

AGENDA
REGULAR MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA
TUESDAY, NOVEMBER 10, 2015
2:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
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1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

A. Board Action to adopt agenda.

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

4. APPROVAL OF MINUTES

- A. Regular Meeting of October 13, 2015.
B. Board Action to approve and file minutes.

5. FINANCIAL REPORTS

- A. Accounts Payable for November 2015
B. Cash Disbursements for October 2015
C. Revenue and Expense Summary for September 2015
D. Cash and Investment Reports for September 2015
E. ALT Zone and CDS Summary for September 2015

F. Board Action to accept and adopt financial reports

6. PRESIDENT'S REPORT

7. BOARD REPORTS

8. GENERAL MANAGER'S REPORT

9. FINANCE COMMITTEE REPORT

10. PILOT CREEK WATERSHED – STUMPY

A. Discussion – At the October meeting, the Board expressed concerns regarding the current resource damage within the Pilot Creek Watershed and the likely negative impacts to Stumpy that would result from an above average (El Niño) series of storm events. Staff conducted a field review of the area and will report their findings.

B. Possible Board Action – Receive and file.

11. SECOND READING OF PROPOSED ORDINANCE 2015-02

A. Discussion – This is the second reading of **Ordinance 2015-02**. The Ordinance would create enforceable penalties for theft and tampering violations that the District could then prosecute either criminally or civilly, and recover monetary damages caused by the violations.

B. Possible Board Action – Adoption of **Ordinance 2015-02** adding a District Ordinance for the Theft of Water and Tampering with District Facilities.

12. PG&E CONTRACT

A. Discussion – A component of the Auburn Lake Trails Treatment Plant Project will require upgrades to the existing electrical service, as provided by the Pacific Gas & Electric Company. Under the existing service which provides power to the plant, it is the owner (GDPUD) and not the utility provider who is responsible for the cost of the upgrades.

B. Possible Board Action – Authorize the General Manager to execute an agreement with PG&E for the required upgrades in the amount of \$18,535.38.

13. PILOT HILL EASEMENT

A. Discussion – The AB Development Company proposed a Planned Unit Development (PUD) in the Pilot Hill area around 1990. A portion of the project improvements, constructed in 1992, include a water storage tank and waterline. The PUD was never finalized with the County of El Dorado, resulting in a lack of dedicated easements for the tank and waterline.

The tank, located on an elevated ridge between the communities of Cool and Pilot Hill, has a hydraulic gradient that is ideal for the storage of District water. The

waterline provides a cross connection between two District water mains. Staff believes that the District water system would benefit from having access to this tank site and waterline.

- B. Possible Board Action** – Staff to review the proposal submitted by Ralph C. Elliot and return to the Board with a recommendation for possible adoption.

14. ACCOUNTING AND MANAGEMENT POLICIES AND PROCEDURES MANUAL

- A. Discussion** – Staff and the Finance Committee worked together to formulate an Accounting and Management Policies and Procedures Manual based on the recommendation of the District auditor. A copy of the draft was provided to all Directors for their review and comments on October 19.

- B. Possible Board Action** – Approval of the Accounting and Management Policies and Procedures Manual.

15. APPROVAL OF DIRECTORS ATTENDANCE AT FALL ACWA CONFERENCE

- A. Discussion** – The ACWA 2015 Fall Conference, scheduled December 1-4 at Indian Wells, California, will address current issues facing California Water Agencies. The JPIA meeting, November 30-December 1 will include relevant seminars.

- B. Possible Board Action** – Approve General Manager to attend ACWA conference and any Board member(s) to attend ACWA conference and/or JPIA meeting.

16. ALT TREATMENT UPDATE

- A. Discussion** – Recap and extension of prior month report on progress towards plant replacement.

- B. Possible Board Action** –

17. FOOTHILL CONTRACT

- A. Discussion** – The State Water Board identified the need for an Addendum to the CEQA Document for the Auburn Lake Trails Water Treatment Plant. As of January 1, 2015, the Water Board adopted an internal policy which requires all CEQA Documents be current, no older than two years. The CEQA document for this project is dated 2010. Key elements of the revised scope concentrate on an updated Administrative Draft EA/IS with circulation, an updated review on Air Quality and Greenhouse Gas Emissions and the deletion of the Cultural Resources Assessment that had been completed under a prior effort. The prior contract amount was \$20,367. The revised contract amount is \$33,385.

- B. Possible Board Action** – Rescind prior Board Action, Agenda Item #18 of the October 13, 2015 Board Meeting, which authorized the General Manager to contract with Foothill Associates in the amount of \$20,367, and instead authorize the General Manager to enter into a contract with Foothill Associates for an amount not to exceed \$33,385.

18. BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

19. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: (two potential cases).
- B. CONFERENCE WITH LEGAL COUNSEL – Board to consider the appointment, employment, evaluation of performance, discipline or dismissal of a public employee pursuant to Government Code Section 54957 (b)(1).

20. ADJOURN TO OPEN SESSION – Announcement of action taken in closed session.

21. NEXT MEETING DATE AND ADJOURNMENT – Next regular meeting December 8, 2015 at 2:00 PM at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on November 5, 2015.