	\$ 120,000	\$ 120,000	\$ -			\$ 240,000
GRANT - USBR (AWARDED)	\$ (40,000)	\$ (40,000)	\$ -			\$ (80,000)
Dredging of Holding Reservoirs and Erosion	\$ 285,000	\$ -	\$ -			\$ 285,000
GRANT - FEMA Emergency Funds (AWARDED)	\$ (285,000)	\$ -	\$ -			
AMI Meter Infrastructure	\$ 125,000	\$ 125,000	\$ -			\$ 250,000
GRANT - California State Appropriation	\$ (125,000)	\$ (125,000)	\$ -			\$ (250,000)
Infrastructure Generators	\$ 100,000		\$ -			\$ 100,000
GRANT - California State Appropriation	\$ (100,000)		\$ -			\$ (100,000)
Canal Pipeline Improvements	\$ 1,333,333	\$ 1,333,333	\$ 1,333,333			\$ 3,999,999
GRANT - CalOES HMPG	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)			\$ (3,000,000)
Skid Steer w/Masticator	\$ 162,500	\$ 162,500	\$ -			\$ 325,000
GRANT - CalFire	\$ (162,500)	\$ (162,500)	\$ -			\$ (325,000)
Excavator w/Masticator	\$ 162,500	\$ 162,500	\$ -			\$ 325,000
GRANT - CalFire	\$ (162,500)	\$ (162,500)	\$ -			\$ (325,000)
Sweetwater Water Treatment 2MG Water Tank	\$ -	\$ 3,000,000	\$ -			\$ 3,000,000
GRANT - Federal Appropriation	\$ -	\$ (1,500,000)	\$ -			\$ (1,500,000)
Water Wheel for Ditch	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
GRANT - Greenhouse Gas	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (250,000)
Develop Alternative Water Sources	\$ 85,000	\$ 10,000,000	\$ -			\$ 10,085,000
Grant Total	\$ (1,925,000)	\$ (1,540,000)	\$ (2,550,000)			\$ (6,015,000)
Total	\$ 418,333	\$ 11,833,333	\$ 333,333	\$ -	\$ -	\$ 12,584,999
Future Projects (2029-2034)						
North Fork American River Pumping Plant						\$ 35,000,000
Canyon Creek Reservoir						\$ 150,000,000
Hydroelectric at Stumpy Meadows Reservoir						\$ 12,000,000
Loon Lake						\$ 10,000,000
Line Extensions (Expanding the District)						\$ 5,000,000
Total For All Projects (2023-2024)	\$ 1,745,333	\$ 13,542,333	\$ 1,617,333	\$ 384,000	\$ 300,000	\$212,000,000

GDPUD REVENUE BUDGET

GDPUD REVENUE BUDGET							
Description	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Approved Budget	FY 22-23 As of 5/31/23	FY 23-24 Proposed
WATER OPERATING REVENUE							
Water Sales							
Residential Sales	\$ 1,862,227	\$ 2,411,551	\$ 3,139,700	\$ 2,873,804	\$ 3,200,000	\$ 2,465,126	\$ 3,000,000
Commercial Sales	\$ 260,936	\$ 315,497	\$ -	\$ -	\$ -	\$ -	\$ -
Irrigation Sales	\$ 317,330	\$ 416,369	\$ 395,020	\$ 388,465	\$ 560,000	\$ 246,236	\$ 436,772
Penalties	\$ 46,739	\$ 50,625	\$ 600	\$ 200	\$ 45,400	\$ 56,049	\$ 68,000
Other (2)	\$ 10,951	\$ 59,679	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-Total	\$ 2,498,183	\$ 3,253,721	\$ 3,535,320	\$ 3,262,469	\$ 3,805,400	\$ 2,767,411	\$ 3,504,772
NON OPERATING REVENUE							
Property Taxes	\$ 1,577,792	\$ 1,657,978	\$ 1,769,095	\$ 1,867,047	\$ 1,900,850	\$ 1,939,043	\$ 2,000,000
SMUD	\$ 108,515	\$ 108,515	\$ 116,443	\$ 126,179	\$ -	\$ 123,939	\$ 110,000
Interest Income	\$ 18,884	\$ 75,443	\$ 92,402	\$ 10,379	\$ 2,500	\$ 65,850	\$ 60,000
Water Agency Cost Share		\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -
Leases	\$ 73,023	\$ 70,000	\$ 101,929	\$ 101,177	\$ 88,200	\$ 76,030	\$ 80,000
Hydro	\$ 43,259	\$ 60,000		\$ 55,574	\$ 54,212	\$ 34,994	\$ 55,000
Other (3)	\$ 291,035		\$ 54,006	\$ -	\$ 196,232	\$ -	\$ 50,000
Sub-total Non-Operating	\$ 2,112,508	\$ 2,016,936	\$ 2,133,875	\$ 2,160,356	\$ 2,241,994	\$ 2,239,856	\$ 2,355,000
Supplemental Charge (1)	\$ 657,545	\$ 549,529	\$ 662,210	\$ 663,592	\$ 667,000	\$ 555,303	\$ 653,000
TOTAL WATER REVENUE	\$ 5,268,236	\$ 5,820,186	\$ 6,331,405	\$ 6,086,417	\$ 6,714,394	\$ 5,562,570	\$ 6,512,772
WASTEWATER OPERATING REVENUE							
Zone Charges	\$ 311,547	\$ 313,372	\$ 196,169	\$ 185,883	\$ 188,400	\$ 172,299	\$ 185,000
Escrow Fees	\$ 33,600	\$ 28,000	\$ 24,020	\$ 22,100	\$ 30,000	\$ 11,054	\$ 12,000
Septic Design Fees	\$ 1,200	\$ 3,000	\$ 5,940	\$ 3,280	\$ 1,500	\$ 2,460	\$ 3,500
Interest Income	\$ 3,175	\$ 16,894	\$ 4,366	\$ 2,234	\$ 520	\$ 9,442	\$ 10,000
Other			\$ 4,100	\$ 3,000		\$ -	
Total Wastewater Revenue	\$ 349,522	\$ 361,266	\$ 234,595	\$ 216,497	\$ 220,420	\$ 195,255	\$ 210,500
TOTAL REVENUE	\$ 5,617,758	\$ 6,181,452	\$ 6,120,851	\$ 6,453,923	\$ 7,213,628	\$ 5,202,522	\$ 6,723,272
Grants (3)				\$ 119,514	\$ 169,514	\$ 515,005	\$ 3,200,000
TOTAL WITH GRANTS				\$ 6,573,437	\$ 7,383,142	\$ 5,717,527	\$ 9,923,272

(1) - Supplemental Charge revenue can only be used to fund State Revolving Fund Loan
 (2) - Other revenue are connection fees
 (3) - Grants

GDPUD OPERATING EXPENSES

Description	FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Approved	% Increase FY22-23	Actual YTD as of 5/31/2023	Amount Remaining	Percent used	FY 23-24 Proposed	Percent Change From FY22/23
OPERATING EXPENSES WATER												
Source of Supply (5100)	\$ 479,341	\$ 352,468	\$ 296,866	\$ 377,070	\$ 419,520	\$ 494,078	18%	\$ 653,337	\$ (159,259)	132%	\$ 599,759	21%
Trans & Dist Raw Water (5200)	\$ 694,531	\$ 689,151	\$ 734,568	\$ 766,903	\$ 808,007	\$ 805,222	0%	\$ 636,988	\$ 168,234	79%	\$ 749,944	-7%
Water Treatment (5300)	\$ 603,755	\$ 672,713	\$ 787,821	\$ 723,918	\$ 776,534	\$ 834,450	7%	\$ 633,457	\$ 200,993	76%	\$ 904,264	8%
Trans & Dist Treated Water (5400)	\$ 703,764	\$ 827,030	\$ 770,081	\$ 953,445	\$ 937,803	\$ 998,252	6%	\$ 968,039	\$ 30,213	97%	\$ 1,105,108	11%
Customer Service (5500) inactive for FY24	\$ 217,877	\$ 215,433	\$ 214,409	\$ 236,720	\$ 302,298	\$ 305,463	1%	\$ 192,056	\$ 113,407	63%	\$ -	-100%
Admin & General (5600)	\$ 1,087,332	\$ 1,519,128	\$ 1,452,342	\$ 1,375,671	\$ 1,143,324	\$ 1,388,973	21%	\$ 1,584,196	\$ (195,223)	114%	\$ 2,001,711	44%
Total Operating Expenses (WATER)	\$ 3,786,600	\$ 4,275,923	\$ 4,256,087	\$ 4,433,727	\$ 4,387,486	\$ 4,826,438	10%	\$ 4,668,073	\$ 158,365	97%	\$ 5,360,787	11%
OPERATING EXPENSES ZONE												
On-Site Wastewater Disposal Zone (6100)	\$ 306,930	\$ 268,009	\$ 202,919	\$ 221,666	\$ 265,116	\$ 372,294	40%	\$ 320,940	\$ 51,354	86%	\$ 425,029	14%
Total Operating Expenses (ZONE)	\$ 306,930	\$ 268,009	\$ 202,919	\$ 221,666	\$ 265,116	\$ 372,294	40%	\$ 320,940	\$ 51,354	86%	\$ 425,029	14%
Total Operating Expenses	\$ 4,093,530	\$ 4,543,932	\$ 4,459,006	\$ 4,655,393	\$ 4,652,602	\$ 5,237,006	16%	\$ 4,989,013	\$ 419,438	95%	\$ 5,785,816	10%
CAPITAL IMPROVEMENT PLAN (CIP)	\$ 11,682,810	\$ 7,816,272	\$ 3,084,123	\$ 3,190,400	\$ 1,151,000	\$ 1,800,808	16%	\$ 758,540	\$ 1,551,075	42%	\$ 1,745,333	-3%

**RESOLUTION NO. 2023-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
APPROVING THE OPERATING BUDGET FOR FISCAL YEAR 2023-2024**

WHEREAS, the Board of Directors established a three-month budget review process to provide ample opportunities to receive input from the Finance Committee, the Board, and the public; and

WHEREAS, on April 11, 2023, the General Manager presented the working draft of the FY 2023-2024 Operating Budget to the Board of Directors for review and input; and

WHEREAS, on April 27, 2023, the draft FY 2023-2024 Operating Budget was presented to the Finance Committee and additional direction was provided; and

WHEREAS, on May 16, 2023, the draft FY 2023-2024 Operating Budget was presented for additional direction at the May 16, 2023, Regular Meeting of The Board of Directors; and

WHEREAS, on May 25, 2023, the draft FY 2023-2024 Operating Budget was presented for additional input before the Finance Committee at a regular meeting; and

WHEREAS, during the regular Board meeting of May 10, 2022, the Board was presented with an updated draft of the FY 2022-2023 Operating Budget that included further direction from the Board and Finance Committee at the Budget Workshop; and

WHEREAS, on June 8, 2023, the draft FY 2023-2024 Operating Budget was presented for additional public input at the Joint Board and Finance Committee Budget Workshop

WHEREAS, the Board of Directors has received the proposed FY 2023-2024 Operating Budget for final adoption at the regular Board meeting of June 13, 2023.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT**

1. Revenue estimates and appropriations by fund and department are shown in "Exhibit A", a copy of which is attached and hereby made part of this Resolution is hereby adopted.
2. Any remaining capital fund projects and encumbrances will be rolled into the next fiscal year.
3. The General Manager may authorize the transfer of appropriations within and between departments so long as total appropriations are not increased within a fund.
4. The Board of Directors has the overriding authority to control the use of revenues and the appropriations of funds and therefore may modify this policy at any time. The total appropriations in any fund may not be increased except by the Board of Directors.
5. All changes in appropriations will be authorized on a budget adjustment form. Any increase in appropriations will be authorized by the Board.

BE IT FURTHER RESOLVED THAT THE FY 2023-2024 OPERATING BUDGET IS APPROVED.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the thirteenth day of June 2023, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Mitch MacDonald, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Nicholas Schneider, Clerk, and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2023-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this thirteenth day of June 2023.

Nicholas Schneider, Clerk, and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

RESOLUTION NO. 2023-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
APPROVING THE UPDATED FISCAL YEAR 2023/2024
CAPITAL IMPROVEMENT PLAN

WHEREAS, the District facilities require regular maintenance, rehabilitation, and/or upgrades to existing facilities, and District operations require the periodic addition of new facilities/infrastructure to meet operational objectives; and

WHEREAS, District staff have reassessed and reprioritized projects for this fiscal year based on operational needs, engineering analysis, District priorities, projected revenues, applicable Reserve Funds balances, and projected project costs; and,

WHEREAS, the Capital Improvements are necessary to allow the District to meet its operational goals and responsibilities to ratepayers while staying in compliance with local, State, and Federal regulations; and,

WHEREAS, the District is recommending funding the updated Capital Improvement Projects proposed for FY 2023/2024,

WHEREAS, the District has completed an analysis of reserve accounts to fund FY 2023/24 Capital Improvement Projects.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT THE FUNDING FOR THE PROPOSED CAPITAL IMPROVEMENT PROJECTS FOR FY 2023/2024 ARE APPROVED.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 13th day of June 2023, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Mitch MacDonald, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

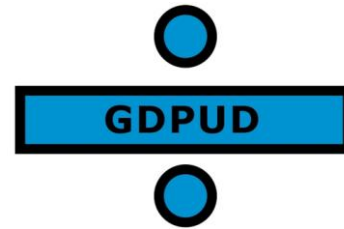
Nicholas Schneider, Clerk, and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2023-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 13th day of June 2023.

Nicholas Schneider, Clerk, and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 13, 2023
AGENDA ITEM NO. 9.B.**



AGENDA SECTION: ACTION ITEMS

SUBJECT: CONSIDER ADOPTING POLICY 4030 - BOARD COMPENSATION, EXPENSE REIMBURSEMENTS, AND TRAVEL ALLOWANCE

PREPARED BY: Gloria Omania, Retired Annuitant – Special Projects

APPROVED BY: Nicholas Schneider, General Manager

BACKGROUND

The Ad-Hoc Policy Committee was established to standardize the process of developing, reviewing, and adopting policies and procedures.

DISCUSSION

The Committee has reviewed Policy 4030, Remuneration and Reimbursements, originally adopted on June 25, 2013, and submitted amended Policy 4030, retitled: Board Compensation, Expense Reimbursements, and Travel Allowance, for the Board's approval and consideration.

The committee applied its process for reviewing and updating District policies to the new standards for the District Policy and Procedures Manual, and the committee now offers the amended policy for the Board's consideration. **Attachment 1** is the original Policy 4030, redlined with recommended changes. **Attachment 2** is the draft Resolution approving amended and reformatted Policy 4030, included as Exhibit A to the resolution.

The purpose of Policy 4030 is to establish the procedures governing the payment of monthly compensation and expense reimbursement for members of the Board of Directors pursuant to Public Utilities Code Section 16002(a) and Ordinance 2011-01, Revising the Board of Directors Compensation Rates (**Attachment 3**).

FISCAL IMPACT

An annual travel allowance of \$17,650 for the Board of Directors has been included in the proposed FY 2023-2024 Operating Budget. It is against this allowance that requests for reimbursement for District-related travel will be calculated. The amount of this allowance will be reassessed each year.

CEQA ASSESSMENT

Not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District adopt Resolution 2023-XX approving Policy 4030, Board Compensation, Expense Reimbursements, and Travel Allowance. It is also recommended that the Board amend Ordinance 2011-01 to ensure its language is consistent with the relevant Government Code.

ALTERNATIVES

- (a) Request substantive changes to the Resolutions for staff to implement; or
- (b) Reject the Resolutions.

**AMENDED POLICY 4030, BOARD COMPENSATION, EXPENSE
REIMBURSEMENTS, AND TRAVEL ALLOWANCE**

Page 2 of 2

Board Meeting of June 13, 2023

AGENDA ITEM 9.B.

ATTACHMENTS

1. Policy 4030, Remuneration and Reimbursements (redlined).
2. Resolution 2023-XX approving the amended Policy 4030 (including Exhibit A – Policy 4030, Board Compensation, Expense Reimbursements, and Travel Allowance).
3. Ordinance 2011-01, Revising the Board of Director's Compensation Rates
4. Public Utilities Code Section 16002

Reformat to new policy template.

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POLICY TITLE: Board Compensation Stipend, Remuneration and Reimbursements and Annual Travel Allowance

Commented [MS1]: I would keep the language consistent with the Government Codes. The language in the government and utilities code is Compensation. Board compensation is tied in with salary, wages, and is not an "allowance"

POLICY NUMBER: 4030 Adopted: 06/25/2013 Amended: 06/135/16/2023

SECTION 4030.01 PURPOSE

The purpose of this policy is to establish the procedures governing the payment of monthly ~~compensation stipends~~ and expense reimbursement for members of the Board of Directors of the Georgetown Divide Public Utility District pursuant to Public Utilities Code Section 16002(a) and Ordinance 2011-01 (Exhibit A).

SECTION 4030.02 DEFINITIONS AND REFERENCES

For the purposes of this policy, unless otherwise apparent from the context, certain words and phrases used in this policy are defined as follows:

Internal Revenue Service Publication 463 shall reference the explanation contained in this IRS tax document that explains what records are needed to prove expenses incurred.

Internal Revenue Service Publication 535 shall reference the mileage rate that is provided in this IRS tax document.

~~Stipend~~ shall refer to a fixed regular sum paid as an allowance.

Commented [MS2]: Remove definition of stipend. Recommend changing all references of stipend to Board compensation. (this way if someone wants to remove board compensation, that is quite different than removing a stipend. Also the Public utilities Code does allow for the Board to increase the compensation above \$4800 so the word compensation should be used to match the law."

4030.103 REMUNERATION DIRECTOR'S COMPENSATION STIPEND

Members of the Board of Directors shall receive a monthly ~~compensation stipend~~. "Director's Stipend," the amount of which shall be established annually by the Board at its regular meeting in July and be consistent with applicable state law and GDPUD Ordinance 2011-01. ~~Reference Ordinance 2011-01.~~

Commented [MS3]: Change to Compensation

4030.031.021 Public Utilities Code Section 16002(a)

A ~~compensation Remuneration~~ for Directors is established pursuant to Public Utilities Code § 16002(a), which states: e Each member of the Board may receive the compensation that the Board by Ordinance provides, not exceeding four thousand eight hundred dollars (\$4,800) a year. ~~Director shall receive a stipend in the amount of Four Hundred Dollars (\$400.00) per month. A Director must attend the regular meeting of the Board to receive the monthly stipend. The annual amount of the stipend shall not exceed four thousand eight hundred dollars (\$4,800.00)~~

Commented [MS4R3]: Add in this section Part c from the Public Utilities code of this section: (c) Notwithstanding subdivisions (a) and (b), the board of directors of a water district, as defined in Section 20200 of the Water Code, may increase the amount of compensation that may be received by members of the board by ordinance adopted pursuant to Chapter 2 (commencing with Section 20200) of Division 10 of the Water Code.

Commented [MS5]: be consistent with applicable state law and current GDPUD Compensation Ordinance - reference Ordinance number), (the Board is not subject to ordinance 2011-01 that just happens to be the latest one)

4030.03.012 Ordinance 2011-01

Ordinance 2011-0, adopted by the Board of Directors on February 8, 2011, sets forth the

Commented [DS6]: Where did the \$4k come from

Commented [DS7R6]: we have increased this from \$2500 tp \$4800

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compensation and benefits to be provided to the District's Board of Directors.

Section 2 of this Ordinance establishes a monthly stipend of Four Hundred Dollars (\$400.00) for an annual amount not to exceed Four Thousand Eight Hundred Dollars (\$4,800.00), pursuant to Public Utility Code Section 16002(a). A Director must attend the regular meeting of the Board to receive the monthly stipend.

4030.042 ANNUAL ALLOWANCE REIMBURSEMENT FOR DISTRICT-RELATED TRAVEL EXPENSES

The Board of Directors shall include ~~in the District budget~~ an annual travel allowance ~~of Five Thousand Dollars (\$5,000.00)~~ for each Director ~~for travel based on the approved District budget~~. Directors' shall be entitled to receive their actual and necessary expenses incurred while on official District business as described in provided below. Official District business shall include attendance at meetings described in the Public Utilities Code § 16002(b)(2), which states: Representation of the District at a public event, if that representation has been previously approved at a meeting of the Board and the member delivers a written report regarding the member's representation to the Board at the Board meeting immediately following the public event.

Official District business shall include ~~federal, state, regional and local~~ or regional meetings of water purveyors, and training sessions, ~~and conferences, and events of public officials~~. The annual allowance shall cover the following travel expenses which are ~~Reimbursement for such expenses is~~ subject to the requirements of Government Code §§ 53232.2 and 53232.3, as well as ~~-. All expense reports shall document that expense meet the requirements of Ordinance 2011-01.~~

The District shall calculate the reimbursement amount ~~according to the following provisions to be applied~~ against the travel allowance by the following provisions:

4030.04.01 MILEAGE REIMBURSEMENT --

reimbursement for mMileage incurred by Directors in their own vehicle shall be set at the rate of reimbursement allowed under Publication 535 of the Internal Revenue Service.

~~— **Expense Reimbursement Form.** Mileage reimbursement shall be issued to Directors upon submittal of an expense reimbursement form indicating the distance traveled, the date, the meeting attended, and the amount of reimbursement requested.~~

~~(A) **General Manager Approval.** The request for reimbursement shall be approved by the General Manager based on the adopted Board Resolution approving the Director's participation in the referenced meeting, conference, or training session.~~

~~(B) Mileage shall not be reimbursed for attendance at regular or special board meetings held at the District office or other similar locations in the District.~~

~~A. Mileage shall not be reimbursed for attendance at regular or special board meeting of GDPUD held at the District office or to other similar locations in the District. Requests for~~

Commented [DS8]: remove .

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mileage reimbursement shall state the distance traveled, the date, the meeting attended and the amount of reimbursement sought.

4030.04.02 LODGING, AND TRAVEL BY PUBLIC TRANSPORTATION-

~~Expenses Reimbursement~~ for lodging, travel by public transportation, and incidental expenses incurred for attendance at meetings or conferences outside of the County is subject to prior approval by the Board of Directors. However, the Board in its discretion may approve reimbursement after a Director has attended the meeting or conference in circumstances where the meeting schedule of the Board did not permit prior approval of the request.

~~— Expense Reimbursement Form. Reimbursement for lodging, travel, meals, and incidental expenses shall be issued to Directors upon submittal of an expense reimbursement form describing the expense in detail, and the amount of reimbursement requested, with copies of all receipts referenced and attached.~~

~~(A) General Manager Approval. The request for reimbursement shall be approved by the General Manager based on the adopted Board Resolution approving the Director's participation in the reference meeting, conference, or training session.~~

~~Request for reimbursement of lodging, travel, meals and incidental expenses shall include copies of all receipts for the expense with the request for reimbursement.~~

B- (1) The State per diem rate, based on per diem rates established annually by the Administrative of General Services, will be used as a guide for expense limitations.

(2) ~~Internal Revenue S-Rates~~ ~~ATEs~~ – IRS Publication 463 shall be followed and the use of California per diem rates shall be used as stated in this publication for travel, meals, lodging and other actual and necessary expenses.

(3) ~~Meals and Incidentals – is based on the California State per diem rate.~~

4030.04.03 CONFERENCE AND TRAINING REGISTRATION FEES, AND TRAVEL EXPENSES

Upon Board approval of a Director's attendance of meetings, conferences, and training sessions, the District shall make registration payments, ~~lodging, travel expenses directly to the sponsoring organization or association.~~ The District shall make the efforts to obtain reduced rates through early registration or other opportunities for rate reductions.

Commented [MS9]: General setup (transportation and lodging will follow the IRS publication) Meals will follow the State per diem rate for meals and incidentals.

Commented [MS10]: Board Approval. Only one approval. Policy versus procedure. The policy is the Board approves a director to participate in a conference, training, or District related activity. That resolution gives the Director approval for reimbursement. The procedure for making sure that the reimbursement is done correctly is not needed here. The GM and Financial Managers, HR, etc... can follow up to make sure the reimbemnt is and receipts etc... are correct not policy)

**RESOLUTION NO. 2023-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
ADOPTING POLICY 4030, BOARD COMPENSATION, EXPENSE
REIMBURSEMENTS, AND TRAVEL ALLOWANCE**

WHEREAS, the Board of Directors of the Georgetown Divide adopted Policy 4030, Remuneration and Reimbursements, on June 25, 2013; and

WHEREAS, the ad hoc Policy Committee reviewed Policy 4030 and amended it to establish the procedures governing the payment of monthly compensation and expense reimbursement more clearly for members of the Board of Directors pursuant to Public Utilities Code Section 16002(a) and Ordinance 2011-01, Revising the Board of Directors' Compensation Rates, as well as include an annual travel allowance in the Operating Budget; and

WHEREAS, the amended and reformatted Policy 4030 is made a part of this Resolution as **Exhibit A**; and

WHEREAS, the committee's recommendation was presented to the Board of Directors at its regular meeting of May 16, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT Policy 4030, Board Compensation, Expense Reimbursements, and Travel Allowance, is hereby adopted; and the General Manager shall be authorized to certify the policy and include it in the District's Policy and Procedures Manual.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 13th day of June by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Mitch MacDonald, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Nicholas Schneider, Clerk, and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2023-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 13th day of June 2023.

Nicholas Schneider, Clerk, and Ex Officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTACHMENT:

Exhibit A – Policy 4030 – Board Compensation, Expense Reimbursement, and Travel Allowance

DRAFT



GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Policy and Procedures Manual

POLICY TITLE: Board Compensation, Expense Reimbursements and Travel Allowance

POLICY NUMBER: 4030 **Adopted:** 06/25/2013 **Amended:** 06/13/2023

SECTION 4030.01 PURPOSE

The purpose of this policy is to establish the procedures governing the payment of monthly compensation and expense reimbursement for members of the Board of Directors of the Georgetown Divide Public Utility District pursuant to Public Utilities Code Section 16002(a) and Ordinance 2011-01.

SECTION 4030.02 DEFINITIONS AND REFERENCES

For the purposes of this policy, unless otherwise apparent from the context, certain words and phrases used in this policy are defined as follows:

Internal Revenue Service Publication 463 shall reference the explanation contained in this IRS tax document that explains what records are needed to prove expenses incurred.

Internal Revenue Service Publication 535 shall reference the mileage rate that is provided in this IRS tax document.

SECTION 4030.03 DIRECTOR'S COMPENSATION

Members of the Board of Directors shall receive monthly compensation, the amount of which shall be established annually by the Board at its regular meeting in July and be consistent with applicable state law and GDPUD Ordinance 2011-01.

Section 4030.03.01 Ordinance 2011-01

Ordinance 2011-0, adopted by the Board of Directors on February 8, 2011, sets forth the compensation and benefits to be provided to the District's Board of Directors.

Section 2 of this Ordinance establishes a monthly stipend of Four Hundred Dollars (\$400.00) for an annual amount not to exceed Four Thousand Eight Hundred Dollars (\$4,800.00), pursuant to Public Utility Code Section 16002(a). A Director must attend the regular meeting of the Board to receive the monthly stipend.

Section 4030.03.02 Public Utilities Code Section 16002

A compensation for Directors is established pursuant to Public Utilities Code § 16002, which states: Each member of the Board may receive the compensation that the Board by Ordinance provides, not exceeding four thousand eight hundred dollars (\$4,800) a year.

SECTION 4030.04 ANNUAL ALLOWANCE FOR DISTRICT-RELATED TRAVEL EXPENSES

The Board of Directors shall include an annual travel allowance for each Director, based on the approved District budget, while on official District business as described in Public Utilities Code § 16002(b)(2), which states: Representation of the District at a public event, if that representation has been previously approved at a meeting of the Board and the member delivers a written report regarding the member's representation to the Board at the Board meeting immediately following the public event.

Official District business shall include federal, state, regional, and local meetings, and training sessions, conferences, and events. The annual allowance shall cover the following travel expenses which are subject to the requirements of Government Code §§ 53232.2 and 53232.3, as well as the requirements of Ordinance 2011-01.

The District shall calculate the reimbursement amount according to the following provisions:

Section 4030.04.01 Mileage

Mileage incurred by Directors in their own vehicle shall be set at the rate of reimbursement allowed under Publication 535 of the Internal Revenue Service. Mileage shall not be reimbursed for attendance at regular or special board meetings held at the District office or other similar locations within the District.

Section 4030.04.02 Lodging, Travel by Public Transportation

Expenses for lodging, travel by public transportation, and incidental expenses incurred for attendance at meetings or conferences outside of the County are subject to prior approval by the Board of Directors. However, the Board in its discretion may approve reimbursement after a Director has attended the meeting or conference in circumstances where the meeting schedule of the Board did not permit prior approval of the request.

- A. The State per diem rate, based on per diem rates established annually by the Administration of General Services, will be used for expense limitations. This rate chart is included with this policy as Appendix A.
- B. **Internal Revenue Rates** – IRS Publication 463 shall be followed and the use of California per diem rates shall be used as stated in this publication for travel, lodging, and other actual and necessary expenses.
- C. **Meals and Incidentals** – Expenses for meals and incidentals shall be based on the California State per diem rate.

SECTION 4030.05 CONFERENCE AND TRAINING REGISTRATION FEES, AND TRAVEL EXPENSES

Upon Board approval of a Director's attendance of meetings, conferences, and training sessions, the District shall make registration payments for lodging, and travel expenses. The District shall make efforts to obtain reduced rates through early registration or other opportunities for rate reductions.

Certification

I hereby certify that the foregoing is a full, true, and correct copy of Policy 4030 amended by the Board of Directors of the Georgetown Divide Public Utility District on June 13, 2023.

Nicholas Schneider, Clerk, and Ex-Officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Policy 4030 – Board Compensation, Expense Reimbursement, and Annual Travel Allowance

APPENDIX A

CALIFORNIA GSA* PER DIEM RATE TABLE			
County	Major Cities	Meals & Incidentals Rate	Lodging Rate
Alameda	Alameda Cg ISC, NAS, Camp Parks RFTA, Camp Parks (27 total)	\$74.00	\$189.00
Alpine	Woodfords, Alpine County, Markleeville (3 total)	59.00	98.00
Amador	Jackson, Sutter Creek, Lone (6 total)	59.00	98.00
Butte	Feather Falls, Paradise, Forest Ranch (15 total)	59.00	98.00
Calaveras	Angels Camp, Valley Springs, Calaveras County (9 total)	59.00	98.00
Colusa	Princeton, Williams, Maxwell (10 total)	59.00	98.00
Contra Costa	Concord Naval Weapons Station, Walnut Creek, Orinda (40 total)	74.00	165.00
Del Norte	Requa, Klamath, Del Norte County (6 total)	59.00	98.00
El Dorado	Kyburz, Meeks Bay, Placerville (12 total)	74.00	121.00
Fresno	Laton, Lanare, Rolinda (42 total)	69.00	113.00
Glenn	Hamilton City, Orland, Glenn (8 total)	59.00	98.00
Humboldt	Alderpoint, Blue Lake, Arcata (31 total)	69.00	118.00
Imperial	El Centro NAF, Brawley, El Centro (17 total)	59.00	98.00
Inyo	China Lake NAWS, Bishop (18 total)	69.00	130.00
Kern	China Lake NAWS, Bakersfield Naval & Mc Res Ctr, McFarland (43 total)	64.00	123.00
Kings	Lemoore NAS, NOSC Lemoore, Hanford (10 total)	59.00	98.00
Lake	Clearlake Oaks, Lake County, Lakeport (11 total)	59.00	98.00
Lassen	Sierra Army Depot, Wendel, Susanville (13 total)	59.00	98.00
Los Angeles	San Pedro Cg Spt Ctr, NOSC Los Angeles, Edwards AFB (107 total)	74.00	182.00
Madera	Berenda, Coarsegold, Oneals (9 total)	69.00	111.00
Marin	Terra Linda, Fairfax, Ignacio (26 total)	74.00	166.00
Mariposa	Mariposa, Coulterville, Mariposa County (9 total)	79.00	141.00
Mendocino	Laytonville, Hopland, Gualala (26 total)	79.00	133.00
Merced	Snelling, Merced County, Merced (16 total)	59.00	98.00
Modoc	Hackamore, Fort Bidwell, Cedarville (14 total)	59.00	98.00
Mono	USMC MWTC Bridgeport, Mono County, Benton (8 total)	79.00	156.00
Monterey	Naval Postgraduate School, NSA Monterey, Presidio of Monterey (26 total)	74.00	166.00
Napa	Saint Helena, Calistoga, Pope Valley (7 total)	79.00	189.00
Nevada	Soda Springs, Nevada City, Washington (6 total)	79.00	154.00
Orange	Seal Beach NWS, Tustin MCAS, El Toro MCAS (47 total)	74.00	182.00
Placer	Lincoln, Newcastle, Blue Canyon (15 total)	74.00	124.00
Plumas	Vinton, Plumas County, Keddie (12 total)	59.00	98.00
Riverside	Riverside Naval & Mc Res Ctr, March Arb, Corona NWAC (58 total)	69.00	165.00
Sacramento	McClellan AFB, NOSC Sacramento, Bt Collins USAR Center (19 total)	69.00	145.00
San Benito	Idria, San Juan Bautista, Paicines (8 total)	59.00	98.00
San Bernardino	Twentynine Palms, Ft. Irwin, San Bernardino (93 total)	64.00	120.00
San Diego	Coronado, NOSC North Island, Naval Base Coronado North Island (83 total)	74.00	181.00

*This table developed by the General Services Administration will serve as a guide for reviewing travel expenses and calculating the cost of meals, incidentals, and lodging. The District is committed to adhering to these guidelines but recognizes there may be special circumstances in which a higher rate is necessary.

California GSA Per Diem Rates Table

San Francisco	Treasure Island NAS, San Francisco County, San Francisco (3 total)	\$79.00	\$333.00
San Joaquin	Defense Depot San Joaquin Ca, Stockton NAVCOMM Station, Manteca (17 total)	\$74.00	\$140.00
San Luis Obispo	Camp San Luis Obispo, Camp Roberts, Templeton (21 total)	\$74.00	\$149.00
San Mateo	San Bruno Naval & Mc Res Ctr, San Mateo, Redwood City (36 total)	\$74.00	\$222.00
Santa Barbara	Vandenberg AFB, Las Cruces, Honda (24 total)	\$74.00	\$214.00
Santa Clara	Moffett Field Facilities AGS, NOSC San Jose, Onizuka AS (23 total)	\$74.00	\$245.00
Santa Cruz	Santa Cruz County, Santa Cruz, Aptos (10 total)	\$69.00	\$128.00
Santa Monica (city)	Santa Monica, Santa Monica City (2 total)	\$79.00	\$239.00
Shasta	Fall River Mills, Ingot, Igo (21 total)	\$59.00	\$98.00
Sierra	Sierra County, Sierra City, Alleghany (7 total)	\$59.00	\$98.00
Siskiyou	Dunsmuir, Hilt, Hamburg (27 total)	\$59.00	\$98.00
Solano	Travis AFB, Mare Island Naval Complex, Rio Vista (10 total)	\$59.00	\$98.00
Sonoma	Petaluma Cg Trng Ctr, Petaluma, Sonoma County (18 total)	\$74.00	\$157.00
Stanislaus	Stanislaus County, Salida, Patterson (15 total)	\$59.00	\$98.00
Sutter	Nicolaus, Sutter, Sutter County (7 total)	\$59.00	\$98.00
Tehama	Los Molinos, Gerber, Tehama (11 total)	\$59.00	\$98.00
Trinity	Zenia, Hyampom, Island Mountain (12 total)	\$59.00	\$98.00
Tulare	Terra Bella, Farmersville, Tulare County (36 total)	\$69.00	\$125.00
Tuolumne	Tuolumne County, Moccasin, Jamestown (9 total)	\$59.00	\$98.00
Ventura	Pt Mugu NAWS, Port Hueneme Facilities, Nolf San Nicolas Island (27 total)	\$74.00	\$182.00
Yolo	Clarksburg, Dunnigan, Esparto (11 total)	\$69.00	\$133.00
Yuba	Beale AFB, Wheatland, Dobbins (9 total)	\$59.00	\$98.00

ORDINANCE 2011- 01

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
REVISING THE BOARD OF DIRECTORS' COMPENSATION RATES**

BE IT ENACTED by the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT ("District"), El Dorado County, State of California, as follows:

1. This Ordinance shall supersede in its entirety Ordinance 2008-01, pertaining to the compensation and benefits of the District's Board of Directors and sets forth all compensation and benefits to be provided henceforth.
2. **COMPENSATION.** Pursuant to Public Utilities Code § 16002(a), each Director shall receive a stipend in the amount of Four Hundred Dollars (\$400.00) per month. A Director must attend the regular meeting of the Board to receive the monthly stipend. The annual amount of the stipend shall not to exceed four thousand eight hundred dollars (\$4,800).
3. **REIMBURSEMENT.** In addition to the compensation provided in Paragraph 2 above, Directors shall be entitled to receive their actual and necessary expenses incurred while on official District business as provided below. Official District business shall include attendance at meetings described in Public Utilities Code § 16002 (b)(2), local or regional meetings of water purveyors, and training sessions and conferences for public officials. Reimbursement for such expenses is subject to the requirements of Government Code §§ 53232.2 and 53232.3. All expense reports shall document that expenses meet the requirements of this Ordinance.

A. **MILEAGE.** Reimbursement for mileage expenses incurred by Directors in their own vehicles shall be set at the rate of reimbursement allowed under Publication 535 of the Internal Revenue Service. Mileage shall not be reimbursed for attendance at regular or special board meetings of GDPUD held at the District office or other similar locations in the District. Requests for mileage reimbursement shall state the distance traveled, the date, the meeting attended and the amount of reimbursement sought.

B. **LODGING AND TRAVEL.** Reimbursement for lodging, travel and incidental expenses incurred for attendance at meetings or conferences outside of the County is subject to prior approval by the Board of Directors. However, the Board in its discretion may approve reimbursement after a Director has attended the meeting or conference in circumstances where the meeting schedule of the Board did not permit prior approval of the request. Requests for reimbursement of lodging, travel, meals and incidental expenses shall include copies of all receipts for the expense with the request for reimbursement.

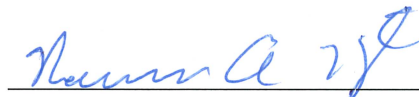
C. IRS RATES. Unless the reimbursement rates for travel, meals, lodging and other actual and necessary expenses are otherwise approved by the Board, the District shall use the Internal Revenue Service rates for reimbursement of travel, meals, lodging, and other actual and necessary expenses as established in Publication 463, or any successor publication.

4. EFFECTIVE DATE. Upon adoption, this Ordinance shall be posted in three (3) public places within the District's boundaries at least seven (7) days prior to thirty (30) days from the date of its adoption, and shall be published in the Georgetown Gazette, a newspaper of general circulation published in the District, one (1) time at least seven (7) days prior to thirty (30) days from the date of its adoption and shall be effective thirty (30) days after the date of its adoption.

5. IMPLEMENTATION. Upon adoption of this Ordinance, staff is directed to provide all Directors with information on COBRA coverage that may be available to extend any benefits previously provided to Directors by the District. Upon the effective date of this Ordinance, staff is directed to cancel all existing District-provided coverage affording vision, dental, health and life insurance benefits to Directors.

PASSED AND ADOPTED by the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT at its duly held regular meeting on the eighth day of February, 2011, by the following vote:

AYES: Griffiths, Krizl, McLane, Neeley and Otermat
NOES: None
ABSENT: None
ABSTAIN: None



Norm Krizl, President
Board of Directors
GEORGETOWN DIVIDE
PUBLIC UTILITY DISTRICT

ATTEST:

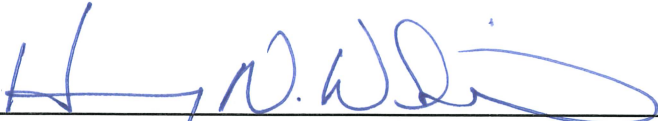


Henry N. White, Clerk and ex officio Secretary of the
Georgetown Divide Public Utility District

* * * * *

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of Ordinance 2011-01, duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, El Dorado County, California, at a meeting duly held on the eighth day of February 2011.



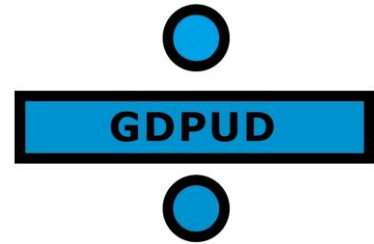
Henry N. White, Clerk and ex officio Secretary of the
Georgetown Divide Public Utility District

CA Pub Util Code § 16002 (2017)

- (a) Each member of the board may receive compensation that the board by ordinance provides, not exceeding four thousand eight hundred dollars (\$4,800) a year.
- (b) (1) As an alternative to subdivision (a), the board may provide, by ordinance or resolution, that each of its members receive compensation in an amount not to exceed one hundred dollars (\$100) for each day of service. A member of the board shall not receive compensation for more than 10 days of service in a month.
- (2) For the purposes of this subdivision, a “day of service” means any of the following:
- (A) A meeting conducted pursuant to the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5 of the Government Code).
 - (B) Representation of the district at a public event, if that representation has been previously approved at a meeting of the board and the member delivers a written report regarding the member’s representation to the board at the board meeting immediately following the public event.
 - (C) Representation of the district at a public meeting or a public hearing conducted by another public agency, if that representation has been previously approved at a meeting of the board and the member delivers a written report regarding the member’s representation to the board at the board meeting immediately following the public meeting or public hearing.
 - (D) Representation of the district at a meeting of a public benefit nonprofit corporation on whose board the district has membership if that representation has been previously approved at a meeting of the district’s board and the member delivers a written report regarding the member’s representation to the board at the board meeting immediately following the corporation’s meeting.
 - (E) Participation in a training program on a topic that is directly related to the district if that representation has been previously approved at a meeting of the board and the member delivers a written report regarding the member’s participation to the board at the board meeting immediately following the training program.
- (c) Notwithstanding subdivisions (a) and (b), the board of directors of a water district, as defined in Section 20200 of the Water Code, may increase the amount of compensation that may be received by members of the board by ordinance adopted pursuant to Chapter 2 (commencing with Section 20200) of Division 10 of the Water Code.
- (d) The board may provide, by ordinance or resolution, that its members receive their actual and necessary traveling and incidental expenses incurred while on official business. Reimbursement for these expenses is subject to Sections 53232.2 and 53232.3 of the Government Code.
- (e) A member of the board may waive any or all of the payments permitted by this section.
- (f) For purposes of this section, the determination of whether a member’s activities on any specific day are compensable shall be made pursuant to Article 2.3 (commencing with Section 53232) of Chapter 2 of Part 1 of Division 2 of Title 5 of the Government Code.

(Amended by Stats. 2007, Ch. 213, Sec. 1. Effective January 1, 2008.)

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 13, 2023
AGENDA ITEM NO. 9.C.**



AGENDA SECTION: ACTION ITEMS

SUBJECT: CONSIDER AUTHORIZING THE GENERAL MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH THE CHOSEN LEGAL COUNSEL

PREPARED BY: Elizabeth Olson, Executive Assistant

APPROVED BY: Nicholas Schneider, General Manager

BACKGROUND

During the regular meeting of The Board of Directors on August 9, 2022, the General Manager received authorization from the Board of Directors to issue a Request for Proposals (RFP) for legal representation services. The RFP was advertised on eBidboard and transmitted to prospective proposers on August 11, 2022, with a submittal deadline of September 12, 2022. During a November 15, 2022, regular meeting of the Board of Directors, a staff request to reissue the RFP was granted with a deadline of January 11, 2023.

DISCUSSION

The District received proposals from Richards Watson Gershon Law firm, Colutuono, Highsmith & Whatley PC, Best, Best & Krieger Law, and White and Brenner LLP. During a special meeting of the Board of Directors on March 6, 2023, The Board began interviewing the firms. The Board held a second round of interviews during an April 25, 2023, special board meeting. The last interview in the process is on the agenda for June 13, 2023, at which point The Board may make a decision on chosen representation. Should a firm be identified for legal representation then the direction given to staff will be to develop and execute a professional services agreement (PSA) with the firm.

FISCAL IMPACT

The Professional Services Agreement with legal counsel will be based on an hourly rate for services rendered and will vary from year to year. Currently, in the proposed FY 23-24 budget staff has identified the need for \$80,000. This number may increase based on potential legal needs as the year progresses.

CEQA ASSESSMENT

This is not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District authorize the General Manager to execute a Professional Services Agreement with the chosen legal firm.

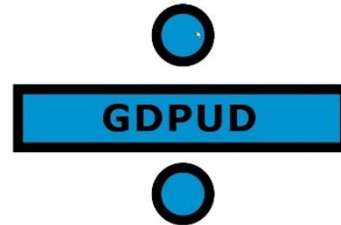
ALTERNATIVES

Deny Staff's recommendation and provide alternative direction.

REPORT TO THE BOARD OF DIRECTORS

Board Meeting of June 13, 2023

Agenda Item No. 10.A.



AGENDA SECTION: PUBLIC HEARING

**SUBJECT: PUBLIC HEARING-PROPOSITION 4, APPROPRIATION
LIMIT-RESOLUTION 2023-XX**

PREPARED BY: Elizabeth Olson, Executive Assistant

Approved By: Nicholas Schneider, General Manager

BACKGROUND

As required by law, local governments must hold a public hearing to establish the appropriations limit for the upcoming fiscal year. Today's hearing was set by the Board on May 16th and provides the opportunity for the public to comment. This hearing was noticed in the Georgetown Gazette and a copy of the Proof of Publication is included with this report as (**Attachment 2**).

In November of 1979, the voters of the State of California approved Proposition 4, more commonly known as the (Paul) Gann Initiative. The proposition places limits on the amount of tax revenue that can be spent by all entities of government. The District is a local government and therefore must comply with the proposition. The proposition became effective for the 1980-81 fiscal year, but the formula for calculating the limits began with the 1978-79 "base year" tax revenues. Since that time, the District has been setting a public hearing annually to establish its appropriation limit (maximum general tax revenue that can be spent), which is derived from information received from the State Department of Finance during May. The change factor is based on the per capita personal income change for the year and population change for unincorporated areas of El Dorado County.

DISCUSSION

The limit for FY 2023-24 is proposed to be \$ 3,472,857.28. The District is compliant with the appropriation limit since the estimated general tax revenue for FY 2023-24 is \$2,000,000, which is considerably less than the limit.

A copy of Resolution 2023-XX is included as (**Attachment 1**).

FISCAL IMPACT

This action has no fiscal impact.

CEQA ASSESSMENT

This is not a CEQA project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) conduct the public hearing and adopt Resolution 2023-XX setting the Proposition 4 Appropriation Limit for the District.

ATTACHMENTS

1. Resolution 2023-XX Establishing Appropriations Limit
2. Proof of Publication
3. Letter from the County on Appropriations limit

RESOLUTION NO. 2023-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
SETTING A DATE FOR A PUBLIC HEARING TO ESTABLISH
THE PROPOSITION 4 APPROPRIATIONS LIMIT
FOR THE 2023-2024 FISCAL YEAR

WHEREAS, the Board of Directors of the Georgetown Divide Public Utility District (District) conducted a hearing on the appropriation limitation for The Georgetown Divide Public Utilities District on the thirteenth of June, 2023; and,

WHEREAS, the hearing was advertised and noticed as required by law; and,

WHEREAS, the Board received testimony and other evidence regarding the appropriation to be established for the Georgetown Divide Public Utilities District.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT the appropriations Limit for Fiscal Year 2023-2024 as described in Article XIII B of the State Constitution and implemented by Chapter 1205, Statutes of 1980 is the sum of computed as follows,

$$\frac{\$ 3,338,002.00}{(2022-23 \text{ Approp. Limit})} \times 1.0404 = \frac{\$ 3,472,857.28}{(2023-24 \text{ Approp. Limit})}$$

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 13th day of June 2023, by the following vote:

AYES:
 NOES:
 ABSENT/ABSTAIN:

 Mitchell MacDonald, President, Board of Directors
 GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

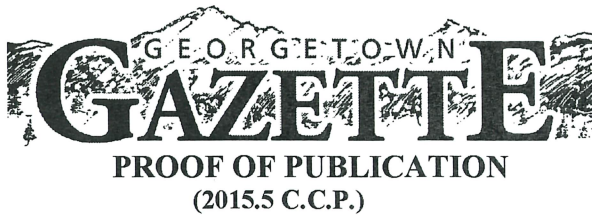
Attest:

 Nicholas Schneider, Clerk and Ex officio
 Secretary, Board of Directors
 GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2023-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 13th day of June 2023.

Nicholas Schneider, Clerk, and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT



**Proof of Publication of:
NOTICE OF PUBLIC HEARING**

STATE OF CALIFORNIA
County of El Dorado

I am a citizen of the United States and a resident of the County aforesaid; I'm over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am a principal agent of and/or the publisher of the El Dorado Gazette, Georgetown Gazette & Town Crier, a newspaper of general circulation printed and published once each week in the town of Georgetown, Ponderosa Judicial District, County of El Dorado, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court to the County of El Dorado, State of California, under the date of April 3, 1970, Case Number 18589; that the notice, of which the attached is a printed copy (set in type no smaller than non-pareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

6/1

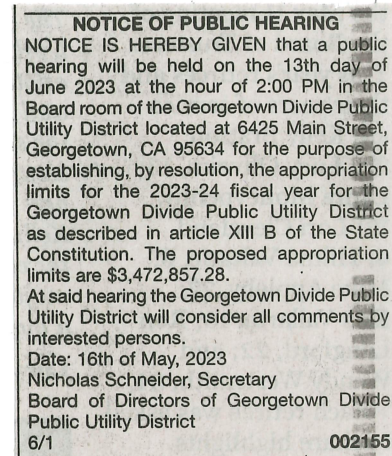
All in the year **2023**

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Placerville, California, this 1st day of **JUNE, 2023**

Auisan Rains

Signature





County of El Dorado
OFFICE OF AUDITOR-CONTROLLER

360 FAIR LANE
PLACERVILLE, CALIFORNIA 95667
Phone: (530) 621-5487 FAX: (530) 295-2535

JOE HARN, CPA
Auditor-Controller

TSUNG-KUEI HSU
Assistant Auditor-Controller

May 4, 2023

To: All Special Districts

From: Andreja Saich, Principal Financial Analyst

Subject: 2023-2024 Proposition 4 - Appropriation Limitation

Your district needs to calculate and adopt the new tax spending limit for FY 2023-24 in accordance with the provisions of the spending limitation legislation implementing Proposition 4 (the 1979 Gann Spending Limit Initiative). Government Code Section 7910 requires that: “. . . the governing body of each local jurisdiction to establish appropriation limits by resolution for the following fiscal year at a regular or special meeting.”

The district’s new limit for the 2023-2024 year will be calculated on the basis of the prior year’s limit increased by a growth factor. The growth factor results from combining the change in Per Capita Personal Income and the change in population for your district (as certified by the State’s Department of Finance) or the change reported for “unincorporated areas” for our County.

The change in the “cost of living” factor (Per Capita Personal Income) has been reported to be 4.44% and reported change in population in the County’s unincorporated areas to be a decrease of -.38%. Therefore, the ratio of change to be applied to last year’s limit is:

$$1.0444 \quad (X) \quad 0.9962 \quad = \quad 1.0404$$

Attached is a sample format for the required “NOTICE OF PUBLIC HEARING” and a sample resolution (which includes the calculation formula).