

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF FEBRUARY 14, 2023
AGENDA ITEM NO. 8D**



AGENDA SECTION: NEW BUSINESS

SUBJECT: DISTRICT IMPLEMENTATION OF SERVICE FEES

PREPARED BY: Adam Brown, Operations Manager

APPROVED BY: Nicholas Schneider, General Manager

BACKGROUND

The District provides treated and raw water services to the communities of the Georgetown Divide through 200-miles of treated water distribution water mains, 70-miles of raw water conveyance system, three major storage facilities and two water treatment plants. The District infrastructure provides service to approximately 4,000 treated water connections and 500 raw water connections.

DISCUSSION

The most recent Water Rate Study¹ completed November 12, 2017, established rates based on the cost to provide services, in addition to operations, repairs, interest, loan principal and all other cost related to the collection, treatment and distribution, now and in the foreseeable future. The rates do not cover cost associated with customer requests. In 2022, District staff responded to 1,133 customer requests. A typical customer request can include, but is not limited to:

- Leak;
- Automated meter download;
- Requested service shut off;
- Escrow read; and
- Break.

Often requests are not associated with a customer services; however, some requests are to provide a service a customer outside normal cost of service. Each District operator response

to a customer request there is a cost associated. In order to capture District cost outside of a normal cost or service request, a fee has been calculated based on actual cost to the District. Customer requests outside of a normal cost of service generally include:

- Turn off service;
- Automated meter download;
- Pressure test; and
- Escrow read.

A fee to account for these types of customer requests is calculated at \$60 during regular business hours. After hours rate is calculated at \$240. These rates assume time and material cost to respond to customer request. Additional \$60 per hour if service time exceeds one hour.

District operations has acquired the license and equipment to test and certify backflow devices associated with irrigation, residential and commercial connections. A fee to account for backflow certification is calculated at \$100.

For comparison purposes:

- El Dorado Irrigation District service call - \$130; (additional \$45 for after hours);
- Grizzly Flats Community Services District - \$75 per hour, (After hours \$150, 4-hour minimum); and
- Nevada Irrigation District - \$119, (\$246 for after hours)

FISCAL IMPACT

Staff estimates approximately 600 customer requests outside of normal cost of service totaling \$36,000. Revenue would be applied to Water Fund (100) to cover operating expenses.

CEQA ASSESSMENT

This is not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the District evaluate and adopt the fees and in order to account for cost outside of normal cost of service. Resolution XX is included as Attachment 1.

ATTACHMENTS

Attachment 1 – Resolution 2022-XX

RESOLUTION NO. 2023-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY
DISTRICT IMPLEMENTATION OF SERVICE FEES

WHEREAS, Georgetown Divide Public Utility District (the District) boundary encompasses approximately 68,000 acres and provides approximately 3,800 service connections with potable drinking water and 500 irrigation customers; and

WHEREAS, Rates are established based on cost to provide services, in addition to operations, repairs, interest, loan principal and all other cost related to the collection, treatment and distribution, now and in the foreseeable future; and

WHEREAS, Costs are incurred by the District when responding to customer requests that are not captured in rates; and

WHEREAS, Customer requests generally include turn off service request, automated meter download, pressure test and escrow request.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT as follows:

Beginning February 17, 2023, fees will be charged were applicable as follows:

Category (Fee Type)	Rate
Regular hours service call out	\$60
Fee if service extends beyond one hour	\$60
After hours service call out	\$240
Backflow Certification	\$100

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the fourteenth day of February 2023, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Mitch MacDonald, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

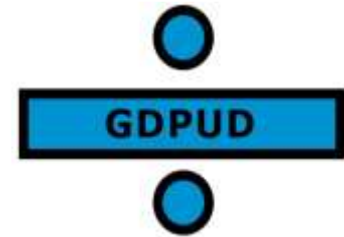
Nicholas Schneider, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2023-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this fourteenth day of February 2023.

Nicholas Schneider, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF February 14, 2023
AGENDA ITEM NO. 8E**



AGENDA SECTION: NEW BUSINESS

SUBJECT: 2020 URBAN WATER MANAGEMENT PLAN AND WATER SHORTAGE CONTINGENCY PLAN UPDATE

PREPARED BY: Adam Brown, Operations Manager

APPROVED BY: Nicholas Schneider, General Manager

BACKGROUND

The Georgetown Divide Public Utility (District) has prepared this report in compliance with the Urban Water Management Planning Act (Act), as amended (California Water Code, Division 6, Part 2.6; §10610, et. seq. established by Assembly Bill 797, 1983). All urban water suppliers defined in Section 10617; either publicly or privately owned, providing water for municipal purposes either directly or indirectly to more than 3,000 customers, or supplying more than 3,000 acre feet (ac-ft) annually are required to prepare an UWMP. Urban water suppliers are required to prepare and/or update their Urban Water Management Plan (UWMP) and submit a complete plan to the Department of Water Resources (DWR) every five years.

DISCUSSION

During the January 10, 2022, board meeting staff presented proposed changes to the 2020 UWMP to meet DWR requirements and needs of the District. The changes have been and published on the District's website at <https://www.gd-pud.org/2020-urban-water-management-plan>.

FISCAL IMPACT

If the District did not meet State requirements, potential state loan and/or grant funding would not be available to the District.

CEQA ASSESSMENT

This is not a CEQA project.

RECOMMENDED ACTION

Staff recommends that the Georgetown Divide Public Utility District Board of Directors provide any comments for inclusion into the UWMP. Public hearing and adoption of the UWMP is scheduled to occur during the March meeting.