



Agenda Packet

GDPUD

Regular Board Meeting

Tuesday, February 11, 2020

2:00 P.M.



AGENDA

REGULAR MEETING

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**TUESDAY, FEBRUARY 11, 2020
2:00 P.M.**

David Souza, President
Michael Saunders, Vice President
Cynthia Garcia, Treasurer
Dave Halpin, Director
Dane Wadle, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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Out of respect for the meeting and others in attendance, please turn off all cell phones or put in the silent mode.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item, provided they are first recognized by the presiding officer. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during the Public Forum portion of the agenda. Please be aware of the following procedures for speaking during Public Forum or public comment sessions:

1. When called on to speak by the Board President, please approach and speak from the podium.
2. Comments are to be directed only to the Board.
3. The Board will not entertain outbursts from the audience.
4. There is a three-minute time limit per speaker.
5. The Board is not permitted to take action on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Board President is responsible for maintaining an orderly meeting.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

3. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

4. PROCLAMATIONS AND PRESENTATIONS

5. CONSENT CALENDAR – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar

A. Approval of Minutes

1. Regular Meeting of December 10, 2019
2. Regular Meeting of January 14, 2019

B. Financial Reports

1. Statement of Cash Balances – December 2019
2. Month-End Cash Disbursements Report

C. Authorizing Change of Bank Signatory Authority

Possible Board Action: Adopt resolution authorizing change

D. Accepting Completion and Directing the Filing of Notice of Completion for the Auburn Lake Trails Water Treatment Plant Project

Possible Board Action: Adopt resolution

6. INFORMATIONAL ITEMS

A. Board Reports

B. General Manager's Report

C. Operation Manager's Report

D. Finance Committee Report

7. NEW BUSINESS

A. Review and Approve Debt Policy Required to Apply State Financing

Possible Board Action: Adopt Resolution

B. Review and Approve Amendments to Fiscal Year 2019/2020 Operating Budget Resulting from Prior Board Approvals Related to Capital Improvement Projects

Possible Board Action: Adopt resolution

C. Discuss and Provide Direction on Freezing the Adopted 2020 Treated Water and Irrigation Water Rates at the 2018 Rates for a Second Year

Possible Board Action: Adopt resolution

D. Professional Services Agreement for Engineering Project Manager

Board Action: Adopt resolution approving the agreement

E. Fiscal Year 2018/2019 Budget to Actual Review

Possible Board Action: Receive and File

F. Fiscal Year 2019/2020 First Quarter Budget to Actual Review

Possible Board Action: Receive and file, and approve budget amendment for increase PERS UAL costs.

G. [NOT USED]

H. Approval of Directors' Attendance at ACWA Spring Conference Possible Board

Action: Adopt Resolution

I. Review Draft 2020 Board Calendar and Fiscal Year 2020/2021 Operating Budget Timeline

Possible Board Action: Review and Provide Direction

J. Approve Director Garcia Attendance at American Waterworks Association Conference

Possible Board Action: Adopt Resolution

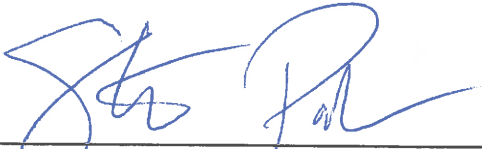
K. Amendment 5 to the Professional Services Agreement with George Sanders Increasing the Contract Amount by \$7,200 and Extending the Term to March 31, 2020.

Possible Board Action: Adopt resolution approving the amendment

8. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

9. NEXT MEETING DATE AND ADJOURNMENT – The next Regular Meeting will be on March 10, 2020, at 2:00 P.M. at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

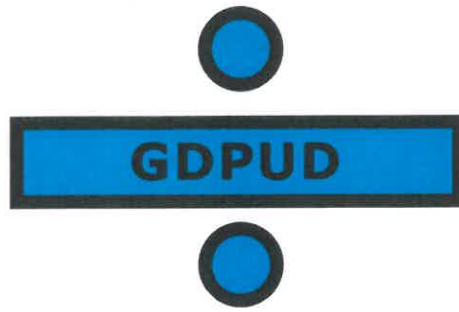
In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Steve Palmer by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on February 7, 2020.



Steven Palmer, PE, General Manager



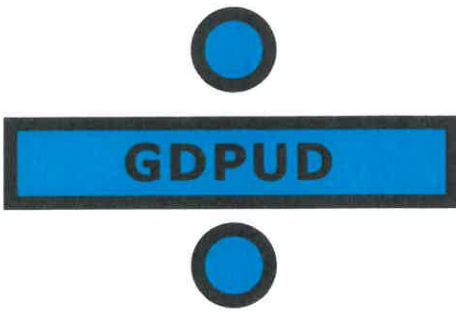
Date



PROCLAMATIONS AND PRESENTATIONS



CONSENT CALENDAR



CONSENT CALENDAR

ITEM 5.A.1.

REGULAR MEETING MINUTES
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634

Special Notation:

***Director David Halpin will participate in this meeting from a satellite location via telephone. The Public may participate in all Open Session portions of this meeting from this location. The specifics of his location, while participating in the meeting, are as follows:
14750 Lakeside Circle, Sterling Heights MI 48313***

TUESDAY, DECEMBER 10, 2019
2:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
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-

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The Board President is responsible for maintaining an orderly meeting.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 2:00 P.M.

Directors present: Cynthia Garcia, Michael Saunders, David Souza, Dane Wadle.

Dave Halpin participated from a satellite location via telephone.

Staff present: General Manger Steven Palmer, Operations Manager Darrell Creeks, and Water Resource Manager Adam Brown.

Legal Counsel: Barbara Brenner, Churchwell White, LLP.

The Pledge of Allegiance was led by Director Souza.

Roll Call vote was taken:

Garcia: Present
Halpin: Present via telephone
Saunders: Present
Souza: Present
Wadle: Present

2. ADOPTION OF AGENDA

Director Wadle stated he received a request from the public to change the order of the agenda. The NEW BUSINESS section of the agenda was changed to reflect the following order:

- 7A: Provide Direction on Whether to Discuss a 2020 Water Rate Freeze at the Next Board Meeting*
- 7B: Approve Amended General Manager Employment Agreement*
- 7C: Accept 2018 Treated Water Line Replacement Project and Direct Filing of the Notice of Completion*
- 7D: Approve Purchase of Two Replacement Trucks*
- 7E: Appoint a Board Representative to the Joint Powers Insurance Agency*
- 7F: Appoint a Board Legislative Liaison*
- 7G: Consider Adoption of a Revised Board Policy 4050 Members of the Board of Directors Addressing Resignation from Volunteer Committees Upon Election to the Board*

Motion by Director Souza to adopt the change in item order of NEW BUSINESS agenda items. Second by Director Garcia.

Roll Call vote was taken, and the vote was as follows:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye

Wadle: Aye

The motion passed unanimously.

3. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

Cherie Carlyon commented she was concerned that the Fiscal Year end totals, updated budget, and updated CIP had not been submitted.

Steven Dowd commented that the District needs to remedy the impending rate increase. He also commented about a \$400K payment to Myers and Sons, the office generator, and District roof.

Kristi McKay requested that public comment include detailed specifics and that the District have a section for Old Business on the agenda. She also commented on the need for a forensic audit and the RFP for engineering firms to calculate the cost of replacement of equipment.

A member of the public commented that he wanted a rate freeze on agriculture water. He also suggested changing the irrigation calendar to include October and November.

Karen Bartholomew commented on a rate freeze, the settlement with Myers and Sons, and the rotation of Directors.

4. PROCLAMATIONS AND PRESENTATIONS – None were offered

5. CONSENT CALENDAR – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar.

A. Approval of Minutes

1. Special Meeting of September 19, 2019
2. Regular Meeting of October 8, 2019
3. Regular Meeting of November 12, 2019

B. Financial Reports

1. Statement of Cash Balances – November 2019
2. Month-End Cash Disbursements Report – November 2019

Director Garcia requested 5.A.1, 5.A.3, 5.B.1, and 5.B.2 be pulled.

Motion by Director Saunders to adopt item 5.A.2 from the Consent Calendar, seconded by Director Garcia.

Roll Call vote was taken, and the vote was as follows:

Saunders: Aye
Souza: Aye
Garcia: Aye

Halpin: Aye
Wadle: Aye

The motion passed unanimously.

Director Wadle stated he requested at the last meeting that one section of the minutes from September 19, be amended to reflect a specific comment from the public. Director Saunders objected to having his ethnicity and Director Garcia's gender added to the minutes, especially after requesting the same not be included prior to the meeting. There was lengthy discussion among the Board members about the September minutes, whether it was proper to include the public comment as requested by Director Wadle, whether the Director Wadle acted properly when adjourning that meeting, and whether comments made after Director Wadle adjourned the meeting should be included in the September 19 meeting minutes.

Director Garcia made a motion to provide her recording of the September 19, 2019 meeting so that staff can make sure the minutes are clear, and accurate. She would also like to request the September minutes removed the ethnic and gender. She also requested that the Board President and General Manager submit a written apology to Director Saunders as an attachment for the January packet. Director Saunders said the apology does not have to be included in the motion and the minutes should revert back to as they were originally printed in the November minutes which did not include ethnicity and gender. Director Garcia said, for the record, Director Saunders has her apology.

Director Saunders clarified and said the apology should not be included in Director Garcia's motion. Director Garcia said the motion includes the apology letter.

Public Comment:

Cherie Carlyon commented regarding the comment from the woman during the September 19 meeting.

Motion by Director Garcia to have the version of the September 19 meeting (submitted on November 12) be used as the minutes of record, to have the comments stated after the September 19 meeting was adjourned be added to the meeting minutes, and have a written apology from Director Wadle, and the General Manager submitted with the January 2020 packet. The motion was seconded by Director Souza.

Roll Call vote was taken, and the vote was as follows:

Garcia: Aye
Halpin: Nay
Saunders: Aye
Souza: Aye
Wadle: Nay

The motion passed three to two.

Item 5.A.3. – Meeting Minutes of November 12, 2019

Director Garcia said she wanted to state a clarification on the November 12, 2019 meeting minutes. Director Garcia said she submitted a handout which was the CIP table. She said it went along with agenda item number eight.

Public Comment:

Cherie said the person identified as Carolyn O’Conner should be Carolyn Loomis.

Director Garcia motion to approve the meeting minutes with the addition of the handout. Director Souza seconded the motion.

Roll Call vote was taken, and the vote was as follows:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passes unanimously.

5.B.1. – Statement of Cash Balances – November 2019

Director Garcia said she did not want this to be part of the consent calendar, as the Board has not had a chance to review the information. She requested to hold the item over to the January meeting. Director Wadle said the November 2019 cash balances would be brought back in January.

5.B.2. – Month-End Cash Disbursements Report – November 2019

Director Saunders inquired about check number 30490 related to Water Rights Fees and requested that Mr. Palmer send the list of water rights to the Directors.

Public Comment:

Mr. Hoffman commented about the water right fees.

Director Garcia inquired about check 30494 to the lab. Director Garcia requested that the test results be placed on the website.

Director Garcia asked about check number 30527 to Myers and Sons, check number 30541 to the lab, and check number 30551 to George Sanders.

Public Comment:

Cherie Carlyon commented about check number 30580 to the United States Forest Service.

Director Garcia motion to accept 5.B.2. with the questions answered. Director Souza seconded the motion.

Roll Call vote was taken, and the vote was as follows:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passes unanimously.

6. INFORMATIONAL ITEMS

A. Board Reports

Director Saunders said the Finance Committee meeting was cancelled due to a PGE PSPS, and the committee is waiting to review the revised CIP Budget. Of the twelve water conservation legislation meetings, Director Saunders said the meeting on November 19 was very significant as it was the water work studies work group. He said the work being done in this group could mean the District has water in Stumpy Reservoir that it is not entitled to use. He said one way to off-set the water budget is the variances for evaporative coolers, horses and livestock, vegetation for irrigation for fire control. He said they are looking for Districts to work with and do a study. If the District works with DWR in how they calculate the water costs on livestock it will save the District resources after the fact trying to figure out who in the District has horses, and livestock.

Director Garcia said she and Director Saunders did host a Town Hall meeting at the Cool Hall on November 23. A Thanksgiving Day feast was provided and the meeting was well attended. She said a few questions were raised at the feast. One question asked if staff is being paid during the PSPS events.

Director Garcia asked about the Upcountry Ditch Rehabilitation Project and the 2018 Main Canal Reliability Project, how many bids were received on each of those? Mr. Palmer said the Upcountry Ditch Rehabilitation Project has not started because the District is trying to get grants. The District received one bid for the 2018 Main Canal Reliability Project.

Director Garcia commented on Supervisor Parlin's letter the Board received. Director Garcia asked if the District could provide the District's Grant Policy on the website. Mr. Palmer said the District does not have a policy for grants, but the process is to have the Board approve the grant before they are submitted.

Director Garcia said at the Christmas in Cool event, she was approached by a GDPUD customer Carl Matthews approached her, and asked why their drinking water taste has changed. Mr. Creeks responded that there have not been any changes that would cause this and he would follow up with Mr. Matthews.

Director Garcia asked when will the Board have FY 2018-2019 budget with the actuals? Mr. Palmer said those would be provided once the audit was completed.

Director Wadle said he too attended the Chamber meeting and gave a presentation.

B. General Manager's Report

Mr. Palmer presented a list of accomplishments, conferences, projects and upcoming Board items.

Director Garcia asked about and there was discussion about the need and funding for a project manager and a separate design engineer.

Director Garcia then asked when the revised sampling policy which would include the lead in the schools could be completed. Mr. Palmer assured the Board that the District has complied with that legislation, and the results have come back non-detect. Director Garcia requested that District develop a lead sampling policy place it on the website.

Director Garcia then requested that Mr. Palmer would put his projects on to a project management schedule and share with the Board.

Director Garcia commented on the need for dedicated capital project manager. There was discussion about the need for a capital project manager and whether this position should be contract or direct employee.

Director Wadle inquired about the content of the ACWA seminars related to keeping a water system operating during an emergency, and if the District has an emergency response plan. Mr. Palmer said the seminars discussed challenges and how to keep pump stations running during an emergency, which included liability exposure. Mr. Palmer stated the District has an emergency response plan, and staff is finishing an update of that plan.

Public Comment:

Mr. Hoffman commented regarding shutting down water production during PSPS.

Operation Manager's Report

Mr. Creeks' said the lake is rising quickly and has risen 1000-acre foot in the last ten days. The District has two bids for generators, which are both more than budgeted and Mr. Creeks' is negotiating prices. He said he is preparing to send out a request for bids at Walton. The Polaris that was purchased is ready for snow.

Cherie Carlyon commented regrading new treated service lines

Water Resources Manager Adam Brown stated the annual inspections for the year were completed. Manholes are being inspected and sealed if needed. He said the sampling was completed and the quarterly report is being finalized.

A member of the public commented about maintaining septic systems during a power outage. Mr. Brown responded that information is on the GDPUD website.

C. Finance Committee Report

Steve Miller said he wanted to mention, the committee will be losing another member at the end of December, and he suggested the Board think about replacing the two members. He said the next Finance Committee meeting is scheduled for December 18, at 2PM. Director Garcia asked if the committee had received any resumes or applications yet? Mr. Miller said no.

Director Garcia requested to see a breakdown of the labor rate for the work in Fund 40. Mr. Palmer responded that an email was sent to the Board before the meeting with that information.

7. NEW BUSINESS

A. Provide Direction on Whether to Discuss 2020 Water Rate Freeze at the next Board Meeting

Possible Board Action: *Discuss and provide direction to Staff*

Mr. Palmer said this item is to get direction from the Board as to whether or not the Board would like staff to analyze the impact of a freeze, giving the Board the option to freeze rates.

There was Board discussion about the process that was followed to place this item on the agenda.

Director Garcia said she would like to see this item on the January 2020 Board agenda; but before any reasonable steps can be taken, she said the FY budget with the actuals so the Board knows where the District stands.

There was discussion about whether that information could be available for the January Board meeting and whether the Board would like the Finance Committee to review and comment on the rate freeze before the Board takes action. The General Manager stated he cannot commit to having it all ready for the December 18, Finance Committee meeting as the auditors work is not complete at this time and is not scheduled to be complete until December 31, 2019.

There was discussion about whether to place this on the agenda for the January or the February meeting.

Public Comment:

Donna commented regarding the allocation of rates and costs between irrigation and treated water.

Mitch MacDonald commented regarding including investment income in the budget.

Kristi commented on the loss of irrigation customers and the fire in Cool.

Cherie Carlyon commented regarding the need for FY 2018-2019 draft actual to budget comparison.

Bill suggested using ditch water to make money.

Karen B. commented that if the District lowered rates they would sell more water, especially irrigation water.

Mike commented that these discussions are out of the line of the topic, and would like this item back on the agenda for January, continuing the rates as they are now until which time the Board has all the financial information needed.

Mr. Hoffman commented regarding irrigation water pricing and the last fire.

Mr. Miller commented that the Finance Committee is able to review information and provide a recommendation to the Board.

Ken Pauley commented that it would be helpful to him as a Finance Committee member if the Board would identify specific points for the committee to review. Ken commented regarding the time constraint for Finance Committee review, effect of a freeze on capital improvement project delivery, and continuing to freeze rates that were already adopted.

Mr. Miller commented that another important issue is the total revenue lost as it affects the ability to afford capital improvement projects.

Director Garcia made a motion to put this item on to the January agenda, and discuss at that time as to whether or not to freeze rates, until the General Manager has the data needed for the finance committee to review and then the finance committee can make recommendations to the Board. Director Souza said, and then come back in February to decide. Director Garcia said, yes. Director Souza seconded the motion. Mr. Palmer said he wanted to get clarification. He confirmed the item would be placed on the January agenda, and then if the information is not completed, bring the item back in February. Director Garcia said yes, but if the data is not completed by January the Board has the option to temporarily freeze rates. Mr. Palmer said yes, the January discussion would be whether or not to freeze rates.

Director Garcia motioned to have this item return to the Board on January 14, 2020 for the Board to provide Direction on Whether to continue a Water Rate Freeze. Director Souza seconded the motion.

Roll Call vote was taken, and the vote was as follows:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passes unanimously.

B. Approve Amended General Manager Employment Agreement

Possible Board Action: Adopt resolution approving the agreement

Legal Counsel presented the staff report based on the review of the General Manager. She said the increase is roughly ten percent which is a cost of living increase for the three years the General Manager has been with the District. She said the increase would take effect as of December 1, 2019, and nothing else in Mr. Palmer's employment agreement would change.

Director Souza said based on what Mr. Palmer has done in three years, and previously what Mr. Palmer has done in other Districts, he feels Mr. Palmer is an asset to the District, and supports the increase.

Director Saunders said he has only been a Board member for a year and he can only evaluate the General Manager for the one year he has been a Board member.

Director Garcia said she feels the same as Director Saunders. Director Garcia said she has only been a Board member for a year and she can only evaluate the General Manager for the one year she has been a Board member. She commented that historically the cost of living increases that staff receives were not 3.3%.

Public Comment:

Cherie Carlyon commented regarding the salary range from the 2016/2017 recruitment, the probationary period, and commented that any increase should only be relative to the last 12 months.

Kristi commented that an annual cost of living increase is typically 2.8%.

Karen B. commented that she used to receive 2% per year, and 3% when a contract was negotiated. She said she feels 10% is high.

Carolyn commented that she feels Mr. Palmer already received his increase.

Donna commented on the cost of living increase for this area.

Director Souza motioned to approve the first amendment to the employment agreement for Steve Palmer. Director Halpin seconded the motion.

Roll Call vote was taken, and the vote was as follows:

Garcia: Nay

Halpin: Aye

Saunders: Nay

Souza: Aye

Wadle: Aye

Director Saunders Position for Dissenting Vote: I can only evaluate for the one year I have been on the Board so my recommended compensation would be lower.

Director Garcia Position for Dissenting Vote: I can only evaluate for the one year I have been on the Board so my recommended compensation would be lower.

The motion passes three to two.

C. Accept 2018 Treated Water Line Replacement Project and Direct Filing of the Notice of Completion

Possible Board Action: Adopt a Resolution

Mr. Creeks presented a Powerpoint presentation of the line replacement. Mr. Creeks said this was the first job like this that he has managed. Mr. Palmer expressed gratitude to Mr. Creeks for taking over this project.

Director Saunders commended Mr. Palmer for pushing his subordinate staff to move up in roles and branch out.

Director Saunders motioned to accept completion of the Treated Water Line Replacement Project and Direct Filing of the Notice of Completion with the County recorder. Director Souza seconded the motion.

Roll Call vote was taken, and the vote was as follows:

Garcia: Aye

Halpin: Aye

Saunders: Aye

Souza: Aye

Wadle: Aye

The motion passes unanimously.

D. Approve Purchase of Two Replacement Trucks

Possible Board Action: Adopt Resolution

Mr. Creeks presented the staff report.

Director Saunders thanked Mr. Creeks for providing a list of the fleet of District vehicles including their scores because it gives the Board a snapshot of what will be needed next.

Director Garcia also thanked Mr. Creeks for the list. She asked if the vehicles that are listed to be purchased have all the equipment needed or was Mr. Creeks intending to purchase other items later. Mr. Creeks said the only things to be added are a toolbox, and updated radio systems.

Director Saunders motioned to approve the purchase of two additional trucks based on staff's recommendation. Director Garcia seconded the motion.

Roll Call vote was taken, and the vote was as follows:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passes unanimously.

Let the record reflect, at 1517hrs, Director Halpin ended his phone call with the Board of Directors and is not available to vote on any further agenda items.

E. Appoint a Board Representative to the Joint Powers Insurance Agency

Possible Board Action: Adopt a Resolution appointing a Board Representative

Director Souza stated he would like to remain as a representative for the JPIA, and Director Souza recommended that Director Garcia take position as alternate. Director Garcia stated she would like to be an alternate.

Director Saunders motioned to have Director Souza remain as the JPIA representative and Director Garcia as alternate. Director Garcia seconded the motion.

Roll Call vote was taken, and the vote was as follows:

Garcia: Aye
Halpin: Absent
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passes four to none.

F. Appoint a Board Legislative Liaison

Possible Board Action: Appoint a Board Legislative Liaison

Director Saunders said he is happy this item is coming to the Board for a vote this year. He would also like to see the policy be followed by bringing items agendaized to the Board after emergency decisions are made.

Director Wadle stated he enjoys his position as legislative liaison and would like to continue in that role.

Director Souza said he is aware of the good work Director Wadle does and said Director Wadle is doing a good job.

Director Saunders said he is happy this item is coming to the Board for a vote.

Director Garcia said she too feels that Director Wadle is doing a good job. She would like to see more of the work being done come through to the Board. Director Wadle said he would try to include more information in his reports.

Mr. Palmer asked the Board if they would like to have an agenized item that would include all of the letters written this last calendar year. There was consensus among the Board that this would be appreciated.

Director Garcia motioned to have Director Wadle retain this position. Director Souza seconded the motion.

Roll Call vote was taken, and the vote was as follows:

***Garcia: Aye
Halpin: Absent
Saunders: Aye
Souza: Aye
Wadle: Aye***

The motion passes four to none.

G. Consider Adoption of a Revised Board Policy 4050 Members of the Board of Directors Addressing Resignation from Volunteer Committees Upon Election to the Board

Possible Board Action: Adopt a Resolution approving the revised policy

Mr. Palmer presented the staff report.

Directors Saunders and Garcia expressed appreciation that this item was placed on the agenda.

Director Souza motioned to revise Board Policy 4050. Director Wadle seconded the motion.

Roll Call vote was taken, and the vote was as follows:

***Garcia: Aye
Halpin: Absent
Saunders: Aye
Souza: Aye
Wadle: Aye***

The motion passes four to none.

8. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and

provide input for future meetings as well as report on their District-related meeting attendance.

Director Saunders said one of the things he wanted to mention is the Disaster and Emergency Preparedness Committee. He said it was brought up in a JPIA meeting. He said it was brought up as a governance issue from Presidents who went through significant disasters, and those Boards felt there was more they could have done to prepare. He wanted the ability to speak to those individuals to get recommendations to bring back to the Board to share. Director Wadle said he agreed. Mr. Palmer said he or Mr. Creeks were always available to help if needed. Director Saunders suggested creating a calendar roadmap for Board requests. Director Garcia agreed. Director Saunders suggested all the Directors come up with a list of items they would like to see on the calendar and give them to staff. Mr. Palmer said staff can itemize this item and have a discussion. Director Wadle said a calendar is a good idea. Director Saunders said it is very important to start looking at a shared grant writer.

Director Garcia said she submitted items she has turned in to have as part of the permanent record.

Director Wadle commented regarding public comments and accusations, and allegations for the past three years against him. He also commented that he understands that his request related to the September minutes offended people, but to him it was accurate reporting. He said understands the way he wanted to be reported was maybe not the best way, and he feels it is a lesson learned going forward.

The meeting was adjourned at 1749 hours.

- 9. NEXT MEETING DATE AND ADJOURNMENT** – The next Regular Meeting will be on January 14, 2020, at 2:00 P.M. at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Steve Palmer by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on December 5, 2019.

Steven Palmer, PE, General Manager

Date

November - Finance Committee Meeting (cancelled) - Due to PG&E Public Safety Power Shutoff.
Treasurer Report: Awaiting to review revised CIP budget

Water Conservation Legislation

As part of implementing the 2018 water conservation legislation (Assembly Bill 1668 and Senate Bill 606), the Department of Water Resources (DWR) is tasked with creating the guidelines, rules, and policy for the Bills. DWR has divided these tasks into different workgroups. I am on a few of these workgroups and attend as many of these as I can to help keep the needs and realities that face our District and Region represented in recommended guidelines, policies, and laws.

Nov 19 - Water Use Studies Workgroup (Sacramento)

The results from this workshop will be the recommendations for the legislature in developing those guidelines which will determine each District's Water Budget. This workgroup looks at evaluating how this budget will be determined and what will go into each value. This workshop covered

Indoor Residential Water

- Presentation on Indoor Water Use Study.
- Discussion on proposed plan, scope and approach. o Benefits and Impacts of changing indoor residential water use standards on water and wastewater management.

Variiances Discussion

- Seasonal Populations
- Evaporative Coolers
- Horses and Livestock
- High TDS Recycled Water
- Soil Compaction and Dust Control
- Supplemental water for Ponds and Lakes for Wildlife
- Vegetation Irrigation for Fire Control
- Commercial or Non-Commercial Agriculture

Commercial, Industrial and Institutional (CII) Water Use

- classification system approaches.

Recommended Board Actions:

We volunteer to work with DWR for their study on how to implement calculating the water costs for horses and livestock.

Nov 23 - Townhall with Director Garcia at Cool Community Hall

Dec 8 - Christmas at Cool

Item 7B

GDPUD Board Meeting Dec. 10, 2019

GM'S Potential Salary Increase

The August 9, 2016 the meeting minutes show that the board approved the new GM's salary range as \$110,000 to \$140,000. (see handout)

On Jan. 27. 2017 Steve Palmer signed a contract for \$155,000.

Feb. 14, 2017 the board approved his contract with his first day on the job as March 6, 2017.

Per the contract, his first six months was a probationary period and no raise was given to him.

From Nov. 2017 to Nov. 2018, he had an annual review and no raise was given.

The time period from Nov. 2018 to Nov. 2019 is the period of time that a raise should be considered by the board.

In my opinion, his raise shouldn't be anymore than what the regular employees receive in their contract.

Cherie Carlyon

5. GENERAL MANAGER RECRUITMENT, SALARY RANGE, AND QUALIFICATIONS

- A. **Discussion** – Opportunity for Board to discuss the qualifications it will require in a new General Manager, and the way in which it wants to recruit applicants for the District's new General Manager. This will also give the Board the opportunity to provide a salary range for a new General Manager. The Board may take action and direct staff to initiate the recruitment process and all necessary steps.

After an exchange of ideas, concerns and suggestions regarding the recruitment of a new General Manager, the level of involvement by the Board, and the merits of hiring a head hunter, the Board identified the following process:

- *The District will use the job announcement used previously, with benefits and an annual salary range of \$110K to \$140K, commensurate with the candidate's qualifications and experience.*
- *The Board established a committee to work with Legal Counsel Barbara Brenner to vet the list of possible executive search consultants sought out by Ms. Brenner. Directors Uso and Hanschild will serve on the committee.*
- *Ms. Brenner will work with the Consultant to vet applications and select the top ten resumes for the Board's review. The Board will then select the top five to six applicants for an interview with the Board.*
- *The Board agreed that this recruitment and selection process will be initiated immediately, possibly requiring a Special Meeting of the Board in a few weeks.*

Possible Board Action – Staff recommends the Board of Directors identify qualifications, the process for recruitment, and salary range for a new General Manager and direct staff to initiate a recruitment process and all necessary steps associated with the same.

The Board directed Legal Counsel Brenner to immediately initiate the recruitment and selection process as outlined in the discussion above.

To be included as part of the permanent records for each of the Georgetown Divide Public Utilities District Board of Directors meetings.

I have requested the following items appear on the following monthly BOD meeting agendas, but as of header date many of these items have not been placed on board meeting agendas. My requests have been made in public during the BOD meetings, and through emails sent to and discussions with the Board President and GM.

December 11, 2018 – Add to Jan 2019 BOD meeting agenda

- Mission statement – discuss adding the word “transparency” into the mission statement.
- Finance committee - discuss structure, function, volunteerism, and revising the current resolution.
- Use of committees - assemble volunteer committees to help develop written policies and procedures.

January 8, 2019 – Add to Feb 2019 BOD meeting agenda

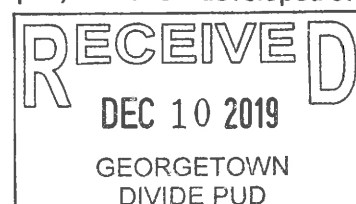
- Finance committee - discuss structure, function, roles, responsibilities, volunteerism, and revising the current resolution.
- Mission statement
- Use of Ad Hoc committees
- VDT Contract, fees, and expenses

February 12, 2019 – Add to Mar 2019 BOD meeting agenda

- VDT & legal fee questions - meet with GM then discuss at the next board meeting.
- Finance committee - discuss structure, function, volunteerism, and revising the current resolution.
- Irrigation ordinance – status, next steps to producing a final ordinance.
- Meeting Agendas – drafts should be provided to BOD members a week before the meetings and the final posted with the packet 72 hours before the meeting to allow time for board members to prepare their information and questions for the meetings thus hopefully shortening the length of time of the meetings.

March 12, 2019 – Add to April 2019 BOD meeting agenda

- CSDA legislative days - May 21 and 22nd 2019 at the Sacramento Convention Center, discussion for board approval to reimburse the \$275 registration fee.
- Finance Committee - adding and removing volunteers; roles and responsibilities; revising the resolution; and clarify structural duties between Finance Committee and Board Budget Committee tasks.
- ALT wastewater zone - findings from the rate study workshop; addressing customer questions and concerns; review of funds 40, 41, and 42 purpose and current dollar amounts; refunding overcharges from funds 42 customers; and developing cost of service amounts for each type of lot within the zone (Non-CDS = developed or undeveloped, and CDS = developed or undeveloped.)



- **Finance Committee** - adding and removing volunteers; roles and responsibilities; revising the current resolution; and developing an appointment process.
- **Irrigation Ordinance** - findings from multiple workshops; addressing customer concerns; irrigation ordinance revisions; and next steps in developing final irrigation ordinance.
- **Inactive Meter Policy** – evaluating customer needs and costs; district’s costs; and next steps in developing a draft inactive meter policy for the Board of Director’s review.
- **Assessment District Closeout Reserve Fund Review** - review transfer tracking and discuss “capped” amounts for those reserve fund(s) (should be Capital Reserve Fund 43) receiving monies from the closed Community Service District fund transfers, and develop an annual review process by the Finance Committee.

June 4, 2019 – Add to July 2019 BOD meeting agenda

- **Revision of Board Policy 4040 – Duties of Board President.** Board Chair still controls what topics appear on the meeting agendas and those of us who have pressing issues are seemingly still ignored.
- **Finance Committee** - adding and removing volunteers; roles and responsibilities; revising the current resolution; and developing an appointment process.
- **Irrigation Ordinance** - findings from multiple workshops; addressing customer concerns; irrigation ordinance revisions; and next steps in developing final irrigation ordinance.
- **Inactive Meter Policy** – evaluating customer needs and costs; district’s costs; and next steps in developing a draft inactive meter policy for the Board of Director’s review.
- **Assessment District Closeout Reserve Fund Review** - review transfer tracking and discuss “capped” amounts for those reserve fund(s) (should be Capital Reserve Fund 43) receiving monies from the closed Community Service District fund transfers, and develop an annual review process by the Finance Committee.
- **ALT Zone cost of service calculations and returning overcharged amounts to customers** – Review Catherine Hansford’s calculations, discuss having another workshop with customers to explain the flyer they received, and discuss returning monies to customers who have been charged more than the cost of service per their lot type.

July 9, 2019 – Add to Aug 2019 BOD meeting agenda

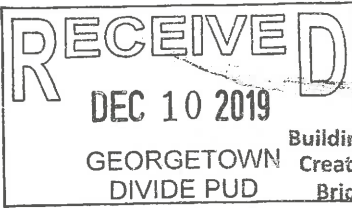
- **Emergency Preparedness and Response Plans** – Discuss developing coordinated emergency efforts with other first responding agencies, and discuss sharing GDPUD’s facility plans and resource locations for use in emergencies.
- **Revision of Board Policy 4040 – Duties of Board President.** Board Chair still controls what topics appear on the meeting agendas and those of us who have pressing issues are seemingly still ignored.
- **Finance Committee** - adding and removing volunteers; roles and responsibilities; revising the current resolution; and developing an appointment process.
- **Irrigation Ordinance** - findings from multiple workshops; addressing customer concerns; irrigation ordinance revisions; and next steps in developing final irrigation ordinance.
- **Inactive Meter Policy** – evaluating customer needs and costs; district’s costs; and next steps in developing a draft inactive meter policy for the Board of Director’s review.

- **Policy Development and Review Process** – BOD governance discussion of the Board’s purpose, responsibility, and goals in directing policy development.
- **Irrigation Ordinance** - findings from multiple workshops; addressing customer concerns; irrigation ordinance revisions; and next steps in developing final irrigation ordinance.
- **Inactive Meter Policy** – evaluating customer needs and costs; district’s costs; and next steps in developing a draft inactive meter policy for the Board of Director’s review.
- **Revision of Board Policies 4040 – Duties of Board President and 5020 – Board Meeting Agenda.** These policies do not guarantee that a Board member’s request to add agenda items will be honored therefore, Board Member’s discussion should include:
 - A. Amending policies to add instructions for adding Board member’s requested items to the agenda. *(Follow policy 1010 – Adoption/Amendment of Polices, and write a letter to the BOD Chair & GM by way of the District Office, and requesting that this item be included for consideration on the agenda of the meeting of the Board of Directors.)*
 - B. Where is it stated in any written policy that the Board of Directors as a whole must agree on which agenda topic(s) is/are added to a meeting agenda for discussion?
 - C. Where is it stated in any written policy that an individual board member cannot recommend or have an agenda topic added to a board meeting agenda for discussion?

Oct 8, 2019 – Add to Nov 2019 BOD meeting agenda

- **Water Rates - Freeze or Increase** – BOD governance discussion of the Board’s Feb 2019 decision to freeze rates for not more than 12 months, next steps, and directions to the GM regarding 2020 rates.
- **Emergency Preparedness and Response Plans** – Discuss developing coordinated emergency efforts with other first responding agencies, and discuss sharing GDPUD’s facility plans and resource locations for use in emergencies. And discuss the Social Media Policy with regard to emergencies.
- **Emergency Notification System** – Discuss PG&E Public Safety Power Shutoff events and adding more customers to our notification email system. Also, discuss acquiring a notification system that provides an open communication forum that connects public safety, other municipalities, schools, businesses and our communities we serve through real-time, two-way communication using text, email, voice messages, social media, and a mobile phone application.
- **Grant Writing services** – BOD governance discussion regarding assembling a grant writing committee, and possibly in corporation with other grant writing services from within other local water districts.
- **Finance Committee** – develop procedures for adding and removing volunteers; reviewing volunteer positions before the end of their individual term; roles and responsibilities; revising the current resolution; and developing an appointment process that includes a ranking based upon education, knowledge, skills, and abilities.
- **Revision of Board Policies 4040 – Duties of Board President and 5020 – Board Meeting Agenda.** These policies do not guarantee that a Board member’s request to add agenda items will be honored therefore, Board Member’s discussion should include:
 - D. Amending policies to add instructions for adding Board member’s requested items to the agenda. *(Follow policy 1010 – Adoption/Amendment of Polices, and write a letter to the BOD Chair & GM by way of the District Office, and requesting that this item be included for consideration on the agenda of the meeting of the Board of Directors.)*

- **Finance Committee Activities** – BOD’s governance discussion of the Board’s purpose and activities of the Board’s Finance Committee. And, adding and removing volunteers; roles and responsibilities; revising the current resolution; and developing an appointment process.
- **Water Rates - Freeze or Increase** – BOD governance discussion of the Board’s Feb 2019 decision to freeze rates for not more than 12 months, next steps, and directions to the GM regarding 2020 rates.
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Town Hall Report

Building Trust.
Creating Transparency.
Bridging Communications.
Improving Accountability.

Issues Concerning the Divide Community

November 23, 2019 - Historic Cool Hall Town Hall Agenda:

Tyler Technologies, Inc Financial Application Update

- A. Licensing fees paid annually; 20% of total cost paid = \$30,979.20
- B. GDPUD purchased (& installed) 2 new servers, \$5,478.16
- C. Data sent to Tyler Tech. to import into Tyler financial application

Finance Committee Updates

- A. FC Chairman Steve Miller
 - a. Recommends policies & updates to policies, reviews revenue streams, reviewing investment policy and spending on member's own time.
 - b. Makes recommendations to the BOD
 - c. Assisting GM and staff activities take precedence over their own work activities

Upcountry Ditch Resiliency

- A. Upcountry Ditch Resiliency - SmartWater Grant Proposal for Upcountry Ditch Rehab project
- B. Grant application has been submitted for \$655,000.00 but have not heard whether grant will be awarded for this project
- C. Projected completion date is April 1, 2020

Awarded Construction Contract with Caggiano General Engineering, Inc.

- A. \$280,005.00 for the 2018 Treated Water Line Replacement project
- B. Kit Fox Court & Angle Camp Court in ALT
- C. Projects completed

Awarded Construction Contract with Bosco Constructors, Inc. for Main Canal Reliability project

- A. Original project cost was estimated at \$350,000 from the 2002 Stantec report
- B. Received 1 bid for \$840,756.68 which includes 3 phases:
 - a. \$474,007.73
 - b. \$173,502.75
 - c. \$193,246.20
- C. BOD approved project and GM to increase the contribution from Fund 39-Capital Facility Charge from \$345,000 to \$953,451, and adding a contribution to Fund 43-Capital Reserves of \$84,017
- D. GM will revise the FY budget and the CIP



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- E. GM's draft CIP & budget to FC for their review and comments; then all recommendations will be brought to the BOD

GM's Change Order Authority

- A. Increased to an additional \$50,000
- B. For the finishing work on the Sweet Water Treatment Plant

New Water Treatment Plant Update

- A. New Name = Sweet Water Treatment Plant
- B. Ribbon cutting ceremony on Oct 3, 2019
- C. State permitting yet to be finished to lift original compliance order; no timeline yet from GM
- D. Dispute with Meyers & Sons was settled for \$400,000.00
- E. Electronic Control System (SCADA) forced an emergency shut-down on 11/14/19 but plant was brought back on-line in approx. 30 minutes with 5 hours of water supply, and State was notified.

Wastewater Rates -

- A. June BOD meeting - Approved adoption of updated wastewater rates and fees
- B. State permit is 40-years old with no update planned by GDPUD
- C. GDPUD public announcement flyer to ALT Zone customers
- D. Fiscal year 2019-2020 operating budget is approx. \$930K
- E. GDPUD should provide water quality information to the customers

Requested Drinking Water Rates be put on Board agenda so Board can Discuss -

- A. Rate freeze – next steps?
- B. Rates may change in January 2020
- C. See charts below:

Drinking Water Meter Size	Monthly Base Charge		
	2020	2021	2022
5/8, 3/4, 1"	\$ 30.88	\$ 32.42	\$ 34.04
1.5"	\$ 102.92	\$ 108.07	\$ 113.47
2"	\$ 164.67	\$ 172.91	\$ 181.55
3"	\$ 329.34	\$ 345.81	\$ 363.10
4"	\$ 514.60	\$ 540.33	\$ 567.34

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Issues Concerning the Divide Community

Usage Charge (per CF)		
2020	2021	2022
\$ 0.0268	\$ 0.0281	\$ 0.0295

- Treated water customers will see a rate increase of 61% over 5 years. The average homeowner will pay about \$135.67 every two months, in the fifth year.
- Reserves are funded in a substantial way, but are still 20% short of the target in the fifth year.
- A 15-year projection (not shown) estimates that reserve funds will be close to exhausted, unless rates are increased after the 10th year.

Irrigation Meter Size	Monthly Base Charge (Irrigation Season Only)		
	2020	2021	2022
1/2"	\$ 84.80	\$ 93.20	\$ 102.60
Per each 1"	\$ 169.60	\$ 186.60	\$ 205.20

- Irrigation water customer rates increase for 1 miner's inch by 109%, from \$363.70 to \$771.00 for the season.
- This increase ONLY covers operating expenses and No reserves.
- Rates must be adjusted in year 5 to cover planned capital replacements, or the replacements cannot be funded after the 5th year.

PG&E PSPS Affect GDPUD

- Back-up generator received BOD approval in June
- Yet to be installed
- Staff paid days off during the PG&E PSPS's?
- Fuel expenses to operate generators for water treatment plants, lift stations, and pump stations.

Legislative Updates

- State Water Resources Control Board & Department of Water Resource's County Drought Advisory Group (CDAG) workshops updates from Director Saunders.

Town Hall Report

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Issues Concerning the Divide Community

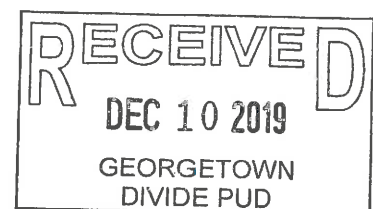
NEXT MEETING DATES - The next Regular GDPUD Board Meeting is scheduled for Tuesday, Dec 10, 2019, at 2:00 P.M, and the GDPUD Finance Committee meeting is scheduled for Wednesday, Dec 19. Both meetings are at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.



To be included as part of the permanent records for the Georgetown Divide Public Utilities District Board of Directors December 10, 2019 meeting. I'd like the items listed below to be added to the January 14, 2020 BOD meeting agenda for discussion by the Board members.

Dec 10, 2019 – Add to Jan 14, 2020 BOD meeting agenda

- **Election of BOD Officers** – Assign new Board of Director's Officers for President, Vice President, and Treasurer positions.
- **Finance Committee Activities** – BOD's governance discussion of the Board's purpose and activities of the Board's Finance Committee. And, adding and removing volunteers; roles and responsibilities; revising the current resolution; and developing an appointment process.
- **Water Rates - Freeze or Increase** – BOD governance discussion of the Board's Feb 2019 decision to freeze rates for not more than 12 months, next steps, and directions to the GM regarding 2020 rates.
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*Amby's
draft revisions*

RESOLUTION NO. 2018-14

**OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
PROVIDING ROLE AND RESPONSIBILITIES OF THE FINANCE COMMITTEE**

WHEREAS, the Georgetown Divide Public Utility District ("District") Board of Directors ("Board") previously memorialized the membership, duties, responsibilities, and other matters pertaining to the Finance Committee through Resolution 2017-25; and

WHEREAS, the Board seeks to rescind and replace Resolution 2017-25 to modify the role and responsibilities of the Finance Committee; and

WHEREAS, the Finance Committee will assist the Board in the review of financial information of the District and make recommendations to the Board for actions related to the District's finances and budgeting; and

WHEREAS, the Board finds it to be in the best interest of the public to establish the Finance Committee's role as set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS AS FOLLOWS:

SECTION 1: Resolution 2017-25 is hereby rescinded and replaced with this Resolution 2018-14 and shall be of no further force or effect following the Board's adoption of this Resolution 2018-14.

SECTION 2. The Finance Committee ("Committee") shall be created as follows:

1. **Membership; Quorum.** The Committee shall be composed of no fewer than three (3) and no more than seven (7) members. A quorum shall consist of a simple majority of the total number of members currently appointed to the Committee.
2. **Selection of Committee Members.** The policy for selecting Committee members is shown in "Exhibit A." which is attached hereto and incorporated herein by reference as if set forth in full. *Also, see Exhibit C - Selection Ranking Criteria form.*
3. **Role of the Committee.** The primary role of the Committee is to provide recommendations to the Board of Directors ("Board") in response to proposals made by staff on matters related to the District's finances. *It shall be the responsibility of the Committee to: with Board approval.*
 - a. Review annual operating budget proposed by staff and make recommendations to the Board.
 - b. Review long-range strategic financial planning proposed by staff and make recommendations to the Board.



desired by the Committee and/or the Board: Board Treasurer who will serve as the Board Liaison, and a Staff Liaison designated by the General Manager. The Board Liaison and Staff Liaison shall (a) not be regular or ex officio members of the Committee; (b) not have the right to vote; and (c) not be counted for purposes of determining the presence of a quorum.

SECTION 3. This Resolution shall take effect immediately upon adoption. This Resolution shall remain in full force and effect until rescinded by a subsequent Resolution of the Board of Directors.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utilities District at a meeting of said Board held on the 13th day of March, 2018, by the following vote:

AYES: Halpin, Hanschild, Souza, Uso, Wadle

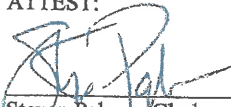
NOES:

ABSENT/ABSTAIN:



Londres Uso, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

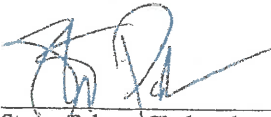
ATTEST:



Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2018-14 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the 13th day of March, 2018.



Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

EXHIBIT B

Finance Committee of the Georgetown Divide Public Utility District Rules of Operating Procedure

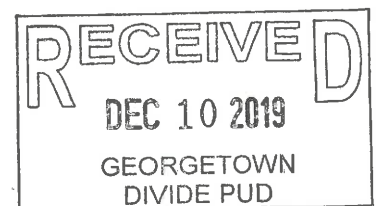
MEETINGS

- a) At any meeting of the Committee, the majority of the members currently appointed shall constitute a quorum for purposes of conducting business or meetings. Unless otherwise posted, a majority vote of those present and voting shall be sufficient to adopt any motion.
- b) All meetings of the Committee shall be open and public, and all persons shall be permitted to attend any meeting of the committee as provided by Government Code Section 54950 *et seq.*
- c) All meetings of the Committee shall be held in the GDPUD offices at 6425 Main Street, Georgetown, California 95634, unless there is a special need to hold a meeting at a different location.
- d) The proceedings of all meetings of the Committee shall be conducted in accordance with Robert's Rules of Order.
- e) Each Committee shall determine the order of business for the conduct of its meetings.
- f) Any meeting may be adjourned to a time and place stated in the Order of Adjournment. Less than a quorum may so adjourn from time to time. If all members are absent, the Secretary may declare the meeting adjourned to a stated time and place and shall cause such notice to be given in the same manner as for special meetings.
- g) Special meetings may be called at any time at the direction of the chairperson or by a majority of a Committee. Twenty-four hours advance written notice of special meetings shall be provided by the chairperson stating the time, place, and business to be transacted. The public shall be notified through the District's regular communications and procedures, in accordance with the Brown Act.
- h) At least 72 hours before a regular Committee meeting, the legislative body of the District, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting. The agenda shall be filed with the Staff Liaison for posting outside the District offices.

4040 - DUTIES and RESPONSIBILITIES Regarding Meetings of the Board

The President shall preside over and conduct all meetings of the Board of Directors, and shall carry out the ensure that all resolutions and orders of the Board of Directors are implemented, and shall exercise such other powers and perform such other duties as the Board of Directors directs. The President shall have all the rights to discuss and vote on any issues before the Board, but not to move or second any motion. If the President wishes to move or second a motion, he/she must pass the gavel to the Vice President, if eligible, then to the Treasurer, and step down as the presiding officer for that particular agenda item. Other Responsibilities of the President include:

1. Call the meetings to order at the appropriate time;
2. Announce the business to come before the Board in its proper order;
3. ~~Enforce the Board's policies in relation to the order of business and the conduct of the meetings;~~ Conduct meetings pursuant to Robert's Rules of Order Newly Revised and such other rules or policies the Board adopts.
4. Recognize persons who desire to speak, and prevent any interruptions;
5. Explain what the effect of a motion would be if it is not clear to every member;
6. Restrict discussion to the issue in question when a motion is before the Board;
7. Rule on questions of parliamentary procedure, subject to members' rights to appeal to the Board;
8. Put motions to a vote, and state clearly the results of the vote;
9. Sign all instruments, act, and carry-out stated requirements and the will of the Board;
10. Sign the minutes of the Board meeting following their approval;
11. Appoint and disband all committees, subject to Board ratification;
12. Call such meetings of the Board as he/she may deem necessary or as the Board directs, giving notice as prescribed by law;
13. Solicit and accept agenda items for next meeting's agenda from other members of the Board and Coordinate the preparation of meeting agendas with the General Manager. To the extent the Brown Act permits, any member may move to add an urgent or emergency item to the agenda. If the Board determines no urgency exists, the item shall be put over to the next meeting's agenda.
14. Confer with the General Manager or designee on crucial matters which may occur between Board of Directors meetings;
15. Be responsible for the orderly conduct of all Board meetings;
16. Be the spokesperson for the Board, but only when authorized to do so, except when the Board designates another member for a specific purpose or matter;
17. Perform other duties as authorized by the Board;
18. Be the primary keeper of the General Manager's personnel file.



DRAFT - Georgetown Divide Public Utility District - Finance Committee Applicant Evaluation Form

The scoring process from 5 to 1 will be used to rank each individual finance committee applicant over a range of criteria, and those achieving the highest total score will be placed on the GDPUD Finance Committee for which they have applied, for example:

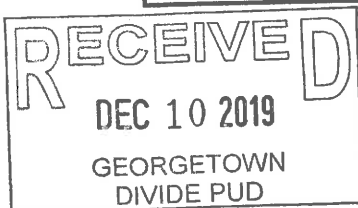
Scoring - Candidate evaluation forms are to be completed by the Board of Directors to rank the candidate's overall qualifications for the position on the GDPUD Finance Committee. Under each heading, the Board member should give the candidate a numerical rating and write specific job-related comments in the space provided. The numerical rating system is based on the following:

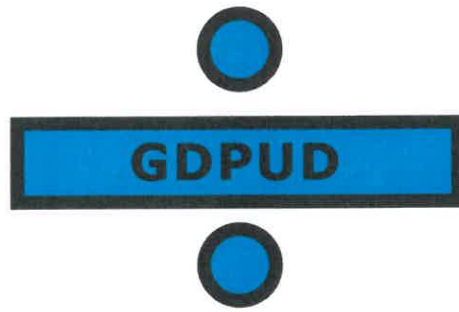
- 5 – Exceptional;** 5+ years of educational or work experience.
- 4 - Above Average;** 3-5 years of educational or work experience.
- 3 – Average;** 1-2 years of educational or work experience.
- 2 - Below Average;** 1-year or less educational or work experience.
- 1 – Unsatisfactory;** no educational, knowledge, skills, or work experience.

Candidate Name: _____ Position: Finance Committee member

Interviewer Name: _____ Date: _____

	Rating				
	5	4	3	2	1
Educational Background: Does the candidate have the appropriate educational qualifications or training for this position?					
Prior Work Experience: Has the candidate acquired similar skills or qualifications through past work experiences?					
Technical Qualifications/Skills: Does the candidate have the technical skills necessary for this position?					
Knowledge of budgeting: Does the candidate have the appropriate knowledge or training for this position?					
Totals:					
Overall total:					





CONSENT CALENDAR

ITEM 5.A.2.

REGULAR MEETING MINUTES
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634

TUESDAY, JANUARY 14, 2020
2:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
-

Out of respect for the meeting and others in attendance, please turn off all cell phones or put in the silent mode.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item, provided they are first recognized by the presiding officer. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during the Public Forum portion of the agenda. Please be aware of the following procedures for speaking during Public Forum or public comment sessions:

1. When called on to speak by the Board President, please approach and speak from the podium.
2. Comments are to be directed only to the Board.
3. The Board will not entertain outbursts from the audience.
4. There is a three-minute time limit per speaker.
5. The Board is not permitted to take action on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Board President is responsible for maintaining an orderly meeting.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 2:00 P.M.

Directors present: Cynthia Garcia, Dave Halpin, Dane Wadle, Michael Saunders, David Souza

Staff present: General Manger Steven Palmer, Operations Manager Darrell Creeks, and Water Resource Manager Adam Brown.

Legal Counsel: Barbara Brenner, Churchwell White, LLP.

Roll Call vote was taken:

Garcia: Present
Halpin: Present
Saunders: Present
Souza: Present
Wadle: Present

The Pledge of Allegiance was led by Director Saunders.

2. ADOPTION OF AGENDA

Director Wadle said 8C, 8E, 8H, and 8L are no longer on the agenda.

Director Garcia motioned to adopt the revised agenda with items 8C, 8E, 8H, and 8L removed from the agenda. Director Halpin seconded the motion.

Roll Call vote was taken:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

3. BOARD REORGANIZATION

A. Selection of Officers for Calendar Year 2020 (President, Vice-President, and Treasurer)

Director Wadle said he would not be running for the President position this year.

Director Wadle motioned for Director Souza for the position of President for the 2020 calendar year. Director Halpin seconded the motion.

Roll Call vote was taken;

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

Director Garcia motioned to recommend Director Saunders for the Vice-President position. Director Halpin seconded the motion.

Roll Call vote was taken:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Nay

The motion passed four to one.

Director Saunders motioned to recommend Director Garcia for the Treasurer position. Director Garcia seconded the motion.

Roll Call vote was taken:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Nay

The motion passed four to one.

Director Souza stated he would like to curtail interruptions when the Board is in discussion, as well as try to have the Board meetings last for a moderate amount of time.

4. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

Carolyn O'Conner submitted a letter sent from Adam Brown, and an email transmission between herself, and Adam. Both the letter and email referenced the backflow prevention assembly.

Cherie Carlyon submitted a timeline regarding her requests for budget information from the District.

Mae Harms said she wanted to thank the water district for their service.

5. PROCLAMATIONS AND PRESENTATIONS

6. CONSENT CALENDAR – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar.

A. Approval of Minutes

1. Special Meeting of September 19, 2019
2. Regular Meeting of December 10, 2019

B. Financial Reports

1. Statement of Cash Balances – October 2019

2. Statement of Cash Balances – November 2019
3. Month-End Cash Disbursements Report

Director Saunders requested to remove 6A2-Regular Meeting Minutes of December 10, 2019, 6B3-Month End Cash Disbursements Report, 6C-PSA with George Sanders from consent.

Director Wadle requested to remove 6A1-Special Meeting of September 19, 2019 from consent.

Public Comment

Carolyn Loomis commented regarding the September 19, 2019 minutes.

Director Wadle motioned to approve items 6B1 and 6B2 of the consent calendar. Director Garcia seconded the motion.

Roll Call vote was taken:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

The Board discussed item 6A1-Special Meeting of September 19, 2019 minutes.

Director Garcia motioned to accept 6A1 with the changes provided. Director Saunders seconded the motion.

Roll Call vote was taken:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Nay

The motion passed four to one.

Director Saunders handed out a page with corrections he wanted for 6A2, the December 10, 2019 minutes.

Director Wadle requested staff to review audio from the December minutes to verify if a written apology was requested.

Staff was directed to verify changes to the December 10, 2019 minutes per the handout from Director Saunders, verify comments made in relation to a written apology, and return the minutes during the February 2020 meeting.

Director Saunders asked questions of staff regarding checks 30633, 30638, 30642, and 30644 included in Item 6B3.

Director Wadle motioned to accept 6B3. Director Garcia seconded the motion.

Roll Call vote was taken:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

C. Amendment 5 to the Professional Services Agreement with George Sanders, Extending the Term Only Without Any Increase in Compensation

Possible Board Action: Adopt resolution approving the amendment

The Board discussed the term and compensation of this amendment.

Mr. Palmer said he and Mr. Sanders spoke at length about this item. Mr. Palmer acknowledged that the Board that they would like to see a schedule for work, and a budget for Mr. Sanders' time before an approval is considered. Mr. Palmer said the item would be brought back in February.

Director Halpin motioned to adopt the resolution as staff has presented. Director Wadle seconded the motion.

Roll Call vote was taken:

Garcia: Nay
Halpin: Aye
Saunders: Nay
Souza: Nay
Wadle: Aye

The motion did not pass.

Director Garcia motioned to have Mr. Sanders to return to the Board at the February meeting with a project list, and a date of completion.

The motion was not seconded.

Public Comment

Karen Bartholomew commented on the date of completion.

Steven Dowd commented on the completion date of the project.

Director Garcia asked for a second on her motion, and none was provided.

Cherie Carlyon commented on the amount remaining on Mr. Sanders contract.

7. INFORMATIONAL ITEMS

A. Board Reports

Director Garcia said she wanted to thank Ms. Beck for ensuring the Board received the Form 700. She appreciated Ms. Beck's efforts to keep the Board on schedule. She said the Cool Hall Christmas party was a success. She said she was contacted by three different customers regarding the backflow prevention device. The customers requested the District to consider hosting a community workshop. She said she would like to entertain the idea of attending the AWWA conference in Orlando FL. She said she would pay for her travel but would like the District to consider paying for her registration. She said she would like to bring back information which would compliment the information from those attending the ACWA conference.

Lastly, based on the directive the Board gave Director Wadle and the General Manager at the December 2019 meeting, she said there was a missing item from the agenda. The missing item being the written apology. She said the Board cannot function as a governing entity without directives being followed.

Mr. Palmer said he had spoken to Director Saunders about an apology on multiple occasions. Mr. Palmer said he wanted to be very respectful of Director Saunders desires and wishes about what gets reflected in the minutes as it relates to his race. Mr. Palmer said he and Director Saunders felt that was the appropriate approach for Mr. Palmer to come to the meeting, and express his apologies for any harm, or disrespect that he caused Director Saunders, and Director Saunders agreed. Mr. Palmer said, this was his apology, and it can be reflected in the minutes.

Director Garcia asked the Board for their thoughts, as this was not the directive put forth.

Director Halpin said he did not agree with the directive and abstained from the vote in December. He said a member of the public brought up the comments about race and gender. He said asking the General Manager, and Director Wadle to apologize for statements made by a member of the public as something inappropriate to do.

Director Garcia said the written apology was not to correct a statement made by a community member, it was for subsequently what happened after that in the following meetings where certain members asked for ethnicity, race, and gender to be added to the minutes which Director Saunders and she asked to not have that happen.

Director Halpin said there is a recording of the meeting for public information, and perpetuity. The District cannot and delete or modify what was said at a public meeting. It would be his suggestion that the minutes should reflect the votes, and all the detail stands as public record on the recording. The idea that the Board is going to try to hold someone responsible for something that the public said in the meeting seems inappropriate. Director Halpin said Director Wadle and the General Manager did not create an issue. The issue was created when a member of the audience made a comment. Director Halpin said the reality is, the recording exists on the website. The comments were made in this room, and everyone is aware of it. Director Halpin said it would be his suggestion for Director Wadle, and the General Manager, to tell Director Garcia, no.

Director Garcia said Director Halpin is setting a precedence for future directives.

Director Halpin said no one should modify the reality of the meeting.

Director Garcia said the Board still has an insubordination issue.

Director Wadle said he made verbal comments on this issue at the December meeting.

Legal Counsel stated she was unsure if what is being discussed was voted on and was given as a directive to staff. She said she did not recall that directive and would suggest listening to the audio again. However, she stated directives from the Board are to be followed.

Director Garcia said it was her original motion and requested staff review audio and bring back their findings to the February meeting.

Director Wadle said as part of the legislative liaison role there is discussion about a potential bond being discussed in the California legislature for wildfire prevention. He said it could be on the March or November ballot. He also commented on the lawsuit regarding the water rates. He said the evidence is clear, and his hope was that the District could move forward collaboratively as a District and a community.

Director Saunders said in his Treasurer's report the last meeting discussed the investment policy, and the recommendation was to bring it to the Board for review. The water resiliency report is out in draft, and the stakeholders have until February 7, to make public comment.

B. General Manager's Report

Mr. Palmer presented the written General Manager report.

C. Operation Manager's Report

Mr. Creeks reported on the written Operation's Manager report.

Mr. Brown reported on the written wastewater report.

D. Finance Committee Report

Steve Miller said he did not bring a report from the December 18, 2019 meeting. Director Saunders said the meeting was in relation to the investment policy. Director Garcia asked about a conceptual budget timeline. Mr. Palmer said that the finance committee approved the budget timeline for Board review and that agenda item was removed from today's agenda by the Board.

8. NEW BUSINESS

A. Fiscal Year 2018/2019 Audited Financial Statements

Possible Board Action: Receive and file

Jocelyn Esparza from LSL CPA's presented the findings of their annual audit of District finances.

The Board discussed the audit findings.

Director Garcia motioned to receive and file the audit. Director Saunders seconded the motion.

Roll Call vote was taken:

Garcia:	Aye
Halpin:	Aye
Saunders:	Aye
Souza:	Aye
Wadle:	Aye

The motion passed unanimously.

B. Review and Approve Increase of Fiscal Year 2019/2020 Operating Budget by \$7,575 from Fund 43 Capital Reserves to Fund Installation of a Backup Generator at the District Office

Possible Board Action: Adopt resolution

Mr. Brown presented a staff report regarding the purchase of a propane generator and fielded questions from the Board.

Public Comment

Karen Bartholomew commented about the brand of generator being purchased.

Carolyn O'Conner commented regarding required permits.

Cherie Carlyon commented about the brand of generator.

Director Saunders motioned to adopt the resolution. Director Garcia seconded the motion.

Roll Call vote was taken:

Garcia: Aye
Halpin: Aye
Saunders: Aye
Souza: Aye
Wadle: Aye

The motion passed unanimously.

D. Discuss and Provide Direction on Freezing the Adopted 2020 Treated Water and Irrigation Water Rates at the 2018 Rates for a Second Year

Possible Board Action: Adopt resolution

Mr. Palmer said the lawsuit filed by Georgetown Divide Taxpayers Association against the District was resolved. The court found in GDPUD's favor, and the decision is no longer pending. The statement of decision is posted on the District's website.

Mr. Palmer submitted a presentation, and staff report regarding freezing water rates for the upcoming calendar year.

The Board discussed this item.

Director Saunders recommended that the finance committee review the rate freeze for the February meeting.

Director Halpin said regardless of the finance committee recommendation, the numbers already provided are absolute, and a decision could be made today.

Public Comment

Karen Bartholomew commented about the irrigation price increases.

Phyllis Polito commented about the increase in rates.

Director Garcia motioned to temporarily freeze the water rates until the February 2020 meeting pending a recommendation from the Finance Committee.

Director Wadle said a motion was not needed. The Board can agree to not act until next month.

An unidentified person from the audience asked when will the notices to get irrigation water be mailed, and how would that impact the temporary freeze.

F. Appoint a Director to El Dorado County Water Agency Board

Possible Board Action: Adopt resolution

Director Saunders said he would like to be considered to sit on the EDCWA Board.

Director Wadle said he would also like to be considered for the appointment.

After some discussion by the Board, Director Saunders deferred to Director Wadle for the appointment.

Director Garcia motion to adopt the resolution and elect Director Wadle to the EDCWA Board and support Grizzly Flats as the alternate Director. Director Halpin seconded the motion.

Roll Call vote was taken:

<i>Garcia:</i>	<i>Aye</i>
<i>Halpin:</i>	<i>Aye</i>
<i>Saunders:</i>	<i>Aye</i>
<i>Souza:</i>	<i>Aye</i>
<i>Wadle:</i>	<i>Aye</i>

The motion passed unanimously.

G. Approval of Policy Regarding Discontinuation of Residential Water Service

Possible Board Action: Adopt resolution approving the policy

General Manager Palmer presented the staff report.

Public Comment

Steve Miller commented regarding the tenant / landlord relationship regarding water fees.

Cherie Carlyon commented regarding same.

Director Halpin motioned to adopt the resolution as presented. Director Wadle seconded the motion.

Roll Call vote was taken:

<i>Garcia:</i>	<i>Aye</i>
<i>Halpin:</i>	<i>Aye</i>
<i>Saunders:</i>	<i>Aye</i>
<i>Souza:</i>	<i>Aye</i>
<i>Wadle:</i>	<i>Aye</i>

The motion passed unanimously.

J. Review and Consider Adoption of Revised Board Policy 5020 – Board Meeting Agenda

Possible Board Action: Adopt Resolution approving revised policy

Mr. Palmer presented the staff report.

Director Halpin motioned to adopt the resolution as presented. Director Wadle seconded the motion.

There was discussion among the Board. Director Saunders requested that the policy be revised to require the names of the Board of Directors be listed on the agenda.

Director Halpin motioned to adopt the resolution as presented with the addition of including the Directors names on the agenda. Director Garcia seconded the motion.

Roll Call vote was taken:

Garcia:	Aye
Halpin:	Aye
Saunders:	Aye
Souza:	Aye
Wadle:	Aye

The motion passed unanimously.

K. Review Board Policy 4040 – Duties of Board President

Possible Board Action: Review and Provide Direction

Director Garcia said policy provided in the Board packet is a draft copy to begin a discussion to alleviate issues of trying to get an item on the agenda.

There was discussion among the Board. The Board provided direction to leave the current policy in place, without making any changes.

9. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

Director Saunders discussed speaking with other Boards dealing with the Butte fire regarding emergency preparedness from the Board level. He also spoke with Forrest Hill, Grizzly Flats, and EID about a grant writer.

Director Garcia mentioned the hand-out she passed out, and would like to get consensus to add some of the items on to an agenda.

10. NEXT MEETING DATE AND ADJOURNMENT – The next Regular Meeting will be on February 11, 2020, at 2:00 P.M. at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Steve Palmer by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting.

In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on January 10, 2020.

Steven Palmer, PE, General Manager

Date

Minutes revision

December 10th minutes
(page 4 of 14)

Paragraph 1

Director Saunders objected to that comment being added to the minutes.

Director Saunders objected to having his ethnicity and Director Garcia's gender added to the minutes, especially after requesting the same not be included prior to the meeting.

Paragraph 2

She would also like to request the September minutes remove the ethnicity and gender.

Director Saunders then added to the motion that

- 1) Minutes should revert back to as they were originally printed in the November minutes which did not include ethnicity and gender**
- 2) Asked for a written apology from the President and General Manager to be added to the January packet .**

New Business

7B - Approve Amended General Manager Employer Agreement
(page 10 of 14)

Stated per policy 4050.4

Director Saunders

Position for Dissenting Vote: I can only evaluate for the one year I have been on the board so my recommended compensation would be lower.

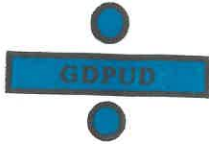
Director Garcia

Position for Dissenting Vote: I can only evaluate for the one year I have been on the board so my recommended compensation would be lower.

Director Garcia stated she would like the same added.

Item 7F - Appoint a Board Legislative Liaison
(page 12 of 14)

Director Saunders said he is happy this item is coming to the Board for a vote this year. He would also like to see the policy be followed by bringing items agendized to the board after emergency decisions are made.



GEORGETOWN DIVIDE
Public Utility District

P.O. BOX 4240

GEORGETOWN, CALIFORNIA 95634-4240

PHONE (530) 333-4356

FAX (530) 333-9442

gd-pud.org

PRESS RELEASE

FOR IMMEDIATE RELEASE:

January 14, 2020

CONTACT:

Steven Palmer, PE, General Manager
spalmer@gd-pud.org, 530-333-4356

COURT UPHOLDS GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT WATER RATES

The Superior Court of California, El Dorado County, denied the lawsuit filed by Georgetown Divide Taxpayers Association, Steven Proe, and Michele Turney against the District. The Court concluded that the District's new water rates are supported by substantial evidence and the District complied with Proposition 218.

In its ruling the Court determined, "After independently reviewing the evidence, the court concludes that the District's new water rates are supported by substantial evidence, and the District met its burden of showing compliance with Proposition 218's procedural and substantive requirements. The petition for writ of mandate is denied."

The plaintiff's filed their suit against the District in May 2018 asserting several arguments in an attempt to invalidate the District's water rates adopted in late 2017. The Court rejected all the arguments against the rate study; including the assertion that the Capital Replacement Program (CRP) developed in part for setting the rates was artificially inflated, exaggerated the number of components in the system, and relied upon inaccurate and flawed information. In rejecting this claim, the Court stated, "Accordingly, the court finds that the information relied on for the CRP and rate study is reasonably dependable and adequate..."

This decision will allow the District to maintain the new rate structure and continue the hard work necessary to begin replacing and rehabilitating aging infrastructure that has not been addressed for many years.

The complete statement of decision is located on the District website at: <http://www.gd-pud.org/studies-and-reports>. For more information, contact General Manager Steven Palmer at (530) 333-4356.

GDPUD Board Meeting January 14, 2020, 2 pm

On December 18, 2019 I filed a CPRA to receive the actual FY 18/19 Budget, plus the previous 4 years actual budgets because they are not on the district website.

As of January 3, 2020, I had not received a reply to my CPRA, so I sent an email to Mr. Palmer inquiring about it.

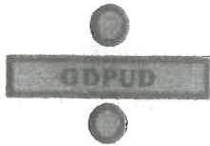
On January 7, 2020 I received a reply that I would get it that week.

On January 10, 2020 I received an email with files of the expenses and revenue for the previous 4 fiscal years, but not the 18/19 FY and not the budgets. I asked again for the actual 18/19 FY budget; but, I have not received it. Why?

The actual 18/19 FY budget is not even included in today's meeting packet. Why?

I am asking this board to require the General Manager to properly respond to CPRA requests and to put the actual FY budgets on the website.

Cherie Carlyon



GEORGETOWN DIVIDE
Public Utility District

P.O. BOX 4240

PHONE (530) 333-4356

GEORGETOWN, CALIFORNIA 95634-4240

FAX (530) 333-8442

gd-pud.org

Dear Irrigation Customer,

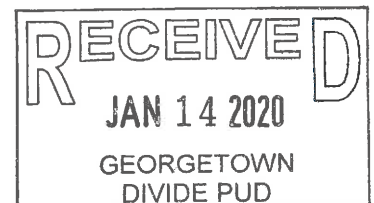
In accordance with the Federal Safe Drinking Water Act Amendments of 1986, with the State of California local Cross Connection Control regulations and as an irrigation customer you are required to install an approved reduced pressure principle backflow assembly on your treated water supply. Under these regulations, the District has the primary responsibility of protecting the public potable water from backflow and cross connection which would endanger public health or physically damage the public water system.

As an irrigation water supply customer, this alternative water source presents a potential backflow hazard to the public water supply. To correct this condition, the District requires the following:

- Installation of an approved reduced pressure principle backflow prevention assembly on your potable water line immediately downstream from the treated water meter. All backflow assemblies shall be installed per District specifications as adopted from State of California guidelines and the latest edition of the University of Southern California's Foundation for Cross-connection and Hydraulic Research Manual of Cross-connection Control. A list of reduced pressure principle backflow prevention assemblies that have been approved by the Foundation for Cross-Connection Control and Hydraulic Research a division of the USC can be found at <https://fccchr.usc.edu/downloads/List/list.pdf>.

does not work

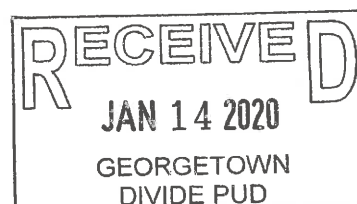
The device will need to be installed and certified prior to the 2020 irrigation season. Irrigation water will be withheld until completion. All backflow assemblies are required to be inspected annually by a certified backflow specialist and results submitted to the District.



To be included as part of the permanent records for each of the Georgetown Divide Public Utilities District Board of Director's meetings. I have requested these items appear on the following monthly BOD meeting agendas. My requests have been made in public during the BOD meetings, and on occasion through emails sent to and discussions with the Board President and GM.

Jan 14, 2020 – Add to Feb 11, 2020 BOD meeting agenda

- **BOD's Meeting Agendas –**
 - Draft agenda should be developed by the BOD President and circulated to each board member for input 3 weeks before the respective meeting. BOD members should provide their input within 3 days and return to the BOD President.
 - then draft agenda should be circulated to the GM for his input and that of staff 2.5 weeks before the respective meeting. GM should provide input within 3 days and return to the BOD President for review with the GM.
 - GM should finalize the agenda and post the final agenda on the GDPUD website 2 weeks before the respective meeting.
 - the final packet of “agenda-supporting” information will be posted 1 week before the respective meeting.
- **GDPUD's Cross Connection Control and Backflow Prevention Program –** Discuss program and providing it to irrigation customers with a Q&A sheet through a workshop before interrupting their irrigation service.
- **Mission statement –** discuss revising, and adding the word “transparency” into the mission statement.
- **Emergency Preparedness and Response Plans –** Discuss developing coordinated emergency efforts with other first responding agencies, and discuss sharing GDPUD's facility plans and resource locations for use in emergencies.
- **Finance Committee -** adding and removing volunteers; roles and responsibilities of members; revising the current resolution; and developing an appointment process.
- **Irrigation Ordinance -** findings from multiple workshops; addressing customer concerns; irrigation ordinance revisions; and next steps in developing final irrigation ordinance.
- **Inactive Meter Policy –** evaluating customer needs and costs; district's costs; and next steps in developing a draft inactive meter policy for the Board of Director's review.
- **Assessment District Closeout Reserve Fund Review -** review transfer tracking and discuss “capped” amounts for those reserve fund(s) (should be Capital Reserve Fund 43) receiving monies from the closed Community Service District fund transfers, and develop an annual review process by the Finance Committee.



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FILED

JAN 09 2020

EL DORADO CO. SUPERIOR COURT
BY

[Signature]
(DEPUTY CLERK)

**SUPERIOR COURT OF THE STATE OF CALIFORNIA
COUNTY OF EL DORADO**

**Georgetown Divide Taxpayers
Association, Steven Proe, and
Michele Turney, on behalf of
themselves, and all others similarly
situated,**

Petitioners/Plaintiffs,

v.

**Georgetown Divide Public Utility
District and Does 1 to 20,**

Respondents/Defendants.

Case No. PC20180211

**Proposed Statement of
Decision**

(Code of Civ. Proc. § 632; Cal. Rules
of Ct., Rule 3.1590)

Pursuant to California Rules of Court, rule 3.1590, the court renders its Proposed Statement of Decision. Any party may file and serve a proposal or objection to its contents within the time limits specified by applicable rule. If no party does so, this document shall, without the necessity of another court order, automatically become the court's Statement of Decision. To the extent any of the parties avail themselves of the right to propose or object, the court reminds the parties that a Statement of Decision need not discuss each point listed in a party's request; it need only set forth ultimate facts as opposed to evidentiary

1 facts on the principal controverted issues requested. (*Marriage of Garrity &*
2 *Bishton* (1986) 181 Cal.App.3rd 675, 687 [226 Cal.Rptr. 485].)

3 INTRODUCTION

4 Petitioners/plaintiffs Georgetown Divide Taxpayers Association, Steven
5 Proe, and Michele Turney, on behalf of themselves and all others similarly
6 situated, filed this action for a writ of mandate, declaratory relief, an injunction,
7 and refund of illegal tax against respondent/defendant Georgetown Divide Public
8 Utility District ("District").¹ Petitioners ask the court to declare that rates and
9 charges that went into effect January 1, 2018, are invalid pursuant to
10 Proposition 218.

11 The matter came on regularly for hearing on October 11, 2019, before the
12 Honorable Michael J. McLaughlin, Judge of the Superior Court. Marsha Burch
13 appeared on behalf of petitioners, and Robin Baral and Barbara Brenner
14 appeared on behalf of respondent. The administrative record having been lodged
15 with the court, the parties' briefs having been filed and argument had, the
16 matter was then submitted for decision by the court.

17 1. THE PARTIES

18 Georgetown Divide Taxpayers Association is an unincorporated, informal
19 organization. The Association states that it was "established to promote
20 responsible taxation and governmental action within the District." (Ver. Pet.
21 at 3:9-11.)

22 Individuals Steven Proe and Michele Turney are ratepayers within the
23 boundaries of the District. (*Id.* at 3:18-23.)

24 The District is a public utility district established under the Public Utility
25 Act, Public Utilities Code §§ 15501-15533. (Ver. Resp. at 4:11-13.)
26
27

28 ¹ Per stipulation, petitioners' causes of action for injunctive relief and refund of
illegal tax will be the subject of a later litigation phase.

1 **2. BACKGROUND**

2 Georgetown is a community of about 2,300 residents in an unincorporated
3 area of El Dorado County. (Administrative Record (“AR”) 16.) The town is
4 registered as California Historical Landmark #484. (*Ibid.*) The median
5 household income for the District’s service area is approximately \$66,359,
6 although the budget calculations in the District’s rate study indicate the median
7 is \$46,700. (AR 16, 38.)

8 The District was formed in 1946. (*Ibid.*) Following the decline in gold
9 production, agriculture and lumbering became the primary industries on the
10 Georgetown Divide for many years. (*Ibid.*) In recent decades, vineyards have
11 increased the demand for irrigation water. (*Ibid.*) Stumpy Meadows Reservoir, a
12 20,000 acre-foot impoundment on Pilot Creek, is the core of the District’s water
13 supply system. (AR 17.) The District provides treated water, irrigation water,
14 and sewer services to the community known as the Georgetown Divide, in the
15 northwest portion of the county. (*Ibid.*) But, not all three services are provided in
16 all areas. (*Ibid.*)

17 The District has an elected five-member Board which meets monthly and
18 oversees a General Manager. (*Ibid.*) The Board sets policy but does not actively
19 participate in the management of the District. (*Ibid.*) There are 3,774 treated
20 water customers and 408 irrigation water customers. (*Ibid.*) The treated water
21 customers are billed bimonthly and pay a monthly base charge—which is
22 determined from the size of the customer’s water meter—and a usage charge—
23 which is based on the amount of water the customer uses. (*Ibid.*) Treated water
24 customers also pay a monthly supplemental charge for the Auburn Lake Trails
25 Water Treatment Plant (“ALT Plant”). (AR 2.) Irrigation water customers pay a
26 monthly base charge, based on one miner’s inch of water, during the five-month
27 irrigation season. (AR 18, 64.) Rates for irrigation water customers are
28

1 supplemented, i.e., reduced, by a portion of the ad valorem property taxes
2 received by the District. (AR 1281.)

3 Prior to the rate study in dispute, the District last updated its rates in 2008.
4 (AR 8, 17.) That update included a five-year schedule of proposed rates for 2009--
5 2013. (AR 8.) The District adopted rate increases for 2009–2011, but not for 2012
6 or 2013. (*Ibid.*)

7 In September 2016 the District initiated the process of enlisting the Rural
8 Community Assistance Corporation (“RCAC”) to conduct an updated rate study.
9 (AR 270.) RCAC receives state funding to help rural communities like the
10 District stay in compliance with applicable laws and regulations. (AR 8.) RCAC’s
11 services are provided at no cost to the District. (AR 18.)

12 Multiple Board meetings and public workshops took place over the
13 following year. (AR 4, 9, 977, 1193–1194, 1478.) Additionally, in May 2017 the
14 Grand Jury released a report concerning the District and made five
15 recommendations. (AR 590–591.) The District responded in June 2017 to the
16 Grand Jury’s report. (AR 602–604.)

17 In October 2017 the Board adopted District Resolution No. 2017-27
18 authorizing the District’s General Manager to prepare and mail notice of a
19 public hearing to consider rate increases for all treated water and irrigation
20 water customers. (AR 1340, 1344.) On October 26, 2017, the District delivered
21 notice of the Proposition 218 public hearing via mail to all its water customers.
22 (AR 10, 65.) The notice was mailed more than 45 days prior to the December 12,
23 2017, public hearing. (AR 10.)

24 On December 12, 2017, the District held the Proposition 218 public hearing.
25 (AR 70.) At the conclusion of the public hearing, the Board determined that the
26 protest was not successful. (AR 73.) The Board unanimously adopted District
27 Resolution No. 2017-29, to accept and close the Proposition 218 hearing, and
28 then the Board adopted District Resolution No. 2017-30 establishing new water

1 rates, effective January 1, 2018. (AR 73–74.) This Resolution adopted an
2 amended version of RCAC’s recommended rate structure. (AR 1–2.)

3 **3. LEGAL PRINCIPLES**

4 The California Constitution, as amended by a series of voter initiatives,
5 limits the authority of state and local governments to collect revenue. (Cal.
6 Const., arts. XIII A, XIII C, XIII D.) Article XIII D, added by Proposition 218 in
7 1996, applies to charges for specific services imposed “as an incident of property
8 ownership,” including a “charge for a property related service.” (Cal. Const.,
9 art. XIII D, § 2, subds. (e), (h).) Proposition 218 added to Proposition 13’s limits
10 on property taxes by placing similar restrictions on assessments, charges, and
11 fees imposed on taxpayers by local governmental entities. (*Howard Jarvis*
12 *Taxpayers Ass’n v. City of Riverside* (1999) 73 Cal.App.4th 679, 681–683 [86
13 Cal.Rptr.2d 592].)

14 Article XIII D of the California Constitution contains the following
15 definitions:

16 “(e) ‘Fee’ or ‘charge’ means any levy other than an ad valorem tax, a special
17 tax, or an assessment, imposed by an agency upon a parcel or upon a person as
18 an incident of property ownership, including a user fee or charge for a property
19 related service. [¶] ... [¶]

20 “(g) ‘Property ownership’ shall be deemed to include tenancies of real
21 property where tenants are directly liable to pay the assessment, fee, or charge
22 in question.

23 “(h) ‘Property-related service’ means a public service having a direct
24 relationship to property ownership.” (*Id.* § 2.)

25 The parties in this case do not dispute that the rates at issue are for a
26 property-related service. (*See Bighorn-Desert View Water Agency v. Verjil* (2006)
27 39 Cal.4th 205, 216 [46 Cal.Rptr.3d 73]; *Richmond v. Shasta Cmty. Services Dist.*
28 (2004) 32 Cal.4th 409, 426–427 [9 Cal.Rptr.3d 121].)

1 There are two types of restrictions on a local governmental entity's power to
2 increase property-related charges: (1) a set of procedural requirements, including
3 the requirement that owners, including tenants directly liable for the charges, be
4 given notice, a hearing, and an opportunity to defeat the increase by submitting
5 protests; and (2) a set of substantive requirements that regulate the use of the
6 funds collected and the distribution of the burden.

7 First, with regard to procedural requirements:

8 "Procedures for New or Increased Fees and Charges. An agency shall follow
9 the procedures pursuant to this section in imposing or increasing any fee or
10 charge as defined pursuant to this article, including, but not limited to, the
11 following:

12 "(1) The parcels upon which a fee or charge is proposed for imposition shall
13 be identified. The amount of the fee or charge proposed to be imposed upon each
14 parcel shall be calculated. The agency shall provide written notice by mail of the
15 proposed fee or charge to the record owner of each identified parcel upon which
16 the fee or charge is proposed for imposition, the amount of the fee or charge
17 proposed to be imposed upon each, the basis upon which the amount of the
18 proposed fee or charge was calculated, the reason for the fee or charge, together
19 with the date, time, and location of a public hearing on the proposed fee or
20 charge.

21 "(2) The agency shall conduct a public hearing upon the proposed fee or
22 charge not less than 45 days after mailing the notice of the proposed fee or
23 charge to the record owners of each identified parcel upon which the fee or
24 charge is proposed for imposition. At the public hearing, the agency shall
25 consider all protests against the proposed fee or charge. If written protests
26 against the proposed fee or charge are presented by a majority of owners of the
27 identified parcels, the agency shall not impose the fee or charge." (Cal. Const.,
28 art. XIID, § 6, subd. (a).)

1 And second, with regard to substantive requirements:

2 "Requirements for Existing, New or Increased Fees and Charges. A fee or
3 charge shall not be extended, imposed, or increased by any agency unless it
4 meets all of the following requirements:

5 "(1) Revenues derived from the fee or charge shall not exceed the funds
6 required to provide the property related service.

7 "(2) Revenues derived from the fee or charge shall not be used for any
8 purpose other than that for which the fee or charge was imposed.

9 "(3) The amount of a fee or charge imposed upon any parcel or person as an
10 incident of property ownership shall not exceed the proportional cost of the
11 service attributable to the parcel.

12 "(4) No fee or charge may be imposed for a service unless that service is
13 actually used by, or immediately available to, the owner of the property in
14 question. Fees or charges based on potential or future use of a service are not
15 permitted. Standby charges, whether characterized as charges or assessments,
16 shall be classified as assessments and shall not be imposed without compliance
17 with Section 4." (*Id.*, art. XIID, § 6, subd. (b).)

18 After the adoption of a fee or charge subject to Proposition 218, taxpayers
19 can challenge it by filing a petition for a writ of mandate in the superior court.
20 (*Silicon Valley Taxpayers' Ass'n, Inc. v. Santa Clara County Open Space Auth.*
21 (2008) 44 Cal.4th 431, 440 [79 Cal.Rptr.3d 312].)

22 "In any legal action contesting the validity of a fee or charge, the burden
23 shall be on the agency to demonstrate compliance" with both the procedural and
24 substantive requirements of Article XIID. (Cal. Const., art. XIID, § 6,
25 subd. (b)(5).) The court exercises its independent judgment in determining
26 whether the District's new rate structure is consistent with Article XIID.
27 (*Silicon Valley, supra*, 44 Cal.4th at pp. 443–450.)

28

1 Evidence outside the administrative record is not usually admissible. (*W.*
2 *States Petroleum Ass'n v. Superior Court* (1995) 9 Cal.4th 559, 565, 576 [38
3 Cal.Rptr.2d 139].) *Western States* did recognize a narrow exception: Extra-record
4 evidence is admissible in traditional mandamus proceedings if it existed before
5 the agency made its decision and it was not possible in the exercise of reasonable
6 diligence to present it to the agency before the decision was made. (*Id.* at p. 578.)
7 Other exceptions might exist, but extra-record evidence cannot be used to
8 contradict the administrative record. (*Id.* at pp. 578–579.)

9 **4. PETITIONERS' REQUEST TO AUGMENT THE RECORD**

10 Petitioners request that the court augment the Administrative Record by
11 considering Exhibits A–P to petitioners' Appendix in Support of Opening Trial
12 Brief. Petitioners contend these documents are admissible on the grounds that
13 (1) the standard of review supports an augmented record; (2) most of the
14 documents are subject to judicial notice; and (3) the documents fall within extra-
15 record exceptions recognized in *Western States, supra*, 9 Cal.4th 559. (Ver. Pet.
16 at 18:15–20:25.)

17 Petitioners' request to augment the record is denied. Exhibits A, B, H, I, J,
18 K, and L include copies of District capital improvement plans, summary of fixed
19 assets and depreciation lists, construction in progress, and District staff costs
20 payroll for various years. The court agrees with the District that, with the
21 exception of one column of one page (*see* Exhibit A, page 1), these documents do
22 not provide information regarding future replacement costs—the methodology
23 used for the rate study. Additionally, some of the documents do not provide
24 information as to when they were created or for what purpose. As such, without
25 adequate foundation, the relevancy of these documents has not been established.

26 Next, Exhibit C is a newspaper article and is not relevant evidence.

27 Exhibits D, E, F, and G are copies of regular meeting agendas, minutes, or
28 packets of the District from meetings occurring after the adoption of the new

1 rate structure in December 2017. “Extra-record evidence is admissible under this
2 exception [i.e., evidence that could not be produced at the agency level] only in
3 those rare instances in which (1) the evidence in question existed *before* the
4 agency made its decision, and (2) it was not possible in the exercise of reasonable
5 diligence to present this evidence to the agency *before* the decision was made so
6 that it could be considered and included in the administrative record.” (*Western*
7 *States, supra*, 9 Cal.4th at p. 578 [emphasis in original].) Exhibits D through G
8 do not fall under the *Western States* exception, and therefore will not be
9 considered by the court.

10 The court also declines to take judicial notice of documents that were
11 created by the District. “Taking judicial notice of a document is not the same as
12 accepting the truth of its contents or accepting a particular interpretation of its
13 meaning.” (*Joslin v. H.A.S. Ins. Brokerage* (1986) 184 Cal.App.3d 369, 374 [228
14 Cal.Rptr. 878].) “While courts take judicial notice of public records, they do not
15 take notice of the truth of matters stated therein. [Citation.] ‘When judicial
16 notice is taken of a document, ... the truthfulness and proper interpretation of
17 the document are disputable.’ [Citation.]” (*Herrera v. Deutsche Bank Nat’l Tr.*
18 *Co.* (2011) 196 Cal.App.4th 1366, 1375 [127 Cal.Rptr.3d 362].)

19 Here, while the court may take judicial notice of the existence of these
20 documents apparently created by the District, the truth of the matters stated
21 therein and the parties’ interpretation of the hearsay statements is nevertheless
22 disputed. Furthermore, as stated earlier, the court also cannot determine from
23 these documents when they were created or for what purpose. As such, taking
24 judicial notice does not assist the court in its determination.

25 **5. PROPOSITION 218: PROCEDURAL REQUIREMENTS**

26 Petitioners raise one procedural argument, which concerns the number of
27 votes each parcel received. (Pet. Br. at 31:10–32:2.) Specifically, that despite
28 some District customers receiving more than one type of service, each parcel was

1 granted only one vote. Petitioners contend that treated water customers “were
2 allowed to determine the cost of service for all Irrigation Water customers
3 because of the relative number of irrigation customers.” (*Id.* at 31:12–14.)

4 Petitioners’ argument is not persuasive. Petitioners appear to be referring
5 to weighted ballots used in the adoption of special assessments under
6 Article XIIIID, § 4, and not to property-related fees and charges under
7 Article XIIIID, § 6, in which each parcel is afforded one protest vote. Government
8 Code § 53755 states that “[o]ne written protest per parcel, filed by an owner or
9 tenant of the parcel, shall be counted in calculating a majority protest” (*Id.*,
10 subd. (b); *see also Morgan v. Imperial Irrig. Dist.* (2014) 223 Cal.App.4th 892,
11 910–911 [167 Cal.Rptr.3d 687].)

12 Because no other procedural objections under Proposition 218 were
13 asserted, the court finds the District met its burden of demonstrating compliance
14 with Proposition 218’s procedural requirements.

15 **6. PROPOSITION 218: SUBSTANTIVE REQUIREMENTS**

16 The majority of petitioners’ opening brief focuses on alleged violations of
17 Proposition 218’s substantive requirements. Petitioners assert that the District’s
18 rate increase is illegal because the new rates exceed the funds required to
19 provide water service. They further assert that the District inflated its original
20 cost of assets, included items in its asset list that did not exist at the time of the
21 rate increase, exaggerated the number or cost of components of the system, and
22 generally relied upon inaccurate and flawed information to support the rate
23 increase.

24 As noted earlier, Article XIIIID, § 6, includes specific substantive
25 requirements for any fee increase: (1) revenues derived from the fee cannot
26 exceed the funds required to provide the property-related service; (2) the revenue
27 may not be used for any purpose other than that for which the fee was imposed;
28 (3) the amount of the fee imposed as an incident of property ownership cannot

1 exceed the proportional cost of the service attributable to the parcel; (4) no fee
2 may be imposed for a service unless that service is actually used by, or
3 immediately available to, the owner of the property in question; and (5) a fee
4 may not be imposed for general government services where the service is
5 available to the public at large in substantially the same manner as it is to
6 property owners. (*Id.*, subd. (b).)

7 "The theme of these sections is that fee or charge revenues may not exceed
8 what it costs to provide fee or charge services. Of course, what it costs to provide
9 such services includes all the required costs of providing service, short-term and
10 long-term, including operation, maintenance, financial, and capital
11 expenditures. The key is that the revenues derived from the fee or charge are
12 required to provide the service, and may be used only for the service. In short,
13 the section 6(b) fee or charge *must reasonably represent* the cost of providing
14 service." (*Howard Jarvis Taxpayers Assn. v. City of Roseville* (2002) 97
15 Cal.App.4th 637, 647-648 [119 Cal.Rptr.2d 91] [emphasis added].)

16 The Proposition 218 Omnibus Implementation Act, enacted to construe
17 Proposition 218, defines "water" as "any system of public improvements intended
18 to provide for the production, storage, supply, treatment, or distribution of water
19 from any source." (Gov't Code § 53750, subd. (n).) Thus, water service consists of
20 more than mere delivery of water. (*Griffith v. Pajaro Valley Water Mgmt. Agency*
21 (2013) 220 Cal.App.4th 586, 602 [163 Cal.Rptr.3d 243].)

22 The ultimate issue to be determined is whether the District's new rate
23 structure was based upon substantial evidence. In making that determination,
24 the court reviewed the Administrative Record, upon which the District's Board
25 relied upon in deciding to adopt new rates. The Administrative Record consists
26 of over 3,000 pages of material, including District resolutions, agenda packets
27 and meeting minutes, the "Georgetown Divide PUD Water Financial Analysis"
28

1 prepared by RCAC, email correspondence, community workshop materials and
2 notices, Capital Improvement Program documents, and press releases.

3 The court carefully read and analyzed the Administrative Record in order to
4 determine what evidence was considered by the District, and to assess whether
5 that evidence substantially supports the District's decision. Based upon the
6 foregoing, the court concludes that the District's new water rates are based upon
7 substantial evidence and comply with Proposition 218's substantive
8 requirements.

9 It should be noted that petitioners do not assert that some of the various
10 costs of providing water service should not have been included in the rate study.
11 Rather, they contend the District failed to use reliable and accurate information
12 to form the basis of the analysis, and in particular with regard to the District's
13 list of assets.

14 The rate study sets forth in detail the process of how the rates were
15 calculated. The rate setting model used by RCAC was developed over many
16 years of practice and has been used in more than 60 rate studies throughout the
17 western United States. (AR 20.) The model is geared to RCAC's clients, which
18 are communities of less than 10,000 people, such as the community in this case.
19 (*Ibid.*)

20 The rate study process began with a list of all capitalized assets, the
21 budget, and the current number of customers. (AR 21.) From the list of assets,
22 the required reserves are calculated and fed into a five-year budget projection,
23 which is adjusted for 2% inflation. (*Ibid.*) Expenses are divided between fixed
24 and variable expenses. (*Ibid.*)

25 Fixed expenses are then allocated among the different customers according
26 to their hydrological potential, as determined by their meter size, and the result
27 is a recommended Base Rate. (AR 22.) The Usage Charge is calculated based on
28 the variable expenses. (*Ibid.*) A Revenue Forecast is arrived at by applying the

1 Sales Forecast—adjusted for future growth and water conservation—against the
2 Base Rate and Usage Charge. (*Ibid.*) The Revenue Forecast is then inserted in
3 the forecasted Budget. (*Ibid.*) If the Budget does not balance with the selected
4 Base Rate and Usage Charge, they are adjusted until the Budget is balanced.
5 (*Ibid.*) To lessen the impact on District customers, rate increases could be spread
6 out over a longer period of time. (*Ibid.*) For irrigation rates, the same principle
7 works except that the rate, per miner's inch, is calculated by dividing total
8 expenses by the total miner's inches. (*Ibid.*)

9 One component of the rate study is the Capital Replacement Program
10 ("CRP"). (AR 23.) Steven Palmer, the District's General Manager, explains that
11 the CRP is a list of all District-owned infrastructure, their projected replacement
12 date, an estimate of future costs to replace capital improvements, and an
13 apportionment of funds to those future costs. (Palmer Decl., ¶ 2.) A list of
14 components, their installation date, and their original costs were supplied to
15 RCAC by Mr. Palmer, along with input from other knowledgeable District staff,
16 which was then reviewed by the District's Operations Manager. (*Ibid.*)

17 The District details the process of how the list of assets was compiled. The
18 list was compiled from multiple sources, including from assets listed in the
19 accounting system (equipment, tools, vehicles, etc.), a 2002 Water System
20 Reliability Study by KASL Report (raw and irrigation water facilities), and a
21 2007 Capital Facility Charge Study (treated water facilities). (Palmer Decl., ¶ 4;
22 AR 23.) That information was then reviewed by for completeness by the
23 District's General Manager and the Operations Manager. (*Ibid.*) The asset list
24 was further refined based on the knowledge of District staff, including the
25 Operations Manager. (Palmer Decl., ¶ 4.) District staff and RCAC worked
26 through multiple drafts and versions of the asset list to ensure it was as
27 complete as possible and complied with directions from the District Board.
28 (*Ibid.*) Mr. Palmer declares that in developing the CRP, District staff used their

1 expertise, knowledge, and judgment to complete the components of the asset list
2 as best as possible. (Palmer Decl., ¶¶ 2, 4.)

3 The Normal Estimated Life of all assets was based on American Water
4 Works Association (“AWWA”) standards and adjusted for actual conditions.
5 (AR 2891.) The Estimated Remaining Life of the assets was based on the best
6 judgment of RCAC and the District’s General Manager and Operations
7 Manager, following visual inspection of each component’s condition. (*Ibid.*)

8 The CRP excluded certain segments of ditch maintenance and repairs
9 because the District received a grant, called the CABY Grant, in 2017 to update
10 the earthen ditches with concrete lining or piping. (Palmer Decl., ¶ 5.) The
11 District removed these ditch segments from the CRP to prevent double counting,
12 as the District had already received the grant funding. (*Ibid.*) Thus, petitioners
13 contention that the District failed to properly account for the grant in the rate
14 study is not well taken. (Pets. Reply Br. at 15:8–26.)

15 The District calculated projected replacement dates for the infrastructure
16 using AWWA standards as recommended by RCAC, and then the District’s
17 General Manager and Operations Manager made further adjustments based on
18 the current condition of that piece of infrastructure. (Palmer Decl., ¶ 6.) The
19 District concedes that for some facilities or components the exact date of
20 installation was estimated and used as a starting point to calculate a
21 replacement date. For example, the District represents that most of its pipelines
22 were installed in 1974 or earlier. (*Ibid.*) For the CRP, it estimated that 13% of
23 the pipelines were installed in 1977, and 8% were installed between 1989 and
24 1991. But, the District contends that, for all assets, the actual installation date
25 is not as important as the estimated remaining life span. (*Ibid.*) As such, the
26 installation date and normal estimated life for each piece of infrastructure were
27 starting points, and then adjusted based on current condition to arrive at an
28 estimated replacement date. (*Ibid.*)

1 In calculating the future replacement cost of assets, various methods were
2 used. (Palmer Decl., ¶ 7.) For most assets the estimated current cost to replace
3 the asset is based on the Stantec Report and the KASL Report. (*Ibid.*) The cost
4 to replace equipment, tools, and vehicles was based on recent purchases. (*Ibid.*)
5 More recent cost data was available for other assets, including the Lake Walton
6 Water Treatment Plant, the ALT Plant, and the Automated Meter Reading and
7 Meter Replacement Project. (*Ibid.*)

8 Section 6 of Article XIIIID “does not require perfection.” (*Morgan, supra*, 223
9 Cal.App.4th at p. 918.) Rather, the data relied on must be “reasonably
10 dependable and adequate,” and can be derived from “reliable estimates.”
11 (*Morgan, supra*, at p. 916; *Moore v. City of Lemon Grove* (2015) 237 Cal.App.4th
12 363, 372 [188 Cal.Rptr.3d 130].)

13 The court concludes that while estimates are not ideal, there is nothing in
14 the record to support that the District ignored better evidence or picked
15 estimates out of thin air. The information used to create the asset list was
16 compiled from multiples sources, was reviewed by multiple individuals, and was
17 subject to multiple revisions as better information was obtained. Accordingly,
18 the court finds that the information relied on for the CRP and rate study is
19 reasonably dependable and adequate to pass constitutional muster.

20 The District does concede there was an error in the final CRP because of
21 the inclusion of the Pilot Hill water storage tank. However, the District asserts
22 that the error had a negligible impact on the rate study analysis. In reply,
23 petitioners argue that the rate study “may be used to support future rate
24 increases, and it includes at least one asset that all parties agree no longer
25 exist.” (Pets.’ Reply at 14:17–18.)

26 The court finds as credible the District’s explanation as to how the error
27 occurred and that it had a negligible impact on the rate study analysis.
28 Mr. Palmer, the General Manager, declares that “[i]n developing the CRP,

1 District staff informed RCAC that the Pilot Hill water storage tank ('Pilot Hill
2 Tank') should be removed from the CRP asset list because it was
3 decommissioned in 2015. However, the Pilot Hill Tank was not removed from
4 and inadvertently left in the final CRP. Despite this oversight, the District
5 asserts the Pilot Hill Tank ultimately has negligible impact on the Rate Study
6 analysis for two reasons. First, the Rate Study calculates the capital
7 replacement cost of this tank as 0.66% of the total capital replacement cost of
8 the CRP. Second, the rates adopted by the Board are less than the amount
9 necessary to fully fund the CRP. Since the CRP is underfunded and the Pilot
10 Hill Tank contributes to less than one percent of the CRP's total capital
11 replacement costs, the inclusion of the Pilot Hill Tank in the CRP does not
12 impact the Rate Study analysis. The Pilot Hill Tank will become one of the
13 projects that go unfunded by the revenues received from the rate increase. In
14 allocating future revenues towards the replacement of capital assets, the District
15 will ensure that no funds are used to replace the Pilot Hill Tank." (Palmer Decl.,
16 ¶ 13.)

17 While the inadvertent inclusion of the Pilot Hill Tank is not ideal, the error
18 does not rise to the level of unconstitutionality. Moreover, the court is not
19 persuaded that the error will infect a future rate study. The error was RCAC's,
20 not the District, who informed RCAC of the error. The District is clearly aware
21 that it cannot allocate any future revenue to replace the Pilot Hill Tank. It is
22 speculation that the error will not be accounted for in a future rate study.

23 Petitioners also make numerous other assertions concerning the rate study
24 that misinterpret the study, which the court will briefly address as warranted.
25 First, the court is not persuaded by petitioners' argument that the District failed
26 to separate out general benefits from special benefits. (See Pets. Opening Br. at
27 24:1-8; Resp. Opp'n Br. at 24:19-26:2; Pets. Reply at 11:5-20.) Second,
28 petitioners confuse debt reserve obligations with debt payments. (See Pets.

1 Opening Br. at 24:9–11; Resp. Opp’n Br. at 35:21–27.) Third, petitioners are
2 incorrect that asset values do not match within the rate study. (See Pets.
3 Opening Br. at 24:12–14.) The District explains that the table at AR 26 is a
4 summary subtotal and not meant as a comprehensive list of all assets. (See
5 Resp. Opp’n Br. at 36:2–14.) Fourth, the court agrees with the District that
6 petitioners misunderstand the functions of and methodologies used in creating
7 asset lists for the Capital Improvement Plan and annual audits versus the CRP.
8 (See Pets. Opening Br. at 24:18–25:6, 27:13–30:28; Resp. Opp’n Br. at 30:2–31:8.)
9 And lastly, there is substantial evidence to support the District’s treatment of
10 drought years in the rate study. (See Pets. Opening Br. at 26:7–27:8; Resp.
11 Opp’n Br. at 36:27–37:10.)

12 In summary, the court is not persuaded that the District inflated its cost of
13 assets, or exaggerated the number or cost of components. Accordingly, the court
14 finds that the District’s new rates do not exceed the funds required to provide
15 water service. Additionally, it is permissible under Proposition 218 that the new
16 rates adopted by the District are lower than the cost of providing water service.
17 (*Morgan, supra*, 223 Cal.App.4th at p. 923.)

18 Next, the court finds that the District has met its burden of demonstrating
19 that the revenue will not be used for any purpose other than that for which the
20 rates are imposed. (Palmer Decl., ¶ 15.) Petitioners contend that the District did
21 not provide adequate information concerning where the funds from the rate
22 increase will be spent. (Pets. Opening Br. at 25:7–20.) This argument is not well
23 founded. The rate study includes budgets detailing what revenue is needed to
24 meet operating and other expenses of providing water services. (AR 45–55.)
25 Here, as discussed earlier, the District has shown that the rates represent the
26 actual cost of service. Given that, it is permissible for the District to deposit the
27 collected fees in the general fund, rather than separate accounts, and monitor
28 the revenue and expenses to ensure compliance with budgetary constraints, as

1 well as make necessary adjustments. (*Moore, supra*, 237 Cal.App.4th at pp. 373–
2 375.)

3 The new water rates do not exceed the proportional cost of the water service
4 attributable to each parcel. Petitioners argue that the irrigation water
5 customers bear an unfair and disproportionate burden. The treated water rates
6 versus the irrigation water rates are significantly different, but that appears to
7 be a result of, at least in part, the economies of scale (3,774 treated water users
8 versus 408 irrigation customers) rather than an unconstitutional method of
9 apportionment. (AR 17.)

10 “Apportionment is not a determination that lends itself to precise
11 calculation. [Citation.] In the context of determining the validity of a fee imposed
12 upon water appropriators by the State Water Resources Control Board, the
13 Supreme Court has recently held that “The question of proportionality is not
14 measured on an individual basis. Rather, it is measured collectively, considering
15 all rate payors.’ [Citation.] [¶] ... Proposition 218 prescribes no particular
16 method for apportioning a fee or charge other than that the amount shall not
17 exceed the proportional cost of the service attributable to the parcel ...”
18 (*Griffith, supra*, 220 Cal.App.4th at p. 601.)

19 Here, to avoid one user group from subsidizing the other user group, and
20 vice versa, the District split assets, budgets, reserves, and debts between the
21 treated water customers and the irrigation customers proportionally based on
22 certain rules and standards. (AR 19, 23–36; Palmer Decl., ¶¶ 14, 16.)
23 “[G]rouping similar users together for the same ... rate and charging the users
24 according to usage is a reasonable way to apportion the cost of service. That
25 there may be other methods favored by plaintiffs does not render defendant’s
26 method unconstitutional. Proposition 218 does not require a more finely
27 calibrated apportion.” (*Griffith, supra*, 220 Cal.App.4th at p. 601.) So too in this
28

1 case, that petitioners may favor other methods does not render the District's
2 method unconstitutional.

3 The court further concludes that the water services are actually used by, or
4 immediately available to, the property owners. In particular, the court agrees
5 with the District that it was proper to include the new ALT Plant in the CRP,
6 even if it was not operational at the time the new rates were adopted. The ALT
7 Plant will replace an existing treatment plant. (AR 45; Palmer Decl., ¶¶ 8–9.)
8 Thus, the service is already immediately available via the existing plant.

9 Although the Plant was not completed at the time of the rate study, it is a
10 significant piece of the District's infrastructure and requires a long timeframe to
11 fund, and which is estimated to cost \$40 million to replace in the future. (AR 45.)
12 The new ALT Plant is expected to begin operations during the time period
13 covered by the new rate structure. (Palmer Decl., ¶ 8.) The ALT Plant's costs are
14 allocated only to treated water customers given that irrigation customers will
15 not benefit from the new Plant. (AR 25.) Proposition 218 allows public water
16 agencies to pass on to their customers the capital costs of improvements with
17 these longer funding timelines in order to ensure continued water service.
18 (*Capistrano Taxpayers Ass'n, Inc. v. City of San Juan Capistrano* (2015) 235
19 Cal.App.4th 1493, 1497, 1501–1502 [186 Cal.Rptr.3d 362].) The court agrees
20 that the new ALT Plant is a known cost and will be operational during the time
21 period covered by the new rates. As such, it was proper to include the ALT Plant
22 in the CRP.

23 For similar reasons, it was not improper for the District to include the
24 Automated Meter Reading and Meter Replacement Project in the CRP, despite
25 that the project is not completed. (See *Pets. Opening Br.* at 11:13–17; *Resp.*
26 *Opp'n* at 33:3–17; *Pets. Reply* at 14:22–15:6.) There are existing meters being
27 replaced, and thus the service is immediately available. Even assuming the
28 District obtains a loan for most of the project cost, it is appropriate for the

1 District to include the project in the CRP given that it is a known asset, and it is
2 appropriate to use cost data based upon the best available information. (Palmer
3 Decl., ¶ 10.)

4 Lastly, the District has met its burden of establishing that the fees will not
5 be imposed for general government services. The court already rejected
6 petitioners' argument that the District failed to separate out general benefits
7 from special benefits. (See Pets. Opening Br. at 24:1-8; Resp. Opp'n Br. at
8 24:19-26:2; Pets. Reply at 11:5-20.)

9 **7. CONCLUSION**

10 After independently reviewing the evidence, the court concludes that the
11 District's new water rates are supported by substantial evidence, and the
12 District met its burden of showing compliance with Proposition 218's procedural
13 and substantive requirements. The petition for writ of mandate is DENIED.

14 **IT IS SO ORDERED.**

15
16 Dated: January 9, 2020


Michael J. McLaughlin
Honorable Michael J. McLaughlin
Superior Court Judge

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SUPERIOR COURT OF THE STATE OF CALIFORNIA
IN AND FOR THE COUNTY OF EL DORADO

CLERK'S CERTIFICATE OF MAILING

Georgetown Divide Taxpayers Association, et al
vs.
Georgetown Divide Public Utility District

Case Number: PC20180211

I, Wendy Warden, Court Clerk of the Superior Court of the State of California, County of El Dorado, do hereby certify that I am a citizen of the United States and employed in the County of El Dorado, I am over the age of eighteen years and not a party to the within action; my business address is Superior Court of the State of California, County of El Dorado, Courthouse, 1354 Johnson Blvd., Suite 2, South Lake Tahoe, CA 96150, and that I served the following documents: Proposed Statement of Decision on the parties as indicated below:


- Donald B. Mooney, Esquire; Law Offices of Donald B. Mooney, 417 Mace Blvd., Suite J-334; Davis, CA 95618
- Robin R. Baral, Esquire; Churchwell White LLP, 1414 K Street, 3rd Floor; Sacramento, CA 95814

I am familiar with the business practice of the EL DORADO COUNTY SUPERIOR COURT with regard to collection and processing of documents for mailing with the United States Postal Service. I enclosed a true copy of said document in a sealed envelope which was placed in a designated area for outgoing mail, addressed as set forth above. Mail placed in that designated area is given the correct amount of postage and is deposited that same day in the ordinary course of business in a United States mailbox in the City of South Lake Tahoe, California. I further certify that local counsel are served a copy of documents either by an attorney service, by Inter-Office Mail or by placement in their boxes in the Superior Court Clerk's Office.

The document described above was mailed and placed for collection and mailing in SOUTH LAKE TAHOE, CA on January 09, 2020 in the ordinary course of business.

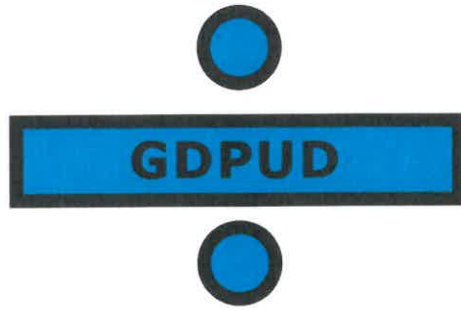
Executed on January 09, 2020 in South Lake Tahoe, California.

EL DORADO COUNTY SUPERIOR COURT

By: 
Wendy Warden, Court Clerk

RECEIVED
JAN 13 2020

BY: _____



CONSENT CALENDAR

ITEM 5.B.1.

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF FEBRUARY 11, 2020
AGENDA ITEM NO. 5.B.1.**



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: CASH BALANCES – DECEMBER 2019

PREPARED BY: Christina Cross, Management Analyst *CC*

APPROVED BY: Steven Palmer, PE, General Manager

BACKGROUND

The Cash Balance Report details the District’s cash position as of the month end to demonstrate transparency and accountability of relevant financial data from which prudent fiscal decisions and policies are made. The Cash Balance Report is unlike a quarterly budget to actual report; its purpose is to report on ending cash balances and the related sources and uses of cash during the period.

DISCUSSION

The Cash Balance Report as of month ending December 31, 2019 shows the District’s cash balances total \$ 8,592,923.84

Cash is held with the following institutions in the amounts of:

El Dorado Savings Bank - Checking	54,045.67
El Dorado Savings Bank - Savings	1,271,903.83
Local Agency Investment Fund (LAIF)	7,266,974.34
	<u>\$ 8,592,923.84</u>

Restricted cash balances are monies held in trust for a specific purpose and are not monies available for District use. The Wells Fargo Debt Service Fund is SRF Fiscal Agent cash account that is restricted for payments on the Walton Lake loan with the State Water Resources Control Board (SWRCB) through Wells Fargo Bank. This debt service fund is required by the SWRCB.

Restricted Cash:

Wells Fargo Debt Service Fund	\$42,898.38
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Cash balances are allocated based on the Fund for which the source of the monies is generated by or used from.

Fund	Beginning Balance	Cash In Cash Receipts	Accounts Payable	Payroll	Journal Entries	Ending Balance
08 SMUD FUND	311,025.24	0	0	0	0	311,025.24
09 CABY GRANT	-39,066.57	0	0	0	0	-39,066.57
10 Water Fund	1,631,158.03	153,644.58	-149,575.65	-194,253.89	-3,896.77	1,437,076.30
12 RETIREE FUND	435,138.46	3,686.08	-9,086.82	0	0	429,737.72
14 STEWART MINE FD	26,908.25	0	0	0	0	26,908.25
17 WATER DEVE.FUND	417,162.59	0	0	0	0	417,162.59
19 SMERFUND	1,078,730.94	0	0	0	0	1,078,730.94
20 ALT Fund	1,042,031.23	165,995.19	-299,209.84	0	2,640.32	911,456.90
24 CAPITAL REPLACE	3,762.64	0	-22,675.59	0	0	-18,912.95
29 STATE REV FUND	-44,674.41	0	-2,296.95	0	0	-46,971.36
30 Hydro Fund	748,022.74	1,221.20	-67.07	0	0	749,176.87
35 Restricted P/L	-90,530.11	0	0	0	0	-90,530.11
37 GARDEN VALLEY	74,265.51	0	0	0	0	74,265.51
39 CAP FAC CHARGE	1,162,855.97	0	-974.5	-1,174.21	0	1,160,707.26
40 Zone Fund	1,016,372.23	8,068.16	-7,534.46	-9,862.13	1,256.45	1,008,300.25
41 CDS M & O Fund	40,481.05	0	0	0	0	40,481.05
42 CDS RESRV EXP.	174,510.08	0	0	0	0	174,510.08
43 CAPITAL RESERVE	870,062.90	0	0	0	0	870,062.90
51 KELSEY NORTH	98,802.97	0	0	0	0	98,802.97
	8,957,019.74	332,615.21	-491,420.88	-205,290.23	0	8,592,923.84

Sources of cash during the month were from recurring utility payments, lease payments, grant reimbursements and retiree health reimbursements in the amount of \$332,615.21. The details of the uses of cash during the month can be seen on the approved check register in the amount of \$491,420.88. Additional uses of cash during the month not in the check register include payroll disbursements, PERS Unfunded Liability payments and bi-weekly retirement contributions in the amount of \$205,290.23.

Fund	Description	Balance	Debits	Credits	Balance
29	SRF FISCAL AGENT ACCOUNTS	\$40,561.36	\$2,337.02		42,898.38

Restricted cash balances are monies held in trust for a specific purpose and are not monies available for District use. SRF Fiscal Agent restricted cash is for the fiscal administration of the Walton Lake loan with the State Water Resources Control Board (SWRCB) through the Wells Fargo Debt Service Fund. Adjustments have been made to the beginning balance through the monthly bank reconciliation process.

FISCAL IMPACT

No fiscal impact.

CEQA ASSESSMENT

Not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors receive and file for month ending December 31, 2019.

ALTERNATIVES

No alternatives.

ATTACHMENTS

1. Statement of Cash Flows December 2019
2. Month-End Cash Disbursement Report December 2019
3. SRF Cash Balances December 2019

AGENDA ITEM 5.B.1.

Attachment 1

Statement of Cash Flows December 2019

Georgetown Divide Public Utility District
Statement of Cash Flow

For Period December 1, 2019 through December 31, 2019

Fund Description	Beginning Balance	Cash In Cash Receipts	Accounts Payable	Payroll	Journal Entries	Ending Cash Balance
08 - SMUD Fund	311,025.24	0	0	0	0	311,025.24
09 - CABY Grant	(39,066.57)	0	0	0	0	(39,066.57)
10 - Water Fund	1,631,158.03	153,644.58	(149,575.65)	(194,253.89)	(3,896.77)	1,437,076.30
12 - Retiree Fund	435,138.46	3,686.08	(9,086.82)	0	0	429,737.72
14 - Stewart Mine Water Project Fund	26,908.25	0	0	0	0	26,908.25
17 - Water Development Fund	417,162.59	0	0	0	0	417,162.59
19 - STUMPY MDWS Emergency Fund	1,078,730.94	0	0	0	0	1,078,730.94
20 - ALT Fund	1,042,031.23	165,995.19	(299,209.84)	0	2,640.32	911,456.90
24 - Capital Replacement Fund	3,762.64	0	(22,675.59)	0	0	(18,912.95)
29 - State Revolving Fund	(44,674.41)	0	(2,296.95)	0	0	(46,971.36)
30 - Hydro Fund	748,022.74	1,221.20	(67.07)	0	0	749,176.87
35 - Restricted Pipeline Fund	(90,530.11)	0	0	0	0	(90,530.11)
37 - Garden Valley Maintenance Fund	74,265.51	0	0	0	0	74,265.51
39 - Cap Facility Charges ORD 2007-01	1,162,855.97	0	(974.50)	(1,174.21)	0	1,160,707.26
40 - Zone Fund	1,016,372.23	8,068.16	(7,534.46)	(9,862.13)	1,256.45	1,008,300.25
41 - CDS M&O Fund	40,481.05	0	0	0	0	40,481.05
42 - CDS Reserve Expansion Fund	174,510.08	0	0	0	0	174,510.08
43 - New Capital Reserve	870,062.90	0	0	0	0	870,062.90
51 - Kelsey North WAD 1989-1	98,802.97	0	0	0	0	98,802.97
Total Distributed Cash ----->	8,957,019.74	332,615.21	(491,420.88)	(205,290.23)	0	8,592,923.84

Cash in Eldorado Savings and LAIF

1000 - El Dorado Savings Bank General Checking	54,045.67
1010 - El Dorado Savings Bank Collections	1,271,903.83
1022 - LAIF	7,266,974.34
Total Cash ----->	8,592,923.84

AGENDA ITEM 5.B.1.

Attachment 2

Month-End Cash Disbursement Report December 2019

REPORT.: Feb 07 20 Friday
 RUN....: Feb 07 20 Time: 10:14
 Run By.: Christina Cross

Georgetown Divide PUD
 Month End Cash Disbursements Report
 Report for 12-19 BANK ACCOUNT 1000

PAGE: 001
 ID #: PY-CD
 CTL.: GEO

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
12-19	030528	12/04/19	AAR01 (AARP MEDICAREERX SAVER PLUS, PDP)		33.10	.00	33.10	Automatic Generated Check
	030529	12/04/19	ALL01 (ALLEN KRAUSE)		321.71	.00	321.71	Automatic Generated Check
	030530	12/04/19	AME08 (AMERICAN MESSAGING)		39.07	.00	39.07	Automatic Generated Check
	030531	12/04/19	ANS01 (ANSWERING SPECIALISTS INC)		79.95	.00	79.95	Automatic Generated Check
	030532	12/04/19	ARA01 (ARAMARK)		113.52	.00	113.52	Automatic Generated Check
	030533	12/04/19	ATT02 (AT&T)		1,172.44	.00	1,172.44	Automatic Generated Check
	030534	12/04/19	BEA01 (BUTTE EQUIPMENT RENTALS)		390.00	.00	390.00	Automatic Generated Check
	030535	12/04/19	BLU01 (ANTHEM BLUE CROSS)		1,234.95	.00	1,234.95	Automatic Generated Check
	030536	12/04/19	BLU01 (ANTHEM BLUE CROSS)		651.21	.00	651.21	Automatic Generated Check
	030537	12/04/19	BLU06 (BLUE SHIELD OF CALIFORNIA)		660.00	.00	660.00	Automatic Generated Check
	030538	12/04/19	CAL16 (CALTRONICS BUSINESS SYSTEMS CORP.)		614.58	.00	614.58	Automatic Generated Check
	030539	12/04/19	CAR08 (CSI)		59.00	.00	59.00	Automatic Generated Check
	030540	12/04/19	CEI01 (CEIRANTE, MARTIN)		100.00	.00	100.00	Automatic Generated Check
	030541	12/04/19	CLS01 (CLS LABS)		132.30	.00	132.30	Automatic Generated Check
	030542	12/04/19	CWS01 (CORBIN WILLITS SYS. INC.)		584.66	.00	584.66	Automatic Generated Check
	030543	12/04/19	DIV05 (PLACERVILLE AUTO PARTS, INC)		228.75	.00	228.75	Automatic Generated Check
	030544	12/04/19	ECO01 (ECORP CONSULTING, INC.)		1,959.11	.00	1,959.11	Automatic Generated Check
	030545	12/04/19	ELD16 (EL DORADO DISPOSAL SERVICE)		360.78	.00	360.78	Automatic Generated Check
	030546	12/04/19	FED01 (FED EX)		46.19	.00	46.19	Automatic Generated Check
	030547	12/04/19	FER01 (FERRELLGAS)		406.38	.00	406.38	Automatic Generated Check
	030548	12/04/19	GAR02 (GARDEN VALLEY FEED & HDW.)		22.51	.00	22.51	Automatic Generated Check
	030549	12/04/19	GEO01 (GEORGETOWN ACE HDW)		67.53	.00	67.53	Automatic Generated Check
	030550	12/04/19	GEO04 (DIVIDE SUPPLY ACE HARDWARE)		93.03	.00	93.03	Automatic Generated Check
	030551	12/04/19	GEO12 (GEORGE SANDERS)		2,859.30	.00	2,859.30	Automatic Generated Check
	030552	12/04/19	GEO15 (GEOCON CONSULTANTS INC)		532.50	.00	532.50	Automatic Generated Check
	030553	12/04/19	GRA01 (GRAINGER, INC.)		47.86	.00	47.86	Automatic Generated Check
	030554	12/04/19	HAR03 (HARRIS INDUSTRIAL GASES)		112.57	.00	112.57	Automatic Generated Check
	030555	12/04/19	ICM02 (ICMA-R.T.-457 (ee))		1,631.08	.00	1,631.08	Automatic Generated Check
	030556	12/04/19	INT05 (INTERWEST CONSULTING GROUP)		367.50	.00	367.50	Automatic Generated Check
	030557	12/04/19	IUO01 (IUOE, LOCAL 39)		360.19	.00	360.19	Automatic Generated Check
	030558	12/04/19	IUO02 (PEU LOCAL #1)		240.07	.00	240.07	Automatic Generated Check
	030559	12/04/19	KLA02 (CHRISTIAN KLAHN)		78.00	.00	78.00	Automatic Generated Check
	030560	12/04/19	MAT01 (MATHIS LAND SURVEYING)		3,750.00	.00	3,750.00	Automatic Generated Check
	030561	12/04/19	MED01 (MEDICAL EYE SERVICES)		389.75	.00	389.75	Automatic Generated Check
	030562	12/04/19	MJT01 (MJT ENTERPRISES, INC.)		4,891.61	.00	4,891.61	Automatic Generated Check
	030563	12/04/19	MOB01 (MOBILE MINI, LLC-CA)		211.21	.00	211.21	Automatic Generated Check
	030564	12/04/19	MUR04 (MURCHIE'S SMOG & REPAIR)		56.75	.00	56.75	Automatic Generated Check
	030565	12/04/19	PAC02 (PACIFIC GAS & ELECTRIC)		7,859.67	.00	7,859.67	Automatic Generated Check
	030566	12/04/19	PAC06 (PACE SUPPLY 23714-00)		2,116.72	.00	2,116.72	Automatic Generated Check
	030567	12/04/19	POW01 (POWERNET GLOBAL COMM.)		136.05	.00	136.05	Automatic Generated Check
	030568	12/04/19	PRE01 (PREMIER ACCESS INS CO)		3,221.41	.00	3,221.41	Automatic Generated Check
	030569	12/04/19	PRO04 (PAUL FUNK)		265.00	.00	265.00	Automatic Generated Check
	030570	12/04/19	PUL01 (PULFER, JEFF)		26.93	.00	26.93	Automatic Generated Check
	030571	12/04/19	RIB01 (RIEBES AUTO PARTS,LLC)		511.61	.00	511.61	Automatic Generated Check
	030572	12/04/19	ROB02 (ROBINSON ENTERPRISES)		2,025.72	.00	2,025.72	Automatic Generated Check
	030573	12/04/19	ROY01 (KENNETH ROYAL)		230.00	.00	230.00	Automatic Generated Check
	030574	12/04/19	SPAN02 (Santander Leasing)		1,230.88	.00	1,230.88	Automatic Generated Check
	030575	12/04/19	SIE12 (MICHAEL S. SALLAC)		640.00	.00	640.00	Automatic Generated Check
	030576	12/04/19	TEI01 (A. TEICHERT & SON, INC)		835.26	.00	835.26	Automatic Generated Check
	030577	12/04/19	TIR01 (TIREHUB, LLC)		1,086.36	.00	1,086.36	Automatic Generated Check
	030578	12/04/19	USA03 (USA BLUE BOOK)		288.15	.00	288.15	Automatic Generated Check
	030579	12/04/19	USB05 (U.S. BANK CORPORATE PAYMENT SYSTEMS)		6,711.82	.00	6,711.82	Automatic Generated Check
	030580	12/04/19	USD01 (USDA-FOREST SERVICE)		4,938.51	.00	4,938.51	Automatic Generated Check
	030581	12/04/19	USP01 (POSTMASTER)		235.00	.00	235.00	Automatic Generated Check
	030582	12/04/19	VER01 (VERIZON WIRELESS)		864.15	.00	864.15	Automatic Generated Check
	030583	12/04/19	WAL02 (WALKER'S OFFICE SUPPLY)		166.72	.00	166.72	Automatic Generated Check
	030584	12/04/19	WEL02 (WELLS FARGO BANK)		2,296.95	.00	2,296.95	Automatic Generated Check
	030585	12/04/19	WIB01 (WIENHOFF & ASSOCIATES INC)		375.00	.00	375.00	Automatic Generated Check
	030586	12/04/19	WOO03 (WOOD ENVIRONMENT & INFRASTRUCTURE INC)		14.46	.00	14.46	Automatic Generated Check
	030587	12/04/19	\C004 (CALL, JEFFREY M/ARLENE P		140.00	.00	140.00	Automatic Generated Check
	030588	12/04/19	\E003 (ERWIN, JENNIFER		260.00	.00	260.00	Automatic Generated Check
	030589	12/04/19	\M010 (MILLIGAN, CHRIS & STEPHANIE		127.75	.00	127.75	Automatic Generated Check
	030590	12/13/19	SCH08 (HANNAH SCHNETZ)		1,183.16	.00	1,183.16	Automatic Generated Check
	030591	12/13/19	SCH08 (HANNAH SCHNETZ)		585.26	.00	585.26	Automatic Generated Check
	030592	12/18/19	AFI01 (AMERICAN FAMILY LIFE INS)		1,495.68	.00	1,495.68	Automatic Generated Check
	030593	12/18/19	ICM02 (ICMA-R.T.-457 (ee))		1,631.08	.00	1,631.08	Automatic Generated Check
	030593	12/18/19	ICM02 (ICMA-R.T.-457 (ee))		(1,631.08)	.00	(1,631.08)	Ck# 030593 Reversed
	030594	12/18/19	IUO01 (IUOE, LOCAL 39)		360.19	.00	360.19	Automatic Generated Check
	030594	12/18/19	IUO02 (PEU LOCAL #1)		240.07	.00	240.07	Automatic Generated Check
	030595	12/18/19	IUO02 (PEU LOCAL #1)		28.84	.00	28.84	Automatic Generated Check
	030596	12/18/19	ICM02 (ICMA-R.T.-457 (ee))		(28.84)	.00	(28.84)	Ck# 030596 Reversed
	030596	12/20/19	ICM02 (ICMA-R.T.-457 (ee))		1,659.92	.00	1,659.92	Automatic Generated Check
	030597	12/18/19	ICM02 (ICMA-R.T.-457 (ee))		1,659.92	.00	1,659.92	Automatic Generated Check
	030598	12/31/19	ICM02 (ICMA-R.T.-457 (ee))		360.19	.00	360.19	Automatic Generated Check
	030599	12/31/19	IUO01 (IUOE, LOCAL 39)		217.16	.00	217.16	Automatic Generated Check
	030600	12/31/19	IUO02 (PEU LOCAL #1)		45,910.34	.00	45,910.34	Automatic Generated Check
	030601	12/31/19	ACW05 (ACWA/JPIA HEALTH)		213.56	.00	213.56	Automatic Generated Check
	030602	12/31/19	ADT01 (ADT SECURITY SERVICES)		965.04	.00	965.04	Automatic Generated Check
	030603	12/31/19	ALL01 (ALLEN KRAUSE)		17.71	.00	17.71	Automatic Generated Check
	030604	12/31/19	AND01 (ANDERSON'S SIERRA PIPE CO)		79.95	.00	79.95	Automatic Generated Check
	030605	12/31/19	ANS01 (ANSWERING SPECIALISTS INC)		657.69	.00	657.69	Automatic Generated Check
	030606	12/31/19	ARA01 (ARAMARK)		1,234.95	.00	1,234.95	Automatic Generated Check
	030607	12/31/19	BLU01 (ANTHEM BLUE CROSS)		615.94	.00	615.94	Automatic Generated Check
	030608	12/31/19	CAL16 (CALTRONICS BUSINESS SYSTEMS CORP.)		3,500.00	.00	3,500.00	Automatic Generated Check
	030609	12/31/19	CHU02 (CHURCHWELL WHITE, LLP)		3,112.48	.00	3,112.48	Automatic Generated Check
	030610	12/31/19	CLS01 (CLS LABS)		584.66	.00	584.66	Automatic Generated Check
	030611	12/31/19	CWS01 (CORBIN WILLITS SYS. INC.)		413.85	.00	413.85	Automatic Generated Check
	030612	12/31/19	DEL05 (DELAGE LANDEN, INC)		300.00	.00	300.00	Automatic Generated Check
	030613	12/31/19	DIG01 (DIGITAL DEPLOYMENT INC)		1,804.11	.00	1,804.11	Automatic Generated Check
	030614	12/31/19	ECO01 (ECORP CONSULTING, INC.)		94.04	.00	94.04	Automatic Generated Check
	030615	12/31/19	EDL01 (ISAAC EDELMAN)		235.23	.00	235.23	Automatic Generated Check
	030616	12/31/19	ENV01 (ENVIRO TECH SERVICES COMPANY, INC.)		107.11	.00	107.11	Automatic Generated Check
	030617	12/31/19	FED01 (FED EX)		3,062.76	.00	3,062.76	Automatic Generated Check
	030618	12/31/19	FER01 (FERRELLGAS)		633.15	.00	633.15	Automatic Generated Check
	030619	12/31/19	GEM01 (GEMPLER'S, INC.)		491.90	.00	491.90	Automatic Generated Check
	030620	12/31/19	GEO01 (GEORGETOWN ACE HDW)		462.05	.00	462.05	Automatic Generated Check
	030621	12/31/19	GEO04 (DIVIDE SUPPLY ACE HARDWARE)					

REPORT.: Feb 07 20 Friday
 RUN...: Feb 07 20 Time: 10:14
 Run By.: Christina Cross

Georgetown Divide PUD
 Month End Cash Disbursements Report
 Report for 12-19 BANK ACCOUNT 1000

PAGE: 002
 ID #: PY-CD
 CTL.: GEO

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
12-19	030622	12/31/19	GRA01 (GRAINGER, INC.)		1,995.54	.00	1,995.54	Automatic Generated Check
	030623	12/31/19	IEH01 (IEH-BIOVIR LABORATORIES)		1,418.60	.00	1,418.60	Automatic Generated Check
	030624	12/31/19	KLA02 (CHRISTIAN KLAHN)		200.00	.00	200.00	Automatic Generated Check
	030625	12/31/19	MED01 (MEDICAL EYE SERVICES)		389.75	.00	389.75	Automatic Generated Check
	030626	12/31/19	MJT01 (MJT ENTERPRISES, INC.)		4,405.20	.00	4,405.20	Automatic Generated Check
	030627	12/31/19	MOB01 (MOBILE MINI, LLC-CA)		211.21	.00	211.21	Automatic Generated Check
	030628	12/31/19	MUR04 (MURCHIE'S SMOG & REPAIR)		170.25	.00	170.25	Automatic Generated Check
	030629	12/31/19	MYE01 (Myers and Sons)		31,157.15	.00	31,157.15	Automatic Generated Check
	030630	12/31/19	PAC02 (PACIFIC GAS & ELECTRIC)		11,532.86	.00	11,532.86	Automatic Generated Check
	030631	12/31/19	PAC06 (PACE SUPPLY 23714-00)		37.54	.00	37.54	Automatic Generated Check
	030632	12/31/19	PAL01 (STEVE PALMER)		18.60	.00	18.60	Automatic Generated Check
	030633	12/31/19	PLA12 (PLACER TITLE COMPANY)		800.00	.00	800.00	Automatic Generated Check
	030634	12/31/19	POW01 (POWERNET GLOBAL COMM.)		185.51	.00	185.51	Automatic Generated Check
	030635	12/31/19	PRE01 (PREMIER ACCESS INS CO)		3,382.49	.00	3,382.49	Automatic Generated Check
	030636	12/31/19	ROB01 (DON ROBINSON)		333.23	.00	333.23	Automatic Generated Check
	030637	12/31/19	ROB02 (ROBINSON ENTERPRISES)		3,275.50	.00	3,275.50	Automatic Generated Check
	030638	12/31/19	ROC02 (KENNETH D. WELSH)		135.00	.00	135.00	Automatic Generated Check
	030639	12/31/19	SAN02 (Santander Leasing)		1,230.88	.00	1,230.88	Automatic Generated Check
	030640	12/31/19	SIE10 (SIERRA SAFETY)		61.72	.00	61.72	Automatic Generated Check
	030641	12/31/19	SWR04 (STATE WATER RESOURCES CONTROL BOARD)		318.59	.00	318.59	Automatic Generated Check
	030642	12/31/19	SWR05 (STATE WATER RESOURCES CONTROL BOARD)		442.00	.00	442.00	Automatic Generated Check
	030643	12/31/19	THA01 (THATCHER COMPANY OF CALIFORNIA INC)		3,040.91	.00	3,040.91	Automatic Generated Check
	030644	12/31/19	TYL02 (TYLER TECHNOLOGIES, INC)		5,587.13	.00	5,587.13	Automatic Generated Check
	030645	12/31/19	UNI06 (UNITEDHEALTHCARE INSURANCE CO)		166.50	.00	166.50	Automatic Generated Check
	030646	12/31/19	USA03 (USA BLUE BOOK)		91.38	.00	91.38	Automatic Generated Check
	030647	12/31/19	USP01 (POSTMASTER)		2,000.00	.00	2,000.00	Automatic Generated Check
	030648	12/31/19	VER01 (VERIZON WIRELESS)		909.57	.00	909.57	Automatic Generated Check
	030649	12/31/19	WAL02 (WALKER'S OFFICE SUPPLY)		162.42	.00	162.42	Automatic Generated Check
Total for Bank Account 1000 ----->					491,420.88	.00	491,420.88	
Grand Total of all Bank Accounts ----->					491,420.88	.00	491,420.88	

AGENDA ITEM 5.B.1.

Attachment 3

SRF Cash Balances December 2019

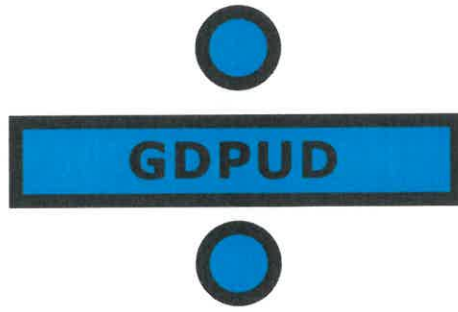
Report Date: 02/07/20
 Run Date...: 02/07/20 10:32
 Run by.....: Christina Cross

Georgetown Divide PUD
 G/L Trial Balance - Detail in the Order of FUND
 For All Accounts
 With a Mask of 29* 1115* ****

Page.: 1
 ID # GLTB
 CTL.: GEO

Beginning of.: December 1, 2019 (06-20) Thru Ending of.: December 31, 2019 (06-20)

G/L Account No	Ctr	Cal.	Fiscal	Date	Jrnl	Line	Description	Debit	Credit	
29	1115						STATE REV FUND SRF FISCAL AGENT ACCOUNTS			
							Balance December 1, 2019 (06-20)	40,561.36		
Dec 2019	06-2020	11/05/19	04-00	0003		0003	Vendor WEL02 Invoice 12012019 Line 0001 DECEMBER 2019 WALTON LAKE ANNUAL RESERVE WELLS FARGO BANK	2,296.95		
Dec 2019	06-2020	02/07/20	00-01	0001		0001	DECEMBER INTEREST	40.07		
** Budget not Applicable **								Activity ---->	2,337.02	.00
							Balance December 31, 2019 (06-20)	42,898.38		
								REPORT TOTAL ---->	42,898.38	.00
								REPORT TOTAL for Detail Activity ---->	2,337.02	.00



CONSENT CALENDAR

ITEM 5.B.2.

Date...: Feb 7, 2020
 Time...: 1:37 pm
 Run by.: Christina Cross

Georgetown Divide PUD
 BOARD CHECK REVIEW

Page: 1
 List: BOAR
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Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
030650	01/15/20	AFL01	AMERICAN FAMILY LIFE INS	Insurance - H&L	1495.68
Sub-Total: (1)					1495.68
Sub-Count: 1					
030651	01/15/20	ICM02	ICMA-R.T.-457 (ee)	Payroll withholding-ICMA	1659.92
Sub-Total: (1)					1659.92
Sub-Count: 1					
030652	01/15/20	IUO01	IUOE, LOCAL 39	Union Dues Payable-LOCAL 39	360.19
Sub-Total: (1)					360.19
Sub-Count: 1					
030653	01/15/20	IUO02	PEU LOCAL #1	UNION DUES-LOCAL 1	217.16
Sub-Total: (1)					217.16
Sub-Count: 1					
030654	01/17/20	AAR01	AARP MEDICARERX SAVER PLUS, PD AARP MEDICARE	JANUARY 2020	30.80
Sub-Total: (1)					30.80
Sub-Count: 1					
030655	01/17/20	ACW01	ACWA/JPIA	WORKERS' COMPENSATION 10/1-12/31/19	1587.26
030655	01/17/20	ACW01	ACWA/JPIA	WORKERS' COMPENSATION 10/1-12/31/19	3233.93
030655	01/17/20	ACW01	ACWA/JPIA	WORKERS' COMPENSATION 10/1-12/31/19	1528.63
030655	01/17/20	ACW01	ACWA/JPIA	WORKERS' COMPENSATION 10/1-12/31/19	2395.47
030655	01/17/20	ACW01	ACWA/JPIA	WORKERS' COMPENSATION 10/1-12/31/19	374.11
030655	01/17/20	ACW01	ACWA/JPIA	WORKERS' COMPENSATION 10/1-12/31/19	648.18
030655	01/17/20	ACW01	ACWA/JPIA	WORKERS' COMPENSATION 10/1-12/31/19	391.95
Sub-Total: (1)					10159.53
Sub-Count: 7					
030656	01/17/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS FEB 2020	2160.65
030656	01/17/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS FEB 2020	6472.75
030656	01/17/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS FEB 2020	5676.39
030656	01/17/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS FEB 2020	9705.60
030656	01/17/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS FEB 2020	952.75
030656	01/17/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS FEB 2020	10257.17
030656	01/17/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS FEB 2020	2517.36
030656	01/17/20	ACW05	ACWA/JPIA HEALTH	HEALTH INSURANCE PREMIUMS FEB 2020	5106.11
Sub-Total: (1)					42848.78
Sub-Count: 8					
030657	01/17/20	ADT01	ADT SECURITY SERVICES	SECURITY SERVICES 1/20/20-2/19/20	44.48
030657	01/17/20	ADT01	ADT SECURITY SERVICES	SECURITY SERVICES 6425 MAIN ST	169.08
Sub-Total: (1)					213.56
Sub-Count: 2					
030659	01/17/20	AME08	AMERICAN MESSAGING	PAGECOPY USAGE	10.73
Sub-Total: (1)					10.73
Sub-Count: 1					
030660	01/17/20	AMS01	A-APPLIED MAILING SERVICE, INC	FOLDING AND STUFFING FOR NOV/DEC 19 BILLING	281.77
030660	01/17/20	AMS01	A-APPLIED MAILING SERVICE, INC	FOLDING AND STUFFING FOR NOV/DEC 19 BILLING	93.93
Sub-Total: (1)					375.70
Sub-Count: 2					
030661	01/17/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	9.14
030661	01/17/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	19.58
030661	01/17/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	7.83
030661	01/17/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	24.80
030661	01/17/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	65.27
030661	01/17/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	3.92
030661	01/17/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	9.10
030661	01/17/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	19.51
030661	01/17/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	7.80
030661	01/17/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	24.71
030661	01/17/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	65.03
030661	01/17/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	3.90
030661	01/17/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	9.14
030661	01/17/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	19.58
030661	01/17/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	7.83
030661	01/17/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	24.80
030661	01/17/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	65.27

Date...: Feb 7, 2020
 Time...: 1:37 pm
 Run by.: Christina Cross

Georgetown Divide PUD
 BOARD CHECK REVIEW

Page: 2
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Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
030661	01/17/20	ARA01	ARAMARK	WEEKLY SERVICE: UNIFORMS/RESTROOM/FIRST AID SUPPLY	3.92
Sub-Total: (1)					391.13
Sub-Count: 18					
030662	01/17/20	ATT02	AT&T	UTILITIES-PHONE 234-343-752	67.07
030662	01/17/20	ATT02	AT&T	UTILITIES-PHONE 234-371-7957	67.07
030662	01/17/20	ATT02	AT&T	UTILITIES-PHONE 530-333-1119	257.06
030662	01/17/20	ATT02	AT&T	UTILITIES-PHONE 530-333-4356	1152.35
030662	01/17/20	ATT02	AT&T	UTILITIES-PHONE 530-333-4356	1152.36
030662	01/17/20	ATT02	AT&T	UTILITIES-PHONE 530-333-4356	768.23
030662	01/17/20	ATT02	AT&T	UTILITIES-PHONE 530-333-9442	177.50
030662	01/17/20	ATT02	AT&T	UTILITIES-PHONE 530-885-6280	314.73
030662	01/17/20	ATT02	AT&T	UTILITIES-PHONE 530-885-6287	215.63
030662	01/17/20	ATT02	AT&T	CUSTOMIZED SERVICE	18.10
Sub-Total: (1)					4190.10
Sub-Count: 10					
030663	01/17/20	ATT03	AT&T LONG DISTANCE	LONG DISTANCE FOR SWEETWATER TREATMENT PLANT	258.89
Sub-Total: (1)					258.89
Sub-Count: 1					
030664	01/17/20	BEN04	BENNETT ENGINEERING SERVICES	Professional Services Agreement: November 13, 2018	185.00
030664	01/17/20	BEN04	BENNETT ENGINEERING SERVICES	Professional Services Agreement: November 13, 2018	.00
030664	01/17/20	BEN04	BENNETT ENGINEERING SERVICES	Professional Services Agreement: November 13, 2018	1947.29
Sub-Total: (1)					2132.29
Sub-Count: 3					
030665	01/17/20	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE FEB 2020	326.10
030665	01/17/20	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE FEB 2020	326.10
030665	01/17/20	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE FEB 2020	256.65
030665	01/17/20	BLU01	ANTHEM BLUE CROSS	PREPAID HEALTH INSURANCE FEB 2020	326.10
Sub-Total: (1)					1234.95
Sub-Count: 4					
030666	01/17/20	CAR08	CSI	MONTHLY SERVICE FEE FOR JAN 2020	59.00
Sub-Total: (1)					59.00
Sub-Count: 1					
030667	01/17/20	CAR09	CARNAHAN COMPUTER SERVICE	SQL 016 STD REIMB	278.84
Sub-Total: (1)					278.84
Sub-Count: 1					
030668	01/17/20	CLS01	CLS LABS	TITLE 22 ANNUAL MONITORING	1328.88
030668	01/17/20	CLS01	CLS LABS	ROUTINE DIST SYST BACTERIA	44.10
030668	01/17/20	CLS01	CLS LABS	MONTHLY RAW WATER BACTERIA	78.40
030668	01/17/20	CLS01	CLS LABS	TITLE 22 ANNUAL MONITORING	273.42
030668	01/17/20	CLS01	CLS LABS	STATION 16 INFLUENT	49.00
030668	01/17/20	CLS01	CLS LABS	GROUNDWATER MONITORING	196.00
030668	01/17/20	CLS01	CLS LABS	ROUTINE DIST SYST BACTERIA	44.10
Sub-Total: (1)					2013.90
Sub-Count: 7					
030669	01/17/20	COA01	COASTLAND CIVIL ENGINEERING	PSA 2018 MAIN CANAL RELIABILITY PROJECT	4677.25
030669	01/17/20	COA01	COASTLAND CIVIL ENGINEERING	PSA 2018 MAIN CANAL RELIABILITY PROJECT	4707.50
Sub-Total: (1)					9384.75
Sub-Count: 2					
030670	01/17/20	COM02	COMMUNITY DEVELOPMENT AGENCY	UTILITY RIGHT OF WAY ENCROACHMENT PERMIT 2020	118.00
Sub-Total: (1)					118.00
Sub-Count: 1					
030671	01/17/20	DCO01	DIVIDE CHAMBER OF COMMERCE	DIVIDE CHAMBER OF COMMERCE DUES FOR 2020	110.00
Sub-Total: (1)					110.00
Sub-Count: 1					
030672	01/17/20	DIG01	DIGITAL DEPLOYMENT INC	STREAMLINE MONTHLY MEMBER FEE JANUARY 2020	300.00
Sub-Total: (1)					300.00
Sub-Count: 1					

Date...: Feb 7, 2020
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 Run by.: Christina Cross

Georgetown Divide PUD
 BOARD CHECK REVIEW

Page: 3
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Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
030673	01/17/20	DIV05	PLACERVILLE AUTO PARTS, INC	Misc. vehicle maintenance materials and supplies	13.93
030673	01/17/20	DIV05	PLACERVILLE AUTO PARTS, INC	Misc. vehicle maintenance materials and supplies	61.35
Sub-Total: (1)					75.28
Sub-Count: 2					
030674	01/17/20	ELD11	EL DORADO COUNTY	STATION 16 ANNUAL AQMD FEES PERMIT # 15-1800 20/21	603.63
030674	01/17/20	ELD11	EL DORADO COUNTY	WALTON TP AQMD FEES PERMIT # 15-1799 2020-2021	603.63
Sub-Total: (1)					1207.26
Sub-Count: 2					
030675	01/17/20	ELD16	EL DORADO DISPOSAL SERVICE	UTILITIES-GARBAGE SVC 6425 MAIN ST	120.26
030675	01/17/20	ELD16	EL DORADO DISPOSAL SERVICE	UTILITIES-GARBAGE SVC 3650 SWEETWATER TR	120.26
030675	01/17/20	ELD16	EL DORADO DISPOSAL SERVICE	UTILITIES-GARBAGE 8180 BALDERSTON	120.26
Sub-Total: (1)					360.78
Sub-Count: 3					
030676	01/17/20	FED01	FED EX	BIOVIR LAB OVERNIGHT SHIPPING 12/10/19	61.32
030676	01/17/20	FED01	FED EX	BIOVIR LAB OVERNIGHT SHIPPING 1/7/20	47.79
Sub-Total: (1)					109.11
Sub-Count: 2					
030677	01/17/20	FER01	FERRELLGAS	Utilities-PROPANE ALT WTP	1723.96
Sub-Total: (1)					1723.96
Sub-Count: 1					
030678	01/17/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	5.66
Sub-Total: (1)					5.66
Sub-Count: 1					
030679	01/17/20	GEO02	GEORGETOWN GAZETTE	NOTICE TO BIDDERS SPANISH DRY DIGGINS STORAGE TANK	89.80
Sub-Total: (1)					89.80
Sub-Count: 1					
030680	01/17/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	29.97
030680	01/17/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	41.82
030680	01/17/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	21.41
030680	01/17/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	21.44
030680	01/17/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	52.53
030680	01/17/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	10.21
030680	01/17/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	10.21
030680	01/17/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	10.23
030680	01/17/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	57.22
030680	01/17/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	57.22
Sub-Total: (1)					255.04
Sub-Count: 9					
030681	01/17/20	GEO12	GEORGE SANDERS	PROFESSIONAL SERVICES AGREEMENT: GEORGE SANDERS	1916.40
Sub-Total: (1)					1916.40
Sub-Count: 1					
030682	01/17/20	HAR03	HARRIS INDUSTRIAL GASES	Gas, leases, welding, materials and supplies for	.00
030682	01/17/20	HAR03	HARRIS INDUSTRIAL GASES	Gas, leases, welding, materials and supplies for	.00
030682	01/17/20	HAR03	HARRIS INDUSTRIAL GASES	Gas, leases, welding, materials and supplies for	48.00
030682	01/17/20	HAR03	HARRIS INDUSTRIAL GASES	Gas, leases, welding, materials and supplies for	.00
Sub-Total: (1)					48.00
Sub-Count: 4					
030683	01/17/20	IEH01	IEH-BIOVIR LABORATORIES	DATE 11/26/19 CRYPTO SAMPLES LAKE WALTON & ALT RAW	709.30
030683	01/17/20	IEH01	IEH-BIOVIR LABORATORIES	DATE: 12/10/19 CRYPTO SAMPLES LAKE WALTON& ALT RAW	709.30
030683	01/17/20	IEH01	IEH-BIOVIR LABORATORIES	DATE:12/24/19 CRYPTO SAMPLES LAKE WALTON & ALT RAW	709.30
Sub-Total: (1)					2127.90
Sub-Count: 3					
030684	01/17/20	JON02	JONAS HEATING AND COOLING	REPLACEMENT HEATER FOR OFFICE	7200.00
Sub-Total: (1)					7200.00
Sub-Count: 1					
030685	01/17/20	MJT01	MJT ENTERPRISES, INC.	TEMP EMPLOYEE WAGES 12/16-12/22	666.40
030685	01/17/20	MJT01	MJT ENTERPRISES, INC.	TEMP EMPLOYEE WAGES 12/16-12/22	284.20

Date...: Feb 7, 2020
Time...: 1:37 pm
Run by.: Christina Cross

Georgetown Divide PUD
BOARD CHECK REVIEW

Page: 4
List: BOAR
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Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
030685	01/17/20	MJT01	MJT ENTERPRISES, INC.	TEMP EMPLOYEE WAGES 12/23-12/29/19	362.84
030685	01/17/20	MJT01	MJT ENTERPRISES, INC.	TEMP EMPLOYEE WAGES 12-16-12/22/19	879.60
030685	01/17/20	MJT01	MJT ENTERPRISES, INC.	TEMP EMPLOYEE WAGES 12/30-1/5/20	703.68
Sub-Total: (1)					2896.72
Sub-Count: 5					
030686	01/17/20	MOU02	MOUNTAIN DEMOCRAT	NOTICE TO BIDDERS SPANISH DRY DIGGINS WATER	99.71
Sub-Total: (1)					99.71
Sub-Count: 1					
030687	01/17/20	NBS01	NBS	QUARTERLY ADMIN FEES JAN 1, 2020- MARCH 31, 2020	727.40
030687	01/17/20	NBS01	NBS	QUARTERLY ADMIN FEES JAN 1, 2020- MARCH 31, 2020	363.70
Sub-Total: (1)					1091.10
Sub-Count: 2					
030688	01/17/20	PIC02	PICOVALE SERVICES, INC.	ANNUAL DATA WEB SERVICE FEE JAN-DEC 2020	3380.00
030688	01/17/20	PIC02	PICOVALE SERVICES, INC.	ANNUAL DATA WEB SERVICE FEE JAN-DEC 2020	4860.00
030688	01/17/20	PIC02	PICOVALE SERVICES, INC.	ANNUAL DATA WEB SERVICE FEE JAN-DEC 2020	714.71
Sub-Total: (1)					8954.71
Sub-Count: 3					
030689	01/17/20	PRO04	PAUL FUNK	CLEANING SERVICES DECEMBER 2019	265.00
Sub-Total: (1)					265.00
Sub-Count: 1					
030690	01/17/20	RIE01	RIEBES AUTO PARTS,LLC	Misc. vehicle maintenance materials and supplies	332.35
Sub-Total: (1)					332.35
Sub-Count: 1					
030691	01/17/20	ROB02	ROBINSON ENTERPRISES	T & D RAW WATER FUEL USAGE ALLOCATION	454.09
030691	01/17/20	ROB02	ROBINSON ENTERPRISES	WATER TREATMENT FUEL USAGE ALLOCATION	352.91
030691	01/17/20	ROB02	ROBINSON ENTERPRISES	T & D TREATED WTR FUEL USAGE ALLOCATION	910.51
030691	01/17/20	ROB02	ROBINSON ENTERPRISES	ZONE FUEL USAGE ALLOCATION	186.26
030691	01/17/20	ROB02	ROBINSON ENTERPRISES	UPCOUNTRY FUEL USAGE ALLOCATION	191.60
030691	01/17/20	ROB02	ROBINSON ENTERPRISES	ADMIN. FUEL USAGE ALLOCATION	.00
Sub-Total: (1)					2095.37
Sub-Count: 6					
030692	01/17/20	ROC02	KENNETH D. WELSH	9" STEEL TRIM BLADES SET AND SHARPEN QUANTITY 26	97.50
030692	01/17/20	ROC02	KENNETH D. WELSH	9" STEEL TRIM BLADES SET AND SHARPEN QUANTITY 26	97.50
Sub-Total: (1)					195.00
Sub-Count: 2					
030693	01/17/20	UNI06	UNITEDHEALTHCARE INSURANCE CO	PEPAID HEALTH INS FEB 2020	166.50
Sub-Total: (1)					166.50
Sub-Count: 1					
030694	01/17/20	USA03	USA BLUE BOOK	Tools & supplies: up country/treat.plant/dist/zone	108.24
Sub-Total: (1)					108.24
Sub-Count: 1					
030695	01/17/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD-AMAZON	13.93
030695	01/17/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD-DHS EQUIPMENT	34.70
030695	01/17/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD-AMAZON	172.21
030695	01/17/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD-AMAZON	75.57
030695	01/17/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD-MICROSOFT	36.00
030695	01/17/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD-MICROSOFT	88.00
030695	01/17/20	USB05	U.S. BANK CORPORATE PAYMENT SY	ADT SECURITY-SWEETWATER TP	66.00
030695	01/17/20	USB05	U.S. BANK CORPORATE PAYMENT SY	ADT SECURITY-SWEETWATER TP	51.99
030695	01/17/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD- HUNT & SONS INC	1622.70
030695	01/17/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD- COSTCO	193.00
030695	01/17/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD- COSTCO	192.99
030695	01/17/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD- COSTCO	49.31
030695	01/17/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD- PLACERVILLE POLARIS	211.08
030695	01/17/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD- HOTEL ABREGO MONTEREY	853.16
030695	01/17/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD- STAMPS.COM	400.00
030695	01/17/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD- STAMPS.COM	17.99
030695	01/17/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD- ADT SECURITY SWEETWATER TREATMENT PLANT	51.99
Sub-Total: (1)					4130.62
Sub-Count: 17					

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030696	01/17/20	WEL02	WELLS FARGO BANK	FEBRUARY 2020 WALTON LAKE ANNUAL RESERVE	2296.95
Sub-Total: (1)					2296.95
Sub-Count: 1					
030697	01/17/20	WES08	WESTERN HYDROLOGICS, LLP	STREAM GAGING OF DISTRICT WATER RIGHTS	4658.00
Sub-Total: (1)					4658.00
Sub-Count: 1					
030698	01/17/20	\A004	ARDWAN, JAMES/BARBARA	MQ CUSTOMER REFUND FOR [REDACTED]	5.33
Sub-Total: (1)					5.33
Sub-Count: 1					
030699	01/17/20	\S011	SIACOTOS, ANNE B	MQ CUSTOMER REFUND FOR [REDACTED]	100.00
Sub-Total: (1)					100.00
Sub-Count: 1					
030700	01/29/20	AAR01	AARP MEDICARERX SAVER PLUS, PD AARP MEDICARE [REDACTED]	FEBRUARY 2020	30.80
Sub-Total: (1)					30.80
Sub-Count: 1					
030701	01/29/20	ADT01	ADT SECURITY SERVICES	PULSE INSTALLATION 3650 SWEETWATER TR	1198.09
030701	01/29/20	ADT01	ADT SECURITY SERVICES	SECURITY SERVICES 1/25-2/24/20 3650 SWEETWATER	66.00
030701	01/29/20	ADT01	ADT SECURITY SERVICES	SECURITY SERVICES 1/25-2/24/20 3650 SWEETWATER TR	51.99
030701	01/29/20	ADT01	ADT SECURITY SERVICES	SECURITY SERVICES 1/25-2/24/20 3650 SWEETWATER TR	51.99
Sub-Total: (1)					1368.07
Sub-Count: 4					
030702	01/29/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	94.00
030702	01/29/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	94.00
030702	01/29/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	95.00
030702	01/29/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	-94.00
030702	01/29/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	-94.00
030702	01/29/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	94.00
030702	01/29/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	94.00
030702	01/29/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	95.00
030702	01/29/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	474.61
030702	01/29/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	42.85
030702	01/29/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	106.55
030702	01/29/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	18.50
030702	01/29/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	73.14
030702	01/29/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	94.88
030702	01/29/20	ALL01	ALLEN KRAUSE	Misc. Vehicle Maintenance & Repairs	1093.53
Sub-Total: (1)					
Sub-Count: 15					
030703	01/29/20	ANS01	ANSWERING SPECIALISTS INC	JANUARY ANSWERING SERVICE	79.95
Sub-Total: (1)					79.95
Sub-Count: 1					
030704	01/29/20	ATT02	AT&T	UTILITIES-PHONE 1/14-2/13/20 234-343-7252	67.07
030704	01/29/20	ATT02	AT&T	UTILITIES-PHONE 1/14-2/13/20 234-371-7957	67.07
030704	01/29/20	ATT02	AT&T	UTILITIES-PHONE 1/14-2/13/20 530-333-1119	234.27
030704	01/29/20	ATT02	AT&T	UTILITIES-PHONE 1/14-2/13/20 530-333-4356	300.42
030704	01/29/20	ATT02	AT&T	UTILITIES-PHONE 1/14-2/13/20 530-333-4356	450.63
030704	01/29/20	ATT02	AT&T	UTILITIES-PHONE 1/14-2/13/20 530-333-4356	450.64
030704	01/29/20	ATT02	AT&T	UTILITIES-PHONE 1/14-2/13/20 530-333-9442	177.01
030704	01/29/20	ATT02	AT&T	UTILITIES-PHONE 1/14-2/13/20 530-333-9442	312.77
030704	01/29/20	ATT02	AT&T	UTILITIES-PHONE 1/14-2/13/20 530-885-6280	215.14
030704	01/29/20	ATT02	AT&T	UTILITIES-PHONE 1/14-2/13/20 530-885-6287	14.08
030704	01/29/20	ATT02	AT&T	CUSTOMIZED SERVICE	2289.10
Sub-Total: (1)					
Sub-Count: 10					
030705	01/29/20	ATT03	AT&T LONG DISTANCE	UTILITIES- LONG DISTANCE	63.23
Sub-Total: (1)					63.23
Sub-Count: 1					
030706	01/29/20	BEN04	BENNETT ENGINEERING SERVICES	Professional Services Agreement: November 13, 2018	544.66
030706	01/29/20	BEN04	BENNETT ENGINEERING SERVICES	Professional Services Agreement: November 13, 2018	832.50
Sub-Total: (1)					1377.16
Sub-Count: 2					

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030707	01/29/20	BJP01	BJ PEST CONTROL	AREA SPRAY 01/25/2020	360.00
Sub-Total: (1)					360.00
Sub-Count: 1					
030708	01/29/20	BLU07	BLUE SHIELD OF CALIFORNIA	PREPAID HEALTH INSURANCE	1000.00
030708	01/29/20	BLU07	BLUE SHIELD OF CALIFORNIA	PREPAID HEALTH INSURANCE	923.00
Sub-Total: (1)					1923.00
Sub-Count: 2					
030709	01/29/20	BOS01	BOSCO CONSTRUCTORS, INC	MAIN CANAL RELIABILITY PROJECT 2020 APPLICATION#1	353846.06
Sub-Total: (1)					353846.06
Sub-Count: 1					
030710	01/29/20	CAL16	CALTRONICS BUSINESS SYSTEMS CO	KONICA COPIER CONTRACT	909.71
Sub-Total: (1)					909.71
Sub-Count: 1					
030711	01/29/20	CHU02	CHURCHWELL WHITE, LLP	GENERAL COUNSEL SERVICES THROUGH DECEMBER 2019	2329.17
030711	01/29/20	CHU02	CHURCHWELL WHITE, LLP	PROFESSIONAL SERVICES THROUGH DECEMBER 2019	1267.27
Sub-Total: (1)					3596.44
Sub-Count: 2					
030712	01/29/20	CLS01	CLS LABS	ROUTINE DIST SYST BACTERIA	44.10
030712	01/29/20	CLS01	CLS LABS	MOUND SAMPLING/GROUND WATER	567.42
030712	01/29/20	CLS01	CLS LABS	MOUND SAMPLING/GROUND WATER	378.28
Sub-Total: (1)					989.80
Sub-Count: 3					
030713	01/29/20	COS01	COSTCO	ANNUAL MEMBERSHIP RENEWAL	60.00
Sub-Total: (1)					60.00
Sub-Count: 1					
030714	01/29/20	CWS01	CORBIN WILLITS SYS. INC.	MONTHLY CHARGE FOR FEB 2020	584.66
Sub-Total: (1)					584.66
Sub-Count: 1					
030715	01/29/20	DEL05	DELAGE LANDEN, INC	COPIER CONTRACT 2/1-2/29/20	228.20
030715	01/29/20	DEL05	DELAGE LANDEN, INC	FORMAX FOLDING MACHINE CONTRACT 2/1-2/29/20	185.65
Sub-Total: (1)					413.85
Sub-Count: 2					
030716	01/29/20	DIV05	PLACERVILLE AUTO PARTS, INC	Misc. vehicle maintenance materials and supplies	9.79
030716	01/29/20	DIV05	PLACERVILLE AUTO PARTS, INC	Misc. vehicle maintenance materials and supplies	9.78
030716	01/29/20	DIV05	PLACERVILLE AUTO PARTS, INC	Misc. vehicle maintenance materials and supplies	9.78
Sub-Total: (1)					29.35
Sub-Count: 3					
030717	01/29/20	EID01	EIDE BAILLY LLP	PROFESSIONAL SERVICES 7/22-8/31/19 YE CLOSING	2700.00
030717	01/29/20	EID01	EIDE BAILLY LLP	PROFESSIONAL SERVICES SEPTEMBER 2019 YE CLOSING	3917.50
030717	01/29/20	EID01	EIDE BAILLY LLP	PROFESSIONAL SERVICES NOVEMBER 2019 YE CLOSING	2277.50
Sub-Total: (1)					8895.00
Sub-Count: 3					
030718	01/29/20	ELD11	EL DORADO COUNTY	ALTWTP AQMD ANNUAL FEES PERMIT YEAR 2020-2021	704.63
Sub-Total: (1)					704.63
Sub-Count: 1					
030719	01/29/20	FED01	FED EX	BIOVIR LAB OVERNIGHT SHIPPING	47.09
Sub-Total: (1)					47.09
Sub-Count: 1					
030720	01/29/20	GAR02	GARDEN VALLEY FEED & HDW.	Misc. materials & supplies for treated & raw water	44.32
030720	01/29/20	GAR02	GARDEN VALLEY FEED & HDW.	Misc. materials & supplies for treated & raw water	8.03
Sub-Total: (1)					52.35
Sub-Count: 2					

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030721	01/29/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	39.33
030721	01/29/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	61.10
030721	01/29/20	GEO01	GEORGETOWN ACE HDW	Misc. materials & supplies for treated & raw water	13.93
Sub-Total: (1)					114.36
Sub-Count: 3					
030722	01/29/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	56.77
030722	01/29/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	169.14
030722	01/29/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	17.55
030722	01/29/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	98.46
030722	01/29/20	GEO04	DIVIDE SUPPLY ACE HARDWARE	Misc. materials & supplies for treated & raw water	34.30
Sub-Total: (1)					376.22
Sub-Count: 5					
030723	01/29/20	MAD01	KYLE MADISON	BOOTS AND JEAN REIMB PER MOU	99.72
030723	01/29/20	MAD01	KYLE MADISON	BOOTS AND JEAN REIMB PER MOU	99.73
030723	01/29/20	MAD01	KYLE MADISON	BOOTS AND JEAN REIMB PER MOU	99.73
Sub-Total: (1)					299.18
Sub-Count: 3					
030724	01/29/20	MED01	MEDICAL EYE SERVICES	VISION INSURANCE FEBRUARY 2020	21.86
030724	01/29/20	MED01	MEDICAL EYE SERVICES	VISION INSURANCE FEBRUARY 2020	49.97
030724	01/29/20	MED01	MEDICAL EYE SERVICES	VISION INSURANCE FEBRUARY 2020	18.74
030724	01/29/20	MED01	MEDICAL EYE SERVICES	VISION INSURANCE FEBRUARY 2020	49.98
030724	01/29/20	MED01	MEDICAL EYE SERVICES	VISION INSURANCE FEBRUARY 2020	18.74
030724	01/29/20	MED01	MEDICAL EYE SERVICES	VISION INSURANCE FEBRUARY 2020	178.00
030724	01/29/20	MED01	MEDICAL EYE SERVICES	VISION INSURANCE FEBRUARY 2020	18.74
Sub-Total: (1)					356.03
Sub-Count: 7					
030725	01/29/20	MJT01	MJT ENTERPRISES, INC.	TEMP EMPLOYEE WAGES	879.60
030725	01/29/20	MJT01	MJT ENTERPRISES, INC.	TEMP EMPLOYEE WAGES	1234.80
030725	01/29/20	MJT01	MJT ENTERPRISES, INC.	TEMP EMPLOYEE WAGES	529.20
030725	01/29/20	MJT01	MJT ENTERPRISES, INC.	TEMP EMPLOYEE WAGES 01/13-1/19/20	813.63
030725	01/29/20	MJT01	MJT ENTERPRISES, INC.	TEMP EMPLOYEE WAGES 01/13-1/19/20	480.20
030725	01/29/20	MJT01	MJT ENTERPRISES, INC.	TEMP EMPLOYEE WAGES 01/13-1/19/20	421.40
Sub-Total: (1)					4358.83
Sub-Count: 6					
030726	01/29/20	MOB01	MOBILE MINI, LLC-CA	STORAGE RENTAL 1/22/20-2/18/2020	211.21
Sub-Total: (1)					211.21
Sub-Count: 1					
030727	01/29/20	NAT04	NATIONAL DOCUMENT	#10 WINDOW BILLING ENVELOPES/#9 BLUE RETURN ENVL	1092.74
Sub-Total: (1)					1092.74
Sub-Count: 1					
030728	01/29/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities-ELECTRIC 7727208388-0	3001.76
030728	01/29/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities-ELECTRIC 9103062795-3	280.88
030728	01/29/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities-ELECTRIC 2102211877-8	26.04
030728	01/29/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities -ELECTRIC 7804325001-4	8.55
030728	01/29/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities -ELECTRIC 2060545213-3	576.23
030728	01/29/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities -ELECTRIC 2060545213-3	192.08
030728	01/29/20	PAC02	PACIFIC GAS & ELECTRIC	Utilities -ELECTRIC 6228064022-8	768.14
Sub-Total: (1)					4853.68
Sub-Count: 7					
030729	01/29/20	PAL01	STEVE PALMER	REIMB TRAVEL TO EID FOR ACWA BOARD MEETING	19.78
030729	01/27/20	PAL01	STEVE PALMER	Ck# 030729 Reversed	-19.78
030729	01/29/20	PAL01	STEVE PALMER	MILEAGE FOR MEETING WITH SUPERVISOR PARLIN	39.10
030729	01/27/20	PAL01	STEVE PALMER	Ck# 030729 Reversed	-39.10
Sub-Total: (1)					.00
Sub-Count: 4					
030730	01/29/20	PIC02	PICOVALE SERVICES, INC.	SWRCB TELEMETRY YEARLY WEB SVC FEE 1/1-12/31/2020	240.00
Sub-Total: (1)					240.00
Sub-Count: 1					
030731	01/29/20	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE FEB 2020	142.84
030731	01/29/20	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE FEB 2020	326.51
030731	01/29/20	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE FEB 2020	122.44
030731	01/29/20	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE FEB 2020	326.51

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030731	01/29/20	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE FEB 2020	125.36
030731	01/29/20	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE FEB 2020	1940.99
030731	01/29/20	PRE01	PREMIER ACCESS INS CO	DENTAL INSURANCE FEB 2020	122.44
Sub-Total: (1)					3107.09
Sub-Count: 7					
030732	01/29/20	PRO04	PAUL FUNK	CLEANING SERVICES FOR JANUARY 2020	265.00
Sub-Total: (1)					265.00
Sub-Count: 1					
030733	01/29/20	PSO01	PSOMAS	PROFESSIONAL SERVICES 11/22/19-12/26/19	2145.00
Sub-Total: (1)					2145.00
Sub-Count: 1					
030734	01/29/20	ROB02	ROBINSON ENTERPRISES	T & D RAW WATER FUEL USAGE ALLOCATION	386.60
030734	01/29/20	ROB02	ROBINSON ENTERPRISES	WATER TREATMENT FUEL USAGE ALLOCATION	205.23
030734	01/29/20	ROB02	ROBINSON ENTERPRISES	T & D TREATED WTR FUEL USAGE ALLOCATION	568.90
030734	01/29/20	ROB02	ROBINSON ENTERPRISES	ZONE FUEL USAGE ALLOCATION	199.25
030734	01/29/20	ROB02	ROBINSON ENTERPRISES	UPCOUNTRY FUEL USAGE ALLOCATION	261.73
030734	01/29/20	ROB02	ROBINSON ENTERPRISES	ADMIN. FUEL USAGE ALLOCATION	.00
Sub-Total: (1)					1621.71
Sub-Count: 6					
030735	01/29/20	ROY01	KENNETH ROYAL	PORTABLE RESTROOM SERVICES 11/13/19-1/13/20	230.00
Sub-Total: (1)					230.00
Sub-Count: 1					
030736	01/29/20	SAN02	Santander Leasing	TRUCK LEASE PAYMENT INTEREST	12.53
030736	01/29/20	SAN02	Santander Leasing	TRUCK LEASE PAYMENT PRINCIPAL	1218.35
Sub-Total: (1)					1230.88
Sub-Count: 2					
030737	01/29/20	SIE10	SIERRA SAFETY	SAFETY SUPPLIES	45.89
030737	01/29/20	SIE10	SIERRA SAFETY	SAFETY SUPPLIES	150.45
030737	01/29/20	SIE10	SIERRA SAFETY	SAFETY SUPPLIES	45.89
Sub-Total: (1)					242.23
Sub-Count: 3					
030738	01/29/20	SIE12	MICHAEL S. SALLAC	CA BIT INSPECTION 91 GMC DUMPTRUCK	93.33
030738	01/29/20	SIE12	MICHAEL S. SALLAC	CA BIT INSPECTION 91 GMC DUMPTRUCK	93.33
030738	01/29/20	SIE12	MICHAEL S. SALLAC	CA BIT INSPECTION 91 GMC DUMPTRUCK	93.34
030738	01/29/20	SIE12	MICHAEL S. SALLAC	OIL LEAK AND HEATER CORE LEAK REPAIR	80.00
030738	01/29/20	SIE12	MICHAEL S. SALLAC	OIL LEAK AND HEATER CORE LEAK REPAIR	80.00
030738	01/29/20	SIE12	MICHAEL S. SALLAC	OIL LEAK AND HEATER CORE LEAK REPAIR	80.00
Sub-Total: (1)					520.00
Sub-Count: 6					
030739	01/29/20	SIG01	SIGNAL SERVICE INC	FIRE ALARM SYSTEM ALT WTP	282.00
Sub-Total: (1)					282.00
Sub-Count: 1					
030740	01/29/20	SWR01	SWRCB ACCOUNTING OFFICE	WATER SYSTEM ANNUAL FEES FY 7/19-6/2020	17183.65
030740	01/29/20	SWR01	SWRCB ACCOUNTING OFFICE	2020 ANNUAL PERMIT FEES REQ BY SEC 13260&13269	484.00
Sub-Total: (1)					17667.65
Sub-Count: 2					
030741	01/29/20	TEI01	A. TEICHERT & SON, INC	Gravel backfill, rock for up country/distribution	473.70
Sub-Total: (1)					473.70
Sub-Count: 1					
030742	01/29/20	THO03	THOMPSON AUTO & TRUCK	UNIT 35 TRUCK REPAIR	2443.16
030742	01/29/20	THO03	THOMPSON AUTO & TRUCK	UNIT 35 TRUCK REPAIR	2443.16
030742	01/29/20	THO03	THOMPSON AUTO & TRUCK	UNIT 35 TRUCK REPAIR	2443.17
Sub-Total: (1)					7329.49
Sub-Count: 3					
030743	01/29/20	TIL01	NATHAN TILMAN	PANTS REIMB PER MOU	85.74
Sub-Total: (1)					85.74

Date... : Feb 7, 2020
Time... : 1:37 pm
Run by.. : Christina Cross

Georgetown Divide PUD
BOARD CHECK REVIEW

Page: 9
List: BOAR
ID #: PYDMPH

Check#	Check Date	Vend#	Vendor Name	Description	Check Amount
Sub-Count: 1					
030744	01/29/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	268.13
030744	01/29/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	190.00
030744	01/29/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	336.36
030744	01/29/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	36.00
030744	01/29/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	88.00
030744	01/29/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	66.00
030744	01/29/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	51.99
030744	01/29/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	51.99
030744	01/29/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	65.39
030744	01/29/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	343.18
030744	01/29/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	36.00
030744	01/29/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	18.74
030744	01/29/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	570.46
030744	01/29/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	17.99
030744	01/29/20	USB05	U.S. BANK CORPORATE PAYMENT SY	CAL CARD	-----
Sub-Total: (1)					2140.23
Sub-Count: 14					
030745	01/29/20	VER01	VERIZON WIRELESS	Utilities- DATA FOR CDS STATION 16 12/7-1/6/20	39.02
030745	01/29/20	VER01	VERIZON WIRELESS	Utilities-CELL PHONE 12/16-01/15/20	187.15
030745	01/29/20	VER01	VERIZON WIRELESS	Utilities-CELL PHONE 12/16-01/15/20	53.46
030745	01/29/20	VER01	VERIZON WIRELESS	Utilities-CELL PHONE 12/16-01/15/20	106.92
030745	01/29/20	VER01	VERIZON WIRELESS	Utilities-CELL PHONE 12/16-01/15/20	216.24
030745	01/29/20	VER01	VERIZON WIRELESS	Utilities-CELL PHONE 12/16-01/15/20	213.84
030745	01/29/20	VER01	VERIZON WIRELESS	Utilities-CELL PHONE 12/16-01/15/20	53.46
030745	01/29/20	VER01	VERIZON WIRELESS	Utilities-CELL PHONE 12/16-01/15/20	-----
Sub-Total: (1)					870.09
Sub-Count: 7					
030746	01/29/20	WAL02	WALKER'S OFFICE SUPPLY	Misc. Office Supplies	45.38
Sub-Total: (1)					-----
Sub-Count: 1					45.38
030747	01/29/20	WIE01	WIENHOFF & ASSOCIATES INC		145.00
Sub-Total: (1)					-----
Sub-Count: 1					145.00
030748	01/29/20	ICM02	ICMA-R.T.-457 (ee)	Payroll withholding-ICMA	1659.92
Sub-Total: (1)					-----
Sub-Count: 1					1659.92
030749	01/29/20	IU001	IUOE, LOCAL 39	Union Dues Payable-LOCAL 39	361.47
Sub-Total: (1)					-----
Sub-Count: 1					361.47
030750	01/29/20	IU002	PEU LOCAL #1	UNION DUES-LOCAL 1	221.32
Sub-Total: (1)					-----
Sub-Count: 1					221.32
Grn-Total:					-----
Ttl-Count: 306					551618.62



CONSENT CALENDAR

ITEM 5.C.

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF FEBRUARY 11, 2020
AGENDA ITEM NO. 5.C.**



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: AUTHORIZING CHANGE OF BANK SIGNATORY AUTHORITY

PREPARED BY: Kelly Molloy, Board Assistant *KM*

APPROVED BY: Steven Palmer, PE, General Manager *[Signature]*

BACKGROUND

The District has utilized the local services of El Dorado Savings Bank since approximately 2002. The bank requires a resolution to be adopted by the Board of Directors that specifies the authorized signers on an account.

At the January 8, 2019 Regular Board Meeting, Director Cynthia Garcia requested to not have a signature card on file with El Dorado Savings Bank, and as such she is not currently an authorized signer for the District. At the January 14, 2020 Regular Board Meeting, Director Cynthia Garcia was elected as Treasurer of the Board, and as such the District will now need her signature card on file with the bank.

DISCUSSION

A resolution authorizing the change of signatory authority is needed. This authorization will remain in force until the Board of Directors gives written notice to the Bank to the contrary.

FISCAL IMPACT

None.

CEQA ASSESSMENT

Not a CEQA project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District adopt a Resolution authorizing the change of bank signatory authority for Director Cynthia Garcia.

ALTERNATIVES

- (a) Request substantive changes to the Resolution for staff to implement;
- (b) Reject the Resolution.

ATTACHMENT

- 1. Resolution

AGENDA ITEM 5.C.

Attachment 1

Resolution

RESOLUTION NO. 2020-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
AUTHORIZING THE CHANGE OF SIGNATORY AUTHORITY FOR
ACCOUNTS ESTABLISHED WITH EL DORADO SAVINGS BANK

WHEREAS, the Georgetown Divide Public Utility District ("District") utilizes the banking services of El Dorado Savings Bank ("Bank"); and

WHEREAS, the Bank requires a Resolution of the Board of Directors to specify or amend the signatory authority of the District's accounts with the Bank; and

WHEREAS, the District desires to amend the signatory authority of the District's accounts at the Bank to reflect the change of officers of the President, Vice President, Treasurer, and two Directors.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

1. That any of the following individuals may sign checks or other instruments withdrawing funds from the accounts:

David Souza, President

Michael Saunders, Vice-President

Cynthia Garcia, Treasurer

Dave Halpin, Director

Dane Wadle, Director

Steven Palmer, General Manager

2. That the Bank may honor and pay all checks or other instruments signed in accordance with this Resolution, including those payable checks or other instruments payable to the District whether they are endorsed in writing or by stamp.
3. That this authorization remains in force until the Board of Directors gives written notice to the Bank to the contrary.
4. That the General Manager is authorized to execute, and the signers are authorized to sign the required signature cards and any other documents required by the Bank for maintenance of the existing accounts.
5. That the General Manager or Management Analyst is authorized to enter into certificates of deposit on behalf of the District.

6. That the General Manager or Management Analyst is authorized to initiate wire transfers as needed for District business.
7. That the District funds on deposit with El Dorado Savings Bank will be collateralized pursuant to the Contract for Deposit of Moneys document dated February 11, 2020.
8. That the District requires two signatures for all checks.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the eleventh day of February 2019, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

David Souza, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

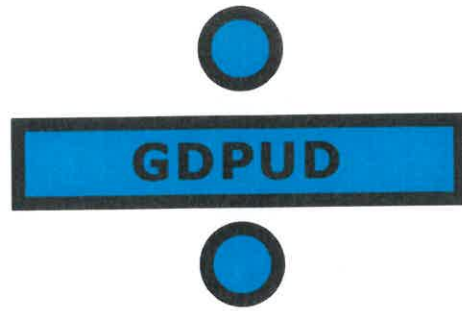
Attest:

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2020-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this eleventh day of February 2020.

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT



CONSENT CALENDAR

ITEM 5.D.

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF FEBRUARY 11, 2020
AGENDA ITEM NO. 5.D.**



AGENDA SECTION: CONSENT CALENDAR

**SUBJECT: NOTICE OF COMPLETION FOR THE AUBURN LAKE TRAILS
WATER TREATMENT PLANT PROJECT**

PREPARED BY: George Sanders, District Consulting Engineer

APPROVED BY: Steven Palmer, PE, General Manager

Handwritten signatures in blue ink. One signature is written over the name "George Sanders" and another is written over the name "Steven Palmer".

BACKGROUND:

On August 23, 13, 2016, the Board of Directors ("Board") of the Georgetown Divide Public Utility District ("District") authorized the execution of a contract with Myers and Sons, Inc., ("Contractor") for the construction of the Auburn Lake Trails Water Treatment Plant Project ("Project") for an award amount of \$10,249,000 and conditional upon the execution of the State Water Resources Control Board State Revolving Fund Loan. The Board authorized the execution of the State Loan Agreement on November 16, 2016. The Agreement for Construction Services with the Contractor was executed on February 16, 2017, and the Notice to Proceed was issued on March 13, 2017.

DISCUSSION

The State Water Resources Control Board, Division of Drinking Water, issued temporary authorization to the District for water treatment operation at the new plant in an official letter dated July 19, 2019 (**Attachment 1**) indicating the temporary authorization would remain in effect until the District's entire water system is combined into one new permit to operate. The plant went into service on August 1, 2019, and the Contractor continued to complete the remaining work on the plant.

Work activities on the project are now 100% complete. There is a need for the Board to formally accept the work as complete and direct staff to file a Notice of Completion for the project with the El Dorado County Recorder.

FISCAL IMPACT

The total capital project budget for this project is \$12,325,226. This action does not affect that budget.

CEQA ASSESSMENT

A Mitigated Negative Declaration was adopted by the Board on April 12, 2016.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District adopt the attached Resolution (**Attachment 3**) accepting the completion of the Auburn Lake Trails Water Treatment Plant Project and directing the General Manager to execute and file the Notice of Completion with the El Dorado County Recorder.

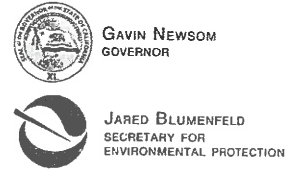
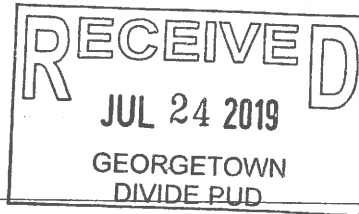
ATTACHMENTS

1. SWRCB Temporary Authorization to Operate
2. Notice of Completion Form
3. **Resolution 2020-XX** Authorizing the General Manager to file Notice of Completion

AGENDA ITEM 5.D.

Attachment 1

SWRCB Temporary Authorization to Operate



State Water Resources Control Board

July 19, 2019

PWS No. 0910013

Steve Palmer
General Manager
Georgetown Divide PUD
P. O. Box 4240
6425 Main Street
Georgetown, CA 95634

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT PUBLIC WATER SYSTEM (PWS NO. 0910013)

TEMPORARY AUTHORIZATION FOR WATER TREATMENT PLANT OPERATION –

The California State Water Resources Control Board, Division of Drinking Water (Division) received a permit application from the Georgetown Divide Public Utility District (GDPUD) public water system (PWS No. 0910013) dated May 29, 2019. The application was made for:

“Two community surface water treatment plants: Walton Lake and Auburn Lake Trails. Each of the two surface water treatment plants has a separate permit (Permit Numbers 73-013 and 72-009, respectively). The existing service area encompasses approximately 75,000 acres with about 30,000 acres currently having some form of water service available. GDPUD’s water system is comprised of a 20,000-acre-ft reservoir (Mark Edson Dam impounding Stumpy Meadows Reservoir) 70 miles of supply ditch/conduit, two hydroelectric plants, two surface water treatment plants with raw water surface impoundments (Walton Lake and Auburn Lake Trails), 10 treated water storage tanks, 200 miles of distribution mains and 5 water pumping stations. The new Auburn Lake Trails Water Treatment Plant will be completed in 2019 under compliance order No. 01-09-04CO-002. The District would like to apply for one permit for the entire system.”

This application was made in accordance with the California Code of Regulations (CCR), Title 22, Division 4, Chapter 16, Article 2, Section 64552 and 64556 and the California Health and Safety Code (CH&SC), Division 104, Part 12, Chapter 4, Article 7, Section 116525. The Sacramento District office is in the process of reviewing the submitted documents and preparing an engineering report, which will be used as the supporting document for issuance of the permit.

After preliminary review of the submitted documents, and until further notice, no exception for temporary operation of the abovementioned facilities is taken by the Division, and GDPUD may commence operation of the new Auburn Lake Trails Water Treatment Plant (ALTWTP) water

E. JOAQUIN ESQUIVEL, CHAIR | EILEEN SOBECK, EXECUTIVE DIRECTOR

transfer and treatment facilities to treat surface water from the Auburn Lake Trails and serve it to the GDPUD customers. The operation of the aforementioned facilities is subject to the following conditions:

1. GDPUD shall comply with all the requirements set forth in the California Safe Drinking Water Act, California Health and Safety Code and any regulations, standards or orders adopted thereunder.
2. The following source codes are assigned to the GDPUD ALTWTP source and treatment:

Sources	PS Code	Treatment
Auburn Lake Trails – Raw	0910013-003	Auburn Lake Trails WTP
Auburn Lake Trails – Treated	0910013-004	Auburn Lake Trails WTP

3. No changes, additions, or modifications shall be made to the sources and treatment processes listed above unless approved by the Division.
4. All water supplied by GDPUD for domestic purposes shall meet the Maximum Contaminant Levels (MCLs), Notification Levels (NLs), and Action Levels (ALs) established by the Division. If the water quality does not comply with the California Drinking Water Standards, treatment shall be provided to meet the standards.
5. By no later than March 1, 2020, and unless approved otherwise, GDPUD shall cease the operation of the temporary transmission pipeline and facilities near the permanent intake station at the Auburn Lake Trails. Thereafter, GDPUD shall use the permanent intake station at the Auburn Lake Trails to withdraw raw water and transfer it to the new surface water treatment plant.
6. The GDPUD ALTWTP is permitted for operation at a maximum flow rate of 3.0 million gallons per day (mgd) with three filters in service and zero filters out of service. Filter loading rates shall not exceed 5.0 gallons per minute per square foot (gpm/sq. ft.).
7. In accordance with CCR, Title 22, Division 4, Chapter 13, and Health and Safety Code, Division 104, Part 1, Chapter 4, Article 3, Section 106885, all personnel who operate the distribution systems and treatment facilities shall be certified. The ALTWTP is classified as a T3 plant and is therefore required to have a chief operator with a minimum of a T3 certification.
8. In accordance with CCR, Title 22, Division 4, Chapter 16, Article 7, Section 64590, all treatment chemicals and chemical dosage rates used in the treatment process shall be in accordance with NSF Standard 60 requirements. The treatment chemicals approved for use in the system include:
 - a. Sodium Hypochlorite
 - b. Sodium Carbonate
 - c. Coagulant Polymer
 - d. Filter Aid Polymer
 - e. Dewatering Polymer
 - f. Backwash Settling Polymer
9. In accordance with CCR, Title 22, Division 4, Chapter 16, Article 7, Section 64591, all materials in contact with drinking water shall be tested and certified as meeting the

specification of ANSI/NSF Standard 61. This requirement shall be met under testing conducted by a product certification organization accredited for this purpose by the American National Standards Institute.

10. In accordance with CCR, Title 22, Division 4, Chapter 17, Article 5, Section 64661, GDPUD shall operate all its facilities in its entirety in accordance with the respective manufacturers most recent Operation and Maintenance Plan. The ALTWTP Operation and Maintenance Plan shall be submitted for review and comment by the Division by **October 15, 2019**.
11. In accordance with CCR, Title 17, Division 1, Chapter 5, Subchapter 1, Group 4, Articles 1 and 2, GDPUD shall maintain an inventory of all testable backflow prevention assemblies located at the surface water treatment plant and ensure that all such assemblies are tested by qualified testers at least once per calendar year and are maintained and repaired in proper working order. Records of backflow prevention assembly testing and repairs shall be maintained onsite and shall be made available on request to Division personnel for review. GDPUD shall establish a cross-connection control program. GDPUD shall submit the program for Division review and comment by **October 15, 2019**.
12. In accordance with CCR, Title 22, Division 4, Chapter 17, the GDPUD ALTWTP shall be required to be operated to provide at least a 3.0-log reduction of Giardia cysts, a 4.0-log reduction of viruses, and a 2.0-log reduction of Cryptosporidium oocysts.
13. In accordance with Division approved alternative filtration treatments, the treatment process has been accepted as equivalent to conventional and direct filtration treatment with different removal credits and turbidity performance standards for each operating mode. In both modes, the GDPUD ALTWTP is credited with a pathogen log₁₀ removal credit of 2 for Cryptosporidium.
 - A. Conventional filtration mode: the turbidity performance standard is 0.2 NTU, not to exceed 1.0 NTU. In this mode the ALTWTP is credited with a pathogen log₁₀ removal credit of 2 for viruses and 2.5 for Giardia.
 - B. Direct filtration mode: the turbidity performance standard is 0.3 NTU, not to exceed 1.0 NTU. In this mode the ALTWTP is credited with a pathogen log₁₀ removal credit of 1 for viruses and 2 for Giardia.
14. In accordance with CCR, Title 22, Division 4, Chapter 17, Article 3, Section 64654.8, GDPUD shall monitor the raw surface water source at least monthly for total coliform and E. coli bacteria. These tests shall be performed using a density analytical method and the results shall be reported in units of MPN per 100 ml. The results from the raw water source monitoring shall be submitted monthly to the Sacramento District Office by no later than the tenth day of the following month.
15. In accordance with CCR, Title 22, Division 4, Chapter 17, Article 6, Section 64664, GDPUD shall submit a monthly operational compliance report for ALTWTP to the Division by no later than the tenth day of the following month that provides water quality data and calculations as necessary to demonstrate compliance with finished water turbidity and disinfection requirements. The monthly report shall be in a format approved by the Division and signed and dated by the Chief Plant Operator. Monthly water quality reports shall include a summary of all operational interruptions and alarm

history reports for that month. Additionally, GDPUD shall maintain all water treatment operation records as specified in Article 5, Section 64662.

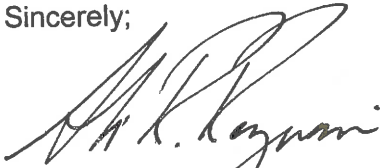
16. In accordance with CCR, Title 22, Division 4, Chapter 17, Article 6, Section 64663, GDPUD shall notify the Division within 24 hours by telephone or other equally rapid means whenever combined filter effluent turbidity measurements exceeds 1 NTU for more than one continuous hour, exceeds 1 NTU at four-hour intervals, or exceeds 1.0 NTU for more than eight consecutive hours. Additionally, GDPUD shall prepare a report and submit it to the Division for review. This report shall include but may not be limited to the following issues;
 - A. Cause(s) and event(s) leading to the incident
 - B. Corrective action(s) taken
 - C. Summary of raw water / influent turbidity values from at least 15 days prior the incident (15-minute intervals)
 - D. Summary of finished water turbidity values from at least 15 days before the incident (15-minute intervals)
 - E. Summary of finished water chlorine residual readings from at least 15 days before the incident (15-minute intervals)
 - F. Summary of distribution system chlorine residual readings from at least 15 days before the incident
17. GDPUD shall meet all disinfection requirements in accordance with CCR, Title 22, Division 4, Chapter 17, Article 2, Section 64654.
18. GDPUD shall submit documentation regarding recycling of the spent filter backwash water, thickener supernatant, or liquids from dewatering processes in accordance with CCR, Title 22, Division 4, Chapter 17, Article 2, Section 64653.5, for the Division review, comment by **September 6, 2019**.
19. In accordance with CCR, Title 22, Division 4, Chapter 17, Article 3, Section 64654.8 and Section 64655, GDPUD shall monitor the turbidity of the raw water, settled water, recycled water, Individual Filter Effluent, and the Combined Filter Effluent.
20. In accordance with CCR, Title 22, Division 4, Chapter 17, Article 3, Section 64656(a), GDPUD shall submit their monitoring program as it relates to disinfection monitoring for Division review and comment by **August 9, 2019**.
21. In accordance with CCR, Title 22, Division 4, Chapter 17, Article 5, Section 64660(c)(2), GDPUD shall submit the emergency plan for review by the Division by **August 9, 2019**.
22. The instruments used for compliance reporting shall be calibrated using the procedure specified by the instrument manufacturer. The procedure and frequency for verifying and calibrating instruments shall be included in GDPUD Division approved Operations Plan. Instrumentation calibration records, including date, model, location of instrument, and procedures used shall be maintained.
23. In accordance with Health and Safety Code, Division 104, Part 12, Chapter 4, Article 5, Section 116460, GDPUD shall submit an Emergency Notification Plan for Division review and comment by **August 2, 2019**.

24. With the exceptions of operational limits stated in this letter, the abovementioned facilities shall be operated in accordance with the facilities Operation and Maintenance Manual.

GDPUD will be notified of the final decision regarding the permit application once all reviews are completed and associated documents are submitted / completed.

If you have any questions, please contact me, at (916) 445-5285, or by email at:
Ali.rezvani@waterboards.ca.gov.

Sincerely;



Ali R. Rezvani, P.E.
Sacramento District Engineer
Division of Drinking Water
STATE WATER RESOURCES CONTROL BOARD

cc: Richard L. Hinrichs, P.E., – Chief, Northern California Section, SWRCB, DDW
cc: Austin Peterson, P.E., – Water Resource Control Engineer, DDW, SWRCB

AGENDA ITEM 5.D.

Attachment 2

Notice of Completion Form

Recording requested by:
Georgetown Divide Public Utility District

And when recorded mail this document to:
Georgetown Divide Public Utility District
P.O. Box 4240
Georgetown, CA 95634

For recorder's use

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is an officer of the owner of an interest of estate in the hereinafter described real property.

2. The full name and address of the undersigned owner is:

Georgetown Divide Public Utility District
PO Box 4240, 6425 Main Street
Georgetown, California 95634

3. The name and address of the direct contractor for the work of improvement described herein is:

Myers and Sons Construction, LP
4600 Northgate Blvd., Suite 100
Sacramento, CA 95834

4. This notice is given for completion of the work of improvement as described herein.

5. The work of improvement was accepted as completed upon the herein described property on _____; below is a general description of the work of improvement completed:

The Auburn Lake Trails Water Treatment Plant construction project includes the new raw water pump station, new filter building, clarification/infiltration units, backwash pump station, filter to waste basin modifications, filter to waste return pump station, new plant electrical service, standby power generators, plant control system, piping, paving and grading, and miscellaneous other site improvements and modifications.

6. The real property herein referenced is situated in the unincorporated area of the County of El Dorado, State of California, and is described as follows:

The Auburn Lake Trails Water Treatment Plant is located at 3650 Sweetwater Trail between State Route (SR) 193 and the Auburn Lake Trails Residential community in the town of Cool, El Dorado County, California, (Assessor's Parcel Number 0733420410), within a portion of Section 21, Township 12 North, Range 9 East, Latitude 38° 54' 46.092" North, Longitude 120° 55' 38.750" West, NAD 83 State Plane CA Zone II

7. The street address of said property is:

3650 Sweet Water Trail, Cool, CA 95635

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: _____

By: _____

Steven Palmer, P.E.
Clerk and ex-officio Secretary, Board of Directors
Georgetown Divide Public Utility District

VERIFICATION

I, Steven Palmer, state: I am the General Manger, Clerk, and ex-officio Secretary of the Owner identified in the foregoing Notice of Completion. I have read said Notice of Completion and know the contents thereof; the same is true of my knowledge.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on: _____, at Georgetown, California

Steven Palmer, P.E.
Clerk and ex officio Secretary, Board of Directors
Georgetown Divide Public Utility District

AGENDA ITEM 5.D.

Attachment 3

Resolution

RESOLUTION NO. 2020-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
ACCEPTING COMPLETION AND DIRECTING THE FILING OF
NOTICE OF COMPLETION FOR THE AUBURN LAKE TRAILS WATER
TREATMENT PLANT PROJECT

WHEREAS, on February 16, 2017, the Georgetown Divide Public Utility District (“District”) entered into a contract with Myers and Sons Construction, a California Limited Partnership (“Contractor”), for the construction of the Auburn Lake Trails Water Treatment Plant;

WHEREAS, the Notice to Proceed was issued on March 13, 2017; and

WHEREAS, the Contractor issued a letter, dated July 17, 2019, notifying the District that the main body of work on the Project was substantially complete and ready for its intended use; and

WHEREAS, the State Water Resources Control Board, Division of Drinking Water, issued temporary authorization to the District for water treatment operation at the new plant in an official letter, dated July 19, 2019, and will remain into effect until the District’s entire water system is combined into one new permit to operate; and

WHEREAS, the final inspection was conducted on January 30, 2020 and the project was accepted as complete by the District and the project is deemed complete; and

WHEREAS, the Auburn Lake Trails Water Treatment Plant is now in service.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN PUBLIC UTILITY DISTRICT THAT:

1. Acceptance of the completion of said work is hereby made and ordered.
2. The General Manager is directed to execute and file with the County Recorded-Clerk of the County of El Dorado, State of California, Notice of Completion thereof, as required by law.

PASSED AND ADOPTED on this 11th day of February, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

David Souza, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Attest:

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2020-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the 11th day of February.

Steven Palmer, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT