

**AGENDA
REGULAR MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA
TUESDAY, JUNE 9, 2015
2:00 P.M.**

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
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1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

A. Board Action

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board members individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

4. APPROVAL OF MINUTES

- A. Special Meeting of May 28, 2015**
- B. Board Action to approve and file minutes.**

5. FINANCIAL REPORTS:

- A. Accounts Payable for June 2015**
- B. Expense Summary for April 2015**
- C. Cash and Investment Reports for April 2015**
- D. ALT Zone and CDS Summary**
- E. Board Action to accept and adopt financial reports**

6. PRESIDENT'S REPORT

7. BOARD REPORTS

8. GENERAL MANAGER'S REPORT

**9. EL DORADO COUNTY LOCAL AGENCY FORMATION COMMISSION (LAFCO)
INSTANT RUNOFF ELECTION OF REGULAR SPECIAL DISTRICT
REPRESENTATIVE**

A. Discussion – LAFCO informed the District that an instant runoff election for the regular special district representative is necessary.

B. Possible Board Action – Review information provided by LAFCO and provide direction to staff.

10. ESTABLISHMENT OF APPROPRIATIONS LIMIT FOR FY2015-16

A. Discussion – In November 1979, the voters of the State of California approved Proposition 4, more commonly known as the Gann Initiative. The proposition places limits on the amount of tax revenue that can be spent by all entities of government.

B. Possible Board Action – Adoption of Resolution 2015-06.

11. T-MOBILE ANTENNA INSTALLATION AT HOTKISS HILL

A. Discussion – T-Mobile has requested to install an antenna on the Verizon tower at Hotchkiss Hill.

B. Possible Board Action – Direct staff to enter into an agreement with T-Mobile for installation of an antenna on the Verizon tower at Hotchkiss Hill.

12. APPROVAL OF ANNUAL 2014 AUDIT

A. Discussion – The accounting firm of Moss, Levy & Hartzheim, LLP, Certified Public Accountants, has completed the Independent Auditor's Report for the District for the fiscal year that ended June 30, 2014.

B. Possible Board Action – Approve Annual Audit Report for the fiscal year ending June 30, 2014.

13. EXTEND CONTRACT WITH MOSS, LEVY & HARTZHEIM, LLP

A. Discussion – The accounting firm of Moss, Levy & Hartzheim, LLP, Certified Public Accountants, has been conducting the District's annual audit for the past several years. The firm is willing to extend the current contract for an additional year at \$15,000.

B. Possible Board Action – Approval one-year extension to the contract with the accounting firm of Moss, Levy & Hartzheim, LLP, in an amount not to exceed \$15,000.

14. \$10M LOAN REPAYMENT OPTIONS

- A. Discussion** – At a Special Board Meeting held on May 28, 2015, the Board approved the loan amount of \$10,000.00 from the State for the construction of the ALT Treatment Plant. Various repayment options will be presented.
- B. Possible Board Action** – Approve a repayment option.

15. AUBURN LAKE TRAILS WATER TREATMENT PLANT

- A. Discussion** – Recap and extension of prior month report on progress towards plant replacement.
- B. Possible Board Action -**

16. BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF - Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District related meeting attendance.

17. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL** – Board to consider the appointment, employment, evaluation of performance, discipline or dismissal of a public employee pursuant to Government Code Section 54957 (b)(1).
- B. CONFERENCE WITH LEGAL COUNSEL** – Pursuant to Government Code Section 54957.6 to consider employee negotiations with the Management and Confidential Employees Local No. 1. The representatives for the district are Director Lon Uso and General Manager Wendell B. Wall.
- C. CONFERENCE WITH LEGAL COUNSEL** – anticipated litigation. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: (one potential case).

18. ADJOURN TO OPEN SESSION – Announcement of action taken in closed session

19. NEXT MEETING DATE AND ADJOURNMENT – Next regular meeting July 14, 2015 at 2:00 PM at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on June 4, 2015.

**CONFORMED AGENDA
SPECIAL MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA
THURSDAY – MAY 28, 2015
2:00 PM**

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
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 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
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1. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Meeting was called to order at 2:10 PM. Directors present: Krizl, Hoelscher, Capraun, Uso. Staff present: General Manager Wendell Wall, Operations Manager Darrell Creeks, Assistant to GM Diana Michaelson. Legal Counsel: Barbara Brenner of Churchwell-White.

2. ADOPTION OF AGENDA

A. Board Action

Motion to adopt agenda by Director Uso, 2nd by Director Hoelscher.

Public Comment: None.

***Vote: Ayes: Krizl, Hoelscher, Capraun, Uso
Absent: Hanschild***

3. PUBLIC FORUM – Any member of the public may address the Board on matters identified on this agenda and within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board members individual last name. The Board will only hear communications on matters on the agenda.

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Johanna from Garden Valley spoke regarding the impact of rate increases on low income residents of the Divide and urged Staff and Directors to try harder to get grants for the ALT project.

Jennifer from Georgetown also requested that the District look into getting more grants.

4. DISCUSSION ON LOAN AMOUNT FOR CONSTRUCTION OF THE AUBURN LAKE TRAILS (ALT) TREATMENT PLANT

- A. Discussion –** This meeting is to discuss the amounts possible to borrow from the California Water Resources Control Board. Mary Fleming of Rural Community Assistance Corporation (RCAC) will be providing a PowerPoint presentation illustrating the borrowing of various amounts. Staff will be making a recommendation on loan amount.

General Manager Wall presented a funding update, which had been requested at the last Board meeting. The estimated cost of the project as of May 2015 represents a 3.8% increase over the January 2015 cost estimate.

Mary Fleming of Rural Community Assistance Corporation (RCAC) provided a PowerPoint presentation illustrating the borrowing of \$9.0M, \$9.5M, and \$10.0M, how each amount would affect reserves and what the repayment of each option would look like.

Staff recommended applying for a loan of \$10M in order to maintain reserves.

B. Board Action

Motion to apply for a loan of \$10M by Director Uso, 2nd by Director Krizl.

Public Comment: Some members of the public urged the Board to repay the loan by applying a rate fee to customers based on consumption, and some members of the public urged the Board to repay the loan by applying a flat rate fee across the board to all customers. Director Krizl stated that the Board will take up the matter of repayment at its next regular board meeting on June 9 and invited those who spoke out to present viable, well-thought-out options to GM Wall in time to be included in the next meeting.

Vote: Ayes: Krizl, Hoelscher, Uso
Noes: Capraun.
Absent: Director Hanschild.

5. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL – Pursuant to Government Code Section 54957.6 to consider employee negotiations with the International Union of Operating Engineers Stationary Engineers, Local No. 39. The representatives for the district are Director Lon Uso and General Manager Wendell B. Wall.

The Board returned to open session and announced that it had finalized negotiations with the International Organization of Stationary Engineers Local 39 and had come to an agreement on a Memorandum of Understanding.

- 6. NEXT MEETING DATE AND ADJOURNMENT** – Next regular meeting: June 9, 2015 at 2:00 PM at the Georgetown Divide Public Utility District Office.

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Signed _____
Wendell B. Wall, General Manager

Date _____

GDPUD
PO BOX 4240
Georgetown, CA 95634
(530) 333 4356
Fax: (530) 333-9442

Memo

To: Board of Directors
From: Teresa Stinson, Administrative Aide
Date: March 31, 2015
Re: Early Pay Accounts Payable for April 14, 2015

Please take note that the following checks were printed and mailed prior to March 31, 2015 to take advantage of early payment discounts or to comply with payment/ mailing deadline.

AARP	Ecorp	Pro Line
ACWA	El Dorado Fire	River City Rentals
AT&T	Foothill Associates	Robinson Ent.
Blue Cross	Georgetown Pre-Cast	Sierra Safety
Blue Shield	Bryan Helm	Kendall Smith
Bear Creek Quarry	Hercules Industries	Teichert
Caltronics	MES Vision	Verizon
Corbin Willits	Mobile Mini	Jacob Walsh
De Lage Landen	PG&E	
Divide Chamber of Commerce	Powernet Global	

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Expense Summary*
For the Ten Months Ended April 30, 2015

Acct#	EXPENSE CATEGORY	Budget 2014-2015	Revised 2014-2015	To Date 7/1/14-4/30/15	Balance	% of Budget Spent
Operating Expenses:						
5010	Labor	1,039,000	1,039,000	833,274	205,726	80%
5019	Overtime	53,200	53,200	35,854	17,346	67%
5017	Standby	37,000	37,000	34,756	2,244	94%
5011	Temporary Labor	22,000	55,000	52,255	2,745	95%
5014	PERS Benefits	228,500	228,500	183,293	45,208	80%
5016	Payroll Taxes	95,000	95,000	70,845	24,155	75%
5018/5071	Insurance: Health & Life Plans	300,000	300,000	178,523	121,477	60%
5020	Insurance: Worker's Comp.	70,000	70,000	54,781	15,219	78%
5024	Dental/Optical District Plan	8,000	8,000	0	8,000	0%
5027	Audit	15,000	15,000	15,000	0	100%
5028	Engineering-Studies	32,500	32,500	31,734	766	98%
5034	Insurance: General & Special	52,500	52,500	48,533	3,967	92%
5036	Legal--General	70,000	70,000	63,156	6,845	90%
5038	Materials and Supplies	145,000	145,000	114,275	30,725	79%
5039	Rentals/ Durable/Lease	8,500	8,500	4,775	3,725	56%
5040	Office Supplies	20,000	20,000	18,626	1,374	93%
5041	Staff Development	6,000	6,000	1,053	4,947	18%
5042	Travel--Conference	2,000	2,000	38	1,962	2%
5044	Utilities	205,000	205,000	145,362	59,638	71%
5046	Vehicle & Equipment Maintenance	47,000	47,000	39,859	7,141	85%
5048	Vehicle Operations	57,000	57,000	37,745	19,255	66%
5060	Bank Fees & Payroll Services	4,000	4,000	3,594	406	90%
5068	Retiree Health Premiums	115,000	135,000	126,508	8,492	94%
5070	Director Stipends	24,000	24,000	19,600	4,400	82%
5076	Building Maintenance	6,000	6,000	3,640	2,360	61%
5080	Outside Service/Consultants/CPA	90,000	106,500	97,870	8,630	109%
5084	Govt. Reg/Lab Fees	105,000	105,000	93,862	11,138	89%
5090	Other: Recruitment	2,000	17,000	9,172	7,828	54%
5090	Other			3,491	(3,491)	
5090	Other: County Tax Admin. Fees	37,800	37,800	16,802	20,999	44%
5089	Other: Memberships	16,500	16,500	13,952	2,548	85%
5091	Other: Elections	6,000	6,000	6,466	(466)	-
	Contingency	26,000	9,500		9,500	0%
	Total Operating Expense	\$2,945,500	\$3,013,500	2,358,692	654,808	78%

Acct#	EXPENSE CATEGORY	Budget 2014-2015	Revised 2014-2015	To Date 7/1/14-4/30/15	Balance	% of Budget Spent
	Non-operating Expenses:					
7010	Interest Expense	\$33,000	\$33,000	41,706	(8,706)	126%
	Debt Repayment	110,500	110,500	0	110,500	
7090	Other	9,000	9,000	5,816	3,184	65%
	Capital Improvements	268,500	268,500			
	Total Non-operating Expenses	\$421,000	\$421,000	47,522	373,478	11%
	Total Expenses Before Transfers	\$3,366,500	\$3,434,500	2,406,213	1,028,287	71%
	Total Expenses	\$3,366,500	\$3,434,500	2,406,213	1,028,287	71%
	Net Income (Loss)	\$368,500	\$300,500	\$469,375		127%

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Revenue Summary*
For the Ten Months Ended April 30, 2015

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REVENUE CATEGORY	Budget 14-15	To Date 7/1/14-4/30/15	Balance	% of Budget Earned	
Operating Revenue:					
Residential Sales	\$1,285,000	1,024,401	260,599	79.72%	A
Commercial Sales	217,000	154,680	62,320	71.28%	A
Irrigation Sales	213,000	114,698	98,302	53.85%	B
Wastewater	341,000	286,905	54,095	84.14%	C
CA Waste Fee					
Zone Charges					
Zone Escrow Fees					
Septic Design Fees					
Soil Evaluations/Loans					
Penalties	36,000	39,771	(3,771)	110.47%	D
Other	1,000	825	175	82.51%	E
Total Operating Revenue	\$2,093,000	1,621,281	471,719	77.46%	
Non-Operating Revenue:					
Property Taxes-General	\$1,336,000	1,144,043	191,957	85.63%	F
SMUD	\$90,000				
Restricted Benefit Charges	10,000	0	10,000	0.00%	G
Interest Income	62,500	30,048	32,452	48.08%	H
Water Agency Cost Share	32,500	0	32,500	0.00%	
Leases	47,000	41,854	5,146	89.05%	
Hydro	63,000	38,353	24,647	60.88%	
Other	1,000	9	991	0.90%	
Total Nonoperating Revenue	\$1,642,000	1,254,307	\$297,693	76.39%	
Total Revenue Before Transfers In	\$3,735,000	2,875,588	769,412	76.99%	
Transfers In	0		0	-	
Total Revenue After Transfers In	\$3,735,000	2,875,588	769,412	76.99%	

NOTES:

- A - Revenue accrued through April 30, 2015
- B - Represents irrigation revenue for July, August and Sept. 2014
- C - Revenue of July 1, 2014 through April 30, 2015
- D - Penalties through April 2015
- E - Primarily connection and installation fees
- F - Property Taxes based on County Estimate
- G - Represents ordinance charges
- H - The interest revenue represents interest on checking, savings, money markets, time deposits, LAIF and Kelsey and Pilot Hill Assessment Receivable Contracts

*Subject to revision with actual audit.

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
STATEMENT OF CASH AND INVESTMENT BALANCES APRIL 2015**

	BEGINNING BALANCE	CASH RECEIPTS	CASH DIS- BURSEMENTS	TRANSFERS IN (OUT)	ENDING BALANCE
10 General Fund	1,382,900.33	44,849.67	(219,667.63)		1,208,082.37
12 Retiree	638,125.44	3,970.58	(11,017.66)		631,078.36
14 Stewart Mine	29,960.94	162.09	(308.71)		29,814.32
25 Bayne Road & Other Assessment Districts	73,950.23	14.49	(926.12)		73,038.60
16 Georgetown-Buckeye Water Improvement District	2.68				2.68
17 Water Development	375,334.78	177.23	(19,584.04)		355,927.97
19 Stumpy Meadows Emergency Reserve Fund (SMERF)	2,204,175.79	2,024.31			2,206,200.10
53 Pilot Hill North	(7,491.33)				(7,491.33)
54 Pilot Hill South	133,477.70	198.09	(308.71)		133,367.08
51 Kelsey North	107,650.31	341.89	(617.41)		107,374.79
52 Kelsey South	192,841.56	427.82	(617.41)		192,651.97
29 State Revolving Fund	22,930.49	2,302.13	(2,296.95)		22,935.67
30 Small Hydro Fund	504,058.60	2,077.76	(65.53)		506,070.83
35 Environmental Protection Agency	(24,507.83)				(24,507.83)
37 Garden Valley Water Improvement District	106,875.69	49.09			106,924.78
39 Capital Facility Charges	1,613,344.56	1,724.10			1,615,068.66
24 Replacement Reserve (required by USDA)	760,189.75	349.16			760,538.91
40 Auburn Lake Trails (ALT) Zone Fund	720,520.87	11,478.66	(10,655.54)		721,343.99
41 ALT Tank Replacement Loans & Repair Activity	43,908.03	20.17			43,928.20
42 ALT CDS Reserve Connection Fund	132,360.34	60.79			132,421.13
	9,010,608.93	70,228.03	(266,065.71)	0.00	8,814,771.25
Totals by Type of Account:		Rate Information:			
El Dorado Savings Bank Checking	100,042.62	0.03%			
El Dorado Savings Bank Savings	1,628,266.85	0.16%			
Wells Fargo State Revolving Fund Debt Accounts	20,544.51			0.00	
Wells Fargo Brokered Time Deposits	200,000.00	2.00%			
Local Agency Investment Fund	6,865,917.27	0.28%			
Grand Total	\$8,814,771.25				

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
STATEMENT OF CASH AND INVESTMENT BALANCES APRIL 2015**

	Accounting Basis Unrestricted, Designated and Restricted Funds Recap:	Estimated 2012-13 Budget	Calculated from 2011-12 Audited	
Unrestricted Undesignated Funds	\$1,929,426.36			
<i>Designated Funds are in Italics</i>	<i>3,450,276.75</i>			
Restricted Funds are Shaded	3,435,068.14			
	\$8,814,771.25			
District Designated Funds/Reserve Policy Funds Recap:				
Water - Operations	1,208,082	507,000	473,289	Two month operations expense
Water - Cash Flow		211,000	189,383	10% Water Sales
Water - Capital:				
Stumpy Meadows Emergency Reserve Fund	2,206,200			
Capital Facility Charges	1,615,069			
Replacement Reserve (required by USDA)	760,539			
Other reserves	438,348	7,260,000	7,260,095	50% Accumulated Depreciation
Sub Total - Water	6,228,238	7,978,000	7,922,767	
Debt Service	551,691	439,000	525,352	Actual amounts
Retiree Health	631,078	568,000 *	547,639	Actual amount
Hydroelectric	506,071	401,000	343,869	Actual amount
Wastewater - Operations	721,344	52,000	45,978	Two month operations expense
Zone - Capital		5,000	5,000	Amount set at \$5,000
Community Disposal System - Capital	176,349	250,000	250,211	50% Accumulated Depreciation
Sub Total - Wastewater/Zone	897,693	307,000	301,189	
	\$8,814,771	\$9,693,000	\$9,640,816	
Actual total reserves as of June 30, 2013			\$8,427,421	
Actual total reserves as of June 30, 2012			\$7,595,078	
Actual total reserves as of June 30, 2011			\$7,283,032	
Actual total reserves as of June 30, 2010			\$7,768,261	
* June 30, 2012 GASB 45 calculation of liability estimates the liability to be \$1,704,000.				
Approved:				
Treasurer				
General Manager				

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Auburn Lake Trails ZONE and CDS Summary*
For the Ten Months Ended April 30, 2015

REVENUE CATEGORY	Budget 13-14	To Date 7/1/14-4/30/15	Balance	% of Budget Earned
Operating Revenue:				
Zone Charges	\$ 335,000	\$ 258,509	\$ 76,491	77%
Zone Escrow Fees	10,000	27,796	(17,796)	278%
Septic Design Fees	0	600	(600)	-
Soil Evaluations/Loans/Repairs	0		0	-
Total Operating Revenue	345,000	286,906	58,095	83%
Non-Operating Revenue:				
Interest Income	0	922	(922)	-
Reimbursement of Recording Fees		0	0	-
Total Nonoperating Revenue	\$0	922	(\$922)	-
Total Revenue	345,000	287,827	57,173	83%
EXPENSE CATEGORY				
Operating Expenses:				
Labor	132,000	35,472	96,528	27%
Overtime	0		0	-
Standby	0		0	-
Temporary Labor	0		0	-
PERS Benefits	39,000	6,796	32,204	17%
Deferred Compensation	0		0	-
Payroll Taxes	11,000	2,720	8,280	25%
Insurance: Health & Life	34,000	9,315	24,685	27%
Insurance: Worker's Comp.	4,000	4,650	(650)	116%
Insurance: Dental/Optical	1,000		1,000	0%
Audit		1,200	(1,200)	-
Engineering-Studies	1,000		1,000	0%
Insurance: General	6,000	4,387	1,613	73%
Legal--General	4,000		4,000	0%
Materials and Supplies	4,000	2,538	1,462	63%
Rentals/ Outsourced Maintenance	2,000		2,000	0%
Office Supplies	3,000	1,660	1,340	55%
Staff Development	1,000		1,000	0%
Travel--Conference	1,000		1,000	0%
Utilities	9,000	9,149	(149)	102%
Vehicle & Equipment Maintenance	4,000	2,646	1,354	66%
Vehicle Operations	6,000	3,796	2,204	63%
Bank Fees & Payroll Services			0	-
Retiree Health Premiums			0	-
Director Remuneration			0	-
Building Maintenance			0	-
Outside Service/Consultants	6,000	20,424	(14,424)	340%
Public Information			0	-
Govt. Regulation/Lab Fees	43,000	28,477	14,523	66%
Other	0		0	-
Other: Memberships	0		0	-
Depreciation	34,000	23,555	10,445	69%
Total Operating Expense	345,000	156,785	188,215	45%
Net Income (Loss)	\$0	\$131,042	\$131,042	

*Subject to revision with actual audit.

Memo

To: Board of Directors
From: Wendell Wall, General Manager
Date: June 9, 2015
Re: General Manager's Report
Board Meeting of June 9, 2015; Agenda Item #8

BACKGROUND/DISCUSSION

Information relating to the Treatment Plants, Water Quality Reports, and ALT Disposal Fields will be presented by Darrell Creeks, Operations Manager.

Water Treatment (ALT & Walton)

The Auburn Lake Trails Water Treatment Plant produced 20.020 million gallons of potable water for the month of May. This equates to an average of 645,806 gallons per day. This flow is an increase of 4.415 million gallons from the month of April. The Walton Lake Water Treatment Plant produced 20.285 million gallons of potable water for the month of May. This equates to an average of 654,355 gallons per day. This flow is an increase of 3.410 million gallons from the month of April.

As of July of last year, the District is required to report to the State the amount of total potable water produced through the two plants (Walton and ALT) on a monthly basis and compare that value with the demands of last year over the same reporting period. Records on file at the District show a reduction of 24% for the month of July, a reduction of 27% for the month of August, a reduction of 12% for the month of September, a reduction of 15% for the month of October a reduction of 19% for the month of November, a reduction of 29% for the month of December, and a reduction of 13% for the month of January, an increase of 4% for the month of February an increase of 19% for the month of March an increase of 3% for the month of April and a decrease of 16% (decrease of 41% from 2013) for the month of May.

A copy of all production reports for the plants at Auburn Lake Trails and Walton Lake are included as an element of this report.

Water Quality

The District conducted the required water quality monitoring at the treatment plants and in the distribution system and submitted the required water quality monitoring reports to the State (CDPH). Under contract with the District, Becky Siren prepared the required reports and reviewed key elements of the same with the General Manager prior to submittal.

The Treatment Plant reports showed compliance with all drinking water standards, with the exception of the Auburn Lake Trails WTP which is currently under a compliance order from CDPH for failure to meet the requirements of the Surface Water Treatment Rule.

The distribution system monitoring results showed all samples absent/negative of any bacteriological contamination and adequate levels of disinfection through the system.

A copy of the report submitted to the State, has not been included in this report due to the technical nature and overall size of the document.

Waste Water – Auburn Lake Trails

Average daily flows in the Community Disposal System were 20,108 gallons per day. This value is far below the limit of 71,800 gallons per day as identified in the Waste Discharge Requirements.

The District is currently up to date in the monitoring of waste water systems in the zone. It is anticipated the District will stay on schedule as a result of dedicating permanent staff to this effort.

Stumpy Meadows Reservoir

The latest measurements collected at Stumpy Meadows Reservoir on June 3, 2015 showed a reservoir elevation of 4235 feet 11 inches, representing a storage of 12,257 acre feet, or 61% of capacity. This represents a decrease in storage of approximately 490 acre feet over the prior month.

Current releases from Stumpy on this date are 39.5 CFS. Flow into stumpy on this date was recorded at 5.6 CFS.

Recruitment – Office Manager

This is an update of the status of the outside recruitment process for the position of Office Manager. Candidates were interviewed during the week of May 25. The candidate references are currently under review together with background checks. It is anticipated this position will be filled within the next three weeks.

Website Update

Nothing new to report on this item.

Activities will begin this month on updating the website. Delays in this effort have been the result of limited staffing and the need to address other workload priorities. It is estimated that this process will take two to three months to launch.

Cross-Connection Hazard Survey

K & W Backflow Services will begin the cross-connection hazard survey beginning June 8, 2015 as mandated by the California State Water Resources Control Board (SWRCB).

Staff has been directed by SWRCB to first inspect 62 un-metered connections, 152 commercial connections, and 6 landscape connections for a total of 220 connection surveys to be completed by December 1, 2015. Twenty-five percent of residential cross-connection (722) surveys need to be completed by July 1, 2016. The remaining 75% of residential connections are to be completed at a rate of 25% per year for the next three years. The system survey is to be completed by July 1, 2019.

Consumer Confidence Report

Nothing new to report on this item.

The consulting firm of *Siren and Associates* has recently completed the Consumer Confidence Report. Preparation of that Report on an annual basis is required by the State Water Board. A copy of that report will be mailed out to all domestic water customers and will be posted on the District website prior to July 1, 2015.

Sandtrap Siphon In-Conduit Hydroelectric Project

Nothing new to report on this item.

The District is waiting for the next round of funding (2015 funding cycle) under the CABY Program. Assistance on the funding application will be provided by EN2.

Drought Funding

Nothing new to report on this item.

Staff continues to stay in contact with EN2, in an effort to move forward with this project, which will concentrate on a series of improvements to the ditch conveyance system. Recent conversations between Staff and EN2 have confirmed that the project improvements cannot move forward until the agreements are in place with the Department of Water Resources.

Special Note: *Director Hoelscher has dedicated time to this effort in an attempt to reduce the permitting and expedite the field work. There is nothing to report on those efforts at this time.*

The consulting firm of EN2 has assisted the District with the preparation and monitoring of the CABY Grant. Updates relative to the Grant were provided to the District, through EN2, during the last week of February. The Department of Water Resources is currently in the process of drafting the grant agreements. All work associated with the project(s) is on hold pending receipt of the subject agreements.

It is important to note that conditions will be placed prior to receipt of the funding that will require that the District secure permits through the Department of Fish and Wildlife together with the Army Corps of Engineers.

Irrigation Water Delivery

The delivery of Irrigation (Untreated) Water began on June 1st. In preparation for the water delivery to customers, flows were increased from Stumpy, two weeks prior to the customer delivery date. Releases from Stumpy averaged 20 CFS for the first week and 30 CFS for the second week.

Posting of Water Storage in Stumpy

At a regular meeting, held on May 12, 2015, the Board set a floor or 9,000 Acre Feet, of water storage in Stumpy, as the controlling factor to end the irrigation season. In an effort to keep the Public informed of water storage in Stumpy, a posting will be made outside the District Main Office which will identify the storage in stumpy on a daily basis.

Public Notification – Reductions in Water Consumption

Nothing new to report on this item.

The recent Executive Order B-29-15 as declared by the Governor, together with other restrictions imposed by the Water Board, will require that the District comply with further reductions imposed on customers in the consumption of domestic water. This topic is included in this report for discussion only, as the District will need to consider mailers or other means to inform the public of what is required to comply under the current State imposed orders.

Proposition 218

An element of the funding for the ALT Treatment Plant will include a loan, through the State of California. At a Special Meeting, held on May 28, 2015, the Board identified the loan amount at \$10,000,000.

A separate item, under this agenda, will address the method of repayment.

Tank Inspections

There is nothing additional to report on this item.

On January 29, 2015, the Utility Service Company conducted a field inspection of 10 water storage tanks within the District. The tanks range in size from 60,000 gallons to 500,000 gallons. The subject inspections are part of a State requirement and are to be performed at a frequency of every five years. Areas under inspection include the Structure; Exterior Coatings; Interior Coatings; Sanitary; Safety; and Security.

The findings of that inspection are now complete and summarized in a report that is on file with the District. Most significant findings indicate that three tanks – Walton 1, Walton 2, and Garden Park – are in need of immediate attention. Needed work to concentrate on Interior Coatings. A copy of the subject report is on file at this meeting.

Pilot Hill Tank Sight

A survey was done at the Pilot Hill tank sight recently. Staff is working with the new owner of the property to acquire an easement for the existing water storage tank and pipeline. This will be brought to the board at a future date for acceptance of the easement.

Public Records Requests

Due to the high volume of CPRA requests, whether for CD recording, meeting minutes, or requests requiring extensive responses, staff is exerting a great amount of man power which relates to costs. As a result, in the near future, staff will be requesting to add an additional person to be able to meet this growing demand. Staff will also present an estimate of the costs associated with these requests.

Financials for First Six Months of Fiscal Year 2014-15

An element of the budget hearings for FY 2014-15 included a request, from this Board, to review the Expense and Revenue numbers on a monthly basis. A copy of that information has been included in this submittal for the first ten months of this fiscal year (July to April) Ten months would equate to 83 percent of our budget. Staff will field questions from the Public and Board, as needed, rather than provide a summary of each individual category as identified on the subject report.

FY 2015-16 Budget

The Finance Committee and staff met on May 4, and reviewed revenues and expenses line by line. The Committee will meet again to finalize the budget. A special meeting will be scheduled in the next few weeks to present the budget for discussion and approval by the Board.

RECOMMENDATION

Receive and file this report.

Georgetown Divide Public Utility District
Water Quality Division
May-15
Auburn Lake Trails Water Treatment Plant

Water Quality for the month:

	<u>Highest</u>	<u>Lowest</u>	<u>Average</u>
Combined Turbidity	0.140	0.030	0.046
Individual filter	0.070	0.030	0.030
Raw pH	7.70	6.50	6.99
Treated pH	8.90	8.00	8.60
Alkalinity	14.00	8.00	11.00
Hardness	7.00	7.00	7.00
Chlorine residual	1.76	1.26	1.59

Chemical Use for the month:

Chemical Dosage = Mg/l - ppm

Chlorine Gallons (12.5%)	450.00	2.87
Soda Ash Pounds	776.10	4.65
Polymer Gallons	85.00	5.52

Water Production for the month (gallons):

Highest Day	874,000
Lowest Day	431,000
Average Daily Production	645,806
Total Monthly Production	20,020,000

Processed Water Used:

(gallons)

Raw Water:

(gallons)

Backwash	702,000	SCM	124,000
Filter to Waste	107,000	Sink	16,740
Surface wash	33,507	Total raw water used	140,740
Total used for Backwash	842,507	% Total intake	0.7%
% used for Backwash	4.2%		
1720e's, CL17, Fin. pH	44,826	Total water intake	21,061,047
Sampling Sink	12,974	Total used in production	1,041,047
Total Fin. water used	900,307	% Total used in production	4.9%
% Finished water used	4.5%		

Total Production Days

31

<u>Chemical Inventory</u>	<u>Delivery Date</u>	<u>Amount Delivered</u>	<u>Remaining Inventory (# of Units)</u>	<u>Pump Tank Level</u>
Chlorine	n/a	n/a	3.75drums	205gal.
Soda Ash	5/18	18 Bags	11bags	276gal.
Polymer	5/20	5 Drums	4.5drums	28Gal.

Maintenance and Duties Accomplished:

Backwash, FTW	Clean water traps	Clean Y strainers	DPD tests
Mon. chem. Pmps, SCM	Pump station checks	Change charts	Calc. PPM's
Generator test	Alka & Hard. Tests	Cal. PH probes	Change CL17 reagents
Fill chemicals	Record Temps	Cal.1720e's	Cal. 2100n Turbitimeter
Test Alarms	Calc. Inst. flows	Lube pumps & motors	Facility Maint.

Major events (leaks, complaints, equipment failure, power outages, etc.)

18 bags of soda ash from walton 5/18 changed flows on 5/28 5/1 new valve on polymer line cleaned combo line

Georgetown Divide Public Utility District
Water Quality Division
May-15
Walton Lake Water Treatment Plant

Water Quality for the month:

	<u>Highest</u>	<u>Lowest</u>	<u>Average</u>
Combined Turbidity (NTU)	0.290	0.030	0.045
Individual filter (NTU)	0.250	0.020	0.040
Raw pH	7.20	7.00	7.17
Treated pH	8.10	8.10	8.10
Alkalinity (mg/l CaCO ₃)	10.00	6.00	8.00
Hardness (mg/l CaCO ₃)	4.70	4.70	4.70
Chlorine residual (mg/l)	1.20	1.17	1.19

Chemical Use for the month:

Chemical Dosage = mg/l - ppm

Chlorine Gallons (12.5%)	376.00	2.36
Soda Ash Pounds	513.88	3.04
Polymer Gallons	39.25	2.52

Water Production for the month (gallons):

Highest Day	31-May	949,000
Lowest Day	8-May	436,000
Average Daily Production		654,355
Total Monthly Production		20,285,000

Processed Water Used:

(gallons)

Raw Water:

(gallons)

Backwash	624,000	SCM	172,170
Filter to Waste	71,000	Sink	16,740
Surface wash	39,877	Total raw water used	188,910
Total used for Backwash	734,877	% Total intake	0.9%
% used for Backwash	3.6%	Total water intake	21,282,862
1720e's, CL17, Fin. pH	44,826	Total used in production	997,862
Sampling Sink	29,249	% Total used in production	4.7%
Total Fin. water used	808,952		
% Finished water used	4.0%		

Total Production hours

573.9

Total KW hours

9,480

Ave. hours per Day

18.5

Ave. KW hours per day

306

Ave. Gals. per hour

35,346

Ave. Gals per KW hr

2,140

Total Production Days

31

KW hours per Prod. hr.

16.5

<u>Chemical Inventory</u>	<u>Delivery Date</u>	<u>Amount Delivered</u>	<u>Remaining Inventory (# of Units)</u>	<u>Pump Tank Level</u>
Chlorine	N/A		2.2-53 gal. drums	194 gals.
Soda Ash	18-May	Transferred 18 bags to ALT	13-50# bags	320 lbs
Polymer	20-May	3-53 gal. drums	3.3-53gal. Drums	27 gals.

Maintenance and Duties Accomplished:

Backwash, FTW	Clean water traps	Clean Y strainers	DPD tests
Mon. chem. Pmps, SCM	Pump station checks	Change charts	Calc. PPM's
Generator test	Alka & Hard. Tests	Cal. PH probes	Change CL17 reagents
Fill chemicals	Record Temps	Cal. 1720e's	Cal. 2100n Turbitimeter
Test Alarms	Calc. Inst. flows	Lube pumps & motors	Facility Maint.

Weather:

High Temp. °F	Low Temp. °F	Average Temp. °F
85	39	60
Total Rain fall Inches	Highest Day	One Day Rainfall Inches
0.69		0.35

Major Events: Leaks, Complants, Equipment Failures, Power Outages and Etc...

5/15 Power failure 2:45 am tripped multiple false alarms on panel. plant operation as normal when operator arrived to reset alarm panel.

5/20 Starting to bring down irrigation water causing higher than normal raw water turbidities.

5/21 Early turbidity breakthrough on filter #1 probubly cause by high raw water turbidity.

5/31 High turbidity alarm 8:00 pm , turbidity breakthrough on filter #1 would not make it through the weekend . Had to backwash Sunday night. High finish water demand Sunday evening.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
P.O. Box 4240 6425 Main Street
Georgetown, CA 95634

Phone Number (530) 333-4356 Fax Number (530) 333-9442

MEMORANDUM

To: Wendell Wall, General Manager
From: Jeff Pulfer

June 1, 2015

Re: Water Quality Division –May Monthly Report

The following is a summary of all the inspections, zone monitoring, maintenance, repairs and other activities in the Zone for the month of May 2015:

Wastewater Disposal:

As of, May 31, 2015 there are 1,004 developed lots with septic systems but only 1001 homes in ALT. The following activities have occurred in the Auburn Lake Trails Wastewater Disposal Zone during the month of May:

ALT Zone Activities:

Wastewater Disposal Systems Finalled: 0

- Routine Inspections: 55
- Follow-up Inspections: 4
- Routine POA Inspections: 0
- Escrow Inspections: 4
- Homeowner Requests for Service: 1
- Construction Inspections: 4
- Plan review/Inspections: 3
- Re-testing of Lots: 0
- New Wastewater Disposal System Designs: 0
- Enforcement/correction notices sent: 11 and 30 door-hangers left at the owner's home.

ALT Zone Activities and Homeowner Requests for Service:

- N/A
- New Pump Tank's =1 Lot (Escrow327)
- CDS tank replacement: 0

ALT CDS Activities:

- Number of CDS connections: 135
- Routine CDS Inspections: 0
- Follow-up CDS Inspections: 0
- CDS tanks replaced to date: 71
- Lots Video Camera Inspected: 0

- CDS tanks watertight tested or found leaking this month: 0
- New CDS tank: 0
- Routine Community Disposal Field Inspections: 4
- CDS Pump Station Inspections: 4

Monitoring Activities:

Groundwater Monitoring Wells:

The second round of sampling was conducted on May12, 2015 by GDPUD staff. The second Quarter Groundwater Report will be submitted to the State prior to the August 1, 2015 regulatory deadline. The next sampling event is scheduled for August 2015.

Training:

- N/A

ALT Regulatory Zone Reports:

- The monthly SSO No Spill Certification was submitted electronically to DWR on June 1, 2015

CDS Average Daily Flow & Average daily wastewater flow/home

May 2014= 21,050 (157.0gdp/home) (.17”rain) Calculation from 5/1/14-6/2/14
 June 2014 =19,976 (149.0gpd/home) (0 rain) Calculation from 6/2/14-7/1/14
 July 2014= 17,795 (132.7gpd/home) (.02”rain) Calculation from 7/1/14-8/5/14
 August 2014= 18,364 (137.0gpd/home) (.1”rain) Calculation from 8/4/14-9/2/14
 September 2014= 18,308 (136.6gpd/home) (.99”rain) Calculation from 9/2/14-10/1/14
 October 2014= 16,544 (123.46gpd/home) (3.94”rain) Calculation from 10/1/14-10/31/14
 November 2014=21,772(162.48gpd/home) (3.96rain) Calculation from 10/30/14-12/1/14
 December2014=46,597(347.74gpd/home) (13.94rain) Calculation from 12/1/14-12/31/14
 January2015=25,256(188.48gpd/home) (0rain) Calculation from 12/31/14-2/2/15
 February 2015=27,153(202.63gpd/home) (4.5in.rain) Calculation from 2/2/15-3/2/15
 March2015=27,756(207.13gpd/home) (.74 in.rain) Calculation from 3/1/2015-4/1/2015
 April2015=19,592(146.21gpd/home)(2.95in. rain) Calculation from 4/1/2015-5/1/2015
 May2015=20,108(148.95gpd/home)(.69 in. rain) Calculation from 5/1/2015-6/1/2015
 WDR limit is 71,800 gallons/day.

Georgetown Divide Public Utility District

Treated Water Production Monthly Comparison Million Gallons

WLWTP= Walton Lake Water Treatment Plant
ALTWTP= Auburn Lake Trails Water Treatment Plant

2013	WLWTP	ALTWTP	Total	2014	WLWTP	ALTWTP	Total	WLWTP Change	% Change	ALI Change	% Change	Total Change	% Change
Jan.	14.396	16.611	31.007	Jan.	17.908	14.494	32.402	3.512	24%	-2.117	-13%	1.395	4%
Feb.	11.404	14.688	26.092	Feb.	14.084	9.660	23.744	2.680	24%	-5.028	-34%	-2.348	-9%
Mar.	13.860	18.282	32.142	Mar.	15.503	11.991	27.494	1.643	12%	-6.291	-34%	-4.648	-14%
Apr.	18.304	24.642	42.946	Apr.	16.928	14.471	31.399	-1.376	-8%	-10.171	-41%	-11.547	-27%
May	30.968	37.387	68.355	May	24.508	23.431	47.939	-6.460	-21%	-13.956	-37%	-20.416	-30%
Jun.	36.668	44.432	81.100	Jun.	31.427	31.396	62.823	-5.241	-14%	-13.036	-29%	-18.277	-23%
Jul.	46.128	48.735	94.863	Jul.	35.103	34.998	70.101	-11.025	-24%	-13.737	-28%	-24.762	-26%
Aug.	45.229	40.875	86.104	Aug.	33.227	32.481	65.708	-12.002	-27%	-8.394	-21%	-20.396	-24%
Sep.	32.889	30.688	63.577	Sep.	29.198	26.757	55.955	-3.691	-11%	-3.931	-13%	-7.622	-12%
Oct.	27.074	27.374	54.448	Oct.	24.473	21.829	46.302	-2.601	-10%	-5.545	-20%	-8.146	-15%
Nov.	19.504	16.460	35.964	Nov.	15.400	13.670	29.070	-4.104	-21%	-2.790	-17%	-6.894	-19%
Dec.	22.086	16.265	38.351	Dec.	15.098	12.163	27.261	-6.988	-32%	-4.102	-25%	-11.090	-29%
Total	318.510	336.439	654.949	Total	272.857	247.341	520.198	-45.653	-17%	-89.098	-26%	-134.751	-21%

2014	WLWTP	ALTWTP	Total	2015	WLWTP	ALTWTP	Total	WLWTP Change	% Change	ALI Change	% Change	Total Change	% Change
Jan.	17.908	14.494	32.402	Jan.	15.349	12.750	28.099	-2.559	-14%	-1.744	-12%	-4.303	-13%
Feb.	14.084	9.660	23.744	Feb.	13.515	11.222	24.737	-0.569	-4%	1.562	16%	0.993	4%
Mar.	15.503	11.991	27.494	Mar.	16.647	16.018	32.665	1.144	7%	4.027	34%	5.171	19%
Apr.	16.928	14.471	31.399	Apr.	16.875	15.605	32.480	-0.053	0%	1.134	8%	1.081	3%
May	24.508	23.431	47.939	May	20.285	20.020	40.305	-4.223	-17%	-3.411	-15%	-7.634	-16%
Jun.				Jun.									
Jul.				Jul.									
Aug.				Aug.									
Sep.				Sep.									
Oct.				Oct.									
Nov.				Nov.									
Dec.				Dec.									
Total	88.931	74.047	162.978	Total	82.671	75.615	158.286	-6.260	-8%	1.568	2%	-4.692	-3%

Memo

To: Board of Directors
From: Wendell Wall
Date: June 9, 2015
Re: El Dorado County Local Agency Formation Commission Instant Runoff
Election of Regular Special District Representative
Board Meeting of June 9, 2015; Agenda Item #9

BACKGROUND/DISCUSSION

El Dorado County Local Agency Formation Commission (LAFCO) informed the District that an instant runoff election for the regular special district representative is necessary. The information on the election and the candidate statements are enclosed for review by the Board.

RECOMMENDATION

Staff recommends the Board review the information provided by LAFCO and provide direction to staff.

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

550 Main Street Suite E • Placerville, CA 95667

Phone: (530) 295-2707 • Fax: (530) 295-1208

lafco@edlafco.us • www.edlafco.us

M E M O

DATE: May 20, 2015

TO: Special District Selection Committee

FROM: José C. Henríquez, Executive Officer

SUBJECT: Second Notice – Instant Runoff Election of Regular and Alternate Special District Representatives to El Dorado LAFCO

This memo is being sent out to all of the districts that have not yet voted in the Special District Representative election. Although the deadline for voting in this election was March 29, 2015, LAFCO is seven ballots shy of a quorum. Consequently, the election is still open and the ballots we have received cannot be counted.

Therefore, we are asking for a second time that your district vote its preference from the slate of candidates below and submit its ballot so that a winner can be announced. Below is the list of the nominees in alphabetical order. Enclosed you will find their bios from the candidates who submitted one. Please review the enclosed materials at your next public meeting and send in your ballot with your selection in order of preference.

- 1) **Dale Coco, M.D.**, El Dorado Irrigation District
- 2) **Ken Humphreys**, Rescue Fire Protection District
- 3) **Holly Morrison**, Cameron Park Community Services District
- 4) **Tim Palmer**, Georgetown Divide Resource Conservation District

Please take the opportunity to fill out the ballot, ranking each nominee in the order of preference using “1” for your first preference, “2” for second, and so on. It is okay to vote for only one person; however, ranking additional candidates will not help defeat your first-choice candidate. Please do not mark the same number beside more than one candidate and do not skip numbers.

S:\Elections\2015 Special District Election\2015 May Special Districts 2nd Mailing.doc

COMMISSIONERS

Public Member: Dyana Anderly • Alternate Public Member: Niles J. Fleege

City Members: Carol A. Patton, Austin C. Sass • Alternate City Member: John Clerici

County Members: Shiva Frentzen, Brian Veerkamp • Alternate County Member: Michael Ranalli

Special District Members: Ken Humphreys, Vacant • Alternate Special District Member: Alan Day

STAFF

José C. Henríquez, Executive Officer • Erica Sanchez, Policy Analyst

Denise Tebaldi, Interim Commission Clerk • Kara K. Ueda, Commission Counsel

Election Deadline

Please note that mailings such as this mailing and the previous announcement cost money, and LAFCO's budget is partially funded by your agency.

Thank you for your time and please feel free to contact me or any member of LAFCO at (530) 295-2707, if you have any questions.

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

550 Main Street Suite E • Placerville, CA 95667
(530) 295-2707 • lafco@edlafco.us • www.edlafco.us

ELECTION BALLOT

GEORGETOWN DIVIDE PUD

Special District Representative to LAFCO Regular and Alternate Seat

*The election ends on March 29, 2015 at 5:00 p.m. or until a quorum of
Special District ballots is received, whichever occurs later.*

Rank the nominees in preferential order, "1" being the first preference, "2" being the second, and so on.

Dale Coco, M.D. , El Dorado Irrigation District	1	2	3	4
Ken Humphreys , Rescue Fire Protection District	1	2	3	4
Holly Morrison , Cameron Park Community Services District	1	2	3	4
Tim Palmer , Georgetown Divide Resource Conservation District	1	2	3	4

SIGNATURE OF PRESIDING OFFICER (Original Signature Required):

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot.

PRINTED NAME OF PRESIDING OFFICER (Required):

**Mail to: LAFCO
550 Main Street, Suite E
Placerville, CA 95667**

AGENDA ATTACHED (Optional): Yes No

IMPORTANT

Please return this ballot with or without a vote.
If you choose not to vote, write "No Vote" and mail with presiding officer's signature.

S:\Elections\2015 Special District Election\2015 SDE Ballots\2015 SDE Ballots_Emailed\2015 Election Ballot_Georgetown Divide PUD.docx

COMMISSIONERS

Public Member: Dyana Anderly • Alternate Public Member: Niles J. Fleege
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STAFF

José C. Henriquez, Executive Officer • Erica Sanchez, Policy Analyst
Denise Tebaldi, Interim Commission Clerk • Kara K. Ueda, Commission Counsel

RECEIVED

STATEMENT OF QUALIFICATIONS
CANDIDATE FOR LAFCO SPECIAL DISTRICT REPRESENTATIVE
DALE COCO, M.D.

JAN 24 2015
EL DORADO LAFCO

Dr. Dale Coco is a retired primary care physician with degrees in biology from Southern Methodist University and medicine from the University of Texas. Dr. Coco worked 15 years in private practice in South Lake Tahoe and Cameron Park. He retired from Kaiser Permanente in Folsom after over 17 years with the group. During his 35-year medical career, Dr. Coco served as chief of staff at Barton Memorial Hospital and on multiple committees at Marshall Hospital. He was a volunteer faculty member at University of California, San Francisco, providing externships for third-year medical students and a volunteer clinical instructor at UC Davis, supervising residents in a clinical setting. He was also a member of the nurse practitioner training program at UCD providing internships for nurse practitioners. During his tenure at Kaiser Permanente he participated in the primary care delivery system remodel. He is a past president of the Cameron Park Rotary Club, coached youth sports, and was the sideline physician for the Oak Ridge High School football teams. Since retirement, Dr. Coco has served on the board of the American River Conservancy and the board of Snowline Hospice. He is also on the Citizens for Water Committee, the Board of the Regional Water Authority, and served on the Citizens Review Committee for the Integrated Water Resources Plan at EID.



Rescue Fire Protection District

• P.O. Box 201 Rescue, CA 95672 • Phone: (530) 677-1868 • Fax: (530) 677-9609
www.rescuefiredepartment.org

Statement of Qualifications for LAFCO Special District Representative

Name - Ken Humphreys

Education - Masters Degree in Science Education, Masters Degree in Mathematics

Current Position - Elected Board Member, Rescue Fire Protection District

Brief History:

I have lived in Rescue with my wife, Penny, since 1971. I retired from Sacramento City College in 1993 after teaching in California for 38 years. I have been, and continue to be active in a variety of community groups including; Board Member of the American River Conservancy, serving with the El Dorado County Women's Center, and President of the Gold County Artists Cooperative.

Special District Experience:

I was involved in the formation of the Rescue Fire Protection District including submitting petitions to LAFCO that allowed Rescue to become a Taxing District. I served as a member of the Rescue Fire Department, holding the position of an Officer, when the Rescue Fire Protection District consisted of an all "Volunteer" group in the seventies and early eighties.

I am very aware of the problems that small Special Districts such as Rescue have had and continue to have, in providing affordable Fire Protection or other services, to the community. This also includes the inability of Districts to provide for long-term planning in the absence of long-term financial stability.

I served as the lead person for the Rescue Board in establishing an Assessment District to improve the financial stability of the Rescue Fire Protection District. While this Assessment has provided some financial relief, many Districts still feel the effects of Proposition-13 and ERAF.

I am aware of the important role Special Districts play in the rural communities, whether the District is providing Fire Protection or water to a community. Many of these Districts help to provide a unifying force for the community and in many cases help to provide an identity for that community.

For the past nine years I have served as a member of the Rescue Fire Protection District Board. For the past seven years I have served as a commissioner of the El Dorado Local Agency Formation Commission, representing Special Districts. For all of the years I have been with LAFCO, I have served as a member of the Ad Hoc Budget Committee and in each of those years our budget has decreased. I have been heavily involved in the discussions and actions taken with respects to Fire Districts. I would like very much to represent Special Districts for another term.

Respectfully submitted,

Ken Humphreys, Board Member
Rescue Fire Protection District

RECEIVED

NOV 14 2014

EL DORADO LAFCO

Holly Morrison



El Dorado Local Agency Formation Commission (LAFCO) Special District Representative Candidate

I would be honored to be selected by the El Dorado Local Agency Formation Commission (LAFCO) to serve as a Special District Representative. Having been a resident of Cameron Park and El Dorado County for over 12 years, I have observed the district go through many changes. I think it would be very exciting to have a say and offer a hand in helping to form the many opportunities for positive growth and change over the next few years. As a small business owner of a home-based canine board & care service, "The Dog's House", I have a vested interest in maintaining, growing and improving the local quality of life.

My current community involvement is as follows:

December 2014 to present - Elected - Board Member, Cameron Park Community Services District (CPCSD)

January 2006 to present - Elected - President and Board Chairperson, El Dorado Dog Owners Guild (EDDOG)

Non-profit 501c3. Responsible for fundraising activities, board/volunteer management, building of first off-leash dog park on the Western slope of the Sierra Nevada Foothills, Hacienda Dog Park, Cameron Park, El Dorado County.

March 2013 to present - Appointed - El Dorado County Community Action Council (EDCCAC)

District 2 Representative. EDCCAC acts as an advisory panel to the county Community Services Department and Board of Supervisors on issues affecting low income residents of the County. Its purpose is in coordination of resources and addressing major concerns such as homelessness.

Appointed by County Supervisor Ray Nutting March 2013, Elected Vice Chair August 2014

Reappointed by County Supervisor Shiva Frentzen September 2014

April 2013 to present - Cameron Park Envision Forum

"Cameron Park is a community committed to sustainable growth, while providing access to local and regional education, recreation, health care and economic opportunities. Preservation of our social, cultural and natural resources is the key element for development, planning and stewardship."

Transportation design that unifies Cameron Park and its bike and pedestrian-friendly urban transit opportunities.

2. An interconnecting regional park and trail system that supports a healthy and mobile lifestyle. 3. An architecturally cohesive, walkable downtown that promotes economic vitality to the region. 4. The sustainable integration of environmentally sensitive natural resources. 5. The enhancement of a safe and secure community.

June 2014 to present - Mature Leadership Council - The Mature Leadership Council functions to assess and help implement the interests of older adults in the greater Cameron Park area.

August 2014 to present - Rebuilding Together/Safe@Home - El Dorado County - Steering Committee - This program provides minor repairs and modifications for county Seniors that improve accessibility and safety within the home. The work is performed year-round by trained volunteers.

Work Experience: 8 years National Major Accounts Client Services Representative - WebEx Communications, Inc./Cisco Systems - San Jose, CA & Rancho Cordova, CA; Regional Account Manager - San Francisco Giants and Oakland Athletics Baseball Clubs; Regional Territory Manager SF Giants "Build the Ballpark" Campaign; Regional Account Manager - First Data/Comerica Bank Merchant Banking Services - San Jose, CA; Educator - California & Colorado. **Education** - San Francisco State University - Bachelor of Arts (B.A.) English Literature; Post Graduate Studies-Teaching Credential, licensed in California & Colorado

My interests and focus are in fire and public safety, parks and recreation, youth programs and senior citizen activities in conjunction with thoughtful development throughout the county. I would welcome selection to be an El Dorado County LAFCO Special District Representative.

Best regards, Holly Morrison / 3025 Granada Court / Cameron Park / California / 95682 / 530.676.9699

RECEIVED

JAN 26 2015

EL DORADO LAFCO

Statement of Qualifications for Special District Representative
to the El Dorado County LAFCO Board

TIM PALMER

My name is Tim Palmer and I am a member of the Georgetown Resource Conservation District Board. My time spent as a volunteer fireman, as well as a board member for the Auburn Lake Trails Association and Cool Charity, has given me insight as to how local agencies and community associations work, as well as their specific needs and desires.

I recently ran for Supervisor in district four and had the opportunity to meet many more people who care about quality local government and making decisions to continue providing needed services to our communities.

Thank you for your consideration.

Memo

To: Board of Directors

From: Wendell Wall

Date: June 9, 2015

Re: Public Hearing for Proposition 4, Appropriation Limit and Related Resolution
Board Meeting of June 9, 2015; Agenda Item #10

BACKGROUND/DISCUSSION

In November of 1979, the voters of the State of California approved Proposition 4, more commonly known as the (Paul) Gann Initiative. The proposition places limits on the amount of tax revenue that can be spent by all entities of government. The District is a local government and therefore must comply with the proposition. The proposition became effective for the 1980-81 fiscal year, but the formula for calculating the limits began with the 1978-79 "base year" tax revenues. Since that time the District has been setting a public hearing annually to establish its appropriation limit (maximum general tax revenue that can be spent) which is derived from information received from the State Department of Finance during May. The change factor is based on the per capita personal income change for the year and population change for unincorporated areas of El Dorado County.

The District is in compliance as the limit for 2015-16 is calculated to be \$2,269,807. The estimated general tax revenue for 2015-16 is expected to be approximately \$1,350,000 which is considerably less than the limit.

RECOMMENDATION

Staff recommends conducting the public hearing and adopting Resolution 2015-04 setting the Proposition 4 Appropriation Limit for the District.

HISTORY OF PROPOSITION 4 APPROPRIATION LIMIT

	Fiscal Year	Cost of Living Per Capita Personal Income Revenue	Population times Increase	Increase = Factor	Maximum Tax
	78-79	Base Year			\$159,282
	79-80			1.2564	200,122
	80-81			1.2627	252,694
	81-82			1.2107	305,936
	82-83			1.1436	349,868
	83-84			1.0644	372,399
	84-85			1.0712	398,913
	85-86			1.0877	433,897
	86-87			1.0832	469,997
	87-88			1.0854	510,134
	88-89			1.0654	543,496
	89-90			1.1258	611,867
	90-91			1.1196	685,046
	91-92			1.1088*	759,579*
	92-93			1.0405	790,342*
	93-94			1.0671	843,373
	94-95			1.0327	870,951
	95-96			1.0741	935,489
	96-97			1.0641	995,454
	97-98	1.0467	x 0.9855 =	1.0315	1,026,810
	98-99	1.0415	x 1.0285 =	1.0712	1,099,919
	99-00	1.0460	x 1.0166 =	1.0634	1,169,653
	00-01	1.0491	x 1.0143 =	1.0641	1,244,627
	01-02	1.0782	x 1.0179 =	1.0975	1,365,978
	02-03	0.9873	x 1.0154 =	1.0025	1,369,393**
	03-04	1.0231	x 1.0193 =	1.0428	1,428,003
	04-05	1.0328	x 1.0194 =	1.0528	1,503,402
	05-06	1.0526	x 1.0203 =	1.0740	1,614,654
	06-07	1.0396	x 1.0211 =	1.0615	1,713,955
	07-08	1.0442	x 1.0136 =	1.0584	1,814,050
	08-09	1.0429	x 1.0120 =	1.0554	1,914,548
	09-10	1.0062	x 1.0085 =	1.0148	1,942,883
	10-11	0.9746	x 1.0080 =	0.9824	1,908,682
	11-12	1.0103	x 1.0251 =	1.0357	1,976,822
	12-13	1.0377	x 1.0010 =	1.0387	2,053,325
	13-14	1.0512	x 1.0035 =	1.0549	2,166,053
	14-15	0.9977	x 1.0021 =	0.9998	2,166,053
	15-16	1.0382	x 1.0093 =	1.0479	2,269,807

*corrected 6/1/93, **corrected 6/1/03

Agenda Item #10

The Proposition 4 Appropriation Limit was implemented to limit the growth of governments by a cap on the amount of property taxes that can be spent on an annual basis. As the anticipated amount of property taxes to be received by the District in FY 2015-16 is far less than the calculated cap above, the District is in compliance with the limit.

**RESOLUTION NO. 2015-06
OF THE BOARD OF DIRECTORS OF
THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
SETTING THE FISCAL YEAR 2015-16 PROPOSITION 4
APPROPRIATIONS LIMITATION**

WHEREAS, the Board of Directors of GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT conducted a hearing on the appropriations limitation for GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT on the 9th day of June, 2015; and

WHEREAS, the hearing was advertised and noticed as required by law; and

WHEREAS, the Board received testimony and other evidence regarding the appropriations limitation to be established for the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT that the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT appropriations limit for the 2015-16 Fiscal Year, as described in Article XIII B of the State Constitution and implemented by Chapter 1205, Statutes of 1980 is the sum of \$2,269,353 computed as follows:

$$\frac{\$2,166,053}{(2014-15 \text{ Approp. Limit})} \quad (\text{X}) \quad 1.0479 = \frac{\$2,269,807}{(2015-16 \text{ Approp. Limit})}$$

The foregoing resolution was passed and adopted by the Board of Directors of GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT at a meeting of said Board held on the 9th day of June, 2015, by the following vote:

AYES:
NAYS:
ABSENT:
ABTAIN:

Norm Krizl, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Wendell Wall
General Manager
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Memo

To: Board of Directors
From: Wendell Wall
Date: June 9, 2015
Re: T- Mobile Antenna Installation at Hotchkiss Hill
Board Meeting of June 9, 2015; Agenda Item #11

BACKGROUND/DISCUSSION

The District currently has an agreement with Verizon regarding the radio tower it installed at the Hotchkiss Hill location for communication purposes. Other entities, such as cable companies, have installed their antennas on the Verizon tower, and T-Mobile has requested to install its antenna the tower as well. T-Mobile will pay a monthly fee to GDPUD for the privilege.

RECOMMENDATION

Staff recommends the Board direct staff to enter into an agreement with T-Mobile to install an antenna on the Verizon tower and to pay the District \$1,200.00 a month for the term of that agreement. T-Mobile would be responsible for any and all maintenance that would need to be performed regarding its equipment.

Memo

To: Board of Directors
From: Wendell Wall
Date: June 9, 2015
Re: Approval of Annual 2014 Audit
Board Meeting of June 9, 2015; Agenda Item #12

BACKGROUND/DISCUSSION

The accounting firm of Moss, Levy & Hartzheim LLP, Certified Public Accountants, has completed the Independent Auditor's Report for the District for the fiscal year that ended June 30, 2014.

Documents relating to the same under title "Georgetown Divide Public Utility District Basic Financial Statements" dated June 30, 2014, and "Georgetown Divide Public Utility District Management Report and the Auditor's Communication Letter" dated June 30, 2014 comprise the Annual Report for the fiscal year ending June 30, 2014. The Financial Statements were emailed on June 1, 2015 to all Board Members except Director Hanschild who picked up his copy at the office.

RECOMMENDATION

Staff recommends the Board approve the Annual Audit Report for the fiscal year ending June 30, 2014.

Memo

To: Board of Directors
From: Wendell Wall
Date: June 9, 2015
Re: Contract with the Accounting Firm of Moss, Levy & Hartzheim, LLP
Board Meeting of June 9, 2015; Agenda Item #13

BACKGROUND/DISCUSSION

The accounting firm of Moss, Levy & Hartzheim, LLP (MLH) has been conducting the District's annual audit for the past several years. A copy of the current agreement is attached for your information.

The District submitted a Request for Proposal to six accounting firms, including MLH. None of the firms responded. Staff subsequently contacted MLH to ascertain whether the firm would be willing to extend the current contract for another year. Attached is a copy of the email received from MLH stating that it is willing to extend the contract one additional year at \$15,000. This represents a zero dollar increase over the current price.

RECOMMENDATION

Staff recommends the Board approve a one-year extension to the contract with the accounting firm of Moss, Levy & Hartzheim, LLP, in an amount not to exceed \$15,000.

Wendell Wall

From: Vaughn Johnson [vaughn@gd-pud.org]
Sent: Wednesday, May 27, 2015 1:18 PM
To: 'Wendell Wall'
Subject: FW: FINAL mgmt. report

From: Derek Rampone [mailto:drampone@mlhcpas.com]
Sent: Tuesday, May 26, 2015 4:32 PM
To: Vaughn Johnson
Subject: Re: FINAL mgmt. report

Hi Vaughn,
We would keep the price the same, for a one year extension, \$15,000.
Let me know if you have any other questions.
Derek

On Fri, May 22, 2015 at 12:32 PM, Vaughn Johnson <vaughn@gd-pud.org> wrote:

Wendell asked me if your firm would like to extend your contract one more year and what you would charge for the audit?

From: Derek Rampone [mailto:drampone@mlhcpas.com]
Sent: Monday, May 18, 2015 4:27 PM

To: Vaughn Johnson
Subject: Re: FINAL mgmt. report

Did you mail us one? Or can you send me one?

On Mon, May 18, 2015 at 4:24 PM, Vaughn Johnson <vaughn@gd-pud.org> wrote:

Yes please. We would love it.

From: drampone@mlhcpas.com [mailto:drampone@mlhcpas.com]
Sent: Monday, May 18, 2015 2:50 PM
To: Vaughn Johnson
Subject: Re: FINAL mgmt. report



MOSS, LEVY & HARTZHEIM LLP

CERTIFIED PUBLIC ACCOUNTANTS

PARTNERS

RONALD A LEVY, CPA
CRAIG A HARTZHEIM, CPA
HADLEY Y HUI, CPA

COMMERCIAL ACCOUNTING & TAX SERVICES

433 N. CAMDEN DR. SUITE 730
BEVERLY HILLS, CA 90210
TEL: 310.273.2745
FAX: 310.670.1689
www.mlhcpas.com

GOVERNMENTAL AUDIT SERVICES

5800 HANNUM AVE., SUITE E
CULVER CITY, CA 90230
TEL: 310.670.2745
FAX: 310.670.1689
www.mlhcpas.com

July 31, 2014

To the Board of Directors and General Manager of the
Georgetown Divide Public Utility District

We are pleased to confirm our understanding of the services we are to provide the Georgetown Divide Public Utility District for the fiscal year ended June 30, 2014. We will audit the financial statements of the District, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Georgetown Divide Public Utility District as of and for the fiscal year ended June 30, 2014. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Georgetown Divide Public Utility District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Georgetown Divide Public Utility District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Schedule of Funding Progress – Other Post-employment Benefits.

We have also been engaged to report on supplementary information other than RSI that accompanies the Georgetown Divide Public Utility District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Schedule of Operating Expenses.
- 2) Restricted Plant Benefit Charges and Disclosures.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the Georgetown Divide Public Utility District and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Georgetown Divide Public Utility District's financial statements. Our report will be addressed to the Board of Directors of the Georgetown Divide Public Utility District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add

changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

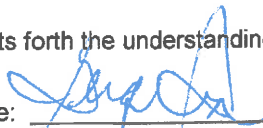
Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

(Continued)

RESPONSE:

This letter correctly sets forth the understanding of the Georgetown Divide Public Utility District.

Management signature: 

Title: Interim General Manager

Date: 8/12/14

Governance signature: Bernice M. Lane

Title: PRESIDENT BOARD OF DIRECTORS

Date: 8/14/14

Memo

To: Board of Directors
From: Wendell Wall
Date: June 9, 2015
Re: ALT Treatment Plant Loan Repayment Plan
Board Meeting of June 9, 2015; Agenda Item #14

BACKGROUND/DISCUSSION

At a Special Board Meeting held on May 28, 2015, the Board approved the loan amount of \$10,000,000.00 from the State for the construction of the ALT Treatment Plant. Mary Fleming of RCAC presented a repayment schedule of the 20-year loan by applying a fixed rate charge to each of the 3,586 active potable water customers. The fixed rate would be \$15.03 per month per customer for the first 10 years, and \$13.66 for years 11 through 20. Staff was directed to collect alternative loan repayment plans. Staff received three alternative plans from Director Capraun who will be explaining the plans. Staff will discuss the fixed rate repayment plan in conclusion.

RECOMMENDATION

Staff recommends the Board approve the fixed rate option loan repayment plan.

Auburn Lake Trails Loan ALTERNATE #1

(PREFERRED PLAN)

Loan repayment plan for \$10 million ALT treatment plant construction loan

Terms: \$10,000,000 loan for 20 years at 1.663% per annum. Annual loan payment **\$649,000** (1st ten years) and **\$590,000** (2nd ten years).

Proposal:

Maintain current "base" charge at \$47.14 bi-monthly (X 3586 customers = \$1,014,264 (estimate) annually).

Begin a loan "surcharge" of \$.02 per cubic foot **maximum** (capped). Per cubic foot charge to be determined bi-annually by Board action depending on water volume sales. All treated water volume (cubic feet) to be charged, including first 2000cf.

Revenue illustration:

Extreme low volume year:	40,000,000 cf	X .017	= \$680,000 revenue.
Low volume year:	60,000,000 cf	X .011	= \$660,000 revenue.
Normal volume year:	70,000,000 cf	X .0095	= \$665,000 revenue.
High volume year:	80,000,000 cf	X .0085	= \$680,000 revenue.

If additional loan payback revenue guarantees are required by lender, undedicated revenue from current 47.14 bi-monthly "base" rate and/or property tax revenue (\$1,300,000+ annually) should more than suffice.

Benefits:

Every account holder/ratepayer pays an equitable amount in proportion to treated water actually consumed.

The intent of Proposition 218 is obviously maintained.

District Counsel has expressed an opinion that this approach is legal. (Special Board meeting 5/28/15).

Auburn Lake Trails Loan ALTERNATE 2

10 Million Dollar Loan *Consumption Charge only*

1st Ten Years \$ 649,000 \$ 0.0134 *Highest Rate for consumption*
 2nd Ten Years \$ 590,000

2013 usage					
ALTERNATE RATE PLAN					
BASE RATE (ALL ACCOUNTS)		3586			
1st ten yr COMMODITY RATE PER CF	\$ 0.0090	X	72,174,019	TOTAL>>	\$ 649,000
ANNUAL INCREASE					
2nd ten yr COMMODITY RATE PER CF	\$ 0.00817	X	72,174,019	TOTAL>>	\$ 590,000

36% reduction					
ALTERNATE RATE PLAN					
BASE RATE (ALL ACCOUNTS)			3586		
1st ten yr COMMODITY RATE PER CF	\$ 0.0134	X	48,356,593	TOTAL>>	\$ 649,000
ANNUAL INCREASE					
2nd ten yr COMMODITY RATE PER CF	\$ 0.0122	X	48,356,593	TOTAL>>	\$ 590,000

2014 usage					
ALTERNATE RATE PLAN					
BASE RATE (ALL ACCOUNTS)			3586		\$ -
1st ten yr COMMODITY RATE PER CF	\$ 0.0084	X	77,602,294	TOTAL>>	\$ 649,000
ANNUAL INCREASE					
2nd ten yr COMMODITY RATE PER CF	\$ 0.0076	X	77,602,294	TOTAL>>	\$ 590,000

36% reduction					
ALTERNATE RATE PLAN					
BASE RATE (ALL ACCOUNTS)			3586		
1st ten yr COMMODITY RATE PER CF	\$ 0.0125	X	51,993,537	TOTAL>>	\$ 649,000
ANNUAL INCREASE					
2nd ten yr COMMODITY RATE PER CF	\$ 0.0113	X	51,993,537	TOTAL>>	\$ 590,000

FLAT RATE PLAN					
BASE RATE (ALL ACCOUNTS)			3586	Bi Monthly Rate	
1st ten yr COMMODITY RATE PER CF	\$ 649,000	DIV	3586	TOTAL>>	\$ 30.16 \$ 649,000
ANNUAL INCREASE					
2nd ten yr COMMODITY RATE PER CF	\$ 590,000	DIV	3586	TOTAL>>	\$ 27.42 \$ 590,000

1st Ten Years						
	Average Customer			2000 cu ft		%chg
	Bi-Monthly	Present Rate	New rate chg	Total	Old	
Highest	\$ 47.14	\$ -	\$ 26.84	\$ 73.98	\$ 47.14	57%
Normal	\$ 47.14	\$ -	\$ 16.73	\$ 63.87	\$ 47.14	35%
Flat Rate	\$ 47.14	\$ -	\$ 30.16	\$ 77.30	\$ 47.14	64%
4000 cu ft						
Highest	\$ 47.14	\$ 27.60	\$ 53.68	\$ 128.42	\$ 74.74	72%
Normal	\$ 47.14	\$ 27.60	\$ 33.45	\$ 108.19	\$ 74.74	45%
Flat Rate	\$ 47.14	\$ 27.60	\$ 30.23	\$ 104.97	\$ 74.74	40%
6000 cu ft						
Highest	\$ 47.14	\$ 60.60	\$ 80.53	\$ 188.27	\$ 107.74	75%
Normal	\$ 47.14	\$ 60.60	\$ 50.18	\$ 157.92	\$ 107.74	47%
Flat Rate	\$ 47.14	\$ 60.60	\$ 30.23	\$ 137.97	\$ 107.74	28%
8000 cu ft						
Highest	\$ 47.14	\$ 99.20	\$ 107.37	\$ 253.71	\$ 146.34	73%
Normal	\$ 47.14	\$ 99.20	\$ 66.91	\$ 213.25	\$ 146.34	46%
Flat Rate	\$ 47.14	\$ 99.20	\$ 30.23	\$ 176.57	\$ 146.34	21%
10000 cu ft						
Highest	\$ 47.14	\$ 143.40	\$ 134.21	\$ 324.75	\$ 190.54	70%
Normal	\$ 47.14	\$ 143.40	\$ 83.63	\$ 274.17	\$ 190.54	44%
Flat Rate	\$ 47.14	\$ 143.40	\$ 30.23	\$ 220.77	\$ 190.54	16%

The Department of Water Resources loan provides very inexpensive financing. The District is requesting a ten million dollar loan from DWR. The interest rate will be 1.663%. As a condition of the loan, DWR will require the district to establish a rate structure sufficient to pay for the debt service on the loan.

The proposed charge will establish a funding source to fund the loan payments. A consumption charge per cubic foot of water used is proposed to be added to each treated water account. In the event enough revenue is not collect for payment, the districts property tax revenue shall be used to make up any additional funds needed to meet the needs of the debt service on the loan.

The funds used from the property tax revenue shall be reimbursed by the consumption charge at a time when the revenue is more established, within the limits approved. The charge is planned to be allocated fairly among all treated water accounts and assist with financing the cost of the required improvements while maintaining the current level of service to treated water customers of the district. If the revenue from the proposed charge ever exceeds the amount of the annual debt service, then the Charge will be reduced. Collection of funds shall never exceed the amount of debt service requirement and the repayment of the property tax revenue.

Auburn Lake Trails Loan ALTERNATE 3

10 Million Dollar Loan *Consumption Charge and flat rate*

1st Ten Years \$ 649,000 \$ 0.0112 *Highest Rate for consumption*
 2nd Ten Years \$ 590,000
 Flat Rate Charge \$5.00 Bi- Monthly \$ 107,580.00

2013 usage

ALTERNATE RATE PLAN					
BASE RATE (ALL ACCOUNTS)			3586		
1st ten yr COMMODITY RATE PER CF	\$	0.0075	X	72,174,019	TOTAL>> \$ 541,420
ANNUAL INCREASE					
2nd ten yr COMMODITY RATE PER CF	\$	0.0067	X	72,174,019	TOTAL>> \$ 482,420

36% reduction

ALTERNATE RATE PLAN					
BASE RATE (ALL ACCOUNTS)			3586		
1st ten yr COMMODITY RATE PER CF	\$	0.0112	X	48,356,593	TOTAL>> \$ 541,420
ANNUAL INCREASE					
2nd ten yr COMMODITY RATE PER CF	\$	0.0100	X	48,356,593	TOTAL>> \$ 482,420

2014 usage

ALTERNATE RATE PLAN					
BASE RATE (ALL ACCOUNTS)			3586		
1st ten yr COMMODITY RATE PER CF	\$	0.0070	X	77,602,294	TOTAL>> \$ 541,420
ANNUAL INCREASE					
2nd ten yr COMMODITY RATE PER CF	\$	0.0062	X	77,602,294	TOTAL>> \$ 482,420

36% reduction

ALTERNATE RATE PLAN					
BASE RATE (ALL ACCOUNTS)			3586		
1st ten yr COMMODITY RATE PER CF	\$	0.0104	X	51,993,537	TOTAL>> \$ 541,420
ANNUAL INCREASE					
2nd ten yr COMMODITY RATE PER CF	\$	0.0093	X	51,993,537	TOTAL>> \$ 482,420

FLAT RATE PLAN					
BASE RATE (ALL ACCOUNTS)			3586		Bi Monthly Rate
1st ten yr COMMODITY RATE PER CF	\$	649,789	DIV	3586	TOTAL>> \$ 30.20
ANNUAL INCREASE					
2nd ten yr COMMODITY RATE PER CF	\$	589,808	DIV	3586	TOTAL>> \$ 27.41

1st Ten Years						
	Average Customer			2000 cu ft max		%chg
	Bi-Monthly	Present Rates	New rate chg	Total	Old	
Highest	\$ 47.14	\$ -	\$ 27.39	\$ 74.53	\$ 47.14	58%
Normal	\$ 47.14	\$ -	\$ 18.95	\$ 66.09	\$ -47.14	40%
Flat Rate	\$ 47.14	\$ -	\$ 30.16	\$ 77.30	\$ 47.14	64%
4000 cu ft max						
Highest	\$ 47.14	\$ 27.60	\$ 49.79	\$ 124.53	\$ 74.74	67%
Normal	\$ 47.14	\$ 27.60	\$ 32.91	\$ 107.65	\$ 74.74	44%
Flat Rate	\$ 47.14	\$ 27.60	\$ 30.23	\$ 104.97	\$ 74.74	40%
6000 cu ft max						
Highest	\$ 47.14	\$ 60.60	\$ 72.18	\$ 179.92	\$ 107.74	67%
Normal	\$ 47.14	\$ 60.60	\$ 46.86	\$ 154.60	\$ 107.74	43%
Flat Rate	\$ 47.14	\$ 60.60	\$ 30.23	\$ 137.97	\$ 107.74	28%
8000 cu ft max						
Highest	\$ 47.14	\$ 99.20	\$ 94.57	\$ 240.91	\$ 146.34	65%
Normal	\$ 47.14	\$ 99.20	\$ 60.81	\$ 207.15	\$ 146.34	42%
Flat Rate	\$ 47.14	\$ 99.20	\$ 30.23	\$ 176.57	\$ 146.34	21%
10000 cu ft max						
Highest	\$ 47.14	\$ 143.40	\$ 116.96	\$ 307.50	\$ 190.54	61%
Normal	\$ 47.14	\$ 143.40	\$ 74.77	\$ 265.31	\$ 190.54	39%
Flat Rate	\$ 47.14	\$ 143.40	\$ 30.23	\$ 220.77	\$ 190.54	16%

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Assumptions Table

1. \$10,000,000 Loan
2. 1.663% Interest Rate
3. One Interest & Principal Payment Semi-Annually
4. 20 Year Term
5. 3,586 Connection Base
6. One Tenth of One Year Payment Funded Annually For 10 Years Until Debt Reserve Equals one Annual Payment

Assumes No CIP Reserves Funded						
Year	Annual Debt Service	Annual Debt Reserves (First 10 Years)	Annual Total	Number of Connections	Annual Total Per Connection	Monthly Total Per Connection
2017	\$ 589,807.74	\$ 58,980.77	\$ 648,788.51	3,586	\$ 180.92	\$ 15.08
2018	\$ 587,937.84	\$ 58,793.78	\$ 646,731.62	3,586	\$ 180.35	\$ 15.03
2019	\$ 587,937.84	\$ 58,793.78	\$ 646,731.62	3,586	\$ 180.35	\$ 15.03
2020	\$ 587,937.84	\$ 58,793.78	\$ 646,731.62	3,586	\$ 180.35	\$ 15.03
2021	\$ 587,937.84	\$ 58,793.78	\$ 646,731.62	3,586	\$ 180.35	\$ 15.03
2022	\$ 587,937.84	\$ 58,793.78	\$ 646,731.62	3,586	\$ 180.35	\$ 15.03
2023	\$ 587,937.84	\$ 58,793.78	\$ 646,731.62	3,586	\$ 180.35	\$ 15.03
2024	\$ 587,937.84	\$ 58,793.78	\$ 646,731.62	3,586	\$ 180.35	\$ 15.03
2025	\$ 587,937.84	\$ 58,793.78	\$ 646,731.62	3,586	\$ 180.35	\$ 15.03
2026	\$ 587,937.84	\$ 58,793.78	\$ 646,731.62	3,586	\$ 180.35	\$ 15.03
2027	\$ 587,937.84		\$ 587,937.84	3,586	\$ 163.95	\$ 13.66
2028	\$ 587,937.84		\$ 587,937.84	3,586	\$ 163.95	\$ 13.66
2029	\$ 587,937.84		\$ 587,937.84	3,586	\$ 163.95	\$ 13.66
2030	\$ 587,937.84		\$ 587,937.84	3,586	\$ 163.95	\$ 13.66
2031	\$ 587,937.84		\$ 587,937.84	3,586	\$ 163.95	\$ 13.66
2032	\$ 587,937.84		\$ 587,937.84	3,586	\$ 163.95	\$ 13.66
2033	\$ 587,937.84		\$ 587,937.84	3,586	\$ 163.95	\$ 13.66
2034	\$ 587,937.84		\$ 587,937.84	3,586	\$ 163.95	\$ 13.66
2035	\$ 587,937.84		\$ 587,937.84	3,586	\$ 163.95	\$ 13.66
2036	\$ 587,937.84		\$ 587,937.84	3,586	\$ 163.95	\$ 13.66
20 Year Total	\$ 11,760,626.70	\$ 588,124.83	\$ 12,348,751.53		\$ 3,443.60	\$ 286.97

Memo

To: Board of Directors
From: Wendell Wall, General Manager
Date: May 12, 2015
Re: Auburn Lake Trails Water Treatment Plant
Board Meeting of June 9, 2015; Agenda Item #15

BACKGROUND / DISCUSSION

The only update to this report, from that of the prior month, relates to the Environmental Document. The District has received notice, the State, that the Federal Department of Fish & Wildlife has started their review of the Environmental Documents. Staff is hopeful this review will be complete within the next 30 days.

This is part of a monthly update, provided by staff, relating to the status of the Auburn Lake Trails Water Treatment Plant Project. Key elements of this report provide updates to activities such as Agency Reviews, (Fire Marshall, State); Utility Reviews and Design (PG&E); Funding (State and Other); Prop 218 Rate Increase (District); and preparation of Bid Documents (PSOMAS). Construction Management Services have not been addressed in this submittal as that activity will follow just prior to the commencement of Construction.

Fire Marshall – The Fire Marshall has completed the plan review, the necessary corrections have been made to the plans, the fees have been paid for their inspection and of the work. This activity is deemed complete.

State Water Board (CDPH) Environmental Document. The review of the revised site plan, a revision prompted by the change in design, was completed in Sept 2014 by Foothill Associates and submitted to the State in October of 2014. Staff has been in contact with the State on multiple occasions. Review completed by State with final approval pending response from Federal Fish & Wildlife. State has indicated that we can bid project without Federal approval but cannot award contract. May be a controlling factor for construction.

State Water Board (CDPH) Plan Review. The review of the plans has been ongoing for more than a year. To date the District has received no response. It is likely this activity will move forward once the District has completed Prop 218 and the State Funding (loan) is in place. Likely not a controlling factor for construction...anticipate their review and approval complete once funding is secure.

Utility Reviews and Design – A construction application had been made with PG&E, as required to gain service to the new facility. That application had expired due to no construction activity on the facility and the deposit of approximately \$5,000 was returned to the District. Staff submitted a new application early this year (2015) along with a new deposit and PG&E is working with staff in an effort to expedite the new application in preparation for construction. This activity appears to be on schedule and not a controlling factor for construction.

Funding – A summary of the funding for this project is derived from a prior submittal to the State (CDPH) as generated by Director Capraun. A funding application was made around June 2014 and the State has confirmed that the subject application is currently valid. Key elements of that funding included the following sources:

- District Reserves....approx \$700,000 General Fund plus \$1,590,000 CIP Fund This funding currently in place.
- EPA Grant.....approx \$1,081,599 in grant funds. District has made request to extend these grant funds. Federal has authority to approve or deny request. Staff currently working with EPA to extend. Funding may be in jeopardy. District has received notice that this funding request has been approved. Funds currently not in jeopardy.
- Prop 50 Grant...approx \$239,000. These funds were part of a larger grant amount of \$685,000 that date back to 2006. They were earmarked for a SCADA system which would provide communication between the District Office and other District Facilities. All work, design and construction, must be completed by 2016. To date none of the design or construction have been completed for any of the projects. Staff working to save \$446,000 of funding. Likely funding for ALT will be lost due to inability to complete prior to grant deadline (\$239,000).
- State Loan....initially estimated at \$8,000,000. Loan amount will likely require increase to \$8,500,000 based on project needs and loss of prop 50 (\$239,000). Loan approval subject to activity on Prop 218 Rate Increase.

Bid Documents – PSOMAS, working under a prior contract amendment, is preparing the bid documents. It is likely significant progress will be made in this area over the next 30 days.

Other – Prior to construction the District will need to contract for outside services in the areas of Construction Management, Construction Staking (Surveying), Materials testing (Soils and Concrete) and wildlife biologists to review and monitor the activities of nesting birds and other forms of fish and wildlife. A majority of the costs for these services have been considered in the overall project budget.

RECOMMENDATION

Possible Board Action

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Planned agenda items for 2015 Regular Meetings for the Board of Directors

June 9, 2015, 2:00 PM	<ul style="list-style-type: none">• LAFCO Vote• Prop 4 Appropriation Limit• Summary of T-Mobile Antenna at Hotchkiss Hill• Approve 2014 Financial Audit• Extend Contract with Moss, Levy & Hartzheim, LLP• \$10M Loan Repayment Options
July 14, 2:00 PM	<ul style="list-style-type: none">• Auditor-Controller Requests for Certification of Assessments and Charges
August 11, 2:00 PM	<ul style="list-style-type: none">• Status of Annual Audit
September 8, 2:00 PM	<ul style="list-style-type: none">• Discussion of Irrigation Season end date• Fourth Quarter Budget Comparison
October 13, 2:00 PM	
November 10, 2:00 PM	<ul style="list-style-type: none">• Last Meeting for Outgoing Directors (even years)• First Quarter Budget Comparison• Approval of Directors Attendance at Winter ACWA Conference• Approve Annual Audit• General Manager's Evaluation
December 12, 2:00 PM	<ul style="list-style-type: none">• First Meeting for Incoming Directors (even years)• Represented and Non-represented Employee Negotiation