

AGENDA
REGULAR MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CA 95634

TUESDAY, JUNE 12, 2018
2:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
-
-

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken. No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

4. PROCLAMATIONS AND PRESENTATIONS

5. CONSENT CALENDAR

A. Approval of Minutes

1. Special Meeting of May 7, 2018
2. Special Meeting of May 18, 2018

B. Financial Reports

1. Statement of Cash Balances
2. Month End Cash Disbursements Report
3. Quarterly Reports

C. Authorize GM to execute a Personal Services Agreement with Wood Group in the Amount of \$61,885 for the Inundation Mapping and Emergency Action Plans

Possible Board Action: Adopt [Resolution 2018-33](#).

D. Consider Proposed Approval of Amendment 3 to the Professional Services Agreement with George Sanders Extending the Term and Increasing Compensation

Possible Board Action – Adopt [Resolution 2018-34](#)

- E. Approve Reimbursement for Director Expenses Incurred for Attendance at the GFOA Long-Term Financial Planning Training**

Possible Board Action – Adopt [Resolution 2018-35](#).

6. INFORMATIONAL ITEMS

- A. President’s Report**
- B. Board Reports**
- C. General Manager’s Report**
- D. Operation Manager’s Report**
- E. ALT Treatment Plant Update**
- F. Finance Committee Report**

7. NEW BUSINESS

- A. Consider Adoption of Draft Fiscal Year 2018-2019 District Budget**

Possible Board Action: Adopt [Resolution 2018-36](#) approving the Fiscal Year 2018-2019 District Budget.

- B. Consider Adoption of Draft 5-Year Capital Improvement Plan**

Possible Board Action: Adopt [Resolution 2018-37](#) approving the 5-Year Capital Improvement Plan for Fiscal Years 2018-2018 – 2022-2023.

8. PUBLIC HEARINGS

- A. Consider Adoption of Resolution 2018-32 Adopting the Annual Appropriations Limit of \$2,621,587 for Fiscal Year 2018-2019.**

Possible Board Action: Adopt [Resolution 2018-32](#) setting the Proposition 4 Appropriations Limit for the District.

9. BOARD DISCUSSION

- 10. BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

11. ADJOURN TO CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL

- A. Existing Litigation Pursuant to Paragraph (1) of Subdivision (d) of Section 54956.9: Georgetown Divide Taxpayers Association v. Georgetown Divide Public Utility District.**

- 12. NEXT MEETING DATE AND ADJOURNMENT** – Next Regular Meeting is July [4410](#), 2018, at 2:00 PM, at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, CA 95634.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Steve Palmer by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on June 8, 2018.

Steven Palmer, PE, General Manager

Date

**CONFORMED AGENDA
REGULAR MEETING
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1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 2:00 P.M. Director Souza led in the Pledge of Allegiance.

Directors Present: David Halpin, Jesse Hanschild, David Souza, Lon Uso, Dane Wadle.

Staff Present: General Manager Steven Palmer, Operations Manager Darrell Creeks, Engineering Consultant George Sanders, Board Assistant Diana Michaelson. Legal Counsel: Barbara Brenner, Churchwell White, LLP.

2. ADOPTION OF AGENDA

Motion by Director Souza to adopt the agenda. Second by Director Hanschild.

Public Comment: There was no public comment.

Vote: The motion passed unanimously.

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken. No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

4. PROCLAMATIONS AND PRESENTATIONS

5. CONSENT CALENDAR

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B. Financial Reports

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3. Quarterly Reports

- C. **Authorize GM to execute a Personal Services Agreement with Wood Group in the Amount of \$61,885 for the Inundation Mapping and Emergency Action Plans**

Possible Board Action: Adopt Resolution 2018-33.

- D. **Consider Proposed Approval of Amendment 3 to the Professional Services Agreement with George Sanders Extending the Term and Increasing Compensation**

Possible Board Action – Adopt Resolution 2018-34

- E. **Approve Reimbursement for Director Expenses Incurred for Attendance at the GFOA Long-Term Financial Planning Training**

Possible Board Action – Adopt Resolution 2018-35.

Motion by Director Halpin to approve the Consent Calendar. Second by Director Hanschild.

Public Comment: *There was no public comment.*

Vote: *The motion passed unanimously.*

6. INFORMATIONAL ITEMS

A. President's Report

Director Uso reported that he and the General Manager attended the recent ACWA Conference in Sacramento. There were some interesting conversations and he learned more about the Fazio water project, that GDPUD is involved with, and other projects. Overall it was a worthwhile conference.

B. Board Reports

Director Wadle reported that he also attended the conference for a few days and found it helpful for networking. He also participated in Lobbying Day with other water agencies. Director Wadle further reported that he attended the Georgetown Divide Recreation District volunteer recognition day and was impressed that so many people are volunteering to help so many organizations on the Divide.

C. General Manager's Report

GM Palmer asked Adam Brown, GDPUD Water Resource Manager, to provide a summary of the fire hydrant flushing program. Mr. Brown reported that the program was completed last week. Of the 120 end-of-the-line hydrants that were tested and operated, 11 were identified that need maintenance, and one was broken. These hydrants will be serviced in the next week. Next year a more comprehensive flushing will be undertaken while Stumpy Meadows Reservoir is spilling.

Mr. Palmer continued his report noting that the Governor signed legislation making drought conservation measures the new normal and making water conservation a way of life in California. In 2022, water agencies in California will be required to show that indoor water use is no more than 55 gallons per person (capita) per day. Also, the statewide water tax that was part of SB 623 was pulled from the budget by the Conference Committee; however, ACWA is urging continued vigilance as it may come back between now and August 31 when the Legislature adjourns to Final Recess. The General Manager attended a Mountain Counties conference billed as North Meets South to find some common ground for water districts to work together and form some coalitions to present a united front when approaching the State. A follow up event is in the works to bring southern agencies to Northern California in October.

Turning to administrative items, Mr. Palmer reported that maintenance worker Bryan Stiles was promoted to canal operator to fill the vacancy created by the retirement of Craig Carlyon. Christian Klahn and Michael Chaidez were hired as maintenance workers to fill vacancies created by promotions and retirements.

Mr. Palmer noted that the office will be closed on Wednesday, July 4, in observation of the Independence Day holiday.

D. Operation Manager's Report

Operations Manager Darrell Creeks reported that Stumpy stopped spilling the first week of June, but is still at 99%. All systems are good. Crews are keeping busy – the maintenance crews continued to use the excavator and brush cutters to clean canals, and they are still replacing Orifices where people reduced their irrigation water and are repairing leaks that occur. The new hires are working hard and customers have called in with high praise for the employees and the work they are doing.

Mr. Creeks also reported on leaks in the irrigation line that crews repaired in Garden Valley.

E. ALT Treatment Plant Update

Engineering Consultant George Sanders walked the Board and audience through a slide show of project-related photos. Following the slide show, Mr. Sanders provided a summary of work activities at the ALT treatment plant. To date, \$8.3M has been spent on construction, about half a million has been spent on construction engineering. There was one change order in this reporting period: Change Order Number 5 resulted in a net increase in the contract amount by \$20,922. This change order relates to the addition and upgrade of miscellaneous pipe supports to meet current seismic requirements together with an upgrade of moisture resistant sheetrock in all rooms within the Filter Building.

F. Finance Committee Report

Finance Committee Chair Rick Gillespie reported that the Committee has been working with the General Manager to complete the annual budget and the capital improvement plan. Some committee members have also been working with staff to review bids for the Wastewater Cost of Service.

7. NEW BUSINESS

A. Consider Adoption of Draft Fiscal Year 2018-19 District Budget

Possible Board Action: Receive General Manager's Draft Fiscal Year 2018-19 District Budget and provide direction on preparation of a final budget.

Mr. Palmer began by thanking the Finance Committee members for their flexibility regarding scheduling meetings and their assistance in selecting the new auditor. He then reviewed changes to the budget that staff had made in response to direction from the Board at the May 12 Board meeting. Most of those changes involved increasing capital reserves. There is an increase of \$410k over last year's budget in salaries and benefits for cost of living adjustments and step increases per the MOU, for PERS increases, state tax increases, and health insurance increases, as well as three new positions.

Director Uso suggested that it might be prudent to hold off on the full-time engineer position for now and instead hire an engineering consultant to move forward in a timelier manner with capital improvement projects that need to get started in the next few months. There was some discussion. It was the consensus of the Board to table the item and direct Staff to not fund the engineering manager and office assistant positions from operating revenues and to utilize an engineering consultant instead; and to schedule a Special Meeting later in June to adopt the budget.

B. Consider Adoption of Draft 5-Year Capital Improvement Plan

Possible Board Action: Receive the draft 5-Year Capital Improvement Plan and provide direction on preparation of a final 5-Year Capital Improvement Plan.

Mr. Palmer presented the 5-Year Capital Improvement Plan. He recommended that this item be tabled until the Special Meeting to be considered along with the Budget. The 5-Year CIP was tabled to be considered at the Special Meeting later in June.

8. PUBLIC HEARINGS

A. Consider Adoption of Resolution 2018-32 Adopting the Annual Appropriations Limit of \$2,621,587 for Fiscal Year 2018-2019.

Possible Board Action: Adopt Resolution 2018-32 setting the Proposition 4 Appropriations Limit for the District.

Management Analyst Christina Cross presented the staff report and recommendation.

Director Uso opened the Public Hearing. There were no comments from the public.

Director Uso closed the Public Hearing.

Motion by Director Wadle to adopt the Annual Appropriations Limit. Second by Director Hanschild.

Public Comment: *There was no public comment.*

Vote: *The motion passed unanimously.*

9. BOARD DISCUSSION

10. BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

There were no additional comments.

The Board adjourned to closed session at 3:49 P.M.

11. ADJOURN TO CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL

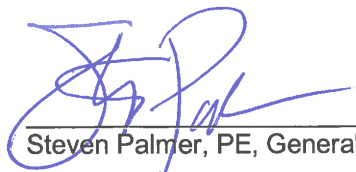
A. Existing Litigation Pursuant to Paragraph (1) of Subdivision (d) of Section 54956.9: Georgetown Divide Taxpayers Association v. Georgetown Divide Public Utility District.

The Board returned to open session at 4:00 P.M. and reported that no action was taken in closed session.

12. NEXT MEETING DATE AND ADJOURNMENT – Next Regular Meeting is Tuesday, July 10, 2018, at 2:00 P.M. at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, CA 95634.

The meeting adjourned at 4:00 P.M.

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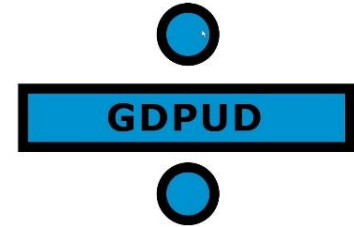


Steven Palmer, PE, General Manager

2/10/18

Date

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 12, 2018
AGENDA ITEM NO. 5.B.1.**



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: CASH BALANCES – APRIL 2018

PREPARED BY: Kristen West, Finance Consultant

APPROVED BY: Steven Palmer, PE, General Manager

BACKGROUND

The Cash Balances Report details the District's cash position as of the month end to demonstrate transparency and accountability of relevant financial data from which prudent fiscal decisions and policies are made. The Cash Balances Report is unlike a quarterly budget to actual report, its purpose is to report on ending cash balances.

DISCUSSION

The Cash Balance Report as of month ending April 30, 2018 shows the District's cash balances total \$11,041,908.12.

Cash balances are allocated based on the Fund for which the source of the monies are generated or used from.

Cash is held with the following institutions in the amounts of:

El Dorado Savings Bank – Checking	\$ 1,103,214.82
El Dorado Savings Bank – Savings	2,947,261.25
Local Agency Investment Fund (LAIF)	<u>6,991,432.05</u>
 Total:	 <u>\$ 11,041,908.12</u>

CASH BALANCES – MARCH 2018

Board Meeting of June 12, 2018

Agenda Item No. 5.B.1.

Cash is allocated in the following Funds:

<u>Fund</u>	<u>Beginning</u>	<u>Debit (+)</u>	<u>Credit (-)</u>	<u>Ending</u>
08 SMUD FUND	\$ 193,143.73	\$ -	\$ -	\$ 193,143.73
09 CABY GRANT	(45,453.40)	7,261.31	236.06	(38,428.15)
10 Water Fund	1,178,374.27	96,993.26	153,314.71	1,122,052.82
12 RETIREE FUND	498,880.66	4,052.99	-	502,933.65
14 STEWART MINE FD	38,786.77	-	-	38,786.77
17 WATER DEVE.FUND	405,919.48	-	-	405,919.48
19 SMERFUND	1,049,651.33	-	-	1,049,651.33
20 ALT Fund	392,360.33	1,657,363.00	-	2,049,723.33
24 CAPITAL REPLACE	658,442.35	-	-	658,442.35
25 BAYNE RD BND FD	45,419.67	-	-	45,419.67
29 STATE REV FUND	652,464.81	-	-	652,464.81
30 Hydro Fund	664,241.80	2,931.37	-	667,173.17
35 Restricted P/L	(90,530.11)	-	-	(90,530.11)
37 GARDEN VALLEY	72,263.96	-	-	72,263.96
39 CAP FAC CHARGE	1,732,252.40	-	-	1,732,252.40
40 Zone Fund	938,359.04	13,077.99	9,273.98	942,163.05
41 CDS M & O Fund	39,390.02	-	-	39,390.02
42 CDS RESRV EXP.	169,783.63	-	-	169,783.63
43 CAPITAL RESERVE	665,537.18	-	-	665,537.18
51 KELSEY NORTH	115,748.93	-	-	115,748.93
52 KELSEY SOUTH	55,443.22	-	-	55,443.22
53 PILOT HILL NO.	(7,480.80)	-	-	(7,480.80)
54 PILOT HILL SO.	53.68	-	-	53.68
	<u>\$ 9,423,052.95</u>	<u>\$ 1,781,679.92</u>	<u>\$ 162,824.75</u>	<u>\$ 11,041,908.12</u>

FISCAL IMPACT

No fiscal impact.

CEQA ASSESSMENT

Not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) discuss and receive Cash Balances for month ending April 30, 2018.

ALTERNATIVES

No alternatives.

ATTACHMENTS

1. Cash Balances April 2018
2. Cash Balance by Fund April 2018

Report Date: 06/06/18
 Run Date...: 06/06/18 13:26
 Run by.....: Kristen West

Georgetown Divide PUD
 G/L Trial Balance - Summary in the Order of FUND
 For All Accounts From 99 1000 To 99 1098 ||
 With a Mask of 99* ***** ****

GDPUD Board Mtg. of 6/12/2018
 AGENDA ITEM 5.B.1.
 Attachment 1
 Page 1 of 1

Page.: 1
 ID # GLTB
 CTL.: GEO

Beginning of.: April 1, 2018 (10-18) Thru Ending of.: April 30, 2018 (10-18)

G/L Account No	Description	Beginning Balance	Debit	Credit	Ending Balance
99 1000	Cash Clearing El Dorado Savings Checking	105,650.09	1,158,106.60	160,541.87	1,103,214.82
99 1010	Cash Clearing El Dorado Savings Bank Collect	2,325,970.81	1,779,729.08	1,158,438.64	2,947,261.25
99 1022	Cash Clearing LAIF	6,991,432.05	.00	.00	6,991,432.05
REPORT TOTAL ---->		9,423,052.95	2,937,835.68	1,318,980.51	11,041,908.12

Report Date: 06/06/18
 Run Date...: 06/06/18 13:23
 Run by.....: Kristen West

Georgetown Divide PUD
 G/L Trial Balance - Summary in the Order of FUND
 For All Accounts From 01 1099 To 98 1099 |||
 With a Mask of *** 1099* ****

GDPUD Board Mtg. of 6/12/2018
 AGENDA ITEM 5.B.1.
 Attachment 2
 Page 1 of 1

Page.: 1
 ID # GLTB
 CTL.: GEO

Beginning of.: April 1, 2018 (10-18) Thru Ending of.: April 30, 2018 (10-18)

G/L Account No	Description	Beginning Balance	Debit	Credit	Ending Balance
08 1099	SMUD FUND Cash Clearing	193,143.73	.00	.00	193,143.73
09 1099	CABY GRANT Cash Clearing	-45,453.40	7,261.31	236.06	-38,428.15
10 1099	Water Fund Cash Clearing	1,178,374.27	96,993.26	153,314.71	1,122,052.82
12 1099	RETIREE FUND Cash Clearing	498,880.66	4,052.99	.00	502,933.65
14 1099	STEWART MINE FD Cash Clearing	38,786.77	.00	.00	38,786.77
17 1099	WATER DEVE.FUND Cash Clearing	405,919.48	.00	.00	405,919.48
19 1099	SMERFUND Cash Clearing	1,049,651.33	.00	.00	1,049,651.33
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24 1099	CAPITAL REPLACE Cash Clearing	658,442.35	.00	.00	658,442.35
25 1099	BAYNE RD BND FD Cash Clearing	45,419.67	.00	.00	45,419.67
29 1099	STATE REV FUND Cash Clearing	652,464.81	.00	.00	652,464.81
30 1099	Hydro Fund Cash Clearing	664,241.80	2,931.37	.00	667,173.17
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 Run by.....: Kristen West

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41 1099	CDS M & O Fund Cash Clearing	39,390.02	.00	.00	39,390.02
42 1099	CDS RESRV EXP. Cash Clearing	169,783.63	.00	.00	169,783.63
43 1099	CAPITAL RESERVE Cash Clearing	665,537.18	.00	.00	665,537.18
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52 1099	KELSEY SOUTH Cash Clearing	55,443.22	.00	.00	55,443.22
53 1099	PILOT HILL NO. Cash Clearing	-7,480.80	.00	.00	-7,480.80
54 1099	PILOT HILL SO. Cash Clearing	53.68	.00	.00	53.68
REPORT TOTAL ---->		9,423,052.95	1,781,679.92	162,824.75	11,041,908.12

Date...: Jun 6, 2018
 Time...: 2:39 pm
 Run by.: Hannah Schnetz

Georgetown Divide PUD
 BOARD CHECK REVIEW

GDPUD Bd. Mtg. of 6/12/2018
 AGENDA ITEM 5.B.2.
 Month End Cash Disb. Rpt.
 Page 1 of 9

Page: 1
 List: BOAR
 ID #: PYDMPH

Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
028706	05/15/18	C0007		Ck# 028706 Reversed	-180.00
Sub-Total: (1)					-180.00
Sub-Count: 1					
028852	05/09/18	AFL01	AMERICAN FAMILY LIFE INS	AFLAC Premiums	1406.52
Sub-Total: (1)					1406.52
Sub-Count: 1					
028853	05/09/18	CAL18	California State Disbursement	PAYROLL CLEARING-N TILMAN	366.92
Sub-Total: (1)					366.92
Sub-Count: 1					
028854	05/09/18	ICM02	ICMA-R.T.-457 (ee)	Payroll withholding-ICMA	1399.75
Sub-Total: (1)					1399.75
Sub-Count: 1					
028855	05/09/18	IUO01	IUOE, LOCAL 39	Union Dues Payable-LOCAL 39	328.10
Sub-Total: (1)					328.10
Sub-Count: 1					
028856	05/09/18	IUO02	PEU LOCAL #1	UNION DUES LOCAL 1	190.87
Sub-Total: (1)					190.87
Sub-Count: 1					
028857	05/23/18	AAR01	AARP MEDICARERX SAVER PLUS, PD	AARP MEDICARE M DAVIS JUNE 2018	44.20
Sub-Total: (1)					44.20
Sub-Count: 1					
028858	05/23/18	ADT01	ADT SECURITY SERVICES	SECURITY SERVICE 5/20-6/19/18 8180 BALDERSTON RD	42.08
Sub-Total: (1)					42.08
Sub-Count: 1					
028859	05/23/18	ADT01	ADT SECURITY SERVICES	SECURITY SERVICE 5/21-6/20/18 6425 MAIN ST	153.84
Sub-Total: (1)					153.84
Sub-Count: 1					
028860	05/23/18	ADV01	ADVENT TECHNOLOGIES	DOWN PAYMENT FOR NS700 PHONE SYSTEM INSTALLATION	2332.32
Sub-Total: (1)					2332.32
Sub-Count: 1					
028861	05/23/18	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE P. HEREFORD 6/1-8/31/18	598.17
028861	05/23/18	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE J. MANZER 6/1-6/30/18	298.35
028861	05/23/18	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE W. MANZER 6/1-6/30/18	298.35
028861	05/23/18	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE R. PRINCE JR 6/1-6/30/18	234.81
028861	05/23/18	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE M. WILSON 6/1-6/30/18	298.35
028861	05/23/18	BLU01	ANTHEM BLUE CROSS	HLTH INSRNCE J.MANZER-ADJ FOR RETRO ADJUST ERROR	205.61
Sub-Total: (1)					1933.64
Sub-Count: 6					
028862	05/23/18	CAL16	CALTRONICS BUSINESS SYSTEMS CO	KONICA COPIER CONTRACT 4/14/18-5/13/18	547.21
Sub-Total: (1)					547.21
Sub-Count: 1					
028863	05/23/18	CHU02	CHURCHWELL WHITE, LLP	PROFESSIONAL SERVICES THROUGH 03/31/18	11437.06
Sub-Total: (1)					11437.06
Sub-Count: 1					

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Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
028864	05/23/18	CLS01	CLS LABS	MONTHLY TREATMENT - RAW + WEEKLY DISTRIBUTION	122.50
028864	05/23/18	CLS01	CLS LABS	SPECIAL SAMPLES	30.00
028864	05/23/18	CLS01	CLS LABS	ROUTINE DIST. SYST. BACTERIA	44.10
Sub-Total: (1)					196.60
Sub-Count: 3					
028865	05/23/18	DEL05	DELAGE LANDEN, INC	KONICA COPIER CONTRACT 5/1-5/31/18	238.61
028865	05/23/18	DEL05	DELAGE LANDEN, INC	FORMAX FOLDING MACHINE CONTRACT 5/1-5/31/18	193.97
Sub-Total: (1)					432.58
Sub-Count: 2					
028866	05/23/18	FER02	FERGUSON ENTERPRISES INC	PO#017776:SADDLE + DRILL BIT FOR POTATO'S SVC	922.28
028866	05/23/18	FER02	FERGUSON ENTERPRISES INC	PO#017776: 8x DISTRIBUTION METERS	2566.82
028866	05/23/18	FER02	FERGUSON ENTERPRISES INC	PO#017788: 6x HYMAX (STOCK FOR DISTRIBUTION)	1770.28
028866	05/23/18	FER02	FERGUSON ENTERPRISES INC	PO#017740 - DISTRIBUTION PARTS	1032.52
Sub-Total: (1)					6291.90
Sub-Count: 4					
028867	05/23/18	MAT02	MATHISGROUP	CONSULT SVCS-DR.MATHIS WORKSHOP COMPLETION 3/30/18	3000.00
Sub-Total: (1)					3000.00
Sub-Count: 1					
028868	05/23/18	MED01	MEDICAL EYE SERVICES	VISION INSURANCE JUNE 2018	18.74
028868	05/23/18	MED01	MEDICAL EYE SERVICES	VISION INSURANCE JUNE 2018	37.48
028868	05/23/18	MED01	MEDICAL EYE SERVICES	VISION INSURANCE JUNE 2018	18.74
028868	05/23/18	MED01	MEDICAL EYE SERVICES	VISION INSURANCE JUNE 2018	46.85
028868	05/23/18	MED01	MEDICAL EYE SERVICES	VISION INSURANCE JUNE 2018	18.74
028868	05/23/18	MED01	MEDICAL EYE SERVICES	VISION INSURANCE JUNE 2018	215.47
028868	05/23/18	MED01	MEDICAL EYE SERVICES	VISION INSURANCE JUNE 2018	18.74
Sub-Total: (1)					374.76
Sub-Count: 7					
028869	05/23/18	PAC02	PACIFIC GAS & ELECTRIC	7727208388-0 WALTON 3/30/18-4/30/18	2086.03
028869	05/23/18	PAC02	PACIFIC GAS & ELECTRIC	0967683154-9 ALT 3/28/18-4/26/18	5820.79
Sub-Total: (1)					7906.82
Sub-Count: 2					
028870	05/23/18	ROY01	KENNETH ROYAL	Utilities-WALTON PORTABLE RSTRM SVCS 2/13-5/13/18	345.00
028870	05/23/18	ROY01	KENNETH ROYAL	Utility-ALT PRTBLE RSTRM SVC W/HANDWASH 2/15-5/15	435.00
Sub-Total: (1)					780.00
Sub-Count: 2					
028871	05/23/18	SIE10	SIERRA SAFETY	PO#017789: TRUETIMBER SNAKE GUARD CHAPS	45.05
Sub-Total: (1)					45.05
Sub-Count: 1					
028872	05/23/18	THA01	THATCHER COMPANY OF CALIFORNIA	PO#017773: 8x 53 GAL DRUMS SODIUM HYPOCHLORITE	1506.45
028872	05/23/18	THA01	THATCHER COMPANY OF CALIFORNIA	DEPOSIT REFUND	-280.00
028872	05/23/18	THA01	THATCHER COMPANY OF CALIFORNIA	PO#017773:SODA ASH & CHLORINE 3650 SWEETWATER TR	2046.37
028872	05/23/18	THA01	THATCHER COMPANY OF CALIFORNIA	DEPOSIT REFUND	-240.00
Sub-Total: (1)					3032.82
Sub-Count: 4					
028873	05/23/18	UNI06	UNITEDHEALTHCARE INSURANCE CO	PREPAID HEALTH INSURANCE D SCHWAGEL 5/1-5/31/18	149.25
028873	05/23/18	UNI06	UNITEDHEALTHCARE INSURANCE CO	PREPAID HEALTH INSURANCE D SCHWAGEL 6/1-6/30/18	149.25
Sub-Total: (1)					298.50
Sub-Count: 2					
028874	05/23/18	UNI07	UNITEDHEALTHCARE CLAIM DIVISIO	PREPAID HEALTH INSURANCE J ST DENNIS 5/1-5/31/18	160.96
028874	05/23/18	UNI07	UNITEDHEALTHCARE CLAIM DIVISIO	PREPAID HEALTH INSURANCE J ST DENNIS 6/1-6/30/18	160.96
Sub-Total: (1)					321.92
Sub-Count: 2					

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028875	05/23/18	USB05	U.S. BANK CORPORATE	PAYMENT SY COSTCO	31.62
028875	05/23/18	USB05	U.S. BANK CORPORATE	PAYMENT SY COSTCO	28.95
028875	05/23/18	USB05	U.S. BANK CORPORATE	PAYMENT SY PAYPAL - CELL PHONE CASE	17.99
028875	05/23/18	USB05	U.S. BANK CORPORATE	PAYMENT SY PAYPAL - CELL PHONE CASES	35.98
028875	05/23/18	USB05	U.S. BANK CORPORATE	PAYMENT SY MICROSOFT	16.00
028875	05/23/18	USB05	U.S. BANK CORPORATE	PAYMENT SY MICROSOFT	16.00
028875	05/23/18	USB05	U.S. BANK CORPORATE	PAYMENT SY MICROSOFT	84.00
028875	05/23/18	USB05	U.S. BANK CORPORATE	PAYMENT SY CARNAHAN COMPUTER	855.45
028875	05/23/18	USB05	U.S. BANK CORPORATE	PAYMENT SY PAYPAL - AMERICAN FLAG	38.36
028875	05/23/18	USB05	U.S. BANK CORPORATE	PAYMENT SY HOTEL - RESIDENCE INN	236.26
028875	05/23/18	USB05	U.S. BANK CORPORATE	PAYMENT SY STAMPS.COM	15.99
Sub-Total: (1)					1376.60
Sub-Count: 11					
028876	05/23/18	ACW05	ACWA/JPIA HEALTH	RETIREES HEALTH INSURANCE PREMIUMS JUNE 2018	4090.46
028876	05/23/18	ACW05	ACWA/JPIA HEALTH	EMPLOYEE HEALTH INSURANCE PREMIUMS JUNE 2018	2590.71
028876	05/23/18	ACW05	ACWA/JPIA HEALTH	EMPLOYEE HEALTH INSURANCE PREMIUMS JUNE 2018	9472.78
028876	05/23/18	ACW05	ACWA/JPIA HEALTH	EMPLOYEE HEALTH INSURANCE PREMIUMS JUNE 2018	5429.72
028876	05/23/18	ACW05	ACWA/JPIA HEALTH	EMPLOYEE HEALTH INSURANCE PREMIUMS JUNE 2018	9024.73
028876	05/23/18	ACW05	ACWA/JPIA HEALTH	EMPLOYEE HEALTH INSURANCE PREMIUMS JUNE 2018	1989.38
028876	05/23/18	ACW05	ACWA/JPIA HEALTH	EMPLOYEE HEALTH INSURANCE PREMIUMS JUNE 2018	9253.39
028876	05/23/18	ACW05	ACWA/JPIA HEALTH	EMPLOYEE HEALTH INSURANCE PREMIUMS JUNE 2018	2199.14
Sub-Total: (1)					44050.31
Sub-Count: 8					
028877	05/23/18	CAL18	California State Disbursement	PAYROLL CLEARING-N TILMAN	366.92
Sub-Total: (1)					366.92
Sub-Count: 1					
028878	05/23/18	ICM02	ICMA-R.T.-457 (ee)	Payroll withholding-ICMA	1274.75
Sub-Total: (1)					1274.75
Sub-Count: 1					
028879	05/23/18	IUO01	IUOE, LOCAL 39	Union Dues Payable-LOCAL 39	305.53
Sub-Total: (1)					305.53
Sub-Count: 1					
028880	05/23/18	IUO02	PEU LOCAL #1	UNION DUES-LOCAL 1	190.87
Sub-Total: (1)					190.87
Sub-Count: 1					
028881	06/06/18	ANS01	ANSWERING SPECIALISTS INC	MAY 2018 ANSWERING SERVICE	69.95
Sub-Total: (1)					69.95
Sub-Count: 1					
028882	06/06/18	ATT02	AT&T	Utilities-PHONE 530-333-4356 918 9 5/14-6/13/18	208.04
028882	06/06/18	ATT02	AT&T	Utilities-PHONE 530-333-4356 918 9 5/14-6/13/18	312.05
028882	06/06/18	ATT02	AT&T	Utilities-PHONE 530-333-4356 918 9 5/14-6/13/18	312.05
028882	06/06/18	ATT02	AT&T	Utilities-PHONE 530-333-9442 243 7 5/14-6/13/18	114.16
028882	06/06/18	ATT02	AT&T	Utilities-PHONE 530-333-1119 106 5 5/14-6/13/18	153.14
028882	06/06/18	ATT02	AT&T	Utilities-PHONE 530-885-6287 473 6 5/14-6/13/18	146.02
028882	06/06/18	ATT02	AT&T	Utilities-PHONE 234-343-7252 777 4 5/14-6/13/18	67.26
028882	06/06/18	ATT02	AT&T	Utilities-PHONE 234-371-7957 823 9 5/14-6/13/18	67.26
Sub-Total: (1)					1379.98
Sub-Count: 8					
028883	06/06/18	BLU06	BLUE SHIELD OF CALIFORNIA	PREPAID HEALTH INSURANCE MARIE L DAVIS 6/1-8/31/18	546.00
Sub-Total: (1)					546.00
Sub-Count: 1					
028884	06/06/18	CWS01	CORBIN WILLITS SYS. INC.	MONTHLY CHARGE FOR JUNE 2018	573.20
Sub-Total: (1)					573.20
Sub-Count: 1					

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028885	06/06/18	PAC02	PACIFIC GAS & ELECTRIC	7727208388-0 WALTON WTP 5/1/18-5/31/18	2866.11
028885	06/06/18	PAC02	PACIFIC GAS & ELECTRIC	0967683154-9 ALT WTP 4/27/18-5/24/18	10741.99
028885	06/06/18	PAC02	PACIFIC GAS & ELECTRIC	9644745072-5 GW RD 4/19/18-5/17/18	73.62
028885	06/06/18	PAC02	PACIFIC GAS & ELECTRIC	1383483826-3 HOTCH HILL 4/17/18-5/15/18	27.38
028885	06/06/18	PAC02	PACIFIC GAS & ELECTRIC	8019291332-7 RES. RD 4/18/18-5/16/18	21.16
028885	06/06/18	PAC02	PACIFIC GAS & ELECTRIC	9592050405-7 IRISH LANE 4/18/18-5/16/18	29.44
028885	06/06/18	PAC02	PACIFIC GAS & ELECTRIC	7269328928-1 RES RD./HALLOWAY 4/18/18-5/16/18	19.05
028885	06/06/18	PAC02	PACIFIC GAS & ELECTRIC	9103062795-3 CASCADE TRAIL 4/19/18-5/17/18	216.13
028885	06/06/18	PAC02	PACIFIC GAS & ELECTRIC	0800178691-5 RADIO 4/17/18-5/15/18	48.03
028885	06/06/18	PAC02	PACIFIC GAS & ELECTRIC	2102211877-8 STORAGE YARD 4/17/18-5/15/18	62.53
028885	06/06/18	PAC02	PACIFIC GAS & ELECTRIC	7804325001-4 STREET LIGHT 4/17/18-5/15/18	10.87
028885	06/06/18	PAC02	PACIFIC GAS & ELECTRIC	2060545213-3 75% OF OFFICE 4/17/18-5/15/18	464.26
028885	06/06/18	PAC02	PACIFIC GAS & ELECTRIC	2060545213-3 25% OF OFFICE 4/17/18-5/15/18	154.76
028885	06/06/18	PAC02	PACIFIC GAS & ELECTRIC	6228064022-8 STATION 16 4/19/18-5/17/18	486.65
Sub-Total: (1)					15221.98
Sub-Count: 14					
028886	06/06/18	POW01	POWERNET GLOBAL COMM.	Utilities-LONG DISTANCE 4/19/18-5/19/18	167.67
Sub-Total: (1)					167.67
Sub-Count: 1					
028887	06/06/18	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE JUNE 2018	116.60
028887	06/06/18	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE JUNE 2018	174.90
028887	06/06/18	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE JUNE 2018	116.60
028887	06/06/18	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE JUNE 2018	291.50
028887	06/06/18	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE JUNE 2018	116.60
028887	06/06/18	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE JUNE 2018	2011.76
028887	06/06/18	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE JUNE 2018	116.60
Sub-Total: (1)					2944.56
Sub-Count: 7					
028888	06/06/18	ROB01	DON ROBINSON	CUTBACK FOR ROAD REPAIRS	1611.43
Sub-Total: (1)					1611.43
Sub-Count: 1					
028889	06/06/18	TEI01	A. TEICHERT & SON, INC	PO#017793: 3/4" AB-2 ROCK FOR ROAD REPAIRS	466.20
Sub-Total: (1)					466.20
Sub-Count: 1					
028890	06/06/18	VER01	VERIZON WIRELESS	530-333-3494 DARRELL CREEKS	53.75
028890	06/06/18	VER01	VERIZON WIRELESS	530-333-3760 JEFF PULFER	26.88
028890	06/06/18	VER01	VERIZON WIRELESS	530-333-3760 JEFF PULFER	26.87
028890	06/06/18	VER01	VERIZON WIRELESS	530-333-3872 DISTRIBUTION	53.75
028890	06/06/18	VER01	VERIZON WIRELESS	530-333-3940 KYLE	53.75
028890	06/06/18	VER01	VERIZON WIRELESS	530-333-3970 ALP TP	.22
028890	06/06/18	VER01	VERIZON WIRELESS	530-333-3978 WALTON	.22
028890	06/06/18	VER01	VERIZON WIRELESS	530-333-7608 OFFICE	26.85
028890	06/06/18	VER01	VERIZON WIRELESS	530-957-4413 GENERAL MANAGER	53.75
028890	06/06/18	VER01	VERIZON WIRELESS	530-957-5427 UP COUNTRY DITCH	53.75
028890	06/06/18	VER01	VERIZON WIRELESS	530-957-5471 KELSEY DITCH	53.75
028890	06/06/18	VER01	VERIZON WIRELESS	530-957-5472 MAIN DITCH	53.75
028890	06/06/18	VER01	VERIZON WIRELESS	530-957-5492 ZONE	53.75
Sub-Total: (1)					511.04
Sub-Count: 13					
028891	06/05/18	AFL01	AMERICAN FAMILY LIFE INS	AFLAC Premiums	1406.52
Sub-Total: (1)					1406.52
Sub-Count: 1					
028892	06/05/18	CAL18	California State Disbursement	PAYROLL CLEARING-N. TILMAN	366.92
Sub-Total: (1)					366.92
Sub-Count: 1					
028893	06/05/18	ICM02	ICMA-R.T.-457 (ee)	Payroll withholding-ICMA	1274.75
Sub-Total: (1)					1274.75
Sub-Count: 1					

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028894	06/05/18	IU001	IUOE, LOCAL 39	Union Dues Payable-LOCAL 39	323.59
Sub-Total: (1)					323.59
Sub-Count: 1					
028895	06/05/18	IU002	PEU LOCAL #1	UNION DUES-LOCAL 1	190.87
Sub-Total: (1)					190.87
Sub-Count: 1					
028896	06/12/18	ALL01	ALLEN KRAUSE	UNIT #33 REGULAR MAINTENANCE - PO#017764	73.74
028896	06/12/18	ALL01	ALLEN KRAUSE	EQUIPMENT: STIHL FS360 BRUSHCUTTER - PO#017765	2144.89
028896	06/12/18	ALL01	ALLEN KRAUSE	UNIT #32 REGULAR MAINTENANCE - PO#017791	409.60
Sub-Total: (1)					2628.23
Sub-Count: 3					
028897	06/12/18	AND01	ANDERSON'S SIERRA PIPE CO	Mat.& Supp. ZONE - PO#017778	204.61
Sub-Total: (1)					204.61
Sub-Count: 1					
028898	06/12/18	BEA01	BUTTE EQUIPMENT RENTALS	2 BOXES 3/4 AB LIMESTONE - TRUCKING ONLY	235.00
Sub-Total: (1)					235.00
Sub-Count: 1					
028899	06/12/18	BJP01	BJ PEST CONTROL	AREA SPRAY ON 5/25/18	300.00
Sub-Total: (1)					300.00
Sub-Count: 1					
028900	06/12/18	CAR08	CSI	MONTHLY SERVICE FEE JUNE 2018	59.00
Sub-Total: (1)					59.00
Sub-Count: 1					
028901	06/12/18	CCS01	CCSINTERACTIVE	MONTHLY WEBSITE HOSTING JUNE 2018	69.00
Sub-Total: (1)					69.00
Sub-Count: 1					
028902	06/12/18	CEI01	CEIRANTE, MARTIN	REIMB:DMV PHYSICAL EXAM/COMMERCIAL LICENSE RENEWAL	145.00
Sub-Total: (1)					145.00
Sub-Count: 1					
028903	06/12/18	CHU02	CHURCHWELL WHITE, LLP	PROFESSIONAL SERVICES THROUGH 04/30/18	8986.09
Sub-Total: (1)					8986.09
Sub-Count: 1					
028904	06/12/18	CLS01	CLS LABS	ROUTINE DIST. SYST. BACTERIA	44.10
028904	06/12/18	CLS01	CLS LABS	ROUTINE DIST. SYST. BACTERIA	44.10
Sub-Total: (1)					88.20
Sub-Count: 2					
028905	06/12/18	DIV05	PLACERVILLE AUTO PARTS, INC	PO#017775 - DEF FOR DIST TRUCKS (EXHAUST FLUID)	96.47
028905	06/12/18	DIV05	PLACERVILLE AUTO PARTS, INC	PO#017779 - TRUCK #11 BALL MOUNT REDUCER	27.34
028905	06/12/18	DIV05	PLACERVILLE AUTO PARTS, INC	PO#017782 - ZONE: OIL AND FUNNEL	18.11
028905	06/12/18	DIV05	PLACERVILLE AUTO PARTS, INC	PO#017783 - EXCAVATOR TRACTOR PARTS/SHOP	17.72
028905	06/12/18	DIV05	PLACERVILLE AUTO PARTS, INC	PO#017790 - ZONE: SYNTHETIC, OIL, FILTER, COOLANT	85.96
028905	06/12/18	DIV05	PLACERVILLE AUTO PARTS, INC	PO#017804 - DIST. PARTS FOR PUMP, WACKER, TRUCK	54.82
028905	06/12/18	DIV05	PLACERVILLE AUTO PARTS, INC	PO#017805-ZONE:2"TRAILER BALL+STEERING WHEEL COVER	27.76
028905	06/12/18	DIV05	PLACERVILLE AUTO PARTS, INC	PO#017815 PT. 2 - #22 DOZER HD FUEL	4.39
028905	06/12/18	DIV05	PLACERVILLE AUTO PARTS, INC	PO#017815 PT. 2 - #22 DOZER HD FUEL	4.39
028905	06/12/18	DIV05	PLACERVILLE AUTO PARTS, INC	PO#017815 PT. 2 - #22 DOZER HD FUEL	4.38
028905	06/12/18	DIV05	PLACERVILLE AUTO PARTS, INC	PO#017815 PT. 2 - #22 DOZER HD FUEL	4.38
028905	06/12/18	DIV05	PLACERVILLE AUTO PARTS, INC	PO#017816 - BATTERIES FOR DIST. SVC TRUCK #10	433.17
028905	06/12/18	DIV05	PLACERVILLE AUTO PARTS, INC	PO#017815 - #22 DOZER FUEL + FILTER	3.09
028905	06/12/18	DIV05	PLACERVILLE AUTO PARTS, INC	PO#017815 - #22 DOZER FUEL + FILTER	3.09

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028905	06/12/18	DIV05	PLACERVILLE AUTO PARTS, INC	PO#017815 - #22 DOZER FUEL + FILTER	3.08
028905	06/12/18	DIV05	PLACERVILLE AUTO PARTS, INC	PO#017815 - #22 DOZER FUEL + FILTER	3.08
Sub-Total: (1)					791.23
Sub-Count: 16					
028906	06/12/18	DWR01	DEPT. OF WATER RESOURCES	DAM FEES	36561.00
028906	06/12/18	DWR01	DEPT. OF WATER RESOURCES	DAM FEES	8831.00
Sub-Total: (1)					45392.00
Sub-Count: 2					
028907	06/12/18	ECO01	ECORP CONSULTING, INC.	PROFESSIONAL SVCS: 4/1-4/30/18 PROJECT#2016-186	2015.08
Sub-Total: (1)					2015.08
Sub-Count: 1					
028908	06/12/18	ELD16	EL DORADO DISPOSAL	Utilities-GARBAGE 6425 MAIN ST 5/1-5/31/18	103.58
028908	06/12/18	ELD16	EL DORADO DISPOSAL	Utilities-GARBAGE 3650 SWEETWATER TR 5/1-5/31/18	105.17
028908	06/12/18	ELD16	EL DORADO DISPOSAL	Utilities-GARBAGE 8180 BALDERSTON 5/1-5/31/18	105.17
Sub-Total: (1)					313.92
Sub-Count: 3					
028909	06/12/18	FER02	FERGUSON ENTERPRISES INC	PO#017803 - DISTRIBUTION STOCK	1919.51
Sub-Total: (1)					1919.51
Sub-Count: 1					
028910	06/12/18	GAR02	GARDEN VALLEY FEED & HDW.	PO#017781 - PARTS FOR GARDEN VALLEY IRR PIPELINE	23.78
028910	06/12/18	GAR02	GARDEN VALLEY FEED & HDW.	PO#017794-PVC PARTS FOR HANCOCK CT 2" MAIN REPAIR	11.96
028910	06/12/18	GAR02	GARDEN VALLEY FEED & HDW.	PO#017807 - SAW BLADES FOR GV IRR PIPELINE REPAIR	27.61
Sub-Total: (1)					63.35
Sub-Count: 3					
028911	06/12/18	GEM01	GEMPLER'S, INC.	PO#017809-SAFETY GLOVES/DISPLAY: ORDER#SO3814246	135.93
028911	06/12/18	GEM01	GEMPLER'S, INC.	PO#017809-SAFETY GLOVES/DISPLAY: ORDER#SO3814246	135.94
028911	06/12/18	GEM01	GEMPLER'S, INC.	PO#017809-SAFETY GLOVES/DISPLAY: ORDER#SO3814246	135.94
028911	06/12/18	GEM01	GEMPLER'S, INC.	PO#017809 - SHIPPING SAVER FOR ORDER#SO3814246	19.67
028911	06/12/18	GEM01	GEMPLER'S, INC.	PO#017809 - SHIPPING SAVER FOR ORDER#SO3814246	19.67
028911	06/12/18	GEM01	GEMPLER'S, INC.	PO#017809 - SHIPPING SAVER FOR ORDER#SO3814246	19.66
Sub-Total: (1)					466.81
Sub-Count: 6					
028912	06/12/18	GEO01	GEORGETOWN ACE HDW	PO#017787-WTP MISC HARDWARE FITTING/GLUE/BATTERIES	13.59
028912	06/12/18	GEO01	GEORGETOWN ACE HDW	PO#017801-IRR:PIPE NIPPLES/NAIL PULLER/HAND TROWEL	40.78
028912	06/12/18	GEO01	GEORGETOWN ACE HDW	PO#017806-IRRIGATION SVC WORK:MATERIALS & SUPPLIES	52.48
028912	06/12/18	GEO01	GEORGETOWN ACE HDW	PO#017811 - PRIMER, COMP FITTING, TEFLON TAPE	13.27
028912	06/12/18	GEO01	GEORGETOWN ACE HDW	PO#017812 - KELSEY DITCH SUPPLIES	10.26
Sub-Total: (1)					130.38
Sub-Count: 5					
028913	06/12/18	GEO02	GEORGETOWN GAZETTE	PUBLIC HEARING NOTICE (EST.APPRTNS.LMT) PUB:5/24/18	43.54
Sub-Total: (1)					43.54
Sub-Count: 1					
028914	06/12/18	GEO04	DIVIDE SUPPLY ACE HARDWARE	PO#017777 - PARTS FOR IRRIGATION SERVICES	88.17
028914	06/12/18	GEO04	DIVIDE SUPPLY ACE HARDWARE	PO#017780-24HR RENTAL HI WHEEL TRIMMER/GAS/PRECU	213.20
028914	06/12/18	GEO04	DIVIDE SUPPLY ACE HARDWARE	PO#017786-RENTAL:HI WHEEL TRIMMER+TRIMMER LINE	360.26
028914	06/12/18	GEO04	DIVIDE SUPPLY ACE HARDWARE	PO#017785 - ZONE: MATERIALS & SUPPLIES	238.90
028914	06/12/18	GEO04	DIVIDE SUPPLY ACE HARDWARE	PO#017792-PVC PARTS FOR SVC FIX:1947 AMRCN RVR TR	28.69
028914	06/12/18	GEO04	DIVIDE SUPPLY ACE HARDWARE	PO#017802 - ZONE: SCOTT RAGS	21.72
028914	06/12/18	GEO04	DIVIDE SUPPLY ACE HARDWARE	PO#017810-KELSEY DITCH SUPPLIES (ASST PIPE FITTNGS)	160.52
028914	06/12/18	GEO04	DIVIDE SUPPLY ACE HARDWARE	PO#017813 - ZONE: MATERIALS & SUPPLIES	41.34
028914	06/12/18	GEO04	DIVIDE SUPPLY ACE HARDWARE	PO#017814 PT. 1 - ZONE: MATERIALS & SUPPLIES	82.53
028914	06/12/18	GEO04	DIVIDE SUPPLY ACE HARDWARE	PO#017814 PT. 2 - ZONE: MATERIALS & SUPPLIES	19.29
028914	06/12/18	GEO04	DIVIDE SUPPLY ACE HARDWARE	PO#017817 - ZONE: MATERIALS & SUPPLIES	62.24
Sub-Total: (1)					1316.86
Sub-Count: 11					

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Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
028915	06/12/18	GE012	GEORGE SANDERS	SECURE LEGAL DOCUMENTS (CAMERON PARK COURT)	80.00
028915	06/12/18	GE012	GEORGE SANDERS	CABY - DITCH LINING PROJECT	480.00
028915	06/12/18	GE012	GEORGE SANDERS	AUBURN LAKE TRAILS (INCLUDES MILEAGE)	3852.40
Sub-Total: (1)					4412.40
Sub-Count: 3					
028916	06/12/18	HAC01	HACH COMPANY	PO#017709-QUARTERLY REAGENTS + STABLCAL TURBIDITY	702.27
Sub-Total: (1)					702.27
Sub-Count: 1					
028917	06/12/18	HRD01	H.R. DIRECT	PO#017795 - EMPLOYEE HR: B-DAY & ANNIVERSARY CARDS	155.43
Sub-Total: (1)					155.43
Sub-Count: 1					
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	CHRISTIAN KLAHN (IRRIGATION) 4/23-4/29/18	912.00
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	DIANA MICHAELSON (BOARD) 4/23-4/29/18	646.80
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	GLORIA OMANIA (CABY) 4/23-4/29/18	529.20
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	MINDEE RALEY (LOW INCOME) 4/23-4/29/18	47.27
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	MINDEE RALEY (OFFICE)+\$8.25 OVERTIME 4/23-4/29/18	840.58
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	CHRISTIAN KLAHN (IRRIGATION) 4/30-5/06/18	912.00
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	DIANA MICHAELSON (BOARD) 4/30-5/06/18	1117.20
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	GLORIA OMANIA (BOARD) 4/30-5/06/18	117.60
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	GLORIA OMANIA (ALT) 4/30-5/06/18	39.20
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	GLORIA OMANIA (CABY) 4/30-5/06/18	156.80
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	MINDEE RALEY (LOW INCOME) 4/30-5/06/18	38.49
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	MINDEE RALEY (OFFICE)+\$8.25 OVERTIME 4/30-5/06/18	552.50
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	CHRISTIAN KLAHN (IRRIGATION) 5/7-5/13/18	912.00
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	DIANA MICHAELSON (BOARD) 5/7-5/13/18	666.40
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	GLORIA OMANIA (BOARD) 5/7-5/13/18	58.80
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	GLORIA OMANIA (ALT) 5/7-5/13/18	98.00
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	GLORIA OMANIA (CABY) 5/7-5/13/18	196.00
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	MINDEE RALEY (OFFICE)\$16.49 OVERTIME 5/7-5/13/18	736.66
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	CHRISTIAN KLAHN (IRRIGATION) 5/14-5/20/18	912.00
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	DIANA MICHAELSON (BOARD) 5/14-5/20/18	813.40
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	GLORIA OMANIA (ALT) 5/14-5/20/18	58.80
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	GLORIA OMANIA (CABY) 5/14-5/20/18	176.40
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	MINDEE RALEY (LOW INCOME) 5/14-5/20/18	11.00
028918	06/12/18	MJT01	MJT ENTERPRISES, INC.	MINDEE RALEY (OFFICE) 5/14-5/20/18	868.60
Sub-Total: (1)					11417.70
Sub-Count: 24					
028919	06/12/18	MOB01	MOBILE MINI, LLC-CA	STORAGE RENTAL 5/16/18-6/12/18	197.79
Sub-Total: (1)					197.79
Sub-Count: 1					
028920	06/12/18	MYE01	Myers and Sons	CONTRACTOR'S APPLICATION #13	341209.14
Sub-Total: (1)					341209.14
Sub-Count: 1					
028921	06/12/18	NOR06	NORTHERN SAFETY CO.	PO#017808 - SAFETY SUPPLIES	423.82
028921	06/12/18	NOR06	NORTHERN SAFETY CO.	PO#017808 - SAFETY SUPPLIES	423.82
028921	06/12/18	NOR06	NORTHERN SAFETY CO.	PO#017808 - SAFETY SUPPLIES	423.80
Sub-Total: (1)					1271.44
Sub-Count: 3					
028922	06/12/18	PRO04	PAUL FUNK	CLEANING SERVICES FOR MAY 2018	265.00
Sub-Total: (1)					265.00
Sub-Count: 1					
028923	06/12/18	PSO01	PSOMAS	PROFESSIONAL SERVICES FROM 3/30/18-4/26/18	5808.00
Sub-Total: (1)					5808.00
Sub-Count: 1					
028924	06/12/18	RIE01	RIEBES AUTO PARTS,LLC	PO#017784-AXLES BEARING NUT CAPS:EXCAVATOR TRAILER	94.34
Sub-Total: (1)					94.34

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Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
Sub-Count: 1					
028925	06/12/18	ROB02	ROBINSON ENTERPRISES	T & D RAW WATER FUEL USAGE ALLOCATION	883.27
028925	06/12/18	ROB02	ROBINSON ENTERPRISES	WATER TREATMENT FUEL USAGE ALLOCATION	271.10
028925	06/12/18	ROB02	ROBINSON ENTERPRISES	T & D TREATED WTR FUEL USAGE ALLOCATION	1036.20
028925	06/12/18	ROB02	ROBINSON ENTERPRISES	ZONE FUEL USAGE ALLOCATION	142.10
028925	06/12/18	ROB02	ROBINSON ENTERPRISES	UPCOUNTRY FUEL USAGE ALLOCATION	331.43
028925	06/12/18	ROB02	ROBINSON ENTERPRISES	ADMIN. FUEL USAGE ALLOCATION	.00
Sub-Total: (1)					2664.10
Sub-Count: 6					
028926	06/12/18	SAN02	Santander Leasing	INTEREST - TRUCK LEASE PAYMENT	92.87
028926	06/12/18	SAN02	Santander Leasing	PRINCIPAL - TRUCK LEASE PAYMENT	1138.01
Sub-Total: (1)					1230.88
Sub-Count: 2					
028927	06/12/18	SIE12	MICHAEL S. SALLAC	#22 CAT DOZER REPAIRS - PO#017815 PT. 3	80.00
028927	06/12/18	SIE12	MICHAEL S. SALLAC	#22 CAT DOZER REPAIRS - PO#017815 PT. 3	80.00
028927	06/12/18	SIE12	MICHAEL S. SALLAC	#22 CAT DOZER REPAIRS - PO#017815 PT. 3	80.00
028927	06/12/18	SIE12	MICHAEL S. SALLAC	#22 CAT DOZER REPAIRS - PO#017815 PT. 3	80.00
Sub-Total: (1)					320.00
Sub-Count: 4					
028928	06/12/18	TYL01	ERIC TYLER	REIMB:WTR DIST. OPER CLASS/EXAM/CERTIFICATION FEES	145.00
028928	06/12/18	TYL01	ERIC TYLER	REIMB:WTR DIST. OPER CLASS/EXAM/CERTIFICATION FEES	118.68
Sub-Total: (1)					263.68
Sub-Count: 2					
028929	06/12/18	USP01	POSTMASTER	12 MONTH PO BOX RENEWAL	34.25
028929	06/12/18	USP01	POSTMASTER	12 MONTH PO BOX RENEWAL	205.50
028929	06/12/18	USP01	POSTMASTER	12 MONTH PO BOX RENEWAL	34.25
028929	06/12/18	USP01	POSTMASTER	75% PERMIT 6 JUNE 2018	2250.00
028929	06/12/18	USP01	POSTMASTER	15% PERMIT 6 JUNE 2018	450.00
028929	06/12/18	USP01	POSTMASTER	10% PERMIT 6 JUNE 2018	300.00
Sub-Total: (1)					3274.00
Sub-Count: 6					
028930	06/12/18	VAV01	VAVRINEK, TRINE, DAY & CO., LL	2017 PROFESSIONAL SERVICE AGREEMENT	13765.00
Sub-Total: (1)					13765.00
Sub-Count: 1					
028931	06/12/18	WAL02	WALKER'S OFFICE SUPPLY	Office Supplies PO#017797	125.95
028931	06/12/18	WAL02	WALKER'S OFFICE SUPPLY	Office Supplies PO#017797 PT. 2	29.76
Sub-Total: (1)					155.71
Sub-Count: 2					
028932	06/12/18	WEL02	WELLS FARGO BANK, NA	WALTON LAKE ANNUAL RESERVE JULY 2018	2296.95
Sub-Total: (1)					2296.95
Sub-Count: 1					
028933	06/12/18	\B006	BRASHEAR, CHARLES/LLOYD	MQ CUSTOMER REFUND FOR BRA0056	30.00
Sub-Total: (1)					30.00
Sub-Count: 1					
028934	06/12/18	\D001	DAVEY, JUDITH-ANN	MQ CUSTOMER REFUND FOR DAV0024	10.79
Sub-Total: (1)					10.79
Sub-Count: 1					
028935	06/12/18	\G002	GRACE, THOMAS	MQ CUSTOMER REFUND FOR GRA0062	25.36
Sub-Total: (1)					25.36
Sub-Count: 1					

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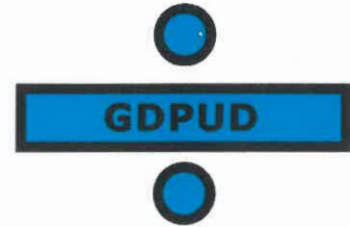
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Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
028936	06/12/18	\U001	USO, LON/CHERYL	MQ CUSTOMER REFUND FOR USO0011	135.08
Sub-Total:(1)					135.08
Sub-Count: 1					
028937	06/12/18	\W003	WELCH, GARY	MQ CUSTOMER REFUND FOR WEL0003	17.23
Sub-Total:(1)					17.23
Sub-Count: 1					
Grn-Total:					572193.20
Ttl-Count: 251					

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF June 12, 2018
AGENDA ITEM NO. 5.B.3.**



AGENDA SECTION: NEW BUSINESS

SUBJECT: FISCAL YEAR 2017-2018 3rd QUARTER BUDGET REVIEW

PREPARED BY: Christina Cross, Management Analyst 

APPROVED BY: Steven Palmer, PE, General Manager 

BACKGROUND

In order to provide timely information to the Board and the public, the attached report provides a comparison of approved operating budget to actual revenues and expenditures for the First, Second, and Third Quarters of Fiscal Year 2017-2018 (Attachment 1). Material differences are explained in the staff report.

DISCUSSION

Revenues

At the end of the third quarter, water operating fund revenues including property taxes, leases, and the water treatment plant supplemental charge were at 67.6% of the budgeted amount. Residential water sales were at 83.9%, commercial water sales were at 76.7%, and irrigation water sales are at 53.4%. Property tax revenues were at 53%.

Wastewater operating fund revenues are at 70.2% of the budgeted amount.

Expenditures

At the end of the first three quarters, water operating fund expenditures were at 72.7% of the budgeted amount, and wastewater operating fund expenditures were at 57.2% of the budgeted amount.

FISCAL IMPACT

Overall, first, second and third quarter operating revenues and expenditures are within the expected ranges for this time of year.

CEQA ASSESSMENT

This action is not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) receive and file this report.

ATTACHMENTS

1. Fiscal Year 2017-2018 Budget to Actual report

REPORT.: 06/01/18
 RUN...: 06/01/18 TIME: 11:07
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Expenditures by FUND
 For Calendar Period.: 03-18 Fiscal.: 09-18

GDPUD Board Mtg. of 6/12/2018
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PAGE: 001
 ID #: GLER
 CTL.: GEO

FUND #: 08

Name: SMUD FUND

Expenditure Description	Year-to-Date Prof Budget	Year-to-Date Amended Budgt	Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct (%)	Unencumbered Balance
7999 Transfers Out	0.00	0.00	0.00	0.00	241035.00	.0	-241035.00
FUND TOTAL	0.00	0.00	0.00	0.00	241035.00	.0	-241035.00

REPORT.: 06/01/18
 RUN...: 06/01/18 TIME: 11:07
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Expenditures by FUND
 For Calendar Period.: 03-18 Fiscal.: 09-18

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 Attachment 1
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PAGE: 002
 ID #: GLER
 CTL.: GEO

FUND #: 09

Name: CABY GRANT

Expenditure Description	Year-to-Date Prof Budget	Year-to-Date Amended Budgt	Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct (%)	Unencumbered Balance
5011 5600 Wages-Part time	0.00	0.00	0.00	0.00	117.60	.0	-117.60
FUND TOTAL	0.00	0.00	0.00	0.00	117.60	.0	-117.60

FUND #: 10

Name: Water Fund

Expenditure Description	Year-to-Date Prof Budget	Year-to-Date Amended Budget	Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct (%)	Unencumbered Balance
4999 Transfers In	0.00	0.00	0.00	0.00	-291035.00	.0	291035.00
5018 Insurance - H&L	0.00	0.00	0.00	0.00	-46.18	.0	46.18
7999 Transfers Out	0.00	0.00	0.00	0.00	648923.00	.0	-648923.00
DEPT Subtotal ----->	0.00	0.00	0.00	0.00	357841.82	.0	-357841.82
5010 5100 Super & Labor Srce of Supply	0.00	126801.00	0.00	10197.69	95357.78	75.2	31443.22
5011 5100 Wages-Part time Srce of Supply	0.00	8500.00	0.00	0.00	6840.00	80.5	1660.00
5013 5100 PERS UAL Srce of Supply	0.00	83930.00	0.00	6985.07	41910.42	49.9	42019.58
5014 5100 P.E.R.S. Srce of Supply	0.00	12335.00	0.00	947.19	9359.07	75.9	2975.93
5016 5100 Payroll Taxes Srce of Supply	0.00	12680.00	0.00	757.48	8276.29	65.3	4403.71
5017 5100 Standby Srce of Supply	0.00	6530.00	0.00	0.00	3920.00	60.0	2610.00
5018 5100 Insurance - H&L Srce of Supply	0.00	41887.00	0.00	3050.25	28110.47	67.1	13776.53
5019 5100 Overtime Srce of Supply	0.00	6759.00	0.00	107.21	5197.09	76.9	1561.91
5020 5100 Insurance - W.C Srce of Supply	0.00	4501.00	0.00	0.00	3473.11	77.2	1027.89
5034 5100 Insurance - Gen Srce of Supply	0.00	7740.00	0.00	0.00	7738.08	100.0	1.92
5038 5100 Mat.& Supp. Srce of Supply	0.00	12700.00	0.00	0.00	7211.24	56.8	5488.76
5039 5100 Materials - Oth Srce of Supply	0.00	5000.00	0.00	0.00	2050.00	41.0	2950.00
5041 5100 Staff Develop Srce of Supply	0.00	1000.00	0.00	0.00	49.67	5.0	950.33
5044 5100 Utilities Srce of Supply	0.00	9015.00	0.00	53.83	3780.04	41.9	5234.96
5046 5100 Veh. Maint. Srce of Supply	0.00	3000.00	0.00	0.00	2790.13	93.0	209.87
5048 5100 Vehicle - Oper Srce of Supply	0.00	5000.00	0.00	218.83	3917.00	78.3	1083.00
5080 5100 Outside Serv Srce of Supply	0.00	85800.00	0.00	213.75	48053.52	56.0	37746.48
5084 5100 Government Reg Srce of Supply	0.00	34300.00	0.00	0.00	9372.90	27.3	24927.10
5089 5100 Memberships Srce of Supply	0.00	616.00	0.00	0.00	0.00	.0	616.00
5090 5100 Other Srce of Supply	0.00	11000.00	0.00	0.00	13665.15	124.2	-2665.15
DEPT 5100 Subtotal ----->	0.00	479094.00	0.00	22531.30	301071.96	62.8	178022.04
5010 5200 Super & Labor T&D Raw Water	0.00	270961.00	0.00	22032.90	170038.64	62.8	100922.36
5011 5200 Wages-Part time T&D Raw Water	0.00	18716.00	0.00	0.00	14044.80	75.0	4671.20
5013 5200 PERS UAL T&D Raw Water	0.00	168160.00	0.00	13992.57	83955.67	49.9	84204.33
5014 5200 P.E.R.S. T&D Raw Water	0.00	26360.00	0.00	2052.42	16100.21	61.1	10259.79
5016 5200 Payroll Taxes T&D Raw Water	0.00	27096.00	0.00	1643.81	14616.21	53.9	12479.79
5017 5200 Standby T&D Raw Water	0.00	13060.00	0.00	0.00	7020.00	53.8	6040.00
5018 5200 Insurance - H&L T&D Raw Water	0.00	89508.00	0.00	8349.24	54064.40	60.4	35443.60
5019 5200 Overtime T&D Raw Water	0.00	14443.00	0.00	394.38	9624.76	66.6	4818.24
5020 5200 Insurance - W.C T&D Raw Water	0.00	9619.00	0.00	0.00	8337.40	86.7	1281.60
5034 5200 Insurance - Gen T&D Raw Water	0.00	16094.00	0.00	0.00	16093.36	100.0	0.64
5038 5200 Mat.& Supp. T&D Raw Water	0.00	23700.00	0.00	26.30	14290.73	60.3	9409.27
5039 5200 Materials - Oth T&D Raw Water	0.00	15000.00	0.00	0.00	3859.34	25.7	11140.66
5040 5200 Office Supplies T&D Raw Water	0.00	645.00	0.00	0.00	155.43	24.1	489.57
5041 5200 Staff Develop T&D Raw Water	0.00	1000.00	0.00	0.00	49.67	5.0	950.33
5044 5200 Utilities T&D Raw Water	0.00	1400.00	0.00	107.66	986.76	70.5	413.24
5046 5200 Veh. Maint. T&D Raw Water	0.00	9000.00	0.00	102.68	7565.04	84.1	1434.96
5048 5200 Vehicle - Oper T&D Raw Water	0.00	13140.00	0.00	615.12	9728.75	74.0	3411.25
5080 5200 Outside Serv T&D Raw Water	0.00	2000.00	0.00	213.75	934.14	46.7	1065.86
5084 5200 Government Reg T&D Raw Water	0.00	0.00	0.00	0.00	118.00	.0	-118.00
5090 5200 Other T&D Raw Water	0.00	400.00	0.00	0.00	240.00	60.0	160.00
DEPT 5200 Subtotal ----->	0.00	720302.00	0.00	49530.83	431823.31	60.0	288478.69
5010 5300 Super & Labor Water Treatmnt	0.00	216417.00	0.00	12691.20	99974.24	46.2	116442.76
5013 5300 PERS UAL Water Treatmnt	0.00	17120.00	0.00	1425.45	8552.65	50.0	8567.35
5014 5300 P.E.R.S. Water Treatmnt	0.00	21053.00	0.00	1359.47	9799.67	46.5	11253.33
5016 5300 Payroll Taxes Water Treatmnt	0.00	21642.00	0.00	1088.05	10933.75	50.5	10708.25
5017 5300 Standby Water Treatmnt	0.00	15710.00	0.00	1200.00	11860.00	75.5	3850.00
5018 5300 Insurance - H&L Water Treatmnt	0.00	71490.00	0.00	4663.99	36194.39	50.6	35295.61
5019 5300 Overtime Water Treatmnt	0.00	16600.00	0.00	933.30	12683.66	76.4	3916.34
5020 5300 Insurance - W.C Water Treatmnt	0.00	7683.00	0.00	0.00	2462.02	32.0	5220.98
5034 5300 Insurance - Gen Water Treatmnt	0.00	9561.00	0.00	0.00	9560.48	100.0	0.52
5038 5300 Mat.& Supp. Water Treatmnt	0.00	76700.00	0.00	0.00	44233.38	57.7	32466.62
5039 5300 Materials - Oth Water Treatmnt	0.00	2830.00	0.00	0.00	2829.99	100.0	0.01
5041 5300 Staff Develop Water Treatmnt	0.00	1000.00	0.00	250.00	250.00	25.0	750.00
5044 5300 Utilities Water Treatmnt	0.00	141650.00	0.00	401.72	112502.96	79.4	29147.04
5046 5300 Veh. Maint. Water Treatmnt	0.00	1000.00	0.00	146.57	855.49	85.5	144.51
5048 5300 Vehicle - Oper Water Treatmnt	0.00	5500.00	0.00	231.09	3690.88	67.1	1809.12
5076 5300 Bldg. Maint. Water Treatmnt	0.00	1000.00	0.00	0.00	0.00	.0	1000.00
5080 5300 Outside Serv Water Treatmnt	0.00	63524.00	0.00	0.00	60576.69	95.4	2947.31
5084 5300 Government Reg Water Treatmnt	0.00	35000.00	0.00	50.00	19774.12	56.5	15225.88
5089 5300 Memberships Water Treatmnt	0.00	616.00	0.00	0.00	0.00	.0	616.00
DEPT 5300 Subtotal ----->	0.00	726096.00	0.00	24440.84	446734.37	61.5	279361.63
5010 5400 Super & Labor T&D Treated Wtr	0.00	372485.00	0.00	23697.54	232895.44	62.5	139589.56
5013 5400 PERS UAL T&D Treated Wtr	0.00	102800.00	0.00	8556.43	51338.53	49.9	51461.47

FUND #: 10		Name: Water Fund							
Expenditure Description		Year-to-Date Prof Budget	Year-to-Date Amended Budget	Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct (%)	Unencumbered Balance	
5014	5400 P.E.R.S. T&D Treated Wtr	0.00	36236.00	0.00	2459.98	20867.47	57.6	15368.53	
5016	5400 Payroll Taxes T&D Treated Wtr	0.00	37249.00	0.00	1969.43	23715.27	63.7	13533.73	
5017	5400 Standby T&D Treated Wtr	0.00	15710.00	0.00	1200.00	12620.00	80.3	3090.00	
5018	5400 Insurance - H&L T&D Treated Wt	0.00	123045.00	0.00	10113.70	76694.26	62.3	46350.74	
5019	5400 Overtime T&D Treated Wtr	0.00	35000.00	0.00	1951.16	25013.18	71.5	9986.82	
5020	5400 Insurance - W.C T&D Treated Wt	0.00	13223.00	0.00	0.00	6251.62	47.3	6971.38	
5034	5400 Insurance - Gen T&D Treated Wt	0.00	17159.00	0.00	0.00	17158.51	100.0	0.49	
5038	5400 Mat. & Supp. T&D Treated Wtr	0.00	90000.00	0.00	0.00	66871.17	74.3	23128.83	
5039	5400 Materials - Oth T&D Treated Wt	0.00	5000.00	0.00	0.00	3097.94	62.0	1902.06	
5040	5400 Office Supplies T&D Treated Wtr	0.00	300.00	0.00	0.00	191.67	63.9	108.33	
5041	5400 Staff Develop T&D Treated Wtr	0.00	1000.00	0.00	0.00	229.66	23.0	770.34	
5044	5400 Utilities T&D Treated Wtr	0.00	19645.00	0.00	560.74	10159.27	51.7	9485.73	
5046	5400 Veh. Maint. T&D Treated Wtr	0.00	9000.00	0.00	102.69	5539.31	61.5	3460.69	
5048	5400 Vehicle - Oper T&D Treated Wtr	0.00	19000.00	0.00	525.53	15075.66	79.3	3924.34	
5084	5400 Government Reg T&D Treated Wtr	0.00	7600.00	0.00	0.00	4730.42	62.2	2869.58	
5089	5400 Memberships T&D Treated Wtr	0.00	616.00	0.00	0.00	608.94	98.9	7.06	
DEPT 5400 Subtotal ----->		0.00	905068.00	0.00	51137.20	573058.32	63.3	332009.68	
5010	5500 Super & Labor Customer Accts	0.00	110925.00	0.00	4847.46	67314.52	60.7	43610.48	
5011	5500 Wages-Part time Customer Accts	0.00	17000.00	0.00	0.00	15445.24	90.9	1554.76	
5013	5500 PERS UAL Customer Accts	0.00	7590.00	0.00	632.29	3793.69	50.0	3796.31	
5014	5500 P.E.R.S. Customer Accts	0.00	10791.00	0.00	502.60	5993.98	55.5	4797.02	
5016	5500 Payroll Taxes Customer Accts	0.00	11092.00	0.00	402.42	5451.26	49.1	5640.74	
5018	5500 Insurance - H&L Customer Accts	0.00	36642.00	0.00	1282.88	21911.15	59.8	14730.85	
5019	5500 Overtime Customer Accts	0.00	5913.00	0.00	639.43	997.96	16.9	4915.04	
5020	5500 Insurance - W.C Customer Accts	0.00	3938.00	0.00	0.00	616.34	15.7	3321.66	
5034	5500 Insurance - Gen Customer Accts	0.00	6108.00	0.00	0.00	6107.02	100.0	0.98	
5040	5500 Office Supplies Customer Accts	0.00	15800.00	0.00	2823.20	15151.34	95.9	648.66	
5041	5500 Staff Develop Customer Accts	0.00	1731.00	0.00	0.00	0.00	.0	1731.00	
5044	5500 Utilities Customer Accts	0.00	5830.00	0.00	355.36	2546.11	43.7	3283.89	
5060	5500 Payroll Process Customer Accts	0.00	0.00	0.00	20.00	100.00	.0	-100.00	
5080	5500 Outside Serv Customer Accts	0.00	500.00	0.00	0.00	140.95	28.2	359.05	
5090	5500 Other Customer Accts	0.00	0.00	0.00	0.00	10.00	.0	-10.00	
DEPT 5500 Subtotal ----->		0.00	233860.00	0.00	11505.64	145579.56	62.3	88280.44	
5010	5600 Super & Labor	0.00	233010.00	0.00	24457.71	199223.85	85.5	33786.15	
5011	5600 Wages-Part time	0.00	25600.00	0.00	0.00	15337.00	59.9	10263.00	
5013	5600 PERS UAL	0.00	55900.00	0.00	4654.22	27925.27	50.0	27974.73	
5014	5600 P.E.R.S.	0.00	22668.00	0.00	2421.53	18511.70	81.7	4156.30	
5015	5600 I.C.M.A.	0.00	7790.00	0.00	596.16	5663.52	72.7	2126.48	
5016	5600 Payroll Taxes	0.00	23301.00	0.00	1939.37	17327.23	74.4	5973.77	
5018	5600 Insurance - H&L	0.00	76972.00	0.00	5421.16	21979.53	28.6	54992.47	
5019	5600 Overtime	0.00	12420.00	0.00	0.00	521.74	4.2	11898.26	
5020	5600 Insurance - W.C	0.00	8272.00	0.00	0.00	589.25	7.1	7682.75	
5027	5600 Audit	0.00	16773.00	0.00	0.00	16773.00	100.0	0.00	
5034	5600 Insurance - Gen	0.00	5993.00	0.00	0.00	5992.53	100.0	0.47	
5036	5600 Legal	0.00	110000.00	0.00	0.00	131224.00	119.3	-21224.00	
5039	5600 Materials - Oth	0.00	2300.00	0.00	0.00	1475.12	64.1	824.88	
5040	5600 Office Supplies	0.00	38150.00	0.00	1490.95	27646.75	72.5	10503.25	
5041	5600 Staff Develop	0.00	4140.00	0.00	66.69	5420.84	130.9	-1280.84	
5042	5600 Travel	0.00	8625.00	0.00	0.00	2305.14	26.7	6319.86	
5044	5600 Utilities	0.00	19835.00	0.00	2363.25	19155.06	96.6	679.94	
5046	5600 Veh. Maint.	0.00	0.00	0.00	102.69	102.69	.0	-102.69	
5048	5600 Vehicle - Oper	0.00	0.00	0.00	0.00	50.41	.0	-50.41	
5060	5600 Payroll Process	0.00	5600.00	0.00	0.00	2794.26	49.9	2805.74	
5070	5600 Director Remun	0.00	24000.00	0.00	2000.00	16800.00	70.0	7200.00	
5076	5600 Bldg. Maint.	0.00	5648.00	0.00	250.00	3504.17	62.0	2143.83	
5080	5600 Outside Serv	0.00	162828.00	0.00	69.00	84322.87	51.8	78505.13	
5084	5600 Government Reg	0.00	3300.00	0.00	0.00	3163.07	95.9	136.93	
5089	5600 Memberships	0.00	25000.00	0.00	60.00	23868.99	95.5	1131.01	
5090	5600 Other	0.00	40000.00	0.00	360.00	2257.91	5.6	37742.09	
7010	5600 Interest	0.00	1400.00	0.00	0.00	942.30	67.3	457.70	
7011	5600 PRINCIPLE EXP	0.00	13500.00	0.00	0.00	8904.74	66.0	4595.26	
DEPT 5600 Subtotal ----->		0.00	953025.00	0.00	46252.73	663782.94	69.7	289242.06	
FUND TOTAL		0.00	4017445.00	0.00	205398.54	2919892.28	72.7	1097552.72	

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 ID #: GLER
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FUND #: 12

Name: RETIREE FUND

Expenditure Description	Year-to-Date Prof Budget	Year-to-Date Amended Budgt	Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct(%)	Unencumbered Balance
5060 5500 Payroll Process Customer Accts	0.00	0.00	0.00	0.00	10.00	.0	-10.00
5068 5600 Retiree Bene	0.00	136000.00	0.00	6705.90	49190.11	36.2	86809.89
FUND TOTAL	0.00	136000.00	0.00	6705.90	49200.11	36.2	86799.89

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 ID #: GLER
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FUND #: 20

Name: ALT Fund

Expenditure Description	Year-to-Date Prof Budget	Year-to-Date Amended Budgt	Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct (%)	Unencumbered Balance
5044 5300 Utilities Water Treatmnt	0.00	0.00	0.00	0.00	435.00	.0	-435.00
7023 5300 Const. Contract Water Treatmnt	0.00	0.00	0.00	0.00	3016058.81	.0	-3016058.81
7024 5300 Const, Eng. Water Treatmnt	0.00	0.00	0.00	0.00	80548.50	.0	-80548.50
DEPT 5300 Subtotal ----->	0.00	0.00	0.00	0.00	3097042.31	.0	-3097042.31
5011 5600 Wages-Part time	0.00	0.00	0.00	0.00	1372.00	.0	-1372.00
7010 7100 Interest Dist.Non.Op.Exp	0.00	0.00	0.00	0.00	15770.16	.0	-15770.16
7023 7100 Const. Contract Dist.Non.Op.Ex	0.00	8596974.00	0.00	0.00	0.00	.0	8596974.00
7024 7100 Const, Eng. Dist.Non.Op.Exp	0.00	826226.00	0.00	0.00	248932.70	30.1	577293.30
DEPT 7100 Subtotal ----->	0.00	9423200.00	0.00	0.00	264702.86	2.8	9158497.14
FUND TOTAL	0.00	9423200.00	0.00	0.00	3363117.17	35.7	6060082.83

FUND #: 24

Name: CAPITAL REPLACE

Expenditure Description	Year-to-Date Prof Budget	Year-to-Date Amended Budgt	Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct (%)	Unencumbered Balance
5044 5300 Utilities Water Treatmnt	0.00	0.00	0.00	0.00	725.00	.0	-725.00
7023 5300 Const. Contract Water Treatmnt	0.00	0.00	0.00	0.00	78574.59	.0	-78574.59
7090 5300 Other Water Treatmnt	0.00	0.00	0.00	0.00	23.75	.0	-23.75
DEPT 5300 Subtotal ----->	0.00	0.00	0.00	0.00	79323.34	.0	-79323.34
5011 5600 Wages-Part time	0.00	0.00	0.00	0.00	1509.20	.0	-1509.20
7021 7100 Environmental Dist.Non.Op.Exp	0.00	0.00	0.00	0.00	556.30	.0	-556.30
7023 7100 Const. Contract Dist.Non.Op.Ex	0.00	629416.00	0.00	0.00	0.00	.0	629416.00
7024 7100 Const, Eng. Dist.Non.Op.Exp	0.00	100000.00	0.00	0.00	1673.00	1.7	98327.00
7025 7100 Other Const Act Dist.Non.Op.Ex	0.00	76800.00	0.00	0.00	0.00	.0	76800.00
DEPT 7100 Subtotal ----->	0.00	806216.00	0.00	0.00	2229.30	.3	803986.70
FUND TOTAL	0.00	806216.00	0.00	0.00	83061.84	10.3	723154.16

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FUND #: 29		Name: STATE REV FUND						
Expenditure Description		Year-to-Date	Year-to-Date	Encumbrance	Current	Year-to-Date	Pct(%)	Unencumbered
		Prof Budget	Amended Budgt	Balance	Actual	Actual		Balance
4999	Transfers In	0.00	0.00	0.00	0.00	-648923.00	.0	648923.00
7023	7100 Const. Contract Dist.Non.Op.Ex	0.00	8596974.00	0.00	0.00	0.00	.0	8596974.00
7024	7100 Const, Eng. Dist.Non.Op.Exp	0.00	826226.00	0.00	0.00	0.00	.0	826226.00
DEPT	7100 Subtotal ----->	0.00	9423200.00	0.00	0.00	0.00	.0	9423200.00
FUND TOTAL		0.00	9423200.00	0.00	0.00	-648923.00	-6.9	10072123.00

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FUND #: 35

Name: Restricted P/L

Expenditure Description	Year-to-Date Prof Budget	Year-to-Date Amended Budgt	Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct(%)	Unencumbered Balance
5011 5600 Wages-Part time	0.00	0.00	0.00	0.00	431.20	.0	-431.20
FUND TOTAL	0.00	0.00	0.00	0.00	431.20	.0	-431.20

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FUND #: 40		Name: Zone Fund						
Expenditure Description		Year-to-Date Prof Budget	Year-to-Date Amended Budgt	Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct (%)	Unencumbered Balance
4999	Transfers In	0.00	0.00	0.00	0.00	-14300.00	.0	14300.00
5010	6700 Super & Labor Zone	0.00	132572.00	0.00	6861.12	66539.89	50.2	66032.11
5013	6700 PERS UAL Zone	0.00	14030.00	0.00	1167.30	7003.75	49.9	7026.25
5014	6700 P.E.R.S. Zone	0.00	12897.00	0.00	627.75	5633.06	43.7	7263.94
5016	6700 Payroll Taxes Zone	0.00	13257.00	0.00	502.81	5302.80	40.0	7954.20
5018	6700 Insurance - H&L Zone	0.00	43793.00	0.00	2653.89	16453.23	37.6	27339.77
5019	6700 Overtime Zone	0.00	7066.00	0.00	0.00	757.41	10.7	6308.59
5020	6700 Insurance - W.C Zone	0.00	4706.00	0.00	0.00	1168.44	24.8	3537.56
5034	6700 Insurance - Gen Zone	0.00	4200.00	0.00	0.00	4194.82	99.9	5.18
5038	6700 Mat.& Supp. Zone	0.00	6800.00	0.00	0.00	6024.31	88.6	775.69
5040	6700 Office Supplies Zone	0.00	3400.00	0.00	300.00	1364.35	40.1	2035.65
5041	6700 Staff Develop Zone	0.00	1000.00	0.00	0.00	0.00	.0	1000.00
5044	6700 Utilities Zone	0.00	11200.00	0.00	1237.59	8279.48	73.9	2920.52
5046	6700 Veh. Maint. Zone	0.00	1000.00	0.00	0.00	761.11	76.1	238.89
5048	6700 Vehicle - Oper Zone	0.00	4000.00	0.00	46.60	1384.95	34.6	2615.05
5080	6700 Outside Serv Zone	0.00	100688.00	0.00	59.00	87454.82	86.9	13233.18
5084	6700 Government Reg Zone	0.00	35550.00	0.00	0.00	28890.49	81.3	6659.51
5089	6700 Memberships Zone	0.00	616.00	0.00	0.00	0.00	.0	616.00
DEPT 6700 Subtotal ----->		0.00	396775.00	0.00	13456.06	241212.91	60.8	155562.09
FUND TOTAL		0.00	396775.00	0.00	13456.06	226912.91	57.2	169862.09

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FUND #: 42		Name: CDS RESRV EXP.							
Expenditure Description		Year-to-Date	Year-to-Date	Encumbrance	Current	Year-to-Date	Pct(%)	Unencumbered	
		Prof Budget	Amended Budgt	Balance	Actual	Actual		Balance	
7999	Transfers Out	0.00	0.00	0.00	0.00	14300.00	.0	-14300.00	
5038	6700 Mat.& Supp. Zone	0.00	14300.00	0.00	0.00	7034.66	49.2	7265.34	
5039	6700 Materials - Oth Zone	0.00	0.00	0.00	0.00	8976.06	.0	-8976.06	
5080	6700 Outside Serv Zone	0.00	15000.00	0.00	0.00	15755.00	105.0	-755.00	
DEPT	6700 Subtotal ----->	0.00	29300.00	0.00	0.00	31765.72	108.4	-2465.72	
FUND TOTAL		0.00	29300.00	0.00	0.00	46065.72	157.2	-16765.72	

REPORT.: 06/01/18
 RUN...: 06/01/18 TIME: 11:07
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Expenditures by FUND
 For Calendar Period.: 03-18 Fiscal.: 09-18

GDPUD Board Mtg. of 6/12/2018
 AGENDA ITEM 5.B.3.
 Attachment 1
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PAGE: 012
 ID #: GLER
 CTL.: GEO

FUND #: 43		Name: CAPITAL RESERVE						
Expenditure Description		Year-to-Date Prof Budget	Year-to-Date Amended Budgt	Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct (%)	Unencumbered Balance
7999	Transfers Out	0.00	0.00	0.00	0.00	50000.00	.0	-50000.00
5038	5100 Mat.& Supp. Srce of Supply	0.00	0.00	0.00	0.00	998.60	.0	-998.60
7020	5100 Prelim. Eng. Srce of Supply	0.00	0.00	0.00	0.00	15209.82	.0	-15209.82
DEPT 5100 Subtotal ----->		0.00	0.00	0.00	0.00	16208.42	.0	-16208.42
7020	5300 Prelim. Eng. Water Treatmnt	0.00	0.00	0.00	0.00	144.79	.0	-144.79
7023	5300 Const. Contract Water Treatmnt	0.00	0.00	0.00	0.00	11945.30	.0	-11945.30
7090	5300 Other Water Treatmnt	0.00	0.00	0.00	0.00	4.00	.0	-4.00
DEPT 5300 Subtotal ----->		0.00	0.00	0.00	0.00	12094.09	.0	-12094.09
5080	5400 Outside Serv T&D Treated Wtr	0.00	0.00	0.00	0.00	3000.00	.0	-3000.00
5080	5600 Outside Serv	0.00	0.00	0.00	0.00	500.00	.0	-500.00
7020	7100 Prelim. Eng. Dist.Non.Op.Exp	0.00	64065.00	0.00	0.00	0.00	.0	64065.00
7023	7100 Const. Contract Dist.Non.Op.Ex	0.00	1216000.00	0.00	0.00	0.00	.0	1216000.00
7024	7100 Const. Eng. Dist.Non.Op.Exp	0.00	119909.00	0.00	0.00	0.00	.0	119909.00
7025	7100 Other Const Act Dist.Non.Op.Ex	0.00	30000.00	0.00	0.00	0.00	.0	30000.00
DEPT 7100 Subtotal ----->		0.00	1429974.00	0.00	0.00	0.00	.0	1429974.00
FUND TOTAL		0.00	1429974.00	0.00	0.00	81802.51	5.7	1348171.49

REPORT.: 06/01/18
 RUN....: 06/01/18 TIME: 11:07
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Expenditures by FUND
 For Calendar Period.: 03-18 Fiscal.: 09-18

GDPUD Board Mtg. of 6/12/2018
 AGENDA ITEM 5.B.3.
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PAGE: 013
 ID #: GLER
 CTL.: GEO

FUND #: 51

Name: KELSEY NORTH

Expenditure Description	Year-to-Date Prof Budget	Year-to-Date Amended Budgt	Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct (%)	Unencumbered Balance
7090 7100 Other Dist.Non.Op.Exp	0.00	0.00	0.00	0.00	1353.68	.0	-1353.68
FUND TOTAL	0.00	0.00	0.00	0.00	1353.68	.0	-1353.68

REPORT.: 06/01/18
 RUN....: 06/01/18 TIME: 11:07
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Expenditures by FUND
 For Calendar Period.: 03-18 Fiscal.: 09-18

GDPUD Board Mtg. of 6/12/2018
 AGENDA ITEM 5.B.3.
 Attachment 1
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PAGE: 014
 ID #: GLER
 CTL.: GEO

FUND #: 52

Name: KELSEY SOUTH

Expenditure Description	Year-to-Date Prof Budget	Year-to-Date Amended Budgt	Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct (%)	Unencumbered Balance
7010 7100 Interest Dist.Non.Op.Exp	0.00	0.00	0.00	0.00	505.83	.0	-505.83
FUND TOTAL	0.00	0.00	0.00	0.00	505.83	.0	-505.83

REPORT.: 06/01/18
 RUN....: 06/01/18 TIME: 11:07
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Expenditures by FUND
 For Calendar Period.: 03-18 Fiscal.: 09-18

GDPUD Board Mtg. of 6/12/2018
 AGENDA ITEM 5.B.3.
 Attachment 1
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PAGE: 015
 ID #: GLER
 CTL.: GEO

FUND #: 54		Name: PILOT HILL SO.							
Expenditure Description		Year-to-Date Prof Budget	Year-to-Date Amended Budget	Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct (%)	Unencumbered Balance	
7090	7100 Other Dist.Non.Op.Exp	0.00	0.00	0.00	0.00	6.00	.0	-6.00	
FUND TOTAL		0.00	0.00	0.00	0.00	6.00	.0	-6.00	

REPORT.: 06/01/18
 RUN....: 06/01/18 TIME: 11:07
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Expenditures by FUND - Summary Report
 For Calendar Period.: 03-18 Fiscal.: 09-18

GDPUD Bd. Mtg. of 6/12/2018
 AGENDA ITEM 5.B.3.
 Attachment 1
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PAGE: 016
 ID #: GLER
 CTL.: GEO

Expenditure Description	Year-to-Date Prof Budget	Year-to-Date Amended Budget	Encumbrance Balance	Current Actual	Year-to-Date Actual	Pct (%)	Unencumbered Balance
08 SMUD FUND	0.00	0.00	0.00	0.00	241035.00	.0	-241035.00
09 CABY GRANT	0.00	0.00	0.00	0.00	117.60	.0	-117.60
10 Water Fund	0.00	4017445.00	0.00	205398.54	2919892.28	73.0	1097552.72
12 RETIREE FUND	0.00	136000.00	0.00	6705.90	49200.11	36.0	86799.89
20 ALT Fund	0.00	9423200.00	0.00	0.00	3363117.17	36.0	6060082.83
24 CAPITAL REPLACE	0.00	806216.00	0.00	0.00	83061.84	10.0	723154.16
29 STATE REV FUND	0.00	9423200.00	0.00	0.00	-648923.00	-7.0	10072123.00
35 Restricted P/L	0.00	0.00	0.00	0.00	431.20	.0	-431.20
40 Zone Fund	0.00	396775.00	0.00	13456.06	226912.91	57.0	169862.09
42 CDS RESRV EXP.	0.00	29300.00	0.00	0.00	46065.72	157.0	-16765.72
43 CAPITAL RESERVE	0.00	1429974.00	0.00	0.00	81802.51	6.0	1348171.49
51 KELSEY NORTH	0.00	0.00	0.00	0.00	1353.68	.0	-1353.68
52 KELSEY SOUTH	0.00	0.00	0.00	0.00	505.83	.0	-505.83
54 PILOT HILL SO.	0.00	0.00	0.00	0.00	6.00	.0	-6.00

Total of all FUNDS	0.00	25662110.00	0.00	225560.50	6364578.85	25.0	19297531.15
=====							

REPORT.: 06/01/18
 RUN....: 06/01/18 TIME: 11:07
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Revenues by FUND
 For Calendar Period.: 03-18 Fiscal.: 09-18

GDPUD Board Mtg. of 6/12/2018
 AGENDA ITEM 5.B.3.
 Attachment 1
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PAGE: 001
 ID #: GLRR
 CTL.: GEO

FUND #: 08

Name: SMUD FUND

Revenue Description	Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct(%)	Budget Remaining
4020 Interest	0.00	0.00	0.00	794.73	.0	-794.73
4080 SMUD REVENUE	0.00	109,300.00	109,315.00	109,315.00	#####	-15.00
DEPT Subtotal ----->	0.00	109,300.00	109,315.00	110,109.73	#####	-809.73
FUND TOTAL	0.00	109,300.00	109,315.00	110,109.73	-100.7	-809.73

FUND #: 10

Name: Water Fund

Revenue Description	Year-to-Date Proforma Budget	Year-to-Date Amended Budget	Current Actual	Year-to-Date Actual	Pct (%)	Budget Remaining
3010 Water Sales-Res	0.00	1,319,000.00	-5,279.06	1,106,944.15	-83.9	212,055.85
3020 Water Sales-Com	0.00	211,860.00	0.00	162,410.01	-76.7	49,449.99
3030 Water Sales-Cst	0.00	2,140.00	0.00	7,677.81	#####	-5,537.81
3040 Water Sales-Irr	0.00	269,000.00	0.00	143,560.90	-53.4	125,439.10
3045 SURCHARGE	0.00	0.00	0.00	60.32	.0	-60.32
3060 Installation	0.00	0.00	600.00	7,354.70	.0	-7,354.70
3090 Other Operating	0.00	0.00	12.70	22.90	.0	-22.90
3180 MAT/LABOR CHG	0.00	0.00	0.00	130.00	.0	-130.00
4020 Interest	0.00	3,594.00	254.34	4,357.78	#####	-763.78
4030 Penalties	0.00	37,000.00	195.00	30,950.54	-83.7	6,049.46
4040 Lease/Media One	0.00	70,000.00	14,691.11	56,330.65	-80.5	13,669.35
4050 Property Taxes	0.00	1,569,000.00	0.00	831,497.45	-53.0	737,502.55
4060 Sale of Assets	0.00	0.00	0.00	875.00	.0	-875.00
4090 Other/lease	0.00	0.00	3.00	27.00	.0	-27.00
DEPT Subtotal ----->	0.00	3,481,594.00	10,477.09	2,352,199.21	-67.6	1,129,394.79
3045 5300 SURCHARGE Water Treatmnt	0.00	648,923.00	60.32	438,490.24	-67.6	210,432.76
3040 5400 Water Sales-Irr T&D Treated Wtr	0.00	0.00	0.00	1,125.00	.0	-1,125.00
4090 5600 Other/lease	0.00	0.00	0.00	1.50	.0	-1.50
FUND TOTAL	0.00	4,130,517.00	10,537.41	2,791,815.95	-67.6	1,338,701.05

REPORT.: 06/01/18
 RUN....: 06/01/18 TIME: 11:07
 Run By.: Christina Cross

Georgetown Divide PUD
 Budget Report for Revenues by FUND
 For Calendar Period.: 03-18 Fiscal.: 09-18

GDPUD Board Mtg. of 6/12/2018
 AGENDA ITEM 5.B.3.
 Attachment 1
 Page 19 of 19

PAGE: 013
 ID #: GLRR
 CTL.: GEO

FUND #: 40		Name: Zone Fund		Year-to-Date	Year-to-Date	Current	Year-to-Date	Pct (%)	Budget
Revenue Description		Proforma	Budget	Amended	Budget	Actual	Actual		Remaining
3192	Zone Charges	0.00		344,000.00		-40.72	261,055.12	-75.9	82,944.88
3193	ZONE-ESCROW FEE	0.00		0.00		4,000.00	20,725.00	.0	-20,725.00
3194	Septic Design	0.00		4,000.00		600.00	2,400.00	-60.0	1,600.00
4020	Interest	0.00		3,737.00		0.00	4,778.89	#####	-1,041.89
4090	Other/lease	0.00		60,000.00		0.00	0.00	.0	60,000.00
DEPT	Subtotal ----->	0.00		411,737.00		4,559.28	288,959.01	-70.2	122,777.99
FUND TOTAL		0.00		411,737.00		4,559.28	288,959.01	-70.2	122,777.99

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 12, 2018
AGENDA ITEM NO. 5.C.**



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: APPROVE A PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING SERVICES FOR MARK EDSON DAM AND GEORGETOWN CONTROL STRUCTURE INUNDATION MAPPING AND EMERGENCY ACTION PLAN DEVELOPMENT WITH WOOD GROUP FOR AN AMOUNT NOT TO EXCEED \$61,885

PREPARED BY: Adam Brown, Water Resources Manager *AB*

APPROVED BY: Steven Palmer, PE, General Manager *[Signature]*

BACKGROUND

As a result of major incidents at Oroville Dam, the State of California has ordered inundation mapping and the development of emergency action plans for all regulated dams. Consequently, the California Department of Water Resources, Division of Safety of Dams (DSOD) issued correspondence to GDPUD requiring completion by January 1, 2019 for Mark Edson Dam and January 21, 2021 for Georgetown Control Structure, respectively (Attachment 1). Correspondences dated July 14, 2017 are included as Attachment 2.

A Request for Proposals (RFP) to select an engineering firm to prepare inundation maps and emergency action plans was issued on February 23, 2018 and six proposals were received on March 23, 2018.

DISCUSSION

Proposals were received from Stetson Engineers, Inc., Peterson Brustad, Inc., West Consultant, Inc., Domenichelli & Associates, Wood Group, and GEI Consultants, Inc.

District staff followed the professional services procurement policy that was adopted on February 13, 2018, and complied with California Code Section 4527.

A team of two District Staff and one District consultant reviewed the proposals for criteria listed in the RFP. In person interviews were conducted with the top four consultants. The review and interview process ranked Wood Group as the preferred consultant.

The Scope of Work for this new agreement includes the following tasks:

- Task 1 – Prepare inundation map for Mark Edson Dam for submittal to Division of Safety of Dams (DSOD).
- Task 2 – Integrate approved inundation map for Mark Edson Dam into an Emergency Action Plan to be submitted to California Office of Emergency Services (CalOES).

Task 3 – Prepare inundation map for Georgetown Control Structure for submittal to DSOD.

Task 4 – Integrate approved inundation map for Georgetown Control Structure for submittal to DSOD.

Wood Group proposal is for a total cost not to exceed \$61,885, which will be billed on a time and materials basis. The District Water Resources Manager reviewed the fee proposal and concludes that the level of effort, rates, and total amount are appropriate for the scope of work required by DSOD and CalOES.

The Professional Services Agreement is included as Attachment 3.

FISCAL IMPACT

This work and the expenditure associated with this agreement were not included in the Fiscal Year 2017/2018 budget. The cost of \$61,885 associated with this agreement will be funded from Fund 43 – Capital Reserves. Approximately \$12,000 will be spent this Fiscal Year 2017/2018. The remaining funds will be allocated during Fiscal Year 2018/2019 and are included in the draft budget. Since the Water Conservation, Supply Reliability and Environmental Protection Project is not likely to incur significant construction expenditures before July 1, 2018, there are adequate funds programmed from Fund 43 in Fiscal Year 2017/2018 and a budget amendment is not required.

CEQA ASSESSMENT

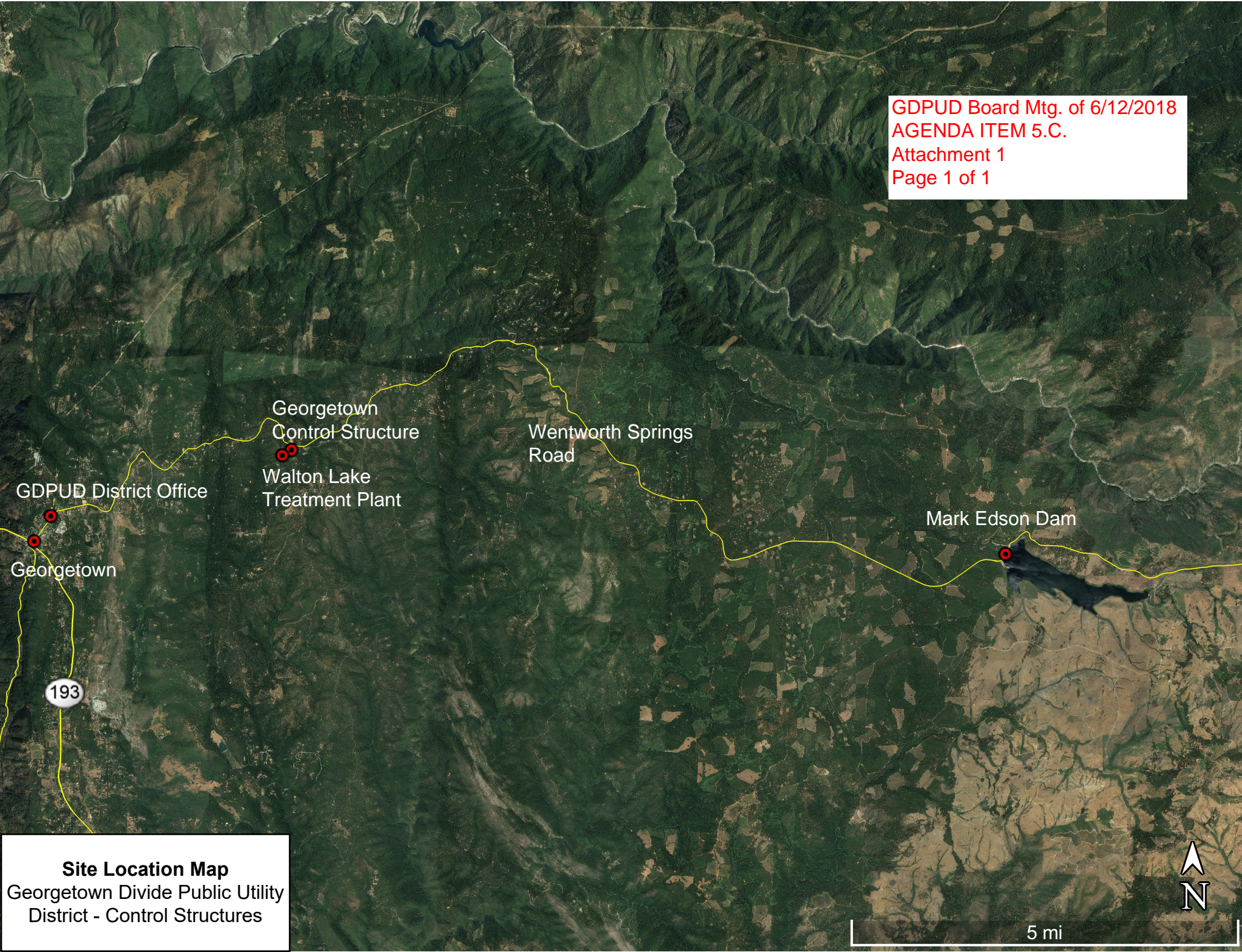
The work performed under this agreement is Categorically Exempt, CEQA Guidelines Section 15301 Existing Facilities; Section 15306 Information Collection; and Section 15061 No Possibility of Significant Effect on the Environment. The Project is limited to assessment of existing facilities and preparation of professional documents.

RECOMMENDED ACTION

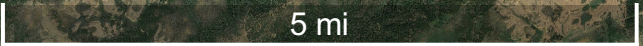
Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) adopt the attached Resolution authorizing the General Manager to execute a Professional Services Agreement with Wood Group for an amount not to exceed \$61,885 for Inundation Mapping and Emergency Action Plans. Resolution 2018-33 is included as Attachment 4.

ATTACHMENTS

1. Site Location Map
2. DSOD Correspondence
3. Professional Services Agreement
4. Resolution 2018-33



Site Location Map
Georgetown Divide Public Utility
District - Control Structures



DEPARTMENT OF WATER RESOURCES

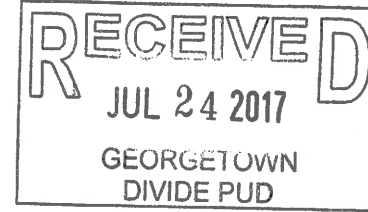
1416 NINTH STREET, P.O. BOX 942836
SACRAMENTO, CA 94236-0001
(916) 653-5791

AGENDA ITEM 5.C.
Attachment 2
Page 1 of 4



July 14, 2017

Mr. Steve Palmer, General Manager
6245 Main Street
Georgetown, California 95634



Mark Edson Dam, No. 460.003
El Dorado County

The Division of Safety of Dams (Division) has updated the hazard classification for all dams under State jurisdiction with respect to dam safety. This classification is based solely on downstream hazard considerations, not the actual condition of the dam or its critical appurtenant structures. We have determined that the dam listed above has a "high" hazard classification. Dams in this category have the potential to cause loss of life or impacts to downstream property should they fail or undergo an uncontrolled release from the dam or major water impounding barrier.

Newly enacted state law that became effective July 1, 2017, requires dam owners to prepare an emergency action plan (EAP) for their dams and critical appurtenant structures under certain conditions and in specific time limits (Water Code Sections 6160 and 6161). For dams meeting the "high" hazard classification, the EAP must be completed and submitted for the subject dam by **January 1, 2019**. Prior to this date, as required under the new law, an inundation map must be submitted for review and approval by the Division.

Although this Division will be responsible for reviewing and approving the inundation maps, the California Office of Emergency Services (Cal OES) will oversee and approve EAPs in accordance with Government Code Section 8589.5. More information regarding EAPs and the legal responsibilities of dam owners is available at the following websites: www.water.ca.gov/damsafety and www.caloes.ca.gov. Additionally, the full text of the new law (SB 92, Committee on Budget and Fiscal Review, Statutes of 2017) can be found here: www.leginfo.legislature.ca.gov.

If there was an existing EAP as of March 1, 2017, the inundation map contained in the plan must still be submitted for our review and approval in accordance with Section 6161.(a)(4) of the Water Code. Once we determine the inundation map is sufficient, the EAP must be finalized and submitted to Cal OES and our office in accordance with Section 6161.(a)(3).

In accordance with the Federal Emergency Management Agency's guidelines, we consider EAPs a critical component of a responsible dam safety program. Therefore, we advise you to work closely with your local emergency management agency (EMA) and Cal OES and to coordinate your activities with them in order to facilitate an effective EAP development process. As part of our efforts to assist in these matters, local EMAs are being advised of these new requirements.

We will notify you if any changes occur that could affect these requirements. We look forward to working with you and appreciate your cooperation.

If you have any questions or need additional information, please contact Area Engineer Timothy Jimenez at (916) 227-4635 or Regional Engineer Andrew Mangney at (916) 227-4631. Questions concerning EAPs should be directed to Cal OES at eap@caloes.ca.gov.

Sincerely,



Sharon K. Tapia, Chief
Division of Safety of Dams

Certified Mail

DEPARTMENT OF WATER RESOURCES

1416 NINTH STREET, P.O. BOX 942836
SACRAMENTO, CA 94236-0001
(916) 653-5791



July 14, 2017

Mr. Steve Palmer, General Manager
6245 Main Street
Georgetown, California 95634

Georgetown Cntrl Dam, No. 460.002
El Dorado County

The Division of Safety of Dams (Division) has updated the hazard classification for all dams under State jurisdiction with respect to dam safety. This classification is based solely on downstream hazard considerations, not the actual condition of the dam or its critical appurtenant structures. We have determined that the dam listed above has a "significant" hazard classification. Dams in this category have the potential to impact downstream property should they fail or undergo an uncontrolled release from the dam or major water impounding barrier.

Newly enacted state law that became effective July 1, 2017, requires dam owners to prepare an emergency action plan (EAP) for their dams and critical appurtenant structures under certain conditions and in specific time limits (Water Code Sections 6160 and 6161). For dams meeting the "significant" hazard classification, the EAP must be completed and submitted for the subject dam by **January 1, 2021**. Prior to this date, as required under the new law, an inundation map must be submitted for review and approval by the Division.

Although this Division will be responsible for reviewing and approving the inundation maps, the California Office of Emergency Services (Cal OES) will oversee and approve EAPs in accordance with Government Code Section 8589.5. More information regarding EAPs and the legal responsibilities of dam owners is available at the following websites: www.water.ca.gov/damsafety and www.caloes.ca.gov. Additionally, the full text of the new law (SB 92, Committee on Budget and Fiscal Review, Statutes of 2017) can be found here: www.leginfo.legislature.ca.gov.

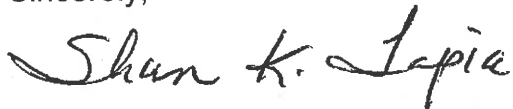
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In accordance with the Federal Emergency Management Agency's guidelines, we consider EAPs a critical component of a responsible dam safety program. Therefore, we advise you to work closely with your local emergency management agency (EMA) and Cal OES and to coordinate your activities with them in order to facilitate an effective EAP development process. As part of our efforts to assist in these matters, local EMAs are being advised of these new requirements.

We will notify you if any changes occur that could affect these requirements. We look forward to working with you and appreciate your cooperation.

If you have any questions or need additional information, please contact Area Engineer Timothy Jimenez at (916) 227-4635 or Regional Engineer Andrew Mangney at (916) 227-4631. Questions concerning EAPs should be directed to Cal OES at eap@caloes.ca.gov.

Sincerely,



Sharon K. Tapia, Chief
Division of Safety of Dams

Certified Mail

PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is made and entered into this 21 day of June 2018, (the “Effective Date”) by and between the Georgetown Divide Public Utilities District, a California Public Utilities District (“District”), and Wood Environment & Infrastructure Solutions, Inc., a Nevada corporation (“Consultant”). District and Consultant may herein be referred to individually as a “Party” and collectively as the “Parties”. There are no other parties to this Agreement.

RECITALS

A. District has determined that consultant services are required for non-audit services to assist the District in reviewing and updating finance and accounting policies and procedures (the “Project”).

B. Consultant has submitted a proposal to District that includes a scope of proposed consultant services, attached hereto and described more fully in **Exhibit A** (“Services”).

C. Consultant represents that it is qualified, willing and able to provide the Services to District, and that it will perform Services related to the Project according to the rate schedule included in the scope of proposed consultant services attached hereto as **Exhibit B** (the “Rates”).

NOW, THEREFORE, in consideration of the promises and covenants set forth below, the Parties agree as follows:

AGREEMENT

1. Recitals. The recitals set forth above (“Recitals”) are true and correct and are hereby incorporated into and made part of this Agreement by this reference. In the event of any inconsistency between the Recitals and Sections 1 through 20 of this Agreement, Section 1 through 20 shall prevail.

2. Consulting Services. Consultant agrees, during the term of this Agreement, to perform the Services for District in connection with the Project. Any request for services in addition to the Services described in **Exhibit A** will be considered a request for additional consulting services and not compensated unless the Parties otherwise agree in writing. No subcontract shall be awarded or an outside consultant engaged by Consultant unless prior written approval is obtained from District.

3. Compensation. District shall pay Consultant according to the fee schedule set forth in **Exhibit B** for a time and materials cost not to exceed \$61,885.00, as full remuneration for the performance of the Services. Consultant agrees to maintain a log of time spent in connection with performing the Services. On a monthly basis, Consultant shall provide District, in reasonable and understandable detail, a description of the services rendered pursuant to the Services and in accordance with the Rates. If the work is satisfactorily completed, District shall pay such invoice within thirty (30) days of its receipt. If District disputes any portion of any invoice, District shall pay the undisputed portion within the time stated above, and at the same time advise Consultant in writing of the disputed portion. If any such disputed portion is not

paid to Consultant within sixty (60) days of District's receipt of the disputed invoice, Consultant shall be entitled to terminate this Agreement upon providing written notice of termination to District.

5. Term. This Agreement shall become effective on the Effective Date and will continue in effect until the Services provided herein have been completed, unless terminated earlier as provided in Section 4 above or Section 6 or 7 below (the "Term").

6. Termination. District may terminate this Agreement prior to the expiration of the Term ("Termination"), without cause or reason, by notifying Consultant in writing of District's desire to terminate this Agreement (the "Termination Notice"). Upon receipt of a Termination Notice, Consultant shall immediately cease performing the Services. Consultant will be entitled to compensation, as of the date Consultant receives the Termination Notice, only for Services actually performed.

7. Termination for Cause. Notwithstanding Section 6 above, this Agreement may be terminated by District for cause based on the loss or suspension of any licenses, permits or registrations required for the continued provision of the Services, or Consultant's malfeasance. Termination of the Agreement for cause as set forth in this Section shall not relieve District from compensating Consultant for Services properly performed through the date of Termination.

8. Confidential Information. Consultant understands and agrees that, in the performance of Services under this Agreement or in the contemplation thereof, Consultant may have access to private or confidential information that may be owned or controlled by District and that such information may contain proprietary or confidential details, the disclosure of which to third parties may be damaging to District ("Confidential Information").

Consultant shall not, either during or after the Term, disclose to any third party any Confidential Information without the prior written consent of District. If District gives Consultant written authorization to make any such disclosure, Consultant shall do so only within the limits and to the extent of that authorization. Such authorization does not guarantee that the District will grant any further disclosure of Confidential Information. Consultant may be directed or advised by the District's General Counsel on various matters relating to the performance of the Services on the Project or on other matters pertaining to the Project, and in such event, Consultant agrees that it will treat all communications between itself, its employees and its subcontractors as being communications which are within the attorney-client privilege.

9. Performance by Key Employee. Consultant has represented to District that Josh H. Howard will be the person primarily responsible for the performance of the Services and all communications related to the Services. District has entered into this Agreement in reliance on that representation by Consultant.

10. Property of District. The following will be considered and will remain the property of District:

A. Documents. All reports, drawings, graphics, working papers and Confidential Information furnished by District in connection with the Services (“Documents”). Nothing herein shall be interpreted as prohibiting or limiting District’s right to assign all or some of District’s interests in the Documents.

B. Data. All data collected by Consultant and produced in connection with the Services including, but not limited to, drawings, plans, specifications, models, flow diagrams, visual aids, calculations, and other materials (“Data”). Nothing herein shall be interpreted as prohibiting or limiting District’s right to assign all or some of District’s interests in the Data.

C. Delivery of Documents and Data. Consultant agrees, at its expense and in a timely manner, to return to District all Documents and Data upon the conclusion of the Term or in the event of Termination.

11. Duties of District. In order to permit Consultant to render the services required hereunder, District shall, at its expense and in a timely manner:

A. Provide such information as Consultant may reasonably require to undertake or perform the Services;

B. Promptly review any and all documents and materials submitted to District by Consultant in order to avoid unreasonable delays in Consultant’s performance of the Services; and

C. Promptly notify Consultant of any fault or defect in the performance of Consultant’s services hereunder.

12. Representations of Consultant. District relies upon the following representations by Consultant in entering into this Agreement:

A. Qualifications. Consultant represents that it is qualified to perform the Services and that it possesses the necessary licenses, permits and registrations required to perform the Services or will obtain such licenses or permits prior to the time such licenses or permits are required. Consultant represents and warrants to District that Consultant shall, at Consultant’s sole cost and expense, keep in effect or obtain at all times during the Term of this Agreement, any licenses, permits, and registrations that are legally required for Consultant to practice Consultant’s profession at the time the Services are rendered.

B. Consultant Performance. Consultant represents and warrants that all Services under this Agreement shall be performed in a professional manner and shall conform to the customs and standards of practice ordinarily observed on similar, successfully completed projects by reputable specialists in the Services to be provided. Consultant shall adhere to accepted professional standards as set forth by relevant professional associations and shall perform all Services required under this Agreement in a manner consistent with generally accepted professional customs, procedures and standards for such Services. Consultant agrees that, if a Service is not so performed, in addition to all of its obligations under this Agreement and at law, Consultant shall re-perform or replace unsatisfactory Service at no additional expense

to District, provided that the District provides written notice to Consultant of such unsatisfactory Service within 12 months after the Service was initially performed.

13. Compliance with Laws and Standards. Consultant shall insure compliance with all applicable federal, state, and local laws, ordinances, regulations and permits, including but not limited to federal, state, and county safety and health regulations. Consultant shall perform all work according to generally accepted standards within the industry. Consultant shall comply with all ordinances, laws, orders, rules, and regulations, including the administrative policies and guidelines of District pertaining to the work.

14. Independent Contractor; Subcontracting. Consultant will employ, at its own expense, all personnel reasonably necessary to perform the Services. All acts of Consultant, its agents, officers, employees and all others acting on behalf of Consultant relating to this Agreement will be performed as independent contractors. Consultant, its agents and employees will represent and conduct themselves as independent contractors and not as employees of District. Consultant has no authority to bind or incur any obligation on behalf of District. Except as District may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of District in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind District to any obligation whatsoever. Consultant is prohibited from subcontracting this Agreement or any part of it unless such subcontracting is expressly approved by District in writing.

15. Insurance. Consultant and all of Consultant's contractors and subcontractors shall obtain and maintain insurance of the types and in the amounts described in this paragraph and its subparagraphs with carriers reasonably satisfactory to District.

A. General Liability Insurance. Consultant shall maintain occurrence version commercial general liability insurance or an equivalent form with a limit of not less than Two Million Dollars (\$2,000,000) per claim and Two Million Dollars (\$2,000,000) for each occurrence.

B. Workers' Compensation Insurance. Consultant shall carry workers' compensation insurance as required by the State of California under the Labor Code. Consultant shall also carry employer's liability insurance in the amount of One Million Dollars (\$1,000,000.00) per accident, with a One Million Dollar (\$1,000,000.00) policy limit for bodily injury by disease, and a One Million Dollar (\$1,000,000.00) limit for each employee's bodily injury by disease.

C. Automobile Insurance. Consultant shall carry automobile insurance for the vehicle(s) Consultant uses in connection with the performance of this Agreement in the amount of One Million Dollars (\$1,000,000.00) per occurrence for bodily injury and property damage.

D. Errors and Omissions Liability. Consultant shall carry errors and omissions liability insurance in the amount of no less than One Million Dollars (\$1,000,000.00) per occurrence and in the aggregate. .

E. Other Insurance Requirements. Within five (5) days of the Effective Date, Consultant shall provide District with certificates of insurance for all of the policies required under this Agreement (“Certificates”), excluding the required worker’s compensation insurance.

Such Certificates shall be kept current for the Term of the Agreement and Consultant shall be responsible for providing updated copies and notifying District if a policy is cancelled, suspended, reduced, or voided. With the exception of the worker’s compensation insurance, all of the insurance policies required in this Agreement shall: (a) name District, and District’s Agents as additional insureds on Consultant’s General Liability and Automobile Liability policies with respect to liability arising out of Services, work or operations performed by or on behalf of the Consultant; products and completed operations of the Consultant; premises owned, occupied, or used by the Consultant, or automobiles owned, leased, or hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the District; (c) be primary with respect to any insurance or self-insurance programs covering District or District’s Agents and any insurance or self-insurance maintained by District or District’s Agents shall be in excess of Consultant’s insurance and shall not contribute to it; (d) contain standard separation of insured provisions; and (e) state that any failure to comply with reporting or other provisions of the policy including breaches of warranties shall not affect the coverage provided to the District.

16. Indemnification. Consultant hereby agrees to indemnify and hold harmless District, its agents, officers, employees and volunteers, against all liability, obligations, claims, loss, and expense (a) to the extent caused by the negligent acts or negligent omissions of Consultant, its subcontractors, or the agents or employees of either, in connection with the Services, or (b) arising out of injuries suffered or allegedly suffered by employees of Consultant or its subcontractors (i) in the course of their employment, (ii) in the performance of work hereunder, or (iii) upon premises owned or controlled by District. Consultant’s obligation to indemnify and hold District and its agents, officers, employees and volunteers harmless is not terminated by any requirement in this Agreement for Consultant to procure and maintain a policy of insurance.

17. Consequential Damages. Notwithstanding any other provision of this Agreement, in no event shall either party be liable to the other, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue or loss of use, arising out of or in connection with this Agreement or the Services performed in connection with this Agreement.

18. Limitation of Liability. THE LIABILITY OF CONSULTANT TO DISTRICT FOR ANY AND ALL CAUSES OF ACTION, CLAIMS, LOSSES AND/OR EXPENSES SHALL BE LIMITED TO FIFTY THOUSAND DOLLARS (\$50,000.00) OR THE TOTAL FEES ACTUALLY PAID TO CONSULTANT BY DISTRICT WITHIN THE PRIOR ONE (1) YEAR PERIOD, WHICHEVER IS GREATER (“LIMITATION”).

19. Notices. Any notice or communication required hereunder between District or Consultant must be in writing, and may be given either personally, by registered or certified mail (return receipt requested), or by Federal Express, UPS or other similar couriers providing overnight delivery. If personally delivered, a notice shall be deemed to have been given when delivered to the Party to whom it is addressed. Notices given by registered or certified mail shall be deemed to have been given and received on the first to occur of (a) actual receipt by any of the addressees designated below as the party to whom notices are to be sent, (b) on the date delivered as shown on a receipt issued by the courier, or (c) five (5) days after a registered or certified letter containing such notice, properly addressed, with postage prepaid, is deposited in the United States mail. If given by Federal Express or similar courier, a notice or communication shall be deemed to have been given and received on the date delivered as shown on a receipt issued by the courier. Any Party hereto may at any time, by giving ten (10) days written notice to the other Party hereto, designate any other address in substitution of the address to which such notice or communication shall be given. Such notices or communications shall be given to the Parties at the addresses in this paragraph set forth below:

If to District: Georgetown Divide Public Utility District
P.O. Box 4240
6425 Main Street
Georgetown, CA 95634
Attention: General Manager

With courtesy copies to: Churchwell White LLP
1414 K Street, 3rd Floor
Sacramento, California 95814
Attention: Barbara A. Brenner, Esq.

If to Consultant: Wood Environment & Infrastructure Solutions, Inc.
10940 White Rock Road, Suite 190
Rancho Cordova, CA 95670
Attention: Josh H. Howard, PE

20. General Provisions.

A. Modification. No alteration, modification, or termination of this Agreement shall be valid unless made in writing and executed by all Parties.

B. Waiver. The waiver by any Party of a breach of any provision hereof shall be in writing and shall not operate or be construed as a waiver of any other or subsequent breach hereof unless specifically stated in writing.

C. Assignment. No Party shall assign, transfer, or otherwise dispose of this Agreement in whole or in part to any individual, firm, or corporation without the prior written consent of the other Party. Subject to the forgoing provisions, this Agreement shall be binding upon, and inure to the benefit of, the respective successors and assigns of the Parties.

D. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the state of California.

E. Venue. Venue for all legal proceedings shall be in the Superior Court of California for the County of El Dorado.

F. Partial Invalidity. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

G. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall constitute an original and all of which shall be deemed a single agreement.

H. Severability. If any term, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, the remainder of this Agreement shall remain in effect.

I. Audit. District shall have access at all reasonable times to all reports, contract records, contract documents, contract files, and personnel necessary to audit and verify Consultant's charges to District under this Agreement.

J. Entire Agreement. This Agreement sets forth the entire understanding between the Parties as to the subject matter of this Agreement and merges all prior discussions, negotiations, proposal letters or other promises, whether oral or in writing.

K. Headings Not Controlling. Headings used in this Agreement are for reference purposes only and shall not be considered in construing this Agreement.

L. Time is of the Essence. Time is of the essence in this Agreement for each covenant and term of a condition herein.

M. Drafting and Ambiguities. Any rule of construction that ambiguities are to be resolved against the drafting party does not apply in interpreting this Agreement.

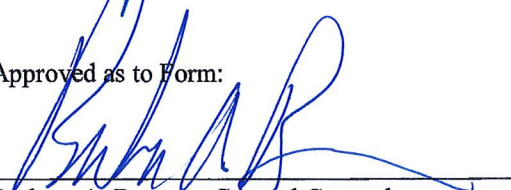
IN WITNESS WHEREOF, the Parties have executed this Agreement as of the last day and date below written.

DISTRICT:

GEORGETOWN DIVIDE PUBLIC UTILITIES DISTRICT, a California Public Utilities District

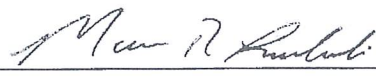
By: 
Steven V. Palmer, General Manager

Date: 5/21/18

Approved as to Form:

Barbara A. Brenner, General Counsel

CONSULTANT:

WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS, INC., a Nevada corporation

By: 

Name: Marc R. Lombardi, Principal Geologist / Office Manager

Date: May 21, 2018

EXHIBIT A

Services

EXHIBIT A - Services

Task 1 - Kickoff Meeting – We will schedule and hold a kickoff meeting with the GDPUD within 7 days of Notice-To-Proceed (NTP). This will involve preparation for and holding a teleconference in which the project schedule and deliverables will be defined and discussion of available existing data such as topographic data, downstream structures, and as-builts for the dams. This task will be for both MED and GDCD, and is expected to involve approximately 6 hours of project management time.

Task 2 - Data Acquisition – We will start acquiring available land-use and topographic data as soon as we receive NTP. If better topographic or land-use data cannot be identified USGS 10-meter topographic raster data and National Cover and Landuse database data will be used. The data we acquire will be processed into a usable GIS data format that is in the proper coordinate system and projection. We will use the processed DEM, aerial imagery and local knowledge of the area from GDPUD to identify potential downstream structures that will need to be field measured. We will then make a site visit to both dams. It is assumed that if as-builts for MED and GDCD have not already been provided that they will be provided at the site visit. We will note critical components of each dam and have GDPUD explain the normal operation of each dam, any modifications that have been made, and any pertinent information for EAP trigger events (i.e. known seepage locations, structural deficiencies, etc). After site visits are completed we will consult with GDPUD about any potential downstream structures we intend to collect field measurements on (or that we have not identified). We will then proceed to collect field measurements at these structures which may include the Oxbow Reservoir dam (if as built cannot be obtained). Site visits and hydraulic structure data collection will be completed within 30 days of NTP. Once breach models are developed there may be a need for additional structure data to be obtained. This task will be for both MED and GDCD, and is expected to take approximately 112 hours of planning, field, and GIS processing time.

Task 3 - Determine Breach Parameters – After reviewing the site and as-builts, we will determine the most accurate breach method to use in the breach modeling for each dam. This will include reviewing breach parameters and checking breach calculations for reasonableness. This will be completed within 30 days of NTP. This task will be for both MED and GDCD, and is expected to take approximately 10 hours of time.

Starting with Task 4 we will diverge the schedules between MED and GDCD to concentrate on completing the inundation maps and EAP for MED. Once MED is completed we will start on GDCD.

Task 4a - Complete Sunny Day Breach Modeling (MED) – Once topographic and hydraulic structure data has been collected for MED, we will build the terrain to route the breach wave. We will use HEC-RAS 5.0.3 software to build the 2D model. The topographic and land-use data will be used to develop the 2D mesh and flow characteristics. Field data will be used to augment the elevation data. We will use HEC-RAS to develop the breach hydrograph that will then be routed downstream. The extent of the breach inundation area will continue downstream until the breach flow is contained in the channel or in a downstream reservoir. The model will be internally peer reviewed prior to developing the inundation maps. This task will be completed within 45 days of acquiring the topographic data required in Task 2. The MED portions of this task is expected to take approximately 100 hours of modeling and QA/QC time.

Task 4b - Complete Sunny Day Breach Modeling (GDCD) – After MED's inundation mapping and EAP are approved we will commence on completing the inundation mapping and EAP for GDCD. This task is anticipated to start in January 2019. We will use HEC-RAS 5.0.3 software to build the 2D model. The topographic and land-used data will be used to develop the 2D mesh.

EXHIBIT A - Services

Previously collected field data will be used to augment the elevation data. We will use HEC-RAS to develop the breach hydrograph that will then be routed downstream. The extent of the breach inundation area will continue downstream until the breach flow is contained in the channel or in a downstream reservoir. The model will be internally peer reviewed prior to developing the inundation maps. This task will be completed within 45 days of starting the GDCD breach modeling (anticipated to start January 2019). The GDCD portions of this task is expected to take approximately 72 hours of modeling and QA/QC time.

Task 5a - Develop Inundation Mapping (MED) – Once the breach modeling for MED is completed we will develop breach inundation maps in accordance with the new California regulations. This task will be completed within 14 days of completing Task 4a. The MED portion of this task is expected to take approximately 80 hours of GIS and QA/QC time.

Task 5b - Develop Inundation Mapping (GDCD) – Once the breach modeling for GDCD is completed we will develop breach inundation maps in accordance with the new California regulations. This task will be completed within 14 days of completing Task 4b. The GDCD portion of this task is expected to take approximately 41 hours of GIS and QA/QC time.

Task 6a - Develop Technical Study Report and Submit for GDPUD Review (MED) – Once the breach modeling and mapping is completed, a technical report will be prepared in accordance with the new California regulations. This task will be completed within 14 days of completing Task 5a. This technical report and inundation mapping will be submitted to GDPUD for review and comment. We anticipate the submittal to the DSOD will be ready within 7 days of receiving GDPUD comments. The MED portion of this task is expected to take approximately 40 hours of engineering, GIS, and QA/QC time.

Task 6b - Develop Technical Study Report and Submit for GDPUD Review (GDCD) – Once the breach modeling and mapping is completed, a technical report will be prepared in accordance with the new California regulations. This task will be completed within 14 days of completing Task 5b. This technical report and inundation mapping will be submitted to GDPUD for review and comment. We anticipate the submittal to the DSOD will be ready within 7 days of receiving GDPUD comments. The GDCD portion of this task is expected to take approximately 34 hours of engineering, GIS, and QA/QC time.

Task 7a - Submit Inundation Mapping and Technical Report to DSOD (MED) – After we have addressed any comments from the GDPUD's review, we will submit the breach modeling, inundation mapping, and technical report for MED to the DSOD for review and approval. Any comments from the DSOD that need to be addressed prior to approval will be completed as part of this task. Assuming a 30-day review period, we anticipate this task will be completed within 125 days of NTP. The MED portion of this task is expected to take approximately 16 hours of engineering and GIS time to address DSOD comments and resubmit a final technical study and inundation maps.

Task 7b - Submit Inundation Mapping and Technical Report to DSOD (GDCD) – After we have addressed any comments from the GDPUD's review, we will submit the breach modeling, inundation mapping, and technical report for GDCD to the DSOD for review and approval. Any comments from the DSOD that need to be addressed prior to approval will be completed as part of this task. Assuming a 30-day review period, we anticipate this task will be completed within 90 days of starting Task 4b. The GDCD portion of this task is expected to take approximately 16 hours of engineering and GIS time to address DSOD comments and resubmit a final technical study and inundation maps.

EXHIBIT A - Services

Task 8a - Complete California OES EAP Template (MED) – Most of the standard California OES EAP template can be completed independently from the inundation mapping. All portions of the EAP, except the inundation maps and event “triggers”, will be completed within 60 days of NTP. Once the inundation mapping has been approved by the DSOD, we will incorporate maps and develop the event level triggers to be used in the EAP for MED. It is expected that this can be completed within 14 days of the completion of Task 7a. The MED portion of this task is expected to take approximately 30 hours to prepare the draft EAP for GDPUD, DSOD, and OES review. Any comments from GDPUD, DSOD and/or OES that need to be addressed prior to approval of the final MED EAP will be completed as part of this task. Assuming a 30-day review period, we anticipate this task will be completed within 183 days of NTP. We anticipate it will take approximately 18 hours of time to address comments and submit the final MED EAP for approval.

Task 8b - Complete California OES EAP Template (GDCD) – All portions of the EAP, except the inundation maps and event “triggers”, will be completed within 60 days of starting Task 4b. Once the inundation mapping has been approved by the DSOD, we will incorporate maps and develop the event level triggers to be used in the EAP for GDCD. It is expected that this can be completed within 14 days of the completion of Task 7b. The GDCD portion of this task is expected to take approximately 28 hours to prepare the draft EAP for GDPUD, DSOD, and OES review. Any comments from GDPUD, DSOD and/or OES that need to be addressed prior to approval of the final GDCD EAP will be completed as part of this task. Assuming a 30-day review period, we anticipate this task will be completed within 135 days of starting Task 4b. We anticipate it will take approximately 17 hours of time to address comments and submit the final GDCD EAP for approval.

EXHIBIT B

Rates

EXHIBIT B
Rates

Class I Charges	Estimated Task Hours								Totalled Costs
	Principal \$ 230.00	Sr. Assoc. \$ 195.00	Associate \$ 175.00	Senior 2 \$ 155.00	Senior 1 \$ 130.00	Tech. Pro. 3 \$ 110.00	Tech. Pro. 2 \$ 90.00	Tech. Pro. 1 \$ 75.00	
TASK 1. Kickoff Meeting				2	4				\$ 830
TASK 2. Data Acquisition									\$ -
Task 2.1. LiDAR and GIS data Acquisition				2		2		16	\$ 1,730
Task 2.2. Downstream Structure Data				4		8	40	40	\$ 8,100
TASK 3. Develop Breach Parameters									\$ -
Task 3.1. Breach Parameters for 2 embankments						2	8		\$ 940
TASK 4. Develop 2D Breach Routing									\$ -
Task 4.1. 2D Mesh Downstream Layout					8	16	80		\$ 10,000
Task 4.2. HEC-RAS Breach Routing				8	4	16	40		\$ 7,120
TASK 5. Inundation Mapping									\$ -
Task 5.1. Develop Arrival and Deflood Maps					2		8	16	\$ 2,180
Task 5.2. Develop depth grids					1		8	8	\$ 1,450
Task 5.3. Develop overall Breach Inundation Maps			2	4	4		8	60	\$ 6,710
TASK 6. Technical Study									\$ -
Task 6.1. Prepare Draft Report					24		40		\$ 6,720
Task 6.2. Address GDPUD review comments				2	4		4		\$ 1,190
TASK 7. DSOD Submittal									\$ -
Task 7.1. Prepare Inundation Map and Technical Study for DSOD			2		2		4		\$ 970
Task 7.2. Address DSOD review comments				1	2		8		\$ 1,135
Task 7.3. Prepare Final DSOD submittal			1	4			4	4	\$ 1,455
TASK 8. Develop EAP									\$ -
Task 8.1. Develop Basic EAP			4			8		40	\$ 4,580
Task 8.2. Coordinate with DSOD and OES			4			2			\$ 920
Task 8.3. Address DSOD and OES Review comments				2		4		16	\$ 1,950
Task 8.4. Prepare Final OES EAP submittal			1	4		4		4	\$ 1,535
Total Hrs:	0	0	14	33	55	62	252	204	\$ 59,515
Inundation Maps	Lump Sum	Rate	Qty						
T2 - per diam		\$ 200.00	5						\$ 1,000
T2 - Vehicle		\$ 100.00	5						\$ 500
T7 - Printing		\$ 50.00	4						\$ 200
T7 - Shipping Expenses FedEx	\$ 150.00								\$ 150
T7 - Digital Media		\$60	4						\$ 240
EAPS									
Basic EAP Printing		\$50	2						\$ 100
Final EAP Printing		\$50	2						\$ 100
Shipping EAPs	\$ 80.00								\$ 80
									\$ 2,370

Phase	Labor	Expenses	Total
Phase 1 & 3	\$ 50,530	\$ 2,090	\$ 52,620
Phase 2 & 4	\$ 8,985	\$ 280	\$ 9,265
Total			\$ 61,885

**RESOLUTION NO. 2018-33
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

**AUTHORIZING THE GENERAL MANAGER TO EXECUTE A PROFESSIONAL
SERVICES AGREEMENT WITH WOOD GROUP FOR A CONTRACT AMOUNT
NOT TO EXCEED \$61,885 FOR INUNDATION MAPPING AND EMERGENCY
ACTION PLANS DEVELOPMENT FOR MARK EDSON DAM AND
GEORGETOWN CONTROL STRUCTURE**

WHEREAS, on July 14, 2017, the Georgetown Divide Public Utility District (District) received directive correspondence from the Department of Water Resources (DWR) Division of Safety of Dams (DSOD) requiring the development of Inundation Mapping and an Emergency Action Plan for the Mark Edson Dam and Georgetown Control Structure; and

WHEREAS, the District released a Request for Bids on February 23, 2018, to select a contractor to perform the work associated with the Project, involving the preparation of inundation maps and emergency action plans for Mark Edson Dam and Georgetown Control Structure; and

WHEREAS, six bids received on March 23, 2018, were reviewed by District Staff who determined that Wood Group, was the most qualified bidder; and

WHEREAS, the contracted cost is not to exceed \$61,885.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN PUBLIC UTILITY DISTRICT THAT:

1. The professional services contract is awarded to Wood Group; and
2. The General Manager is authorized to execute a professional services contract with Wood Group in the amount not to exceed \$61,885 for the Inundation Mapping and Emergency Action Plan for Mark Edson Dam and Georgetown Control Structure.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 12th day of June 2018, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Londres Uso, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:

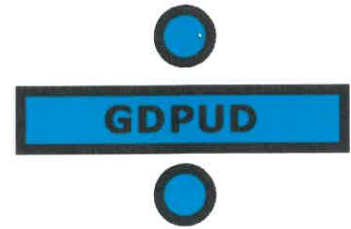
Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2018-30 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the 12th day of June 2018.

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 12, 2018
AGENDA ITEM NO. 5.D.**



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: CONSIDERATION AND PROPOSED APPROVAL OF AMENDMENT 3 TO THE PROFESSIONAL SERVICES AGREEMENT WITH GEORGE SANDERS, EXTENDING THE TERM TO JUNE 30, 2018 AND INCREASING THE AMOUNT BY \$86,400 TO A TOTAL CONTRACT AMOUNT OF \$315,000

PREPARED BY: Steven Palmer, PE, General Manager

APPROVED BY: Steven Palmer, PE, General Manager

A handwritten signature in blue ink, appearing to be "S. Palmer", is written over the name in the "APPROVED BY" line.

BACKGROUND

The District executed a Professional Services Agreement with George W. Sanders for Civil Engineering Services commencing on September 8, 2015, and ending June 30, 2016. The original contract is included as Attachment 1. On June 14, 2016, the Board of Directors approved Amendment 1 (Attachment 2) extending the Agreement through June 30, 2017. On June 13, 2017, the Board of Directors approved Amendment 2 (Attachment 3) extending the Agreement through June 30, 2018.

The Consultant's work activities under this Agreement focus on, but are not limited to, project-related activities associated with the Auburn Lake Trails Water Treatment Plant Project (ALTWTPP) and the Water Conservation, Supply Reliability, and Environmental Protection Project (WCSREP) (aka Cosumnes American Bear Yuba Integrated Regional Water Management Plant (CABY) grant).

The Consultant receives compensation under a CalPERS retirement. A condition of that retirement is that the retiree not work more than 960 hours (1/2 time) during a Fiscal Year (July 1 through June 30).

DISCUSSION

George Sanders has provided leadership as Project Manager for the ALTWTPP. The construction began in March of 2017 and is on course for completion in December 2018. Mr. Sanders' services are important to the successful completion of the Project, and having him continue to manage this Project through construction and closeout is important.

Mr. Sanders has also been managing the preparation of plans and specifications and bid process for the WCSREP project to line sections of canals and ditches. A construction contract has been awarded for the WCSREP, and construction is anticipated to begin this year after irrigation season. The District requires assistance to manage this Project through completion and closeout in late 2018 and early 2019. Because Mr. Sanders has managed this Project

through the engineering process, Staff recommends that he continue to manage the Project through construction and closeout.

Amendment 3 to the Professional Services Agreement extends the term through June 30, 2019 and increases the maximum not to exceed amount by \$86,400 to provide for up to 960 hours at a rate of \$90 per hour to manage the ALTWTP and the WCSREP Projects. Amendment 3 is included with this report as Attachment 4.

FISCAL IMPACT

This action results in an expenditure for Civil Engineering Services not to exceed \$86,400 for the period July 1, 2018 through June 30, 2019, plus mileage at \$.56/mile or the Federal rate. This expenditure is included in the ALTWTP and WCSREP Project budgets and is programmed in the Revised Draft Fiscal Year 2018-2019 Budget.

CEQA ASSESSMENT

This action is not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District approve Amendment 3 to the Professional Services Agreement with George Sanders for Civil Engineering Services, extending the term to June 30, 2019, and increasing the total contract amount by \$86,400 to a total extended contract amount of \$315,000. Resolution 2018-34 is included as Attachment 5 to this report.

ALTERNATIVES

Successful management and completion of the ALTWTP and WCSREP Projects are critical to the sustainability and success of the District. A dedicated Project Manager is necessary for successful completion of the ALTWTP and WCSREP Projects. If the Board elects not to authorize Amendment 3 with George Sanders, then the District will need to either hire a new employee to serve as Project Manager or enter into an agreement with another consultant for project management services.

ATTACHMENTS

1. Original Professional Services Agreement – George Sanders
2. Amendment 1
3. Amendment 2
4. Amendment 3
5. Resolution 2018-34

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

PROFESSIONAL SERVICES AGREEMENT

With

George W. Sanders, Civil Engineer

For

PROFESSIONAL ENGINEERING SERVICES

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement"), made and entered into this 8th day of September, 2015 ("Effective Date") by and between GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT ("District") and George W. Sanders, Civil Engineer, ("Consultant"). District and Consultant may each be referred to individually as "Party" or collectively as "Parties" in this Agreement. There are no other parties to this Agreement.

RECITALS

A. District seeks to hire an independent contractor to assist the District in a variety of civil engineering design and construction needs. Consultant's work activities, under this Agreement, will focus on, but not be limited to, project related activities associated with the Auburn Lake Trails Water Treatment Plant Project ("ALT Treatment Plant") and the Cosumnes American Bear Yuba Integrated Regional Water Management Plan grant ("CABY Grant") (collectively, "Services"); and

B. Consultant represents that he is duly licensed as a Civil Engineer, in the State of California, with experience in the design and construction fields; and

C. Consultant previously worked for District in a number of positions including Interim General Manager, and that previous work in addition to Consultants other work experience provides Consultant with the skills and knowledge necessary to do the required work; and

D. District shall retain Consultant's Services subject to the restrictions set forth in this Agreement and those established under Government Code section 7522.56, providing guidelines for retired annuitants to continue working for a California Public Employees' Retirement System ("CalPERS") contracting agency such as the District.

NOW THEREFORE, District and Consultant, for the consideration hereinafter set forth, agree as follows:

SECTION 1- RECITALS

The recitals set forth above (“Recitals”) are true and correct and are hereby incorporated into and made part of this Agreement by this reference. In the event of any inconsistency between the Recitals and Sections 1 through 18 of this Agreement, Sections 1 through 18 shall prevail.

SECTION 2 - SCOPE OF WORK

Consultant agrees to provide the Services, as directed by the General Manager, relating to as needed engineering design and construction activities.

SECTION 3 - TERM

District and Consultant agree that this contract shall be in effect for a one-year period beginning September 8, 2015 and ending June 30, 2016 (“Term”). Consultant shall not exceed Nine Hundred Sixty (960) working hours for the District during the CalPERS fiscal year of July 1, 2015 through June 30, 2016.

SECTION 4 - COMPENSATION

A. District agrees to pay and Consultant agrees to accept on a time and materials basis an amount not to exceed \$75,000, for completion of the Services identified in the Scope of Work (Section 2). The Services shall be compensated at a rate of \$80.00 per hour plus mileage at \$0.56/mile or the Federal rate. The total amount is not to exceed \$75,000 unless amended by both parties in writing.

B. The Consultant shall submit billing invoices to the District identifying number of hours and the specific services provided.

C. The granting of any payment by District, or the receipt thereof by Consultant, or any inspection, review, approval or oral statement by any representative of District, or State certification, shall not, in any way, waive, limit, or replace any certification or approval procedures normally required or lessen the liability of Consultant to re-perform or replace unsatisfactory Service, including but not limited to cases where the unsatisfactory character of such Service may not have been apparent or detected at the time of such payment, inspection, review or approval.

D. Nothing in this Agreement shall constitute a waiver or limitation of any right or remedy, whether in equity or at law, which District may have pursuant to this

Agreement or any applicable law. All rights and remedies of District, whether under this Agreement or applicable law, shall be cumulative.

SECTION 5 - TERMINATION OF CONTRACT

Either Party may terminate this Agreement or any part thereof at any time upon ten (10) days written notice to the Consultant. In the event of any such termination, the Consultant is to be fairly compensated for all work performed to the date of termination, and the District shall be entitled to all work performed.

If the District fails to pay the Consultant within sixty (60) days of the date provided for any payments hereunder, the District agrees that the Consultant shall have the right to consider such default a breach of this Agreement, and Consultant may terminate its duties under this Agreement upon ten (10) days written notice.

SECTION 6 - NOTICE OF DETRIMENTAL INFORMATION

The Consultant shall promptly notify the District of the discovery of any information that could be detrimental to the successful completion of the Services. The Consultant shall provide in writing to the District said detrimental information within 24 hours of the time of discovery. The District shall then promptly review such detrimental information and notify the Consultant to proceed with or terminate the remainder of the Services to be performed.

SECTION 7 - MISCELLANEOUS PROVISIONS

A. Consulting Standard: The Consultant represents and warrants to the District that it is fully experienced and properly qualified to perform Services called for herein. Consultant further agrees that he/she will follow the current, prevailing, generally accepted practice of the consulting profession to make findings, render opinions, prepare factual presentations, and provide professional advice and recommendations regarding the Services rendered under this Agreement.

B. Consultant is Independent Contractor: The Consultant shall finance its own operations hereunder, with the exception of District provided office space, shall operate as an independent contractor and not as an agent or employee of the District, and nothing in this Agreement shall be construed to be inconsistent with this relationship or status. The District shall provide the Consultant with office space, located within the District office, located at 6425 Wentworth Springs Road, Georgetown, CA 95634, dedicated for the sole purpose of conducting District business.

C. Consultant's Records: The Consultant shall maintain and make available for inspection by the District and its auditors accurate records of its costs,

disbursements, and receipts with respect to any Services under this Agreement that is to be compensated for on the basis of the Consultant's costs. Such inspections may be made during regular office hours at any time until six (6) months after the final payment under this Agreement is made to the Consultant.

D. Ownership of Data and Reports: All reports and all data compiled and used in the performance of this Agreement shall be the property of the District.

E. Responsibility for Changes in Work: If the District makes any changes in the work performed by the Consultant hereunder which affect the Consultant's Services, District shall waive any and all liability arising out of such changes as against the Consultant, and the District shall assume full responsibility for such changes, unless the District has given the Consultant prior notice and has received from the Consultant written consent for such changes.

F. Arbitration: All questions between the Parties as to their rights and obligations under this Agreement are subject to arbitration if agreed to by both Parties. In case of any dispute, either Party may request arbitration by submitting a written request for arbitration to the other Party. If the other Party agrees to arbitration, the disputed matter shall be referred to and decided by two competent persons who are experts in the subject matter of the dispute, one to be selected by the District and the other by the Consultant. In case these two experts cannot agree, they shall select a third arbitrator and the decision of any two of them shall be binding on both Parties.

G. Assignment: This contract shall be binding upon the heirs, successors, executors, administrators and assigns of the Parties; however, no assignment or subcontract by one Party shall be valid without the prior written consent of the other Party.

H. Invalidity of Contract Provisions: Should any provision of this contract be found or deemed to be invalid, this Agreement shall be construed as not containing such provision, and all other provisions which are otherwise lawful shall remain in full force and effect, and to this end, the provisions of this contract are declared to be severable.

I. Place of Making and Performance of Contract: This contract shall be deemed to have been made in El Dorado County, California and the Services required to be performed in El Dorado County, California.

J. Financial Disclosure: The Consultant shall make all disclosures required by the District's conflict of interest code in accordance with the Consultant category designated by the District, unless the District's General Manager determines in writing that the Consultant's duties are more limited in scope than is warranted by the

Consultant category and that a narrower disclosure category should apply. The Consultant also agrees to make disclosure in compliance with the District's conflict of interest code if, at any time after the execution of this Agreement, Consultant's duties under this Agreement warrant greater disclosure by the Consultant than was originally contemplated. The Consultant shall make disclosures in the time, place and manner set forth in the District's conflict of interest code and as directed by the District.

K. Retired Annuitant Requirements: By signing this Agreement, Consultant certifies that there has been a One Hundred Eighty (180) gap day between the date of retirement and the Effective Date. Consultant also certifies that he/she has not received any unemployment insurance payment from any public employer within the twelve (12) months prior to the Effective Date of this Agreement.

SECTION 8 - CONFORMITY WITH LAW AND SAFETY

Consultant shall observe and comply with all applicable laws, ordinances, codes and regulations of governmental agencies, including federal, state, municipal and local governing bodies having jurisdiction over any or all of the scope of Services, including all provisions of the Occupational Safety and Health Act of 1979 as amended, all California Occupational Safety and Health Regulations, the California Building Code, the American with Disabilities Act, any copyright, patent or trademark law and all other applicable federal, state, municipal and local safety regulations, appropriate trade association safety standards, and appropriate equipment manufacturer instructions. All Services performed by Consultant must be in accordance with these laws, ordinances, codes and regulations. Consultant's failure to comply with any laws, ordinances, codes or regulations applicable to the performance of the Services hereunder may constitute a breach of contract. Should the District discover a violation of any of the applicable laws, ordinances, codes or regulations referred to herein, the District shall give written notice of such violation to Consultant, and Consultant shall have a reasonable time to cure such violation. In cases where standards conflict, the standard providing the highest degree of protection shall prevail.

If a death, serious personal injury or substantial property damage occurs in connection with the performance of this Agreement, Consultant shall immediately notify the District's General Manager by telephone. If any accident occurs in connection with this Agreement, Consultant shall promptly submit a written report to District, in such form as the District may require. This report shall include the following information: (a) name and address of the injured or deceased person(s); (b) name and address of Consultant's subcontractor, if any; (c) name and address of Consultant's liability insurance carrier; and (d) a detailed description of the accident, including whether any of District's equipment, tools or materials were involved.

SECTION 9 - INDEMNIFICATION BY CONSULTANT

Consultant agrees to indemnify the District and its elected and appointed councils, boards, commissions, officers, agents, employees, and representatives from any and all claims, costs, and liability for claims of damage, for any property damage or personal injury, including death, which may arise as a result of any negligent or grossly negligent acts or omissions by Consultant or Consultant's contractors, subcontractors, agents, or employees in connection with the Agreement.

SECTION 10 - NOTICES

Any notices required to be given pursuant to this Agreement shall be deemed to have been given by their deposit, postage prepaid, in the United States Postal Service, addressed to the parties as follows:

To District: Wendell B. Wall M.P.A.
General Manager
GDPUD
P.O. Box 4240
6425 Main Street
Georgetown, CA 95634

With a courtesy copy to: Barbara A. Brenner, Esq.
Churchwell White LLP
1414 K Street, 3rd Floor
Sacramento, CA 95814

To Consultant: George W. Sanders
Civil Engineer
P.O. Box 1937
Placerville, CA 95667

Nothing hereinabove shall prevent either District or Consultant from personally delivering any such notices to the other.

SECTION 11 - JURISDICTION

Except as otherwise specifically provided, this Agreement shall be administered and interpreted under the laws of the State of California. Jurisdiction of litigation arising from this Agreement shall be in California. In the event of a dispute, venue in any court action shall be the County of El Dorado.

SECTION 12 - INTEGRATION

This agreement, together with its specific references, attachments and exhibits constitutes the entire Agreement of District and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by both Parties.

SECTION 13 - NON-DISCRIMINATION

In connection with the performance of Consultant pursuant to this Agreement, Consultant will not willfully discriminate against any employee or applicant for employment because of race, color, religion, gender, sexual orientation, sex, age, disability, genetic information, marital status, amnesty, ancestry, national origin, or status as a covered veteran in accordance with applicable federal or state statutes. Consultant will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, gender, sexual orientation, sex, age, disability, genetic information, marital status, amnesty, ancestry, national origin, or status as a covered veteran. Such action shall include, but not be limited to, the following: employment, upgrading or promotion, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship.

SECTION 14 - WAIVER

No covenant, term, or condition or the breach thereof shall be deemed waived, except by written consent of the Party against whom the waiver is claimed, and any waiver of the breach of any covenant, term, or condition shall not be deemed to be a waiver of any preceding or succeeding breach of the same or any other covenant, term, or condition.

SECTION 15 - AUTHORITY

All Parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement and the names, titles, and capacities herein stated on behalf of any entities, persons, states, or firms represented or purported to be represented by such entities, persons, states or firms and that all former requirements necessary or required by the state or federal law in order to enter into the Agreement have been fully complied with. Further, by entering into this Agreement, either Party hereto shall have breached the terms or conditions of any other contract or agreement to which such Party is obligated, which such breach would have a material effect hereon.

SECTION 16 - DRAFTING AND AMBIGUITIES

Each Party acknowledges that it has reviewed this Agreement with its own legal counsel, and based upon the advice of that counsel, freely entered into this Agreement. Each Party has participated fully in the review and revision of this Agreement. Any rule of construction that ambiguities are to be resolved against the drafting party does not apply in interpreting this Agreement.

SECTION 17 - COUNTERPARTS

This Agreement may be executed simultaneously and in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

SECTION 18 - ATTORNEY'S FEES AND COSTS

If any action at law or in equity, including action for declaratory relief, is brought to enforce or interpret provisions of this Agreement, the prevailing Party shall be entitled to reasonable attorney's fees and costs, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which such Party may be entitled.

IN WITNESS WHEREOF, the Parties hereto have executed and entered into this Agreement the day and year first above written.

District:

Consultant:

By: Wendell B. Wall
Wendell B. Wall M.P.A
General Manager

By: George W. Sanders
George W. Sanders
Civil Engineer

Date: 9-10-2015

Date: 9/9/2015

By: Norm Krizl
Norm Krizl
President

Date: 9-14-2015

AMENDMENT NUMBER 1
GEORGETOWN DIVIDE PUBLIC UTILITIES DISTRICT
PROFESSIONAL SERVICES AGREEMENT
(Effective Date of July 1, 2016)
With
George W. Sanders, Civil Engineer
For
PROFESSIONAL ENGINEERING SERVICES

This **AMENDMENT NUMBER 1** is limited to two sections of the Agreement. Those effected sections are **SECTION 3 – TERM** and **SECTION 4 – COMPENSATION**.

Under this action, **SECTION 3 – TERM** is hereby amended to read as follows:

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT (“District”) and GEORGE W. SANDERS, CIVIL ENGINEER (“Consultant”) agree that the term of this Professional Services Agreement (“Contract”) shall be extended for one additional year. Under the current Contract the (“Term”) begins on September 8, 2015 and ends on June 30, 2016. Under this amendment the “Term” will be extended from July 1, 2016 through June 30, 2017. Consultant shall not exceed Nine Hundred Sixty (960) working hours for the District during the CalPERS fiscal year from July 1, 2016 through June 30, 2017.

Under this action, **SECTION 4 – COMPENSATION** is hereby amended to read as follows:

District and Consultant agree that the total compensation shall be increased to match the extended “Term”. District agrees to pay and Consultant agrees to accept on a time and materials basis an additional amount not to exceed \$76,800, for completion of the Services identified in the Scope of Work (Section 2). The Services shall be compensated at the same rate as prior to this amendment at \$80.00 per hour plus mileage at \$0.56/mile or the Federal rate.

This concludes the changes under this AMENDMENT.

IN WITNESS WHEREOF, the Parties hereto have executed and entered into this AMENDMENT 1 the day and year identified below.

District:

Consultant:

By: Wendell B. Wall
Wendell B. Wall M.P.A., General Manager

By: George W. Sanders
George W. Sanders, Civil Engineer

Date: 6-15-2016

Date: 6/16/16

By: Norman A. Krizl
Norman A. Krizl, President

Date: 6-15-16

AMENDMENT NUMBER 2
GEORGETOWN DIVIDE PUBLIC UTILITIES DISTRICT
PROFESSIONAL SERVICES AGREEMENT
(Effective Date of July 1, 2017)
with
George W. Sanders, Civil Engineer
for
PROFESSIONAL ENGINEERING SERVICES

This **AMENDMENT NUMBER 2** is limited to two sections of the Agreement. Those effected sections are SECTION 3 – TERM and SECTION 4 – COMPENSATION.

Under this action, SECTION 3 – TERM is hereby amended to read as follows:

GEORGETOWN DIVIDE PUBIC UTILITY DISTRICT (“District”) and GEORGE W. SANDERS, CIVIL ENGINEER (“Consultant”) agree that the term of this Professional Services Agreement (“Contract”) shall be extended for one additional year. Under the current Contract the term (“Term”) begins on September 8, 2015 and ends on June 30, 2016. Under this amendment the Term will be extended from July 1, 2017 through June 30, 2018. Consultant shall not exceed Nine Hundred Sixty (960) working hours for the District during the CalPERS fiscal year from July 1, 2017 through June 30, 2018.

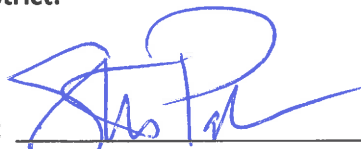
Under this action, SECTION 4 – COMPENSATION is hereby amended to read as follows:

District and Consultant agree that the total compensation shall be increased to match the extended Term. District agrees to pay and Consultant agrees to accept on a time and materials basis an additional amount not to exceed \$76,800, for completion of the Services identified in the Section 2 – Scope of Work of the Contract. The Services shall be compensated at the same rate as prior to this amendment at \$80.00 per hour plus mileage at \$0.56/mile or the Federal rate.

This concludes the changes under this AMENDMENT.

IN WITNESS WHEREOF, the Parties hereto have executed and entered into this AMENDMENT 2 the day and year identified below.

District:

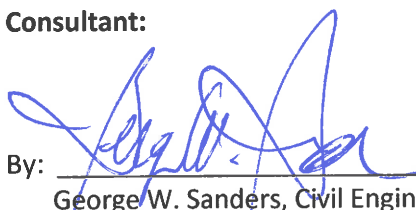
By: 
Steven Palmer, PE, General Manager

Date: June 14, 2017

By: 
Londres Uso, President

Date: June 13, 2017

Consultant:

By: 
George W. Sanders, Civil Engineer

Date: June 14, 2017

AMENDMENT NUMBER 3
GEORGETOWN DIVIDE PUBLIC UTILITIES DISTRICT
PROFESSIONAL SERVICES AGREEMENT
(Effective Date of July 1, 2018)
with
George W. Sanders, Civil Engineer
for
PROFESSIONAL ENGINEERING SERVICES

This **AMENDMENT NUMBER 3** is limited to two sections of the Agreement. Those effected sections are **SECTION 3 – TERM** and **SECTION 4 – COMPENSATION**.

Under this action, **SECTION 3 – TERM** is hereby amended to read as follows:

GEORGETOWN DIVIDE PUBIC UTILITY DISTRICT (“District”) and GEORGE W. SANDERS, CIVIL ENGINEER (“Consultant”) agree that the term of this Professional Services Agreement (“Contract”) shall be extended for one additional year. Under the current Contract the (“Term”) begins on September 8, 2015 and ends on June 30, 2018. Under this amendment the “Term” will be extended from July 1, 2018 through June 30, 2019. Consultant shall not exceed Nine Hundred Sixty (960) working hours for the District during the CalPERS fiscal year from July 1, 2018 through June 30, 2019.

Under this action, **SECTION 4 – COMPENSATION** is hereby amended to read as follows:

District and Consultant agree that the total compensation shall be increased to match the extended “Term”. District agrees to pay and Consultant agrees to accept on a time and materials basis an additional amount not to exceed \$86,400, for completion of the Services identified in the Scope of Work (Section 2). The compensation shall be \$90.00 per hour, plus mileage at \$0.56/mile or the Federal rate, whichever is higher.

This concludes the changes under this AMENDMENT.

IN WITNESS, WHEREOF, the Parties hereto have executed and entered into this AMENDMENT 3 the day and year identified below.

District:

By: _____

Steven Palmer, PE, General Manager

Date: _____

6/12/18

By: _____

Londres Uso, President
Board of Directors,
Georgetown Divide Public Utility District

Date: _____

6/12/2018

Consultant:

By: _____

George W. Sanders, Civil Engineer

Date: _____

6/12/18

**RESOLUTION NO. 2018-34
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

**Approving Amendment 3 to the Professional Services Agreement with George Sanders
Extending the Term and Increasing the Amount**

WHEREAS, George Sanders has provided leadership as Project Manager for the Auburn Lake Trails Water Treatment Plant (ALTWTP) Project; and

WHEREAS, the construction began in March 2017 and is on course for completion in December 2018; and

WHEREAS, Mr. Sanders' services are important to the successful completion of the ALTWTP Project; and

WHEREAS, Mr. Sanders has also been managing the preparation of plans and specification and bid process for the Water Conservation, Supply Reliability, and Environmental Protection (WCSREP) Project, construction of which is anticipated to begin this year after irrigation season; and

WHEREAS, the Georgetown Divide Public Utility District (District) requires assistance to manage the WCSREP Project through completion and closeout in late 2018 and early 2019; and

WHEREAS, Mr. Sanders has managed the WCSREP Project through the engineering process and Staff recommends that he continue to manage it through construction and closeout; and

WHEREAS, Amendment 3 to the Professional Services Agreement with George Sanders extends the term through June 30, 2019 and increases the maximum not to exceed amount by \$86,400 to provide for up to 960 hours at a rate of \$90 per hour to manage the ALTWTP and WCSREP Projects; and

WHEREAS, this expenditure is included in the ALTWTP and WCSREP Project budgets.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT Amendment 3 to the Professional Services Agreement with George Sanders for Civil Engineering Services, extending the term to June 30, 2019, and increasing the total contract amount by \$86,400 to a total contract amount of \$315,000 is approved:

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 12th day of June 2018, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Londres Uso, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:

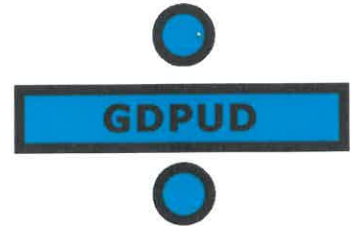
Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2018-34 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 12th day of June 2018.

Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 12, 2018
AGENDA ITEM NO. 5.E.**



AGENDA SECTION: CONSENT CALENDAR

**SUBJECT: APPROVE REIMBURSEMENT FOR DIRECTOR EXPENSES
INCURRED FOR ATTENDANCE AT THE GFOA LONG-
TERM FINANCIAL PLANNING TRAINING**

PREPARED BY: Christina Cross, Management Analyst

A handwritten signature in blue ink, appearing to be "CC", written over the name Christina Cross.

APPROVED BY: Steven Palmer, PE, General Manager

A handwritten signature in blue ink, appearing to be "SP", written over the name Steven Palmer.

BACKGROUND

In the past, Directors have attended training relevant to making informed decisions on behalf of the District. In the face of worsening economic conditions and economic pressure, governments look to financial planning to determine the magnitude of fiscal challenges and to devise strategies to provide a sustainable level of public services. Participants in this course will be exposed to practical analytical methods for communicating the importance of financial planning with elected officials, the public, and staff; conducting expenditure and revenue forecasting; developing a long-term financial plan; and implementing and monitoring the plan for success.

DISCUSSION

The 2018 GFOA Long-Term Financial Planning class is August 20-21, in Sacramento.

In accordance with Board adopted District policy, training attendance and travel by Directors is paid for on a reimbursement basis. Directors must pay for their own training fees, hotels, travel, and meals then request reimbursement after attending the conference and reporting back to the full Board.

The following director has expressed a desire to attend this training event:

Director Dane Wadle.

Cash advances or use of District credit cards for these purposes is not permitted.

FISCAL IMPACT

The expenditure for participation in the GFOA Long-Term Financial Planning training in the amount of \$580.00 has been budgeted for the 2018/2019 Fiscal year. Director Wadle has chosen not to seek reimbursement for hotel and mileage costs.

CEQA ASSESSMENT

Not a CEQA Project.

RECOMMENDED ACTION

Approve attendance by Director Dane Wadle at the GFOA Long-Term Financial Planning training August 20-21, 2018 in Sacramento, California. Resolution 2018-35 is included as Attachment 1 to this report.

ALTERNATIVES

1. Request substantive changes to the Resolution 2018-35 for staff to implement.
2. Reject the Resolution.

ATTACHMENTS

1. Resolution 2018-35

RESOLUTION 2018-35

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

**AUTHORIZING REIMBURSEMENT OF GFOA LONG-TERM FINANCIAL PLANNING
TRAINING EXPENSES**

WHEREAS, the GFOA Long-Term Financial Planning training is scheduled for August 20-21, 2018, in Sacramento, California; and

WHEREAS, Directors of the Georgetown Divide Public Utility District have participated in similar training to stay informed on current events including fiscal challenges and developing an understanding of long-term financial planning; and

WHEREAS, in accordance with Board-adopted District policy, expenses for training attendance and travel by Directors are paid for on a reimbursement basis with training attendees providing a report to the Board of Directors on conference activities; and

WHEREAS, the following Director has indicated a desire to attend the 2018 GFOA Long-Term Financial Planning Training:

Director Dane Wadle;

WHEREAS, the amount of \$580 for the 2018/2019 Fiscal Year has been budgeted for expenditures related to participation in relative training opportunities;

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT reimbursement for training related expenses for participation by Directors Dane Wadle in the 2018 GFOA Long-Term Financial Planning training is approved.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 12th day of June 2018, by the following vote:

AYES:

NAYS:

ABSENT/ABSTAIN:

Londres Uso, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:

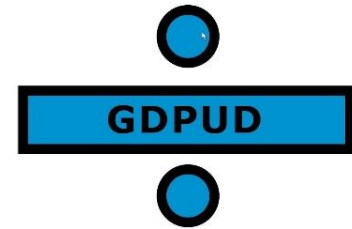
Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2018-35 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 12th day of June 2018.

Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 12, 2018
AGENDA ITEM NO. 6.C.**



AGENDA SECTION: INFORMATIONAL ITEMS

SUBJECT: GENERAL MANAGER'S REPORT

PREPARED BY: Steven Palmer, PE, General Manager

LEGISLATION

Governor Brown recently signed legislation that continues down the path of making drought conservation measures the new normal and making water conservation a way of life in California. In 2022, water agencies in California will be required to show that indoor water use is no more than 55 gallons per person (capita) per day.

RECRUITMENTS

Maintenance worker Bryan Stiles was promoted to Canal Operator to fill the vacancy created by the retirement of Craig Carlyon. Christian Klahn and Michael Chaidez were hired as maintenance workers to fill vacancies created by promotions and retirements.

ADMINISTRATION

Office will be closed on July 4, 2018 in observation of the Independence Day holiday

FISCAL YEAR 2018-2019 BUDGET PREPARATION

- ✓ March 30, 2018 – Strategic Planning Session: Creating Stability and Looking to the Future
- ✓ April 17, 2018 – Draft Budget Presentation to Finance Committee
- ✓ May 8, 2018 – Final Draft Budget Presentation to Board (Joint meeting with Finance Committee)
– Draft Five Year Capital Improvement Plan Presentation to Board (Joint meeting)
- ✓ June 12, 2018 – Fiscal Year 2018-2019 Budget Adoption by Board
– Five Year Capital Improvement Plan Adoption by Board

UPCOMING BOARD ITEMS

June

Adopt Five-Year Capital Improvement Plan Update
Adopt Fiscal Year 2018-2019 Budget
Public Hearing - Proposition 4 Appropriation

July

Certification of Assessments and Charges

Future

Board policy updates

Update Financial Reserve Policy

Wastewater Fee Review

Capital Facility Charge Update

District Fee Update

Personnel Manual

~~Five-Year Capital Improvement Plan Update~~

~~Fiscal Year 2018-2019 Budget~~

Review Irrigation Ordinance

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Operations Manager's Report for June 2018

Presented to the GDPUD Board of Directors by Darrell Creeks, Operations Manager

June 12, 2018, AGENDA ITEM #6.D.

Water Production for the Month of

May

Auburn Lake Trails Water Treatment Plant

22.032 million gallons
710,709 gallons/day average

Walton Lake Water Treatment Plant

22.670 million gallons
731,290 gallons/day average

Water Quality Monitoring

Monitoring has been completed and reports have been submitted to the State Water Resources Control Board.

- ✓ The treatment plants are in compliance with all drinking water standards, with the exception of the ALTWTP which is currently under a SWRCB Compliance Order. To comply with this Order, a new plant is under construction.
- ✓ Distribution system monitoring results showed all samples absent/ negative of any bacteriological contamination and adequate levels of disinfection through the system.

Stumpy Meadows Volume (Acre-FT)

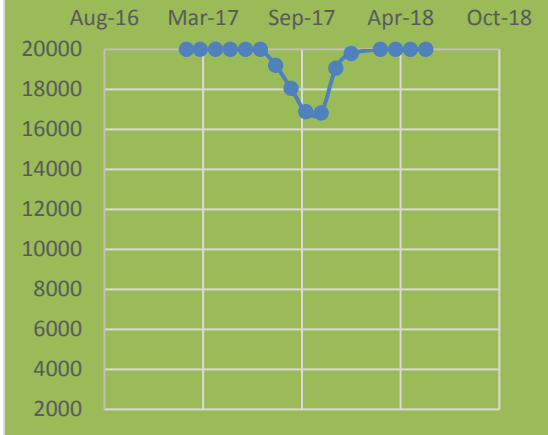
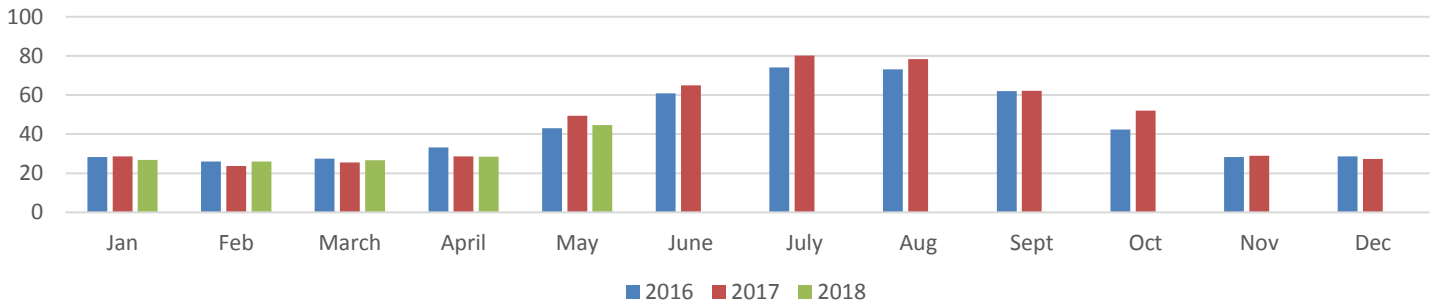


Chart Water Production (MG)



Waste Water: Auburn Lake Trails

Average daily flows in the community disposal system were 19,838 gallons per day. This value does not exceed the limit of 71,800 gallons per day as identified in the Waste Discharge Requirements. A new magnetic flowmeter has been installed to improve accuracy.

The District has, to date, completed all required laboratory monitoring of groundwater, surface water and wastewater effluent.

The District is currently up to date in the monitoring of waste water systems in the zone.

Summary of Field Work Activities

Distribution Crew

- ✓ Repaired leaks: 6 (3 were an Irrigation Main)
- ✓ Repair/replace meters: 9
- ✓ Installed new service: 2 treated
- ✓ Adjusted altitude and pressure reducing valves

Maintenance Crew

The maintenance crew continued to use the excavator and brush cutters to clean canals. Still replacing Orifices where people reduced their irrigation water. Trying to stop leaks in many areas where customers are complaining. Read meters.

Georgetown Divide Public Utility District


6425 Main Street P.O. Box 4240, Georgetown, CA 95634 • (530) 333-4356 • www.gd-pud.org
Steven Palmer, PE, General Manager • Darrell Creeks, Operations Manager


REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF June 12, 2018
Agenda Item No. 6.E.



AGENDA SECTION: INFORMATIONAL ITEMS

SUBJECT: ALT WATER TREATMENT PLANT PROJECT UPDATE

PREPARED BY: George Sanders, Engineering Consultant 

APPROVED BY: Steven Palmer, PE, General Manager 

This is a summary of the various work activities at the ALT Treatment Plant for the month of May. Attachment 1 is an updated flyer that will be posted on the District's website and Facebook.

In addition to the construction work performed by Myers & Sons, the District is also under contract with NEXGEN for Construction Management, PSOMAS for Engineering Support during construction, Youngdahl Consulting Group for Material Testing, and Foothill Associates for CEQA compliance.

Myers & Sons Construction

Construction activities at the site, during the month of April, have been within the Filter Building, the Raw Water Pump Station Building, together with miscellaneous Site Improvements.

- Filter Building – This is the largest building at the site, approximately 5,500 SF. It is a metal building on a concrete slab with exterior footings. The Chlorine Contact Basin is below grade and under the center portion of this building.

Work activities during this reporting period have consisted of installation of the control panel, sheetrock in 7 interior rooms and installation of miscellaneous electrical conduits and boxes.

- Raw Water Pump Station Building – This is a metal building on a concrete slab with exterior footings, consisting of approximately 1350 SF.

Work activities within this building have concentrated on the installation of the electrical control panel together with ongoing efforts on miscellaneous piping.

- Site Improvements – Site improvements have consisted of minor grading, miscellaneous yard piping together with the construction of several timber retaining walls.

PSOMAS

This firm is under contract with the District to provide Engineering Support during construction. Primary functions consist of the review of contractor submittals, requests for information (RFI) and to provide added clarity on various construction related matters.

Youngdahl Consulting Group

This firm is under contract to provide the material testing of soils and concrete. This firm has not performed any material testing during this reporting period.

Foothill Associates

This firm is under contract with the District to assist with CEQA compliance together with implementation of the Storm Water Pollution Prevention Plan (SWPPP). This firm has not performed any work activities during this reporting period.

SWPPP – Myers & Sons

Under the construction contract, Myers & Sons is responsible for the installation and maintenance of the storm water improvements together with the inspection and reporting of individual storm events. There were no qualifying rain events during the month of May.

NEXGEN

This firm is under contract with the District to provide Construction Management Services. NEXGEN is currently providing construction inspection at the site on a daily basis.

Budget

Project expenses since start of construction as compared to budget are summarized in the table below. At this point, projected expenditures are within the approved project budget.

Phase	Expended to Date	Budget
Construction	\$ 8,366,478	\$ 11,249,000
Construction Engineering, Construction Management, and Environmental	\$ 551,970	\$ 1,076,226
Total	\$ 8,918,448	\$ 12,325,226

Contract Change Orders

There was one Contract Change Order processed during this reporting period; Contract Change Order Number 5. Contract Change Orders are summarized as follows:

- Contract Change Order Number 1 resulted in a net increase in the contract amount by \$39,772. This Change Order was identified at the regular Board meeting in September.
- Contract Change Order Number 2 resulted in a net decrease in the contract amount by <\$970.41>. This Change Order was identified at the regular Board meeting in October.
- Contract Change Order Number 3, a no cost change order, increased the contract time by 17 days due to weather related days during the months of March, April, May and June of this year. This Change Order was identified at the regular Board meeting in November.

- Contract Change Order Number 4 resulted in a net increase in the contract amount by \$12,184.00. This Change Order relates to the placement of additional backfill material in the sludge drying beds and was identified at the regular Board meeting in February.
- Contract Change Order Number 5 resulted in a net increase in the contract amount by \$20,922. This change order relates to the addition and upgrade of miscellaneous pipe supports to meet current seismic requirements together with an upgrade of moisture resistant sheetrock in all rooms within the Filter Building.

State SRF Payment Requests

The District has received twelve reimbursement payments from the State Revolving Fund Loan Agreement for a total amount of \$ 6,922,757. The first payment was received during the month of June in the amount of \$ 1,157,141. The second payment was received in August in the amount of \$ 439,850. The third payment was received in September in the amount of \$ 68,457. The fourth payment was received in October in the amount of \$ 540, 675. The fifth payment was received in November in the amount of \$ 497,125. The sixth payment was received in December in the amount of \$ 550,310. The seventh payment was received in January in the amount of \$ 1,047,320. The eighth payment was received in February in the amount of \$218,722. The ninth payment was received in March in the amount of \$350,605. The tenth payment was received in March in the amount of \$ 891,256. The eleventh payment was received in April in the amount of \$ 766,107. The twelfth payment was received in the month of May in the amount of \$395,007. At the time of this report, the District has one outstanding reimbursement request, in the amount of \$255,916.

Information contained in this report will be supplemented with project-related photos. This concludes the ALT update for work activities during the month of May. Staff remains available to answer questions.



AUBURN LAKE TRAILS WATER TREATMENT PLANT



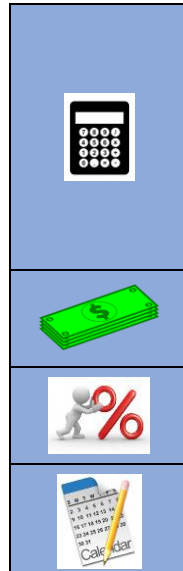
PROJECT UPDATE

UPCOMING ACTIVITIES:

- Filter Bldg.- Complete Interior Rooms
- Filters – Connector Pipes
- Power, Line Extension (PG&E)
- Raw Water Pump Station – Pipe Supports & Control Panel
- Backwash Water Recovery – Mods to Existing Clarifier

COMPLETED ACTIVITIES:

- Raw Water Siphon
- Temporary Finish Water Bypass Line
- Filter Bldg.- Footings, Slab and Exterior Building Chlorine Contact Basin with Baffles
- Raw Water Pump Station Footing, Slab & Building
- Concrete Pour – Sludge



CONTRACT UPDATE:

Original Contract Amount: \$ 10,249,000
 Contract Change Order #1: \$ 39,772
 Contract Change Order #2: (\$ 970)
 Contract Change Order #3: No Cost
 Contract Change Order #4: \$ 12,184
 Contract Change Order #5: \$ 20,922
New Contract Amount \$10,320,908

Expended thru May 2018 \$8,366,478

Percent Complete 81%

Anticipated Completion Date December 2018

PROJECT CONSTRUCTION SCHEDULE

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
 6425 Main Street
 P.O. Box 4240
 Georgetown, CA 95634
www.gd-pud.org (530) 333-4356
 Steven Palmer, PE,
 General Manager

For additional information, contact:
George Sanders, Project Manager,
 at gsanders@gd-pud.org or
 Call (530) 333-4356

		Issue Notice to Proceed Mobilization & Demolition		Complete Raw Water Siphon	First Concrete Pour - Filter Building	Complete Earthwork	Complete Chlorine Contact Basin	Erect Raw Water Pump Station Bldg.	Complete Concrete Filter Building	Filters Placed in Building	Erect Filter Building	Erect Filter Building	Erect Filter Building	100% complete Sludge Drying Beds	100% Complete Filter Building	100% Complete Filter Installation	100% Complete Raw Water Pump Station	100% Backwash Recovery Basin	100% Complete Site Work	100% Complete Filter Building	Operator Training	↓	PROJECT 100% COMPLETE
J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
2017												2018											

A Presentation for the
GDPUD Board of Directors
June 12, 2018

**Summary of
Work Activities at ALT Plant
May 2018**

ALT Water Treatment Plant Project Partners



MYERS Construction
Starting Construction Alliance

PSOMAS Engineering Support

YOUNGDAHL CONSULTING GROUP, INC. Materials Testing
30 Years of Excellence
Building Innovative Solutions

FOOTHILL ASSOCIATES CEQA Compliance and SWPPP
ENVIRONMENTAL CONSULTING • PLANNING • LANDSCAPE ARCHITECTURE

NEXOEN Construction Management



Electrical Panel for Filter Building





Raw Water Pump Station

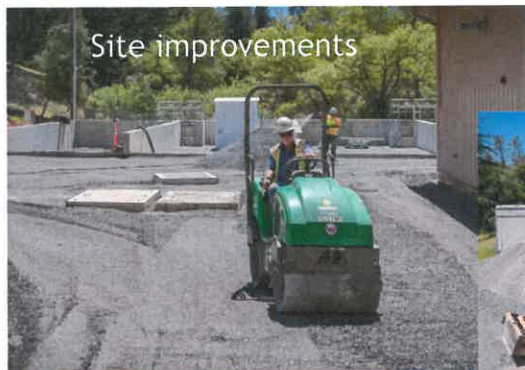


Chemical Feeds in the Raw Water Pump Station Building





Electrical Control Panel in the Raw Water Pump Station Building





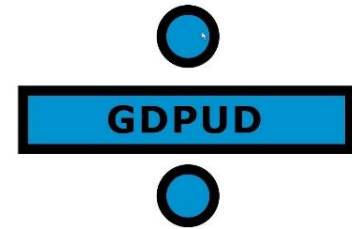
CHANGE ORDER #5

Upgraded pipe supports for process pipes in Raw Water Pump Station and Filter Buildings



STATE SRF PAYMENTS RECEIVED			
CLAIM NO.	CONSTRUCTION	CONST MGMT & ADMIN	AMOUNT
1	1,101,614	55,527	1,157,141
2	439,850	0	439,850
3	0	68,457	68,457
4	540,675	0	540,675
5	453,965	101,200	555,165
6	550,310	0	550,310
7	952,916	94,404	1,047,320
8	218,722	0	218,722
9	350,605	0	350,605
10	830,366	60,890	891,256
11	744,230	21,877	766,107
12	329,492	65,515	395,007
TOTALS	6,512,745	467,870	6,980,615
CLAIMS SUBMITTED FOR PROCESSING			
13	255,916	0	255,916

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 12, 2018
Agenda Item No. 7.A.**



AGENDA SECTION: NEW BUSINESS

SUBJECT: CONSIDER ADOPTION OF FISCAL YEAR 2018-19 BUDGET

PREPARED BY: Steven Palmer, PE, General Manager

APPROVED BY: Steven Palmer, PE, General Manager

BACKGROUND

On April 17, 2018, Staff presented a working draft of the Fiscal Year 2018-19 Budget to the District's Finance Committee for discussion and input. The Finance Committee reviewed the draft budget and did not provide comments at that time. A draft budget was then prepared by Staff and presented to the Board of Directors and Finance Committee at a joint meeting on May 7, 2018.

A summary of key points from the Draft Budget are presented below.

Fiscal Year 2018/2019 Goals and Objectives

The following deficiencies were identified by Staff and the General Manager during the budget preparation last fiscal year. The items identified with stars are ones that were sufficiently addressed during this fiscal year. The others still require significant resources to fully address.

1. Accounting and finance oversight and management
2. Contract administration
3. Human resources management
4. ★ Drinking water quality oversight and reporting
5. ★ Water rights monitoring, reporting, and permitting
6. ★ Wastewater reporting and permitting
7. ★ Storm water reporting and permitting
8. Capital project management
9. Prepare Five Year Capital Improvement Plan
10. Prepare infrastructure master plans
11. Infrastructure asset management
12. Records management
13. Succession planning

Additionally, during the March 30, 2018 strategic planning workshop, Creating Stability and Looking to the Future, the Board identified several goals and objectives for the upcoming fiscal year. The following goals were approved by the Board at the May 7, 2018 meeting:

Goal A – Improve Transparency and Communications

Goal B - Address Immediate Infrastructure Needs and Begin Long Term Planning

- Goal C - Develop and Retain Employees
- Goal D - Plan for Changes in Staff and in Board Composition
- Goal E - Continue to Review District Fees and Charges
- Goal F – Board Leadership

The Draft Budget for Fiscal Year 2018/2019 was developed with those deficiencies and Board goals in mind.

Proposed Expenditure Highlights

The Draft Budget for Fiscal Year 2018/2019 included the following new objectives and initiatives to be implemented by Administration:

1. Consultant services for website update (*Board Goal A-1*)
2. Consultant services for an annual public outreach plan (*Board Goal A-2*)
3. Consultant services and software to improve GIS and begin asset management program implementation (*Board Goal B-2*)
4. Consultant services and software to improve records management system (*Board Goal D-1*)
5. Consultant services and software to acquire and implement new billing and accounting software (*Board Goal D-1*)

The draft budget also included the following significant operations equipment purchases in order to replace aging equipment and improve operational efficiency (*Board Goal B-6*):

1. Work trucks – three (3)
2. Brush cutters – two (2)
3. Cement mixer
4. Portable bandsaw
5. Mobile generators (2)
6. Backhoe

District Organization and Staffing

The Draft Budget included a recommended organizational chart with an increase in the current staffing level. These changes are necessary to address several existing deficiencies in the organization structure and staffing, and in order to meet the Board Goals for Fiscal Year 2018/2019.

Significant progress has been made towards addressing the deficiencies identified last year, however more improvements need to be made. To address these deficiencies, the recommended organizational chart includes the following changes, as illustrated in Attachment 2. The Fiscal Year 2017/2018 organizational chart is included as Attachment 3.

1. Create an Administrative Services Manager. During last year's budget presentation, this position was presented as Assistant General Manager, however it was downgraded to Administrative Services Manager and ultimately removed from this year's organizational chart due to budget constraints. This position will have primary responsibility for accounting and finance oversight and management, human resources management, and information technology. Budget for this position is not included in the Draft Fiscal Year 2018/2019 budget.
2. Create a Human Resources Specialist to support the Administrative Services Manager. During last year's budget presentation, this position was presented as Human Resources/IT Manager, however it was removed from this year's organizational chart due to budget constraints. The Human Resources Specialist would be responsible for Human Resources, payroll, and information technology functions.

3. Create an Engineering Manager position to manage capital improvement projects, and prepare and annually update the five-year capital improvement plan. The Engineering Manager would also provide management and oversight to the newly created Water Resources Manager position. The General Manager is currently responsible for preparing the 5-Year Capital Improvement Plan. Capital improvement projects are currently being managed by a retired part time employee who is retained through a Professional Services Agreement and is limited to 960 hours per year (20 hours per week), and by the Chief Water Treatment Plant Operator. The current part time contractor employee is managing two (2) capital improvement projects. In order to deliver more than one or two capital projects per year, the District needs to hire a full-time engineer. This position was recommended during last year's budget presentation; however, it was removed from this year's organizational chart due to budget constraints.
4. Create an Office Assistant position to support the Engineering Manager in maintaining project files, writing staff reports, preparing and processing reimbursement requests, and preparing grant applications. This position would also serve as backup for the assistant Board clerk and Board meeting support. These functions are currently performed by a retired part time temporary employee that is hired through a temporary employment agency and is limited to roughly 960 hours per year (20 hours per week). This position was recommended during last year's budget presentation; however, it was removed from this year's organizational chart due to budget constraints.

These recommended changes result in an increase of four (4) full time employees which are partially offset by a reduction in contract staff and consultants. The recommended organizational structure will result in a District that is professional, sustainable in the long term, and provides for adequate succession planning.

At the Board meeting on May 12, 2018, the Board expressed concern about funding the Administrative Services Manager position and did not approve the draft budget as presented. The Board directed the General Manager to develop a budget that increased the capital reserve contributions and capital replacement expenditures.

DISCUSSION

Since the Board meeting on May 12, 2018, the General Manager has made the following changes to the budget:

- Increased non-operating revenue by \$25,500 due to the AT&T lease agreement which was approved by the Board on May 12, 2018.
- Added the low income rate assistance program subsidy as an expense of \$35,000.
- Removed funding for the Administrative Services Manager position
- Increased communications consultant cost from \$20,000 to \$48,000
- Added annual uniform expenses for \$3,200
- Added estimated consultant cost for wastewater fee update for \$45,000
- Added annual LAFCO expense of \$3,000
- Revised personnel related insurance costs to more closely reflect employee elections
- Revised personnel related expenses to reflect one planned retirement
- Increased insurance costs by \$77,500 to reflect prior omission.

The Proposed Fiscal Year 2018-2019 Budget is summarized below.

Revenues

TABLE 1 - GDPUD REVENUE BUDGET FOR OPERATING EXPENSES

Description	FY 15-16 Actual	FY 16-17 Actual	FY 17-18 Projected	FY 18-19 Proposed
WATER OPERATING REVENUE				
Residential Sales	\$ 1,244,193	\$ 1,350,610	\$ 2,028,335	\$ 2,381,907
Commercial Sales	177,031	201,348	253,455	304,393
Irrigation Sales	135,218	224,156	289,372	480,000
Penalties	39,885	43,652	46,133	46,000
Other	16,540	23,576	10,147	10,436
Sub-Total	\$ 1,612,867	\$ 1,876,386	\$ 2,627,443	\$ 3,222,736
<hr/>				
Zone Charges	\$ 311,547	\$ 311,477	\$ 391,644	\$ 391,600
Escrow Fees (2)	33,600	29,505	25,088	25,100
Septic Design Fees	1,200	6,600	2,700	2,700
Interest Income	3,175	6,777	7,168	7,200
Sub-Total	\$ 349,522	\$ 354,359	\$ 426,600	\$ 426,600
<hr/>				
Property Taxes	\$ 1,447,381	\$ 1,524,159	\$ 1,662,995	\$ 1,660,000
SMUD	108,515	107,729	108,515	110,900
Interest Income	45,466	44,787	10,220	10,500
Leases		65,795	62,498	105,500
Hydro		49,655	45,055	45,000
Sub-Total	\$ 1,601,362	\$ 1,792,125	\$ 1,889,283	\$ 1,931,900
TOTAL REVENUE	\$ 3,563,751	\$ 4,022,870	\$ 4,943,325	\$ 5,581,236

Table 1 only includes revenues that could be used towards operating expenses. It does not include the supplemental charge for ALT Water Treatment Plant Construction loan, grant funds, or revenue restricted to assessment district purposes. The anticipated revenues for fiscal year 2018-19 that could be used towards operating expenses total \$5,581,236. Under current Board direction, SMUD and hydroelectric income are placed in unrestricted designated reserve funds and not used for operating expenses. This results in \$5,425,336 in revenue available for operating expenses. This represents a \$1,529,260 increase over Fiscal Year 2017/2018 budget revenue, with \$1,346,350 due to the change in water rates; and the remainder due to increases in property tax payments from the County, lease payments, escrow fees, and penalties.

Operating Expenses

The expenses are summarized in Table 2. These expenses are less than the anticipated revenues available for operating expenses in Fiscal Year 2018-2019.

TABLE 2 - GDPUD PROPOSED BUDGET

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

June 12, 2018
 Fund Summary
 Fiscal Year 2018-19

Description	Beginning Balance	Revenues	Expenses	Ending Balance
10 - GENERAL FUND				
<i>Revenue</i>				
Water operating revenue	\$ -	\$ 3,222,736	\$ -	\$ -
Non-operating revenue		1,776,000		
Supplemental charge		648,923		
<i>Total revenue</i>	<u>\$ -</u>	<u>\$ 5,647,659</u>	<u>\$ -</u>	<u>\$ -</u>
<i>Expenses</i>				
5100 - Source of Supply	\$ -	\$ -	\$ 401,989	\$ -
5200 - Raw Water			682,536	
5300 - Water Treatment			720,804	
5400 - Treated Water			1,017,735	
5500 - Customer Service			324,175	
5600 - Admin			1,345,372	
Low Income Rate Assistance Subsidy (Property tax)			35,000	
<i>Total expenses</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,527,611</u>	<u>\$ -</u>
<i>Transfers</i>				
Transfer supplemental charge to Special Fund			\$ 648,923	
Transfer from Operating to Capital Reserve			471,125	
		\$ -		
<i>Total Transfers</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,120,048</u>	<u>\$ -</u>
TOTAL GENERAL FUND	<u>\$ 1,238,352</u>	<u>\$ 5,647,659</u>	<u>\$ 5,647,659</u>	<u>\$ 1,238,352</u>
40 - ALT ZONE FUND				
<i>Revenue</i>				
Wastewater operating revenue	\$ -	\$ 426,600	\$ -	\$ -
<i>Total revenue</i>	<u>\$ -</u>	<u>\$ 426,600</u>	<u>\$ -</u>	<u>\$ -</u>
<i>Expenses</i>				
6700 - Zone	\$ -	\$ -	\$ 513,496	\$ -
<i>Total expenses</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 513,496</u>	<u>\$ -</u>
<i>Transfers</i>				
Transfer from Operating to Wastewater Reserve			\$ -	
<i>Total Transfers</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ALT ZONE FUND	<u>\$ 1,097,328</u>	<u>\$ 426,600</u>	<u>\$ 513,496</u>	<u>\$ 1,010,432</u>
GRAND TOTAL REVENUES AND EXPENSES	<u>\$ 2,335,680</u>	<u>\$ 6,074,259</u>	<u>\$ 6,161,155</u>	<u>\$ 2,248,784</u>

Excluding the supplemental charge of \$648,923, the projected water expenses are \$4,450,111, which is \$471,125 less than the anticipated water revenues of \$4,998,736. The projected water expenses include \$220,900 in capital outlay to replace aging equipment and outdated information technology business systems. In addition, the Fiscal Year 2018/2019 budget includes \$110,900 in SMUD revenue and \$45,000 in hydroelectric revenue that will be placed in reserve accounts. The Board has directed that the hydroelectric revenue be set aside and reserved for future replacement/repair of the hydroelectric facilities. This means that including the capital outlay of \$220,900, capital reserve contributions from operating revenue of \$471,125, and SMUD revenue of \$110,900; the District is able to invest \$847,925 into addressing its aging infrastructure from operating revenue. This does not include funds expended on

capital projects. During Fiscal Year 2018/2019, the updated capital improvement plan includes \$7,667,072 in investment towards infrastructure replacement and upgrades, with \$5,659,987 coming from grants and loans, and \$2,007,085 from District capital reserves.

ANALYSIS

The Fiscal Year 2018-2019 Budget is balanced. The Budget increases sustainability of the District and makes significant progress towards achieving the Board of Directors Goals for Fiscal Year 2018/2019.

This Budget reflects a lower level of service than the Draft that was presented to the Board on May 12, 2018. The following deficiencies that were identified by the General Manager in June 2017 are still not able to be fully addressed by this budget:

1. Accounting and finance oversight and management
2. Contract administration
3. Prepare infrastructure master plans
4. Infrastructure asset management
5. Records management
6. Succession planning

Additionally, the following Board of Director Goals will be difficult to meet under the Revised Draft Budget:

- Goal C - Develop and Retain Employees
- Goal D - Plan for Changes in Staff and in Board Composition

Unrestricted reserve fund balances are listed in the table below.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
June 12, 2018
Fund Summary
 Fiscal Year 2018-19

Description	Beginning Balance	Revenues	Expenses	Ending Balance
<u>UNRESTRICTED RESERVE FUNDS</u>				
08 - SMUD	\$ 434,164	\$ 110,900	\$ -	\$ 545,064
19 - Stumpy Meadows	1,049,397	-	-	1,049,397
24 - ALT Capital Reserve	690,941	-	328,982	361,959
30 - Small Hydro	624,847	45,000	-	669,847
43 - Capital Reserve	1,015,419	548,625	889,460	674,584
TOTAL UNRESTRICTED RESERVE FUNDS	\$ 3,814,768	\$ 704,525	\$ 1,218,442	\$ 3,300,851

Reserve guidance from the Board Resolution 2005-05, District Finance Committee from December 2015, and Government Finance Officers Association (GFOA) are listed in Table 4.

TABLE 4 – RESERVE GUIDANCE

FUND	BOARD RESOLUTION 2005-05	FINANCE COMMITTEE DECEMBER 2015	GFOA
8 - SMUD FUND	NA	0	NA
10 - GENERAL FUND	776,304 (2 MO)	1,552,608 (4 MO)	791,830 (17%) 1,148,500 (90 DAYS)
19 - STUMPY MEADOWS RESERVE	NA	1,000,000	NA
43 - CAPITAL RESERVE	5,300,000	NA	NA
30 - SMALL HYDRO FUND	NA	0	NA
24 - ALT WTP CAPITAL RESERVE	NA	NA	NA
<i>Unrestricted Reserve Funds</i>	<i>\$ 6,076,304</i>	<i>\$ 2,552,608</i>	<i>\$ 1,148,500</i>

The District is still not meeting the Board Financial Reserve Policy goal of \$5,300,000 for capital reserves.

FISCAL IMPACT

The Fiscal Year 2018-19 Budget is balanced, and allows \$471,125 to be added to Fund 43 – Capital Reserves, and allows \$110,900 in SMUD revenue and \$45,000 in hydroelectric revenue to be set aside for future needs. Additionally, the District’s revenue from Fiscal Year 2017-2018 is projected to exceed the budget amount by roughly \$800,000. Those revenues can be used to increase operating and capital reserves. The resulting Projected Unrestricted Reserve Fund Balance at the end of Fiscal Year 2018-2019 will be \$3,300,851. That unrestricted reserve fund balance meets the recommendations of the Board, Finance Committee, and GFOA for operating and emergency reserves. The District is not currently meeting Board Financial Reserve Policy goal of \$5,300,000 for capital reserves, and it is not meeting the annual capital reserve contribution goal of \$1,500,000 calculated in the Water Financial Analysis prepared by Rural Community Assistance Corporation and accepted by the Board in December 2017.

CEQA ASSESSMENT

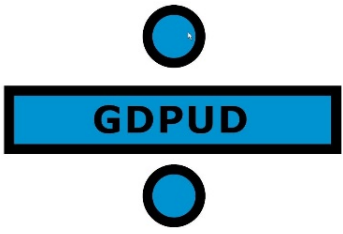
This is not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors adopt the attached resolution approving the Fiscal Year 2018-2019 budget.

ATTACHMENTS

1. Fiscal Year 2018-19 Budget
2. Recommended Organizational Chart
3. Existing Organizational Chart
4. Resolution 2018-36



DRAFT

FISCAL YEAR 2018-2019 BUDGET

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

June 12 2018

June 12, 2018

President Uso, Board of Directors, and Customers,

I am submitting the proposed Fiscal Year 2018-19 Operating Budget for the Georgetown Divide Public Utility District (District). Once again, the theme of this budget is long term sustainability, defined as a functional organization, functional infrastructure, and adequate revenue.

Background

While the six (6) year drought appears to be over, the State continues to pass legislation and institute policies that make drought restrictions the new normal in California and make water conservation the way of life in the State. Addressing these new requirements will require a significant amount of District resources from now into the foreseeable future.

I commend the Board for the courage and leadership that was demonstrated in adopting much needed rate update for the first time in over six (6) years; and for participating in a goal setting workshop to discuss important issues facing the District. Those goals that were adopted by the Board will provide much needed direction and guidance to the District staff as we budget and set priorities for the coming year.

Overview

The adoption of a new District rate structure is a critical step towards establishing sufficient capital reserves to address aging infrastructure and improvements required by increased State regulation. It is important to note, that while the new rates will allow the District to significantly increase funds placed in capital reserve accounts; the infrastructure needs are still much larger than available revenue and the District will need to continue to do more with less and continue to make infrastructure last longer than typical useful lifespans.

Revenues available for operations are projected to increase by \$1.5M over the budget for the previous fiscal year. Approximately \$1.4M of this increase is due to the newly adopted rate structure. This budget includes a total revenue of roughly \$6.1M when including the newly imposed supplemental charge and \$5.4M without the new supplemental charge. This compares to total revenue budget of \$4.7M for fiscal year 2017-2018; and \$4.0M without the new supplemental charge.

With the rate adoption complete, the District needs to shift its focus towards replacing aging infrastructure, continuing to address operational deficiencies, and dealing with increasing regulations from the State.

District staff continues to be very dedicated and passionate about delivering a high level of customer service. It has been an honor to work with them in improving the District's operations and service that we provided to our customers.

Sincerely,

Steven Palmer, PE
General Manager

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II. GDPUD Overview

The Georgetown Divide Public Utility District (District) serves communities located in western El Dorado County among the foothills of the Sierra Nevada Mountain Range, situated in the heart of the Mother Lode. The Georgetown Divide is located between the Middle and South Forks of the American River, nestled in the heart of the Sierra Nevada Foothills and Northern California's Gold Country. Access is through Highway 50 and Interstate 80, making it in close proximity to either metropolitan cities or recreational activities of Lake Tahoe. The cornerstone of the District's water supply system is the Stumpy Meadows Reservoir with a storage capacity of 20,000 acre-feet.

- ◆ Location — 72,000 acres serving unincorporated areas of western El Dorado County
- ◆ Services — Irrigation and domestic water supplies, on-site wastewater disposal
- ◆ Population of area served — 15,000
- ◆ Formation Date — June 4, 1946
- ◆ Type of District (Act) — California Public Utility District Act
- ◆ Source of Water — Pilot Creek and other tributary water rights
- ◆ Amount of Water Served — Approximately 12,000 acre-feet per year
- ◆ Predecessor Agencies — A series of private water companies dating back to 1852 and the El Dorado, Pilot and Rock Creek Canal Companies

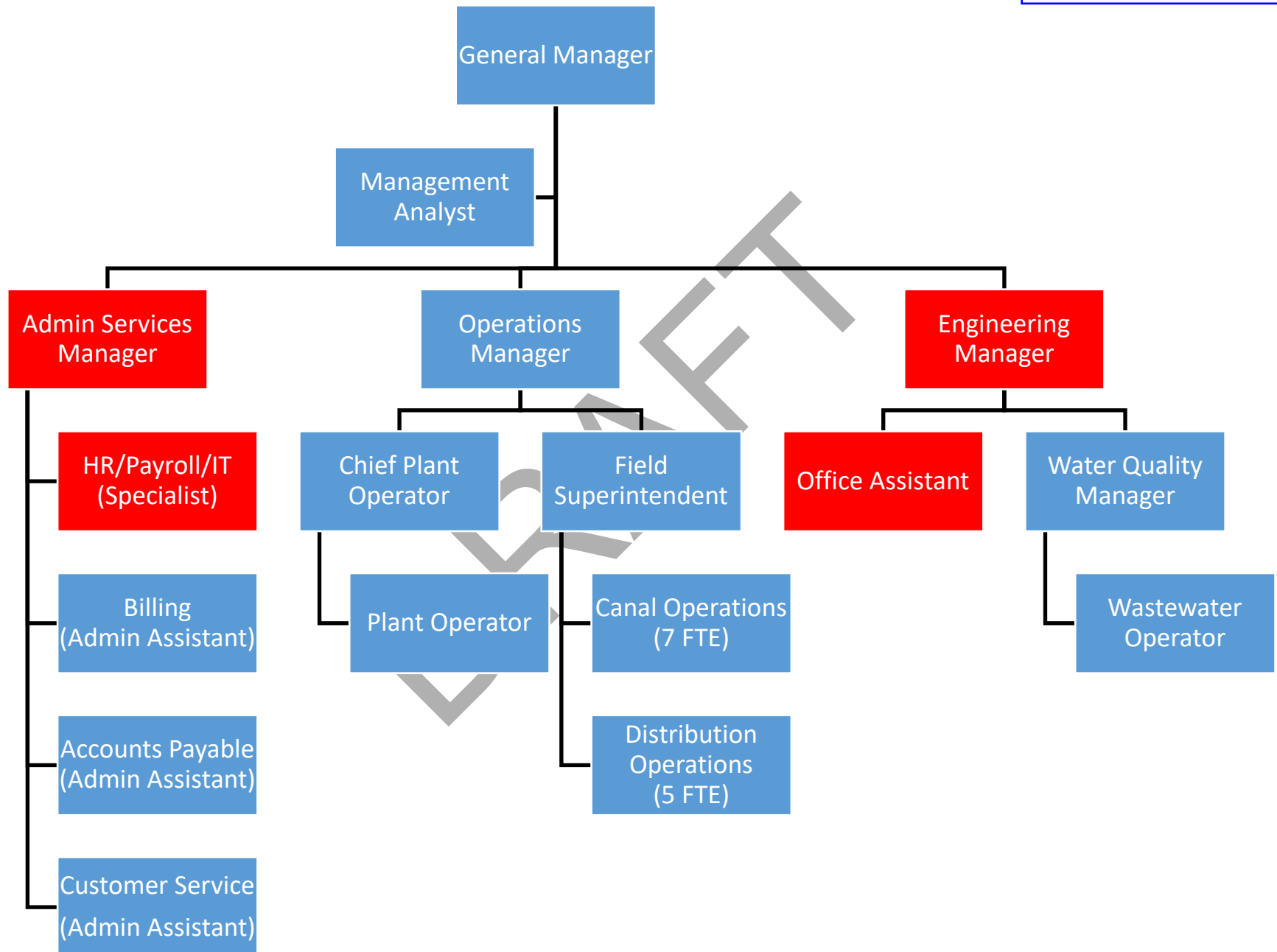
GDPUD History

The origins of District facilities can be directly traced back to 1852 and the El Dorado, Pilot and Rock Creek Canal Companies, one of the first established water purveyors in the State of California; resulting from James Marshall's discovery of gold in nearby Coloma. Following the decline in gold production, agriculture and lumbering became the staple industries on the Divide for many years.

The focus of the District water supply system is the Stumpy Meadows Reservoir, a 20,000 acre-foot impoundment on Pilot Creek, at the eastern edge of the District. Water from this source of supply traverses through approximately 75 miles of ditch and pipeline to provide both agricultural water for customers, and raw water supplies for the District's water treatment plants.

III. District Organizational Chart

A revised District organizational chart is presented below. The chart identifies several new positions, including ones that are not budgeted.



Fund Budget Summary

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
June 12, 2018
Fund Summary
 Fiscal Year 2018-19

Description	Beginning Balance	Revenues	Expenses	Ending Balance
<u>10 - GENERAL FUND</u>				
<i>Revenue</i>				
Water operating revenue	\$ -	\$ 3,222,736	\$ -	\$ -
Non-operating revenue		1,776,000		
Supplemental charge		648,923		
<i>Total revenue</i>	<u>\$ -</u>	<u>\$ 5,647,659</u>	<u>\$ -</u>	<u>\$ -</u>
<i>Expenses</i>				
5100 - Source of Supply	\$ -	\$ -	\$ 401,989	\$ -
5200 - Raw Water			682,536	
5300 - Water Treatment			720,804	
5400 - Treated Water			1,017,735	
5500 - Customer Service			324,175	
5600 - Admin			1,345,372	
Low Income Rate Assistance Subsidy (Property tax)			35,000	
<i>Total expenses</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,527,611</u>	<u>\$ -</u>
<i>Transfers</i>				
Transfer supplemental charge to Special Fund			\$ 648,923	
Transfer from Operating to Capital Reserve			471,125	
		\$ -		
<i>Total Transfers</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,120,048</u>	<u>\$ -</u>
TOTAL GENERAL FUND	<u>\$ 1,238,352</u>	<u>\$ 5,647,659</u>	<u>\$ 5,647,659</u>	<u>\$ 1,238,352</u>
<u>40 - ALT ZONE FUND</u>				
<i>Revenue</i>				
Wastewater operating revenue	\$ -	\$ 426,600	\$ -	\$ -
<i>Total revenue</i>	<u>\$ -</u>	<u>\$ 426,600</u>	<u>\$ -</u>	<u>\$ -</u>
<i>Expenses</i>				
6700 - Zone	\$ -	\$ -	\$ 513,496	\$ -
<i>Total expenses</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 513,496</u>	<u>\$ -</u>
<i>Transfers</i>				
Transfer from Operating to Wastewater Reserve			\$ -	
<i>Total Transfers</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ALT ZONE FUND	<u>\$ 1,097,328</u>	<u>\$ 426,600</u>	<u>\$ 513,496</u>	<u>\$ 1,010,432</u>
GRAND TOTAL REVENUES AND EXPENSES	<u>\$ 2,335,680</u>	<u>\$ 6,074,259</u>	<u>\$ 6,161,155</u>	<u>\$ 2,248,784</u>
<u>UNRESTRICTED RESERVE FUNDS</u>				
08 - SMUD	\$ 434,164	\$ 110,900	\$ -	\$ 545,064
19 - Stumpy Meadows	1,049,397	-	-	1,049,397
24 - ALT Capital Reserve	690,941	-	328,982	361,959
30 - Small Hydro	624,847	45,000	-	669,847
43 - Capital Reserve	1,015,419	471,125	889,460	597,084
TOTAL UNRESTRICTED RESERVE FUNDS	<u>\$ 3,814,768</u>	<u>\$ 627,025</u>	<u>\$ 1,218,442</u>	<u>\$ 3,223,351</u>

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
June 12, 2018
Summary of Restricted Funds
 Fiscal Year 2018-19

Fund	Beginning Fund Balance	Revenues	Expenses	Ending Fund Balance
RESTRICTED FUNDS (3) (4)				
09 CABY Grant	\$ 74,521	665,866	740,387	\$ 0
14 Stewart Mine	\$ -	-	-	\$ -
17 Water Development	\$ 403,798	-	-	\$ 403,798
25 Bayne Rd Assessment District	\$ 45,264	-	-	\$ 45,264
29 State Revolving Fund	\$ (224,787)	-	-	\$ (224,787)
35 EPA Grant	\$ 1,118,031	-	-	\$ 1,118,031
37 Graden Valley Water Improvement District	\$ 106,135	-	-	\$ 106,135
39 Capital Facility Charges	\$ 1,732,287	-	691,643	\$ 1,040,644
41 ALT Tank Replacement and Loan	\$ 39,425	-	-	\$ 39,425
42 ALT Community Disposal Service Reserve	\$ 185,069	-	10,000	\$ 175,069
51 Kelsey North Assessment District	\$ 26,154	-	-	\$ 26,154
52 Kelsey South Assessment District	\$ 55,259	-	-	\$ 55,259
Low Income Rate Assistance Subsidy (Property tax)				
53 Pilot Hill North Assessment District	\$ 7,481	-	-	\$ 7,481
54 Pilot Hill South Assessment District	\$ (1,118)	-	-	\$ (1,118)

Notes:

- (3) Restricted funds are those whose usage are legally restricted for specific purposes
- (4) Retiree fund (12 is not shown to avoid duplicate budget
- (5) State Revolving Fund Fund 29 expenses include \$2,296 per month for existing SRF Loan for Walton WTP

IV. Schedule of Transfers

Description	From		To	
	Fund	Amount	Fund	Amount
Transfer Supplemental Charge to Fund	10	\$ 648,923		648,923
Transfer Revenue to Capital Reserves	10	\$ 548,625	43	548,625
<i>Total Transfers</i>		<i>\$ 889,958</i>		<i>\$ 889,958</i>

V. Revenue Sources

District revenues are divided into three broad categories: Water Operating Revenue, Wastewater Operating Revenue, and Non Operating Revenue.

A. Operating Revenue

Water Sales

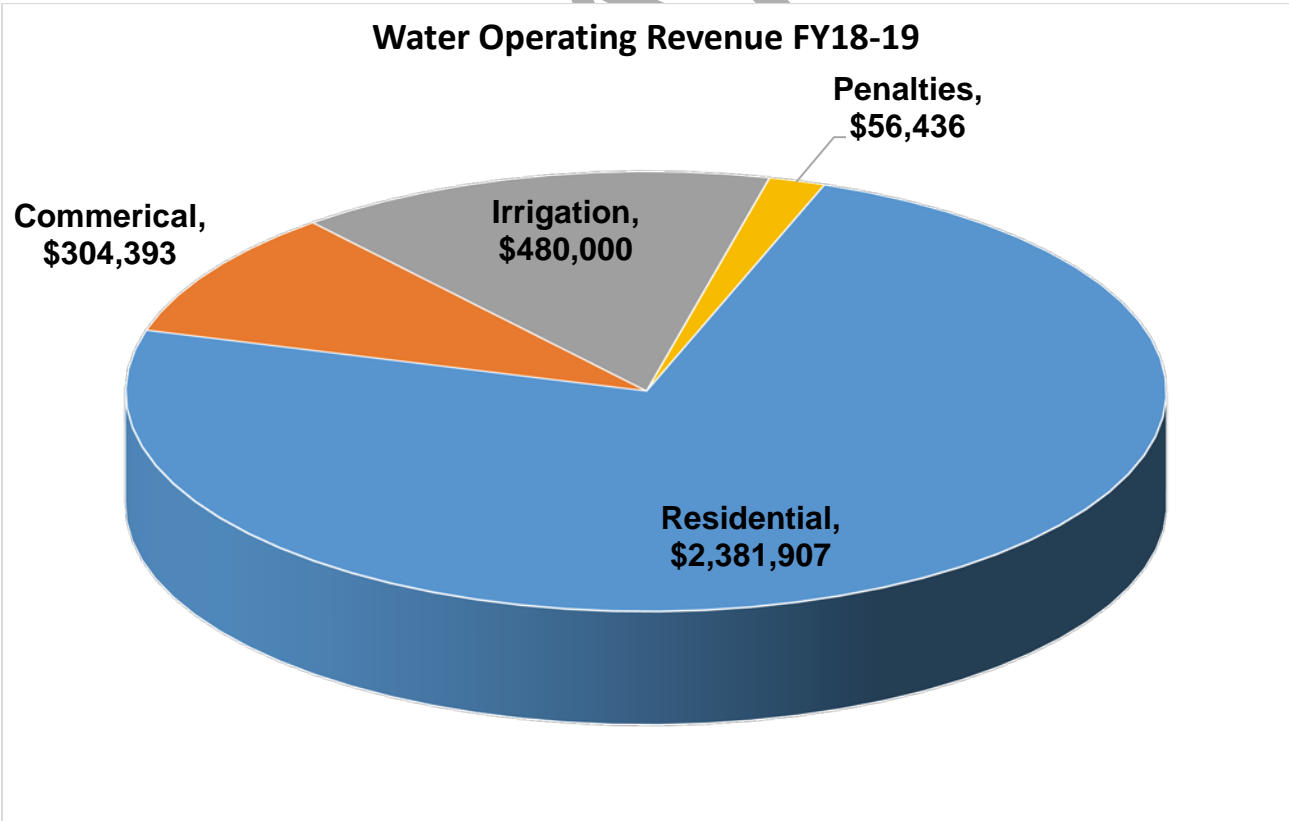
Water Operating Revenue includes all revenue generated by the sale of water and associated penalties. The District sells both treated water and untreated water. For

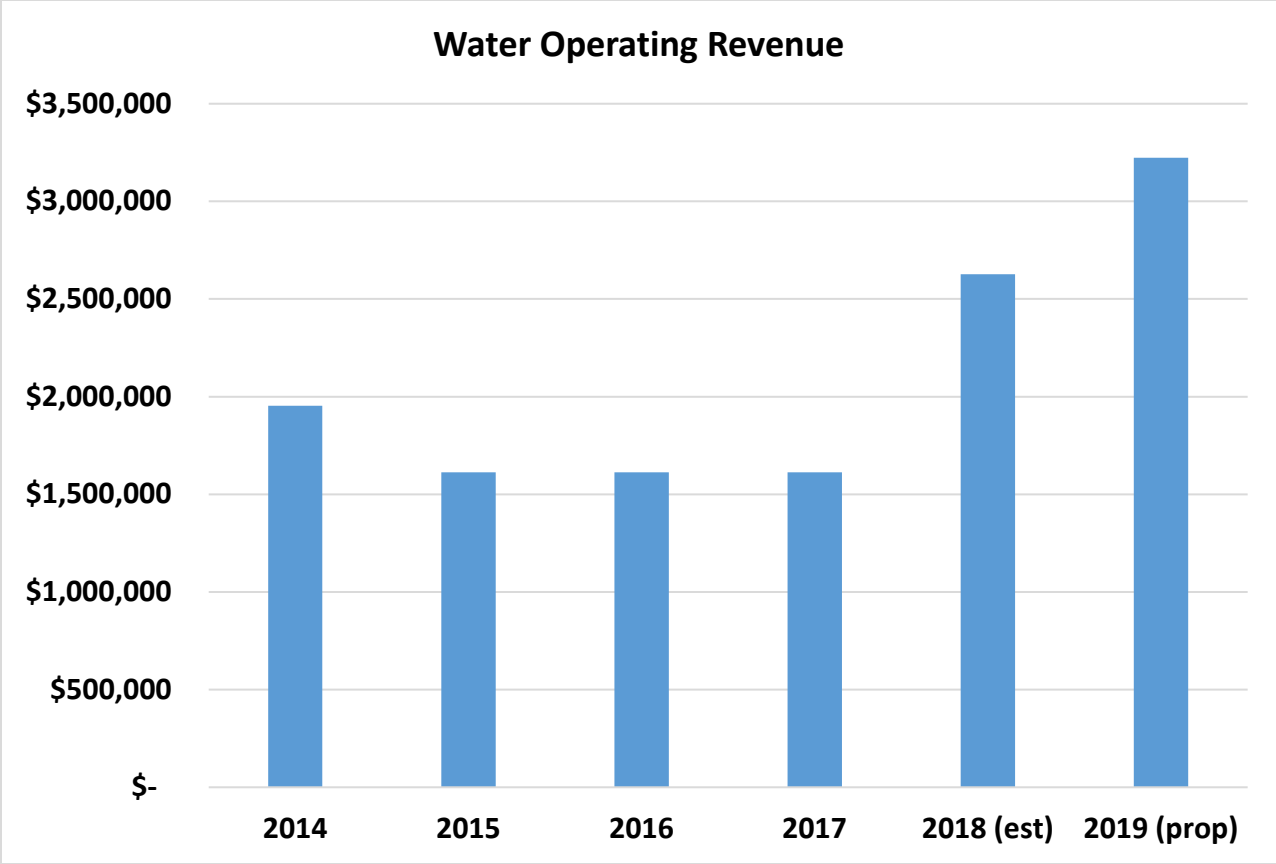
budgeting purposes, treated water sales are divided into residential and commercial. The largest source of operating revenue is the sale of residential water. In FY 17-18, residential water sales were budgeted at \$1.3M and are estimated to total \$2.0M, which is approximately 77% of water operating revenues and approximately 37% of total revenue. Projected FY17-18 residential water sales exceeded the amount budgeted due to the newly adopted rates. For FY18-19, residential water sales are projected to be \$2.4M, representing 72% of water operating revenue and 39% of total revenue.

Commercial water sales are estimated to total approximately \$253,455 for FY17-18, which is approximately 10% of water operating revenues and 5% of total revenue. Due to the newly adopted rates, commercial water sales in FY18-19 are projected to be \$304,393, representing 10% of water operating revenue and 5% of total revenue.

Untreated (irrigation) water sales are estimated to total approximately \$289,37 for FY17-18, which is 11% of water operating revenues and 5% of total revenue. Due to the newly adopted rates, the projected revenue from irrigation water sales in FY18-19 is anticipated to be \$480,000, representing 11% of water operating revenue and 5% of total revenue.

The following charts summarize the operating revenues for FY18-19, and the last four fiscal years.





Wastewater Charges/Fees

Revenue collected and used for oversight of the Auburn Lake Trails On-Site Wastewater Disposal Zone is estimated to total \$426,600 for FY17-18, which is roughly 8% of the total revenues. This revenue expected to stay about the same for FY18-19 and the projected revenue is \$426,600. The revenue represents homeowners' bimonthly fees collected separate from residential water costs for the State mandated oversight of waste water activities in the Auburn Lake Trails subdivision. The amount also includes a minor amount for additional fees related to homeowner requested activities. Wastewater operating revenues for FY18-19 and the last four years are summarized below.



B. Non Operating Revenue

Non-operating revenues include grant revenue, interest income, restricted benefit charges, hydroelectric payments, lease payments and general property tax revenues. Non-operating revenues are projected to total \$1,776,000 in FY18-19.

Property Tax

The largest non-operating revenue source is property tax revenue. The District receives a portion of the ad valorem property tax from El Dorado County based on the assessed value of the properties within the District. The actual amount varies based on the tax rate that was established when each individual property annexed into the district. On average, the District receives about \$0.12 per \$100 of assessed property value within the District. Property tax revenue for FY17-18 is estimated to be \$1,662,995, which is 96% of non-operating revenues, and 30% of total revenue. Based on information obtained from El Dorado County, it is anticipated that property tax revenue will be roughly the same for FY18-19 and is budgeted as \$1,660,000.

Sacramento Municipal Utility District (SMUD)

The District receives payments each year from SMUD in accordance with the 2005 cooperation agreement between El Dorado Water and Power Authority and SMUD. That agreement was reached as a requirement of SMUD’s relicensing of the Upper

American River Project through the Federal Energy Regulatory Commission (FERC). The payment to the District for FY18-19 is estimated to be \$110,900, which is roughly 5% of non-operating revenues, and 2% of total revenue.

Interest, Leases, Hydroelectric

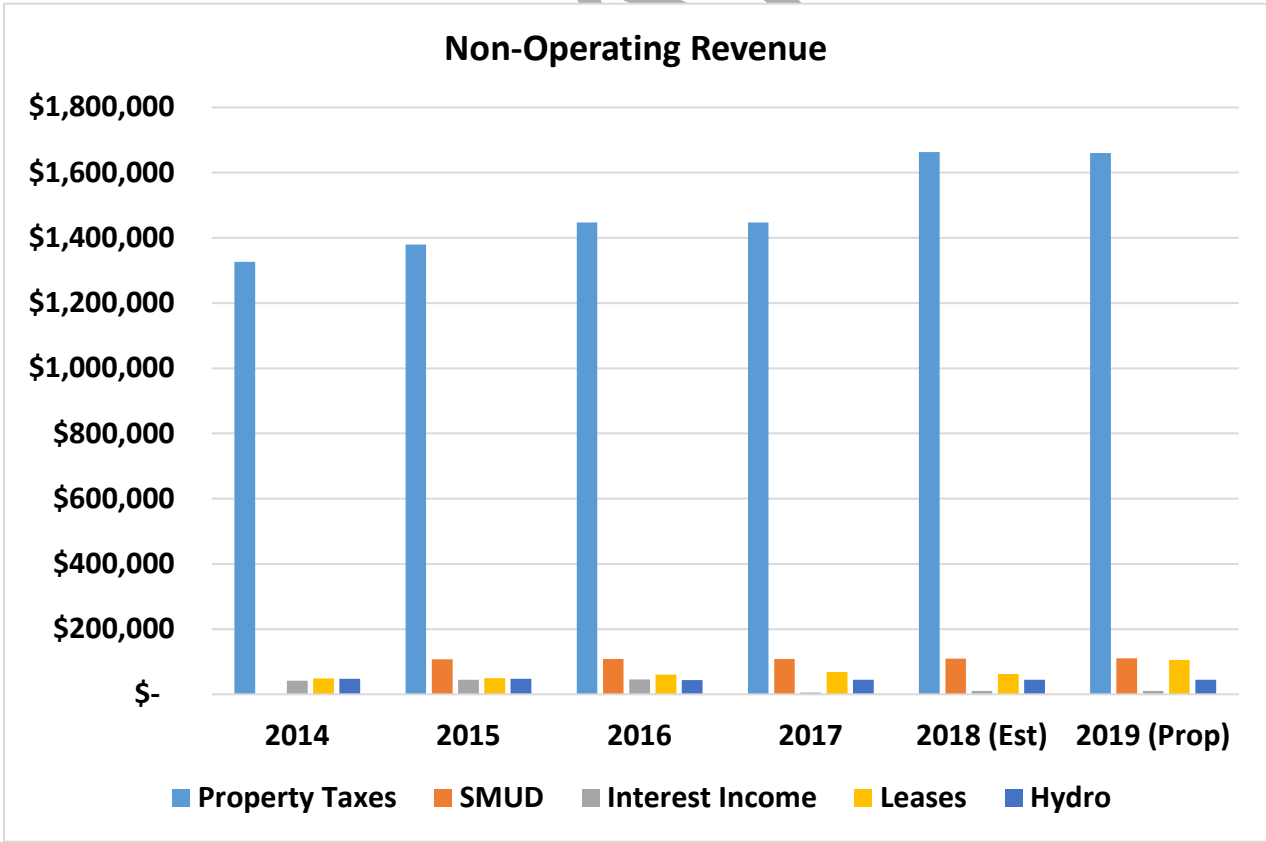
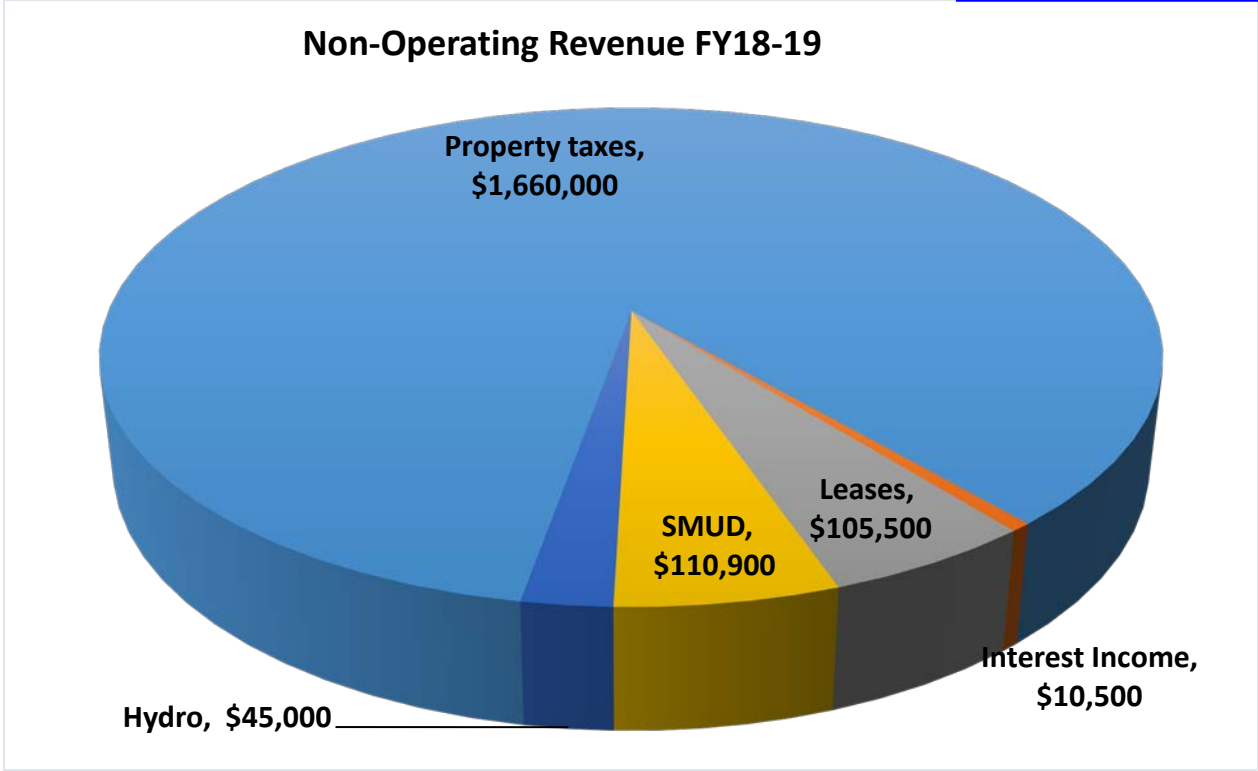
Interest income is earned on all general, restricted and designated funds. Interest income is projected to be approximately \$10,500 in FY18-19.

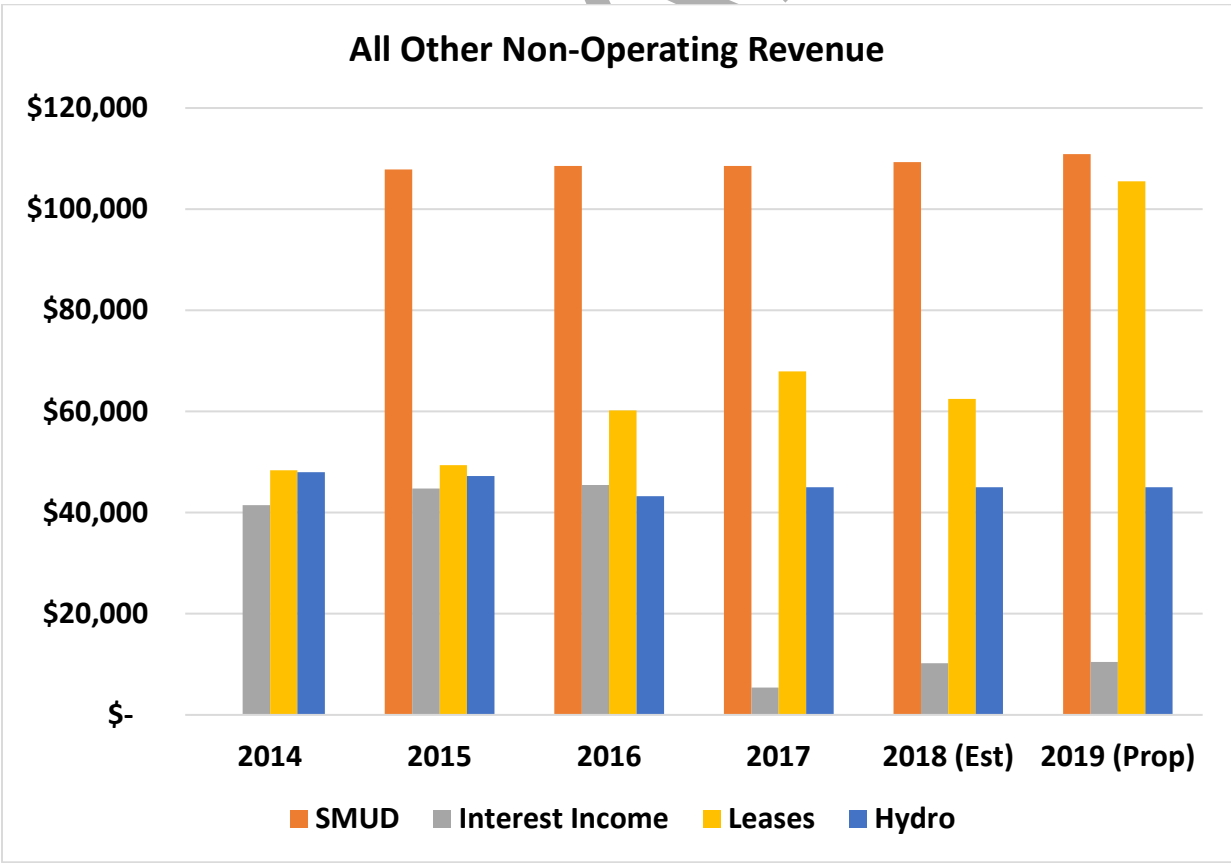
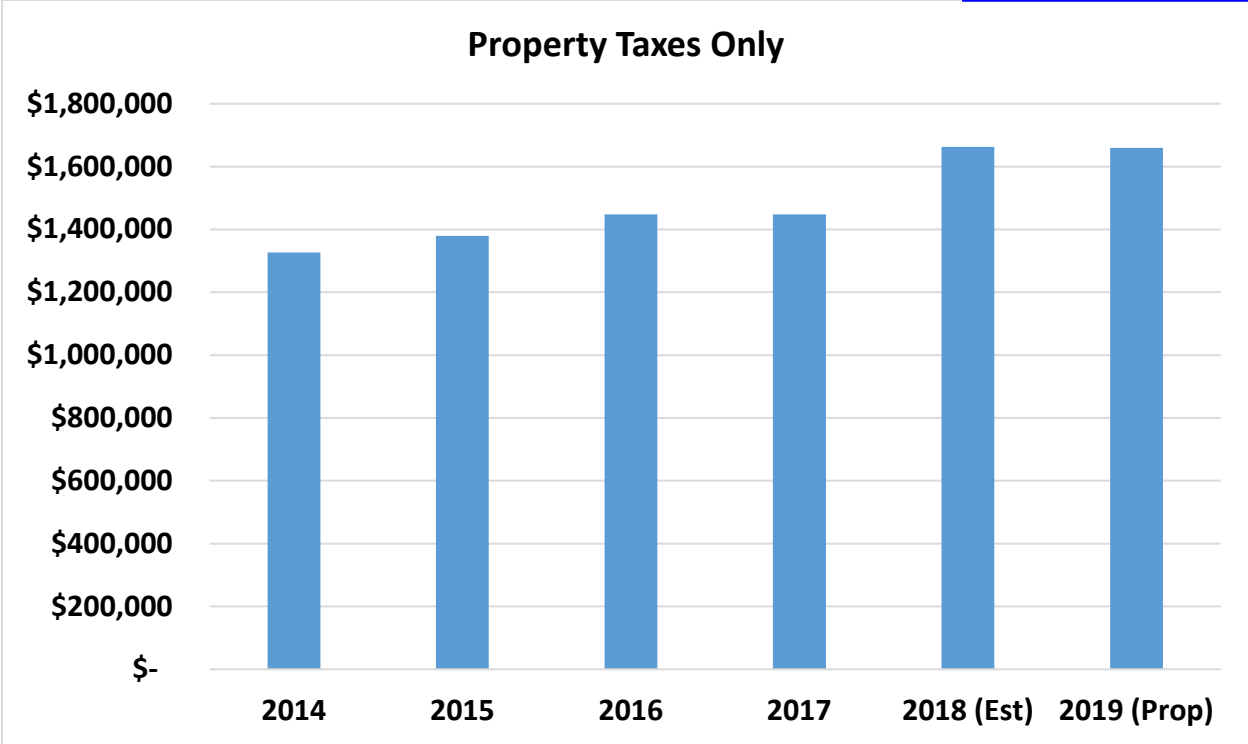
The district has leases with several companies that pay to place their communications equipment on district facilities. Lease revenue is estimated to be \$62,498 for FY17-18 and projected to be \$105,500 in FY18-19. The increase is due to a new lease agreement with AT&T that was approved by the Board.

The district also receives hydroelectric royalty payments for the Buckeye and Tunnel Hill facilities. During FY17-18, the hydroelectric royalty payments are estimated to be \$45,500 and they are projected to be \$45,500 for FY18-19.

The following charts summarize non-operating revenues for FY18-19 and the last four fiscal years.

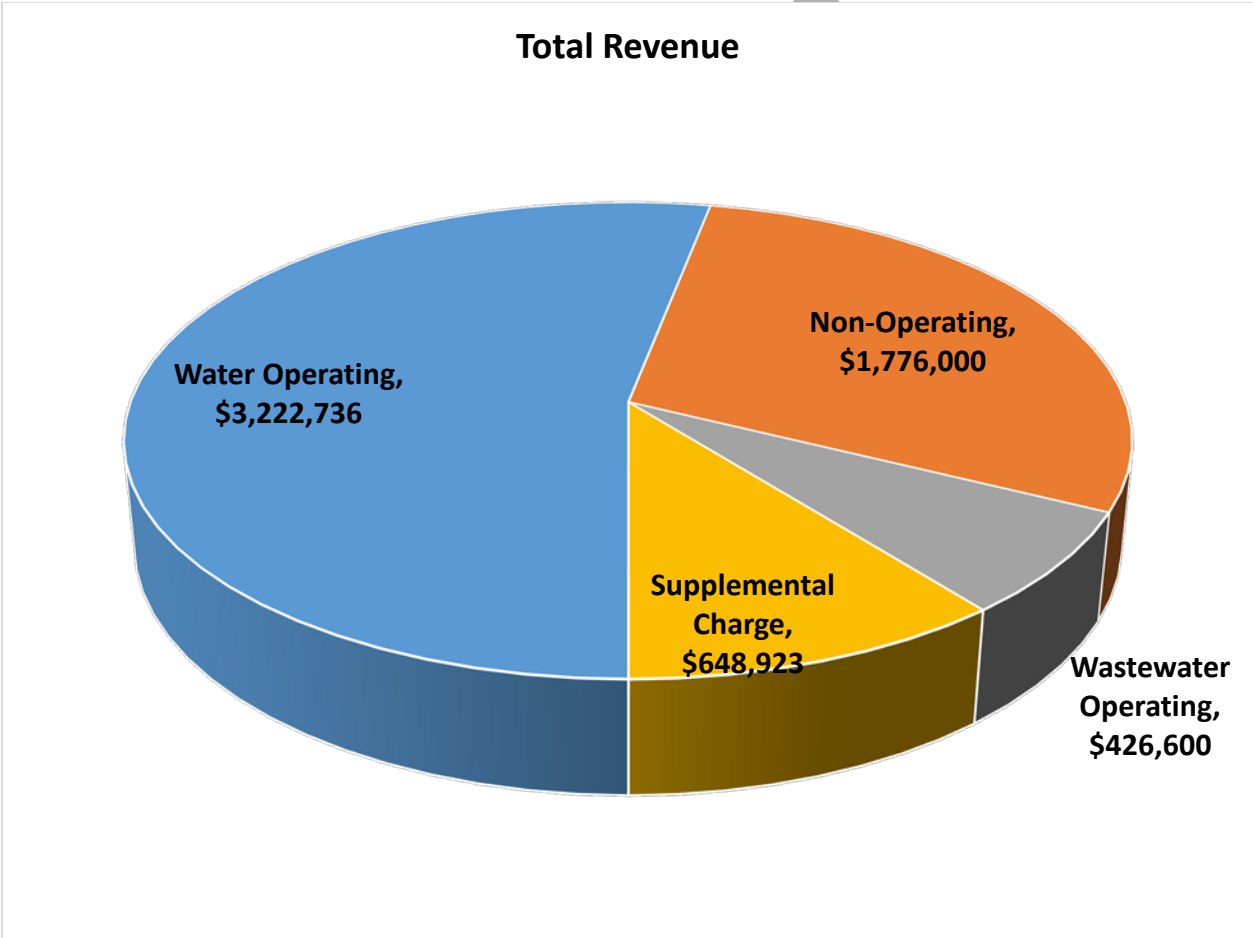
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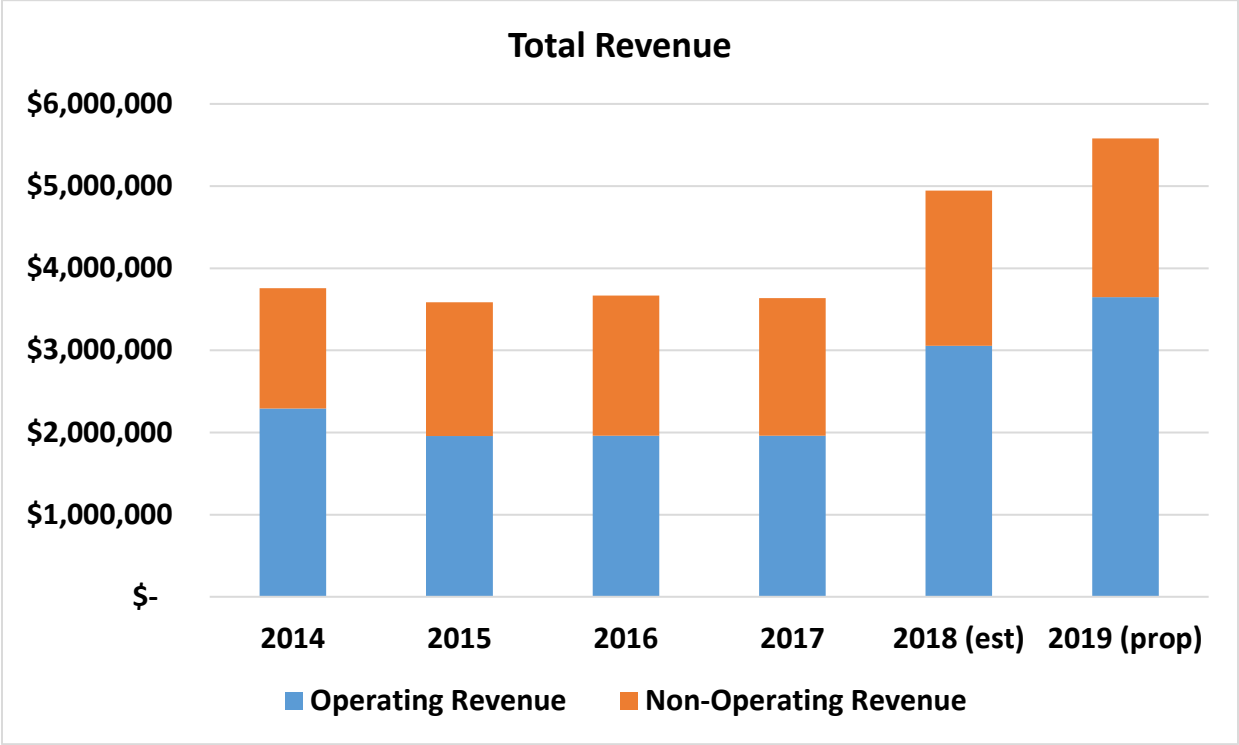


C. Supplemental Charge

In 2015 the District conducted Proposition 218 proceedings and adopted a supplemental monthly charge in the amount of \$15.08 per month on treated water accounts. The Supplemental Charge is for the specific purpose of paying off a loan from the State Revolving Fund that is being used to finance construction of a new water treatment plant to replace the aging plant located in Cool near the Auburn Lake Trails subdivision. The District Board of Directors adopted a resolution stating that the Supplemental Charge “will be held in separate, restricted account, used solely for servicing SWRCB low-interest loan and reserve account.” For this reason, the charge is listed separately in the budget and cannot be used to fund operating expenses. The Supplemental Charge was approved in September 2015 and first began appearing on customers’ bills in February 2017. The supplemental charge is projected to generate \$648,923 of total revenue each year.



The last several years of revenue, excluding the supplemental charge, are presented along with the FY18-19 projection in the following chart.



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VI. Expenses

A. Operating

Operating expenses are divided into seven departments: 5100 – Source of Supply, 5200 – Transmission & Distribution of Raw Water, 5300 – Water Treatment, 5400 – Transmission & Distribution of Treated Water, 5500 – Customer Service, 5600 – General & Administration, and 6700 – Wastewater (Zone).

5100 – Source of Supply

Activities related to the maintenance and operation of the upper canal system from Stump Meadows Reservoir to Tunnel Hill. In addition to physical maintenance of the reservoir and canal system, this also includes water rights monitoring and reporting, dam surveying and monitoring, and dam safety compliance.

5200 - Transmission & Distribution of Raw Water

Activities related to the conveyance of untreated water, including the transmission of untreated water to the water treatment plants.

5300 – Water Treatment

Activities related to the treatment plants and treating water for domestic use. This includes water quality monitoring, and compliance with State regulations related to water treatment plant operation.

5400 – Transmission & Distribution of Treated Water

Activities related to operation and maintenance of treated water pipelines and associated facilities. Also includes activities such as backflow testing compliance program, laboratory testing, and water quality sampling and reporting.

5500 – Customer Service

Activities directly related to assisting customers, reading meters, and preparing and processing water billing.

5600 – General & Administration

Activities not directly attributed to any one other department but supporting all District activities, except wastewater. Examples include financial planning and management, accounting, information technology, records management, website hosting and management, Board of Directors support, payroll, and human resources.

6700 – Wastewater (Zone)

Activities related to overseeing wastewater collection and disposal. Includes compliance with State regulations including the waste discharge requirements adopted by the Water Quality Control Board.

B. Capital Improvement Projects

The five-year capital improvement plan (CIP) is adopted each year by the Board separately from the budget. The expenditures in the CIP for the current fiscal year are incorporated into this budget and shown as expenses within the Fund Summary.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
 June 12, 2018
 Water Fund Summary
 Fiscal Year 2018-19

ACCOUNT	ACCOUNT DESC.	FY 2016-17	FY 2017-18				FY 2018-19			
		ACTUAL	ANNUAL BUDGET	FEBRUARY 2018 ACTUAL	VARIANCE	PCT VARIANCE	MAR - JUN 2018 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
<i>Revenues</i>										
3010	Water Sales-Res	\$ 1,350,610	\$ 1,319,000	\$ 1,112,223	\$ (206,777)	-16%	\$ 916,112	\$ 2,028,335	\$ 2,381,907	\$ -
3020	Water Sales-Com	201,348	211,860	162,410	(49,450)	-23%	81,205.01	243,615	294,393	
3030	Water Sales-Cst	23,576	2,140	6,560	4,420	207%	3,280.12	9,840	10,000	
3040	Water Sales-Irr	224,156	269,000	144,686	(124,314)	-46%	144,685.90	289,372	480,000	
3045	SURCHARGE	328,751	648,923	438,490	(210,433)	-32%	219,245.12	648,923	648,923	
3060	Installation	33,044	-	6,755	6,755	100%	3,377.35	10,132	10,436	
3090	Other Operating	32	-	10	10	100%	5.10	15		
3180	MAT/LABOR CHG	-	-	1,248	1,248	100%	623.79	1,871		
4020	Interest	3,250	3,594	4,103	509	14%	2,051.72	6,155	6,300	
4020	Interest	4,006	2,745	2,710	(35)	-1%	1,355.04	4,065	4,200	
4030	Penalties	43,652	37,000	30,756	(6,244)	-17%	15,377.77	46,133	46,000	
4040	Lease/Media One	65,795	70,000	41,640	(28,360)	-41%	20,819.77	62,459	105,500	
4050	Property Taxes	1,524,159	1,569,000	831,497	(737,503)	-47%	831,497.45	1,662,995	1,660,000	
4060	Sale of Assets	-	-	875	875	100%	437.50	1,313		
4090	Other/lease	4,407	-	26	26	100%	12.75	38		
4999	Transfers In	37,736	-	50,000	50,000	100%	25,000.00	75,000	-	
Total Revenues		\$ 3,844,521	\$ 4,133,262	\$ 2,833,989	\$ (1,299,273)	-31%	\$ 2,265,086	\$ 5,090,262	\$ 5,647,659	\$ -

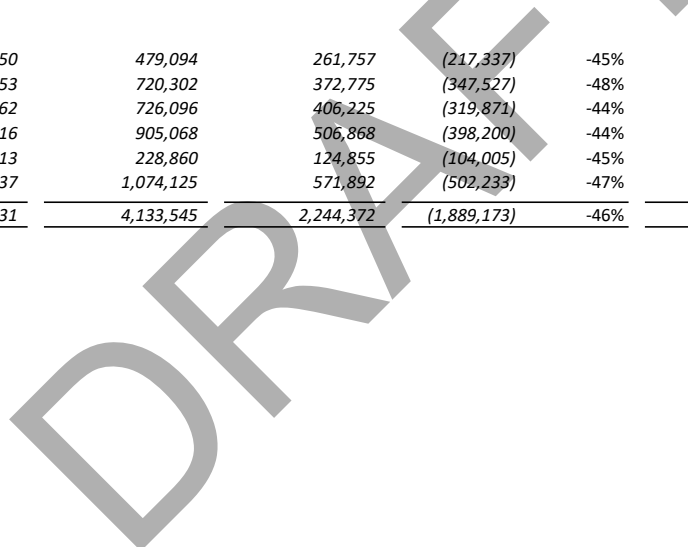
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GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
June 12, 2018
Water Fund Summary
 Fiscal Year 2018-19

ACCOUNT	ACCOUNT DESC.	FY 2016-17		FY 2017-18				FY 2018-19		
		ACTUAL	ANNUAL BUDGET	FEBRUARY 2018 ACTUAL	VARIANCE	PCT VARIANCE	MAR - JUN 2018 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
<i>Expenses</i>										
5010 Super & Labor		\$ 1,127,219	\$ 1,325,599	\$ 766,880	\$ (558,719)	-42%	\$ 383,440	\$ 1,150,320	\$ 1,483,736	\$ -
5011 Wages-Part time		88,897	69,816	47,837	(21,979)	-31%	23,918	71,755	10,000	
5012 Pension Expense		(451,762)	-	-	-	100%	-	-	-	
5013 PERS UAL		325,372	435,500	181,230	(254,270)	-58%	90,615	435,500	479,760	
5014 P.E.R.S.		111,384	129,443	70,889	(58,554)	-45%	35,444	106,333	142,953	
5015 I.C.M.A.		2,385	7,790	5,067	(2,723)	-35%	2,534	7,790	7,780	
5016 Payroll Taxes		102,494	133,060	72,519	(60,541)	-45%	36,260	108,779	148,374	
5017 Standby		53,712	51,010	33,020	(17,990)	-35%	16,510	51,010	51,010	
5018 Insurance - H&L		314,512	439,544	163,711	(275,833)	-63%	81,855	439,544	477,368	
5019 Overtime		77,476	91,135	50,013	(41,122)	-45%	25,006	91,135	73,190	
<i>Total salaries and benefits</i>		<u>1,751,690</u>	<u>2,682,897</u>	<u>1,391,167</u>	<u>(1,291,730)</u>	<u>-48%</u>	<u>695,583</u>	<u>2,462,167</u>	<u>2,874,170</u>	<u>-</u>
5020 Insurance - W.C		49,570	47,236	21,730	(25,506)	-54%	10,865	47,236	47,339	
5027 Audit		16,640	16,773	16,773	-	0%	8,387	25,160	21,945	
5030 Equipment Maint		253	-	-	-	100%	-	-	-	
5034 Insurance - Gen		59,583	62,655	62,650	(5)	0%	31,325	-	-	
5036 Legal		103,522	110,000	86,100	(23,900)	-22%	43,050	129,150	150,000	
5038 Mat.& Supp.		158,093	203,100	125,830	(77,270)	-38%	62,915	188,744	202,700	
5039 Materials - Oth		31,393	30,130	13,128	(17,002)	-56%	6,564	19,692	12,400	
5040 Office Supplies		49,360	54,895	31,876	(23,019)	-42%	15,938	47,814	58,350	
5041 Staff Develop		5,822	9,871	3,814	(6,057)	-61%	1,907	5,722	12,790	
5042 Travel		6,154	8,625	2,305	(6,320)	-73%	1,153	3,458	9,140	
5044 Utilities		191,303	197,375	133,047	(64,328)	-33%	66,524	199,571	215,461	
5046 Veh. Maint.		39,604	22,000	14,484	(7,516)	-34%	7,242	21,726	35,000	
5048 Vehicle - Oper		40,150	42,640	26,991	(15,649)	-37%	13,495	40,486	44,500	
5060 Payroll Process		5,462	5,600	2,874	(2,726)	-49%	1,437	4,311	6,000	
5068 Retiree Bene		135,779	136,000	35,402	(100,598)	-74%	17,701	53,102	90,000	
5070 Director Remun		24,031	24,000	14,800	(9,200)	-38%	7,400	24,000	-	
5076 Bldg. Maint. Water Treatmnt		6,618	6,648	2,644	(4,004)	-60%	1,322	3,966	7,000	
5080 Outside Serv		162,494	314,652	183,279	(131,373)	-42%	91,639	314,652	218,600	
5084 Government Reg		116,326	80,200	35,569	(44,631)	-56%	17,785	80,200	84,200	
5089 Memberships Srce of Supply		12,663	26,848	24,418	(2,430)	-9%	12,209	26,848	25,000	
5090 Other		61,887	51,400	6,875	(44,525)	-87%	3,438	51,400	45,000	
5091 Elections		6,816	-	-	-	100%	-	-	10,000	
<i>Total services and supplies</i>		<u>1,315,401</u>	<u>1,450,648</u>	<u>844,589</u>	<u>(606,059)</u>	<u>-42%</u>	<u>422,295</u>	<u>1,287,239</u>	<u>1,295,425</u>	<u>-</u>
<i>Total operating expenses</i>		<u>3,067,091</u>	<u>4,133,545</u>	<u>2,235,756</u>	<u>(1,897,789)</u>	<u>-46%</u>	<u>1,117,878</u>	<u>3,749,406</u>	<u>4,169,595</u>	<u>-</u>

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
 June 12, 2018
 Water Fund Summary
 Fiscal Year 2018-19

		FY 2016-17	FY 2017-18				FY 2018-19			
ACCOUNT	ACCOUNT DESC.	ACTUAL	ANNUAL BUDGET	FEBRUARY 2018 ACTUAL	VARIANCE	PCT VARIANCE	MAR - JUN 2018 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
5094	Depreciation	642,579	-	-	-	100%		-	-	
7010	Interest	1,861	-	838	838	100%		838	-	
7011	PRINCIPLE EXP	-	-	7,778	7,778	100%		7,778	-	
7090	Other	-	-	-	-	100%		-	-	
5095	Capital Outlay	-	-	-	-	100%		-	220,900	
	<i>Total capital outlay</i>	644,440	-	8,616	8,616	100%	-	8,616	220,900	-
7999	Transfers Out	28,000	-	-	-	100%		-	1,120,048	
	<i>Total Expenses</i>	\$ 3,739,531	\$ 4,133,545	\$ 2,244,372	\$ (1,889,173)	-46%	\$ 1,117,878	\$ 3,758,022	\$ 5,510,543	\$ -
<i>Department Summary</i>										
	5100 - Source of Supply	327,350	479,094	261,757	(217,337)	-45%	130,879	392,636	401,989	-
	5200 - Raw Water	481,653	720,302	372,775	(347,527)	-48%	186,388	559,163	682,536	-
	5300 - Water Treatment	738,262	726,096	406,225	(319,871)	-44%	203,112	609,337	720,188	-
	5400 - Treated Water	926,416	905,068	506,868	(398,200)	-44%	253,434	759,389	1,017,735	-
	5500 - Customer Service	262,613	228,860	124,855	(104,005)	-45%	62,427	187,282	324,175	-
	5600 - Admin	975,237	1,074,125	571,892	(502,233)	-47%	281,638	831,330	1,321,372	-
		3,711,531	4,133,545	2,244,372	(1,889,173)	-46%	1,117,878	3,339,137	4,467,995	-



GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
 June 12, 2018
 5100 - Source of Supply
 Fiscal Year 2018-19

ACCOUNT	ACCOUNT DESC.	FY 2016-17		FY 2017-18				FY 2018-19		
		ACTUAL	ANNUAL BUDGET	FEBRUARY 2018 ACTUAL	VARIANCE	PCT VARIANCE	MAR - JUN 2018 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
<i>Expenses</i>										
5010 Super & Labor		\$ 89,803	\$ 126,801	\$ 85,160	\$ (41,641)	-33%	\$ 42,580	\$ 127,740	\$ 122,589	
5011 Wages-Part time		7,490	8,500	6,840	(1,660)	-20%	3,420.00	10,260	5,000	
5012 Pension Expense		(87,364)	-	-	-	100%	-	-	-	
5013 PERS UAL		33,170	83,930	34,925	(49,005)	-58%	17,463	52,388	19,176	
5014 P.E.R.S.		8,201	12,335	8,412	(3,923)	-32%	4,206	12,618	11,811	
5016 Payroll Taxes		8,276	12,680	7,519	(5,161)	-41%	3,759	11,278	12,259	
5017 Standby		6,890	6,530	3,920	(2,610)	-40%	1,960	5,880	6,530	
5018 Insurance - H&L		28,261	41,887	20,497	(21,390)	-51%	10,249	30,746	39,441	
5019 Overtime		5,902	6,759	5,090	(1,669)	-25%	2,545	7,635	6,047	
<i>Total salaries and benefits</i>		<u>100,628</u>	<u>299,422</u>	<u>172,363</u>	<u>(127,059)</u>	<u>-42%</u>	<u>86,182</u>	<u>258,545</u>	<u>222,853</u>	<u>-</u>
5020 Insurance - W.C		7,537	4,501	3,473	(1,028)	-23%	1,737	5,210	3,911	
5028 Engineering		30,633	-	-	-	100%	-	-	-	
5030 Equipment Maint		107	-	-	-	100%	-	-	-	
5034 Insurance - Gen		4,146	7,740	7,738	(2)	0%	3,869	11,607	-	
5038 Mat.& Supp.		5,837	12,700	5,702	(6,998)	-55%	2,851	8,553	11,900	
5039 Materials - Oth		(3,627)	5,000	2,050	(2,950)	-59%	1,025	3,075	-	
5040 Office Supplies		14	-	-	-	100%	-	-	-	
5041 Staff Develop		200	1,000	50	(950)	-95%	25	75	1,500	
5044 Utilities		2,729	9,015	3,673	(5,342)	-59%	1,836	5,509	9,491	
5046 Veh. Maint.		3,398	3,000	2,456	(544)	-18%	1,228	3,684	8,000	
5048 Vehicle - Oper		4,150	5,000	3,165	(1,835)	-37%	1,583	4,748	6,000	
5068 Retiree Bene		-	-	-	-	100%	-	-	-	
5080 Outside Serv		19,593	85,800	46,977	(38,823)	-45%	23,488	70,465	18,000	
5084 Government Reg		43,296	34,300	9,373	(24,927)	-73%	4,686	14,059	34,300	
5089 Memberships Srce of Supply		-	616	-	(616)	-100%	-	-	-	
5090 Other		380	11,000	4,737	(6,263)	-57%	2,369	7,106	-	
<i>Total services and supplies</i>		<u>118,391</u>	<u>179,672</u>	<u>89,394</u>	<u>(90,278)</u>	<u>-50%</u>	<u>44,697</u>	<u>134,091</u>	<u>93,102</u>	<u>-</u>
<i>Total operating expenses</i>		<u>\$ 219,019</u>	<u>\$ 479,094</u>	<u>\$ 261,757</u>	<u>\$ (217,337)</u>	<u>-45%</u>	<u>\$ 130,879</u>	<u>\$ 392,636</u>	<u>\$ 315,955</u>	<u>\$ -</u>
5094 Depreciation		108,330	-	-	-	100%	-	-	-	
5095 CAPITAL ACQUISITION		-	-	-	-	-	-	-	86,033	
<i>Total capital outlay</i>		<u>108,330</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>100%</u>	<u>-</u>	<u>-</u>	<u>86,033</u>	<u>-</u>
7999 Transfers Out		-	-	-	-	100%	-	-	-	
<i>Total Expenses</i>		<u>\$ 327,350</u>	<u>\$ 479,094</u>	<u>\$ 261,757</u>	<u>\$ (217,337)</u>	<u>-45%</u>	<u>\$ 130,879</u>	<u>\$ 392,636</u>	<u>\$ 401,989</u>	<u>\$ -</u>

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
June 12, 2018
 5200 - Raw Water
 Fiscal Year 2018-19

ACCOUNT	ACCOUNT DESC.	FY 2016-17		FY 2017-18				FY 2018-19		
		ACTUAL	ANNUAL BUDGET	FEBRUARY 2018 ACTUAL	VARIANCE	PCT VARIANCE	MAR - JUN 2018 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
<i>Expenses</i>										
5010 Super & Labor		\$ 247,107	\$ 270,961	\$ 148,006	\$ (122,955)	-45%	74,003	\$ 222,009	\$ 264,345	
5011 Wages-Part time		25,051	18,716	14,045	(4,671)	-25%	7,022	21,067	5,000	
5012 Pension Expense		(174,873)	-	-	-	100%	-	-	-	
5013 PERS UAL		40,439	168,160	69,963	(98,197)	-58%	34,982	104,945	155,580	
5014 P.E.R.S.		25,078	26,360	14,048	(12,312)	-47%	7,024	21,072	25,469	
5016 Payroll Taxes		22,654	27,096	12,972	(14,124)	-52%	6,486	19,459	26,435	
5017 Standby		14,390	13,060	7,020	(6,040)	-46%	3,510	10,530	13,060	
5018 Insurance - H&L		76,683	89,508	40,308	(49,200)	-55%	20,154	60,461	85,049	
5019 Overtime		21,967	14,443	9,230	(5,213)	-36%	4,615	13,846	13,040	
<i>Total salaries and benefits</i>		<u>298,496</u>	<u>628,304</u>	<u>315,592</u>	<u>(312,712)</u>	<u>-50%</u>	<u>157,796</u>	<u>473,388</u>	<u>587,977</u>	<u>-</u>
5020 Insurance - W.C		20,578	9,619	8,337	(1,282)	-13%	4,169	12,506	8,434	
5034 Insurance - Gen		17,010	16,094	16,093	(1)	0%	8,047	24,140		
5038 Mat.& Supp.		15,772	23,700	11,701	(11,999)	-51%	5,850	17,551	22,200	
5039 Materials - Oth		8,577	15,000	3,859	(11,141)	-74%	1,930	5,789	-	
5040 Office Supplies		344	645	155	(490)	-76%	78	233	1,600	
5041 Staff Develop		600	1,000	50	(950)	-95%	25	75	1,500	
5044 Utilities		337	1,400	772	(628)	-45%	386	1,158	1,292	
5046 Veh. Maint.		13,930	9,000	7,052	(1,948)	-22%	3,526	10,578	10,000	
5048 Vehicle - Oper		13,607	13,140	8,085	(5,055)	-38%	4,043	12,128	13,500	
5068 Retiree Bene		-	-	-	-	100%	-	-	-	
5080 Outside Serv		1,816	2,000	720	(1,280)	-64%	360	1,081	-	
5084 Government Reg		170	-	118	118	100%	59	177	-	
5090 Other		857	400	240	(160)	-40%	120	360		
<i>Total services and supplies</i>		<u>93,599</u>	<u>91,998</u>	<u>57,183</u>	<u>(34,815)</u>	<u>-38%</u>	<u>28,592</u>			<u>-</u>
<i>Total operating expenses</i>		<u>\$ 392,095</u>	<u>\$ 720,302</u>	<u>\$ 372,775</u>	<u>\$ (347,527)</u>	<u>-48%</u>	<u>\$ 186,388</u>	<u>\$ 559,163</u>	<u>\$ 646,503</u>	<u>\$ -</u>
5094 Depreciation		89,558	-	-	-	100%	-	-	-	
5095 CAPITAL ACQUISITION		-	-	-	-	-	-	-	36,033	
<i>Total capital outlay</i>		<u>89,558</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>100%</u>	<u>-</u>	<u>-</u>	<u>36,033</u>	<u>-</u>
7999 Transfers Out		-	-	-	-	100%	-	-	-	
<i>Total Expenses</i>		<u>\$ 481,653</u>	<u>\$ 720,302</u>	<u>\$ 372,775</u>	<u>\$ (347,527)</u>	<u>-48%</u>	<u>\$ 186,388</u>	<u>\$ 559,163</u>	<u>\$ 682,536</u>	<u>\$ -</u>

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
 June 12, 2018
 5300 - Water Treatment
 Fiscal Year 2018-19

ACCOUNT	ACCOUNT DESC.	FY 2016-17		FY 2017-18				FY 2018-19		
		ACTUAL	ANNUAL BUDGET	FEBRUARY 2018 ACTUAL	VARIANCE	PCT VARIANCE	MAR - JUN 2018 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
<i>Expenses</i>										
5010 Super & Labor		\$ 121,849	\$ 216,417	\$ 87,283	\$ (129,134)	-60%	\$ 43,641.52	\$ 130,925	\$ 236,641	
5011 Wages-Part time		517	-	-	-	100%	-	-	-	
5012 Pension Expense		(17,359)	-	-	-	100%	-	-	-	
5013 PERS UAL		49,291	17,120	7,127	(9,993)	-58%	3,564	10,691	28,485	
5014 P.E.R.S.		13,428	21,053	8,440	(12,613)	-60%	4,220	12,660	22,800	
5016 Payroll Taxes		13,325	21,642	9,846	(11,796)	-55%	4,923	14,769	23,664	
5017 Standby		16,672	15,710	10,660	(5,050)	-32%	5,330	15,990	15,710	
5018 Insurance - H&L		45,404	71,490	26,199	(45,291)	-63%	13,099	39,298	76,135	
5019 Overtime		22,796	16,600	11,750	(4,850)	-29%	5,875	17,626	11,673	
<i>Total salaries and benefits</i>		<u>265,924</u>	<u>380,032</u>	<u>161,305</u>	<u>(218,727)</u>	<u>-58%</u>	<u>80,653</u>	<u>241,958</u>	<u>415,109</u>	<u>-</u>
5020 Insurance - W.C		4,818	7,683	2,462	(5,221)	-68%	1,231	3,693	7,550	
5028 Engineering		760	-	-	-	100%	-	-	-	
5034 Insurance - Gen		10,735	9,561	9,560	(1)	0%	4,780	14,341	-	
5038 Mat. & Supp.		63,286	76,700	43,141	(33,559)	-44%	21,571	64,712	69,400	
5039 Materials - Oth		2,985	2,830	2,830	(0)	0%	1,415	4,245	10,000	
5040 Office Supplies		183	-	-	-	100%	-	-	1,800	
5041 Staff Develop		-	1,000	-	(1,000)	-100%	-	-	1,500	
5044 Utilities		149,812	141,650	102,981	(38,669)	-27%	51,490	154,471	164,829	
5046 Veh. Maint.		5,937	1,000	709	(291)	-29%	354	1,063	7,000	
5048 Vehicle - Oper		4,943	5,500	3,015	(2,485)	-45%	1,508	4,523	6,000	
5068 Retiree Bene		-	-	-	-	100%	-	-	-	
5076 Bldg. Maint. Water Treatmnt		-	1,000	-	(1,000)	-100%	-	-	2,000	
5080 Outside Serv		8,618	63,524	60,577	(2,947)	-5%	30,288	90,865	-	
5084 Government Reg		58,677	35,000	19,644	(15,356)	-44%	9,822	29,466	35,000	
5089 Memberships Srce of Supply		-	616	-	(616)	-100%	-	-	-	
5090 Other		81	-	-	-	100%	-	-	-	
<i>Total services and supplies</i>		<u>310,834</u>	<u>346,064</u>	<u>244,919</u>	<u>(101,145)</u>	<u>-29%</u>	<u>122,460</u>	<u>367,379</u>	<u>305,079</u>	<u>-</u>
<i>Total operating expenses</i>		<u>\$ 576,758</u>	<u>\$ 726,096</u>	<u>\$ 406,225</u>	<u>\$ (319,871)</u>	<u>-44%</u>	<u>\$ 203,112</u>	<u>\$ 609,337</u>	<u>\$ 720,188</u>	<u>\$ -</u>
5094 Depreciation		161,504	-	-	-	100%	-	-	-	
5095 CAPITAL ACQUISITION		-	-	-	-	-	-	-	-	
<i>Total capital outlay</i>		<u>161,504</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>100%</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
7999 Transfers Out		-	-	-	-	100%	-	-	-	
<i>Total Expenses</i>		<u>\$ 738,262</u>	<u>\$ 726,096</u>	<u>\$ 406,225</u>	<u>\$ (319,871)</u>	<u>-44%</u>	<u>\$ 203,112</u>	<u>\$ 609,337</u>	<u>\$ 720,188</u>	<u>\$ -</u>

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
June 12, 2018
 5400 - Treated Water
 Fiscal Year 2018-19

ACCOUNT	ACCOUNT DESC.	FY 2016-17		FY 2017-18				FY 2018-19		
		ACTUAL	ANNUAL BUDGET	FEBRUARY 2018 ACTUAL	VARIANCE	PCT VARIANCE	MAR - JUN 2018 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
<i>Expenses</i>										
5010 Super & Labor		\$ 332,093	\$ 372,485	\$ 209,198	\$ (163,287)	-44%	\$ 104,599	\$ 313,797	\$ 394,207	
5012 Pension Expense		(106,242)	-	-	-	100%	-	-	-	
5013 PERS UAL		33,803	102,800	42,782	(60,018)	-58%	21,391	64,173	168,781	
5014 P.E.R.S.		33,653	36,236	18,407	(17,829)	-49%	9,204	27,611	37,980	
5016 Payroll Taxes		29,873	37,249	21,746	(15,503)	-42%	10,873	32,619	39,421	
5017 Standby		15,760	15,710	11,420	(4,290)	-27%	5,710	17,130	15,710	
5018 Insurance - H&L		103,276	123,045	57,489	(65,556)	-53%	28,745	86,234	126,830	
5019 Overtime		25,483	35,000	23,062	(11,938)	-34%	11,531	34,593	19,445	
<i>Total salaries and benefits</i>		<u>467,699</u>	<u>722,525</u>	<u>384,105</u>	<u>(338,420)</u>	<u>-47%</u>	<u>192,052</u>	<u>576,157</u>	<u>802,375</u>	<u>-</u>
5020 Insurance - W.C		14,280	13,223	6,252	(6,971)	-53%	3,125.8	9,377	12,577	
5024 Dental & Opticl		-	-	-	-	100%	-	-	-	
5028 Engineering		484	-	-	-	100%	-	-	-	
5030 Equipment Maint		147	-	-	-	100%	-	-	-	
5034 Insurance - Gen		16,737	17,159	17,159	(0)	0%	8,579.3	25,738	-	
5038 Mat.& Supp.		68,034	90,000	65,285	(24,715)	-27%	32,642.7	97,928	99,200	
5039 Materials - Oth		20,909	5,000	3,098	(1,902)	-38%	1,549.0	4,647	-	
5040 Office Supplies		3,218	300	192	(108)	-36%	95.8	288	300	
5041 Staff Develop		3,034	1,000	230	(770)	-77%	114.8	344	2,000	
5044 Utilities		11,976	19,645	9,086	(10,559)	-54%	4,543.2	13,630	21,850	
5046 Veh. Maint.		12,723	9,000	4,267	(4,733)	-53%	2,133.6	6,401	10,000	
5048 Vehicle - Oper		17,324	19,000	12,725	(6,275)	-33%	6,362.6	19,088	19,000	
5068 Retiree Bene		-	-	-	-	100%	-	-	-	
5080 Outside Serv		31,808	-	-	-	100%	-	-	-	
5084 Government Reg		8,692	7,600	3,861	(3,739)	-49%	1,930.6	5,792	11,600	
5089 Memberships Srce of Supply		-	616	609	(7)	-1%	304.5	-	-	
5090 Other		242	-	-	-	100%	-	-	-	
<i>Total services and supplies</i>		<u>209,606</u>	<u>182,543</u>	<u>122,764</u>	<u>(59,779)</u>	<u>-33%</u>	<u>61,382</u>	<u>183,232</u>	<u>176,527</u>	<u>-</u>
<i>Total operating expenses</i>		<u>\$ 677,305</u>	<u>\$ 905,068</u>	<u>\$ 506,868</u>	<u>\$ (398,200)</u>	<u>-44%</u>	<u>\$ 253,434</u>	<u>\$ 759,389</u>	<u>\$ 978,902</u>	<u>\$ -</u>
5094 Depreciation		249,111	-	-	-	100%	-	-	-	
5095 CAPITAL ACQUISITION		-	-	-	-	-	-	-	38,833	
<i>Total capital outlay</i>		<u>249,111</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>100%</u>	<u>-</u>	<u>-</u>	<u>38,833</u>	<u>-</u>
7999 Transfers Out		-	-	-	-	100%	-	-	-	
<i>Total Expenses</i>		<u>\$ 926,416</u>	<u>\$ 905,068</u>	<u>\$ 506,868</u>	<u>\$ (398,200)</u>	<u>-44%</u>	<u>\$ 253,434</u>	<u>\$ 759,389</u>	<u>\$ 1,017,735</u>	<u>\$ -</u>

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
 June 12, 2018
 5500 - Customer Service
 Fiscal Year 2018-19

ACCOUNT	ACCOUNT DESC.	FY 2016-17		FY 2017-18					FY 2018-19	
		ACTUAL	ANNUAL BUDGET	FEBRUARY 2018 ACTUAL	VARIANCE	PCT VARIANCE	MAR - JUN 2018 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
<i>Expenses</i>										
5010 Super & Labor		\$ 93,121	\$ 105,925	\$ 62,467	\$ (43,458)	-41%	31,234	\$ 93,701	\$ 131,115	
5011 Wages-Part time		28,713	17,000	13,252	(3,748)	-22%	6,626	19,878		
5012 Pension Expense		(7,806)	-	-	-	100%	-	-		
5013 PERS UAL		49,828	7,590	3,161	(4,429)	-58%	1,581	4,742	12,861	
5014 P.E.R.S.		8,744	10,791	5,491	(5,300)	-49%	2,746	8,237	12,632	
5016 Payroll Taxes		7,864	11,092	5,049	(6,043)	-54%	2,524	7,573	13,112	
5018 Insurance - H&L		35,123	36,642	14,794	(21,848)	-60%	7,397	22,191	42,184	
5019 Overtime		138	5,913	359	(5,554)	-94%	179	538	6,468	
<i>Total salaries and benefits</i>		<u>215,725</u>	<u>194,953</u>	<u>104,573</u>	<u>(90,380)</u>	<u>-46%</u>	<u>52,287</u>	<u>156,860</u>	<u>218,372</u>	<u>-</u>
5020 Insurance - W.C		1,122	3,938	616	(3,322)	-84%	308	925	4,183	
5034 Insurance - Gen		6,072	6,108	6,107	(1)	0%	3,054	9,161		
5038 Mat.& Supp.		492	-	-	-	100%	-	-		
5040 Office Supplies		13,622	15,800	11,669	(4,131)	-26%	5,835	17,504	16,500	
5041 Staff Develop		-	1,731	-	(1,731)	-100%	-	-	1,290	
5044 Utilities		3,479	5,830	1,739	(4,091)	-70%	870	2,609	5,830	
5046 Veh. Maint.		1,383	-	-	-	100%	-	-		
5060 Payroll Process		150	-	80	80	100%	40	120		
5068 Retiree Bene		-	-	-	-	100%	-	-		
5080 Outside Serv		3,369	500	70	(430)	-86%	35	105	48,000	
5090 Other		161	-	-	-	100%	-	-		
<i>Total services and supplies</i>		<u>29,850</u>	<u>33,907</u>	<u>20,282</u>	<u>(13,625)</u>	<u>-40%</u>	<u>10,141</u>	<u>30,422</u>	<u>75,803</u>	<u>-</u>
<i>Total operating expenses</i>		<u>\$ 245,576</u>	<u>\$ 228,860</u>	<u>\$ 124,855</u>	<u>\$ (104,005)</u>	<u>-45%</u>	<u>\$ 62,427</u>	<u>\$ 187,282</u>	<u>\$ 294,175</u>	<u>\$ -</u>
5094 Depreciation		17,038	-	-	-	100%	-	-		
5095 CAPITAL ACQUISITION		-	-	-	-		-	-	30,000	
<i>Total capital outlay</i>		<u>17,038</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>100%</u>	<u>-</u>	<u>-</u>	<u>30,000</u>	<u>-</u>
7999 Transfers Out		-	-	-	-	100%	-	-		
<i>Total Expenses</i>		<u>\$ 262,613</u>	<u>\$ 228,860</u>	<u>\$ 124,855</u>	<u>\$ (104,005)</u>	<u>-45%</u>	<u>\$ 62,427</u>	<u>\$ 187,282</u>	<u>\$ 324,175</u>	<u>\$ -</u>

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
 June 12, 2018
 5600 - Administration
 Fiscal Year 2018-19

ACCOUNT	ACCOUNT DESC.	FY 2016-17		FY 2017-18				FY 2018-19		
		ACTUAL	ANNUAL BUDGET	FEBRUARY 2018 ACTUAL	VARIANCE	PCT VARIANCE	MAR - JUN 2018 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
<i>Expenses</i>										
5010 Super & Labor		\$ 243,246	\$ 233,010	\$ 174,766	\$ (58,244)	-25%	87,383	\$ 262,149	\$ 334,838	
5011 Wages-Part time		27,126	25,600	13,700	(11,900)	-46%	6,850	20,551	-	
5012 Pension Expense		(58,118)	-	-	-	100%	-	-	-	
5013 PERS UAL		118,842	55,900	23,271	(32,629)	-58%	11,636	34,907	94,877	
5014 P.E.R.S.		22,281	22,668	16,090	(6,578)	-29%	8,045	24,135	32,260	
5015 I.C.M.A.		2,385	7,790	5,067	(2,723)	-35%	2,534	7,601	7,780	
5016 Payroll Taxes		20,501	23,301	15,388	(7,913)	-34%	7,694	23,082	33,484	
5018 Insurance - H&L		25,765	76,972	4,424	(72,548)	-94%	2,212	6,636	107,729	
5019 Overtime		1,190	12,420	522	(11,898)	-96%	261	783	16,517	
<i>Total salaries and benefits</i>		<u>403,217</u>	<u>457,661</u>	<u>253,229</u>	<u>(204,432)</u>	<u>-45%</u>	<u>126,614</u>	<u>379,843</u>	<u>627,485</u>	<u>-</u>
5020 Insurance - W.C		1,235	8,272	589	(7,683)	-93%	295	884	10,683	
5027 Audit		16,640	16,773	16,773	-	0%	8,387	25,160	21,945	
5034 Insurance - Gen		4,882	5,993	5,993	(0)	0%	2,996	8,989	77,500	
5036 Legal		103,522	110,000	86,100	(23,900)	-22%	43,050	129,150	150,000	
5038 Mat.& Supp.		4,672	-	-	-	100%	-	-	-	
5039 Materials - Oth		2,549	2,300	1,291	(1,009)	-44%	645	1,936	2,400	
5040 Office Supplies		31,979	38,150	19,860	(18,290)	-48%	9,930	29,790	38,150	
5041 Staff Develop		1,989	4,140	3,485	(655)	-16%	1,743	5,228	5,000	
5042 Travel		6,154	8,625	2,305	(6,320)	-73%	1,153	3,458	9,140	
5044 Utilities		22,970	19,835	14,797	(5,038)	-25%	7,398	22,195	12,169	
5046 Veh. Maint.		2,235	-	-	-	100%	-	-	-	
5048 Vehicle - Oper		125	-	-	-	100%	-	-	-	
5060 Payroll Process		5,312	5,600	2,794	(2,806)	-50%	1,397	4,191	6,000	
5068 Retiree Bene		135,779	136,000	35,402	(100,598)	-74%	17,701	53,102	90,000	
5070 Director Remun		24,031	24,000	14,800	(9,200)	-38%	7,400	7,400	-	
5076 Bldg. Maint. Water Treatmnt		6,618	5,648	2,644	(3,004)	-53%	1,322	3,966	5,000	
5080 Outside Serv		97,291	162,828	74,935	(87,893)	-54%	37,467	112,402	152,600	
5084 Government Reg		5,491	3,300	2,573	(727)	-22%	1,287	3,860	3,300	
5089 Memberships Srce of Supply		12,663	25,000	23,809	(1,191)	-5%	11,904	35,713	25,000	
5090 Other		60,167	40,000	1,898	(38,102)	-95%	949	2,847	45,000	
5091 Elections		6,816	-	-	-	100%	-	-	10,000	
<i>Total services and supplies</i>		<u>553,122</u>	<u>616,464</u>	<u>310,048</u>	<u>(306,416)</u>	<u>-50%</u>	<u>155,024</u>	<u>442,871</u>	<u>663,887</u>	<u>-</u>
<i>Total operating expenses</i>		<u>\$ 956,339</u>	<u>\$ 1,074,125</u>	<u>\$ 563,276</u>	<u>\$ (510,849)</u>	<u>-48%</u>	<u>\$ 281,638</u>	<u>\$ 822,714</u>	<u>\$ 1,291,372</u>	<u>\$ -</u>
5094 Depreciation		17,038	-	-	-	100%	-	-	-	
7010 Interest		1,861	-	838	838	100%	-	838	-	
7011 PRINCIPLE EXP		-	-	7,778	7,778	100%	-	7,778	-	
5095 CAPITAL ACQUISITION		-	-	-	-	-	-	-	30,000	
<i>Total capital outlay</i>		<u>18,898</u>	<u>-</u>	<u>8,616</u>	<u>8,616</u>	<u>100%</u>	<u>-</u>	<u>8,616</u>	<u>30,000</u>	<u>-</u>
7999 Transfers Out		-	-	-	-	100%	-	-	-	

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
 June 12, 2018
 5600 - Administration
 Fiscal Year 2018-19

ACCOUNT	ACCOUNT DESC.	FY 2016-17	FY 2017-18				FY 2018-19			
		ACTUAL	ANNUAL BUDGET	FEBRUARY 2018 ACTUAL	VARIANCE	PCT VARIANCE	MAR - JUN 2018 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
	<i>Total Expenses</i>	\$ 975,237	\$ 1,074,125	\$ 571,892	\$ (502,233)	-47%	\$ 281,638	\$ 831,330	\$ 1,321,372	\$ -

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GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
 June 12, 2018
 Fund 40 - ALT Wastewater Zone
 Fiscal Year 2018-19

		FY 2016-17	FY 2017-18				FY 2018-19			
ACCOUNT	ACCOUNT DESC.	ACTUAL	ANNUAL BUDGET	FEBRUARY 2018 ACTUAL	VARIANCE	PCT VARIANCE	MAR - JUN 2018 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
<i>Revenues</i>										
3192	Zone Charges	\$ 311,477	\$ 344,000	\$ 261,096	\$ (82,904)	-24%	\$ 130,548	\$ 391,644	\$ 391,600	
3193	ZONE-ESCROW FEE	29,505	-	16,725	16,725	100%	8,363	25,088	25,100	
3194	Septic Design	6,600	4,000	1,800	(2,200)	-55%	900	2,700	2,700	
4020	Interest	6,777	3,737	4,779	1,042	28%	2,389	7,168	7,200	
4090	Other/lease	-	60,000	-	(60,000)	-100%	-	-	-	
	<i>Total Revenues</i>	<u>\$ 354,359</u>	<u>\$ 348,000</u>	<u>\$ 279,621</u>	<u>\$ (68,379)</u>	<u>-20%</u>	<u>\$ 142,200</u>	<u>\$ 426,600</u>	<u>\$ 426,600</u>	<u>\$ -</u>
<i>Expenses</i>										
5010	Super & Labor	\$ 73,776	\$ 132,572	\$ 59,679	\$ (72,893)	-55%	29,839	\$ 89,518	\$ 144,736	
5011	Wages-Part time	1,824	-	-	-	100%	-	-	-	
5012	Pension Expense	(31,427)	-	-	-	100%	-	-	-	
5013	PERS UAL	83,222	14,030	5,836	(8,194)	-58%	2,918	8,755	23,908	
5014	P.E.R.S.	6,162	12,897	5,005	(7,892)	-61%	2,503	7,508	13,945	
5016	Payroll Taxes	5,822	13,257	4,800	(8,457)	-64%	2,400	7,200	14,474	
5017	Standby	303	-	-	-	100%	-	-	-	
5018	Insurance - H&L	21,136	43,793	11,916	(31,877)	-73%	5,958	17,875	46,567	
5019	Overtime	14	7,066	757	(6,309)	-89%	379	1,136	7,140	
	<i>Total salaries and benefits</i>	<u>160,833</u>	<u>159,499</u>	<u>70,521</u>	<u>(88,978)</u>	<u>-56%</u>	<u>43,997</u>	<u>105,781</u>	<u>182,589</u>	<u>-</u>
5020	Insurance - W.C	3,294	4,706	1,168	(3,538)	-75%	584	1,753	4,618	
5034	Insurance - Gen	2,456	4,200	4,195	(5)	0%	2,097	6,292	-	
5036	Legal	13,125	-	-	-	100%	-	-	18,000	
5038	Mat. & Supp.	-	-	-	-	100%	-	-	\$ 2,750	
5038	Mat. & Supp.	5,294	6,800	5,935	(865)	-13%	2,967	8,902	2,750	
5039	Staff Develop	-	1,000	-	-	-	-	-	1,500	
5039	Materials - Oth	2,935	-	-	-	100%	-	-	12,169	
5040	Office Supplies	-	-	-	-	100%	-	-	4,000	
5040	Office Supplies	2,113	3,400	1,064	(2,336)	-69%	532	1,597	4,200	
5041	Staff Develop	200	1,000	-	(1,000)	-100%	-	-	57,720	
5044	Utilities	12,186	11,200	6,207	(4,993)	-45%	3,104	9,311	34,050	
5046	Veh. Maint.	2,968	1,000	761	(239)	-24%	381	1,142	-	
5048	Vehicle - Oper	2,215	4,000	1,206	(2,794)	-70%	603	1,809	4,200	
5080	Outside Serv	25,863	100,688	71,429	(29,259)	-29%	35,715	107,144	57,720	
5084	Government Reg	33,393	35,550	25,582	(9,968)	-28%	12,791	38,373	34,050	
5090	Other	116	-	-	-	100%	-	-	-	
	<i>Total services and supplies</i>	<u>106,158</u>	<u>32,306</u>	<u>18,570</u>	<u>(12,736)</u>	<u>-39%</u>	<u>58,774</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<i>Total operating expenses</i>	<u>\$ 266,990</u>	<u>\$ 397,159</u>	<u>\$ 205,543</u>	<u>\$ (190,616)</u>	<u>-48%</u>	<u>\$ 102,771</u>	<u>\$ 308,314</u>	<u>\$ 488,496</u>	<u>\$ -</u>

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
 June 12, 2018
 Fund 40 - ALT Wastewater Zone
 Fiscal Year 2018-19

		FY 2016-17	FY 2017-18				FY 2018-19			
ACCOUNT	ACCOUNT DESC.	ACTUAL	ANNUAL BUDGET	FEBRUARY 2018 ACTUAL	VARIANCE	PCT VARIANCE	MAR - JUN 2018 PROJECTED	PROJECTED ACTUAL	PROPOSED	ADOPTED
5094	Depreciation	24,031	-	-	-	100%		-		
7010	Interest	-	-	-	-	100%		-		
7011	PRINCIPLE EXP	-	-	-	-	100%		-		
7090	Other	-	-	-	-	100%		-		
5095	CAPITAL ACQUISITION								25,000	
	<i>Total capital outlay</i>	<u>24,031</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>100%</u>	<u>-</u>	<u>-</u>	<u>25,000</u>	<u>-</u>
7999	Transfers Out	32,000	-	-	-	100%		-		
	<i>Total Expenses</i>	<u>\$ 323,021</u>	<u>\$ 397,159</u>	<u>\$ 205,543</u>	<u>\$ (190,616)</u>	<u>-48%</u>	<u>\$ 102,771</u>	<u>\$ 308,314</u>	<u>\$ 513,496</u>	<u>\$ -</u>

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GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
June 12, 2018
Expense Detail
 Fiscal Year 2018-19

Description	Account	Department							Total Budgeted
		10-5100	10-5200	10-5300	10-5400	10-5500	10-5600	40-6700	
Materials and Supplies	5038								
Misc. Supplies (Ace Hardware/Divide Supply)		\$ 1,700	\$ 4,700	\$ 700	\$ 3,000			\$ 1,500	\$ 11,600
Pipe & tools (Ferguson & Andersons Sierra Pipe)		800	3,000		70,000			600	74,400
Water Chemicals (Sierra Chemical & NTU Tech)				54,300					54,300
Gravel backfill (Teichert)		500			6,000				6,500
Chainsaw & Brushcutter (Allen Krouse)								750	750
Pipe & fittings (HD Supply & Grainger)			5,000		14,000			750	19,750
Uniform Expenses		400	1,000	400	1,200			200	3,200
Tools & Supplies (USA Bluebook)				3,000	5,000			1,200	9,200
Misc. Supplies		8,500	8,500	11,000				13,000	41,000
TOTAL - Materials and Supplies	5038	\$ 11,900	\$ 22,200	\$ 69,400	\$ 99,200	\$ -	\$ -	\$ 18,000	\$ 220,700
Materials (OTHER)	5039								
Misc. Supplies (Ace Hardware/Divide Supply)								\$ 1,000	\$ 1,000
Mobile Mini (Storage Rental)							2,400		2,400
Metering equipment (Hach)				10,000					10,000
Tools & Supplies (USA Bluebook)								1,000	1,000
Misc. Supplies								750	750
TOTAL - Materials and Supplies	5039	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 2,400	\$ 2,750	\$ 15,150

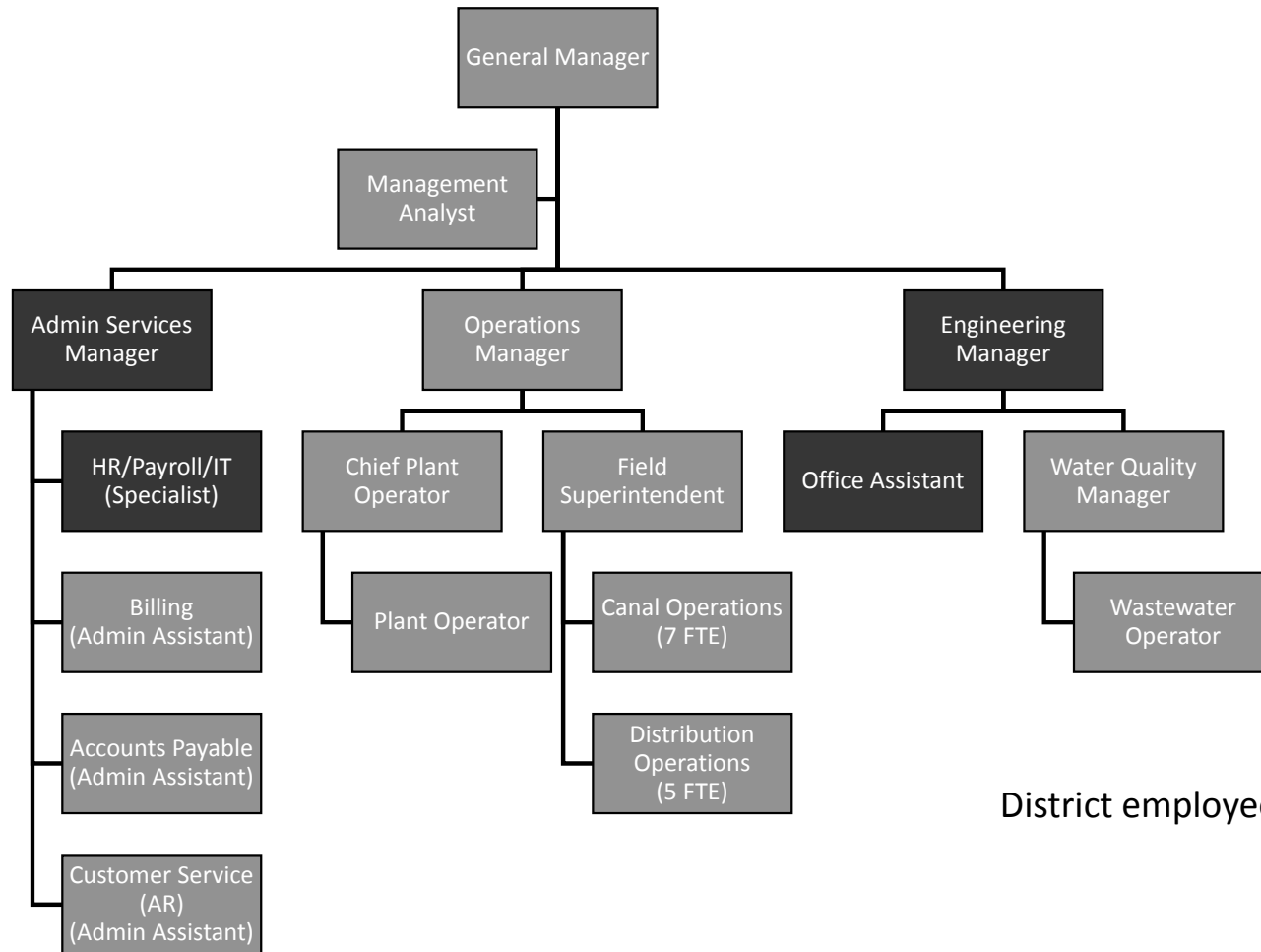
Office Supplies	5040	10-5100	10-5200	10-5300	10-5400	10-5500	10-5600	40-6700	
Furniture (2 offices)							\$ 6,250	\$ 6,250	
Copy Machine Lease & Service							6,000	6,000	
Folding Machine Lease							2,400	2,400	
Misc Office (Paper, postage, etc)			100	300	300	16,500	22,000	1,500	40,700
Computer (Shop, WLT, WW, Office)			1,500	1,500			1,500	1,250	5,750
TOTAL - Office Supplies	5040	\$ -	\$ 1,600	\$ 1,800	\$ 300	\$ 16,500	\$ 38,150	\$ 2,750	\$ 61,100
Staff Development (Training)	5041	10-5100	10-5200	10-5300	10-5400	10-5500	10-5600	40-6700	
Board Clerk							\$ 2,000	\$ 2,000	
Customer Service Training						\$ 1,290			
Finance Manager							1,000	1,000	
Human Resources							1,000	1,000	
AWWA (distribution and treatment classes)		1,000	1,000	1,000	1,500		500	1,000	6,000
Safety Training		500	500	500	500		500	500	3,000
TOTAL - Staff Development	5041	\$ 1,500	\$ 1,500	\$ 1,500	\$ 2,000	\$ 1,290	\$ 5,000	\$ 1,500	\$ 13,000
Travel Conference	5042	10-5100	10-5200	10-5300	10-5400	10-5500	10-5600	40-6700	
Conference (ACWA or CSDA) (3)							\$ 4,740	\$ 4,740	
Government Finance Office Conference							1,800	1,800	
CSDA General Manager Leadership Summit							1,600	1,600	
CRWA Conference (Ops Mgr, 2 Leads)				1,000	1,000		1,000	3,000	
TOTAL - Travel-Conference	5042	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 9,140	\$ -	\$ 11,140
Utilities	5044	10-5100	10-5200	10-5300	10-5400	10-5500	10-5600	40-6700	
Pagers (American Messaging)		\$ -	\$ -	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ 50
Water Flow Measuring (Picovale)		8,820	-	3,340	9,670				21,830
Trash (El Dorado & Sierra Disposal)		25		8,110			4,275		12,410
Telephone (AT&T)				8,000		5,830	6,560	1,200	21,590
Telephone (Verizon)		646	1,292	329	2,580		1,614	969	7,430
Electricity (PG&E)		-	-	145,000	9,600	-	9,000	10,000	173,600
TOTAL - Utilities	5044	\$ 9,491	\$ 1,292	\$ 164,829	\$ 21,850	\$ 5,830	\$ 21,449	\$ 12,169	\$ 236,910

	5046	10-5100	10-5200	10-5300	10-5400	10-5500	10-5600	40-6700	
Vehicle & Equipment Maintenance	5046								
Generator Maintenance (C&D Power)				\$ 2,000				\$ 1,000	\$ 4,000
General Vehicle & Equipment Maintenance		\$ 8,000	\$ 10,000	\$ 5,000	\$ 10,000			\$ 3,000	\$ 36,000
TOTAL - Vehicle & Equipment Maintenance	5046	\$ 8,000	\$ 10,000	\$ 7,000	\$ 10,000	\$ -	\$ -	\$ 4,000	\$ 40,000
Vehicle Operations	5048								
TOTAL - Vehicle Operations (Fuel)	5048	\$ 6,000	\$ 13,500	\$ 6,000	\$ 19,000			\$ 4,200	\$ 48,700
Outside Service/Consultants	5080								
Accounting/Finance (VTD)							\$ 50,000		\$ 50,000
IT/Computer Service (Carnahan)							6,000		6,000
Asset Management/GIS Subscription-Support							11,000		11,000
Records Management							20,000		20,000
Website Hosting (Streamline)							3,600		3,600
Wastewater Database (Carmody)								720	720
Wastewater Reporting (Siren)		500							500
Wastewater Fee Update								45,000	45,000
Water Rights Reporting (Ecorps)		10,000							10,000
Dam Monitoring (GEI)		7,500							7,500
Wastewater Testing (Holdrege & Kull)								12,000	12,000
Public Outreach (Consultant)						48,000			48,000
Dam Inundation Maps & EAPs (Consultant)							62,000		62,000
TOTAL - Outside Service/Consultants	5080	\$ 18,000	\$ -	\$ -	\$ -	\$ 48,000	\$ 152,600	\$ 57,720	\$ 276,320
Govt Reg/Lab Fees	5084								
State Division of Safety of Dams		\$ 24,000		\$ 6,000					\$ 30,000
State Division of Drinking Water				20,000					20,000
Regional Water Board (stormwater)					500				500
Regional Water Board (wastewater)								15,500	15,500
Water Rights Fees		9,000			5,100				14,100
LAFCO							3,000		3,000
Laboratory Testing		1,300		7,800	6,000			18,000	33,100
Air Quality Eldorado County		-		1,200				550	1,750
TOTAL - Govt Reg/Lab Fees	5084	\$ 34,300	\$ -	\$ 35,000	\$ 11,600	\$ -	\$ 3,000	\$ 34,050	\$ 117,950
Other: Memberships	5089								
CRWA		\$ 301	\$ 301	\$ 301				\$ 301	\$ 1,204
AWWA		315	315	315	80			315	1,340
Mountain Counties							\$ 4,300		4,300
CSMFO							\$ 300		300
CSDA							\$ 6,850		6,850
ACWA							\$ 13,000		13,000
TOTAL - Other: Memberships	5089	\$ 616	\$ 616	\$ 616	\$ 80	\$ -	\$ 24,450	\$ 616	\$ 26,994

CAPITAL ACQUISITION	10-5100	10-5200	10-5300	10-5400	10-5500	10-5600	40-6700	
Vehicle (3 Ford F150)	\$ 50,000						\$ 25,000	\$ 75,000
Brush Cutter	1,200	1,200						2,400
Cement mixer	1,500	1,500						3,000
Porta Band Saw				1,500				1,500
4000 Watt generator				3,000				3,000
2000 Watt generator				1,000				1,000
Backhoe	33,333	33,333		33,333				100,000
Billing/Accounting Software					30,000	30,000		60,000
	\$ 86,033	\$ 36,033	\$ -	\$ 38,833	\$ 30,000	\$ 30,000	\$ 25,000	\$ 245,900
Total	\$ 183,840	\$ 96,741	\$ 304,145	\$ 213,863	\$ 101,620	\$ 286,189	\$ 166,755	\$ 1,353,864

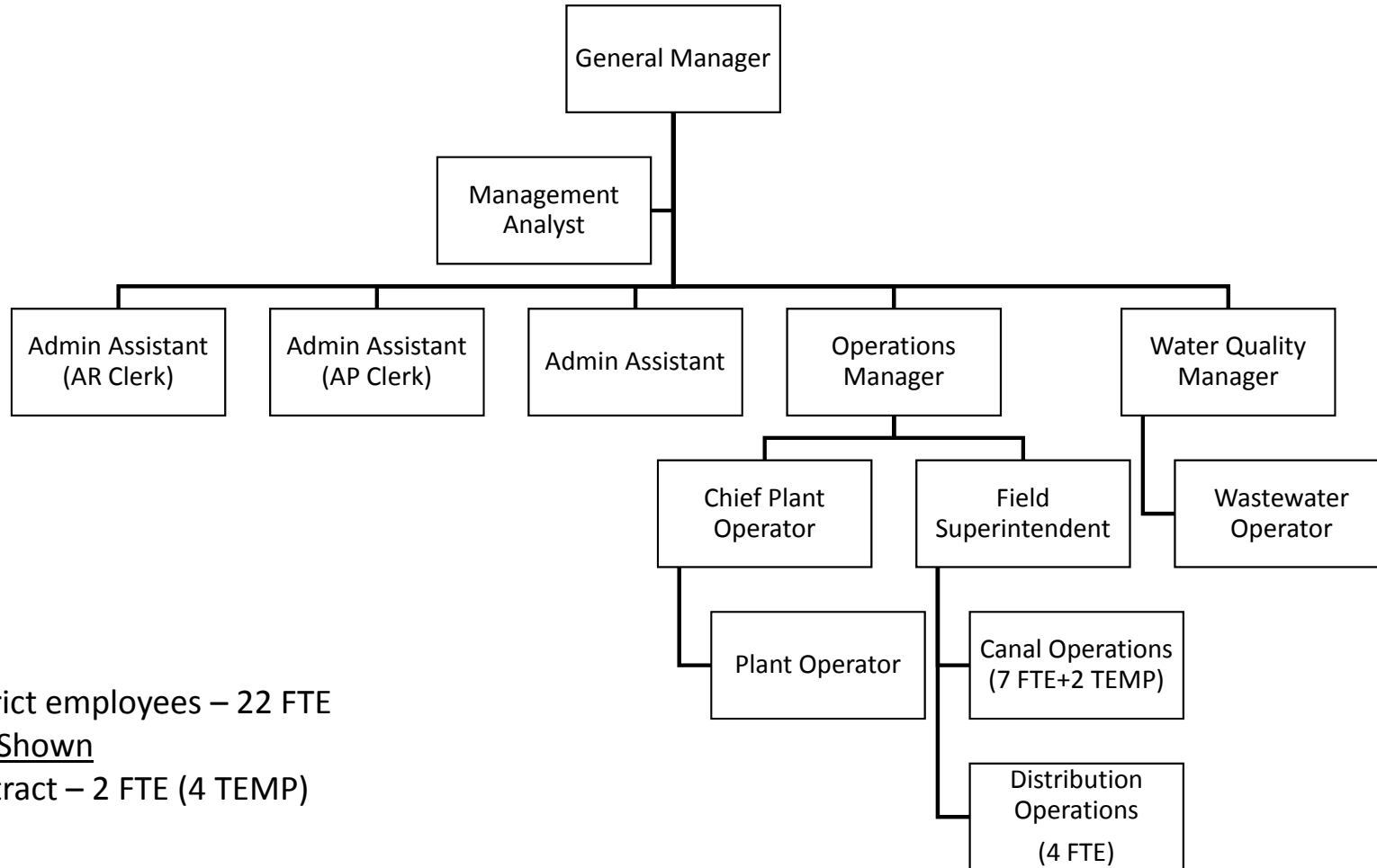
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2018 Recommended Organizational Chart



District employees – 27 FTE

FY17/18 Organizational Chart



District employees – 22 FTE

Not Shown

Contract – 2 FTE (4 TEMP)

**RESOLUTION NO. 2018-36
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

Approving the Annual Budget for Fiscal Year 2018-2019

WHEREAS, the General Manager has prepared a budget for fiscal year 2018-2019 that estimates operating and maintenance, capital improvement program, debt service, reserve requirements, and other expenses of the District; and estimates revenue from all sources; and

WHEREAS, the General Manager presented a draft budget to the District Finance Committee on April 17, 2018 and June 5, 2018, and to the Board of Directors on May 7, 2018 for review; and

WHEREAS, the Board of Directors provided direction on expenses for fiscal year 2018-2019, and that direction has been incorporated into the proposed budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT**

1. Revenue estimates and appropriations by fund and department are shown in "Exhibit A", a copy of which is attached and hereby made part of this Resolution is hereby adopted.
2. Any remaining capital fund projects and encumbrances will be rolled into next fiscal year.
3. The General Manager may authorize the transfer of appropriations within and between departments so long as total appropriations are not increased within a fund.
4. The Board of Directors has the overriding authority to control the use of revenues and the appropriations of funds and therefore may modify this policy at any time. The total appropriations in any fund may not be increase expect by the Board of Directors.
5. All changes in appropriations will be authorized on a budget adjustment form. Any increase in appropriations will be authorized by the Board.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 12th day of June 2018, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Londres Uso, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:

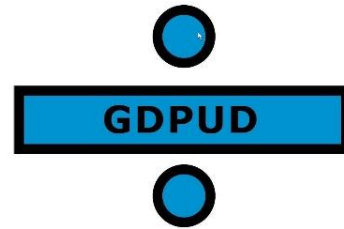
Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2018-36 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 12th day of June 2018.

Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 12, 2018
Agenda Item No. 7.B.**



AGENDA SECTION: NEW BUSINESS

SUBJECT: REVIEW AND APPROVE FIVE-YEAR CAPITAL IMPROVEMENT PLAN

PREPARED BY: Steven Palmer, PE, General Manager

BACKGROUND

At the Board meeting on May 7, 2018, Staff presented a Draft Five-Year Capital Improvement Plan (CIP) for review and discussion by the District's Finance Committee and Board of Directors. On April 17, 2018 and June 5, 2018, Staff presented the Draft Five-Year Capital Improvement Plan to the District's Finance Committee for discussion and input.

The Finance Committee and the Board were supportive of the Draft CIP and its inclusion in the draft budget.

DISCUSSION

The CIP is a five-year planning tool that identifies anticipated capital improvements and their funding sources from Fiscal Year 2018-2019 through 2022-2023 (Attachment 1). The CIP does not appropriate funds, but rather, it functions as a budgeting and planning tool which supports actual appropriations that are made through adoption of the budget. The revenues and expenditures included in the first fiscal year of this CIP are incorporated into the Fiscal Year 2018-2019 Budget. The subsequent four years are subject to change due to more detailed engineering analysis, Board direction of project priorities, updates to revenues, and changes in project costs. This is why the five-year CIP is updated annually. Table 1 summarizes the CIP projects and expenditures by fiscal year, and Table 2 summarizes the funding by fiscal year.

Table 1 – CIP Project List

Project	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	TOTAL 2018-2023
ALT Water Treatment Plant	\$ 3,502,882	--	--	--	--	\$ 3,502,882
Reservoir & Stream Gauging	\$ 208,460	--	--	--	--	\$ 208,460
Office and Corp Yard Building Roof Repairs	\$ 30,000	--	--	--	--	\$ 30,000
2017 Pavement Repair	\$ 75,000	--	--	--	--	\$ 75,000
Annual Tank Recoating	\$ 223,000	\$227,000	\$232,000	\$237,000	\$242,000	\$ 1,161,000
2016 Canal Lining	\$ 1,082,030	--	--	--	--	\$ 1,082,030
Repair Safety Walkways	\$ 30,000	--	--	--	--	\$ 30,000
2017 Manhole Sealing	\$ 10,000	--	--	--	--	\$ 10,000
Treated Water Line Replacement	\$ 330,000	--	\$345,000	--	\$359,000	\$ 1,034,000
2018 Main Canal Reliability	\$ 300,000	--	--	--	--	\$ 300,000
North Fork American River Pumping Plant	\$ 100,000	--	--	--	--	\$ 100,000
Meter Replacement	\$ 1,745,700	--	--	--	--	\$ 1,745,700
Annual Canal Lining	\$ 30,000	--	--	\$100,000	\$100,000	\$ 200,000
Wastewater Lift Station Upgrade	--	--	\$120,000	--	--	\$ 120,000
Total	\$ 7,667,072	\$227,000	\$697,000	\$337,000	\$701,000	\$ 9,629,072

Table 2 – Funding Source

Fund	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	TOTAL 2018-2023
Capital Reserve	\$ 666,460	\$227,000	\$232,000	\$337,000	\$342,000	\$1,804,460
CABY Grant	\$ 740,387	--	--	--	--	\$ 740,387
ALT Zone Fund	\$ 10,000	--	\$120,000	--	--	\$ 130,000
Capital Facility Charge	\$1,001,643	--	\$345,000	--	\$359,000	\$1,705,643
ALT WTP Reserve	\$ 328,982	--	--	--	--	\$ 328,982
SRF Loan	\$3,173,900	--	--	--	--	\$3,173,900
Loan (TBD/SRF)	\$1,745,744	--	--	--	--	\$1,745,744
Total	\$7,637,072	\$227,000	\$697,000	\$337,000	\$701,000	\$9,629,072

FISCAL IMPACT

The CIP consists of 14 projects, totaling approximately \$9.6 million and constrained against \$7.9 million of available funding over the next five years. CIP costs for fiscal year 2018/2019 are included in the Fiscal Year 2018/2019 Budget. All expenditures and revenues identified beyond Fiscal Year 2018/2019 have no direct fiscal impact at this time because the CIP is not a financial commitment by the Board, but rather a planning and forecasting tool.

CEQA ASSESSMENT

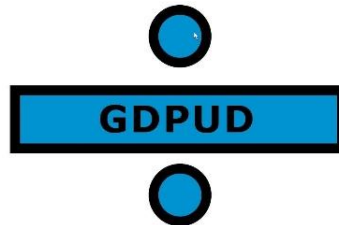
This is not a CEQA Project. Each individual project is subject to a separate CEQA review and assessment.

RECOMMENDED ACTION

Staff recommends the Board of Directors adopt a resolution approving the CIP for Fiscal Year 2018-2019 to 2022-2023.

ATTACHMENTS

1. Five-Year Capital Improvement Plan
2. Resolution 2018-37



CAPITAL IMPROVEMENT PLAN 2018/2019 TO 2022/2023

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

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I. Introduction

Georgetown Divide Public Utility District's (District) five-year Capital Improvement Plan (CIP) is a multi-year planning instrument to guide the construction of new facilities/infrastructure; and for the expansion, rehabilitation or replacement of existing District assets. The five-year CIP is developed by Staff and adopted by the Board of Directors, then becomes the guiding document for the prioritization of projects.

The information included in the CIP is based on the current information available and updated regularly to reflect changing priorities, funding availability and project completion. A new five-year CIP will be submitted to the Board annually with recommended adjustments to project budgets, funding sources, descriptions, and/or schedules. Inclusion of a project in the CIP does not commit the District to specific expenditures or appropriations for any particular project.

The CIP includes all projects and programs expected to be undertaken during the next five fiscal years. Specific projects and related schedules are selected based upon:

- Availability of funding
- Minimizing disruptions associated with construction activity
- Board direction

Approximately \$9.6 million CIP programs and projects over the next five years have been identified.

II. Infrastructure

District infrastructure includes the water and wastewater physical structures, systems, and facilities needed to provide services to customers and for the functioning of a community and its economy. Infrastructure impacts public health, safety, and the quality of life for District customers and residents. Decisions made regarding infrastructure projects are very important because they are generally large and expensive, and the assets created will require decades of public use.

The District is responsible for maintaining the following infrastructure:

- Over 70 miles of canals
- Over 200 miles of water pipeline
- Two (2) water treatment plants
- Ten (10) water storage tanks
- Five (5) pumping stations
- Three (3) reservoirs
- Two (2) State regulated dams
- Two (2) miles of sewer pipelines
- Five (5) community wastewater disposal fields
- Corporation yard and office building

CAPITAL IMPROVEMENT PLAN, 2018/2019 to 2022/2023

Providing ongoing maintenance and repair, such as repairing or replacing water and wastewater piping, is vital for maintaining the condition of assets. When maintenance and repair is not fully funded, deferred maintenance and capital improvement costs increase significantly. The District has not fully funded maintenance and repair due to tight budgetary constraints and competing priorities for several years. As a result the District now has a multi-million dollar backlog in deferred maintenance of water treatment and distribution system, wastewater collection and disposal system, and District buildings and facilities. Without adequate investment, these deferred maintenance costs will increase significantly over time.

Compounding the problem, as assets continue to deteriorate, the cost of repair exponentially increases and can result in peripheral damage. For example, deferring roof replacement could later result in needing to replace the roof structural members, walls, and floor of a building.

III. Funding Sources

The Five-Year CIP is funded by various unrestricted and restricted funds. Unrestricted funds are free from external restrictions and can be used for any purpose, as directed by the Board. For example, the District’s General Fund is an unrestricted fund. The General Fund is primarily made up of funding from water sales, and property tax revenue. Restricted funds are legally required to be used for a specific purpose. For example, ALT Zone Funds can only be used to fund activities within the wastewater zone. Other examples of restricted funding sources include local, state, and federal grants and loans; and capital facility charges. A detailed description of the various funding sources is presented in the following table.

Funding Source	Description and Restrictions
Capital Reserve	Description:
	These are funds set aside at Board direction to fund capital improvements to the water system. The original source of these funds is water sales, property tax, and other General Fund revenues.
Capital Reserve	Restrictions:
	These funds are not legally restricted, however they have been designated by the Board to be used to fund capital improvements to the water system.
ALT WTP Capital Reserve	Description:
	These are funds set aside at Board direction to fund construction of the new ALT Water Treatment Plant. The original source of these funds is water sales, property tax, and other General Fund revenues.
	Restrictions:
ALT WTP Capital Reserve	These funds are not legally restricted, however they have been designated by the Board to be used to fund construction of the new ALT Water Treatment Plant.

Funding Source	Description and Restrictions
Grant and Loan Funding	Description:
	Some projects are entirely or partially funded by grants, reimbursements, or loans from the State and federal government, as well as other agencies.
	Restrictions:
	Funding restrictions related to grant and loan funding can vary greatly, and each grant will have specific project restrictions related to the funding source.
Capital Facility Charge	Description:
	In 2005, the District retained Stantec to prepare a Capital Facility Charge Study, analyzing the impact of development on certain capital facilities and to calculate impact fees based on that analysis. The methods used to calculate impact fees in the study were intended to satisfy all legal requirements.
	Restrictions:
	By Law impact fees can only be collected to cover the impact of new development on existing infrastructure. Impact fees cannot be used to correct “existing deficiencies”. This fund is used to accumulate funds from new or proposed development to pay for Water System Capital Improvements needed to support new development.
ALT Zone	Description:
	These funds are collected from properties within the wastewater zone at Auburn Lake Trails subdivision.
	Restrictions:
	Funds collected in this fund can only be used to inspect, monitor, operate, and maintain the wastewater collection and disposal system.

IV. Project Summary

The CIP includes Projects that support the treatment and delivery of water throughout the District, upgrading infrastructure and improvements to existing water system; as well as collection and disposal of wastewater within the Auburn Lake Trails subdivision. The District complies with all applicable local, state and federal regulations related to water and wastewater. Funding for water projects is from water rates, property taxes bonds, grants, and development impact fees. Funding for wastewater projects is from fees collected from properties within the wastewater zone at Auburn Lake Trails subdivision. The table below summarizes the funding source for projects by fiscal year.

CAPITAL IMPROVEMENT PLAN, 2018/2019 to 2022/2023

Fund	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	TOTAL 2018-2023
Capital Reserve	\$ 666,460	\$227,000	\$232,000	\$337,000	\$342,000	\$1,804,460
CABY Grant	\$ 740,387	--	--	--	--	\$ 740,387
ALT Zone Fund	\$ 10,000	--	\$120,000	--	--	\$ 130,000
Capital Facility Charge	\$1,001,643	--	\$345,000	--	\$359,000	\$1,705,643
ALT WTP Reserve	\$ 328,982	--	--	--	--	\$ 328,982
SRF Loan	\$3,173,900	--	--	--	--	\$3,173,900
Loan (TBD/SRF)	\$1,745,744	--	--	--	--	\$1,745,744
Total	\$7,637,072	\$227,000	\$697,000	\$337,000	\$701,000	\$9,629,072

Capital improvement projects programmed in the 2018/2019 to 2022/2023 Capital Improvement Plan are listed below. A project is only listed if there is funding programmed during Fiscal Year 2018/19 through Fiscal Year 2022/23. Detailed project costs estimates with expenditure plans for each project listed below are included in Appendix A.

Project	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	TOTAL 2018- 2023
ALT Water Treatment Plant	\$ 3,502,882	--	--	--	--	\$ 3,502,882
Reservoir & Stream Gauging	\$ 208,460	--	--	--	--	\$ 208,460
Office and Corp Yard Building Roof Repairs	\$ 30,000	--	--	--	--	\$ 30,000
2017 Pavement Repair	\$ 75,000	--	--	--	--	\$ 75,000
Annual Tank Recoating	\$ 223,000	\$227,000	\$232,000	\$237,000	\$242,000	\$ 1,161,000
2016 Canal Lining	\$ 1,082,030	--	--	--	--	\$ 1,082,030
Repair Safety Walkways	\$ 30,000	--	--	--	--	\$ 30,000
2017 Manhole Sealing	\$ 10,000	--	--	--	--	\$ 10,000
Treated Water Line Replacement	\$ 330,000	--	\$345,000	--	\$359,000	\$ 1,034,000
2018 Main Canal Reliability	\$ 300,000	--	--	--	--	\$ 300,000
North Fork American River Pumping Plant	\$ 100,000	--	--	--	--	\$ 100,000
Meter Replacement	\$ 1,745,700	--	--	--	--	\$ 1,745,700
Annual Canal Lining	\$ 30,000	--	--	\$100,000	\$100,000	\$ 200,000
Wastewater Lift Station Upgrade	--	--	\$120,000	--	--	\$ 120,000
Total	\$ 7,667,072	\$227,000	\$697,000	\$337,000	\$701,000	\$ 9,629,072

APPENDIX A

Project Name: Annual Tank Recoating
Project Number: 914
Project Description: Recoat interior and exterior of water storage tank
Funding Sources:

Sources	Prior Years	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)	218,600	223,000	227,000	232,000	237,000	242,000		1,379,600
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)								0
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)								0
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other								0
Unfunded								0
Total	218,600	223,000	227,000	232,000	237,000	242,000	0	1,379,600

Project Cost Estimate:

Elements	Prior Years	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Preliminary Engineering (7020)		0	0	0	0	0		0
Environmental (7021)								0
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)	29,400	30,000	30,000	31,000	32,000	33,000		185,400
Construction Contract (7023)	189,200	193,000	197,000	201,000	205,000	209,000		1,194,200
Other CIP Costs (7025)								0
Other - TBD								0
Total	218,600	223,000	227,000	232,000	237,000	242,000	0	1,379,600

Project Name: 2017 Manhole Sealing
Project Number: 917
Project Description: Prioritized sealing of wastewater manholes
Funding Sources:

Sources	Prior Years	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)								0
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)								0
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)		10,000						10,000
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other								0
Unfunded								0
Total	0	10,000	0	0	0	0	0	10,000

Project Cost Estimate:

Elements	Prior Years	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Preliminary Engineering (7020)								0
Environmental (7021)								0
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)								0
Construction Contract (7023)		10,000						10,000
Other CIP Costs (7025)								0
Other - TBD								0
Total	0	10,000	0	0	0	0	0	10,000

Project Name: 2018 Treated Water Line Replacement/Rehab
Project Number:
Project Description: Prioritized replacement or rehabilitation of treated water lines
Funding Sources:

Sources	Prior Years	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)								0
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)		330,000		345,000		359,000		1,034,000
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)								0
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other (EDCWA Cost Share)								0
Unfunded								0
Total	0	330,000	0	345,000	0	359,000	0	1,034,000

Project Cost Estimate:

Elements	Prior Years	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Preliminary Engineering (7020)		60,000		63,000		65,000		188,000
Environmental (7021)								0
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)		30,000		32,000		34,000		96,000
Construction Contract (7023)		240,000		250,000		260,000		750,000
Other CIP Costs (7025)								0
Other - TBD								0
Total	0	330,000	0	345,000	0	359,000	0	1,034,000

Project Name: North Fork American River Pumping Plant Evaluation
Project Number:
Project Description: Construct infrastructure needed to draw water from NF American River
Funding Sources:

Sources	Prior Years	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)		100,000						100,000
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)								0
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)								0
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other (EDCWA Cost Share)								0
Unfunded							28,500,000	28,500,000
Total	0	100,000	0	0	0	0	28,500,000	28,600,000

Project Cost Estimate:

Elements	Prior Years	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Preliminary Engineering (7020)		100,000					1,900,000	2,000,000
Environmental (7021)							1,000,000	1,000,000
Land/ROW Acquisition (7022)							5,000,000	5,000,000
Construction Engineering (7024)							1,500,000	1,500,000
Construction Contract (7023)							19,100,000	19,100,000
Other CIP Costs (7025)								0
Other - TBD								0
Total	0	100,000	0	0	0	0	28,500,000	28,600,000

Project Name: Automated Meter Reading and Meter Replacement Project

Project Number:

Project Description: Replace meters and install auotmated meter reading hardware and software

Funding Sources:

Sources	Prior Years	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)								0
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)								0
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)								0
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other								0
Unfunded		1,745,700						1,745,700
Total	0	1,745,700	0	0	0	0	0	1,745,700

Project Cost Estimate:

Elements	Prior Years	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Preliminary Engineering (7020)								0
Environmental (7021)								0
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)		187,000						187,000
Construction Contract (7023)		1,417,000						1,417,000
Other CIP Costs (7025)		141,700						141,700
Other - TBD								0
Total	0	1,745,700	0	0	0	0	0	1,745,700

Project Name: Annual Canal Lining
Project Number:
Project Description: Prioritized repair and lining of canals and ditches
Funding Sources:

Sources	Prior Years	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)			0	0	100,000	100,000		200,000
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)		30,000						30,000
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)								0
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other (EDCWA Cost Share)		0						0
Unfunded								0
Total	0	30,000	0	0	100,000	100,000	0	230,000

Project Cost Estimate:

Elements	Prior Years	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Preliminary Engineering (7020)		0						0
Environmental (7021)								0
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)		0						0
Construction Contract (7023)		0			100,000	100,000		200,000
Other CIP Costs (7025)		30,000						30,000
Other - TBD								0
Total	0	30,000	0	0	100,000	100,000	0	230,000

Project Name: Wastewater Lift Station Upgrade
Project Number:
Project Description: Upgrade wastewater lift station by replacing worn out components & structure
Funding Sources:

Sources	Prior Years	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
CABY Grant (9)								0
Capital Reserve (43)								0
Prior Reimbursements Received (35)								0
Capital Facility Charge (39)								0
ALT WTP Capital Reserve (24)								0
ALT Zone Fund (40)								0
ALT Tank Replacement Loans & Repair (41)								0
ALT CDS Reserve Connection (42)				120,000				120,000
Grants (EPA)								0
SRF Loan								0
General Fund (10)								0
Other								0
Unfunded								0
Total	0	0	0	120,000	0	0	0	120,000

Project Cost Estimate:

Elements	Prior Years	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	Future Years	Total
Preliminary Engineering (7020)				12,000				12,000
Environmental (7021)								0
Land/ROW Acquisition (7022)								0
Construction Engineering (7024)				6,000				6,000
Construction Contract (7023)				102,000				102,000
Other CIP Costs (7025)								0
Other - TBD								0
Total	0	0	0	120,000	0	0	0	120,000

**RESOLUTION NO. 2018-37
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**

Approving the 5-Year Capital Improvement Plan for Fiscal Years 2018/2019 to 2022/2023

WHEREAS, the General Manager has submitted the Capital Improvement Plan for Fiscal Year 2018/2019 to Fiscal Year 2022/2023 (CIP) to the GDPUD Finance Committee and Board of Directors; and

WHEREAS, the CIP was prepared in accordance with the Board of Director's goals, and budget assumptions and policies; and

WHEREAS, the CIP is consistent with the Fiscal Year 2018/2019 budget; and

WHEREAS, the GDPUD Finance Committee reviewed and approved the CIP at their meeting on June 5, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT the Capital Improvement Plan for Fiscal Years 2018/2019 to 2022/2023 is approved:

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 12th day of June 2018, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Londres Uso, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:

Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2018-37 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 12th day of June 2018.

Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 12, 2018
AGENDA ITEM NO. 8.A.**



AGENDA SECTION: PUBLIC HEARINGS

**SUBJECT: PUBLIC HEARING – PROPOSITION 4, APPROPRIATION
LIMIT – RESOLUTION 2018-32**

PREPARED BY: Christina Cross, Management Analyst

A handwritten signature in blue ink, appearing to be "CC", is written to the right of the name Christina Cross.

APPROVED BY: Steven Palmer, PE, General Manager

A handwritten signature in blue ink, appearing to be "SP", is written to the right of the name Steven Palmer.

BACKGROUND

As required by law, local governments must hold a public hearing to establish the appropriations limit for the upcoming fiscal year. Today's hearing provides the opportunity for the public to comment. This hearing was noticed in the Georgetown Gazette on May 24. A copy of the Proof of Publication is included with this report as Attachment 1.

In November of 1979, the voters of the State of California approved Proposition 4, more commonly known as the (Paul) Gann Initiative. The proposition places limits on the amount of tax revenue that can be spent by all entities of government. The District is a local government and therefore must comply with the proposition. The proposition became effective for the 1980-81 fiscal year, but the formula for calculating the limits began with the 1978-79 "base year" tax revenues. Since that time, the District has been setting a public hearing annually to establish its appropriation limit (maximum general tax revenue that can be spent), which is derived from information received from the State Department of Finance during May. The change factor is based on the per capita personal income change for the year and population change for unincorporated areas of El Dorado County.

DISCUSSION

The limit for FY 2018-19 is calculated to be \$2,621,587. The District is compliant with the appropriate limit, because the estimated general tax revenue for FY 2018-19 is \$1,660,000 which is considerably less than the limit.

A copy of Resolution 2018-32 is included as Attachment 2.

FISCAL IMPACT

This action has no fiscal impact.

CEQA ASSESSMENT

Not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) conduct the public hearing and adopt Resolution 2018-32 setting the Proposition 4 Appropriation Limit for the District.

ATTACHMENTS

1. Proof of Publication
2. Resolution 2018-32
3. History of Proposition 4 Limit



GDPUD Board Mtg. of 6/12/2018
AGENDA ITEM 8.A.
Attachment 1

**Proof of Publication of:
NOTICE OF PUBLIC HEARING**

STATE OF CALIFORNIA
County of El Dorado

I am a citizen of the United States and a resident of the County aforesaid; I'm over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am a principal agent of and/or the publisher of the El Dorado Gazette, Georgetown Gazette & Town Crier, a newspaper of general circulation printed and published once each week in the town of Georgetown, Ponderosa Judicial District, County of El Dorado, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court to the County of El Dorado, State of California, under the date of April 3, 1970, Case Number 18589; that the notice, of which the attached is a printed copy (set in type no smaller than non-pareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

05/24

All in the year 2018

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Placerville, California, this 24TH day of MAY, 2018

Signature

**NOTICE OF PUBLIC HEARING
GEORGETOWN DIVIDE
PUBLIC UTILITY DISTRICT
ESTABLISHMENT OF
APPROPRIATIONS LIMIT**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Tuesday, June 12, 2018, at 2:00 PM, in the Board Room of Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California, to establish, by Resolution No. 2018-32, the Appropriations Limit for the 2018-19 fiscal year for the Georgetown Divide Public Utility District, as described in Article XIII B of the State Constitution.

The proposed appropriations limit is \$2,621,587 as determined by applying a factor of 1.0453 to the 2017-18 appropriations limit. The District's property tax receipts for the 2018-19 fiscal year are anticipated to be \$1,660,000, which is well below the limit bringing the District in compliance with the Appropriations Limit.

At said hearing, the Georgetown Divide Public Utility District Board of Directors will consider all comments by interested persons.

Date: May 24, 2018

STEVEN PALMER, PE
General Manager
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
5/24 000878

RESOLUTION NO. 2018-32

**OF THE BOARD OF DIRECTORS OF
THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
SETTING THE FISCAL YEAR 2018-19 PROPOSITION 4
APPROPRIATIONS LIMITATION**

WHEREAS, the Board of Directors of GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT conducted a hearing on the appropriations limitation for GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT on the 12th day of June 2018; and

WHEREAS, the hearing was advertised and noticed as required by law; and

WHEREAS, the Board received testimony and other evidence regarding the appropriations limitation to be established for the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT:

The GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT appropriations limit for the 2018-19 Fiscal Year, as described in Article XIII B of the State Constitution and implemented by Chapter 1205, Statutes of 1980 is the sum of \$2,621,587 computed as follows:

$$\frac{\$2,507,976}{(2017-18 \text{ Appropriation. Limit})} \times 1.0453 = \frac{\$2,621,587}{(2018-19 \text{ Appropriation Limit})}$$

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 12th day of June 2018, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Londres Uso, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:

Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2018-32 duly and regularly adopted by the Board of Directors of THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT, County of El Dorado, State of California, on this 12th day of June 2018.



Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

HISTORY OF PROPOSITION 4 APPROPRIATION LIMIT

Fiscal Year	Change in Per Capita Personal Income	Increase in Population	Ratio of Change	Tax Spending Limit
1978-79	Base Year			\$ 159,282
1979-80			1.2564	200,122
1980-81			1.2627	252,694
1981-82			1.2107	305,936
1982-83			1.1436	349,868
1983-84			1.0644	372,399
1984-85			1.0712	398,913
1985-86			1.0877	433,897
1986-87			1.0832	469,997
1987-88			1.0854	510,134
1988-89			1.0654	543,496
1989-90			1.1258	611,867
1990-91			1.1196	685,046
1991-92			1.1088	759,579
1992-93			1.0405	790,342*
1993-94			1.0671	843,373
1994-95			1.0327	870,951
1995-96			1.0741	935,489
1996-97			1.0641	995,454
1997-98	1.0467	x 0.9855 =	1.0315	1,026,810
1998-99	1.0415	x 1.0285 =	1.0712	1,099,919
1999-00	1.0460	x 1.0166 =	1.0634	1,169,653
2000-01	1.0491	x 1.0143 =	1.0641	1,244,627
2001-02	1.0782	x 1.0179 =	1.0975	1,365,978
2002-03	0.9873	x 1.0154 =	1.0025	1,369,393**
2003-04	1.0231	x 1.0193 =	1.0428	1,428,003
2004-05	1.0328	x 1.0194 =	1.0528	1,503,402
2005-06	1.0526	x 1.0203 =	1.0740	1,614,654
2006-07	1.0396	x 1.0211 =	1.0615	1,713,955
2007-08	1.0442	x 1.0136 =	1.0584	1,814,050
2008-09	1.0429	x 1.0120 =	1.0554	1,914,548
2009-10	1.0062	x 1.0085 =	1.0148	1,942,883
2010-11	0.9746	x 1.0080 =	0.9824	1,908,682
2011-12	1.0103	x 1.0251 =	1.0357	1,976,822
2012-13	1.0377	x 1.0010 =	1.0387	2,053,325
2013-14	1.0512	x 1.0035 =	1.0549	2,166,053
2014-15	0.9977	x 1.0021 =	0.9998	2,166,053
2015-16	1.0382	x 1.0093 =	1.0479	2,269,807
2016-17	1.0537	x 1.0067 =	1.0608	2,407,811
2017-18	1.0369	x 1.0045 =	1.0416	2,507,976
2018-19	1.0367	x 1.0083 =	1.0453	2,621,587

*corrected 06/01/1993

**corrected 06/01/2003

The District's new limit is calculated based on the prior year's limit increased by a growth factor. The growth factor results from combining the change in Per Capita Personal Income and the change reported for "unincorporated areas" for our County.