

MICHAEL W. THOMAS

CAREER PROFILE

REAL ESTATE, BUSINESS AND COMPLEX COMMERCIAL LITIGATION, BANKRUPTCY

I have over 6 years of experience in international business and management and 31 years experience in business law, entity formation, non-profit corporate law, real estate transactions/litigation, complex commercial litigation, mutual water company law and governance, and bankruptcy (debtor and creditor), including bankruptcy litigation. I was previously a partner in Inman-Thomas, LLP and Bays, Deaver, Hiatt, Lung & Rose. At the same time I have regularly taught college level law courses and led training seminars on a variety of legal topics.

KEY AREAS OF PRACTICE

Business Law	Entity formation, consulting, compliance with applicable laws, corporate law, Management, finance, non-profits, mutual water companies, and employment law.
Real Estate	Transactions and litigation representing developers, owners and homeowners associations. Easements, purchase and sales, development, subdivisions, construction.
Bankruptcy	Representing creditors and debtors in Chapter 7, Chapter 11 and Chapter 13 cases, bankruptcy litigation, debt mitigation and work outs.
Commercial	Surety bond disputes, complex commercial litigation, UCC, shareholder disputes, entity formation.

PROFESSIONAL EXPERIENCE

THOMAS & ASSOCIATES, attorneys at law
 Roseville, CA 2009-present

Representing developers, owners, homeowner associations, corporations and limited liability companies in a variety of transactional and litigation matters. Representing creditors and debtors in all phases of bankruptcy, debt mitigation and work outs.

INMAN-THOMAS, LLP
 Roseville, CA 2004-2009

Representing developers in all phases of subdivision and development, including homeowner Association formation and representation. Representing creditors and debtors in all phases of bankruptcy and debt mitigation and work outs. Complex commercial litigation.

TRAINOR ROBERTSON
Sacramento, CA

2002-2004

Representing developers, owners associations and publicly traded companies in a variety of real estate transactional and litigation matters including development, governance, easements, suretyship, and ADA defense. Creditor side bankruptcy.

WEINTRAUB, GENSHLEA, CHEDIAK & SPROUL
Sacramento, CA

2000-2002

Representing commercial and real estate clients in a variety of transactional, corporate governance and litigation matters, insurance defense litigation, creditor side bankruptcy.

BAYS, DEEVER, HIATT, LUNG & ROSE
Honolulu, HI

1991-2000

Represented utilities and Fortune 500 client base in commercial, corporate and real estate matters, both domestic and international. Debtor and creditor bankruptcy representation.

EDUCATION

JD- SANTA CLARA UNIVERSITY SCHOOL OF LAW, 1991

- Law Review
- Moot Court

Post-Graduate Studies- Beijing University, China, 1982-1983

- Chinese Economics
- Chinese Politics

MA- UNIVERSITY OF CALIFORNIA, 1982

- International Relations
- China Studies
- Graduate Honor Society
- Graduate Teaching Assistant

BA- CALIFORNIA STATE UNIVERSITY, 1980

- Political Science

TEACHING EXPERIENCE

Brandman University 2008-2010

- Constitutional Government
- Western Legal Theory

Lorman Seminars 2003 to present

- Law of Easements, construction law

**RESOLUTION NO. 2023-XX
OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
FOR THE APPOINTMENT OF PUBLIC MEMBERS
TO THE FINANCE COMMITTEE**

WHEREAS, the Finance Committee was established to advise the Board on matters related to finance; and

WHEREAS, the District announced the openings for public members to the Finance Committee and applications were received; and

WHEREAS, the Finance Committee is comprised of two Directors serving as Board liaisons, and seven (7) public members; and

WHEREAS, Director Mike Thornbrough and Director Robert Stovall have been appointed as Board liaisons; and

WHEREAS, the committee will work on matters related to the District's financial matters and allow District customers an opportunity to provide feedback to this committee.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS THAT THE INDIVIDUAL NAMED BELOW IS APPOINTED TO THE FINANCE COMMITTEE FOR A TERM OF TWO (2) YEARS:

Michael W. Thomas

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utilities District at a meeting of said Board held on the 16th day of May 2023, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Mitch MacDonald, President
Board of Directors
Georgetown Divide Public Utility District

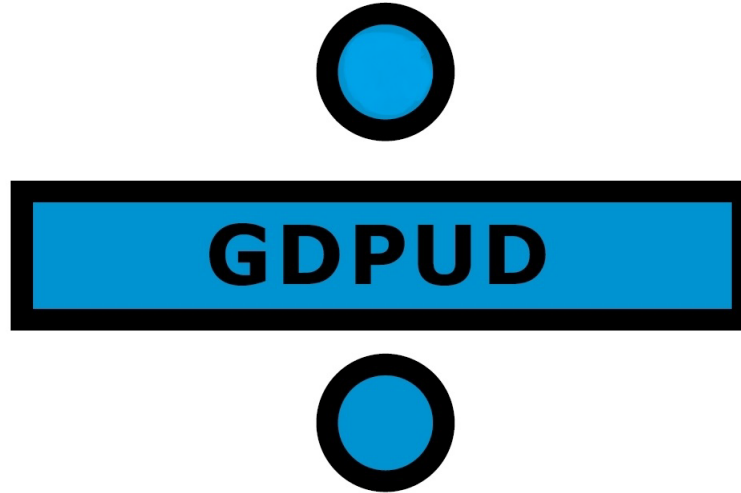
ATTEST:

Nicholas Schneider, Clerk, and ex officio
Secretary, Board of Directors
Georgetown Divide Public Utility District

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2023-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the 16th day of May 2023.

Nicholas Schneider, Clerk, and ex officio
Secretary, Board of Directors
Georgetown Divide Public Utility District



Board of Directors meeting

FY24 PROPOSED Budget

MAY 16, 2023

Nicholas Schneider / Jessica Buckle

SOURCE OF SUPPLY - 5100

Source of Supply		FY 21/22	FY 21/22	FY22/23	Actual YTD as of	FY22/23	FY 23/24	% Change	% Change
5100	EXPENSES:	Budget	Actual	Budget	3/31/2023	Projected	Budget	Budget	Projected
100-5100-50100	Salaries	\$163,354.00	\$109,579.97	\$157,169.00	\$106,637.00	\$142,182.67	\$192,000.00	22%	35%
100-5100-50101	Part-time Wages/Temp employees				\$-	\$-	\$-		
100-5100-50102	Overtime	\$13,642.00	\$10,358.51	\$13,642.00	\$14,429.00	\$15,006.20	\$14,000.00	3%	-7%
100-5100-50103	Standby Pay	\$11,867.00	\$7,530.00	\$11,867.00	\$11,970.00	\$15,960.00	\$13,150.00	11%	-18%
100-5100-50200	Payroll Taxes	\$14,865.00	\$9,629.04	\$14,302.00	\$10,148.00	\$13,530.67	\$14,883.73	4%	10%
100-5100-50300	Health Insurance	\$51,860.00	\$25,538.20	\$51,860.00	\$36,113.00	\$48,150.67	\$52,965.73	2%	10%
100-5100-50302	Insurance - Workers Compensation	\$6,857.00	\$7,043.84	\$6,857.00	\$4,320.00	\$5,760.00	\$6,336.00	-8%	10%
100-5100-50400	PERS Retirement Expense	\$14,223.00	\$11,472.52	\$13,469.00	\$11,095.00	\$14,793.33	\$16,808.42	25%	14%
100-5100-50401	PERS UAL	\$11,926.00	\$9,756.48	\$10,683.00	\$10,351.00	\$13,801.33	\$10,376.78	-3%	-25%
100-5100-50403	Def Comp Retirement Expense	\$740.00	\$-	\$680.00	\$-	\$-	\$-	0%	0%
	TOTAL WAGES & BENEFITS	\$289,334.00	\$190,908.56	\$280,529.00	\$205,063.00	\$269,184.87	\$320,520.67	14%	19%
100-5100-51100	Materials & Supplies	\$10,765.00	\$13,412.26	\$11,410.00	\$49,442.00	\$65,922.67	\$17,600.00	54%	-73%
100-5100-51101	Materials - Other (Durables/Rentals)	\$344.00	\$1,300.00	\$3,200.00	\$43,551.00	\$58,068.00	\$14,650.00	358%	-75%
100-5100-51102	Office Supplies	\$297.00	\$71.78	\$302.00	\$362.00	\$482.67	\$-	-100%	-100%
100-5100-51200	Vehicle Maintenance	\$4,632.00	\$4,928.55	\$5,589.00	\$2,776.00	\$3,701.33	\$4,850.00	-13%	31%
100-5100-51201	Vehicle Operating - Fuel	\$5,683.00	\$9,555.21	\$8,380.00	\$7,516.00	\$10,021.33	\$9,150.00	9%	-9%
100-5100-51300	Professional Services	\$37,359.00	\$107,758.22	\$84,236.00	\$140,626.00	\$187,501.33	\$99,300.00	18%	-47%
100-5100-52100	Staff Development/Training	\$-	\$58.69	\$750.00	\$40.00	\$53.33	\$2,500.00	233%	4588%
100-5100-52102	Utilities	\$10,715.00	\$10,033.54	\$19,267.00	\$9,979.00	\$13,305.33	\$10,450.00	-46%	-21%
100-5100-52105	Government Regulation Fees	\$60,000.00	\$148,354.55	\$80,000.00	\$27,649.00	\$36,865.33	\$119,000.00	49%	223%
100-5100-52108	Membership/Subscriptions	\$391.00	\$-	\$415.00	\$-	\$-	\$450.00		
100-5100-71100	Capital Expenses	\$-	\$-	\$-	\$-	\$-	\$8,250.00		
100-5100-51103	PPE/Safety Equipment	\$-	\$-	\$-	\$-	\$-	\$6,600.00		
	NON-LABOR EXP	\$130,186.00	\$295,472.80	\$213,549.00	\$281,941.00	\$375,921.33	\$292,800.00	37%	-22%
	TOTAL DEPARTMENT EXPENSES	\$419,520.00	\$486,381.36	\$494,078.00	\$487,004.00	\$645,106.20	\$613,320.67	24%	-5%

SOURCE OF SUPPLY - 5100

Durable Goods/Rentals	Costs
Emergency Equipment Rental	\$ 12,500.00
Misc Rental Equipment	\$ 2,000.00
Welding Tank Rentals	\$ 150.00
Total	\$ 14,650.00

Staff Development	Costs
Misc Training	\$ 1,000.00
FFA Training	\$ 1,500.00
Total	\$ 2,500.00

Materials & Supplies	Costs
Emergency Pipe (Ferguson)	\$ 5,500.00
Misc Daily Supplies or parts	\$ 1,750.00
Gravel	\$ 2,250.00
Erosion Control	\$ 1,500.00
Misc Pipe and Fittings	\$ 750.00
Disposable Goods Oil/Chains	\$ 750.00
Maintenance on Spillway	\$ 1,250.00
Blade Sharpening	\$ 250.00
Disposable Welding Goods	\$ 350.00
Lumber Wastegate/Crossing Lumber	\$ 500.00
Steel	\$ 2,250.00
Misc	\$ 500.00
Total	\$ 17,600.00

Vehicle Maintenance	Costs
All Cycles	\$ 2,250.00
Divide Auto	\$ 500.00
Placerville Polaris	\$ 750.00
Misc Repair	\$ 400.00
Tire Hub	\$ 950.00
Total	\$ 4,850.00

Utilities	Costs
Picovale (Gage Monitoring)	\$ 8,500.00
Verizon	\$ 1,750.00
Arcgis	\$ 200.00
Total	\$ 10,450.00

Safety PPE/Essentials	Costs
Sierra Safety	\$ 500.00
Waders	\$ 2,000.00
Misc.	\$ 500.00
Winter Gear	\$ 750.00
Uniforms	\$ 2,250.00
Employee Allowances	\$ 600.00
Total	\$ 6,600.00

Memberships/Subscriptions	Costs
Misc Membership	\$ 450.00
Total	\$ 450.00

Vehicle Operating Fuel	Costs
Wex (Unit #2)	\$ 7,500.00
Wex (Polaris)	\$ 450.00
Wex (Equipment)	\$ 1,200.00
Total	\$ 9,150.00

Government Reg. Fees	Costs
Dam Permit Fees	\$ 88,000.00
Water Rights	\$ 30,000.00
Misc. Lab Fees	\$ 1,000.00
Total	\$ 119,000.00

Capital Expenses	Costs
All Cycles (1/2 Trimmer)	\$ 1,400.00
All Cycles (1/2 Polesaw)	\$ 350.00
Drone	\$ 6,500.00
Total	\$ 8,250.00

Professional Services	Costs
Western (Gage Maint./WR Rep.)	\$ 60,000.00
Western (Gage Repair)	\$ 15,000.00
Bennett (Spillway Work)	\$ 12,500.00
Bi-Annual Dam Survey	\$ 1,800.00
Ecorp (CEQA)	\$ 5,000.00
Cal Fire (Growlersburg)	\$ 2,500.00
Infinity Tech (GIS)	\$ 2,500.00
Total	\$ 99,300.00

RAW WATER - 5200

Raw Water		FY 21/22 Budget	FY 21/22 Actual	FY22/23 Budget	Actual YTD as of 3/31/2023	FY22/23 Projected	FY 23/24 Budget	% Change Budget	% Change Projected
5200	EXPENSES:								
100-5200-50100	Salaries	\$ 322,851.00	\$ 229,602.28	\$ 308,538.00	\$ 170,247.00	\$ 226,996.00	\$ 290,000.00	-6%	28%
100-5200-50101	Part-time Wages/Temp employees	\$ 1,065.00		\$ 976.00	\$ 9,709.00	\$ 9,000.00	\$ 5,000.00	412%	-44%
100-5200-50102	Overtime	\$ 20,648.00	\$ 27,891.47	\$ 20,252.00	\$ 15,151.00	\$ 20,201.33	\$ 24,800.00	22%	23%
100-5200-50103	Standby Pay	\$ 13,260.00	\$ 14,800.00	\$ 13,260.00	\$ 14,160.00	\$ 18,880.00	\$ 21,550.00	63%	14%
100-5200-50200	Payroll Taxes	\$ 29,379.00	\$ 24,171.72	\$ 28,077.00	\$ 15,309.00	\$ 20,412.00	\$ 22,453.20	-20%	10%
100-5200-50300	Health Insurance	\$ 115,737.00	\$ 61,392.36	\$ 115,737.00	\$ 53,069.00	\$ 70,758.67	\$ 77,834.53	-33%	10%
100-5200-50302	Insurance - Workers Compensation	\$ 15,689.00	\$ 9,035.41	\$ 15,285.00	\$ 4,940.00	\$ 6,586.67	\$ 7,245.33	-53%	10%
100-5200-50400	PERS Retirement Expense	\$ 30,867.00	\$ 24,579.13	\$ 29,450.00	\$ 16,776.00	\$ 22,368.00	\$ 38,412.25	30%	72%
100-5200-50401	PERS UAL	\$ 214,481.00	\$ 190,251.36	\$ 208,325.00	\$ 201,844.00	\$ 201,843.72	\$ 202,347.21	-3%	0%
100-5200-50403	Def Comp Retirement Expense	\$ 1,460.00		\$ 1,330.00	\$ -	\$ 1.00	\$ -	-100%	-100%
	TOTAL WAGES & BENEFITS	\$ 765,437.00	\$ 581,723.73	\$ 741,230.00	\$ 501,205.00	\$ 597,047.39	\$ 689,642.53	-7%	16%
100-5200-51100	Materials & Supplies	\$ 18,000.00	\$ 20,404.76	\$ 25,000.00	\$ 20,020.00	\$ 40,040.00	\$ 15,000.00	-40%	-63%
100-5200-51101	Materials - Other	\$ 2,000.00	\$ 4,709.96	\$ 2,000.00	\$ 725.00	\$ 1,450.00	\$ 2,150.00	8%	48%
100-5200-51102	Office Supplies	\$ -	\$ 59.14	\$ 1.00	\$ 352.00	\$ 400.00	\$ -	-100%	-100%
100-5200-51200	Vehicle Maintenance	\$ 6,152.00	\$ 9,412.06	\$ 10,213.00	\$ 6,866.00	\$ 13,732.00	\$ 8,900.00	-13%	-35%
100-5200-51201	Vehicle Operating - Fuel	\$ 12,070.00	\$ 20,804.76	\$ 18,210.00	\$ 22,267.00	\$ 44,534.00	\$ 21,000.00	15%	-53%
100-5200-51300	Professional Services	\$ 2,354.00	\$ 5,482.19	\$ 5,984.00	\$ 40.00	\$ 1.00	\$ 15,000.00	151%	1499900%
100-5200-52100	Staff Development/Training	\$ 147.00	\$ 147.00	\$ 750.00	\$ 655.00	\$ 1,000.00	\$ 1,250.00	67%	25%
100-5200-52102	Utilities	\$ 1,337.00	\$ 1,861.76	\$ 1,420.00	\$ 2,500.00	\$ 5,000.00	\$ 3,250.00	129%	-35%
100-5200-52105	Government Regulation Fees	\$ 119.00	\$ 90.00	\$ 57.00	\$ -	\$ 1.00	\$ -	-100%	-100%
100-5200-52108	Membership/Subscriptions	\$ 391.00	\$ -	\$ 358.00	\$ -	\$ -	\$ 450.00		
100-5200-71100	Capital Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,750.00		
100-5200-51103	PPE/Safety Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,000.00		
	NON-LABOR EXP	\$ 42,570.00	\$ 62,971.63	\$ 63,993.00	\$ 53,425.00	\$ 106,158.00	\$ 77,750.00	21%	-27%
	TOTAL DEPARTMENT EXPENSES	\$ 808,007.00	\$ 644,695.36	\$ 805,223.00	\$ 554,630.00	\$ 703,205.39	\$ 767,392.53	-5%	9%

RAW WATER - 5200

Materials -Other	Costs
Welding Tank Rental	\$ 150.00
Misc Rental Equipment	\$ 2,000.00
Total	\$ 2,150.00

Staff Development	Costs
Misc Training	\$ 1,250.00
Total	\$ 1,250.00

Materials & Supplies	Costs
Misc Daily Supplies	\$ 6,750.00
Pipe/Fittings	\$ 1,250.00
Disposable Goods Oil/Chains	\$ 2,250.00
USA Blue Book (Misc)	\$ 250.00
Disposable Welding Goods	\$ 750.00
Blade Sharpening	\$ 250.00
Lumber Flume Repair/Wastegate	\$ 750.00
Grizzly Maintenance	\$ 2,250.00
Misc	\$ 500.00
Total	\$ 15,000.00

Vehicle Maintenance	Costs
All Cycles	\$ 4,200.00
Divide Auto	\$ 1,250.00
Misc. Repair	\$ 1,200.00
Tire Hub	\$ 2,250.00
Total	\$ 8,900.00

Utilities	Costs
ArcGIS	\$ 500.00
Verizon	\$ 2,750.00
Total	\$ 3,250.00

Safety PPE/Essentials	Costs
Sierra Safety	\$ 1,500.00
Capital Rubber (Waders)	\$ 1,500.00
Winter Gear	\$ 1,250.00
Uniforms	\$ 3,000.00
Misc.	\$ 250.00
Employee Allowances	\$ 1,500.00
Total	\$ 9,000.00

Vehicle Operating -Fuel	Costs
Wex (3.5 Units)	\$ 14,750.00
Wex (Equipment)	\$ 6,250.00
Total	\$ 21,000.00

Capital Expenses	Costs
All Cycles (1/2 Trimmer)	\$ 1,400.00
All Cycles (1/2 Polesaw)	\$ 350.00
Total	\$ 1,750.00

Professional Services	Costs
Bennett (District Engineer)	\$ 5,000.00
ECORP (CEQA)	\$ 5,000.00
Cal Fire (Growlersburg)	\$ 2,500.00
Infinity Tech (GIS)	\$ 2,500.00
Total	\$ 15,000.00

Memberships/Subscriptions	Costs
Misc Membership	\$ 450.00
Total	\$ 450.00

WATER TREATMENT - 5300

Water Treatment 5300	EXPENSES:	FY 21/22 Budget	FY 21/22 Actual	FY22/23 Budget	Actual YTD as of 3/31/2023	FY22/23 Projected	FY 23/24 Budget	% Change Budget	% Change Projected
100-5300-50100	Salaries	\$ 250,264.00	\$ 196,492.66	\$ 244,058.00	\$ 137,591.00	\$ 183,454.67	\$ 250,000.00	2%	36%
100-5300-50101	Part-time Wages/Temp employees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
100-5300-50102	Overtime	\$ 25,118.00	\$ 25,815.05	\$ 25,097.00	\$ 22,120.00	\$ 29,493.33	\$ 34,496.00	37%	17%
100-5300-50103	Standby Pay	\$ 9,688.00	\$ 15,760.00	\$ 9,688.00	\$ 11,500.00	\$ 15,333.33	\$ 15,720.00	62%	3%
100-5300-50200	Payroll Taxes	\$ 22,774.00	\$ 20,126.58	\$ 22,209.00	\$ 13,025.00	\$ 17,366.67	\$ 14,327.50	-35%	-18%
100-5300-50300	Health Insurance	\$ 64,914.00	\$ 51,683.25	\$ 64,914.00	\$ 44,563.00	\$ 59,417.33	\$ 49,019.30	-24%	-18%
100-5300-50302	Insurance - Workers Compensation	\$ 9,488.00	\$ 5,331.49	\$ 9,426.00	\$ 2,761.00	\$ 3,681.33	\$ 3,037.10	-68%	-18%
100-5300-50400	PERS Retirement Expense	\$ 32,592.00	\$ 21,155.79	\$ 31,790.00	\$ 14,261.00	\$ 19,014.67	\$ 31,777.38	0%	67%
100-5300-50401	PERS UAL	\$ 20,466.00	\$ 48,782.47	\$ 20,466.00	\$ 51,755.00	\$ 51,754.80	\$ 51,883.90	154%	0%
100-5300-50403	Def Comp Retirement Expense	\$ 1,130.00	\$ -	\$ 1,050.00	\$ -	\$ -	\$ -	-100%	
	TOTAL WAGES & BENEFITS	\$ 436,434.00	\$ 385,147.29	\$ 428,698.00	\$ 297,576.00	\$ 379,516.13	\$ 450,261.18	5%	19%
100-5300-51100	Materials & Supplies	\$ 72,000.00	\$ 84,789.98	\$ 85,426.00	\$ 40,191.00	\$ 80,382.00	\$ 82,500.00	-3%	3%
100-5300-51101	Materials - Other	\$ 1,245.00	\$ 690.72	\$ 13,300.00	\$ 513.00	\$ 1,026.00	\$ 250.00	-98%	-76%
100-5300-51102	Office Supplies	\$ -	\$ 609.79	\$ 1.00	\$ 1,285.00	\$ 1,500.00	\$ -	-100%	-100%
100-5300-51200	Vehicle Maintenance	\$ 6,284.00	\$ 2,453.76	\$ 17,134.00	\$ 2,391.00	\$ 4,782.00	\$ 6,500.00	-62%	36%
100-5300-51201	Vehicle Operating - Fuel	\$ 8,484.00	\$ 6,089.61	\$ 8,993.00	\$ 5,218.00	\$ 10,436.00	\$ 7,750.00	-14%	-26%
100-5300-51202	Building Maintenance	\$ -	\$ 14,640.57	\$ 289.00	\$ 9,132.00	\$ 18,264.00	\$ 15,000.00	5090%	-18%
100-5300-51300	Professional Services	\$ 8,617.00	\$ 3,628.98	\$ 24,135.00	\$ 10,172.00	\$ 20,344.00	\$ 58,250.00	141%	186%
100-5300-52100	Staff Development/Training	\$ 2,441.00	\$ 307.39	\$ 2,587.00	\$ 140.00	\$ 280.00	\$ 2,500.00	-3%	793%
100-5300-52101	Travel	\$ -	\$ 69.63	\$ -	\$ -	\$ -	\$ -		
100-5300-52102	Utilities	\$ 214,327.00	\$ 226,066.17	\$ 227,186.00	\$ 180,402.00	\$ 360,804.00	\$ 222,700.00	-2%	-38%
100-5300-52105	Government Regulation Fees	\$ 26,311.00	\$ 32,021.41	\$ 26,311.00	\$ 2,993.18	\$ 5,986.36	\$ 3,750.00	-86%	-37%
100-5300-52108	Membership/Subscriptions	\$ 391.00	\$ (39.99)	\$ 391.00	\$ 611.00	\$ 1,222.00	\$ 1,200.00		
100-5300-71100	Capital Expenses	\$ -	\$ 750.00	\$ -	\$ -	\$ -	\$ 60,250.00		
100-5300-51103	PPE/Safety	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,600.00		
	NON-LABOR EXP	\$ 340,100.00	\$ 371,328.02	\$ 405,753.00	\$ 253,048.18	\$ 505,026.36	\$ 463,250.00	14%	-8%
	TOTAL DEPARTMENT EXPENSES	\$ 776,534.00	\$ 756,475.31	\$ 834,451.00	\$ 550,624.18	\$ 884,542.49	\$ 913,511.18	9%	3%

WATER TREATMENT - 5300

Materials -Other	Costs
Welding Tank Rental	\$ 250.00
Total	\$ 250.00

Staff Development	Costs
Misc Training	\$ 2,500.00
Total	\$ 2,500.00

Materials & Supplies	Costs
Chem Trac	\$ 1,750.00
Polymer	\$ 25,000.00
Misc Plumbing Supplies	\$ 1,500.00
Disinfection Chemicals	\$ 45,000.00
Misc Tool/Hardware Supplies	\$ 1,250.00
Calibration Solution Repair Parts	\$ 5,500.00
Electronics/Tech	\$ 2,500.00
Total	\$ 82,500.00

Memberships/Subscriptions	Costs
Teamviewer	\$ 750.00
Misc	\$ 450.00
Total	\$ 1,200.00

Building Maintenance	Costs
General Maint./Upgrades	\$ 15,000.00
Total	\$ 15,000.00

Vehicle Maintenance	Costs
All Cycles	\$ 2,250.00
Divide Auto	\$ 750.00
Forklift Service	\$ 1,750.00
Tire Hub	\$ 1,750.00
Total	\$ 6,500.00

Utilities	Costs
Signal Services	\$ 1,250.00
Verizon	\$ 2,750.00
Ferrell Gas	\$ 15,500.00
Generator Fuel	\$ 7,500.00
PGE	\$ 190,000.00
ADT	\$ 2,750.00
El Dorado Disposal	\$ 2,750.00
ArcGIS	\$ 200.00
Total	\$ 222,700.00

Safety PPE/Essentials	Costs
Sierra Safety	\$ 500.00
Uniforms	\$ 1,500.00
Employee Allowances	\$ 600.00
Misc	\$ 400.00
Total	\$ 2,600.00

Vehicle Operating -Fuel	Costs
Wex (2 Units)	\$ 7,750.00
Total	\$ 7,750.00

Government Reg. Fees	Costs
Laboratory Fees	\$ 2,250.00
AQMD	\$ 1,500.00
Total	\$ 3,750.00

Capital Expenses	Costs
Automatic Gates	\$ 35,000.00
Mini-Rae (Confined Space Air Sensor)	\$ 2,750.00
VFD Repair (Walton)	\$ 22,500.00
Total	\$ 60,250.00

Professional Services	Costs
Water Audit	\$ 2,750.00
A-Teem (Electrical Engineer)	\$ 17,250.00
Bennett (District Engineer)	\$ 15,000.00
Ecorp (CEQA)	\$ 5,000.00
Cal Fire (Growlersburg)	\$ 2,500.00
Holt (Generator Service)	\$ 12,500.00
Infinity Tech (GIS)	\$ 3,250.00
Total	\$ 58,250.00

TREATED WATER - 5400

Treated Water		FY 21/22	FY 21/22	FY22/23	Actual YTD as of	FY22/23	FY 23/24	% Change	% Change
5400	EXPENSES:	Budget	Actual	Budget	3/31/2023	Projected	Budget	Budget	Projected
100-5400-50100	Salaries	\$ 416,998.00	\$ 422,003.29	\$ 417,609.00	\$ 316,091	\$ 421,455	\$ 478,000	14%	13%
100-5400-50101	Part-time Wages/Temp employees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
100-5400-50102	Overtime	\$ 39,846.00	\$ 37,124.97	\$ 40,329.00	\$ 31,767	\$ 42,356	\$ 46,800	16%	10%
100-5400-50103	Standby Pay	\$ 20,030.00	\$ 15,710.00	\$ 20,030.00	\$ 11,500	\$ 15,333	\$ 15,720	-22%	3%
100-5400-50200	Payroll Taxes	\$ 37,947.00	\$ 1,001.20	\$ 38,002.00	\$ 27,648	\$ 36,864	\$ 30,413	-20%	-18%
100-5400-50300	Health Insurance	\$ 101,964.00	\$ 2,893.81	\$ 101,964.00	\$ 99,892	\$ 133,189	\$ 109,881	8%	-18%
100-5400-50302	Insurance - Workers Compensation	\$ 17,157.00	\$ 9,165.48	\$ 6,405.00	\$ 4,734	\$ 6,312	\$ 5,207	-19%	-18%
100-5400-50400	PERS Retirement Expense	\$ 47,899.00	\$ 4,551.64	\$ 48,008.00	\$ 30,271	\$ 40,361	\$ 52,768	10%	31%
100-5400-50401	PERS UAL	\$ 90,000.00	\$ 55,852.32	\$ 90,000.00	\$ 36,641	\$ 36,641	\$ 36,319	-60%	-1%
100-5400-50403	Def Comp Retirement Expense	\$ 1,880.00		\$ 1,790.00	\$ -	\$ -	\$ -	-100%	0%
	TOTAL WAGES & BENEFITS	\$ 773,721.00	\$ 548,302.71	\$ 764,137.00	\$ 558,544	\$ 732,511	\$ 775,108	1%	6%
100-5400-51100	Materials & Supplies	\$ 75,000.00	\$ 155,254.58	\$ 135,000.00	\$ 109,205	\$ 218,410	\$ 173,500	29%	-21%
100-5400-51101	Materials - Other	\$ 2,000.00	\$ 1,083.94	\$ 2,171.00	\$ 10,491	\$ 20,982	\$ 12,250	464%	-42%
100-5400-51102	Office Supplies	\$ 36.00	\$ 31.71	\$ 33.00	\$ 522	\$ 750	\$ -	-100%	-100%
100-5400-51200	Vehicle Maintenance	\$ 13,233.00	\$ 19,752.56	\$ 23,500.00	\$ 36,496	\$ 72,992	\$ 31,750	35%	-57%
100-5400-51201	Vehicle Operating - Fuel	\$ 19,535.00	\$ 30,963.76	\$ 28,517.00	\$ 24,660	\$ 49,320	\$ 31,250	10%	-37%
100-5400-51300	Professional Services	\$ 5,000.00	\$ 12,146.00	\$ 7,529.00	\$ 938	\$ 1,876	\$ 30,000	298%	1499%
100-5400-52100	Staff Development/Training	\$ 191.00	\$ 262.55	\$ 750.00	\$ 2,477	\$ 4,954	\$ 3,250	333%	-34%
100-5400-52102	Utilities	\$ 17,267.00	\$ 13,825.63	\$ 19,495.00	\$ 11,420	\$ 22,840	\$ 12,000	-38%	-47%
100-5400-52105	Government Regulation Fees	\$ 31,802.00	\$ 8,685.36	\$ 17,120.00	\$ 36,120	\$ 72,240	\$ 42,350	147%	-41%
100-5300-52108	Membership/Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450.00		
100-5400-71100	Capital Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,450		
100-5400-51103	PPE/Safety Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,500		
100-5400-51202	Building Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000		
	NON-LABOR EXP	\$ 164,064.00	\$ 242,006.09	\$ 234,115.00	\$ 232,329	\$ 464,364	\$ 357,750	53%	-23%
	TOTAL DEPARTMENT EXPENSES	\$ 937,785.00	\$ 790,308.80	\$ 998,252.00	\$ 790,873	\$ 1,196,875	\$ 1,132,858	13%	-5%

TREATED WATER - 5400

Materials -Other	Costs
Welding Tank Rental	\$ 250.00
Emergency Rental (Vac Trailer, Excavator)	\$ 12,000.00
Total	\$ 12,250.00

Staff Development	Costs
Misc Training	\$ 3,250.00
Total	\$ 3,250.00

Materials & Supplies	Costs
Distribution Main/Lateral/Meter Supplies	\$ 125,000.00
Meters	\$ 12,000.00
Misc Daily Supplies	\$ 3,000.00
Backfill Material	\$ 8,500.00
Misc Pipe Material	\$ 750.00
Rock Delivery	\$ 5,500.00
Cold Patch/Cut Back	\$ 6,000.00
Replacement Hand Equipment	\$ 750.00
Disposable Welding Supplies	\$ 750.00
Misc Supplies	\$ 2,500.00
Tank Batteries	\$ 1,250.00
Signage, Replacement Equipment	\$ 3,750.00
Home Depot (Tools)	\$ 1,500.00
Steel	\$ 1,750.00
Electronics/Tech	\$ 500.00
Total	\$ 173,500.00

Vehicle Maintenance	Costs
All Cycles	\$ 2,750.00
Divide Auto	\$ 1,250.00
Truck Repair	\$ 9,500.00
Heavy Equipment	\$ 15,000.00
Tire Hub	\$ 3,250.00
Total	\$ 31,750.00

Utilities	Costs
Picovale (Tank Level Monitoring)	\$ 3,500.00
Verizon	\$ 3,750.00
PGE	\$ 4,250.00
ArcGIS	\$ 500.00
Total	\$ 12,000.00

Safety PPE/Essentials	Costs
Sierra Safety	\$ 2,500.00
Uniforms	\$ 3,750.00
Employee Allowances	\$ 1,500.00
Misc	\$ 750.00
Total	\$ 8,500.00

Professional Services	Costs
Bennett (District Engineer)	\$ 15,000.00
Ecorp (CEQA)	\$ 5,000.00
Cal Fire (Growlersburg)	\$ 2,500.00
Infinity Tech (GIS)	\$ 7,500.00
Total	\$ 30,000.00

Vehicle Operating -Fuel	Costs
Wex (2 Units)	\$ 29,750.00
Wex Equipment	\$ 1,500.00
Total	\$ 31,250.00

Government Reg. Fees	Costs
Laboratory Fees	\$ 6,250.00
SWRCB Fees	\$ 28,000.00
County Road Inspection	\$ 1,250.00
USA Service Alert	\$ 6,850.00
Total	\$ 42,350.00

Capital Expenses	Costs
Mini-Rae (Confined Space Air Sensor)	\$ 2,750.00
Flushing Equipment	\$ 3,000.00
Shoring Equipment	\$ 1,500.00
Hydraulic Jack Hammer	\$ 3,200.00
Total	\$ 10,450.00

Memberships/Subscriptions	Costs
Misc	\$ 450.00
Total	\$ 450.00

Building Maintenance	Costs
Pump Station Maintenance	\$ 2,000.00
Total	\$ 2,000.00

ADMINISTRATION - 5600

Administration 5600	EXPENSES:	FY 21/22 Budget	FY 21/22 Actual	FY22/23 Budget	Actual YTD as of Q3 3/31/2023	FY22/23 Projected	FY 23/24 Budget	% Change Budget	% Change Projected
100-5600-50100	Salaries	\$ 347,744.00	\$ 437,458.44	\$ 394,543	\$ 386,940	\$ 515,920	\$ -	-100%	-100%
100-5500-50100	Salaries	\$ 139,282	\$ 111,797	\$ 153,231	\$ 73,364	\$ 97,819	\$ 695,000	0%	0%
100-5600-50101	Part-time Wages/Temp employees	\$ 1,129.00	\$ 39,163.15	\$ -	\$ 65,883	\$ 81,000	\$ 15,000		-81%
100-5500-50101	Part-time Wages/Temp employees	\$ 21,553	\$ 23,919	\$ 19,948	\$ -	\$ -		-100%	0%
100-5600-50102	Overtime	\$ 2,624.00	\$ 317.57	\$ 2,734	\$ -	\$ -	\$ -	-100%	0%
100-5500-50102	Overtime	\$ -	\$ 516	\$ -	\$ -	\$ -	\$ -	0%	0%
100-5600-50103	Automobile Allowance	\$ -	\$ -	\$ 2,000	\$ 3,250	\$ 4,333	\$ 7,600	280%	75%
100-5600-50104	Retiree Benefit	\$ 22,827.00	\$ 15,575.23	\$ 9,973	\$ 11,687	\$ 15,583	\$ 26,000	161%	67%
100-5600-50105	Director Stipend	\$ 21,993.00	\$ 23,200.00	\$ 24,360	\$ 18,000	\$ 24,000	\$ 24,000	-1%	0%
100-5600-50200	Payroll Taxes	\$ 31,645.00	\$ 3,344.27	\$ 35,903	\$ 30,946	\$ 41,261		-100%	-100%
100-5500-50200	Payroll Taxes	\$ 12,675	\$ 8,665	\$ 13,944	\$ 5,611	\$ 7,481	\$ 49,230	0%	0%
100-5600-50300	Health Insurance	\$ 69,772.00	\$ 59,495.06	\$ 69,772	\$ 81,135	\$ 108,180	\$ 118,998	71%	10%
100-5600-50302	Insurance - Workers Comp.	\$ 4,670.00	\$ 1,601.04	\$ 4,672	\$ 1,083	\$ 1,444		-100%	-100%
100-5500-50302	Insurance - Workers Comp.	\$ 1,598	\$ 1,539	\$ 1,711	\$ 831	\$ 1,108	\$ 2,807	0%	0%
100-5600-50400	PERS Retirement	\$ 35,679.00	\$ 58,485.12	\$ 35,102	\$ 33,869	\$ 45,159		-100%	-100%
100-5500-50400	PERS Retirement	\$ 10,221	\$ 10,225	\$ 12,154	\$ 6,201	\$ 8,268	\$ 58,769	0%	0%
100-5600-50401	PERS UAL	\$ 153,598.00	\$ 181,294.88	\$ 197,641	\$ 191,493	\$ 255,324		-100%	-100%
100-5500-50401	PERS UAL	\$ 21,553	\$ 9,756	\$ 9,588	\$ 10,351	\$ 13,801	\$ 296,038	0%	0%
100-5600-50403	Def. Comp Retirement Expense	\$ 1,570.00	\$ -	\$ 1,690	\$ -	\$ -	\$ -	-100%	0%
100-5500-50403	Def Comp Retirement Expense	\$ 630	\$ -	\$ 660	\$ -		\$ 9,450	0%	0%
	TOTAL WAGES & BENEFITS	\$ 900,133.00	\$ 986,351.30	\$ 988,966	\$ 920,644	\$ 1,220,681	\$ 1,293,442	31%	6%

ADMINISTRATION – 5600 CONT.

Administration 5600	EXPENSES:	FY 21/22 Budget	FY 21/22 Actual	FY22/23 Budget	Actual YTD as of Q3 3/31/2023	FY22/23 Projected	FY 23/24 Budget	% Change Budget	% Change Projected
100-5600-51100	Materials & Supplies	\$ 27,691.00	\$ 10,152.50	\$ 9,540	\$ 8,688	\$ 11,584		-100%	-100%
100-5500-51100	Materials & Supplies	\$ 22,000	\$ 23	\$ 31,927	\$ 2,259	\$ 3,012	\$ 750	0%	0%
100-5600-51101	Materials - Other (Durable Goods/Rentals)	\$ 8,569.00	\$ 8,776.88	\$ 15,485	\$ 1,505	\$ 2,007	\$ -	-100%	-100%
100-5500-51101	Materials - Other (Durable Goods/Rentals)	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ 1,000	0%	0%
100-5600-51102	Office Supplies	\$ 37,815.00	\$ 62,546.09	\$ 68,831	\$ 21,996	\$ 29,328		-100%	-100%
100-5500-51102	Office Supplies	\$ -	\$ 36,831	\$ 1	\$ 16,749	\$ 22,332	\$ 31,200	0%	0%
100-5600-51200	Vehicle Maintenance	\$ 235.00	\$ 18.48	\$ 1	\$ 803	\$ 1,071		-100%	-100%
100-5500-51200	Vehicle Maintenance	\$ 21	\$ -	\$ 21	\$ -	\$ -	\$ 3,250	0%	0%
100-5600-51201	Vehicle Operating - Fuel	\$ -	\$ -	\$ 1	\$ 388	\$ 517		-100%	-100%
100-5500-51201	Vehicle Operating - Fuel	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ 3,250	0%	0%
100-5600-51202	Building Maintenance	\$ -	\$ 8,531.38	\$ 1	\$ 250	\$ 333	\$ 10,000	999900%	2900%
100-5600-51300	Professional Services	\$ 100,000.00	\$ 218,750.04	\$ 222,000	\$ 201,801	\$ 269,068		-100%	-100%
100-5500-51300	Professional Services	\$ 35,000	\$ 2,594	\$ 5,000	\$ 15,789	\$ 21,052	\$ 388,650	0%	0%
100-5600-51301	Insurance - General Liability	\$ 96,684.00	\$ 80,520.08	\$ 84,546	\$ 93,830	\$ 125,107	\$ 100,000	18%	-20%
100-5600-51302	Legal	\$ 96,467.00	\$ 69,975.42	\$ 96,476	\$ 29,606	\$ 39,475	\$ 80,000	-17%	103%
100-5600-51303	Audit	\$ 14,444.00	\$ 18,410.00	\$ 21,968	\$ -	\$ 22,000	\$ 22,200	1%	1%
100-5600-51304 (proposed)	Board Training/Travel		\$ 4,300.00	\$ 1	\$ 2,757	\$ 1,543	\$ 25,000		
100-5600-52100	Staff Development/Training	\$ 596.00	\$ 5,007.00	\$ 2,100	\$ 7,633	\$ 10,177	\$ -	-100%	-100%
100-5500-52100	Staff Development/Training	\$ -	\$ 599	\$ 1	\$ -	\$ -	\$ 16,150	0%	0%
100-5600-52101	Staff Travel/Mileage	\$ 2,137.00	\$ 4,324.97	\$ 4,103	\$ 8,466	\$ 11,288	see Staff Dev.	0%	0%
100-5600-52102	Utilities	\$ 35,236.00	\$ 65,295.16	\$ 30,731	\$ 33,742	\$ 44,989	\$ -	-100%	-100%
100-5500-52102	Utilities	\$ 5,860	\$ 12,133	\$ 14,923	\$ 5,748	\$ 7,664	\$ 65,950	0%	0%
100-5600-52103	Bank Charges	\$ 344.00	\$ 1,616.82	\$ 425	\$ 210	\$ 280	\$ -	-100%	-100%
100-5600-52104	Payroll Processing	\$ 22,827.00	\$ 25,068.11	\$ 25,870	\$ 20,698	\$ 27,597	\$ -	-100%	-100%
100-5500-52104	Payroll Processing Fee	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -	0%	0%
100-5600-52105	Government Regulation Fees	\$ 5,919.00	\$ 5,910.28	\$ 1	\$ 5,502	\$ 7,336	\$ 6,050	604900%	-18%
100-5600-52106	Elections	\$ 10,253.00	\$ -	\$ 9,399	\$ -	\$ -	\$ -	-100%	-100%
100-5600-52107	Other Miscellaneous Expense	\$ -	\$ 8,479.66	\$ 2	\$ 6,164	\$ 8,219	\$ -	-100%	-100%
100-5500-52107	Other Miscellaneous Expense		\$ -	\$ 1	\$ 114	\$ 152	\$ 500	0%	0%
100-5600-52108	Membership/Subscriptions	\$ 33,972.00	\$ 40,112.03	\$ 57,941	\$ 39,686	\$ 52,915	\$ 41,345	-29%	-22%
100-5600-71100	Capital Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,500		
100-5600-51103 (proposed)	Safety/PPE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,800		
100-5600-51104 (required)	Software Licences	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,060		
	NON-LABOR EXP	\$ 556,070.00		\$ 701,299	\$ 524,384	\$ 719,045	\$ 807,595	15%	12%
	TOTAL DEPARTMENT EXPENSES	\$ 1,456,203.00		\$ 1,690,265	\$ 1,445,028	\$ 1,939,727	\$ 2,101,037	24%	8%

ADMINISTRATION - 5600

Govt Reg Fee (5500-5600)	Costs
LAFCO	\$5,000
Class A Licensing	\$550
EDC Environ MGMT (June)	\$350
EDC Transportation (June)	\$150
TOTAL	\$6,050

Materials & Supplies	Costs
Board Meeting Supplies	\$500
Booth cost for community events	\$250
Promotional Materials	\$5,000
Restroom Maint (both buildings)	\$3,600
TOTAL	\$750

Staff Development/Travel	Costs
ACWA Conference/Travel	\$ 3,000
CALPERLA Conference	\$ 1,500
CalPERS Meetings	\$ 400
CSDA	\$ 3,000
GM Travel	\$ 5,000
Govt Tax Seminar (annual)	\$ 1,000
Granicus	\$ 250
HR Training (annual)	\$ 500
Misc	\$ 1,000
Tyler Tech	\$ 500
TOTAL	\$ 16,150

Durable Goods/Rentals	Costs
Misc	\$ 2,000
TOTAL	\$ 2,000

Building Maintenance	Costs
Misc	\$ 10,000
TOTAL	\$ 10,000

Office Supplies	Costs
AP Check Stock	\$500
Business Envelopes/Stationary	\$900
Copier Lease	\$9,000
Electronics/Hardware	\$4,500
Marketing Mat. Newsletter	\$4,500
Misc. Office supplies	\$4,500
MOM software	\$7,300
Office Equipment	\$1,500
Postage	\$5,500
TOTAL	\$31,200

MOM - keep until completion of forensic audit or 7 years

Professional Services	Costs
CEQA compliance	\$1,500
CPA Accounting Services	\$90,000
Document Destruction	\$500
Engineering Consultant	\$25,000
Federal Advocacy	\$48,000
Financial Advisors	\$12,000
GIS support/Cartegraph	\$19,000
Granicus Gen. Maint.	\$7,200
Grant Writing (Zanjero PSA)	\$25,000
InfoSend Utility Billing	\$20,000
IT services	\$4,000
Office Cleaning Services	\$5,000
Pest Control	\$2,000
Phone System Maint.	\$2,500
Rate Study	\$70,000
Recruitment/Pre-employment screen	\$1,200
SWRCB (Groundwater Monitoring)	\$10,250
Tyler Tech Acct. Software Maintenance	\$20,000
Water Transfer (Zanjero PSA)	\$15,000
WaterSMART Customer Portal	\$10,500
Website Hosting	\$3,600
TOTAL	\$388,650

Board Training	Costs
Misc Training (\$2000 x 5)	\$ 10,000
Travel/Mileage (\$1000 x 5)	\$ 5,000
TOTAL	\$ 15,000

Memberships/Subscriptions	Costs
ACWA	\$ 17,000
Amazon	\$ 130
AWWA	\$ 600
CALPERLA	\$ 380
Costco	\$ 165
CSDA	\$ 8,200
Divide Chamber of Commerce	\$ 60
ENR Annual Memb.	\$ 100
iDrive annual sub	\$ 120
MCRWA	\$ 5,100
Mt. Democrat	\$ 240
RWA	\$ 4,000
Stamps.com	\$ 250
Misc	\$ 5,000
TOTAL	\$ 41,345

Software/Licenses	Costs
Adobe Products	\$ 2,000
ArcGIS	\$ 60
Granicus Software	\$ 1,500
Microsoft	\$ 3,500
Socrata	\$ 6,000
Tyler Tech annual fee	\$ 2,000
Misc	\$ 10,000
TOTAL	\$ 25,060

Cancel Socrata?

Utilities	Costs
ADT Security	\$5,100
AT&T Fiber Internet	\$15,000
Verizon Office Phones	\$18,000
Garbage	\$1,725
Garmin GPS	\$150
PG&E	\$11,400
Port. Bathroom Rent	\$3,775
Propane	\$5,800
Verizon Mobile	\$5,000
TOTAL	\$65,950

Vehicle Maint.	Costs
Unit 1	\$3,250
TOTAL	\$3,250

Vehicle Fuel	Costs
Unit 1	\$3,250
TOTAL	\$3,250

Director Stipends	Costs
Board Meeting @ \$400 per mtg	\$24,000
TOTAL	\$24,000

Other Misc. Expense	Costs
Misc expenses	\$500
TOTAL	\$500

ZONE - 6100

Zone		FY 21/22	FY 21/23	FY22/23	Actual YTD as of	FY22/23	FY 23/24	% Change	% Change
6100	EXPENSES:	Budget	Actual	Budget	3/31/2023	Projected	Budget	Budget	Projected
200-6100-50100	Salaries	\$ 103,049.00	\$ 94,610.33	\$ 80,789.00	\$ 100,971.00	\$ 134,628.00	\$ 130,000.00	61%	-3%
200-6100-50101	Part-time Wages/Temp employees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
200-6100-50102	Overtime	\$ 913.00	\$ 241.10	\$ 1,047.00	\$ 867.00	\$ 1,156.00	\$ 1,272.00	21%	10%
200-6100-50103	Standby Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
200-6100-50200	Payroll Taxes	\$ 9,377.00	\$ 7,251.36	\$ 6,326.00	\$ 7,801.00	\$ 10,401.33	\$ 8,581.10	36%	-18%
200-6100-50300	Health Insurance	\$ 31,570.00	\$ 20,124.31	\$ 20,981.00	\$ 26,556.00	\$ 35,408.00	\$ 29,211.60	39%	-18%
200-6100-50302	Insurance - Workers Compensation	\$ 2,697.00	\$ 1,553.13	\$ 1,088.00	\$ 808.00	\$ 1,077.33	\$ 888.80	-18%	-18%
200-6100-50400	PERS Retirement Expense	\$ 8,129.00	\$ 8,478.35	\$ 7,944.00	\$ 8,557.00	\$ 11,409.33	\$ 9,883.88	24%	-13%
200-6100-50401	PERS UAL	\$ 13,565.00	\$ 14,634.72	\$ 14,634.00	\$ 15,526.00	\$ 20,701.33	\$ 15,565.17	6%	-25%
	TOTAL WAGES & BENEFITS	\$ 169,300.00	\$ 146,893.30	\$ 132,809.00	\$ 161,086.00	\$ 214,781.33	\$ 195,402.55	47%	-9%
200-6100-51100	Materials & Supplies	\$ 7,632.00	\$ 8,231.36	\$ 5,497.00	\$ 3,185.00	\$ 4,246.67	\$ 5,800.00	6%	37%
200-6100-51101	Materials - Other (Durables/Rentals)	\$ 2,932.00	\$ 580.23	\$ 3,107.00	\$ 524.00	\$ 698.67	\$ 1,600.00	-49%	129%
200-6100-51102	Office Supplies	\$ 2,213.00	\$ 276.26	\$ 2,213.00	\$ 619.00	\$ 825.33	\$ 1,203.80	-46%	46%
200-6100-51200	Vehicle Maintenance	\$ 2,220.00	\$ 2,529.06	\$ 4,788.00	\$ 866.00	\$ 1,154.67	\$ 1,550.00	-68%	34%
200-6100-51201	Vehicle Operating - Fuel	\$ 6,387.00	\$ 4,888.03	\$ 6,770.00	\$ 3,608.00	\$ 4,810.67	\$ 5,000.00	-26%	4%
200-6100-51300	Professional Services	\$ 11,012.00	\$ 24,525.00	\$ 150,000.00	\$ 36,844.00	\$ 49,125.33	\$ 100,000.00	-33%	104%
200-6100-51301	Insurance - General Liability	\$ 5,441.00	\$ 4,373.85	\$ 1.00	\$ 4,826.00	\$ 6,434.67	\$ 7,078.13	707713%	10%
200-6100-52100	Staff Development/Training	\$ 315.00	\$ 58.69	\$ 333.00	\$ 1,948.00	\$ 2,597.33	\$ 2,000.00	501%	-23%
200-6100-52102	Utilities	\$ 14,000.00	\$ 14,195.57	\$ 16,492.00	\$ 14,967.00	\$ 19,956.00	\$ 13,050.00	-21%	-35%
200-6100-52105	Government Regulation Fees	\$ 36,831.00	\$ 41,049.27	\$ 34,221.00	\$ 43,959.00	\$ 58,612.00	\$ 56,250.00	64%	-4%
200-6100-52108	Membership/Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	0%	0%
200-6100-51103	PPE/Safety Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500.00	0%	0%
100-5600-71100	Capital Expense					\$ -	\$ 5,000		
	NON-LABOR EXP	\$ 88,983.00	\$ 100,707.32	\$ 223,422.00	\$ 111,346.00	\$ 148,461.33	\$ 197,531.93	-12%	33%
	TOTAL DEPARTMENT EXPENSES	\$ 258,283.00	\$ 247,600.62	\$ 356,231.00	\$ 272,432.00	\$ 363,242.67	\$ 392,934.48	10%	8%

ZONE - 6100

Materials -Other (Durables/Rentals)	Costs
Geopump Rental	\$ 400
Other /misc	\$ 1,200
Total	\$ 1,600

Staff Development	Costs
ACWA	\$ 250
NAWT Certs	\$ 200
AWWA	\$ 50
Misc Training	\$ 1,500
Total	\$ 2,000

Professional Services	Costs
WDR Update Bennett	\$ 30,000
Wastewater software/Carmody	\$ 1,000
GW Monitoring - NT	\$ 10,500
CDS Emergency	\$ 5,500
CDS Maintenance	\$ 3,500
Holt generator Service	\$ 4,500
Rate Study	\$ 45,000
Total	\$ 100,000

Vehicle Maintenance	Costs
Tires	\$ 600
Oil	\$ 200
Parts/Replacments	\$ 750
Total	\$ 1,550

Utilities	Costs
AT&T	\$ 3,400
PG&E	\$ 7,500
Picovale	\$ 800
Verizon Services	\$ 1,350
Total	\$ 13,050

Safety PPE/Essentials	Costs
Sierra Safety	\$ 350
Uniforms	\$ 750
Septic Supplies	\$ 550
Employee Allowances	\$ 300
Envirotech	\$ 1,050
Misc	\$ 500
Total	\$ 3,500

Vehicle Operating -Fuel	Costs
Gas	\$ 5,000
Total	\$ 5,000

Government Reg. Fees	Costs
CLS Labs	\$ 14,000
SWRCB WDR Annual Fee	\$ 30,000
AQMD Fee	\$ 800
Studies/ Survey's	\$ 750
Other/ New	\$ 10,000
Station 16 Spill	\$ 700
Total	\$ 56,250

Memberships/Subscriptions	Costs
Misc	\$ 500
Total	\$ 500

Materials & Supplies	Costs
Outdoor Equipment	\$ 1,000
Divide Supply	\$ 2,300
Home Depot	\$ 2,500
Total	\$ 5,800

SALARIES – FISCAL YEAR 23-24

Employee Job Descriptions	Plan Category	FY24 Hourly Pay Rate	FY 24 Salary
General Manager	PEPRA	\$ 89.38	\$ 185,900.00
Executive Assistant	PEPRA	\$ 31.64	\$ 65,809.95
Engineering Manager (\$45)	PEPRA	\$ -	\$ -
HR/Payroll/IT Specialist	Tier II	\$ 42.46	\$ 88,323.46
Office Finance Manager	PEPRA	\$ 49.18	\$ 102,292.32
Operations Manager	PEPRA	\$ 65.48	\$ 136,195.07
Canal Operator II	Tier II	\$ 33.79	\$ 70,282.37
Field Superintendent	Tier II	\$ 53.35	\$ 110,972.16
Water Treatment Plant Operator III	Tier II	\$ 45.28	\$ 94,185.73
Water Treatment Plant Operator II (Vacant) (\$23.98)	PEPRA	\$ -	\$ -
Wastewater Technician II	PEPRA	\$ 32.16	\$ 66,893.35
Maintenance Worker II	PEPRA	\$ 34.84	\$ 72,465.40
Water Resources Manager	PEPRA	\$ 48.18	\$ 100,206.63
Distribution Operator II	PEPRA	\$ 37.12	\$ 77,201.00
Distribution Operator II	Tier II	\$ 39.53	\$ 82,223.23
Water Treatment Plant Operator Lead	Tier II	\$ 48.66	\$ 101,216.13
Distribution Operator II	PEPRA	\$ 34.65	\$ 72,067.01
Administrative Aide I	PEPRA	\$ 27.48	\$ 57,162.56
Administrative Aide I	PEPRA	\$ 22.53	\$ 46,854.91
Administrative Aide III	PEPRA	\$ 31.00	\$ 64,479.58
Maintenance Worker II	PEPRA	\$ 31.13	\$ 64,744.58
Canal Operator I	PEPRA	\$ 30.48	\$ 63,403.39
Maintenance Worker I	PEPRA	\$ 27.77	\$ 57,771.86
Maintenance Worker I	PEPRA	\$ 25.73	\$ 53,521.17
Canal Operator II	PEPRA	\$ 29.50	\$ 61,364.58
Maintenance Worker I	PEPRA	\$ 24.01	\$ 49,944.68
Distribution Operator II	Tier II	\$ 38.56	\$ 80,211.46
TOTAL		\$ 973.89	\$ 2,025,692.59

OVERTIME & STAND-BY PAY

Month	Weekend		5100		5200		5300		5400		6100	
	Weekdays	Days	Overtime	Standby	Overtime	Standby	Overtime	Standby	Overtime	Standby	Overtime	Standby
July	20	11	\$ 2,200	\$ 1,350	\$ 4,400	\$ 2,150	\$ 3,388	\$ 1,350	\$ 1,300	\$ 1,350		\$ -
August	22	9	\$ 1,800	\$ 1,330	\$ 3,600	\$ 2,210	\$ 2,772	\$ 1,330	\$ 1,300	\$ 1,330		\$ -
September	20	10	\$ 2,000	\$ 1,300	\$ 4,000	\$ 2,100	\$ 3,080	\$ 1,300	\$ 1,300	\$ 1,300		\$ -
October	22	9	\$ 1,800	\$ 1,330	\$ 3,600	\$ 2,210	\$ 2,772	\$ 1,330	\$ 1,300	\$ 1,330		\$ -
November	21	9					\$ 2,772	\$ 1,290	\$ 1,300	\$ 1,290		\$ -
December	20	11	\$ 600	\$ 1,350	\$ 400	\$ 2,150	\$ 3,388	\$ 1,350	\$ 1,300	\$ 1,350	\$ 318	\$ -
January	22	9	\$ 600	\$ 1,330	\$ 400	\$ 2,210	\$ 2,772	\$ 1,330	\$ 1,300	\$ 1,330	\$ 318	\$ -
February	21	7	\$ 600	\$ 1,190	\$ 400	\$ 2,030	\$ 2,156	\$ 1,190	\$ 1,300	\$ 1,190	\$ 318	\$ -
March	21	10	\$ 600	\$ 1,340	\$ 400	\$ 2,180	\$ 3,080	\$ 1,340	\$ 1,300	\$ 1,340	\$ 318	\$ -
April	22	8					\$ 2,464	\$ 1,280	\$ 1,300	\$ 1,280		\$ -
May	22	9	\$ 1,800	\$ 1,330	\$ 3,600	\$ 2,210	\$ 2,772	\$ 1,330	\$ 1,300	\$ 1,330		\$ -
June	20	10	\$ 2,000	\$ 1,300	\$ 4,000	\$ 2,100	\$ 3,080	\$ 1,300	\$ 1,300	\$ 1,300		\$ -
		Totals	\$ 14,000	\$13,150	\$24,800	\$21,550	\$34,496	\$15,720	\$46,800	\$15,720	\$ 1,272	\$ -

Weekday Rate \$ 40

Weekend/Holiday Rate \$ 50

Average 5100/5200 Hourly Rate \$ 50

Average 5300 Hourly Rate \$ 88

Average 5400 Hourly Rate \$ 65

6100 Rate \$ 53

Assumptions:
 5100/5200 - Weekend rounds ~4 hours during season (Off Season: 5100 - 3hrs pr/wk|5200 - 2hrs pre/wk)
 5300 - Weekend rounds ~4 hours
 5400 - 5 hours per week (Safety factor of 3)
 6100 - 1.5 hour pr/wk rainy season

CAPITOL IMPROVEMENT PROJECTS – FUND 111

CIP Project (Water)	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Total 22-28
Pump Station Retrofit	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00		\$ 48,000.00
Tunnel Inspection and Lining	\$ 65,000.00					\$ 65,000.00
Infrastructure Replacement/HQ Building	\$ 200,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00		\$ 230,000.00
Distribution Tank Coating	\$ 275,000.00	\$ 175,000.00	\$ 175,000.00			\$ 625,000.00
Repair Safety Walkways	\$ 35,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00		\$ 41,000.00
Treated Water line Replacement	\$ 65,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00		\$ 215,000.00
Pressure Regulating Valves	\$ 50,000.00	\$ 50,000.00	\$ 25,000.00	\$ 25,000.00		\$ 150,000.00
Annual Canal Lining/ Canal Improvements			\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 300,000.00
Paving	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 375,000.00
Replace Air Release Valves	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00		\$ 40,000.00
Master Meters	\$ 80,000.00					\$ 80,000.00
Solar on Walton and Sweetwater		\$ 1,000,000.00				\$ 1,000,000.00
VFD Replacement Sweetwater Treatment Plant		\$ -	\$ 100,000.00			\$ 100,000.00
SCADA Upgrades		\$ 225,000.00	\$ 100,000.00			\$ 325,000.00
Vehicle Replacements	\$ 250,000.00	\$ 100,000.00	\$ 125,000.00	\$ 100,000.00	\$ 125,000.00	\$ 700,000.00
Total	\$ 1,117,000.00	\$ 1,709,000.00	\$ 784,000.00	\$ 384,000.00	\$ 300,000.00	\$ 4,294,000.00
CIP Project (ZONE)	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Total 22-28
Lift Station Upgrade (CDS Reserve)	\$ 150,000.00					\$ 150,000.00
Solar at Lift Station 16	\$ 50,000.00					\$ 50,000.00
Installation of a Water Line to CDS Field	\$ 10,000.00					\$ 10,000.00
Wastewater Treatment Plant			\$ 500,000.00			\$ 500,000.00
Total	\$ 210,000.00	\$ -	\$ 500,000.00	\$ -	\$ -	\$ 710,000.00

CAPITOL IMPROVEMENT PROJECTS CONT.

Potential Grant Funded Capital Projects	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Total 22-28
AMI Meter Infrastructure	\$ 125,000.00	\$ 125,000.00				\$ 250,000.00
GRANT - California State Appropriation	\$ (125,000.00)	\$ (125,000.00)				\$ (250,000.00)
Infrastruncture Generators	\$ 100,000.00					\$ 100,000.00
GRANT - California State Appropriation	\$ (100,000.00)					\$ (100,000.00)
Annual Canal Lining/Canal Improvements	\$ 120,000.00	\$ 120,000.00				\$ 240,000.00
GRANT - USBR	\$ (40,000.00)	\$ (40,000.00)				\$ (80,000.00)
Canal Pipeline Improvements	\$ 1,333,333.00	\$ 1,333,333.00	\$ 1,333,333.00			\$ 3,999,999.00
GRANT - CalOES HMPG	\$ (1,000,000.00)	\$ (1,000,000.00)	\$ (1,000,000.00)			\$ (3,000,000.00)
Skid Steer w/Masicator	\$ 162,500.00	\$ 162,500.00				\$ 325,000.00
GRANT - CalFire	\$ (162,500.00)	\$ (162,500.00)				\$ (325,000.00)
Excavator w/Masicator	\$ 162,500.00	\$ 162,500.00				\$ 325,000.00
GRANT - CalFire	\$ (162,500.00)	\$ (162,500.00)				\$ (325,000.00)
Sweetwater Water Treatment 2MG Water Tank			\$ 3,000,000.00			\$ 3,000,000.00
GRANT - Federal Appropriation			\$ (1,500,000.00)			\$ (1,500,000.00)
Water Wheel for Ditch	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 250,000.00
GRANT - Greenhouse Gas	\$ (50,000.00)	\$ (50,000.00)	\$ (50,000.00)	\$ (50,000.00)	\$ (50,000.00)	\$ (250,000.00)
Dredging of Holding Reserviors and Erosion	\$ 285,000.00					\$ 285,000.00
GRANT - FEMA Emergency Funds	\$ (285,000.00)					
Develop Alternative Water Sources	\$ 85,000.00	\$ 10,000,000.00				\$ 10,085,000.00
Grant Total	\$ (1,925,000.00)	\$ (1,540,000.00)	\$ (2,550,000.00)			\$ (6,015,000.00)
Total	\$ 498,333.00	\$ 10,413,333.00	\$ 1,833,333.00	\$ -	\$ -	\$ 12,744,999.00

FUTURE CAPITOL IMPROVEMENTS 2029-2034

Future Projects (2029-2034)	FY 29/30	FY 30/31	FY 31/32	FY 32/33	FY 33/34	
North Fork American River Pumping Plant						\$ 35,000,000.00
Canyon Creek Reservoir						\$ 150,000,000.00
Hydroelectric at Stumpy Meadows Reservoir						\$ 12,000,000.00
Loon Lake						\$ 10,000,000.00
Line Extensions (Expanding the District)						\$ 5,000,000.00
Total For All Projects (2023-2024)	\$ 1,825,333.00	\$ 12,122,333.00	\$ 3,117,333.00	\$ 384,000.00	\$ 300,000.00	

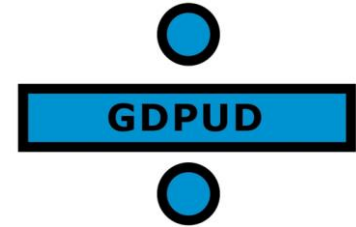
GDPUD REVENUE BUDGET

Description	FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Approved	FY 22-23 As of Q3	FY 23-24 Proposed
WATER OPERATING REVENUE								
Water Sales								
Residential Sales	\$1,244,193	\$1,862,227	\$2,411,551	\$2,745,822	\$2,873,804	\$3,200,000	\$2,048,760	\$2,800,000
Commercial Sales	\$177,031	\$260,936	\$315,497	0	0	0	0	\$0
Irrigation Sales	\$135,218	\$317,330	\$416,369	\$407,856	\$544,192	\$560,000	\$246,236	\$382,000
Penalties	\$39,885	\$46,739	\$50,625		\$200	\$45,400	\$46,580	\$68,000
Other (2)	\$15,705	\$10,951	\$59,679					
Sub-Total	\$1,612,032	\$2,498,183	\$3,253,721	\$3,153,678	\$3,418,196	\$3,805,400	\$2,341,576	\$3,250,000
NON OPERATING REVENUE								
Property Taxes	\$1,447,381	\$1,577,792	\$1,657,978	\$1,710,211	\$1,867,047	\$1,900,850	\$0	\$1,900,000
\$MUD	\$108,515	\$108,515	\$108,515	\$108,769	\$1,947	\$109,300	\$3,614	\$110,000
Tax Revenue - Debt Service								
Restricted Benefit Charges	\$19,103							
Interest Income	\$5,386	\$18,884	\$75,443	\$92,402	\$10,379	\$2,500	\$16,008	\$60,000
Water Agency Cost Share (3)			\$45,000		\$0	\$0	\$0	\$0
Leases	\$67,893	\$73,023	\$70,000	\$101,929	\$101,177	\$88,200	\$57,559	\$80,000
Hydro	\$43,259	\$43,259	\$60,000		\$55,574	\$54,212	\$27,292	\$55,000
Other (3)		\$291,035		\$54,006	\$0	\$196,232	\$10,519	\$50,000
Sub-total Non-Operating	\$1,691,537	\$2,112,508	\$2,016,936	\$2,067,317	\$2,155,638	\$2,520,808	\$114,992	\$2,255,000
Supplemental Charge (1)	\$0	\$657,545	\$549,529	\$662,210	\$663,592	\$667,000	\$433,854	\$653,000
TOTAL WATER REVENUE	\$3,303,569	\$5,268,236	\$5,820,186	\$5,883,205	\$6,237,426	\$6,993,208	\$548,846	\$6,158,000
WASTEWATER OPERATING REVENUE								
Zone Charges	\$311,629	\$311,547	\$313,372	\$165,143	\$185,883	\$188,400	\$137,568	\$185,000
Escrow Fees	\$33,600	\$33,600	\$28,000	\$39,880	\$22,100	\$30,000	\$8,974	\$12,000
Septic Design Fees	\$1,200	\$1,200	\$3,000	\$10,040	\$3,280	\$1,500	\$2,460	\$3,500
Restricted Benefits Charges								
Soil Evaluations/Loans/Repairs								
Interest Income	\$3,175	\$3,175	\$16,894	\$18,483	\$2,234	\$520	\$5,406	\$7,500
Other				\$4,100	\$3,000		\$-	
Total Wastewater Revenue	\$349,604	\$349,522	\$361,266	\$237,646	\$216,497	\$220,420	\$154,408	\$210,000
TOTAL REVENUE	\$3,653,173	\$5,617,758	\$6,181,452	\$6,120,851	\$6,453,923	\$7,213,628	\$3,625,640	\$6,368,000
Grants (3)					\$119,514	\$169,514	\$500,000	\$3,200,000
Notes:					\$6,573,437	\$7,383,142	\$4,125,640	\$9,568,000

GDPUD OPERATING EXPENSES

Description	FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Approved	% Increase FY22-23	FY 22-23 Q3	Amount Remaining	Percent used	Target	FY 23-24 Proposed	Percent Change From 22/23
OPERATING EXPENSES WATER													
Source of Supply (5100)	\$ 479,341	\$ 352,468	\$ 296,866	\$ 377,070	\$ 419,520	\$ 494,078	18%	\$ 533,221	\$ (39,143)	108%	75%	\$ 613,321	24%
Trans & Dist Raw Water (5200)	\$ 694,531	\$ 689,151	\$ 734,568	\$ 766,903	\$ 808,007	\$ 805,222	0%	\$ 554,628	\$ 250,594	69%	75%	\$ 767,393	-5%
Water Treatment (5300)	\$ 603,755	\$ 672,713	\$ 787,821	\$ 723,918	\$ 776,534	\$ 834,450	7%	\$ 532,360	\$ 302,090	64%	75%	\$ 913,511	9%
Trans & Dist Treated Water (5400)	\$ 703,764	\$ 827,030	\$ 770,081	\$ 953,445	\$ 937,803	\$ 998,252	6%	\$ 790,873	\$ 207,379	79%	75%	\$ 1,132,858	13%
Customer Service (5500)	\$ 217,877	\$ 215,433	\$ 214,409	\$ 236,720	\$ 302,298	\$ 305,463	1%	\$ 161,168	\$ 144,295	53%	75%	\$ 209,023	
Admin & General (5600)	\$ 1,087,332	\$ 1,519,128	\$ 1,452,342	\$ 1,375,671	\$ 1,143,324	\$ 1,388,973	21%	\$ 1,311,529	\$ 77,444	94%	75%	\$ 1,757,037	26%
Total Operating Expenses (WATER)	\$ 3,786,600	\$ 4,275,923	\$ 4,256,087	\$ 4,433,727	\$ 4,387,486	\$ 4,826,438	10%	\$ 3,883,779	\$ 942,659	80%	75%	\$ 5,393,143	12%
OPERATING EXPENSES ZONE													
On-Site Wastewater Disposal Zone (6100)	\$ 306,930	\$ 268,009	\$ 202,919	\$ 221,666	\$ 265,116	\$ 372,294	40%	\$ 272,432	\$ 99,862	73%	75%	\$ 392,934	6%
Total Operating Expenses (ZONE)	\$ 306,930	\$ 268,009	\$ 202,919	\$ 221,666	\$ 265,116	\$ 372,294	40%	\$ 272,432	\$ 99,862	73%	75%	\$ 392,934	6%
Total Operating Expenses	\$ 4,093,530	\$ 4,543,932	\$ 4,459,006	\$ 4,655,393	\$ 4,652,602	\$ 5,237,006	16%	\$ 4,156,211	\$ 2,085,042	79%	75%	\$ 5,786,077	10%
CAPITAL IMPROVEMENT PLAN (CIP)	\$11,682,810	\$ 7,816,272	\$ 3,084,123	\$ 3,190,400	\$ 1,151,000	\$ 1,800,808	16%	\$ 249,733	\$ 1,551,075	14%	75%	\$ 1,825,333	1%

REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF May 16, 2023
Agenda Item No. 8C



AGENDA SECTION: ACTION ITEMS

SUBJECT: SURPLUS EQUIPMENT SUMMARY AND REQUEST FOR USE OF FUNDS

PREPARED BY: Adam Brown, Operations Manager

APPROVED BY: Nicholas Schneider, General Manager

BACKGROUND

In October 2022, the District began a new round of selling surplus equipment that had exceeded their useful life.

DISCUSSION

To date the District has sold all equipment presented to the Board during previous board meetings. A table summary is provided below:

Surplus Equipment	Date Sold	Revenue
Takeuchi – Mini Ex	4/14/2023	\$17,400
Terra Track	4/14/2023	\$5,550
D3B Dozer	4/14/2023	\$4,900
Concrete Saw	3/13/2023	\$210
Blower	3/13/2023	\$1
Pumps (5)	3/13/2023	\$208
Compactors (2)	3/13/2023	\$770
WTP Generator	3/18/2023	\$3,606
Water Meter Recycling	3/9/2023	\$35,858
2002 F150	1/6/2023	\$1,475
Miller Welder	1/6/2023	\$1,780
2006 Colorado	12/8/2022	\$1,136
Case 580	12/8/2022	\$13,800
Subtotal		\$86,694

Funds generated from surplus equipment sales have been deposited into account 100-0000-42200. The District has utilized \$3,633.63 to purchase a workbench/toolset for the shop; therefore, the total remaining funds are calculated at \$83,060.65.

Staff proposes funds generated from surplus equipment sales be used to upgrade two pieces of existing equipment, as follows:

1. **Bobcat E35:** Bobcat E35 was purchased by the District in 2010 and currently has 3,052 hours. The excavator has primarily been used for raw water operations. Repair costs since June 2022 have totaled approximately \$3,000 with repairs ranging from

stuck hydraulic rams to fuel pressure issues. In addition, the equipment is currently out of service due to a power loss issue and is waiting for repair. It is critical the District has reliable equipment and recent repairs have routinely taken the equipment out of service and away from essential operations. Staff proposes utilizing **up to** \$50,000 of existing surplus revenue, plus revenue to be generated from the surplus of the Bobcat E35 to purchase a new or used (<1,000 hours) replacement equipment.

2. **Hot Pressure Washer:** District staff is also proposing to utilize **up to** \$7,000 to purchase a hot water pressure washer. The current pressure washer is in disrepair and is scheduled to be inventoried for surplus. District operations are inherently muddy and debris removal from equipment is critical for extended operations and lower maintenance costs.
3. **Polaris Ranger:** District staff utilizes a Polaris Ranger (UTV) for remote and snow access conditions that was purchased in 2019 for \$31,542.41. The UTV has been essential on multiple occasions in response to general and emergency operations related to both treated and raw water. However, the UTV is limited to transporting two operators. A four-seat UTV would allow for additional crew and/or equipment available during a response. It is proposed by staff that the current UTV be sold and replaced with a four-seat UTV that has a more utilitarian use, utilizing up to \$15,000 of the surplus revenue facilitating this swap along with funds generated from the sale.

It is important to note equipment that has exceeded its useful life is continuing to be inventoried as time allows, which will be presented at future board meetings.

FISCAL IMPACT

A total of \$72,000 is proposed to be utilized from surplus sales to date to purchase the equipment discussed above. Prior to the sale of any other equipment, a total of \$11,060.95 will remain in the surplus account (100-000-42200). This amount will be supplemented by the further surplus auction of the current ranger and the Bobcat excavator.

CEQA ASSESSMENT

This is not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors approve the transactions as proposed.

Attachments

1. DKAXG3-35G-Compact Excavator- New Specifications and Used Market Example
2. Polaris Ranger Example

35G

Compact Excavator

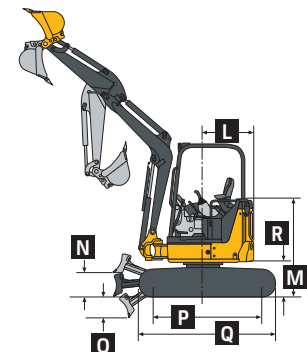
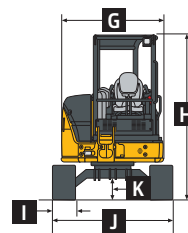
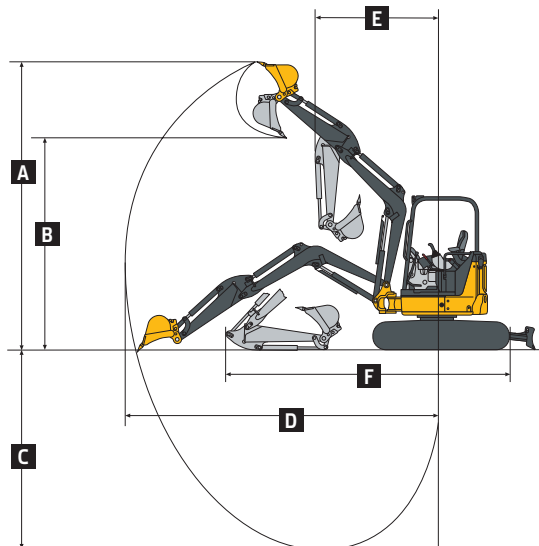


JOHN DEERE



35G COMPACT EXCAVATOR SPECIFICATIONS

Engine		35G		
Manufacturer and Model	Yanmar 3TNV88F	Displacement	1.642 L (100.2 cu. in.)	
Non-Road Emission Standard	EPA Final Tier 4/EU Stage IV	Net Power (ISO 9249)	17.4 kW (23.3 hp) at 2,400 rpm	
Powertrain				
Each track independently driven by hydrostatic axial-piston motor connected to 2-stage planetary gear-reduction box				
Maximum Travel Speed	Low: 2.8 km/h (1.7 mph) / High: 4.3 km/h (2.7 mph)			
Hydraulics				
Open center with 2 variable-displacement pumps and 1 fixed-gear pump				
Pump Flow			Controls 2 hydraulic pilot-operated controls for boom, arm, bucket, swing, boom swing, travel, and auxiliary functions	
Piston	2 x 38.4 L/m (2 x 10.1 gpm)			
Gear	22.8 L/m (6.0 gpm)			
Auxiliary Flow	61.2 L/m (16.2 gpm)			
Electrical				
Alternator Rating	55 amp			
Work Lights	2 halogen: 1 mounted on operator's station and 1 mounted on boom			
Undercarriage				
Track, Rubber	300 mm (12 in.)			
Ground Pressure				
	1315-mm (4 ft. 4 in.) Standard Arm and Standard Counterweight		1715-mm (5 ft. 8 in.) Long Arm and Extra Counterweight	
	With Canopy	With Cab	With Canopy	With Cab
With Rubber Track	32.0 kPa (4.6 psi)	33.0 kPa (4.8 psi)	33.7 kPa (4.9 psi)	35.2 kPa (5.1 psi)
Upperstructure				
Swing Speed	9.0 rpm			
Independent Swing Boom	Canopy	Cab		
Left	72 deg.	62 deg.		
Right	62 deg.	62 deg.		
Swing Brake	Spring applied, hydraulically released, automatic, disc type			
Serviceability				
Refill Capacities		Refill Capacities (continued)		
Fuel Tank	42 L (11.1 gal.)	Engine Oil With Filter	7.2 L (7.6 qt.)	
Cooling System	5.0 L (5.3 qt.)	Hydraulic Tank	32 L (8.5 gal.)	
Operating Weights				
	1315-mm (4 ft. 4 in.) Standard Arm and Standard Counterweight		1715-mm (5 ft. 8 in.) Long Arm and Extra Counterweight	
	With Canopy	With Cab	With Canopy	With Cab
With Full Fuel Tank and 79-kg (175 lb.) Operator	3520 kg (7760 lb.)	3690 kg (8,135 lb.)	3783 kg (8,340 lb.)	3953 kg (8,715 lb.)
Optional Angle Blade Counterweight	296 kg (653 lb.)	296 kg (653 lb.)	296 kg (653 lb.)	296 kg (653 lb.)
Standard	540 kg (1,190 lb.)	540 kg (1,190 lb.)	540 kg (1,190 lb.)	540 kg (1,190 lb.)
Additional	240 kg (529 lb.)	240 kg (529 lb.)	240 kg (529 lb.)	240 kg (529 lb.)
Operating Dimensions				
	1315-mm (4 ft. 4 in.) Standard Arm and Canopy	1315-mm (4 ft. 4 in.) Standard Arm and Cab	1715-mm (5 ft. 8 in.) Long Arm and Canopy	1715-mm (5 ft. 8 in.) Long Arm and Cab
A	4.87 m (16 ft. 0 in.)	4.70 m (15 ft. 5 in.)	4.95 m (16 ft. 3 in.)	4.74 m (15 ft. 7 in.)
B	3.46 m (11 ft. 4 in.)	3.31 m (10 ft. 10 in.)	3.57 m (11 ft. 9 in.)	3.39 m (11 ft. 1 in.)
C	3.06 m (10 ft. 0 in.)	3.06 m (10 ft. 0 in.)	3.46 m (11 ft. 4 in.)	3.46 m (11 ft. 4 in.)
D	5.21 m (17 ft. 1 in.)	5.21 m (17 ft. 1 in.)	5.52 m (18 ft. 1 in.)	5.52 m (18 ft. 1 in.)
E	2.08 m (6 ft. 10 in.)	2.24 m (7 ft. 4 in.)	2.19 m (7 ft. 2 in.)	2.30 m (7 ft. 7 in.)
F	4.64 m (15 ft. 3 in.)	4.64 m (15 ft. 3 in.)	4.75 m (15 ft. 7 in.)	4.75 m (15 ft. 7 in.)
Digging Force (ISO)				
Arm	19.0 kN (4,277 lb.)	19.0 kN (4,277 lb.)	16.9 kN (3,792 lb.)	16.9 kN (3,792 lb.)
Bucket	27.1 kN (6,085 lb.)	27.1 kN (6,085 lb.)	27.1 kN (6,085 lb.)	27.1 kN (6,085 lb.)



While general information, pictures, and descriptions are provided, some illustrations and text may include product options and accessories NOT AVAILABLE in all regions, and in some countries products and accessories may require modifications or additions to ensure compliance with the local regulations of those countries.

Machine Dimensions (see line art at bottom right of page 6)		35G	
G Upperstructure Width	1.55 m (5 ft. 1 in.)	M Engine Cover Height	1.53 m (5 ft. 0 in.)
H Overall Height		N Maximum Blade Lift Above Ground	360 mm (14.2 in.)
Canopy	2.48 m (8 ft. 2 in.)	O Maximum Blade Drop Below Ground	400 mm (15.7 in.)
Cab	2.48 m (8 ft. 2 in.)	Blade	
I Track Width	300 mm (12 in.)	Width	1.74 m (5 ft. 9 in.)
J Undercarriage Width	1.74 m (5 ft. 9 in.)	Height	373 mm (14.7 in.)
K Ground Clearance	280 mm (11 in.)	P Sprocket Center to Idler Center	1.66 m (5 ft. 5 in.)
L Tail Swing Radius		Q Undercarriage Length	2.11 m (6 ft. 11 in.)
With Standard Arm	870 mm (34 in.)	R Counterweight Clearance	550 mm (22 in.)
With Long Arm and Extra Counterweight	980 mm (39 in.)		

Lift Capacities

Boldface type indicates hydraulically limited capacity; lightface type indicates stability-limited capacities, in kg (lb.). All lift capacities are based on ISO 10567 (with power boost). Lifting measurement from center of arm to bucket pin; with 400-mm (16 in.) track shoe and blade on ground; and situated on firm, level, uniform supporting surface. Total load includes weight of cables, hook, etc. Figures do not exceed 87 percent of hydraulic capacities or 75 percent of weight needed to tip machine.

	Canopy and Standard Counterweight		Cab and Standard Counterweight		Canopy and Extra Counterweight		Cab and Extra Counterweight	
	Over Front	Over Side	Over Front	Over Side	Over Front	Over Side	Over Front	Over Side
Ground Level at 3.05-m (10 ft.) Radius								
1315-mm (4 ft. 4 in.) Standard Arm	1568 kg (3,453 lb.)	641 kg (1,412 lb.)	1568 kg (3,453 lb.)	684 kg (1,506 lb.)	1568 kg (3,453 lb.)	765 kg (1,686 lb.)	1568 kg (3,453 lb.)	808 kg (1,780 lb.)
1715-mm (5 ft. 8 in.) Long Arm	1501 kg (3,307 lb.)	630 kg (1,388 lb.)	1501 kg (3,307 lb.)	672 kg (1,481 lb.)	1501 kg (3,307 lb.)	755 kg (1,662 lb.)	1501 kg (3,307 lb.)	797 kg (1,756 lb.)

Additional equipment

Key: ● Standard ▲ Optional or special See your John Deere dealer for further information.

35G Engine
● Meets EPA Final Tier 4/EU Stage IV emissions
● Auto shutdown
● Engine coolant to -37 deg. C (-34 deg. F)
● Engine preheater
● Fan guard
● Fuel/water separator
● Full-flow oil filter
● Isolation mounted
● Key start switch with electric fuel shutoff
● Single dry-type air filter
Hydraulic System
● Auto-idle
● Auxiliary function right-hand pilot-lever control
● Auxiliary hydraulic lines with quick-couplers to end of boom
● Auxiliary return-flow selector valve
● Axial-piston swing motor
● Boom-swing foot control
● Excavator-to-backhoe control pattern change valve
● Open center with 2 variable-displacement pumps and 1 fixed-gear pump
● Hydraulic pilot-operated controls for boom, arm, bucket, swing, boom swing, blade, travel, and auxiliary functions
● Wet-disc swing brake
Undercarriage
● Planetary final drive
● Propel motor shield

35G Undercarriage (continued)
● 2-speed axial-piston propel motors
● Rubber track, 300 mm (12 in.)
▲ Steel track, 300 mm (12 in.) with triple semi-grousers
▲ Rubber crawler pad, 300 mm (12 in.)
Upperstructure
● 360-deg. rotation
● Counterweight, 540 kg (1,190 lb.)
● Hinged service-access doors
● ROPS/TOPS/FOPS (canopy)
▲ ROPS/TOPS/FOPS (cab) with air conditioning and heater
● Vandal protection for service doors, fuel cap, and toolbox
● Zero-tail-swing configuration
Front Attachments
● Arm, 1315 mm (4 ft. 4 in.)
▲ Long arm, 1715 mm (5 ft. 8 in.), includes additional 240-kg (529 lb.) counterweight
● Articulation hose shield
● Backfill blade, 1.74 m (5 ft. 9 in.)
▲ Hydraulic angle backfill blade
● Boom, 2.465 m (8 ft. 1 in.)
● Mechanical quick-coupler
▲ Augers: Planetary / Chain drive / Bits / Bit adapters
▲ Clamp
▲ Hammers: Points / Tools
▲ Quick-coupler buckets: Bucket teeth / Ditching / Heavy-duty

35G Operator's Station
● Horn
● Hour meter
● Instrumentation lights
● Mode selectors (illuminated): Power mode (I) / Economy mode (I)
● Monitor system: Preheat indicator / Engine oil pressure indicator with alarm / Alternator voltage indicator / Fuel gauge and low-fuel-level indicator / Engine coolant temperature gauge and engine coolant temperature indicator with alarm / Hour meter / Work lights indicator
● Motion alarm with cancel switch
● Work lights switch
● Propel levers and foldable pedals
● 2 travel speeds with automatic shifting
● Seat belt, 51 mm (2 in.), retractable
▲ Seat belt, 76 mm (3 in.), retractable
● Vinyl seat with fore/aft adjustment
▲ Suspension seat (cloth)
▲ Front screen
▲ Rear secondary exit kit
Electrical
● 12-volt accessory outlet
● Alternator, 55 amp
● Low-maintenance battery
● Blade-type multi-fused circuits
● Positive-terminal battery covers
Lights
● Work lights: Halogen / 1 mounted on operator's station / 1 mounted on boom

While general information, pictures, and descriptions are provided, some illustrations and text may include product options and accessories NOT AVAILABLE in all regions, and in some countries products and accessories may require modifications or additions to ensure compliance with the local regulations of those countries.

Net engine power is with standard equipment including air cleaner, exhaust system, alternator, and cooling fan at test conditions per ISO 9249. These machines are not equipped with spark-arrestor mufflers. Usage in forestry applications is not recommended. Specifications and design subject to change without notice. Wherever applicable, specifications are in accordance with SAE standards. Except where otherwise noted, these specifications are based on a canopy unit with standard arm; 610-mm (24 in.), 0.11-m³ (4.0 cu. ft.) bucket; 300-mm (12 in.) rubber track; and 540-kg (1,190 lb.) counterweight; full fuel tank; and 79-kg (175 lb.) operator.

CWP EXCAVATOR

2021 JOHN DEERE 35G

\$69,500

☎ 1-916-891-1248

UNIT LOCATED AT

2850 El Centro Road Sacramento, CA 95833



[HOME](#) / [USED EQUIPMENT](#) / 2021 JOHN DEERE 35G

QUICK STATS

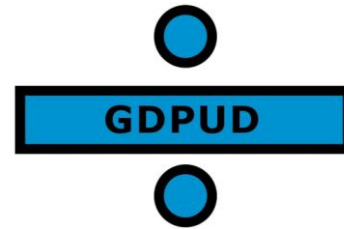
1. Condition: Used	4. Make: John Deere	7. Location: Sacramento, CA
2. Year: 2021	5. Model: 35G	8. Serial #: 1FF035GXK291402
3. Type: CWP Excavator	6. Hours: 320	

2021 JOHN DEERE 35G IMAGE GALLERY





**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF MAY 16, 2023
AGENDA ITEM NO. 8D**



AGENDA SECTION: ACTION ITEMS

SUBJECT: CONSIDER ADOPTING POLICY 4210 STANDARDS OF CONDUCT DURING BOARD MEETINGS

PREPARED BY: Gloria Omania, Retired Annuitant – Special Projects

APPROVED BY: Nicholas Schneider, General Manager

BACKGROUND

The Ad-Hoc Policy Committee was established to standardize the process of developing, reviewing, and adopting policies and procedures.

DISCUSSION

The Committee has reviewed and is submitting Policy 4210 to the Board for approval consideration.

Applying the committee’s process for reviewing and updating District policies to the new standards of the District Policy and Procedures Manual, Policy 4210 was developed to replace Policy 5030, Board Meeting Conduct, adopted on August 13, 2019. Attachment 1 is Policy 5030 with the changes noted in red. Policy 4210 is included as Exhibit A in the draft resolution.

The purpose of Policy 4210 is to establish the standards of conduct by the Directors, District Staff, and the public during all meetings of the Board of Directors, and to provide guidelines on how disruptive behavior should be handled.

FISCAL IMPACT

There are no fiscal impacts.

CEQA ASSESSMENT

Not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District adopt Resolution 2023-XX approving Policy 4210, Standards of Conduct During Board Meetings.

ALTERNATIVES

- (a) Request substantive changes to the Resolutions for staff to implement; or
- (b) Reject the Resolutions.

ATTACHMENTS

- 1. Policy 5030, Board Meeting Conduct, with changes in red.
- 2. Resolution 2023-XX approving Policy 4210 (including Exhibit A – Policy 4210, Standards of Conduct During Board Meetings)

Georgetown Divide Public Utility District **2019** Policy Manual

POLICY TITLE: Board Meeting Conduct **Retitled: Standards of Conduct During Board Meetings**

POLICY NUMBER: 5030 **Renumbered: 4210 (all references to 5030 changed to 4210 within policy)**

Added: Section 4210.01 Purpose and Section 4210.02 Definitions

4210.3 5030.1 Rules of order. Meetings of the Board of Directors shall be conducted by the President in a manner consistent with the policies of the District. Policy No. 5040, "Rules of Order for Board and Committee Meetings," shall be used as a general guideline for meeting protocol.

(Reference changed from 5040 to 4215, Rules of Order...)

4210.4 5030.2 Agenda timing. All Board meetings shall commence at the time stated on the agenda and shall be guided by same. The placement of an item on the agenda shall not be deemed a requirement that the items proceed in any particular order. The Board President, with concurrence of a majority of the Board, may alter the order in which agenda items shall be considered for discussion and/or action by the Board.

5030.3 Conduct of meetings. The following concepts shall be applied to Board meetings:

4210.5 Standards of Conduct

5030.3.1 The meetings shall be conducted in an open and fair manner.

5030.3.2 The public shall be given ample opportunity to participate in the meetings.

5030.3.3 Due process principles shall apply to quasi-judicial proceedings, or as otherwise required by law.

5030.3.4 The meetings shall proceed in a manner that enables the Board to consider problems to be solved and make wise decisions intended to solve the problems.

5030.3.5 The Board may receive, consider and take any needed action with respect to reports of accomplishment of District operations.

5030.3.6 Noticed public hearings shall be conducted in an orderly fashion, with the Board President establishing the order of the proceedings.

5030.3.7 The Board may weigh and determine the credibility of evidence and public comment.

4210.06 5030.4 Public comment. Public comment on items on the agenda, and general public comment at a regular Board meeting for matters within the jurisdiction of the Board of Directors, shall be as followed: **This section was changed. Refer to Policy 4210.**

5030.4.1 Five minutes may be allotted to each speaker and a maximum of 20 minutes to each subject matter.

5030.4.2 The Board president may allow additional per speaker and per subject comment time when necessary for a full and fair proceeding.

5030.4.3 No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the Board President, of that person's privilege of address.

4210.07 5030.5 Disruption of meetings. Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the President finds that there is willful disruption of any meeting of the Board, he/she may do the following: **This section was changed. Refer to Policy 4210.**

5030.5.1 Notify the disrupting parties to immediately stop the conduct and that they will be asked to leave the meeting if the behavior continues.

5030.5.2 If the behavior continues after notice, order the disrupting parties out of the room and conduct the Board's business without them present.

5030.5.3 In cases of extreme disruption, clear the room of all members of the public, and conduct the Board's business without them present.

5030.5.4 Duly accredited representatives of the news media, whom the President finds not to have participated in the disruption, shall be permitted to remain in the meeting.

**RESOLUTION NO. 2023-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
ADOPTING POLICY 4210, STANDARDS OF CONDUCT DURING BOARD MEETINGS**

WHEREAS, the Board of Directors of the Georgetown Divide adopted Policy 5030, Board Meeting Conduct, on August 13, 2019;

WHEREAS, the ad hoc Policy Committee of the Board of Directors reviewed Policy 5030 and directed Staff to prepare Policy 4210 in the new policy format and with changes to establish the standards of conduct by the Directors, District staff, and the public during all meetings of the Board of Directors, and to provide guidelines on how disruptive behavior should be handled;

WHEREAS, Policy 4210 is made a part of this Resolution as **Exhibit A**; and

WHEREAS, the committee's recommendation was presented to the Board of Directors at its regular meeting of May 16, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT Policy 4210, Standards of Conduct During Board Meetings, be adopted to replace Policy 5030, and the General Manager shall be authorized to certify the policy and include it in the District's Policy and Procedures Manual.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the 16th day of May by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Mitch MacDonald, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Nicholas Schneider, Clerk, and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2023-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 16th day of May 2023.

Nicholas Schneider, Clerk, and Ex Officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTACHMENT:

Exhibit A – Policy 4210 – Standards of Conduct During Board Meetings

DRAFT

Standards of Conduct During Board Meetings

4. The meetings shall proceed in a manner that enables the Board to consider problems to be solved and make wise decisions intended to solve the problems.
5. The Board may receive, consider, and take any necessary action with respect to reports of accomplishment by District operations.
6. Noticed public hearings shall be conducted in an orderly fashion, with the Board President establishing the order of the proceedings.
7. The Board may weigh and determine the credibility of evidence and public comment.

Section 4210.06 – Public Comments

The following standard of conduct shall be followed by those wishing to make public comments during meetings of the Board of Directors. These guidelines shall appear on the agenda of each meeting of the Board of Directors as a reminder. The Board President shall ensure meeting participants adhere to the following standards:

1. Public members desiring to provide comments must raise their hand and wait to be recognized by the Board President, speak from the podium, and begin by stating their name.
2. If participating via teleconference, speakers shall utilize the raise-your-hand feature. The speaker will be called upon by the President addressing the speaker by name or inviting the speaker to identify themselves when only a phone number is displayed on the teleconference screen.
3. Comments must be directed only to the Board.
4. Disruptive conduct shall not be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination of the privilege to address the Board of Directors.
5. There is a three (3) minute time limit per speaker and/or fifteen (15) minutes in total for each subject matter. Should more than five people wish to comment on the same subject matter, the Board reserves the right to limit per speaker time and it may be reduced.
6. The Board is not permitted to take action on items addressed under the Public Forum.

Section 4210.07 – Disruption of Meetings

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the President finds that there is willful disruption of any meeting of the Board, the President may do the following:

- (1) The Board President, or designee, shall notify the disrupting parties to immediately stop the conduct and issue a warning that the disruptive parties will be asked to leave the meeting if the behavior continues.
- (2) If the behavior continues after the warning, the Board President, or designee, shall order the disrupting parties to leave if they do not promptly cease their disruptive behavior, and the Board's business will be conducted without their presence.
- (3) In cases of extreme disruption, the Board President, or designee, may clear the room of all members of the public; and the Board's business will be conducted without their presence.
- (4) Duly accredited representatives of the news media shall be permitted to remain in the meeting if the Board President has deemed they have not participated in the disruption.

Standards of Conduct During Board Meetings

Certification

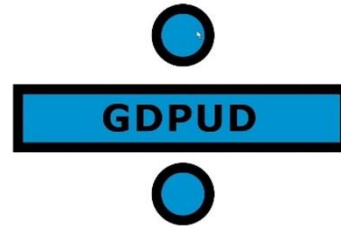
I hereby certify that the foregoing is a full, true, and correct copy of Policy 4210 adopted by the Board of Directors of the Georgetown Divide Public Utility District on May 16, 2023.

Nicholas Schneider, Clerk, and Ex-Officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

REPORT TO THE BOARD OF DIRECTORS

Board Meeting of May 16, 2023

Agenda Item No. 8E



AGENDA SECTION: Action Items

SUBJECT: Nomination for ACWA Vice-President

PREPARED BY: Elizabeth Olson, Executive Assistant

Approved By: Nicholas Schneider, General Manager

BACKGROUND

The Association of California Water (ACWA) is a state-wide coalition of public water agencies. The Nominating Committee is currently seeking candidates for President and Vice President. At the time of their election, the President and Vice President will each be an elected or appointed member of the governing body or commission of a member agency of the Association.

DISCUSSION

The Georgetown Divide Public Utility District received a Memo from ACWA, dated April 24, 2023, announcing the Election Committee's official call for candidates for President and Vice President for the 2024-2025 term. An 11-member Election Committee has been appointed to facilitate the election of the President and Vice President. The Election Committee will present an open ballot on July 17 that lists all qualified candidates, including the committee's preferred candidates. All candidates will also be listed on the ACWA website and invited to participate in a town hall-style webinar in which members can ask the candidates questions. All nominations must be received on or before June 16, 2023.

This current nomination period offers an opportunity for the Board to nominate Director Saunders for Vice President. Attachment 2 of this report is Director Saunders' Statement of Qualifications.

FISCAL IMPACT

There is no fiscal impact.

CEQA ASSESSMENT

This is not a CEQA project.

RECOMMENDED ACTION

Staff recommends the GDPUD Board of Directors adopt the attached Resolution nominating Director Michael Saunders for the position of ACWA Vice President. While also authorizing staff to submit the required documents on behalf of the Board for the nomination.

ALTERNATIVES

Decline to nominate an ACWA Vice President.

ATTACHMENTS

1. ACWA Call for Candidates.
2. Candidate Statement of Qualifications
3. Candidates' Ballot Statement
4. Resolution 2023-XX

MEMORANDUM

TO: ACWA Agency Presidents and General Managers
(sent via email)

CC: ACWA Board of Directors

FROM: ACWA Election Committee

DATE: April 24, 2023

SUBJECT: Call for Candidates for ACWA President/Vice President for the 2024-'25 Term

ACWA recently distributed an Advisory announcing the Election Committee's official Call for Candidates for President and Vice President for the 2024-'25 term. In a separate but concurrent process, ACWA's region Nominating Committees have issued a similar call for candidates interested in serving on the 10 region boards.

ACWA's Bylaws and Board policies (Article 9, Section 9.10, and Board Policy 2.3.3.1) establish the eligibility criteria candidates must meet to serve as President or Vice President. Candidates must meet the following eligibility criteria to qualify:

- At the time of their election, the President and Vice President will each be an elected or appointed member of the governing body or commission of a member agency of the Association.
- An official nominating resolution from the Association member agency on whose board the nominee serves will accompany all nominations for the position of President and Vice President. An authorized signatory of the member agency's Board of Directors will sign said resolution. A sample resolution is available [online](#).
- Each nomination will include a statement of qualifications or resume highlighting the candidate's qualifications for the position, such as active involvement in ACWA task forces, region boards, committees, or the like. Candidates must also submit an abbreviated statement (maximum of 300 words) that can be included with the official ballot. A headshot photo is recommended but not required.

Election Process Changes

It is important to note that starting this year, as a result of bylaw changes approved by the membership in 2022, ACWA has initiated new processes for ACWA members to elect the President and Vice President. Below are some of the major changes. More details, including copies of the Board policy, are available at www.acwa.com/elections.

- An 11-member Election Committee has been appointed to facilitate the election of the President and Vice President. The committee will confirm that candidates' eligibility criteria has been met and endorse preferred candidates.
- The Election Committee will present an open ballot on July 17 that lists all qualified candidates, including the committee's preferred candidates. All candidates will also be listed on the ACWA website and invited to participate in a town hall style webinar in which members can ask the candidates questions.

- Members of ACWA will elect the President and Vice President by voting electronically July 17 – September 15. **There will be no voting during fall conference.**
- Ballots will be emailed by a third-party vendor called Simply Voting. This web-based online voting system provides quick and verified results while keeping individual votes confidential. There will be an opportunity for agencies to opt-out of electronic voting.
- Each member agency may cast one vote and must designate their one voting representative by June 16. If an agency does not designate a representative to vote by the deadline, the agency's General Manager will be the authorized voter by default.
- In the event that one candidate does not receive a majority of votes for President or Vice President, a run-off election will be held and a new ballot will be sent out on Sept. 26 with the two candidates that received the highest amount of votes. The deadline for members to return the ballots will be Nov. 10.

Important Dates

- Deadline to receive Authorized Voting Representative Form: **Friday, June 16**
- Deadline to receive candidate nominations: **Friday, June 16**
- Tentative date for candidate interviews: **Friday, June 23**
- Election Begins: **Monday, July 17**
- Election Ends: **Friday, September 15**

In addition to being accepted via email to donnap@acwa.com, nomination items may also be submitted via mail to the below address.

Gary Arant, Election Committee Chair
c/o Donna Pangborn, ACWA
980 9th Street, Suite 1000
Sacramento, CA 95814

Please be aware that candidates may contact general managers and board presidents to solicit their respective member agency's support. A sample resolution of support is available [online](#).

We appreciate your interest and participation in this process to find the best qualified individuals to serve in representing ACWA's statewide membership. Should you have any questions regarding this process, please contact ACWA Senior Clerk of the Board Donna Pangborn at 916-669-2425 or donnap@acwa.com.

Michael Saunders, MD
Georgetown Divide Utility District, Director
Candidate ACWA Vice-President
Outline and Statement of Qualifications



Appointed Offices:

Georgetown Divide Public Utility District - Finance Committee (2018)

Elected Offices:

Georgetown Divide Public Utility District - 5 years (2018-2022), (2022-2026)

Served as Treasurer, Vice-President, President

Currently Legislative Liaison

El Dorado County LAFCO - Alternate Special District Commissioner (2019 to present)

Budget Workgroup, Small to Medium Water District MSR workgroup, Recruitment Committee, Grand Jury committee

Regional Offices

Mountain Counties Water Resources Association - WUE workgroup

Regional Water Authority (RWA) - Board Member, Executive Board Member

Regional Activities:

Consumnes, American, Bear, Yuba (CABY) Integrated Regional Water Management Group

Participated in helping to define the vulnerability, economic, and support levels for the communities within El Dorado County.

State Level Workgroups

Department of Water Resources

DWR Workgroup Member for Water Use Efficiency Workgroups

- Water Loss Workgroup
- Annual Water Supply and Demand Assessment Workgroup

DWR Stakeholder participant

- County Drought Advisory Group
- Water Use Studies (LAM, Variances; Indoor, Outdoor, CII budgets)

Association of California Water Agencies (ACWA)

Workgroups:

- Diversity, Equity, and Inclusion Workgroup
- Headwaters Workgroup
- Water Use Efficiency Workgroup
- State Infrastructure Workgroup

Committees:

- Membership Committee

ACWA Region 3

- ACWA Region 3 Board Member (2022 - present)
- ACWA Region 3 Regional Issue Forum Planning workgroup
 - *“Protecting Communities in the New Era of Wildfire: The Important Role of Water Purveyors”*

My background includes a Bachelor of Science (BS) in Nutritional Biochemistry from Cornell University and a Doctor of Medicine (MD) from Howard University. My journey in water issues began with an empty horse water trough one hot summer day when there was no water. I began as a community volunteer on the Finance Committee where I began to learn about the finances of my water District. I was elected to the Georgetown Divide Public Utility District (GDPUD) Board in 2018. I am now in my 5th year as a Board member in my second term of office. I have served as the Treasurer, Vice-President, and President of the Board. I currently serve as the Board's Legislative Liaison.

I learned about water systems, delivery, infrastructure and our issues starting at the local level as a Board member, becoming more expansive through working with our Urban Water Management Plan and managing the District's water supply through drought mandates, water contingency plans, and wildfires. My understanding of the County water issues began as I actively participated in the Consumnes, American, Bear, Yuba (CABY) Integrated Regional Water Management Group including helping to define all of the vulnerability, economic, and support levels for the communities within El Dorado County. At the County level, I am the Alternate Special District Commissioner for LAFCO. I was part of the LAFCO workgroup for Small to Medium Water Districts Municipal Service Reviews and I have reviewed all the MSRs for the County learning of all of our County water districts infrastructures, finances, and challenges. As an Executive board member of the Regional Water Authority, I have had the opportunity to learn more on groundwater basins, and working on trying to get a Federally recognized water bank and working on conjunctive use efforts between surface water storage and groundwater storage.

At the State Level, I have worked on the Water Use Efficiency and County Drought Advisory Groups with the Department of Water Resources (DWR) beginning in 2019. This experience allowed me to understand about the challenges and issues throughout the State. This also gave me the opportunity to provide recommendations and solutions specific to rural, mountain counties that were not being addressed and began my active role in advocating for rural, mountain water agencies.

I have been an active participant with ACWA, attending conferences, workgroups, webinars, regional tours, board meetings, symposiums. I have been an advocate for issues attending State and Federal symposiums and legislative days, working and advocating through County, Regional, State and National committees, workgroups, task forces, legislative meetings, testimonies, letters, coalition letters, and hearings. The work with the DEI workgroup helped form ACWA's new foundation.

The ACWA Regional Board has allowed me to play a leadership role in our Region. Working closely with our regional board members and member agencies, we gathered information on issues in which we were able to work with ACWA staff to facilitate a meeting with State Water Resource Control Board members. I continue to outreach and work with our members and agencies to highlight the issues and challenges that our region faces and bring them to the various committees and workgroups.

I have been working with water issues as an elected; with MSRs as a County LAFCO commissioner; through my work with the CABY Integrated Regional Water Management Group; my work in the water use efficiency workgroups with the Department of Water Resources; and as an Executive Board member of the Regional Water Authority. I have been active in ACWA since I became an elected official in 2018, each year increasing my level of participation and leadership, from conferences to workgroups to symposiums. I was a member of the Diversity, Equity, and Inclusion Workgroup which helped form the new ACWA Foundation. I am currently a member of the Headwaters Workgroup, Water Use Efficiency Workgroup, State Infrastructure Workgroup, and the Membership Committee. I also participate in the State Legislative Committee. I am on the ACWA Region 3 Board and have worked on a regional forum and event and on our regional issues dealing with guidelines and legislation.

The qualities I can bring to the office is my understanding of the water issues from our Region and the State along with my working relationship with our Board members, Regional members, ACWA members, ACWA staff, elected officials, and District Staff. Coming from a small agency, the input from our members is vital and important to bring each Agency's issues, strategies, and suggestions to the table and make every agency feel valued. I will continue to be a strong legislative advocate, continue to build on our outreach, and rely and utilize the expertise and talents of our members and ACWA staff. I am enthusiastic and committed to the work of ACWA and hope to bring my excitement to our members and continue to push for the growth and success of ACWA.

I would be honored to have your vote.

Thank you,

Michael Saunders

RESOLUTION NO. 2023-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
TO NOMINATE AND SUPPORT DIRECTOR SAUNDERS
AS A CANDIDATE FOR THE POSITION OF ACWA VICE PRESIDENT

WHEREAS, the Election Committee has announced a call for nominations of candidates for the election of President and Vice President of the Association for the 2024-'25 term; and

WHEREAS, the Election Committee will present an open ballot with all qualifying candidates to the members for a vote by written ballot; and

WHEREAS, the individual who fills an officer position will need to have a working knowledge of water industry issues and concerns, possess the strength of character and leadership capabilities, and be experienced in matters related to the performance of the duties of the office; and

WHEREAS, this person must be able to provide the dedication of time and energy to effectively serve in this capacity; and

WHEREAS, Director Michael Saunders has served in a leadership role as a member of the Board of Directors since 2018; and

WHEREAS, it is the opinion of the Board of Directors that Director Saunders possesses all of the qualities needed to fulfill the duties of the office of ACWA Vice President.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT does hereby nominate and support Director Michael Saunders as a candidate for the office of ACWA Vice President, pledging the District's support of his/her endeavors in fulfilling the duties of this office if elected.

PASSED AND ADOPTED by the Board of Directors of the Georgetown Divide Public Utility District at a meeting of said Board held on the May 16th, 2023, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Mitch MacDonald, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

Nicholas Schneider, Clerk, and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2023-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 16th day of May 2023

Nicholas Schneider, Clerk, and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT