



AGENDA

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**TUESDAY, JULY 13, 2021
2:00 P.M.**

BOARD OF DIRECTORS

Michael Saunders, President
Mitch MacDonald, Vice President
Mike Thornbrough, Treasurer
Donna Seaman, Director
Gerry Stewart, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
 - Ensure high quality drinking water.
 - Promote stewardship to protect community resources, public health, and quality of life.
 - Provide excellent and responsive customer services through dedicated and valued staff.
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE AT

<https://us02web.zoom.us/j/84742543697?pwd=OW1WN3gvVmc1VVgrZ1R2dIE4OVVIQT09>

MEETING ID: **847 4254 3697** AND PASSWORD: **618408** OR VIA TELECONFERENCE BY CALLING 1-669-900-6833, MEETING ID: **847 4254 3697** AND PASSWORD: **618408** AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. PLEASE NOTE THAT ANY PERSON ATTENDING VIA TELECONFERENCE WILL BE SHARING THE PHONE NUMBER FROM WHICH THEY CALL IN WITH THE BOARD AND THE PUBLIC.

We encourage Board members and participants to join the teleconference 15 minutes early. Due to high call volumes, we ask that Board members and participants retry calling in if there is a busy signal or if you cannot successfully connect to the meeting when you call in.

Out of respect for the meeting and others in attendance via teleconference and videoconference, please adhere to the guidance below for addressing the Board of Directors for both items on the agenda and a matter that is not on the agenda.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item, provided they are first recognized by the presiding officer. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during the Public Forum portion of the agenda. Please be aware of the following procedures for speaking during Public Forum or public comment sessions:

1. Please use the raise your hand feature when you wish to address the Board or, if participating via teleconference, dial *9 to indicate you would like to speak. The President will call upon you by addressing you by the name or phone number indicated.
2. Comments are to be directed only to the Board.
3. The Board will not entertain outbursts from the audience.
4. There is a three-minute time limit per speaker.
5. The Board is not permitted to act on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Board President is responsible for maintaining an orderly meeting.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

3. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

4. PROCLAMATIONS AND PRESENTATIONS

5. CONSENT CALENDAR – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar.

A. Approval of Minutes

1. Regular Meeting June 13, 2021
2. Special Meeting of June 24, 2021

B. Financial Reports

1. Check Report with Descriptions – June 2021
2. Fund 100 200 Object Expense Detail 20210624
3. Purchase Order Status Report as of 29210624

C. Authorizing Change of Bank Authority

Possible Action: Adopt Resolution 2021-27 adding Darrell Creeks, Interim General Manager, and removing former Interim General Manager

6. INFORMATIONAL ITEMS

A. Board Reports

B. Legislative Liaison Report

C. General Manager’s Report – Update on 2020 Water Refill Agreement

D. Operation Manager’s Report

E. Water Resources Report

7. COMMITTEES

A. Finance Committee – Steven Miller, Chair

B. Ad Hoc Grant Writing Committee - President Saunders

C. Ad Hoc Committee for the Finance Committee Policy - Director MacDonald and Director Thornbrough

D. Ad Hoc Committee for Policy Manual – To be appointed.

E. Ad Hoc Committee for the Special Audit – Director Saunders

8. NEW BUSINESS

A. Affirm Employment Agreement with General Manager

Possible Action: Adopt Resolution 2021-28 Affirming Contract with General Manager

B. Introduce Ordinance 2021-01 - Certification of Annual Direct Charges, Fees and Assessments

Possible Action: Introduce Ordinance 2021-01 by title only, waive first reading, and receive public comment.

C. Consider Amending Contract with Lance, Soll & Lunghand, LLP, for Annual Audit

Possible Action: Adopt Resolution 2021-29 Amending Contract with Lance, Soll & Lunghand to provide audit services for FY 2020.

D. Consider Approving Vendor Agreement with Pace Supply

Possible Action: Adopt Resolution 2021-30 approving Vendor Agreement for purchase of distribution parts and supplies for FY 2021-22.

E. Receive a Status Report on the Low-Income Assistance Program

Possible Action: Receive Status Report and provide direction to Staff.

F. Consider Extending Professional Services Agreement with Gloria Omania for Six Months.

Possible Action: Adopt Resolution 2021-31 Approving Amendment 1 to extend term.

G. Receive Update on Drought Conditions

Possible Action: Receive and file.

9. PUBLIC HEARING

A. Establishment of Proposition 4 Appropriations Limit

Possible Action: Adopt Resolution 2021-32 setting the FY 2021-2022 Proposition 4 Appropriations Limit.

10. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

NEXT MEETING DATE AND ADJOURNMENT – The next Regular Meeting will be on August 10, 2021, at 2:00 P.M. via teleconference. Details to follow.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District Office by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District’s bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on July 7, 2021.

Darrell Creeks, Interim General Manager

Date



MINUTES
SPECIAL MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS

6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634

THURSDAY, JUNE 24, 2021
3 PM

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
 - Ensure high quality drinking water.
 - Promote stewardship to protect community resources, public health, and quality of life.
 - Provide excellent and responsive customer services through dedicated and valued staff.
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
-

BOARD OF DIRECTORS

Michael Saunders, President
Mitch MacDonald, Vice President
Mike Thornbrough, Treasurer
Donna Seaman, Director
Gerry Stewart, Director

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Director Saunders called the meeting to order at 3:01 PM.

***DIRECTORS PRESENT: THORNBROUGH, MACDONALD, SEAMAN, STEWART,
SAUNDERS***

Director Stewart led in the Pledge of Allegiance

2. ADOPTION OF AGENDA

Director Saunders requested that Item 4C be moved to come up for consideration after Item 5, Closed Session.

***MOTIONED BY DIRECTOR STEWART TO ADOPT THE AGENDA WITH CHANGES
REQUESTED BY DIRECTOR SAUNDERS. SECONDED BY DIRECTOR SEAMAN.***

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

THE MOTION PASSED.

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President, to enable the Board to complete its agenda within a reasonable period of time.

Cherie Carlyon commented on the Low-Income Assistance Program and her written statement submitted by email to the Board Clerk during the meeting. Ms. Carlyon's written statement is Attachment 1 of the minutes.

4. NEW BUSINESS

A. ADOPTION OF INTERIM FY 2021-2022 BUDGET

Possible Action: Adopt Resolution 2021-22 approving the Interim FY 2021-2022 Budget

Interim General Manager Jeff Nelson began by thanking staff and Kristen West for their assistance in preparing the budget. He described the challenges Staff faced in preparing the budget in the middle of the accounting software conversion, the resignation of the Management Analyst, and the general challenging year of the COVID pandemic. He thanked the Board for their patience and support.

With the Board Clerk screen-sharing the Budget Staff Report, Mr. Nelson gave his presentation.

Mr. Nelson called attention to the current organizational chart and the proposed one. He pointed out the proposed staffing would add an Office Manager position and restructure the line supervision of the administrative staff allowing the Management Analyst greater focus on District financials. He also indicated the proposed staffing would include Board Clerk responsibilities with the Office Manager.

At the invitation of Mr. Nelson, Interim Board Clerk Gloria Omania shared her observations having been associated as an independent contractor with the District for over 5-1/2 years. Ms. Omania commented that the Board Clerk duties are central to the work of the District and assigning these duties to a full-time on-staff person would provide for a smoother and more connected work flow.

Director Seaman stated the Board must ensure that the District gets the most bang for their buck, especially for management positions. She also commented that the organizational charts were not included in the draft budget presented at the workshop.

Director Saunders indicated he had requested that the organizational chart be added to the budget report. Director Saunders stated consideration of the recommended staffing change should be discussed separately.

Director Seaman stated she had requested a breakdown of office supply expenses that are now listed across the different departments. She was disappointed she had not received this breakdown of the \$70,000 budgeted for office supplies.

After additional discussion, the Board asked for breakdown charts to serve as a cross-reference for the line item because it is difficult to determine costs when expense line-items are spread across several department codes. Mr. Nelson indicated staff will be providing a breakdown of the office supplies expenses.

Mr. Nelson indicated that the Board could approve the budget and would have the ability to amend it after receiving the requested additional information.

Director Saunders summarized the Board's requests: (1) breakdown of office supplies; (2) breakdown of line items in a full expense report; and (3) a decision about Capital Outlay. He then stated the Board will suspend action on Item 4A until after Item 4B.

B. REPORT ON DISTRICT'S CASH RESERVES

Possible Action: Direct staff to update reserve policy for Board approval at a later meeting.

With her staff report on screen share, Financial Consultant Kristin West of Eide Bailey presented her report on the District's cash reserves.

After a lengthy exchange of questions and answers, the Board took the following actions:

DIRECTOR STEWART MOTIONED TO SET RESERVES AT 150 DAYS. SECONDED BY DIRECTOR STEWART.

Public Comment: None.

ROLL CALL VOTE:

**AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS
THE MOTION PASSED.**

Additional discussion led to the following action:

MOTIONED BY DIRECTOR STEWART TO COMBINE FUND 110 AND 111. SECONDED BY DIRECTOR MACDONALD.

Public Comment: None

**AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS
THE MOTION PASSED.**

The Board then directed Staff to work with Legal Counsel and Eide Bailey to make potential recommendations to reprogram the Stumpy Meadows Reserve Fund and make policy changes regarding that fund.

Public Comment: *Cherie Carlyon commented that financial reports have not been provided for three months.*

Kristen West confirmed that she will be working on this.

The Board then discussed the addition of language for fund transfers.

DIRECTOR SAUNDERS BROUGHT THE BOARD BACK TO ITEM 4A, APPROVAL OF THE FY 2021-2022 INTERIM BUDGET.

HOW DO WE WANT TO DEAL WITH CAPITAL OUTLAY ITEMS?

Director Thornbrough requested that the Capital Outlay of \$261,699 be pulled out of the operating budget. Director Saunders agreed.

Director Saunders asked if the Board wanted to wait for information before the adopting the interim budget. He indicated he was still waiting to hear from the Auditor-Controller about the ability to submit an interim budget.

Mr. Nelson suggested that the Board approve the budget without capital outlays, allow Staff to provide additional information on office supplies with the understanding that the Board can amend the budget if necessary.

Public comment: Cherie Carlyon commented that Steve Palmer took our rate study and he flipped 76% of that rate study that was supposed to go to Capital Reserve

There were no additional comments from the Finance Committee.

MOTIONED BY DIRECTOR THORNBROUGH TO APPROVE THE FY 2021-2022 INTERIM BUDGET WITH THE REMOVAL OF THE CAPITAL OUTLAY IN THE AMOUNT OF \$261,699 AND DIRECT STAFF TO PROVIDE REQUESTED ADDITIONAL INFORMATION WITH THE UNDERSTANDING THAT THE BOARD WILL HAVE THE ABILITY TO AMEND THE BUDGET IF NECESSARY. SECONDED BY DIRECTOR STEWART.

ROLL CALL VOTE:

**AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS
THE MOTION PASSED.**

C. CONSIDER APPOINTING DARRELL CREEKS AS INTERIM GENERAL MANAGER

Possible Action: Adopt Resolution 2021-26 appointing Darrell Creeks as Interim General Manager

NOTE: This item was moved for discussion after closed session.

ANNOUNCE CLOSED SESSION AND ADJOURN OPEN SESSION TO CLOSED SESSION

Director Saunders then announced closed session and adjourned open session at 5:25 PM.

5. ADJOURN TO CLOSED SESSION

Public Employment (Gov. Code, § 54957)

Title: Interim General Manager

ADJOURN CLOSED SESSION AND OPEN REGULAR SESSION; REPORT OUT OF CLOSED SESSION

Director Saunders adjourned closed session and opened regular session at 5:39 PM.

Director Saunders reported that the Board voted unanimously (5-0) to appoint Darrell Creeks as Interim General Manager. The Board agreed to pay a 19% increase during the time Mr. Creeks is acting as Interim General Manager beginning July 2, 2021, until the permanent General Manager begins. Mr. Creeks will return to his position as Operations Manager.

Mr. Nelson thanked the Board for their support during the 18 months he served as interim General Manager, and described briefly the challenges of being a part-time interim general manager. He stated during this time the District was able to make considerable improvements, including working with the El Dorado Water Agency on obtaining grants and strategizing more regionally on grant opportunities. He added he enjoyed working with Staff and the Board.

Mr. Creeks stated he felt obligated to help the community by filling in until the new permanent General Manager could begin. He thanked Mr. Nelson for all his work on behalf of the District. He said he is proud of what the District has accomplished noting that customer service is #1 priority.

Director MacDonald stated he didn't know what to expect as a new Board member and was hopeful relationship would be good. He said Mr. Nelson and Staff exceeded his expectations as far as willing to work with us. It has been a pleasant experience overall

Director Thornbrough expressed his appreciation to Mr. Nelson for his patience and the time he spent with him on finances and the budget.

6. NEXT MEETING DATE AND ADJOURNMENT – Next Regular Meeting is July 13, 2021, at 2:00 P.M.

**MOTIONED BY DIRECTOR THORNBROUGH TO ADJOURN THE MEETING.
SECONDED BY DIRECTOR STEWART**

The motion passed by acclimation and the meeting was adjourned at 5:48 PM.

Respectfully submitted

Gloria Omania, Interim Board Clerk

Date

GDPUD Board Meeting June 24, 2021

On June 15th I received a letter from GDPUD regarding the Low Income subsidy. This letter gave me until the 30th to get my renewal paper work back to the office. I looked up the policy from March 2018 and it states that the paper work needs to be at GDPUD by the 1st of June each year. I never received a request in 2019 or 2020.

I dropped my paper work off at the office on Thursday June 17th with a note requesting a receipt that it was received. Around 3 pm I received a telephone call from Carrie Schroeder. She wanted to tell me that she received my paper work and asked what kind of receipt that I wanted. I told her that I wanted an email. She then asked "Why isn't this phone call good enough". I told her that I have had things lost by the office. She told me that she would send me an email. It has been a week and I have not received an email from her. The form requested my email, which I provided.

I'm beginning to think that GDPUD'S email system has a glitch in it regarding my email address. Jeff still hasn't responded to my email of April 28, 2021.

This board needs to make sure that the new employees get some customer service training so the customers can finally get some consistent customer service for our water payments.

I still would like an email verifying the receipt of my paperwork.

Also, can you extend the deadline to send in the low income paperwork to at least July 30th?

Thank you

Cherie Carlyon

My email to Jeff Nelson on April 28, 2021

Jeff

I sent these to Mike Saunders on the 13th. Can you answer these?

Bennett Engineering, why are we still using them when we have a contract with Coastland?

Elk Grove Auto Group--why did we buy a new vehicle that wasn't in the budget?

Becky Siren--I thought her contact ran out a year ago

And the descriptions need to be included to the checks.

Also, when will the public be able to access the financial records on the website?

Cherie

RESOLUTION NO. 2020-40
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
APPROVING THE ANNUAL TRANSFER OF FUNDS FROM FUND 10 TO FUND 43

WHEREAS, the District conducts annual transfer from Fund 10 to Fund 43 at year end to provided funding for the Capital Improvement Program;

WHEREAS, the fiscal year 2019/20 budget estimated a transfer of \$1,492,825;

WHEREAS, year end analysis concluded available funds to be transferred ranged from \$182,956 to \$1,049,913 representing a 180-day and 120-day reserve, respectively;


NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT \$616,434 BE TRANSFERRED FROM FUND 10 TO FUND 43

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 10th day of November 2020, by the following vote:

AYES: WADLE, HALPIN, SOUZA, GARCIA, SAUNDERS

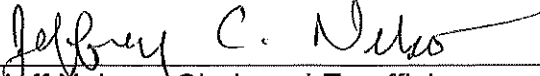
NOES:

ABSENT/ABSTAIN:



Dave Souza President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

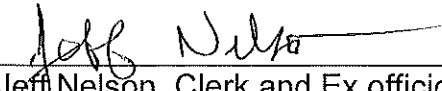
Attest:



Jeff Nelson, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2020-40 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 10th day of November 2020.



Jeff Nelson, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT



MINUTES

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**TUESDAY, JUNE 8, 2021
2:00 P.M.**

BOARD OF DIRECTORS

Michael Saunders, President
Mitch MacDonald, Vice President
Mike Thornbrough, Treasurer
Donna Seaman, Director
Gerry Stewart, Director

MISSION STATEMENT

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- Provide reliable water supplies.
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-

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

ROLL CALL

Director Saunders called the meeting to order at 2:04 PM.

DIRECTORS PRESENT: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

Director Seaman led in the Pledge of Allegiance.

2. ADOPTION OF AGENDA

Director Saunders requested the following modifications to the agenda:

- *Break up Closed Session into two parts with the first part related to the General Manager recruitment and the second related to the Interim General Manager performance evaluation moved to the end of the meeting.*
- *Move Agenda Item 9A, Finance Committee Report, before Agenda Item 6.*

***MOTIONED BY DIRECTOR STEWART TO ADOPT THE MODIFIED AGENDA.
SECONDED BY DIRECTOR THORNBROUGH.***

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

The motion passed.

3. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

Cherie Carlyon stated she has not received a reply from Jeff Nelson on the inquiry she brought up a month ago.

Director Saunders adjourned to the first part of Closed Session at 2:12 PM.

ANNOUNCE CLOSED SESSION AND ADJOURN OPEN SESSION TO CLOSED SESSION

4. ADJOURN TO CLOSE SESSION

Public Employment (Gov. Code, § 54957)

Title: General Manager

ADJOURN CLOSED SESSION AND OPEN REGULAR SESSION

REPORT OUT OF CLOSED SESSION

Director Saunders called the meeting back to Open Session at 2:30 PM

Director Saunders reported out that the Board considered the Employment Agreement for the General Manager position. The Board was informed that Adam Coyan agreed to sign the Agreement that provided for an annual base salary of \$155,000; a CalPers retirement of 2% at 55, deferred compensation of 5% of base salary per year, annual vacation leave of 120 hours, and administrative leave of 40 hours per year.

Director Saunders stated he will work with Mr. Nelson and Mr. Coyan on a start date.

5. PROCLAMATIONS AND PRESENTATIONS

Proclamation Commemorating the 75th Anniversary of the formation of GDPUD.

Possible Action: Adopt Proclamation Commemorating the 75th Anniversary of the formation of the Georgetown Divide Public Utility District on June 4, 1946.

At the request of Director Saunders, Gloria Omania presented the Proclamation as a commemoration of the 75th Anniversary of the establishment of the Georgetown Divide Public Utility District. It proclaims the period June 4, 2021, to June 3, 2022, as “GDPUD Founders’ Year” providing an opportunity for the District to celebrate this milestone with the community. Ms. Omania referenced the special logo that will be used during the celebratory year.

Director Saunders stated the special anniversary logo was designed by Kristy McKay of Tegnelinek Design in Georgetown.

Director Saunders invited the other Board members to join him to celebrate the anniversary Staff on Thursday, June 10, at 10 a.m. He announced that he has arranged for special cupcakes to be delivered to the Office from a local bakery.

MOTIONED BY DIRECTOR STEWART TO ADOPT THE PROCLAMATION. SECONDED BY DIRECTOR MACDONALD.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

NOES: NONE

ABSENT/ABSTAIN: NONE

THE MOTION PASSED.

The Board then took up Agenda Item 9A Finance Committee Report

Steve Miller reported that the Finance Committee met last week on the FY 2021-2022 Budget. He stated the Committee asked about (1) the replacement of a dump truck that has less than 100 miles and is about 20 years old; (2) whether a less costly cover instead of a shelter for trucks; (3) Capital Improvement Plan; (4) reserve balances.

Mr. Nelson responded that Staff appreciated the feedback from the Finance Committee. He stated Staff is working on answers to the list of questions provided by Don Waltz, FC Secretary. After additional clarification and feedback opportunities, he expects to have another Budget workshop in the next few weeks.

Public Comment: None

6. FY 2021-2022 BUDGET REVIEW

Possible Action: Receive update on Budget review process, provide additional staff direction, and set date for adopting Final Budget.

Mr. Nelson provided an update and reiterated that Staff will try to answer the remaining questions from the Finance Committee after receiving some clarification. He then indicated that he would like to work with Director Saunders to set a date for another Special Meeting to review the updated Budget.

Public Comment: None

7. CONSENT CALENDAR – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar.

A. Approval of Minutes

1. Special Meeting May 27, 2021 (Budget Workshop)
2. Special Meeting May 24, 2021

3. Special Meeting May 25, 2021
4. Regular Meeting May 11, 2021

B. Financial Reports

1. Month-End Check Report

C. Consider Participation in the Garden Valley 4th of July Parade/Booth

Possible Action: Register for a GDPUD booth and Designate volunteers to represent the District with a Booth at the Garden Valley 4th of July Event.

Director Saunders pulled Agenda Items 7B and 7C from the Consent Calendar.

MOTIONED BY DIRECTOR STEWART TO APPROVE THE MINUTES UNDER AGENDA ITEM 7A. DIRECTOR THORNBROUGH SECONDED.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

THE MOTION PASSED.

The Board then considered **Agenda Item 7B FINANCIAL REPORTS.**

Director Saunders asked for and Staff provided clarification on some checks listed in the report.

In response to Director Saunders, Mr. Nelson responded that Tyler will conduct training for the Board.

As "homework," Director Saunders asked the Board to consider what financial reports they would like to receive so he can present to Tyler to program the software to produce the information requested by the Board.

Public Comment: None

MOTIONED BY DIRECTOR THORNBROUGH TO RECEIVE AND FILE THE FINANCIAL REPORT. SECONDED BY DIRECTOR SEAMAN.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, SAUNDERS

NOES: None.

ABSENT: STEWART (was unexpectedly disconnected for the online vote)

The Board then considered **Agenda Item 7C. Garden Valley 4th of July.**

Director Saunders stated participation by the Board in this event offers an opportunity

for community outreach and ability to provide information about what's going on with the District. He indicated he would organize a sign-up for Directors and Finance Committee members to volunteer to be available in the GDPUD booth.

At this point, Director Stewart contacted Director Saunders by phone to explain his absence was due to technical issues with his computer and he was trying to get back on.

MOTIONED BY DIRECTOR SEAMAN THAT THE BOARD PARTICIPATE IN THE 4TH OF JULY GARDEN VALLEY EVENT. SECONDED BY DIRECTOR MACDONALD.

AYES: THORNBROUGH, MACDONALD, SEAMAN, SAUNDERS

NOES: NONE

ABSENT: STEWART

THE MOTION PASSED 4-0.

8. INFORMATIONAL ITEMS

A. Board Reports

Director Thornbrough said he had nothing to report.

Director MacDonald reported that he received a call from a customer who told him she was hesitant to call the District regarding unsatisfactory maintenance done on her court as far as clean up, indicating she has not had good experience. Director MacDonald urged her to call the office and she left a message. Within an hour, Lindsey Dorosh called the customer back to indicate Staff was looking into it. She informed Director MacDonald that Kyle Madison acknowledged that the work had not been done properly and corrected the problem immediately. Director MacDonald stated she was a happy customer because Staff got back to her and within a couple of hours the matter was addressed. He said he wanted to spread the word.

Director Stewart came back online at this point of the meeting.

Director MacDonald shared another situation where another customer informed him that she had been getting her bills for six months so she was making estimated payments. She is now getting her bills and she's happy.

Mr. Nelson thanked Director MacDonald for his support and acknowledged the diligent work by Staff.

Director Saunders also acknowledged the good work by Staff stating he has had an opportunity to work on customer issues with Mr. Creeks and other staff.

Director Stewart reported he received a letter from City of Lincoln, where he owns property, regarding their meter replacement program--they're going through a massive

replacement project like GDPUD. Mr. Nelson asked that he pass the letter on to Mr. Creeks.

Director Seaman reported she attended a few sessions at CSDA Legislative Day as an “add-on” so it was at no cost to the District. She said was found it interesting listen to the different viewpoints on legislation.

Director Seaman also shared positive feedback she received from customers in Cherry Acres who have seen major improvement in the water going to them. She commended Staff for the great job they are doing. She said this neighborhood is really happy.

Mr. Nelson thanked Director Seaman for her positive comments.

Director Saunders –summarized his written report which is attached to the minutes. He stated Legislative Days were pretty significant and the main takeaway for staff is to continue to keep track of all our COVID-related costs and revenue loss from freezing the rates and withholding revenues from penalties and fees for a potential opportunity to apply for relief.

Director Saunders stated he will share grant materials to Ken Payne of EDWA to discuss a regional strategy.

B. General Manager’s Report

Mr. Nelson summarized his written report.

C. Operation Manager’s Report

Mr. Creeks summarized his written report describing some of the work performed by the crews and indicating the lake is at 86% capacity. He also shared information regarding the District’s Inactive Meters policy (attached) since the Board has been asking about inactive meters, people who are not receiving water and paying.

Sent out letters in January of 2018 indicating there will be billing for inactive accounts because still receive entitlement and availability of water service. Called EID and DWA and this is a standard and they all do the same thing to cover base cost. You can ask to turn it on at any time. They also pay the treatment plant fee that everyone pays for inactive meters. We really don’t have any inactive meters. In this research, we don’t charge for a lot of things. EID charges fees for after hours calls.

Director Thornbrough asked about the notification to customers regarding the inactive meter policy. Barbara Brenner added that this notification was a part of the process, and in fact, some customers decided to give up their meter. All the Prop 218 meetings were properly noticed and Staff went the extra mile to sending out the letter notice 45 days prior to the December. Brenner indicated notification was sent out well before that 45-day period.

Public Comment: Cherie Carlyon commented that part of the problem with inactive meters customers is they were sent to old addresses and notices were returned. She stated the former General Manager refused to go to the County to get new addresses. Mr. Creeks stated the District did go to the County to get new addresses.

In response to Director Saunders about the number of inactive meters, Mr. Creeks responded that everybody now has an active meter. He added that Staff did conduct extensive research spending a lot of time to get updated addresses to notify customers.

D. Water Resources Report

Mr. Nelson presented the report. There were no questions from the Board on the Zone Report.

Public Comment: *None.*

9. COMMITTEES

A. Finance Committee – Steven Miller, Chair *(This item was moved up on the agenda)*

B. Ad Hoc Grant Writing Committee - President Saunders

Director Saunders reported that the committee will meet sometime this month, stating he would like the committee to be a part of the Capital Improvement Plan (CIP) presentation so they can start doing research on grant opportunities. He also reported that he will meet with Ken Payment to work on a regional strategy for infrastructure funding.

C. Ad Hoc Committee for the Finance Committee Policy - Director MacDonald and Director Thornbrough

No report at this time working on the budget. Director MacDonald and Director Thornbrough stated the policy is expected to come before the Board as the Committee has already submitted a red-lined policy document. Director Saunders stated he would look into that.

D. Ad Hoc Committee for Policy Manual – To be appointed.

E. Ad Hoc Committee for the Special Audit – Director Saunders

10. NEW BUSINESS

A. Consider Adopting the Urban Water Management Plan

Possible Board Action: Adopt Resolution 2021-21 adopting the 2020 Urban Water Management Plan

Adam Brown stated that Staff received comments and some of which was incorporated into the Plan, including the request to rearrange the tables within the report. Now asking the Board to approve the UWMP to submit to the State by the end of the month.

Director Saunders stated he did have some changes to the Resolution under Section 4, indicating the General Manager is not authorized to declare a water shortage emergency; only the Board of Directors can declare that with a vote of the Board. This change was noted by the Board Clerk.

STEWART MOTIONED TO ADOPT RESOLUTION 2021-21 WITH THE MODIFICATION REQUESTED BY DIRECTOR SAUNDERS. SECONDED BY DIRECTOR THORNBROUGH.

Public Comments: *Cherie Carlyon commented the report is much easier to read with the tables within the document and thanked Mr. Brown.*

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

NOES: NONE

ABSENT/ABSTAIN: NONE

THE MOTION PASSED.

B. Runoff Election for Special District Representatives to LAFCO

Possible Action: Adopt Resolution 2021-22 authorizing a vote in the election of Special District Representatives to LAFCO

Director Saunders stated regardless of what happens with this vote, he will continue to serve as an alternate. He recommended that the Board vote for him as the first vote and Tim Palmer, the current chair of the Georgetown Divide Recreation District.

MOTIONED BY DIRECTOR STEWART TO FILL OUT THE LAFCO BALLOT WITH MICHAEL SAUNDERS RANKED AS #1 AND TIM PALMER RANKED AS #2. SECONDED BY DIRECTOR MACDONALD.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

NOES: NONE

ABSENT/ABSTAIN: NONE

THE MOTION PASSED.

Staff was directed to submit the ballot and Resolution to LAFCO.

C. Consider Nomination to the ACWA Region 3 Board

Possible Action: Adopt Resolution 2021-23 nominating Director Saunders to the ACWA Region 3 Board

Director Saunders reported that ACWA is requesting the same nomination as before since the Board ended in December and interested Board members can still be appointed to a committee. He said he is applying to be on the ACWA Region 3 Board.

Public Comment: Cherie Carlyon commented that she agrees that Director Saunders should be nominated since he does so much work for the District.

**MOTIONED BY DIRECTOR STEWARD TO ADOPT RESOLUTION 2021-23
NOMINATING DIRECTOR SAUNDERS TO THE ACWA REGION 3 BOARD.
SECONDED BY DIRECTOR MACDONALD**

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

NOES: NONE

ABSENT/ABSTAIN: NONE

THE MOTION PASSED.

D. Consider Suspending GDPUD Liens for 2021

Possible Action: Provide direction to Staff.

Mr. Nelson summarized the staff report describing the process for placing liens on delinquent accounts and the obligation of the District to submit documents by August 31.

Director Saunders commented on the economic hardships being suffered due to COVID. This would be in line with what the District has been doing in the past.

Lengthy discussion followed. Director Thornbrough with these accounts and somebody sells the house, is that loss covered under any COVID-related relief. Director Saunders responded that any debt related to COVID could potentially be submitted for COVID relief. Mr. Nelson stated there has been no indication that there will be COVID relief. Director Saunders indicated he has attended meetings about the possibility of relief for special districts, but he would not count on receiving this relief.

Director Seaman referred to the Low-Income Rate Assistance Program that is available to assist those experiencing hardships. Director Saunders also referred to the possibility of Staff working with customers on a payment plan.

After an additional exchange of questions and answers, the Board did not take action on suspending the liens. The Board requested additional information from Staff regarding the previous years.

Director Stewart stated he believes if you're served water you need to pay for it indicating he was opposed to suspending.

Director Thornbrough commented that these are extra ordinary times and I'm very community-oriented and if I see the community is struggling, we should provide some good customer service. He indicated he was going back and forth on the suspension.

Director MacDonald stated he was also torn and concerned about the extenuating circumstances.

Public Comment: Cherie Carlyon stated that this comes up every year. The problem is people are not notified until it goes in the paper. The notification is not adequate. A lot of people don't know about this until their name appears in the paper.

Director Saunders expressed concern that this process is being done with the resignation of the staff person who was responsible for doing this. Mr. Nelson assured that this was being done with Staff filling in.

Ms. Carlyon asked if Staff works with customers on payment plans and whether those on a payment plan will be added to this lien and Mr. Nelson indicated they would not be added if they are on a payment plan.

There was discussion about a potential motion, however, there was no formal motion and the Board eventually took no action to suspend the tax lien process and requested that Staff provide the additional information requested including numbers from 2019 and 2020 for the July regular meeting when this matter moves forward.

E. Consider Customer Irrigation Change in Flow

Possible Action: Make a determination on the customer request and provide direction to Staff.

Mr. Creeks provided the background indicating the customer does not want to install the required backflow device, so they wanted to cancel their irrigation contract which needs Board approval as outlined in the Irrigation Ordinance. In response to Directors' inquiries, Mr. Creeks confirmed that the customer has not been receiving water and if the Board decides to allow the cancellation, the customer would not be required to pay.

In response to Director Seaman, Mr. Creeks confirmed that this was a requirement last year but because of COVID, this requirement was delayed to last December. Notification letters and calls have gone out and customers have been informed.

Mr. Nelson added the State has lost patience with our last of enforcement of this requirement.

Director Thornbrough asked what the ramifications would be if the customer installed a back flow and reapplied next year. Mr. Creeks responded that it would be dependent on the availability of water in their section of ditch.

MOTIONED BY DIRECTOR SEAMAN TO CANCEL THIS CUSTOMER'S IRRIGATION CONTRACT AND COLLECT PAST DUE PAYMENTS.

After receiving confirmation that the customer has not received water because his service was not turned on because he was not willing to install the backflow device, Director Seaman amended her motion as follows:

MOTIONED BY DIRECTOR SEAMAN TO CANCEL THIS CUSTOMER'S CONTRACT FOR IRRIGATION SERVICE. SECONDED BY DIRECTOR THORNBROUGH.

Director Stewart cautioned about setting a precedent for other people to do the same thing. Director Saunders stated that in the last few years several irrigation customers cancelled their service after the rate increase. It would be pretty bad to bill people who say they cannot pay for it. Director Stewart said his point is do we want to change the Irrigation Ordinance. Director Saunders clarified that the Irrigation Ordinance provides for customers to request cancellation by approval of the Board.

Director Thornbrough asked how many people are not turned on because they don't have their back flow installed yet. Mr. Creeks responded that over 30 customers are paying their bills, but water is not turned on because the back flow device has not yet been installed.

Public Comment: Cherie Carlyon asked how these people are even allowed to have their water available when there was a letter sent out in September 2019 that their water will cut off if they did not install a back flow device. They should not even be charged. Director Saunders said he would make note for the Irrigation Ordinance that we make sure customers are aware of the back flow device stipulation before you can even sign up for service.

Mr. Creeks pointed out if the Board was to follow the Irrigation Ordinance to a "T", the customer should be charged for service up to the date he requested the cancellation of the contract. Responding to Director Thornbrough, Mr. Creeks stated he received the request for cancellation on last Thursday, but the date of the Board vote.

Director Saunders called for a vote on the motion.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, SAUNDERS

NOES: STEWART

ABSENT/ABSTAN: NONE

THE MOTION PASSED 4-1.

Staff was directed to cancel the customer's irrigation contract.

F. Setting a Date for Public Hearing to Establish the Proposition 4 Appropriations Limit for the 2021-2022 Fiscal Year

Possible Action: Adopt Resolution 2021-24 setting a date for a Public Hearing.

Mr. Nelson asked Gloria Omania to present the report who prepared it to fill in for the Management Analyst. Ms. Omania described the action as setting a date for a public hearing on the Proposition 4 Appropriations Limit.

Public Comment: None.

MOTION BY DIRECTOR STEWART TO ADOPT RESOLUTION 2021-24 SETTING THE DATE FOR A PUBLIC HEARING FOR JULY 13, 2021, ON THE PROPOSITION 4 APPROPRIATIONS LIMIT. SECONDED BY DIRECTOR THORNBROUGH

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

NOES: NONE

ABSENT/ABSTAIN: NONE

THE MOTION PASSED.

- 11. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

Director Stewart stated he would like to request that the Board consider amending the Irrigation Ordinance to reflect the customer will pay for water that he did not get up to the point that cancellation was requested.

Director Saunders informed Director Stewart that before he came onto the Board, the Irrigation Ordinance was previously placed under review for amendments. He asked him to submit his amendment request to be considered when the Ordinance comes back for review.

Public Comments: None

ANNOUNCE CLOSED SESSION AND ADJOURN OPEN SESSION TO CLOSED SESSION

Director Saunders announced part 2 of closed session and asked if there were any public comments. There were no comments.

ADJOURN TO CLOSED SESSION

Public Employment (Gov. Code, § 54957)

Title: General Manager

Director Saunders adjourned to closed session at 4:45 PM

ADJOURN CLOSED SESSION AND OPEN REGULAR SESSION

REPORT OUT OF CLOSED SESSION

Director Saunders adjourned closed session and opened the meeting to open session at 5:29 PM.

Director Saunders stated there was nothing to report from closed session.

- 12. NEXT MEETING DATE AND ADJOURNMENT** – The next Regular Meeting will be on July 13, 2021, at 2:00 P.M. via teleconference. Details to follow.

MOTIONED BY DIRECTOR MACDONALD TO ADJOURN THE MEETING. SECONDED BY DIRECTOR THORNBROUGH

THE MOTIONED PASSED BY ACCLAMATION.

The meeting was adjourned at 5:30 PM.

Respectfully submitted,

Gloria Omania, Interim Board Clerk

Date



Georgetown Divide PUD

Check Report

By Check Number

Date Range: 06/01/2021 - 06/30/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: EDSB-El Dorado Savings Bank						
AAR01	AARP MEDICARERX SAVER PLU	06/02/2021	Regular	0.00	29.20	32260
INV0000164	Invoice	05/24/2021	AARP MEDICARERX JUNE 2021	0.00	29.20	
AFL01	AMERICAN FAMILY LIFE INS	06/02/2021	Regular	0.00	1,243.08	32261
PP #12 2021	Invoice	06/01/2021	AFLAC PP #12 2021	0.00	1,243.08	
ALL01	ALLEN KRAUSE	06/02/2021	Regular	0.00	28.95	32262
21-4978	Invoice	05/24/2021	MATERIAL & SUPPLIES	0.00	28.95	
ANS01	ANSWERING SPECIALISTS INC	06/02/2021	Regular	0.00	91.15	32263
289267	Invoice	05/24/2021	Monthly Messaging	0.00	91.15	
ARA01	ARAMARK	06/02/2021	Regular	0.00	295.42	32264
506000129997	Invoice	05/24/2021	Office Service and Staff Uniforms	0.00	147.71	
506000135621	Invoice	06/01/2021	Office Service and Staff Uniforms	0.00	147.71	
ATT02	AT&T	06/02/2021	Regular	0.00	2,755.26	32265
INV0000168	Invoice	05/24/2021	234-371-7957 5/7 - 6/6/21	0.00	67.70	
INV0000169	Invoice	05/24/2021	234-343-7252 5/7 - 6/6/21	0.00	67.70	
INV0000170	Invoice	05/24/2021	530-333-4356 5/7 - 6/6/21	0.00	1,168.55	
INV0000171	Invoice	05/24/2021	530-333-1119 5/7 - 6/6/21	0.00	463.65	
INV0000172	Invoice	05/24/2021	530-885-6280 5/7 - 6/6/21	0.00	326.00	
INV0000173	Invoice	05/24/2021	530-333-9442 5/7 - 6/6/21	0.00	200.45	
INV0000174	Invoice	05/24/2021	530-885-6287 5/7 - 6/6/21	0.00	461.21	
ATT03	AT&T LONG DISTANCE	06/02/2021	Regular	0.00	95.02	32266
INV0000167	Invoice	05/24/2021	ATT LONG DISTANCE 530-885-6280 5/15 - 6/...	0.00	95.02	
BAC01	Bay Area Coating Consultants, Inc.	06/02/2021	Regular	0.00	10,000.00	32267
EO73351	Invoice	05/25/2021	INSPECTION	0.00	10,000.00	
BLU01	ANTHEM BLUE CROSS	06/02/2021	Regular	0.00	1,406.63	32268
000192584002	Invoice	05/24/2021	RETIREE HEALTH BENE 6/1 - 6/30/21	0.00	1,406.63	
BLU06	BLUE SHIELD OF CALIFORNIA	06/02/2021	Regular	0.00	260.00	32269
211320111437	Invoice	05/24/2021	DAVIS 6/1 - 6/30/211 BLUE SHIELD	0.00	260.00	
BLU07	BLUE SHIELD OF CALIFORNIA	06/02/2021	Regular	0.00	668.00	32270
211320125268	Invoice	05/24/2021	LEU RETIREE 6/1 - 6/30/21 BLUE SHIELD	0.00	668.00	
BUN01	Dan Buntman	06/02/2021	Regular	0.00	375.00	32271
INV0000176	Invoice	05/24/2021	Reimburse for tow truck	0.00	375.00	
CHU02	CHURCHWELL WHITE, LLP	06/02/2021	Regular	0.00	12,357.80	32272
41760	Invoice	05/24/2021	PROFESSIONAL SERVICES March 31 2021	0.00	160.80	
41761	Invoice	05/24/2021	PROFESSIONAL SERVICES March 31 2021	0.00	25.80	
41772	Invoice	05/24/2021	PROFESSIONAL SERVICES March 31 2021	0.00	4,725.70	
41773	Invoice	05/24/2021	PROFESSIONAL SERVICES March 31 2021	0.00	140.70	
41774	Invoice	05/24/2021	PROFESSIONAL SERVICES March 31 2021	0.00	1,427.10	
41797	Invoice	05/24/2021	PROFESSIONAL SERVICES APRIL 2021	0.00	5,570.80	
41798	Invoice	05/24/2021	PROFESSIONAL SERVICES APRIL 2021	0.00	25.80	
41799	Invoice	05/24/2021	PROFESSIONAL SERVICES APRIL 2021	0.00	100.50	
41801	Invoice	05/24/2021	PROFESSIONAL SERVICES APRIL 2021	0.00	180.60	
CLS01	CLS LABS	06/02/2021	Regular	0.00	564.32	32273
1050880	Invoice	05/24/2021	ROUTINE DIST SYST	0.00	78.40	
1050964	Invoice	05/24/2021	ROUTINE DIST SYST	0.00	45.00	

Check Report

Date Range: 06/01/2021 - 06/30/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1051278	Invoice	06/01/2021	ROUTINE DIST SYST	0.00	395.92	
1051448	Invoice	06/01/2021	ROUTINE DIST SYST	0.00	45.00	
CWS01	CORBIN WILLITS SYS. INC.	06/02/2021	Regular	0.00	596.35	32274
000C105151	Invoice	05/24/2021	MONTHLY SERVICE FEE JUNE 2021	0.00	596.35	
DIT01	DITCH WITCH EQUIPMENT COM	06/02/2021	Regular	0.00	917.21	32275
INV0000165	Invoice	05/24/2021	Ditch Witch Parts	0.00	917.21	
DIV05	PLACERVILLE AUTO PARTS, I	06/02/2021	Regular	0.00	21.32	32276
INV0000177	Invoice	05/24/2021	SWTP EXHAUST FANS	0.00	21.32	
ELD12	EL DORADO COUNTY PLANNING	06/02/2021	Regular	0.00	89.57	32277
16880	Invoice	05/25/2021	CHERRY ACRES SITE	0.00	89.57	
EN201	EN2 RESOURCES, INC	06/02/2021	Regular	0.00	5,492.75	32278
3029	Invoice	05/24/2021	PROF SVC THROUGH APRIL 2021	0.00	5,492.75	
FER02	FERGUSON ENTERPRISES INC	06/02/2021	Regular	0.00	514.66	32279
1627509	Invoice	05/24/2021	MATERIALS & SUPPLIES	0.00	514.66	
GAR02	GARDEN VALLEY FEED & HDW.	06/02/2021	Regular	0.00	227.66	32280
319473	Invoice	05/25/2021	MATERIALS & SUPPLIES	0.00	19.65	
325245	Invoice	05/24/2021	MATERIALS & SUPPLIES	0.00	85.78	
325272	Invoice	05/25/2021	MATERIALS & SUPPLIES	0.00	110.45	
325454	Invoice	05/25/2021	MATERIALS & SUPPLIES	0.00	11.78	
GEO01	GEORGETOWN ACE HDW	06/02/2021	Regular	0.00	115.79	32281
68985	Invoice	05/25/2021	MATERIALS & SUPPLIES	0.00	42.88	
69149	Invoice	05/25/2021	MATERIALS & SUPPLIES 5400	0.00	72.91	
GEO04	DIVIDE SUPPLY ACE HARDWAR	06/02/2021	Regular	0.00	562.54	32282
121967	Invoice	05/24/2021	MATERIALS & SUPPLIES Main ditch	0.00	188.75	
121969	Invoice	05/24/2021	MATERIALS & SUPPLIES Main ditch	0.00	188.75	
122179	Invoice	05/24/2021	MATERIALS & SUPPLIES	0.00	86.41	
122508	Invoice	05/24/2021	MATERIALS & SUPPLIES 5400	0.00	98.63	
GEO08	GEORGETOWN DIVIDE	06/02/2021	Regular	0.00	469.65	32283
122078	Invoice	05/13/2021	NEW METER INSTALL	0.00	54.32	
122158	Invoice	05/13/2021	SWTP SUPPLIES	0.00	60.04	
122258	Invoice	05/13/2021	SWTP SUPPLIES	0.00	218.77	
122267	Invoice	05/13/2021	SWTP SUPPLIES	0.00	23.56	
122296	Invoice	05/13/2021	MAIN DITCH IRRIGATION	0.00	22.91	
122302	Invoice	05/13/2021	CROFT IRRIGATION	0.00	90.05	
GEO08	GEORGETOWN DIVIDE	06/02/2021	Regular	0.00	-469.65	32283
GEO15	GEOCON CONSULTANTS INC	06/02/2021	Regular	0.00	247.50	32284
221040339	Invoice	05/25/2021	PROFESSIONAL SERVICES THOUGH 4/18/21	0.00	247.50	
GRA01	GRAINGER, INC.	06/02/2021	Regular	0.00	388.72	32285
9888517563	Invoice	05/24/2021	MATERIALS & SUPPLIES	0.00	105.52	
9901340357	Invoice	05/24/2021	MATERIALS & SUPPLIES	0.00	283.20	
HAN04	HANGTOWN FIRE CONTROL	06/02/2021	Regular	0.00	492.73	32286
67060	Invoice	05/25/2021	ANNUAL SERVICE FIRE CONTROL	0.00	492.73	
HOM01	HOME DEPOT CREDIT SERVICE	06/02/2021	Regular	0.00	512.62	32287
3123743	Invoice	05/25/2021	MATERIAL & SUPPLIES ZONE SWTP	0.00	512.62	
ICM02	ICMA-R.T.-457 (ee)	06/02/2021	Regular	0.00	805.73	32288
PP #12 2021	Invoice	06/01/2021	PAYROLL WITHHOLDING -ICMA	0.00	805.73	
INT05	INTERWEST CONSULTING GROU	06/02/2021	Regular	0.00	550.00	32289
69210	Invoice	05/24/2021	WEBGIS IMPLEMENTATION/DEVEL SERVICE ...	0.00	550.00	

Check Report

Date Range: 06/01/2021 - 06/30/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
IRS01	Internal Revenue Services	06/02/2021	Regular	0.00	2,704.69	32290
CP220 ADP TAX	Invoice	05/25/2021	FORM 941 ADP TAX	0.00	2,704.69	
IUO01	IUOE, LOCAL 39	06/02/2021	Regular	0.00	338.27	32291
PP # 12 2021	Invoice	06/01/2021	LOCAL #39 UNION DUES PP #12 2021	0.00	338.27	
IUO02	PEU LOCAL #1	06/02/2021	Regular	0.00	240.10	32292
PP #12 2021	Invoice	06/01/2021	UNION DUES LOCAL 1 PP #12 2021	0.00	240.10	
MED01	MEDICAL EYE SERVICES	06/02/2021	Regular	0.00	312.92	32293
211293027501	Invoice	05/17/2021	VISION INSURANCE JUNE 2021	0.00	312.92	
NOR08	BLUETARP FINANCIAL, INC	06/02/2021	Regular	0.00	211.91	32294
47322416	Invoice	05/25/2021	MATERIALS & SUPPLIES	0.00	211.91	
PAC02	PACIFIC GAS & ELECTRIC	06/02/2021	Regular	0.00	1,381.40	32295
INV0000179	Invoice	05/25/2021	PG&E ELECTRIC 2060545213-3 4/19 - 5/17/21	0.00	527.34	
INV0000180	Invoice	05/25/2021	ELECTRIC 1383483826-3 4/19 - 5/17/21	0.00	28.45	
INV0000181	Invoice	05/25/2021	ELECTRIC 9644745072-5 4/19 - 5/17/21	0.00	100.12	
INV0000182	Invoice	05/25/2021	PG&E ELECTRIC 2102211877-8 4/19 - 5/17/21	0.00	42.85	
INV0000183	Invoice	05/25/2021	ELECTRIC 7804325001-4 4/19 - 5/17/21	0.00	17.22	
INV0000184	Invoice	05/25/2021	ELECTRIC 8019291332-7 4/19 - 5/17/21	0.00	19.57	
INV0000185	Invoice	05/25/2021	ELECTRIC-9103062795-3 4/19 - 5/17/21	0.00	179.85	
INV0000186	Invoice	05/25/2021	ELECTRIC 6228064022-8 4/19 - 5/17/21	0.00	357.18	
INV0000187	Invoice	05/25/2021	ELECTRIC 7269328928-1 4/19 - 5/17/21	0.00	23.82	
INV0000188	Invoice	05/25/2021	PG&E ELECTRIC 0800178691-5 4/19 - 5/17/21	0.00	62.83	
INV0000189	Invoice	05/25/2021	ELECTRIC 9592050405-7 4/19 - 5/17/21	0.00	22.17	
PRE01	PREMIER ACCESS INS CO	06/02/2021	Regular	0.00	2,647.77	32296
1016	Invoice	06/01/2021	DENTAL JUNE 2021	0.00	2,647.77	
ROB02	ROBINSON ENTERPRISES	06/02/2021	Regular	0.00	2,732.72	32297
FI21051237	Invoice	05/25/2021	GASOLINE AND DIESEL 5/1 - 5/14/21	0.00	2,732.72	
SAU02	MICHAEL SAUNDERS	06/02/2021	Regular	0.00	375.00	32298
INV0000166	Invoice	05/24/2021	REIMBURSEMENT ACWA SPRING CONFEREN...	0.00	375.00	
SIE10	SIERRA SAFETY	06/02/2021	Regular	0.00	130.01	32299
IN104221	Invoice	05/25/2021	MATERIALS & SUPPLIES SAFETY STUFF	0.00	130.01	
TIR01	TIREHUB, LLC	06/02/2021	Regular	0.00	1,538.49	32300
17884408	Invoice	06/01/2021	VEHICLE MAINT TRUCK #4	0.00	178.16	
17884418	Invoice	06/01/2021	VEHICLE MAINT TRUCK #11	0.00	744.44	
18681758	Invoice	06/01/2021	VEHICLE MAINT TRUCK #2	0.00	615.89	
UNI06	UNITEDHEALTHCARE INSURANC	06/02/2021	Regular	0.00	175.00	32301
INV0000190	Invoice	06/01/2021	Member Id 0136692101 - MM 2020 Statem...	0.00	175.00	
VER01	VERIZON WIRELESS	06/02/2021	Regular	0.00	1,548.73	32302
9879841271	Invoice	05/25/2021	VERIZON SERVICES 4/15 - 5/15/21	0.00	1,008.41	
INV0000178	Invoice	05/25/2021	DATA FOR CDS STATION 4/16 - 5/15/21	0.00	540.32	
ACW01	ACWA/JPIA	06/16/2021	Regular	0.00	900.00	32303
O-0000007544	Invoice	06/14/2021	EXCESS CRIME INSURANCE 7/1 - 6/30/22	0.00	900.00	
ACW05	ACWA/JPIA HEALTH	06/16/2021	Regular	0.00	33,437.39	32304
0668728	Invoice	06/07/2021	HEALTH INSURANCE PREMIUMS JULY 2021	0.00	33,437.39	
ADT01	ADT SECURITY SERVICES	06/16/2021	Regular	0.00	317.54	32305
852618536	Invoice	06/07/2021	401677671 8180 BALDERSTON RD 6/20 - 7/...	0.00	44.48	
852728206	Invoice	06/07/2021	6425 MAIN ST 6/21 - 7/20/21	0.00	169.08	
853460807	Invoice	06/07/2021	ALARM SERVICE PERIOD 6/25 - 7/24/21	0.00	103.98	
ARA01	ARAMARK	06/16/2021	Regular	0.00	302.60	32306
506000140852	Invoice	06/14/2021	Office Service and Staff Uniforms	0.00	154.89	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
506000146172	Invoice	06/14/2021	Office Service and Staff Uniforms	0.00	147.71	
CHU02	CHURCHWELL WHITE, LLP	06/16/2021	Regular	0.00	4,396.60	32307
42519	Invoice	06/14/2021	PROFESSIONAL SERVICES MAY 2021	0.00	2,668.00	
42520	Invoice	06/14/2021	PROFESSIONAL SERVICES MAY 2021	0.00	1,688.40	
42521	Invoice	06/14/2021	PROFESSIONAL SERVICES NOVEMBER 2020	0.00	40.20	
CLS01	CLS LABS	06/16/2021	Regular	0.00	517.50	32308
1060105	Invoice	06/07/2021	ROUTINE DIST SYST	0.00	44.10	
1060107	Invoice	06/07/2021	MONTHLY RAW WATER BACTERIA	0.00	350.00	
1060326	Invoice	06/10/2021	ROUTINE DIST SYST	0.00	78.40	
1060454	Invoice	06/10/2021	ROUTINE DIST SYST	0.00	45.00	
COA01	COASTLAND CIVIL ENGINEERI	06/16/2021	Regular	0.00	15,218.75	32309
51140	Invoice	06/07/2021	OLD ALT WTP DEMO PROFESSIONAL SERVICE	0.00	3,712.50	
51141	Invoice	06/07/2021	AMR - METERING PROFESSIONAL SERVICE	0.00	4,496.25	
51200	Invoice	06/07/2021	AMR - METERING PROFESSTIONAL SERVICES	0.00	6,350.00	
51201	Invoice	06/07/2021	OLD ALT WTP DEMO PROFESSIONAL SERVICE	0.00	660.00	
ELD12	EL DORADO COUNTY PLANNING	06/16/2021	Regular	0.00	306.00	32310
INO119054	Invoice	06/14/2021	BUSINESS PLANS ANNUAL PERMIT	0.00	306.00	
ELD16	EL DORADO DISPOSAL SERVIC	06/16/2021	Regular	0.00	390.66	32311
173816020	Invoice	06/14/2021	6425 MAIN ST 5/1 - 5/31/21	0.00	130.22	
173816029	Invoice	06/14/2021	3650 SWEETWATER TRAIL 5/1 - 5/31/21	0.00	130.22	
173816046	Invoice	06/14/2021	8180 BALDERSTON 5/1 - 5/31/21	0.00	130.22	
EN201	EN2 RESOURCES, INC	06/16/2021	Regular	0.00	2,071.50	32312
3045	Invoice	06/10/2021	PROF SVC THROUGH MAY 31 21	0.00	2,071.50	
ESR01	ENVIROMENTAL SYSTEMS RESE	06/16/2021	Regular	0.00	1,700.00	32313
94049893	Invoice	06/10/2021	ANNUAL ARCGIS TERM LICENSE 7/20 - 7/22/...	0.00	1,700.00	
FER01	FERRELLGAS	06/16/2021	Regular	0.00	150.74	32314
1030128318	Invoice	06/08/2021	PROPANE GEORGETOWN MAIN	0.00	150.74	
GAR02	GARDEN VALLEY FEED & HDW.	06/16/2021	Regular	0.00	34.93	32315
326849	Invoice	06/08/2021	MATERIALS & SUPPLIES TOW HITCH	0.00	25.73	
327231	Invoice	06/08/2021	MATERIALS & SUPPLIES	0.00	9.20	
GEO01	GEORGETOWN ACE HDW	06/16/2021	Regular	0.00	64.99	32316
69015	Invoice	06/08/2021	MATERIALS & SUPPLIES	0.00	3.74	
69225	Invoice	06/08/2021	MATERIALS & SUPPLIES	0.00	29.09	
69287	Invoice	06/08/2021	MATERIALS & SUPPLIES	0.00	32.16	
GEO02	GEORGETOWN GAZETTE	06/16/2021	Regular	0.00	-965.45	32317
GEO02	GEORGETOWN GAZETTE	06/16/2021	Regular	0.00	965.45	32317
41874	Invoice	06/07/2021	NEWSPAPER ADS	0.00	965.45	
GEO04	DIVIDE SUPPLY ACE HARDWAR	06/16/2021	Regular	0.00	614.11	32318
121951	Invoice	06/07/2021	IRRIGATION	0.00	12.81	
122078 -	Invoice	06/14/2021	MATERIALS & SUPPLIES 5400	0.00	54.32	
122158 -1	Invoice	06/14/2021	MATERIALS & SUPPLIES SWTP	0.00	60.04	
122171	Invoice	06/07/2021	MAIN DITCH IRRIGATION	0.00	35.14	
122172	Invoice	06/07/2021	IRRIGATION	0.00	96.51	
122258 -1	Invoice	06/14/2021	MATERIALS & SUPPLIES SWTP	0.00	218.77	
122267 -1	Invoice	06/14/2021	MATERIALS & SUPPLIES Main ditch	0.00	23.56	
122296 -1	Invoice	06/14/2021	MATERIALS & SUPPLIES Main ditch	0.00	22.91	
122302 -1	Invoice	06/14/2021	MATERIALS & SUPPLIES Main ditch	0.00	90.05	
GEO15	GEOCON CONSULTANTS INC	06/16/2021	Regular	0.00	1,577.50	32319
221050321	Invoice	06/10/2021	PROFESSIONAL SERVICE THROUGH 5/16/21	0.00	1,577.50	
GLO03	GLORIA R. OMANIA	06/16/2021	Regular	0.00	4,890.96	32320

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
20210531	Invoice	06/14/2021	PROFESSIONAL SERVICES 5/1 -5/31-21	0.00	4,890.96	
HAR03 01845877	HARRIS INDUSTRIAL GASES Invoice	06/10/2021	06/16/2021 Regular MATERIALS & SUPPLIES	0.00	238.02	32321
HOM01 3123743-2	HOME DEPOT CREDIT SERVICE Invoice	06/08/2021	06/16/2021 Regular MATERIALS & SUPPLIES SWTP	0.00	192.24	32322
ICM02 PP#13 2021	ICMA-R.T.-457 (ee) Invoice	06/14/2021	06/16/2021 Regular PAYROLL WITHHOLDING -ICMA PP#13 2021	0.00	804.93	32323
INT05 69561	INTERWEST CONSULTING GROU Invoice	06/10/2021	06/16/2021 Regular INTERIM GM SERVICES 5/1 - 5/31/21	0.00	19,500.00	32324
IUO01 PP#13 2021	IUOE, LOCAL 39 Invoice	06/14/2021	06/16/2021 Regular LOCAL #39 UNION DUES PP#13 2021	0.00	339.84	32325
IUO02 PP#13 2021	PEU LOCAL #1 Invoice	06/14/2021	06/16/2021 Regular UNION DUES LOCAL 1 PP#13 2021	0.00	240.10	32326
MOB01 9010759758	MOBILE MINI, LLC-CA Invoice	06/10/2021	06/16/2021 Regular MONTHLY STORAGE CONTAINER FEE 6/9 - 7...	0.00	252.11	32327
NAT04 0409543	NATIONAL PRINT & PROMO Invoice	06/14/2021	06/16/2021 Regular BILLING SUPPLIES	0.00	1,870.16	32328
PAC02 INV0000200	PACIFIC GAS & ELECTRIC Invoice	06/14/2021	06/16/2021 Regular 0967683154-9 4/28 - 5/26/211	0.00	14,858.85	32329
INV0000201	Invoice	06/14/2021	ELECTRIC 9592050405-7	0.00	10,155.85	
INV0000202	Invoice	06/14/2021	PG&E ELECTRIC 0800178691-5 4/28 - 5/26/2...	0.00	22.17	
INV0000203	Invoice	06/14/2021	PG&E ELECTRIC 2060545213-3 4/28 - 5/26/2...	0.00	62.83	
INV0000204	Invoice	06/14/2021	ELECTRIC 7269328928-1 4/28 - 5/26/211	0.00	527.34	
INV0000205	Invoice	06/14/2021	ELECTRIC 6228064022-8 4/28 - 5/26/211	0.00	23.82	
INV0000206	Invoice	06/14/2021	ELECTRIC-9103062795-3 4/28 - 5/26/211	0.00	357.18	
INV0000207	Invoice	06/14/2021	ELECTRIC-9103062795-3 4/28 - 5/26/211	0.00	179.85	
INV0000208	Invoice	06/14/2021	ELECTRIC 7727208388-0 4/28 - 5/26/211	0.00	3,321.60	
INV0000209	Invoice	06/14/2021	ELECTRIC 8019291332-7 4/28 - 5/26/211	0.00	19.57	
INV0000210	Invoice	06/14/2021	ELECTRIC 7804325001-4 4/28 - 5/26/211	0.00	17.22	
INV0000211	Invoice	06/14/2021	PG&E ELECTRIC 2102211877-8 4/28 - 5/26/...	0.00	17.22	
INV0000212	Invoice	06/14/2021	ELECTRIC 9644745072-5 4/28 - 5/26/211	0.00	42.85	
INV0000212	Invoice	06/14/2021	ELECTRIC 1383483826-3 4/28 - 5/26/211	0.00	100.12	
POW01 42503669 -1	POWERNET GLOBAL COMM. Invoice	06/14/2021	06/16/2021 Regular LONG DISTANCE 2/23 - 3/23/21 REISSUED	0.00	368.34	32330
42543353 -1	Invoice	06/14/2021	LONG DISTANCE 4/23 - 5/13/21 REISSUED	0.00	98.44	
42582839	Invoice	06/14/2021	LONG DISTANCE 4/23 - 5/23/21	0.00	135.03	
PUL01 INV0000196	PULFER, JEFF Invoice	06/08/2021	06/16/2021 Regular EMPLOYEE REIMBURSEMENT	0.00	134.87	32331
RAL02 INV0000214	RALPH ANDERSON & ASSOCIAT Invoice	06/15/2021	06/16/2021 Regular Travel reimbursement Nicholas Schneider	0.00	203.72	32332
ROB02 FI21052238	ROBINSON ENTERPRISES Invoice	06/08/2021	06/16/2021 Regular GASOLINE AND DIESEL 5/15 - 5/31/21	0.00	350.00	32333
ROY01 983731	KENNETH ROYAL Invoice	06/14/2021	06/16/2021 Regular WALTON LAKE RESTROOMS 3/13 - 6/13/21	0.00	2,651.53	32334
SWR04 INV0000199	STATE WATER RESOURCES CON Invoice	06/10/2021	06/16/2021 Regular CONTRACT # D1602021 PROJECT # 0910013...	0.00	293,678.39	32335
TEI01 10406411	A. TEICHERT & SON, INC Invoice	06/14/2021	06/16/2021 Regular 3/4' AB-2	0.00	1,099.29	32336
10407074	Invoice	06/14/2021	3/4' AB-2	0.00	274.99	
				0.00	551.11	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
69909	Invoice	06/11/2021	3/4' AB-2	0.00	273.19	
THA01	THATCHER COMPANY OF CALIF	06/16/2021	Regular	0.00	5,906.25	32337
284083	Invoice	06/08/2021	SWEETWATER TP	0.00	3,813.30	
284085	Invoice	06/08/2021	WALTON TP CHEMICALS	0.00	2,852.95	
CM0000019	Credit Memo	06/08/2021	WALTON TP CHEMICALS INVOICE 284086	0.00	-320.00	
CM0000020	Credit Memo	06/08/2021	SWEETWATER TP INVOICE 284084	0.00	-440.00	
TYL02	TYLER TECHNOLOGIES, INC	06/16/2021	Regular	0.00	26,540.78	32338
025-336102	Invoice	06/08/2021	CONFIGURATION ANNUAL FEES	0.00	26,540.78	
UNI06	UNITEDHEALTHCARE INSURANC	06/16/2021	Regular	0.00	175.00	32339
INV0000198	Invoice	06/08/2021	MEMBER # 320414743-1 JULY 2021	0.00	175.00	
USB06	U.S. BANK EQUIPMENT FINAN	06/16/2021	Regular	0.00	729.16	32340
444835482	Invoice	06/14/2021	CONTRACT PAYMENT AND OVERAGES	0.00	729.16	
USP01	POSTMASTER	06/16/2021	Regular	0.00	278.00	32341
INV0000192	Invoice	06/07/2021	ANNUAL FEE	0.00	278.00	
VEERKAMP	DOUG VEERKAMP GENERAL ENGINEERING, INC	06/16/2021	Regular	0.00	136,609.21	32342
329681	Invoice	06/08/2021	CIP PARKING LOT	0.00	136,609.21	
WEL02	WELLS FARGO BANK	06/16/2021	Regular	0.00	2,296.95	32343
INV0000197	Invoice	06/08/2021	WALTON LAKE ANNUAL RESERVE JULY 2021	0.00	2,296.95	
WES08	WESTERN HYDROLOGICS, LLP	06/16/2021	Regular	0.00	5,211.90	32344
1695	Invoice	06/10/2021	WATER TRANSFER TASK 3	0.00	307.50	
1696	Invoice	06/10/2021	TASK 1 STREAM GAGING PROJECT 2021	0.00	4,904.40	
WES09	NATHAN THOMAS	06/16/2021	Regular	0.00	2,560.00	32345
1026	Invoice	06/07/2021	2021 Q1 GROUNDWATER MONITORING RE...	0.00	2,560.00	
WOO03	WOOD ENVIRONMENT & INFRAS	06/16/2021	Regular	0.00	1,689.00	32346
S30804264	Invoice	06/07/2021	PROFESSIONAL SERVICES THROUGH 5/28/21	0.00	1,689.00	
AAR01	AARP MEDICARERX SAVER PLU	06/30/2021	Regular	0.00	58.40	32351
INV0000229	Invoice	06/28/2021	AARP MEDICARERX JULY 2021	0.00	58.40	
ADV01	ADVENT TECHNOLOGIES	06/30/2021	Regular	0.00	93.75	32352
25057	Invoice	06/21/2021	REMOTE SUPPORT 5/21	0.00	93.75	
AFL01	AMERICAN FAMILY LIFE INS	06/30/2021	Regular	0.00	1,243.08	32353
186914	Invoice	06/28/2021	AFLAC PP # 14 2021	0.00	1,243.08	
ALL01	ALLEN KRAUSE	06/30/2021	Regular	0.00	805.10	32354
21-4995	Invoice	06/21/2021	Unit 33 oil change	0.00	147.45	
21-4996	Invoice	06/21/2021	Materials & Supplies for brushcutter	0.00	150.06	
21-5002	Invoice	06/22/2021	Unit #35 SVC	0.00	186.00	
21-5003	Invoice	06/22/2021	Unit #11 SVC	0.00	321.59	
ANS01	ANSWERING SPECIALISTS INC	06/30/2021	Regular	0.00	78.75	32355
291047	Invoice	06/21/2021	ANSWERING SERVICE MONTHLY FEE	0.00	78.75	
ARA01	ARAMARK	06/30/2021	Regular	0.00	147.71	32356
506000156412	Invoice	06/28/2021	Office Service and Staff Uniforms	0.00	147.71	
ATT02	AT&T	06/30/2021	Regular	0.00	2,752.82	32357
INV0000218	Invoice	06/21/2021	234-371-7957 6/4/ - 7/1/21	0.00	67.70	
INV0000219	Invoice	06/21/2021	234-343-7252 6/4/ - 7/1/21	0.00	67.70	
INV0000223	Invoice	06/28/2021	530-885-6287 6/14 - 7/13/21	0.00	461.21	
INV0000224	Invoice	06/28/2021	530-333-9442 6/14 - 7/13/21	0.00	200.45	
INV0000225	Invoice	06/28/2021	530-885-6280 6/14 - 7/13/21	0.00	326.00	
INV0000226	Invoice	06/28/2021	530-333-4356 6/14 - 7/13/21	0.00	1,168.55	
INV0000227	Invoice	06/28/2021	530-333-1119 6/14 - 7/13/21	0.00	461.21	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
ATT03	AT&T LONG DISTANCE	06/30/2021	Regular	0.00	67.55	32358
INV0000220	Invoice	06/22/2021	530-885-6280 5/15 - 6/15/21	0.00	67.55	
ATT04	AT&T	06/30/2021	Regular	0.00	73.85	32359
INV0000217	Invoice	06/21/2021	INTERNET SERVICES 6/4/ - 7/1/21	0.00	73.85	
B&K01	B&K VALVES & EQUIPMENT, INC	06/30/2021	Regular	0.00	5,679.00	32360
018212	Invoice	06/28/2021	STUMPY VALVE REPAIR	0.00	5,679.00	
BLU01	ANTHEM BLUE CROSS	06/30/2021	Regular	0.00	1,406.63	32361
000195300197	Invoice	06/28/2021	RETIREE HEALTH BENE 7/1 - 7/31/21	0.00	1,406.63	
BLU06	BLUE SHIELD OF CALIFORNIA	06/30/2021	Regular	0.00	260.00	32362
211620088610	Invoice	06/28/2021	DAVIS 7/1 - 7/31/21 BLUE SHIELD	0.00	260.00	
BLU07	BLUE SHIELD OF CALIFORNIA	06/30/2021	Regular	0.00	668.00	32363
211620137241	Invoice	06/28/2021	LEU RETIREE 7/1 - 7/31/21 BLUE SHIELD	0.00	668.00	
CAR08	CSI	06/30/2021	Regular	0.00	59.00	32364
CSI7142	Invoice	06/28/2021	MONTHLY SERVICE FEE	0.00	59.00	
CLS01	CLS LABS	06/30/2021	Regular	0.00	3,227.66	32365
0000277	Credit Memo	06/29/2021	CREDITS	0.00	-12.80	
1060834	Invoice	06/21/2021	ROUTINE DIST SYST	0.00	44.10	
1060938	Invoice	06/21/2021	QUARTERLY DBP MONITORING	0.00	2,971.36	
1061118	Invoice	06/28/2021	ROUTINE DIST SYST	0.00	180.00	
1061202	Invoice	06/28/2021	ROUTINE DIST SYST	0.00	45.00	
CWS01	CORBIN WILLITS SYS. INC.	06/30/2021	Regular	0.00	608.28	32366
000C106151	Invoice	06/22/2021	MONTHLY SERVICE FEE JUNE 2021	0.00	608.28	
ELD03	EL DORADO COUNTY SHERIFF	06/30/2021	Regular	0.00	60.00	32367
12457-58267	Invoice	06/22/2021	False Alarm	0.00	60.00	
ELD05	EDC AUDITOR-CONTROLLER	06/30/2021	Regular	0.00	5,047.28	32368
INV0000231	Invoice	06/29/2021	LAFCO FY 2021/2022	0.00	5,047.28	
FER02	FERGUSON ENTERPRISES INC	06/30/2021	Regular	0.00	2,194.04	32369
1631947	Invoice	06/28/2021	MATERIALS & SUPPLIES	0.00	115.83	
1635639	Invoice	06/28/2021	MATERIALS & SUPPLIES	0.00	1,595.85	
INV0000195	Invoice	06/08/2021	Repair Bands	0.00	370.69	
INV0000221	Invoice	06/22/2021	Kemp-Meek	0.00	111.67	
GEO01	GEORGETOWN ACE HDW	06/30/2021	Regular	0.00	141.92	32370
69285	Invoice	06/28/2021	MATERIAL & SUPPLIES	0.00	31.07	
69309	Invoice	06/22/2021	SUPPLIES SWTP	0.00	14.75	
69313	Invoice	06/28/2021	MATERIAL & SUPPLIES	0.00	9.30	
69354	Invoice	06/22/2021	SUPPLIES SWTP	0.00	17.15	
69436	Invoice	06/22/2021	SUPPLIES SWTP	0.00	69.65	
GEO02	GEORGETOWN GAZETTE	06/30/2021	Regular	0.00	225.26	32371
001692	Invoice	06/22/2021	NEWSPAPER ADS	0.00	69.53	
001694	Invoice	06/29/2021	NEWSPAPER ADS	0.00	155.73	
GEO04	DIVIDE SUPPLY ACE HARDWAR	06/30/2021	Regular	0.00	276.49	32372
122819	Invoice	06/22/2021	SUPPLIES ZONE	0.00	206.92	
122842	Invoice	06/22/2021	SUPPLIES ZONE	0.00	69.57	
GEO08	GEORGETOWN DIVIDE	06/30/2021	Regular	0.00	469.65	32373
122078	Invoice	05/13/2021	NEW METER INSTALL	0.00	54.32	
122158	Invoice	05/13/2021	SWTP SUPPLIES	0.00	60.04	
122258	Invoice	05/13/2021	SWTP SUPPLIES	0.00	218.77	
122267	Invoice	05/13/2021	SWTP SUPPLIES	0.00	23.56	
122296	Invoice	05/13/2021	MAIN DITCH IRRIGATION	0.00	22.91	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
122302	Invoice	05/13/2021	CROFT IRRIGATION	0.00	90.05	
GRA01	GRAINGER, INC.	06/30/2021	Regular	0.00	185.15	32374
809273246	Invoice	06/28/2021	MATERIALS & SUPPLIES	0.00	185.15	
ICM02	ICMA-R.T.-457 (ee)	06/30/2021	Regular	0.00	804.93	32375
PP # 14 2021	Invoice	06/28/2021	PAYROLL WITHHOLDING -ICMA	0.00	804.93	
INT05	INTERWEST CONSULTING GROU	06/30/2021	Regular	0.00	1,760.00	32376
66093	Invoice	06/28/2021	WEBGIS PROFESSIONAL SERVICES 12-1 TO 12..	0.00	110.00	
67465	Invoice	06/28/2021	PROFESSIONAL SERVICES 2/1 - 2/28/21	0.00	385.00	
70079	Invoice	06/22/2021	WebGIS Professional Service 5/1 - 5/31/21	0.00	1,265.00	
IUO01	IUOE, LOCAL 39	06/30/2021	Regular	0.00	339.84	32377
PP # 14 2021	Invoice	06/28/2021	LOCAL #39 UNION DUES PP # 14 2021	0.00	339.84	
IUO02	PEU LOCAL #1	06/30/2021	Regular	0.00	240.10	32378
PP # 14 2021	Invoice	06/28/2021	UNION DUES LOCAL 1 PP # 14 2021	0.00	240.10	
MED01	MEDICAL EYE SERVICES	06/30/2021	Regular	0.00	301.68	32379
211603027501	Invoice	06/28/2021	VISION INSURANCE JULY 2021	0.00	301.68	
NBS01	NBS	06/30/2021	Regular	0.00	1,103.84	32380
621000244	Invoice	06/22/2021	DISTRICT ADMIN FEES	0.00	1,103.84	
OCC01	OCCU-MED, LTD	06/30/2021	Regular	0.00	649.35	32381
0621717	Invoice	06/28/2021	PRE-EMPLOYMENT SCREENING	0.00	649.35	
PAC06	PACE SUPPLY 23714-00	06/30/2021	Regular	0.00	608.74	32382
066727726-2	Invoice	06/22/2021	MATERIALS AND SUPPLIES	0.00	136.41	
INV0000194	Invoice	06/08/2021	cetco bentonite crumbles	0.00	472.33	
POW01	POWERNET GLOBAL COMM.	06/30/2021	Regular	0.00	233.47	32383
42503669	Invoice	04/02/2021	LONG DISTANCE 2/23 - 3/23/21	0.00	98.44	
42543353	Invoice	04/30/2021	LONG DISTANCE 4/23 - 5/13/21	0.00	135.03	
PRE01	PREMIER ACCESS INS CO	06/30/2021	Regular	0.00	2,280.41	32384
1011	Invoice	06/28/2021	DENTAL JULY 2021	0.00	2,280.41	
PRO04	PAUL FUNK	06/30/2021	Regular	0.00	265.00	32385
15544	Invoice	06/22/2021	June 2021 CLEANING SERVICES	0.00	265.00	
RAL02	RALPH ANDERSON & ASSOCIAT	06/30/2021	Regular	0.00	8,250.00	32386
INV-03149	Invoice	06/22/2021	GM RECRUITMENT PROJECT 3 P20-047	0.00	8,250.00	
ROB02	ROBINSON ENTERPRISES	06/30/2021	Regular	0.00	2,827.22	32387
FI21061237	Invoice	06/22/2021	GASOLINE AND DIESEL 6/1 - 6/30/21	0.00	2,827.22	
STREAM	Streamline	06/30/2021	Regular	0.00	300.00	32388
A0906333-0007	Invoice	06/22/2021	MONTHLY MEMBER FEE	0.00	300.00	
TIR01	TIREHUB, LLC	06/30/2021	Regular	0.00	1,209.30	32389
INV0000193	Invoice	06/08/2021	Tires for Truck 35	0.00	1,142.40	
INV0000222	Invoice	06/28/2021	TAXES NOT PAID ON INVOICES	0.00	66.90	
TYL02	TYLER TECHNOLOGIES, INC	06/30/2021	Regular	0.00	105.00	32390
025-336773	Invoice	06/22/2021	CONFIGURATION	0.00	105.00	
USB05	U.S. BANK CORPORATE PAYME	06/30/2021	Regular	0.00	8,409.68	32391
INV0000232	Invoice	06/29/2021	6/7/21 CC STATEMENT	0.00	8,409.68	
VAL01	VALLEY TRUCK & TRACTOR COMPANY	06/30/2021	Regular	0.00	263.50	32392
1090116	Invoice	06/28/2021	MAINTANCE ON 2020 3032E	0.00	263.50	
VEERKAMP	DOUG VEERKAMP GENERAL ENGINEERING, INC	06/30/2021	Regular	0.00	8,639.96	32393
32974199	Invoice	06/28/2021	CIP PARKING LOT	0.00	8,639.96	

Check Report

Date Range: 06/01/2021 - 06/30/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
VER01	VERIZON WIRELESS	06/30/2021	Regular	0.00	1,041.57	32394
9881314268	Invoice	06/22/2021	DATA FOR CDS STATION 5/7 - 6/6/21	0.00	50.02	
9881989960	Invoice	06/22/2021	VERIZON SERVICES	0.00	991.55	
WAL02	WALKER'S OFFICE SUPPLY	06/30/2021	Regular	0.00	345.66	32395
2168614-0	Invoice	06/28/2021	6/17/21 ORDER OFFICE SUPPLIES	0.00	345.66	
CAR08	CSI	06/30/2021	Regular	0.00	59.00	32396
CSI17177	Invoice	06/30/2021	MONTHLY SERVICE FEE JULY	0.00	59.00	
POW01	POWERNET GLOBAL COMM.	06/30/2021	Regular	0.00	134.87	32397
42582839-1	Invoice	06/30/2021	LONG DISTANCE 4/23 - 5/23/21	0.00	134.87	

Bank Code EDSB Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	255	134	0.00	709,360.12
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-1,435.10
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	255	136	0.00	707,925.02

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	255	134	0.00	709,360.12
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-1,435.10
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	255	136	0.00	707,925.02

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Fund	6/2021	707,925.02
			707,925.02

Budget Comparison Report Object Summary & Expense Detail

Budget Comparison Report Account Summary



Georgetown Divide PUD

Account Number	2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
			2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)	
Fund: 100 - Water Fund						
Revenue						
Object: 40102 - Water Sales - Cst						
100-0000-40102	0.00	2,745,822.69	2,533,506.53	2,969,850.00	2,969,850.00	0.00%
Total Object: 40102 - Water Sales - Cst:	0.00	2,745,822.69	2,533,506.53	2,969,850.00	2,969,850.00	0.00%
Object: 40103 - Water Sales - Irr						
100-0000-40103	0.00	407,856.13	395,327.96	424,346.00	424,346.00	0.00%
Total Object: 40103 - Water Sales - Irr:	0.00	407,856.13	395,327.96	424,346.00	424,346.00	0.00%
Object: 40105 - Property Tax Revenue						
100-0000-40105	0.00	1,710,211.38	1,680,722.00	1,687,194.00	1,687,194.00	0.00%
Total Object: 40105 - Property Tax Revenue:	0.00	1,710,211.38	1,680,722.00	1,687,194.00	1,687,194.00	0.00%
Object: 40107 - Lease revenue						
100-0000-40107	0.00	108,769.82	83,030.45	163,000.00	163,000.00	0.00%
Total Object: 40107 - Lease revenue:	0.00	108,769.82	83,030.45	163,000.00	163,000.00	0.00%
Object: 41100 - Interest Income						
100-0000-41100	0.00	55,142.65	12,315.30	46,700.00	46,700.00	0.00%
Total Object: 41100 - Interest Income:	0.00	55,142.65	12,315.30	46,700.00	46,700.00	0.00%
Object: 41101 - Unrealized Gain/Loss						
100-0000-41101	0.00	6,429.52	-9,624.39	0.00	0.00	0.00%
Total Object: 41101 - Unrealized Gain/Loss:	0.00	6,429.52	-9,624.39	0.00	0.00	0.00%
Object: 41200 - Penalties						
100-0000-41200	0.00	30,830.57	-700.27	30,000.00	30,000.00	0.00%
Total Object: 41200 - Penalties:	0.00	30,830.57	-700.27	30,000.00	30,000.00	0.00%
Object: 41300 - Materials & Labor Charge						
100-0000-41300	0.00	0.00	1,320.00	0.00	0.00	0.00%
Total Object: 41300 - Materials & Labor Charge:	0.00	0.00	1,320.00	0.00	0.00	0.00%
Object: 41302 - Installation Fee						
100-0000-41302	0.00	4,172.00	9,235.75	3,866.00	3,866.00	0.00%
Total Object: 41302 - Installation Fee:	0.00	4,172.00	9,235.75	3,866.00	3,866.00	0.00%

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)	
Object: 42100 - Miscellaneous Revenue							
100-0000-42100	Miscellaneous Revenue	0.00	51,570.28	158,911.58	0.00	0.00	0.00%
Total Object: 42100 - Miscellaneous Revenue:		0.00	51,570.28	158,911.58	0.00	0.00	0.00%
Object: 42101 - Over/Short and Unreconciled							
100-0000-42101	Over/Short and Unreconciled	0.00	-131.00	0.00	0.00	0.00	0.00%
Total Object: 42101 - Over/Short and Unreconciled:		0.00	-131.00	0.00	0.00	0.00	0.00%
Object: 42200 - Sale of Assets							
100-0000-42200	Sale of Assets	0.00	-1,604.92	3,500.00	0.00	0.00	0.00%
Total Object: 42200 - Sale of Assets:		0.00	-1,604.92	3,500.00	0.00	0.00	0.00%
Total Revenue:		0.00	5,119,069.12	4,867,544.91	5,324,956.00	5,324,956.00	0.00%
Expense							
Object: 50100 - Salaries							
100-5100-50100	Salaries	0.00	102,911.01	85,298.53	147,963.00	208,093.00	60,130.00 40.64%
100-5200-50100	Salaries	0.00	273,837.28	244,649.54	277,997.00	211,226.00	-66,771.00 -24.02%
100-5300-50100	Salaries	0.00	204,928.49	164,681.99	220,182.00	240,789.00	20,607.00 9.36%
100-5400-50100	Salaries	0.00	360,215.49	338,709.76	389,363.00	435,691.00	46,328.00 11.90%
100-5500-50100	Salaries	0.00	82,800.72	82,097.40	89,142.00	110,870.00	21,728.00 24.37%
100-5600-50100	Salaries	0.00	388,187.46	276,343.47	449,143.00	493,071.00	43,928.00 9.78%
Total Object: 50100 - Salaries:		0.00	1,412,880.45	1,191,780.69	1,573,790.00	1,699,740.00	125,950.00 8.00%
Object: 50101 - Part-time Wages							
100-5200-50101	Part-time Wages	0.00	1,656.20	952.96	0.00	0.00	0.00
100-5500-50101	Part-time Wages	0.00	21,117.86	19,275.03	0.00	0.00	0.00
100-5600-50101	Part-time Wages	0.00	17,690.92	1,010.24	20,000.00	20,000.00	0.00
Total Object: 50101 - Part-time Wages:		0.00	40,464.98	21,238.23	20,000.00	20,000.00	0.00 0.00%
Object: 50102 - Overtime							
100-5100-50102	Overtime	0.00	14,226.20	9,020.35	10,000.00	13,134.00	3,134.00 31.34%
100-5200-50102	Overtime	0.00	28,996.83	20,819.37	23,000.00	12,002.00	-10,998.00 -47.82%
100-5300-50102	Overtime	0.00	35,001.80	27,932.07	30,000.00	36,794.00	6,794.00 22.65%
100-5400-50102	Overtime	0.00	25,147.85	18,703.16	20,000.00	24,757.00	4,757.00 23.79%
100-5500-50102	Overtime	0.00	45.73	851.37	4,989.00	6,300.00	1,311.00 26.28%
100-5600-50102	Overtime	0.00	265.87	14,602.07	25,136.00	28,017.00	2,881.00 11.46%
Total Object: 50102 - Overtime:		0.00	103,684.28	91,928.39	113,125.00	121,004.00	7,879.00 6.96%
Object: 50103 - Standby Pay							
100-5100-50103	Standby Pay	0.00	8,210.00	4,700.00	6,630.00	6,630.00	0.00 0.00%
100-5200-50103	Standby Pay	0.00	15,110.00	9,460.00	13,260.00	13,260.00	0.00 0.00%
100-5300-50103	Standby Pay	0.00	15,960.00	13,320.00	15,710.00	15,710.00	0.00 0.00%

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Comparison 1 Budget		Comparison 1 to Parent Budget Increase / (Decrease)	%	
				Parent Budget 2020-2021 Adopted	2021-2022 Requested			
100-5400-50103	Standby Pay	0.00	16,660.00	13,320.00	15,710.00	15,710.00	0.00	0.00%
Total Object: 50103 - Standby Pay:		0.00	55,940.00	40,800.00	51,310.00	51,310.00	0.00	0.00%
Object: 50104 - Retiree Benefit								
100-5600-50104	Retiree Benefit	0.00	0.00	583.40	0.00	0.00	0.00	0.00%
Total Object: 50104 - Retiree Benefit:		0.00	0.00	583.40	0.00	0.00	0.00	0.00%
Object: 50105 - Director Stipend								
100-5600-50105	Director Stipend	0.00	23,234.60	19,200.00	24,000.00	24,000.00	0.00	0.00%
Total Object: 50105 - Director Stipend:		0.00	23,234.60	19,200.00	24,000.00	24,000.00	0.00	0.00%
Object: 50200 - Payroll Taxes								
100-5100-50200	Payroll Taxes	0.00	9,816.64	7,645.31	14,796.00	20,809.00	6,013.00	40.64%
100-5200-50200	Payroll Taxes	0.00	25,398.63	12,760.65	27,800.00	21,123.00	-6,677.00	-24.02%
100-5300-50200	Payroll Taxes	0.00	18,776.32	15,252.83	22,018.00	24,079.00	2,061.00	9.36%
100-5400-50200	Payroll Taxes	0.00	31,120.53	28,570.18	38,936.00	43,569.00	4,633.00	11.90%
100-5500-50200	Payroll Taxes	0.00	5,330.10	6,364.11	8,914.00	11,087.00	2,173.00	24.38%
100-5600-50200	Payroll Taxes	0.00	32,418.59	23,926.25	44,914.00	49,307.00	4,393.00	9.78%
Total Object: 50200 - Payroll Taxes:		0.00	122,860.81	94,519.33	157,378.00	169,974.00	12,596.00	8.00%
Object: 50300 - Health Insurance								
100-0000-50300	Health Insurance	0.00	0.00	-4,084.89	0.00	0.00	0.00	0.00%
100-5100-50300	Health Insurance	0.00	32,763.62	32,382.82	54,416.00	54,416.00	0.00	0.00%
100-5200-50300	Health Insurance	0.00	90,420.09	83,120.44	102,950.00	102,950.00	0.00	0.00%
100-5300-50300	Health Insurance	0.00	65,096.43	64,460.95	59,422.00	59,422.00	0.00	0.00%
100-5400-50300	Health Insurance	0.00	109,344.96	117,480.91	101,205.00	101,205.00	0.00	0.00%
100-5500-50300	Health Insurance	0.00	22,652.12	32,873.47	31,099.00	31,099.00	0.00	0.00%
100-5600-50300	Health Insurance	0.00	83,095.40	68,279.97	97,596.00	97,596.00	0.00	0.00%
100-6100-50300	Insurance - H&L	0.00	18.74	0.00	0.00	0.00	0.00	0.00%
Total Object: 50300 - Health Insurance:		0.00	403,391.36	394,513.67	446,688.00	446,688.00	0.00	0.00%
Object: 50302 - Insurance - Workers Compensation								
100-5100-50302	Insurance - Workers Compensati	0.00	6,431.18	4,460.35	4,954.00	6,611.00	1,657.00	33.45%
100-5200-50302	Insurance - Workers Compensati	0.00	13,508.23	8,034.20	9,307.00	6,706.00	-2,601.00	-27.95%
100-5300-50302	Insurance - Workers Compensati	0.00	5,670.70	4,617.74	7,372.00	7,644.00	272.00	3.69%
100-5400-50302	Insurance - Workers Compensati	0.00	9,199.92	6,429.33	13,036.00	13,831.00	795.00	6.10%
100-5500-50302	Insurance - Workers Compensati	0.00	1,530.09	1,049.12	2,985.00	3,520.00	535.00	17.92%
100-5600-50302	Insurance - Workers Compensati	0.00	2,229.64	1,149.47	15,037.00	15,653.00	616.00	4.10%
100-6100-50302	Insurance - Workers Compensati	0.00	412.19	0.00	0.00	0.00	0.00	0.00%
Total Object: 50302 - Insurance - Workers Compensation:		0.00	38,981.95	25,740.21	52,691.00	53,965.00	1,274.00	2.42%
Object: 50400 - PERS Retirement Expense								
100-5100-50400	PERS Retirement Expense	0.00	11,010.21	9,140.22	14,056.00	21,174.00	7,118.00	50.64%

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Comparison 1 Budget		Comparison 1 to Parent Budget		
				Parent Budget 2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)	%	
100-5200-50400	PERS Retirement Expense	0.00	28,846.60	22,265.15	26,409.00	21,503.00	-4,906.00	-18.58%
100-5300-50400	PERS Retirement Expense	0.00	21,897.46	19,202.71	20,917.00	24,512.00	3,595.00	17.19%
100-5400-50400	PERS Retirement Expense	0.00	35,929.79	33,829.94	36,989.00	44,353.00	7,364.00	19.91%
100-5500-50400	PERS Retirement Expense	0.00	6,736.68	7,489.37	8,468.00	11,286.00	2,818.00	33.28%
100-5600-50400	PERS Retirement Expense	0.00	37,091.39	27,705.92	42,668.00	50,194.00	7,526.00	17.64%
Total Object: 50400 - PERS Retirement Expense:		0.00	141,512.13	119,633.31	149,507.00	173,022.00	23,515.00	15.73%
Object: 50401 - PERS UAL								
100-5100-50401	PERS UAL	0.00	10,855.56	9,984.00	10,506.00	16,428.00	5,922.00	56.37%
100-5200-50401	PERS UAL	0.00	211,683.42	179,550.00	186,821.00	32,404.00	-154,417.00	-82.66%
100-5300-50401	PERS UAL	0.00	54,277.80	47,133.00	49,759.00	77,434.00	27,675.00	55.62%
100-5400-50401	PERS UAL	0.00	37,994.46	77,580.00	81,307.00	128,389.00	47,082.00	57.91%
100-5500-50401	PERS UAL	0.00	10,855.56	8,556.00	8,883.00	14,244.00	5,361.00	60.35%
100-5600-50401	PERS UAL	0.00	200,827.86	128,583.00	133,735.00	215,203.00	81,468.00	60.92%
Total Object: 50401 - PERS UAL:		0.00	526,494.66	451,386.00	471,011.00	484,102.00	13,091.00	2.78%
Object: 50402 - Pension Expense								
100-0000-50402	Pension Expense	0.00	270,648.63	0.00	0.00	0.00	0.00	0.00%
Total Object: 50402 - Pension Expense:		0.00	270,648.63	0.00	0.00	0.00	0.00	0.00%
Object: 50403 - Def Comp Retirement Expense								
100-0000-50403	Def Comp Retirement	0.00	0.00	2,775.23	0.00	0.00	0.00	0.00%
100-5600-50403	Def Comp Retirement Expense	0.00	5,701.94	0.00	7,650.00	7,650.00	0.00	0.00%
Total Object: 50403 - Def Comp Retirement Expense:		0.00	5,701.94	2,775.23	7,650.00	7,650.00	0.00	0.00%
Object: 51100 - Materials & Supplies								
100-5100-51100	Materials & Supplies	0.00	6,081.21	9,398.35	39,130.00	29,130.00	-10,000.00	-25.56%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
Requested	Gravel Backfil Tiechert		1.00	8,000.00	8,000.00			
Requested	Gunite Georgetown Pre Cast		1.00	10,000.00	10,000.00			
Requested	Miscellaneous Supplies		1.00	7,500.00	7,500.00			
Requested	Miscellaneous Supplies ACE/Divide Supply		1.00	1,700.00	1,700.00			
Requested	Pipe and Tools Ferguson and Anderson Sierr		1.00	800.00	800.00			
Requested	Tools and Supplies USA bluebook		1.00	500.00	500.00			
Requested	Uniform Services Aramark		1.00	630.00	630.00			
100-5200-51100	Materials & Supplies	0.00	17,380.72	72,514.65	100,500.00	40,500.00	-60,000.00	-59.70%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
Requested	Gunite Georgetown Pre Cast		1.00	20,000.00	20,000.00			
Requested	Miscellaneous Supplies		1.00	7,500.00	7,500.00			

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)	
Requested	Miscellaneous Supplies ACE/Divide Supply	1.00	3,500.00	3,500.00			
Requested	Pipe and Fittings HD supply and Grainger	1.00	5,000.00	5,000.00			
Requested	Pipe and Tools Ferguson/Anderson Sierra Pipe	1.00	3,000.00	3,000.00			
Requested	Uniform Services Aramark	1.00	1,500.00	1,500.00			
100-5300-51100	Materials & Supplies	0.00	73,291.49	73,875.24	71,080.00	80,000.00	8,920.00 12.55%
100-5400-51100	Materials & Supplies	0.00	89,710.42	114,015.26	90,800.00	205,800.00	115,000.00 126.65%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
Requested	Blacktop El Dorado County Construction Star	1.00	100,000.00	100,000.00			
Requested	Distribution Parts and Supplies Contract	1.00	70,000.00	70,000.00			
Requested	Gravel Backfill Tiechert	1.00	6,000.00	6,000.00			
Requested	Miscellaneous Pipe and Fittings	1.00	20,000.00	20,000.00			
Requested	Miscellaneous Supplies Ace/Divide Supply/G.	1.00	3,000.00	3,000.00			
Requested	Tools and Supplies USA Bluebook	1.00	5,000.00	5,000.00			
Requested	Uniform Services Aramark	1.00	1,800.00	1,800.00			
100-5600-51100	Materials & Supplies	0.00	3,840.23	4,968.97	5,800.00	5,800.00	0.00 0.00%
100-6100-51100	Materials & Supplies	0.00	0.00	431.14	0.00	0.00	0.00 0.00%
Total Object: 51100 - Materials & Supplies:		0.00	190,304.07	275,203.61	307,310.00	361,230.00	53,920.00 17.55%
Object: 51101 - Materials - Other							
100-5100-51101	Materials - Other	0.00	2,284.88	300.00	0.00	20,000.00	20,000.00 0.00%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
Requested	Pipe Material	1.00	20,000.00	20,000.00			
100-5200-51101	Materials - Other	0.00	657.90	24,639.00	0.00	10,000.00	10,000.00 0.00%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
Requested	Pipe Material	1.00	10,000.00	10,000.00			
100-5300-51101	Materials - Other	0.00	5,161.25	1,087.00	10,000.00	10,000.00	0.00 0.00%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
Requested	Metering Equipment	1.00	10,000.00	10,000.00			
100-5400-51101	Materials - Other	0.00	1,000.00	10,291.03	0.00	8,000.00	8,000.00 0.00%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
Requested	Special Supplies	1.00	8,000.00	8,000.00			

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Comparison 1 Budget		Comparison 1 to Parent Budget		
				Parent Budget 2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)	%	
100-5600-51101	Materials - Other	0.00	2,366.87	7,481.08	2,520.00	2,520.00	0.00	0.00%
Total Object: 51101 - Materials - Other:		0.00	11,470.90	43,798.11	12,520.00	50,520.00	38,000.00	303.51%
Object: 51102 - Office Supplies								
100-5100-51102	Office Supplies	0.00	0.00	259.43	0.00	500.00	500.00	0.00%
100-5200-51102	Office Supplies	0.00	0.00	0.00	100.00	500.00	400.00	400.00%
100-5300-51102	Office Supplies	0.00	0.00	0.00	300.00	300.00	0.00	0.00%
100-5400-51102	Office Supplies	0.00	0.00	31.44	300.00	300.00	0.00	0.00%
100-5500-51102	Office Supplies	0.00	19,583.59	21,755.99	32,016.00	32,016.00	0.00	0.00%
100-5600-51102	Office Supplies	0.00	29,805.69	33,013.56	39,900.00	39,900.00	0.00	0.00%
100-6100-51102	Office Supplies	0.00	34.25	0.00	0.00	0.00	0.00	0.00%
Total Object: 51102 - Office Supplies:		0.00	49,423.53	55,060.42	72,616.00	73,516.00	900.00	1.24%
Object: 51200 - Vehicle Maintenance								
100-5100-51200	Vehicle Maintenance	0.00	9,128.43	4,044.38	8,000.00	6,000.00	-2,000.00	-25.00%
100-5200-51200	Vehicle Maintenance	0.00	8,415.19	5,371.67	10,000.00	7,000.00	-3,000.00	-30.00%
100-5300-51200	Vehicle Maintenance	0.00	7,664.44	5,486.84	9,500.00	9,500.00	0.00	0.00%
100-5400-51200	Vehicle Maintenance	0.00	10,231.74	11,553.46	12,000.00	12,000.00	0.00	0.00%
100-5500-51200	Vehicle Maintenance	0.00	0.00	18.75	0.00	0.00	0.00	0.00%
100-5600-51200	Vehicle Maintenance	0.00	115.69	205.28	0.00	0.00	0.00	0.00%
Total Object: 51200 - Vehicle Maintenance:		0.00	35,555.49	26,680.38	39,500.00	34,500.00	-5,000.00	-12.66%
Object: 51201 - Vehicle Operating								
100-5100-51201	Vehicle Operating - Fuel	0.00	6,509.27	4,961.57	8,000.00	8,000.00	0.00	0.00%
100-5200-51201	Vehicle Operating - Fuel	0.00	14,622.77	10,537.01	15,500.00	12,000.00	-3,500.00	-22.58%
100-5300-51201	Vehicle Operating - Fuel	0.00	11,802.77	7,407.82	15,000.00	15,000.00	0.00	0.00%
100-5400-51201	Vehicle Operating - Fuel	0.00	20,834.44	17,054.07	25,000.00	25,000.00	0.00	0.00%
100-5600-51201	Vehicle Operating - Fuel	0.00	297.63	0.00	300.00	300.00	0.00	0.00%
Total Object: 51201 - Vehicle Operating:		0.00	54,066.88	39,960.47	63,800.00	60,300.00	-3,500.00	-5.49%
Object: 51202 - Building Maintenance								
100-5300-51202	Building Maintenance	0.00	0.00	265.00	2,000.00	2,000.00	0.00	0.00%
100-5600-51202	Building Maintenance	0.00	11,605.98	5,778.14	10,000.00	10,000.00	0.00	0.00%
Total Object: 51202 - Building Maintenance:		0.00	11,605.98	6,043.14	12,000.00	12,000.00	0.00	0.00%
Object: 51300 - Professional Services								
100-5100-51300	Professional Services	0.00	10,350.55	32,615.13	43,000.00	80,000.00	37,000.00	86.05%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	Dam Inundation Maps & EAPs Wood	1.00	20,000.00	20,000.00				
Requested	GIS Development and Support Interwest	1.00	5,000.00	5,000.00				
Requested	Water Rights Reporting and Gaging Western	1.00	55,000.00	55,000.00				

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Comparison 1		%		
				Parent Budget 2020-2021 Adopted	Budget 2021-2022 Requested		Comparison 1 to Parent Budget Increase / (Decrease)	
100-5200-51300	Professional Services	0.00	2,500.00	2,055.87	5,700.00	6,000.00	300.00	5.26%
	Budget Detail							
	Budget Code							
	Requested		Description	Units	Price	Amount		
	Requested		GIS Development/Support Interwest	1.00	5,000.00	5,000.00		
	Requested		GIS Subscription ESRI	1.00	1,000.00	1,000.00		
100-5300-51300	Professional Services	0.00	8,519.29	7,523.86	2,500.00	10,800.00	8,300.00	332.00%
	Budget Detail							
	Budget Code							
	Requested		Description	Units	Price	Amount		
	Requested		AWWA Water Audit WSO	1.00	3,000.00	3,000.00		
	Requested		CCR Distribution National Print Promo	1.00	2,800.00	2,800.00		
	Requested		GIS Development/Support Interwest	1.00	5,000.00	5,000.00		
100-5400-51300	Professional Services	0.00	0.00	18,401.38	0.00	6,000.00	6,000.00	0.00%
	Budget Detail							
	Budget Code							
	Requested		Description	Units	Price	Amount		
	Requested		GIS Development/Support Interwest	1.00	5,000.00	5,000.00		
	Requested		GIS Subscription ESRI	1.00	1,000.00	1,000.00		
100-5500-51300	Professional Services	0.00	995.40	15,595.47	20,000.00	44,000.00	24,000.00	120.00%
	Budget Detail							
	Budget Code							
	Requested		Description	Units	Price	Amount		
	Requested		Billing Distribution	6.00	4,000.00	24,000.00		
	Requested		Newsletter Distribution	1.00	20,000.00	20,000.00		
100-5600-51300	Professional Services	0.00	145,868.97	350,954.76	220,680.00	275,192.15	54,512.15	24.70%
	Budget Detail							
	Budget Code							
	Requested		Description	Units	Price	Amount		
	Requested		Accounting Services Eide Bailly	0.00	0.00	60,000.00		
	Requested		Accounting Software Service Tyler Technolog	1.00	31,500.00	31,500.00		
	Requested		Board Clerk Consultant	1.00	25,000.00	25,000.00		
	Requested		Board Meeting Hosting Granicus	0.00	0.00	8,092.15		
	Requested		Cost Sharing EDWA	1.00	50,000.00	50,000.00		
	Requested		IT Support Carnahan	0.00	0.00	10,000.00		
	Requested		Legacy Account Software Service Corbin Will	1.00	2,000.00	2,000.00		
	Requested		Rate Study	1.00	85,000.00	85,000.00		
	Requested		Website Hosting Streamline	12.00	300.00	3,600.00		
Total Object: 51300 - Professional Services:		0.00	168,234.21	427,146.47	291,880.00	421,992.15	130,112.15	44.58%

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)		
Object: 51301 - Insurance - General Liability								
100-5600-51301	Insurance - General Liability	0.00	79,001.84	84,407.03	85,552.00	85,552.00	0.00	0.00%
Total Object: 51301 - Insurance - General Liability:		0.00	79,001.84	84,407.03	85,552.00	85,552.00	0.00	0.00%
Object: 51302 - Legal								
100-5600-51302	Legal	0.00	124,947.10	84,225.17	200,000.00	150,000.00	-50,000.00	-25.00%
Total Object: 51302 - Legal:		0.00	124,947.10	84,225.17	200,000.00	150,000.00	-50,000.00	-25.00%
Object: 51303 - Audit								
100-5600-51303	Audit	0.00	21,950.00	12,610.00	25,000.00	35,000.00	10,000.00	40.00%
Total Object: 51303 - Audit:		0.00	21,950.00	12,610.00	25,000.00	35,000.00	10,000.00	40.00%
Object: 52100 - Staff Development								
100-5100-52100	Staff Development	0.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00%
100-5200-52100	Staff Development	0.00	0.00	128.24	1,500.00	1,500.00	0.00	0.00%
100-5300-52100	Staff Development	0.00	912.00	2,131.53	1,500.00	1,500.00	0.00	0.00%
100-5400-52100	Staff Development	0.00	797.75	167.53	2,000.00	2,000.00	0.00	0.00%
100-5500-52100	Staff Development	0.00	0.00	0.00	1,600.00	1,600.00	0.00	0.00%
100-5600-52100	Staff Development	0.00	1,881.53	520.00	7,200.00	7,200.00	0.00	0.00%
Total Object: 52100 - Staff Development:		0.00	3,591.28	2,947.30	15,300.00	15,300.00	0.00	0.00%
Object: 52101 - Travel								
100-5600-52101	Travel	0.00	7,425.85	1,866.18	12,220.00	12,220.00	0.00	0.00%
Total Object: 52101 - Travel:		0.00	7,425.85	1,866.18	12,220.00	12,220.00	0.00	0.00%
Object: 52102 - Utilities								
100-5100-52102	Utilities	0.00	4,755.17	9,354.07	9,557.00	10,400.00	843.00	8.82%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
Requested	Verizon		1.00	1,600.00	1,600.00			
Requested	Water Flow Measuring Picovale		1.00	8,800.00	8,800.00			
100-5200-52102	Utilities	0.00	1,284.72	1,167.11	1,557.00	1,557.00	0.00	0.00%
100-5300-52102	Utilities	0.00	205,552.90	187,111.59	178,444.00	185,000.00	6,556.00	3.67%
100-5400-52102	Utilities	0.00	12,045.26	15,074.49	19,409.00	15,000.00	-4,409.00	-22.72%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
Requested	Electrical PG&E		1.00	8,900.00	8,900.00			
Requested	Water Flow Measuring Picovale		1.00	6,100.00	6,100.00			
100-5500-52102	Utilities	0.00	7,959.43	5,116.67	6,814.00	6,814.00	0.00	0.00%
100-5600-52102	Utilities	0.00	26,412.04	30,726.52	46,560.00	35,000.00	-11,560.00	-24.83%

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Comparison 1 Budget		Comparison 1 to Parent Budget		
				Parent Budget 2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)	%	
100-6100-52102	Utilities	0.00	560.87	0.00	0.00	0.00	0.00%	
	Total Object: 52102 - Utilities:	0.00	258,570.39	248,550.45	262,341.00	253,771.00	-8,570.00 -3.27%	
	Object: 52103 - Bank Charges							
100-5600-52103	Bank Charges	0.00	144.00	300.00	1,000.00	1,000.00	0.00	0.00%
	Total Object: 52103 - Bank Charges:	0.00	144.00	300.00	1,000.00	1,000.00	0.00 0.00%	
	Object: 52104 - Payroll Processing							
100-5400-52104	Payroll Processing Fee	0.00	0.00	283.65	0.00	0.00	0.00	0.00%
100-5500-52104	Payroll Processing Fee	0.00	170.00	50.00	0.00	150.00	150.00	0.00%
100-5600-52104	Payroll Processing	0.00	24,647.11	19,928.66	25,000.00	25,000.00	0.00	0.00%
	Total Object: 52104 - Payroll Processing:	0.00	24,817.11	20,262.31	25,000.00	25,150.00	150.00 0.60%	
	Object: 52105 - Government Regulation Fees							
100-5100-52105	Government Regulation Fees	0.00	60,762.93	122,742.94	73,500.00	64,600.00	-8,900.00	-12.11%
	Budget Detail							
	Budget Code		Description	Units	Price	Amount		
	Requested		State Division of Safety of Dams DWR	1.00	46,200.00	46,200.00		
	Requested		USDA Forest Service User Fees	1.00	5,400.00	5,400.00		
	Requested		Water Rights Fee	1.00	13,000.00	13,000.00		
100-5200-52105	Government Regulation Fees	0.00	148.27	104.00	0.00	0.00	0.00	0.00%
100-5300-52105	Government Regulation Fees	0.00	52,540.37	22,970.76	43,300.00	33,750.00	-9,550.00	-22.06%
	Budget Detail							
	Budget Code		Description	Units	Price	Amount		
	Requested		Air Quality Management District El Dorado C	1.00	2,750.00	2,750.00		
	Requested		State Division of Drinking Water	1.00	20,000.00	20,000.00		
	Requested		State Division of Safety of Dams DWR	1.00	11,000.00	11,000.00		
100-5400-52105	Government Regulation Fees	0.00	9,333.02	27,764.60	12,150.00	26,100.00	13,950.00	114.81%
	Budget Detail							
	Budget Code		Description	Units	Price	Amount		
	Requested		Labortary Analytical CLS	1.00	20,000.00	20,000.00		
	Requested		Regional Water Board NPDES	1.00	600.00	600.00		
	Requested		Water Rights Fees SWRCB	1.00	5,500.00	5,500.00		
100-5600-52105	Government Regulation Fees	0.00	4,727.28	5,167.44	6,000.00	6,000.00	0.00	0.00%
	Total Object: 52105 - Government Regulation Fees:	0.00	127,511.87	178,749.74	134,950.00	130,450.00	-4,500.00 -3.33%	
	Object: 52106 - Elections							
100-5600-52106	Elections	0.00	0.00	8,951.69	8,500.00	1,000.00	-7,500.00	-88.24%
	Total Object: 52106 - Elections:	0.00	0.00	8,951.69	8,500.00	1,000.00	-7,500.00 -88.24%	

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget		Comparison 1 Budget	Comparison 1 to Parent Budget	%	
			2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)			
Object: 52107 - Other Miscellaneous Expense								
100-5500-52107	Other Miscellaneous Expense	0.00	0.00	242.87	0.00	0.00	0.00	0.00%
100-5600-52107	Other Miscellaneous Expenses	0.00	3,534.72	36,941.47	5,000.00	10,000.00	5,000.00	100.00%
Total Object: 52107 - Other Miscellaneous Expense:		0.00	3,534.72	37,184.34	5,000.00	10,000.00	5,000.00	100.00%
Object: 52108 - Membership								
100-5100-52108	Membership	0.00	775.50	341.75	616.00	890.00	274.00	44.48%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	American Water Works Association	1.00	420.00	420.00				
Requested	California Rural Water Association	1.00	470.00	470.00				
100-5200-52108	Membership	0.00	108.25	341.75	0.00	890.00	890.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	American Water Works Association	1.00	420.00	420.00				
Requested	California Rural Water Association	1.00	470.00	470.00				
100-5300-52108	Membership	0.00	775.50	341.75	616.00	890.00	274.00	44.48%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	American Water Works Association	1.00	420.00	420.00				
Requested	California Rural Water Association	1.00	470.00	470.00				
100-5400-52108	Membership	0.00	1,123.50	0.00	0.00	0.00	0.00	0.00%
100-5600-52108	Membership	0.00	34,637.43	29,658.46	24,758.00	25,075.00	317.00	1.28%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	Association of California Water Agencies	1.00	13,000.00	13,000.00				
Requested	California Society of Municipal Finance Officer:	1.00	375.00	375.00				
Requested	California Special Districts Association	1.00	7,200.00	7,200.00				
Requested	Mountain Counties	1.00	4,500.00	4,500.00				
Total Object: 52108 - Membership:		0.00	37,420.18	30,683.71	25,990.00	27,745.00	1,755.00	6.75%
Total Expense:		0.00	4,355,371.19	4,038,728.98	4,667,629.00	5,012,701.15	345,072.15	7.39%
Total Fund: 100 - Water Fund:		0.00	763,697.93	828,815.93	657,327.00	312,254.85	-345,072.15	-52.50%

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)		
Fund: 200 - Zone Fund								
Revenue								
Object: 40200 - Zone Charges								
200-0000-40200	Zone Charges	0.00	149,283.71	168,192.20	168,317.00	189,201.00	20,884.00	12.41%
	Total Object: 40200 - Zone Charges:	0.00	149,283.71	168,192.20	168,317.00	189,201.00	20,884.00	12.41%
Object: 40201 - Zone Excrow Fee								
200-0000-40201	Zone Excrow Fee	0.00	15,860.00	19,600.00	20,000.00	25,000.00	5,000.00	25.00%
	Total Object: 40201 - Zone Excrow Fee:	0.00	15,860.00	19,600.00	20,000.00	25,000.00	5,000.00	25.00%
Object: 41100 - Interest Income								
200-0000-41100	Interest Income	0.00	15,877.53	4,521.57	9,000.00	3,600.00	-5,400.00	-60.00%
	Total Object: 41100 - Interest Income:	0.00	15,877.53	4,521.57	9,000.00	3,600.00	-5,400.00	-60.00%
Object: 41101 - Unrealized Gain/Loss								
200-0000-41101	Unrealized Gain/Loss	0.00	2,606.19	-3,816.25	0.00	0.00	0.00	0.00%
	Total Object: 41101 - Unrealized Gain/Loss:	0.00	2,606.19	-3,816.25	0.00	0.00	0.00	0.00%
Object: 41301 - Septic Design Fee								
200-0000-41301	Septic Design Fee	0.00	4,100.00	5,940.00	3,000.00	3,600.00	600.00	20.00%
	Total Object: 41301 - Septic Design Fee:	0.00	4,100.00	5,940.00	3,000.00	3,600.00	600.00	20.00%
	Total Revenue:	0.00	187,727.43	194,437.52	200,317.00	221,401.00	21,084.00	10.53%
Expense								
Object: 50100 - Salaries								
200-6100-50100	Salaries	0.00	67,020.45	69,850.77	101,660.00	101,660.00	0.00	0.00%
	Total Object: 50100 - Salaries:	0.00	67,020.45	69,850.77	101,660.00	101,660.00	0.00	0.00%
Object: 50102 - Overtime								
200-6100-50102	Overtime	0.00	1,810.29	700.48	5,689.00	5,689.00	0.00	0.00%
	Total Object: 50102 - Overtime:	0.00	1,810.29	700.48	5,689.00	5,689.00	0.00	0.00%
Object: 50200 - Payroll Taxes								
200-6100-50200	Payroll Taxes	0.00	5,619.04	5,480.51	10,166.00	10,166.00	0.00	0.00%
	Total Object: 50200 - Payroll Taxes:	0.00	5,619.04	5,480.51	10,166.00	10,166.00	0.00	0.00%
Object: 50300 - Health Insurance								
200-6100-50300	Health Insurance	0.00	20,880.33	23,195.21	33,518.00	33,518.00	0.00	0.00%
	Total Object: 50300 - Health Insurance:	0.00	20,880.33	23,195.21	33,518.00	33,518.00	0.00	0.00%
Object: 50302 - Insurance - Workers Compensation								
200-6100-50302	Insurance - Workers Compensation	0.00	1,116.43	1,086.30	3,404.00	3,404.00	0.00	0.00%
	Total Object: 50302 - Insurance - Workers Compensation:	0.00	1,116.43	1,086.30	3,404.00	3,404.00	0.00	0.00%

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)		
Object: 50400 - PERS Retirement Expense								
200-6100-50400	PERS Retirement Expense	0.00	0.00	6,481.55	9,658.00	9,658.00	0.00	0.00%
Total Object: 50400 - PERS Retirement Expense:		0.00	0.00	6,481.55	9,658.00	9,658.00	0.00	0.00%
Object: 50401 - PERS UAL								
200-6100-50401	PERS UAL	0.00	16,283.34	11,356.00	11,788.00	11,788.00	0.00	0.00%
Total Object: 50401 - PERS UAL:		0.00	16,283.34	11,356.00	11,788.00	11,788.00	0.00	0.00%
Object: 50402 - Pension Expense								
200-0000-50402	Pension Expense	0.00	9,062.64	0.00	0.00	0.00	0.00	0.00%
200-6100-50402	Pension Expense	0.00	6,209.92	0.00	0.00	0.00	0.00	0.00%
Total Object: 50402 - Pension Expense:		0.00	15,272.56	0.00	0.00	0.00	0.00	0.00%
Object: 50403 - Def Comp Retirement Expense								
200-6100-50403	Def Comp Retirement Expense	0.00	0.00	0.00	250.00	250.00	0.00	0.00%
Total Object: 50403 - Def Comp Retirement Expense:		0.00	0.00	0.00	250.00	250.00	0.00	0.00%
Object: 51100 - Materials & Supplies								
200-6100-51100	Materials & Supplies	0.00	4,350.73	6,663.63	8,890.00	9,400.00	510.00	5.74%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	Field Supplies Envirotech	1.00	2,500.00	2,500.00				
Requested	Miscellaneous Supplies Ace/Divide Supply	1.00	1,750.00	1,750.00				
Requested	Miscellaneous Supplies	1.00	2,000.00	2,000.00				
Requested	Pipe and Fittings HD Supply & Grainger	1.00	750.00	750.00				
Requested	Pipe and Tool Pace/Ferguson/Anderson Sierr	1.00	600.00	600.00				
Requested	Tool and Supplies USA Bluebook	1.00	1,500.00	1,500.00				
Requested	Uniform Service Aramark	1.00	300.00	300.00				
Total Object: 51100 - Materials & Supplies:		0.00	4,350.73	6,663.63	8,890.00	9,400.00	510.00	5.74%
Object: 51101 - Materials - Other								
200-6100-51101	Materials - Other	0.00	2,016.91	2,560.00	4,250.00	4,250.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	Miscellaneous Supplies	1.00	750.00	750.00				
Requested	Miscellaneous Supplies Ace/Divide Supply	1.00	2,500.00	2,500.00				
Requested	Sampling Equipment Envirotech	1.00	600.00	600.00				
Requested	Tools and Supplies USA Bluebook	1.00	400.00	400.00				
Total Object: 51101 - Materials - Other:		0.00	2,016.91	2,560.00	4,250.00	4,250.00	0.00	0.00%

Budget Comparison Report

Account Number	2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget		Comparison 1 Budget	Comparison 1 to Parent Budget	%	
			2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)			
Object: 51102 - Office Supplies								
200-6100-51102	Office Supplies	0.00	2,174.70	1,932.24	2,800.00	2,950.00	150.00	5.36%
Total Object: 51102 - Office Supplies:		0.00	2,174.70	1,932.24	2,800.00	2,950.00	150.00	5.36%
Object: 51200 - Vehicle Maintenance								
200-6100-51200	Vehicle Maintenance	0.00	2,077.90	1,938.08	4,300.00	4,300.00	0.00	0.00%
Total Object: 51200 - Vehicle Maintenance:		0.00	2,077.90	1,938.08	4,300.00	4,300.00	0.00	0.00%
Object: 51201 - Vehicle Operating								
200-6100-51201	Vehicle Operating - Fuel	0.00	4,273.77	5,576.74	3,200.00	5,800.00	2,600.00	81.25%
Total Object: 51201 - Vehicle Operating:		0.00	4,273.77	5,576.74	3,200.00	5,800.00	2,600.00	81.25%
Object: 51300 - Professional Services								
200-6100-51300	Professional Services	0.00	8,027.10	9,614.00	33,720.00	12,750.00	-20,970.00	-62.19%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	GIS Development/Support (Interwest)	1.00	1,000.00	1,000.00				
Requested	Wastewater Database	1.00	750.00	750.00				
Requested	WDR Professional Geologist Consultant	1.00	11,000.00	11,000.00				
Total Object: 51300 - Professional Services:		0.00	8,027.10	9,614.00	33,720.00	12,750.00	-20,970.00	-62.19%
Object: 51301 - Insurance - General Liability								
200-6100-51301	Insurance - General Liability	0.00	4,647.62	4,750.91	5,060.00	5,060.00	0.00	0.00%
Total Object: 51301 - Insurance - General Liability:		0.00	4,647.62	4,750.91	5,060.00	5,060.00	0.00	0.00%
Object: 52100 - Staff Development								
200-6100-52100	Staff Development	0.00	0.00	275.00	1,500.00	850.00	-650.00	-43.33%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
Requested	National Association of Wastewater Technicians	1.00	350.00	350.00				
Requested	Safety Training	1.00	500.00	500.00				
Total Object: 52100 - Staff Development:		0.00	0.00	275.00	1,500.00	850.00	-650.00	-43.33%
Object: 52102 - Utilities								
200-6100-52102	Utilities	0.00	13,367.99	14,228.78	15,100.00	15,100.00	0.00	0.00%
Total Object: 52102 - Utilities:		0.00	13,367.99	14,228.78	15,100.00	15,100.00	0.00	0.00%

Budget Comparison Report

Account Number		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)	
Object: 52105 - Government Regulation Fees							
200-6100-52105	Government Regulation Fees	0.00	33,988.87	32,154.71	46,250.00	42,200.00	-4,050.00 -8.76%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
Requested	Air Quality Management District Permit El Dc	1.00	700.00	700.00			
Requested	Laboratory Analytical Testing CLS	1.00	17,500.00	17,500.00			
Requested	Regional Water Board Wastewater Permit Fe	1.00	24,000.00	24,000.00			
Total Object: 52105 - Government Regulation Fees:		0.00	33,988.87	32,154.71	46,250.00	42,200.00	-4,050.00 -8.76%
Object: 52108 - Membership							
200-6100-52108	Membership	0.00	775.50	341.75	616.00	0.00	-616.00 -100.00%
Total Object: 52108 - Membership:		0.00	775.50	341.75	616.00	0.00	-616.00 -100.00%
Total Expense:		0.00	203,703.53	198,186.66	301,819.00	278,793.00	-23,026.00 -7.63%
Total Fund: 200 - Zone Fund:		0.00	-15,976.10	-3,749.14	-101,502.00	-57,392.00	44,110.00 -43.46%
Report Total:		0.00	747,721.83	825,066.79	555,825.00	254,862.85	-300,962.15 -54.15%

Budget Comparison Report

Group Summary

Objec...		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)	
Fund: 100 - Water Fund							
Revenue							
40102 - Water Sales - Cst	0.00	2,745,822.69	2,533,506.53	2,969,850.00	2,969,850.00	0.00	0.00%
40103 - Water Sales - Irr	0.00	407,856.13	395,327.96	424,346.00	424,346.00	0.00	0.00%
40105 - Property Tax Revenue	0.00	1,710,211.38	1,680,722.00	1,687,194.00	1,687,194.00	0.00	0.00%
40107 - Lease revenue	0.00	108,769.82	83,030.45	163,000.00	163,000.00	0.00	0.00%
41100 - Interest Income	0.00	55,142.65	12,315.30	46,700.00	46,700.00	0.00	0.00%
41101 - Unrealized Gain/Loss	0.00	6,429.52	-9,624.39	0.00	0.00	0.00	0.00%
41200 - Penalties	0.00	30,830.57	-700.27	30,000.00	30,000.00	0.00	0.00%
41300 - Materials & Labor Charge	0.00	0.00	1,320.00	0.00	0.00	0.00	0.00%
41302 - Installation Fee	0.00	4,172.00	9,235.75	3,866.00	3,866.00	0.00	0.00%
42100 - Miscellaneous Revenue	0.00	51,570.28	158,911.58	0.00	0.00	0.00	0.00%
42101 - Over/Short and Unreconciled	0.00	-131.00	0.00	0.00	0.00	0.00	0.00%
42200 - Sale of Assets	0.00	-1,604.92	3,500.00	0.00	0.00	0.00	0.00%
Total Revenue:	0.00	5,119,069.12	4,867,544.91	5,324,956.00	5,324,956.00	0.00	0.00%
Expense							
50100 - Salaries	0.00	1,412,880.45	1,191,780.69	1,573,790.00	1,699,740.00	125,950.00	8.00%
50101 - Part-time Wages	0.00	40,464.98	21,238.23	20,000.00	20,000.00	0.00	0.00%
50102 - Overtime	0.00	103,684.28	91,928.39	113,125.00	121,004.00	7,879.00	6.96%
50103 - Standby Pay	0.00	55,940.00	40,800.00	51,310.00	51,310.00	0.00	0.00%
50104 - Retiree Benefit	0.00	0.00	583.40	0.00	0.00	0.00	0.00%
50105 - Director Stipend	0.00	23,234.60	19,200.00	24,000.00	24,000.00	0.00	0.00%
50200 - Payroll Taxes	0.00	122,860.81	94,519.33	157,378.00	169,974.00	12,596.00	8.00%
50300 - Health Insurance	0.00	403,391.36	394,513.67	446,688.00	446,688.00	0.00	0.00%
50302 - Insurance - Workers Compensation	0.00	38,981.95	25,740.21	52,691.00	53,965.00	1,274.00	2.42%
50400 - PERS Retirement Expense	0.00	141,512.13	119,633.31	149,507.00	173,022.00	23,515.00	15.73%
50401 - PERS UAL	0.00	526,494.66	451,386.00	471,011.00	484,102.00	13,091.00	2.78%
50402 - Pension Expense	0.00	270,648.63	0.00	0.00	0.00	0.00	0.00%
50403 - Def Comp Retirement Expense	0.00	5,701.94	2,775.23	7,650.00	7,650.00	0.00	0.00%
51100 - Materials & Supplies	0.00	190,304.07	275,203.61	307,310.00	361,230.00	53,920.00	17.55%
51101 - Materials - Other	0.00	11,470.90	43,798.11	12,520.00	50,520.00	38,000.00	303.51%
51102 - Office Supplies	0.00	49,423.53	55,060.42	72,616.00	73,516.00	900.00	1.24%
51200 - Vehicle Maintenance	0.00	35,555.49	26,680.38	39,500.00	34,500.00	-5,000.00	-12.66%
51201 - Vehicle Operating	0.00	54,066.88	39,960.47	63,800.00	60,300.00	-3,500.00	-5.49%
51202 - Building Maintenance	0.00	11,605.98	6,043.14	12,000.00	12,000.00	0.00	0.00%
51300 - Professional Services	0.00	168,234.21	427,146.47	291,880.00	421,992.15	130,112.15	44.58%
51301 - Insurance - General Liability	0.00	79,001.84	84,407.03	85,552.00	85,552.00	0.00	0.00%

Budget Comparison Report

Objec...		2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)	
51302 - Legal	0.00	124,947.10	84,225.17	200,000.00	150,000.00	-50,000.00	-25.00%
51303 - Audit	0.00	21,950.00	12,610.00	25,000.00	35,000.00	10,000.00	40.00%
52100 - Staff Development	0.00	3,591.28	2,947.30	15,300.00	15,300.00	0.00	0.00%
52101 - Travel	0.00	7,425.85	1,866.18	12,220.00	12,220.00	0.00	0.00%
52102 - Utilities	0.00	258,570.39	248,550.45	262,341.00	253,771.00	-8,570.00	-3.27%
52103 - Bank Charges	0.00	144.00	300.00	1,000.00	1,000.00	0.00	0.00%
52104 - Payroll Processing	0.00	24,817.11	20,262.31	25,000.00	25,150.00	150.00	0.60%
52105 - Government Regulation Fees	0.00	127,511.87	178,749.74	134,950.00	130,450.00	-4,500.00	-3.33%
52106 - Elections	0.00	0.00	8,951.69	8,500.00	1,000.00	-7,500.00	-88.24%
52107 - Other Miscellaneous Expense	0.00	3,534.72	37,184.34	5,000.00	10,000.00	5,000.00	100.00%
52108 - Membership	0.00	37,420.18	30,683.71	25,990.00	27,745.00	1,755.00	6.75%
Total Expense:	0.00	4,355,371.19	4,038,728.98	4,667,629.00	5,012,701.15	345,072.15	7.39%
Total Fund: 100 - Water Fund:	0.00	763,697.93	828,815.93	657,327.00	312,254.85	-345,072.15	-52.50%
Fund: 200 - Zone Fund							
Revenue							
40200 - Zone Charges	0.00	149,283.71	168,192.20	168,317.00	189,201.00	20,884.00	12.41%
40201 - Zone Excrow Fee	0.00	15,860.00	19,600.00	20,000.00	25,000.00	5,000.00	25.00%
41100 - Interest Income	0.00	15,877.53	4,521.57	9,000.00	3,600.00	-5,400.00	-60.00%
41101 - Unrealized Gain/Loss	0.00	2,606.19	-3,816.25	0.00	0.00	0.00	0.00%
41301 - Septic Design Fee	0.00	4,100.00	5,940.00	3,000.00	3,600.00	600.00	20.00%
Total Revenue:	0.00	187,727.43	194,437.52	200,317.00	221,401.00	21,084.00	10.53%
Expense							
50100 - Salaries	0.00	67,020.45	69,850.77	101,660.00	101,660.00	0.00	0.00%
50102 - Overtime	0.00	1,810.29	700.48	5,689.00	5,689.00	0.00	0.00%
50200 - Payroll Taxes	0.00	5,619.04	5,480.51	10,166.00	10,166.00	0.00	0.00%
50300 - Health Insurance	0.00	20,880.33	23,195.21	33,518.00	33,518.00	0.00	0.00%
50302 - Insurance - Workers Compensation	0.00	1,116.43	1,086.30	3,404.00	3,404.00	0.00	0.00%
50400 - PERS Retirement Expense	0.00	0.00	6,481.55	9,658.00	9,658.00	0.00	0.00%
50401 - PERS UAL	0.00	16,283.34	11,356.00	11,788.00	11,788.00	0.00	0.00%
50402 - Pension Expense	0.00	15,272.56	0.00	0.00	0.00	0.00	0.00%
50403 - Def Comp Retirement Expense	0.00	0.00	0.00	250.00	250.00	0.00	0.00%
51100 - Materials & Supplies	0.00	4,350.73	6,663.63	8,890.00	9,400.00	510.00	5.74%
51101 - Materials - Other	0.00	2,016.91	2,560.00	4,250.00	4,250.00	0.00	0.00%
51102 - Office Supplies	0.00	2,174.70	1,932.24	2,800.00	2,950.00	150.00	5.36%
51200 - Vehicle Maintenance	0.00	2,077.90	1,938.08	4,300.00	4,300.00	0.00	0.00%
51201 - Vehicle Operating	0.00	4,273.77	5,576.74	3,200.00	5,800.00	2,600.00	81.25%
51300 - Professional Services	0.00	8,027.10	9,614.00	33,720.00	12,750.00	-20,970.00	-62.19%
51301 - Insurance - General Liability	0.00	4,647.62	4,750.91	5,060.00	5,060.00	0.00	0.00%

Budget Comparison Report

				Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Objec...	2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)		
52100 - Staff Development	0.00	0.00	1,500.00	850.00	-650.00	-43.33%	
52102 - Utilities	0.00	13,367.99	15,100.00	15,100.00	0.00	0.00%	
52105 - Government Regulation Fees	0.00	33,988.87	46,250.00	42,200.00	-4,050.00	-8.76%	
52108 - Membership	0.00	775.50	616.00	0.00	-616.00	-100.00%	
Total Expense:	0.00	203,703.53	301,819.00	278,793.00	-23,026.00	-7.63%	
Total Fund: 200 - Zone Fund:	0.00	-15,976.10	-101,502.00	-57,392.00	44,110.00	-43.46%	
Report Total:	0.00	747,721.83	555,825.00	254,862.85	-300,962.15	-54.15%	

Fund	2019-2020 Total Activity	2020-2021 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
			2020-2021 Adopted	2021-2022 Requested	Increase / (Decrease)		
100 - Water Fund	0.00	763,697.93	828,815.93	657,327.00	312,254.85	-345,072.15	-52.50%
200 - Zone Fund	0.00	-15,976.10	-3,749.14	-101,502.00	-57,392.00	44,110.00	-43.46%
Report Total:	0.00	747,721.83	825,066.79	555,825.00	254,862.85	-300,962.15	-54.15%



Georgetown Divide PUD

Purchase Order Status Report As Of

Purchase Order Summary

Invoices Posted As Of 06/24/2021
Purchase Orders Issued From -

Number	Issue Date	Description	Vendor	Status	Ordered		Received		Variance		Outstanding	
					Units	Amount	Units	Amount	Units	Amount	Units	Amount
Status: Completed												
PO-2118236	01/08/2021	roof rack	NORTHERN TOOL & EQUIPMENT	Completed	1.00	620.77	1.00	620.77	0.00	0.00	0.00	0.00
PO-2118239	01/29/2021	Tires for marty's truck 34	TIREHUB, LLC	Completed	4.00	667.54	4.00	667.23	0.00	0.31	0.00	0.00
PO-2118242	02/02/2021	Rain gear for distribution crew	GEMPLER'S, INC.	Completed	4.00	579.38	4.00	579.10	0.00	0.28	0.00	0.00
PO-2118243	02/02/2021	wire mesh for gunite	WHITE CAP CONST. SUPPLY	Completed	7.00	2,065.23	7.00	2,073.88	0.00	-8.65	0.00	0.00
PO-2118252	03/24/2021	steel for kicker plates	DEL PASO PIPE & STEELE	Completed	1.00	1,502.20	1.00	1,385.48	0.00	116.72	0.00	0.00
PO-2118253	03/26/2021	CHLORINE ANALYZER PARTS SW	CHEMTRAC	Completed	4.00	673.00	4.00	673.00	0.00	0.00	0.00	0.00
PO-2118254	04/16/2021	Insta-tite	FERGUSON ENTERPRISES INC	Completed	40.00	1,502.20	1.00	1,344.44	39.00	157.76	0.00	0.00
PO-2118255	04/14/2021	Valve for Sliger Mine Ditch	FERGUSON ENTERPRISES INC	Completed	1.00	1,092.05	1.00	1,106.80	0.00	-14.75	0.00	0.00
PO-2118256	04/07/2021	tires	TIREHUB, LLC	Completed	4.00	639.51	4.00	639.21	0.00	0.30	0.00	0.00
PO-2118261	05/11/2021	Ditch Witch Parts	DITCH WITCH EQUIPMENT COM	Completed	1.00	917.21	1.00	917.21	0.00	0.00	0.00	0.00
Status: Completed Count: 10 Total:					67.00	10,259.09	28.00	10,007.12	39.00	251.97	0.00	0.00
Status: Outstanding												
PO-2118248	02/09/2021	Spillway Sealant	ABATRON, INC	Outstanding	16.00	2,724.34	0.00	0.00	0.00	0.00	16.00	2,724.34
PO-2118250	02/22/2021	ALT Raw water pump	PACE SUPPLY 23714-00	Outstanding	1.00	337.07	0.00	0.00	0.00	0.00	1.00	337.07
PO-2118258	05/05/2021	193 Main break parts	FERGUSON ENTERPRISES INC	Outstanding	1.00	514.91	0.00	0.00	0.00	0.00	1.00	514.91
PO-2118260	05/11/2021	Parts for distribution	FERGUSON ENTERPRISES INC	Outstanding	1.00	496.36	0.00	0.00	0.00	0.00	1.00	496.36
PO-2118263	05/26/2021	B-16 box and lid with saddles	FERGUSON ENTERPRISES INC	Outstanding	1.00	496.36	0.00	0.00	0.00	0.00	1.00	496.36
PO-2118265	06/07/2021	Two PRV's	FERGUSON ENTERPRISES INC	Outstanding	1.00	21,796.30	0.00	0.00	0.00	0.00	1.00	21,796.30
PO-2118266	06/07/2021	Parts for distribution	FERGUSON ENTERPRISES INC	Outstanding	1.00	4,049.80	0.00	0.00	0.00	0.00	1.00	4,049.80
PO-2118267	06/07/2021	Swamp Cooler	HOME DEPOT CREDIT SERVICE	Outstanding	1.00	1,109.59	0.00	0.00	0.00	0.00	1.00	1,109.59
PO-2118268	06/15/2021	Polly pipe	FERGUSON ENTERPRISES INC	Outstanding	1.00	374.78	0.00	0.00	0.00	0.00	1.00	374.78
PO-2118269	06/18/2021	burlap bags for patching holes	SACRAMENTO BAG MFG. CO.	Outstanding	300.00	275.40	0.00	0.00	0.00	0.00	300.00	275.40
Status: Outstanding Count: 10 Total:					324.00	32,174.91	0.00	0.00	0.00	0.00	324.00	32,174.91
Status: Partially Received												
PO-2118240	01/29/2021	cold weather gear	GEMPLER'S, INC.	Partially Receiv	4.00	686.55	1.00	171.59	0.00	0.00	3.00	514.96
PO-2118244	02/02/2021	gravel backfill, AB, and cutback	BUTTE EQUIPMENT RENTALS	Partially Receiv	0.00	8,500.00	0.00	2,480.00	0.00	0.00	0.00	6,020.00
PO-2118257	04/27/2021	Hydrant Meter	FERGUSON ENTERPRISES INC	Partially Receiv	2.00	2,398.48	1.00	1,198.68	0.00	0.00	1.00	1,199.80
Status: Partially Received Count: 3 Total:					6.00	11,585.03	2.00	3,850.27	0.00	0.00	4.00	7,734.76
Status: Received												
PO-2118249	03/05/2021	Kemp-Meek	FERGUSON ENTERPRISES INC	Received	1.00	111.67	0.00	0.00	0.00	0.00	1.00	111.67
PO-2118259	04/29/2021	Tires for Truck 35	TIREHUB, LLC	Received	1.00	1,142.94	0.00	0.00	0.00	0.00	1.00	1,142.94
PO-2118262	05/21/2021	Repair Bands	FERGUSON ENTERPRISES INC	Received	12.00	370.69	0.00	0.00	0.00	0.00	12.00	370.69
PO-2118264	05/26/2021	cetco bentonite crumbles	PACE SUPPLY 23714-00	Received	48.00	472.33	0.00	0.00	0.00	0.00	48.00	472.33
Status: Received Count: 4 Total:					62.00	2,097.63	0.00	0.00	0.00	0.00	62.00	2,097.63

Purchase Order Status Report As Of

Invoices Posted As Of 06/24/2021 Purchase Orders Issued From -

Number	Issue Date	Description	Vendor	Status	Ordered		Received		Variance		Outstanding	
					Units	Amount	Units	Amount	Units	Amount	Units	Amount
Status: Voided												
PO-21-18235	12/04/2020	hydrant flushing	USA BLUE BOOK	Voided	1.00	1,046.18	0.00	0.00	0.00	0.00	0.00	0.00
PO-2118237	01/06/2021	fall protection	GRAINGER, INC.	Voided	5.00	1,445.05	0.00	0.00	0.00	0.00	0.00	0.00
PO-2118238	12/15/2020	tires	TIREHUB, LLC	Voided	6.00	1,116.66	0.00	0.00	0.00	0.00	0.00	0.00
PO-2118241	01/29/2021	coxreel fuel hose	NORTHERN TOOL & EQUIPMENT	Voided	1.00	746.69	0.00	0.00	0.00	0.00	0.00	0.00
PO-2118245	02/05/2021	Fisher line locator	USA BLUE BOOK	Voided	1.00	873.73	0.00	0.00	0.00	0.00	0.00	0.00
PO-2118246	02/01/2021	Tires for Truck 10	TIREHUB, LLC	Voided	2.00	521.82	0.00	0.00	0.00	0.00	0.00	0.00
PO-2118247	02/22/2021	greenwood flume, Spanish Dry C	PACE SUPPLY 23714-00	Voided	1.00	785.44	0.00	0.00	0.00	0.00	0.00	0.00
PO-2118251	02/24/2021	Water pump for Irish pump stati	GRAINGER, INC.	Voided	1.00	2,969.69	0.00	0.00	0.00	0.00	0.00	0.00
Status: Voided Count: 8 Total:					18.00	9,505.26	0.00	0.00	0.00	0.00	0.00	0.00
Report Count: 35 Total:					477.00	65,621.92	30.00	13,857.39	39.00	251.97	390.00	42,007.30

Status Summary

Status	Count	Ordered	Received	Voided	Variance	Outstanding
Partially Received	3	11,585.03	3,850.27	0.00	0.00	7,734.76
Outstanding	10	32,174.91	0.00	0.00	0.00	32,174.91
Completed	10	10,259.09	10,007.12	0.00	251.97	0.00
Received	4	2,097.63	0.00	0.00	0.00	2,097.63
Voided	8	9,505.26	0.00	9,505.26	0.00	0.00
Report Total:	35	65,621.92	13,857.39	9,505.26	251.97	42,007.30



Georgetown Divide PUD

Vendor History Report

By Vendor Name

Posting Date Range - 06/30/2021

Payment Date Range -

Description	Amount	Shipping	Tax	Discount	Net	Payment
Vendor Set: 01 - Vendor Set 01						
EID01 - EIDE BAILLY LLP	67,985.00	0.00	0.00	0.00	67,985.00	59,090.00
GLO03 - GLORIA R. OMANIA	35,193.25	0.00	0.00	0.00	35,193.25	35,193.25
LSL01 - LANCE, SOLL & LUNGHARD, L	59,070.00	0.00	0.00	0.00	59,070.00	40,510.00
TYL02 - TYLER TECHNOLOGIES, INC	176,137.29	0.00	0.00	0.00	176,137.29	151,400.12
WES08 - WESTERN HYDROLOGICS, LLP	278,332.04	0.00	0.00	0.00	278,332.04	278,332.04
Vendors: (5) Total 01 - Vendor Set 01:	616,717.58	0.00	0.00	0.00	616,717.58	564,525.41
Vendors: (5) Report Total:	616,717.58	0.00	0.00	0.00	616,717.58	564,525.41

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RUN....: Jul 02 21 Time: 11:46
Run By.: CHRIST

Georgetown Divide PUD
Vendor Invoices EID01

PAGE: 001
ID #: PY-HI
CTL.: GEO

Phone #.: (909)466-4410
Name....: EIDE BAILLY LLP
Addr1...: 10681 FOOTHILL BLVD STE.300
Addr2...:
C/S/Zip.: RANCHOCUCAMONGA CA 91730 3831

Open Balance.: .00
F.YTD Purch...: 11386.00
YTD 1099 Disb: 32681.00
Last Purchase: 09/01/20

Invoice No	Date	Description	Original \$	Payment \$	Balance
985995	05/08/20	Outside Services / Inte CK# 031142(May 20 2020)	170.00		170.00
				-170.00	.00
00872771	10/13/19	PROFESSIONAL SERVICES 7 CK# 030717(Jan 29 2020)	2700.00		2700.00
				-2700.00	.00
00885719	10/31/19	PROFESSIONAL SERVICES S CK# 030717(Jan 29 2020)	3917.50		3917.50
				-3917.50	.00
00890203	03/26/20	PROFESSIONAL SERVICES O CK# 030905(Mar 26 2020)	6515.00		6515.00
				-6515.00	.00
00903272	12/30/19	PROFESSIONAL SERVICES N CK# 030717(Jan 29 2020)	2277.50		2277.50
				-2277.50	.00
00904723	03/26/20	PROFESSIONAL SERVICES D CK# 030905(Mar 26 2020)	2355.00		2355.00
				-2355.00	.00
00932203	03/26/20	PROFESSIONAL SERVICES J CK# 030905(Mar 26 2020)	1360.00		1360.00
				-1360.00	.00
01002815	07/06/20	POFESSIONAL SERVICES JU CK# 031327(Jul 17 2020)	4990.00		4990.00
				-4990.00	.00
E10103921	09/01/20	Outside Serv CK# 031575(Oct 19 2020)	2665.00		2665.00
				-2665.00	.00
EI0095437	04/10/20	EIDE BAILLY CK# 031008(May 06 2020)	2025.00		2025.00
				-2025.00	.00
EI0099560	06/15/20	Outside Serv- BUDGET CK# 031230(Jun 17 2020)	3880.00		3880.00
				-3880.00	.00
EI0101730	08/07/20	Outside Serv CK# 031419(Aug 12 2020)	3832.50		3832.50
				-3832.50	.00
EI0102719	09/08/20	Outside Services / Augu CK# 031532(Sep 23 2020)	4888.50		4888.50
				-4888.50	.00

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Run By.: CHRIST

Georgetown Divide PUD
Vendor Invoices GLO03

PAGE: 001
ID #: PY-HI
CTL.: GEO

Phone #.: (925)250-3063
Name....: GLORIA R. OMANIA
Addr1...: 4780 MOUNTAIN VIEW DR
Addr2...:
C/S/Zip.: LOTUS CA 95651

Open Balance.: .00
F.YTD Purch...: 6743.83
YTD 1099 Disb: 6743.83
Last Purchase: 10/01/20

Invoice No	Date	Description	Original \$	Payment \$	Balance
20200731	07/31/20	PROFESSIONAL SERVICES 7 CK# 031443(Aug 19 2020)	2081.25	-2081.25	2081.25 .00
20200831	08/31/20	CONTRACT SERVICES CK# 031497(Sep 14 2020)	1935.00	-1935.00	1935.00 .00
20200930	10/01/20	PROFESSIONAL SERVICES S CK# 031622(Oct 30 2020)	2727.58	-2727.58	2727.58 .00

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Run By.: CHRIST

Georgetown Divide PUD
Vendor Invoices LSL01

PAGE: 001
ID #: PY-HI
CTL.: GEO

Phone #.: (714)672-0022

Name....: LANCE, SOLL & LUNGHARD, LLP
Addr1...: 203 N. BREA BLD SUITE 203
Addr2...:
C/S/Zip.: BREA CA 92821

Open Balance.: .00
F.YTD Purch...: .00
YTD 1099 Disb: 11650.00
Last Purchase: 04/21/20

Invoice No	Date	Description	Original \$	Payment \$	Balance
27281	08/14/18	2018 GOVERNMENT AUDIT I CK# 029384(Nov 13 2018)	6500.00	-6500.00	6500.00 .00
28826	10/31/18	2018 GOVERNMENT FINAL A CK# 029384(Nov 13 2018)	9745.00	-9745.00	9745.00 .00
29639	12/31/18	2018 GOVERNMENT AUDIT - CK# 029640(Feb 20 2019)	1805.00	-1805.00	1805.00 .00
29640	12/31/18	2018 STATE CONTROLLER R CK# 029640(Feb 20 2019)	510.00	-510.00	510.00 .00
31605	04/22/19	2019 GOVERNMENT AUDIT - CK# 029902(May 15 2019)	5950.00	-5950.00	5950.00 .00
34657	10/14/19	2019 GOVERNMENT AUDIT-Y CK# 030420(Oct 23 2019)	10300.00	-10300.00	10300.00 .00
36382	01/31/20	Audit 2019 STATE CONTRO CK# 030916(Mar 26 2020)	510.00	-510.00	510.00 .00
36383	01/31/20	AUDIT 2019 SINGLE AUDIT CK# 030916(Mar 26 2020)	3000.00	-3000.00	3000.00 .00
36384	01/31/20	Audit 2019 GOVT AUDIT CK# 030916(Mar 26 2020)	1800.00	-1800.00	1800.00 .00
37835	04/21/20	Audit CK# 031021(May 06 2020)	6340.00	-6340.00	6340.00 .00

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Vendor Invoices TYL02

ID #: PY-HI

Run By.: CHRIST

CTL.: GEO

Phone #.: () -

Name...: TYLER TECHNOLOGIES, INC

Open Balance.: .00

Addr1...: P.O. BOX 203556

F.YTD Purch...: 31944.00

Addr2...:

YTD 1099 Disb: .00

C/S/Zip.: DALLAS

TX 75320 3556

Last Purchase: 07/01/20

Invoice No	Date	Description	Original \$	Payment \$	Balance
25303453	07/22/20	FINANCIAL MANAGEMENT CK# 031439(Aug 12 2020)	600.00	-600.00	600.00 .00
25305335	07/31/20	FINANCIAL MANAGEMENT CK# 031506(Sep 14 2020)	850.00	-850.00	850.00 .00
25307362	08/19/20	FINANCIAL MANAGEMENT CK# 031506(Sep 14 2020)	450.00	-450.00	450.00 .00
025-29809	05/20/20	CRM MANAGEMENT CK# 031253(Jun 17 2020)	1850.00	-1850.00	1850.00 .00
025268343	07/31/19	PO#2019-65567 FY 19-20 CK# 030343(Sep 25 2019)	12908.00	-12908.00	12908.00 .00
025274101	09/30/19	PO#2019-65567 FY 19-20 CK# 030436(Oct 23 2019)	30979.20	-30979.20	30979.20 .00
025285903	01/29/20	PO #PSA000014 FY 19-20 CK# 030785(Feb 12 2020)	600.00	-600.00	600.00 .00
025297949	07/01/20	MAINTENANCE FEE JULY 20 CK# 031600(Oct 19 2020)	26169.00	-26169.00	26169.00 .00
025304931	07/29/20	PO #PSA000014 FY 19-20 CK# 031482(Aug 27 2020)	600.00	-600.00	600.00 .00
025309163	09/16/20	PO #PSA000014 FY 19-20 CK# 031600(Oct 19 2020)	3275.00	-3275.00	3275.00 .00
25-281018	12/11/19	PO #PSA000014 FY 19-20 CK# 030644(Dec 31 2019)	5587.13	-5587.13	5587.13 .00
25-289385	03/21/20	PO #PSA000014 FY 19-20 CK# 030980(Apr 22 2020)	7744.80	-7744.80	7744.80 .00
25-289504	03/11/20	PO #PSA000014 FY 19-20 CK# 030980(Apr 22 2020)	50.00	-50.00	50.00 .00
25-292052	03/31/20	PO #PSA000014 FY 19-20 CK# 030980(Apr 22 2020)	100.00	-100.00	100.00 .00
25-292770	04/08/20	PO #PSA000014 FY 19-20 CK# 031160(May 20 2020)	100.00	-100.00	100.00 .00
25-302607	06/30/20	PO #PSA000014 FY 19-20 CK# 031398(Jul 29 2020)	225.00	-225.00	225.00 .00

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Georgetown Divide PUD

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Vendor Invoices WES08

ID #: PY-HI

Run By.: CHRIST

CTL.: GEO

Phone #.: (916)390-5829

Name...: WESTERN HYDROLOGICS, LLP

Open Balance.: .00

Addr1...: P.O. BOX 7192

F.YTD Purch...: 69098.26

Addr2...:

YTD 1099 Disb: 166058.21

C/S/Zip.: AUBURN

CA 95604

Last Purchase: 10/06/20

Invoice No	Date	Description	Original \$	Payment \$	Balance
1355	01/07/20	PO #PSA000020 PROFESSI CK# 030697(Jan 17 2020)	4658.00	-4658.00	4658.00 .00
1367	02/03/20	PO #PSA000020 PROFESSI CK# 030790(Feb 12 2020)	16217.97	-16217.97	16217.97 .00
1389	03/06/20	PO #PSA000020 PROFESSI CK# 030937(Mar 26 2020)	5679.60	-5679.60	5679.60 .00
1390	03/06/20	PO #PSA000020 PROFESSI CK# 030937(Mar 26 2020)	19037.50	-19037.50	19037.50 .00
1411	04/14/20	PILOT CRK GAGING AND SW CK# 031036(May 06 2020)	6318.20	-6318.20	6318.20 .00
1412	04/14/20	PROJECT MANAGEMENT CK# 031036(May 06 2020)	16088.75	-16088.75	16088.75 .00
1430	05/11/20	TASK #1 STREAM GAGING CK# 031313(Jul 02 2020)	2200.80	-2200.80	2200.80 .00
1432	05/11/20	TASK #2 GAGING PROJECT CK# 031313(Jul 02 2020)	15117.82	-15117.82	15117.82 .00
1453	06/03/20	TASK 1 PILOT CREEK STRE CK# 031259(Jun 17 2020)	1718.20	-1718.20	1718.20 .00
1454	06/03/20	TASK 3 WATER TRANSFER CK# 031259(Jun 17 2020)	10400.00	-10400.00	10400.00 .00
1455	06/03/20	TASK 2 GAGING PROJECT CK# 031259(Jun 17 2020)	9743.82	-9743.82	9743.82 .00
1475	07/09/20	WATER TRANSFER CK# 031355(Jul 17 2020)	8737.06	-8737.06	8737.06 .00
1476	07/09/20	PILOT CREEK STREAM GAUG CK# 031355(Jul 17 2020)	1918.20	-1918.20	1918.20 .00
1495	07/29/20	PILOT CREEK STREAM GAGI CK# 031485(Aug 27 2020)	1818.20	-1818.20	1818.20 .00
1496	07/09/20	WATER TRANSFER CK# 031485(Aug 27 2020)	18166.25	-18166.25	18166.25 .00
1497	06/23/20	GAGING PROJECT CK# 031485(Aug 27 2020)	7892.50	-7892.50	7892.50 .00
1521	09/08/20	PILOT CREEK GAGING CK# 031507(Sep 14 2020)	1918.20	-1918.20	1918.20 .00
1522	09/08/20	WATER TRANSFER CK# 031507(Sep 14 2020)	5850.00	-5850.00	5850.00 .00
1523	09/08/20	GAGING PROJECT CK# 031507(Sep 14 2020)	11417.57	-11417.57	11417.57 .00
1538	10/06/20	PILOT CREEK GAGING CK# 031619(Oct 20 2020)	1818.20	-1818.20	1818.20 .00
1539	10/06/20	WATER TRANSFER CK# 031605(Oct 19 2020)	12348.96	-12348.96	12348.96 .00
1540	10/20/20	GAGING PROJECT AUGUST 2 CK# 031619(Oct 20 2020)	2018.38	-2018.38	2018.38 .00
100820	10/08/20	WATER TRANSFER CK# 031605(Oct 19 2020)	5850.00	-5850.00	5850.00 .00

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Georgetown Divide PUD

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RUN...: Jul 02 21 Time: 11:49

Vendor Invoices WES08

ID #: PY-HI

Run By.: CHRIST

CTL.: GEO

Invoice No	Date	Description	Original \$	Payment \$	Balance
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**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JULY 13, 2021
AGENDA ITEM NO. 5.C.**



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: AUTHORIZING CHANGE OF BANK SIGNATORY AUTHORITY

PREPARED BY: Gloria Omania, Interim Board Clerk

APPROVED BY: Darrell Creeks, Interim General Manager/Operations Manager

BACKGROUND

The District has utilized the local services of El Dorado Savings Bank (Bank) since approximately 2002. The bank requires a resolution be adopted by the Board of Directors to amend and add new authorized signers on a District account.

DISCUSSION

With the appointment of Darrell Creeks as Interim General Manager, a resolution amending the authorized list of signatories to District accounts is needed to give Mr. Creeks the authority to sign District checks while he is in the position. This authorization will remain in force until the Board of Directors gives written notice to the Bank to the contrary. It is also necessary to formally remove the former Interim General Manager from the list of authorized signatories.

FISCAL IMPACT

None.

CEQA ASSESSMENT

Not a CEQA project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District adopt Resolution 2021-27 amending the list of authorized bank signatories to District accounts to include the newly appointed Director.

ALTERNATIVES

- (a) Request substantive changes to the Resolution for staff to implement;
- (b) Reject the Resolution.

ATTACHMENT

- 1. Resolution 2021-27

RESOLUTION NO. 2021-27
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
AUTHORIZING THE CHANGE OF SIGNATORY AUTHORITY FOR
ACCOUNTS ESTABLISHED WITH EL DORADO SAVINGS BANK

WHEREAS, the Georgetown Divide Public Utility District (“District”) utilizes the banking services of El Dorado Savings Bank (“Bank”); and

WHEREAS, the Bank requires a Resolution of the Board of Directors to specify or amend the signatory authority of the District’s accounts with the Bank; and

WHEREAS, the District desires to amend the signatory authority of the District’s accounts at the Bank to reflect the addition of recently appointed Interim General Manager and the removal of the former Interim General Manager.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

1. That any of the following individuals may sign checks or other instruments withdrawing funds from the accounts:

Michael Saunders, President

Mitch MacDonald, Vice-President

Michael Thornbrough, Treasurer

Donna Seaman, Director

Gerry Stewart, Director

Darrell Creeks, Interim General Manager

2. That the Bank may honor and pay all checks or other instruments signed in accordance with this Resolution, including those payable checks or other instruments payable by the District whether they are endorsed in writing or by stamp.
3. That this authorization remains in force until the Board of Directors gives written notice to the Bank to the contrary.
4. That the General Manager is authorized to execute, and the signers are authorized to sign the required signature cards and any other documents required by the Bank for maintenance of the existing accounts.
5. That the General Manager or Management Analyst is authorized to enter into certificates of deposit on behalf of the District.
6. That the General Manager or Management Analyst is authorized to initiate wire transfers as needed for District business.

7. That the District funds on deposit with El Dorado Savings Bank will be collateralized pursuant to the Contract for Deposit of Moneys document dated (date).
8. That the District requires two signatures for all checks.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 13th day of July 2021, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Michael Saunders, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Darrell Creeks, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2021-27 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 13th day of July 2021.

Darrell Creeks, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Operations Manager's Report for June 2021

Presented to the GDPUD Board of Directors by Darrell Creeks, Operations Manager

July 13, 2021, AGENDA ITEM #7C.

Water Production for the Month of June 2021

Sweetwater Treatment Plant

35.957 million gallons
1,198,566 gallons/day average

Walton Lake Water Treatment Plant

33.307 million gallons
1,110,233 gallons/day average

Water Quality Monitoring

Monitoring has been completed and reports have been submitted to the State Water Resources Control Board.

- ✓ The treatment plants are in compliance with all drinking water standards,
- ✓ Distribution system monitoring results showed all samples absent/negative of any bacteriological contamination and indicate adequate levels of disinfection through the system.

Stumpy Meadows Volume (Acre-FT) June 30, 2021 15,808 79% full

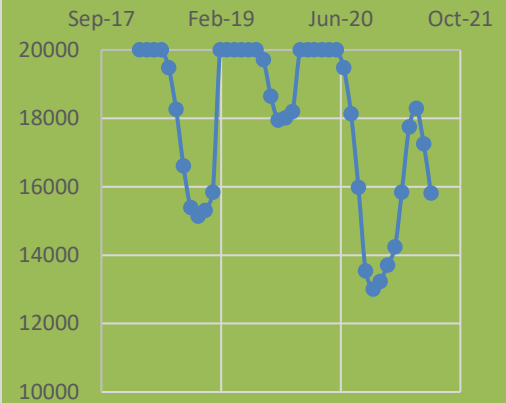
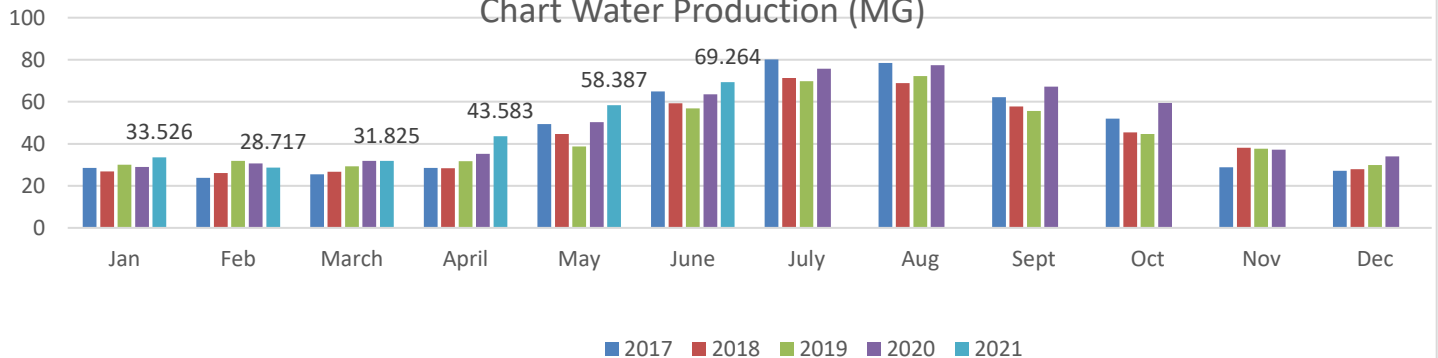


Chart Water Production (MG)



Summary of Field Work Activities

Operations Manager

The request for bids for the demolition of the old ALT treatment plant went was first advertised on June 16, 2021. Bids were due July 9, 2021. A contract will brought to the board for approval at the August board meeting. Note: so far this year treated water customers have used 814 acre feet.

Distribution Crew

- ✓ Repaired leaks: 12 leaks
- ✓ Repair/replace meters: 3
- ✓ Installed new service: 1 treated
- ✓ After Hours Callouts: 9
- ✓ Exercised 5 Valves

Maintenance Crew

- ✓ Maintaining canals and keeping irrigation customers in service.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Auburn Lake Trails Wastewater Management Zone Report for June 2021

Presented to the GDPUD Board of Directors

July 13, 2021

Zone activities are completed in accordance with California Regional Water Quality Control Board Central Valley Region, *Waste Discharge Requirements for Georgetown Divide Public Utility District Auburn Lake Trails On-Site Wastewater Disposal Zone* Order No. R5-2002-0031.

- **Community Disposal System (CDS) Lots - 137**
- **Individual Wastewater Disposal System Lots - 895**

Field Activities

- ✓ Routine Inspections: 73
- ✓ Property Transfer Processing: 9 Initial
16e Follow Up
15a Follow Up
- ✓ New Inspection 1(245)
 - Plan Review
- ✓ Weekly CDS Operational 4
 - New Wastewater System 1 (1465)
 - New CDS Tank 0
 - New Pump Tank 2 (887,1613)

Reporting

The monthly Sanitary Sewer Overflow (SSO) – *No Spill Certification* was submitted electronically to California Integrated Water Quality System (CIWQS) on July 1, 2021.

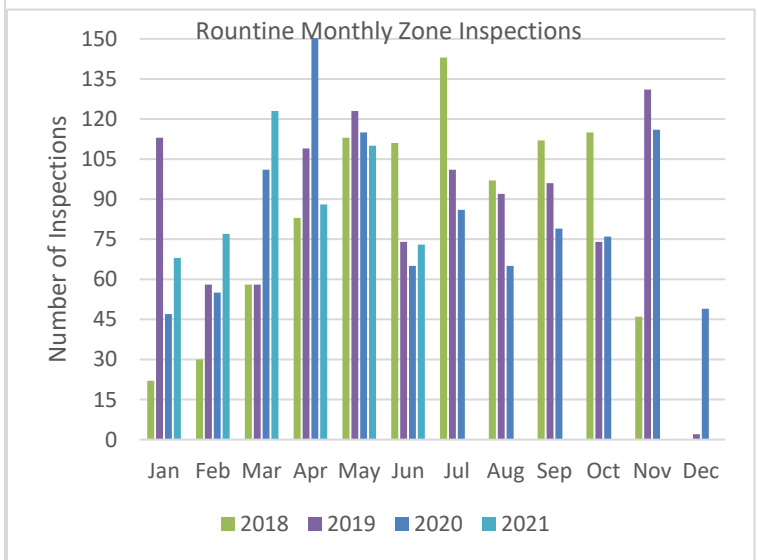
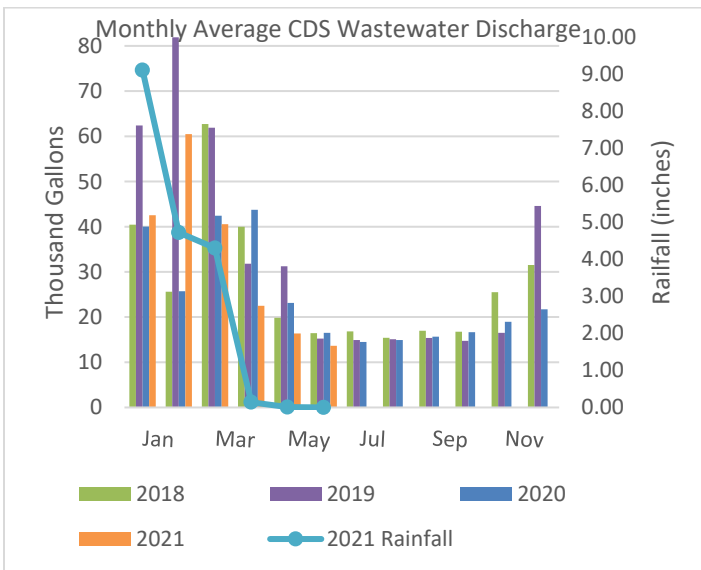
Notes: Completed quarterly groundwater monitoring well and CDS influent sampling.

CDS – Wastewater Discharge

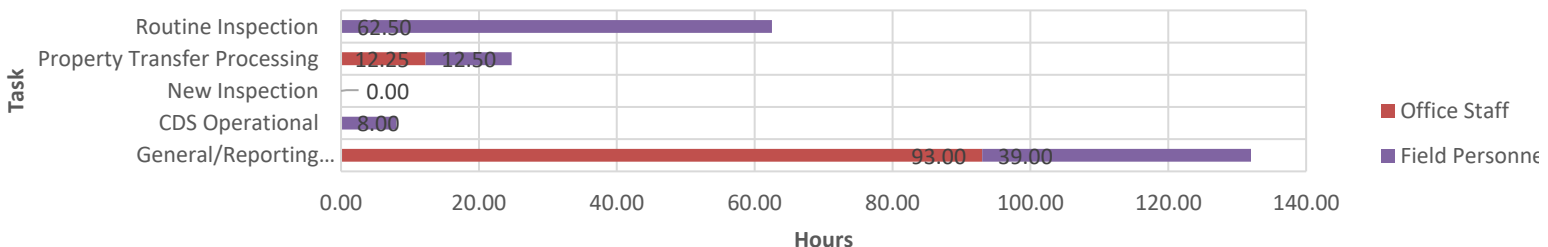
408,900 gallons / 13,630 gallon/day average

Rainfall

0.00 Inches



Monthly Labor Allocation



Georgetown Divide Public Utility District

6425 Main Street P.O. Box 4240, Georgetown, CA 95634 • (530) 333-4356 • www.gd-pud.org
 Jeff Nelson, Interim General Manager • Darrell Creeks, Operations Manager

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JULY 13, 2021
AGENDA ITEM NO. 8.A.**



AGENDA SECTION: NEW BUSINESS

**SUBJECT: AFFIRMATION OF EMPLOYMENT AGREEMENT FOR
GENERAL MANAGER**

PREPARED BY: Gloria Omania, Interim Board Clerk

APPROVED BY: Darrell Creeks, Interim General Manager/Operations Manager

BACKGROUND

The District entered into a Professional Services Agreement with Ralph Anderson & Associates to provide executive search services on March 18, 2020 (**Attachment 1**). The consultant prepared a recruitment brochure (**Attachment 2**) for circulation. Applications were received and reviewed, interviews were conducted, and the top candidate selected.

During closed session of the June 8, 2021, the Board of Directors considered the Employment Agreement for the General Manager position. Director Michael Saunders reported out from closed session that the Board was made aware that Adam Coyan agreed to sign the Board-offered Employment Agreement. The Board voted 5-0 to accept the Employment Agreement for Adam Coyan.

DISCUSSION

The Employment Agreement between the Georgetown Divide Public Utility District with Adam Coyan (**Attachment 3**) provides for an annual salary of \$155,000; a CalPers retirement of 2% at 55, deferred compensation of 5% of base salary per year, annual vacation leave of 120 hours, and administrative leave of 40 hours per year.

FISCAL IMPACT

The salary and benefits contained in the Employment Agreement is budgeted in the interim FY 2021-2022 Budget.

CEQA ASSESSMENT

This is not a CEQA Project.

RECOMMENDED ACTION

It is recommended that the Board of Directors affirm the Employment Agreement between the Georgetown Divide Public Utility District and Adam Coyan with the adoption of Resolution 2021-28.

AGENDA ITEM 8.A.

ALTERNATIVES

The Board may choose to request substantive changes to the Resolution for Staff to implement.

ATTACHMENTS

1. Professional Services Agreement – Ralph M. Anderson & Associates
2. Recruitment Brochure
3. General Manager Employment Agreement
4. Resolution 2021-XX

AGENDA ITEM 8.A.

Attachment 1

**Professional Services Agreement with
Ralph Anderson and Associates**

Professional Services Agreement Executive Search Services

This Agreement is made by and between the Georgetown Divide Public Utility District (“the GDPUD”), and Ralph Andersen & Associates (“the Consultant”).

1. **Search Engagement.** The GDPUD agrees to engage the Consultant to perform those services described below, for completion of the project described as follows: General Manager Executive Search Services (“the Search”).
2. **Services.** The Consultant agrees to perform certain services necessary for completion of the Search, which services shall include, without limitation, the following:
 - a) Position Analysis
 - b) Advertising Campaign
 - c) Candidate Identification
 - d) Resume Review and Screening
 - e) Preliminary Interviews
 - f) Detailed Reference Checks
 - g) Recruitment Report
 - h) Client/Finalist Interviews
 - i) Final Interview Assistance
 - j) Follow-up Correspondence

A complete description of the services to be provided is contained in a proposal from the Consultant to the GDPUD, dated February 22, 2020, which is incorporated herein by reference.

3. **Relationship.** The Consultant is an independent contractor and is not to be considered an agent or employee of the GDPUD.
4. **Compensation.** As full compensation for the Consultant’s professional services performed hereunder, the GDPUD shall pay the Consultant the fixed amount of \$27,500 (Twenty-Seven Thousand Five Hundred Dollars) (“fixed fee”). Expenses included in the fixed fee include such items as advertising, consultant travel for meetings, clerical, graphics, research, printing and binding, postage and delivery, and long-distance telephone charges. On top candidates, education verifications, Internet and Lexis/Nexis searches will be conducted. Education verifications, DMV check, wants and warrants, civil and criminal litigation search (after contingent offer is made), and credit checks will be conducted on the top two (2) candidates. The GDPUD will be responsible for all Candidate expenses related to onsite interviews.
5. **Compensation for Additional Services.** In the event the GDPUD requires services in addition to those described in Paragraph 2, the Consultant shall be compensated at the

A Tradition of Excellence Since 1972

Consultant's standard hourly rates for professional services plus reimbursement of expenses described above.

6. **Method of Payment.** The GDPUD will be invoiced in 4 (four) payments as follows:
 - a) Following kick-off and finalization of recruitment brochure – \$8,250 (Eight Thousand Two Hundred Fifty Dollars)
 - b) After the closing date – \$8,250 (Eight Thousand Two Hundred Fifty Dollars)
 - c) After finalist interviews – \$8,250 (Eight Thousand Two Hundred Fifty Dollars)
 - d) Upon placement – \$2,750 (Two Thousand Seven Hundred Fifty Dollars)
7. **Term.** The term of this agreement shall commence upon execution of this Agreement by both parties, at which time the Consultant shall begin work on the Search and shall continue, subject to the termination provisions of Paragraph 9, until the date that the Consultant completes the Search. The time of completion of the Search is estimated to be 75 to 90 days (seventy-five to ninety days) from project initiation.
8. **Guarantee.** If, during the first year of employment, the new General Manager resigns or is dismissed for cause by the GDPUD, the Consultant agrees to perform another search for a General Manager for no professional services fee. The Consultant shall be entitled to reimbursement of expenses described above and incurred during such search. If a placement is not made in the first outreach effort, the Consultant will conduct a second outreach effort with no charge for Professional Services. GDOYD would be expected to pay for all incurred expenses.
9. **Termination.** This agreement may be terminated: (a) by either party at any time for failure of the other party to comply with the terms and conditions of this Agreement; (b) by either party upon 10 days prior written notice to the other party; or (c) upon mutual written agreement of both parties. In the event of termination, the Consultant shall stop work immediately and shall be entitled to compensation for professional service fees and for expense reimbursement to the date of termination.
10. **Insurance.** The Consultant shall maintain in force during the term of the agreement, Comprehensive General Liability Insurance with the Extended Liability Endorsement, including Personal Injury; Commercial Umbrella Liability; Automobile Liability Insurance, including Non-Owned and Hired Liability; and Workers' Compensation and Employers' Liability Insurance. Such insurance shall be in amounts reasonably satisfactory to the GDPUD.
11. **Hold Harmless.** The Consultant shall be responsible for its acts of negligence, and the GDPUD shall be responsible for its acts of negligence. The Consultant agrees to indemnify and hold the GDPUD harmless from any and all claims, demands, actions and causes of action to the extent caused by the negligent acts of the Consultant, its officers, agents and employees, by reason of the performance of this agreement. This indemnity shall not be construed to require indemnification of others.

12. Miscellaneous.

- a) The entire agreement between the parties with respect to the subject matter hereunder is contained in this agreement.
- b) Neither this agreement nor any rights or obligations hereunder shall be assigned or delegated by the Consultant without the prior written consent of the GDPUD.
- c) This agreement shall be modified only by a written agreement duly executed by the GDPUD and the Consultant.
- d) Should any of the provisions hereunder be found to be invalid, void or voidable by a court, the remaining provisions shall remain in full force and effect.
- e) This agreement shall be governed by and construed in accordance with the laws of the State of California.
- f) All notices required or permitted under this agreement shall be deemed to have been given if and when deposited in the United States mail, properly stamped and addressed to the party for whom intended at such party's address listed below, or when delivered personally to such party. A party may change its address for notice hereunder by giving written notice to the other party.

APPROVED:

RALPH ANDERSEN & ASSOCIATES

GEORGETOWN DIVIDE PUBLIC UTILITY
DISTRICT

By: Heather Renschler

By: Jeff Nelson

Name Printed: Heather Renschler

Name Printed: JEFF NELSON

Title: President/CEO

Title: General Manager

Date: March 11, 2020

Date: 18 MARCH 2020

5800 Stanford Ranch Road, Suite 410
Rocklin, California 95765
(916) 630-4900
FAX: (916) 630-4911
Website: www.ralphandersen.com

6425 Main Street
Georgetown, California 95634
(530) 333-4356
FAX: (530) 333-9442
Website: www.gd-pud.org

AGENDA ITEM 8.A.

Attachment 2

Recruitment Brochure for General Manager

General Manager

Georgetown Divide Public Utility District



The Georgetown Divide Public Utility District (formed in 1946) is located between the Middle and South Forks of the American River, nestled in the heart of the Sierra Nevada Foothills and Northern California's Gold Country.

The Divide has a population of about 15,000 with 415 square miles located in El Dorado County. The communities of Garden Valley, Kelsey, Pilot Hill, Greenwood, and Cool surround Georgetown. The origins of District facilities can be directly traced back to 1852 and the El Dorado, Pilot, and Rock Creek Canal Companies, one of the first established water purveyors in the State of California – a not inconsequential result of James Marshall's discovery of gold in nearby Coloma. Following the decline in gold production, agriculture and lumbering became the staple industries on the Divide for many years.

The focus of the District water supply system is the Stumpy Meadows Reservoir, a 20,000 acre-foot impoundment on Pilot Creek, at the eastern edge of the District. Water from this source of supply traverses down through some 75 miles of ditch and pipeline to provide agricultural water and raw water supplies for the District's treated water division.

The community is a haven for those who enjoy boating, hiking, fishing, and hunting, and is well known for its fine wine grapes and specialty agriculture. Events to watch for are Founder's Day and the annual Jeepers Jamboree. Access is through Highway 50 and Highway 80, giving close proximity to year-round recreational activities in Lake Tahoe, the Sierra Nevada Mountains, and the scenic foothills.

Governance

The District operates under a governing five-member Board of Directors elected at-large for four-year overlapping terms. The District's management is under the direction of the General Manager who is appointed by and serves at the pleasure of the Board. The General Manager also serves as the Clerk to the Board and ex-officio Secretary of the Board.

The Board of Directors meets monthly on the second Tuesday of the month at the District Office located at 6245 Main Street in Georgetown.

The Position

The General Manager is an at-will position appointed by and receiving broad policy direction from the Board of Directors. This position is directly responsible for all affairs of the District including administration, public relations, operations, engineering, and related support activities with a staff of 22 and budget of approximately \$4 million annually. The General Manager is charged with successfully utilizing both internal and external resources to forward the mission of the District and to achieve District objectives and goals. The General Manager is the appointed Clerk and ex officio Secretary of the Board. Additionally, the General Manager serves as a highly visible representative of and advocate for the District within the 75,000 acre service area and the region.

Serving as the Chief Administrative Officer for the District, the General Manager has key responsibilities that include:

- Oversight of and responsibility for the sustainable and reliable water supply and stewardship of resources;
- Assume responsibility for the efficient functioning of District operations through leadership of all staff and ensure conformance with applicable statutes, regulations, policies, and ethical standards;
- Oversee emergency operations and preparedness in consultation with the Director of Operations;
- Deal with short- and long-term capital programs, political influences, and other stakeholders;
- Preparation of agenda and advise the Board regarding all District matters impacting employees, community representatives, and other government agencies;
- Monitor and analyze legislation and regulations that could impact District operations and represent the District to community organizations and other government agencies at the local and state level;
- Prepare administrative and financial reports as well as recommendations for the Board of Directors including operating and capital budgets and financial planning policies;
- Work directly with consultants and attorneys regarding water rights, engineering matters, and other administrative matters;
- Develop and implement District-wide strategic plan, policies, programs, goals, and objectives as directed by the Board;

Georgetown Divide Public Utility District General Manager

responsible for District wide goal-setting, performance management, and evaluation of program effectiveness;

- Represent the Board's policies and programs with other government agencies; serve as a liaison with the State Water Resource Control Board, Central Valley Regional Water Quality Control Board, Department of Fish and Game, El Dorado County Board of Supervisors, El Dorado County Water Agency, neighboring water districts, local fire districts, and other entities;
- Represent the District through active participation in various water industry organizations, conferences, and trainings on a regional and/or statewide basis to advocate District interests and maintain awareness of industry developments;
- Oversee the operation of onsite waste disposal systems (1,400 home sites) in the Auburn Lake Trails Onsite Waste Disposal Zone;
- Serve as the Employer-Employee Relations Officer governing organization employer-employee relations, all personnel matters including employment procedures, labor relations, disciplinary matters, training, and succession planning; and
- Active involvement and civic engagement in the local area in support of the Board and the District combined with a keen desire to be part of the community.

The Ideal Candidate

The ideal candidate for General Manager of Georgetown Divide PUD will possess many of the following personal and professional attributes:

- Known as a credible leader who creates a work environment that is supportive of staff, allows for employees to grow and flourish in their positions, and develops teamwork among staff;
- A visionary who will help to guide the District in current and future endeavors yet continue to ensure reliable and sustainable water resources and other services;
- Consensus builder, facilitator, and seen as a "go-to" resource;
- Able to effectively, passionately, and boldly lead a highly technical organization with

vigor and enthusiasm complemented with a proven track record of success in the administration of a full range of organizational issues;

- Have experience in public administration including fiscal planning and policy development;
- Have an extensive understanding of water issues (preferably in California) with a commitment to conservation and industry best practices;
- Be politically astute with the sensitivity and ability to work toward mutually beneficial solutions;
- Be innovative, creative, and possess an entrepreneurial management style;
- Possess a high level of integrity and honesty;
- Be an excellent communicator, both orally and in writing, with the ability to present public presentations with ease; and
- Maintain a fair and impartial approach to all communication with the Board of Directors.

In summary, the Board of Directors is seeking a qualified and experienced administrator who will oversee the organization with an engaging personal style. A sense of humor and ability to lead and connect with staff is very important to the Board and will serve the new General Manager well for years to come.

Qualifying Education and Experience

Any combination of education and experience that would provide the required knowledge and abilities is qualifying. A typical way to obtain the requisite knowledge and abilities would be:

Education: A Bachelor's degree with major course work in engineering, business or public administration, or a related field; a Master's degree and/or registration as a Professional Engineer may be a plus based on overall career experience.

Experience: Relevant broad and extensive professional experience including management level experience within a government agency or private utility industry. California experience is highly regarded and preferred although all qualified candidates

are encouraged to submit qualifications and career history for consideration. The Board will consider out-of-state candidates on a case-by-case basis.

Compensation

The annual salary range will be competitive for the region and will be based on qualifications. This at-will position will be supported by a mutually agreeable negotiated employment contract that includes an excellent executive benefit package including CalPERS retirement (2% @ 55 for Classic Members; 2% @ 62 for New Members). Candidates should be aware that the District **does** participate in Social Security. Moving and relocation may be offered to the selected candidates. Further details on benefits may be obtained through Ralph Andersen & Associates or on the District's website.

To Be Considered

This is a confidential recruitment and will be handled accordingly throughout the various stages of the process. **References will not be contacted until mutual interest has been established.** Candidates are encouraged to express interest immediately and apply ASAP but no later than **Monday, May 11, 2020**. This recruitment may close anytime a pool of top caliber candidates have been identified. It is anticipated that the most highly qualified candidates will be invited for initial video interviews with the Board during late April/early May as a result of COVID-19 situation. Contract approval of the employment contract with the new General Manager will be presented at a regularly scheduled meeting as soon as feasible; anticipated in May 2020. The selected candidate will ideally join the District as soon as possible at a mutually agreed upon date.

Candidates would submit a compelling cover letter and comprehensive resume to Ralph Andersen & Associates via email at apply@ralphandersen.com.

Confidential inquiries are welcomed to Heather Renschler at (916) 804-2885. Candidates are also encouraged to further research the Georgetown Divide Public Utility District website at www.gd-pud.org.

Georgetown Divide Public Utility District is committed to equal employment opportunity.

AGENDA ITEM 8.A.

Attachment 3

General Manager Employment Agreement with Adam Coyan

**EMPLOYMENT AGREEMENT
GEORGETOWN DIVIDE PUBLIC UTILITY
DISTRICT GENERAL MANAGER**

THIS EMPLOYMENT AGREEMENT (“Agreement”) is made and entered into this 9th day of June 2021 (“Effective Date”), by and between the Georgetown Divide Public Utility District, a California public utilities district (the “District”) and Adam Coyan (“Employee”), an individual. The District and Employee may individually be referred to herein as “Party” or collectively as “Parties”. There are no other parties to this Agreement.

RECITALS

A. The District has created the position of District manager (“General Manager”), pursuant to Public Utilities Code section 16111, subdivision (d), to be the administrative head of the District government under the direction and control of the District's Board of Directors (“Board”).

B. The District has been actively recruiting for the position of General Manager and has interviewed numerous qualified applicants.

C. The Board has evaluated Employee's knowledge, experience, administrative skills, and abilities, as evidenced in his professional background, and has determined that Employee is the best candidate within the District's General Manager salary range and is qualified to fill the position of General Manager; and

D. The Parties desire to execute this Agreement pursuant to the authority of and subject to the provisions of Government Code section 53260 et seq. to appoint Employee as the General Manager for the District.

NOW, THEREFORE, in consideration of the mutual covenants entered into between the Parties and in consideration of the benefits that accrue to each, it is agreed as follows:

Section 1. Recitals. The recitals set forth above (“Recitals”) are true and correct and are hereby incorporated into and made part of this Agreement by this reference. In the event of any inconsistency between the Recitals and Sections 1 through 19 of this Agreement, Sections 1 through 19 shall prevail.

Section 2. Appointment of General Manager, Duties and Term.

Section 2.1 Appointment of General Manager. The Board hereby appoints Employee to the position of General Manager, in and for the District, to perform the function and duties of the General Manager as specified in this Agreement, and Employee accepts such appointment and employment pursuant to the terms of this Agreement.

Section 2.2 Term. The term of this Agreement shall commence on the Effective Date and shall continue until terminated by one or both of the Parties (“Term”), as outlined in Section 15 of

this Agreement.

Section 2.3. General Manager Duties. For the Term, Employee shall perform the functions of the General Manager position in accordance with Public Utilities Code section 16114, the terms of this Agreement, and the District's General Manager job description, last ratified as of May 2001, which is attached hereto as **Exhibit A**. Employee's duties, responsibilities, and limitations as General Manager include, but are not limited to:

A. Under administrative direction of the Board, Employee shall be in charge of the administrative public relations, personnel, and general affairs of the District. Employee shall represent the Board's policies and programs with other employees, community organizations and the general public. Employee shall report to the Board as needed, including at regular and special meetings, work with other employees of the District, including preparation of contracts, review of budget requests and to make those recommendations reasonably necessary to run the District.

B. Employee does not have authority to enter into any contract in excess of Ten Thousand Dollars (\$10,000.00) without the express consent of the Board. Employee has authority to enter into any contract up to Ten Thousand Dollars (\$10,000.00), which expenditure is set forth in the approved annual budget, consistent with District Ordinance 2012-18 or any modification thereto, which sets forth the General Manager's contracting authority

C. Employee shall conduct the business of the District and report to the District at general or other meetings noticed by the District. Employee shall otherwise have the responsibility and authority for operation of all works of the District, including its infrastructure, reservoirs, tanks, water treatment plants, water conveyance, water pipelines, and any and all other equipment and property. Employee shall be responsible for supervising and directing personnel at the District, including personnel actions. However, Employee shall not have the authority to alter the job position or compensation of any employee without express permission and consent of the Board.

D. Employee shall become fully aware and knowledgeable of the requirements of the applicable job duties of the General Manager. Employee acknowledges receipt of a copy of the job description for General Manager for the Georgetown Divide Public Utility District, last ratified as of May 2001. Employee represents to have the time, skill and background in order to properly effectuate those job duties.

Section 2.4 No Secondary Employment. Employee agrees to devote all of his productive time, ability and attention to the District's business. During the Term of this Agreement, Employee shall not hold secondary employment and shall be employed exclusively by the District, subject to any exceptions approved in writing by the Board. Provided, however, that Employee has the right to volunteer for such nonprofit organizations as he may see fit; and further provided that such volunteer services shall not interfere with his duties as General Manager.

Section 2.5 Exempt Position. The position of General Manager is an exempt position for purposes of the Fair Labor Standards Act of 1938 (29 U.S.C. § 201 et seq.). The general business hours for District employees are Monday through Friday, 7:45 a.m. to 4:30 p.m. This full-time employment will typically average forty (40) hours of work per week. Employee's typical working hours will be during regular business hours, plus evening hours as needed to attend Board meetings

and other District business. However, it is recognized by the Parties that Employee's hours may exceed forty (40) hours of work per week. As such, Employee shall not receive overtime or extra compensation for hours worked outside of general business hours which are necessary to fulfill the duties of the General Manager position.

Section 2.6 At-Will Employment. Employee is an “at will” employee serving at the pleasure of the Board, as provided in Public Utilities Code section 16112. Accordingly, the Board may terminate Employee's employment at any time, with or without cause, by a three-fifths (3/5) vote of the Board.

Section 2.7 No Property Right in Employment. Employee understands and agrees that the terms of his employment are governed only by this Agreement, and that no right of employment for any specific term is created by this Agreement. Employee further understands that based on his “at will” employment status, he acquires no property interest in his employment by virtue of this Agreement, and that he is not entitled to an administrative hearing or other due process for any disciplinary actions, including termination, by the District.

Section 2.8 No Membership in Bargaining Unit. Employee understands that he is not a member of any bargaining unit and is not covered by the terms of any Memorandum of Understanding with any represented or unrepresented group of District employees

Section 3. Compensation.

Section 3.1 Base Salary. Employee shall be paid at a rate of One Hundred Fifty Five Thousand Dollars (\$155,000.00) (“Base Salary”) per year. Payments will be made on regularly scheduled payroll dates and shall be subject to all applicable payroll withholdings. Such compensation shall be the only compensation the District pays, and the Employee receives, for Employee's services under this Agreement.

Employee’s Base Salary will be adjusted in accordance with any increase in the All Urban Consumer Price Index for the U.S. Bureau of Labor West Region (“CPI”), but will not be decreased in the event there is any year-to-year or cumulative decrease in the CPI during the Term of this Agreement. Any increase to Base Salary as a result of an increase to the CPI will be rounded up to the nearest dollar figure. Any changes in Base Salary shall be based on the April CPI, released every year in March, and shall become effective the first full pay period of May 2021. Notwithstanding the aforementioned, at no time shall Employee’s Base Salary be increased more than four percent (4%) each year.

Section 3.2 Health, Dental, and Vision Insurance Benefits. During the Term of this Agreement, the District agrees to contribute to basic medical insurance premiums, excluding dental and vision, in the following manner: (A) for the Employee only plan, the District will pay one hundred percent (100%) of the premium for the lowest plan available; (B) for the Employee plus one dependent plan or the Employee plus two or more dependents, the District shall pay the premium at the previous year maximum contribution rate and shall adjust up to ninety-three percent (93%) of the costs of the current year premium for the lowest plan available, as shown in **Exhibit B**, which is attached hereto. Notwithstanding the above, the District shall not pay for a

premium increase that exceeds twelve percent (12%) of the previous year's premium. For dental and vision insurance, the District shall pay the premium for the Employee only, but coverage may be extended to Employee's dependents at the option and expense of Employee.

Section 3.3 Life Insurance. The District shall pay for term life and accidental death and dismemberment insurance coverage for Employee with a death benefit equal to Employee's Base Salary, as provided in Section 3.1 of this Agreement.

Section 3.4 Retirement Benefits. Employee shall be enrolled in the PERS 2% at 55 Plan with the three (3) highest year option. Pursuant to the Public Employees' Pension Reform Act, Employee shall contribute half of the District's normal cost rate of contribution to his PERS plan as his contribution portion. Employee's plan shall be integrated with Social Security and cost of living adjustments shall not exceed three percent (3%) per year.

Section 3.5 Deferred Compensation. Employee has been enrolled in the ICMA Deferred Compensation Plan. The District will contribute five percent (5%) of his Base Salary on an annual basis either throughout the year or annually, as determined by the District, to the ICMA Deferred Compensation Plan in addition to Employee's Base Salary.

Section 3.6 Vacation Leave. Employee shall accrue vacation leave at a rate of 4.615 hours per biweekly pay period or up to a maximum of one hundred twenty (120) hours per year. The Employee may accrue up to a total of two hundred forty (240) hours of vacation leave. Once Employee accrues the maximum two hundred forty (240) hours of vacation leave, no additional accrual will occur until Employee's bank of vacation leave is reduced below two hundred forty (240) hours. Employee will have forty (40) hours of vacation credited upon date of hire and available for use immediately as needed. Upon separation, Employee is entitled to receive payment at their current base pay for all vacation time earned but not taken as of the effective date of separation.

Section 3.7 Sick Leave. Employee shall accrue sick leave at a rate of 3.69 hours for every biweekly pay period, up to a maximum of ninety-six (96) hours or twelve (12) work days per year. Employee shall begin accruing sick leave on the first day of his employment with the District. Employee will have forty (40) hours of sick leave credited upon date of hire and available for use immediately as needed.

Section 3.8. Administrative Leave. In recognition of the extra hours required outside of a typical workday or work week, Employee shall earn forty (40) hours of Administrative Leave every July 1. This leave shall be used in the same manner as vacation leave. All Administrative Leave received by Employee pursuant to this Agreement must be used prior to July 1 of each year and any unused Administrative Leave time shall automatically expire.

Section 3.9 Cellular Phone. The District shall provide Employee with a cellular phone for the Term of the Agreement, which shall be used for business calls. The District shall not be responsible for charges or fees incurred by Employee's use of the cellular phone for personal purposes.

Section 3.10 Holidays. Employee shall be entitled to observe, with pay, the twelve (12) observed holidays as outlined in the District's Personnel Rules.

Section 3.11 District-Related Business Travel Reimbursement. Employee's duties require that he have continuously available transportation for District business or other related purposes. Employee agrees to provide and utilize his own vehicle for District-related business. The District shall reimburse Employee for any District-related business travel at the Internal Revenue Service ("IRS") mileage rate, which may change from time to time.

Section 4. Performance Evaluation. For the first year of this Agreement, performance evaluations shall be conducted following the end of the sixth (6th) and twelfth (12th) month following the Effective Date of this Agreement. After the first year of this Agreement, performance evaluations shall be conducted annually in November of each year. The process, at a minimum, shall include the opportunity for both parties to: (A) prepare a written evaluation, (B) meet and discuss the evaluation, and (C) present a written summary of the evaluation results.

Section 5. Termination of Employment and Severance.

Section 5.1. Voluntary Resignation. Employee may resign at any time and agrees to give the District at least sixty (60) days advance written notice of the effective date of Employee's resignation, unless the Parties otherwise agree in writing. If Employee retires from full-time public service with the District, Employee shall provide at least three (3) months' advance written notice. Employee's actual retirement date will be mutually established between the Parties. During the notice period, all rights and obligations of the Parties under this Agreement shall remain in full force and effect. Promptly after the effective date of resignation, the District shall pay to Employee all salary and benefit amounts both accrued and owing under this Agreement. In the event of voluntary resignation, Employee shall not be entitled to Severance as set forth in Section 15.3 of this Agreement.

Section 5.2. Termination by the Board. The Board may terminate this Agreement and remove Employee from his position as the General Manager at any time, with or without cause, by a three-fifths (3/5) vote of the entire Board. Employee shall not be removed from office during or within a period of ninety (90) days following any general or special municipal election held at which a member of the Board is elected. Upon termination, for any reason, the District shall compensate Employee for all accrued vacation leave. This compensation shall be based upon Employee's salary as of the date of employment termination.

Section 5.3. Termination without Good Cause. In the event the District terminates this Agreement without cause, the District may elect to pay Employee up to a sum equal to three (3) months Base Salary ("Severance"). This potential Severance is subject to the restrictions of Government Code section 53260, which sets out the maximum amount of Severance pay that Employee may receive. Any cash settlement related to the termination of this Agreement received by Employee from the District shall be fully reimbursed to the District if Employee is convicted of a crime involving an abuse of his office or position while employed with the District pursuant to Government Code section 53243.2. This Severance shall be paid in the same manner as other

employees, unless otherwise agreed to by the District and Employee. In the event the District terminates this Agreement, Employee shall be entitled to continued medical and dental benefits at his cost pursuant to the provisions of the federal Consolidated Omnibus Budget Reconciliation Act.

Section 5.4. Termination for Good Cause. The District may at any time immediately terminate this Agreement for good cause as defined in this Section 15.4. If Employee is terminated for good cause, the District shall not be required to pay any Severance under this Agreement, and the District shall have no obligation to Employee beyond those benefits accrued as of Employee's last day of employment and those the District is obligated to provide under federal or state law.

"Good Cause" for purposes of this Agreement, means a fair and honest cause or reason for termination. These reasons include, but are not limited to:

1. Conviction of a felony;
2. Disclosing confidential information of the District;
3. Unjustifiable and willful neglect of the duties described in this Agreement;
4. Any conduct which violates the District's Personnel Rules and for which a District employee may be terminated;
5. Repeated and protracted unexcused absences from General Manager's office and duties;
6. Willful destruction or misuse of District property;
7. Conduct that in any way has a direct, substantial, and adverse effect on the District's reputation;
8. Willful violation of federal, state or District discrimination laws;
9. Continued substance abuse which adversely affects performance of Employee's duties as General Manager;
10. Refusal to take or subscribe any oath or affirmation which is required by law;
11. Permanent disability of Employee, or Employee becoming otherwise unable to perform the duties of General Manager with or without reasonable accommodation, which places an undue burden on the District; or
12. Dishonesty.

Notwithstanding any provision in this Agreement to the contrary, the Board may suspend Employee with full pay and benefits at any time during the Term of this Agreement.

Section 6. Indemnification. The District shall defend, hold harmless and indemnify Employee against any tort, personnel, civil rights or professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as General Manager in accordance with California's Tort Claims Act (Gov. Code, § 825 et seq.), and shall provide a defense to Employee in accordance with

Government Code sections 995-996.5. The District may decline to defend or indemnify Employee only as permitted by the Government Code. The District may compromise and settle any such claim or suit and pay the amount of any resulting settlement or judgment. Provided, however, that the District's duty to defend and indemnify shall be contingent upon Employee's good faith cooperation with such defense. In the event the District provides funds for legal criminal defense pursuant to this Section, Employee shall reimburse the District for such legal criminal defense funds if Employee is convicted of a crime involving an abuse of office or position, as provided by Government Code sections 53243-53243.4.

Section 7. Notices. Any notice or communication required hereunder between the District and Employee must be in writing and may be given either personally, by facsimile (with original forwarded by regular U.S. Mail), by registered or certified mail (return receipt requested), or by Federal Express, UPS or other similar couriers providing overnight delivery. If personally delivered, a notice or communication shall be deemed to have been given when delivered to the Party to whom it is addressed. If given by facsimile transmission, a notice or communication shall be deemed to have been given and received upon actual physical receipt of the entire document by the receiving Party's facsimile machine. Notices transmitted by facsimile after 5:00 p.m. on a normal business day or on a Saturday, Sunday or holiday, shall be deemed to have been given and received on the next normal business day. If given by registered or certified mail, such notice or communication shall be deemed to have been given and received on the first to occur of (i) actual receipt by any of the addressees designated below as the party to whom notices are to be sent, or (ii) five (5) days after a registered or certified letter containing such notice, properly addressed, with postage prepaid, is deposited in the United States mail. If given by Federal Express or similar courier, a notice or communication shall be deemed to have been given and received on the date delivered as shown on a receipt issued by the courier. Any Party hereto may at any time, by giving ten (10) days written notice to the other Party hereto, designate any other address in substitution of the address to which such notice or communication shall be given. Such notices or communications shall be given to the Parties at their addresses set forth below:

If to the District	Georgetown Divide Public Utility District 6425 Main Street Georgetown, CA 95634 Tel: (530) 333-4356 Fax: (530) 333-9442
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With a courtesy copy to:	White Brenner LLP 1414 K Street, Third Floor Sacramento, California 95814 Attention: Barbara A. Brenner, Esq. Tel: (916) 468-0950 Fax: (916) 468-0951
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If to Employee:	Adam Coyan c/o Address on file with District
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Section 8. Exhibits. All "Exhibits" referred to below or attached to herein are, by this reference, incorporated into this Agreement:

<u>Exhibit Designation</u>	<u>Exhibit Title</u>
Exhibit A	Job Description
Exhibit B	Health Insurance Benefits
Exhibit C	Personnel Policy

Section 9. General Provisions.

Section 9.1 Modification. No alteration, amendment, modification, or termination of this Agreement shall be valid unless made in writing and executed by all Parties to this Agreement.

Section 9.2 Waiver. No covenant, term, or condition, or the breach thereof, shall be deemed waived, except by written consent of the Party against whom the waiver is claimed, and any waiver of the breach of any covenant, term, or condition shall not be deemed to be a waiver of any preceding or succeeding breach of the same or any other covenant, term, or condition.

Section 9.3 Assignment. No Party to this Agreement shall assign, transfer, or otherwise dispose of this Agreement in whole or in part to any individual, firm, or corporation without the prior written consent of the other Party. Subject to the forgoing provisions, this Agreement shall be binding upon, and inure to the benefit of, the respective successors and assigns of the Parties hereto.

Section 9.4 Authority. All Parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement and the names, titles, and capacities herein stated on behalf of any entities, persons, states, or firms represented or purported to be represented by such entities, persons, states or firms and that all former requirements necessary or required by the state or federal law in order to enter into the Agreement have been fully complied with. Further, by entering into this Agreement, neither Party hereto shall have breached the terms, or conditions of any other contract or agreement to which such Party is obligated, which such breach would have a material effect hereon.

Section 9.5 Drafting and Ambiguities. Each Party acknowledges that it has reviewed this Agreement with its own legal counsel and, based upon the advice of that counsel, freely entered into this Agreement. Each Party has participated fully in the review and revision of this Agreement. Any rule of construction that ambiguities are to be resolved against, the drafting party does not apply in interpreting this Agreement.

Section 9.6 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

Section 9.7 Venue. Venue for all legal proceedings shall be in the Superior Court of California for El Dorado County.

Section 9.8 Severability. If this Agreement in its entirety is determined by a court to be invalid or unenforceable, this Agreement shall automatically terminate as of the date of final entry of judgment. If any provision of this Agreement shall be determined by a court to be invalid and

unenforceable, or if any provision of this Agreement is rendered invalid or unenforceable according to the terms of any federal or state statute, which becomes effective after the Effective Date of this Agreement, the remaining provisions shall continue in full force and effect and shall be construed to give effect to the intent of this Agreement.

Section 9.9 Counterparts. This Agreement may be executed simultaneously and in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

Section 9.10 Entire Agreement. This Agreement, together with its specific references, attachments and exhibits, constitutes the entire agreement of the Parties with respect to the subject matters hereof and supersedes any and all prior negotiations, understanding and agreements with respect hereto, whether oral or written.

Section 9.11 Supersedes Prior Agreements. It is the intention of the Parties hereto that this Agreement shall supersede any prior agreements, discussions, commitments, or representations whether, written, electronic or oral, between the Parties with respect to the subject matter of this Agreement.

Section 9.12 Mandatory and Permissive. “Shall” and “will” and “agrees” are mandatory. “May” and “can” are permissive.

Section 9.13 Successors and Assigns. All representations, covenants, and warranties specifically set forth in this Agreement by or on behalf of, or for the benefit of, any or all of the Parties hereto, shall be binding upon, and inure to the benefit of, such Party, its successors and assigns.

Section 9.14 Headings. The headings in this Agreement are included for convenience only and neither affect the construction or interpretation of any section in this Agreement, nor affect any of the rights or obligations of the Parties to this Agreement.

Section 9.15 Attorney's Fees and Costs. If any action at law or in equity, including action for declaratory relief, is brought to enforce or interpret provisions of this Agreement, the prevailing Party shall be entitled to reasonable attorney's fees and costs, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which such Party may be entitled.

Section 9.16 Necessary Acts and Further Assurances. The Parties shall, at their own cost and expense, execute and deliver such further documents and instruments and shall take such other actions as may be reasonably required or appropriate to evidence or carry out the intent and purposes of this Agreement.

Section 9.17 Time is of the Essence. Time is of the essence in this Agreement for each covenant and term of a condition herein.

SIGNATURE PAGE DIRECTLY FOLLOWS

IN WITNESS WHEREOF, this Agreement has been entered into by and between EMPLOYEE and the DISTRICT as of the date of the Agreement set forth above.

DISTRICT:

Georgetown Divide Public Utility District, a California public utility district

By: _____
Michael Saunders, President

Date Signed: _____

Approved as to Form and Content:

By: _____
Barbara A. Brenner, District General Counsel

EMPLOYEE:

By: _____
Adam Coyan, an individual

Date Signed: _____

EXHIBIT A

GENERAL MANAGER

GENERAL PURPOSE

Under general policy guidance and administrative direction from the Board of Directors, the General Manager (GM) manages the Georgetown Divide Public Utility District (Water District). The Water District includes the annual budget of approximately \$4.7 million, a Five-year Capital Improvement Plan of \$8.6 million, multi-million-dollar operating infrastructure and a workforce of 27 full-time employees, twelve reservoirs and tanks, two water treatment plants, seventy-five miles of raw water conveyance, 200 miles of treated water pipeline, approximately 3780 service connections and 400 irrigation services and appurtenances in the 72,000-acre service area.

The GM shall be in charge of the administrative, public relations, personnel, and general affairs of the District. The General Manager shall represent the Board's policies and programs with other employees, community organizations and the general public. The General manager shall report the Board as needed, including at regular and special meetings, work with other employees of the District, and be in charge of the maintenance, operation, and administration of the District.

Also, under general policy guidance and direction from the Board of Directors, the GM develops and recommends Board adoption of the Water District's Strategic Plan, annual Business Plan including synthesis of the annual budget and technology plan; Emergency Action Plan; ensures execution of short- and long-term goals and objectives consistent with the Strategic Plan, annual Business Plan, and Emergency Action Plan; ensures Water District operations and functions effectively to serve the needs of customers/rate payers throughout the Water District's service area, while complying with all applicable laws, regulations, policies, and ordinances; and performs related duties as assigned by the Board of Directors.

DISTINGUISHING CHARACTERISTICS

The GM is an at-will employee hired by the Board of Directors; serves as the Chief Administrative Officer for the Water District; is accountable for developing, implementing and executing short- and long-term goals and objectives, plans, policies, ordinances, budgets, and strategies to accomplish the Water District's mission, Strategic Plan, Business Plan, and Board of Directors priorities. The GM operates within general policy guidelines and exercises substantial latitude and discretion to achieve effective and efficient utilization of the Water District's resources in serving the Water District's constituencies and rate payers.

DUTIES AND FUNCTIONS

The duties of the GM are:

Manages by planning, leading, organizing, controlling, integrating, and evaluating the business activities, financial management, water operations, and public services of all Water District programs to ensure that operations and services

comply with the policies, ordinances, procedures, objectives, work standards and strategic direction set by the Board of Directors and in compliance with applicable laws and regulations.

- Directs the development and implementation of the Water District's Strategic Plan, annual Business Plan including synthesis of the annual budget and long-range technology plan, and the Emergency Action Plan with the Water District management team which includes the Water Operations Manager and Water Quality Manager. Ensures all requests for information and/or documentation from Board Members, and their designated Committees, are fulfilled in a timely manner.
- Directs, evaluates, synthesizes, and monitors development and implementation of Water District budgets and budget revisions; oversees and monitors projects financed by the Water District's Funds, grant-in-aid, loans, and/or bond issuances, and, leads the development of the annual rate structure analysis, property tax process evaluation, and participates in public and Board hearings on proposed rates. Ensures Water District operations operate within the appropriate Budget limits approved by the Board.
- Manages the development of the Capital Improvement Plan project's including scope, schedule, and project budget, recommends approval and adoption by the Board, and oversees major engineering and construction projects financed by the Water District's Funds.
- Plans, leads, and develops an internal annual appraisal and ongoing employee's development (A&D) program including employee's expectations, performance requirements, personal development targets, and annual training plans per MOU agreements with appropriate Bargaining Units. Regularly monitors performance and provides coaching and training opportunities for performance improvement and development; conducts annual appraisal and development evaluations, monitors the Water District management team's A&D evaluations of their employees; and takes disciplinary action, up to and including termination, to address performance deficiencies, in accordance with the Water District's Human Resources policies in order to develop and maintain highly skilled competent professional employees to meet the Water District's mission. Establishes procedures and protocol for employees in handling Customer complaints and concerns with a focus on Customer Satisfaction.
- Leads the evaluation of the Water District's work-flow analysis and work-product production analysis. With support from Human Resources staff, lead the annual review of a Needs Assessment of the Water District's organization chart positions, and make recommendations to the Board of Directors to improve the Water District's hiring procedures through the selection, compensation, training, and day-to-day management practices which support the Water District's mission

to hire highly qualified professional employees that are customer-service oriented.

- Manages the creation and maintenance of comprehensive, effective human resource management programs, policies, ordinances, and systems; directs and monitors the Water District's labor relations, labor negotiations and labor-management relations programs and initiatives; directs the improvement of management systems, processes and metrics to improve Water District operations and effectiveness.
- Assesses Water District service area, regional, industry, and sphere of influence areas, community and customer needs and ensures objectives and priorities are focused on meeting those needs effectively, efficiently, and with high quality service; directs development and implementation of initiatives for service improvement/enhancement; provides day-to-day leadership and works with the Water District management team to ensure high work performance, customer service-oriented work that is environmentally consistent with sound management principles and Water District mission and values.
- Directs and oversees the preparation of analyses and recommendations regarding policy and ordinance issues and long-range plans to address Water District service area needs; advises the Board of Directors regarding policy and ordinance issues to meet changing community and customer needs; advises and assists the Board of Directors in identifying, articulating and implementing policies, ordinances, and programs.
- Complies with Board of Director instructions and requests; develops Board agendas with input from Board of Directors; and makes interpretations of Water District ordinances, policies and applicable laws and regulations to ensure Water District compliance.
- Directs and oversees the analysis of proposed legislation and regulation; directs and participates in industry and intergovernmental activities to influence legislative and regulatory change consistent with the Water District's interests and needs; serves as the Water District's chief representative in dealings with El Dorado County, and towns in the Water District's service area, and with other industry and governmental agencies, professional organizations and elected officials.

OTHER DUTIES

Participates in regional, state and national water, and wastewater meetings and conferences to stay abreast of trends and technology related to a public water and wastewater utility.

Participates in professional and community organizations on behalf of the Water District and as part of the Water District's community involvement and public affairs programs and activities.

MINIMUM QUALIFICATIONS

Knowledge of:

Principles, practices and techniques of organization design and development, public administration, public financing, public contracting and public policy issues, financial management and analysis, and long-range planning as they apply to a public water and wastewater utility; principles, practices and techniques involved in the construction, maintenance and operation of potable water treatment and distribution, and wastewater systems; federal, state and local laws, regulations and court decisions applicable to potable water treatment and distribution, and wastewater systems; Water District functions and associated management, financial; principles and practices of budgeting, purchasing and maintenance of public records; organization and functions of an elected Board of Directors; the Brown Act and other law and regulations governing the conduct of public meetings; social, political and environmental issues influencing program/project development and implementation; research methods and analysis techniques; principles and practices of effective human resource management and supervision; Water District personnel rules, policies and labor contract provisions; principles and practices of sound business communications.

Ability to:

Analyze and make sound recommendations on complex management and administrative issues; plan, lead, organize, and control the direction of operations of a large, complex irrigation, potable water treatment and distribution, and wastewater systems; understand, interpret, explain and apply Water District policy and procedures; present proposals and recommendations clearly, logically and persuasively in public meetings; represent the Water District effectively in negotiations; establish and ensure compliance with appropriate procedures and controls; prepare clear, concise and comprehensive correspondence, reports and other written materials; exercise sound, expert independent judgment within broad general policy guidelines; establish and maintain effective working relationships with Board members, Water District managers, other elected and appointed governmental officials, industry and business executives, professional and community groups, consultants, developers, employees, media representatives and the public; exercise tact and diplomacy in dealing with sensitive, complex and confidential issues and situations.

Knowledge of:

The core values, concepts, and framework of continuous improvement criteria, including the principles of management by fact, and organizational and personal learning; the means of developing alignment between strategic goals and individual performance

standards; practices of process mapping and of structured problem solving; the Strategic Planning Cycle and the various responsibilities within that cycle.

Ability to:

Possess a systems perspective for managing department operations and its key processes to achieve results; to use continuous improvement categories and the core values as building blocks for department operations; define and explain key processes and process requirements within each department; develop and deploy strategic plan elements and key performance measures consistent with Water District goals; develop and maintain continuous improvement in all areas of the Water District business; develop and monitor performance standards for all employees within the Water District; ensure Water District goals and objectives are aligned with other department's goals and objectives, and the Water District as a whole; track and monitor department performance; and make sound decisions based on departmental performance indicators.

TRAINING AND EXPERIENCE:

Any combination of experience and training that provides the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and experience would be:

Experience:

Ten years of administrative and management experience in managing a public utility; or an equivalent combination of training and experience in the operation and maintenance of a public utility.

Education:

A college or university Bachelor's or Master's degree with major emphasis in public or business administration, or finance management, or engineering, or a closely related field.

Certifications:

Certifications and professional licenses are not required but providing technical qualifications as appropriate.

PHYSICAL AND MENTAL DEMANDS

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of the GM.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of the GM, an employee is regularly required to sit; talk or hear, in person, in meetings and by telephone, and is frequently required to walk and stand.

Mental Demands

While performing the duties of the GM, the employee is regularly required to use written and oral communication skills; read and interpret complex data, information and documents; analyze and solve complex, sensitive problems in an ambiguous, dynamic, political environment; observe and interpret people and situations.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the GM. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee works under typical office and field conditions. Field conditions may also involve driving a personal or Water District vehicle to remote and/or off-road locations over rugged terrain and under adverse and in potentially inclement weather conditions, work in and around Water District service areas and locations of facilities and heavy equipment.

The employee must possess a valid California's Class C driver's license with a satisfactory driving record, and be willing to drive to meetings, conferences and workshops to present technical information.

The employee must be willing to work odd and irregular hours during times of need or emergencies, and maintain a regular and consistent full-time work schedule.

The employee is annually required to complete and submit a Fair Political Practices Commission's Statement of Economic Interest Form 700, and employee will receive an annual performance evaluation.

The Water District maintains a drug-free workplace policy and the GM position is a safety-sensitive position.

EXHIBIT B

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
SUMMARY OF BENEFITS
January 1, 2021

RETIREMENT: California Public Employee's Retirement System retirement formula is 2% @ 62 PEPRA Plan. The member contribution is paid by the employee.

DEFERRED COMPENSATION: Employees have the benefit of purchasing an additional deferred compensation 457 plan with the ICMA Retirement Corporation via payroll deduction.

SOCIAL SECURITY: Employees also have the benefits of participating in the Social Security and Medicare Programs.

HEALTH INSURANCE: Employees are provided health insurance through the Association of California Water Agencies. Employees can select their health insurance from one of four available plans. Health insurance is provided by Blue Cross and Kaiser and the District's current monthly premium contribution is:

Employee only:	\$863.07
Employee plus one:	\$1605.30
Employee plus Family:	\$2127.02

DENTAL & VISION INSURANCE: Employees are provided dental insurance through Premier Access and vision insurance through Medical Eye Services. Insurance coverage for dependents may be purchased by the employee through these programs.

LIFE INSURANCE: Employees are provided a life insurance policy equal to their annual salary at no cost to the employee. Additional life insurance may be purchased by the employee through this program.

AFLAC: Employees may purchase additional AFLAC insurance products via payroll deduction.

PAID SICK LEAVE: Employees accrue 12 days of sick leave per year. Sick leave accrual is unlimited and may be used towards additional retirement service credit.

HOLIDAYS: The District observes 11 paid holidays per year.

VACATION: Employees accrue vacation from 12 days to 25 days per year depending on time of service.

LONGEVITY PAY: Employees with 10 years of service receive a salary increase of 2.5%. Employees with 15 years of service receive an additional salary increase of 2.5%.

RETIREE HEALTH INSURANCE BENEFITS: Employees that retire from the District with 20 years of service are provided with \$435 per month for health insurance coverage. The monthly amount can be used for the employee or the employee and their spouse.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
SUMMARY OF BENEFITS
January 1, 2021

Potential Monthly Employee Costs for Medical, Dental and Optical (as of January 1, 2021)

	Employee Only	Employee + 1	Employee + 2 or more
Medical:			
Blue Cross Classic Plan	\$117.68	\$356.21	\$471.98
Blue Cross Advantage	-	\$120.83	\$160.10
Blue Cross CaliforniaCare	\$296.90	\$714.65	\$946.91
Kaiser-Chiro	-	\$39.10	\$192.76
Kaiser-Chiro/Opt	-	\$68.50	\$234.36
Dental	-	\$76.48	\$153.07
Optical	-	\$7.49	\$14.99

Monthly Premiums for Medical, Dental and Optical (as of January 1, 2021)

	Employee Only	Employee + 1	Employee + 2 or more
Medical:			
Blue Cross Classic Plan	\$980.76	\$1961.51	\$2599.00
Blue Cross Advantage	\$863.07	\$1726.13	\$2287.12
Blue Cross CaliforniaCare	\$1159.97	\$2319.95	\$3073.93
Kaiser-Chiro	\$830.70	\$1644.40	\$2319.78
Kaiser-Chiro/Opt	\$845.40	\$1673.80	\$2361.38
Dental	\$61.22	\$137.70	\$214.29
Optical	\$9.37	\$16.86	\$24.36

4.1 HOLIDAYS

Regular, full-time employees of the District are eligible for the following days off with pay:

- New Year's Day
- Martin Luther King, Jr. Day (the third Monday in January)
- President's Day Observance (the third Monday in February)
- Memorial Day Observance (the last Monday in May)
- Independence Day
- Labor Day Observance (the first Monday in September)
- Veterans Day Observance (November 11)
- Thanksgiving Day
- Day after Thanksgiving Day
- Christmas Day
- Day after Christmas*

* On an annual basis, the District schedules a holiday in association with Christmas and/or New Year's Eve.

Generally, if a holiday falls on a Sunday, the following Monday shall be deemed the holiday in lieu of the day observed. If the holiday falls on a Saturday, the previous Friday will be observed.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
SUMMARY OF BENEFITS
January 1, 2021

Subject to the needs of the District, if a holiday falls on an employee's normal day off, the employee may be relieved from work, the previous or following workday, or the District may elect to pay the employee for the day off.

An employee who calls in sick on either the workday prior to the holiday or the workday following the holiday shall not receive pay for the holiday. A pattern of calling in sick prior to or following a holiday may be grounds for discipline.

Regular part-time employees shall be entitled to holiday pay on a pro-rata basis in proportion to the hours worked.

Overtime for Work on Holidays - Employees required to work on holidays will receive the overtime rate of time and one-half for the hours worked.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

PERSONNEL MANUAL

2000

I. GENERAL PERSONNEL POLICIES

The Georgetown Divide Public Utility District recognizes the need to recruit and retain high quality, responsible employees for the efficient and economical operation of the District. To this end, the following rules, regulations and benefit programs have been established.

This policy shall apply only to regular District employees. Government-funded employees shall be governed by the policies dictated by the government for the program involved.

II. DEFINITIONS

- A. Anniversary Date shall mean the first day the employee was employed.
- B. Continuous Service shall mean service commencing with the employee's anniversary date and continuing until broken by resignation or dismissal.
- C. Demotion shall mean a decrease in the duties and responsibilities assigned to an employee and a downward change in his classification and salary range.
- D. Full Time shall mean eight hours per day and five days per week, excepting holidays.
- E. Holiday shall mean any holiday recognized by the District.
- F. Hourly Employee shall mean any employee that is compensated at an hourly rate.
- G. Permanent Employee shall mean any employee who has served the District continuously for six months and is not on probation.
- H. Promotion shall mean an increase in the duties and responsibilities assigned to an employee and an upward change in his classification and salary range.
- I. Reclassification shall mean a change in the duties and responsibilities assigned to an employee and a change in his classification while remaining in the same salary range.

III. CLASSIFICATION

Classifications and job descriptions have been established for each position within the District to provide a basis for equitable remuneration according to duties and responsibilities and to be in conformity with similar agencies.

The District Manager may recommend to the Board of Directors the creation of new classifications and the abolition of existing classes as the need may develop.

The District Manager shall, at each budget session, recommend to the Board of Directors an appropriate salary range for each class.

IV. APPOINTMENTS

All appointments under the civil service system shall be made solely on the basis of integrity, character, merit, fitness, and competitive written and/or oral tests without regard to partisan, political, social or other considerations, and shall be made from lists of eligibles prepared by the General Manager.

When no list of eligibles is available for a position in the class requisitioned by the division head, the General Manager may make a non-civil service appointment for a period not to exceed six months and only until a regular appointment can be made.

The General Manager may make appointments to higher positions exclusively promotional by tests from lower ranks.

Every appointee to a permanent position shall be on probation for six months, except that the General Manager may establish a probationary period for up to 12 months for professional, scientific, administrative, management, or executive positions. The General Manager may terminate the appointment during the probationary period. If the appointment is not then terminated, it shall be permanent.

V. RESIGNATION

An employee may resign in good standing by submitting a letter of resignation to the department head at least two weeks before it is to become effective. In extenuating circumstances, the department head may agree to shorter notice.

VI. PROMOTION, DEMOTION, RECLASSIFICATION

The District Manager may, when authorized by the Board of Directors, promote or demote an employee within his classification or reclassify an employee by written and/or oral test and according to the employee's performance or the needs of the District.

VII. DISMISSAL

No employee may be removed, discharged, or suspended without pay, except for cause. Prior to discharging, removing, or suspending without pay a permanent employee, the District Manager or his/her designee, shall provide the employee with a written Notice of Intent to Discipline setting forth the intended action of the District and stating the reasons for the intended discipline. Within five (5) working days of receipt of the Notice of Intent to Discipline, the employee may schedule a "Skelly" hearing with the District Manager or his/her designee. Failure of the employee to request the Skelly hearing may result in the District Manager or his/her designee taking the intended disciplinary action without the hearing.

The District Manager or his/her designee may dismiss, or suspend ~~for 15 days~~ without pay, an employee for any of the following reasons:

- a. Drunkenness on duty

- b. Willful disobedience
- c. Fraud in securing employment
- d. Dishonesty
- e. Conviction of a felony or misdemeanor
- f. Refusal to take and subscribe to any oath or affirmation, which is required by law in connection with his employment.
- g. Participation in any illegal activity while on duty.
- h. Job abandonment. An employee shall be deemed to have abandoned his/her job and may be dismissed if such employee fails to report for duty, and while able to notify the District office, fails to do so for two consecutive working days or if such employee fails to give notice or report for duty within two consecutive working days following expiration of a leave of absence.
- i. Refusal or inability to perform the work established in the employee's job description.
- j. Any and all acts or threats of violence toward employees or officers of the District, or toward the general public.
- k. Any and all acts or conduct tending to bring the reputation of the District into disrepute or, that in the opinion of the District Manager, are so severe as to warrant immediate disciplinary action.

Section VII amended 2/11/00

The following require three (3) corrective interviews prior to dismissal or suspension:

- a. Incompetence
- b. Inefficiency
- c. Neglect of duty
- d. Insubordination
- e. Addiction to the use of narcotics or habit-forming drugs
- f. Inexcusable absence without leave
- g. General misconduct
- h. Immorality
- i. Discourteous treatment of the public or other employees
- j. Improper political activity
- k. Misuse of District property
- l. Misuse of sick leave
- m. Any other failure of good behavior or acts either during or outside of duty hours, which are incompatible with or inimical to the public service.

The District Manager or his/her designee shall give or mail the employee written notice of the determination made at the Skelly hearing not later than five (5) working days after the hearing.

A corrective interview may be processed by the department head at any time as the need occurs providing it is initiated and presented to the employee involved within seven (7) working days of the incident. The employee may add his personal comments to the interview form.

VIII. LAY OFF

The District Manager may lay off an employee for lack of work or lack of funds.

IX. RIGHT OF APPEAL

A permanent employee may appeal a demotion, dismissal, or suspension without pay by following the procedure outlined below. An employee with less than six (6) months continuous employment with the District shall not have a right of appeal.

1. Within five days of receiving the "Skelly" determination to remove, discharge, or suspend without pay, any employee shall file a written request to appeal the decision with the General Manager or his/her designee. Failure to file a written request to appeal shall result in implementation of the "Skelly" decision.

2. When an appeal is filed, the General Manager shall immediately schedule an appeal hearing before the Board of Directors to hear and determine such charges and shall notify the person accused of the time and place when the charges will be heard by mailing a notice to his/her last known address.

3. The Board shall hear evidence at the hearing and make such decision as it deems just and may among other things order the employee discharged, suspended, or reinstated. The Board shall render its decision in writing and their determination shall be final. This appeal procedure shall not supersede any state or federal law.

X. SAFETY

It is the responsibility of all District personnel to conduct District business in the safest possible manner. Any condition considered unsafe must be reported at once to the Safety Officer.

Employees are required to wear any and all protective clothing and to use any and all protective devices as directed by their supervisor or the Safety Officer.

All job-incurred accidents or injuries **MUST BE REPORTED TO THE SUPERVISOR or the SAFETY OFFICER and to the OFFICE IMMEDIATELY.**

Failure to comply with safety regulations may be cause for dismissal.

XI. DISTRICT VEHICLES

District vehicles are to be used for authorized business only and are to be operated by authorized personnel possessing a valid California Driver's License. Unauthorized persons (i.e. spouses, children, etc) are not permitted in District vehicles.

Only those persons subject to 24-hour maintenance call are authorized to drive District vehicles home. Alcoholic beverages, of any kind, are not permitted inside a District vehicle.

As the use of a District vehicle in and out of normal working hours is subject to public scrutiny, all employees should make every attempt to minimize speculation regarding its use and drive with courtesy and safety at all time.

XII. PERSONAL VEHICLES

The use of personal cars for District business must be authorized by the manager. Reimbursement will be made for mileage when submitted on the approved mileage form.

Under no circumstances shall an employee obtain gasoline or repairs for a personal vehicle at District expense.

XIII. FRINGE BENEFITS

A. Sick Leave

1. Every person who is a full-time, permanent employee of the District shall be entitled to receive 8 hours of sick leave with pay for each full calendar month of regular employment. Permanent employees shall accrue sick leave credit from their first day of employment, but cannot use prior to their reaching permanent status, or 6 months of full-time employment.

2. Part-time or hourly employees who have served continuously for six (6) months shall be entitled to one (1) hour of sick leave for each thirty (30) hours of actual work, not to exceed one thousand, four hundred forty (1,440) hours.

3. If a holiday which an employee is entitled to have off with pay occurs on a workday during the time an employee is absent on sick leave, he/she shall receive pay for the holiday as such, and it shall not be counted as a day of sick leave.

4. Sick leave may be taken for:

a. An employee's illness or injury. Leaves of more than three (3) days for this reason may require a doctor's or licensed practitioner's certificate indicating absence from work was necessary.

b. An employee's dental, eye or other physical or medical examination or treatment by a licensed practitioner and illness of other family members (as defined in "c" following) requiring the presence of the employee. Unless otherwise approved, leaves for this purpose are limited to four (4) hours in any one workday.

c. Death or illness in the immediate family. Up to three (3) days absence with pay will be allowed annually when death or illness occurs in an employee's immediate family, which shall include spouse, parents, brother, sister, children and grandchildren. The payment shall be deducted from sick leave.

5. An employee shall notify his/her supervisor before 8:15 a.m. if sick.

6. Planned sick leave...time of taking sick leave for medical services must be coordinated with the supervisor to meet the District work load.

7. When an employee is absent by reason of injury arising out of, and in the course of, his employment with the District, and is eligible for WORKER'S COMPENSATION, the employee shall receive sick leave benefits for the duration of temporary absence. An employee will receive his salary less the disability insurance benefit received. Sick leave is reduced only by the net amount of District wages paid. Should the employee's sick leave benefits become exhausted and the employee is still disabled, he is entitled to any and all further disability monies received. (Note: Worker's Compensation and SDI benefits are tax-exempt.)

8. When an employee is absent by reason of a non-occupational injury or illness, the employee is eligible for State Disability Insurance. Accrued sick leave/vacation

shall be coordinated with SDI benefits. The employee will receive his/her salary less the disability insurance benefit received. Sick leave is reduced only by the net amount of District wages paid.

9. Employees with five (5) or more years of service, retiring under the Public Employees' Retirement System, shall receive retirement credit for unused sick leave at the rate of .004 years retirement credit for each day of accumulated unused sick leave.

10. Employees otherwise terminated shall receive no compensation for unused sick leave.

B. Vacation Leave

1. Employees of the District shall be entitled to vacations with pay as follows:

a. Beginning the first day of permanent employment through twelve (12) months, vacation benefits are accrued but cannot be used. On each anniversary date thereafter, an employee will accrue and be entitled to twelve (12) days of vacation.

b. Beginning with the sixth year of service and each anniversary date thereafter, an employee will accrue and be entitled to fifteen (15) days of vacation pay.

c. Beginning with the eleventh year, one additional day of vacation time for each year of service between the 11th and 14th years; beginning with the 11th year an employee will accrue an additional day as follows:

11 years	16 days of vacation
12 years	17 days of vacation
13 years	18 days of vacation
14 years	19 days of vacation
15 years	20 days of vacation

c. Beginning with the sixteenth year of service and each anniversary date thereafter, an employee will accrue and be entitled to twenty (20) days of vacation pay.

d. Beginning with the twentieth year of service and each anniversary date thereafter, an employee will accrue and be entitled to twenty-five (25) days of vacation pay.

2. Permanent hourly employees earn vacation pay at the rate of 8 hours for every 173.33 hours worked.

3. Coordination of Time-Off Work for All Employees - All leave (vacation, compensated, or other) must be approved in advance by the employee's immediate supervisor and the General Manager. Application for leave forms will be available in the office. The vacation leave will be posted to the calendar and filed with the payroll clerk. For leave which will extend over 2 days, a minimum of one week's advance notice is required. It will be the responsibility of each supervisor to coordinate his employee's time-off, as well as his own time-off, to insure that adequate coverage is maintained at all times.

4. Each employee is expected to use his/her full vacation each year, if at all possible. If the full vacation is not used in a given year, the employee subject to the

approval of the manager, may request the unused portion to be accumulated to his credit, provided that at NO TIME SHALL HE HOLD MORE THAN 30 DAYS OF VACATION CREDITS. *Notwithstanding the foregoing, the General Manager may accrue up to 60 days of vacation credits. (*amended 3/9/99)

5. Upon termination of employment, the employee will be paid a lump sum for all accrued vacation earned to date.

6. A legal holiday as recognized by the District that falls during an employee's vacation shall not be charged as vacation.

C. Holidays

1. District employees, except as otherwise provided herein, will be entitled to the following holidays off with pay:

New Year's Day	Veteran's Day
Martin Luther King's Birthday	Thanksgiving Day
President's Day	Day After Thanksgiving
Memorial Day	Christmas Day
Independence Day	Day After Christmas
Labor Day	

2. If a holiday falls on a Sunday, the following Monday shall be deemed the holiday in lieu of the day observed. If the holiday falls on a Saturday, the previous Friday will be observed.

3. All holidays, as set forth herein, shall have payment therefore guaranteed. This means that if a holiday falls on an employee's normal day off, the employee will be relieved from work, subject to the needs of the District, the previous or following workday.

4. If an employee is absent from work on either the workday prior to the holiday or the workday following the holiday, without permission or a bona fide reason, he/she will not receive pay for the holiday.

5. Employees called out to work on holidays will be paid overtime for the hours worked. The maximum combination of salary shall not exceed two and one-half (2½) times base rate in any event.

D. Miscellaneous Leaves With Pay

If an employee is required to serve Jury Duty, appear as a witness, or required to attend court concerning District business, he/she shall be granted pay for that period. Any extra compensation, except mileage, received by the employee shall be remitted to the District.

E. Leave of Absence

The General Manager may, in writing grant an employee a leave of absence without pay for a period not to exceed three months. A longer leave of absence may be granted by the Board of Directors.

F. Absence

Notification as to the cause of absence will be required. Personal business will not normally be considered authorized absence, and the employee will not normally be paid for such time off.

G. Insurance

Worker's Compensation Insurance is available to all employees to cover all job-incurred sickness or injuries. State Unemployment Insurance covers unemployment when you are no longer a District employee. State Disability Insurance (SDI) covers an employee on a daily rate when hospitalized for a non-occupational injury or illness, (see Item 8 under Sick Leave), and covers an employee when sick leave runs out. All employees are provided coverage by the United States Social Security Act (FICA).

Blue Cross Hospital and Major Medical Insurance (since July 1, 1982) is paid for the employee and dependents. Coverage begins the 15th of the month following the first full month of permanent employment.

Dental and Optical Insurance is available to all permanent full-time employees and their dependents in accordance with the plan approved by the Board of Directors. Since July 1, 1984 the \$600 dental/optical limit per employee/family is increased by the annual Consumer Price Index (CPI); and a 20% deductible on all optical services was implemented. The employee must have a dental checkup each year to maintain or advance his dental coverage percentage. An employee must be employed six (6) months before the dental/optical plan becomes available to him/her at 70%, advancing 10% each year up to 100%.

Life Insurance is available in accordance with the plan approved by the Board of Directors, to all permanent employees and their dependents who have served six (6) months continuous employment. Cost of the dependent coverage is paid by the employee.

H. Retirement Program

The Public Employee's Retirement System (PERS), as determined by agreement between the District and the Public Employee's Retirement System, is a mandatory retirement program for all permanent full-time employees. The plan provides for an employee's income when he retires. As an additional benefit to the employee (since 6/11/79) the District contributes the employee's share. The program takes effect the first day of permanent full-time employment.

I. Group Meetings

Directors and key personnel may attend meetings of technical, trade, or professional groups at District expense when authorized by the Board of Directors or the General Manager. The cost of the expenses incurred by the employee will be reimbursed by the District.

J. Conventions

Directors and key personnel may attend conventions on an expense basis when authorized by the Board of Directors.

XIV. KEY PERSONNEL

Those employees subject to standby and/or emergency service calls shall refrain from other forms of public service (i.e. fire departments, sheriffs reserve, etc.) that, by their very nature, might provide a conflict with the performance of said duties.

XV. NONDISCRIMINATION AGREEMENT

The District shall comply with all provisions under Title VI, Civil Rights Act of 1964 Nondiscrimination Agreement.

XVI. EQUAL OPPORTUNITY AGREEMENT

The District shall comply with all provisions pursuant to the rules and regulations of the Secretary of Labor issued under the Authority of Executive Order 11246, as amended.

XVII. OVERTIME

Overtime compensation shall be paid at the rate of one and one-half times the regular rate of pay, and is defined as: time worked in excess of (40) hours in a week.

XVIII. STANDBY PAY (effective 7/1/00)

Establishment of Standby pay at \$15 per weekday, \$20 per weekend day, and \$25 per holiday for those employees required to carry a pager and respond after work hours, weekends and holidays.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
SEXUAL HARASSMENT POLICY

1.0 Purpose. It is legally mandated by State and Federal laws that employees have a right to work in an environment that is free from all forms of discrimination, including sexual harassment. Sexual harassment is a form of discrimination that is prohibited by Title VII of the Civil Rights Act of 1964 and California Government Code Section 12940. Sexual harassment is a costly form of discrimination that can result in expensive litigation that may result in back pay or punitive damage awards, withdrawal of Federal support funds and/or other adverse actions. District employees have a grave responsibility for maintaining high standards of honesty, integrity, impartiality and conduct to assure proper performance of the District's business and the maintenance of confidence of the people it serves. It is, therefore,

the policy of the Georgetown Divide Public Utility District that sexual harassment is unacceptable and will not be tolerated.

2.0 Definition. Sexual harassment is generally defined as unsolicited and unwelcome sexual advances of a severe and/or pervasive nature, be they written, verbal, physical and/or visual, that usually occurs when:

2.1 Submission to that conduct or communication is made either explicitly or implicitly a term of condition of employment;

2.2 Submission to or rejection of that conduct or communication by an employee is used as a basis for employment decisions affecting the employee; or,

2.3 Such conduct or communication has the potential to affect an employee's work performance negatively and/or create an intimidating, hostile or otherwise offensive work environment.

3.0 Definition Examples. Sexual harassment manifests itself in many forms. The following are a few examples of sexual harassment:

3.1 Written sexually suggestive or obscene letters, notes or invitations.

3.2 Verbal: sexually derogatory comments, slurs, jokes, remarks or epithets.

3.3 Visual: leering, making sexual gestures, or displaying sexually suggestive objects, pictures, cartoons or posters.

3.4 Physical: assault, attempted rape, impeding or blocking movement, or touching.

3.5 Other:

3.51 Sexual advances which are unwanted (this may include situations which began as reciprocal attractions, but later ceased to be reciprocal).

3.52 Women in nontraditional work environments who are subjected to hazing (this may include being dared or asked to perform unsafe work practices, having tools and equipment stolen, etc.) if requests for sexual favors are not met.

3.53 Employment benefits affected in exchange for sexual favors (may include situations where an individual is treated less favorably because others have acquiesced to sexual advances).

3.54 Implying or actually withholding support for appointment, promotion, transfer or change of assignment; or initiating a rejection on probation or adverse action; or suggesting that a poor performance report will be prepared if requests for sexual favors are not met.

3.55 Reprisals or threats after negative response to sexual advances.

4.0 Policy Publicizing. All employees shall be informed of the District's sexual harassment policy and complaint process prior to their need to know, and again when any complaint is filed. Also, said policy and complaint process shall be readily available to all employees and members of the general public utilizing the District's facilities and services.

4.1 All new employees shall be given a copy of the sexual harassment policy at the time of hiring and said policy's contents shall be discussed with said employee at that time by the Office Manager.

4.2 Within three (3) working days after any complaint has been filed in accordance with this policy, a bulletin shall be prepared and distributed to all employees reinforcing them of the District's sexual harassment policy.

5.0 Complaint Process. Any employee who believes they are the victim of sexual harassment may file a formal or informal confidential complaint without fear of reprisal or embarrassment.

5.1 An informal complaint is made verbally by the employee to his/her immediate supervisor. Although filing the complaint with said immediate supervisor is preferred, the employee is free to file his/her complaint with any supervisory employee.

5.2 A formal complaint is made in writing, using the "Employee Grievance Form," attached hereto as "Appendix A," and made a part hereof. Said form should be submitted by the employee to his/her immediate supervisor. Although submitting the formal complaint with said immediate supervisor is preferred, the employee is free to submit his/her formal complaint with any supervisory employee, or with the President of the Board of Directors if the employee's immediate supervisor is the General Manager and the General Manager is unavailable or personally involved in said complaint.

6.0 Complaint Response Process. Any supervisory employee who receives a formal or informal sexual harassment complaint shall at all times maintain the confidentiality of the complainant and shall personally tell or deliver said complaint immediately and directly to the General Manager or to his/her designee if the General Manager is unavailable.

6.1 Within twenty-four (24) hours of the filing of a formal or informal complaint, even if it is withdrawn, an investigation shall be conducted by the General Manager, or his/her designee.

6.2 A written record of any investigation of an alleged sexual harassment shall be maintained. Findings will be sent to the General Manager.

6.3 All discussions resulting from said investigation shall be kept confidential.

6.4 The person initiating the complaint has the right to be accompanied by an advocate(s) when discussing alleged incidents. Said person shall be advised of this right prior to the commencement of such discussions.

7.0 Disciplinary Procedures and Sanctions. Upon conclusion of the investigation of an alleged sexual harassment, appropriate action shall be taken by the General Manager against the harasser where sexual harassment is found. Whatever punishment is meted out to the harasser shall be made known to the victim of the harassment.

7.1 Appropriate action shall be taken to remedy the victim's loss, if any, resulting from the harassment.

7.2 Action taken to remedy a sexual harassment situation shall be done in a manner so as to protect potential future victims.

7.3 Employees complaining of sexual harassment shall be protected thereafter from any form of reprisal and/or retaliation.

Appendix "A"

SEXUAL HARASSMENT COMPLAINT FORM
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Any individual employed by GDPUD who feels he/she is the victim of sexual harassment may use this form to file a complaint.

Employee's Name: _____

Statement of complaint:

Circumstances involved:

Decision rendered by the informal conference:

Specific remedy sought:

Signature of employee _____

Date _____

Received by _____

Date _____

AGENDA ITEM 8.A.

Attachment 4

**Resolution 2021-XX Affirmation the
Employment Agreement for General Manager**

RESOLUTION NO. 2021-28
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
AFFIRMING EMPLOYMENT AGREEMENT WITH
ADAM COYAN FOR GENERAL MANAGER POSITION

WHEREAS, the Board of Directors (Board) of the Georgetown Divide Public Utility District (District) entered into an agreement with Ralph Anderson & Associates to provide executive search services on March 18, 2020; and

WHEREAS, applications were received and reviewed, Interviews were conducted, and the top candidate was selected; and

WHEREAS, during closed session of June 8, 2021, the Board considered the Employment Agreement for the General Manager position; and

WHEREAS, Board President Michael Saunders reported out in open session ON June 8, 2021, that the Board was made aware that Adam Coyan agreed to sign the Board-offered Employment Agreement and the Board voted 5-0 to accept the Employment Agreement with Adam Coyan; and

WHEREAS, the Employment Agreement provides for an annual base salary of 4155,000; a CalPers retirement of 2% at 55, deferred compensation of 5% of base salary per year, annual vacation leave of 120 hours, and administrative leave of 40 hours per year; and

WHEREAS, salary and benefits contained in the Employment Agreement is budgeted in the FY 2021-2022 Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT the Employment Agreement (**Exhibit A**) between the District and Adam Coyan is **AFFIRMED**.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 14th day of January 2020, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Michael Saunders, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Darrell Creeks, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2021-28 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 13th day of July 2021.

Darrell Creeks, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

DRAFT

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JULY 13, 2021
AGENDA ITEM NO. 8.B.**



AGENDA SECTION: NEW BUSINESS

SUBJECT: FIRST READING OF ORDINANCE 2021-01 CERTIFYING ANNUAL DIRECT CHARGES - FEES AND ASSESSMENTS

PREPARED BY: Gloria Omania, Interim Board Clerk filling in for the vacant Management Analyst position

APPROVED BY: Darrell Creeks, Interim General Manager/Operations Manager

BACKGROUND

The El Dorado County Auditor-Controller notified the District that the deadline for submitting the required documents to place District-related charges on the County's secured property tax bills is August 10, 2021. The notice (**Attachment 1**) from the Auditor-Controller provides a checklist of items to be delivered to the Auditor's Office by the deadline.

The adoption of an ordinance is part of this process. This is the first reading of Ordinance 2021-01 (Attachment 2) to allow the District to place a lien on property of customers with delinquent balances as of June 30, 2021, and to place the annual charges for the District's assessment districts.

A preliminary list of delinquent customers as of June 30, 2021, is included in the Ordinance. The list will be modified up to the date of submission to the County with the removal of customers who have made payments on the balances. The other amounts to be placed on certain property owners' tax bills relate to previously implemented water facility assessment districts. These annual assessments typically continue until the related assessment district debt is retired.

Following the First Reading of Ordinance 2021-01, a legal notice will be published in the newspaper with an updated list of delinquent accounts. The Second Reading of the Ordinance and potential adoption will be held at the next regular Board meeting.

DISCUSSION

At the regular Board meeting of June 8, 2021, the Board considered suspending the tax liens for 2021. No action was taken by the Board then who directed Staff to provide additional information. In response to that request, attached to this report, as **Attachment 3 and Attachment 4**, are copies of the El Dorado County Certification Submission Form for 2019 and 2020. Also attached are redacted copies of Ordinance 2019-01 (**Attachment 4**) and Ordinance 2020-01 (**Attachment 5**).

The following chart is a summary of the Certification Submission Forms delivered by the District to the County in 2019 and 2020.

Year	Date Submitted	Number of Accounts	Total Amount
2019	8/28/2019	23	12,510.10
2020	8/31/2020	54	16,305.16
2021*	To be submitted 8/10/2021	122	58,442.40

*as of COB 6/30/2021

In May of this year, 368 delinquent accounts were initially identified totaling \$176,926.57 in outstanding debt to the District. The explanation for this sharp increase is likely due to the COVID-related Executive Order that prohibits the District from imposing late fees, issuing late notices, and shutting off service for non-payment.

There are many human stories behind these delinquent accounts which Staff has learned through the numerous conversations with customers: some may be tenants who are not paying the water bills unbeknownst to the property owner, or it may be a customer who is legitimately suffering from the economic impact of COVID, or it may be someone who sees this period of no shut-offs, no late fees, and no late notices as an opportunity to not pay.

The Board also requested information regarding the District's efforts to notify customers; this is outlined below.

1. As required, a notice was inserted in the May Billing to all GDPUD customers (**Attachment 7** is a copy of this notice).
2. After the May billing was mailed, Staff received calls, letters and emails from an estimated 100 customers. About 20% of these contacts were from customers who were offended by the notice since they were not delinquent.
3. During this process (June 9–June 30) learned that some landlords did not know about the delinquent status of their accounts due to their tenant's non-payment of water bills. Staff worked to resolve issues with the property owners. Staff acknowledges the need to ensure proper notice is provided to the property owner, in addition to the tenant.
4. Beginning early May and continuing until the close of business on June 30, 2021, Staff continued their attempts to contact customers with delinquent accounts, while performing their other job duties.
5. As of July 1, 2021, the initial total delinquent amount of \$176,926.57 (368 accounts) was reduced to \$58,442.40 (122 accounts) through Staff's efforts to work with customers.

FISCAL IMPACT

This action is required for the District to collect the annual assessments and any unpaid charges. There are currently 122 delinquent water customer accounts with a total outstanding balance of \$58,442.40.

CEQA ASSESSMENT

This is not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors introduce Ordinance 2021-01, by title only, waive First Reading, and receive public comment regarding a proposed Ordinance stating the purpose for adding to and making assessments levied upon the land upon which water service was used and charges unpaid and for annual assessment district levies. Additionally, Staff will make necessary modifications and submit the required documents to the El Dorado County Auditor-Controller by the deadline of August 10, 2021 (5 PM).

ALTERNATIVES

The Board may request substantive changes to the Ordinance for staff to implement.

ATTACHMENTS

1. Notice from the County Auditor-Controller's Office
2. Ordinance 2021-01
3. 2019 Auditor-Controller Certification Submission Form
4. 2020 Auditor-Controller Certification Submission Form
5. Ordinance 2019-01
6. Ordinance 2020-01
7. Notice Inserted in May Billing

AGENDA ITEM 8.B.

Attachment 1

Notice from El Dorado County Auditor-Controller

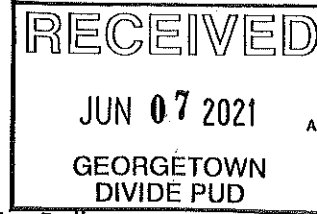


County of El Dorado

OFFICE OF AUDITOR-CONTROLLER

360 FAIR LANE
PLACERVILLE, CALIFORNIA 95667
Phone: (530) 621-5487 FAX: (530) 295-2535

JOE HARN, CPA
Auditor-Controller



BOB TOSCANO
Assistant Auditor-Controller

Date: June 2, 2021

To: All Districts Placing Direct Charges on the 2021/22 Secured Tax Roll

From: Sally Zutter, Accounting Division Manager

RE: 2021/22 Direct Charge Information/Instructions/Checklist

***** AUGUST 10 (5pm) DEADLINE *****

The Assessor is expected to deliver his 2021/22 assessment roll on July 2, 2020, thereby opening the timeframe for districts to add direct charge levies to the secured 2021/22 tax bills. Any additions/changes/deletions subsequent to the deadline may occur if authorized by state statute (\$15 cost recovery per parcel).

This courtesy letter provides a checklist of items necessary for districts to place direct charge levies on the tax bills. Forms, tools, lookups, and the Direct Charges Manual are available online at:

https://www.edcgov.us/Government/Auditor-Controller/PropTax/Pages/direct_charge_information_for_districts.aspx

The district may deliver (email/fax/mail/hand deliver) the following items, in their entirety, to the Auditor's Office beginning July 1. Early submission following July 1 is suggested because no additional time is allotted beyond August 10, regardless of reason.

!! COVID-Friendly "fillable PDF" Forms !!

Just follow the instructions on each form's Background and Instructions page

Checklist of items to be prepared and delivered to the Auditor's office:

- **Governing Authorization Certification form.**
- **Proposition 218 Certification form.**
- **Local Agency Special Tax and Bond Accountability Act – Response form.**
- **Secured/Unsecured Tax Roll Certification form.**
- **Direct Charge Information Sheet form.**
- **Annual Certification of Levy and Data Submission form.**
- **Electronic Data File.** Use one of the four format options as shown in the online Exhibits ("tab delimited" option is generally the easiest).
 - Since procedures and calculations vary from district to district, the Auditor's office is unavailable to assist the district with this process.
 - For districts using ParcelQuest's software, the Auditor's purchased copy of ParcelQuest is available for use via an in-office appointment by calling (530) 621-5470. Please bring a laptop (a plug-in DVD reader is available if needed).

After compiling the entire package, submit it directly to the staff member shown on the Direct Charge Information Sheet form. The Auditor's office will process once the entire compiled package is received.

The Auditor's office will load the district's direct charge levies to the property tax system. If the district has more than one tax code, the levies may either be placed on one large file or broken into separate files for each tax code. The district will be notified of the results via email. Any updated submissions overwrite the previous submission and may be made as late as August 10 (5pm).

Turn Over

Date: June 2, 2021

RE: 2021/22 Direct Charge Information/Instructions/Checklist

Page: 2

Districts should review the information contained in the online Direct Charges Manual (revised May 2021, but a June 2021 revision is anticipated). This document details the entire life cycle of direct charges on the tax roll, information regarding the 12-digit AN, and various responsibilities.

“Parcel split/combine” reports are available online that will greatly assist many districts:

- Compares the most recent actual direct charge levies to determine if the ANs remain valid for the upcoming tax roll year. This report is updated monthly and is applicable as of its run date.
- Particularly helpful for those districts that have a “set list” of ANs levied (e.g. a 1915 bond or Mello-Roos district).
- If ParcelQuest is used to determine a fresh set of ANs each year, then these reports’ value is more limited.

There is a cost recovery for placing the Direct Charges levies on the tax roll. Information regarding the cost recovery can be located online at the website address noted above and in the Direct Charges Manual section *Cost Recovery Amounts*. The amount will be deducted from the district’s general ledger account after the December 10 posting of property tax collections to ensure that the district’s fund doesn’t earn negative interest.

For questions, please contact the specific direct charge tax code’s assigned “contact person” in the Auditor’s office via email or phone as noted on the Direct Charge Information Sheet. Note that the contact person may have recently changed.

!! COVID-Friendly “fillable PDF” Forms !!

Just follow the instructions on each form’s Background and Instructions page

AGENDA ITEM 8.B.

Attachment 2

Ordinance 2021-01

ORDINANCE 2021-01

AN ORDINANCE OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT STATING THE PURPOSE FOR ADDING TO AND MAKING ASSESSMENTS LEVIED UPON THE LAND UPON WHICH WATER SERVICE WAS USED AND CHARGES UNPAID AND FOR ANNUAL ASSESSMENT DISTRICT LEVIES

BE IT ENACTED by the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT, County of El Dorado, State of California, as follows:

1. The Board of Directors of GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT hereby declares that for Fiscal Year 2020-21 the Georgetown Divide Public Utility District water service and related water quality services were furnished to and used on certain parcels of land upon which the annual assessment is, by this said ordinance levied for unpaid charges thereof as of June 30, 2021. Said parcels are set forth in Exhibit A attached hereto and made a part hereof. It is further declared said certain parcels of land are owned, controlled, or in the possession of the same person who owned, controlled, or was in possession of it during the time such service charges were incurred, or if transfers were made of the property since the date such charges were incurred, such transfers have been made by gift, descent, bequest, or devise. It is further declared that said unpaid charges are to be added to and made a part of the annual assessment levied upon said certain parcels of land, shall become a lien upon said parcels of land, and the Board of Directors shall include in its statement to be transmitted to the County Auditor, the amount of said charges upon said certain parcels of land.

2. The Board of Directors hereby orders the Clerk of said GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT to transmit to the County-Auditor a statement of the unpaid charges to be levied which may be added to and become a part of the first installment of the assessment.

3. The Board of Directors hereby orders the Clerk of said GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT to transmit to the County Auditor the forms required to levy the annual assessments for the assessment districts within the Georgetown Divide Public Utility District with outstanding debt. For fiscal year 2021-22, outstanding debt remains for the following assessment districts:

- Stewart Mine Water Assessment District
- Kelsey North Water Assessment District

4. A certified copy of this Ordinance shall be transmitted to the County-Auditor of the County of El Dorado, State of California, upon its adoption.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT held on the thirteenth day of July 2021, by the following vote:

AYES:

NAYS:

ABSENT/ABSTAIN:

ATTEST:

Michael Saunders, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Darrell Creeks, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

****EXHIBIT A****

Georgetown Divide Public Utility District
2021 Tax Roll Delinquencies

This list is the preliminary list, it could be reduced before publishing in the paper and before forwarding to the County.

Assessor's Parcel Number	Legal Owner	Amount
061-231-003-000	Holly Plichta	619.72
061-231-030-000	Kenneth Abhold	338.26
061-740-013-000	Matt Bryan	2814.54
061-410-056-000	Rick and Cherie Mancia	308.80
062-260-015-000	Stephen Ragan	1062.23
062-400-012-000	Jim and Lori Reite	747.98
062-400-018-000	William and Victoria Stigen	273.89
061-150-031-000	Ruth Clark	300.78
061-292-008-000	Carol and Marilyn Vickrey	183.92
061-311-052-000	Linda Silveria	473.34
061-261-008-000	David Croker	238.46
061-343-005-000	Janine Deberry	183.87
061-343-011-000	Donald Bracco	367.63
061-840-016-000	Russell and Robyn Tabayoyon	399.42
061-381-023-000	Richard Beaupre	370.15
061-381-014-000	Brooke Rother	249.82
061-471-008-000	Roberto and Christina Mejia	152.85
061-241-023-000	Daryls Edwards	622.01
061-511-043-000	Marc and Raquel Arnold	606.79
061-511-045-000	Heidi Finley	1208.66
061-511-039-000	Kirbee Long	957.01
061-560-054-000	Christine Berg	185.28
061-332-005-000	Trenton and Marian Mol	124.05
061-441-033-000	Dean Proschold	584.88
061-352-017-000	Jagit Saini	182.28
060-621-005-000	James Vogan	147.64
060-621-001-000	Adam and Danielle Epperle	154.18
060-480-017-000	Mei Chung Shuk	214.59
060-361-050-000	John Edmunds	669.27
060-361-002-000	Robert Dipierto	506.43
060-180-005-000	Diana Cook	571.51
060-180-022-000	Jerome and Viola Ackerman	400.91
060-140-004-000	Donald and Linda McCallum	298.14
060-240-007-000	Della Manzinali	1387.55
060-200-060-000	Steven and Brandy Wirth	362.73
060-220-020-000	William and Joseph Murphy	612.23
088-070-038-000	William and Selena Rogers	193.14
088-080-002-000	Mandy French	502.69
088-080-016-000	Robert Jordan	301.72
088-080-064-000	Tim and Rebecca Bair	948.17
088-050-054-000	Paul Thielke	619.23

088-050-002-000	Mike Houlihan	367.63
060-700-021-000	Virginia Asbury Trust	1301.43
060-700-056-000	Jim Miller	358.38
088-223-033-000	Joshua Hamilton	388.58
088-231-004-000	Derek and Cassandra Paul	412.92
088-231-009-000	Jeff and Sherri Dunning	289.26
088-252-009-000	Roessler Florence Ruth Trust	1006.88
088-282-002-000	Brad Nibbelink	367.62
088-200-023-000	Ingrid Sarmiento Lopez	429.17
088-140-001-000	Dolly Tygret	288.33
060-391-016-000	Tara Edelman	496.48
060-440-016-000	Daniel Hammer	317.32
060-270-026-000	Andrew Gerhard	369.78
060-521-004-000	Tyler and Marlee Anderson	295.52
088-110-037-000	Gary Michael Shults	211.72
088-110-025-000	David Hillman	480.51
088-120-029-000	John and Donald Impson	536.14
088-110-022-000	Austin Marshall	367.62
088-110-013-000	Judy Fuqua	212.16
088-160-008-000	Andy Alessi	367.62
088-400-014-000	Joseph Peterson	498.73
088-400-043-000	Bryant Benson	825.62
088-310-019-000	Stacy Bonney	220.80
088-310-014-000	Robert Cosentini	131.01
088-031-010-000	Ron Caudillo	1026.81
088-020-007-000	Charles Mehard	117.44
060-522-004-000	Ricardo and Carmen Pulido	46.60
060-650-013-000	Eric and Noel Floth	120.58
060-122-022-000	Soren and Bruce Christensen	1008.20
060-122-028-000	Angela Olson	716.59
061-220-036-000	Shelley Downs	368.95
088-350-012-000	Nathaniel and Ashley Hazlett	537.27
089-290-029-000	Janet Zundel	905.32
088-350-002-000	Richard Metz JR	651.52
074-230-012-000	Sherry Gold	366.70
074-230-025-000	Dwayne Heibeck	410.17
074-090-009-000	Shelia Maxwell	1083.08
060-060-015-000	James Emerson	367.63
060-090-026-000	Erik and Selena Grendahl	323.03
073-031-020-000	Patrick and Carol Ryan	320.75
073-392-009-000	Jessica Dushaune	90.31
073-391-025-000	Jonathan Shevchenko	329.04
073-351-053-000	Trish Dofelmire	328.38
073-493-009-000	Justin and April Hobbs	326.02
073-153-001-000	Jerry and Kathryn Taylor	411.41
073-482-001-000	Dylan Hazeltine	717.06
073-292-007-000	Robert and Samantha Hicks	326.86
073-074-024-000	Roland and Anika Gaskill	466.83
073-102-011-000	Larry McCormack	433.57

072-281-012-000	David Ortiz	501.88
072-321-021-000	Paul Hladik	110.22
072-311-019-000	James and Diana Burton	273.27
072-254-001-000	Elliot and Jamie Surdyka	301.16
073-053-012-000	Cory Sater	304.74
072-302-008-000	Cliff Batchelder	1212.78
072-236-008-000	Georgia Anderson	462.08
072-142-009-000	Colette English	456.06
072-142-022-000	Stephen Penstein	229.27
072-072-019-000	Rachel Biesinger	247.25
072-352-002-000	Marcelino and Anita Viray	90.30
072-363-018-000	Mark and Jennifer Drew	798.27
072-114-003-000	Katheryn Warner	340.06
072-102-010-000	David and Kerry Dwelle	290.88
061-042-069-000	Rober Odum	613.98
061-752-003-000	Thomas and Barbara Davis	1306.06
074-060-012-000	Frank Sander	694.25
071-032-040-000	Carl E Ross Trust	275.76
071-370-064-000	Chad and Pam Cook	362.91
071-370-063-000	Amanda Ellis	326.41
071-380-034-000	Rachel Debecker	69.31
071-370-034-000	Elizabeth Tarolli	563.95
104-250-032-000	Rubin Burkett	911.22
104-450-002-000	Dale and Kelly Van Winkle	468.70
071-430-011-000	Anthony and Nicole Boehle	303.82
071-461-009-000	Toby and Lise Edwards	1209.39
071-461-051-000	Anthony and Kati Maietto	394.93
071-310-018-000	Carol Costa	184.92
071-310-017-000	Ravitesh Ram	310.18
071-500-031-000	Gary and Kathryn Kinkade	270.97
071-490-010-000	Douglas Olsen	724.32
	TOTAL	58442.40

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of **Ordinance 2021-01** duly and regularly adopted by the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT, El Dorado County, California, at a meeting duly held on the thirteenth day of July 2021.

Darrell Creeks, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

AGENDA ITEM 8.B.

Attachment 3

2019 Auditor Controller Certification Submission Form

El Dorado County, Auditor-Controller, Property Tax Division
360 Fair Lane, Placerville CA 95667 (530) 621-5470

Direct Charge Levy
Annual Certification of Levy and Data Submission Form

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The information on this form is used to ensure accuracy related to the submission of the direct charge levy data file submitted by August 10. Submit this form each time a data file is submitted. Any file format errors, invalid ANs, amount with an odd cent, or \$0 amount will cause the entire data submission to fail. Please note that each data submission will completely overwrite any previously submitted data for that tax year.

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- Review the Background and Instructions information on this page.
- Locate and print the page(s) with the district's direct charge tax code(s).
- Complete the information below.
- Sign and date the form(s) related only to the specific district's direct charges.
- Retain a copy for the district's records.
- Submit the completed form to the Auditor-Controller, Property Tax Division by **August 30, 2019**, along with the data file (4 data formats are available). Submissions may be made via email, mail, or in person. District bears the responsibility to ensure delivery to the Property Tax Division.

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Direct Charge Tax Code/Brief Description: **84042 Delq Bill: Georgetown PUD**
 District Name: Georgetown Public Utility District
 District Email Address: ccross@gd-pud.org
 Property Tax Division Staff Information: Marsha Tover 530/621-5472 marsha.tover@edcgov.us
 For Tax year: **2019/20** (July 1, 2019 through June 30, 2020)

The undersigned hereby: attests that the direct charge levies have been verified for accuracy and approved by the district; agrees to the cost recovery for direct charges enrolled; and agrees to the statutory and procedural terms for collection on the tax roll.

Check One:

- Only one direct charge tax code # on the file
 Multiple direct charge tax code #s on the file

Check One:

- 1st Submission for tax roll for the tax year
 Resubmission for tax roll for the tax year

Check One:

- Data file is for secured tax roll
 Data file is for unsecured tax roll

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8/28/19 AM PM 23 \$ 12,510.10
 Date Submitted Number of Records Total Amount
 (all levies will reject if different from data file) (all levies will reject if different from data file)

General manager
 Title of Authorized Person Certifying this Form

Steve Palmer
 Print Name of Authorized Person Certifying this Form

[Signature]
 Signature of Authorized Person Certifying this Form

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 Date Received Date Loaded Loaded By Successfully Processed All Records Rejected
 _____ Date Sent Confirm-Reject Memo

061231031000	320.4	84042
088160008000	423.9	84042
061571020000	101.16	84042
073072014000	262.06	84042
088070014000	425.12	84042
061381023000	102.84	84042
061343011000	350.16	84042
088310012000	214.58	84042
073392009000	84.5	84042
060420015000	93.32	84042
073141003000	763.36	84042
060060015000	423.94	84042
060650013000	753.36	84042
088200042000	361.26	84042
104250079000	1573.2	84042
088050002000	425.12	84042
060090005000	2663.56	84042
088110022000	1954	84042
060430074000	364.6	84042
088282002000	141.96	84042
062390030000	423.94	84042
072352002000	262.06	84042
071271017000	21.7	84042

To place levies on the tax roll, please identify the district's direct charge type and then complete the information in that row. Submit the signed document (only the applicable page need be submitted). One sheet per direct charge tax code number.

Georgetown Divide Public Utility District District Name

Steve Palmer District Name

General Manager Title of Authorized Person Certifying this Form

8/28/19 Date

[Signature] Signature of Authorized Person Certifying this Form

84042 Direct Charge Tax Code # (1 per page)

Category	DIRECT CHARGE TYPE	Enabling legislation (may include specific and additional requirements regarding who/what/when/how the levy is authorized)	District submits documents authorizing execution of the enabling legislation	Are Documents already on file with Auditor?	Are any Documents already on file current & accurate?	Authorization to appear on the tax roll?	District submits documents authorizing Auditor to place on tax roll	Are Documents already on file with Auditor?	Are any Documents already on file current & active?
Sanitation & Sewerage Charges for Services HSC§5473 et seq.		<input type="checkbox"/> Counties, Cities and counties, cities, sanitary districts, county sanitation districts, county service areas, sewer maintenance districts, and other public corporations and districts authorized to acquire, construct, maintain and operate sanitary sewers and sewerage systems HSC§5470 <input type="checkbox"/> County Sanitation Districts HSC§4741.7 <input type="checkbox"/> County Service Areas GOV§25215.5 <input type="checkbox"/> Garbage Disposal Districts PRC§49031 <input type="checkbox"/> Other, please contact Auditor's Office	Attested copy of resolution or ordinance approving charges	No, it's attached	N/A	HSC§5473 – 5473.11	Attested copy of resolution or ordinance	No, it's attached	N/A
		<input type="checkbox"/> Counties, Cities and counties, cities, sanitary districts, county sanitation districts, county service areas, sewer maintenance districts, and other public corporations and districts authorized to acquire, construct, maintain and operate sanitary sewers and sewerage systems HSC§5470 <input type="checkbox"/> County Sanitation Districts HSC§4741.7 <input type="checkbox"/> County Service Areas GOV§25215.5 <input type="checkbox"/> Garbage Disposal Districts PRC§49031 <input type="checkbox"/> Other, please contact Auditor's Office	Attested copy of resolution or ordinance approving charges	No, it's attached	N/A	HSC§5473 – 5473.11	Attested copy of resolution or ordinance	No, it's attached	N/A
Fees & Charges	Sanitation & Sewerage Connection Fees HSC§5474 et seq.	Please contact Auditor's Office	Please contact Auditor's Office	Please contact Auditor's Office	Please contact Auditor's Office	Please contact Auditor's Office	Please contact Auditor's Office	Please contact Auditor's Office	Please contact Auditor's Office

None of the above	Please contact Auditor's Office	Please contact Auditor's Office	Please contact Auditor's Office	Please contact Auditor's Office	Please contact Auditor's Office	Please contact Auditor's Office	Please contact Auditor's Office	Please contact Auditor's Office	Please contact Auditor's Office
Delinquent Refuse Collection Charges GOV\$25828	<input type="checkbox"/> County GOV\$25828 <input type="checkbox"/> County, city, and county, district, regional agency as defined in PRC\$40181, or other local government agency GOV\$25828 <input type="checkbox"/> Other, please contact Auditor's Office	<input type="checkbox"/> For secured: copy of <u>recorded</u> certified resolution of confirmation <input type="checkbox"/> For unsecured: copy of <u>unrecorded</u> certified resolution of confirmation	No, it's attached	N/A	GOV\$25828	Attested copy of resolution or ordinance	No, it's attached	N/A	
Delinquent Waste Disposal Sites & Services Fees GOV\$25831	<input type="checkbox"/> Counties GOV\$25831 <input type="checkbox"/> County, city, and county, district, regional agency as defined in PRC\$40181, or other local government agency GOV\$25828 <input type="checkbox"/> Other, please contact Auditor's Office	<input type="checkbox"/> For secured: copy of recorded certified resolution of confirmation <input type="checkbox"/> For unsecured: copy of unrecorded certified resolution of confirmation	No, it's attached	N/A	GOV\$25831	Attested copy of resolution or ordinance	No, it's attached	N/A	
Delinquent Sanitation & Sewerage Charges for Services HSC\$5473 et seq.	<input type="checkbox"/> Counties, Cities and counties, cities, sanitary districts, county sanitation districts, county service areas, sewer maintenance districts, and other public corporations and districts authorized to acquire, construct, maintain and operate sanitary sewers and sewerage systems HSC\$5470 <input type="checkbox"/> County Sanitation Districts HSC\$4741.7 <input type="checkbox"/> County Service Areas GOV\$25215.5 <input type="checkbox"/> Garbage Disposal Districts PRC\$49031 <input type="checkbox"/> Other, please contact Auditor's Office	Attested copy of resolution or ordinance approving charges	No, it's attached	N/A	HSC\$5473 - 5473.11	Attested copy of resolution or ordinance	No, it's attached	N/A	
Delinquent Sanitation & Sewerage Connection Fees HSC\$5474 et seq.	<input type="checkbox"/> Counties, Cities and counties, cities, sanitary districts, county sanitation districts, county service areas, sewer maintenance districts, and other public corporations and districts authorized to acquire, construct, maintain and operate sanitary sewers and sewerage systems HSC\$5470 <input type="checkbox"/> County Sanitation Districts HSC\$4741.7 <input type="checkbox"/> County Service Areas GOV\$25215.5 <input type="checkbox"/> Garbage Disposal Districts PRC\$49031 <input type="checkbox"/> Other, please contact Auditor's Office	Attested copy of resolution or ordinance approving charges	No, it's attached	N/A	HSC\$5474.4 5474.8	Attested copy of resolution or ordinance	No, it's attached	N/A	
Public Utility District Delinquent Utility Works & Services PUC\$16401 et seq.	<input checked="" type="checkbox"/> Public Utility Districts PUC\$15503 <input type="checkbox"/> Other, please contact Auditor's Office	Attested copy of resolution or ordinance approving charges	No, it's attached	N/A	PUC\$16469 - 16472 (\$16472.1 is an alternate method not using the tax roll)	Attested copy of resolution or ordinance	No, it's attached	N/A	
Irrigation District Delinquent Water & Other Services WA T\$25800 et seq.	<input type="checkbox"/> Irrigation Districts WAT\$20513 <input type="checkbox"/> Improvement District in Irrigation Districts WAT\$20514, 23672 & 23915 <input type="checkbox"/> Other, please contact Auditor's Office	Attested Copy of resolution or ordinance approving charges	No, it's attached	N/A	WAT\$25806 & 22284	Attested copy of resolution or ordinance	No, it's attached	N/A	

Delinquent Fees & Charges

Direct Charge Levy Process
Proposition 218 Certification Form

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- The District's direct charge is an **assessment** that with regard to any applicable sections of the State Constitution Articles XIII C & XIII D and related case law is:
- In compliance.
 - Not in compliance.
 - Grandfathered (certain assessments existing prior to 7/1/1997 with no changes to methodology).
 - Not subject to any aspect of the requirements of the State Constitution Articles XIII C & XIII D and related case law.
- The District's direct charge is a **fee or charge** that with regard to any applicable sections of the State Constitution Articles XIII C & XIII D and related case law is:
- In compliance.
 - Not in compliance.
 - Not subject to any aspect of the requirements of the State Constitution Articles XIII C & XIII D and related case law.
- The District's direct charge is a **special tax** that with regard to any applicable sections of the State Constitution Articles XIII C & XIII D and related case law is:
- In compliance.
 - Not in compliance.
 - Not subject to any aspect of the requirements of the State Constitution Articles XIII C & XIII D and related case law.
- The District's direct charge is an **abatement** that with regard to any applicable sections of the State Constitution Articles XIII C & XIII D and related case law is:
- In compliance.
 - Not in compliance.
 - Not subject to any aspect of the requirements of the State Constitution Articles XIII C & XIII D and related case law.
- Other: _____

Georgetown Divide PUD
District Name

84042
Direct Charge Code Tax Number(s) (or attach list)

Steve Palmer
Print Name of Authorized Person Certifying this Form

General Manager
Title of Authorized Person Certifying this Form

[Signature]
Signature of Authorized Person Certifying this Form

8/26/19
Date Form Certified

Direct Charge Levy Process

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The district has a direct charge levy that is subject to the Accountability Act. Proceed to Question A:

A. The district levied this direct charge last fiscal year (the fiscal year ending prior to January 1 of this calendar year):

- Yes. Proceed to Question B.
- No. State law doesn't require a report when not levied the prior year; thus, the remaining questions do not need to be answered. Proceed to the sign/date section of the form.

B. The district filed an Accountability Act report with the district's board:

- Yes, it was filed with the district's board timely on ____/____/____. Proceed to Question C.
- Yes, however, it was not filed timely with the district's board. Instead, it was filed on ____/____/____. Proceed to Question C.
- No. Since no report was filed, there is nothing to send to the Auditor-Controller under the Public Records Act. The remaining questions do not need to be answered. Proceed to the sign/date section of the form.

C. The annual Accountability Act report identifies all legally required criteria (see the Background section of this form):

- Yes. Proceed to Question D.
- No. Proceed to Question D.

D. Attached is an attested copy of the annual Accountability Act report, as requested under the California Public Records Act.

- Yes. Proceed to the sign/date section of the form.
- No, nothing is attached because _____
_____. Proceed to the sign/date section of the form.


The district's direct charge levy is not a "Voter-Approved Special Tax", a "Qualified Special Tax", or a bonded "Mello-Roos Community Facilities District Act of 1982 Special Tax". Instead, the district's direct charge levy is some other type that is not subject to the Accountability Act. Thus, no such report is on file with the district's board. Proceed to the sign/date section of the form.

Georgetown Divide PUD
District Name

84042
Direct Charge Tax Code Number(s) (or attach list)

Steve Palmer
Print Name of Authorized Person Certifying this Form

General Manager
Title of Authorized Person Certifying this Form


Signature of Authorized Person Certifying this Form

8/28/19
Date Form Certified

Direct Charge Levy Process
Secured/Unsecured Tax Roll Certification Form

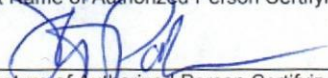
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- The District's levy is a delinquent fee/charge/abatement (see chart above). Check any that apply. If more than one applies, submit multiple sets of electronic data files (contact Auditor prior to submission).
- The levy is subject to the criteria where any property sold¹ or encumbered² "prior to December 10 of the current calendar year" is eligible only for the unsecured roll. Check any that apply. If more than one applies, submit multiple sets of electronic data files (contact Auditor prior to submission).
- The District hereby certifies the property levied has not been sold¹ or encumbered² prior to delivery to the Auditor and may be placed on the secured tax roll. In addition, the District agrees to complete and submit a Direct Charge Correction Form to the Auditor by March 1 to move the levy to the unsecured roll on any property sold¹ or encumbered² by December 10.
- The District hereby certifies the property levied has been sold¹ or encumbered² prior to delivery to the Auditor and is eligible only for the unsecured tax roll.
- The levy is subject to the criteria where any property sold¹ or encumbered² "during the year prior to the date on which the first installment of the general taxes that include the charges appears on the assessment roll^{3,4}" is eligible only for the unsecured roll. Check any that apply. If more than one applies, submit multiple sets of data.
- The District hereby certifies the property levied has not been sold¹ or encumbered² prior to delivery to the Auditor and may be placed on the secured tax roll. In addition, the District agrees to complete and submit a Direct Charge Correction Form to the Auditor by March 1 to move the levy to the unsecured roll on any property sold¹ or encumbered² by during the year prior to the date on which the first installment of the general taxes that include the charges appears on the assessment roll^{3,4}.
- The District hereby certifies the property levied has been sold¹ or encumbered² prior to delivery to the Auditor and is eligible only for the unsecured tax roll.
- The levy is subject to the criteria where any property sold¹ or encumbered² "in the year preceding the date on which the 1st installment of real property taxes which evidence the charges appears on the roll³" is not eligible to be placed on the secured or unsecured tax rolls. The district hereby certifies the property levied has not been sold¹ or encumbered² since August/September of the prior year through to the time the levy is delivered to the Auditor and may be placed on the secured tax roll. In addition, the District agrees to complete and submit a Direct Charge Correction Form to the Auditor by March 1 to remove the levy on any property that is sold¹ or encumbered² between the time delivered to the Auditor and the time the charge appears on the roll.
- The District's levy is a Benefit Assessment District Act of 1982 (BAD) assessment. Check any that apply. If more than one applies, submit multiple sets of electronic data files (contact Auditor prior to submission).
- The BAD assessment has been levied on the property in previous year(s). The district hereby certifies the property levied is eligible to be placed on the secured tax roll.
- The BAD assessment is being levied on the property for the 1st time. The district hereby certifies the property levied has not been sold¹ or encumbered² prior to delivery to the Auditor and may be placed on the secured tax roll. In addition, the District agrees to complete and submit a Direct Charge Correction Form to the Auditor by March 1 to move the levy to the unsecured roll on any property sold¹ or encumbered² by December 10.
- The BAD assessment is being levied on the property for the 1st time. The district hereby certifies the property levied has been sold¹ or encumbered² prior to delivery to the Auditor and is eligible only for the unsecured tax roll.
- The District's levy is an Escaped Direct Charge. Check any that apply. If more than one applies, submit multiple sets of electronic data files (contact Auditor prior to submission).
- The district hereby certifies the property levied has not been sold¹ or encumbered² subsequent to July 1 of the year of escape and prior to the correction being entered on the current roll and is eligible to be placed on the secured tax roll.
- The district hereby certifies the property levied has been sold¹ or encumbered² subsequent to July 1 of the year of escape and prior to the correction being entered on the current roll and is eligible to be placed only on the unsecured tax roll.
- Others not eligible for secured tax roll. Please contact the Auditor-Controller's Property Tax Division prior to submitting the direct charge levies.
- The District's levy is not one of the types shown above. The District hereby certifies the property levied is eligible, under the laws of the State of California, to be placed on the secured tax roll.

Georgetown Divide PUD
District Name

Steve Palmer
Print Name of Authorized Person Certifying this Form


Signature of Authorized Person Certifying this Form

84042
Direct Charge Tax Code Number(s) (or attach list)

General Manager
Title of Authorized Person Certifying this Form

8/28/19
Date Form Certified

El Dorado County, Auditor-Controller, Property Tax Division
360 Fair Lane, Placerville CA 95667 (530) 621-5470
Direct Charge Information Sheet as of May 13, 2019

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The information on this form is used to ensure accuracy related to the direct charge levy, contact information, revenue distribution, etc. The review, validation, and submission of this information is necessary each year by the statutory deadline of **August 10**. The district may make additional updates to the information anytime throughout the year by submitting an updated form.

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- Review the Background and Instructions information on this page.
- Locate and print the page(s) with the district's direct charge(s).
- Review and validate the information below.
- Notate changes/inaccuracies using a colored pen or highlighter. IF using a pdf text editing tool, also use the highlighting tool to highlight the changes. Changes must be obvious when glancing at the form.
- Sign and date the form(s) related only to the specific district's direct charges.
- Retain a copy for your records.
- Submit the completed form to the Auditor-Controller, Property Tax Division by **August 10**, along with the other required forms. Submissions may be made via mail, fax, or email.

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Direct Charge Tax Code: **84042** FYI Tax Code <2018/19: 20661
 Description on the Tax Bill: **Delq Bill: Georgetown PUD**
 Property Tax Division Staff Assignment: **Marsha Tover**
 Property Tax Division Staff Email: **marsha.tover@edcgov.us**
 Property Tax Division Staff Phone Number: **530/621-5472**
 Teeter Plan (R&T\$4701 et seq.) (Y or N): **N**

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District Name: **Georgetown Public Utility District**
Type & Description: **Delinquent Public Utility District Utility Works & Services**
Category: **Delinquent Fees & Charges**
Phone# on Tax Bill: **530/333-4356**
District Contact: **Steve Palmer, General Manager**
PO Box 4240
Georgetown, CA 95634

District Email Address: **ccross@gd-pud.org**
District Phone# – During Business Hours: **530/333-4356**
District Phone# – Alternate (if applicable):
District FAX Number (if applicable): **530/333-9442**
District Website (if applicable): **http://www.gd-pud.org/**

Consultant Name (if applicable):
Consultant Address:
Consultant City/State/Zip:
Consultant Phone:
Consultant FAX:
Consultant Email Address:

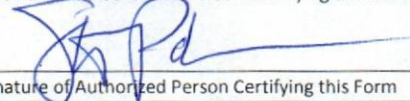
FENIX/MUNIS G/L Org Code: **8716601**
FENIX/MUNIS Revenue Object: **1740**
FENIX/MUNIS Project String (if applicable):
Current Year Levy Status: **Active**

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- Please make changes that have been obviously noted above.
 The information above is accurate and no changes are needed.

Steve Palmer
 Print Name of Authorized Person Certifying this Form

General Manager
 Title of Authorized Person Certifying this Form


 Signature of Authorized Person Certifying this Form

8/28/19
 Date Form Certified

AGENDA ITEM 8.B.

Attachment 4

2020 Auditor Controller Certification Submission Form

Direct Charge Levy
Annual Certification of Levy and Data Submission Form

Extension is Granted Pursuant to R&T§155.3 Due to COVID-19

DEADLINE IS 5PM MONDAY, AUGUST 31, 2020

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Any error will cause the entire data submission to fail. These include:

- Incorrect overall file format (4 data formats are available)
- File format errors on individual records/lines
- Invalid ANs
- Duplicate ANs
- Levy amount with an odd cent (.01, .03, .05, etc.)
- \$0 amount

Any data resubmissions completely overwrite the entire tax code's previously submitted data for the same tax year.

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Direct Charge Tax Code: **84042**
Direct Charge Tax Bill Description: **Delq Bill: Georgetown PUD**
District Name: **Georgetown Public Utility District**
District Email Address: **ccross@gd-pud.org**
Property Tax Division Staff Information: **Marsha Tover 530/621-5472 marsha.tover@edcgov.us**
For Tax year: **2020/2021 (July 1, 2020 through June 30, 2021)**

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The undersigned hereby: attests that the direct charge levies have been verified for accuracy and approved by the district; agrees to the cost recovery for direct charges enrolled; and agrees to the statutory and procedural terms for collection on the tax roll.

Check One:

- Only one direct charge tax code # on the file
 Multiple direct charge tax code #s on the file

Check One:

- 1st Submission for tax roll for the tax year
 Resubmission for tax roll for the tax year

Check One:

- Data file is for secured tax roll
 Data file is for unsecured tax roll

8/31/20
Date Submitted

AM
 PM

54
Number of Records
(all levies will reject if different from data file)

\$ 14,305.16
Total Amount
(all levies will reject if different from data file)

Interim GM
Title of Authorized Person Certifying this Form

Jeff Nelson, PE
Print Name of Authorized Person Certifying this Form

Jeff Nelson
Signature of Authorized Person Certifying this Form

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Date Received

Date Loaded

Loaded By

Successfully Processed
 All Records Rejected

Date Sent Confirm-Reject Memo

**Direct Charge Levy Process
Governing Authorization Certification Form**

El Dorado County, Auditor-Controller, Property Tax Division
360 Fair Lane, Placerville CA 95667, (530) 621-5470

Georgetown Divide PUD Date Certified 8/31/20
Jeff Nelson, PE District Name Interim GM

Direct Charge Tax Code # (1 per page) 84042
Jeff Nelson

Print Name of Authorized Person Certifying this Form _____ Title of Authorized Person Certifying this Form _____

Signature of Authorized Person Certifying this Form _____

Category	DIRECT CHARGE TYPE	Enabling legislation (may include specific and additional requirements regarding who/what/when/how the levy is authorized)	District submits documents authorizing execution of the enabling legislation <input type="checkbox"/> For secured: copy of recorded certified resolution of confirmation <input type="checkbox"/> For unsecured: copy of unrecorded certified resolution of confirmation	Are Documents already on file with Auditor?	Are any Documents already on file current & accurate?	Authorization to appear on the tax roll?	District submits documents authorizing Auditor to place on tax roll	Are Documents already on file with Auditor?	Are any Documents already on file current & active?
	Delinquent Refuse Collection Charges GOV\$25828	<input type="checkbox"/> County GOV\$25828 <input type="checkbox"/> County, city, and county, district, regional agency as defined in PRC\$40181, or other local government agency GOV\$25828 <input type="checkbox"/> Other, please contact Auditor's Office	<input type="checkbox"/> For secured: copy of recorded certified resolution of confirmation <input type="checkbox"/> For unsecured: copy of unrecorded certified resolution of confirmation	No, it's attached	N/A	GOV\$25828	Attested copy of resolution or ordinance	No, it's attached	N/A
	Delinquent Waste Disposal Sites & Services Fees GOV\$25831	<input type="checkbox"/> Counties GOV\$25831 <input type="checkbox"/> County, city, and county, district, regional agency as defined in PRC\$40181, or other local government agency GOV\$25828 <input type="checkbox"/> Other, please contact Auditor's Office	<input type="checkbox"/> For secured: copy of recorded certified resolution of confirmation <input type="checkbox"/> For unsecured: copy of unrecorded certified resolution of confirmation	No, it's attached	N/A	GOV\$25831	Attested copy of resolution or ordinance	No, it's attached	N/A
	Delinquent Sanitation & Sewerage Charges for Services HSC\$5473 et seq.	<input type="checkbox"/> Counties, Cities and counties, cities, sanitary districts, county sanitation districts, county service areas, sewer maintenance districts, and other public corporations and districts authorized to acquire, construct, maintain and operate sanitary sewers and sewerage systems HSC\$5470 <input type="checkbox"/> County Sanitation Districts HSC\$4741.7 <input type="checkbox"/> County Service Areas GOV\$25215.5 <input type="checkbox"/> Garbage Disposal Districts PRC\$49031 <input type="checkbox"/> Other, please contact Auditor's Office	Attested copy of resolution or ordinance approving charges	No, it's attached	N/A	HSC\$5473 - 5473.11	Attested copy of resolution or ordinance	No, it's attached	N/A
	Delinquent Sanitation & Sewerage Connection Fees HSC\$5474 et seq.	<input type="checkbox"/> Counties, Cities and counties, cities, sanitary districts, county sanitation districts, county service areas, sewer maintenance districts, and other public corporations and districts authorized to acquire, construct, maintain and operate sanitary sewers and sewerage systems HSC\$5470 <input type="checkbox"/> County Sanitation Districts HSC\$4741.7 <input type="checkbox"/> County Service Areas GOV\$25215.5 <input type="checkbox"/> Garbage Disposal Districts PRC\$49031 <input type="checkbox"/> Other, please contact Auditor's Office	Attested copy of resolution or ordinance approving charges	No, it's attached	N/A	HSC\$5474.4 - 5474.8	Attested copy of resolution or ordinance	No, it's attached	N/A
	Public Utility District Delinquent Utility Works & Services PUC\$16401 et seq.	<input type="checkbox"/> Public Utility Districts PUC\$15503 <input type="checkbox"/> Other, please contact Auditor's Office	Attested copy of resolution or ordinance approving charges	No, it's attached	N/A	PUC\$16469 - 16472 (§16472.1 is an alternate method not using the tax roll)	Attested copy of resolution or ordinance	No, it's attached	N/A

Direct Charge Information Sheet As Of May 31, 2020 Form

F Y I
Direct Charge Tax Code: 84042 FYI Tax Code <2018/19: 20661
Description on the Tax Bill: Delq Bill: Georgetown PUD
Property Tax Division Staff Assignment/Email/Phone#: Marsha Tover marsha.tover@edcgov.us 530/621-5472
Teeter Plan (R&T\$4701 et seq.) (Y or N): N

V A L I D A T E & N O T A T E C H A N G E S

District Name: Georgetown Public Utility District

Type & Description: Delinquent Public Utility District Utility Works & Services

Category: Delinquent Fees & Charges

Phone# on Tax Bill: 530/333-4356

District Contact: Steve Palmer, General Manager Jeff Nelson, Interim Gm

District Address: PO Box 4240, Georgetown, CA 95634

District Email Address: ccross@gd-pud.org

District Business Hours Phone#: 530/333-4356

Alternate Phone # (if applicable): _____

District Website (if applicable): http://www.gd-pud.org/

Consultant Name (if applicable): _____

Consultant Address: _____

Consultant City/State/Zip: _____

Consultant Phone: _____

Consultant Email Address: _____

FENIX Org Code: 8716601

FENIX Revenue Object: 1740

FENIX Project String (if applicable): _____

Current Year Levy Status: Active

C O M P L E T E

Please make changes noted above.
 The information above is accurate and no changes are needed.

Jeff Nelson, Pe Interim Gm
Print Name of Authorized Person Certifying this Form Title of Authorized Person Certifying this Form

Jeff Nelson 8/31/20
Signature of Authorized Person Certifying this Form Date Form Certified

Direct Charge Levy Process
Proposition 218 Certification Form

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- The District's direct charge is an assessment that with regard to any applicable sections of the State Constitution Articles XIII C & XIII D and related case law is:
- In compliance.
 - Not in compliance.
 - Grandfathered (certain assessments existing prior to 7/1/1997 with no changes to methodology).
 - Not subject to any aspect of the requirements of the State Constitution Articles XIII C & XIII D and related case law.

- The District's direct charge is a fee or charge that with regard to any applicable sections of the State Constitution Articles XIII C & XIII D and related case law is:
- In compliance.
 - Not in compliance.
 - Not subject to any aspect of the requirements of the State Constitution Articles XIII C & XIII D and related case law.

- The District's direct charge is a special tax that with regard to any applicable sections of the State Constitution Articles XIII C & XIII D and related case law is:
- In compliance.
 - Not in compliance.
 - Not subject to any aspect of the requirements of the State Constitution Articles XIII C & XIII D and related case law.

- The District's direct charge is an abatement that with regard to any applicable sections of the State Constitution Articles XIII C & XIII D and related case law is:
- In compliance.
 - Not in compliance.
 - Not subject to any aspect of the requirements of the State Constitution Articles XIII C & XIII D and related case law.

Other: _____

Georgetown Divide PUD
District Name

Direct Charge Tax Code Number(s):

84042
 List attached.

Jeff Nelson, PE
Print Name of Authorized Person Certifying this Form

Interim Gm
Title of Authorized Person Certifying this Form

Jeff Nelson
Signature of Authorized Person Certifying this Form

8/3/20
Date Form Certified

Direct Charge Levy Process

Local Agency Special Tax & Bond Accountability Act - Response Form

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The district has a direct charge levy that is subject to the Accountability Act. Proceed to Question A:

A. The district levied this direct charge last fiscal year (the fiscal year ending prior to January 1 of this calendar year):

- Yes. Proceed to Question B.
 No. State law doesn't require a report when not levied the prior year; thus, the remaining questions do not need to be answered. Proceed to the sign/date section of the form.

B. The district filed an Accountability Act report with the district's board:

- Yes, it was filed with the district's board timely on this date _____. Proceed to Question C.
 Yes, however, it was not filed timely with the district's board. Instead, it was filed on this date _____. Proceed to Question C.
 No. Since no report was filed, there is nothing to send to the Auditor-Controller under the Public Records Act. The remaining questions do not need to be answered. Proceed to the sign/date section of the form.

C. The annual Accountability Act report identifies all legally required criteria (see the Background section of this form):

- Yes. Proceed to Question D.
 No. Proceed to Question D.

D. Attached is an attested copy of the annual Accountability Act report, as requested under the California Public Records Act.

- Yes. Proceed to the sign/date section of the form.
 No, nothing is attached because _____. Proceed to the sign/date section of the form.

The district's direct charge levy is not a "Voter-Approved Special Tax", a "Qualified Special Tax", or a bonded "Mello-Roos Community Facilities District Act of 1982 Special Tax". Instead, the district's direct charge levy is some other type that is not subject to the Accountability Act. Thus, no such report is on file with the district's board. Proceed to the sign/date section of the form.

Georgetown Divide Pub
District Name

Jeff Nelson, PE
Print Name of Authorized Person Certifying this Form

Jeff Nelson
Signature of Authorized Person Certifying this Form

Direct Charge Tax Code Number(s):

84042
 List attached.

Interim Gm
Title of Authorized Person Certifying this Form

8/31/20
Date Form Certified

El Dorado County, Auditor-Controller, Property Tax Division
360 Fair Lane, Placerville CA 95667 (530) 621-5470
Direct Charge Levy Process
Secured/Unsecured Tax Roll Certification Form

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- The District's levy is a delinquent fee/charge/abatement (see chart above). Check any that apply. If more than one applies, submit multiple sets of electronic data files (contact Auditor prior to submission).
- The levy is subject to the criteria where any property sold¹ or encumbered² "prior to December 10 of the current calendar year" is eligible only for the unsecured roll. Check any that apply. If more than one applies, submit multiple sets of electronic data files (contact Auditor prior to submission).
- The District hereby certifies the property levied has not been sold¹ or encumbered² prior to delivery to the Auditor and may be placed on the secured tax roll. In addition, the District agrees to complete and submit a Direct Charge Correction Form to the Auditor by March 1 to move the levy to the unsecured roll on any property sold¹ or encumbered² by December 10.
- The District hereby certifies the property levied has been sold¹ or encumbered² prior to delivery to the Auditor and is eligible only for the unsecured tax roll.
- The levy is subject to the criteria where any property sold¹ or encumbered² "during the year prior to the date on which the first installment of the general taxes that include the charges appears on the assessment roll^{3,4}" is eligible only for the unsecured roll. Check any that apply. If more than one applies, submit multiple sets of data.
- The District hereby certifies the property levied has not been sold¹ or encumbered² prior to delivery to the Auditor and may be placed on the secured tax roll. In addition, the District agrees to complete and submit a Direct Charge Correction Form to the Auditor by March 1 to move the levy to the unsecured roll on any property sold¹ or encumbered² by during the year prior to the date on which the first installment of the general taxes that include the charges appears on the assessment roll^{3,4}.
- The District hereby certifies the property levied has been sold¹ or encumbered² prior to delivery to the Auditor and is eligible only for the unsecured tax roll.
- The levy is subject to the criteria where any property sold¹ or encumbered² "in the year preceding the date on which the 1st installment of real property taxes which evidence the charges appears on the roll³" is not eligible to be placed on the secured or unsecured tax rolls. The district hereby certifies the property levied has not been sold¹ or encumbered² since August/September of the prior year through to the time the levy is delivered to the Auditor and may be placed on the secured tax roll. In addition, the District agrees to complete and submit a Direct Charge Correction Form to the Auditor by March 1 to remove the levy on any property that is sold¹ or encumbered² between the time delivered to the Auditor and the time the charge appears on the roll.
- The District's levy is a Benefit Assessment District Act of 1982 (BAD) assessment. Check any that apply. If more than one applies, submit multiple sets of electronic data files (contact Auditor prior to submission).
- The BAD assessment has been levied on the property in previous year(s). The district hereby certifies the property levied is eligible to be placed on the secured tax roll.
- The BAD assessment is being levied on the property for the 1st time. The district hereby certifies the property levied has not been sold¹ or encumbered² prior to delivery to the Auditor and may be placed on the secured tax roll. In addition, the District agrees to complete and submit a Direct Charge Correction Form to the Auditor by March 1 to move the levy to the unsecured roll on any property sold¹ or encumbered² by December 10.
- The BAD assessment is being levied on the property for the 1st time. The district hereby certifies the property levied has been sold¹ or encumbered² prior to delivery to the Auditor and is eligible only for the unsecured tax roll.
- The District's levy is an Escaped Direct Charge. Check any that apply. If more than one applies, submit multiple sets of electronic data files (contact Auditor prior to submission).
- The district hereby certifies the property levied has not been sold¹ or encumbered² subsequent to July 1 of the year of escape and prior to the correction being entered on the current roll and is eligible to be placed on the secured tax roll.
- The district hereby certifies the property levied has been sold¹ or encumbered² subsequent to July 1 of the year of escape and prior to the correction being entered on the current roll and is eligible to be placed only on the unsecured tax roll.
- Others not eligible for secured tax roll. Please contact the Auditor-Controller's Property Tax Division prior to submitting the direct charge levies.
- The District's levy is not one of the types shown above. The District hereby certifies the property levied is eligible, under the laws of the State of California, to be placed on the secured tax roll.

Georgetown Divide Rd
 District Name

Jeff Nelson, PE
 Print Name of Authorized Person Certifying this Form

Jeff Nelson
 Signature of Authorized Person Certifying this Form

Direct Charge Tax Code Number(s):
 84012
 List attached.

Interim Gm
 Title of Authorized Person Certifying this Form

8/31/20
 Date Form Certified

060180022	806.32	84042
073513004	140.64	84042
061231031	493.04	84042
073371018	273.82	84042
088160008	409.58	84042
072122017	323.9	84042
061381023	438.96	84042
061560054	421.3	84042
061343011	408.8	84042
088310012	206.42	84042
061100030	308.4	84042
073231011	108.28	84042
088031010	316.18	84042
061450014	225.14	84042
061752003	598.2	84042
060270029	307.8	84042
073392009	128.98	84042
061352029	444.64	84042
060060015	409.56	84042
060430036	200.34	84042
088070031	391.92	84042
060650013	412.96	84042
060401032	381.5	84042
088140001	224.38	84042
088242007	123.32	84042
061291015	300.76	84042
088350012	149.61	84042
061241023	239.56	84042
088050002	409.58	84042

072152003	108.42	84042
088110022	408.92	84042
08835018	178.78	84042
073421002	126.28	84042
06024007	521.84	84042
061410032	219.4	84042
072202007	493.98	84042
088350002	105.6	84042
060140010	313.26	84042
061740013	377.56	84042
060391026	123.56	84042
072091011	557.44	84042
088282002	406.66	84042
072093003	134.65	84042
073611013	148.44	84042
062390030	409.56	84042
074060030	185.06	84042
088080014	106.22	84042
061441033	300.68	84042
074030037	469.68	84042
071461005	105.5	84042
060070042	201.3	84042
088340003	439.7	84042
072254001	127.96	84042
072352002	130.82	84042

AGENDA ITEM 8.B.

Attachment 5

Ordinance 2019-01

ORDINANCE 2019-01

AN ORDINANCE OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT STATING THE PURPOSE FOR ADDING TO AND MAKING ASSESSMENTS LEVIED UPON THE LAND UPON WHICH WATER SERVICE WAS USED AND CHARGES UNPAID AND FOR ANNUAL ASSESSMENT DISTRICT LEVIES

BE IT ENACTED by the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT, County of El Dorado, State of California, as follows:

1. The Board of Directors of GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT hereby declares that for Fiscal Year 2018-19 the Georgetown Divide Public Utility District, water service and related water quality services were furnished to and used on certain parcels of land upon which the annual assessment is, by this said ordinance levied for unpaid charges thereof as of June 30, 2019. Said parcels are set forth in Exhibit A attached hereto and made a part hereof. It is further declared said certain parcels of land are owned, controlled, or in the possession of the same person who owned, controlled, or was in possession of it during the time such service charges were incurred, or if transfers were made of the property since the date such charges were incurred, such transfers have been made by gift, descent, bequest, or devise. It is further declared that said unpaid charges are to be added to and made a part of the annual assessment levied upon said certain parcels of land, shall become a lien upon said parcels of land, and the Board of Directors shall include in its statement to be transmitted to the County Auditor, the amount of said charges upon said certain parcels of land.

2. The Board of Directors hereby orders the Clerk of said GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT to transmit to the County-Auditor a statement of the unpaid charges to be levied which may be added to and become a part of the first installment of the assessment.

3. The Board of Directors hereby orders the Clerk of said GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT to transmit to the County Auditor the forms required to levy the annual assessments for the assessment districts within the Georgetown Divide Public Utility District with outstanding debt. For fiscal year 2019-20, outstanding debt remains for the following assessment districts:

Stewart Mine Water Assessment District
Kelsey North Water Assessment District

4. A certified copy of this Ordinance shall be transmitted to the County-Auditor of the County of El Dorado, State of California, upon its adoption.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT held on the thirteenth day of August 2019, by the following vote:

AYES: Garcia, Halpin, Saunders, Souza, Wadle

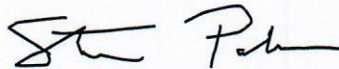
NAYS:

ABSENT/ABSTAIN:

ATTEST:



Dane Wadle, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT



Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

****EXHIBIT A****

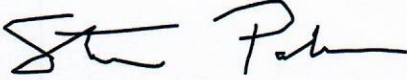
Georgetown Divide Public Utility District
2019 Tax Roll Delinquencies

This list is the preliminary list, it could be reduced before publishing in the paper and before forwarding to the County.

Assessor's Parcel Number	Legal Owner	Amount
061-231-031	AGUIRRE, AGUSTIN	320.4
088-160-008	ALESSI, ANDY J.	423.91
061-571-020	Deutsche Bank Nat Trust Co	101.16
073-072-014	AMARAL, DANIEL/SUSAN	262.06
088-070-014	BAHRI, FOUED/FRANCINE	425.12
061-381-023	BEAUPRE, RICHARD G.	102.84
061-343-011	BRACCO, DONALD	350.17
088-310-012	BRIGGS, DANNEY	214.59
073-392-009	DUSHAUNE, JESSICA	84.5
060-420-015	EBERSOLE, TRENTON	93.32
073-141-003	Res Ast Sec Corp Home Equity Mtg	763.37
060-060-015	EMERSON, JAMES	423.94
060-650-013	FLOTH, ERIC & NOEL	753.37
088-200-042	GOULD, REGINALD	361.26
104-250-079	HARMON, MICHAEL	1573.2
088-050-002	HOULIHAN, MIKE	425.13
060-090-005	HULL, ADAM	2663.56
088-110-022	JENSEN, JOHN & KRISTEN HENDRICKS	1954.01
060-430-074	LEWIS, LLOYD L.	364.61
088-282-002	NIBBELINK, BRAD	141.96
062-390-030	PETERSON, MARVEL	423.94
072-352-002	VIRAY, MARCELINO I./ANITA	262.06
071-271-017	WEGER, GAIL	21.71
	TOTAL	12,510.19

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of **Ordinance 2019-01** duly and regularly adopted by the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT, El Dorado County, California, at a meeting duly held on the thirteenth day of August 2019.



Steven Palmer, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

AGENDA ITEM 8.B.

Attachment 6

Ordinance 2020-01

ORDINANCE 2020-01

AN ORDINANCE OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT STATING THE PURPOSE FOR ADDING TO AND MAKING ASSESSMENTS LEVIED UPON THE LAND UPON WHICH WATER SERVICE WAS USED AND CHARGES UNPAID AND FOR ANNUAL ASSESSMENT DISTRICT LEVIES

BE IT ENACTED by the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT, County of El Dorado, State of California, as follows:

1. The Board of Directors of GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT hereby declares that for Fiscal Year 2019-20 the Georgetown Divide Public Utility District, water service and related water quality services were furnished to and used on certain parcels of land upon which the annual assessment is, by this said ordinance levied for unpaid charges thereof as of June 30, 2020. Said parcels are set forth in Exhibit A attached hereto and made a part hereof. It is further declared said certain parcels of land are owned, controlled, or in the possession of the same person who owned, controlled, or was in possession of it during the time such service charges were incurred, or if transfers were made of the property since the date such charges were incurred, such transfers have been made by gift, descent, bequest, or devise. It is further declared that said unpaid charges are to be added to and made a part of the annual assessment levied upon said certain parcels of land, shall become a lien upon said parcels of land, and the Board of Directors shall include in its statement to be transmitted to the County Auditor, the amount of said charges upon said certain parcels of land.

2. The Board of Directors hereby orders the Clerk of said GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT to transmit to the County-Auditor a statement of the unpaid charges to be levied which may be added to and become a part of the first installment of the assessment.

3. The Board of Directors hereby orders the Clerk of said GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT to transmit to the County Auditor the forms required to levy the annual assessments for the assessment districts within the Georgetown Divide Public Utility District with outstanding debt. For fiscal year 2020-21, outstanding debt remains for the following assessment districts:

Stewart Mine Water Assessment District
Kelsey North Water Assessment District

4. A certified copy of this Ordinance shall be transmitted to the County-Auditor of the County of El Dorado, State of California, upon its adoption.


PASSED AND ADOPTED at a regular meeting of the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT held on the fourteenth day of July 2020, by the following vote:

AYES: SOUZA, WADLE, HALPIN, GARCIA


NAYS: SAUNDERS

ABSENT/ABSTAIN:

ATTEST:



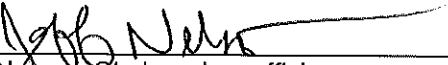
Dave Souza, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT



Jeff Nelson, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of **Ordinance 2020-01** duly and regularly adopted by the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT, El Dorado County, California, at a meeting duly held on the fourteenth day of July 2020.



Jeff Nelson, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

AGENDA ITEM 8.B.

Attachment 7

Notification Insert in May Billing

REQUIRED NOTICE
Please read this notice carefully.

Georgetown Divide Public Utility District is required to provide this notice to allow the District to place any unpaid, past due amounts as of June 30, 2021 on the County Tax Roll as a lien against the property. This notice is not meant to cause you concern, we are required to send it to file a tax roll lien. If you plan to pay the balance, please do so. Please call the District if you feel you received this notice in error. We definitely want to work with you in getting our records up to date.

Based on the information the District has at this point in time, the amount shown on the enclosed notice is the anticipated past due amount owed as of June 30, 2021. Unless full payment is **received by July 1, 2021**, it will be necessary to place a lien against the property for any unpaid amount.