

AGENDA
REGULAR MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA
TUESDAY, MARCH 14, 2017
2:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs.
-

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

4. CONSENT CALENDAR

A. Approval of Minutes - Regular Meeting of February 14, 2017

B. Financial Reports

1. March 2017 – Early Pays
2. January 2017 Month End Accounts Payable Activity Report
3. Month End Revenue and Expense Summary Report
4. Cash Investment Report

Possible Board Action – Approve Consent Calendar.

5. PRESIDENT'S REPORT

6. BOARD REPORTS

7. GENERAL MANAGER'S REPORT

8. OPERATIONS MANAGER'S REPORT

9. FINANCE COMMITTEE REPORT

10. METER REPLACEMENT PROJECT UPDATE

Discussion – Bids are due by March 17, 2017, at 2 PM. A Special Meeting is tentatively set for March 22, 2017, to award the bid and approve the loan agreement.

Possible Board Action - Receive and file.

11. 2016 WATER SUPPLY AND DEMAND REPORT

Discussion – The Water Supply and Demand Report is prepared annually to quantify the water demands of the District.

Possible Board Action – Receive and file.

12. WALTON LAKE WATER TANK RECOATING PROJECT - OLYMPUS & ASSOCIATES

Discussion – This project is included in the FY 2016-17 Capital Budget. Funding for this contract, not to exceed \$165,797, is budgeted in Fund Account 45.

Possible Board Action – Authorize the General Manager to enter into contract with Olympus and Associates, issue a Notice to Proceed, and provide the General Manager with change order authority not to exceed 10% of the bid amount.

13. ALT TREATMENT PLANT UPDATE

Discussion – This constitutes this month's update on the ALT Treatment Plant Project.

Possible Board Action – Receive and file.

14. ALT TREATMENT PLANT PROJECT CONSTRUCTION MANAGEMENT

Discussion – The Auburn Lake Trails Water Treatment Plant Project is scheduled to begin construction on March 13, 2017 -- Contractor: Myers & Sons Construction; Engineering Support Consultant: PSOMAS; Materials Testing: Youngdahl Consulting Group; Environmental Compliance: Foothill Associates.

Possible Board Action – Possible awarding of contract for Construction Management and Inspection Management.

15. CONSIDERATION OF RESOLUTION 2017-02 – AUTHORIZING THE CHANGE OF SIGNATOR AUTHORITY FOR ACCOUNTS ESTABLISHED WITH EL DORADO SAVINGS BANK.

Discussion – The El Dorado Savings Bank requires a Board Resolution to effectuate changes to the Signatory Authority for the District's accounts.

Possible Board Action – Approve Resolution 2017-2.

16. BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

17. NEXT MEETING DATE AND ADJOURNMENT – Next regular meeting April 11, 2017, at 2:00 PM, at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Darrell Creeks by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on March 9, 2017.

CONFORMED AGENDA
REGULAR MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA
TUESDAY, FEBRUARY 14, 2017
2:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs.
-

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 2:00 pm. Directors present: David Halpin, Jesse Hanschild, Carl Hoelscher, Lon Uso and Dane Wadle. Staff present: Interim General Manager Darrell Creeks, Office Manager Diane Schroeder, Project Manager George Sanders, Interim Operations Manager Marty Ceirante and Meeting Recorder Gloria Omania. Legal Counsel: Barbara Brenner of Churchwell White.

2. ADOPTION OF AGENDA

Director Hoelscher asked Steve Palmer as the Board's selected General Manager, to make comments on the agenda. Mr. Palmer offered to make comments during public comment.

Motion by Director Wadle to adopt the agenda. Second by Director Hanschild.

Public Comment: *Steve Palmer stated that although he had just briefly reviewed the agenda, he thought the agenda items were appropriate.*

The motion passed unanimously.

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

No Public Comment.

4. CONSENT CALENDAR

A. Approval of Minutes -

1. Regular Meeting of January 10, 2017
2. Special Board Meeting of January 30, 2017

B. Financial Reports

1. Early Pays – February 2017
2. December 2016 Month End Payable Activity Report
3. December 2016 Month End Revenue and Expense Summary Report
4. Auburn Lake Trails Zone and CDS Summary

C. Mid-Term Budget and Investment Review

D. Surplus Equipment

Discussion – Staff has identified a vehicle that is no longer in use and unable to pass a smog check. This vehicle should be declared as surplus.

Possible Board Action – It is Staff's recommendation that the Board declare said vehicle as surplus and direct Staff to dispose of it through an auction or through other appropriate action.

Motion by Halpin to approve the Consent Calendar. Second by Director Hanschild.

Public Comments: Ray Kringel of Garden Valley commented that the Mid-Term Budget and Investment Review should be reviewed and not just passed as a consent item.

Director Halpin amended his motion to pull Consent Item C, Mid-Term Budget, from the Consent Calendar, and approve the balance. Second by Director Wadle.

The motion passed unanimously.

Director Wadle asked for an update from staff. Office Manager Diane Schroeder presented the report and summarized that at mid-year, the District is around 52% in expenditures.

Motion by Director Wadle to approve the Mid-Term Budget and Investment Review. Second by Director Hanschild.

Public Comment: Ray Kringle raised following points:

- 1) *The total payments to CalPERS shown in the December Cash Disbursement Report is about \$50,000 for approximately \$500,000 a year, but the budget shows an amount of \$117,592 for this category. He expressed concern that the balance is coming from reserve funds which reduces the value of the District by that amount.*
- 2) *The numbers for Retiree Health Premiums shown in the Mid-Year Expense Summary and the Statement of Cash Balances "don't jive."*

Diane Schroder stated that the Retiree fund and the Employee CalPERS are two separate funds; and Director Uso added, "with two separate purposes."

After additional discussion about the CalPERS budget, Director Uso stated that the district has undoubtedly been running in the red for quite a while, which is why the District has initiated a Proposition 218.

Director Wadle stated that future reports need to also show the revenue side. The District must provide a complete picture of the Budget with greater clarity for the public.

Director Uso then called for a vote on the motion to approve the Mid-Year Budget and Investment Review.

The motion passed unanimously.

5. Approve and Execute Employment Agreement with New General Manager

Discussion – After an extensive search, the Board has announced the hiring of Steve Palmer as the new General Manager.

Director Uso stated that the Board was pleased to announce the selection of Steve Palmer as the new General Manager. He added that through the interview process, the Board found Steve Palmer to be heads and shoulders above the other candidates.

Working with the executive search consultant and Legal Counsel, Director Uso stated that the Board put in a lot of work and thought into this contract with the new General Manager.

Possible Board Action – Approve and execute Employment Agreement.

Motion by Director Hanschild to approve and execute the Employment Agreement with Steve Palmer. Second by Director Hoelscher to approve the Employment Agreement.

Director Wadle echoed Director Uso's comments about Mr. Palmer's excellent qualifications, adding that he is also looking forward to working with him.

Public Comment: Steve Palmer thanked the Board adding that he's excited and honored for the opportunity and looks forward to working with the Board to serve the community.

Barbara Brenner stated that the contract drafted by Legal Counsel should reflect an effective date of March 6, 2017, not February 14, 2017. She indicated this can be changed and initialed.

The motion passed unanimously. The unanimous vote was followed by applause.

6. PRESIDENT'S REPORT

Director Uso stated he had nothing to report.

7. BOARD REPORTS

No reports from other Board members.

8. GENERAL MANAGER'S REPORT

Interim Director Darrell Creeks summarized his written report, adding the following points and receiving comments from the Board and other Staff:

- *An amendment to the Ordinance or a new Ordinance is needed with clear direction for staff on how the District charges this new supplemental fee.*

The Board directed Staff to work with Legal Counsel on an Ordinance for the Board's consideration at the Board meeting of March 14, 2017.

- *The RFP for the New Meter Project will be issued on Friday for a 30-day bid period. A Special Meeting may be necessary to award the contract and take action on the financing plan for the loan. It is important to move quickly to preserve the low interest rate for the loan.*

In response to Director Uso's inquiry, Legal Counsel Barbara Brenner stated that the RFP does not require the Board's approval.

- *RCAC will provide Staff with an update. This will be scheduled after March 6 when General Manager Steve Palmer will be on board.*
- *John Kingsberry fought hard on behalf of the Mountain Counties to end the drought, but the Governor has extended it to the end of the year, but will review it again in June.*
- *Given the emergency at Oroville Dam, Mr. Creeks, with George Sanders' assistance, reported on Stumpy and its spillway capabilities. The spillway was inspected twice last year and found to be working well. The main spillway is designed to handle a 1-in-60,000-year flood, which is 7,911 cfs going over the spillway. Close to 5,000 cfs was going over it a few weeks ago. Beyond that spillway capability, there is 4.5 feet of free board above that so it can actually handle up to 12,000 cfs.*

9. OPERATIONS MANAGER'S REPORT

Marty Ceirante summarized his written report and the following additional comments were received from Staff and Board members:

- *Staff hopes to bring the contract for the recoating of the Walton Storage Tank to the Board for approval at the next meeting with project completion before the height of Spring demands, with the weather's cooperation.*
- *Completed required testing and found no problems throughout the distribution system. There were unusually high flows of wastewater in ALT that exceeded our design capacity, but we also had 22.8" of rain in January and we still have rainwater infusion of water. In response to Director Wadle's inquiry, Mr. Creeks stated that this is not a violation; it is not a reportable item, but it was reported to the State.*
- *The crew's work schedule has been adjusted to accommodate the weather.*
- *In response to Director Hoelscher's inquiry about the gunite work, Mr. Ceirante reported the weather has made this difficult. Mr. Creeks added the gunite work may not happen due to lack of funds. The \$110,000 set aside for Capital projects have been shifted around to meet higher priority projects.*

10. FINANCE COMMITTEE REPORT

- A. Finance Committee Minutes of January 24, 2017 Meeting.**

B. Finance Committee Agenda – February 21, Meeting

Dennis Goodenow summarized the Finance Committee Report on RCAC Rate Structures.

Mr. Goodenow asked how the Board would like the Finance Committee to share their thoughts on the RCAC Study. Director Uso stated that he preferred a workshop format because it allows for public participation. Director Halpin stated that he supports whatever method provides the greatest transparency.

Darrell Creeks commented that the presentation by the Finance Committee should occur after Staff has had an opportunity to meet with RCAC.

After additional discussion about the sequence of these meetings and workshops, the Board agreed to schedule the Finance Committee presentation during the Special Meeting that will be set to award the contract for the new meters, which is expected to be around March 20.

11. ACKNOWLEDGE RECEIPT OF 2016 AUDIT REPORT

Discussion – The District received on January 30, 2017, the final signed copy of the Financial Statements along with the Final Management Report from Fechter & Company.

Office Manager Diane Schroeder commented that the report included no specific findings. Director Wadle praised Staff's efforts on the clean audit. Ms. Schroeder added the CPA paid attention to the previous audit, and made necessary changes to the audit process.

Possible Board Action - It is Staff's recommendation that the Board acknowledge receipt of the report.

Public Comment: *Referring to the Cash Flow Report, Kevin McLarren commented that he was pleased to see that the information presented by Staff last year was supported by the audit results.*

Director Hanschild asked if changes should be made to the audit process. Director Uso indicated changes will be made by the full Board as discussed in closed session.

The Board acknowledged receipt of the Board and indicated Staff can post the Audit Report to the website.

12. PROFESSIONAL SERVICES AGREEMENT – SIREN & ASSOCIATES

Discussion – The District has contracted with Siren & Associates since 2006 to assist the District with regulatory compliance for both the Public Water and Onsite Wastewater Management Zone reporting. The District has received a proposal from Siren & Associates for the period beginning February 12, 2017, through February 12, 2018, for a total contact amount not to exceed \$34,906.

Darrell Creeks informed the Board that Becky Siren was previously employed for many years by the District as the Operations Manager for Water Quality. That position remains unfilled so the District has contracted with Siren & Associates to prepare State-required reports. Mr. Creeks described the valuable and excellent services provided by Siren & Associates. She is very familiar with the District operation and interfaces well with State agency representatives. She does a great job with preparing the reports. The last contract included the development of the Urban Water Management Plan. Director Uso added that she's a superstar.

Possible Board Action – It is Staff’s recommendation that the Board approve this Professional Services Agreement with Siren & Associates.

Public Comment: *Director Hoelscher asked Steve Palmer to comment on this agenda item. Mr. Palmer stated that the elimination of the E&O requirement is of concern as the liability would become the District’s.*

The ensuing lengthy discussion related to the following points:

- *The previous contracts with Siren & Associates have not required E&O insurance.*
- *The consultant has indicated she is not interested in contracting with the District if E&O is a requirement.*
- *If this contract is not renewed, Staff will be required to prepare the reports.*
- *The District’s General Manager signs off on all the reports prepared by the consultant.*
- *George Sanders stated that he feels the exposure to liability is minimal.*
- *The Board discuss options for providing E&O coverage.*
- *The Board can move forward with the Contract and continue to explore options for E&O coverage.*

Motion by Director Hoelscher to accept Staff’s recommendation. Second by Director Hanschild.

Public Comment: *Dennis Goodenow stated that the District does not currently have adequate staffing to take on this reporting activity.*

The motion passed unanimously.

13. **CalPERS DISCOUNT RATE CHANGE**

Discussion – The District has received notification from CalPERS of recent changes to the discount rate assumption and the impact of these changes on required employer and member contributions.

Director Uso stated that mistakes were made in the past and the reality is that the Board has no choice but to fulfill the obligation.

Possible Board Action – It is Staff’s recommendation that the Board acknowledge receipt of this notification and direct Staff to provide the Board with an analysis of how this change will impact the District’s budget at a forthcoming Board meeting.

Motion by Director Halpin to acknowledge receipt of letter.

The motion passed unanimously.

14. **TRAINING ON BEST PRACTICES IN PENSION AND BENEFITS ADMINISTRATION**

Discussion – Given the relevance of pension issues faced by the District, Director Wadle requested Board approval to attend training on Best Practices in Pension and Benefits Administration offered by the Government Finance Officers Association on March 21-22, 2017, in Reno, Nevada. Staff has learned that this class has been cancelled.

Director Wadle reported to the Board that he found another course available, entitled, "Managing the Budget Process" and asked for the Board's approval to attend as an alternative.

Possible Board Action – It is Staff's recommendation that the Board should direct Staff to identify similar training opportunities for Board Members and Staff to attend.

Motion by Director Halpin to approve Dane's attendance. Second by Director Hanschild.

Staff confirmed that there are sufficient funds in the training budget to cover the \$450 costs.

**VOTE: Ayes: Directors Hanschild, Halpin, Uso and Wadle
Noes: Director Hoelscher**

The motion passed.

15. **WATER RIGHTS**

Discussion – At the Board meeting of January 10, 2017, the Board directed Staff to add this item to the Board's agenda.

Darrell Creeks provided additional information to the list of Water Rights listed in the written staff report.

Subsequent discussion ensued regarding the amount of water flowing into the GDPUD system from Onion Creek at 4,000 acre feet.

Legal Counsel Barbara Brenner pointed out that five years of non-use of water rights is abandonment. Additional discussion followed about record of use.

Possible Board Action – It is Staff's recommendation that the Board receive and file information provided and direct Staff to schedule a Water Rights Workshop in the near future.

Staff was directed to request a report from ECORP Consulting on the current status of the District's water rights.

The Board received the report for file.

16. **CONSIDER REQUEST FROM DEAN LACEY TO SPLIT IRRIGATION WATER SERVICE**

Discussion – During the regular Board meeting of January 10, 2017, the Board deferred action on this request from Dean Lacey, an irrigation customer, pending a closer review of the current Irrigation Ordinance.

Darrell provided a brief overview of this item which was carried over from the previous Board meeting.

Possible Board Action – Staff is neutral on this matter recommendation and awaits direction from the Board.

The Board discussed the need to amend the Irrigation Ordinance to provide greater clarity and enforceability.

Motion by Director Hoelscher to deny this request. Second by Director Hanschild.

Public Comment: None.

The motion passed unanimously.

17. ACWA SPRING CONFERENCE

Discussion – The ACWA Spring Conference is scheduled for May 9-12, 2017, in Monterey, California.

Director Hoelscher questioned the need to send more than one representative to the conference.

After some discussion about the value of attending the conference, it was confirmed that Directors Hanschild, Uso and Halpin will be attending the ACWA Conference, along with General Manager Steve Palmer.

Possible Board Action – It is Staff's recommendation that the Board approve attendance by Staff and interested Board members and direct Staff to follow registration requirements.

Staff confirmed there are sufficient funds in the Budget, and the Board directed Staff to make registration and hotel arrangements for those attending. The Board also asked Staff to change the May meeting date to May 8 since the first day of the conference is May 9, the regular meeting date.

18. FINANCIAL ASISTANCE FOR GDPUD CUSTOMERS IN HARDSHIP CASES

Discussion – District Staff was directed by the Board at its meeting of January 10, 2017, to search options for providing financial assistance to GDPUD customers who are experiencing financial hardship in paying their water bills.

Diane Schroeder stated that she has been working on creating a staff-supported "Helping Hands" project with Director Hanschild to assist GDPUD customers in financial hardship cases.

Possible Board Action – It is Staff's recommendation that the Board receive the findings and direct Staff accordingly.

The Board expressed unanimous support for this effort to provide financial assistance to customers in hardship cases.

19. ALT TREATMENT PLANT UPDATE

Discussion – This constitutes this month's update on the ALT Treatment Plant Project.

George Sanders summarized his monthly report adding the following points:

- *Mr. Sanders stated that Director Hoelscher, acknowledging his construction experience, shared some information on how the do something different on the Techite pipe for a reduced cost. Mr., Sanders described the plan to replace a portion of the 30" raw water Techite pipe.*

- *The RFP for construction management services closed on February 10. Ten firms expressed an interest. Staff is reviewing the four proposals that were received. Mr. Sanders briefly described the four proposals that were received. The Board was receptive to Mr. Sanders' statement that there may be a need for a Special Meeting to award the contract.*

Possible Board Action – It is Staff's recommendation that the Board receive and file this report.

The report was received and filed.

20. **AUBURN LAKE TRAILS WATER TREATMENT PLANT PROJECT – CHANGE ORDER AUTHORITY**

Discussion – Construction activities are about to begin on the Auburn Lake Trails Water Treatment Plant Project. Elements of construction will move rapidly. Inasmuch as the Board regularly on a monthly basis, there is a benefit to authorizing Staff (General Manager) to approve change orders during construction. This is a common practice within the construction industry.

Possible Board Action – Authorize General Manager to approve and process Change Orders on the ALT Project, with Meyers & Sons Construction, for a total amount not to exceed \$10,000.

Mr. Sanders described the common practice of allowing District staff to approve change orders during construction and discussion followed about the merits of this authority to reduce delays.

Motion by Director Hoelscher to approve Staff's recommendation. Second by Director Halpin.

PUBLIC COMMENT: None.

The motion passed unanimously.

21. **PSOMAS CONTRACT – ENGINEERING SUPPORT DURING CONSTRUCTION OF ALT WATER TREATMENT PLANT**

Mr. Sanders presented Staff's recommendation to authorize the General Manager to enter into a Contract Amendment with PSOMAS, in an amount not to exceed \$276,226, for engineering support services during construction of the ALT Water Treatment Plant. The funds of this work are on reserve within Fund Accounts 24, 35, and 39.

Director Hoelscher asked for input from Steve Palmer. Mr. Palmer stated that, although he hasn't seen the overall budget for the project, the 2%-3% range for this type of work is appropriate and he would definitely support and encourage a contract with the engineering firm that did the design to provide engineering support during construction.

Motion by Director Wadle to approve Staff's recommendation. Second by Director Hanschild.

Public Comment: *Dennis Goodenow commented that the 218 should look at the total cost of the project, not just the loan repayment amount. He asked if there is going to be another 218 to adjust the water rates, whether the Board add or supplement the surcharge as part of that 218 process?*

Mr. Sanders responded that the State wanted the District to have an investment in the project so that State loan is for \$10 million, with the remaining funds coming from other sources. He added that it was made clear that the supplemental charge relates to that loan specifically; Barbara Brenner agreed.

The motion carried:

Votes: Ayes: Directors Halpin, Hanschild, Uso, Wadle

Noes: Director Hoelscher

22. **BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

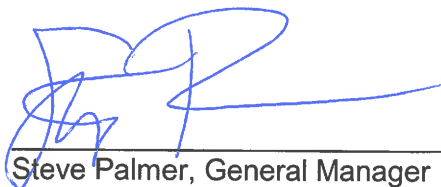
Dane: Legislative Update at Capitol – letters of support/oppose. Add Dane and Dave to Legislative Updates.

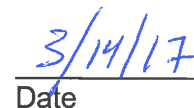
ACWA recommending another 218 constitutional amendment.

23. **NEXT MEETING DATE AND ADJOURNMENT** – Next regular meeting March 14, 2017, at 2:00 PM, at the Georgetown Divide Public Utility District office.

The meeting was adjourned at 5:28 PM.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Darrell Creeks by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on February 10, 2017.


Steve Palmer, General Manager


Date

GDPUD
PO BOX 4240
Georgetown, CA 95634
(530) 333 4356
Fax: (530) 333-9442

Memo

To: Board of Directors
From: Christina Cross, Administrative Aide II
Date: March 14, 2016
Re: Final Early Accounts Payable for March 2017

Please take note that checks have been printed and mailed prior to March 14, 2017 for the following vendors to take advantage of early payment discounts or to comply with payment deadline.

AARP
Anthem Blue Cross
Aqua Sierra Controls, Inc
AT&T
California Laboratory Services
Caltronics
Churchwell White
Corbin Willits
De Lage Landen
Legal Shield
Mobile Mini
PG&E
Powernet
Premier Access Dental
Pro Line Cleaning Services
Robinson Enterprise
US Bank
Verizon Wireless

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Accounts Payable --March 2017 Final

Name Description	Amount	Account	Amount
A. T.E.E.M.	\$760.00	5328	\$760.00
ACWA JPIA - Employee Benefits	\$36,658.41	5118	\$1,897.19
		5218	\$5,117.93
		5318	\$4,448.34
		5418	\$6,617.33
		5518	\$5,985.56
		5618	\$5,548.99
		6718	\$1,422.58
		12-5668	\$5,540.29
		09-1650	\$80.20
ACWA JPIA PROPERTY INSURANCE	\$11,483.00	1158	\$11,483.00
ADT - Monthly service cost	\$187.28	10-5380	\$39.89
		10-5680	\$147.39
All Cycles	\$2,157.74	5246	\$520.71
		5446	\$277.70
		6746	\$1,359.33
Anderson's Sierra Pipe Co. Inc	\$137.89	5438	\$137.89
ARC	\$662.70	5380	\$662.70
American Messaging	\$110.15	5244	\$55.08
		5344	\$27.53
		5444	\$27.54
AT&T-Monthly Service	\$815.29	5344	\$241.68
		5544	\$216.45
		5644	\$190.56
		6744	\$99.71
		30-1226	\$66.89
Aqua Sierra Controls, Inc	\$2,289.03	5380	\$2,289.03
Bear Creek Quarry	\$1,050.00	5438	\$675.00
		5338	\$375.00
California Diesel & Power	\$2,297.91	5346	\$1,193.20
		6746	\$1,104.71
California Laboratory Services	\$4,744.48	40-6784	\$4,324.48
		5484	\$420.00
Caltronics-Copier contract-copy charges	\$394.98	5640	\$394.98
CCS Interactive	\$69.00	5640	\$69.00
Churchwell White	\$11,982.34	40-6736	\$1,266.00
		5636	\$1,056.50
		5636-010	\$1,341.16
		5636-012	\$7,146.18
		5636-015	\$912.50
		5627	\$260.00
Community Development Agency	\$630.84	5484	\$630.84
Corbin Willits Service	\$553.20	5580	\$553.20
CSI (CARMODY)	\$59.00	6744	\$59.00
De Lang-Copier Lease 2/1/17-2/28/17	\$228.20	5640	\$228.20

De Lang-Formax Machine Lease 2/1/17-2/28/17	\$193.60	5640	\$193.60
Diamond Well Drilling	\$530.00	5384	\$80.00
		5484	\$450.00
<i>Director Payments:</i>			
<i>Halpin, Dave-February Stipend</i>	<i>\$400.00</i>	<i>5670</i>	<i>\$400.00</i>
<i>Hanschid, Jesse-February Stipend</i>	<i>\$400.00</i>	<i>5670</i>	<i>\$400.00</i>
<i>Hoelscher, Carl- February Stipend</i>	<i>\$400.00</i>	<i>5670</i>	<i>\$400.00</i>
<i>Uso, Lon-February Stipend</i>	<i>\$400.00</i>	<i>5670</i>	<i>\$400.00</i>
<i>Wadle, Dane-February Stipend</i>	<i>\$400.00</i>	<i>5670</i>	<i>\$400.00</i>
Divide Auto Parts	\$73.27	5338	\$24.46
		5438	\$25.84
		6738	\$22.97
Divide Supply, Inc	\$215.62		
		5338	\$31.37
		5438	\$15.69
		5638	\$159.35
		6738	\$9.21
Ecorp Consulting, Inc	\$2,019.86	5128	\$2,019.86
El Dorado Disposal	\$310.74	5344	\$207.16
		5644	\$103.58
EN2 Resources, Inc	\$2,654.00	1650	\$2,654.00
FreeLance Technologies, Inc	\$895.00	5540	\$895.00
Gempler's	\$916.80	5138	\$191.22
		5238	\$362.79
		5438	\$362.79
G&O Towing	\$210.00	5480	\$210.00
George Sanders	\$5,920.00	5680	\$400.00
		09-1650	\$160.00
		5380	\$4,640.00
		5680-010	\$720.00
Georgetown Ace Hardware	\$315.33	5138	\$54.26
		5238	\$78.36
		5338	\$83.68
		5438	\$22.54
		5638	\$5.35
		6738	\$71.14
Georgetown Gazette	\$66.24	5484	\$66.24
Goodyear	\$691.38	5438	\$691.38
Hach	\$800.62	5338	\$800.62
Hangtown Fire Control	\$1,190.51	5246	\$297.62
		5346	\$297.63
		5446	\$297.63
		5646	\$297.63
Harston Chiropractic	\$100.00	5484	\$100.00
Bryan Helm	\$281.47	5438	\$281.47
Holdrege & Kull Consulting Engineers	\$2,000.00	6780	\$2,000.00
Legalshield	\$170.05	5190	\$8.95
		5290	\$26.85
		5390	\$8.95

		5490	\$35.80
		5590	\$17.90
		5690	\$35.80
		5690-010	\$26.85
		6790	\$8.95
MC Engineering, Inc	\$5,330.00	5480	\$5,330.00
Medical Eye Services	\$312.92	5118	\$18.74
		5218	\$56.22
		5318	\$9.37
		5418	\$37.48
		5518	\$18.74
		5618	\$153.63
		6718	\$18.74
MJT Enterprises, Inc-Temporary Labor	\$6,292.28	5511	\$3,342.48
		5611-010	\$2,459.80
		5611-907	\$490.00
Mobile Mini-Storage Rental	\$184.39	5639	\$184.39
PG&E-Utilities Electric	\$9,985.86	5344	\$7,444.00
		5444	\$370.83
		5644	\$929.23
		6744	\$1,241.80
Phillips Steel		5438	
Powernet Global	\$171.32	5644	\$171.32
Psomas-Professional Services	\$705.00	1553	\$705.00
Premier Access Dental March 2017	\$2,524.30	5118	\$111.56
		5218	\$278.90
		5318	\$55.78
		5418	\$278.90
		5518	\$111.56
		5618	\$1,576.04
		6718	\$111.56
Proline Cleaning Services, Inc	\$250.00	5676	\$250.00
Jeff Pulfer	\$100.00	5338	\$50.00
		6738	\$50.00
Ralph Andersen & Associates	\$18,750.00	5690	\$18,750.00
Robinson Enterprise-Gasoline & Diesel	\$2,739.61	5148	\$315.92
		5248	\$896.86
		5348	\$371.49
		5448	\$1,019.74
		6748	\$135.60
Rocklin Saw Works	\$352.50	5180	\$176.25
		5280	\$176.25
W. Rosenau Motor Rewinding, INC.	\$2,260.88	6780	\$1,000.00
		6738	\$1,260.88
Santander	\$1,230.88	2113	\$1,081.25
		5610	\$149.63
Sierra Heavy Equipment Repair	\$200.00	5146	\$66.66
		5246	\$66.67
		5446	\$66.67

Siren & Associates	\$8,085.00	5680	\$7,035.00
		6780	\$1,050.00
Teichert Aggregates	\$1,099.50	5438	\$1,099.50
Eric Tyler	\$200.00	5238	\$200.00
United Rentals	\$1,000.00	5141	\$200.00
		5441	\$600.00
		6741	\$200.00
US Bank	\$7,473.10	5038	168.38
		5039	1624.57
		5040	\$2,525.15
		5041	\$329.00
		5042	\$2,826.00
Vaughn Johnson, CPA	\$1,800.00	5680	\$1,800.00
Veerkamp Meter Refund	\$1,000.00	3030	\$1,000.00
Verizon Wireless	\$293.79	5344	\$27.13
		5444	\$106.78
		5644	\$133.18
		6744	\$26.70
Dane Wadle	\$443.70	5642	\$443.70
Walkers	\$906.91	5640	\$906.91
Total General Fund	\$172,517.87		\$172,517.87

RETIREE FUND			
AARP Medicare Rx - MARCH 2017	\$33.40	12-5668	\$33.40
Anthem Blue Cross-Retiree Insurance Prem. 3/1/17-3/31/17	\$1,256.46	12-1157	\$1,256.46
Anthem Blue Cross-Retiree Insurance Prem. 4/1/17-4/30/17	\$1,256.46	12-1157	\$1,256.46
Anthem Blue Cross- P. Herford 3/1/17-5/31/17	\$550.35	12-1157	\$550.35
Unitedhealthcare Ins - Prepay for D Schwagel, April 2017	\$145.00	12-5668	\$145.00
Total Retiree Fund	\$3,241.67	FUND #12	\$3,241.67

Berkadia	\$30,784.17	2540	\$30,784.17
Total	\$30,784.17	FUND#25	\$30,784.17

STUMPY MEADOWS EMERGENCY RESERVE FUND (SMERF)			
Wells Farge SRF	\$2,296.95	1115	\$2,296.95
Total SMERF Fund	\$2,296.95	FUND#29	\$2,296.95

Capital Reserve Fund			
Diamond Pacific	\$2,764.37	5238	\$2,764.37
Divide Supply	\$1,560.44	5238	\$1,560.44
McNichols Co.	\$4,735.17	5138-112	\$4,735.17
White Cap	\$2,723.85	5138	\$2,723.85
Total Capital Reserve Fund	\$11,783.83	Fund #43	\$11,783.83


KELSEY NORTH DEBT SERVICE FUND			
Dept. of Water Resources -- Kelsey North Contract E58320	\$15,397.73	2115	\$10,679.12

		2138	\$4,718.61
Total Kelsey North Debt Service Fund	\$15,397.73	Fund #51	\$15,397.73
KELSEY SOUTH DEBT SERVICE FUND			
Dept. of Water Resources -- Kelsey South Contract E58315	\$17,836.03	2115	\$14,574.34
		2138	\$3,261.69
Total Kelsey South Debt Service Fund	\$17,836.03	Fund #52	\$17,836.03
TOTAL ALL FUNDS IN GENERAL ACCOUNT	\$253,858.25		\$253,858.25

Approved for Payment:



 Treasurer



 General Manager

Georgetown Divide PUD
 Month End Payable Activity Report
 January 2017

Vendor # (Name)	Invoice Date	Amount	Description
AAR01 (AARP MEDICARERX SAVER PLUS, PDP)	1/1/2017	\$ 33.40	AARP MEDICARE 1/1/17 M. DAVIS
ACW01 (ACWA/JPIA)	1/4/2017	\$ 12,173.00	WORKERS COMPENSATION 10/1/16-12/31/16
ACW02 (ACWA)	1/10/2017	\$ 11,580.00	2017 ANNUAL AGENCY DUES
ACW05 (ACWA/JPIA HEALTH)	1/17/2017	\$ 37,796.97	HEALTH INSURANCE PREMIUMS FEB 2017
ADT01 (ADT SECURITY SERVICES)	1/9/2017	\$ 39.89	SECURITY SVC 1/20/17-2/19/17 WALTON TP
	1/9/2017	\$ 147.39	SECURITY SVC 1/21/17-2/20/17 MAIN ST
	Vendor's Total ---->	\$ 187.28	
AFLO1 (AMERICAN FAMILY LIFE INS)	1/17/2017	\$ 1,431.90	AFLAC Premiums
ALLO1 (ALLEN KRAUSE)	1/10/2017	\$ 506.82	ALTERNATOR AND BATTERY REPLACEMENT TRUCK#16
	1/11/2017	\$ 85.00	MOUNT AND BALANCE TIRES ON UNIT#10
	1/18/2017	\$ 15.89	CHAINSAW FUEL CAP
	1/31/2017	\$ 1,185.33	RADIATOR HEATER CORE TRUCK#16
	Vendor's Total ---->	\$ 1,793.04	
ARC02 (ARC)	1/26/2017	\$ 52.77	DOCUMENT MANAGEMENT AND EMAILS FILES
ATT02 (AT&T)	1/14/2017	\$ 40.96	UTILITIES-PHONE 530-333-9442 1/14-2/13/17
	1/14/2017	\$ 66.89	UTILITIES-PHONE 234-371-7957 1/14-2/13/17
	1/14/2017	\$ 124.36	UTILITIES-PHONE 530-333-1119 1/14-2/13/17
	1/14/2017	\$ 111.33	UTILITIES-PHONE 530-885-6287 1/14-2/13/17
	1/14/2017	\$ 398.66	UTILITIES-PHONE 530-333-4356 1/14-2/13/17
	1/14/2017	\$ 66.89	UTILITIES-PHONE 234-343-7252 1/14-2/13/17
	Vendor's Total ---->	\$ 809.09	
AUB03 (D.O. NERONDE, INC)	1/31/2017	\$ 47,833.28	2017 FORD F350 PU TRUCK FOR DISTRIBUTION
BAR08 (SHARON BARBOUR)	1/17/2017	\$ 900.00	HONDA ENGINE PUMP
BEA01 (BUTTE EQUIPMENT RENTALS)	1/6/2017	\$ 225.00	TRUCKING 3/4" MA
BLU01 (ANTHEM BLUE CROSS)	1/17/2017	\$ 1,560.11	Prepaid Expenses - Healt Insurance 1/1/17-1
BOE01 (BOARD OF EQUALIZATION)	1/17/2017	\$ 522.00	USE TAX Payable 10/1/16-12/31/16
CAL16 (CALTRONICS BUSINESS SYSTEMS CORP.)	1/16/2017	\$ 282.35	COPIER CONTRACT 12/14/16-1/13/17
CAL18 (California State Disbursement Unit)	1/17/2017	\$ 366.92	PAYROLL CLEARING-N TILMAN
	1/31/2017	\$ 366.92	PAYROLL CLEARING-N.TILMAN
	Vendor's Total ---->	\$ 733.84	
CAR08 (CSI)	1/1/2017	\$ 59.00	MONTHLY SERVICE FEE JAN 2017
CAR09 (CARNAHAN COMPUTER SERVICE)	1/4/2017	\$ 88.77	240 GIG SSD FOR JEFF COMPUTER
CCS01 (CCSINTERACTIVE)	1/1/2017	\$ 69.00	MONTHLY WEBSITE HOSTING JAN 2017
CDP01 (California Diesel & Power)	1/18/2017	\$ 800.00	JOHN DEERE MAINT AT WALTON WTP
	1/24/2017	\$ 725.00	STATION 16 JOHN DEERE SVC
	1/18/2017	\$ 1,391.08	JOHN DEERE MAINT @ WALTON WTP
	Vendor's Total ---->	\$ 2,916.08	
CHU02 (CHURCHWELL WHITE, LLP)	2/13/2017	\$ 157.50	PROFESSIONAL SERVICES THROUGH 1/31/17
	2/13/2017	\$ 105.00	PROFESSIONAL SERVICES THROUGH 1/31/17
	2/13/2017	\$ 2,556.18	PROFESSIONAL SERVICES THROUGH 1/31/17
	1/19/2017	\$ 9,115.76	PROFESSIONAL SERVICES THROUGH 12/31/16
	Vendor's Total ---->	\$ 11,934.44	
CLS01 (CLS LABS)	1/25/2017	\$ 149.94	ALT ZONE/CDS INFLUENT WASTEWATER SAMPLING
	1/27/2017	\$ 793.80	ALT ZONE-SURFACE WATER MONITORING
	Vendor's Total ---->	\$ 943.74	
CWS01 (CORBIN WILLITS SYS. INC.)	1/1/2017	\$ 553.20	JAN 2017 SERVICE AND ENHANCEMENT
	1/31/2017	\$ 910.00	QUERY CODES ADDED AND SURCHARGE ADDED
	1/15/2017	\$ 553.20	FEB 2017 SERVICE AND ENHANCEMENTS
	Vendor's Total ---->	\$ 2,016.40	
DEL05 (DELAGÉ LANDEN, INC)	1/7/2017	\$ 238.63	COPIER CONTRACT 1/1/17-1/31/17
	1/7/2017	\$ 186.04	FORMAX FOLDING MACHINE 1/1/17-1/31/17
	Vendor's Total ---->	\$ 424.67	
DEPO3 (DEPT OF FORESTRY AND)	1/25/2017	\$ 3,886.54	WORK CREWS OCTOBER-DECEMBER 2016

DIA02 (DIAMOND WELL DRILLING COMPANY, INC)	1/4/2017	\$	440.00	DEC 2016 TESTING
	2/2/2017	\$	530.00	JANUARY 2017 TESTING
	Vendor's Total ---->	\$	970.00	
DIV05 (PLACERVILLE AUTO PARTS, INC)	1/12/2017	\$	12.85	HEADLAMP BULB UNIT #32
	1/12/2017	\$	56.83	FUSES AND BATTERY MAINTAINER FOR SHOP
	1/17/2017	\$	188.90	SERVICE SUPPLIES FOR UNIT 17
	1/25/2017	\$	71.17	EXHAUST FLUID
	1/25/2017	\$	69.66	DEGREASER FOR SHOP
	1/30/2017	\$	88.69	TAIL LIGHT ASSEMBLY UNIT#32
	Vendor's Total ---->	\$	488.10	
ECO01 (ECORP CONSULTING, INC.)	1/17/2017	\$	2,746.10	PROFESSIONAL SERVICES 12/1-12/31/16
EDC01 (EL DORADO COUNTY TRANSPORTATION DIVISION)	1/10/2017	\$	118.00	UTILITY RIGHT OF WAY ENCROACHMENT PERMIT APP
ELD01 (EDC REGISTRAR OF VOTERS)	1/18/2017	\$	6,815.87	GENERAL ELECTION 11/8/16
ELD11 (EL DORADO COUNTY)	1/3/2017	\$	554.89	STATION 16 CDS AQMD FEES 2016-2017
	1/3/2017	\$	554.89	WALTON TP AQMD FEES 2016-2017
	1/3/2017	\$	647.89	ALT TP AQMD FEES 2016-2017
	Vendor's Total ---->	\$	1,757.67	
ELD16 (EL DORADO DISPOSAL)	1/30/2017	\$	103.58	UTILITIES-GARBAGE MAIN ST 1/1-1/30/17
	1/30/2017	\$	103.58	UTILITIES-GARBAGE SWEETWATER TR 1/1-1/31/17
	1/30/2017	\$	103.58	UTILITIES-GARBAGE 1/1/17-1/31/17
	Vendor's Total ---->	\$	310.74	
EN201 (EN2 RESOURCES, INC)	1/10/2017	\$	5,314.75	PERMITTING, DESIGNING, AND BID DOCS FOR CABY
FEC01 (FECHTER & COMPANY)	1/31/2017	\$	1,637.00	PROFESSIONAL SERVICES 6/30/16 AUDIT 100% COM
FER01 (FERRELLGAS)	1/1/2017	\$	1,017.37	Utilities-PROPANE
	1/26/2017	\$	1,003.17	Utilities- PROPANE
	Vendor's Total ---->	\$	2,020.54	
FER02 (FERGUSON ENTERPRISES INC)	1/20/2017	\$	3,783.96	METERS FOR DISTRIBUTION
G&O01 (G & O BODY SHOP)	1/13/2017	\$	145.00	TOW FOR TRUCK #16
GAR02 (GARDEN VALLEY FEED & HDW.)	1/19/2017	\$	31.59	SUPPLIES FOR TRUCK #10
GEO01 (GEORGETOWN ACE HDW)	1/4/2017	\$	14.77	6" CHAIN FOR SNOW CAT TIE DOWN
	1/17/2017	\$	28.28	PROPANE FOR SHOP USE
	1/23/2017	\$	60.18	SHOP SNOW SHOVEL
	1/24/2017	\$	83.56	BOLTS AND DRILL BITS FOR POINTED ROCKS PRV
	1/25/2017	\$	52.65	PROPANE AND TORCH FOR TRUCK # 10
	1/25/2017	\$	10.73	WTP SUPPLIES
	Vendor's Total ---->	\$	250.17	
GEO02 (GEORGETOWN GAZETTE)	1/19/2017	\$	82.39	RFP ALT
	1/26/2017	\$	83.29	WTP RECOATING STORAGE TANK NOTICE TO BIDDERS
	Vendor's Total ---->	\$	165.68	
GEO04 (DIVIDE SUPPLY INC.)	1/18/2017	\$	37.92	MATERIALS AND SUPPLIES FOR DISTRIBUTION
	1/18/2017	\$	22.68	MATERIALS AND SUPPLIES WALTON TP AND ZONE
	1/4/2017	\$	139.75	UNIT#2 TRUCK BED MAT
	1/10/2017	\$	68.34	MATERIALS AND SUPPLIES
	1/10/2017	\$	19.33	PLUNGER FOR ALT AND WALTON TP
	1/26/2017	\$	119.87	MATERIALS AND SUPPLIES ALT TP
	Vendor's Total ---->	\$	407.89	
GEO12 (GEORGE SANDERS)	1/4/2017	\$	4,920.00	PROFESSIONAL SERVICES DECEMBER 2016
GLO02 (GLOBAL MACHINERY)	1/31/2017	\$	362.86	TAKEUCHI BOTTOM SEAT
GOO01 (THE GOODYEAR TIRE & RUBBER COMPANY)	1/10/2017	\$	519.57	2 TIRES FOR UNIT #10
GUA01 (GILBERT GUADAMUZ)	1/30/2017	\$	1,027.75	FINAL PAYOUT FOR G. GUADAMUZ
	1/30/2017	\$	493.80	VACATION PAYOUT FOR G. GUADAMUZ
	1/30/2017	\$	120.89	FINAL PAYOUT
	Vendor's Total ---->	\$	1,642.44	
HAR03 (HARRIS INDUSTRIAL GASES)	1/31/2017	\$	140.00	1 YEAR LEASE 1/2017-1/2018
HOL02 (HOLDREGE & KULL)	1/10/2017	\$	2,000.00	PROFESSIONAL SERVICES THROUGH DEC 31, 2016
HOM01 (HOME DEPOT CREDIT SERVICE)	1/13/2017	\$	309.95	TOOLBOX FOR TRUCK #2
ICM02 (ICMA-R.T.-457 (ee))	1/17/2017	\$	738.67	Payroll withholding-ICMA
	1/31/2017	\$	888.67	Payroll withholding-ICMA
	Vendor's Total ---->	\$	1,627.34	

IUO01 (IUOE, LOCAL 39)	1/17/2017	\$	340.70	Union Dues Payable-LOCAL 39
	1/31/2017	\$	340.70	Union Dues Payable-LOCAL 39
	Vendor's Total ---->	\$	681.40	
IUO02 (PEU LOCAL #1)	1/17/2017	\$	156.81	UNION DUES-LOCAL 1
	1/31/2017	\$	156.81	UNION DUES-LOCAL 1
	Vendor's Total ---->	\$	313.62	
LEG01 (LEGALSHEILD)	1/17/2017	\$	170.05	PROFESSIONAL SERVICES JAN 2017
MAR06 (MARCUMS EQUIPMENT & AUTO REPAIR)	1/4/2017	\$	120.00	TRUCK #34 SERVICE
	1/4/2017	\$	120.00	TRUCK #31 SERVICE
	Vendor's Total ---->	\$	240.00	
MCE01 (MC Engineering, Inc.)	1/31/2017	\$	7,514.95	PROJECT ENGINEER SERVICES
MED01 (MEDICAL EYE SERVICES)	1/17/2017	\$	312.92	VISION INSURANCE FEB 2017
	12/6/2016	\$	312.92	VISION INSURANCE JAN 2017
	Vendor's Total ---->	\$	625.84	
MIT01 (MJT ENTERPRISES, INC.)	1/13/2017	\$	772.80	TEMPORARY EMPLOYEE WAGES
	1/20/2017	\$	621.60	TEMPORARY EMPLOYEE WAGES
	1/27/2017	\$	529.20	TEMPORARY EMPLOYEE WAGES
	Vendor's Total ---->	\$	1,923.60	
MOU02 (MOUNTAIN DEMOCRAT)	1/23/2017	\$	111.54	ANNUAL SUBSCRIPTION 2017
NAT04 (NATIONAL DOCUMENT)	1/12/2017	\$	1,647.25	WINDOW ENVELOPES AND BILLING SUPPLIES
PAC02 (PACIFIC GAS & ELECTRIC)	1/19/2017	\$	2,543.05	Utilitie-ELECTRIC
	1/27/2017	\$	8,971.99	Utilitie-ELECTRIC 12/29/16-1/26/17
	Vendor's Total ---->	\$	11,515.04	
PAP02 (PAPE' MATERIAL HANDLING)	1/25/2017	\$	98.80	KEY FOR JOHN DEERE EXCAVATOR
PER01 (P.E.R.S)	1/17/2017	\$	3,520.06	CalPERS Member Contributi
	1/31/2017	\$	3,528.93	CalPERS Member Contributi
	1/17/2017	\$	4,873.22	CalPERS EMPLOY Contributi
	1/31/2017	\$	4,882.53	CalPERS EMPLOY Contributi
	Vendor's Total ---->	\$	16,804.74	
PIC02 (PICOVALE SERVICES, INC.)	1/1/2017	\$	987.77	GARDEN PARK STATION UPGRADE
	1/1/2017	\$	8,277.25	DATA/WEB SERVICE FEE JAN-DEC 2017
	Vendor's Total ---->	\$	9,265.02	
POW01 (POWERNET GLOBAL COMM.)	1/19/2017	\$	139.64	Utilitie-LONG DISTANCE 12/19/16-1/19/17
PROD4 (PAUL FUNK)	1/10/2017	\$	250.00	JANUARY 2017 CLEANING SERVICES
ROB02 (ROBINSON ENTERPRISES)	1/17/2017	\$	1,624.76	GASOLINE AND DIESEL
	1/31/2017	\$	1,627.36	GASOLINE AND DIESEL
	Vendor's Total ---->	\$	3,252.12	
ROC02 (KENNETH D. WELSH)	1/11/2017	\$	300.00	9" STEEL TRIMMER BLADES SHARPEN
SAN02 (Santander Leasing)	1/11/2017	\$	1,230.88	TRUCK LEASE PAYMENT
SIE06 (SIERRA CHEMICAL CO.)	1/11/2017	880.00-		CONTAINER DEPOSIT REFUND
	1/7/2017	\$	2,587.62	SODA ASH MATERIALS AND SUPPLIES ALT
	1/7/2017	\$	1,913.38	SODA ASHMATT & SUPP WALTON TP
	Vendor's Total ---->	\$	3,621.00	
SIR01 (REBECCA SIREN)	1/4/2017	\$	5,775.00	PROFESSIONAL SERVICES 12/2/16-01/4/17
SMI01 (JASON D. SMITH)	1/11/2017	\$	45.00	DMV LICENSE RENEWAL
TEI01 (A. TEICHERT & SON, INC)	1/6/2017	\$	513.03	3/4" MA ROCK FOR DISTRIBUTION
UNI03 (UNITED RENTALS NORTHWEST)	1/18/2017	\$	1,000.00	CPT/CAE TRAINING
UNI06 (UNITEDHEALTHCARE INSURANCE CO)	1/17/2017	\$	142.25	PREPAY SUPPLEMENTAL INSURANCE D. SCHWAGEL 2.
USA03 (USA BLUE BOOK)	1/25/2017	\$	282.30	EYES SALINE CONCENTRATE
USB05 (U.S. BANK CORPORATE PAYMENT SYSTEM)	1/10/2017	\$	3,003.41	CALCARD
VAL01 (VALLEY PUMP & MOTER WORKS INC)	1/23/2017	\$	1,083.24	PUMPMASTER FLOAT AND WEIGHTS ALT

VAU01 (VAUGHN JOHNSON)	1/1/2017	\$	3,000.00	PROFESSIONAL SERVICES DEC 2016
	1/20/2017	\$	210.00	1099
	1/30/2017	\$	3,000.00	PAYROLL REVIEW, AUDIT SUPP, GRANT SUPP
	Vendor's Total ---->	\$	6,210.00	
VER01 (VERIZON WIRELESS)	1/26/2017	\$	558.66	Utilitie-CELL PHONE 12/16/16-1/15/17
WELO2 (WELLS FARGO BANK, NA)	12/30/2016	\$	2,296.95	WALTON LAKE ANNUAL RESERVE JAN 2017
	1/17/2017	\$	2,296.95	WALTON LAKE ANNUAL RESERVE FEB 20177
	Vendor's Total ---->	\$	4,593.90	
WHIO2 (WHITE CAP CONST. SUPPLY)	1/31/2017	\$	419.15	Mat.& Supp. T&D Raw Water
WIE01 (WIENHOFF & ASSOCIATES INC)	1/31/2017	\$	30.00	SUPERVISOR TRAINING X. MADISON
Total of Purchases ->		\$	262,099.32	

Georgetown Divide PUD
Month End Cash Disbursements Report
January 2017

Check Number	Check Date	Vendor # (Name)	Net Amount
27375	1/3/2017	ATT02 (AT&T)	797.32
27376	1/3/2017	BLU04 (BLUE SHIELD OF CALIFORNIA)	169
27377	1/3/2017	BOE01 (BOARD OF EQUALIZATION)	641.5
27378	1/3/2017	CHU02 (CHURCHWELL WHITE, LLP)	11,772.40
27379	1/3/2017	DELO5 (DELAGE LANDEN, INC)	414.72
27380	1/3/2017	LEG01 (LEGALSHEILD)	170.05
27381	1/3/2017	MOB01 (MOBILE MINI, LLC-CA)	210.18
27382	1/3/2017	PAC02 (PACIFIC GAS & ELECTRIC)	2,040.70
27383	1/3/2017	POW01 (POWERNET GLOBAL COMM.)	148.09
27384	1/3/2017	VER01 (VERIZON WIRELESS)	373.75
27385	1/3/2017	CAL18 (California State Disbursement Unit)	366.92
27386	1/3/2017	ICM02 (ICMA-R.T.-457 (ee))	738.67
27387	1/3/2017	IUO01 (IUOE, LOCAL 39)	338.68
27388	1/3/2017	IUO02 (PEU LOCAL #1)	156.37
27389	1/3/2017	PER01 (P.E.R.S)	8,344.78
27390	1/3/2017	PER01 (P.E.R.S)	34,049.53
27391	1/10/2017	ACW01 (ACWA/JPIA)	12,173.00
27392	1/10/2017	ACW02 (ACWA)	11,580.00
27393	1/10/2017	ADT01 (ADT SECURITY SERVICES)	187.28
27394	1/10/2017	ALL01 (ALLEN KRAUSE)	354.98
27395	1/10/2017	AUB03 (D.O. NERONDE, INC)	23,262.08
27396	1/10/2017	CAR08 (CSI)	59
27397	1/10/2017	CAR09 (CARNAHAN COMPUTER SERVICE)	88.77
27398	1/10/2017	CCS01 (CCSINTERACTIVE)	69
27399	1/10/2017	CEI01 (CEIRANTE, MARTIN)	92.16
27400	1/10/2017	CWS01 (CORBIN WILLITS SYS. INC.)	553.2
27401	1/10/2017	DEL01 (DEL PASO PIPE & STEELE)	986.26
27402	1/10/2017	DIA02 (DIAMOND WELL DRILLING COMPANY, INC)	440
27403	1/10/2017	DIV05 (PLACERVILLE AUTO PARTS, INC)	267
27404	1/10/2017	ECO01 (ECORP CONSULTING, INC.)	1,690.08
27405	1/10/2017	EDC01 (EL DORADO COUNTY TRANSPORTATION DIVISION)	118
27406	1/10/2017	ELD16 (EL DORADO DISPOSAL)	310.74
27407	1/10/2017	FER01 (FERRELLGAS)	1,017.37
27408	1/10/2017	FER02 (FERGUSON ENTERPRISES INC)	14,209.76
27409	1/10/2017	GEO01 (GEORGETOWN ACE HDW)	38.6
27410	1/10/2017	GEO04 (DIVIDE SUPPLY INC.)	280.64
27411	1/10/2017	GEO12 (GEORGE SANDERS)	4,920.00
27412	1/10/2017	HAR03 (HARRIS INDUSTRIAL GASES)	253.4
27413	1/10/2017	MAR06 (MARCUMS EQUIPMENT & AUTO REPAIR)	240
27414	1/10/2017	MCE01 (MC Engineering, Inc.)	4,485.82
27415	1/10/2017	MJT01 (MJT ENTERPRISES, INC.)	1,033.20

27416	1/10/2017	NBS01 (NBS)	2,081.38
27417	1/10/2017	NOR02 (NOR-CAL PIPELINE SERVICES)	4,550.00
27418	1/10/2017	NOR06 (NORTHERN SAFETY CO.)	190.92
27419	1/10/2017	PIC02 (PICOVALE SERVICES, INC.)	9,265.02
27420	1/10/2017	PRO04 (PAUL FUNK)	250
27421	1/10/2017	PSO01 (PSOMAS)	1,193.50
27422	1/10/2017	ROB02 (ROBINSON ENTERPRISES)	1,515.21
27423	1/10/2017	ROC02 (KENNETH D. WELSH)	337.5
27424	1/10/2017	SAN02 (Santander Leasing)	1,230.88
27425	1/10/2017	SIE10 (SIERRA SAFETY)	146.82
27426	1/10/2017	SIR01 (REBECCA SIREN)	5,775.00
27427	1/10/2017	USB05 (U.S. BANK CORPORATE PAYMENT SYSTEM)	3,003.41
27428	1/10/2017	VAU01 (VAUGHN JOHNSON)	3,000.00
27429	1/10/2017	WAL02 (WALKER'S OFFICE SUPPLY)	90.24
27430	1/10/2017	\A003 (ASHKER, VALERIE)	19.49
27431	1/10/2017	\B001 (BAUER, MATTHEW/CARA)	51.58
27432	1/10/2017	\C002 (COLOMBO, SANDRA)	47.93
27433	1/17/2017	AFL01 (AMERICAN FAMILY LIFE INS)	1,431.90
27434	1/17/2017	CAL18 (California State Disbursement Unit)	366.92
27435	1/17/2017	ICM02 (ICMA-R.T.-457 (ee))	738.67
27436	1/17/2017	IUO01 (IUOE, LOCAL 39)	340.7
27437	1/17/2017	IUO02 (PEU LOCAL #1)	156.81
27438	1/17/2017	PER01 (P.E.R.S)	8,393.28
27439	1/17/2017	ACW05 (ACWA/JPIA HEALTH)	37,796.97
27440	1/17/2017	BOE01 (BOARD OF EQUALIZATION)	522
27441	1/17/2017	DEL05 (DELAGE LANDEN, INC)	424.67
27442	1/17/2017	MED01 (MEDICAL EYE SERVICES)	312.92
27443	1/17/2017	PAC02 (PACIFIC GAS & ELECTRIC)	8,858.79
27444	1/17/2017	PRE01 (PREMIER ACCESS INS CO)	2,524.30
27445	1/17/2017	PRO04 (PAUL FUNK)	250
27446	1/17/2017	UNI06 (UNITEDHEALTHCARE INSURANCE CO)	142.25
27447	1/17/2017	WEL02 (WELLS FARGO BANK, NA)	2,296.95
27448	1/17/2017	AAR01 (AARP MEDICARERX SAVER PLUS, PDP)	33.4
27449	1/17/2017	BLU01 (ANTHEM BLUE CROSS)	1,560.11
27450	1/17/2017	BLU04 (BLUE SHIELD OF CALIFORNIA)	169
27451	1/17/2017	BLU07 (BLUE SHIELD OF CALIFORNIA)	1,431.00
27452	1/17/2017	LEG01 (LEGALSHEILD)	170.05
27453	1/17/2017	ROB02 (ROBINSON ENTERPRISES)	1,624.76
27454	1/30/2017	GUA01 (GILBERT GUADAMUZ)	1,027.75
27455	1/30/2017	GUA01 (GILBERT GUADAMUZ)	493.8
27457	1/30/2017	GUA01 (GILBERT GUADAMUZ)	120.89
27458	1/31/2017	ATT02 (AT&T)	809.09
27459	1/31/2017	BLU01 (ANTHEM BLUE CROSS)	1,240.28
27460	1/31/2017	CHU02 (CHURCHWELL WHITE, LLP)	9,115.76
27461	1/31/2017	HOM01 (HOME DEPOT CREDIT SERVICE)	309.95
27462	1/31/2017	MOB01 (MOBILE MINI, LLC-CA)	184.39
27463	1/31/2017	MOU02 (MOUNTAIN DEMOCRAT)	111.54

27464	1/31/2017	PAC02 (PACIFIC GAS & ELECTRIC)	2,543.05
27465	1/31/2017	POW01 (POWERNET GLOBAL COMM.)	139.64
27466	1/31/2017	VER01 (VERIZON WIRELESS)	558.66
27467	1/31/2017	CAL18 (California State Disbursement Unit)	366.92
27468	1/31/2017	ICM02 (ICMA-R.T.-457 (ee))	888.67
27469	1/31/2017	IUO01 (IUOE, LOCAL 39)	340.7
27470	1/31/2017	IUO02 (PEU LOCAL #1)	156.81
27471	1/31/2017	PER01 (P.E.R.S)	8,411.46

Total for Bank Account 1000 ----->

268,556.69

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
 Revenue Summary***

For the Months between

07/01/2016-01/31/2017

REVENUE CATEGORY	Budget 16-17	To Date 07/01/2016- 01/31/2017	Balance	% of Budget Earned	N o t e s
Operating Revenue:					
Residential Sales	\$1,285,000	837,959	447,041	65.21%	A
Commercial Sales	185,000	151,500	33,500	81.89%	A
Irrigation Sales	225,000	137,042	87,958	60.91%	B
Wastewater	344,000	198,497	145,503	57.70%	C
CA Waste Fee					
Zone Charges					
Zone Escrow Fees					
Septic Design Fees					
Soil Evaluations/Loans					
Penalties	37,000	22,477	14,523	60.75%	D
Other		24,382	(24,382)		E
Connection Fees					
Installation Fees					
Material Sales					
Other (primarily photo copies)					
Water Fund Material/Labor					
Total Operating Revenue	\$2,076,000	1,371,856	704,144	66.08%	
Non-Operating Revenue:					
Property Taxes-General	\$1,460,000	972,499	487,501	66.61%	F
SMUD	\$105,000				
Pipeline		2,400			
Capital Facility Charge		27,800			
Interest Income	40,000	29,230	10,770	73.08%	H
Other:		0			
Water Agency Cost Share	45,000	0	45,000	0.00%	
Leases	70,000	38,674	31,326	55.25%	
Hydro	60,000	37,501	22,499	62.50%	
Other	1,587,847	34,642	1,553,205	2.18%	
Total Nonoperating Revenue	\$3,367,847	1,142,745	\$2,150,302	33.93%	
Total Revenue Before Transfers In	\$5,443,847	2,514,602	2,854,445	46.19%	
Transfers In	268,000		268,000	-	
Total Revenue After Transfers In	\$5,711,847	2,514,602	3,122,445	44.02%	

NOTES:

- A - Revenue accrued through 31-Jan-17
- B - Represents irrigation revenue through 31-Jan-17
- C - Revenue of 31-Jan-17
- D - Penalties for 31-Jan-17
- E - Primarily connection and installation fees
- F - Property Taxes based on County Estimate
- H - The interest revenue represents interest on checking, savings, money markets, time deposits, LAIF and Kelsey and Pilot Hill Assessment Receivable Contracts

*Subject to revision with actual audit.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

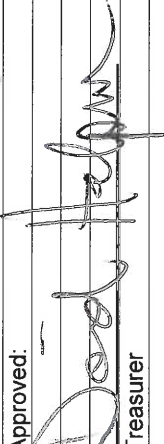
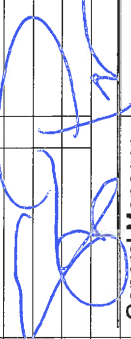
Expense Summary*

For the Months Between: 07/01/2016 - 01/31/2017

Acct#	EXPENSE CATEGORY	Budget 2016-2017	To Date 07/01/2016 - 01/31/2017	Balance	% of Budget Spent
Operating Expenses:					
5010	Labor	1,153,108	699,998	453,110	61%
5019	Overtime	64,000	44,237	19,763	69%
5017	Standby	55,500	30,620	24,880	55%
5011	Temporary Labor	94,000	35,837	58,163	38%
5014	PERS Benefits	117,592	76,997	40,595	65%
5016	Payroll Taxes	106,633	65,416	41,217	61%
5018/5	Insurance: Health & Life Plans	271,950	209,190	62,760	77%
5020	Insurance: Worker's Comp.	94,069	26,967	67,102	29%
5027	Audit	22,000	16,380	5,620	74%
5028	Engineering-Studies, including Ecorp.	0	12,181	(12,181)	
5034	Insurance: General	67,695	36,462	31,233	54%
5036	Legal--General	121,000	54,352	66,648	45%
5038	Materials and Supplies	183,650	120,969	62,681	66%
5039	Rentals/ Outsourced Maintenance	27,200	48,687	(21,487)	179%
5040	Office Supplies	48,000	21,943	26,057	46%
5041	Staff Development	10,500	3,255	7,245	31%
5042	Travel--Conference	15,000	45	14,955	-
5044	Utilities	198,308	129,496	68,812	65%
5046	Vehicle & Equipment Maintenance	51,000	34,369	16,631	67%
5048	Vehicle Operations	50,200	24,322	25,878	48%
5060	Bank Fees & Payroll Services	5,000	3,504	1,496	70%
5068	Retiree Health Premiums	132,000	94,042	37,958	71%
5070	Director Stipends	24,000	14,400	9,600	60%
5076	Building Maintenance	9,500	3,278	6,222	35%
5080	Outside Service/Consultants	133,000	112,449	20,551	85%
5084	Govt. Regulation/Lab Fees	170,000	92,080	77,920	54%
5090	Other:	2,000	2,664	(664)	133%
5090	Other: Recruitment	0	6,250	(6,250)	
5090	Other: County Tax Admin. Fees	37,000	20,306	16,694	55%
5089	Other: Memberships	16,500	6,580	9,920	40%
5091	Other: Elections		6,816	(6,816)	-
5094	Depreciation	632,837	369,155	263,682	58%
	Total Operating Expense	\$3,913,242	2,423,244	1,489,998	62%
Non-operating Expenses:					
7010	Interest Expense	\$33,000	15,586	17,414	47%
7090	Other		2,626	(2,626)	
	Total Non-operating Expenses	\$33,000	18,212	14,788	55%
	Total Expenses Before Transfers	\$3,946,242	2,423,244	1,504,785	61%
	Net Income (Loss)	\$217,800	\$91,357		42%

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT						
STATEMENT OF CASH AND INVESTMENT BALANCES FEBRUARY 31, 2017						
	BEGINNING BALANCE	CASH RECEIPTS	CASH DISBURSEMENTS	TRANSFERS IN (OUT)	ENDING BALANCE	
8 SMUD Fund	324,069.00				324,069.00	
9 CABY Grant	(29,222.44)		(5,314.75)		(34,537.19)	
10 General Fund	1,175,636.31	53,809.44	(286,327.74)	(28,000.00)	915,118.01	
12 Retiree	538,071.09	3,253.38	(8,517.28)		532,807.19	
14 Stewart Mine	28,824.87				28,824.87	
25 Bayne Road & Other Assessment Districts	65,803.51				65,803.51	
17 Water Development	399,752.88				399,752.88	
19 Stumpy Meadows Emergency Reserve Fund (SMERF)	1,044,130.27				1,044,130.27	
43 Capital Reserve Cash Clearing	1,029,266.39		(47,916.84)		981,349.55	
53 Pilot Hill North	(7,480.80)				(7,480.80)	
54 Pilot Hill South	50,136.46				50,136.46	
51 Kelsey North	119,153.85				119,153.85	
52 Kelsey South	209,023.75				209,023.75	
29 State Revolving Fund	41,616.17	2,296.95	(2,296.95)	28,000.00	69,616.17	
30 Small Hydro Fund	592,262.18	5,740.95	(66.89)		597,936.24	
31 Pipeline Extension Holding Fund to 26	0.00				0.00	
35 Environmental Protection Agency	315,097.95				315,097.95	
37 Garden Valley Water Improvement District	71,574.34				71,574.34	
39 Capital Facility Charges	1,679,821.74				1,679,821.74	
24 ALT - WTP Capital Reserve	766,121.99				766,121.99	
40 Auburn Lake Trails (ALT) Zone Fund	963,526.54	12,134.75	(16,678.45)	(32,000.00)	926,982.84	
41 ALT Tank Replacement Loans & Repair Activity	33,791.15				33,791.15	
42 ALT CDS Reserve Connection Fund	181,839.92			32,000.00	213,839.92	
	9,592,817.12	77,235.47	(367,118.90)	0.00	9,302,933.69	
Totals by Type of Account:			Rate Information:			
El Dorado Savings Bank Checking	109,091.14		0.03%			
El Dorado Savings Bank Savings	2,235,186.66		0.14%			
Wells Fargo State Revolving Fund Debt Accounts	36,414.54			0.00		
Wells Fargo Brokered Time Deposits			2.00%			
Local Agency Investment Fund	6,922,241.35		0.28%			
Grand Total	\$9,302,933.69					

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
STATEMENT OF CASH AND INVESTMENT BALANCES FEBRUARY 31, 2017**

	Accounting Basis Unrestricted, Designated and Restricted Funds Recap:	Estimated 2016-17 Budget	Calculated from 2014-15 Audited	
Unrestricted Undesignated Funds	\$915,118.01	550,000	510,000	Two month operations expense
<i>Designated Funds are in Italics</i>	3,230,527.50	209,000	197,222	10% Water Sales
<i>Restricted Funds are Shaded</i>	4,175,938.63			
	\$8,321,584.14			
District Designated Funds/Reserve Policy Funds Recap:				
Water - Operations	915,118			
Water - Cash Flow				
Water - Capital:				
Stumpy Meadows Emergency Reserve Fund	1,044,130			
Capital Facility Charges	1,679,822			
Replacement Reserve (required by USDA)	766,122			
Other reserves	1,075,957	8,193,835	7,871,516	50% Accumulated Depreciation
Sub Total - Water	5,481,149	8,952,835	8,578,738	
Debt Service	535,078	431,412	480,991	Actual amounts
Retiree Health	532,807	621,235 *	421,765	Actual amount
Hydroelectric	597,936	504,191	461,219	Actual amount
Wastewater - Operations	926,983	52,000	45,978	Two month operations expense
Zone - Capital		5,000	5,000	Amount set at \$5,000
Community Disposal System - Capital	247,631	250,000	250,211	50% Accumulated Depreciation
Sub Total - Wastewater/Zone	1,174,614	307,000	301,189	
	8,321,584.14	10,816,673.00	10,243,902.00	
Actual total reserves as of June 30, 2015			\$9,162,818	
Actual total reserves as of June 30, 2014			\$8,725,362	
Actual total reserves as of June 30, 2013			\$8,427,421	
Actual total reserves as of June 30, 2012			\$7,595,078	
Approved:				
Treasurer				
				
	General Manager			

Memo



TO: Board of Directors
FROM: Steven Palmer, General Manager
DATE: March 14, 2017
SUBJECT: GENERAL MANAGER'S REPORT
Board Meeting of March 14, 2017; **Agenda Item #07**

BACKGROUND / DISCUSSION

Notice of Supplemental Charge to Customers

The Supplemental Charge of \$30.16 for the Auburn Lake Trails Water Treatment Plant was included in the most recent billing. The Supplemental Charge only applies to active customers. Unfortunately, bills were inadvertently also sent to inactive meter customers. Inactive meter customers that received a bill in the amount of \$30.16 can ignore the bill, and a letter of correction is being sent to affected customers. Inactive meter customers that already paid the bill will receive a refund.

RCAC Water Rate Study

Staff is working with RCAC to prepare materials for a presentation to the community and Finance Committee to receive input. A date for the public meeting has not yet been established.

RECOMMENDATION

Receive and file.

Memo



TO: Board of Directors
FROM: Darrell Creeks, Operations Manager
DATE: March 7, 2017
SUBJECT: OPERATION MANAGER'S REPORT
Board Meeting of March 14, 2017; **Agenda Item #08**

BACKGROUND / DISCUSSION

Walton Lake Treatment Plant Master Meter

The District has completed the repair work on the master production meter at the treatment plant. The preliminary results are very positive. The updated meter components appear to be calculating the total production amounts accurately. Staff will continue to monitor the meter readings daily. In the future, after staff has monitored and compared readings over varying flow rates (seasonal demands), the meter should have the flow and totalizer values professionally verified.

Water Treatment (ALT & Walton)

The Auburn Lake Trails Water Treatment Plant produced 10.025 million gallons of potable water for the month of February. This equates to an average of 358,036 gallons per day. This flow is a decrease of 51,803 gallons per day from the month of January. The Walton Lake Water Treatment Plant produced 13.75 million gallons of potable water for the month of February. This equates to an average of 492,321 gallons per day. This flow is a decrease of 18,227 gallons per day from the month of January.

As of July 2014, the District is required to report to the State the amount of total potable water produced through the two plants (ALT and Walton) monthly, and to compare that value with the demands of the prior year over the same reporting period. The table that follows shows the percentage increase (+) or decrease (-) for 2017 compared to 2016 and 2013.

Month	Total Prod. M.G. 2017	+/- % of 2016	+/- % of 2013	Month	Total Prod. M.G. 2017	+/- % of 2016	+/- % of 2013
Jan.	28.532	+1%	-8%	Jul.			
Feb.	23.775	-9%	-9%	Aug.			
Mar.				Sep.			
Apr.				Oct.			
May				Nov.			
Jun.				Dec.			

The District is no longer required to reduce water consumption by 29% compared to 2013. We are self-certified at 0%; however, we are still held to reduce 20% by 2020 on a gallon per capita, per daily basis.

Water Quality

The District conducted the required water quality monitoring at the treatment plants and in the distribution system and submitted the required water quality monitoring reports to the State

Water Resources Control Board (SWRCB). Under contract with the District, Becky Siren prepared the required reports and reviewed key elements of the same with the Interim General Manager prior to submittal.

The Treatment Plant reports showed compliance with all drinking water standards, with the exception of the Auburn Lake Trails Water Treatment Plant which is currently under a compliance order from SWRCB for failure to meet the requirements of the Surface Water Treatment Rule.

The distribution system monitoring results showed all samples absent/negative of any bacteriological contamination and adequate levels of disinfection through the system.

A copy of the report, as submitted to the SWRCB, has not been included in this report due to the technical nature and overall size of the document.

Waste Water: Auburn Lake Trails

Average daily flows in the community disposal system were 88,446 gallons per day. This value exceeds the limit of 71,800 gallons per day as identified in the Waste Discharge Requirements. The District has completed all needed reports associated with this issue.

The District has to date completed all required laboratory monitoring of groundwater, surface water and wastewater effluent.

The District is currently up to date in the monitoring of waste water systems in the zone. It is anticipated the District will stay on schedule because of permanent staff dedicated to this effort.

Stumpy Meadows Reservoir

As of March 8, 2017, Stumpy Meadows Reservoir showed a reservoir elevation of 4,262 feet, representing storage of 20,000 acre-feet, or 100% of capacity. Stumpy continues to spill.

Current releases from Stumpy on this date, at the base of the dam were 4.0 CFS. Additional water flows out of Stumpy over the spillway. Flow into Stumpy on the day of this report was recorded at 40 CFS.

Field Work Activities – Distribution and Maintenance

No change in the report from the month of February as similar work activities continue with the field crews.

Distribution: The Distribution crew worked throughout the District distribution system repairing leaks, repairing meters, installation of new services, and adjusting altitude and pressure reducing valves. The Distribution crew completed all required water quality sampling and "USA" survey's.

Maintenance: The Maintenance crew has been working to make off season adjustments and winterize the canal system. The crew is working to replace several sections of dilapidated pipe throughout the raw water canal system.

The Combined Crews: The combined crews are currently working on much needed repairs and safety upgrades, hand rails and walkways, to the upper canal waste gates.

RECOMMENDATION

Receive and file this report.

Georgetown Divide Public Utility District Finance Committee

"Providing financial research, review, and advisory services for the GDPUD Board of Directors and General Manager in support of sound, prudent and business-like management of the water district"

Meeting Date:

February 21, 2017

Location:

GDPUD Board Room

Adopt the February 21, 2017 Agenda

Dennis Goodenow, Rick Gillespie and Donna Bruss of the Finance Committee, the Board Liaison, and Staff were present. Also, two members from the public were present. The Agenda was adopted as presented.

Approve the December 15, 2016 & January 24, 2017 Minutes

The Committee decided to review and discuss the minutes from the December 15, 2016 meeting when Dennis Goodenow and Donna Bruss were present and January 24, 2017 when Dennis Goodenow and Rick Gillespie were present separately. Both sets of minutes were approved by the FC members present at the two meeting dates.

Open Forum

Ray Kringel, as a public member, asked for clarification to the revised budget presented at the District Board meeting held on February 14, 2017. The FC explained that the Committee was not involved in the revised budget, but offered to take up the issue if the Committee is asked to respond to the next fiscal year budget. Ray appeared to be satisfied with that approach.

RCAC Water Rate Study Objectives and Methodology & Discussion of Methodologies to adjust the Cost Rates to Sales Rates

In response to the Board's February 14th request for a workshop or special Board Meeting to be held jointly with the Finance Committee to better understand the FC discussions and findings related to the RCAC Water Rate Study, the FC reviewed the FC Report on RCAC in detail and agreed that staff should send the report to the Board ASAP in preparation for any such joint meeting.

Memo



TO: Board of Directors
FROM: Darrell Creeks, Operations Manager
DATE: March 14, 2017
SUBJECT: UPDATE ON NEW METER PROGRAM
Board Meeting of March 14, 2017; **Agenda Item #10**

BACKGROUND / DISCUSSION

A Pre-Bid Meeting was held on March 3, in the District office. Several meter companies were in attendance. Bids are due in the District Office by March 17, 2017, at 2 PM.

A Special Board Meeting is tentatively scheduled for March 22 to award the bid and approve the loan.

RECOMMENDATION

Receive and file.

Memo



TO: Board of Directors
FROM: Steven Palmer, General Manager
DATE: March 14, 2017
SUBJECT: 2016 WATER SUPPLY AND DEMAND REPORT
Board Meeting of March 14, 2017; **Agenda Item #11**

BACKGROUND / DISCUSSION

The Water Supply and Demand Report is prepared annually as a requirement of water providers in El Dorado County. The report endeavors to quantify the water demands of the District utilizing actual information, averages and estimates. The 2016 Water Supply and Demand Summary is attached to this report.

RECOMMENDATION

Receive and file.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
2016 WATER SUPPLY AND DEMAND SUMMARY
 Prepared February 21, 2017

WATER SUPPLY

Stumpy Meadows Project

Firm Yield, AF 12,200

DEMAND - Demand is comprised of sales, losses and latent demand components.

Current Sales

Treated Water

	<u>Residential</u>	<u>Commercial</u>	<u>Total</u>
Accounts	3,485	140	3,625
Actual Usage, AF	1,061	198	1,259
Five Year Average Usage, AF	1,194	206	1,400

Construction Water Sold, AF 3

Treated Water Usage, AF 1,262

Untreated Water

Active Irrigation Accounts	388	
Actual Irrigation Usage, AF		4,654

Water Use by Customers, AF **5,916**

Estimated Operational Losses

Treated Water System - Treatment & Conveyance, AF 200

Other Operational Losses, AF 1,800

Total Estimated Operation Losses, AF **2,000**

Latent Demand

Treated Water, AF

Inactive Meters	232	116
Existing Parcels	838	419

Total Latent Demand, AF **535**

DEMAND AT FULL UTILIZATION, AF **8,451**

REMAINING AVAILABLE WATER WITH FIRM YIELD OPERATION, AF **3,749**

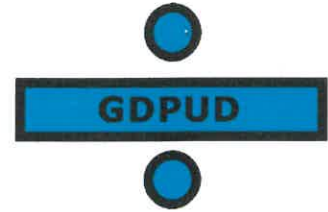
Notes:

AF = Acre Feet

.5 AF of usage is estimated for inactive meters and existing parcels

The Total Demand is potential demand with full buildout condition and full activation of all accounts.

Memo



TO: Board of Directors

FROM: Martin Ceirante, Water Treatment Plant Operator, Lead

DATE: March 8, 2017

SUBJECT: **CONTRACT WITH OLYMPUS AND ASSOCIATES, INC.**
Board Meeting of March 14, 2017; **AGENDA ITEM # 12**

BACKGROUND / DISCUSSION

The cleaning and maintenance of one water storage tank at the Walton Lake Treatment Plant is a project included in the FY 2016-17 Capital Budget. The need to clean and perform maintenance on this tank, as well as others within the District facilities, is identified in the State inspection reports. The proposed expenditure in the Budget is \$220,000. Funding dedicated to this project is within Fund 45.

On January 26, 2017, the District released a request for bids for the recoating of the interior and exterior of Walton Lake Treatment Plant #1 Water Storage Tank, an existing 300,000-gallon steel potable water storage tank, together with testing and proper disposal of all waste materials.

On February 24, 2017, the District received four completed bid proposals ranging from a high bid of \$292,110 to a low bid of \$165,797. The bid summary sheet is attached as **Attachment A**.

Olympus and Associates, Inc. was selected as apparent low bidder. Staff reviewed and accepted the bid proposal and was able to contact 4 of the 5 references supplied by them as previous similar projects. The 4 respondents were positive in their assessment of Olympus and Associates performance on the listed projects. The fifth reference did not respond to our inquiries. The references summary sheet is included as **Attachment B**.

Due to the time-sensitive nature (increased seasonal demands for treated water) and short construction schedule (40 calendar days) of this project, staff recommends that the General Manger have "change order" authority in an amount not to exceed 10% of the contract amount. This will eliminate the need to return to the Board of Directors for minor changes to the project allowing for a timely completion of the project.

RECOMMENDATION

It is Staff's recommendation that the Board authorize the General Manager to enter into a contract with Olympus and Associates, Inc. in the amount of \$165,797, and authorize the General Manager to approve change orders not to exceed 10% of the contract amount. The final contract is subject to the review of District Counsel.

BID SUMMARY SHEET			
Project:	Walton Lake Treatment Plant #1 water storage tank recoating.	Due Date and Time:	02/24/2017 at 2 p.m. Local time
Facilitator:	Marty Ceirante	Location:	GDPUD Main Office

Contractor	Bid Amount
Olympos Painting Inc.	292,110. ⁰⁰
Olympus and Associates Inc.	165,797. ⁰⁰
Euro Style Management	174,450. ⁰⁰
F. D. Thomas, Inc.	186,368. ⁰⁰

Note: This is only a summary sheet that provides a listing of those Contractors that summited Bids and their corresponding Bid Amounts

Prepared by: Marty Ceirante

Print Name: Martin Ceirante

Witness: [Signature]

Print Name: George Sanders

OLYMPUS AND ASSOCIATES, INC.
References

CONTACT	PROJECT	PROJECT BUDGET	WHEN?	ON TIME?	ON BUDGET?	CONTRACT AGAIN?	COMMENTS
NEVADA IRRIGATION DISTRICT Brian Powell, Maintenance Manager 530-271-6801	Loma Rica Tank	\$239,550	2016	YES	YES	YES	Olympus & Associates has come in as the lower on their projects for the last two years for a total of approximately \$1.5M. Even though they're low bidders, they do a great job. Very responsive.
TOWN OF HILLSBOROUGH Misty Bradshaw, Project Manager 650-375-7518	Sky Farm Tank Rehab	\$806,089	2016	YES	YES	YES	Very satisfied with their work. Hillsborough just awarded another interior/exterior recoating contract with Olympus with a budget of \$850,000.
NORTH TAHOE PUD Will Stelter, Planning & Engineering Manager 530-546-4212	King Beach Rehab - Interior/Exterior Recoating	\$222,500	2015	Ran a bit over.	YES	YES	Olympus performed their contract obligations on budget and without any change orders despite unfortunate circumstances (due to no fault of theirs) that caused the project to run a bit over. They did a fine job.
CITY OF HENDERSON Alan Randall, Construction Project Manager 702-219-6588	R23/23A Reservoir	\$643,726	2015	YES	YES	YES	Olympus was the General Contractor for the first time for this reservoir project. The City has done at least three recoating projects with them and have been satisfied with their work.
MISSION SPRING WATER DISTRICT Danny Friend, Engineering 760-329-5169	Terrace #3 Reservoir	\$298,456	2014				Left messages; received no response as of 3/8/2017.

Memo



TO: Board of Directors
FROM: George Sanders, Engineering Consultant
DATE: March 14, 2017
SUBJECT: ALT TREATMENT PLANT UPDATE
Board Meeting of March 14, 2017; **Agenda Item #13**

BACKGROUND / DISCUSSION

As an element of CEQA Compliance, *Foothill Associates* is scheduled to provide the final raptor survey (BIO-2), review of the aquatic habitat since the last rain event (BIO-1), together with special worker training regarding habitat sensitivity and the identification of special species (BIO-1).

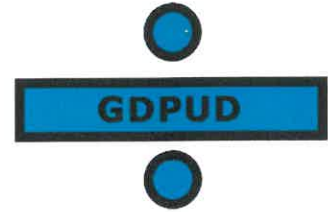
As an element of Construction Management, District staff continues to process contractor submittals, currently 33 in number, and requests for information (RFI), currently 7 in number, from the Contractor. All submittals are logged in and then go directly to *PSOMAS* for review. Many of the RFI's are reviewed by District staff with support from *PSOMAS*. Under the current plan, construction management services will be performed by an outside consultant and is the subject of a separate agenda item within this meeting.

Field Construction activities at the ALT site are scheduled to begin on Monday, March 13th. Items of work during the first week will consist of worker training (*Foothill Associates*), the placement and setup of the job-site trailer, the placement of the project sign, the installation of soil tracking control rock, the installation of temporary fencing, the potholing of miscellaneous piping/utilities and the construction of a sump to dewater the area surrounding the proposed sludge drying beds.

RECOMMENDATION

Receive and file this report.

Memo



TO: Board of Directors
FROM: George Sanders, Engineering Consultant
DATE: March 14, 2017
SUBJECT: ALT WATER TREATMENT PLANT PROJECT – CONSTRUCTION MANAGEMENT

Board Meeting of March 14, 2017; **Agenda Item #14**

BACKGROUND / DISCUSSION

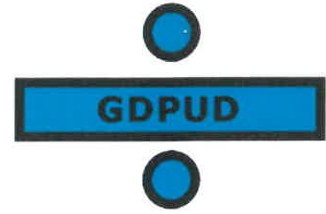
The Auburn Lake Trails Water Treatment Plant Project is scheduled to begin construction on March 13, 2017. The Contractor, *Myers & Sons Construction*, is under contract with the District to build the facility at a cost of \$10,249,000. The District is currently under contract with *PSOMAS*, to provide Engineering Support during Construction, *Youngdahl Consulting Group*, for materials testing and *Foothill Associates*, for environmental compliance. There remains a need to contract with a firm for Construction Management and Inspection Services.

General work activities under Construction Management would generally consist of the management of field inspections, materials testing and environmental compliance; establishment of a program for the tracking of RFI's and product submittals; preparation of field memos and clarifications; review contractor billings and change order requests; provide support in the resolution of potential conflicts and claims; review and monitor site safety; review labor compliance and reporting; review and assist with the preparation of as-built plans; participate in the inspection and testing of all electrical systems; assist with start-up testing and contract closeout.

The District recently completed a Qualifications Based - Request for Proposals (RFP) process, which resulted in the receipt of four proposals. Proposals were received from *Infererra Construction Management (ICM)*, *DOKKEN Engineering*, *NEXGEN Utility Management* and *PSOMAS*. All proposals were evaluated by District Staff and *NEXGEN Utility Management* was found to be the most qualified, as it relates to meeting the specific needs of the District. At the time of preparing this agenda item staff remains in contract negotiations with *NEXGEN* and is unable to identify a total contract amount. This amount will be available and shared at the Board meeting.

Funding for this contract would be through the SRF loan and/or monies on reserve that are dedicated to the ALT Project.

Memo



TO: Board of Directors
FROM: George Sanders, Engineering Consultant
DATE: March 14, 2017
SUBJECT: ALT WATER TREATMENT PLANT PROJECT – CONSTRUCTION MANAGEMENT (NEXGEN Utility Management)

Board Meeting of March 14, 2017; **Agenda Item #14 Addendum**

BACKGROUND / DISCUSSION

At the time this agenda item was initially prepared, Staff remained in contract negotiations with *NEXGEN Utility Management*, and was unable to identify a total contract amount. Additional information is now provided through this addendum.

This addendum contains information relating to a potential Professional Services Agreement between the District and *NEXGEN*. Included with this memo is **Attachment A**, the staffing plan and fee schedule (provided by *NEXGEN*); **Attachment B**, a listing of client references and findings (provided by staff); and **Attachment C**, a Professional Services Agreement template (provided by Legal Counsel).

The District recently completed a Qualifications Based - Request for Proposals (RFP) process, which resulted in the receipt of four proposals. Proposals were received from *Inferrera Construction Management (ICM)*, *DOKKEN Engineering*, *NEXGEN Utility Management* and *PSOMAS*. All proposals were evaluated by District Staff and *NEXGEN Utility Management* was found to be the most qualified, as it relates to meeting the specific needs of the District.

Funding sources available are the SRF loan, EPA Grant, a cost share grant through the El Dorado County Water Agency and monies on reserve at the District.

RECOMMENDATION

It is Staff's recommendation that the Board authorize the General Manager to execute a Professional Services Agreement with *NEXGEN Utility Management* to provide Construction Management and Inspection Services for the Auburn Lake Trails Water Treatment Plant Project, for an amount not to exceed \$650,000. Final contract documents are subject to the review and approval of District Counsel.

Nexgen - Staffing Plan and Fee Schedule

Name, Role	D Rich, PE PIC	Joe D, PE Onsite	Jeremy Pollet, PE Electrical	Brad Friederichs, SE Structural	Melissa Lee, PE SRF Admin	Admin	Total Hours
Billing Rate	\$190	\$170	\$150	\$150	\$120	\$70	
Task 1- Project Management							
1.1 Communication and Coordination	96						176
1.2 Monthly Invoices and Reports	120					76	236
1.3 Project Closeout Report	20				12	24	56
Task 2- Construction Management							
2.1 Progress Meetings							
2.2 Submittal Management							240
2.3 RFI/ Change Order Management							160
2.4 Monthly Payment Review & SRF Documentation					160		160
Task 3- Construction Inspection		2880					240
Task 4- CEQA Services							2,880
Task 5- Materials and Special Inspection							40
Task 6- Electrical Testing and Inspection			400				96
Task 7- Startup Testing							400
Total Hours	236	2880	400	96	172	100	4,724
Total Labor Cost	\$ 44,840	\$ 489,600	\$ 60,000	\$ 14,400	\$ 20,640	\$ 7,000	\$ 636,480
VPM CM Software Monthly Fee (\$750/ month)							\$ 13,500
Total Project Budget							\$ 649,980

Estimate is based on a 360 Working Day Project Duration

**Auburn Lake Trails Water Treatment Plant Upgrade Project
 NEXGEN Utility Management
 References**

CONTACT	PROJECT	PROJECT BUDGET	WHEN?	ON TIME?	ON BUDGET?	CONTRACT AGAIN?	COMMENTS
City of Auburn Bernie Schroeder or Edgar Medina 530-823-4211 ext. 142 bschroeder@auburn.ca.gov	City of Auburn Wastewater Treatment Plant Improvements	WWTP Construction Oversight: \$850K Design: \$980K Permitting: \$80K Financial Plng: \$50K	2003 - Ongoing	YES	YES	YES	Professional and extremely competent.
City of Woodland Greg Meyer 530-661-5850 Greg.Meyer@cityofwoodland.org	Permitting, Planning, Design, and Construction Services	WWTP Design & Oversight: \$110K, annually Planning & Design: \$250K Construction Cost: \$15 M	2005 - Ongoing	YES	YES	YES	Knowledgeable, professional, dedicated, and a good fit with our organization.
City of Colusa Jesse Cain 530-458-7721 publicworks@cityofcolusa.com	Wastewater Treatment Plant Permitting, Planning, Design, and Construction	Permitting: \$200K Design: \$940K Const Support: \$650K Construction Cost: \$6 M	2007 – Ongoing	So far	So far	YES	Have nothing but good things to say. They have been responsive; have had no issues with them.
Jackson Rancheria Larry White 209-283-0264 lwhite@jacksoncasino.com	Waste Water Treatment Plant Bar Screen and Grit Removal System	\$1.2M	2017	N/A	N/A	YES	Great to work with and very knowledgeable. Received positive feedback from their other clients. Project has not started yet, so cannot attest to “on time” or “on budget.”
Stockton East Water District Cathy Lee, District Engineer 916-456-7870 cell clee@sewd.net	Lower Farmington Canal Radio Gates Rehabilitation	\$250,000	2016	YES	YES	YES	Very good communication. Easy to work with and very responsive to requests.
	North Site Raw Water Storage and Groundwater Recharge	\$250,000 Construction Management Contractor for \$2M Project	Current				

PROFESSIONAL SERVICES AGREEMENT (TEMPLATE)

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is made and entered into this ____ day of _____ 201__, (the “Effective Date”) by and between the Georgetown Divide Public Utilities District, a California Public Utilities District (“District”), and _____, a _____ [enter Consultant’s business type] _____ (“Consultant”). District and Consultant may herein be referred to individually as a “Party” and collectively as the “Parties”. There are no other parties to this Agreement.

RECITALS

- A.** District has determined that consultant services are required for the preparation of _____ in connection with the _____ (the “Project”).
- B.** Consultant has submitted a proposal to District that includes a scope of proposed consultant services, attached hereto and described more fully in **Exhibit A** (“Services”).
- C.** Consultant represents that it is qualified, willing and able to provide the Services to District, and that it will perform Services related to the Project according to the rate schedule included in the scope of proposed consultant services attached hereto as **Exhibit A** (the “Rates”).

NOW, THEREFORE, in consideration of the promises and covenants set forth below, the Parties agree as follows:

AGREEMENT

- 1. Recitals.** The recitals set forth above (“Recitals”) are true and correct and are hereby incorporated into and made part of this Agreement by this reference. In the event of any inconsistency between the Recitals and Sections 1 through 20 of this Agreement, Section 1 through 20 shall prevail.
- 2. Consulting Services.** Consultant agrees, during the term of this Agreement, to perform the Services for District in connection with the Project. Any request for services in addition to the Services described in **Exhibit A** will be considered a request for additional consulting services and not compensated unless the Parties otherwise agree in writing. No subcontract shall be awarded or an outside consultant engaged by Consultant unless prior written approval is obtained from District.
- 3. Compensation.** District shall pay Consultant according to the fee schedule set forth in **Exhibit A**, as full remuneration for the performance of the Services. Consultant agrees to maintain a log of time spent in connection with performing the Services. On a monthly basis, Consultant shall provide District, in reasonable and understandable detail, a description of the services rendered pursuant to the Services and in accordance with the Rates. If the work is satisfactorily completed, District shall pay such invoice within thirty (30) days of its receipt. If

{CW021899.1}

District disputes any portion of any invoice, District shall pay the undisputed portion within the time stated above, and at the same time advise Consultant in writing of the disputed portion.

4. Reimbursement. District shall pay Consultant for reimbursable expenses related to travel, lodging, conference calls, reproduction and other costs incurred related to Consultant's performance of the Services. Such reimbursable costs shall be invoiced and billed to the District on a monthly basis, provided that in no event shall reimbursable expenses exceed \$ [REDACTED].

5. Term. This Agreement shall become effective on the Effective Date and will continue in effect until the Services provided herein have been completed, unless terminated earlier as provided in Section 6 or 7 below (the "Term").

6. Termination. District may terminate this Agreement prior to the expiration of the Term ("Termination"), without cause or reason, by notifying Consultant in writing of District's desire to terminate this Agreement (the "Termination Notice"). Upon receipt of a Termination Notice, Consultant shall immediately cease performing the Services. Consultant will be entitled to compensation, as of the date Consultant receives the Termination Notice, only for Services actually performed.

7. Termination for Cause. Notwithstanding Section 6 above, this Agreement may be terminated by District for cause based on the loss or suspension of any licenses, permits or registrations required for the continued provision of the Services, or Consultant's malfeasance. Termination of the Agreement for cause as set forth in this Section shall relieve District from compensating Consultant.

8. Confidential Information. Consultant understands and agrees that, in the performance of Services under this Agreement or in the contemplation thereof, Consultant may have access to private or confidential information that may be owned or controlled by District and that such information may contain proprietary or confidential details, the disclosure of which to third parties may be damaging to District ("Confidential Information").

Consultant shall not, either during or after the Term, disclose to any third party any Confidential Information without the prior written consent of District. If District gives Consultant written authorization to make any such disclosure, Consultant shall do so only within the limits and to the extent of that authorization. Such authorization does not guarantee that the District will grant any further disclosure of Confidential Information. Consultant may be directed or advised by the District's General Counsel on various matters relating to the performance of the Services on the Project or on other matters pertaining to the Project, and in such event, Consultant agrees that it will treat all communications between itself, its employees and its subcontractors as being communications which are within the attorney-client privilege.

9. Performance by Key Employee. Consultant has represented to District that [REDACTED] will be the person primarily responsible for the performance of the Services and all

communications related to the Services. District has entered into this Agreement in reliance on that representation by Consultant.

10. Property of District. The following will be considered and will remain the property of District:

A. Documents. All reports, drawings, graphics, working papers and Confidential Information furnished by District in connection with the Services (“Documents”). Nothing herein shall be interpreted as prohibiting or limiting District’s right to assign all or some of District’s interests in the Documents.

B. Data. All data collected by Consultant and produced in connection with the Services including, but not limited to, drawings, plans, specifications, models, flow diagrams, visual aids, calculations, and other materials (“Data”). Nothing herein shall be interpreted as prohibiting or limiting District’s right to assign all or some of District’s interests in the Data.

C. Delivery of Documents and Data. Consultant agrees, at its expense and in a timely manner, to return to District all Documents and Data upon the conclusion of the Term or in the event of Termination.

11. Duties of District. In order to permit Consultant to render the services required hereunder, District shall, at its expense and in a timely manner:

A. Provide such information as Consultant may reasonably require to undertake or perform the Services;

B. Promptly review any and all documents and materials submitted to District by Consultant in order to avoid unreasonable delays in Consultant’s performance of the Services; and

C. Promptly notify Consultant of any fault or defect in the performance of Consultant’s services hereunder.

12. Representations of Consultant. District relies upon the following representations by Consultant in entering into this Agreement:

A. Qualifications. Consultant represents that it is qualified to perform the Services and that it possesses the necessary licenses, permits and registrations required to perform the Services or will obtain such licenses or permits prior to the time such licenses or permits are required. Consultant represents and warrants to District that Consultant shall, at Consultant’s sole cost and expense, keep in effect or obtain at all times during the Term of this Agreement, any licenses, permits, and registrations that are legally required for Consultant to practice Consultant’s profession at the time the Services are rendered.

B. Consultant Performance. Consultant represents and warrants that all Services under this Agreement shall be performed in a professional manner and shall conform to {CW021899.1}

the customs and standards of practice observed on similar, successfully completed projects by specialists in the Services to be provided. Consultant shall adhere to accepted professional standards as set forth by relevant professional associations and shall perform all Services required under this Agreement in a manner consistent with generally accepted professional customs, procedures and standards for such Services. All work or products completed by Consultant shall be completed using the best practices available for the profession and shall be free from any defects. Consultant agrees that, if a Service is not so performed, in addition to all of its obligations under this Agreement and at law, Consultant shall re-perform or replace unsatisfactory Service at no additional expense to District.

13. Compliance with Laws and Standards. Consultant shall insure compliance with all applicable federal, state, and local laws, ordinances, regulations and permits, including but not limited to federal, state, and county safety and health regulations. Consultant shall perform all work according to generally accepted standards within the industry. Consultant shall comply with all ordinances, laws, orders, rules, and regulations, including the administrative policies and guidelines of District pertaining to the work.

14. Independent Contractor; Subcontracting. Consultant will employ, at its own expense, all personnel reasonably necessary to perform the Services. All acts of Consultant, its agents, officers, employees and all others acting on behalf of Consultant relating to this Agreement will be performed as independent contractors. Consultant, its agents and employees will represent and conduct themselves as independent contractors and not as employees of District. Consultant has no authority to bind or incur any obligation on behalf of District. Except as District may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of District in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind District to any obligation whatsoever. Consultant is prohibited from subcontracting this Agreement or any part of it unless such subcontracting is expressly approved by District in writing.

15. Insurance. Consultant and all of Consultant's contractors and subcontractors shall obtain and maintain insurance of the types and in the amounts described in this paragraph and its subparagraphs with carriers reasonably satisfactory to District.

A. General Liability Insurance. Consultant shall maintain occurrence version commercial general liability insurance or an equivalent form with a limit of not less than Two Million Dollars (\$2,000,000) per claim and Two Million Dollars (\$2,000,000) for each occurrence.

B. Workers' Compensation Insurance. Consultant shall carry workers' compensation insurance as required by the State of California under the Labor Code. Consultant shall also carry employer's liability insurance in the amount of One Million Dollars (\$1,000,000.00) per accident, with a One Million Dollar (\$1,000,000.00) policy limit for bodily injury by disease, and a One Million Dollar (\$1,000,000.00) limit for each employee's bodily injury by disease.

C. Errors and Omissions Liability. Consultant shall carry errors and omissions liability insurance in the amount of no less than One Million Dollars (\$1,000,000.00) per occurrence or greater if appropriate for the Consultant's profession. Architects and engineers coverage is to be endorsed to include contractual liability. Any deductibles or self-insured retentions must be declared to and approved by the District. At the option of the District, either the insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to the District, elected and appointed councils, commissions, directors, officers, employees, agents, and representatives ("District's Agents"); or the Consultant shall provide a financial guarantee satisfactory to the District guaranteeing payment of losses and related investigations, claims administration and defense expenses.

D. Other Insurance Requirements. Within five (5) days of the Effective Date, Consultant shall provide District with certificates of insurance for all of the policies required under this Agreement ("Certificates"), excluding the required worker's compensation insurance. Such Certificates shall be kept current for the Term of the Agreement and Consultant shall be responsible for providing updated copies and notifying District if a policy is cancelled, suspended, reduced, or voided. With the exception of the worker's compensation insurance, all of the insurance policies required in this Agreement shall: (a) provide that the policy will not be cancelled, allowed to expire, or materially reduced in coverage without at least thirty (30) days' prior written notice to District of such cancellation, expiration, or reduction and each policy shall be endorsed to state such; (b) name District, and District's Agents as additional insureds with respect to liability arising out of Services, work or operations performed by or on behalf of the Consultant; products and completed operations of the Consultant; premises owned, occupied, or used by the Consultant, or automobiles owned, leased, or hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the District; (c) be primary with respect to any insurance or self-insurance programs covering District or District's Agents and any insurance or self-insurance maintained by District or District's Agents shall be in excess of Consultant's insurance and shall not contribute to it; (d) contain standard separation of insured provisions; and (e) state that any failure to comply with reporting or other provisions of the policy including breaches of warranties shall not affect the coverage provided to the District.

16. Indemnification. Consultant hereby agrees to indemnify and hold harmless District, its agents, officers, employees and volunteers, against all liability, obligations, claims, loss, and expense (a) caused or created by Consultant, its subcontractors, or the agents or employees of either, whether negligent or not, pertaining to or related to acts or omissions of Consultant in connection with the Services, or (b) arising out of injuries suffered or allegedly suffered by employees of Consultant or its subcontractors (i) in the course of their employment, (ii) in the performance of work hereunder, or (iii) upon premises owned or controlled by District. Consultant's obligation to defend, indemnify and hold District and its agents, officers, employees and volunteers harmless is not terminated by any requirement in this Agreement for Consultant to procure and maintain a policy of insurance.

17. Consequential Damages. Notwithstanding any other provision of this Agreement, in no event shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits

{CW021899.1}

or revenue, arising out of or in connection with this Agreement or the Services performed in connection with this Agreement.

18. Litigation. In the event that either Party brings an action under this Agreement for the breach or enforcement hereof, or must incur any collection expenses for any amounts due hereunder the prevailing Party in such action shall be entitled to its costs including reasonable attorney's fees, whether or not such action is prosecuted to judgment.

19. Notices. Any notice or communication required hereunder between District or Consultant must be in writing, and may be given either personally, by registered or certified mail (return receipt requested), or by Federal Express, UPS or other similar couriers providing overnight delivery. If personally delivered, a notice shall be deemed to have been given when delivered to the Party to whom it is addressed. Notices given by registered or certified mail shall be deemed to have been given and received on the first to occur of (a) actual receipt by any of the addressees designated below as the party to whom notices are to be sent, (b) on the date delivered as shown on a receipt issued by the courier, or (c) five (5) days after a registered or certified letter containing such notice, properly addressed, with postage prepaid, is deposited in the United States mail. If given by Federal Express or similar courier, a notice or communication shall be deemed to have been given and received on the date delivered as shown on a receipt issued by the courier. Any Party hereto may at any time, by giving ten (10) days written notice to the other Party hereto, designate any other address in substitution of the address to which such notice or communication shall be given. Such notices or communications shall be given to the Parties at the addresses in this paragraph set forth below:

If to District: Georgetown Divide Public Utility District
P.O. Box 4240
6425 Main Street
Georgetown, CA 95634
Attention: General Manager

With courtesy copies to: Churchwell White LLP
1414 K Street, 3rd Floor
Sacramento, California 95814
Attention: Barbara A. Brenner, Esq.

If to Consultant: _____

Attention: _____

20. General Provisions.

A. Modification. No alteration, modification, or termination of this Agreement shall be valid unless made in writing and executed by all Parties.

B. Waiver. The waiver by any Party of a breach of any provision hereof shall be in writing and shall not operate or be construed as a waiver of any other or subsequent breach hereof unless specifically stated in writing.

C. Assignment. No Party shall assign, transfer, or otherwise dispose of this Agreement in whole or in part to any individual, firm, or corporation without the prior written consent of the other Party. Subject to the forgoing provisions, this Agreement shall be binding upon, and inure to the benefit of, the respective successors and assigns of the Parties.

D. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the state of California.

E. Venue. Venue for all legal proceedings shall be in the Superior Court of California for the County of El Dorado.

F. Partial Invalidity. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

G. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall constitute an original and all of which shall be deemed a single agreement.

H. Severability. If any term, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, the remainder of this Agreement shall remain in effect.

I. Audit. District shall have access at all reasonable times to all reports, contract records, contract documents, contract files, and personnel necessary to audit and verify Consultant's charges to District under this Agreement.

J. Entire Agreement. This Agreement sets forth the entire understanding between the Parties as to the subject matter of this Agreement and merges all prior discussions, negotiations, proposal letters or other promises, whether oral or in writing.

K. Headings Not Controlling. Headings used in this Agreement are for reference purposes only and shall not be considered in construing this Agreement.

L. Time is of the Essence. Time is of the essence in this Agreement for each covenant and term of a condition herein.

{CW021899.1}

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the last day and date below written.

DISTRICT:

GEORGETOWN DIVIDE PUBLIC
UTILITIES DISTRICT, a California Public
Utilities District

By: _____
Wendell B. Wall, General Manager

Date: _____

Approved as to Form:

Barbara A. Brenner, General Counsel

CONSULTANT:

_____, a

By: _____

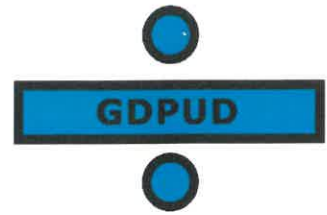
Name: _____

Date: _____

RECOMMENDATION

Possible Board action to enter into a contract with *NEXGEN Utility Management*, to provide construction management and inspection services for the Auburn Lake Trails Water Treatment Plant Project. Final contract documents subject to the review and approval of District Counsel.

Memo



To: Board of Directors

From: Diane Schroeder, Office Manager

Date: March 14, 2017

SUBJECT: **CONSIDERATION OF RESOLUTION 2017-02 –
AUTHORIZING THE CHANGE OF SIGNATORY AUTHORITY FOR
ACCOUNTS ESTABLISHED WITH EL DORADO SAVINGS BANK**

Board Meeting of March 14, 2017; Agenda Item #15

BACKGROUND / DISCUSSION

The District has utilized the local services of El Dorado Savings Bank since approximately 2002. The bank requires a resolution to be adopted by the Board of Directors that specifies the authorized signers on an account.

This new resolution is necessary to add General Manager Steven Palmer to the list of authorized signers.

Resolution 2017-2 requested by El Dorado Savings is enclosed with this memorandum.

RECOMMENDATION

It is Staff's recommendation that the Board approve Resolution 2017-02.

RESOLUTION 2017-02

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
AUTHORIZING THE CHANGE OF SIGNATORY AUTHORITY FOR
ACCOUNTS ESTABLISHED WITH EL DORADO SAVINGS BANK**

WHEREAS, the Georgetown Divide Public Utility District (“District”) utilizes the banking services of El Dorado Savings Bank (“Bank”); and

WHEREAS, the Bank requires a Resolution of the Board of Directors to specify or amend the signatory authority of the District’s accounts with the Bank; and

WHEREAS, the District desires to amend the signatory authority of the District’s accounts at the Bank to reflect the addition of the new General Manager and the District’s reorganization.

NOW THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT, El Dorado County, California, as follows:

1. That any of the following individuals may sign checks or other instruments withdrawing funds from the accounts:

Londres Uso, President/Director
Jesse Hanschild, Vice President/Director
David Halpin, Treasurer/Director
Carl Hoelscher, Director
Dane Wadle, Director
Steven Palmer, General Manager

2. That the Bank may honor and pay all checks or other instruments signed in accordance with this Resolution, including those payable checks or other instruments payable to the District whether they are endorsed in writing or by stamp.
3. That this authorization remains in force until the Board of Directors gives written notice to the Bank to the contrary.
4. That the General Manager is authorized to execute and the signers are authorized to sign the required signature cards and any other documents required by the Bank for maintenance of the existing accounts.
5. That the General Manager or Office Manager is authorized to enter into certificates of deposit on behalf of the District.
6. That the General Manager or Office Manager is authorized to initiate wire transfers as needed for District business.

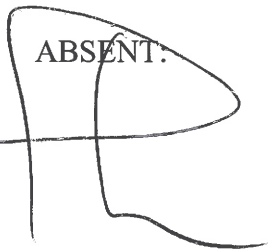
7. That the District funds on deposit with El Dorado Savings Bank will be collateralized pursuant to the Contract for Deposit of Moneys document dated March 14, 2017.
8. That the District requires two signatures for all checks.

PASSED AND ADOPTED at a regularly held meeting of the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT on the 14th day of March 2017, by the following vote:

AYES: *Directors Halpin, Manschild, Hoedcher, Uso, Wadle*

NAYS:

ABSENT:



Londres Uso, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

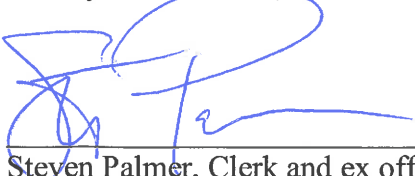
ATTEST:



Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2017-02 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the 14th day of March 2017.



Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT