

**AGENDA**  
**REGULAR MEETING**  
**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS**  
**6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**TUESDAY, NOVEMBER 13, 2018**  
**2:00 P.M.**

**MISSION STATEMENT**

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It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
  - Ensure high quality drinking water
  - Promote stewardship to protect community resources, public health, and quality of life
  - Provide excellent and responsive customer services through dedicated and valued staff
  - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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**1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

**2. ADOPTION OF AGENDA**

**3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken. No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

**4. PROCLAMATIONS AND PRESENTATIONS**

**5. CONSENT CALENDAR**

**A. Approval of Minutes**

1. Regular Meeting of October 9, 2018

**B. Financial Reports**

1. Statement of Cash Balances
2. Month-End Cash Disbursements Report

**C. Approve Professional Services Agreement for Temporary As-Needed Labor with Blue Ribbon Personnel Services (MJT).**

**Possible Board Action:** Adopt Resolution 2018-50.

- D. **Authorize the General Manager to Execute an amended Professional Services Agreement for Vavrinek, Trine, Day & Co., LLP increasing the amount by \$50,000.**

**Possible Board Action:** Adopt Resolution 2018-54 authorizing the amended Agreement with Vavrinek, Trine, Day & Co., LLP

## **6. INFORMATIONAL ITEMS**

- A. **President's Report**
- B. **Board Reports**
- C. **General Manager's Report**
- D. **Operation Manager's Report**
- E. **ALT Treatment Plant Update**
- F. **Finance Committee Report**

## **7. NEW BUSINESS**

- A. **Approve Professional Services Agreement for Engineering Services with Bennett Engineering Services Inc. in the Amount of \$108,750.**

**Possible Board Action:** Adopt Resolution 2018-51.

- B. **Approve Professional Services Amendment for Engineering Services with PSOMAS in the Amount of \$29,194.**

**Possible Board Action:** Adopt Resolution 2018-52.

- C. **Fourth Quarter Budget Comparison**

**Possible Board Action:** Receive and file.

- D. **Adopt Revised Financial Reserve Policy.**

**Possible Board Action:** Adopt Resolution 2018-53.

- 8. **BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

## **9. ADJOURN TO CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL**

- A. **Conference with Labor Negotiators Pursuant to Government Code Section 54954.9(f) and Government Code 54957.6:**

District Representatives – District General Manager Steven Palmer; District General Counsel.

Employee Organization – Management and Confidential Employees, Local No. 1.


**B. Public Employee Performance Evaluation** – Pursuant to Government Code 54957(b)(1). Title: General Manager

**C. Existing Litigation** – Pursuant to Paragraph (1) of Subdivision (d) of Section 54956.9: Georgetown Divide Taxpayers Association v. Georgetown Divide Public Utility District.

**D. Existing Litigation** – Pursuant to Paragraph (1) of Subdivision (d) of Government Code Section 54956.9: Jean Lee Choo Leow v. Georgetown Divide Public Utility District.

**10. NEXT MEETING DATE AND ADJOURNMENT** – Next Regular Meeting is December 11, 2018, at 2:00 P.M. at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Steve Palmer by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on November 9, 2018.

  
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Steven Palmer, PE, General Manager

11/9/18  
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Date