

MINUTES

Georgetown Divide Public Utility District
6425 Main Street, Georgetown, California 95634

FINANCE COMMITTEE

Regular Meeting
Thursday, June 30, 2022
3:30 P.M.

Finance Committee

Steve Miller, Chairman
Andy Fisher, Vice Chairman
Marilyn Boehnke, Secretary

Robert Stoffregen
Bonnie Neeley
Robert Stovall

Board of Directors Liaison

Mike Thornbrough
Mitch MacDonald

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item, provided they are first recognized by the presiding officer. The Committee Chairman will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during the Public Forum portion of the agenda. Please be aware of the following procedures for speaking during Public Forum or public comment sessions:

1. When called on to speak by the Board President, state your name for the record.
2. Comments are to be directed only to the Committee.
3. The Committee will not entertain outbursts from the audience.
4. There is a three-minute time limit per speaker.
5. The Committee is not permitted to take action on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Finance Committee Chair is responsible for maintaining an orderly meeting.

1) CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Chairman Steve Miller called the Board Meeting to order at 3:40 P.M.

ROLL CALL:

COMMITTEE MEMBERS PRESENT: Chairman Miller, Stoffregen, Neeley and Stovall

ABSENT: Fisher and Boehnke

Robert Stovall led in the Pledge of Allegiance.

2) ADOPTION OF AGENDA

The adoption of the agenda was approved by general consensus.

3) PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

4) APPROVAL OF MINUTES

Robert Stoffregen motioned to approve the May 26 minutes. Robert Stovall seconded the motion.

Roll call vote was taken:

Aye: Stoffregen, Neeley, Stovall and Chairman Miller

Nay: NONE

Absent: Fisher, Boehnke

The motion PASSED

5) FINANCE COMMITTEE MEMBER COMMENTS AND REPORTS

A. Board Report – Steve Miller

B. Bonnie Neeley requested greater flexibility in discussing items not on the agenda. Robert Stovall pointed out that the agenda falls under the Brown Act—thus, in any public meeting, items for discussion must be posted a minimum of 72 hours prior to the meeting.

6) FINANCIAL REPORTS

A. Budget to Actuals and Year to date spreadsheet

B. Balance Sheet, Monthly Activities Report, Monthly Consolidated Statement of Net Position

Robert Stoffregen suggested when a correction to the monthly reports needs to be made, that they not be back dated but rather run through the current month.

Jessica Buckle pointed out that due to the transition from the old accounting system to the new Tyler system, accounts didn't line up and mistakes were made—for example, figures put into the wrong funds, and incomplete transactions. Our current accounting firm, LSL, is going through month by month doing a reconciliation. Robert Stoffregen stated any corrections should be run through the current month as a series of prior period adjustments

Jessica will confer with LSL as to how these corrections are reported.

7) OLD BUSINESS

A. Socrata Update

Jessica Buckle reported Socrata is ready to go live. It is a user-friendly program that allows financial reports to be called up that are updated by the Tyler accounting software, and ties everything back to the web site. It has a search feature to allow the user to call up what they are looking for. This is open to the public through a link on our website. Board and Finance Committee members will have a login where they can access more detail. It does not allow for any information to be changed or manipulated.

8) NEW BUSINESS

A. Election of Committee Officers—Term ends 2023

When the current slate of officers was elected, there were only three members on the Finance Committee. At that time, it was recommended the Committee hold another election once additional members were appointed.

Steve Miller indicated he would like to step down as Chairman but remain on the committee. With the changes in management, accounting systems, etc. Robert Stoffregen suggested in the interest of continuity, Chairman Miller remain as chairman until the first of the year. Chairman Miller agreed to remain as Chairman until January, 2023.

9) AGENDA ITEMS FOR NEXT FINANCE COMMITTEE MEETING

- A. Robert Stoffregen suggested the Board consider a member of the Finance Committee work more closely in the relationship with the outside accountants.
- B. Bonnie Neeley would like to consider the financial impact a 20% reduction in water use
- C. Robert Stovall would like to see direction from the Board as to where the Committee will go in the future.

10) NEXT MEETING DATE AND ADJOURNMENT – The Finance Committee set the last Thursday of each month at 3:30 PM for regular committee meetings. The next Finance Committee Meeting will be set for July 28, 2022

Robert Stoffregen motioned the meeting be adjourned. Robert Stovall seconded the motion.

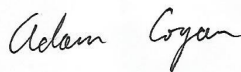
Roll call vote was taken:

Aye: Stoffregen, Neeley, Stovall and Chairman Miller

Nay: NONE

Absent: Fisher, Boehnke

The motion PASSED Meeting adjourned at 5:15 P.M.



Adam Coyan, General Manager /ca/

08/30/2022

Date