

AGENDA
REGULAR MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA
TUESDAY, OCTOBER 13, 2015
2:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
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1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

A. Board Action to adopt agenda.

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

4. APPROVAL OF MINUTES

- A. Regular Meeting of September 8, 2015; Special Meeting of September 14, 2015.
B. Board Action to approve and file minutes.

5. FINANCIAL REPORTS:

- A. Accounts Payable for October 2015
B. Cash Disbursements for September 2015
C. Revenue and Expense Summary for July and August 2015
D. Cash and Investment Reports for July and August 2015
E. ALT Zone and CDS Summary for the two months ended August 2015

F. Board Action to accept and adopt financial reports

6. PRESIDENT'S REPORT

7. BOARD REPORTS

8. GENERAL MANAGER'S REPORT

9. FINANCE COMMITTEE REPORT

10. PROP 218 OFFICIAL PROTEST VOTE COUNT

A. Discussion – On September 14, 2015 the GDPUD Board of Directors held a public hearing to consider the possible implementation of a Supplemental Surcharge on all treated water accounts to pay for construction of the ALT Treatment Plant Project. At the close of the hearing staff made a cursory count of the ballots. On September 17, 2015 staff validated the protest ballots. The official count is 769 protests, which represents 22% of the treated water customer base.

B. Receive and File.

11. COST OF MAILING OLD STYLE BILLS COMPARED TO MAILING NEW STYLE BILLS

A. Discussion – At the September 8, 2015 Board Meeting, Director Capraun requested a report comparing the cost of mailing the old style postcard bills with the new envelope style mailing. Staff will present a cost-benefit analysis with graphics showing a substantial savings to the District after implementing the new style of bill.

B. Receive and File.

12. BOARD MEMBERS' ELIGIBILITY FOR UNEMPLOYMENT INSURANCE BENEFITS

A. Discussion – At the September 8, 2015 Board Meeting, Director Krizl requested that staff report back to either confirm or disconfirm an assertion that the District is funding unemployment insurance for some Board members. Staff will present the results of its investigation.

B. Receive and File.

13. THE DISTRICT'S PROVISION OF WATER FOR LIVESTOCK DURING THE DROUGHT

A. Discussion – At the September 8, 2015 Board Meeting, Director Uso requested that this item be put on a future agenda. Staff will present a report regarding water for livestock during drought conditions.

B. Receive and File.

14. WATER CONSERVATION LETTER

A. Discussion – The District was unable to meet the State mandated water conservation reduction for the month of September and anticipates receiving a water conservation warning letter from the State Water Board. Staff has identified a number of projects as possible candidates for funding.

B. Receive and File.

15. WATER THEFT AND TAMPERING ORDINANCE

A. Discussion – To date, the District does not have an ordinance or policy that regulates the theft of water or tampering with District property. In response to the drought, and recent increases in water theft and tampering with District property, the District proposes Ordinance 2015-02 to penalize any theft of water and damage to District facilities.

B. Possible Board Action – Introduction and first reading of Ordinance 2015-02.

16. EL DORADO COUNTY WATER AGENCY COST SHARING OPPORTUNITIES

A. Discussion – The District has received notice from the El Dorado County Water Agency that funds remain on reserve to support specific needs of local water purveyors. These funds normally require a 50% match and are dedicated to providing financial assistance to support studies and the preparation of other technical reports.

B. Possible Board Action – Direct staff to make application with the El Dorado County Water Agency to assist in funding District needs relating to a Sanitary Survey, updates to GIS, ALT Community Disposal System, ALT Water Plant Pre-Construction Surveys, Cost of Service Study, and Stumpy Review and Reporting.

17. ALT TREATMENT UPDATE

A. Discussion – Recap and extension of prior month report on progress towards plant replacement.

B. Possible Board Action –

18. CONTRACT WITH FOOTHILL ASSOCIATES – ENVIRONMENTAL DOCUMENTS – AUBURN LAKE TRAILS WATER TREATMENT PLANT

A. Discussion – An addendum to the CEQA document will be required to the Auburn Lake Trails Treatment Plant Project. Per the Water Board, as of January 1, 2015, all CEQA documents must be no older than two years. The CEQA document for this project is dated 2010. Foothill Associates, under contract with Psomas, prepared the original Mitigated Negative Declaration in 2010 and the Revisions to Site Plan dated 2014; the firm has submitted a proposal to GDPUD to assist in the preparation of the required addendum.

B. Board Action – Authorize the General Manager to enter into contract with Foothill Associates, in an amount not to exceed \$20,367 for the preparation of an addendum

to the CEQA document for the Auburn Lake Trails Water Treatment Plant Project. All contract language to be subject to review and approval of District Counsel prior to final execution.

19. SELECTION OF AUDIT COMMITTEE MEMBERS

- A. Discussion** – The District’s Finance Committee historically has selected the members of the Audit Committee. At its October 5, 2015 meeting, the Finance Committee selected Donna Bruss, Dennis Goodenow, Maria Capraun, and Victoria Knoll to serve on the Audit Committee to review the FY 2014-2015 Audit.
- B. Possible Board Action** – Approve the Finance Committee’s selection.

20. CONSIDERATION OF ELECTING NEW BOARD TREASURER

- A. Discussion** – President Krizl requests the Board consider electing a new Board Treasurer.
- B. Board Action** – Board will nominate and elect a new treasurer or leave existing treasurer in office.

21. BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

22. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL** – Anticipated Litigation. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: (two potential cases).
- B. CONFERENCE WITH LEGAL COUNSEL** – Board to consider the appointment, employment, evaluation of performance, discipline or dismissal of a public employee pursuant to Government Code Section 54 957 (b)(1).

23. ADJOURN TO OPEN SESSION – Announcement of action taken in closed session.

24. NEXT MEETING DATE AND ADJOURNMENT – Next regular meeting November 10, 2015 at 2:00 PM at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District’s bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on October 7, 2015.