

TITLE: MAINTENANCE WORKER I

Employee Name:
Grade:
Status: Non-Exempt
Other:

Reports to: Maintenance Lead
Salary Range:
Date:

Definition/Summary

Under close supervision, learns and performs a variety of labor, maintenance, and operation tasks in the water system which includes: raw and irrigation water system, treated water system, hydroelectric facilities and wastewater system. Learns and performs duties in all aspects of the water system and other duties as assigned. The position requires overtime work and on-call duties as assigned.

Essential Functions

- Performs manual labor with heavy physical exertion for extended periods of time.
- Communicates verbally and in writing and must deal tactfully and courteously with co-workers, customers, and the public.
- Performs basic math calculations accurately and must be able to count and measure.
- Follows oral and written instructions.
- Responds to emergency repair needs of the district.
- Operates hand and power tools safely.
- Learns to perform brush clearing, tree removal and trimming, and other landscape maintenance activities by hand, with power tools, and with other equipment.
- Assists with installing, maintaining or repairing water system components and facilities.
- Learns to perform traffic control, concrete and pavement repairs, trench excavation and backfill assignments.
- Learns to read water system meters and to maintain water system equipment.
- Learns to regulate water in canals, deliver water to customers, maintain delivery records, and operate ditch systems with varying levels of supervision.
- Learns the operation, safety and maintenance of heavy construction equipment.
- Performs work outside of normal work hours including overtime as needed and is available for on-call duties as assigned.
- Establish and maintain cooperative working relationships with co-workers, outside agencies, and the public.
- Regular attendance and adherence to prescribed work schedule to conduct job responsibilities.
- Performs other duties as assigned.

Typical Physical Activities

- Frequently operates District vehicles in traveling between work locations.
- Must be able to carry, push, pull, reach, and lift equipment and parts weighing regularly up to 100 lbs over undulating topography.
- Stoops, kneels, crouches, crawls, and climbs during maintenance and repair work.

- Works in an outdoor environment with exposure to rain, snow, sun, wastewater, dust, dirt, chemicals, cold swift flowing water, and significant temperature changes.
- Stands and walks for extended time periods over undulating topography.
- Learns to use office equipment such as computer terminals, copiers, and telephones.
- Hearing and vision within normal ranges with or without correction.
- Other physical activities may be assigned as necessary.

Environmental Factors

- Works in an outdoor environment with extended exposure to the sun, heat, rain, wind, snow, cold, high humidity, water, wastewater, dust, dirt, mud, chemicals and significant temperature changes.
- Works indoors in an industrial environment.
- Works above ground level on ladders or other surfaces.
- Works in an environment with unusually loud equipment and sounds.
- Works on and around areas with unusually slippery surfaces.
- Regularly exposed to oil, grease, fuel and chemicals.
- Regularly experiences extended work hours and on-call duties.

Required Qualifications

Any combination of education and experience that would likely provide the necessary knowledge and abilities is qualifying.

License/Certificate and Training Requirement

Required:

High School Diploma or equivalent.

Must possess a minimum of a California Class C drivers’ license with a good driving record as evidenced by freedom from multiple or serious traffic violations or accidents.

Successful completion of District provided training.

I have reviewed this Job Description with my Supervisor and agree with its contents.

Employee Signature

Date

Supervisor Signature

Date

The specific statements shown in each section of this job description are not intended to be all-inclusive. They represent typical elements and criteria necessary to successfully perform the job.