

CONFORMED AGENDA
REGULAR MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA
TUESDAY, APRIL 11, 2017
2:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs.
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1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 2:02 pm. Directors present: David Halpin, Jesse Hanschild, Carl Hoelscher, Lon Uso and Dane Wadle. Staff present: General Manager Steve Palmer, Operations Manager Darrell Creeks, Office Manager Diane Schroeder, Engineering Consultant George Sanders, and Meeting Recorder Gloria Omania. Legal Counsel: Robin Baral of Churchwell White.

2. ADOPTION OF AGENDA

Motion by Director Hoelscher to adopt the agenda. Second by Director Wadle.

Public Comment: None

The motion passed unanimously.

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

No public comment.

4. CONSENT CALENDAR

A. Approval of Minutes - Regular Meeting of March 14, 2017

B. Financial Reports

1. April 2017 – Early Pays
2. February 2017 Month End Accounts Payable Activity Report
3. Month End Revenue and Expense Summary Report
4. Cash Investment Report

C. Declaration of Projected Water Year

Possible Board Action – Declare 2017 Irrigation Season.

D. Consider Resolution in Support of the 2017 Georgetown Fishing Derby

Possible Board Action – Adopt Resolution 2017-03

Possible Board Action – Approve Consent Calendar.

Director Uso pulled Item C from the Consent Calendar.

Motion by Director Hanschild to approve the balance of the Consent Calendar. Second by Wadle.

The motion passed unanimously.

The Board then considered Item 4C. *Director Uso read a letter from Norm Krizl asking the Board to consider delaying the beginning of the irrigation season, perhaps mid-May, with the thought of extending it during the summer, when customers will need it the most.*

Director Hoelscher stated he thinks there should be a consensus from all irrigation customers. Director Hanschild added that the season could be extended.

Darrell Creeks stated that this is not the first time it has rained near the start of irrigation season. The District has a short window of time to do ditch maintenance, so from an operations' standpoint, it would be tough to push it back.

Ray Kringel commented the Board should stick to the May 1 start date because it is already established.

Motion by Director Hanschild to keep regular Irrigation season. Second by Director Halpin.

The motion passed unanimously.

5. INFORMATIONAL ITEMS

A. President's Report

Director Uso acknowledged the passing of the Steve Gau, a former District employee, and invited Darrell Creeks, who worked closely with Steve, to say a few words.

Darrell expressed his sadness at Steve's passing. He has known Steve for over 20 years. Steve started with the District in 1980 as a water treatment plant operator, then became Operations Manager. He was huge part of the creation of assessment districts, and was a huge part of growing the District.

Director Uso commented on the kind of dedication Steve Gau had for the District. He called for a moment of silence in tribute.

Presentation of Certificate of Recognition to Irene Smith for outstanding and dedicated service to the community.

Director Uso referred to a wonderful article that appeared in the Town Crier about Irene Smith, who will turn 91. As a new resident just getting involved in the community, Director Wadle said

he enjoyed meeting Irene at the Jamboree. She welcomed him and shared stories to help him get to know the area. After reading the article in the Town Crier and learning more about the things she and her husband has contributed to this community, Director Wadle thought it would be appropriate for the District to honor her with a Certificate of Recognition.

Director Uso stated that Irene Smith was not able to come to the meeting, but looked forward to having Director Wadle join him in presenting the Certificate to Irene at another mutually convenient time.

B. Board Reports

Director Wadle reported that he attended the Finance Officers Training. He thanked the Board for the opportunity and stated he will pass on the information to Staff about the importance of long range planning.

Director Wadle reported that he attended the Board meeting of the Georgetown Divide Recreation District on March 27 to show the District's presence at their Board meeting. There are lots of community partnerships going on and opportunities to work together.

Director Wadle also commented that the District should be aware of SB 496 that would prevent the Districts from including indemnification clauses in our public works contracts. He added the District should consider writing a letter and asked Staff to follow up with some information.

C. General Manager's Report

General Manager Steve Palmer summarized his written report.

Director Hanschild asked about the general cost related to complying with the SB 88 measurement and reporting requirements. Mr. Palmer responded that this is not yet available. Staff is working with E-Corps on water rights reporting.

Director Uso asked for a report on unfunded mandates and how it impacts the District's budget. Mr. Palmer stated this will be incorporated into the rate study discussion.

Robin Baral commented that he and Barbara Brenner are making a presentation on State Mandates at the ACWA Conference.

C. Operation Manager's Report

Darrell Creeks summarized his written report and then gave a slide presentation to update the Board on maintenance projects.

D. ALT Treatment Plant Update

George Sanders provided a summary of his written report and provided a slide presentation for a visual update. He referenced the Ground Breaking Ceremony scheduled for April 25 at 10 am at the project site.

Director Uso asked Legal Counsel if the Board needs to adjourn today's meeting to the Ground Breaking Ceremony set for April 25. Robin Baral responded that since it is a ceremonial event, it does not have to be noticed.

Mr. Sanders reported that contract management is being done internally, but expects to get the NEXGEN Contract executed soon.

Director Uso asked Staff to provide the Board with regular reporting on the schedule of expenditures to show how well the project is staying within the budget. Mr. Sanders responded that this was an excellent request and will include this in his future reports.

Director Halpin stated that the report should include an earned rate ratio. He also asked about the process for submittals. George indicated that Staff has received about 70 Submittals and 20 Requests for Information. These are currently being processed internally, but this activity will soon transfer to NEXGEN.

6. NEW BUSINESS

A. Consider 2017 Irrigation Applications

Possible Board Action – Review and Approve

Steve Palmer presented Staff's report and recommendation on the 2017 irrigation applications.

Motion by Director Hoelscher to approve the 2017 Irrigation Applications. Second by Director Hanschild.

Public Comments: *Director Uso raised the matters of offering ½" by next year, how the Prop 218 process impacts irrigation enterprise, the need to begin discussions with irrigation customers about future increases.*

Darrell Creeks discussed the issue of offering a ½" and the problems he learned about from prior staff who had done extensive study on this. Director Uso commented that there are other districts who have provide ½".

The motion passed unanimously.

B. Election of Special District Representative to LAFCO

Possible Board Action - Rank Candidates and Consider LAFCO Quorum Policy

Office Manager Diane Schroeder presented the staff report describing the options for the Board to take.

Director Wadle stated that LAFCO is a very important local agency adding that the Legislature is giving LAFCO more power over special districts. It is important to have the right people to represent the interests of the special districts.

The Board reached a quick consensus on the Yes vote for the quorum policy. After discussing the merits of the candidates, the Board took a vote that resulted in the following ranking:

- #1 – Tim Palmer*
- #2 - Noel Maddick*
- #3 – Del Coco*
- #4 – Holly Morrison*

Motion by Director Hoelscher to submit the ballot with the ranking as stated and with a Yes vote on the quorum policy. Second by Director Halpin.

Public Comment: None

The motion passed unanimously.

C. Draft Long Range Financial Forecast

Possible Board Action – Receive and File Staff Report

General Manager Steven Palmer provided a Power Point presentation on the Draft Long Range Financial Forecast. He pointed out that he will bring this Forecast to the Finance Committee for their feedback when they meet on April 25.

Director Hoelscher thought it was an excellent presentation, adding he appreciated the clarity.

Director Uso asked what can be done to bring the red line and the yellow line closer together-- increase revenue or decrease expenses. Raising rates is the least desirable, but most obvious option.

Director Hanschild stated that he hoped all the small special districts could approach CalPERS to lower these rates for the smaller districts. Director Uso agreed that the District needs to be a part of a larger group with a common purpose.

Ray Kringel and Dennis Goodenow also complimented the General Manager on the presentation. Dennis Goodenow commented that the next step is to develop a revenue strategy.

7. **BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

Director Wadle stated the May meeting was moved to May 8, because the ACWA Conference begins on May 9.

Director Wadle asked about writing letters on legislation. Robin Baral indicated that he will loop GDPUD into legislative advocacy by Churchwell.

Diane Schroeder reminded the Board of the special training being provided in the District Office on April 18 and April 27.

8. **NEXT MEETING DATE AND ADJOURNMENT** – Next regular meeting May 9, 2017, at 2:00 PM, at the Georgetown Divide Public Utility District office.

The meeting was adjourned at 4:25 PM. The next meeting is set for Monday, May 8, 2017, at 2:00 PM.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Darrell Creeks by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on May 4, 2017.



Steven Palmer, PE, General Manager



Date