

AGENDA
REGULAR MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA
TUESDAY, JULY 14, 2015
2:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
-
-

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

A. Board Action

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board members individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

4. APPROVAL OF MINUTES

- A.** Special Meeting of May 28, 2015; Regular Meeting of May 12, 2015; Special Meeting of April 27; Special Meeting of April 9: Special Meeting of April 8.
- B.** Board Action to approve and file minutes.

5. FINANCIAL REPORTS:

- A.** Accounts Payable for July 2015

- B. Expense Summary for May 2015
- C. Cash and Investment Reports for May 2015
- D. ALT Zone and CDS Summary for May 2015
- E. Board Action to accept and adopt financial reports

6. PRESIDENT'S REPORT

7. BOARD REPORTS

8. GENERAL MANAGER'S REPORT

9. QUINTETTE SERVICE CORPORATION (QSC) PRESENTATION

A. Discussion – Quintette Service District is a small, non-profit mutual water company in the community of Quintette. QSC has a sole source water supply which is a spring. Fred Heltzel, QSC Board President, and Stacy Snowman, QSC Board Member, will be discussing the current situation that Quintette is facing today and what they would be proposing for the future.

B. Possible Board Action – This presentation by Quintette Service Corporation is for information only.

10. ADOPTION OF BUDGET FOR FISCAL YEAR 2015-16

A. Discussion – Discussion of proposed FY2015-16 Budget. Some issues of concern are revenue shortfalls due to drought, deferred maintenance, and regulatory compliance issues that must be corrected.

B. Possible Board Action – Approve and adopt FY2015-16 Budget.

11. ADOPTION OF RESOLUTION 2015-07 PROVIDING PROTEST PROCEDURES UNDER PROPOSITION 218 IN OPPOSITION TO FEES OR CHARGES FOR PROPERTY-RELATED SERVICES

A. Discussion – To set a date and location for Prop 218 Protest Hearing and to provide protest procedures in opposition to charges.

B. Possible Board Action – Adopt Resolution 2015-07 and direct staff to mail the appropriate notice to the record owners of properties affected by the supplemental charge.

12. DIRECT CHARGES – FEES AND ASSESSMENTS FOR FY 2015-16

A. Discussion – Annually, the District brings an ordinance and related documents required by the County to place District-related charges on the County's secured property tax bills. Ordinance 2015-01 is to lien the property of customers with

delinquent balances as of June 30, 2015 and to place the annual charges for the District's assessment districts.

B. Possible Board Action – Adoption of Ordinance 2015-01

13. FORMALIZE CURRENT FINANCE COMMITTEE

A. Discussion – The District currently does not have a policy in place which explains the rules and responsibilities of the Finance Committee.

B. Possible Board Action – Adopt a policy that explains the function of the committee and the vetting process.

14. AUBURN LAKE TRAILS WATER TREATMENT PLANT

A. Discussion – Recap and extension of prior month report on progress towards plant replacement.

B. Possible Board Action –

15. CABY GRANT – BRIDGE FUNDS

A. Discussion – General Manager Wall will provide an update on the status of the CABY grant, including how grant funds are disbursed to grantees. Bridge funding will be required.

B. Possible Board Action – Authorize source of bridge funding.

16. BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF - Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District related meeting attendance.

17. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – anticipated litigation.

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: (three potential cases).

B. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (Government Code Section 54956.9(d)(1) (Mecklenberg v GDPUD).

C. CONFERENCE WITH LEGAL COUNSEL – Board to consider the appointment, employment, evaluation of performance, discipline or dismissal of a public employee pursuant to Government Code Section 54957 (b)(1).

18. ADJOURN TO OPEN SESSION – Announcement of action taken in closed session

19. NEXT MEETING DATE AND ADJOURNMENT – Next regular meeting August 11, 2015 at 2:00 PM at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on July 9, 2015.

CONFORMED AGENDA

SPECIAL MEETING

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
PILOT HILL GRANGE, 1701 HIGHWAY 193, COOL, CALIFORNIA

WEDNESDAY, APRIL 8, 2015

6:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
-

1. **CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE** – *The meeting was called to order at 6:00 PM. Directors Present: Krizl, Hoelscher, Capraun, Hanschild, Uso. Staff Present: General Manager Wendell Wall, Operations Manager Darrell Creeks, Erik Jacoby. General Counsel: Not present.*

2. **ADOPTION OF AGENDA**

A. Board Action –

Motion by Director Uso to adopt Agenda, 2nd by Director Hoelscher.

Public Comment: None.

Vote: Motion carries.

Ayes: Krizl, Hoelscher, Capraun, Hanschild, Uso.

3. **PUBLIC FORUM** – Any member of the public may address the Board on matters contained on the agenda that are within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board members individual last name. The Board will NOT hear communications on matters not on the agenda.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

Director Krizl introduced the topic and provided the preferred format of the meeting. He noted that the Board would not be making any decisions on specific water restrictions and that this is only an informational meeting.

4. DROUGHT AND POTENTIAL IMPACT ON DISTRICT RESOURCES AND CUSTOMERS

A. Discussion –

- Recent action by Governor Edmond G. Brown Jr. relative to mandatory water restrictions as identified under Executive Order B-29-15.

General Manager Wendell Wall discussed Governor Jerry Brown's April 1, 2015 Executive Order B-29-15 concerning the drought. The 25% cutback mandated by the State of California is an overall statewide goal. The State water board (Department of Health) will set specific conservation mandates calls in order to achieve the Governor's 25% target. GDPUD is monitoring the situation daily by staying on top of alerts and by participating in conference so that it can keep the community informed and up-to-date with State requirements. Mike Cooper commented on the Sacramento Bee article about a 35% cutback. Director Hoelscher noted that there are differing amounts of cutback required for different communities. Director Capraun clarified, stating that a long email was received from the State which acknowledged that the District had saved 25% and that the State now wants us to increase that to 35%; but the portion that would describe exactly how we would achieve that increase was left off, and it is not yet clear if the District will be held to 25% or to 35%. This issue will be addressed by the State in May. GM Wall said that cutbacks within this district will be predicated on Stumpy Meadows Reservoir. Regardless of what the State mandates, the reality in this community is how much water is available in the Stumpy Meadows Reservoir. The current water level at Stumpy is 12,350 acre feet. On April 14, 2014, the Board will make an official declaration of the District Drought Stage per the GDPUD 2010 Urban Water Management Plan. This year it looks like we will have to go to a Stage 3, with mandatory conservation requirements. There was discussion regarding the irrigation season and how much untreated water should be allowed to flow through the ditch. Due to the antiquated water system, the flow can't be turned off and on. So the only way to reduce water usage (for irrigation) is to shorten the season by starting the flow later in the season or cutting it off earlier at the end of the season, or a little of both. Last year a 20% reduction in irrigation season was undertaken.

- Prior state mandated Emergency Water Use Restrictions of 2014 as identified in District Resolution 2014-07.

GM Wall continued. The State mandated Emergency Water Use Restrictions of 2014 as identified in District Resolution 2014-07 are from last year when the Board adopted Stage 2 water conservation. Reference the GDPUD 2010 Urban Water Management Plan for details regarding the various stages. Currently Stumpy is at 12,350 acre feet. GM Wall stated that he would be bringing a recommendation to the Board on April 14, 2015, as to what stage to adopt based on water storage.

- Current water storage in Stumpy and restrictions under a Stage 3 Drought declaration as identified in the 2010 Urban Water Management Plan.

GM Wall noted that we are in "D-4 – Exceptional Drought" per the Water Management Plan. In April 1977 water storage was at 11,120 acre feet, but with much fewer customers. We are in dire straits. GM Wall invited Operations Manager Darrell Creeks to comment.

Mr. Creeks noted that the treated water customers in March used more water than they did in March 2014 or March 2013. We did good last year and need to do better this year. Last year all 3,800 treated water customers used a total of 1,576 acre feet for the whole year. In addition to treated water, we have irrigation customers who use water for agricultural and other uses. This year we have the potential to drop down to 6,000 acre feet by October.

Director Krizl noted that 1,500 acre feet of water went to domestic customers last year and the rest went to agricultural/irrigation/raw water. There is water loss in the ditch and other factors, but the biggest factor is irrigation. The ditch can't be turned on and off at will. It takes one to two weeks for water to get all the way to the end of the ditch. Everyone needs to participate – we will have to shorten the season, the question is how much. People here need to spread the word to their neighbors.

Mr. Creeks commented on possible curtailments by the State. Director Krizl said that what we can store is not in our control. The State says all options are on the table.

B. Possible Board Action – No action was taken.

***Public Comment:** Director Krizl invited public comments and specifically asked to hear from irrigation water users to help determine which end of the season to be dry. The Board has to make tough decisions now.*

Kathy asked about restrictions and whether the State will provide money in the form of rebates to help with any mandates it might make. Mr. Creeks responded that there may possibly be reimbursement for devices to save water. GM Wall said that grants may become available. Director Uso clarified that these grants have been around for a long time and have nothing to do with the current requirement to reduce water usage. Susan Yule, of Cherry Acres, suggested that the District talk to the State Water Resources Control Board (SWRCB) and fight the curtailments. Nancy wondered if this happened last year and if agricultural users are switching to treated water. Director Krizl said some ag users are on wells, some on raw water, some use treated water, and some use a combination of sources. Director Uso commented that there should be a discussion about delivering "survival" water and working something out with rates to deliver treated water for customers that have special needs for crops and livestock. Mr. Creeks noted that the treatment plants are small and at maximum production already, and it is not possible to deliver treated water for irrigation. Sheila Larson has both treated and raw water and questioned whether customers should be getting any irrigation water at all. Ms. Larson asked if the District could do a survey to determine how much water people are actually using, and maybe not run as much water through the ditch. Mr. Creeks responded that the District knows how much is being used. But the water cannot be turned off and on at will. It's a ditch system; if it was a pipe system it would be different. Director Uso interjected that the system is very old and needs to be addressed. Every year it gets more expensive. The District needs better fiscal planning and more money. Director Krizl asked those who get irrigation water to please share their experiences from last year: How did the 20% cutback affect them, and can they get by this year with a 30% or 40% cutback? Wally Dubois would like to see a hit list from this meeting and then look at it next

quarter. He noted that the District website is not effective, that progress needs to be publicized. Eileen from Garden Valley asked about the King Fire effects on Stumpy: How much water was pulled out, what about runoff into our water supply from the retardant that was used, and what about next year – if it is this dry and there are more fires? Mr. Creek responded that the amount of water taken from the reservoir was insignificant and didn't affect the water level. There hasn't been any runoff this year because of light rain and snow. Engineering Consultant George Sanders said that they looked at the GPS coordinates from CalFire on its aerial drops, and none of the retardant went into Stumpy. Director Krizl noted that Pilot Creek burned extensively and all the trees that are now gone won't be using water anymore. That water will become available to Stumpy. Ray Paul, Pilot Hill, uses both a well and irrigation and wondered if he can get treated water if his well goes dry. GM Wall responded that if you are in an assessment district, you can get new service. Regarding irrigation water cutbacks, Mr. Paul said that the schedule last year worked well. Mr. Paul would like to see water last longer. Mr. Creeks discussed last year's experience with 70 customers that volunteered to cut back: It didn't work because water needs to be at a certain level in the ditch at all times. Linnea Marengo has cattle on her property and needs to make planning decisions. She feels that a 20% cutback would work, and 40% would work as well, although she would have to cut back on the amount of pasture, and she requested that the season not start too late. Director Uso stated that if the District declares a Stage 3 Drought, the minimum cut will be 50% for raw water. Mr. Creeks advised the audience and Board that we are addressing a moving target. Rain in May could change things. Ms. Marengo asked the Board to keep in mind what kind of community we want to create when making planning decisions down the road. Director Uso said that what is driving the Board this year is how much water is available. Mr. Creeks noted that the Urban Water Management Plan requires the District to help those whose wells go dry by providing water from its hydrants so they can keep their livestock alive. Ms. Marengo thanked the Board and staff for having the community meeting and for everything they are doing. Cindy Stewart is dependent on irrigation water for ponds and irrigation to keep her vineyards alive. She prefers to have the irrigation season start earlier rather than later. Director Krizl discussed uses for irrigation water – livestock, agriculture, esthetics. There is a wide variety of needs for the water, and he expects that the season will be chipped away from the beginning as well as the end. Paul Dahms, Greenwood, has a five-gallon-per-minute well plus ag water. Last year he gave up one inch of ag water and it really affected his ability to get hay. He prefers that the season start in mid-June and go to the end August. If we get rain, he requested that the District be flexible and add onto the season wherever possible. Director Uso said that there needs to be flexibility the other way, too. If the water level at Stumpy is dropping like a rock, we'll have to cut it sooner. It's all about the numbers. We need to be driven by facts and not emotion. Bill Threlkel prefers to have the water cut at the end of the season rather than the beginning because it is easier to keep something alive rather than try to bring it back. As an ag water user, he will have to make up the difference with treated water, and if he is being cut 50% for irrigation water, he doesn't want to also be cut 25% on the treated water because he will need to use it to water his stock and keep it alive. He asked for the Board's thoughts on that. Director Capraun responded that State's restriction on treated water must be complied with. The District is required to comply, and will be fined if it doesn't meet the 25% requirement. On the other hand, the District determines how much irrigation water must be cut, and that determination depends upon the amount of water available. Bob Curry, Greenwood, said that last year he bought water and hauled it in for agricultural use. If the water is not there, it is not there. We can't make it (water). He knows the Board understands that, and he wants the public to understand it, too. Director Hanschild discussed grey water and how we need to

change building permits to allow use of grey water. A customer commented that in 2010 he remodeled his house and could not get a permit for grey water storage. Kathy is an ag customer on a well and she lost trees and her produce was a failure. She asked the Board to let the public know when the water would be turned on and turned off so customers can plan. Directors Krizl and Uso said that we will know on the 14th. Director Krizl said that he hopes everyone understands that we will need to make adjustments. We would be better off starting it late and maybe moving it up. Kathy wants to know about the financial impact on GDPUD. What is the company doing to mitigate the financial impact of reducing water use? GM Wall said that there are funding sources that can be used and surcharges can be assessed. Director Capraun stated that the District cut back \$300,000 because of the drought and will need to cut back further. Director Krizl clarified that treated water is where the state mandated cutbacks are. Dramatic ag water cutbacks will save our skin. Buzz Whitney from Georgetown spoke regarding his experience with getting the District to repair a leak. Operations Manager Creeks addressed Mr. Whitney's concerns describing how leaks are prioritized and what field employees are doing. Rebecca and Ken Bear, Garden Valley, suggested that everyone band together to fight grey water issues. Liz Philips, Christmas Tree Farm, had questions about treated vs. ag jurisdiction. Director Krizl said that ag water will need to be cut back because of the numbers. We need to conserve over and above what the state is mandating in order to get through the current year and next year. Mr. Sanders commented that a merger of ag and domestic water is coming from the State in the very near future. Someone from the audience complained about some flyers that were put on many of the cars in the parking lot. There was some discussion about the ditch and not being able to regulate the flow other than turning it off. Someone from the audience asked about the mandatory release ordered by the State. Mr. Creeks responded that as long as two cubic feet per second is going downstream for the fish, we can use the rest. The person suggested that the ag water start later. Someone from the audience thanked the Board for having the community meeting.

5. NEXT MEETING DATE AND ADJOURNMENT – Next regular meeting April 14, 2015 at 2:00 PM at the Georgetown Divide Public Utility District office.

Director Krizl announced that there will be another community meeting Thursday, April 9, at 6:00 PM at the Georgetown Community.

Meeting adjourned at 7:50 PM.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted in the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on April 3, 2015.

Signed _____

Date _____

Wendell B. Wall, General Manager

CONFORMED AGENDA

SPECIAL MEETING

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6329 LOWER MAIN STREET, GEORGETOWN, CALIFORNIA

THURSDAY, APRIL 9, 2015

6:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
-

1. **CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE** – *The meeting was called to order at 6:00 PM. Directors Present: Krizl, Hoelscher, Capraun, Hanschild, Uso. Staff Present: General Manager Wendell Wall, Operations Manager Darrell Creeks, Erik Jacoby. General Counsel: Not present.*

2. **ADOPTION OF AGENDA**

A. Board Action –

Motion by Director Uso to adopt Agenda, 2nd by Director Hoelscher.

Public Comment: None.

Vote: Motion carries.

Ayes: Krizl, Hoelscher, Capraun, Hanschild, Uso.

3. **PUBLIC FORUM** – Any member of the public may address the Board on matters contained on the agenda that are within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board member's individual last name. The Board will NOT hear communications on matters not on the agenda.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

Director Krizl introduced the topic and provided the preferred format of the meeting. He noted that the Board would not be making any decisions on specific water restrictions and that this is only an informational meeting – the same as the meeting held the night before at Pilot Hill.

4. DROUGHT AND POTENTIAL IMPACT ON DISTRICT RESOURCES AND CUSTOMERS

A. Discussion –

- Recent action by Governor Edmond G. Brown Jr. relative to mandatory water restrictions as identified under Executive Order B-29-15.

General Manager Wendell Wall discussed Governor Jerry Brown's April 1, 2015 Executive Order B-29-15 concerning the drought. The 25% cutback mandated by the State of California is an overall statewide goal. The state water board (Department of Health) will set specific conservation mandates in order to achieve the Governor's 25% target. Within the last 24 hours the state water board placed the District into Tier 4, which requires a 35% reduction.

GM Wall said that cutbacks within this district will be predicated on Stumpy Meadows Reservoir. Regardless of what the State mandates, the reality in this community is how much water is available in the Stumpy Meadows Reservoir. GM Wall further explained the potential for State-mandated curtailments in the event of good rainfall where the State could require the District to let the water flow through and prohibit it from storing the new water.

- Prior state mandated Emergency Water Use Restrictions of 2014 as identified in District Resolution 2014-07.

The State mandated Emergency Water Use Restrictions of 2014 as identified in District Resolution 2014-07 are from last year when the Board adopted Stage 2 water conservation. Reference the GDPUD 2010 Urban Water Management Plan for details regarding the various stages.

- Current water storage in Stumpy and restrictions under a Stage 3 Drought Declaration as identified in the 2010 Urban Water Management Plan.

Currently Stumpy is at 12,350 acre feet. GM Wall stated that he would be bringing a recommendation to the Board on April 14, 2015, as to what stage to adopt based on water storage, and that he would be looking more at a specific water level rather than a date in time as an end to the irrigation season.

- ##### B. Possible Board Action –
- No action was taken. Director Krizl noted that this is an informational meeting only. No action would be taken until the next regular meeting on April 14, or soon thereafter.*

Public Comment: *Someone in the audience asked about the possibility of seeding clouds for rain. Director Capraun responded that this had been studied in the past with the determination that it is not beneficial to our District based on terrain and how weather moves across. The El Dorado Irrigation District benefits, but we wouldn't get much, if any benefit – we would probably give more rain to EID than what we would get.*

Someone else commented that lower water consumption equals lower revenues and expressed concern about how that might affect water rates.

Ed, ALT Greens Committee, reported on how much water is being used at the golf course. He requested that the District follow EID's policy of allowing exemptions for golf courses.

Kevin, ALT General Manager, stated that he had established a water conservation committee at ALT, and commented that the committee is looking at ways to reduce water consumption at ALT, including the golf course.

Pat Snelling expressed concerns about ash from last summer's King Fire possibly affecting the water quality at Stumpy, and whether fire hydrants supply irrigation water or treated water. Mr. Creeks responded that the water quality so far has not been affected by ash from the fire. Red hydrants use treated water, black hydrants are on the irrigation pipeline.

Another person commented that green lawns, backyard pools, and golf courses are luxuries we can't afford.

Bruce Wadsworth has 30,000 Christmas trees and four acres of pasture. He feels that 50% cutback is too much. The trees need water before May or they will die.

Another person urged the Board to think of the future and to be strict regarding over-development.

Pete Brothers, who has fruit trees, commented that the intention of ditch water is for agricultural use. He asked the Board not to cut at the front of the season, because water is needed at the beginning of the season to keep trees alive. Mr. Creeks clarified that it takes from two to four weeks to get the ditch completely filled for the season. Due to the antiquated design of the system, the water can't be turned on and off at will.

Claudia Licht, Garden Valley, uses pipe ag water and asked if that works the same as ditch water. Mr. Creeks responded that if customers start shutting it off, it will spill over somewhere down the line. She also asked how customers will know how much water they used in 2013 for comparing to current use. GM Wall responded that the new bills will have a place to show prior use compared to current use. Ms. Licht asked about situations where family size increases (and hence water use) from 2013 to 2015. Mr. Creeks responded that at this time, individual users are not going to be monitored, the 35% reduction is District-wide, and everyone needs to participate. The next question was regarding well water users and if the District has planned any outreach to those people. Regarding the timing of the irrigation season, she would prefer the water be cut at the end of the season rather than at the beginning.

Another person suggested that a 50% reduction could be achieved if all users of the ditch got their pipes reduced by 50%. Mr. Creeks responded that not only would pipes have to be replaced at 391 places, but 391 risers would also have to be added in order to get the water level high enough to reach the pipes. Unfortunately, it's just not feasible.

Someone else asked about water loss due to leaks and if there is a long-term plan to repair leaks. Mr. Creeks responded that there are many thousands of feet, and extremely expensive, not to mention the special fish screens that have to be installed, too.

Another person commented that when irrigation season is cut, potable water use will go up to compensate.

Someone else commented that people who have historically been low users should not have to cut back by 35%, and high water users should have to cut back more than 35%. She asked if the District could get some emergency funding from the County.

Another person asked if ag users that are financially damaged can tap into some State drought disaster funds. Director Hoelscher responded that those funds are for infrastructure, dams, etc. Director Hanschild noted that the money is going to people in the low income Central Valley area.

Someone else noted that there is ag water being used for non-agricultural use, and priorities will have to be set regarding ag water. GM Wall noted that the District will have to come up with an ag water plan by July 2016. Director Uso stated that at some time the District will have to bite the bullet and get an updated delivery system.

Another person questioned whether the District is submitting comments to the Water Board. Mr. Creeks responded that staff has been submitting comments.

One person suggested that a date should be set for ending the irrigation season, rather than a water level.

Another person commented that he would prefer to have the season shortened at the end rather than the beginning.

Another person commented that it is more important to have clean drinking water than to have green grass on the golf courses.

Someone else commented that those who have been conserving water should not be penalized the same as those who are not conserving and urged the Board not to do things the way the state water board is doing.

Another person lamented the loss of water in the ditch system.

Carol Scott commented that there are a lot of retired people in the community that perhaps could volunteer to write grants. GM Wall responded that the big issue currently is staff to administer the grants.

Someone else brought up the change in nomenclature from the State: ag water vs. irrigation water and potential future implications.

- 5. NEXT MEETING DATE AND ADJOURNMENT** – The next regular meeting will be April 14, 2015, at 2:00 p.m. at the Georgetown Divide Public Utility District office.

Meeting adjourned at 8:15 PM.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted in the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on April 3, 2015.

Signed _____

Date _____

Wendell B. Wall, General Manager

CONFORMED AGENDA

SPECIAL MEETING

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CA,

MONDAY, APRIL 27, 2015

2:00 PM

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
-
-

1. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Meeting was called to order at 2:00 PM. Directors Present: Krizl, Hoelscher, Capraun, Hanschild, Uso. Staff Present: General Manager Wendell Wall, Operations Manager Darrell Creeks, Assistant to GM Diana Michaelson. General Counsel: Robin Baral of Churchwell-White.

2. ADOPTION OF AGENDA

A. Board Action –

Motion by Director Uso to adopt the agenda, 2nd by Director Hoelscher.

Public Comment: None

Vote: Motion carries.

Ayes: Krizl, Hoelscher, Capraun, Hanschild, Uso.

3. **PUBLIC FORUM** – Any member of the public may address the Board on matters identified on this agenda and within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board member's individual last name. The Board will only hear communications on matters on the agenda.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

Johanna Friesen asked if there would be open public forum on what is presented. Director Krizl responded in the affirmative.

Jennifer Johnston questioned the timing legally required for posting agendas of special meetings.

Director Krizl read an email sent by Dennis Goodenow of Garden Valley who was not able to be present at the meeting. Mr. Goodenow urged a comprehensive approach to spreading the cost to all customers and encouraged the Board to start the ALT project as soon as possible.

4. **DISCUSSION ON BIFURCATING 218 PROCESS** – This meeting is to discuss the bifurcation of the Prop 218 process in order to build the Auburn Lake Trails (ALT) Plant and also to move forward with having a professional cost of service study performed with an approved budget in place which will enable the District to increase rates for CIP, and Operations & Maintenance, and Reserve Fund based on the cost of providing Domestic and Irrigation Water to customers. Churchwell-White will be presenting a PowerPoint presentation on Prop 218.

A. Report and Discussion –

Robin Baral of Churchwell-White provided an overview of the Prop 218 process. Whenever an agency or special district proposes to adopt an assessment, or a fee, or a charge for property-related services, it triggers the 218 requirement.

Following the presentation, Mary Fleming of Rural Communities Assistance Corporation (RCAC) presented a summary of the rate study she conducted at the District's request.

Staff noted that the District runs the risk of incurring heavy fines if it doesn't show progress on the treatment plant and recommended fast-tracking the 218 process. Bifurcation would enable the District to move forward with the ALT treatment plant project as soon as possible. A separate 218 process for the operations and maintenance needs of the District could then be undertaken without causing further delays to the ALT project.

B. Board Action –

Motion by Director Uso to bifurcate and move on the ALT Treatment Plant and follow through with a second 218 as soon as possible, 2nd by Director Hanschild.

Public Comment: *Mary Fleming confirmed that there is some frustration at the State Water Board that this is taking so long and suggested that the Board to move forward as quickly as possible. Johanna Friesen commented that everything that is done should be transparent. Robin Baral commented that the Board needs to take whatever action is necessary to get the regulatory burden off its back.*

Vote: Motion carries.

Ayes: Kirzl, Hoelscher, Capraun, Hanschild, Uso.

4. **NEXT MEETING DATE AND ADJOURNMENT** – Next regular meeting May 12, 2015 at 2:00 PM at the Georgetown Divide Public Utility District Office.

Meeting adjourned at 3:53 PM.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted in the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on April 24, 2015.

Signed _____

Date _____

Wendell B. Wall, General Manager

CONFORMED AGENDA

REGULAR MEETING

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS

6425 MAIN STREET, GEORGETOWN, CALIFORNIA

TUESDAY, MAY 12, 2015

2:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
-

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Meeting was called to order at 2:00 PM. Directors Present: Krizl, Hoelscher, Capraun, Hanschild, Uso. Staff Present: General Manager Wendell Wall, Operations Manager Darrell Creeks, Assistant to GM Diana Michaelson. General Counsel: Barbara Brennan of Churchwell-White (arrived at 2:03 PM)

2. ADOPTION OF AGENDA

A. Board Action –

Motion by Director Uso to amend and adopt the agenda to hear Item 10 after Item 4 and before Item 5, 2nd by Director Hoelscher.

Public Comment: None.

Vote: Motion carries.

Ayes: Krizl, Hoelscher, Capraun, Uso, Hanschild

- #### 3. PUBLIC FORUM –
- Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

Dennis Smith spoke regarding floating toilets on some of the lakes. Grants may be available from the California Boating and Waterways Department. Mr. Smith requested that staff look into this.

(Legal Counsel arrived.)

Johanna, of Garden Valley, spoke regarding her views of an article in the Mountain Democrat and her views about actions or conversations of GDPUD staff.

Elizabeth Sorenson, resident of Auburn Lake Trails, registered her protest of bond and zone fees paid to GDPUD.

Emily Johnston asked to confirm the agenda.

4. APPROVAL OF MINUTES

- A. Regular Meeting of April 14, 2015
- B. Board Action to approve and file minutes.

Motion by Director Uso to receive and file the minutes, 2nd by Director Hoelscher.

Public Comment: None.

Vote: Motion carries

Ayes: Krizl, Hoelscher, Capraun, Uso, Hanschild

5. FINANCIAL REPORTS:

- A. Accounts Payable for May 2015
- B. Expense Summary for March 2015
- C. Cash and Investment Reports for March 2015
- D. Board Action to accept and adopt financial reports

Motion by Director Uso to accept and adopt the financial reports, 2nd by Director Hoelscher.

Public Comment: None.

Vote: Motion carries.

Ayes: Krizl, Hoelscher, Capraun, Uso, Hanschild

6. PRESIDENT'S REPORT

In the interest of time, Director Krizl had nothing pressing to report.

7. BOARD REPORTS

Director Capraun reported on the auditor's draft report, the JPIA Conference, and a misstatement in the Mountain Democrat regarding the 45-day notification period relating to the Prop 218 process.

Director Uso reported on the ACWA conference.

Director Hanschild reported that nothing will come to the District from the recent \$2.5B bond proposition.

8. GENERAL MANAGER'S REPORT

GM Wall asked Operations Manager Darrell Creeks to report on the Auburn Lake Trails water quality and the treatment plant. Everything was in compliance last month. Lake level last week was at 12,747 acre feet.

GM Wall reported that the new website launch has been delayed due to issues with staffing, meter reading, and converting over to the new billing system, but it is moving forward. The cost of \$6,500 was approved earlier in the year. The Consumer Confidence Report has been completed. The two community meetings on April 8 and 9 regarding the drought went well. Information regarding the Governor's Executive Order B29 -15 has been posted on the website. A JPIA payment of \$8,809.69 was received. The new billing system launched; it will be tweaked and improved before the next bills go out. John Kingsbury of Mountain Counties Water Agency (MCWA) hosted a tour of the King Fire area on April 24, 2015. The tour started at GDPUD and staff shared information on the current and potential impacts of the Fire. Those in attendance were members of the news media from the Bay Area and Northern California. There will be another tour for the MCWA board members on May 15.

9. SET IRRIGATION END DATE

- A. Discussion** – Due to the current severe drought, there will likely be a need to end the irrigation season early.

There was some discussion regarding where to set the lower limit, as well as using a date versus an acre-foot level.

- B. Possible Board Action** – Set minimum storage of 9,000 acre feet in Stumpy as the value used to end the irrigation season.

Motion by Director Hanschild to set minimum storage of 9,000 acre feet in Stumpy as the value used to end the irrigation season, 2nd by Director Uso.

Public Comment: *There was some discussion regarding water theft and how to deal with it. John Duarte asked when the 9,000 acre foot level might be reached. Operations Manager Creeks replied that it would most likely occur around August. Mr. Duarte felt that 8,000 or 8,500 acre feet would be better than 9,000. Another audience member felt that 9,000 acre feet would be too risky, and the level should be higher.*

Pat Snelling commented that with the irrigation water being cut 50%, the district is already cutting more than the required 36%. Operations Manager Creeks pointed out that the State's requirement only applies to treated water, not to irrigation water.

George Sanders commented that the District needs to consider possible curtailments and other factors when setting the floor.

Vote: Motion carries.

Ayes: Krizl, Hanschild, Uso

Noes: Hoelscher.

Abstain: Capraun.

10. PROPOSITION 218 STATE LOAN AMOUNT

A. Discussion – “Cost of Service” presentation by Mary Fleming of RCAC.

Ms. Fleming presented various costs associated with three different loan amounts of \$8.0M, \$8.5M, and \$9.0M. There was some discussion regarding reserves. Director Hoelscher requested updated PSOMAS information from Engineering Consultant George Sanders before taking action on this item.

B. Possible Board Action – Approve a \$9M loan from the State to the District.

Public Comment: John Duarte expressed concerns regarding customers getting the benefit of the new plant being the ones to repay the debt, specifically property tax revenues that may be used to secure the debt.

Johanna of Garden Valley echoed those concerns, citing sections from AB2572.

Ray Kringle of Garden Valley spoke regarding fee structure fairness in repaying the loan – large volume users vs. small volume users – a one-size-fits-all approach does not work.

Pat Snelling of Garden Valley asked for clarification regarding how many customers will benefit from the new treatment plant. She asked why fund #38 is not showing on the Cash and Investments Summary. Director Capraun stated that she would look into that. Ms. Snelling requested that the District post information regarding project costs and repayment options before making any final decisions.

Barbara Brenner spoke regarding confusion between fees and assessments stating that Prop 218 is very confusing and case law needs to be taken into consideration.

Board Action: Board directed Engineering Consultant George Sanders to bring updated PSOMAS information to a subsequent meeting; directed GM Wall to update the cash and investments balances in order to have the most current information; and directed the GM to call a special meeting as soon as the PSOMAS information is available.

11. CONSIDERATION OF IRRIGATION APPLICATION FOR THE 2015 IRRIGATION SEASON

A. Discussion – Irrigation applications are part of an annual process by which previous year irrigation service accounts renew or modify their contracts with GDPUD, and new applications are considered for service.

Director Capraun raised a question about a possible error on the report. Director Uso commented that one of the closed session items might impact this report.

B. Possible Board Action – Approve all applications as presented for the 2015 irrigation season; approve all Priority 1 irrigation service accounts; deny all Priority 2 and 3 requests that would result in an increased flow.

Motion by Director Uso to wait to hear this agenda item until after closed session, 2nd by Director Hoelscher.

Public Comment: *Johanna Friesen asked for an explanation of the Priority designations. Director Krizl responded that Priority 1 is current customers, Priority 3 is brand new customers, and Priority 2 is everyone in between.*

Vote: Motion carries.

Ayes: Krizl, Hoelscher, Capraun, Uso, Hanschild.

12. HAZARD SURVEY CROSS-CONNECTION PROGRAM

- A. Discussion** – State law requires the District to implement and maintain a cross-connection program that protects the District’s water supply from potential contamination. The District lacks adequate staffing to implement this program internally and recommends contracting with K&W Backflow Services to implement this program.
- B. Possible Board Action** – Approve a professional services agreement with K&W Backflow Services.

Motion by Director Uso to go with staff recommendation to hire K&W to conduct the cross-connection survey for the first year of a five-year project, not to exceed \$8,000 for the first year, 2nd by Director Hoelscher.

Public Comment: *There was some discussion regarding how the company was selected, and what the survey consists of.*

Vote: Motion carries.

Ayes: Krizl, Hoelscher, Capraun, Uso, Hanschild

13. “LIFELOCK” PROTECTION FOR DISTRICT CONFIDENTIAL FILES

- A. Discussion** – The District is responsible for the security of its confidential files. Identity theft protection is available through “LifeLock.”

GM Wall reported that staff has identified the loss of certain payroll files pertaining to District employees, both past and present, through portions of calendar years 2013 and 2014. It is estimated that these files contain confidential information on approximately 20 employees. The District is responsible for the security of these files. Disbursement of these materials to others could result in financial loss as well as public disclosure of other confidential matters specific to the individual.

- B. Possible Board Action** – Direct staff to obtain identity theft protection through a subscription to “LifeLock.”

Motion by Director Uso to follow staff recommendation to obtain identity theft protection through a one-year subscription to LifeLock at \$19 for each affected employee, to check with JPIA to see what assistance they might provide with this, and to send a letter to affected persons as soon as possible, 2nd by Director Hoelscher.

Public Comment: Johanna Friesen commented on security of electronic records.

Vote: *Motion carries.*

Ayes: Krizl, Hoelscher, Capraun, Uso, Hanschild

14. DISTRICT CREDIT CARD

- A. Discussion** – In an effort to move forward with securing a credit card issued to the District rather than to an individual employee, staff recommends applying for a CAL-Card®.

Director Hoelscher noted that the second signature on the application should be that of the Treasurer, rather than one of the other Directors.

- B. Possible Board Action** – Direct Staff to pursue issuance of a District credit card through the CAL-Card® system.

Motion by Director Uso to follow staff recommendation to apply for a District credit card with a \$15,000 limit through the CAL-Card® system, and to replace Director Uso with Treasurer Capraun as the second signer on the application, 2nd by Director Hanschild.

Public Comment: Johanna Friesen asked what security measures would be in place to prevent fraud. Ray Kringle wanted assurance that the bill would be paid in full each month.

Vote: *Motion carries.*

Ayes: Krizl, Hoelscher, Capraun, Uso, Hanschild

15. LETTER TO EL DORADO WATER AGENCY REGARDING QUORUM OF THE BOARD

- A. Discussion** – Director Capraun is requesting Board approval to use the District's Legal Counsel for composing a letter to El Dorado County Water Agency to address the quorum of their Board. The El Dorado Water Agency Board is presently made up of three County Supervisors and two Water Districts. In the past 15 years, the Districts of Grizzly Flats and Georgetown have each served 2-year terms on the Board. It is now time for the El Dorado Irrigation District to serve a 15-year term on the Board. One of the County Supervisors is to represent the un-represented Districts. Director Capraun would like to address this issue. She has already discussed this with the El Dorado County Water Agency's Legal Counsel, and now requests GDPUD's support and Legal Counsel's guidance.

- B. Possible Board Action** – Authorize use of District Counsel to draft letter to the El Dorado County Water Agency and approve submittal of same to Water Agency.

No action was taken.

16. AUBURN LAKE TRAILS WATER TREATMENT PLANT

- A. Discussion** – Recap and extension of prior month report on progress towards plant replacement.

Engineering Consultant George Sanders reported that the District has received confirmation that the EPA Grant funding in the amount of \$1,081,599 is no longer in question. The term of that funding agreement has been extended to 2017. Mr. Sanders also noted that he would actively pursue getting the updated engineer's estimate of the construction cost and will have that available at the special meeting that will be coming up shortly.

- B. Possible Board Action** – No action was taken.

17. BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District related meeting attendance.

Director Capraun requested that the agenda for the next regular meeting include 1) Water Rights, and 2) Appropriations Limit for FY 2015-16.

Director Hanschild requested that the agenda for the next regular meeting include reevaluation of the water theft ordinance.

18. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL** – Board to consider the appointment, employment, evaluation of performance, discipline or dismissal of a public employee pursuant to Government Code Section 54957 (b)(1).
- B. CONFERENCE WITH LEGAL COUNSEL** – Pursuant to Government Code Section 54957.6 to consider employee negotiations with the International Union of Operating Engineers Stationary Engineers, Local No. 39. The representatives for the district are Director Lon Uso and General Manager Wendell B. Wall.
- C. CONFERENCE WITH LEGAL COUNSEL** – anticipated litigation.
Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9: (two potential cases).
- D. CONFERENCE WITH LEGAL COUNSEL** – anticipated litigation.
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: (one potential case).

19. ADJOURN TO OPEN SESSION – Announcement of action taken in closed session

The Board returned to open session at 6:27 PM and noted the following:

Regarding Agenda Item #11, the following corrections should be made:

- 1) On Page 3 of the "2015 Irrigation Season Request Summary," Account No. 093/0100, 0.5" should be a P3, not a P1, as listed.
- 2) On the same page, the reactivation of Account No. 092/0005 will be put on hold until the Board hears back from Legal Counsel.

It was noted that Director Krizl left during closed session.

Motion by Director Uso to approve the irrigation season contracts for 2015-2016 season subject to the two corrections noted, 2nd by Director Capraun.

Public Comment: None

Vote: Motion carries.

Ayes: Capraun, Hoelscher, Hanschild, Uso

Absent: Krizl

20. NEXT MEETING DATE AND ADJOURNMENT – Next regular meeting June 9, 2015 at 2:00 PM at the Georgetown Divide Public Utility District office.

Meeting adjourned at 6:32 PM.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on May 7, 2014.

Signed _____

Date _____

Wendell B. Wall, General Manager

CONFORMED AGENDA

SPECIAL MEETING

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA

THURSDAY – MAY 28, 2015
2:00 PM

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs
-

1. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Meeting was called to order at 2:10 PM. Directors present: Krizl, Hoelscher, Capraun, Uso. Staff present: General Manager Wendell Wall, Operations Manager Darrell Creeks, Assistant to GM Diana Michaelson. Legal Counsel: Barbara Brenner of Churchwell-White.

2. ADOPTION OF AGENDA

A. Board Action –

Motion by Director Uso to adopt agenda, 2nd by Director Hoelscher.

Public Comment: None.

Vote: Motion carries.

Ayes: Krizl, Hoelscher, Capraun, Uso

Absent: Hanschild

- #### 3. PUBLIC FORUM –
- Any member of the public may address the Board on matters identified on this agenda and within the jurisdictional authority of the District. Public members desiring to provide comments must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director followed by the Board members individual last name. The Board will only hear communications on matters on the agenda.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

Johanna from Garden Valley spoke regarding the impact of rate increases on low income residents of the Divide and urged Staff and Directors to try harder to get grants for the ALT project.

Jennifer from Georgetown also requested that the District look into getting more grants.

4. DISCUSSION ON LOAN AMOUNT FOR CONSTRUCTION OF THE AUBURN LAKE TRAILS (ALT) TREATMENT PLANT

- A. Discussion** – This meeting is to discuss the amounts possible to borrow from the California Water Resources Control Board. Mary Fleming of Rural Community Assistance Corporation (RCAC) will be providing a PowerPoint presentation illustrating the borrowing of various amounts. Staff will be making a recommendation on loan amount.

General Manager Wall presented a funding update, which had been requested at the last Board meeting. The estimated cost of the project as of May 2015 represents a 3.8% increase over the January 2015 cost estimate.

Mary Fleming of Rural Community Assistance Corporation (RCAC) provided a PowerPoint presentation illustrating the borrowing of \$9.0M, \$9.5M, and \$10.0M, how each amount would affect reserves and what the repayment of each option would look like.

Staff recommended applying for a loan of \$10M in order to maintain reserves.

B. Board Action –

Motion by Director Uso to apply for a loan of \$10M, 2nd by Director Krizl.

Public Comment: Some members of the public urged the Board to repay the loan by applying a rate fee to customers based on consumption, and some members of the public urged the Board to repay the loan by applying a flat rate fee across the board to all customers.

Vote: Motion carries.

Ayes: Krizl, Hoelscher, Uso

Noes: Capraun.

Absent: Director Hanschild.

Motion by Director Uso to repay the loan with a flat rate pay increase, 2nd by Director Krizl.

Public Comment: Director Capraun raised a concern about voting on a method of repayment when that was not included on the agenda. Ms. Brenner responded that the loan amount is directly related to how it will be paid back, that how it is described is not an issue, and that there has already been full discussion on the topic. Ray Kringle also objected to the motion because the method of repayment was not on the agenda. Director Krizl deferred to Counsel. Counsel stated that she had already rendered her opinion on this issue.

Vote: Motion fails.

Ayes: Krizl, Uso
Noes: Capraun, Hoelscher.
Absent: Director Hanschild.

Following the vote, Legal Counsel suggested that people who have other ideas on how the loan should be repaid should bring specific proposals with full explanation to the next meeting. Director Krizl asked that those with concrete ideas should submit them to himself and GM Wall via email in time to be included as an agenda item for the next meeting.

5. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL** – Pursuant to Government Code Section 54957.6 to consider employee negotiations with the International Union of Operating Engineers Stationary Engineers, Local No. 39. The representatives for the district are Director Lon Uso and General Manager Wendell B. Wall.

The Board returned to open session and announced that it had finalized negotiations with the International Organization of Stationary Engineers Local 39 and had come to an agreement on a Memorandum of Understanding.

- 6. NEXT MEETING DATE AND ADJOURNMENT** – Next regular meeting June 9, 2015 at 2:00 PM at the Georgetown Divide Public Utility District Office.

Meeting adjourned at 4:18 PM

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Wendell Wall by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District’s bulletin board at the Georgetown Divide Public Utility District Office, 6425 Main Street, Georgetown, California, on May 22, 2015.

Signed _____
Wendell B. Wall, General Manager

Date _____

GDPUD
PO BOX 4240
Georgetown, CA 95634
(530) 333 4356
Fax: (530) 333-9442

Memo

To: Board of Directors
From: Sue Johnson, Administrative Aide
Date: July 6, 2015
Re: Early Pay Accounts Payable for July 14, 2015

Please take note that the following checks were printed and mailed prior to June 30, 2015 to take advantage of early payment discounts or to comply with payment/ mailing deadline.

AARP	Divide Supply	PG&E
ACWA	Ecorp	Placer Farm Sup
AT&T	EDC Env. Mgmnt	Premier Access
BJ Pest Control	Gempler's	Pro Line
Blue Cross	Georgetown Ace Hardware	Robinson Ent.
Caltronics	Groeniger & Co	W. Rosenau
Chemtrac	LegalShield	Scott's Auto
Churchwell White	MES Vision	Sierra Heavy Eqmt
CLS Labs	MJT Enterprises	Unitedhealthcare
Corbin Willits	Mobile Mini	USPS
De Lage Landen	NBS	Walker Office
Divide Auto	Northern Safety	Wells Fargo Bank

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Accounts Payable --JULY 2015

Name Description	Amount	Account	Amount
AT&T- Monthly Serv. Jun 14 thru Jul 13, 2015	\$ 723.21	5344	\$ 167.30
		5544	\$ 162.03
		5644	\$ 183.66
		6744	\$ 144.59
		30-1226	\$ 65.63
BJ Pest Control--Pest Control	\$ 300.00	5676	\$ 300.00
Caltronics-Copier contract-copy charges	\$ 195.17	5646	\$ 195.17
Chemtrac--Parts for Walton TP	\$ 635.00	5338	\$ 682.63
		10-2132	\$ (47.63)
Churchwell White - General Counsel, April & May 2015	\$ 16,760.53	5636	\$ 16,760.53
CLS Labs -- Water Testing- ALT Surface Water Monitoring	\$ 324.00	5384	
		6784	\$ 324.00
Corbin Willits Systems Inc--Service Fees & Consulting	\$ 4,402.38	5546	\$ 2,168.69
		5646	\$ 2,168.69
		5646-010	\$ 65.00
De lage Landen-Copier Contract , June 2015	\$ 228.68	5646	\$ 228.68
Divide Auto Parts--Misc. Supplies	\$ 142.59	5146	
		5246	\$ 68.04
		5446	\$ 68.11
		6746	\$ 6.44
Divide Supply--Misc. Supplies	\$ 153.82	5146	
		5438	\$ 153.82
Ecorp Consulting Group - Prof Serv May 2015	\$ 1,793.39	5128	\$ 1,793.39
El Dorado Co. Environmental Mgmt--Haz Mat Fees	\$ 251.00	5684	\$ 251.00
Gempler's-- Misc. Supplies	\$ 63.53	5138	
		5238	\$ 31.76
		5438	\$ 31.77
Georgetown Ace Hdw--Misc. Supplies	\$ 21.99	5138	
		5238	\$ 7.51
		5638	\$ 14.48
Global Machinery--Miscellaneous Supplies	\$ 115.56	5246	\$ 57.78
		5446	\$ 57.78
Groeniger & Co.--Misc. Parts & Supplies	\$ 596.89	5238	
		5438	\$ 596.89
LegalShield	\$ 152.15	5190	\$ 17.90
		5290	\$ 35.80
		5390	\$ 8.95
		5490	\$ 8.95
		5590	\$ 17.90

		5690	\$ 17.90
		5690-010	\$ 26.85
		6790	\$ 17.90
Medical Eye Services--Vision Prepay--JULY 2015	\$ 252.97	10-1157	\$ 234.23
		40-1157	\$ 18.74
MJT Enterprises, Inc.--Temporary Labor	\$ 2,396.68	5411	
		5511	\$ 2,396.68
Mobile Mini, LLC--Storage Unit Rental 6/17 to 7/14/15	\$ 173.62	5639	\$ 173.62
Northern Safety & Industrial--Miscellaneous Supplies	\$ 601.49	5238	\$ 248.25
		5338	\$ 104.99
		5438	\$ 248.25
PG&E--Utilities	\$ 1,633.75	5344	
		5444	\$ 492.27
		5644	\$ 719.00
		6744	\$ 422.48
Placer Farm Supply--Supplies/ALT TP	\$ 117.78	5338	\$ 117.78
Premier Access--Dental Prepay July 2015	\$ 1,952.62	10-1157	\$ 1,841.06
		40-1157	\$ 111.56
Pro-Line Cleaning Services--Janitorial Services	\$ 250.00	5676	\$ 250.00
Robinson Enterprise--Georgetown Gas & Go - Fuel	\$ 2,859.50	5148	\$ 250.75
		5248	\$ 1,325.58
		5348	\$ 77.66
		5448	\$ 838.96
		5648	
		6748	\$ 366.55
W. Rosenau Motor Rebuild--Repair Booster Pump for Distr. & S Pump for CDS Zone	\$ 2,877.14	5438	\$ 959.14
		5480	\$ 100.00
		6738	\$ 868.00
		6780	\$ 950.00
Scott's Automotive--Service Vehicles	\$ 687.35	6746	\$ 373.85
		6780	\$ 313.50
Sierra Heavy Equipment Repair	\$ 342.00	5280	\$ 171.00
		5480	\$ 171.00
U. S. Postal Service--PO Box Renewal & Permit 6 Fee	\$ 1,774.00	5540	\$ 1,330.50
		5640	\$ 252.40
		6740	\$ 191.10
Walker's Office Supply--Office Supplies	\$ 329.40	5540	
Total General Fund	\$ 43,108.19		\$ 43,108.19

Fund #10 \$38,933.85

Fund #40/41 \$ 4,108.71

RETIREE FUND			
AARP Medicare Rx - July 2015	\$ 28.00	12-1157	\$ 28.00
ACWA Services Corp.--Retirees Health Insurance Prepay July 2015	\$ 3,757.34	12-1157	\$ 3,757.34
Blue Cross--Retirees Health Insurance- 7/1/15 TO 9/1/15		12-5668	
	\$ 147.00	12-1157	\$ 147.00
Unitedhealthcare Ins - Prepay for D Schwagel, July 2015	\$ 137.50	12-1157	\$ 137.50
Total Retiree Fund	\$ 4,069.84	Fund #12	

VARIOUS WATER ASSESSMENT DISTRICT			
NBS--1915 Act Administration 7/1/15 thru 9/30/15	\$ 926.12	2540	\$ 926.12
Total Various Fund	\$ 926.12	Fund #25	

STATE REVOLVING FUND			
Wells Fargo Bank, NA--Walton SRF Loan Trust Accts.- July 2015	\$ 2,296.95	29-1115	\$ 2,296.95
State Revolving Fund	\$ 2,296.95	Fund #29	

KELSEY NORTH DEBT SERVICE FUND			
NBS--1915 Act Administration 7/1/15 thru 9/30/15	\$ 617.41	7090	\$ 617.41
Total Kelsey North Debt Service Fund	\$ 617.41	Fund #51	

KELSEY SOUTH DEBT SERVICE FUND			
NBS--1915 Act Administration 7/1/15 thru 9/30/15	\$ 617.41	7090	\$ 617.41
Total Kelsey South Debt Service Fund	\$ 617.41	Fund #52	

PILOT HILL SOUTH DEBT SERVICE FUND			
NBS--1915 Act Administration, 7/1/15 thru 9/30/15	\$ 308.71	7090	\$ 308.71
Total Pilot Hill South Debt Service Fund	\$ 308.71	Fund #54	

TOTAL ALL FUNDS IN GENERAL ACCOUNT	\$ 52,253.34		\$ 52,253.34
---	---------------------	--	---------------------

Approved for Payment:

Treasurer

General Manager

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Expense Summary*
For the Eleven Months Ended May 31, 2015

Acct#	EXPENSE CATEGORY	Budget 2014-2015	Revised 2014-2015	To Date 7/1/14-5/31/15	Balance	% of Budget Spent
Operating Expenses:						
5010	Labor	1,039,000	1,039,000	904,861	134,139	87%
5019	Overtime	53,200	53,200	33,364	19,836	63%
5017	Standby	37,000	37,000	37,816	(816)	102%
5011	Temporary Labor	22,000	55,000	66,156	(11,156)	120%
5014	PERS Benefits	228,500	228,500	201,888	26,612	88%
5016	Payroll Taxes	95,000	95,000	76,949	18,051	81%
5018/5071	Insurance: Health & Life Plans	300,000	300,000	196,695	103,305	66%
5020	Insurance: Worker's Comp.	70,000	70,000	54,781	15,219	78%
5024	Dental/Optical District Plan	8,000	8,000	0	8,000	0%
5027	Audit	15,000	15,000	15,000	0	100%
5028	Engineering-Studies	32,500	32,500	36,527	(4,027)	112%
5034	Insurance: General & Special	52,500	52,500	53,340	(840)	102%
5036	Legal--General	70,000	70,000	64,079	5,921	92%
5038	Materials and Supplies	145,000	145,000	136,689	8,311	94%
5039	Rentals/ Durable/Lease	8,500	8,500	6,540	1,960	77%
5040	Office Supplies	20,000	20,000	20,751	(751)	104%
5041	Staff Development	6,000	6,000	1,076	4,924	18%
5042	Travel--Conference	2,000	2,000	1,808	192	90%
5044	Utilities	205,000	205,000	149,446	55,554	73%
5046	Vehicle & Equipment Maintenance	47,000	47,000	41,666	5,334	89%
5048	Vehicle Operations	57,000	57,000	43,402	13,598	76%
5060	Bank Fees & Payroll Services	4,000	4,000	4,287	(287)	107%
5068	Retiree Health Premiums	115,000	135,000	131,655	3,345	98%
5070	Director Stipends	24,000	24,000	21,600	2,400	90%
5076	Building Maintenance	6,000	6,000	3,890	2,110	65%
5080	Outside Service/Consultants/CPA	90,000	106,500	125,219	(18,719)	139%
5084	Govt. Reg/Lab Fees	105,000	105,000	102,150	2,850	97%
5090	Other: Recruitment	2,000	17,000	9,172	7,828	54%
5090	Other			3,541	(3,541)	
5090	Other: County Tax Admin. Fees	37,800	37,800	17,933	19,867	47%
5089	Other: Memberships	16,500	16,500	14,807	1,693	90%
5091	Other: Elections	6,000	6,000	6,466	(466)	-
	Contingency	26,000	9,500		9,500	0%
	Total Operating Expense	\$2,945,500	\$3,013,500	2,583,552	429,948	86%

Acct#	EXPENSE CATEGORY	Budget 2014-2015	Revised 2014-2015	To Date 7/1/14-5/31/15	Balance	% of Budget Spent
Non-operating Expenses:						
7010	Interest Expense	\$33,000	\$33,000	41,812	(8,812)	127%
	Debt Repayment	110,500	110,500	169,450	(58,950)	
7090	Other	9,000	9,000	5,819	3,181	65%
	Capital Improvements	268,500	268,500			
	Total Non-operating Expenses	\$421,000	\$421,000	217,081	203,919	52%
	Total Expenses Before Tranfers	\$3,366,500	\$3,434,500	2,800,633	633,867	83%
	Total Expenses	\$3,366,500	\$3,434,500	2,800,633	633,867	83%
	Net Income (Loss)	\$368,500	\$300,500	\$345,978		94%

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Revenue Summary*
For the Eleven Months Ended May 31, 2015

REVENUE CATEGORY	Budget 14-15	To Date 7/1/14-5/31/15	Balance	% of Budget Earned	N o t e s
Operating Revenue:					
Residential Sales	\$1,285,000	1,109,769	175,231	86.36%	A
Commercial Sales	217,000	162,700	54,300	74.98%	A
Irrigation Sales	213,000	136,053	76,947	63.87%	B
Wastewater	341,000	315,181	25,819	92.43%	C
CA Waste Fee					
Zone Charges					
Zone Escrow Fees					
Septic Design Fees					
Soil Evaluations/Loans					
Penalties	36,000	39,799	(3,799)	110.55%	D
Other	1,000	3,519	(2,519)	351.93%	E
Total Operating Revenue	\$2,093,000	1,767,021	325,979	84.43%	
Non-Operating Revenue:					
Property Taxes-General	\$1,336,000	1,256,541	79,459	94.05%	F
SMUD	\$90,000				
Restricted Benefit Charges	10,000	0	10,000	0.00%	G
Interest Income	62,500	30,238	32,262	48.38%	H
Water Agency Cost Share	32,500		32,500	0.00%	
Leases	47,000	45,605	1,395	97.03%	
Hydro	63,000	38,378	24,622	60.92%	
Other	1,000	8,828	(7,828)	882.77%	
Total Nonoperating Revenue	\$1,642,000	1,379,590	\$172,410	84.02%	
Total Revenue Before Transfers In	\$3,735,000	3,146,611	498,389	84.25%	
Transfers In	0		0	-	
Total Revenue After Transfers In	\$3,735,000	3,146,611	498,389	84.25%	

NOTES:

- A - Revenue accrued through May 31, 2015
- B - Represents irrigation revenue for July, August and Sept. 2014 and May 2015
- C - Revenue of July 1, 2014 through May 31, 2015
- D - Penalties through May 2015
- E - Primarily connection and installation fees
- F - Property Taxes based on County Estimate
- G - Represents ordinance charges
- H - The interest revenue represents interest on checking, savings, money markets, time deposits, LAIF and Kelsey and Pilot Hill Assessment Receivable Contracts

*Subject to revision with actual audit.

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
STATEMENT OF CASH AND INVESTMENT BALANCES MAY 31, 2015**

	BEGINNING BALANCE	CASH RECEIPTS	CASH DIS- BURSEMENTS	TRANSFERS IN (OUT)	ENDING BALANCE
10 General Fund	1,208,082.37	835,119.04	(273,000.14)	(28,000.00)	1,742,201.27
12 Retiree	631,078.36	7,141.16	(5,784.56)		632,434.96
14 Stewart Mine	29,814.32	6,220.05			36,034.37
25 Bayne Road & Other Assessment Districts	73,038.60	18,845.84			91,884.44
16 Georgetown-Buckeye Water Improvement District	2.68				2.68
17 Water Development	355,927.97				355,927.97
19 Stumpy Meadows Emergency Reserve Fund (SMERF)	2,206,200.10				2,206,200.10
53 Pilot Hill North	(7,491.33)	10.53			(7,480.80)
54 Pilot Hill South	133,367.08	8,266.00	(94,756.72)		46,876.36
51 Kelsey North	107,374.79	13,638.21			121,013.00
52 Kelsey South	192,651.97	19,935.00			212,586.97
29 State Revolving Fund	22,935.67	2,296.95	(2,296.95)	28,000.00	50,935.67
30 Small Hydro Fund	506,070.83	4,987.14	(65.53)		510,992.44
35 Environmental Protection Agency	(24,507.83)				(24,507.83)
37 Garden Valley Water Improvement District	106,924.78				106,924.78
39 Capital Facility Charges	1,615,068.66				1,615,068.66
24 Replacement Reserve (required by USDA)	760,189.75	349.16			760,538.91
40 Auburn Lake Trails (ALT) Zone Fund	721,343.99	49,006.25	(12,311.81)	(48,000.00)	710,038.43
41 ALT Tank Replacement Loans & Repair Activity	43,928.20				43,928.20
42 ALT CDS Reserve Connection Fund	132,421.13			48,000.00	180,421.13
	8,814,422.09	965,815.33	(388,215.71)	0.00	9,392,021.71
Totals by Type of Account:		Rate Information:			
El Dorado Savings Bank Checking	112,925.26	0.03%			
El Dorado Savings Bank Savings	2,190,337.72	0.16%			
Wells Fargo State Revolving Fund Debt Accounts	22,841.46			0.00	
Wells Fargo Brokered Time Deposits	200,000.00	2.00%			
Local Agency Investment Fund	6,865,917.27	0.28%			
Grand Total	\$9,392,021.71				

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
Auburn Lake Trails ZONE and CDS Summary*
For the Eleven Months Ended May 31, 2015

REVENUE CATEGORY	Budget 13-14	To Date 7/1/14-5/31/15	Balance	% of Budget Earned
Operating Revenue:				
Zone Charges	\$ 310,000	\$ 284,585	\$ 25,415	92%
Zone Escrow Fees	30,000	29,996	4	100%
Septic Design Fees	1,000	600	400	-
Soil Evaluations/Loans/Repairs	0		0	-
Total Operating Revenue	341,000	315,181	25,819	92%
Non-Operating Revenue:				
Interest Income	1,000	922	78	-
Reimbursement of Recording Fees		0	0	-
Total Nonoperating Revenue	\$1,000	922	\$78	-
Total Revenue	342,000	316,103	25,897	92%
EXPENSE CATEGORY				
Operating Expenses:				
Labor	132,000	39,256	92,744	30%
Overtime	0		0	-
Standby	0		0	-
Temporary Labor	0		0	-
PERS Benefits	39,000	7,645	31,355	20%
Deferred Compensation	0		0	-
Payroll Taxes	11,000	2,998	8,002	27%
Insurance: Health & Life	34,000	9,446	24,554	28%
Insurance: Worker's Comp.	4,000	4,650	(650)	116%
Insurance: Dental/Optical	1,000		1,000	0%
Audit		1,200	(1,200)	-
Engineering-Studies	1,000		1,000	0%
Insurance: General	6,000	4,834	1,166	81%
Legal--General	4,000		4,000	0%
Materials and Supplies	4,000	2,351	1,649	59%
Rentals/ Outsourced Maintenance	2,000		2,000	0%
Office Supplies	3,000	1,820	1,180	61%
Staff Development	1,000		1,000	0%
Travel--Conference	1,000		1,000	0%
Utilities	9,000	9,805	(805)	109%
Vehicle & Equipment Maintenance	4,000	2,646	1,354	66%
Vehicle Operations	6,000	4,829	1,171	80%
Bank Fees & Payroll Services			0	-
Retiree Health Premiums			0	-
Director Remuneration			0	-
Building Maintenance			0	-
Outside Service/Consultants	6,000	22,854	(16,854)	381%
Public Information			0	-
Govt. Regulation/Lab Fees	43,000	32,309	10,691	75%
Other	0		0	-
Other: Memberships	0		0	-
Depreciation	34,000	25,910	8,090	76%
Total Operating Expense	345,000	172,553	172,447	50%
Net Income (Loss)	(\$3,000)	\$143,550	\$146,550	

*Subject to revision with actual audit.

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: July 14, 2015

Re: General Manager's Report

Board Meeting of July 14, 2015; Agenda Item #8

BACKGROUND/DISCUSSION

Information relating to the Treatment Plants, Water Quality Reports, and ALT Disposal Fields will be presented by Darrell Creeks, Operations Manager.

Water Treatment (ALT & Walton)

The Auburn Lake Trails Water Treatment Plant produced 24.596 million gallons of potable water for the month of June. This equates to an average of 819,867 gallons per day. This flow is an increase of 4.576 million gallons from the month of May. The Walton Lake Water Treatment Plant produced 24.674 million gallons of potable water for the month of June. This equates to an average of 822,467 gallons per day. This flow is an increase of 4.389 million gallons from the month of May.

As of July of last year, the District is required to report to the State the amount of total potable water produced through the two plants (Walton and ALT) on a monthly basis and compare that value with the demands of last year over the same reporting period. Records on file at the District show a reduction of 24% for the month of July, a reduction of 27% for the month of August, a reduction of 12% for the month of September, a reduction of 15% for the month of October a reduction of 19% for the month of November, a reduction of 29% for the month of December, and a reduction of 13% for the month of January, an increase of 4% for the month of February an increase of 19% for the month of March an increase of 3% for the month of April, a decrease of 16% (decrease of 41% from 2013) for the month of May and a decrease of 22% (decrease of 39% from 2013) for the month of June.

A copy of all production reports for the plants at Auburn Lake Trails and Walton Lake are included as an element of this report.

Water Quality

The District conducted the required water quality monitoring at the treatment plants and in the distribution system and submitted the required water quality monitoring reports to the State (CDPH). Under contract with the District, Becky Siren prepared the required reports and reviewed key elements of the same with the General Manager prior to submittal.

The Treatment Plant reports showed compliance with all drinking water standards, with the exception of the Auburn Lake Trails WTP which is currently under a compliance order from CDPH for failure to meet the requirements of the Surface Water Treatment Rule.

The distribution system monitoring results showed all samples absent/negative of any bacteriological contamination and adequate levels of disinfection through the system.

A copy of the report submitted to the State, has not been included in this report due to the technical nature and overall size of the document.

Waste Water – Auburn Lake Trails

Average daily flows in the Community Disposal System were 16,421 gallons per day. This value is far below the limit of 71,800 gallons per day as identified in the Waste Discharge Requirements.

The District is currently up to date in the monitoring of waste water systems in the zone. It is anticipated the District will stay on schedule as a result of dedicating permanent staff to this effort.

Stumpy Meadows Reservoir

Measurements are collected at Stumpy Meadows Reservoir on a daily basis. As of July 7, 2015, the reservoir elevation was 4228 feet 1 inch, representing storage of 10,460 acre feet, or 52% of capacity. This represents a decrease in storage of approximately 1700 acre feet over the prior month.

Current releases from Stumpy on this date are measured at 32 CFS. Flow into stumpy on this date was recorded at 3.5 CFS.

Drought Funding

This item relates to the CABY Grant. The Grant, through the Department of Water Resources (DWR), is one of multiple grants coordinated through the Nevada Irrigation District (NID). GDPUD will be working directly with NID in the administration of the funding and project submittals. NID is currently scheduling a "CABY Grant Kick-Off Meeting" this month. GDPUD Staff will be in attendance. The meeting will concentrate on the review of DWR Grant Requirements together with the review of individual Project Sponsor Agreements.

A separate item, within this agenda, will address funding requirements of the grant.

Public Notification – Reductions in Water Consumption

The recent Executive Order B-29-15, as declared by the Governor, together with other restrictions imposed by the Water Board, now require that the District conserve 32 percent, as compared to domestic water consumption during the calendar year 2013. During the month of June, the District sent mailers to domestic water customers, which identified restrictions placed on customers of domestic water. These restrictions include a two day per week watering schedule together with prohibitions on the use of potable water for the irrigation of ornamental turf on public street medians, washing of sidewalks and driveways, runoff when irrigating, the use of potable water in decorative water features that do not re-circulate the water, irrigating outdoors during and within 48 hours following measurable rainfall and the need to use shutoff nozzles to wash cars.

Posting of Water Storage in Stumpy

At a regular meeting, held on May 12, 2015, the Board set a floor of 9,000 Acre Feet of water storage in Stumpy, as the controlling factor to end the irrigation season. In an effort to keep the Public informed, a sign board has been placed outside the District Office which identifies the water storage in Stumpy on a daily basis. As of July 7, 2015 that storage is 10,460 Acre Feet.

Irrigation Water Delivery

The delivery of Irrigation (Untreated) Water began on June 1st. In preparation for the water delivery to customers, flows were increased from Stumpy, two weeks prior to the customer delivery date. Releases from Stumpy averaged 30 CFS.

Based on the current water storage in Stumpy and the floor of 9,000 Acre Feet, it is anticipated that the irrigation season will end in early August.

Sandtrap Siphon In-Conduit Hydroelectric Project

Nothing new to report on this item.

The District is waiting for the next round of funding (2015 funding cycle) under the CABY Program. Assistance on the funding application will be provided by EN2.

Proposition 218

An element of the funding for the ALT Treatment Plant will include a loan, through the State of California. At a Special Meeting, held on May 28, 2015, the Board identified the loan amount at \$10,000,000.

A separate item, under this agenda, will further address Proposition 218.

Tank Inspections

There is nothing additional to report on this item.

On January 29, 2015, the Utility Service Company conducted a field inspection of 10 water storage tanks within the District. The tanks range in size from 60,000 gallons to 500,000 gallons. The subject inspections are part of a State requirement and are to be performed at a frequency of every five years. Areas under inspection include the Structure; Exterior Coatings; Interior Coatings; Sanitary; Safety; and Security.

The findings of that inspection are now complete and summarized in a report that is on file with the District. Most significant findings indicate that three tanks – Walton 1, Walton 2, and Garden Park – are in need of immediate attention. Needed work to concentrate on Interior Coatings. A copy of the subject report is on file at this meeting.

Pilot Hill Tank Sight

There is nothing additional to report on this item.

A survey was done at the Pilot Hill tank sight recently. Staff is working with the new owner of the property to acquire an easement for the existing water storage tank and pipeline. This will be brought to the board at a future date for acceptance of the easement.

Cross-Connection Hazard Survey

K & W Backflow Services is currently conducting the cross-connection hazard survey, as mandated by the California State Water Resources Control Board (SWRCB).

Staff has been directed by SWRCB to first inspect 62 un-metered connections, 152 commercial connections, and 6 landscape connections for a total of 220 connection surveys to be completed by December 1, 2015. Twenty-five percent of residential cross-connection (722) surveys need to be completed by July 1, 2016. The remaining 75% of residential connections are to be completed at a rate of 25% per year for the next three years. The system survey is to be completed by July 1, 2019.

Website Update

Activities have recently begun on updating the website. Staff met with CCS Interactive the first week in July to discuss website design. Their designer has begun to design the website and will be consulting with staff going forward. Staff will keep the Board updated as we progress. In the meantime, in order to keep the community informed of District and water issues, we will be launching an informational Facebook page as a public relations tool.

Office Manager

The District recently filled the position of Office Manager. We extend a warm welcome to Victoria Knoll, Office Manager. Victoria started on June 29 and is currently working with the General Manager and staff on all matters relating to this position.

Consumer Confidence Report

Nothing new to report on this item.

The consulting firm of *Siren and Associates* has recently completed the Consumer Confidence Report. Preparation of that Report on an annual basis is required by the State Water Board. A copy of that report will be mailed out to all domestic water customers and will be posted on the District website prior to July 1, 2015.

Public Records Requests

Nothing new to report on this item.

Due to the high volume of CPRA requests, whether for CD recording, meeting minutes, or requests requiring extensive responses, staff is exerting a great amount of man power which relates to costs. As a result, in the near future, staff will be requesting to add an additional person to be able to meet this growing demand. Staff will also present an estimate of the costs associated with these requests.

Financials for First Six Months of Fiscal Year 2014-15

An element of the budget hearings for FY 2014-15 included a request, from this Board, to review the Expense and Revenue numbers on a monthly basis. A copy of that information has been included in this submittal for the first eleven months of this fiscal year (July to May). Eleven months would equate to 92 percent of our budget. Staff will field questions from the public and Board, as needed, rather than provide a summary of each individual category as identified on the subject report.

FY 2015-16 Budget

This will be addressed under a separate item within this agenda.

Congressman Tom McClintock – Town Hall Meeting

The District is in receipt of a request from the Office of Congressman Tom McClintock to arrange space for the Congressman to speak to the community on matters relating to current legislation. In addition, the Congressman will dedicate time to answer questions with constituents on topics of their choice.

The Georgetown Community Center has been reserved for this event. Members of the community are encouraged to attend.

The details of this event are summarized as follows:

Event: Congressman Tom McClintock Town Hall Meeting
Date: Tuesday, August 4th, 2015
Time: 6:00 pm to 7:30 pm
Location: Georgetown Community Center (Lower Main Street)

RECOMMENDATION

Receive and file this report.

Georgetown Divide Public Utility District
Water Quality Division
June-15

Walton Lake Water Treatment Plant

Water Quality for the month:

Finished Water

	<u>Highest</u>	<u>Lowest</u>	<u>Average</u>
Combined Turbidity (NTU)	0.150	0.030	0.037
Individual filter (NTU)	0.160	0.020	0.035
Treated pH	8.10	7.90	8.09
Alkalinity (mg/l CaCO ₃)	10.00	6.00	8.00
Hardness (mg/l CaCO ₃)	4.70	4.70	4.70
Chlorine residual (mg/l)	1.21	1.17	1.20

Raw Water

Turbidity (NTU)	14.20	2.31	5.68
Temperature °F	63.4	55.5	58.9
pH	7.30	7.00	7.15

Chemical Use for the month:

Chemical Dosage = mg/l - ppm

Chlorine Gallons (12.5%)	452.00	2.34
Soda Ash Pounds	552.75	2.69
Polymer Gallons	39.50	2.08

Water Production for the month (gallons):

Highest Day	29-Jun	992,000
Lowest Day	6-Jun	575,000
Average Daily Production		822,467
Total Monthly Production		24,674,000

Processed Water Used:

(gallons)

Raw Water:

(gallons)

Backwash	624,000	SCM	156,990
Filter to Waste	95,000	Sink	16,200
Surface wash	38,240	Total raw water used	173,190
Total used for Backwash	757,240	% Total intake	0.7%
% used for Backwash	3.1%		
1720e's, CL17, Fin. pH	43,380	Total water intake	25,676,115
Sampling Sink	28,305	Total used in production	1,002,115
Total Fin. water used	828,925	% Total used in production	3.9%
% Finished water used	3.4%		

Total Production hours

523.3

Total KW hours

10,160

Ave. hours per Day

17.4

Ave. KW hours per day

339

Ave. Gals. per hour

47,151

Ave. Gals per KWhr

2,429

Total Production Days

30

KW hours per Prod. hr.

19.4

<u>Chemical Inventory</u>	<u>Delivery Date</u>	<u>Amount Delivered</u>	<u>Remaining Inventory (# of Units)</u>	<u>Pump Tank Level</u>
Chlorine	5-Jun	12-53 gal drums	6.25-53 gal drums	195 gals
Soda Ash	5-Jun	27-50# bags	30-50# bags	272 lbs
Polymer	N/A	N/A	3.5-53 gal drums	31.75 gals

Maintenance and Duties Accomplished:

Backwash, FTW	Clean water traps	Clean Y strainers	DPD tests
Mon. chem. Pmps, SCM	Pump station checks	Change charts	Calc. PPM's
Generator test	Alka & Hard. Tests	Cal. PH probes	Change CL17 reagents
Fill chemicals	Record Temps	Cal.1720e's	Cal. 2100n Turbitimeter
Test Alarms	Calc. Inst. flows	Lube pumps & motors	Facility Maint.

Weather:

High Temp. °F 99	Low Temp. °F 50	Average Temp. °F 74
Total Rain fall Inches 0.78	Highest Day 5-Jun	One Day Rainfall Inches 0.37

Major Events: Leaks, Complants, Equipment Failures, Power Outages and Etc...

6/5 State planted fish in Walton for annual fishing derby
6/7 Power Failure (no Generator needed)
6/8 Large fish die off in lake removed 145 dead fish from lake appears toall be planters. sent sample to lab for DO and BOD testing. Tested DO at plant results where 11-12 mg/L.
6/11 Removed 304 more dead fish from lake, it appears to be planted fish, sent sample to lab to test for metals. Chlorine alarm 10:00 pm split post line repaired.
6/15 Power failure (no gen.)
6/23 Recieved test results from Diamond lab, BOD N/D, DO= 9.92 mg/L, No out of the ordinary metals detected, everything looked good. Nothing to explain the fish die off. except slightly elivated DO.

Georgetown Divide Public Utility District
Water Quality Division
June-15

Auburn Lake Trails Water Treatment Plant

Water Quality for the month:

	<u>Highest</u>	<u>Lowest</u>	<u>Average</u>
Combined Turbidity	0.140	0.030	0.035
Individual filter	0.080	0.030	0.030
Treated pH	8.60	8.00	8.34
Alkalinity	14.00	8.00	11.00
Hardness	7.00	7.00	7.00
Chlorine residual	1.72	1.13	1.36

Chemical Use for the month:

Chemical Dosage = Mg/l - ppm

Chlorine Gallons (12.5%)	519.00	2.69
Soda Ash Pounds	550.40	2.68
Polymer Gallons	78.50	4.15

Water Production for the month (gallons):

Highest Day	1,175,000
Lowest Day	547,000
Average Daily Production	819,867
Total Monthly Production	24,596,000

Processed Water Used:

(gallons)

Raw Water:

(gallons)

Backwash	702,000	SCM	120,000
Filter to Waste	90,000	Sink	16,200
Surface wash	33,507	Total raw water used	136,200
Total used for Backwash	825,507	% Total intake	0.5%
% used for Backwash	3.4%		
1720e's, CL17, Fin. pH	43,380	Total water intake	25,613,642
Sampling Sink	12,555	Total used in production	1,017,642
Total Fin. water used	881,442	% Total used in production	4.0%
% Finished water used	3.6%		

Total Production Days

30

<u>Raw Water</u>	High	Low	Average
pH	7.40	6.70	7.13
Turbidity	2.60	1.25	1.90
Temp F	73.9	67.6	70.6

<u>Chemical Inventory</u>	<u>Delivery Date</u>	<u>Amount Delivered</u>	<u>Remaining Inventory (# of Units)</u>	<u>Pump Tank Level</u>
Chlorine	6/5	12 drums	6.5drums	238gal.
Soda Ash	6/5	54 bags	53 bags	289 lbs
Polymer			2.5 drums	33.5 Gal.

Maintenance and Duties Accomplished:

Backwash, FTW	Clean water traps	Clean Y strainers	DPD tests
Mon. chem. Pmps, SCM	Pump station checks	Change charts	Calc. PPM's
Generator test	Alka & Hard. Tests	Cal. PH probes	Change CL17 reagents
Fill chemicals	Record Temps	Cal.1720e's	Cal. 2100n Turbitimeter
Test Alarms	Calc. Inst. flows	Lube pumps & motors	Facility Maint.

Major events (leaks, complaints, equipment failure, power outages, etc.)

6/18/2015 new lamp in the 2100N I was not able to get turbidity on 6/17 for the raw water.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

P.O. Box 4240 6425 Main Street

Georgetown, CA 95634

Phone Number (530) 333-4356 Fax Number (530) 333-9442

MEMORANDUM

To: Wendell Wall, General Manager
From: Jeff Pulfer

July 1, 2015

Re: Water Quality Division –June Monthly Report

The following is a summary of all the inspections, zone monitoring, maintenance, repairs and other activities in the Zone for the month of June 2015:

Wastewater Disposal:

As of, June 30, 2015 there are 1,005 developed lots with septic systems but only 1001 homes in ALT. The following activities have occurred in the Auburn Lake Trails Wastewater Disposal Zone during the month of June:

ALT Zone Activities:

Wastewater Disposal Systems Finalled: 0

- Routine Inspections: 66
- Follow-up Inspections: 2
- Routine POA Inspections: 0
- Escrow Inspections: 10
- Homeowner Requests for Service: 1
- Construction Inspections: 0
- Plan review/Inspections: 5
- Re-testing of Lots: 0
- New Wastewater Disposal System Designs: 0
- Enforcement/correction notices sent: 13 and 60 door-hangers left at the owner's home.

ALT Zone Activities and Homeowner Requests for Service:

- N/A
- New Pump Tank's =0
- CDS tank replacement: 0

ALT CDS Activities:

- Number of CDS connections: 135
- Routine CDS Inspections: 28
- Follow-up CDS Inspections: 0
- CDS tanks replaced to date: 75
- Lots Video Camera Inspected: 0

- CDS tanks watertight tested or found leaking this month: 1 (lot 226) not replaced yet.
- New CDS tank: 0
- Routine Community Disposal Field Inspections: 4
- CDS Pump Station Inspections: 4

Monitoring Activities:

Groundwater Monitoring Wells:

The second round of sampling was conducted on May 12, 2015 by GDPUD staff. The second Quarter Groundwater Report will be submitted to the State prior to the August 1, 2015 regulatory deadline. The next sampling event is scheduled for August 2015.

Training:

- N/A

ALT Regulatory Zone Reports:

- The monthly SSO No Spill Certification was submitted electronically to DWR on July 1, 2015

CDS Average Daily Flow & Average daily wastewater flow/home

June 2014 = 19,976 (149.0gpd/home) (0 rain) Calculation from 6/2/14-7/1/14
 July 2014 = 17,795 (132.7gpd/home) (.02"rain) Calculation from 7/1/14-8/5/14
 August 2014 = 18,364 (137.0gpd/home) (.1"rain) Calculation from 8/4/14-9/2/14
 September 2014 = 18,308 (136.6gpd/home) (.99"rain) Calculation from 9/2/14-10/1/14
 October 2014 = 16,544 (123.46gpd/home) (3.94"rain) Calculation from 10/1/14-10/31/14
 November 2014 = 21,772 (162.48gpd/home) (3.96rain) Calculation from 10/30/14-12/1/14
 December 2014 = 46,597 (347.74gpd/home) (13.94rain) Calculation from 12/1/14-12/31/14
 January 2015 = 25,256 (188.48gpd/home) (0rain) Calculation from 12/31/14-2/2/15
 February 2015 = 27,153 (202.63gpd/home) (4.5in.rain) Calculation from 2/2/15-3/2/15
 March 2015 = 27,756 (207.13gpd/home) (.74 in.rain) Calculation from 3/1/2015-4/1/2015
 April 2015 = 19,592 (146.21gpd/home) (2.95in. rain) Calculation from 4/1/2015-5/1/2015
 May 2015 = 20,108 (148.95gpd/home) (.69 in. rain) Calculation from 5/1/2015-6/1/2015
 June 2015 = 16,421 (121.64gpd/home) (.64 in. rain) Calculation from 6/1/2015-7/1/2015
 WDR limit is 71,800 gallons/day.

Georgetown Divide Public Utility District

Treated Water Production Monthly Comparison Million Gallons

WLWTP= Walton Lake Water Treatment Plant
ALTWTP= Auburn Lake Trails Water Treatment Plant

2013		2014		2015		2016		2017		2018		2019		2020		2021		2022	
	WLWTP	ALTWTP	Total	2014	WLWTP	ALTWTP	Total	WLWTP Change	% Change	ALT Change	% Change	Total Change	% Change	ALT Change	% Change	Total Change	% Change	ALT Change	% Change
Jan.	14.396	16.611	31.007	Jan.	17.908	14.494	32.402	3.512	24%	-2.117	-13%	1.395	4%	-2.117	-13%	1.395	4%	-2.117	-13%
Feb.	11.404	14.688	26.092	Feb.	14.084	9.660	23.744	2.680	24%	-5.028	-34%	-2.348	-9%	-5.028	-34%	-2.348	-9%	-5.028	-34%
Mar.	13.860	18.282	32.142	Mar.	15.503	11.991	27.494	1.643	12%	-6.291	-34%	-4.648	-14%	-6.291	-34%	-4.648	-14%	-6.291	-34%
Apr.	18.304	24.642	42.946	Apr.	16.928	14.471	31.399	-1.376	-8%	-10.171	-41%	-11.547	-27%	-10.171	-41%	-11.547	-27%	-10.171	-41%
May	30.968	37.387	68.355	May	24.508	23.431	47.939	-6.460	-21%	-13.956	-37%	-20.416	-30%	-13.956	-37%	-20.416	-30%	-13.956	-37%
Jun.	36.668	44.432	81.100	Jun.	31.427	31.396	62.823	-5.241	-14%	-13.036	-29%	-18.277	-23%	-13.036	-29%	-18.277	-23%	-13.036	-29%
Jul.	46.128	48.735	94.863	Jul.	35.103	34.998	70.101	-11.025	-24%	-13.737	-28%	-24.762	-26%	-13.737	-28%	-24.762	-26%	-13.737	-28%
Aug.	45.229	40.875	86.104	Aug.	33.227	32.481	65.708	-12.002	-27%	-8.394	-21%	-20.396	-24%	-8.394	-21%	-20.396	-24%	-8.394	-21%
Sep.	32.889	30.688	63.577	Sep.	29.198	26.757	55.955	-3.691	-11%	-3.931	-13%	-7.622	-12%	-3.931	-13%	-7.622	-12%	-3.931	-13%
Oct.	27.074	27.374	54.448	Oct.	24.473	21.829	46.302	-2.601	-10%	-5.545	-20%	-8.146	-15%	-5.545	-20%	-8.146	-15%	-5.545	-20%
Nov.	19.504	16.460	35.964	Nov.	15.400	13.670	29.070	-4.104	-21%	-2.790	-17%	-6.894	-19%	-2.790	-17%	-6.894	-19%	-2.790	-17%
Dec.	22.086	16.265	38.351	Dec.	15.098	12.163	27.261	-6.988	-32%	-4.102	-25%	-11.090	-29%	-4.102	-25%	-11.090	-29%	-4.102	-25%
Total	318.510	336.439	654.949	Total	272.857	247.341	520.198	-45.653	-17%	-89.098	-26%	-134.751	-21%	-89.098	-26%	-134.751	-21%	-89.098	-26%
2014	WLWTP	ALTWTP	Total	2015	WLWTP	ALTWTP	Total	WLWTP Change	% Change	ALT Change	% Change	Total Change	% Change	ALT Change	% Change	Total Change	% Change	ALT Change	% Change
Jan.	17.908	14.494	32.402	Jan.	15.349	12.750	28.099	-2.559	-14%	-1.744	-12%	-4.303	-13%	-1.744	-12%	-4.303	-13%	-1.744	-12%
Feb.	14.084	9.660	23.744	Feb.	13.515	11.222	24.737	-0.569	-4%	1.562	16%	0.993	4%	1.562	16%	0.993	4%	1.562	16%
Mar.	15.503	11.991	27.494	Mar.	16.647	16.018	32.665	1.144	7%	4.027	34%	5.171	19%	4.027	34%	5.171	19%	4.027	34%
Apr.	16.928	14.471	31.399	Apr.	16.875	15.605	32.480	-0.053	0%	1.134	8%	1.081	3%	1.134	8%	1.081	3%	1.134	8%
May	24.508	23.431	47.939	May	20.285	20.020	40.305	-4.223	-17%	-3.411	-15%	-7.634	-16%	-3.411	-15%	-7.634	-16%	-3.411	-15%
Jun.	31.427	31.396	62.823	Jun.	24.674	24.596	49.270	-6.753	-21%	-6.800	-22%	-13.553	-22%	-6.800	-22%	-13.553	-22%	-6.800	-22%
Jul.				Jul.															
Aug.				Aug.															
Sep.				Sep.															
Oct.				Oct.															
Nov.				Nov.															
Dec.				Dec.															
Total	120.358	105.443	225.801	Total	107.345	100.211	207.556	-13.013	-12%	-5.232	-5%	-18.245	-8%	-5.232	-5%	-18.245	-8%	-5.232	-5%

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: July 14, 2015

Re: Quintette Service Corporation

Board Meeting of July 14, 2015; Agenda Item #9

BACKGROUND / DISCUSSION

Quintette Service Corporation (“QSC”) is a non-profit mutual water company with 49 member certificates (with connections) in the community of Quintette, 12 miles east of Georgetown. There are 6 additional member certificates in the corporation that have no service connection at this time. All members pay the same annual fee for water, whether they have a connection or not. The current annual fee is \$250.00 per certificate. There are a few households in Quintette that have wells and are not part of the water system.

Quintette Service Corporation has a sole source water supply which is a spring. Fred Heltzel, QSC Board President, and Stacy Snowman, QSC Board Member, will be discussing the current situation that Quintette is facing today and what they would be proposing for the future.

RECOMMENDATION

This presentation by Quintette Service Corporation is for information only.

Georgetown Divide Public Utility District Presentation Outline

1. Introduction

- A. Speakers
- B. Appreciation

2. Background

- A. Scope of Service
- B. Entity
- C. Water Right
- D. Nature of Water Source
- E. Water Quality

3. QSC's Present Situation

- A. Corporate Documents
- B. Certified Operators
- C. Water Output
- D. 2014 Curtailment
- E. 2015 Curtailment
- F. Potential Compliance Order
- G. Drought Impact
- H. Regulatory Environment
- I. Infrastructure Costs
- J. Volunteer Resources

4. Why We Are Here Today

- A. Compliant Water System Challenges
- B. Coming Back Together with GDPUD
- C. Proactive Approach
- D. Senate Bill 88
- E. Transaction Sketch
- F. Annual QSC Members Meeting:
- G. Our Proposed Process
- H. What We Need From GDPUD
- I. Timing:
- J. Valued Input:

1. Introduction

Georgetown Divide Public Utility District Presentation Outline

- A. Speakers: introduction of Fred Heltzel, QSC Board President and Stacy Snowman, QSC Board Member.
- B. Appreciation: Thank the GDPUD board for giving us the time to speak with them during what is without doubt an extremely difficult time for anyone in the water business in California.

2. Background

- A. Scope of Service: Quintette Service Corporation (“QSC”) is a non-profit mutual water company with 49 member certificates (with connections) in the community of Quintette 12 miles east of Georgetown. There are also 6 additional member certificates in the corporation that have no connection at this time. All members pay the same annual fee for water whether they have a connection or not. The current annual fee is \$250 per certificate. There are a few households in Quintette that have wells and are not part of the water system.
- B. Entity: QSC was incorporated in 1961 when relocation of GDPUD’s Ditch to a lower elevation was imminent.
- C. Water Right: GDPUD arranged for the community to have a post 1914 water right (1958 dated license) to water flowing from a spring on Blodgett Experimental Forest, the output from which is believed to eventually reach a tributary to Whaler Creek. This is QSC’s sole source of water.
- D. Nature of Water Source: The difference in the original plan for how the spring water would be tapped that was described in the permit obtained by GDPUD and how QSC actually accessed the spring water has led to the possibility that the QSC water source is ground water and not “ground water influenced by surface water” as licensed, and therefore QSC may be operating under requirements that may not be applicable (this is only relevant in the context of avoiding curtailment).
- E. Water Quality: QSC’s pristine water source tests extremely pure. Its only drawback is that it is somewhat acidic. We manage the pH with a limestone contactor system.

2. QSC’s Present Situation

- A. Corporate Documents: QSC amended and refiled its Articles and updated and recorded its Bylaws in 2014 to conform to current mutual water company law, including making each member certificate appurtenant to the specific parcel and granting easements by each member for water system pipelines across member parcels. There are some portions of the pipeline that are on non-member parcels for which there are not easements.
- B. Certified Operators: QSC has members who serve as the Treatment Operator 1 and Distribution Operator 1 on a volunteer basis but those certificates expire next year and there may not be any members who are capable of or interested in paying for, taking and passing the required exams.
- C. Water Output: Spring output is presently about 13 gpm and is gradually decreasing. That would normally be plenty of water for the community as we can relatively easily get by on 2 to 3 gpm since about half the community consists of vacation homes that are infrequently occupied.
- D. 2014 Curtailment: In 2014 the water right was “curtailed” by the California Water Resources Control Board (“Water Board”). After filing a report on why alternative water sources were not practically

Georgetown Divide Public Utility District Presentation Outline

available at that time QSC continued to divert 50 gallons per person during the curtailment period under a health and safety exemption request. No response from the Water Board was received prior to the curtailment being lifted when the rains came.

E. 2015 Curtailment: In 2015 the QSC water right was “curtailed” again. This year there was no exception in the curtailment notice for continued diversions to meet health and safety needs, but QSC has verbal authorization from DDW and the County to continue diverting as long as we are in “maximum conservation” mode and apply the 50 gallons per person health and safety limit. QSC has a water conservation policy in place that, while under curtailment, requires no outdoor water use and only 50 gallons per person per day, up to 150 gallons per household (which is a limitation imposed to accommodate the QSC water license terms).

F. Potential Compliance Order: We are now living fear of receiving a “compliance order” (similar to the 22 compliance orders issued to certain mutual water companies in 2014) which could require us to prepare a source capacity planning study and to develop an alternate water source under a Water Board timeline.

G. Drought Impact: We are also concerned that if we have another winter like the last one we may have to find an alternate source whether required to by the Water Board or not.

H. Regulatory Environment: We are also challenged by an ever expanding regulatory and enforcement environment that requires us to live by virtually all the same rules applied to major water suppliers. The costs and time investment associated with such requirements are exceeding our capital and our ability to muster volunteers with time to carry out all the required procedures and activities.

I. Infrastructure Costs: With only 54 shareholders we have an extremely small revenue base. We have a what our members view as a significant savings account (a bit more than 1000 dollars value per shareholder), but routine infrastructure replacement costs that may occur in the future when our aging system requires replacement of original components and the cost of complying with today’s regulatory requirements are eventually going to choke us. We are currently struggling with the new reserve requirements imposed by AB54.

J. Volunteer Resources: And, to be honest, we have a shortage within the community of the technical and managerial skills needed to run a water company in compliance with today’s requirements. Our community is made up of about half full time residents and half part-time residents so the actual number of persons available on a regular basis is much lower than the number of connections.

The bottom line is...to put it mildly...we’re about to drown in our own water.

3. Why We Are Here Today

A. Compliant Water System Challenges: Historically, under a different regulatory regime, having a sole source of water and mustering volunteer labor for operation of the system was not viewed by the community as a risky or overwhelming situation. However, given the current environment of drought and increasing regulatory requirements, the equation has changed. The QSC board has had discussions about the proper direction to take to remedy both the sole source situation (how to pursue a second source) and the challenges of operating a small water system with a small member base (both in numbers of members and financially). We are coming to the conclusion that we cannot operate a compliant water system through the actions of volunteer members.

Georgetown Divide Public Utility District Presentation Outline

B. Coming Back Together with GDPUD: As a result, we would like to have a conversation with GDPUD about exploring a consolidation of QSC with GDPUD. We have a historic relationship with GDPUD based on the license obtained for QSC by GDPUD in 1958-1961 and a current relationship as a community within GDPUD's sphere of influence. We believe that sooner or later, given all the conditions related to drought in California, QSC will become a part of GDPUD.

C. Proactive Approach: We feel some urgency in carrying out such consolidation and believe that if we have an arrangement in place with GDPUD to timely carry out a consolidation through a series of steps, on mutually agreed upon terms, that such an approach may avoid a forced consolidation on terms and a timeline not acceptable to either party and avoid a great deal of stress and potential mis-steps on the part of QSC that may occur in the face of continued operation in the current mode, despite QSC's best efforts.

D. Senate Bill 88: Senate Bill 88 was signed into law by the Governor on June 24th, 2015. This bill authorizes the Water Board to order consolidation with a receiving water system where a public water system consistently fails to provide an adequate supply of safe drinking water. The bill also authorizes the Water Board to order the extension of service to an area that does not have access to an adequate supply of safe drinking water so long as the extension of service is an interim extension of service in preparation for consolidation. The Bill authorizes the Water Board to make funds available for the costs of completing the consolidation (and any extension of service) and legal fees. This Bill may make the process of consolidation more palatable.

E. Transaction Sketch: In rough draft form, we would envision a transaction where GDPUD would, as a first step, take over the operation of the existing system on a service basis, supplying the properly authorized personnel to do the daily tasks, while QSC would still hold the assets in the corporation. After that, at the appropriate time, the corporation would be dissolved pursuant to the requirements of the Bylaws and the California Corporations Code, the assets of the corporation would be transferred to GDPUD to use for the initial operation of the water system and the shareholders would receive any distributions required under the Corporations Code. Moving forward, GDPUD would evolve the water system to be connected to the GDPUD system and/or develop an alternative water source.

F. Annual QSC Members Meeting: Our water community has an annual member meeting in August (this year on August 8th) which is the only time when the entire community comes together (and many of the vacation home members live some distance from the community so there is no other opportunity for a live discussion). We would like to be in a position to begin a conversation with the community at this annual meeting on August 8th about consolidation with GDPUD and the necessary dissolution of the corporation at a future date.

G. Our Proposed Process: To be able to have that conversation with the QSC members, we would like to obtain a written statement of intent from the GDPUD Board that the GDPUD Board is willing to engage in good faith conversations with the QSC Board to explore how a consolidation might be carried out by the parties on mutually agreed upon terms. This will facilitate our ability to obtain community input at our annual meeting and to work with the members over the coming months in one-on-one, by email and by phone. In the winter months little is accomplished in Quintette due to snow and many vacation home members not visiting the community until late spring so most of our progress will be in the fall and then again in the spring.

H. What We Need From GDPUD: Today's presentation is informational only and no action by the GDPUD Board is expected or requested. We realize that the August 8th meeting is just around the corner but hope that the GDPUD Board would be willing to meet again before that date and take the step of indicating a willingness to explore the possibilities, in writing, by that date.

Georgetown Divide Public Utility District Presentation Outline

I. Timing: Our best case timeline from our point of view would be:

- (i) based on GDPUDs written statement of intent, to be able to discuss the exploration of consolidation with the members at the August 8th meeting to educate and obtain input,
- (ii) hold conversations with GDPUD in September and October of 2015 and enter into an operational agreement with GDPUD by late fall,
- (iii) work over the winter and spring toward putting a consolidation agreement in place (which would transfer the assets subject to member approval) by next August, in time for the members meeting, at which time the members could vote on the consolidation and dissolve the corporation. The Water Board of course may have a different timeline in mind should a Compliance Order be issued to QSC (SB 88 allocates six months for the negotiation of consolidation agreements between the parties).

J. Valued Input: We of course look forward to and welcome the GDPUD Board's input on approach and timing and value the expertise and experience (far above and beyond that which QSC can bring to the table) that GDPUD can bring to bear on this complex problem.

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: July 14, 2015

Re: Final Budget for Fiscal Year 2015-16

Board Meeting of July 14, 2015; Agenda Item #10

BACKGROUND / DISCUSSION

The materials contained within the budget packet closely follow the FY2015-16 Budget Workshop that the District conducted on June 24, 2015 at the Pilot Hill Grange. Staff worked with the Finance Committee to discuss and to propose this budget. At the workshop staff presented a proposed balanced budget. Based on the current drought conditions, sales revenues are estimated to be reduced by the following: Residential – 5%; Commercial – 15%, and Irrigation – 46%. Ad Valorem property tax revenues are expected to be \$1,349,360 for the year.

Issues surrounding the budget for this year will be very challenging due to the fourth year of California drought conditions as well as previous deferred maintenance and compliance issues. Staff makes the following budget recommendations:

Labor and Benefit Changes

- 1) **Field Staff**. A slight increase in labor due to internal promotions of three staff persons. Temporary labor is increased in order to back-fill two of the above promotions with temporary labor for six months. As in the past, Growlersberg workers will be utilized to assist the District with the weed control of the ditch system which could reduce or eliminate the use of herbicide spraying.
- 2) **Office Staff**. The previously vacant Office Manager position has been filled. In order to maintain a certain level of customer service, four office personnel are needed. Currently the District has one full time Administrative Aide, one temporary Administrative Aide, one Part-Time Administrative Aide, and one Office Assistant. For a portion of the fiscal year, the Temporary Administrative Aide will continue, and that position will be replaced by a Permanent Administrative Aide. This will be the replacement of the Permanent Administrative Aide position that was vacated by Teresa Stinson during FY 2014-15.

Capital Expenses

- 1) The Water Resources Control Board performed an inspection of District facilities and directed the District to correct a variety of issues. Therefore, staff is recommending that the \$268,500 from FY2014-15 Capital Improvement Plan be utilized to clean and restore two water storage tanks: Walton #1 and Walton #2.
- 2) Utilize the \$196,340 from the Capital Improvement Plan to purchase a vacuum trailer for \$42,000 for compliance purposes and maintenance cost reduction purposes.
- 3) Purchase a Dodge 4500 or 5500 service truck for \$62,000 which will be utilized to transport the required materials and supplies needed for field repairs as well as to tow the vacuum trailer.
- 4) Purchase ten 2-inch pressure reducing valves at \$2,228 each (\$22,280) plus \$7,500 labor and materials to install, and ten 4-inch pressure reducing valves at \$3,000 (30,000) plus \$7,500 labor and materials to install.
- 5) Security assessment of general office, shop and yard, and the Walton Treatment Plant areas, the security and surveillance monitoring equipment, and equipment installation for \$25,000.

RECOMMENDATION

Recommend the Board approve and adopt the Budget for Fiscal Year 2015-16.

2015-2016 BUDGET HIGHLIGHTS:

Revenues:

- Residential sales down by \$165,000
- Commercial Sales down by \$54,250
- Irrigation Sales down by \$113,000

Budgeted 2015-2016 Labor and Benefit Changes:

- Two temporary maintenance workers for six months (to back-fill the two promotions from Maintenance Worker 1 and Wastewater Technician 1) for a total cost of \$50,000
- Growlersberg crew of 15 at \$250/day for 30 days (\$7,500)
- \$379,000 assessment (to be expensed in 2015-2016) for PERS Retirees

Operating Expense:

- Outside Service Consultants expense reflects 2014-2015 Actual
 - Stumpy Meadows State required monitoring
 - CPA for accounting support and backup
 - Water Regulatory Reporting
 - Weed abatement

Capital Expenses:

- \$196,340 Capital Improvement Plan for:
 - A Dodge 4500 or 5500 utility work truck, \$62,000
 - A vacuum trailer, \$42,000
 - \$25,000 to assess and install security needs for the general office, shop and yard, and the Walton Treatment Plant
 - Ten 2" pressure reducing valves at \$2,228 each (\$22,280) plus \$7,500 labor and material to install
 - Ten 4" pressure reducing valves at \$3,000 (\$30,000) plus \$7,500 labor and material to install
- \$268,500 for state mandated improvements for two water storage tanks (Walton #1 and Walton #2). Funds were budgeted and not used in the 2014-2015 Budget.

**RESOLUTION NO. 2015-09
OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
APPROVING THE 2015-2016 FISCAL YEAR BUDGET**

WHEREAS, a 2015-16 proposed Budget as shown in "*Exhibit A*," which is attached hereto and incorporated herein by reference as if set forth in full, summarizes all Georgetown Divide Public Utility District projected revenues and allowable expenditures; and

WHEREAS, an advertised public workshop has been held on the 2015-16 Proposed Budget; and

WHEREAS the Board of Directors decrees that the proposed 2015-16 Fiscal Year Budget shall in all cases apply to and control the financial affairs of the Georgetown Divide Public Utility District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS AS FOLLOWS:

The Board hereby approves and adopts the proposed 2015-16 Fiscal Year Budget as presented in Exhibit A;

PASSED AND ADOPTED at a regularly held meeting of the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT this fourteenth day of July, 2015.

AYES:

NOES:

ABSENT/ABSTAIN:

Norman Krizl, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:

Wendell Wall, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

FY 2015 -16 Budget Draft-Revenue- 6/18/15 Revised

REVENUE ESTIMATE BY SOURCE	YEAR					GM & FC Proposed
	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Budget	Pre Drought FY 14-15	
REVENUE						
Residential Sales	\$1,368,582	\$1,425,486	\$1,511,414	\$1,590,000	\$1,590,000	\$1,285,000
Commercial Sales	236,042	241,509	255,229	290,000	261,000	217,000
Irrigation Sales	215,622	226,835	218,497	232,000	232,000	213,000
Wastewater	354,366	365,132	352,420	345,000	345,000	341,000
Penalties	63,399	33,103	36,061	25,000	25,000	36,000
Other	46,390	44,427	1,547	5,000	1,000	1,000
Total Revenue Operating	2,284,401	2,336,492	2,375,168	2,487,000	2,454,000	2,093,000
Property Taxes	\$1,333,251	\$1,308,494	\$1,309,832	\$1,315,000	\$1,375,324	\$1,336,000
TaxRevenue - Debt Service	0	0	0	0	0	0
SMUD	0	0	0	0	90,000	90,000
Retiree Contribution	0	0	0	0	0	0
Restricted Benefit Charges	23,300	9,200	22,193	20,000	20,000	10,000
Interest Income	109,385	71,295	62,476	70,000	9,200	62,500
Grant Revenue	0	0	0	0	913,300	0
Water Agency Cost Share	0	0	0	50,000	32,500	32,500
Leases	42,905	46,571	47,471	47,000	47,000	47,000
Hydroelectric	40,976	56,237	64,390	63,000	63,000	63,000
Other	0	0	66,454	1,000	0	1,000
Total Revenue Non-Operating	1,549,817	1,491,797	1,572,816	1,566,000	2,550,324	1,642,000
TOTAL REVENUE	\$3,834,218	\$3,828,289	\$3,947,984	\$4,053,000	\$5,004,324	\$3,735,000
TOTAL EXPENSE			3,862,506	\$3,990,248	\$3,996,017	\$3,874,242
Difference			\$85,478	\$62,752	\$1,008,307	(\$139,242)
						(\$273,000)

60% 61%

SUMMARY OF ESTIMATED EXPENSES - TOTAL DISTRICT

Description	FY 10-11 Actual	FY 11-12 Actual	FY 14-15 Board Approved	PROPOSED FY 15-16
Labor Related:				
5010 Labor	\$1,383,004	\$1,188,677	\$1,039,000	\$1,100,000
5019 Overtime	57,810	54,436	\$53,200	58,500
5017 Standby	42,315	50,565	\$37,000	42,500
5011 Temporary Labor (not on p	36,402	21,082	\$22,000	158,800
5014 PERS	316,048	318,791	\$228,500	115,000
5014-1 Pers Liability			\$0	379,000
5016 Payroll Taxes	119,345	104,609	\$95,000	95,000
5018/71 Insurance: Health, Life & C	304,104	282,323	\$300,000	260,000
5020 Insurance: Worker's Comp	54,485	51,901	\$70,000	75,000
5024 Insurance: Dental /Optical	17,556	19,862	\$8,000	0
Subtotal Labor Related	\$2,331,069	\$2,092,246	\$1,852,700	\$2,283,800
Non-labor Related:				
5027 Audit	\$8,955	\$9,212	\$15,000	\$15,000
5028 Engineering Studies	25,289	25,609	\$32,500	40,000
5034 Insurance: General	62,017	63,127	\$52,500	55,000
5036 Legal--General	165,684	80,469	\$40,000	40,000
Special	0	0	\$30,000	40,000
5038 Materials and Supplies	125,856	112,276	\$145,000	145,000
5039 Rental/Durable/Lease	21,428	8,786	\$8,500	6,000
5040 Office Supplies	26,934	24,757	\$20,000	25,000
5041 Staff Development	1,327	467	\$6,000	6,000
5042 Travel--Conference	5,489	721	\$2,000	10,000
5044 Utilities	181,140	186,229	\$205,000	175,000
5046 Vehicle & Equipment Maintenance	42,201	30,737	\$47,000	47,000
5048 Vehicle Operations Bank Fees & Payroll Services	60,949	54,062	\$57,000	52,000
5060	3,611	4,179	\$4,000	4,000
5068 Retiree Health Premium	124,802	161,204	\$115,000	120,000
5070 Director Stipends	23,600	24,000	\$24,000	24,000
5076 Building Maintenance	5,519	5,034	\$6,000	6,000
5080 Outside Service/Consultant CPA	87,303	66,596	\$72,000	122,000
5084 Govt. Reg./Lab Fees	109,676	111,752	\$105,000	110,000
5090 Other: Cost of Recruitment	1,324	0	\$2,000	6,000
5090 Other: County Tax Admin.	37,004	34,199	\$37,800	22,000
5090 Other:	0	0	\$0	0
5089 Other: Memberships	12,459	16,668	\$16,500	16,500
5091 Other: Elections	6,303	0	\$6,000	0
5099 Study Amortization	18,116	23,874	\$0	0
5094 Depreciation	675,470	717,604	\$0	0
Contingency			\$26,000	9,000
Subtotal Non Labor Related	\$4,163,525	\$3,853,808	\$2,945,500	\$3,397,300
Nonoperating Expenses:				
Interest Expense	\$48,493	\$42,801	\$33,000	\$33,000
Debt Payment			\$110,500	110,500
Capital Transfer from FY14-15			\$268,500	268500*
Capital Improvement Plan			\$0	196,340
Depreciation Reserve			\$368,500	0
Emergency Reserve			\$0	0
Other	9,942	7,436	9,000	0
Total Non-Operating Expense:	\$58,435	\$50,237	\$789,500	\$339,840
TOTAL EXPENSE	\$4,221,960	\$3,907,317	\$3,735,000	\$3,737,140

Revenue

*Transfer from 2014-16

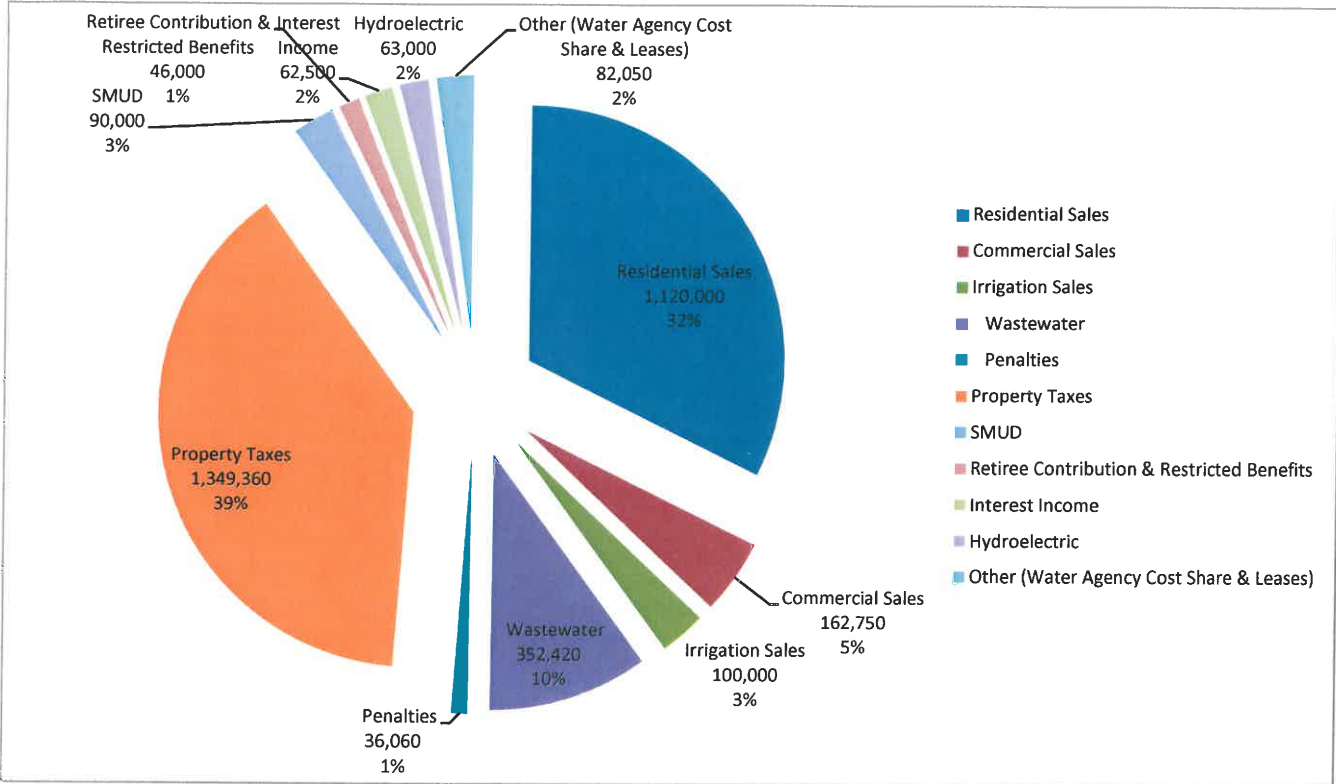
REVENUE:

BALANCE:

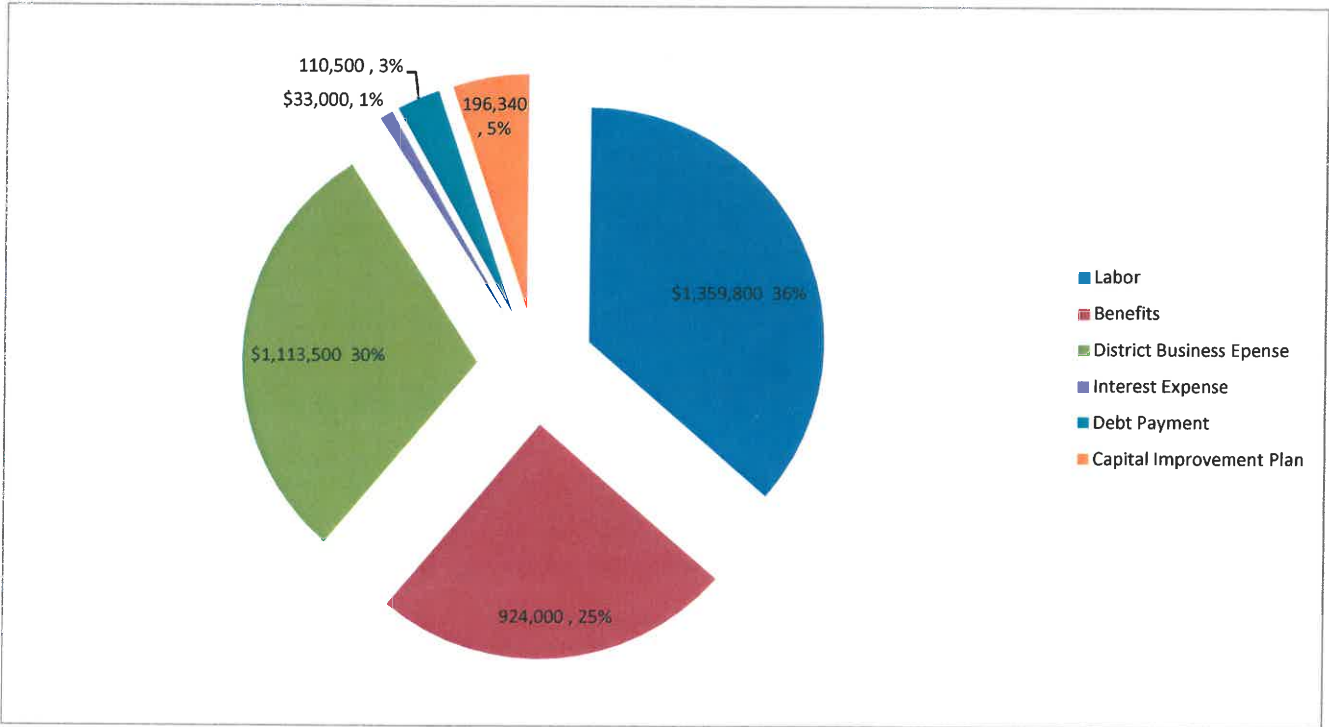
3,737,140

268,500

BUDGET REVENUE 2015 - 2016



BUDGET EXPENSES 2015-2016



CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2015-07 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the 14th day of July 2015.

Wendell Wall
General Manager
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: July 14, 2015

Re: Adoption of Resolution 2015-07 Providing Protest Procedures under Proposition 218 in Opposition to Fees or Charges for Property-Related Services

Board Meeting of July 14, 2015; Agenda Item #11

BACKGROUND / DISCUSSION

Auburn Lake Trails Treatment Plant

The existing Auburn Lake Trails Water Treatment Plant provides service to the western half of the GDPUD service area which includes Pilot Hill, Cool, Cherry Acres, Meadowview Acres and portions of Greenwood. Although the plant is producing excellent water, meeting or exceeding state and federal drinking water standards, the California Department of Public Health, Division of Drinking Water, issued an administrative order on February 9, 2004 that instructs the District to comply with state regulations regarding the filtration of drinking water. The ALT plant filtration system does not meet the surface water treatment rule. The aging infrastructure, which is more than 40 years old, must be replaced.

Proposition 218 Requirement

Proposition 218 was passed by California voters in 1996 and significantly changed financing for local special districts. In general, the intent of Proposition 218 is to ensure that charges on property owners are subject to voter approval. Prior to enacting a property-related charge, a service agency such as the Georgetown Divide Public Utility District must hold a protest hearing of the record owners of the property.

On December 17, 2014, the District held a public workshop to discuss possible changes to rates under Proposition 218. A supplemental charge is being proposed to all treated water customers in order to fund a new water treatment plant.

At a regular board meeting on January 13, 2015, the Board discussed the need for a rate increase to repay a low-interest loan which would fund the bulk of the replacement costs.

At a regular board meeting on May 12, 2015 the Board discussed the amount of loan that the District would apply for, but required more information before coming to a decision.

A special meeting was held on May 28, 2015 to determine the amount of the loan. At this meeting, Mary Fleming of Rural Community Assistance Corporation (RCAC) provided a PowerPoint presentation illustrating the borrowing of \$9.0M, \$9.5M, and \$10.0M, how each amount would affect reserves, and what the repayment of each option would look like. The Board voted to apply for a \$10M loan.

At a regular board meeting on June 9, 2015, the Board discussed three possible repayment options: a proportional option, based on consumption, a repayment option based on the size of the meter connection, and a flat rate option. The Board voted to go with the flat rate option in order to guarantee a funding source adequate to repay the loan. That charge would not exceed \$15.08 per month per customer and is subject to a protest hearing pursuant to the requirements of Proposition 218.

Proposition 218 requires the District to prepare a *Notice of Hearing* to be mailed to the impacted customers for their consideration. A draft notice is contained within this agenda item for review by the Board of Directors. Approval of this notice and direction to send the notice to customers served by the District will start the Proposition 218 process. Also contained within this agenda item is Resolution 2015-07 which provides the protest procedures in opposition to charges.

RECOMMENDATION

Adopt Resolution 2015-07 and direct staff to mail the appropriate notice to the record owners of properties affected by the supplemental charge.

**NOTICE TO PROPERTY OWNERS FOR A PUBLIC WORKSHOP AND
PUBLIC HEARING ON A PROPOSED
SUPPLEMENTAL CHARGE ON TREATED WATER ACCOUNTS**

**To Georgetown Divide Public Utility District Customers
and Owners of Affected Property:**

On Monday, September 14, 2015 at 6:00 PM, at the Georgetown School, 6530 Wentworth Springs Road, Georgetown, California, the Georgetown Divide Public Utility District Board of Directors will hold a public hearing to consider implementing the supplemental Regulatory Compliance Charge.

The State Water Resources Control Board (SWRCB) regulates public water systems. Although the quality of the water provided by the Georgetown Divide Public Utility District (District) currently exceeds every state and federal standard, the Department of Public Health is requiring the District to improve existing facilities and address compliance issues concerning the District's water treatment system and the Auburn Lake Trails Water Treatment Plant, at a cost of more than \$11 million. The District is making every effort to reduce the financial impact of this project to its customers. The District intends to use a portion of its reserves, plus an anticipated \$1 million grant, and a \$10 million low-interest SWRCB loan to finance the system improvements.

The SWRCB loan is the least expensive financing available to the District. As a condition of the loan, the SWRCB will require the District to have sufficient revenue to pay for operations and the debt service on the loan. The proposed Regulatory Compliance Charge will establish a funding source to repay the loan and fund required debt service reserves. The SWRCB will not authorize the loan if the revenue provided by the Charge is not approved by the District. If the Charge is not approved, the SWRCB is authorized to impose enforcement actions on the District's treated water customers in the form of fines and penalties.

A supplemental charge of \$15.08 per month is proposed to be added to each treated water account for the first ten years of the loan. During this period, the District is required to set aside an amount equal to one year of principal and interest payments in a debt reserve fund. Beginning in year eleven, when the debt reserve fund has been fully established, the supplemental charge will be reduced to \$13.71 per month. The supplemental charge will be allocated equally among all treated water accounts in order to assist the District in financing the cost of the new ALT treatment plant while still maintaining its current level of service to the treated water customers of the District. Should the revenue from the proposed Regulatory Compliance Supplemental Charge exceed the amount of the annual debt service, then after the annual debt service reserve has been met the supplemental charge will be reduced in the subsequent year.

A Regulatory Compliance Supplemental Charge Report has been prepared for the project explaining the methodology used in assessing the supplemental charge. A copy may be found at www.gd-pud.org under Publications --- Studies and Reports --- Regulatory Compliance Surcharge Report or <http://www.gd-pud.org/publications/Surcharge%20Report.pdf>. Copies are

also available to the public at the District office. Please contact the office at 6425 Main St., Georgetown or 530-333-4356, or visit the web site for more information.

No change is being proposed to existing water rates, although the supplemental charge will result in higher user fees overall, as shown below. The following table shows Minimum Water Rates, which include 1,000 cubic feet of water per month (billed bi-monthly) and the proposed Regulatory Compliance Supplemental Charge:

Minimum Water Rate:

	Existing	Proposed
Residential Customers	\$23.57 per month	\$23.57 per month (no change)
Commercial Customers	\$25.16 per month	\$25.16 per month (no change)

Proposed Regulatory Compliance Supplemental Charge:

	Existing	Proposed
Residential Customers	\$0.00 per month	\$15.08 (maximum) per month
Commercial Customers	\$0.00 per month	\$15.08 (maximum) per month

You May Protest The Proposed Regulatory Compliance Supplemental Charge.

Under Proposition 218 and Government Code Section 53755, record owners or tenants of property may submit a written protest of the proposed Regulatory Compliance Supplemental Charge. Only one protest per parcel shall be counted. Protests by owners or tenants of a majority of the affected properties will prevent the proposed supplemental charge from going into effect.

Protests must be made in writing and received by the District on or before the hearing date indicated above. Each protest letter must be legible and contain the following:

- District customer number and property address or Assessor's Parcel Number;
- Any protest signed by a party who is not shown as the record owner of the parcel on the last equalized assessment roll of El Dorado County must be accompanied by proof of ownership or tenancy;
- Protests must be submitted prior to the hearing by mail or personal delivery to the District Clerk of the Board, P.O. Box 4240, 4265 Main St., Georgetown, CA 95634, or may be delivered to the Clerk of the Board during the hearing.

RESOLUTION NO. 2015-07
OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
PROVIDING PROTEST PROCEDURES UNDER PROPOSITION 218 IN OPPOSITION TO
FEES OR CHARGES FOR PROPERTY-RELATED SERVICES

WHEREAS, Proposition 218 requires that all protests against fees or charges for property-related services be considered at a public hearing; and

WHEREAS, Proposition 218 does not clearly set forth who is allowed to submit protests, procedures for submitting protests, or how protests to fees or charges for property-related services are to be tabulated; and

WHEREAS, the California Legislature in 2008 passed the Proposition 218 Omnibus Implementation Act (Gov. Code § 53750 et seq.); and

WHEREAS, the Proposition 218 Omnibus Implementation Act includes provisions clarifying Proposition 218 as it pertains to fees or charges for property-related services (Gov. Code § 53755); and

WHEREAS, the Georgetown Divide Public Utility District (GDPUD) Board of Directors (Board) wishes to set forth procedures in this resolution to clarify the procedures for protesting fees or charges for property-related services, which are intended to be consistent with both Proposition 218 and the Proposition 218 Omnibus Implementation Act.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS AS FOLLOWS:

The Board hereby adopts the following procedures for the submission and tabulation of protests to fees and charges for property-related services proposed by the GDPUD:

1. Only written protests shall be counted.
2. Written protests shall be accepted only from owners of property within the District whose names and addresses appear on the most recent equalized secured property tax assessment roll, or persons who can provide proof of ownership or tenancy in the property, or persons who are registered by the GDPUD as customers receiving treated water service.
3. All written protests must be personally submitted by the end of the noticed public hearing or delivered prior to the hearing by U.S. Mail or personal delivery to the District Office, 6245 Main St., Georgetown, CA 95634. No oral, electronic or facsimile protests will be considered by the Board.
4. Written protests must identify the protester's property either by assessor's parcel number or street address and must include the original signature of the person submitting the protest. Tenants must also provide proof of residency at that assessor's parcel number or street address with a written protest.
5. Protests shall be tabulated by counting one written protest per parcel, submitted to the GDPUD by the owner of the parcel whose name appears on the most recent equalized property tax assessment roll or who can provide proof of ownership or tenancy in the parcel or who is registered by

the GDPUD as a customer receiving treated water service. Either the owner of the parcel or the tenant/treated water customer, if different, may protest. If more than one person or entity owns the parcel, and if one of the owners submits a written protest, that protest shall be included in the calculation of protests. Under all circumstances, only one protest per parcel shall be counted.

6. Protests submitted to the GDPUD may be withdrawn by submitting a written request to the GDPUD that the protest be withdrawn. The written request for withdrawal of a protest may be delivered to the GDPUD prior to the public hearing by U.S. Mail or by personal delivery or may be delivered personally before the conclusion of the public hearing. A written withdrawal of a protest shall identify the parcel by assessor's parcel number or service address and the name of the person whose name appears on the most recent equalized property tax assessment roll or who can provide proof of ownership or tenancy in the parcel or who is registered by the GDPUD as a customer receiving treated water service. All written requests for withdrawal must include a request that the protest be withdrawn. The withdrawal of a protest shall only be valid if it is submitted by the same person who submitted the original protest.

7. Tabulation of written protests shall be as follows:

a. The GDPUD shall determine the validity of all protests based on sections 1 through 5 above.

b. The GDPUD shall not accept as valid any written protest if the GDPUD determines that any of the following are applicable:

- i. The protest does not identify a parcel or service address which receives treated water service.
- ii. The protest does not bear the original signature of the person submitting the protest.
- iii. The protest does not state its opposition to the proposed property-related fee or charge which is the subject of the protest proceeding.
- iv. The protest was not received by the GDPUD before the close of the public hearing on the proposed fee or charge.
- v. A valid request to withdraw the protest is received prior to the close of the public hearing on the proposed fee or charge from the person who originally submitted the protest.
- vi. The protest was delivered to the GDPUD in a manner other than U.S. mail or personal delivery (such as electronic mail or facsimile).

8. Protests shall be tabulated at the public hearing or at a continued meeting. Tabulation shall be conducted by the Clerk of the Board, any designated employee or official of the GDPUD and by the Board members present at the hearing. At the Board's discretion, members of the public may be permitted to observe the tabulation process, but shall not be entitled to actively participate in the tabulation process. If the number of protests clearly does not exceed the number required for a valid protest, the Board may modify the tabulation process.

9. To assist validation of protest letters, staff and Board members shall receive hard copies of two types of customer lists: by last name of customer and by service address with customer number. Missing customer numbers shall be manually added to protest letters.

10. A valid majority protest shall exist if written protests which comply with each of the requirements of this resolution are timely submitted and not withdrawn with respect to a majority of affected parcels subject to the proposed fee or charge.

11. At the conclusion of the tabulation of protests, the written protests may be disclosed as public records under the Public Records Act (Gov. Code § 6252 *et seq.*)

PASSED AND ADOPTED at a regularly held meeting of the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT this fourteenth day of July, 2015.

AYES:

NOES:

ABSENT/ABSTAIN:

Norman Krizl, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:

Wendell Wall, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2015-07 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the 14th day of July 2015.

WENDELL WALL
General Manager
Georgetown Divide Public Utility District

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: July 14, 2015

Re: Approval of Fiscal Year 2014-15 Direct Charges, Fees, and Assessments Requested to be placed on the County's Secured Property Tax Bills and Authorization to Execute Any Other Related Documents Required by the County

Board Meeting of July 14, 2015; Agenda Item #12

BACKGROUND / DISCUSSION

Annually, the District brings an ordinance and related documents required by the County to place District-related charges on the County's secured property tax bills. Ordinance 2015-01 is to lien the property of customers with delinquent balances as of June 30, 2015 and to place the annual charges for the District's assessment districts. The District provides a preliminary list of delinquent customers with the ordinance on July 14, 2015. The list will be modified up to the date of submission to the County, which can be no later than August 10, 2015, by removing all customers who have made payments on the balances. The other amounts to be placed on certain property owners' tax bills relate to previously implemented water facility assessment districts. These annual assessments typically continue until the related assessment district debt is retired.

At this time, the County requires the adoption of Ordinance 2015-01 and the following documents for the approval of the charges to be placed on the tax bills:

- Governing Authorization Certification
- Proposition 218 Certification
- Direct Charge Information Sheet
- Local Agency Special Tax & Bond Accountability Act – Response Form
- Secured/Unsecured Tax Roll Certification Form
- Consultant Authorization, if needed

Adoption of the Ordinance will require publishing it in the Gazette

RECOMMENDATION

Staff recommends adopting Ordinance 2015-01 and authorizing the General Manager or his designee to execute any documents needed by the County for the direct charges for each of the assessment districts and the unpaid balance charges.

ORDINANCE 2015-01
AN ORDINANCE OF THE GEORGETOWN DIVIDE PUBLIC
UTILITY DISTRICT STATING THE PURPOSE FOR ADDING
TO AND MAKING ASSESSMENTS LEVIED UPON THE LAND UPON
WHICH WATER SERVICE WAS USED AND CHARGES UNPAID
AND FOR ANNUAL ASSESSMENT DISTRICT LEVIES

BE IT ENACTED by the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT, County of El Dorado, State of California, as follows:

1. The Board of Directors of GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT hereby declares that for Fiscal Year 2014-15 the Georgetown Divide Public Utility District, water service and related water quality services were furnished to and used on certain parcels of land upon which the annual assessment is, by this said ordinance levied for unpaid charges thereof as of June 30, 2015. Said parcels are set forth in Exhibit A attached hereto and made a part hereof. It is further declared said certain parcels of land are owned, controlled, or in the possession of the same person who owned, controlled, or was in possession of it during the time such service charges were incurred, or if transfers were made of the property since the date such charges were incurred, such transfers have been made by gift, descent, bequest, or devise. It is further declared that said unpaid charges are to be added to and made a part of the annual assessment levied upon said certain parcels of land, shall become a lien upon said parcels of land, and the Board of Directors shall include in its statement to be transmitted to the County Auditor, the amount of said charges upon said certain parcels of land.

2. The Board of Directors hereby orders the Clerk of said GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT to transmit to the County-Auditor a statement of the unpaid charges to be levied which may be added to and become a part of the first installment of the assessment.

3. The Board of Directors hereby orders the Clerk of said GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT to transmit to the County Auditor the forms required to levy the annual assessments for the assessment districts within the Georgetown Divide Public Utility District with outstanding debt. For fiscal year 2015-16, outstanding debt remains for the following assessment districts:

- Greenwood Water Improvement District 77-1
- Cool-Cherry Acres Water Improvement District 77-2
- Spanish Dry Diggins Water Improvement District 77-4
- Water Line Extension 77-5
- Stewart Mine Water Assessment District
- Kelsey North Water Assessment District
- Kelsey South Water Assessment District

The Pilot Hill North Water Assessment District will not have an annual assessment as the debt for this assessment district was paid off during fiscal year 2011-12.

The Pilot Hill South Water Assessment District will not have an annual assessment as the debt for this assessment district was paid off during fiscal year 2014-15.

4. A certified copy of this Ordinance shall be transmitted to the County-Auditor of the County of El Dorado, State of California, upon its adoption.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT held on the 14th day of July 2015, by the following vote:

AYES:

NAYS:

ABSENT:

Norm Krizl, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:

Wendell Wall
General Manager
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

****EXHIBIT A****

**Georgetown Divide Public Utility District
2015 Tax Roll Delinquencies**

*This list is the preliminary list, it could be reduced before publishing in the paper
and before forwarding to the County*

Assessor's Parcel Number	Legal Owner	Amount
073-072-14	Amaral, Daniel & Susan	263.00
072-371-03	Anderson, John	344.65
072-142-21	Ayers, Joy	257.77
062-390-26	Borgasano, Anthony	102.22
088-310-12	Briggs, Danney	112.25
088-310-61	Carlton, Ron/Norma	62.03
088-290-05	Federal Home Loan Mtg Co	121.89
073-392-09	Dushaune, Jessica	263.00
088-320-33	Fritz, Robert/Michelle	335.38
062-400-21	Graybill, Dewitt	174.84
072-062-17	Heiman, Richard	134.11
073-332-08	Hernandez, Manuel	134.11
072-082-16	Hernandez, Manuel	134.11
072-111-07	Jowaniyan, Ferris/Shannon	76.78
072-122-16	Knoller, Bobbe/Egan, Kelly	344.65
060-011-22	Marunich, Milton	61.54
073-421-15	Montgomery, Michelle	214.07
073-321-11	Auburn Lake Trials POA	263.00
073-161-08	Auburn Lake Trails POA	263.00
073-421-06	Singer, Lance	366.04
072-352-02	Viray, Marcelino/Anita	263.00
073-321-02	Williams, Mark/Ruthann	109.14
TOTAL		4400.58

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Ordinance 2015-01 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the 14th day of July, 2015.

Wendell Wall
General Manager
Georgetown Divide Public Utility District

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: July 14, 2015

Re: Finance Committee

Board Meeting of July 14, 2015; Agenda Item #13

BACKGROUND / DISCUSSION

The District currently does not have a policy in place which explains the role and the responsibilities of the Finance Committee (the "Committee"). At the April 14, 2015 Regular Board Meeting, Legal Counsel suggested that the Board formalize the current standing Finance Committee.

Contained within this agenda item is Resolution 2015-08 which sets forth the composition of the Committee, the policy for selecting members of the Committee, the rules of the Committee, and other matters pertaining to the Committee.

RECOMMENDATION

Staff recommends the Board 1) approve and adopt Resolution 2015-08, and 2) the Board President appoint two Directors to make up the selection committee.

RESOLUTION NO. 2015-08
OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
PROVIDING ROLE AND RESPONSIBILITIES OF THE FINANCE COMMITTEE

WHEREAS, the Board desires to memorialize the membership, duties, responsibilities, and other matters pertaining to the Finance Committee; and

WHEREAS, the Board finds it to be in the best interest of the public to establish the Finance Committee as set forth herein,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS AS FOLLOWS:

SECTION 1. The Finance Committee (“Committee”) shall be created as follows:

1. **Membership; Quorum.** The Committee shall be composed of no fewer than three (3) and no more than five (5) members. A quorum shall consist of a simple majority of the total number of members of the Committee.
2. **Selection of Committee Members.** The policy for selecting Finance Committee members is shown in “*Exhibit A*,” which is attached hereto and incorporated herein by reference as if set forth in full.
3. **Role of the Committee.** The role of the Finance Committee is primarily to provide financial oversight for the District. Task areas will include budgeting and financial planning, financial reporting, and the review and monitoring of internal controls and accountability policies.
 - a. Budgeting and Financial Planning
 - i. Develop an annual operating budget with staff.
 - ii. Approve the budget within the Finance Committee.
 - iii. Monitor adherence to the budget.
 - iv. Set long-range financial goals along with funding strategies to achieve them.
 - v. Develop multi-year operating budgets that integrate strategic plan objectives and initiatives.
 - vi. Present all financial goals and proposals to the Board of Directors for approval.
 - b. Reporting
 - i. Develop useful and readable report formats with staff.

- ii. Work with staff to develop a list of desired reports for the Board noting the level of detail, frequency, deadlines, and recipients of these reports.
 - iii. Work with staff to understand the implications of the reports.
- 4. **Meetings.** The Committee shall meet at least quarterly, and more often if needed or requested by the Board. Meetings shall be held at the District's offices. The Rules of Operating Procedure are shown in "Exhibit B," which is attached hereto and incorporated herein by reference as if set forth in full.
- 5. **Terms.** The terms of the office shall be two (2) years. Committee members may be re-appointed to subsequent terms.
- 6. **Vacancies.** Any vacancies shall be filled for the unexpired term by the Board of Directors.
- 7. **Removal.** All Committee members serve at the will of the Board, and any member may be removed by an affirmative vote of three (3) members of the Board of Directors. There shall be no requirement to show cause for removal.
- 8. **Officers.** The Committee shall designate from among its members a Chair, Vice-Chair, and Secretary. The Chair shall preside over the meetings, and in the Chair's absence the Vice-Chair shall preside. If both the Chair and the Vice-Chair are absent, the remaining members, if a quorum exists, shall select from among themselves a person to preside over the meeting. The Secretary (or another member if the Secretary is absent) shall prepare agendas and minutes of every meeting and shall be responsible for transmitting the agenda and the final copy of all minutes to the Office Manager. Items needing Board action shall be transmitted as soon as possible to the Office Manager for inclusion on the next available Board agenda.
- 9. **Advisory Nature of the Committee.** The Committee is advisory in nature and shall be responsible to and shall report to the Board of Directors. The Committee and its members have no authority to set policy, expend funds, or make obligations on behalf of the Board of Directors and/or the Georgetown Divide Public Utility District.
- 10. **Board Reports.** The Committee shall report on its activities to the Board as least quarterly, and more often if needed or requested by the Board. The Board Report can be either oral or written and shall include a description of the activities of the committee for the preceding period and any on-going or outstanding activities or tasks. Committee meeting minutes can be used to satisfy this requirement.
- 11. **Board Liaison and Staff Support.** The Committee shall have the following Board and/or staff members to assist it with its work from time to time as may be necessary or desired by the Committee and/or the Board: one (1) Board member (who shall be the Board Treasurer); the General Manager, and the Office Manager. The Board Treasurer, General Manager, and Office Manager shall (a)

not be regular or ex officio members of the Committee; (b) not have the right to vote; and (c) not be counted for purposes of determining the presence of a quorum.

SECTION 2. The current members of the Finance Committee and the ending dates of their current terms are shown on "Exhibit C," which is attached hereto and incorporated herein by reference as if set forth in full. Upon the expiration of each of their current terms, new members shall be appointed or reappointed consistent with the policy set forth in Section 1(2) of this Resolution.

SECTION 3. This Resolution shall take effect immediately upon adoption. This Resolution shall remain in full force and effect until rescinded by a subsequent Resolution of the Board of Directors.

PASSED AND ADOPTED at a regularly held meeting of the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT this fourteenth day of July, 2015.

AYES:

NOES:

ABSENT/ABSTAIN:

Norman Krizl, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:

Wendell Wall, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

EXHIBIT A

Policy for Selecting Finance Committee

- 1) Publish in the Georgetown Gazette a notice of vacancy on the Committee and a desire to fill said vacancy
- 2) The Board President will select two Board Members to make up the selection committee.
- 3) The selection committee will interview all applicants and return to the full Board with recommendations but all applicants will be eligible for the Board to appoint.
- 4) The Committee will be made up of no less than three and no more than ~~seven~~five members.
- 5) The Board will confirm the selections by resolution.

EXHIBIT B

Finance Committee of the Georgetown Divide Public Utility District Rules of Operating Procedure

MEETINGS

- a) At any meeting of the Committee, the majority of the members currently appointed shall constitute a quorum for purposes of conducting business or meetings. Unless otherwise posted, a majority vote of those present and voting shall be sufficient to adopt any motion.
- b) All meetings of the Committee shall be open and public, and all persons shall be permitted to attend any meeting of the committee as provided by Government Code Section 54950 et seq.
- c) All meetings of the Committee shall be held in the GDPUD offices at 6425 Main Street, Georgetown, California 95634, unless there is a special need to hold a meeting at a different location.
- d) The proceedings of all meetings of the Committee shall be conducted in accordance with Robert's Rules of Order.
- e) Each Committee shall determine the order of business for the conduct of its meetings.
- f) Any meeting may be adjourned to a time and place stated in the Order of Adjournment. Less than a quorum may so adjourn from time to time. If all members are absent, the Secretary may declare the meeting adjourned to a stated time and place and shall cause such notice to be given in the same manner as for special meetings.
- g) Special meetings may be called at any time at the direction of the chairperson or by a majority of a Committee. Twenty-four hours advance written notice of special meetings shall be provided by the chairperson stating the time, place, and business to be transacted. The public shall be notified through the District's regular communications and procedures, in accordance with the Brown Act.
- h) At least 72 hours before a regular Committee meeting, the legislative body of the District, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting. The agenda shall be filed with the Office Manager for posting outside the District offices.
- i) The Committee shall maintain meeting minutes, including a complete record of all transactions, findings, and determinations and present a full statement to the Board of Directors upon request. A signed copy of meeting minutes shall be filed with the Office Manager.
- j) The Board liaison to the Committee shall be the Board Treasurer.
- k) The duties of the liaison include presenting relevant data to the Board and arranging for the presentation of important progress on projects to the Board by the Committee chairperson.

- l) The liaison's role will be advisory to the Committee, but the process is meant to be staff driven.
- m) The liaison will not have a vote on the Committee.
- n) The Committee will work hand in hand with staff through the GM or his/her representative. All data collected or produced by the Committee becomes the property of the GDPUD and must be shared with the GM or his/her representative.

EXHIBIT C

Current Finance Committee Members and Expiration of Their Terms of Office

Rick Gillespie	June 30, 2016
Ray Kringle	June 30, 2016
Dane Wadle	June 30, 2017

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of Resolution 2015-08 duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the 14th day of July 2015.

Wendell Wall
General Manager
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: July 14, 2015

Re: Auburn Lake Trails Water Treatment Plant

Board Meeting of July 14, 2015; Agenda Item #14

BACKGROUND / DISCUSSION

There are no updates to this item.

The only update to this report, from that of the prior month, relates to the Environmental Document. The District has received notice, the State, that the Federal Department of Fish & Wildlife has started their review of the Environmental Documents. Staff is hopeful this review will be complete within the next 30 days.

This is part of a monthly update, provided by staff, relating to the status of the Auburn Lake Trails Water Treatment Plant Project. Key elements of this report provide updates to activities such as Agency Reviews, (Fire Marshall, State); Utility Reviews and Design (PG&E); Funding (State and Other); Prop 218 Rate Increase (District); and preparation of Bid Documents (PSOMAS). Construction Management Services have not been addressed in this submittal as that activity will follow just prior to the commencement of Construction.

Fire Marshall – The Fire Marshall has completed the plan review, the necessary corrections have been made to the plans, the fees have been paid for their inspection and of the work. This activity is deemed complete.

State Water Board (CDPH) Environmental Document. The review of the revised site plan, a revision prompted by the change in design, was completed in Sept 2014 by Foothill Associates and submitted to the State in October of 2014. Staff has been in contact with the State on multiple occasions. Review completed by State with final approval pending response from Federal Fish & Wildlife. State has indicated that we can bid project without Federal approval but cannot award contract. May be a controlling factor for construction.

State Water Board (CDPH) Plan Review. The review of the plans has been ongoing for more than a year. To date the District has received no response. It is likely this activity will move forward once the District has completed Prop 218 and the State Funding (loan) is in place. Likely not a controlling factor for construction...anticipate their review and approval complete once funding is secure.

Utility Reviews and Design – A construction application had been made with PG&E, as required to gain service to the new facility. That application had expired due to no construction activity on the facility and the deposit of approximately \$5,000 was returned to the District. Staff submitted a new application early this year (2015) along with a new deposit and PG&E is working with staff in an effort to expedite the new application in preparation for construction. This activity appears to be on schedule and not a controlling factor for construction.

Funding – A summary of the funding for this project is derived from a prior submittal to the State (CDPH) as generated by Director Capraun. A funding application was made around June 2014 and the State has confirmed that the subject application is currently valid. Key elements of that funding included the following sources:

- District Reserves....approx \$700,000 General Fund plus \$1,590,000 CIP Fund This funding currently in place.
- EPA Grant.....approx \$1,081,599 in grant funds. District has made request to extend these grant funds. Federal has authority to approve or deny request. Staff currently working with EPA to extend. Funding may be in jeopardy. District has received notice that this funding request has been approved. Funds currently not in jeopardy.
- Prop 50 Grant...approx \$239,000. These funds were part of a larger grant amount of \$685,000 that date back to 2006. They were earmarked for a SCADA system which would provide communication between the District Office and other District Facilities. All work, design and construction, must be completed by 2016. To date none of the design or construction have been completed for any of the projects. Staff working to save \$446,000 of funding. Likely funding for ALT will be lost due to inability to complete prior to grant deadline (\$239,000).
- State Loan....initially estimated at \$8,000,000. Loan amount will likely require increase to \$8,500,000 based on project needs and loss of prop 50 (\$239,000). Loan approval subject to activity on Prop 218 Rate Increase.

Bid Documents – PSOMAS, working under a prior contract amendment, is preparing the bid documents. It is likely significant progress will be made in this area over the next 30 days.

Other – Prior to construction the District will need to contract for outside services in the areas of Construction Management, Construction Staking (Surveying), Materials testing (Soils and Concrete) and wildlife biologists to review and monitor the activities of nesting birds and other forms of fish and wildlife. A majority of the costs for these services have been considered in the overall project budget.

RECOMMENDATION

Possible Board Action

Memo

To: Board of Directors

From: Wendell Wall, General Manager

Date: July 14, 2015

Re: CABY Grant – Financing

Board Meeting of July 14, 2015; Agenda Item #15

BACKGROUND / DISCUSSION

The District applied for a grant through the Department of Water Resources in which Nevada Irrigation District is tasked with administering the grant. The CABY Grant is titled the Water Conservation, Supply Reliability & Environmental Protection Project. The entire grant amount is for \$1,147,859; the District matching component is \$286,965, and the remainder of the grant from the Department of Water Resources is \$860,894.

Nysa King, who is the coordinator of the grant working for Nevada Irrigation District, explained that the invoices on the project will be submitted on a quarterly basis throughout the duration of the project. The time frame for reimbursement on the invoices could range from six to nine months after each quarterly submittal. A 5% retention amount will be held until all projects are completed. The District did not budget for this project in which the District will have to provide the \$268,965 matching funds as well as bridge funds of approximately \$860,894 to cover the cost of performing the project.

In order to move forward with this project, a source of both matching funds and bridge funds need to be identified to cover the remaining cost of the project. Please see CABY Grant Attachments.

RECOMMENDATION

Staff recommends that the Board authorize the borrowing of the District's \$268,965 matching portion of the grant from the General Fund, and the \$860,894 bridge amount from the Stumpy Fund on an as needed basis. Currently staff is working with Legal Counsel to determine if the entire amount of the grant can be funded by Fund 39 which is the Capital Facility Charge Fund.

Grant Funding	Funding Match	Additional Cost Share	Total Cost	Pct.
\$420,711	\$55,000	\$0	\$475,711	1%
\$743,351	\$259,715	\$0	\$1,003,066	3%
\$1,775,187	\$648,745	\$0	\$2,423,932	8%
\$860,894	\$286,965	\$0	\$1,147,859	4%
\$492,051	\$15,860	\$0	\$507,911	0%
\$1,656,503	\$552,168	\$0	\$2,208,670	7%
\$235,500	\$78,500	\$0	\$314,000	1%
\$6,184,197	\$1,896,952	\$0	\$8,081,149	23%

DAC Waiver: \$507,911
DAC Adjusted Total: \$7,573,238 25.0%

Project 4: Georgetown Divide PUD Water Conservation, Supply Reliability and Environmental Protection

	START	END
Task 1 Direct Project Administration	Jan 2013	Nov 2016
Task 1a: Project Management	Jan 2013	Nov 2016
Task 1b: Labor Compliance	Aug 2015	Nov 2016
Task 1c: Reporting	Oct 2015	Nov 2016
Task 2 Land Purchase/Easement	Aug 2015	Aug 2015
Task 3 Planning/Design/Engineering/Environmental Documentation	Jan 2012	Mar 2016
Task 3a: Surveying and Geotechnical Services	Sept 2015	Nov 2015
Task 3b: Design	Nov 2015	Jan 2016
Task 3c: CEQA Documentation	Oct 2015	Mar 2016
Task 3d: Permitting	Oct 2015	Mar 2016
Task 3e: Project Monitoring Plan	Oct 2015	Mar 2016
Task 4 Construction/Implementation	Mar 2016	Aug 2016
Task 4a: Construction Contracting	Mar 2016	Apr 2016
Task 4b: Construction	Apr 2016	Aug 2016
Task 4c: Environmental Compliance/Mitigation/Enhancement	Mar 2016	Jun 2016
Task 4d: Construction Administration	Mar 2015	Aug 2016

CABY Budget Summary

Project 1: Grant Agreement Administration
Project 2: Waterline Replacement - Chamberlain/Sacramento Street Area
Project 3: El Dorado County, Regional Water Conservation Planning – Model Implementation and Education Program
Project 4: Georgetown Divide PUD Water Conservation, Supply Reliability and Environmental Protection
Project 5: Grizzly Flats Drought Measures Infrastructure Project
Project 6: Rock Creek Water Contingency Interlie
Project 7: Greeley Canal Drought Measures Optimization
Total Cost: