

## AGENDA

Georgetown Divide Public Utility District  
6425 Main Street, Georgetown, California 95634

**IRRIGATION COMMITTEE**  
**Regular Meeting**  
**Thursday, June 16, 2022**  
**5:30 P.M.**

### **Irrigation Committee**

Ray Griffiths, Chairman      John Duarte  
Bill Threkel, Vice Chairman      Kristy McKay  
Carla Sutton, Secretary      Eric Mead

### **Board of Directors Liaison**

Donna Seaman  
Gerry Stewart

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## **MISSION STATEMENT**

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It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
  - Ensure high quality drinking water.
  - Promote stewardship to protect community resources, public health, and quality of life.
  - Provide excellent and responsive customer services through dedicated and valued staff.
  - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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**NOTICE:** This meeting will be held in person at the GDPUD district office at 6425 Main Street, Georgetown, California 95634.

Further, it will be held in accordance with Resolution 2021-50 of the Georgetown Divide Public Utility District which allows the committee to meet with the provisions of the Brown Act as described in Assembly Bill 361, Executive Order N-29-20, issued by California Governor Gavin Newsom on March 17, 2020, the Ralph M. Brown act (California Government Code Section 54950, et seq.), and the federal Americans with Disabilities Act.

This meeting will be physically open to the public. All members of the public also have the option to participate in the meeting via video conference at

<https://us02web.zoom.us/j/83469924248?pwd=U1pIRIRtNDIzNCtuYUkzMlFQRnBXUT09>

Meeting ID: **834 6992 4248** and Password: **826501** or via teleconference by calling 1-669-900-6833, meeting ID: **834 6992 4248** and password **826501** and will be given the opportunity to provide public comment. Please note, any person attending via teleconference will be sharing the phone number from which they call in with the committee and the public.

The Irrigation Committee Chairperson is responsible for maintaining an orderly meeting.

**1. CALL TO ORDER — ROLL CALL — PLEDGE OF ALLEGIANCE**

**2. ADOPTION OF AGENDA**

**3. PUBLIC FORUM** - Any member of the public may address the Irrigation Committee on any matter within the jurisdictional authority of the Irrigation Committee. Public members desiring to provide comments, must be recognized by the Committee Chairman, and speak from the podium. Comments must be directed only to the Irrigation Committee. The Irrigation Committee will hear communications on matters not on the agenda, but no action can be taken. No disruptive conduct shall be permitted at any Irrigation Committee meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the Chairman, of that person's privilege of address.

**4. APPROVAL OF MINUTES**

A. May 19, 2022 Meeting

**5. IRRIGATION COMMITTEE MEMBER COMMENTS AND REPORTS**

- Chairman, Board Report

**6. OLD BUSINESS**

- A. Review Draft Of Irrigation Committee Policy  
Possible recommendation to the Board of Directors
- B. Establish Regular Meeting Time
- C. Discuss Possible Adjustment To Season — Adam Brown

**7. NEW BUSINESS**

- A. Review material customers currently get
- B. Develop recommendations for outreach material
- C. District Irrigation Ordinance
- D. Letter from Legal Counsel re: Brown Act Committees

**8. AGENDA ITEMS FOR NEXT IRRIGATION COMMITTEE MEETING**

**9. NEXT MEETING DATE AND ADJOURNMENT** – The Irrigation Committee set the 3<sup>rd</sup> Thursday of the month during the irrigation season. The next regular meeting is July 21, 2022 (Time to be determined).

In compliance with the Americans With Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact the District Office by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on June 9, 2022.

  
\_\_\_\_\_  
Adam Coyan, General Manager

6/7/22  
\_\_\_\_\_  
Date



Georgetown Divide Public Utility District  
6425 Main Street, Georgetown, California 95634

## MINUTES

### IRRIGATION COMMITTEE Regular Meeting

THURSDAY, MAY 19, 2022  
5:30 P.M.

#### Irrigation Committee

Ray Griffiths, Chairman  
Bill Threkel, Vice Chairman  
Carla Sutton, Secretary

John Duarte, Member  
Kristy McKay, Member  
Eric Mead, Member

#### Board of Directors Liaison

Donna Seaman  
Gerry Stewart

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#### MISSION STATEMENT

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It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
  - Ensure high quality drinking water.
  - Promote stewardship to protect community resources, public health, and quality of life.
  - Provide excellent and responsive customer services through dedicated and valued staff.
  - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
- 

#### 1. CALL TO ORDER — ROLL CALL — PLEDGE OF ALLEGIANCE

Director Donna Seaman called the meeting to order, lead the pledge of allegiance and called the roll with Ray Griffiths. Bill Threkel, Carla Sutton and Kristy McKay being present. John Duarte and Eric Mead were absent.

#### 2. ADOPTION OF AGENDA

Motion by Ray Griffiths to adopt the agenda. Seconded by Bill Threkel. Call for the vote, the motion **PASSED**.

- #### 3. PUBLIC FORUM
- Any member of the public may address the Irrigation Committee on any matter within the jurisdictional authority of the Irrigation Committee. Public members desiring to provide comments, must be recognized by the Committee Chairman, and speak from the podium. Comments must be directed only to the Irrigation Committee. The public should address the Irrigation Committee members during the public meetings as Chairman, Vice Chairman, Secretary, or Member, followed by the Committee member's

**Public Comment:** Bonnie Neeley questioned the need for the Irrigation Committee to be a Brown Act Committee. She would like to see more freedom to discuss things that are not

on the agenda. Director Seaman stated that the public is given the opportunity to comment on any agenda item. Adam Coyan stated that by following the Brown Act, it requires public notice and provides for public comment. Without the Brown Act, no such requirements are in place. It was requested that Adam Coyan get a opinion from the District legal counsel as to why the Irrigation Committee is or needs to be a Brown Act Committee.

#### **4. APPROVAL OF MINUTES – No previous meeting**

#### **5. IRRIGATION COMMITTEE MEMBER COMMITTEE COMMENTS AND REPORTS**

No committee member comments or reports.

#### **6. OLD BUSINESS — None**

#### **7. NEW BUSINESS**

##### **A. Election of Irrigation Committee Officers**

- Ray Griffiths was elected Chairman
- Bill Threkel was elected Vice Chairman
- Carla Sutton was elected Secretary

**B.** Director Seaman turned the meeting over to the newly elected chairman. As directed by the Board, Director Seamen read a comment that was omitted earlier in the meeting: *“The members of the public are advised that while attending GDPUD Board or Committee meetings, they must refrain from disturbing staff while present at the District office. The public is not to enter the District office for the purpose of conducting personal business during these meetings. Committee members are reminded they are members of the public and not district staff. They are also to refrain from disturbing the staff while present at the District office. If any non-staff needs to use the restroom, they will be escorted to the restrooms.”*

**C. Review Draft of 2022 Irrigation Committee Role and Responsibilities Policy —** Bill Threkel moved the policy recommendations be tabled until the next meeting allowing time for the committee to study the draft policy. Carla Sutton seconded the motion. The Chairman called for the vote; motion PASSED.

- **Public Comment:** The proposed policy needs to be made public.
- It will be posted on the web as part of the next meeting Agenda and meeting packet

##### **D. Establish Regular Meeting Time**

- Draft Policy Section 7, Meetings — *“The committee shall meet at least quarterly, and more often if needed or requested by the Board or the Committee”*
- General discussion suggested the Committee meet monthly during the irrigation season and quarterly in the off season or more often as needed or requested by the Board or the Committee.
- The third Thursday of the month during the irrigation season the specific hour to be determined. Need to consider a time within normal office hours. Next month, to remain at 5:30 PM.

##### **E. Discuss Possible Adjustment to Season**

- Currently, Stumpy Meadow is at 100% full.
- As determined by the State, we are in a severe drought.
- Regular review of water resources may necessitate a change in the season time frame—either at the front or the end of the season.

- If we run into a water crisis, it would be out of our hands anyway. It would be dictated, and appropriate action is going to have to happen.
- This Committee will consider possible adjustments to future seasons based on annual rainfall and/or drought conditions. Recommendations can be brought before the Board for a vote.

**F. Review Irrigation System Map and Easements**

- Irrigation Map was on display for review
- Easements are unadjudicated (not written down) prescriptive. Prescriptive easements are just to keep the water flowing. We can't go in and "clearcut" like PG&E. We're 25' from center line of the ditch. That large of an easement is in case the ditch washes out, we can move it.

**PUBLIC COMMENT:** Is there a timing sequence as to when debris or trees that are down is cleared to keep the access to the ditch open. Adam Coyan stated we are not allowed to clearcut the easement, we are only allowed to keep the water flowing. If a tree falls across the ditch and blocks the flow, we can remove it from the ditch. We cannot cut trees on private land within the 25' easement.

We have an asset management software coming online which will include the irrigation system. This will help us monitor what work has been done, identify problem areas and schedule work that needs to be done.

**8. AGENDA ITEMS FOR NEXT IRRIGATION COMMITTEE MEETING**

Chairman Griffiths asked the Committee for items for the next agenda

- Outreach Material to educate customers
- Review material customers currently get
- District Irrigation Policy
- Tour of the system for Committee members (two at a time)
- Letter from Legal Counsel re: Brown Act Committees

**9. NEXT MEETING DATE AND ADJOURNMENT –** The Irrigation Committee set the third Thursday of each month for regular committee meetings. Time (hour) change will be discussed at the next meeting.

**A. Next regular Committee Meeting June 16, 2022, at 5:30PM**

**B. Bill Threkel** motioned for adjournment and **Kristy McKay** seconded the motion. Chairman Griffiths called for a vote; meeting adjourned at 5:10 PM.

\_\_\_\_\_  
Carla Sutton, Committee Secretary /ca/

\_\_\_\_\_  
Date

**POLICY TITLE:** Irrigation Committee Role and Responsibilities

**POLICY NUMBER:** XXX:

1. **Purpose.** The Irrigation Committee was established in January 2020 to provide recommendations to the Board of Directors on matters related to the District’s Irrigation services and allow Irrigation customers an opportunity to provide feedback to this committee. The Committee is advisory nature and the Committee, and its members have no authority to set policy, expend funds, or make obligations on behalf of the Board and/or the District.
2. **Brown Act:** The Irrigation committee is a committee formed formally under the Board of Directors Policy 5000.3 and must comply with the Brown Act. The Brown Act. The Legislature adopted the Brown Act, commonly referred to as California’s “Open Meetings Laws” in 1964. The Brown Act is contained in Government Code section 54950 et seq. The Brown Act is broadly construed, and compliance is constitutionally mandated. Committee members must be knowledgeable of the Brown Act and there will be annual/bi-annual training.
3. **Membership; Quorum.** The Committee shall be comprised of no more than five (5) public members. A quorum shall consist of three (3) public members currently appointed to the Committee.
4. **Board Liaison(s).** One Director up to a maximum total of two (2) Directors, shall be appointed to the Committee as Board Liaison members.
  - a) The duties of the Board Liaison include presenting relevant data to the Board and arranging for any presentation of important progress on projects to the Board by the Committee chairperson.
  - b) The Board Liaison’s role will be advisory to the Committee-
  - c) The Board Liaison will not have a vote on the Committee.
  - d) Only Two (2) Board of Directors can be present at any of the Committee meetings
  - e) If a regular Liaison cannot attend a meeting, that member will contact the Board President and the Board President will arrange for another member to attend the meeting. If there are three members present the Board Liaison is authorized to request the non-liaison Board member to leave.
5. **Selection of Committee Members.**
  - (a) A Notice of Vacancy on the Irrigation Committee shall be posted on the District’s website and social media sites, and must be published in a newspaper of general circulation in the District with instructions for applying, including a deadline for submittal.
  - (b) All applicants who reside within the District boundaries and are current irrigation water customers will be eligible for consideration by the Board.
  - (c) Applications must be submitted by the stated deadline and must include a Statement of

Interest, the number of years as an irrigation water customer, and the area in the District the applicant resides. Applications can be mailed or hand-delivered to the General Manager at the District Office, located at 6425 Main Street, Georgetown, CA 95634, or transmitted by email to [gm@gd-pud.org](mailto:gm@gd-pud.org) or the Board President.

- (d) The General Manager will distribute all applications to the Board of Directors.
  - (e) All applicants shall be available for personal comments at the Board of Directors during the selection board meeting.
  - (f) The Board of Directors will ask questions of the applicants during the Board meeting and will publicly vote on each applicant to be appointed. In the case where there are more applicants than Committee seats, the Board of Directors will submit their ranking of the applicants to the President after the questioning period and the applicant(s) with the highest number of first place, then second place if needed, etc.. will be selected and announced as the appointee(s).
  - (g) Those Irrigation Committee members who resign or who do not renew their two-year commitment shall provide a letter of resignation to the Irrigation Committee Chair, the President of the Board of Directors, and the General Manager.
  - (h) The Board of Directors will confirm appointments or resignations by Resolution of the Board.
- 6. Role of the Committee.** The primary role of the Committee is to provide recommendations to the Board of Directors (“Board”) from their direction, or in response to Board approved proposals on matters related to the District’s Irrigation water services. [Additional mission to be provided by the committee.](#)
- (a) Present all Committee findings and proposals to the Board for approval.
  - (b) Accept all projects requested by the Board.
- 7. Meetings.** [The committee shall meet at least quarterly, and more often if needed or requested by the Board or the Committee.](#) Meetings shall be held at the District’s offices unless otherwise stipulated by an emergency or Executive Order
- (a) At any meeting of the Irrigation Committee, the majority of the members currently appointed show constitute a quorum for purposes of conducting business or meetings. Unless otherwise posted, a majority vote of those present and voting shall be sufficient to adopt any motion. A quorum cannot be under three (3) public appointed members.
  - (b) All meetings of the Committee shall be open and public, and all persons shall be permitted to attend any meeting of the committee as provided by Government Code Section 54950 et seq
  - (c) All meetings of the Committee shall be held in the GDPUD offices at 6425 Main Street, Georgetown, CA 95634, unless there is a special need to hold a meeting at a different location.
  - (d) The proceedings of all meetings of the Committee shall be conducted in accordance with GDPUD Board Policy Numbers 5000, 5030 and 5040.
  - (e) The Committee shall follow the order of business for the conduct of its meetings by the agenda. The order can be changed during the Adoption of the Agenda by majority vote.
  - (f) Any meeting may be adjourned to a time and place stated in the Order of Adjournment. Less than a quorum may also adjourn from time to time. If all members are absent, the Secretary may declare the meeting adjourned to a stated time and place and shall cause each notice to be given in the same manner as for special meetings.
  - (g) Special meetings may be called at any time at the direction of the Chairperson or by a majority of the Committee. However, scheduling must be coordinated with the General Manager and Board President to ensure there are no conflicts with other scheduled

Committee, Board, County, Regional, or Legislative meetings. A minimum of Forty-Eight hours advance written notice of special meetings shall be provided by the Chairperson to the Board President and General Manager stating the time and business to be transacted. The public shall be notified through the district regular communications and procedures, in accordance with Government Code Section 54950 et seq – At least Twenty-four (24) hours prior to the meeting.

- (h) The Committee Secretary shall maintain meeting minutes, including a complete record of all transactions, findings, and determinations, and present a full statement to the General Manager for the Board prior to the next Board meeting. A signed copy of meeting minutes shall be filed with the Staff Liaison.

**8. Terms.** The terms of office shall be two (2) years. Committee members may be reappointed to subsequent terms by providing their letter of intent to the Board and the General Manager, and then the Board voting on the Committee members to be reappointed during a Board meeting.

**9. Removal.** All committee members serve at the will of the Board, and any member may be removed by an affirmative vote of three (3) members of the Board. The Committee member removal will follow procedure as described in [Board Policy XXX.X](#)

**10. Officers.** The committee shall designate from among its members a Chair, Vice-Chair, and Secretary. The Chair shall preside over the meetings, and in the Chair's absence, the Vice-Chair shall preside. If both the Chair and the Vice-Chair are absent, the remaining members, if a quorum exists, shall select from among themselves a person to preside over the meeting. The Board Clerk, or Staff designee, shall prepare agendas and minutes of every meeting and shall be responsible for transmitting the agenda and the final copy of all minutes to the General Manager or designee. Items needing Board action shall be transmitted as soon as possible to the General Manager or designee for inclusion on the next available Board agenda.

**11. Agenda.**

- (a) The General Manager, in cooperation with the Board President and the Chair of the Irrigation Committee, shall prepare an agenda for each regular and special meetings of the Irrigation Committee Meeting in accordance with the Ralph M. Brown Act (California Government Code Section 54950).
- (b) During the last item of the Irrigation Committee agenda before adjournment, a Committee member may bring up items they would like the Committee to review and for what purpose. Requests affirmed by a majority vote of the Committee shall be reported to the Board of Directors by the Committee Chair at the next meeting of the Board of Directors.
- (c) Requests for additional information by Committee members should be directed to the Irrigation Committee Chair. The Chair will provide the Board Liaison with these requests. The requests will then be given and discussed with the General Manager with a copy to the Board President. Only the General Manager can direct staff for reports. Only the Board can direct the General Manager.

**12. Board Reports.** The Committee shall report on its activities to the Board at the following meeting after the Committee meets. The Board Report shall be either oral or written and shall include a description of the activities of the Committee for the proceeding, and any on-going or outstanding activities or tasks. The Board Report will be given at the next Regular Board Meeting by the Irrigation Committee Chair or Vice-Chair. Committee member minutes can be used to satisfy this requirement if the Chair or Vice-Chair is not present at the Board of Directors meeting.



DRAFT

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT  
APPLICATION & AGREEMENT FOR SEASONAL IRRIGATION SERVICE**

CUST #: XXX RT/SERVICE: XXX ASSESSOR'S PARCEL #: \_\_\_\_\_ DATE: XX/XX/XX

**(Customer Name Here)**, hereinafter called Applicant, has requested Georgetown Divide P.U.D., hereinafter called District, to furnish and deliver to Applicant during each irrigation season this agreement is in effect, \_\_\_ miner's inches of untreated water from District's **Name Ditch** water conduit for use by Applicant for irrigation of: Pasture: (# of acres). Animals/Stock: \_\_\_\_\_ (type of stock). Orchard, Garden, Other: \_\_\_\_\_ (# of acres and types of crops or trees) on Applicant's premises located, as hereinafter set forth, in the County of El Dorado, State of California, District is willing to do so subject to the following agreement:

1. Applicant shall comply with and all water delivered hereunder shall be supplied in accordance with District's Ordinance 2005-01 and all applicable rates, rules and regulations established from time to time and which by reference are made a part hereof and shall be used by Applicant only for the purposes and on the premises herein described.
2. Applicant hereby acknowledges notification that all water delivered hereunder is untreated water from open ditches, canals, conduits and flumes and is not delivered for human consumption. The water is not potable or of a quality suitable for human consumption. Applicant shall not use the water or offer it to others for human consumption and shall assume all risks and liabilities in connection with the use of the water for human consumption and shall indemnify and defend the District for damages resulting from human consumption of the water by Applicant or guests or residents of Applicant's property.
3. Deliveries of water hereunder shall be made at the point where water conduit owned, leased or under license by Applicant contacts the outlet of district's said conduit and measurements shall be made as near thereto as practicable. District shall exercise reasonable care and diligence to furnish water service to Applicant hereunder, but shall not be liable for any damage resulting from curtailment, interruption or apportionment of said service occasioned by necessary repairs or maintenance of District's Water conduit system, threatened or actual water shortage, or other causes beyond District's control. District reserves the right to curtail or cease service in response to emergencies or water shortages within the District.
4. During the irrigation season, May 1st. through October 1st., deliveries of water to Applicant hereunder shall be made at a maximum rate of flow, hereinafter called "seasonal requirement" of \_\_\_miner's inches. The District may extend, reduce, or alter the dates and length of the irrigation season. If the irrigation season is extended by the District, Applicant agrees to pay for the water provided during the extended season, whether or not Applicant uses such water. If the District reduces the season, the rate shall be proportionately reduced. For each year during the term hereof, to the extent provided for herein, this agreement shall be deemed to constitute an application made on or before March 1st for said seasonal requirement; provided, however, Applicant shall have the right to change said seasonal requirement for any ensuing season, after initial season hereunder, by notifying District in writing on or before the April 15th. prior to the commencement of such ensuing season. If the Applicant shall notify District in writing of Applicant's desire for a reduction of his seasonal requirement, this agreement shall thereupon be modified and the rate of flow specified in Applicant's notice shall be the requirement for every season thereafter until again changed as herein provided. If Applicant shall notify District in writing of Applicant's desire to increase his seasonal requirement, this agreement shall thereupon be deemed modified only in the event and to the extent that District shall designate in writing to Applicant that it will have water available to furnish such increased rate of flow.
5. The charge each year for Applicants said seasonal requirement and said shall be computed at the rates of District's Irrigation Rate Schedule, which is made a part hereof, or such other applicable schedule in lieu thereof as may be provided by the Board of Directors of District and Applicant shall pay the full amount thereof whether or not all of said requirement is actually used. Applicant shall pay said charge each year to District at its office in Georgetown upon presentation to Applicant of a bill therefore.
6. All necessary miner's inch measuring boxes for the service herein provided for will be installed by District but Applicant shall pay the cost thereof, including cost of installation, and Water Development Charge, upon receiving statements therefore from District.
7. This contract shall remain in force for the term of one (1) year from and after the date hereof, and thereafter from year to year, provided, however, either party shall have the right to terminate this agreement at the expiration of either the initial year or any subsequent year by giving the other thirty (30) days written notice of a desire for such termination. Payment of fees or charges by applicant shall not preclude cancellation of this agreement by District.
8. This application will be accompanied by an advance payment of one month at the basic rate of ---per month. This agreement shall be subject to such changes and modifications by said Board of Directors as said Board of Directors may, from time to time, direct in the exercise of its jurisdiction.

Right to Premises: **Owner**

\_\_\_\_\_  
Owner(s):

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Service Address: Same

**\*\*\*PRIORITY 3; PLEASE READ ATTACHED ORDINANCE\*\*\***

**PROOF OF EASEMENT AND \$2300 WATER DEVELOPMENT FEE DUE WITH APPLICATION**



December 31, 2021

To: Irrigation Service Customer,

In preparation for the 2022 irrigation season the *2022 Irrigation Service Application* **must** be submitted to the District office prior to **March 1, 2022**, to continue irrigation service.

Failure to complete and submit this form by **March 1, 2022**, will result in the District discontinuing your service and allocating demand elsewhere.

2022 Seasonal Irrigation Rate Schedule	
1/2 miner's inch	\$84.80 per month (pipelines only)
1 or more miner's inches	\$169.60 per miner's inch per month
1 Miner's Inch (m.i.) is equivalent to:	= 11.22 gallons per minute = 673 gal. per hour = 16,157 gal. per day = 494,000 gal. per month = 2,500,000 gallons per 5 month season

**Notes:** Irrigation is an advanced bi-monthly billing structure.

Irrigation season operates between May 1<sup>st</sup> and September 30<sup>th</sup>, but may be impacted by water supply conditions.

Irrigation allotments are required to be used continuously.

**Please return the bottom half of this letter as soon as possible for it serves as your 2022 Irrigation Service Application**



**2022 SEASONAL IRRIGATION SERVICE APPLICATION**  
**Complete and return this portion to G.D.P.U.D. by March 1, 2022**

Do you supply a pond with irrigation water?  Yes  No

Is your property served by treated water?  Yes  No

**Irrigation Water Use Details**

Total Acreage Managed: \_\_\_\_\_

Total Acreage Irrigated: \_\_\_\_\_

Specify Type of Crop and Acreage: \_\_\_\_\_

Specify Type of Livestock: \_\_\_\_\_

By signing and returning this form, I am renewing my contract for irrigation water for the 2021 season (May 1st through September 30th), in accordance with Ordinance 2005-01.

Applicant Signature

ARD0003      800050      S1  
  
**NICHOLAS/AMY ARDITO**  
**P.O. BOX 1168**  
**GEORGETOWN, CA 95634-1168**

**Please check one**

**No changes – same as last year**

**Change in supply requested**

**From: \_\_\_\_\_ ” to \_\_\_\_\_ ”**

Please provide the following information to keep your account up to date:

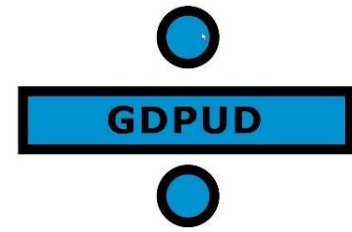
Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Property Address: \_\_\_\_\_

Assessor's Parcel Number: \_\_\_\_\_

**REPORT TO THE BOARD OF DIRECTORS  
BOARD MEETING OF MARCH 9, 2021  
AGENDA ITEM NO. 9.A.**



**AGENDA SECTION: NEW BUSINESS**

**SUBJECT: STAFF BRIEFING ON THE 2018 PUBLIC REVIEW OF IRRIGATION ORDINANCE 2005-01 AND REQUEST FOR BOARD DIRECTION**

**PREPARED BY:** Gloria Omania, Interim Board Clerk

**APPROVED BY:** Jeff Nelson, PE, Interim General Manager

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**BACKGROUND**

The Georgetown Divide Public Utility District (District) provides irrigation service to customers under rules and regulations adopted by Ordinance 2005-01 (**Attachment 1**). During the Board meeting on February 13, 2018, the Board expressed their desire to review and update the irrigation ordinance and directed the General Manager to bring back a plan for a process that would provide for customer input and staff analysis.

At the Board meeting of March 13, 2018, the Board approved the General Manager recommendation that Staff conduct a series of public workshops to gather input from the community, analyze their suggestions, and make recommendations to the Board on potential updates and changes to the Ordinance. The Board requested that Staff notice and facilitate the workshops according to the Brown Act to allow for full participation by the Board Members.

On August 14, 2018, the Board approved Staff's Irrigation Ordinance Update Plan which included two public workshops. The purpose of the first workshop was to educate and inform the participants about the Irrigation Ordinance, and to gather suggestions on changes for consideration by the Board.

Over 50 people participated in the first workshop held on September 20, 2018. Participants in the public process were offered three opportunities to provide input: (1) online survey; (2) public comments during workshop; (3) written comments submitted during Workshop #1 and to the District office. Staff presented the suggestions together with the corresponding Staff analysis during the second workshop. The goal of the Workshop #2 was to get direction from the Board on which suggestions to implement or analyze in more detail with the expectation that Staff would be able to draft an updated Irrigation Ordinance for the Board's consideration at a future meeting.

Included with this report are **Attachment 2** showing the responses to the survey and **Attachment 3** listing the verbal and written comments received during the 2018 public review process. **Attachment 4** is a summary of suggested changes to the Irrigation Ordinance.

**DISCUSSION**

The current Board requested a Staff briefing of the 2018 review of the Irrigation Ordinance through a public review process and to provide an update to determine what direction to give staff to complete the process or initiate a new one. **Attachment 5** of this report is a copy of the Power Point Staff presentation.

**FISCAL IMPACT**

There are no costs associated with this process at this time.

**RECOMMENDED ACTION**

Staff recommends that the Board of Directors receive the information presented regarding the 2018 Public Review of the Irrigation Ordinance and provide direction to Staff.

**ATTACHMENTS**

1. Ordinance 2005-01
2. 2018 Survey Responses
3. Summary of 2018 Public Comments
4. Summary of Suggested Changes to the Irrigation Ordinances
5. Power Point Presentation, including Staff Analysis of Suggested Changes to Irrigation Ordinance 2005-01

Board Meeting of March 9, 2021

AGENDA ITEM NO. 9A

Attachment 1

Irrigation Ordinance 2005-1

ORDINANCE 2005-01

**AN ORDINANCE ESTABLISHING RULES AND REGULATIONS  
FOR IRRIGATION SERVICE IN THE GEORGETOWN DIVIDE  
PUBLIC UTILITY DISTRICT**

BE IT ENACTED by the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT, County of El Dorado, State of California, as follows:

The rules and regulations for irrigation service within the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT ("District") are adopted by the Board of Directors of said District as hereinafter set forth.

SECTION 1. General Conditions:

(a) Control of System: District Works shall be under exclusive control and management of District personnel duly appointed by the Board of Directors.

(b) The District shall not be liable for interruption, shortage or insufficiency of irrigation water supply, or for any loss or damage occasioned thereby.

(c) The District shall not be liable for damage to person or property resulting directly or indirectly from privately owned conduits, meters or measuring devices.

(d) Irrigation water is used at the customer's own risk and the customer agrees to hold the District, its officers and employees free and harmless from liability and damages that may occur as the result of defective water quality, shortages, fluctuation in flow or pressure, interruptions in service or for failure to deliver water.

(e) Pumping of water by the customer is done at the customer's risk. The District assumes no liability for damage to pumping equipment or other damages as a result of turbulent water, shortages, excess of water or other causes.

(f) No purchaser of water from the District acquires a proprietary or vested right by reason of use. No purchaser acquires a right to resell water or to use for a purpose other than that for which it

was applied nor to use it on premises other than indicated on the application. The terms, conditions, priorities and allocation of irrigation service may be altered and amended by the Board of Directors. The District does not guarantee irrigation service customers the right to future service.

(g) The District expressly asserts the right to recapture, reuse and resell all waters originating from District Works.

(h) Ditchtenders and other agents of the District shall have access to all lands irrigated from its water system and to all conduits for the purpose of inspection, examination, measurements, surveys or other necessary purposes of the District with the right of installation, maintenance, control and regulation of all meters and other measuring devices, gates, turnouts and other structures necessary or proper for the measurement and distribution of water.

(i) No bridges, crossing, pipe or other structures shall be placed in or over a canal without written permission of the District. Maintenance of the canal crossings shall not be the District's responsibility but shall rest with the owner of the crossing. Where the owner fails to maintain the crossing, the District may perform the necessary repairs or removal at the expense of the owner. Notice of the District's intent will be given, if possible, to the owner prior to the work commencing.

(j) No rubbish, garbage, refuse, chemicals or animal matter from any source may be placed in or allowed to be emptied into any ditch, canal or reservoir of the District.

(k) District canals or reservoirs shall not be used for swimming or bathing.

(l) Livestock shall not be permitted to contaminate the water supply nor destroy or damage the canal system or use thereof. Property owners are liable for any damage due to livestock.

(m) No conveyance system shall cause a cross connection with the District's water system with any other source of water.

(n) No buildings, corrals or other structures, fences, trees, lines or bushes shall be permitted upon rights-of-way or use thereof be made in any way except by written authority of the District. Construction of



fences and/or gates is not permitted without written approval of the specifications by the General Manager.

(o) Violation of Rules and Regulations: Failure to comply with rules and regulations of the District shall be sufficient cause for terminating irrigation service as determined by the Board of Directors.

(p) Any person dissatisfied with any determination of the District management shall have the right to appeal to the Board of Directors.

(q) Amendments: The Board of Directors of the District may at their discretion alter, amend or add to these rules and regulations. The Board of Directors will follow applicable laws during this process.

## SECTION 2. Application for an Irrigation Service Account:

(a) No irrigation service will be rendered until a complete application for an Irrigation Service Account has been approved and is on file at the office of the District. Applications will be accepted between January 1<sup>st</sup> and March 1<sup>st</sup> for the impending irrigation season. The application for service shall state that the customer agrees to abide by the terms and conditions for service as established in the Irrigation Ordinance.

(b) Applications will be approved where the District Works have sufficient capacity to meet service requested. Applications will be considered for approval utilizing the following priority system:

- Priority 1. Applications for Irrigation Service to parcels that received irrigation service during the immediate past irrigation season.
- Priority 2. Applications for Irrigation Service to parcels with the most recent active Irrigation Service Account during the previous ten (10) irrigation seasons
- Priority 3. New applications for irrigation service to parcels that have been made after the 2003 irrigation season with priority established by the earliest season applied for. Applications and priority are specific to the section of ditch the parcel is located near.

Competing applications within the same priority level, will be determined by public lottery.

(c) Applications for an increase to service will receive Priority 3 status for the requested increase.

(d) Applications must in all cases be signed by the holder of title to the property requesting irrigation service. If the property requesting irrigation service is leased, two months of charges must be paid in advance. The landowner of leased property shall be responsible for all charges or assessments.

(e) Applications for an Irrigation Service Account to benefit a parcel of land that is not adjacent to the District Works must be accompanied by a legally recorded easement that allows the conveyance of water to the parcel requesting irrigation service. The easement shall grant the District the right of ingress and egress for inspection, installation and maintenance purposes.

(f) New applications for Out-of-District Irrigation Service Accounts will not be approved by the Board of Directors. An existing Out-of-District Irrigation Service Account that is inactive for two or more years will be deleted from the District's accounts and the service will be permanently removed.

### SECTION 3. Distribution of Water:

(a) The irrigation season shall generally be from May 1 through October 1 of each year. The Board of Directors shall consider changes to the irrigation season to respond to climactic conditions and may implement such changes by a majority vote.

(b) The District does not guarantee irrigation water under pressure from the District Works. Pressure requirements of the customer are the sole responsibility of the customer and the District shall not be liable for any damage to equipment used to provide pressure to the customer.

(c) Water is distributed under continuous flow. Water must be used continuously during all days and nights including holidays and Sundays and no allowances shall be made for failure to use water when it is made available. Failure to use water on schedule shall not entitle the customer to any rebate.

(d) Irrigation service is provided for the entire irrigation season. Customers shall pay for irrigation service for the entire irrigation season regardless of their interest or ability to use water.

(e) When interruptions to irrigation service due to failure of the District Works extend beyond five (5) days, proportionate adjustments for such water loss will be made.

(f) Irrigation customers shall pay a proportionate amount for irrigation service when the irrigation season is extended or shortened by the Board of Directors.

(g) Unauthorized connections or the taking of water in an amount greater than applied and paid for, by any means, is a misdemeanor under California Penal Code Section 498 and shall be subject to criminal prosecution under Section 498 and any other applicable laws. In addition, the District may bring a civil action for damages and may refuse future service to the parcel.

(h) Irrigation customers shall prevent any unnecessary or wasteful use of water. Should a customer permit wasteful use of water, the District may discontinue service if such condition is not corrected within five (5) days after giving the parcel owner written notice of intention to terminate service.

(i) No more than one parcel shall be served through each Irrigation Service Account except with the prior written approval of the Board of Directors. Any such approval shall be recorded against each parcel with the caveat that the agreement expires upon any change of ownership. Each Irrigation Service Account shall have independent service lines and sumps.

(j) The minimum irrigation service for each Irrigation Service Account shall be one miner's inch, from the open ditch system, and one-half miner's inch from the irrigation pipeline system. In the future, the District may consider reducing the minimum irrigation service to one-half miner's inch from the open ditch system and one-quarter miner's inch from the irrigation pipeline system.

(k) All pumped services shall utilize a sump provided by the customer and acceptable to the District.

(l) All Irrigation Service Accounts must have an appropriate measuring device which shall be installed by the District. The customer shall pay the cost thereof including costs of installation. The District shall approve the location of the measuring device.

(m) Customers receiving irrigation service who request a change in flow rate during the season shall be charged a fee set by the Board of Directors for the adjustment.

(n) Replacement of measuring devices shall be at the expense of the customer if the replacement is necessary due to abnormal wear or abuse.

(o) Alternate Boxes -The Board of Directors shall not approve any new applications for Alternate Boxes.

(p) Unusual costs incurred by the District to provide irrigation service shall be paid in full by the applicant or customer. An estimate of the expense shall be approved by the property owner prior to work commencing.

#### SECTION 4. Charges, Rates and Billings:

(a) The District will maintain a uniform rate schedule which may be changed from time to time upon action of the Board of Directors. The rate schedule, by reference, is attached hereto and made a part of these rules and regulations.

(b) Irrigation billings are made bi-monthly (every two months) in advance.

(c) All penalties shall be charged as outlined on the billings

(d) Disconnected irrigation service accounts shall pay a fee to re-establish service

(e) Irrigation service accounts requesting verification of flow will pay a fee if the delivered flow is within 10% of the contracted amount

#### SECTION 5. REPEAL

(a) Upon the effective date of this Ordinance 2005-\_\_ all previously adopted Ordinances pertinent to the Rules and Regulations for

Irrigation Service will be superceded and repealed, including, but not limited to, Ordinance 79-2, 79-8, 87-1, and 04-01.

PASSED AND ADOPTED at a regularly held meeting of the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT this tenth day of May, 2005.

AYES: Bob Diekon, Norman Krizl, Doug Pickell, JoAnn Shepherd and Hy Vitcov

NOES: None

ABSENT: None



\_\_\_\_\_  
Bob Diekon, President  
Board of Directors  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

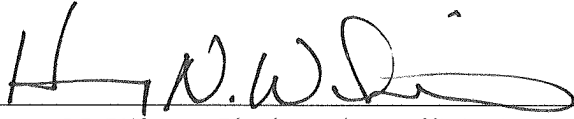
ATTEST:



\_\_\_\_\_  
Henry N. White, Clerk and ex officio  
Secretary, Board of Directors  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

\*\*\*\*\*

I hereby certify that the foregoing is a full, true, and correct copy of Ordinance 2005-01 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, El Dorado County, California, at a meeting duly held on the tenth day of May, 2005.



Henry N. White, Clerk and ex officio Secretary of the  
Georgetown Divide Public Utility District

Board Meeting of March 9, 2021

AGENDA ITEM NO. 9A

Attachment 2

2018 Survey Results

## 2018 SURVEY ON IRRIGATION ORDINANCE

### SURVEY RESPONSES (41 total responses received)

1	How long have you been an irrigation customer	Responses	%
Answer Choices	Not a current irrigation customer	3	7.32%
	Less than 6 months	0	0.00%
	1 year to less than 3 years	4	9.76%
	3 years to less than 5 years	2	4.88%
	5 years or more	31	75.61%
	Skipped question	1	2.44%
	Total	41	100.00%
2	How much irrigation water are you currently allocated?	Responses	%
Answer Choices	None	3	7.32%
	1/2 miner's inch	8	19.51%
	1 miner's inch	20	48.78%
	1.5 miner's inch	1	2.44%
	2 miner's inch	7	17.07%
	2.5 to 4 miner's inch	1	2.44%
	5 miner's inch	0	0.00%
	6 to 10 miner's inch	1	2.44%
	More than 10 miner's inch	0	0.00%
	Skipped question	0	0.00%
	Total	41	100.00%
3		Responses	%
Answer Choices	Pasture	15	28.85%
	Animals/Stock	7	13.46%
	Orchard, Garden, Other	30	57.69%
	Skipped question	0	0.00%
Total	52	100.00%	
4	How satisfied are you overall with your service?	Responses	%
Answer Choices	Do not have irrigation Service	3	7.32%
	Very satisfied	7	17.07%
	Satisfied	17	41.46%
	Neither satisfied nor dissatisfied	4	9.76%
	Dissatisfied	4	9.76%
	Very dissatisfied	3	7.32%
	Skipped question	3	7.32%
Total	41	100.01%	
5	Do you have any suggestions for improving the irrigation service? (18 responses)		
	my issue is the cost of irrigation water		
	Allow for half inch rates for current customers. The water flows good and the ditch levels are pretty consistent.		
	Yes, repair leaks, install pipes and secure water. Make sure that users bear the cost of the service.		
	Maybe fix the leaks and stop people from getting free irrigation.		
	Maintainwater level high enough in ditch so that it is always available. This year has been great.		
	I am satisfied with the service but extremely disappointed in the board decision to increase the rates so high without being able to present a plan of what they are going to do with the additional funds. There was talk of what they are thinking of doing but no actual plan.		
	Spread the payments out across the year		



	Stop people from taking water illegally
	No.
	Obviously wish we could figure out a way to pipe it. Then I'd only need 1/2 inch.
	Lower the monthly rates
	This response is for both potable and irrigation waters, the district must have a way to stop the overflowing of the ditches especially during storm related times and times of repairs to the ditches and adjacent lands. You have demonstrated that this is possible as demonstrated by your Emergency Ditch work at the beginning and of the previous month gunite work of this month, the depositing of the many discharges to adjacent customer lands impacts must be controlled to prevent these discharges from impacting public state and federal properties including District Facilitiles by using additional settling pods, and other methods that will controlling the silt and sedimentation from mpacting downstream properties and waterways of the state and federal lands.
	Stop the leaks on my property...it is doing damage.
	GDPUD should be responsible for making sure that the water is not blocked by debris in the ditch.
	Clean the ditches out on a regular basis, like they did years ago by hand. You now have equipment to help, use it!
	Mid-May to Mid-October as service timeframe?
	My ag water was put in long before ALT was even constructed. I feel like I am now subsidizing the expanded public water system. Isn't fair.
	No
	Have flexibility on start/end date of irrigation season depending on late rainy season, Stumpy's levels, etc.
	Yes - pipe as much as possible/practical. 1) If gunnite is only solution use welded wire or rebar reinforcement --Fibermesh is not reinforcement. Unreinforced gunnite is ruined by livestock and tree roots and equipment. 2) Newsletter (quarterly) - show costs and revenues; honor "Employee of the Quarter"; tips for customers (i.e. settig up a holding/sediment tank) - customer ranch photos; surplus equipment for sale... 3) Roll Back - hold at \$154/mi. for 3 years then at \$308/m.i. if necessary) 4) Hydro generation - Goals
	Pipe the canals. Filter some portion of irrigation water.
	Maybe filter the piped water? Adjust the time period of irrigation according to the season. Reduce the rates to reduce fire danger so more customrs can afford irrigaiton water. As you can see-- subscribers are down from 2017.
	Send renewal notice to each customer to get a yes or no for the same service as the previous year.
	Improve customer service, clean the ditches and extend season. Lower the rates!! Why aren't true costs posted on the website?
	Extend season thru Oct (6 month season) when water is available.
	Yes. Spread the prop 218 increase over 10 years rathern than 5 years. The project costs presented last year were "WAG's" and not supported by actual engineering and construction estimates.
	Section 3, item g is useless if you won't enforce it. My property was on wait list 10+ years waiting for water to be available before I got water. May enforcement of 3g would be a benefit.
	Spread billing over 12 months. Extend season through October.

		Use drones to check ditches for damage, repairs, and water theft; could eliminate some payroll, benefits & CalPERS. Allow paid for water to be used off parcel to help protect against wildfires. Give payment options to users with the 100% extreme fee increase. Irrigation service dollars used only to maintain canals not treatment plants treated water user dollars to be used for both. We receive no benefits of treated water still must use wells.		
		Skipped question	4	
6		The application process was simple, and the form was easy to complete.		
	Answer Choices	Strongly agree	7	17.07%
		Agree	12	29.27%
		Neither agree nor disagree	12	29.27%
		Disagree	1	2.44%
		Strongly disagree	1	2.44%
		Skipped question	8	19.51%
			Total	41
7		How would you improve the application process?		
		Don't understand this question - application process for what?		
		Doesn't apply. I have no idea what this question is for? Application for wat??		
		Have my parcel # prefilled as I give it to you every year. I have more than one parcel and need to look it up each time.		
		haven't had to apply, just renew each year, seems fine. Online would be nice.		
		so long ago I really do not remember but I think it was easy.		
		computerize the applications		
		I've been a customer so long I don't remember a process.		
		Wouldn't		
		Provide a way to give input by the public on each and every question including files and pictures, not just what the District puts down. How can you separate the Ditch water that is a mutual use facility/ There is not any reasoning, or project description for this survey given by the District, a Nexis on the way or who requested this survey is required as a possible decision that may be controlled by the Clean Water Act and/or NEPA and CEQA California Environmental Quality Act. notice of intent and additional relevant CEQA guidelines. The current Irrigation Ordinance must be at the beginning of the survey so the public can reference this document. There must be a clear understanding and definition of the Present Rules and Regulations as different methods have been used by the District as it chooses on any particular day/season.		
		Make it online and not needed if the service doesn't change.		
		Not sure-ben a customer since the later 1970's.		
		NA I applied over 30 years ago		
		Na		
		We rent from the account holder, so did not participate in the application process, but we are the		
		Communicate to new customer - costs for installation of "weir" or other measuring device is their 1 time expense.		
		Roll over year to year customers.		
		Not applicable. System was installed and entirely paid for by neighborhood and hundreds of hours of labor by neighbors. One year later turned over to GDPUD - one plus mile of pipe and two reducing stations - Rt 86.		
		Skipped question		
8		The current Irrigation Ordinance is fair and reasonable.		
	Answers	Strongly agree	4	9.76%
		Agree	9	21.95%

	Answer Chr	Neither agree nor disagree	9	21.95%
		Disagree	6	14.63%
		Strongly disagree	4	9.76%
		Skipped question	9	21.95%
			Total	41
9		What changes would you make to the Ordinance?		
		Extend the irrigation season through October. Provide an option to spread the payments over a full year.		
		Need to see the ordinance.		
		Current and proposed rates are extremely high. Evaluate a rate reduction. Allow small low use customers the option of 1/2 inch of water service.		
		None		
		I don't know what the ordinance is. I have received notices about changes but nothing that states the ordinance		
		How would I know...I don't see the Ordinance!		
		I have to Strongly Disagree because you have not explained what the "irrigation Ordinance" is.		
		Not sure what the ordinance is???		
		new water rate is too high and is slated to go much higher. Keep rate the same ow or lower which I know will not happen.		
		none		
		lower cost		
		Would help to have had the ordinance published prior to this.		
		Lower monthly rates		
		A copy of the Ordinance must be included in this Survey, before truly meaningfl tatements can be made to enable survey participants to respond to this statement.		
		A lien should be applied 90 days after a bill was due. Not based on a government fiscal year.		
		Give other options to pay. Lower the prices.		
		Haven't seen current ordinance.		
		Cost of ag water is way too much. Seasonal limitations put into place 15 years ago were bad enough. Cost increases are ridiculous.		
		None		
		1) Have protocol in place for dealing with stolen water. 2) Clarify who is allowed to walk on GDPUD easements through Private Property (so homeowners/residents have something to refer to when people (general public) use the ditch easement as a walking path). 3) Please ban the use of pesticides/herbicides on the GDPUD easement -- by workers or the people who maintain personal property. There are people who try to garden as organically as possible, and use it for livestock (we use it for gardening, and would consider doing it for livestock, except for possibility of pesticide/herbicide contamination.		
		Section 1(f) - Allow sharing with neighbors - not for profit/one parcel # billing/paying. Section 1(g) - District not to resell off Divide; Section 1(l) No livestock allowed (cattle, horses, llamas, alpacas); Section 1(?) - 1st written notice by Board - then "failure to comply" termination; Section 3(c) - change "must be" to "may be used...) 24/7; Section 3(i) - Allow sharing w/neighbors (similar to 1(f) - not for rofit by customer; Section 3(l) - Costs for measuring devide is paid by customer initially upgraded devices are exense of GDPUD; Section 4(b) - voluntary pre pay year round is acceptable.		
		Ordinance is old and need to simplify as necessary.		
		Allow adjoining parcels owned by one customer to be irrigated with owner's existing allocation, even though the water may be assigned to only one of the parcels (without apply for Board permission).		

	<p>Somewhere in it there should be some guidelines as to the pay structure and expenses of the district personnel, its benefits, CalPERS, etc. Perhaps something about outsourcing some of the canal maintenance and repairs to cut down on those ongoing expenses. Perhaps investigate drone use-- seems to work well for other government agencies.</p>
	<p>It would be helpful to specify what happens when a property is sold which has irrigation water, does the same right to the water transfer from the old owner to the new owner automatically? Hank White told me several years ago the right to the water did indeed transfer to the new owner and I assume that is demonstrated by the priority system for approval of applications - Priority 1 Application for irrigation service to parcels that received irrigation service during the immediate past irrigation season. The assume the key word is parcel not property owner.</p>
10	How do you think this change will improve the irrigation services?
	The hot summer weather is lasting well into the fall. Some customers might find alternate payment options easier to budget.
	reducing cost will allow more people to utilize irrigation water.
	Revenue will be gained. Revenues were lost this year because the new higher charges for irrigation water forced many customers to reduce or stop their irrigation water purchases.
	N/A
	?
	we will be able to afford the water.
	I don't know what the change being proposed is.
	Haven't yet seen the proposed ordinance.
	Lower monthly rates
	Unknown without the additional information that should be in this survey. Purpose of this study must be given and the potential impacts that may occur.
	It won't. It will just piss off more customers.
	Not sure which "change" you are referring to here. If it's regarding my suggestion to move the service dates, I would say that this will help bridge the water a little later into the Fire season.
	Great already.
	1) There will be a mechanism in place that will make it easier to address theft of water, so ongoing issues can be curtailed more promptly and we (people who live next to the ditch) don't have to maintain as high a level of vigilance because of people cutting through this property to access the GDPD ditch to steal water. 2) This would give residents greater credibility where general public use of the ditch trail has caused privacy or safety concerns. 3) This would reduce the likelihood of pesticide/herbicides making it into the ag water that people use for food and livestock.
	- Sharing will promote more green hence reduce wildfire potential (Section 1(f) & 3(i); --Livestock (i.e. cattle & horses, llama, alpaca = accelerated erosion; Measuring device - should only be initial expense to new customers; Prepay - allows budgeting new rates - year round.P70
	Added money for new customers to system.
	It will help to level out fluctuations in flow at various points. It will help the property owner with fire protection. It would eliminate the Board approval step. Some Board members have acted in a punitive or negative way to some requests...depending on who submitted it.
	At some point in time GDPUD must look at ways to control ongoing expenses for the costs and retirements of all employees past and future.

Board Meeting of March 9, 2021

AGENDA ITEM NO. 9A

Attachment 3

Public Comments

**2018 REVIEW OF IRRIGATION ORDINANCE  
SUMMARY OF PUBLIC COMMENTS**

<b>Comment</b>	<b>Pertains to</b>
Use irrigation service dollars only to maintain canals not treatment plants. Use treated water dollars for both.	Budget
Outsource some of the canal maintenance and repairs to cut down on those ongoing expenses. Perhaps investigate drone use--seems to work well for other government agencies.	Budget/Maintenance
Pipe as much as possible	CIP
Pipe the canals. Filter some portion of irrigation water.	CIP
Improve customer service.	Customer Service
Hydro generation - Goals	Hydro
Stop the overflowing of the ditches especially during storms and during repairs to the ditches and adjacent lands to prevent impacts to public state and federal properties by using additional settling ponds, and other methods that control the silt and sedimentation from impacting downstream properties and waterways of state and federal lands.	Maintenance
Stop the leaks on my property...it is doing damage.	Maintenance
GDPUD should be responsible for making sure that the water is not blocked by debris in the ditch.	Maintenance
Clean the ditches out on a regular basis, like they did years ago by hand. You now have equipment to help, use it!	Maintenance
If gunnite is only solution, use welded wire or rebar reinforcement. Fiberglass is not reimbursement.	Maintenance
Clean ditches	Maintenance
Use drones to check ditches for damage, repairs, and water theft (could eliminate some payroll, benefits & CalPers).	Maintenance
Obviously wish we could figure out a way to pipe it. Then I'd only need 1/2 inch.	Pipe Ditches
Quarterly Newsletter -- show costs and revenues; honor "Employee of the Quarter;" tips for customers (i.e. setting up a holding/sediment tank); customer ranch photos; surplus equipment for sale...	Public Information
Post costs on website.	Public Information
Repair leaks, install pipes and secure water. Make sure that users bear the cost of the service.	Repairs
Fix the leaks.	Repairs
Allow sharing with neighbors, not for profit/one parcel # billing/paying.	Section 1(f)
Allow sharing with neighbors, not for profit.	Section 1(f)
District not to resell off Divide.	Section 1(g)
Clarify who is allowed to walk on GDPUD easements through private property so homeowners/residents have something to refer to when people (general public) use the ditch easement as a walking path)	Section 1(h)
Ban the use of pesticides/herbicides on the GDPUD easement -- by workers or the people who maintain personal property. There are people who try to garden as organically as possible, and use it for livestock (we use it for gardening, and would consider doing it for livestock, except for possibility of pesticide/herbicide contamination.	Section 1(j)
No livestock allowed (cattle, horses, llamas, alpacas)	Section 1(l)

1st written notice by Board, then "failure to comply" termination.	Section 1(o)
Send renewal notice to each customer to get a yes or no for the same service as the previous year.	Section 2
Fill in parcel # on renewal applications.	Section 2
Online applications would be nice.	Section 2
Computerize applications	Section 2
Make it online and not needed if the service doesn't change.	Section 2
Roll over year to year customers.	Section 2
Clarify that when property is sold, irrigation service transfers from the old property owner to the new property owner automatically. The Ordinance indicates application for irrigation service is to parcel, not property owner.	Section 2(b)
Mid-May to Mid-October as service timeframe?	Section 3(a)
Have flexibility on start/end date of irrigation season depending on late rainy season, Stumpy's levels, etc.	Section 3(a)
Adjust the time period of irrigation according to the season.	Section 3(a)
Extend season	Section 3(a)
Extend season thru Oct (6 month season) when water is available.	Section 3(a)
Extend the irrigation season through October. Provide an option to spread the payments over a full year.	Section 3(a)
Stop people from getting free irrigation.	Section 3(g)
Stop people from taking water illegally	Section 3(g)
Section 3, item g is useless if you won't enforce it. My property was on wait list 10+ years waiting for water to be available before I got water. May enforcement of 3g would be a benefit.	Section 3(g)
Have protocol in place for dealing with stolen water.	Section 3(g)
Allow paid for water to be used off parcel to help protect against wildfires.	Section 3(i)
Allow adjoining parcels owned by one customer to be irrigated with owner's existing allocation, even though the water may be assigned to only one of the parcels (without having to apply for Board permission).	Section 3(i)
Allow for half inch rates for current customers. The water flows good and the ditch levels are pretty consistent.	Section 3(j)
Cost for measuring device paid by customer initially, upgraded devices are expense of GDPUD	Section 3(l)
Communicate to new customer - costs for installation of "weir" or other measuring device is their one-time expense.	Section 3(n)
Change "must be" to "may be used"	Section 3c
My issue is the cost of irrigation water	Section 4(a)
I am satisfied with the service but extremely disappointed in the board decision to increase the rates so high without being able to present a plan of what they are going to do with the additional funds. There was talk of what they are thinking of doing but no actual plan.	Section 4(a)
Lower the monthly rates	Section 4(a)
My ag water was put in long before ALT was even constructed. I feel like I am now subsidizing the expanded public water system. Isn't fair.	Section 4(a)
Roll back. Hold at \$154/MI for 3 years, then at \$308/MI if necessary.	Section 4(a)
Reduce rates to reduce fire danger so more customers can afford irrigation water. As you can see, subscribers are down from 2017.	Section 4(a)

Yes. Spread the prop 218 increase over 10 years rather than 5 years. The project costs presented last year were "WAG's" and not supported by actual engineering and construction estimates.	Section 4(a)
Current and proposed rates are extremely high. Evaluate a rate reduction. Allow small low use customers the option of 1/2 inch of water service.	Section 4(a)
new water rate is too high and is slated to go much higher. Keep rate the same ow or lower which I know will not happen.	Section 4(a)
Lower cost	Section 4(a)
Lower monthly rates	Section 4(a)
Cost of ag water is way too much. Seasonal limitations put into place 15 years ago were bad enough. Cost increases are ridiculous.	Section 4(a)
Spread the payments out across the year	Section 4(b)
Spread billing over 12 months. Extend season through October.	Section 4(b)
Give payment options to users with 100% extreme fee increase.	Section 4(b)
A lien should be applied 90 days after a bill was due. Not based on a government fiscal year.	Section 4(b)
Give other options to pay. Lower the prices.	Section 4(b)
Allow for pre-pay year round.	Section 4(b)
Filter the piped water.	Treatment Process
Maintain water level high enough in ditch so that it is always available. This year has been great.	Water Level



Board Meeting of March 9, 2021

AGENDA ITEM 9.A.

Attachment 4

Public Comments from 2018 Public Review

**Suggested Changes  
to Irrigation Ordinance 2005-01  
and Suggestions for Improving the  
Irrigation Service were received  
from the 2018 Public Review Process**

1

**Extend/adjust irrigation season. [Section 3(a)]**  
(10 responses)

Challenges

- ◆ Ensure adequate water supply
- ◆ Ensure adequate time for offseason maintenance

Solutions

- ◆ Ordinance already allows Board to extend season
- ◆ Annual assessment of water supply risk
- ◆ Annual assessment of needed maintenance

**Spread billing over twelve months. [Section 4(b)]**  
(7 responses)

Challenges

- ◆ Cash Flow - Payment delayed for months
- ◆ Timing of new applications (Jan 1- March 1)

Solutions

- Multi-year service agreement
- Early invoice (May 1)
- Late invoice (October 31)

2

**Increase Enforcement of Theft [Section 3(i)]**  
(7 responses)

<p><u>Challenges</u></p> <ul style="list-style-type: none"><li>▪ Lack of reporting</li><li>▪ Lack of resources (i.e. time)</li><li>▪ Lack of enforcement mechanism</li></ul>	<p><u>Solutions</u></p> <ul style="list-style-type: none"><li>▪ Increase penalties</li><li>▪ Improve ordinances</li><li>▪ Increase Staff time</li></ul>
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**Increase District Liability for Outages [Section 1(b)(d),Section 3(e)(f)]**  
(6 responses)

<p><u>Challenges:</u></p> <ul style="list-style-type: none"><li>▪ Reduced revenue</li><li>▪ Likely result in shifting cost from a group of customers to all customers</li></ul>	<p><u>Solutions</u></p> <ul style="list-style-type: none"><li>▪ Revise Ordinance</li></ul>
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**Prevent District from Selling Water Outside the District [Section 1(g)]**  
(6 responses)

<p><u>Challenges:</u></p> <ul style="list-style-type: none"><li>▪ Self Imposed Limitation on Water Rights</li><li>▪ Legal Implications</li></ul>	<p><u>Solutions:</u></p> <ul style="list-style-type: none"><li>▪ Currently not allowed without Board approval</li></ul>
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**Allow Sharing of Irrigation Service [Section 3(i)]**  
(4 responses)

<p><u>Challenges:</u></p> <ul style="list-style-type: none"><li>▪ Disputes between property owners</li><li>▪ Property Transfers</li><li>▪ Right to Service</li></ul>	<p><u>Solutions:</u></p> <ul style="list-style-type: none"><li>▪ Increased Enforcement</li><li>▪ Record owner agreements against property</li></ul>
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4

**Clarify that Irrigation Service Runs with the Parcel**  
**[Section 2(b)]**  
(3 responses)

<u>Challenges:</u> None - Ordinance already addresses this.	<u>Solutions:</u> Revise Ordinance to clarify.
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**Allow one-half (1/2) Miner's Inch Service for Ditch Customers [Section 3(j)]**  
(3 responses)

<u>Challenges:</u> <ul style="list-style-type: none"><li>▪ Increased clogging and maintenance</li></ul>	<u>Solutions:</u> <ul style="list-style-type: none"><li>▪ Increased maintenance and resources</li><li>▪ May require more staff</li></ul>
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**District Pay for Upgraded Metering Device**  
**[Section 3 (l and n)]**  
(2 responses)

<u>Challenges:</u> Shift costs from one customer to all customers	<u>Solutions:</u> Revise Ordinance
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**Change "Must Be" to "May Be" Used Continuously**  
**(Section 3(c))**  
(2 responses)

<u>Challenges:</u> <ul style="list-style-type: none"><li>▪ Ditches run continuously</li><li>▪ Flow based on annual allocations</li></ul>	<u>Solutions:</u> <ul style="list-style-type: none"><li>▪ Replace gravity irrigation system with pressure system similar to treated water</li></ul>
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**District Must Notify of Outages [Section 3(c)]**  
(1 response)

<p><u>Challenges:</u></p> <ul style="list-style-type: none"> <li>▪ Emergencies</li> </ul>	<p><u>Solutions:</u></p> <ul style="list-style-type: none"> <li>▪ Provide advance notice of planned outages</li> <li>▪ Utilize phones for widespread notices</li> <li>▪ Ordinance update not required</li> </ul>
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**Ban Pesticides/Herbicides by District or Property Owner [Section 1(j)]**  
(1 response)

<p><u>Challenges:</u></p> <ul style="list-style-type: none"> <li>▪ Keeping ditches clear</li> <li>▪ Enforcement</li> </ul>	<p><u>Solutions:</u></p> <ul style="list-style-type: none"> <li>▪ Increase policing of ditches</li> <li>▪ Increase manual ditch clearing</li> <li>▪ Evaluate alternative herbicides</li> </ul>
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**Other Suggested Changes to Ordinance**

Suggestion	Solution
Clarify Public is Not Allowed on Ditch on Private Property	Update Ordinance
Clarify No Livestock Allowed	Update Ordinance
Clarify No Swimming or Bathing	Update Ordinance

8

## SUGGESTED IMPROVEMENTS TO IRRIGATION SERVICE

### Suggested Improvements to Maintenance

- ◆ Outsource maintenance
- ◆ Drone inspections
- ◆ Stop overflowing of the ditches
- ◆ Repair leaks
- ◆ Clean out ditches more regularly
- ◆ Use welded wire or rebar reinforcement in gunite

9

### Suggested Improvements to Customer Service

- ◆ Issue quarterly newsletter
- ◆ Improve customer service
- ◆ Increase efficiency
- ◆ Review other agency irrigation ordinances
- ◆ Post costs on website
- ◆ Lower rates

10

## SUGGESTED CAPITAL IMPROVEMENT PROJECTS

- ◆ Pipe canals and ditches.
- ◆ Filter some portion of irrigation water system
- ◆ Install more hydroelectric power generation
- ◆ Construct ponds to control silt
- ◆ Shift unallocated water between ditches

11

## Suggested Changes Application Process

- Send renewal notice to customers
- Pre-fill as much information as possible
- On-line applications
- Post priority list of applications on website
- Simplify

## Budget Suggestion

Use irrigation service dollars only to maintain canals, not treatment plants. Use treated water dollars for both.

12

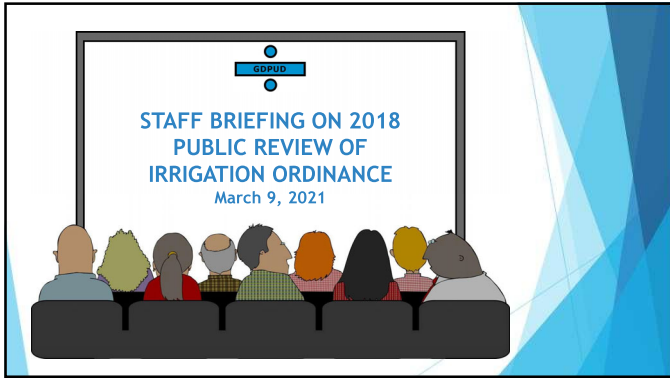
**Board Meeting of March 9, 2021**

**AGENDA ITEM 9.A.**

**Attachment 5**

**Power Point Presentation**





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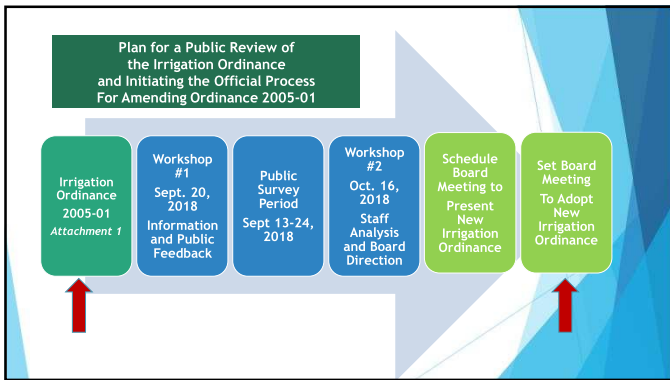
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Workshop #1  
Sept. 20, 2018  
Information and Public Feedback

To provide the community with information about the District's irrigation system and an opportunity to give suggestions on changes to the Irrigation Ordinance.

- ◆ Press Release
- ◆ Website
- ◆ Flyer inserted with billing
- ◆ Facebook
- ◆ Over 50 people attended Workshop #1
- ◆ Received 41 responses to survey
- ◆ Comments sorted and summarized

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### Irrigation System

- ▶ Over 70 miles of canals/ditches and pipes
- ▶ Approximately 400 irrigation customers
- ▶ 18 service routes
- ▶ Each route has a finite capacity
- ▶ 632 Miner's Inch total capacity
- ▶ 523.5 Miner's Inch allocated in 2020
- ▶ 534.5 Miner's Inch allocated in 2019
- ▶ 562.5 Miner's Inch allocated in 2018
- ▶ 614.5 Miner's Inch allocated in 2017

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### Ditch Lining Projects



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Workshop #1  
Sept. 20, 2018  
Information and Public Feedback

Public Survey and Written Comments  
Attachment 2 and 3

Three opportunities for public input:  
1. Online survey - Sept. 13 - 24.  
2. Verbal comments at Workshop #1  
3. Written comments at Workshop #1, District Office, Email

How long have you been an irrigation customer?

For what purpose do you (or would you) use your service?

How would you improve the application process?

What's Next?

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Workshop #1  
Sept. 20, 2018  
Information and Public Feedback

Public Survey and Written Comments  
Attachment 4

Workshop #2  
Oct. 16, 2018  
Staff Analysis

The purpose of Workshop #2 was to present the public comments received throughout the process and provide Staff's analysis of suggested changes to the Ordinance.

Workshop participants were given an opportunity to ask questions about the challenges and solutions Staff presented for each suggested change to the Ordinance.

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The 2018 Irrigation Ordinance Review

Workshop #1  
Sept. 20, 2018  
Information and Public Feedback

Public Survey Period  
Sept 13-24, 2018

Workshop #2  
Oct. 16, 2018  
Staff Analysis and Board Direction

Staff Briefing on Irrigation Ordinance  
March 9, 2021

What's Next?

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**ATTORNEY - CLIENT PRIVILEGE APPLIES  
CONTAINS ATTORNEY WORK PRODUCT**

## Memorandum

To: Adam Coyan, General Manager  
Georgetown Divide Public Utility District Board of Directors

From: Erin M. Dervin

Date: May 23, 2022

Re: Irrigation Committee

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The Irrigation Committee is a standing committee established by the Board in January 2022 to provide guidance to the Board of Directors (“Board”) relative to the Georgetown Divide Public Utility District’s (“District”) operations and the financing of the delivery of irrigation water to District patrons, as well as to provide patrons with an opportunity to provide feedback to the District on these issues. The Irrigation Committee is advisory in nature and its members have no authority to set policy, expend funds, or make obligations on behalf of the Board or the District.

A standing committee is subject to the notice and posting requirements of the Brown Act, irrespective of its composition, because it has (1) continuing subject matter jurisdiction, or (2) a meeting schedule fixed by charter, ordinance, resolution or formal action of the Board of Directors. Standing committees are themselves legislative bodies which fall within the requirements of the Brown Act. Standing committees are generally formed to address ongoing concerns or interests of the Board or the District and may make frequent or regular recommendations to the Board on the subjects for which they are formed.

Under the Brown Act, a standing committee such as the Irrigation Committee shall prepare an agenda for each regular and special meeting and provide notice of such meeting within the statutory requirements of Government Code section 54950 et. seq.