

**AGENDA**  
**REGULAR MEETING**  
**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS**  
**6425 MAIN STREET, GEORGETOWN, CALIFORNIA**  
**TUESDAY, APRIL 11, 2017**  
**2:00 P.M.**

**MISSION STATEMENT**

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It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
  - Ensure high quality drinking water
  - Promote stewardship to protect community resources, public health, and quality of life
  - Provide excellent and responsive customer services through dedicated and valued staff
  - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs.
- 

**1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

**2. ADOPTION OF AGENDA**

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

**4. CONSENT CALENDAR**

**A. Approval of Minutes** - Regular Meeting of March 14, 2017

**B. Financial Reports**

1. April 2017 – Early Pays
2. February 2017 Month End Accounts Payable Activity Report
3. Month End Revenue and Expense Summary Report
4. Cash Investment Report

**C. Declaration of Projected Water Year**

Possible Board Action – Declare 2017 Irrigation Season.

**D. Consider Resolution in Support of the 2017 Georgetown Fishing Derby**

Possible Board Action – Adopt Resolution 2017-03

**Possible Board Action** – Approve Consent Calendar.

5. **INFORMATIONAL ITEMS**

A. **President's Report**

**Presentation of Certificate of Recognition to Irene Smith for outstanding and dedicated service to the community.**

B. **Board Reports**

C. **General Manager's Report**

D. **Operation Manager's Report**

E. **ALT Treatment Plant Update**

6. **NEW BUSINESS**

A. **Consider 2017 Irrigation Applications**

Possible Board Action – Review and Approve

B. **Election of Special District Representative to LAFCO**

Possible Board Action - Rank Candidates and Consider LAFCO Quorum Policy

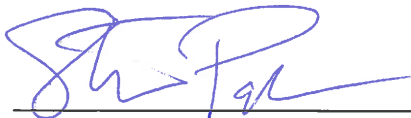
C. **Draft Long Range Financial Forecast**

Possible Board Action – Receive and File Staff Report

7. **BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

8. **NEXT MEETING DATE AND ADJOURNMENT** – Next regular meeting May 9, 2017, at 2:00 PM, at the Georgetown Divide Public Utility District office.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Darrell Creeks by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on April 7, 2017.



Steven Palmer, PE, General Manager

April 7, 2017

Date

**CONFORMED AGENDA**  
**REGULAR MEETING**  
**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS**  
**6425 MAIN STREET, GEORGETOWN, CALIFORNIA**  
**TUESDAY, MARCH 14, 2017**  
**2:00 P.M.**

**MISSION STATEMENT**

---

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
  - Ensure high quality drinking water
  - Promote stewardship to protect community resources, public health, and quality of life
  - Provide excellent and responsive customer services through dedicated and valued staff
  - Insure fiscal responsibility and accountability are observed by balancing immediate and long term needs.
- 

**1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

*The meeting was called to order at 2:00 pm. Directors present: David Halpin, Jesse Hanschild, Carl Hoelscher, Lon Uso and Dane Wadle. Staff present: General Manager Steve Palmer, Operations Manager Darrell Creeks, Office Manager Diane Schroeder, Engineering Consultant George Sanders, and Meeting Recorder Gloria Omania. Legal Counsel: Barbara Brenner of Churchwell White.*

**2. ADOPTION OF AGENDA**

***Motion by Director Hoelscher to adopt the agenda. Second by Director Halpin.***

***Public Comment: None***

***The motion passed unanimously.***

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. The Board will hear communications on matters not on the agenda, but no action will be taken.

No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

*No Public Comment.*

**4. CONSENT CALENDAR**

**A. Approval of Minutes** - Regular Meeting of February 14, 2017

**B. Financial Reports**

1. March 2017 – Early Pays
2. January 2017 Month End Accounts Payable Activity Report

3. Month End Revenue and Expense Summary Report
4. Cash Investment Report

**Possible Board Action – Approve Consent Calendar.**

***Motion by Director Halpin to approve the Consent Calendar. Second by Director Wadle.***

***The motion passed unanimously.***

## **5. PRESIDENT'S REPORT**

*Director Uso reported that he attended last month's Mountain Counties Water Resources Association meeting with Director Wadle and Darrell Creeks. State legislators were in attendance and the importance of developing more water storage in the State was discussed. Darrell Creeks agreed with Director Uso that it was exciting to hear that Federal restrictions for building more storage might be dialed back with the new Administration, but then it was deflating to learn that the State is already poised to resist the roll back of environmental restrictions. Director Uso pointed out there were protesters outside the meeting.*

*Director Wadle encouraged the other Board members and staff to attend future meetings of the Mountain Counties.*

## **6. BOARD REPORTS**

*Director Wadle informed the Board about a State Little Hoover Commission that has been conducting a review of special districts for the past several months. One Commission member is promoting that Special Districts sunset after ten years and then require an election to re-establish the Special District.*

*Dennis Goodenow commented on the importance of more community outreach to inform the community of the benefits provided by the District. Director Uso agreed and commented that letting the public know of the District's accomplishments was one of the topics he discussed with the new General Manager.*

## **7. GENERAL MANAGER'S REPORT**

*Steve Palmer pointed out that this is his first Board meeting and is on Day 7 as the new General Manager. He reported that he has been meeting with staff and getting up to speed on the District. He then summarized his written report which prompted the following points of discussion:*

- *Cost of Service Study and the Auburn Lake Trails Wastewater Zone*

*Director Hoelscher asked if RCAC was doing a Cost of Study Report on the Zone. It is his understanding that such a study needs to be done once a year. He believes there is presently between \$750,000 and \$950,000 in that account that should be returned to the citizens of ALT.*

*Dennis Goodenow stated he is not aware of a required annual Cost of Service Report on the Zone, but pointed out the last study was done in 2011, which is posted on the District website.*

*Director Uso stated that the Board needs to resolve this issue. The Zone fees should be re-evaluated and an appropriate rate set. He feels that issuing a refund could be*

*complicated and costly. He stated that the charges could be suspended for a required period to meet the appropriate rate standard.*

*General Manager Palmer indicated that he would review the matter. The Board directed Staff to bring back a report with recommended action by the Board.*

- *Policy for Inactive Meters*

*In response to Director Wadle's inquiry, Office Manager Diane Schroeder indicated that there are about 280 inactive meters.*

*Director Halpin asked what constitutes an inactive meter. He asked about the process for abandoning a meter and the cost of reconnecting. Operations Manager Darrell Creeks responded there is a fee to unlock the meter.*

*Director Halpin expressed concern that there is no charge for inactive meters. Legal Counsel Barbara Brenner stated that there should be a fee toward the capital cost of the District's system. Director Wadle added that other utility companies have a model for this, and that would be a good place to look.*

*Director Halpin stated that the policy for inactive meters should be revisited. Staff was directed to place this on a future agenda.*

## **8. OPERATIONS MANAGER'S REPORT**

*Darrell Creeks summarized his written report, which was then received and filed by the Board.*

## **9. FINANCE COMMITTEE REPORT**

*Dennis Goodenow stated the Committee met last month and finalized their thinking on the issues related to the RCAC Rate Study and is ready to make a presentation to the Board.*

*With terms ending in June, Mr. Goodenow asked the Board for help in recruiting new members. Director Uso stated he is constantly looking.*

*Director Hoelscher asked if the Finance Committee reviews the expense reports. He called attention to the expense of Lifelock which should only be for one year, the rent for a mini-storage unit that he thought could be purchased for the cost of rent, and continued payments to Vaughn Johnson.*

*Dennis Goodenow reminded the Board that the Resolution adopted to form the Finance Committee calls for the committee to be driven by Staff. If the Staff asked the Committee to review those things, he thinks the Committee has the talent and expertise to do that, but the Committee has not been asked to review these reports at that level of detail.*

*Director Uso commented that the District had been going through some transitions, but is hopeful the operation is becoming more stabilized and the Finance Committee can be move forward with more staff input for the Finance Committee. He thanked Director Hoelscher for bringing up these expenses.*

## **10. METER REPLACEMENT PROJECT UPDATE**

**Discussion** – Bids are due by March 17, 2017, at 2 PM. A Special Meeting is tentatively set for March 22, 2017, to award the bid and approve the loan agreement.

*Darrell Creeks reported that he and Steve Palmer will meet with Mark Cary to review the proposals. At that point, the need for and timing of a Special Meeting will be determined.*

*Director Uso stated that he heard the interest rates will be going up this weekend. He asked if Staff had heard from I-Bank. Diane Schroeder responded that I-Bank requested and received a copy of the last audit and she has not heard from them.*

*Director Uso stated that it is always good to have more than one loan proposal. He asked Staff to contact I-Bank again to determine their interest.*

*Steve Palmer agreed with Director Lon and informed the Board about some addendums as far as the financing, and stated he would have more answers before a Special meeting is called.*

*Director Uso suggested that Staff reach out to ACWA for information as they likely deal with this regularly.*

*Additional discussion followed regarding the existing rate structure and whether customers should be charged for new meters, active or inactive.*

**Possible Board Action -** Receive and file.

#### **11. 2016 WATER SUPPLY AND DEMAND REPORT**

**Discussion –** The Water Supply and Demand Report is prepared annually to quantify the water demands of the District.

*Steve Palmer presented this internal report on how much water was sold, an estimate on the demand, and how much is available. Darrell Creeks provided additional clarification.*

*Director Uso summarized his understanding that even with the demand at full utilization, there remains almost 4,000 af of water available in a normal year.*

**Possible Board Action –** Receive and file.

#### **12. WALTON LAKE WATER TANK RECOATING PROJECT - OLYMPUS & ASSOCIATES**

**Discussion –** This project is included in the FY 2016-17 Capital Budget. Funding for this contract, not to exceed \$165,797, is budgeted in Fund Account 45.

*Marty Ceirante provided an overview of the Walton Lake water tank recoating project and described the recent bid process that resulted in Olympus & Associates as being the apparent low bidder. He reported that four out of the five references responded to Staff's inquiries, and they were all positive.*

**Possible Board Action –** Authorize the General Manager to enter into a contract with Olympus and Associates, issue a Notice to Proceed, and provide the General Manager with change order authority not to exceed 10% of the bid amount.

***Motion by Director Hoelscher to approve Staff's recommendation. Second by Director Halpin.***

***Public Comment: None***

***The motion passed unanimously.***

13. **ALT TREATMENT PLANT UPDATE**

**Discussion** – This constitutes this month’s update on the ALT Treatment Plant Project.

*Engineering Consultant George Sanders summarized his written report with the following points:*

- *CEQA Compliance issues were identified this past week.*
- *The raptor study has been completed and special worker training on identifying red-legged frogs and box turtles is being provided.*
- *Construction management is being done internally, working with PSOMAS.*
- *Construction has started--trailer has been placed and the project sign (meeting State requirements) was received and will be posted.*

*Director Uso informed the Board that a groundbreaking ceremony will be scheduled. Elected officials and the press will be invited.*

*Mr. Sanders stated that Staff will review requirements in the Loan Agreement for public and media events.*

**Possible Board Action** – Receive and file.

14. **ALT TREATMENT PLANT PROJECT CONSTRUCTION MANAGEMENT**

**Discussion** – The Auburn Lake Trails Water Treatment Plant Project is scheduled to begin construction on March 13, 2017 -- Contractor: Myers & Sons Construction; Engineering Support Consultant: PSOMAS; Materials Testing: Youngdahl Consulting Group; Environmental Compliance: Foothill Associates.

*George Sanders presented the staff report providing additional information (distributed as an **Addendum to the Agenda Item #14 Staff Report**) on the outcome of negotiations with NEXGEN, the selected consultant.*

**Possible Board Action** – Possible awarding of contract for Construction Management and Inspection Management.

**Motion by Director Wadle to authorize the General Manager to execute a contract with NEXGEN for contract management and inspection services, for an amount not to exceed \$650,000. Second by Director Hanschild.**

**VOTE:** *Ayes: Directors Hanschild, Halpin, Uso and Wadle*

*Noes: Director Hoelscher*

*The motion passed.*

15. **CONSIDERATION OF RESOLUTION 2017-02 – AUTHORIZING THE CHANGE OF SIGNATORY AUTHORITY FOR ACCOUNTS ESTABLISHED WITH EL DORADO SAVINGS BANK.**

**Discussion** – The El Dorado Savings Bank requires a Board Resolution to effectuate changes to the Signatory Authority for the District’s accounts.

*Diane Schroeder stated this resolution is a requirement of the bank to add the new General Manager to the bank's list of those with signatory authority.*

**Possible Board Action – Approve Resolution 2017-2.**

***Motion by Director Halpin to approve Resolution 2017-2; Second by Director Hanschild.***

***The motion passed unanimously.***

16. **BOARD MEMBER COMMENTS, REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF** – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

*Dennis Goodenow commented on sustaining the district and the need to discuss staffing and salaries of the Staff. He added that much of work is not getting done because there is not enough staff. It's time to revisit and this should be agenda item.*

*Director Uso stated that the Board should allow the new General Manager to assess the District's priorities and staffing needs and bring a recommendation to the Board.*

*Mr. Goodenow stated that RCAC offered to do a study on staffing and salaries, and should be considered.*

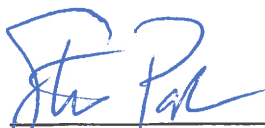
*Kevin McLarren congratulated the Board on the positive tone of the Board meetings.*

*Director Uso stated he would like to see on a future agenda a discussion about our irrigation system as a separate enterprise.*

17. **NEXT MEETING DATE AND ADJOURNMENT** – Next regular meeting April 11, 2017, at 2:00 PM, at the Georgetown Divide Public Utility District office.

*The meeting adjourned at 3:16 PM.*

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Darrell Creeks by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on March 9, 2017.



Steven Palmer, PE, General Manager



Date



**GDPUD**  
**PO BOX 4240**  
**Georgetown, CA 95634**  
**(530) 333 4356**  
**Fax: (530) 333-9442**

# Memo

To: Board of Directors  
From: Christina Cross, Administrative Aide II  
Date: April 11, 2016  
Re: Final Early Accounts Payable for April 2017

Please take note that checks have been printed and mailed prior to April 11, 2017 for the following vendors to take advantage of early payment discounts or to comply with payment deadline.

AARP  
AT&T  
Blue Shield of CA  
Caltronics  
Churchwell White  
Corbin Willits  
De Lage Landen  
Ferrellgas  
Legal Shield  
Mobile Mini  
NBS  
PG&E  
Powernet  
Premier Access Dental  
Pro Line Cleaning Services  
Robinson Enterprise  
State Water Resources Control Board  
Verizon Wireless

GEORGETOWN DIVIDA1:D530E PUBLIC UTILITY DISTRICT  
Accounts Payable -April 2017 Final

| Name Description                                   | Amount            | Account         | Amount            |
|--|-------------------|-----------------|-------------------|
| ACWA JPIA - Employee Benefits                      | \$36,942.95       | 5118            | \$1,825.00        |
|  |                   | 5218            | \$7,093.28        |
|  |                   | 5318            | \$3,164.14        |
|  |                   | 5418            | \$8,772.70        |
|  |                   | 5518            | \$1,497.31        |
|  |                   | 5618            | \$8,788.16        |
|  |                   | 6718            | \$2,071.57        |
|  |                   | 12-5668         | \$3,730.79        |
| ACWA JPIA Workers Compensation 1/1-3/31/17         | \$13,639.00       | 5120            | \$1,773.00        |
|  |                   | 5220            | \$5,204.00        |
|  |                   | 5320            | \$1,403.00        |
|  |                   | 5420            | \$3,780.00        |
|  |                   | 5520            | \$261.00          |
|  |                   | 5620            | \$295.00          |
|  |                   | 6720            | \$923.00          |
| ADT - Monthly service cost                         | \$39.89           | 10-5380         | \$39.89           |
|  | \$147.39          | 10-5680         | \$147.39          |
| All Cycles   | \$492.99          | 5138            | \$337.12          |
|  |                   | 5446            | \$155.87          |
| American Messaging                                 | \$29.26           | 5444            | \$29.26           |
| <b>AT&amp;T-Monthly Service</b>                    | <b>\$1,281.37</b> | <b>5344</b>     | <b>\$707.71</b>   |
|  |                   | <b>5544</b>     | <b>\$216.47</b>   |
|  |                   | <b>5644</b>     | <b>\$190.58</b>   |
|  |                   | <b>6744</b>     | <b>\$99.72</b>    |
|  |                   | <b>30-1226</b>  | <b>\$66.89</b>    |
| Auburn Ford  | \$145.00          | 5446            | \$145.00          |
| Bear Creek Quarry                                  | \$537.50          | 5138            | \$537.50          |
| Board of Equalization                              | \$497.00          | 2132            | \$497.00          |
| <b>Caltronics-Copier contract-copy charges</b>     | <b>\$376.17</b>   | <b>5640</b>     | <b>\$376.17</b>   |
| CCS Interactive                                    | \$69.00           | 5640            | \$69.00           |
| <b>Churchwell White</b>                            | <b>\$3,262.86</b> | <b>5636</b>     | <b>\$526.21</b>   |
|  |                   | <b>5636-010</b> | <b>\$1,131.42</b> |
|  |                   | <b>5636-012</b> | <b>\$344.01</b>   |
|  |                   | <b>5636-015</b> | <b>\$324.83</b>   |
|  |                   | <b>5336-907</b> | <b>\$936.39</b>   |
| Corbin Willits Service                             | \$553.20          | 5580            | \$553.20          |
| CSI (CARMODY)                                      | \$59.00           | 6744            | \$59.00           |
| Customer refunds                                   | \$193.27          | 2010            | \$193.27          |
| <b>De Lang-Copier Lease 3/1/17-3/31/17</b>         | <b>\$228.20</b>   | <b>5640</b>     | <b>\$228.20</b>   |
| <b>De Lang-Formax Machine Lease 3/1/17-3/31/17</b> | <b>\$185.65</b>   | <b>5640</b>     | <b>\$185.65</b>   |
| Diamond Well Drilling                              | \$530.00          | 5384            | \$80.00           |
|  |                   | 5484            | \$450.00          |
| D&S Sales, INC                                     | \$73.80           | 5439            | \$73.80           |
| Director Payments:                                 |                   |                 |                   |
| <i>Halpin, Dave-March 2017 Stipend</i>             | \$400.00          | 5670            | \$400.00          |

|  |                   |                 |                   |
|--|-------------------|-----------------|-------------------|
| <i>Hanschid, Jesse-March 2017 Stipend</i>  | \$400.00          | 5670            | \$400.00          |
| <i>Hoelscher, Carl- March 2017 Stipend</i> | \$400.00          | 5670            | \$400.00          |
| <i>Uso, Lon-March 2017 Stipend</i>         | \$400.00          | 5670            | \$400.00          |
| <i>Wadle, Dane-March 2017 Stipend</i>      | \$400.00          | 5670            | \$400.00          |
| Divide Auto Parts                          | \$280.71          | 5238            | \$37.49           |
|  |                   | 5438            | \$243.22          |
| Divide Supply, Inc                         | \$72.00           | 5638            | \$72.00           |
| Ecorp Consulting, Inc                      | \$2,649.05        | 5128            | \$2,649.05        |
| El Dorado Disposal                         | \$310.74          | 5344            | \$207.16          |
|  |                   | 5644            | \$103.58          |
| EN2 Resources, Inc                         | \$5,396.25        | 1650            | \$5,396.25        |
| Ferguson                                   | \$6,429.62        | 5338            | \$1,308.95        |
|  |                   | 5438            | \$5,120.67        |
| <b>Ferrellgas</b>                          | <b>\$1,080.98</b> | <b>5644</b>     | <b>\$1,080.98</b> |
| Gempler's                                  | \$53.61           | 5238            | \$53.61           |
| George Sanders                             | \$240.00          | 1650            | \$240.00          |
| Georgetown Ace Hardware                    | \$131.23          | 5138            | \$50.50           |
|  |                   | 5238            | \$16.67           |
|  |                   | 5338            | \$8.89            |
|  |                   | 5638            | \$29.42           |
|  |                   | 6738            | \$25.75           |
| GDPUD-Petty Cash through March 2017        | \$196.06          | 5338            | \$26.60           |
|  |                   | 5340            | \$33.97           |
|  |                   | 5384            | \$50.00           |
|  |                   | 5640            | \$17.69           |
|  |                   | 5641            | \$47.80           |
|  |                   | 5690            | \$20.00           |
| <b>Legalshield-March 2017</b>              | <b>\$170.05</b>   | <b>5190</b>     | <b>\$8.95</b>     |
|  |                   | <b>5290</b>     | <b>\$26.85</b>    |
|  |                   | <b>5390</b>     | <b>\$8.95</b>     |
|  |                   | <b>5490</b>     | <b>\$35.80</b>    |
|  |                   | <b>5590</b>     | <b>\$17.90</b>    |
|  |                   | <b>5690</b>     | <b>\$35.80</b>    |
|  |                   | <b>5690-010</b> | <b>\$26.85</b>    |
|  |                   | <b>6790</b>     | <b>\$8.95</b>     |
| MJT Enterprises, Inc-Temporary Labor       | \$5,400.00        | 5511            | \$3,518.40        |
|  |                   | 5611            | \$1,881.60        |
| <b>Mobile Mini-Storage Rental</b>          | <b>\$184.39</b>   | <b>5639</b>     | <b>\$184.39</b>   |
| National Document Solutions                | \$614.84          | 5640            | \$614.84          |
| Occu-Med                                   | \$267.00          | 5690            | \$267.00          |
| Pape                                       | \$286.81          | 5238            | \$143.40          |
|  |                   | 5438            | \$143.41          |
| <b>PG&amp;E-Utilities Electric</b>         | <b>\$8,615.47</b> | 5344            | \$6,669.65        |
|  |                   | <b>5444</b>     | <b>\$401.07</b>   |
|  |                   | <b>5644</b>     | <b>\$637.51</b>   |
|  |                   | <b>6744</b>     | <b>\$907.24</b>   |
| <b>Powernet Global</b>                     | <b>\$140.86</b>   | <b>5644</b>     | <b>\$140.86</b>   |
| <b>Premier Access Dental April</b>         | <b>\$2,524.30</b> | <b>5118</b>     | <b>\$111.56</b>   |
|  |                   | <b>5218</b>     | <b>\$278.90</b>   |

|                                       |                     |      |                     |
|---------------------------------------|---------------------|------|---------------------|
|                                       |                     | 5318 | \$55.78             |
|                                       |                     | 5418 | \$278.90            |
|                                       |                     | 5518 | \$111.56            |
|                                       |                     | 5618 | \$1,576.04          |
|                                       |                     | 6718 | \$111.56            |
| Proline Cleaning Services, Inc        | \$250.00            | 5676 | \$250.00            |
| Robinson Enterprise-Gasoline & Diesel | \$3,312.30          | 5148 | \$409.17            |
|                                       |                     | 5248 | \$937.59            |
|                                       |                     | 5348 | \$409.11            |
|                                       |                     | 5448 | \$1,384.64          |
|                                       |                     | 6748 | \$171.79            |
| Rocklin Saw Works                     | \$362.00            | 5180 | \$181.00            |
|                                       |                     | 5280 | \$181.00            |
| Royal Septic Service                  | \$285.00            | 5544 | \$285.00            |
| Santander                             | \$1,230.88          | 2113 | \$1,084.94          |
|                                       |                     | 5610 | \$145.94            |
| Shingle Springs Heating & Air         | \$1,290.10          | 5676 | \$1,290.10          |
| Sierra Heavy Equipment Repair         | \$360.00            | 5146 | \$120.00            |
|                                       |                     | 5246 | \$120.00            |
|                                       |                     | 5446 | \$120.00            |
| Sierra Safety Company                 | \$951.00            | 5138 | \$317.00            |
|                                       |                     | 5238 | \$317.00            |
|                                       |                     | 5438 | \$317.00            |
| Siren & Associates                    | \$4,830.00          | 5680 | \$3,780.00          |
|                                       |                     | 6780 | \$1,050.00          |
| Jason Smith                           | \$80.00             | 5484 | \$80.00             |
| State Water Resources Control Board   | \$500.00            | 5484 | \$500.00            |
| Teichert Aggregates                   | \$316.64            | 5138 | \$316.64            |
| US Postal Service-Permit 6            | \$2,500.00          | 5540 | \$1,875.00          |
|                                       |                     | 5640 | \$375.00            |
|                                       |                     | 6740 | \$250.00            |
| US Bank                               | \$2,654.17          | 5640 | \$2,654.17          |
| USA Blue Book                         | \$487.61            | 5338 | \$487.61            |
| Vaughn Johnson, CPA                   | \$1,950.00          | 5680 | \$1,950.00          |
| Verizon Wireless                      | \$342.36            | 5344 | \$27.36             |
|                                       |                     | 5444 | \$155.06            |
|                                       |                     | 5644 | \$133.23            |
|                                       |                     | 6744 | \$26.71             |
| Walkers                               | \$341.22            | 5640 | \$341.22            |
| <b>Total General Fund</b>             | <b>\$118,370.75</b> |      | <b>\$118,370.75</b> |

|  |                 |                 |                 |
|--|-----------------|-----------------|-----------------|
| <b>RETIREE FUND</b>                                    |                 |                 |                 |
| AARP Medicare Rx - APRIL 2017                          | \$33.40         | 12-5668         | \$33.40         |
| Blue Shield of CA-J. St Dennis 4/1/17-4/30/17          | \$169.00        | 12-5668         | \$169.00        |
| Unitedhealthcare Ins - Prepay for D Schwagel, May 2017 | \$145.00        | 12-5668         | \$145.00        |
| <b>Total Retiree Fund</b>                              | <b>\$347.40</b> | <b>FUND #12</b> | <b>\$347.40</b> |

|   |                 |                 |                 |
|---|-----------------|-----------------|-----------------|
| <b>VARIOUS WATER ASSESSMENT DISTRICT</b>                |                 |                 |                 |
| <i>NBS--1915 Act Administration 4/1/17 thru 6/30/17</i> | <b>\$752.47</b> | <b>2540</b>     | <b>\$752.47</b> |
| <b>Total Various Fund</b>                               | <b>\$752.47</b> | <b>Fund #25</b> | <b>\$752.47</b> |

|  |                   |                |                   |
|--|-------------------|----------------|-------------------|
| <b>STUMPY MEADOWS EMERGENCY RESERVE FUND (SMERF)</b> |                   |                |                   |
| <b>Wells Farge SRF</b>                               | <b>\$2,296.95</b> | <b>1115</b>    | <b>\$2,296.95</b> |
| <b>Total SMERF Fund</b>                              | <b>\$2,296.95</b> | <b>FUND#29</b> | <b>\$2,296.95</b> |

|   |                    |                |                    |
|---|--------------------|----------------|--------------------|
| <b>ALT WTP RETROFIT PROJECT</b>             |                    |                |                    |
| <b>ARC</b>                                  | <b>\$157.88</b>    | <b>5380</b>    | <b>\$157.88</b>    |
| <b>Divide Supply</b>                        | <b>\$102.21</b>    | <b>5338</b>    | <b>\$102.21</b>    |
| <b>Easy Signs</b>                           | <b>\$601.61</b>    | <b>5390</b>    | <b>\$601.61</b>    |
| <b>Foothill Associates</b>                  | <b>\$2,048.79</b>  | <b>5380</b>    | <b>\$2,048.79</b>  |
| <b>George Sanders</b>                       | <b>\$8,001.70</b>  | <b>5380</b>    | <b>\$8,001.70</b>  |
| <b>MJT Enterprises, Inc-Temporary Labor</b> | <b>\$176.40</b>    | <b>5611</b>    | <b>\$176.40</b>    |
| <b>Psomas</b>                               | <b>\$7,628.88</b>  | <b>5380</b>    | <b>\$7,628.88</b>  |
|   | <b>\$18,717.47</b> | <b>FUND#35</b> | <b>\$18,717.47</b> |

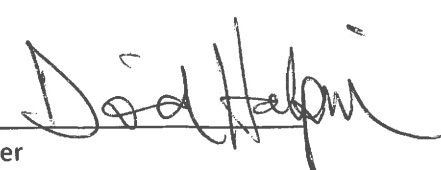
|   |                   |                 |                   |
|---|-------------------|-----------------|-------------------|
| <b>Capital Reserve Fund</b>                 |                   |                 |                   |
| <b>All Star Rents</b>                       | <b>\$492.52</b>   | <b>5238</b>     | <b>\$492.52</b>   |
| <b>Diamond Pacific</b>                      | <b>\$1,628.08</b> | <b>5238</b>     | <b>\$1,628.08</b> |
| <b>Divide Supply</b>                        | <b>\$1,770.21</b> | <b>5238</b>     | <b>\$1,770.21</b> |
| <b>George Sanders</b>                       | <b>\$80.00</b>    | <b>5380</b>     | <b>\$80.00</b>    |
| <b>Georgetown Gazette</b>                   | <b>\$136.50</b>   | <b>5440</b>     | <b>\$136.50</b>   |
| <b>Georgetown Hardware</b>                  | <b>\$17.61</b>    | <b>5238</b>     | <b>\$17.61</b>    |
| <b>MJT Enterprises, Inc-Temporary Labor</b> | <b>\$137.20</b>   | <b>5611</b>     | <b>\$137.20</b>   |
| <b>Robinson Sand &amp; Gravel</b>           | <b>\$313.17</b>   | <b>5238</b>     | <b>\$313.17</b>   |
| <b>Sierra Safety Co</b>                     | <b>\$175.00</b>   | <b>5238</b>     | <b>\$175.00</b>   |
| <b>Total Capital Reserve Fund</b>           | <b>\$4,750.29</b> | <b>Fund #43</b> | <b>\$4,750.29</b> |

|   |                 |                 |                 |
|---|-----------------|-----------------|-----------------|
| <b>KELSEY NORTH DEBT SERVICE FUND</b>                   |                 |                 |                 |
| <i>NBS--1915 Act Administration 7/1/15 thru 9/30/15</i> | <b>\$654.31</b> | <b>7090</b>     | <b>\$654.31</b> |
| <b>Total Kelsey North Debt Service Fund</b>             | <b>\$654.31</b> | <b>Fund #51</b> | <b>\$654.31</b> |

|   |                 |                 |                 |
|---|-----------------|-----------------|-----------------|
| <b>KELSEY SOUTH DEBT SERVICE FUND</b>                   |                 |                 |                 |
| <i>NBS--1915 Act Administration 7/1/15 thru 9/30/15</i> | <b>\$654.31</b> | <b>7090</b>     | <b>\$654.31</b> |
| <b>Total Kelsey South Debt Service Fund</b>             | <b>\$654.31</b> | <b>Fund #52</b> | <b>\$654.31</b> |

|   |                     |  |                     |
|---|---------------------|--|---------------------|
| <b>TOTAL ALL FUNDS IN GENERAL ACCOUNT</b> | <b>\$146,543.95</b> |  | <b>\$146,543.95</b> |
|---|---------------------|--|---------------------|

Approved for Payment:

  
Treasurer

  
General Manager

Georgetown Divide PUD  
Month End Payable Activity Report  
February 2017

| Vendor # (Name)                            | Invoice Date          | Amount       | Description                                   |
|--|-----------------------|--------------|---|
| AAR01 (AARP MEDICARERX SAVER PLUS, PDP)    | 1/17/2017             | \$ 33.40     | AARP MEDICARE M DAVIS 2/1/17                  |
|  | 2/14/2017             | \$ 33.40     | AARP MEDICARE M DAVIS                         |
|  | Vendor's Total -----> | \$ 66.80     |   |
| ACW01 (ACWA/JPIA)                          | 2/28/2017             | \$ 11,002.00 | PROPERTY INSURANCE 4/1/17-4/1/2018            |
| ADT01 (ADT SECURITY SERVICES)              | 2/6/2017              | \$ 39.89     | SECURITY SVC 2/20-3/19/17 WTP                 |
|  | 2/7/2017              | \$ 147.39    | SECURITY SERVICE 2/21/17-3/20/17              |
|  | 2/28/2017             | \$ 39.89     | SECURITY SERVICES 8180 BALDERSTON 3/20/17-4/  |
|  | Vendor's Total -----> | \$ 227.17    |   |
| AFL01 (AMERICAN FAMILY LIFE INS)           | 2/15/2017             | \$ 1,467.42  | AFLAC Premiums                                |
| ALL01 (ALLEN KRAUSE)                       | 2/10/2017             | \$ 311.29    | CLUTCH SWITCH & STARTER SOLENOID TRUCK#9      |
|  | 2/23/2017             | \$ 177.70    | UNIT #32 OIL CHANGE AND MOUNT AND BALANCE TI  |
|  | Vendor's Total -----> | \$ 488.99    |   |
| AQU01 (AQUA SIERRA CONTROLS INC.)          | 2/8/2017              | \$ 2,289.03  | RELOCATE TRANSMITTER AND VERIFY ACCURACY      |
| ARC02 (ARC )                               | 2/9/2017              | \$ 18.61     | RECOATING WALTON LAKE ADDENDUM 2 EMAIL FILES  |
|  | 2/15/2017             | \$ 644.09    | PLANS AND SPECIFICATIONS FOR ALTWTP           |
|  | Vendor's Total -----> | \$ 662.70    |   |
| ATT02 (AT&T )                              | 2/14/2017             | \$ 66.89     | UTILITIES-PHONE 234-343-7252 2/14-3/13/17     |
|  | 2/14/2017             | \$ 398.84    | UTILITIES-PHONE 530-333-4356 2/14-3/13/17     |
|  | 2/14/2017             | \$ 40.99     | UTILITIES-PHONE 530-333-9442 2/14-3/13/17     |
|  | 2/14/2017             | \$ 110.67    | UTILITIES- PHONE 530-885-6287 2/14-3/13/17    |
|  | 2/14/2017             | \$ 131.01    | UTILITIES-PHONE 530-333-1119 2/14-3/13/17     |
|  | 2/14/2017             | \$ 66.89     | UTILITIES-PHONE 234-371-7957 2/14-3/13/17     |
|  | Vendor's Total -----> | \$ 815.29    |   |
| BAR07 (BARBOUR, CHRIS)                     | 2/8/2017              | \$ 160.00    | PANT REIM PER MOU AND TREATMENT LICENSE REIM  |
| BEA01 (BUTTE EQUIPMENT RENTALS)            | 2/27/2017             | \$ 675.00    | TRUCKING FFOR 3/4 AB LIME FOR DISTRIBUTION    |
|  | 2/27/2017             | \$ 375.00    | 1 1/2 CLEAN FOR WALTON TP                     |
|  | Vendor's Total -----> | \$ 1,050.00  |   |
| BJP01 (BJ PEST CONTROL)                    | 2/1/2017              | \$ 360.00    | STERILIZE YARD                                |
| BLU01 (ANTHEM BLUE CROSS)                  | 1/16/2017             | \$ 1,240.28  | Prepaid Expenses - Health Insurance 2/1-2/28  |
| BLU04 (BLUE SHIELD OF CALIFORNIA)          | 1/17/2017             | \$ 169.00    | PREPAID HEALTH INSURANCE J. ST DENNIS 2/1-2/  |
| BLU07 (BLUE SHIELD OF CALIFORNIA)          | 1/17/2017             | \$ 792.00    | INSURANCE PREPAY ELDON LEU 2/1/17-4/30/17     |
|  | 1/17/2017             | \$ 639.00    | INSURANCE PREPAY J. LEU 2/1/17-4/30/17        |
|  | Vendor's Total -----> | \$ 1,431.00  |   |
| CAL16 (CALTRONICS BUSINESS SYSTEMS CORP.)  | 2/14/2017             | \$ 394.98    | Copier Contract 1/14/17-2/13/17               |
| CAL18 (California State Disbursement Unit) | 2/15/2017             | \$ 366.92    | PAYROLL CLEARING-N. TILMAN                    |
| CAR08 (CSI )                               | 2/1/2017              | \$ 59.00     | MONTHLY SVC FEB 2017                          |
| CCS01 (CCSINTERACTIVE)                     | 2/1/2017              | \$ 69.00     | MONTHLY WEBSITE HOSTING FEB 2017              |
| CDP01 (California Diesel & Power)          | 1/24/2017             | \$ 950.00    | MAINT ON DETROIT DIESEL @ ALT WTP             |
|  | 2/16/2017             | \$ 1,104.71  | STATION 16 CDS GEN REPLACE BELT, BATTERY, & G |
|  | 2/16/2017             | \$ 1,193.20  | WALTON GENERATOR REPLACE THERMOSTAT W/GASKET  |
|  | Vendor's Total -----> | \$ 3,247.91  |   |
| CHU02 (CHURCHWELL WHITE, LLP)              | 2/13/2017             | \$ 7,897.66  | PROFESSIONAL SERVICES THROUGH 1/31/17         |
|  | 2/13/2017             | \$ 1,266.00  | PROFESSIONAL SERVICES THROUGH 1/31/17         |
|  | Vendor's Total -----> | \$ 9,163.66  |   |
| CLS01 (CLS LABS)                           | 2/3/2017              | \$ 1,212.00  | ALT-ZONE ANNUAL MOUND SAMPLING                |
|  | 2/21/2017             | \$ 3,112.48  | ALT GROUNDWATER MONITORING                    |
|  | Vendor's Total -----> | \$ 4,324.48  |   |

GDPUD Board Meeting  
of April 11, 2017  
AGENDA ITEM 04.B.2

| Vendor # (Name)                           | Invoice Date          | Amount      | Description                                  |
|---|-----------------------|-------------|--|
| COM02 (COMMUNITY DEVELOPMENT AGENCY)      | 2/15/2017             | \$ 630.84   | UTILITY ENCROACHMENT- TRANS DIVISION         |
| COS01 (COSTCO)                            | 2/13/2017             | \$ 55.00    | 2017 CLUB CARD RENEWAL                       |
| DEL05 (DELAGE LANDEN, INC)                | 2/11/2017             | \$ 228.20   | COPIER CONTRACT 2/1/17-2/28/17               |
|   | 2/11/2017             | \$ 193.60   | FORMAX FOLDING MACHINE CONTRACT 2/1/17-2/28/ |
|   | Vendor's Total -----> | \$ 421.80   |  |
| DIV05 (PLACERVILLE AUTO PARTS, INC)       | 2/1/2017              | \$ 47.18    | WINDOW REGULATOR UNIT#32                     |
|   | 2/2/2017              | \$ 49.33    | UNIT #2 SEAT COVER                           |
|   | 2/10/2017             | \$ 38.60    | GAS CAN                                      |
|   | Vendor's Total -----> | \$ 135.11   |  |
| ECO01 (ECORP CONSULTING, INC.)            | 2/13/2017             | \$ 2,019.86 | PROFESSIONAL SERVICES 1/1/17-1/31/17         |
| ELD12 (EL DORADO COUNTY PLANNING)         | 2/2/2017              | \$ 281.00   | WALTON TP BUSINESS PLANS ENVIRONMENTAL MANGM |
|   | 2/2/2017              | \$ 281.00   | ALT TP BUSINESS PLANS ENVIRONMENTAL MGMT FEE |
|   | Vendor's Total -----> | \$ 562.00   |  |
| ELD16 (EL DORADO DISPOSAL)                | 2/25/2017             | \$ 103.58   | UTILITIES-GARBAGE 6425 MAIN ST 2/1/17-2/28/1 |
|   | 2/25/2017             | \$ 103.58   | UTILITIES-GARBAGE 3650 SWEETWATER TRAIL      |
|   | 2/25/2017             | \$ 103.58   | UTILITIES-GARBAGE 8180 BALDERSTO 2/1-2/28/17 |
|   | Vendor's Total -----> | \$ 310.74   |  |
| EN201 (EN2 RESOURCES, INC)                | 2/9/2017              | \$ 2,654.00 | PERMITTING, DESIGN, AND BID DOCS THROUGH 1/3 |
| G&O01 (G & O BODY SHOP)                   | 2/10/2017             | \$ 210.00   | UNIT #31 WINCH                               |
| GEM01 (GEMPLER'S, INC.)                   | 2/28/2017             | \$ 857.80   | RAIN GEAR FOR DIST AND RAW WATER             |
| GEO01 (GEORGETOWN ACE HDW)                | 2/1/2017              | \$ 28.99    | MATERIALS AND SUPPLIES                       |
|   | 2/2/2017              | \$ 57.47    | MATERIALS AND SUPPLIES FOR RAW WATER         |
|   | 2/2/2017              | \$ 20.95    | BIT SET FOR UNIT #9                          |
|   | 2/2/2017              | \$ 21.36    | MATERIALS FOR UNIT 11                        |
|   | 2/9/2017              | \$ 83.68    | MATERIALS AND SUPPLIES FOR WALTON TP         |
|   | 2/9/2017              | \$ 21.49    | SURGE PROTECTOR                              |
|   | 2/17/2017             | \$ 22.54    | SPRAY PAINT UNIT#11                          |
|   | Vendor's Total -----> | \$ 256.48   |  |
| GEO03 (DIANE SCHROEDER)                   | 2/13/2017             | \$ 202.75   | GDPUD-PETTY CASH                             |
| GEO04 (DIVIDE SUPPLY INC.)                | 2/10/2017             | \$ 88.99    | MATERIALS AND SUPPLIES FOR ALT TP            |
|   | 2/16/2017             | \$ 35.79    | MATERIALS AND SUPPLIES FOR ALT WTP AND ZONE  |
|   | 2/24/2017             | \$ 175.04   | MATERIALS AND SUPPLIES FOR SHOP AND UNIT #11 |
|   | 2/27/2017             | \$ 1,560.44 | PIPE FOR CRIB JOB MAIN DITCH #2              |
|   | Vendor's Total -----> | \$ 1,860.26 |  |
| GEO12 (GEORGE SANDERS)                    | 2/3/2017              | \$ 5,120.00 | PROFESSIONAL SERVICES JAN 2017               |
| GOO01 (THE GOODYEAR TIRE & RUBBER COMPAN) | 2/23/2017             | \$ 691.38   | TIRES FOR TRUCK # 30                         |
| HAC01 (HACH COMPANY)                      | 2/18/2017             | \$ 800.62   | QUARTERLY REAGENTS FOR TREATMENT PLANTS      |
| HAN04 (HANGTOWN FIRE CONTROL)             | 2/23/2017             | \$ 1,190.51 | ANNUAL FIRE EXTINGUISHER SERVICE             |
| HAR03 (HARRIS INDUSTRIAL GASES)           | 2/10/2017             | \$ 80.38    | COMPRESSED GAS NOS                           |
| HAR08 (KEITH HARSTON, DC)                 | 2/10/2017             | \$ 100.00   | DMV PHYSICAL CHRIS BARBOUR                   |
| HOL02 (HOLDREGE & KULL)                   | 2/8/2017              | \$ 2,000.00 | Outside Serv Zone 4TH QTR GROUNDWATER MONITO |
| HOM01 (HOME DEPOT CREDIT SERVICE)         | 2/1/2017              | \$ 163.08   | DISTRIBUTION MATERIALS AND SUPPLIES          |
| ICM02 (ICMA-R.T.-457 (ee))                | 2/15/2017             | \$ 788.67   | Payroll withholding-ICMA                     |
| IUO01 (IUOE, LOCAL 39)                    | 2/15/2017             | \$ 340.70   | Union Dues Payable-LOCAL 39                  |
| IUO02 (PEU LOCAL #1)                      | 2/15/2017             | \$ 138.34   | UNION DUES-LOCAL 1                           |
| LEG01 (LEGALSHEILD)                       | 2/23/2017             | \$ 170.05   | PROFESSIONAL SERVICES FEB 2017               |

GDPUD Board Meeting  
of April 11, 2017  
AGENDA ITEM 04.B.2

| Vendor # (Name)                            | Invoice Date          | Amount       | Description                                  |
|--|-----------------------|--------------|--|
| MCE01 (MC Engineering, Inc.)               | 2/28/2017             | \$ 5,330.00  | PROJECT ENGINEER SERVICES                    |
| MJT01 (MJT ENTERPRISES, INC.)              | 2/3/2017              | \$ 1,142.40  | TEMPORARY EMPLOYEE WAGES                     |
|  | 2/10/2017             | \$ 721.44    | TEMPORARY EMPLOYEE WAGES                     |
|  | 2/17/2017             | \$ 1,879.20  | TEMPORARY EMPLOYEE WAGES                     |
|  | 2/24/2017             | \$ 1,791.00  | TEMPORARY EMPLOYEE WAGES                     |
|  | Vendor's Total -----> | \$ 5,534.04  |  |
| MOB01 (MOBILE MINI, LLC-CA)                | 2/4/2017              | \$ 184.39    | STORAGE RENTAL 1/25/17-2/21/17               |
|  | 2/23/2017             | \$ 184.39    | STORAGE RENTAL 2/22/17-3/21/17               |
|  | Vendor's Total -----> | \$ 368.78    |  |
| NTU01 (NTU TECHNOLOGIES, INC.)             | 2/8/2017              | \$ 6,764.80  | PRO PAC 9890                                 |
| PAC02 (PACIFIC GAS & ELECTRIC)             | 2/17/2017             | \$ 2,541.86  | Utilities-ELECTRIC                           |
| PER01 (P.E.R.S)                            | 2/15/2017             | \$ 3,436.58  | CalPERS Member Contributi                    |
|  | 2/15/2017             | \$ 4,785.67  | CalPERS EMPLOY Contributi                    |
|  | 2/15/2017             | \$ 34,049.55 | CalPERS OTHER OBLIGATION                     |
|  | Vendor's Total -----> | \$ 42,271.80 |  |
| PHI03 (PHILLIPS STEEL)                     | 2/7/2017              | \$ 90.54     | PLATE METAL FOR DISTRIBUTION EQUIP TRAILER   |
| POW01 (POWERNET GLOBAL COMM.)              | 2/19/2017             | \$ 171.32    | Utilities-LONG DISTANCE 1/19/17-2/19/17      |
| PRE01 (PREMIER ACCESS INS CO)              | 1/17/2017             | \$ 2,524.30  | DENTAL INSURANCE FEB 2017                    |
| PRO04 (PAUL FUNK)                          | 2/10/2017             | \$ 250.00    | CLEANING SERVICES FEB 2017                   |
| PSO01 (PSOMAS)                             | 2/13/2017             | \$ 705.00    | PROFESSIONAL SERVICES JAN 1- FEB 1, 2017     |
| PUL01 (PULFER, JEFF)                       | 2/21/2017             | \$ 100.00    | PANT ALLOWANCE PER MOU                       |
| RAL02 (RALPH ANDERSON & ASSOCIATES)        | 2/15/2017             | \$ 18,750.00 | RECRUITMENT FOR GM                           |
| ROB02 (ROBINSON ENTERPRISES)               | 2/15/2017             | \$ 1,411.59  | GASOLINE AND DIESEL                          |
|  | 2/28/2017             | \$ 1,328.02  | GASOLINE AND DIESEL                          |
|  | Vendor's Total -----> | \$ 2,739.61  |  |
| ROC02 (KENNETH D. WELSH)                   | 2/24/2017             | \$ 352.50    | 9" STEEL TRIM BLADES SET & SHARPEN           |
|  | 2/3/2017              | \$ 337.50    | 9" STEEL TRIM BLADE SHARPENED                |
|  | Vendor's Total -----> | \$ 690.00    |  |
| SAN02 (Santander Leasing)                  | 2/8/2017              | \$ 1,230.88  | TRUCK LEASE PAYMENT                          |
| SIR01 (REBECCA SIREN)                      | 2/7/2017              | \$ 12,180.00 | PROFESSIONAL SERVICES FROM JAN 4-FEB 7, 2017 |
| STI02 (BRYAN STILES)                       | 2/8/2017              | \$ 200.00    | WORK BOOTS PER MOU                           |
| TEI01 (A. TEICHERT & SON, INC)             | 2/27/2017             | \$ 732.94    | 3/4 AB-2 FOR DISTRIBUTION                    |
|  | 2/28/2017             | \$ 366.56    | 3/4 AB-2 FOR DISTRIBUTION                    |
|  | Vendor's Total -----> | \$ 1,099.50  |  |
| TYL01 (ERIC TYLER)                         | 2/14/2017             | \$ 200.00    | BOOT REIMB PER MOU                           |
| UNI03 (UNITED RENTALS NORTHWEST)           | 2/14/2017             | \$ 1,000.00  | CPT/CAE TRAINING EXCAVATION SAFETY/CONFINED  |
| USB05 (U.S. BANK CORPORATE PAYMENT SYSTEM) | 2/14/2017             | \$ 595.43    | CALCARD                                      |
| USP01 (POSTMASTER)                         | 2/14/2017             | \$ 2,000.00  | PERMIT 6 FEB 2017                            |
| VER01 (VERIZON WIRELESS)                   | 2/23/2017             | \$ 293.79    | Utilities- CELL PHONE 1/16/17-2/15/17        |
| WAD01 (DANE WADLE)                         | 2/17/2017             | \$ 443.70    | GFOA COURSE-MANAGING THE BUDGET PROCESS      |
| WAL02 (WALKER'S OFFICE SUPPLY)             | 2/10/2017             | \$ 68.21     | Office Supplies                              |
|  | 2/3/2017              | \$ 220.33    | Office Supplies                              |
|  | 2/16/2017             | \$ 170.53    | Office Supplie-PANEL 42X36                   |
|  | 2/9/2017              | \$ 122.16    | STAMPS                                       |
|  | Vendor's Total -----> | \$ 581.23    |  |



GDPUD Board Meeting  
of April 11, 2017  
AGENDA ITEM 04.B.2

| Vendor # (Name)                 | Invoice Date | Amount               | Description                    |
|---------------------------------|--------------|----------------------|--------------------------------|
| WELO2 (WELLS FARGO BANK, NA)    | 2/14/2017    | \$ 2,296.95          | WALTON LAKE RESERVE MARCH 2017 |
| WHIO2 (WHITE CAP CONST. SUPPLY) | 2/24/2017    | \$ 2,723.85          | MATERIALS AND SUPPLIES         |
| <b>Total of Purchases -&gt;</b> |              | <b>\$ 174,493.38</b> |                                |

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**  
**Revenue Summary\***

For the Months between

07/01/2016-02/28/2017

| REVENUE CATEGORY                         | Budget 16-17       | To Date<br>07/01/2016-<br>02/28/2017 | Balance            | % of Budget<br>Earned | N<br>o<br>t<br>e<br>s |
|--|--------------------|--------------------------------------|--------------------|-----------------------|-----------------------|
| <b>Operating Revenue:</b>                |                    |                                      |                    |                       |                       |
| Residential Sales                        | \$1,285,000        | 931,316                              | 353,684            | 72.48%                | A                     |
| Commercial Sales                         | 185,000            | 158,624                              | 26,376             | 85.74%                | A                     |
| Irrigation Sales                         | 225,000            | 137,042                              | 87,958             | 60.91%                | B                     |
| Water Surcharge                          |                    | 116,348                              |                    |                       |                       |
| Wastewater                               | 344,000            | 226,552                              | 117,448            | 65.86%                | C                     |
| Penalties                                | 37,000             | 29,593                               | 7,407              | 79.98%                | D                     |
| Other                                    |                    | 24,514                               | (24,514)           |                       | E                     |
| Connection Fees                          |                    |                                      |                    |                       |                       |
| Installation Fees                        |                    |                                      |                    |                       |                       |
| Material Sales                           |                    |                                      |                    |                       |                       |
| Other (primarily photo copies)           |                    |                                      |                    |                       |                       |
| Water Fund Material/Labor                |                    |                                      |                    |                       |                       |
| <b>Total Operating Revenue</b>           | <b>\$2,076,000</b> | <b>1,623,990</b>                     | <b>568,358</b>     | <b>78.23%</b>         |                       |
| <b>Non-Operating Revenue:</b>            |                    |                                      |                    |                       |                       |
| Property Taxes-General                   | \$1,460,000        | 1,215,623                            | 244,377            | 83.26%                | F                     |
| SMUD                                     | \$105,000          |                                      |                    |                       |                       |
| Pipeline                                 |                    | 2,400                                |                    |                       |                       |
| Capital Facility Charge                  |                    | 27,800                               |                    |                       |                       |
| Interest Income                          | 40,000             | 30,344                               | 9,656              | 75.86%                | H                     |
| Other:                                   |                    | 0                                    |                    |                       |                       |
| Water Agency Cost Share                  | 45,000             | 0                                    | 45,000             | 0.00%                 |                       |
| Leases                                   | 70,000             | 44,062                               | 25,938             | 62.95%                |                       |
| Hydro                                    | 60,000             | 39,885                               | 20,115             | 66.47%                |                       |
| Other                                    | 1,587,847          | 38,192                               | 1,549,655          | 2.41%                 |                       |
| <b>Total Nonoperating Revenue</b>        | <b>\$3,367,847</b> | <b>1,398,305</b>                     | <b>\$1,894,742</b> | <b>41.52%</b>         |                       |
| <b>Total Revenue Before Transfers In</b> | <b>\$5,443,847</b> | <b>3,022,295</b>                     | <b>2,463,100</b>   | <b>55.52%</b>         |                       |
| Transfers In                             | 268,000            |                                      | 268,000            | -                     |                       |
| <b>Total Revenue After Transfers In</b>  | <b>\$5,711,847</b> | <b>3,022,295</b>                     | <b>2,731,100</b>   | <b>52.91%</b>         |                       |

NOTES:

- A - Revenue accrued through 28-Feb-17
- B - Represents irrigation revenue through 28-Feb-17
- C - Revenue of 28-Feb-17
- D - Penalties for 28-Feb-17

E - Primarily connection and installation fees  
 F - Property Taxes based on County Estimate

H - The interest revenue represents interest on checking, savings, money markets, time deposits, LAIF and Kelsey and Pilot Hill Assessment Receivable Contracts

\*Subject to revision with actual audit.

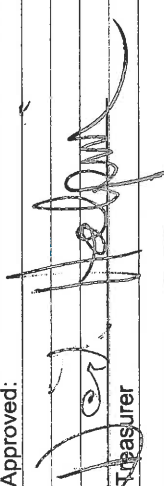

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT  
Expense Summary\*  
07/01/2016 - 02/28/2017

For the Months Between

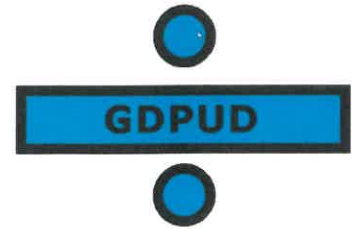
| Acct#                      | EXPENSE CATEGORY                       | Budget<br>2016-2017 | To Date<br>07/01/2016 -<br>02/28/2017 | Balance          | % of Budget<br>Spent |
|----------------------------|--|---------------------|---------------------------------------|------------------|----------------------|
| <b>Operating Expenses:</b> |  |                     |                                       |                  |                      |
| 5010                       | Labor                                  | 1,153,108           | 784,512                               | 368,596          | 68%                  |
| 5019                       | Overtime                               | 64,000              | 47,849                                | 16,151           | 75%                  |
| 5017                       | Standby                                | 55,500              | 33,040                                | 22,460           | 60%                  |
| 5011                       | Temporary Labor                        | 94,000              | 41,371                                | 52,629           | 44%                  |
| 5014                       | PERS Benefits                          | 117,592             | 81,733                                | 35,859           | 70%                  |
| 5016                       | Payroll Taxes                          | 106,633             | 72,771                                | 33,862           | 68%                  |
| 5018/5                     | Insurance: Health & Life Plans         | 271,950             | 209,115                               | 62,835           | 77%                  |
| 5020                       | Insurance: Worker's Comp.              | 94,069              | 26,967                                | 67,102           | 29%                  |
| 5027                       | Audit                                  | 22,000              | 16,640                                | 5,360            | 76%                  |
| 5028                       | Engineering-Studies, including Ecorp.  | 0                   | 14,200                                | (14,200)         |                      |
| 5034                       | Insurance: General                     | 67,695              | 41,600                                | 26,095           | 61%                  |
| 5036                       | Legal--General                         | 121,000             | 66,641                                | 54,359           | 55%                  |
| 5038                       | Materials and Supplies                 | 183,650             | 142,441                               | 41,209           | 78%                  |
| 5039                       | Rentals/ Outsourced Maintenance        | 27,200              | 49,179                                | (21,979)         | 181%                 |
| 5040                       | Office Supplies                        | 48,000              | 25,534                                | 22,466           | 53%                  |
| 5041                       | Staff Development                      | 10,500              | 4,614                                 | 5,886            | 44%                  |
| 5042                       | Travel--Conference                     | 15,000              | 489                                   | 14,511           | -                    |
| 5044                       | Utilities                              | 198,308             | 133,620                               | 64,688           | 67%                  |
| 5046                       | Vehicle & Equipment Maintenance        | 51,000              | 39,497                                | 11,503           | 77%                  |
| 5048                       | Vehicle Operations                     | 50,200              | 27,062                                | 23,138           | 54%                  |
| 5060                       | Bank Fees & Payroll Services           | 5,000               | 4,094                                 | 906              | 82%                  |
| 5068                       | Retiree Health Premiums                | 132,000             | 100,709                               | 31,291           | 76%                  |
| 5070                       | Director Stipends                      | 24,000              | 14,031                                | 9,969            | 58%                  |
| 5076                       | Building Maintenance                   | 9,500               | 3,888                                 | 5,612            | 41%                  |
| 5080                       | Outside Service/Consultants            | 133,000             | 142,158                               | (9,158)          | 107%                 |
| 5084                       | Govt. Regulation/Lab Fees              | 170,000             | 101,184                               | 68,816           | 60%                  |
| 5090                       | Other:                                 | 2,000               | 2,773                                 | (773)            | 139%                 |
| 5090                       | Other: Recruitment                     | 0                   | 6,250                                 | (6,250)          |                      |
| 5090                       | Other: County Tax Admin. Fees          | 37,000              | 41,785                                | (4,785)          | 113%                 |
| 5089                       | Other: Memberships                     | 16,500              | 7,600                                 | 8,900            | 46%                  |
| 5091                       | Other: Elections                       |                     | 6,816                                 | (6,816)          | -                    |
| 5094                       | Depreciation                           | 632,837             | 421,890                               | 210,947          | 67%                  |
|                            | <b>Total Operating Expense</b>         | <b>\$3,913,242</b>  | <b>2,712,052</b>                      | <b>1,201,190</b> | <b>69%</b>           |
| 7010                       | Interest Expense                       | \$33,000            | 15,373                                | 17,627           | 47%                  |
| 7090                       | Other                                  |                     | 4,923                                 | (4,923)          |                      |
|                            | <b>Total Non-operating Expenses</b>    | <b>\$33,000</b>     | <b>20,296</b>                         | <b>12,704</b>    | <b>62%</b>           |
|                            | <b>Total Expenses Before Transfers</b> | <b>\$3,946,242</b>  | <b>2,732,348</b>                      | <b>1,213,894</b> | <b>69%</b>           |
|                            | <b>Net Income (Loss)</b>               | <b>\$217,800</b>    | <b>\$289,947</b>                      |                  | <b>133%</b>          |

| GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT                   |                   |                   |                    |                    |                |  |
|---|-------------------|-------------------|--------------------|--------------------|----------------|--|
| STATEMENT OF CASH AND INVESTMENT BALANCES FEBRUARY 28, 2017 |                   |                   |                    |                    |                |  |
|   | BEGINNING BALANCE | CASH RECEIPTS     | CASH DISBURSEMENTS | TRANSFERS IN (OUT) | ENDING BALANCE |  |
| 8 SMJD Fund   | 324,069.00        |                   |                    |                    | 324,069.00     |  |
| 9 CABY Grant  | (29,222.44)       |                   | (5,314.75)         |                    | (34,537.19)    |  |
| 10 General Fund   | 1,175,636.31      | 53,809.44         | (286,327.74)       | (28,000.00)        | 915,118.01     |  |
| 12 Retiree  | 538,071.09        | 3,253.38          | (8,517.28)         |                    | 532,807.19     |  |
| 14 Stewart Mine   | 28,824.87         |                   |                    |                    | 28,824.87      |  |
| 25 Bayne Road & Other Assessment Districts                  | 65,803.51         |                   |                    |                    | 65,803.51      |  |
| 17 Water Development  | 399,752.88        |                   |                    |                    | 399,752.88     |  |
| 19 Stumpy Meadows Emergency Reserve Fund (SMERF)            | 1,044,130.27      |                   |                    |                    | 1,044,130.27   |  |
| 43 Capital Reserve Cash Clearing                            | 1,029,266.39      |                   | (47,916.84)        |                    | 981,349.55     |  |
| 53 Pilot Hill North   | (7,480.80)        |                   |                    |                    | (7,480.80)     |  |
| 54 Pilot Hill South   | 50,136.46         |                   |                    |                    | 50,136.46      |  |
| 51 Kelsey North   | 119,153.85        |                   |                    |                    | 119,153.85     |  |
| 52 Kelsey South   | 209,023.75        |                   |                    |                    | 209,023.75     |  |
| 29 State Revolving Fund                                     | 41,616.17         | 2,296.95          | (2,296.95)         | 28,000.00          | 69,616.17      |  |
| 30 Small Hydro Fund   | 592,262.18        | 5,740.95          | (66.89)            |                    | 597,936.24     |  |
| 31 Pipeline Extension Holding Fund to 26                    | 0.00              |                   |                    |                    | 0.00           |  |
| 35 Environmental Protection Agency                          | 315,097.95        |                   |                    |                    | 315,097.95     |  |
| 37 Garden Valley Water Improvement District                 | 71,574.34         |                   |                    |                    | 71,574.34      |  |
| 39 Capital Facility Charges                                 | 1,679,821.74      |                   |                    |                    | 1,679,821.74   |  |
| 24 ALT - WTP Capital Reserve                                | 766,121.99        |                   |                    |                    | 766,121.99     |  |
| 40 Auburn Lake Trails (ALT) Zone Fund                       | 963,526.54        | 12,134.75         | (16,678.45)        | (32,000.00)        | 926,982.84     |  |
| 41 ALT Tank Replacement Loans & Repair Activity             | 33,791.15         |                   |                    |                    | 33,791.15      |  |
| 42 ALT CDS Reserve Connection Fund                          | 181,839.92        |                   |                    | 32,000.00          | 213,839.92     |  |
|   | 9,592,817.12      | 77,235.47         | (367,118.90)       | 0.00               | 9,302,933.69   |  |
| Totals by Type of Account:                                  |                   | Rate Information: |                    |                    |                |  |
| EI Dorado Savings Bank Checking                             | 109,091.14        | 0.03%             |                    |                    |                |  |
| EI Dorado Savings Bank Savings                              | 2,235,186.66      | 0.14%             |                    |                    |                |  |
| Wells Fargo State Revolving Fund Debt Accounts              | 36,414.54         |                   |                    | 0.00               |                |  |
| Wells Fargo Brokered Time Deposits                          |                   | 2.00%             |                    |                    |                |  |
| Local Agency Investment Fund                                | 6,922,241.35      | 0.28%             |                    |                    |                |  |
| Grand Total   | \$9,302,933.69    |                   |                    |                    |                |  |

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT  
STATEMENT OF CASH AND INVESTMENT BALANCES FEBRUARY 28, 2017**


|   | Accounting Basis Unrestricted, Designated and Restricted Funds Recap:                 | Estimated 2016-17 Budget | Calculated from 2014-15 Audited |                              |
|---|---|--------------------------|---------------------------------|------------------------------|
| Unrestricted Undesignated Funds                       | \$915,118.01  | 550,000                  | 510,000                         | Two month operations expense |
| <i>Designated Funds are in Italics</i>                | 4,211,877.05  | 209,000                  | 197,222                         | 10% Water Sales              |
| Restricted Funds are Shaded                           | 4,175,038.63  |                          |                                 |                              |
|   | \$9,302,933.69  |                          |                                 |                              |
| District Designated Funds/Reserve Policy Funds Recap: | 915,118   |                          |                                 |                              |
| Water - Operations                                    |   |                          |                                 |                              |
| Water - Cash Flow                                     |   |                          |                                 |                              |
| Water - Capital:                                      |   |                          |                                 |                              |
| Stumpy Meadows Emergency Reserve Fund                 | 1,044,130   |                          |                                 |                              |
| Capital Facility Charges                              | 1,679,822   |                          |                                 |                              |
| Replacement Reserve (required by USDA)                | 766,122   |                          |                                 |                              |
| Other reserves  | 1,075,957   | 8,193,835                | 7,871,516                       | 50% Accumulated Depreciation |
|   | 5,481,149   | 8,952,835                | 8,578,738                       |                              |
| Sub Total - Water                                     |   |                          |                                 |                              |
| Debt Service  | 535,078   | 431,412                  | 480,991                         | Actual amounts               |
| Retiree Health  | 532,807   | 621,235 *                | 421,765                         | Actual amount                |
| Hydroelectric   | 597,936   | 504,191                  | 461,219                         | Actual amount                |
| Wastewater - Operations                               | 926,983   | 52,000                   | 45,978                          | Two month operations expense |
| Zone - Capital  |   | 5,000                    | 5,000                           | Amount set at \$5,000        |
| Community Disposal System - Capital                   | 247,631   | 250,000                  | 250,211                         | 50% Accumulated Depreciation |
| Sub Total - Wastewater/Zone                           | 1,174,614   | 307,000                  | 301,189                         |                              |
|   | 8,321,584.14  | 10,816,673.00            | 10,243,902.00                   |                              |
| Actual total reserves as of June 30, 2015             |   |                          | \$9,162,818                     |                              |
| Actual total reserves as of June 30, 2014             |   |                          | \$8,725,362                     |                              |
| Actual total reserves as of June 30, 2013             |   |                          | \$8,427,421                     |                              |
| Actual total reserves as of June 30, 2012             |   |                          | \$7,595,078                     |                              |
| Approved:   |   |                          |                                 |                              |
| Treasurer   |  |                          |                                 |                              |
| General Manager                                       |   |                          |                                 |                              |


**REPORT TO THE BOARD OF DIRECTORS  
BOARD MEETING OF APRIL 11, 2017  
Agenda Item No. 4C**



**AGENDA SECTION:** NEW BUSINESS

**SUBJECT:** DECLARATION OF PROJECTED WATER YEAR

**PREPARED BY:** Darrell Creeks, Operations Manager 

**APPROVED BY:** Steven Palmer, PE, General Manager 

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**BACKGROUND**

Ordinance 2005-01, establishes rules and regulations for irrigation service in the Georgetown Divide Public Utility District. Section 3, Distribution of Water, states that the irrigation season shall generally be from May 1 through October 1 of each year. The Board of Directors shall consider changes to the irrigation season to respond to climactic conditions and may implement such changes by majority vote.

**DISCUSSION**

Stumpy Meadows Reservoir is full and Staff sees no climactic conditions which would impact the ability of the District to deliver irrigation water. Therefore, Staff is projecting a normal five-month season.

**FISCAL IMPACT**

There is no fiscal impact.

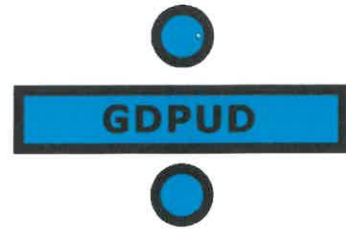
**CEQA ASSESSMENT**

Not a CEQA project.

**RECOMMENDED ACTION**

Staff recommends that the Board of Directors declare the irrigation season to be from May 1 through October 1 of 2017.

**REPORT TO THE BOARD OF DIRECTORS  
BOARD MEETING OF APRIL 11, 2017  
Agenda Item No. 4D**



**AGENDA SECTION:** NEW BUSINESS

**SUBJECT:** 2017 GEORGETOWN KIDS FISHING DERBY

**PREPARED BY:** Darrell Creeks, Operations Manager *DC*

**APPROVED BY:** Steven Palmer, PE, General Manager *SP*

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**BACKGROUND**

The US Forest Service has requested the District's support for the 2017 Georgetown Kids Fishing Derby by allowing the use of Lake Walton. They have also requested that individuals not associated with the Derby refrain from fishing at the lake between noon on Thursday, June 1, and 1:30 pm on Saturday, June 3, while their staff prepares for the Derby and during the event. The District has supported this activity for many years and has found the US Forest Service's preparation and clean-up after the fishing derby to be satisfactory.

**DISCUSSION**

Resolution 2017-03 approves the use of Lake Walton for the Georgetown Kids Fishing Derby and authorizes the District staff to request individuals not associated with the Derby to refrain from fishing in Lake Walton between noon on Thursday, June 8 and 1:30 PM on Saturday, June 10, 2017.

**FISCAL IMPACT**

There is no fiscal impact requiring a budget adjustment.

**CEQA ASSESSMENT**

Not a CEQA project.

**RECOMMENDED ACTION**

Staff recommends that the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) adopt Resolution 2017-03.

**ATTACHMENTS**

Resolution 2017-03

**RESOLUTION NO. 2017-03**  
**OF THE BOARD OF DIRECTORS OF**  
**THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT**  
**IN SUPPORT OF THE 2017 GEORGETOWN KIDS FISHING DERBY**

**WHEREAS**, the US Forest Service has requested the support of the Georgetown Divide Public Utility District for the 2017 Georgetown Kids Fishing Derby by allowing the use of Walton Lake;

**WHEREAS**, the communities of the Divide enjoy the opportunity for youngsters to compete at Lake Walton in the Annual Georgetown Kids Fishing Derby; and

**WHEREAS**, much effort on the part of local agencies, businesses, and individuals goes into making the Derby a fulfilling and successful event for the children; and

**WHEREAS**, Lake Walton is stocked with fish by the US Forest Service immediately before the Derby for the benefit of the children participating in the Derby; and

**WHEREAS**, individuals fishing immediately before the Derby may take advantage of the fish stock which have been arranged and intended for the children;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT approves the request by the US Forest Service for the use of Lake Walton for the 2017 Georgetown Kids Fishing Derby and requests that individuals not associated with the Derby refrain from fishing in Lake Walton between noon on Thursday, June 1, 2017, and 1:30 P.M. on Saturday, June 3, 2017.

**PASSED AND ADOPTED** at a regularly held meeting of the Board of Directors of the GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT this 11<sup>th</sup> day of April, 2017.

AYES: *Halpin, Hanschild, Hoelscher, Uso, Wadle*

NOES:

ABSENT/ABSTAIN:

\_\_\_\_\_  
Lon Uso, President  
Board of Directors  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:

*Steven Palmer*  
\_\_\_\_\_  
Steven Palmer, PE, Clerk and ex officio  
Secretary, Board of Directors  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT



**CERTIFICATION**

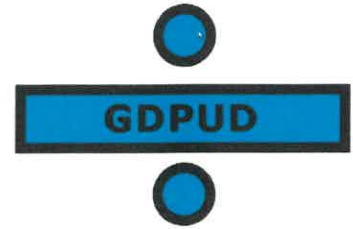
I hereby certify that the foregoing is a full, true and correct copy of **Resolution 2017-03** duly and regularly adopted by the Board of Directors of THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT, County of El Dorado, State of California, on the 11<sup>th</sup> day of April 2017.



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Steven Palmer, PE, Clerk and ex officio  
Secretary, Board of Directors  
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**REPORT TO THE BOARD OF DIRECTORS  
BOARD MEETING OF APRIL 11, 2017  
Agenda Item No. 5C**



**AGENDA SECTION: INFORMATIONAL ITEMS**

**SUBJECT: GENERAL MANAGER'S REPORT**

**PREPARED BY: Steven Paimer, PE, General Manager**

A handwritten signature in blue ink, appearing to be "S. Paimer", is written over the printed name of the General Manager.

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**Water Rate Study**

Staff has been working with Rural Community Assistance Corporation (RCAC) to evaluate rates for treated and untreated water. A presentation regarding the Proposition 218 process and the work completed to date will be made at the District's Finance Committee meeting at 2 PM on April 25. Staff will be seeking input and recommendations on several factors affecting the rates.

**Meter Replacement Project**

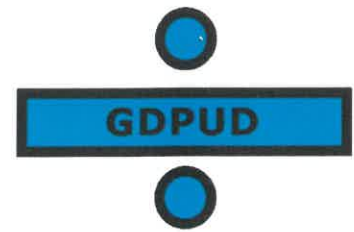
Bids for the Automated Meter Reading (AMR) and Meter Replacement Project were opened on Wednesday, April 5. Staff is reviewing the bids to determine the responsible and responsive low bidder. The apparent low bidder is Ferguson Water Works, with a total bid amount of \$1,416,883.17; which is less than the engineer's estimate of \$1,900,000. Board action at a future meeting will be required to award the contract.

Additionally, Staff is working with iBank and Holman Capital to secure a loan to fund the Project. Financing terms are not currently available, and will be presented to the Board for review and approval at a future meeting.

**Measuring and Reporting Diversion of Water**

In 2015, the State approved Senate Bill 88 which added measurement and reporting requirements for most water diverters, and authorized the State Water Board to adopt regulation requiring measurement and reporting for water right holders and claimants who divert 10 acre-feet of water or more per year. The State Water Board adopted this new Emergency Regulation for Measuring and Reporting Water Diversions, and it was approved in March 2016. To comply with this new regulation, the District needs to install new monitoring devices at Stumpy Meadows Reservoir and at all diversions. The State installation deadline was January 1, 2017. The District has submitted for an extension of time, and Staff is working with ECORP to develop a workplan and budget for the installation of measuring and monitoring equipment.

**REPORT TO THE BOARD OF DIRECTORS  
BOARD MEETING OF APRIL 11, 2017  
Item No. 5D**



**AGENDA SECTION: INFORMATIONAL ITEMS**

**SUBJECT: OPERATIONS MANAGER'S REPORT**

**PREPARED BY:** Darrell Creeks, Operations Manager

**APPROVED BY:** Steven Palmer, PE, General Manager

**Water Treatment (ALT & Walton)**

The Auburn Lake Trails Water Treatment Plant produced 11.178 million gallons of potable water for the month of March. This equates to an average of 360,580 gallons per day. This flow is an increase of 1,153,000 gallons per day from the month of February. The Walton Lake Water Treatment Plant produced 14.340 million gallons of potable water for the month of March. This equates to an average of 462,580 gallons per day. This flow is an increase of 590,000 gallons per day from the month of February.

As of July 2014, the District is required to report to the State the amount of total potable water produced through the two plants (ALT and Walton) monthly, and to compare that value with the demands of the prior year over the same reporting period. The table that follows shows the percentage increase (+) or decrease (-) for 2017 compared to 2016 and 2013.

| Month | Total Prod. M.G. 2017 | +/- % of 2016 | +/- % of 2013 | Month | Total Prod. M.G. 2017 | +/- % of 2016 | +/- % of 2013 |
|-------|-----------------------|---------------|---------------|-------|-----------------------|---------------|---------------|
| Jan.  | 28.532                | +1%           | -8%           | Jul.  |                       |               |               |
| Feb.  | 23.775                | -9%           | -9%           | Aug   |                       |               |               |
| Mar.  | 25.518                | -7%           | -22%          | Sep   |                       |               |               |
| Apr.  |                       |               |               | Oct   |                       |               |               |
| May   |                       |               |               | Nov   |                       |               |               |
| Jun.  |                       |               |               | Dec   |                       |               |               |

The District is no longer required to reduce water consumption by 29% compared to 2013. We are self-certified at 0%; however, we are still held to reduce 20% by 2020 on a gallon per capita, per daily basis.

**Water Quality**

The District conducted the required water quality monitoring at the treatment plants and in the distribution system and submitted the required water quality monitoring reports to the State

Water Resources Control Board (SWRCB). Under contract with the District, Becky Siren prepared the required reports and reviewed key elements of the same with the Interim General Manager prior to submittal.

The Treatment Plant reports showed compliance with all drinking water standards, with the exception of the Auburn Lake Trails Water Treatment Plant, which is currently under a compliance order from SWRCB for failure to meet the requirements of the Surface Water Treatment Rule.

The distribution system monitoring results showed all samples absent/negative of any bacteriological contamination and adequate levels of disinfection through the system.

A copy of the report, as submitted to the SWRCB, has not been included in this report due to the technical nature and overall size of the document.

**Waste Water: Auburn Lake Trails**

Average daily flows in the community disposal system were 47,001 gallons per day. This value does not exceed the limit of 71,800 gallons per day as identified in the Waste Discharge Requirements.

The District has, to date, completed all required laboratory monitoring of groundwater, surface water and wastewater effluent.

The District is currently up to date in the monitoring of waste water systems in the zone. It is anticipated the District will stay on schedule because of permanent staff dedicated to this effort.

**Stumpy Meadows Reservoir**

As of April 4, 2017, Stumpy Meadows Reservoir showed a reservoir elevation of 4,262 feet, representing storage of 20,000 acre-feet, or 100% of capacity. Stumpy continues to spill.

Current releases from Stumpy on this date, at the base of the dam were 4.0 CFS. Additional water flows out of Stumpy over the spillway. Flow into Stumpy on the day of this report was recorded at 100 CFS.

**Field Work Activities – Distribution and Maintenance**

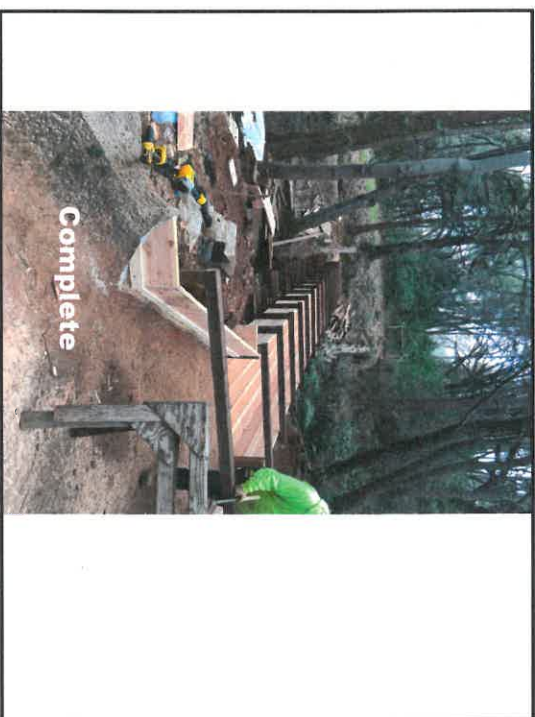
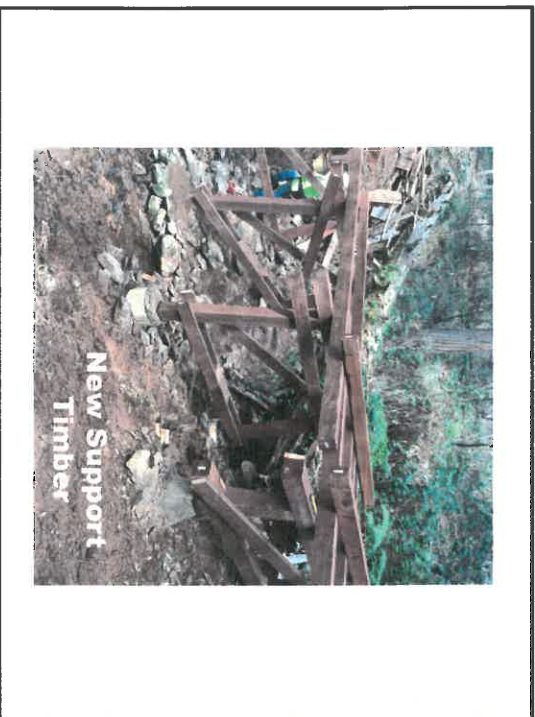
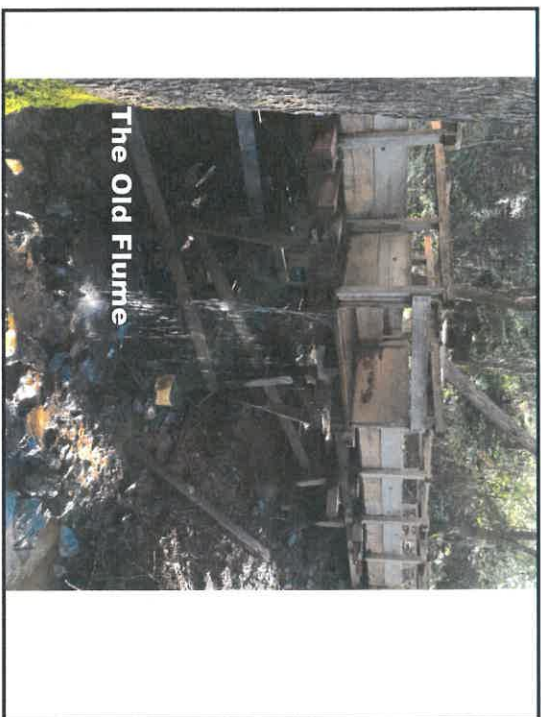
Treated Water Distribution: The Distribution crew worked throughout the District distribution system repairing leaks, repairing meters, installation of new services, and adjusting altitude and pressure reducing valves. The Distribution crew completed all required water quality sampling and "USA" survey's. They also helped the Maintenance Crew Get the Canals ready for Irrigation season.

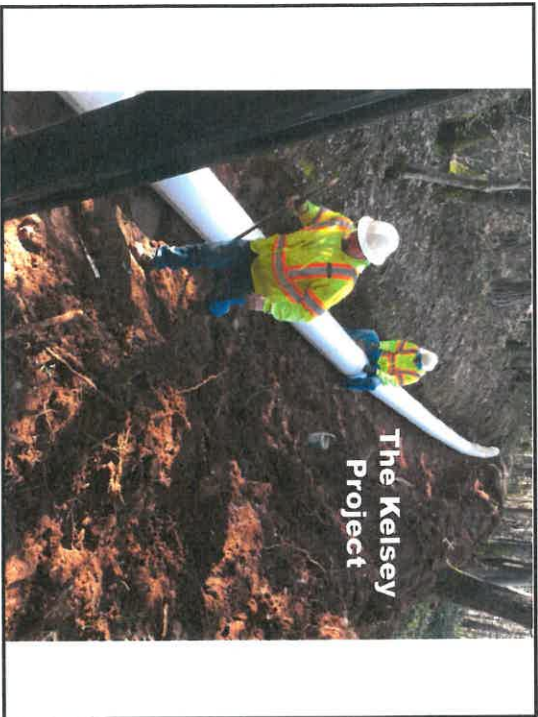
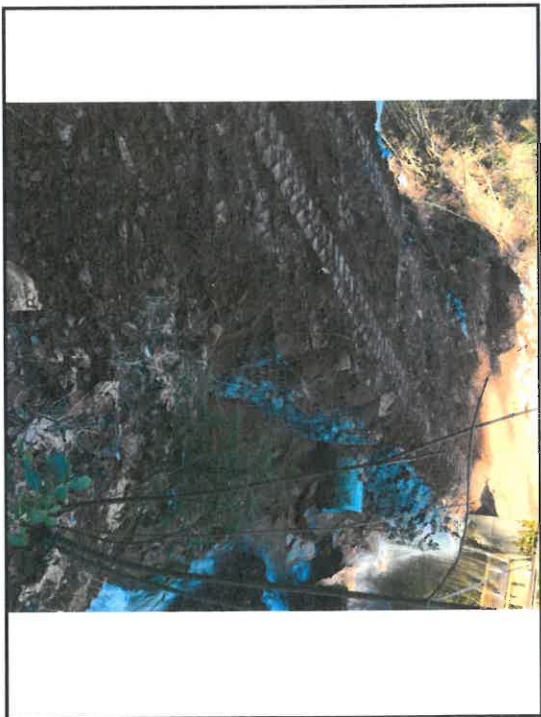
Maintenance: The Maintenance crew has been working to get the canal ready for irrigation season. The Summers Flume has been completely replaced. Over 300' of pipe in two different areas have been installed on the Kelsey ditch. Several rotten wood services have been replaced and 2,000 feet of ditch cleaned.

**RECOMMENDATION:** Receive and file this report.

**GDPUD**

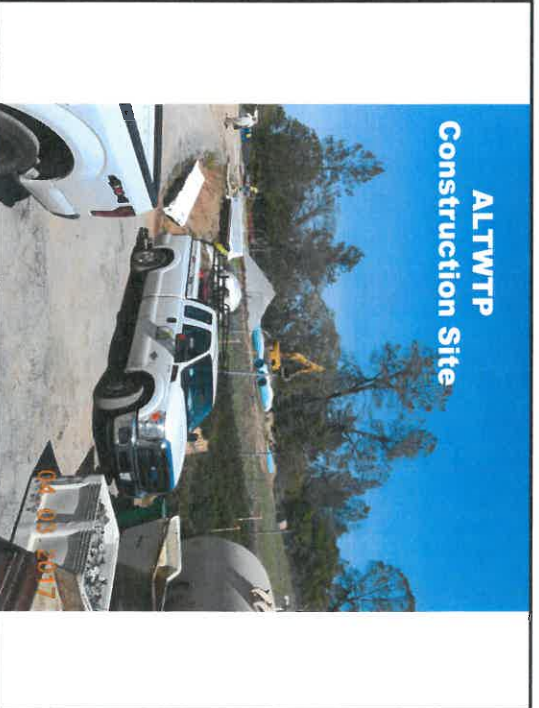
- What's happening in the field?
- What is the status of the ALTWTP?







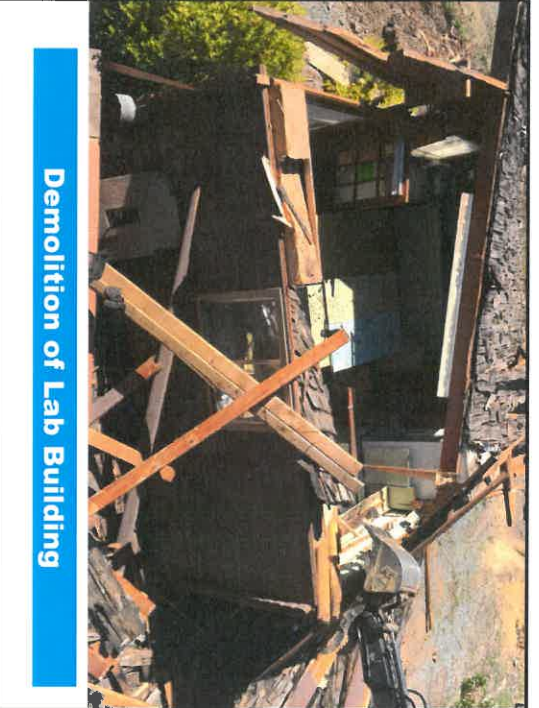
**Project Sign at Main Entrance**



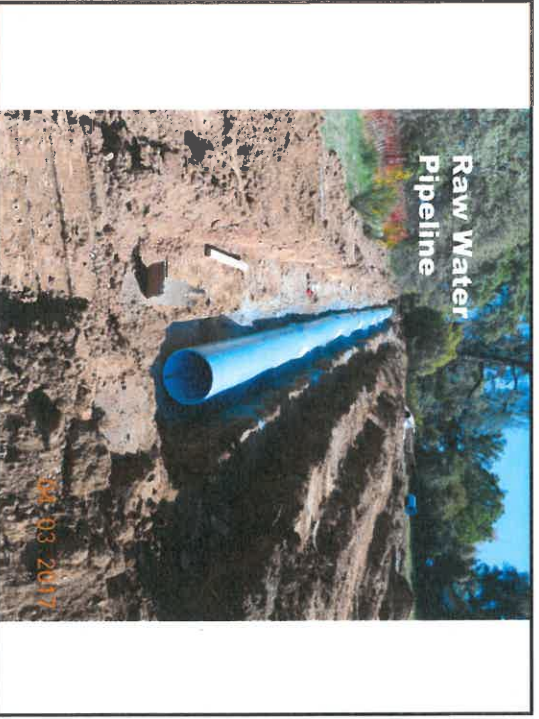
**ALTWTP Construction Site**



**Preparation for Storm Event (SWPPP)**



**Demolition of Lab Building**



**Auburn Lake Trails Water Treatment Plant Ground Breaking Ceremony**

**April 25, 2017**  
**10 am**

Auburn Lake Trails Water Treatment Plant  
3650 Sweawater Trail  
Cool



A photograph of a sign for the Auburn Lake Trails Water Treatment Plant Ground Breaking Ceremony. The sign is white with black text and features logos for the City of Auburn and the Auburn Lake Trails Water Treatment Plant. The sign is placed in front of a construction site with a yellow excavator. A date stamp '03-03-2017' is visible in the bottom right corner.



**REPORT TO THE BOARD OF DIRECTORS  
BOARD MEETING OF APRIL 11, 2017  
Agenda Item No. 5E**



**AGENDA SECTION:**           **INFORMATIONAL ITEMS**

**SUBJECT:**                   **ALT WATER TREATMENT PLANT PROJECT UPDATE**

**PREPARED BY:**           George Sanders, Engineering Consultant

**APPROVED BY:**           Steven Palmer, PE, General Manager

A handwritten signature in blue ink, appearing to be "S. Palmer", is written over the name "Steven Palmer, PE, General Manager" in the "APPROVED BY" line.

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This is a summary of the various work activities at the ALT Treatment Plant for the month of March. In addition to the construction work, performed by Myers & Sons, the District is also under contract with PSOMAS, for Engineering Support during Construction, Youngdahl Consulting Group, for the material testing, and Foothill Associates for CEQA compliance together with assisting with the implementation of portions of the Storm Water Pollution Prevention Plan (SWPPP). NEXGEN will soon be under contract to provide Construction Management services.

*Myers & Sons Construction*

Construction activities have concentrated on mobilization, locating miscellaneous underground utilities, demolition of the lab building, construction staking and replacement of a portion of the 30-inch diameter raw water pipeline. In addition, the contractor has made approximately 70 submittals along with 20 requests for information (RFI). The contractor has initiated one meeting at the District office and one conference call on matters relating to the filters and various control systems.

*PSOMAS*

The primary function of Engineering support during construction is to review and respond to contractor submittals, requests for information (RFI) and provide added clarity on various construction related matters. Approximately 55 of the contractor submittals have been addressed and all of the 20 RFI's have been answered. The design engineer for the project is Ernie Leporini. Ernie has participated in three meetings at the construction site and has responded to numerous phone and email inquiries.

Youngdahl Consulting Group

The material testing at the site has been limited to compaction tests of the backfill used in the placement of the 30-inch diameter raw water pipe. In addition, this firm has provided technical assistance with the implementation of the dust Mitigation Plan and the Asbestos Dust Mitigation Plan.

Foothill Associates

Working in conjunction with the District and the Contractor, this firm has assisted in the implementation of the SWPPP. This work has consisted of, but not limited to, conducting pre-storm event inspections together with inspections and sampling as required during rain events.

NEXGEN

Working closely with District staff, this firm will provide Construction Management services. Legal Counsel has completed their review of the contract and staff anticipates a contract will be in place with this firm within the next two weeks. In the interim, District staff continues to fill the role of construction management.

Information contained in this report will be supplemented with project-related photos. This concludes the ALT update for the month of March. Staff remains available to answer questions.

**REPORT TO THE BOARD OF DIRECTORS  
BOARD MEETING OF APRIL 11, 2017  
Agenda Item No. 6A**



**AGENDA SECTION: NEW BUSINESS**

**SUBJECT: CONSIDERATION OF IRRIGATION APPLICATIONS FOR 2017**

**PREPARED BY:** Stephanie Beck, Administrative Aide III 

**APPROVED BY:** Steven Palmer, PE, General Manager 

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**BACKGROUND**

Ordinance 2005-01, An Ordinance Establishing Rules and Regulations for Irrigation Service in the Georgetown Divide Public Utility District, dictates the method of approving the irrigation applications received by the District. The Irrigation Applications are part of an annual process by which existing irrigation service accounts renew or modify their contracts with the Georgetown Divide Public Utility District, and new applications are considered for service on routes where available.

Applications are accepted every year between January 1 and March 1 for that calendar year's irrigation season. Ordinance 2005-01 states that applications will be considered for approval using the following priority system:

- Priority 1 – Parcels that received irrigation service during the immediately past irrigation season.
- Priority 2 – Parcels with most recent active irrigation service during the previous ten (10) irrigation seasons.
- Priority 3 – Applications for new irrigation service

**DISCUSSION**

Staff received and reviewed all irrigation requests in accordance with the priorities established in Ordinance 2005-01. A summary, by Route, of the 2017 Irrigation Applications is included with this report as **ATTACHMENT 1**. The summary presents staff recommendations for the 2017 irrigation season.

In general; Staff is recommending that the Board approve Priority 1 applications for all routes, approve all requests to reduce demand, and approve all Priority 3 applications as long they do not exceed the 2003 flow for that route. The following table lists the 2003 demand, 2017 demand, and available demand for each route.

| <b>Route</b>              | <b>2003 Demand<br/>(Miner's Inch)</b> | <b>2017 Demand<br/>(Miner's Inch)</b> | <b>Available<br/>(Miner's Inch)</b> |
|---------------------------|---------------------------------------|---------------------------------------|-------------------------------------|
| 080 – Upper-Lower         | 43.5                                  | 31.5                                  | 12                                  |
| 081 – Cool-Cherry Acres   | 45                                    | 45                                    | 0                                   |
| 082 – C-CA/Croft          | 19.5                                  | 19.5                                  | 0                                   |
| 083 – Cunningham          | 8                                     | 8                                     | 0                                   |
| 084 – Garden Valley       | 58.5                                  | 58.5                                  | 0                                   |
| 085 – GV/Greenwood        | 24                                    | 22                                    | 2                                   |
| 086 – Hocket Hollow       | 21                                    | 18                                    | 3                                   |
| 087 – Kelsey Ditch        | 84.5                                  | 84                                    | 0.5 (1" min new)                    |
| 088 – Kelsey Pipeline     | 7                                     | 6.5                                   | 0.5                                 |
| 089 – Main Ditch #1       | 66.5                                  | 66.5                                  | 0                                   |
| 090 – Main Ditch #2       | 113                                   | 113                                   | 0                                   |
| 091 – Pedro Hill Pipeline | 8.5                                   | 8                                     | 0.5                                 |
| 092 – Pilot Hill Ditch    | 27                                    | 27                                    | 0                                   |
| 093 – Pilot Hill Pipeline | 15.5                                  | 15.5                                  | 0                                   |
| 094 – Pilot Hill Estates  | 20                                    | 20                                    | 0                                   |
| 095 – Rattlesnake Bar     | 9.5                                   | 10.5                                  | (-1)                                |
| 096 – Spanish Dry Diggins | 29                                    | 29                                    | 0                                   |
| 097 – Taylor Mine         | 32                                    | 32                                    | 0                                   |

Irrigation water deliveries are planned to commence on May 1, 2017.

### **FISCAL IMPACT**

This action will result in additional revenue from new Irrigation customers.

### **RECOMMENDED ACTION**

Staff recommends the Board approve all applications to reduce a contracted amount that are consistent with Ordinance 2005-01. This action results in flows reduced from the 2003 Safe and Reliable Demand threshold, established by the Board.

Staff recommends the Board approve all Priority 1 (P1) irrigation service accounts. This will assure that the flow in an established route will not exceed the Board established safe and reliable maximum flow.

Staff recommends the Board deny all Priority 2 (P2) and all Priority 3 (P3) requests that result in an increased flow for a specific route or are inconsistent with GDPUD Ordinance 2005-01.

### **ATTACHMENTS**

Attachment 1 - Summary of 2017 Irrigation Applications

**2017 IRRIGATION SEASON REQUEST SUMMARY**

| Routes  | 2003 Demand MI | 2016 Active Accounts | 2016 Demand MI | Requested Changes and Priority | 2017 Demand MI | Staff Recommendation   |
|---|----------------|----------------------|----------------|--------------------------------|----------------|--|
| <b>Route 080: Upper-Lower Conduit</b>               |                |                      |                |                                |                |  |
| Priority 1 (P1)                                     | 43.5           | 28                   | 32.5           |                                | 31.5           | Approve all P1 requests at 2003 flow.                                      |
| Service Change Requests:                            |                |                      |                | -1" (P1)                       |                | Approve request to reduce from 1" to 0".                                   |
|   |                |                      |                |                                |                |  |
| 080/0020  |                |                      |                |                                |                |  |
| <b>Route 081: Cool-Cherry Acres Ditch</b>           |                |                      |                |                                |                |  |
| Priority 1 (P1)                                     | 45             | 26                   | 45             |                                | 45             | Approve all P1 requests at 2003 flow.                                      |
| Service Change Requests :                           |                |                      |                | +0.5"(P3)                      |                | Deny request. Results in increased flow. (first applied 2017)              |
|   |                |                      |                |                                |                |  |
| 081/0090  |                |                      |                |                                |                |  |
| <b>Route 082: C-CA / Croft Pipeline---Ext. #144</b> |                |                      |                |                                |                |  |
| Priority 1 (P1)                                     | 19.5           | 11                   | 19.5           |                                | 19.5           | Approve all P1 requests at 2003 flow.                                      |
| Service Change Requests:                            | None           |                      |                |                                |                |  |
|   |                |                      |                |                                |                |  |
| <b>Route 083: Cunningham Pipeline</b>               |                |                      |                |                                |                |  |
| Priority 1 (P1)                                     | 8              | 9                    | 7.5            |                                | 8              | Approve all P1 requests at 2003 flow.                                      |
| Service Change Requests:                            |                |                      |                | +0.5" (P3)                     |                | Approve request to increase from 0.5 to 1".                                |
|   |                |                      |                |                                |                |  |
| 083/0015  |                |                      |                |                                |                |  |
| <b>Route 084: Garden Valley Pipeline</b>            |                |                      |                |                                |                |  |
| Priority 1 (P1)                                     | 58.5           | 34                   | 57             |                                | 58.5           | Approve all P1 requests at 2003 flow.                                      |
| Service Change Requests :                           |                |                      |                | +2" (P3)                       |                | Approve request to increase from 1" to 1 1/2".                             |
|   |                |                      |                | +0.5" (P3)                     |                | Approve request to increase from 0.5 to 1".                                |
| 084/0047  |                |                      |                | +0.5" (P3)                     |                | Approve APN 060-90-22 application for new service. (first applied in 2017) |
| 084/0135  |                |                      |                |                                |                |  |
| <b>Route 085: G.V. / Greenwood Road Pipeline</b>    |                |                      |                |                                |                |  |
| Priority 1 (P1)                                     | 24             | 26                   | 22             |                                | 22             | Approve all P1 requests at 2003 flow.                                      |
| Service Change Requests :                           | None           |                      |                |                                |                |  |
|   |                |                      |                |                                |                |  |
| <b>Route 086: Hocket Hollow Pipeline---Ext. #1</b>  |                |                      |                |                                |                |  |
| Priority 1 (P1)                                     | 21             | 16                   | 20             |                                | 18             | Approve all P1 requests at 2003 flow.                                      |
| Service Change Requests :                           |                |                      |                | -2" (P2)                       |                | Approve request. Results in decreased flow.                                |
|   |                |                      |                |                                |                |  |
| 086/0075  |                |                      |                |                                |                |  |
| <b>Route 087: Kelsey Ditch</b>                      |                |                      |                |                                |                |  |
| Priority 1 (P1)                                     | 84.5           | 56                   | 84             |                                | 84             | Approve all P1 requests at 2003 flow.                                      |
| Service Change Requests :                           |                |                      |                | +1" (P3)                       |                | Approve request to increase from 0 to 1". Activate account.                |
|   |                |                      |                | +0.5" (P3)                     |                | Deny AB request. Results in increased flow. (first applied in 2015)        |
| 087/0010  |                |                      |                | +2" (P3)                       |                | Deny AB request. Results in increased flow. (first applied 2013)           |
| 087/0010  |                |                      |                | +0.5" (P3)                     |                | Deny request. Results in increased flow. (first applied 2017)              |
| 087/0030  |                |                      |                | +1" (P3)                       |                | Deny request. Results in increased flow. (first applied 2017)              |
| 087/0035  |                |                      |                | -1" (P2)                       |                | Approve request. Results in decreased flow.                                |
| 087/0060  |                |                      |                |                                |                |  |
| 087/0070  |                |                      |                | +1" (P3)                       |                | Deny AB request. Results in increased flow. (first applied in 2015)        |
| 087/0100  |                |                      |                | +1" (P3)                       |                | Deny AB request. Results in increased flow. (first applied in 2014)        |
| 087/0165  |                |                      |                | +1" (P3)                       |                | Deny AB request. Results in increased flow. (first applied in 2015)        |
| 087/0166  |                |                      |                |                                |                |  |

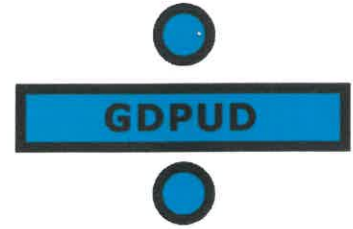
**2017 IRRIGATION SEASON REQUEST SUMMARY**

| Routes                                | 2003 Demand MI | 2016 Active Accounts | 2016 Demand MI | Requested Changes and Priority | 2017 Demand MI | Staff Recommendation  |
|---------------------------------------|----------------|----------------------|----------------|--------------------------------|----------------|---|
| 087/0175                              |                |                      |                | +2" (P3)                       |                | Deny AB request. Results in increased flow. (first applied in 2016)   |
| 087/0205                              |                |                      |                | +1" (P3)                       |                | Deny request. Results in increased flow. (first applied 2013)         |
| 087/0220                              |                |                      |                | +1" (P3)                       |                | Deny request. Results in increased flow. (first applied 2016)         |
| 087/0235                              |                |                      |                | +1" (P3)                       |                | Deny AB request. Results in increased flow. (first applied 2014)      |
| 087/0240                              |                |                      |                | +1" (P3)                       |                | Deny AB request. Results in increased flow. (first applied 2011)      |
| 087/0275                              |                |                      |                | +3" (P3)                       |                | Deny AB request. Results in increased flow. (first applied 2014)      |
| 087/0300                              |                |                      |                | +5" (P3)                       |                | Deny AB request. Results in increased flow. (first applied 2008)      |
| 087/0315                              |                |                      |                | +1" (P3)                       |                | Deny request. Results in increase flow. (first applied 2014)          |
| 087/0335                              |                |                      |                | +1" (P3)                       |                | Deny AB request. Results in increased flow. (first applied 2012)      |
| 087/0350                              |                |                      |                | +1" (P3)                       |                | Deny request. Results in increase flow. (first applied 2013)          |
| 087/0365                              |                |                      |                | +1" (P3)                       |                | Deny request. Results in increase flow. (first applied 2013)          |
|                                       |                |                      |                | +1" (P3)                       |                | Deny APN 060-230-10 application for new service. (first applied 2017) |
|                                       |                |                      |                | +1" (P3)                       |                | Deny APN 088-180-22 application for new service. (first applied 2009) |
| <b>Route 088: Kelsey Pipeline</b>     |                |                      |                |                                |                |   |
| Priority 1 (P1)                       | 7              | 7                    | 5.5            |                                | 6.5            | Approve all P1 requests at 2003 flow.                                 |
| Service Change Requests :             |                |                      |                | +1" (P3)                       |                | Approve request to increase from 0 to 1" . Activate account.          |
|                                       |                |                      |                |                                |                |   |
| <b>Route 089: Main Ditch #1</b>       |                |                      |                |                                |                |   |
| Priority 1 (P1)                       | 66.5           | 31                   | 66.5           |                                | 66.5           | Approve all P1 requests at 2003 flow.                                 |
| Service Change Requests :             |                |                      |                | +1" (P3)                       |                | Deny Request. Results in increased flow. (first applied 2017)         |
| 089/0100                              |                |                      |                | +2" (P3)                       |                | Deny Request. Results in increased flow. (first applied 2013)         |
| 089/0110                              |                |                      |                | +1" (P3)                       |                | Deny APN 061-441-71 application for new service. (first applied 2016) |
|                                       |                |                      |                | +1" (P3)                       |                | Deny APN 061-571-72 application for new service. (first applied 2016) |
| <b>Route 090: Main Ditch #2</b>       |                |                      |                |                                |                |   |
| Priority 1 (P1)                       | 113            | 50                   | 113            |                                | 113            | Approve all P1 requests at 2003 flow.                                 |
| Service Change Requests :             |                |                      |                | +1" (P3)                       |                | Deny request. Results in increased flow. (first applied 2013)         |
| 090/0050                              |                |                      |                |                                |                |   |
| <b>Route 091: Pedro Hill Pipeline</b> |                |                      |                |                                |                |   |
| Priority 1 (P1)                       | 8.5            | 7                    | 7              |                                | 8              | Approve all P1 requests at 2003 flow.                                 |
| Service Change Requests :             |                |                      |                | +1" (P3)                       |                | Approve request to increase from 0 to 1" . Activate account.          |
| 091/0030                              |                |                      |                |                                |                |   |

**2017 IRRIGATION SEASON REQUEST SUMMARY**

| Routes   | 2003 Demand MI | 2016 Active Accounts | 2016 Demand MI | Requested Changes and Priority | 2017 Demand MI | Staff Recommendation   |
|--|----------------|----------------------|----------------|--------------------------------|----------------|--|
| <b>Route 092: Pilot Hill Ditch</b>   | 27             | 16                   | 27             |                                | 27             | Approve all P1 requests at 2003 flow.                                    |
| Priority 1 (P1)  |                |                      |                |                                |                |  |
| Service Change Requests :  |                |                      |                |                                |                |  |
| 092/0005   |                |                      |                | +2" (P3)                       |                | Deny request. Results in increased flow. (first applied 2017)            |
| 101/0195   |                |                      |                | +1" (P3)                       |                | Deny AB request. Results in increased flow. (first applied 2010)         |
|  |                |                      |                | +2" (P3)                       |                | Deny APN 071-280-66 application for new service. (first applied 2015)    |
|  |                |                      |                | +1" (P3)                       |                | Deny APN 071-390-06 application for new service. (first applied 2017)    |
| <b>Route 093: Pilot Hill Pipeline</b>  | 15.5           | 17                   | 15.5           |                                | 15.5           | Approve all P1 requests at 2003 flow.                                    |
| Priority 1 (P1)  |                |                      |                |                                |                |  |
| Service Change Requests :  |                |                      |                |                                |                |  |
| 093/0065   |                |                      |                | +0.5" (P3)                     |                | Deny request. Results in increased flow. (first applied 2014)            |
| 093/0075   |                |                      |                | +0.05" (P3)                    |                | Deny request. Results in increased flow. (first applied 2016)            |
| 093/0100   |                |                      |                | +0.5" (P3)                     |                | Deny request. Results in increased flow. (first applied 2014)            |
|  |                |                      |                | +1" (P3)                       |                | Deny APN 104-250-83 application for new service. (first applied in 2014) |
| <b>Route 094: Pilot Hill Estates Pipeline--Max 1</b>                                     | 20             | 15                   | 20             |                                | 20             | Approve all P1 requests at 2003 flow.                                    |
| Priority 1 (P1)  |                |                      |                |                                |                |  |
| Service Change Requests :  |                |                      |                |                                |                |  |
| 094/0015   |                |                      |                | +1.5" (P3)                     |                | Deny request. Results in increased flow. (first applied 2017)            |
| 094/0025   |                |                      |                | +0.5" (P3)                     |                | Deny request. Results in increased flow. (first applied 2014)            |
| 094/0038   |                |                      |                | +0.5" (P3)                     |                | Deny request. Results in increased flow. (first applied 2010)            |
| <b>995: Rattlesnake Bar Rd. Pipelines</b>  | 9.5            | 10                   | 10.5           |                                | 10.5           | Approve all P1 requests at 2003 flow.                                    |
| Priority 1 (P1)  |                |                      |                |                                |                |  |
| Service Change Requests :  |                |                      |                |                                |                |  |
| 101/0200   |                |                      |                | +0.5" (P3)                     |                | Deny request. Results in increased flow. (first applied 2013)            |
| <b>996: Spanish Dry Diggins Ditch</b>  | 29             | 15                   | 29             |                                | 29             | Approve all P1 requests at 2003 flow.                                    |
| Priority 1 (P1)  |                |                      |                |                                |                |  |
| Service Change Requests :  |                |                      |                |                                |                |  |
| 096/0010   |                |                      |                | +43" (P3)                      |                | Deny AB request. Results in increased flow. (first applied 2015)         |
| 096/0015   |                |                      |                | +0.5" (P3)                     |                | Deny request. Results in increased flow. (first applied 2016)            |
| 096/0040   |                |                      |                | +1" (P3)                       |                | Deny request. Results in increased flow. (first applied 2012)            |
| 096/0090   |                |                      |                | +2" (P3)                       |                | Deny request. Results in increased flow. (first applied 2015)            |
| <b>997: Taylor Mine Ditch</b>  | 32             | 25                   | 32             |                                | 32             | Approve all P1 requests at 2003 flow.                                    |
| Priority 1 (P1)  |                |                      |                |                                |                |  |
| Service Change Requests :  |                |                      |                |                                |                |  |
| 060-011-51   |                |                      |                | +2" (P3)                       |                | Deny APN 060-011-51 application for new service. (first applied in 2016) |
| <b>TOTALS</b>  | <b>632.0</b>   | <b>399</b>           | <b>613.5</b>   |                                | <b>614.5</b>   |  |
| <b>Water is available in the following routes prior to the start of the 2017 season:</b> |                |                      |                |                                |                |  |
|  |                | <b>Route 80</b>      | <b>12</b>      | <b>Route 87</b>                | <b>0.5</b>     |  |
|  |                | <b>Route 85</b>      | <b>2</b>       | <b>Route 88</b>                | <b>0.5</b>     |  |
|  |                | <b>Route 86</b>      | <b>3</b>       | <b>Route 91</b>                | <b>0.5</b>     |  |

**REPORT TO THE BOARD OF DIRECTORS  
BOARD MEETING OF APRIL 11, 2017  
Agenda Item No. 6B**



**AGENDA SECTION: NEW BUSINESS**

**SUBJECT: CONSIDER 2017 ELECTION OF SPECIAL DISTRICT REPRESENTATIVE TO LAFCO AND APPROVAL OF PROPOSED LAFCO RULES FOR ESTABLISHING A QUORUM IN FUTURE LAFCO SPECIAL DISTRICT REPRESENTATIVE ELECTIONS**

**PREPARED BY:** Diane Schroeder, Office Manager

**APPROVED BY:** Steven Palmer, PE, General Manager  DS

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**BACKGROUND**

LAFCO (Local Agency Formation Commission) is responsible for review and approving boundary changes for most public agencies, including annexations and detachments of territory to or from cities and special districts (<http://www.edlafco.us/>, 2017). GD-PUD has participated in the electoral process

**LAFCO Mission Statement:**

The El Dorado Local Agency Formation Commission (LAFCO) is a State mandated local agency whose jurisdiction is all of El Dorado County. The California State Legislature directs El Dorado LAFCO to:

- Promote orderly growth and development
- Discourage urban sprawl while preserving open space and agricultural lands
- Encourage efficient service areas for local governments

LAFCO has sent the district a ballot to rank the nominees in preferential order and a vote to establish rules for establishing quorums in future LAFCO Special District representative elections. The ballot must be received by May 8, 2017 by 5:00 pm or until a quorum is received. The ballot and a statement from one of the candidates are included as Attachment 1. Attachments 2 and 3 include a description of the process for counting ballots and runoffs, and summary of participation in past elections.

**DISCUSSION**

LAFCO is requesting that the Board review and rank nominees in preferential order, "1" being first preference, "2" second preference, and so on. In addition, LAFCO is also requesting that the Board vote "yes" or "no" on establishing quorums in future LAFCO special district representative elections. A memo from LAFCO regarding the proposal regarding quorums is included as Attachment 4.



**FISCAL IMPACT**

There is no fiscal impact

**CEQA ASSESSMENT**

There is no CEQA impact

**RECOMMENDED ACTION**

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) rank the four nominees in preferential order and vote “yes” or “no” on the to establish quorums in future LAFCO special district representative elections. A “no” vote, to establishing quorums, does not strip any district’s vote away but will only impact how a quorum is established. All Independent Special Districts will continue to receive certified mailed or electronic ballots in every LAFCO special district representative election and are encouraged to participate.

As the quorum memo explains, it helps LAFCO to reach a quorum in the most efficient, least costly way possible.

**ALTERNATIVES:**

The Board may choose not to vote for any of the nominees, and by doing so not participate in the election.

**ATTACHMENTS**

The following attachments are included for board review

- Attachment 1 - LAFCO Election Ballot Georgetown Divide PUD
- Attachment 2 - SDE Instant Runoff Memo
- Attachment 3 - Matrix of Past Elections Participation
- Attachment 4 - SDE Quorum Memo

**ELECTION BALLOT** GEORGETOWN DIVIDE PUD

**Special District Representative to LAFCO**

*The election ends on May 8, 2017 at 5:00 p.m. or until a quorum of Special District ballots is received, whichever occurs later.*

*Rank the nominees in preferential order, "1" being the first preference, "2" being the second, and so on.*

| Name; District  | 1       | 2 | 3 | 4 | 5 | 6 |
|---|---------|---|---|---|---|---|
| Dale Coco, MD; El Dorado Irrigation District                        | 1       | 2 | 3 | 4 | 5 | 6 |
| Noelle Mattock; El Dorado Hills Community Services District         | 1       | 2 | 3 | 4 | 5 | 6 |
| Holly Morrison; Cameron Park Community Services District            | 1       | 2 | 3 | 4 | 5 | 6 |
| Tim Palmer; Georgetown Divide Resource Conservation District        | 1       | 2 | 3 | 4 | 5 | 6 |
| District has decided not to vote in this election (please circle →) | NO VOTE |   |   |   |   |   |

For purposes of establishing quorums in future LAFCO special district representative elections, should the independent special districts in El Dorado County adopt a local policy that states, "A quorum of ballots is based on 50% plus 1 of the total number of independent special districts that have participated in at least one of the last two elections. If a District that has not participated in one of the prior two elections does participate, its ballot would be counted as part of the quorum and its vote would be valid."?

Yes  No

**SIGNATURE OF PRESIDING OFFICER (Original Signature Required):**

*Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot.*

**PRINTED NAME OF PRESIDING OFFICER (Required):**

Londres Uso

**Mail to: LAFCO  
 550 Main Street, Suite E  
 Placerville, CA 95667**

**IMPORTANT**

Please return this ballot with or without a vote.  
 If you choose not to vote, the presiding officer's signature is still required.

# EL DORADO LAFCO

## LOCAL AGENCY FORMATION COMMISSION

550 Main Street Suite E • Placerville, CA 95667  
(530) 295-2707 • lafco@edlafco.us • www.edlafco.us

### MEMO

DATE: March 21, 2017

TO: Special District Selection Committee

FROM: José C. Henríquez, Executive Officer ✕

SUBJECT: **Instant Runoff Election of Regular Special District Representative to El Dorado LAFCO**

#### Election of Special District Representative to LAFCO

Thank you for submitting nominations for the Special District Representatives election.

At the time a minimum number of ballots are received to establish a quorum, in order to be selected as a LAFCO Representative, a nominee must receive more than fifty-percent (50%) of the submitted votes. If none of the candidates receive the necessary majority of votes, LAFCO will conduct an "instant runoff election" in the interest of avoiding the additional costs of a runoff election. An informational explanation describing this election process is included for your convenience.

Also enclosed with this memo you will find a ballot and a copy of each candidate's Statement of Qualifications received as of the date of this memo.

Please note that there is one seat that is up for election. Whomever receives the highest number of votes in this election will serve as the regular member for a new four-year term. If the current sitting Alternate Member, Holly Morrison, receives the highest number of votes, the second top vote getter will serve as the Alternate Member for a two-year term.

Please take the opportunity to fill out the ballot, ranking each nominee in the order of preference using "1" for your first preference, "2" for second, and so on. It is okay to vote for only one person; however, ranking additional candidates will not help defeat your first-choice candidate. Please do not mark the same number beside more than one candidate and do not skip numbers.

S:\Elections\2017 Special District Election\2017 Special District Election Runoff Memo.docx

#### COMMISSIONERS

Public Member: Dyana Anderly • Alternate Public Member: Michael Powell  
City Members: Mark Acuna, Brooke Laine • Alternate City Member: John Clerici  
County Members: Shiva Frentzen, Brian Veerkamp • Alternate County Member: Michael Ranalli  
Special District Members: Dale Coco, MD, Ken Humphreys • Alternate Special District Member: Holly Morrison

#### STAFF

José C. Henríquez, Executive Officer • Erica Sanchez, Policy Analyst  
Denise Tebaldi, Interim Commission Clerk • Kara K. Ueda, Commission Counsel

*Special District Representative Election  
March 21, 2017  
Page 2 of 2*

The nominees, in alphabetical order, are:

- 1) Dale Coco, MD
- 2) Noelle Mattock
- 3) Holly Morrison
- 4) Tim Palmer

*Election Deadline*

The voting period will be 47 days from March 21, 2017; all votes are due in writing on or before **5:00 pm on May 8, 2017**. Voting will cease on this date or whenever a quorum of special districts is reached, whichever occurs later. Please do not forget to have the presiding officer (Board President or Chair) of the board meeting in which you made your selection sign the returned ballot.

**If the presiding officer is unable to vote, the legislative body of the district may designate another board member to cast the ballot in place of the presiding officer. Board members designated by their district board to vote in place of the presiding officer should provide that authorization (in the form of a resolution or minute order) to LAFCO no later than the time the ballot is cast. District managers or other staff members may not substitute their signature for the presiding officer's signature.**

**Additionally, if the presiding officer has changed since the last Special District Representative Election, please provide supporting documentation to LAFCO about the change so that LAFCO staff can update its records.**

If any of these requirements are not met, the ballot will be considered invalid.

Thank you for your time and please feel free to contact me or any member of my staff at (530) 295-2707, if you have any questions.

GDPUD Board Meeting  
 April 11, 2017  
 AGENDA ITEM 06B - Attachment 3

| AGENCY                               | 2006 (ALT) | 2007 (REG/ALT) | 2009 (REG) | 2011 (REG/ALT) | 2012-13 (REG) | 2015 (REG) | 6 TOTAL ELECTIONS |
|--------------------------------------|------------|----------------|------------|----------------|---------------|------------|-------------------|
| 1 Fallen Leaf Lake CSD               | 0          | 0              | 0          | 0              | 0             | 0          | 0                 |
| 2 Hillwood CSD                       | 0          | 0              | 0          | 0              | 0             | 0          | 0                 |
| 3 Mortara Circle CSD                 | 0          | 0              | 0          | 0              | 0             | 0          | 0                 |
| 4 Nashville Trail CSD                | 0          | 0              | 0          | 0              | 0             | 0          | 0                 |
| 5 Tahoe Paradise RID                 | 0          | 0              | 0          | 0              | 0             | 0          | 0                 |
| 6 Arroyo Vista CSD                   | 0          | 1              | 0          | 0              | 0             | 0          | 1                 |
| 7 Connie Lane CSD                    | 1          | 0              | 0          | 0              | 0             | 0          | 1                 |
| 8 Cosumnes River CSD                 | 0          | 0              | 0          | 0              | 0             | 1          | 1                 |
| 9 East China Hill CSD                | 0          | 0              | 0          | 0              | 0             | 1          | 1                 |
| 10 Cameron Park Airport District     | 0          | 0              | 0          | 1              | 0             | 1          | 2                 |
| 11 Garden Valley Ranch Estates CSD   | 1          | 1              | 0          | 0              | 0             | 0          | 2                 |
| 12 Georgetown Divide Rec District    | 0          | 0              | 1          | 1              | 0             | 0          | 2                 |
| 13 Grassy Run CSD                    | 0          | 0              | 0          | 0              | N/A           | N/A        | 0                 |
| 14 Knolls Property Owners CSD        | 1          | 0              | 0          | 1              | 0             | 0          | 2                 |
| 15 Lake Valley FPD                   | 0          | 0              | 1          | 0              | 0             | 1          | 2                 |
| 16 Lakeview CSD                      | 1          | 0              | 1          | 0              | 0             | 0          | 2                 |
| 17 Happy Homestead Cemetery District | 0          | 1              | 1          | 0              | 0             | 1          | 3                 |
| 18 Hickok Road CSD                   | 0          | 0              | 1          | 0              | 1             | 1          | 3                 |
| 19 Kelsey Cemetery District          | 1          | 0              | 0          | 1              | 1             | 0          | 3                 |
| 20 Latrobe FPD                       | 1          | 0              | 0          | 0              | 1             | N/A        | 0                 |
| 21 Meeks Bay FPD                     | 1          | 0              | 1          | 0              | 1             | 0          | 3                 |
| 22 Pioneer FPD                       | 1          | 0              | 1          | 1              | 0             | 0          | 3                 |
| 23 Rolling Hills CSD                 | 1          | 1              | 0          | 0              | 1             | 0          | 3                 |
| 24 Tahoe RCD                         | 1          | 1              | 0          | 0              | 0             | 1          | 3                 |
| 25 Audubon Hills CSD                 | 1          | 1              | 1          | 1              | 0             | 0          | 4                 |
| 26 El Dorado County FPD              | 0          | 1              | 1          | 1              | 1             | 0          | 4                 |
| 27 El Dorado Hills CSD               | 1          | 1              | 1          | 1              | 0             | 0          | 4                 |
| 28 Garden Valley FPD                 | 1          | 1              | 1          | 1              | 0             | 0          | 4                 |
| 29 Golden West CSD                   | 1          | 0              | 1          | 0              | 1             | 1          | 4                 |
| 30 Holiday Lake CSD                  | 1          | 1              | 0          | 1              | 0             | 1          | 4                 |
| 31 Marble Mountain Homeowners CSD    | 1          | 1              | 1          | 0              | 1             | 0          | 4                 |
| 32 Mosquito FPD                      | 1          | 1              | 1          | 0              | 1             | 0          | 4                 |
| 33 Rising Hill Road CSD              | 0          | 1              | 1          | 1              | 1             | 0          | 4                 |
| 34 Showcase Ranches CSD              | 1          | 1              | 1          | 0              | 1             | 0          | 4                 |
| 35 Sierra Oaks CSD                   | 1          | 0              | 0          | 1              | 1             | 1          | 4                 |
| 36 West El Lago CSD                  | 0          | 1              | 1          | 1              | 0             | 1          | 4                 |

| AGENCY                           | 2006 (ALT) | 2007 (REG/ALT) | 2009 (REG) | 2011 (REG/ALT) | 2012-13 (REG) | 2015 (REG) | 6 TOTAL ELECTIONS |
|----------------------------------|------------|----------------|------------|----------------|---------------|------------|-------------------|
| 37 Cameron Park CSD              | 1          | 1              | 0          | 1              | 1             | 1          | 5                 |
| 38 El Dorado County RCD          | 1          | 1              | 0          | 1              | 1             | 1          | 5                 |
| 39 El Dorado Irrigation District | 0          | 1              | 1          | 1              | 1             | 1          | 5                 |
| 40 Georgetown Divide PUD         | 0          | 1              | 1          | 1              | 1             | 1          | 5                 |
| 41 South Tahoe PUD               | 1          | 1              | 1          | 0              | 1             | 1          | 5                 |
| 42 Cameron Estates               | 1          | 1              | 1          | 1              | 1             | 1          | 6                 |
| 43 Diamond Springs/El Dorado FPD | 1          | 1              | 1          | 1              | 1             | 1          | 6                 |
| 44 El Dorado Hills County Water  | 1          | 1              | 1          | 1              | 1             | 1          | 6                 |
| 45 Georgetown FPD                | 1          | 1              | 1          | 1              | 1             | 1          | 6                 |
| 46 Georgetown Divide RCD         | 1          | 1              | 1          | 1              | 1             | 1          | 6                 |
| 47 Greenstone Country            | 1          | 1              | 1          | 1              | 1             | 1          | 6                 |
| 48 Grizzly Flats                 | 1          | 1              | 1          | 1              | 1             | 1          | 6                 |
| 49 Rescue FPD                    | 1          | 1              | 1          | 1              | 1             | 1          | 6                 |
| <b>TOTAL NON-VOTING AGENCIES</b> | <b>19</b>  | <b>21</b>      | <b>21</b>  | <b>24</b>      | <b>23</b>     | <b>23</b>  |                   |
| <b>TOTAL OF AGENCIES VOTING</b>  | <b>30</b>  | <b>28</b>      | <b>28</b>  | <b>25</b>      | <b>25</b>     | <b>24</b>  |                   |
| <b>TOTAL NUMBER OF AGENCIES</b>  | <b>49</b>  | <b>49</b>      | <b>49</b>  | <b>49</b>      | <b>48</b>     | <b>47</b>  |                   |
| <b>DISCREPANCY</b>               | <b>0</b>   | <b>0</b>       | <b>0</b>   | <b>0</b>       | <b>0</b>      | <b>0</b>   |                   |
| <b>Participation rate</b>        | <b>61%</b> | <b>57%</b>     | <b>57%</b> | <b>51%</b>     | <b>52%</b>    | <b>51%</b> |                   |
| <b>Non-participation rate</b>    | <b>39%</b> | <b>43%</b>     | <b>43%</b> | <b>49%</b>     | <b>48%</b>    | <b>49%</b> |                   |

# EL DORADO LAFCO

## LOCAL AGENCY FORMATION COMMISSION

550 Main Street Suite E • Placerville, CA 95667  
(530) 295-2707 • [lafco@edlafco.us](mailto:lafco@edlafco.us) • [www.edlafco.us](http://www.edlafco.us)

### M E M O

DATE: March 21, 2017

TO: Governing Boards of the Independent Special Districts

FROM: José C. Henríquez, Executive Officer *JCH*

SUBJECT: Proposal for Establishing Quorums

#### Question on ballot:

For purposes of establishing quorums in future LAFCO special district representative elections, should the independent special districts in El Dorado County adopt a local policy that states, "A quorum of ballots is based on 50% plus 1 of the total number of independent special districts that have participated in at least one of the last two elections. If a District that has not participated in one of the prior two elections does participate, its ballot would be counted as part of the quorum and its vote would be valid."?

#### Discussion:

As you are aware, the method for selecting the two regular and alternate special district representatives to LAFCO is via an election per the Cortese-Knox-Hertzberg Act (CKH). Only independent special districts (ISDs) may vote to elect these representatives. CKH provides that the election can be conducted in person or via certified mailed ballots. Since having an in-person meeting would be difficult to coordinate, schedule and plan, the ISD elections in this county are held via certified ballots.

There are 47 ISDs in El Dorado County that are eligible to vote in these types of elections. To establish a quorum, the ballots from 24 ISDs are needed to close an election. The challenge LAFCO staff has encountered is that not all districts choose to participate. The participation rate has never exceeded 60% of the ISDs.

By way of illustration, in any given election approximately 12-15 ballots can be expected to be returned consistently and timely. These districts tend to be larger in size with regular monthly meetings. That leaves a deficit of approximately 9-12 ballots to establish a quorum. With the exception of one election in the past ten (10) years,

S:\Elections\2017 Special District Election\2017 SDE Quorum Memo.docx

#### COMMISSIONERS

Public Member: Dyana Anderly • Alternate Public Member: Michael Powell  
City Members: Mark Acuna, Brooke Laine • Alternate City Member: John Clerici  
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#### STAFF

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Denise Tebaldi, Interim Commission Clerk • Kara K. Ueda, Commission Counsel

Special District Representative Elections  
March 21, 2017  
Page 2 of 2

LAFCO staff has had to send multiple requests to the ISDs that had not yet voted to encourage them to return a ballot in order to get a quorum.

Because CKH says that the ballots must be distributed via certified mail, mailing them can be expensive, even taking into account the 15 or so ISDs that have requested to receive their election materials electronically. The attachment to this memo has a tally of the voting pattern for all of the ISDs in the past 10 years. Please note that prior to 2011 there were 49 ISDs in El Dorado County. One district was dissolved in 2011 and a second was dissolved in 2014.

In San Luis Obispo County, the ISDs have adopted a local policy for themselves whereby the number needed to establish a quorum is adjusted based on the participation rate. In essence, the quorum is established based on the number of ISDs that participated in prior elections. The question before you is whether the ISDs in El Dorado County will adopt a similar rule.

By way of illustrating how this proposal would work, if this LAFCO had a similar rule already in place for this election, the quorum would be adjusted based on the following table:

| Scenario  | Number of districts counted | Quorum needed |
|---|-----------------------------|---------------|
| Currently   | 47 ISDs                     | 24            |
| Voted in at least one of the last six elections   | 42 ISDs                     | 21            |
| Voted in at least one of the last four elections  | 39 ISDs                     | 20            |
| Voted in at least one of the last three elections | 38 ISDs                     | 20            |
| Voted in at least one of the last two elections   | 32 ISDs                     | 17            |

As you go farther down that chart, the quorum needed starts to become more achievable based on the number of districts that regularly cast timely ballots. The logic of the policy is similar to how a regular popular election is decided. The winner is the candidate that garners (at the very least) a majority of those who cast a ballot, not a majority of the absolute number of registered voters.

It should be emphasized that this proposal **does not** strip any district's vote away. This proposal will only impact how a quorum is established. **All ISDs will continue** to receive certified mailed (or electronic) ballots in every LAFCO special district representative election and are encouraged to participate. In addition, should a heretofore-non-voting ISD choose to vote, the vote **will still be counted** even if the district was not counted for purposes of determining the quorum.

Attachment: Quorum Matrix



**REPORT TO THE BOARD OF DIRECTORS  
BOARD MEETING OF APRIL 11, 2017  
Agenda Item No. 06C**



**AGENDA SECTION: NEW BUSINESS**

**SUBJECT: DRAFT LONG RANGE FINANCIAL FORECAST**

**PREPARED BY: Steven Palmer, PE, General Manager**

**BACKGROUND**

The Government Finance Officers Association (GFOA) recommends that all governments engage in long term financial planning to align financial resources with long term objectives.

**DISCUSSION**

This Draft Long Range Financial Forecast is intended as a tool and resource that can be used as the Georgetown Divide Public Utility District (District) begins the budget process for Fiscal Year 2017-2018, and performs an evaluation of current water rates.

This document is intended to illustrate the recent financial past and help quantify future financial risks to the District. The document is presented in draft form with the intention of revising and updating during preparation of the Fiscal Year 2017-2018 annual budget.

**FISCAL IMPACT**

None

**CEQA ASSESSMENT**

Not a CEQA Project

**RECOMMENDED ACTION**

Staff recommends the Board of Directors receive and file this report. No formal action is required.

**ATTACHMENTS**

1. Draft 2016-2026 Long Range Financial Forecast

# Draft 2017-2027 Long Range Financial Forecast

Georgetown Divide Public Utility District  
April 11, 2017



## Background

- Recommended by GFOA
- Illustrate recent financial past
- Identify and quantify future risks
- Identify adjustments to reduce future risks

## Background

- **Over 70 miles of canals & ditches**
- **Over 200 miles of water pipeline**
- Two water treatment plants
- 10 storage tanks
- 5 pumping stations
- Three reservoirs
- Two State regulated dames
- Two miles of sewer pipelines
- 5 community wastewater disposal fields
- Corporation yard & office building
- **Over \$156M recapitalization cost**

## Background

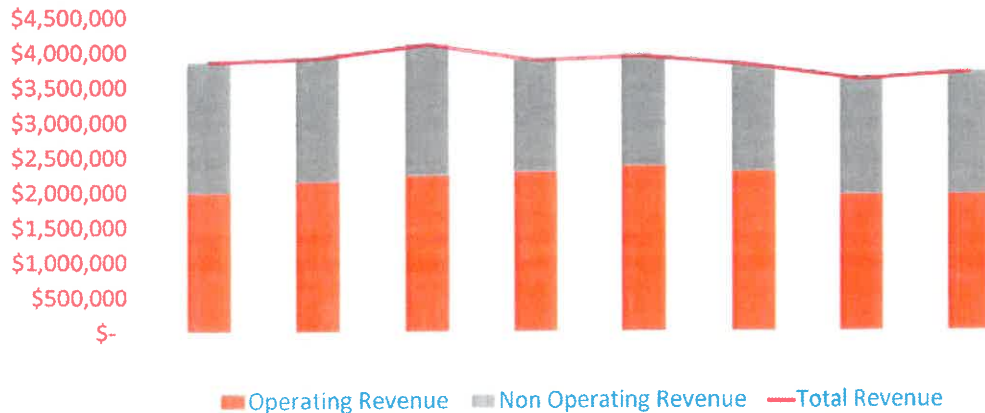
- 21 full time employees
- Encompasses 415 square miles
- Approximately 15,000 residents
- Approximately 3,600 treated water connections

# Historical Perspective

- End of Statewide 6-year drought
- Snowpack low of 15% of average
- Reservoir storage low of 66% of average
- Stumpy Meadows storage low of 41% of capacity
- Operating revenue dropped by 17% as compared to 2013

# Historical Perspective

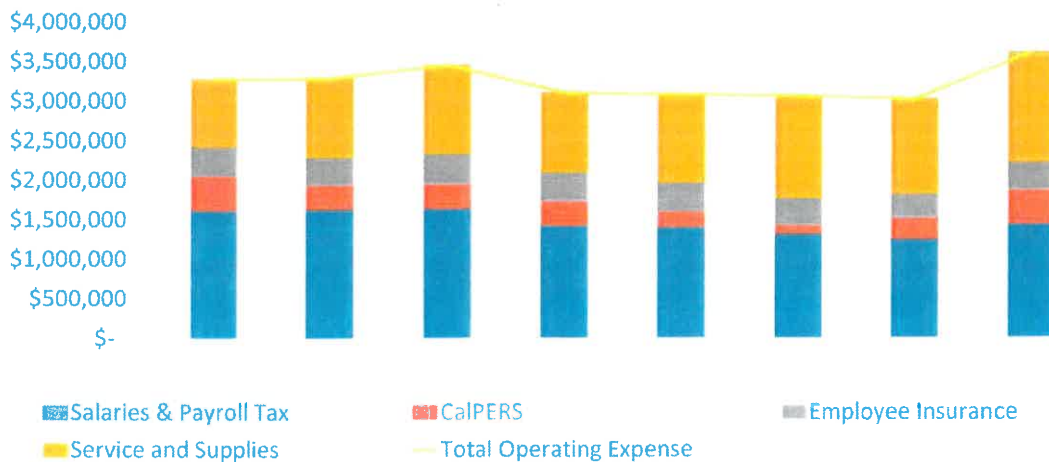
Historical Revenue



# Historical Perspective

- Reduced expenses by 14% between 2011 and 2015
  - \$3.5M to \$3.0M
  - Cut staffing
  - Deferred maintenance
- Expenses increased from \$3.0M to \$3.6M in 2016
- Services and supplies increased 2009 to 2016

# Historical Perspective



# Forecast

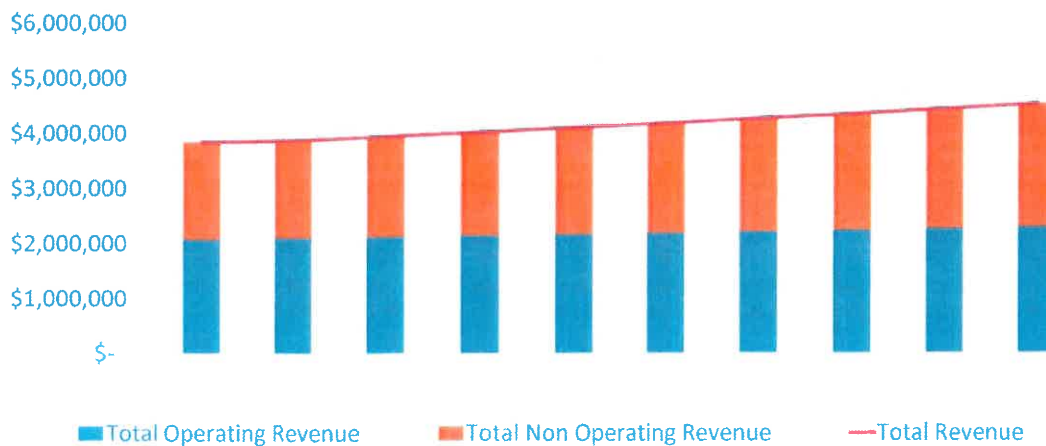
## • Assumptions

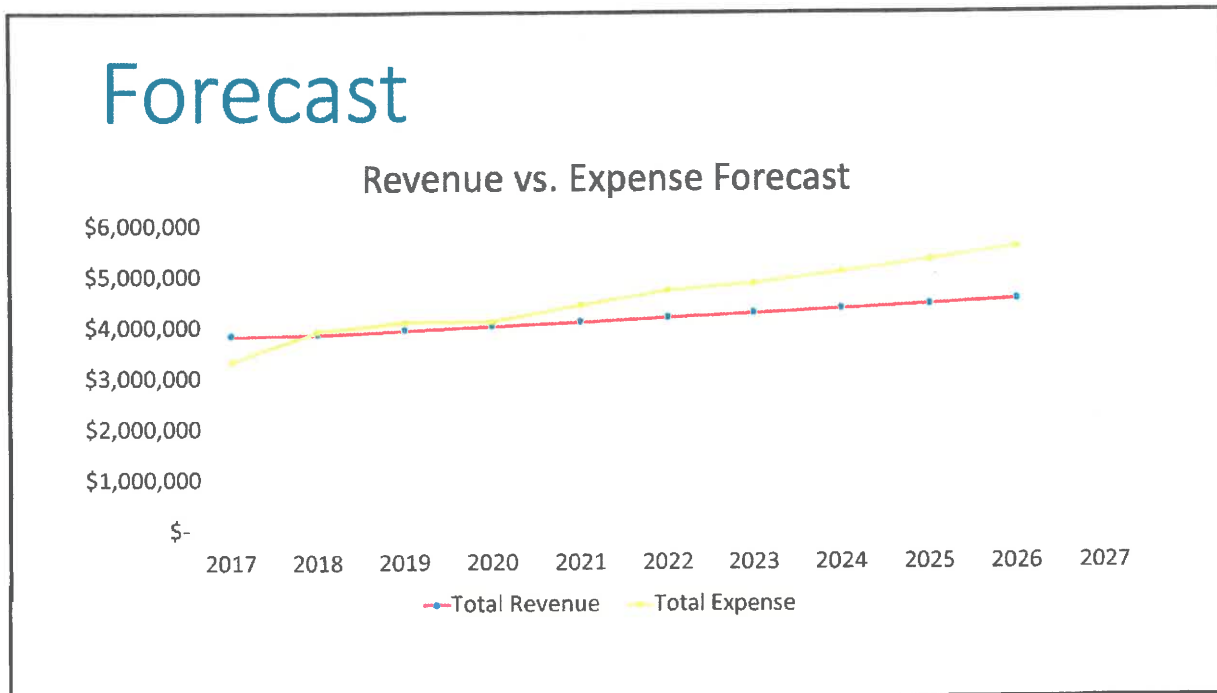
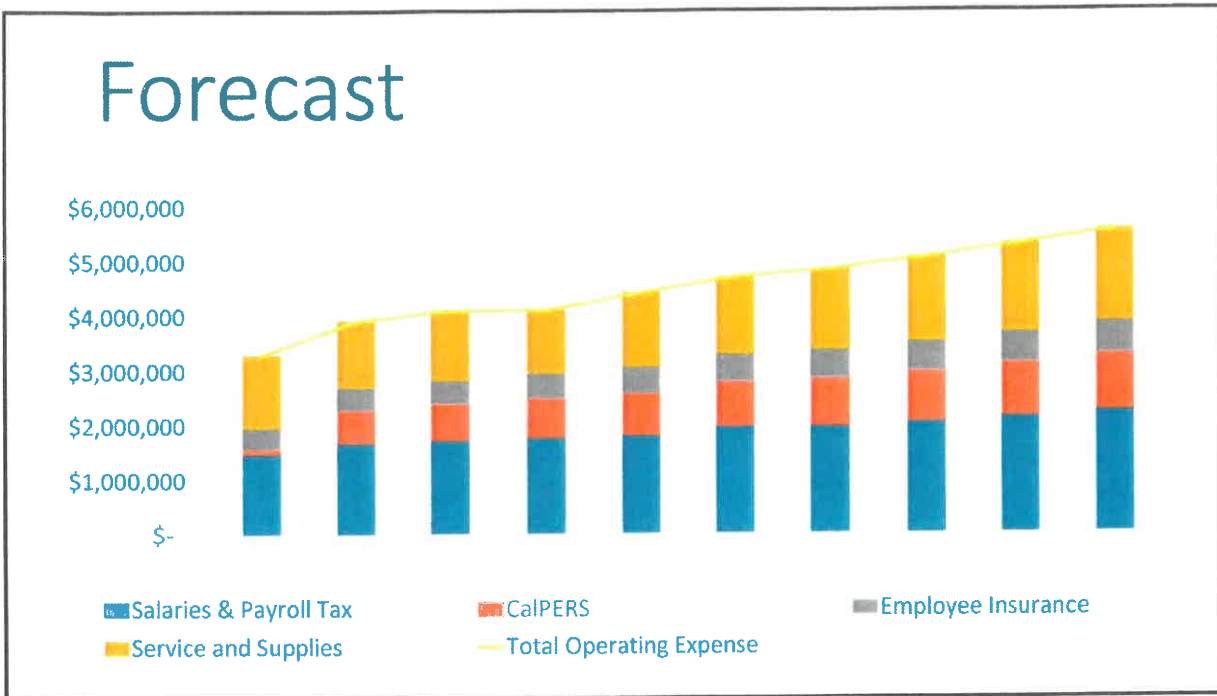
| Revenue               | Forecast Growth per Year |
|-----------------------|--------------------------|
| Water Sales           | 1.1%                     |
| Property Tax          | 3.0%                     |
| Misc (penalties, etc) | 2.5%                     |

| Expenses             | Forecast Growth per Year |
|----------------------|--------------------------|
| Salary               | 2.5% after 17/18         |
| Pension              | 6.0% after 20/21         |
| Health Insurance     | 6.0%                     |
| Payroll Tax          | 2.5%                     |
| Materials & Supplies | 5.0%                     |

# Forecast





## Observations

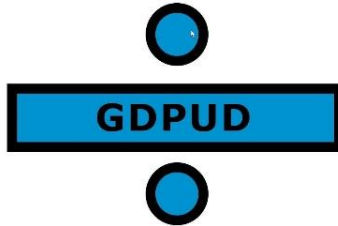
- Total revenue has decreased since 2009
- Non-operating revenue (property tax) is forecast to increase faster than operating revenue (rates)
- CalPERS
  - Significant portion of annual expenses
  - Increases are expected to continue
- Expenses are forecast to exceed revenue in FY17/18

## Next Steps

- Review and set targets for reserve funds
- Evaluate revenue potential
- Finance Committee



# Questions



# DRAFT 2016-2026 LONG RANGE FINANCIAL FORECAST

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

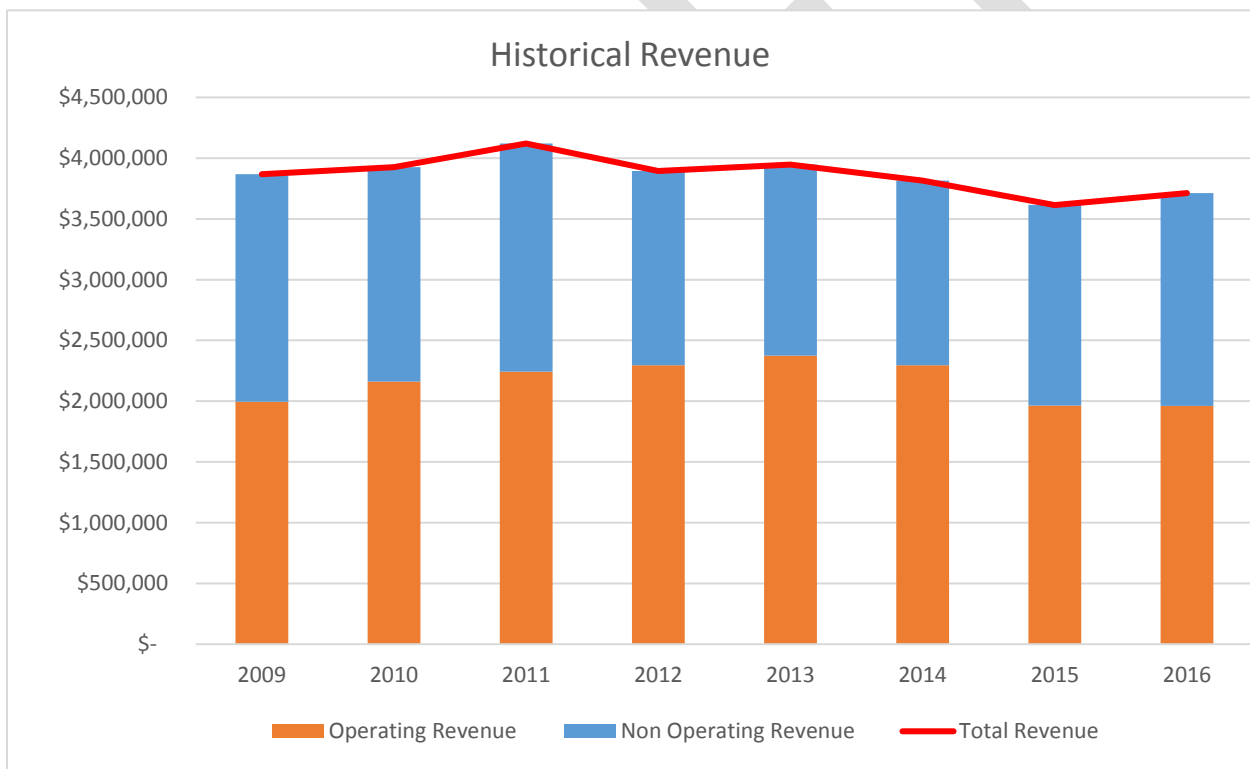
April 7, 2017

**I. Historical Perspective**

The District and the entire State of California are beginning to emerge from a six-year drought. The State saw its snowpack reduce from 125% of average in 2011 to 15% of average in 2015, and reservoir storage decreased from 105% of average to 66% of average in the same period of time. At a local level, the District’s Stumpy Meadows Reservoir volume dropped to 41% of capacity during the drought. This drought led to increased emphasis of water conservation on a statewide level, and the State responded by enacting mandatory Statewide water conservation goals. At one point in time, the State mandated that the District’s customers reduce water use by 39% as compared to 2013. As would be expected, this increase in conservation led to a decrease in revenue to the District due to decreased water sales. The District’s operating revenues decreased from \$2.4M in 2013 to \$2.0M in 2016.

**A. District Revenues**

The District’s revenue sources are aggregated into two broad categories; operating and non-operating. Operating revenues include water sales and wastewater charges. Non-operating revenues include property taxes, interest, reimbursements, royalties, and grants. The following chart shows the total revenue, operating revenue, and non-operating revenue for Fiscal Years 2009 through 2016.

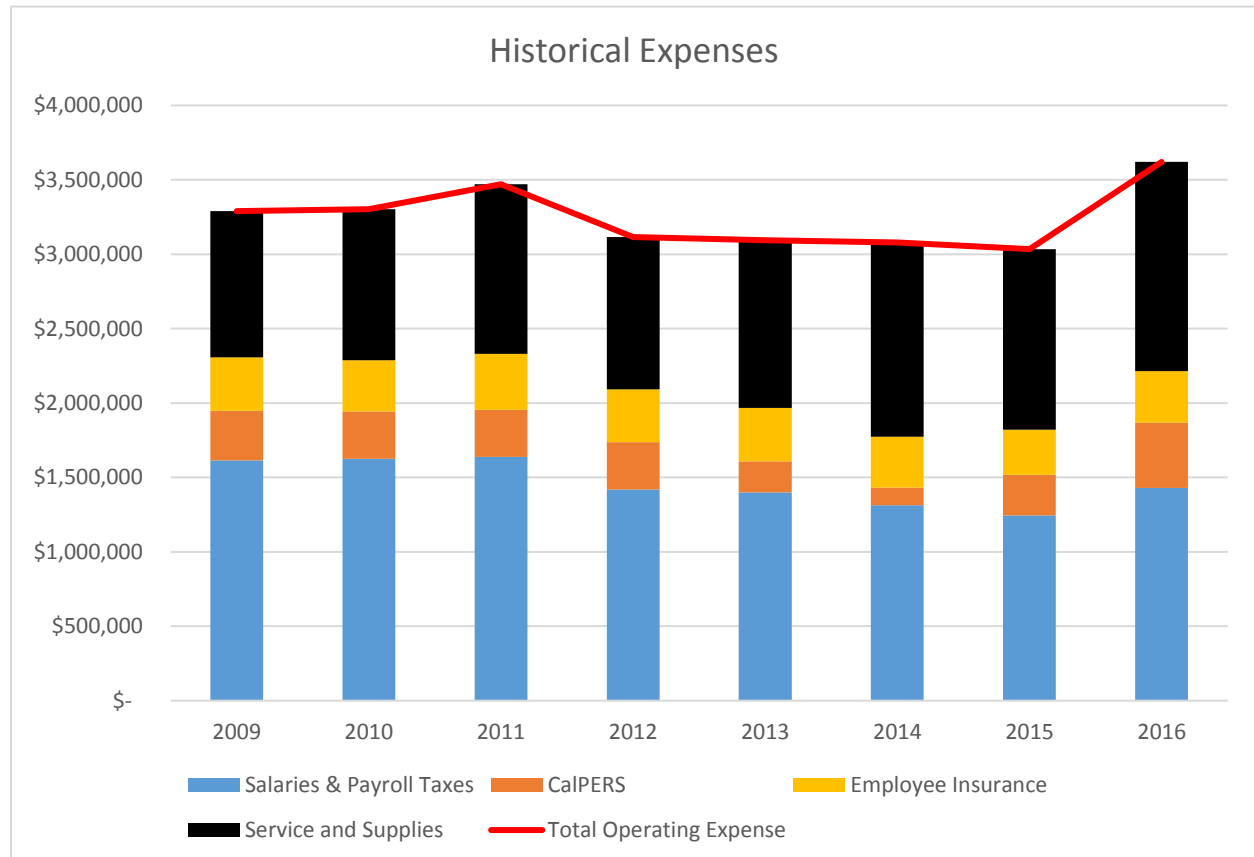


Since 2009, District revenue has fluctuated from a high of \$4.1M in 2011 to a low of \$3.6M in 2015. Total revenue in 2016 was \$3.7M and is 10% lower than the high in 2011. During this period, operating revenue, primarily water sales, climbed from \$2.0M in 2009 to a peak of \$2.4M in 2013, and fell back to \$2.0M in 2015. The decline in operating revenue is directly related to conservation measures enacted in response to the State’s drought declaration. Operating revenue in 2015 was 17% lower in 2015 than 2013, which almost exactly mirrored water conservation in the District.

**B. District Expenses**

In response to declining revenues, the District aggressively cut costs from \$3.5M in 2011 to \$3.0M in 2015. This was achieved mostly by cutting staff and deferring maintenance to future years. The District went from 24 full time employees in 2011 to 18 full time employees in 2015.

The following charts illustrate the District expenditures over time, divided into broad categories.



As the District increased efforts to maintain infrastructure and began to hire staff to fill vacant positions, expenses correspondingly increased to \$3.6M in 2016. One significant contributor to increased expenses between 2015 and 2016 is the new CalPERS calculations that went into effect in 2016.

It is instructive to note that while labor costs initially decreased from 2011 to 2015 before increasing in 2016, the cost of services and supplies continually increased from 2009 to 2016. The cost of service and supplies ranged from a low of \$865,405 in 2009 to a high of \$1.4M in 2016.

## **II. Forecast Revenues and Expenses**

Taken as a whole, the District's revenues are currently exceeding expenses. At the same time, the District is experiencing cost pressures from CalPERS contribution rate increase, health premiums, merit and salary increases, general inflation, as well as aging infrastructure. The District has not been setting enough funds aside for long term recapitalization of pipelines, tanks, treatment plants, pumps, buildings, or information technology. This has led to significant current funding needs, which will only increase in the future and/or lead to severe deterioration of the District's infrastructure if not addressed soon.

The forecasts in this plan are based on best available information. At this time, only a baseline scenario was run; which ignores the possibility of a recession in the next ten years. The baseline scenario utilizes a modest but positive economic forecast. The potential for a recession during the term of this forecast should not be ignored, and this forecast will be updated to include a minor recession.

### **A. Revenues**

Revenue projections are based on currently available information and are intended to identify trends. They should be updated annually and are not intended to establish current or future budgets. The District's two main revenue sources, water sales and property tax, are affected by weather and the economy; changes in climactic factors, and changes in local, regional, and national economic outlook will significantly impact these revenue projections. This forecast assumes that recent water conservation measures will continue, and that improvements to the local economy and property tax revenue will continue with modest positive increases.

The table below lists the escalator assumptions used for the revenue sources.

| <b>Revenue</b>                           | <b>Forecast Growth per Year</b> |
|--|---------------------------------|
| Water Sales                              | 1.1%                            |
| Property Tax                             | 3.0%                            |
| Miscellaneous Revenues (penalties, etc.) | 2.5%                            |

Water sales revenues are heavily influenced by climactic factors and Statewide regulations. The recent drought and Statewide regulations are directly responsible for a 17% reduction in water sales revenues between 2013 and 2015. The forecast assumes that the Statewide focus on water conservation will continue, and allows for 1.1% annual revenue growth rate based on the projections in the District's 2015 Urban Water Management Plan.

After years of declining to flat property tax revenues, the District has seen an annual average increase of 2.65% between 2012 and 2016, including a 4.92% increase from 2015 to 2016. The forecast assumes that a modest increase of 3% will continue.

For the purposes of the forecast, all remaining revenues are assumed to roughly track the consumer cost index and a value of 2.5% was used.

### **B. Expenses**

This forecast divides expenses into labor related costs and service related costs. Labor costs include salaries, payroll taxes, retirement costs, and employee insurance (eg. medical). Service related costs include all non-labor costs that are necessary to provide water and wastewater services to the District's customers. There are significant amount of costs that are mandated by the local, state, and federal government that the District has little to no control over. For example, the District can control labor costs to some extent in that it authorizes specific positions and negotiates contracts that govern pay and benefits.

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On the other hand, most retirement costs are the result of past labor negotiations and retirement benefit contracts.

The table below lists the escalator assumptions used for expenses.

| <b>Expenses</b>        | <b>Forecast Growth per Year</b> |
|------------------------|---------------------------------|
| Salary                 | 2.5% after 17/18                |
| Pension                | 6.0% after 20/21                |
| Health Insurance       | 6.0%                            |
| Payroll Tax            | 2.5%                            |
| Materials and supplies | 5.0%                            |

The forecast assumes that water quality manager position will be added and filled in FY17/18. This position was eliminated after FY13/14 in response to declining revenues. After FY17/18, the forecast assumes a modest growth rate of 2.5% per year in order to allow step increases. The memorandum of understanding with one of the two labor unions at the District will be subject to renegotiation during 2017; this forecast assumes there will be no significant changes resulting from those negotiations.

The District participates in the California Public Employees Retirement System (CalPERS) and is required to pay an employer contribution toward the contracted benefits as determined by CalPERS. These costs are provided to the District from CalPERS each year. New for FY15/16 was the requirement for agencies to make a payment on the unfunded accrued liability (UAL), which is the amortized dollar amount needed to fund past service credit earned. For FY17/18, CalPERS estimates the UAL at \$435,805, which is 9.4% greater than FY16/17. CalPERS estimates are used through FY20/21, and after that the forecast assumes these increases will continue at a slightly lower rate of 6.0% per year.

Health insurance costs are expected to rise at a similar rate to the recent past, and the forecast assumes a 6.0% annual increase.

Payroll taxes are expected to increase annually at roughly the consumer price index, which is assumed to be 2.5%.

Materials and supplies costs are expected to rise at a similar rate to the recent past, and the forecast assumes a 5.0% annual increase.

The graphs and table below show the comparison between the revenue and expense projections.

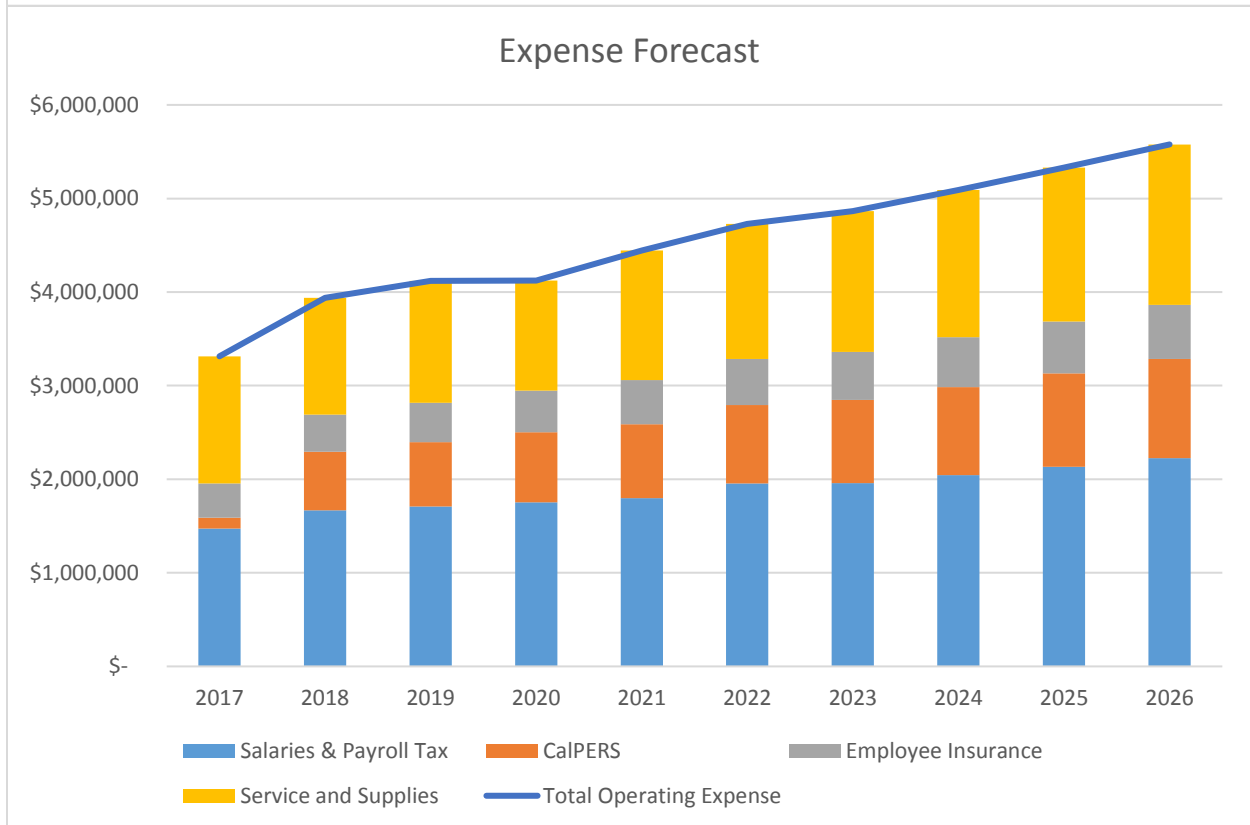
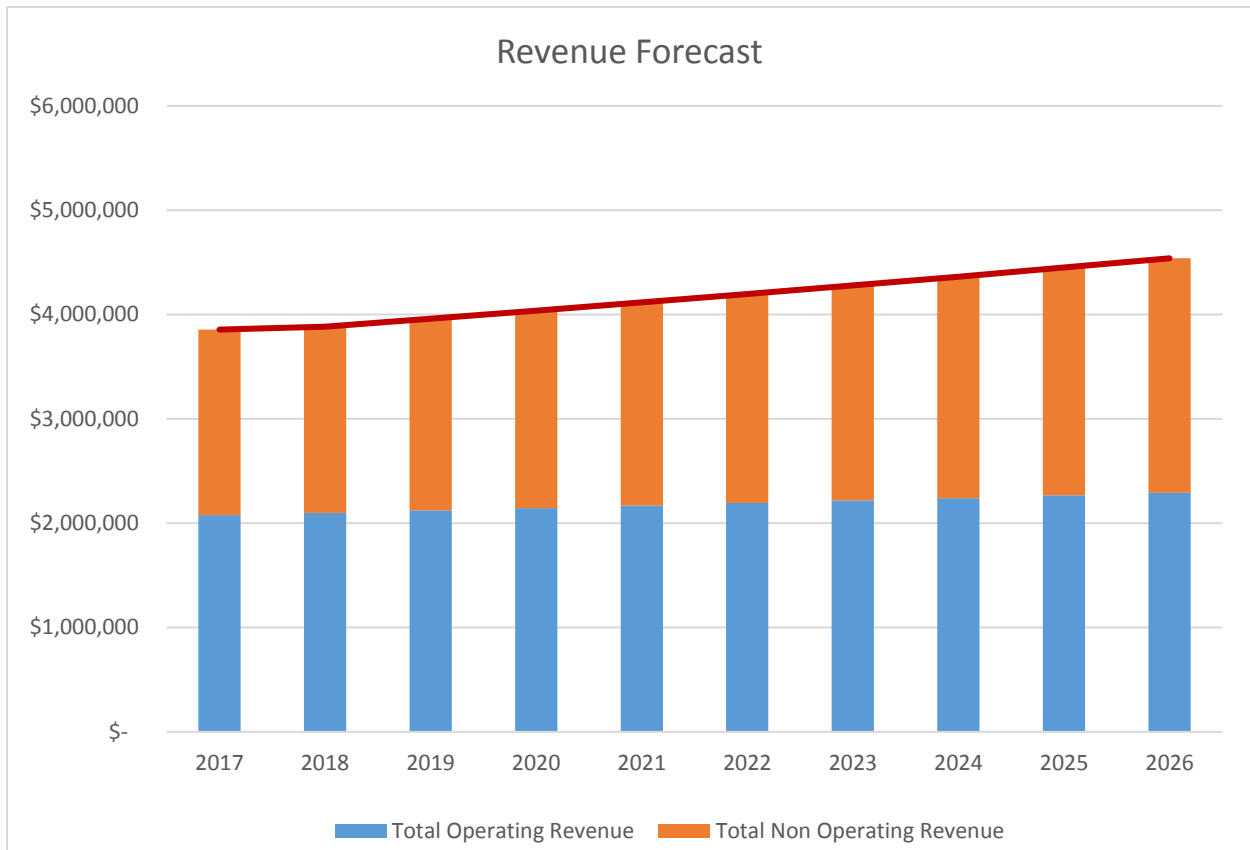
**C. Reserves**

Current audited financial information shows the District has a total fund balance (restricted, plus unrestricted designated, plus unrestricted undesignated) of approximately \$10M. At a minimum, the recommended minimum reserve targets for operating reserves of 45 days, debt reserves to meet lending requirements, and a 25% emergency reserve should be \$2.2M. The District needs to review the individual fund balances to determine the appropriate funding levels for each individual fund, and some reallocation may be required.

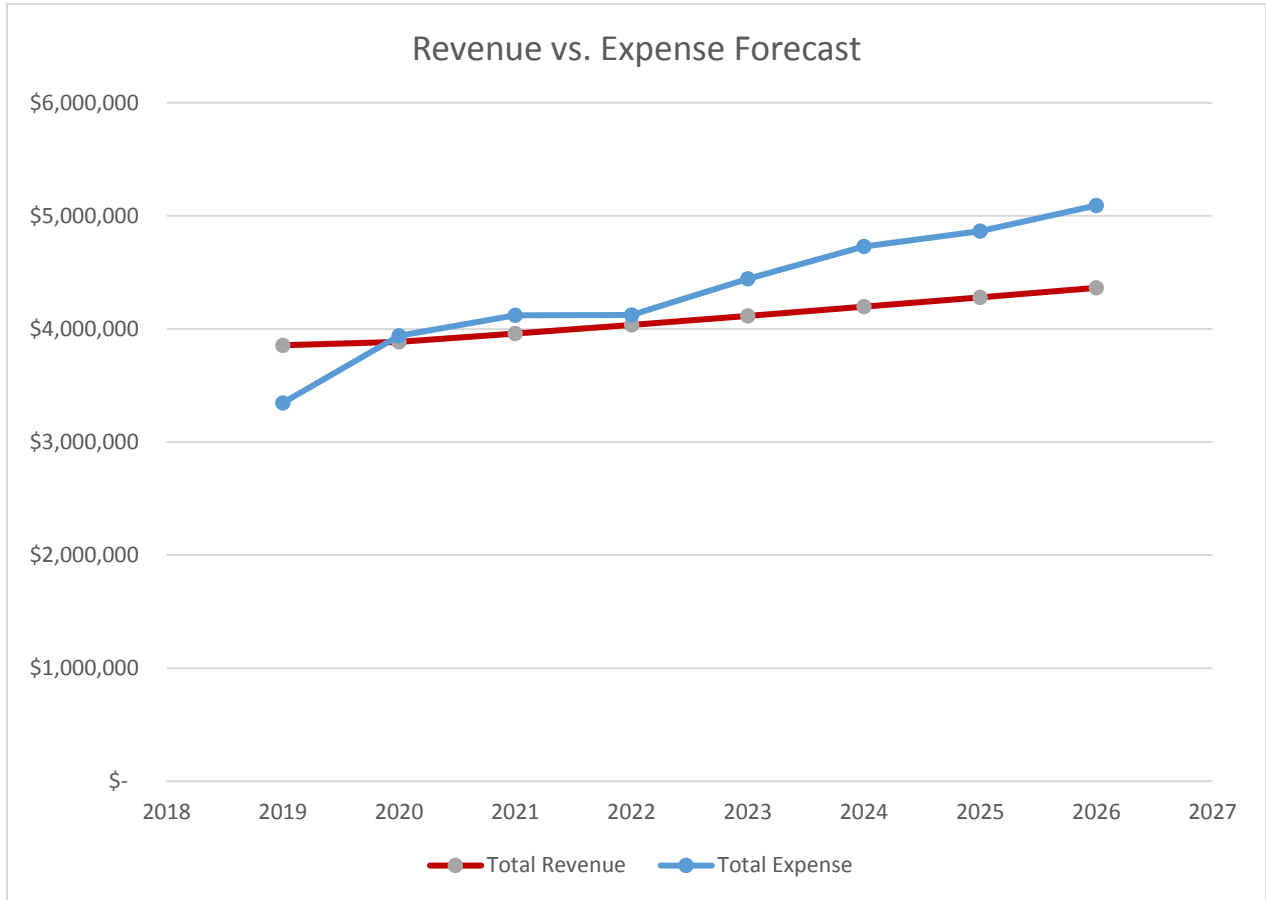
The remaining fund balance of \$7.8M is a mix of restricted and unrestricted funds that may be used towards capital replacement and capital improvement projects. A significant portion of these funds are restricted to be used for specific purposes or specific projects such as the Auburn Lake Trails Water Treatment Plant project. The District will need to evaluate the capital replacement needs and establish a capital replacement fund goal.

The following graphs and tables illustrate the forecasted revenues and expenditures.

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FORECASTED REVENUES AND EXPENSES

|  | FISCAL YEAR END JUNE 30 |              |              |              |              |              |              |              |              |                |
|--|-------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----------------|
|  | BUDGET<br>2017          | 2018         | PROJECTED    |              |              | 2021         | 2022         | 2023         | PROJECTED    |                |
|  |                         |              | 2019         | 2020         |              |              |              | 2024         | 2025         | 2026           |
| <b>Revenues</b>                                |                         |              |              |              |              |              |              |              |              |                |
| <b>Operating</b>                               |                         |              |              |              |              |              |              |              |              |                |
| Water Sales - Treated Residential              | \$ 1,285,000            | \$ 1,299,135 | \$ 1,313,425 | \$ 1,327,873 | \$ 1,342,480 | \$ 1,357,247 | \$ 1,372,177 | \$ 1,387,271 | \$ 1,402,531 | \$ 1,417,959   |
| Water Sales - Treated Commercial               | \$ 185,000              | \$ 187,035   | \$ 189,092   | \$ 191,172   | \$ 193,275   | \$ 195,401   | \$ 197,551   | \$ 199,724   | \$ 201,921   | \$ 204,142     |
| Water Connection                               |                         |              |              |              |              |              |              |              |              |                |
| <i>Treated Total</i>                           | \$ 1,470,000            | \$ 1,486,170 | \$ 1,502,518 | \$ 1,519,046 | \$ 1,535,755 | \$ 1,552,648 | \$ 1,569,728 | \$ 1,586,995 | \$ 1,604,451 | \$ 1,622,100   |
| Penalties                                      | \$ 37,000               | \$ 37,407    | \$ 37,818    | \$ 38,234    | \$ 38,655    | \$ 39,080    | \$ 39,510    | \$ 39,945    | \$ 40,384    | \$ 40,828      |
| Other  |                         |              |              |              |              |              |              |              |              |                |
| Water Sales - Untreated                        | \$ 225,000              | \$ 227,475   | \$ 229,977   | \$ 232,507   | \$ 235,065   | \$ 237,650   | \$ 240,264   | \$ 242,907   | \$ 245,579   | \$ 248,281     |
| <i>Water Total</i>                             | \$ 1,732,000            | \$ 1,751,052 | \$ 1,770,314 | \$ 1,789,787 | \$ 1,809,475 | \$ 1,829,379 | \$ 1,849,502 | \$ 1,869,847 | \$ 1,890,415 | \$ 1,911,209   |
| Waste Disposal Fees                            | \$ 344,000              | \$ 347,784   | \$ 351,610   | \$ 355,477   | \$ 359,388   | \$ 363,341   | \$ 367,338   | \$ 371,378   | \$ 375,463   | \$ 379,594     |
| <i>Total Operating Revenue</i>                 | \$ 2,076,000            | \$ 2,098,836 | \$ 2,121,923 | \$ 2,145,264 | \$ 2,168,862 | \$ 2,192,720 | \$ 2,216,840 | \$ 2,241,225 | \$ 2,265,878 | \$ 2,290,803   |
| <b>Non Operating</b>                           |                         |              |              |              |              |              |              |              |              |                |
| Property Taxes                                 | \$ 1,460,000            | \$ 1,503,800 | \$ 1,548,914 | \$ 1,595,381 | \$ 1,643,243 | \$ 1,692,540 | \$ 1,743,316 | \$ 1,795,616 | \$ 1,849,484 | \$ 1,904,969   |
| Interest                                       | \$ 40,000               | \$ 41,000    | \$ 42,025    | \$ 43,076    | \$ 44,153    | \$ 45,256    | \$ 46,388    | \$ 47,547    | \$ 48,736    | \$ 49,955      |
| Water Agency Cost Reimbursement                | \$ 45,000               |              |              |              |              |              |              |              |              |                |
| Restricted Benefit Charges                     |                         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -           |
| Leases   | \$ 70,000               | \$ 71,750    | \$ 73,544    | \$ 75,382    | \$ 77,267    | \$ 79,199    | \$ 81,179    | \$ 83,208    | \$ 85,288    | \$ 87,420      |
| Hydro Royalty                                  | \$ 60,000               | \$ 61,500    | \$ 63,038    | \$ 64,613    | \$ 66,229    | \$ 67,884    | \$ 69,582    | \$ 71,321    | \$ 73,104    | \$ 74,932      |
| SMUD   | \$ 105,000              | \$ 107,625   | \$ 110,316   | \$ 113,074   | \$ 115,900   | \$ 118,798   | \$ 121,768   | \$ 124,812   | \$ 127,932   | \$ 131,131     |
| DWR Grant                                      |                         |              |              |              |              |              |              |              |              |                |
| FEMA Grant                                     |                         |              |              |              |              |              |              |              |              |                |
| Gain on sale                                   |                         |              |              |              |              |              |              |              |              |                |
| Other (Grants, etc.)                           | \$ -                    |              |              |              |              |              |              |              |              |                |
| <i>Total Non Operating Revenue</i>             | \$ 1,780,000            | \$ 1,785,675 | \$ 1,837,836 | \$ 1,891,526 | \$ 1,946,791 | \$ 2,003,677 | \$ 2,062,232 | \$ 2,122,504 | \$ 2,184,545 | \$ 2,248,406   |
| <i>Total Revenue</i>                           | \$ 3,856,000            | \$ 3,884,511 | \$ 3,959,759 | \$ 4,036,791 | \$ 4,115,654 | \$ 4,196,397 | \$ 4,279,072 | \$ 4,363,729 | \$ 4,450,423 | \$ 4,539,209   |
| <b>Expenses</b>                                |                         |              |              |              |              |              |              |              |              |                |
| <b>Operating</b>                               |                         |              |              |              |              |              |              |              |              |                |
| Salaries & Payroll Tax                         | \$ 1,473,241            | \$ 1,668,835 | \$ 1,710,556 | \$ 1,753,320 | \$ 1,797,153 | \$ 1,955,689 | \$ 1,957,656 | \$ 2,043,206 | \$ 2,132,494 | \$ 2,225,684   |
| CalPERS  | \$ 117,592              | \$ 625,479   | \$ 684,997   | \$ 747,432   | \$ 791,143   | \$ 838,612   | \$ 888,928   | \$ 942,264   | \$ 998,000   | \$ 1,058,728   |
| Employee Insurance                             | \$ 363,019              | \$ 397,000   | \$ 420,820   | \$ 446,069   | \$ 472,833   | \$ 492,314   | \$ 512,597   | \$ 533,716   | \$ 555,705   | \$ 578,600     |
| Service and Supplies                           | \$ 1,359,553            | \$ 1,247,382 | \$ 1,303,313 | \$ 1,177,760 | \$ 1,382,268 | \$ 1,443,088 | \$ 1,506,584 | \$ 1,572,873 | \$ 1,642,080 | \$ 1,714,331   |
| <i>Total Operating Expense</i>                 | \$ 3,313,405            | \$ 3,938,696 | \$ 4,119,686 | \$ 4,124,631 | \$ 4,443,397 | \$ 4,729,702 | \$ 4,865,765 | \$ 5,092,059 | \$ 5,329,079 | \$ 5,577,343   |
| <i>Total Non Operating Expense</i>             | \$ 33,000               |              |              |              |              |              |              |              |              |                |
| <i>Total Expense</i>                           | \$ 3,346,405            | \$ 3,938,696 | \$ 4,119,686 | \$ 4,124,631 | \$ 4,443,397 | \$ 4,729,702 | \$ 4,865,765 | \$ 5,092,059 | \$ 5,329,079 | \$ 5,577,343   |
| <i>Total Revenue - Total Expense</i>           | \$ 509,595              | \$ (54,185)  | \$ (159,927) | \$ (87,840)  | \$ (327,743) | \$ (533,305) | \$ (586,693) | \$ (728,330) | \$ (878,655) | \$ (1,038,134) |
| <i>Beginning Cash &amp; Investments</i>        | \$ 9,466,509            | \$ 9,976,104 | \$ 9,921,919 | \$ 9,761,992 | \$ 9,674,152 | \$ 9,346,408 | \$ 8,813,104 | \$ 8,226,410 | \$ 7,498,081 | \$ 6,619,426   |
| <i>Ending Cash &amp; Investments</i>           | \$ 9,976,104            | \$ 9,921,919 | \$ 9,761,992 | \$ 9,674,152 | \$ 9,346,408 | \$ 8,813,104 | \$ 8,226,410 | \$ 7,498,081 | \$ 6,619,426 | \$ 5,581,292   |
| <i>Restricted Fund Balance</i>                 | \$ 4,477,966            | \$ 4,453,949 | \$ 4,382,158 | \$ 4,342,727 | \$ 4,195,603 | \$ 3,956,202 | \$ 3,692,836 | \$ 3,365,888 | \$ 2,971,460 | \$ 2,505,442   |
| <i>Unrestricted, Designated Fund Balance</i>   | \$ 4,517,132            | \$ 4,491,653 | \$ 4,419,254 | \$ 4,379,489 | \$ 4,231,119 | \$ 3,989,692 | \$ 3,724,096 | \$ 3,394,381 | \$ 2,996,614 | \$ 2,526,651   |
| <i>Unrestricted, Undesignated Fund Balance</i> | \$ 981,006              | \$ 976,317   | \$ 960,580   | \$ 951,937   | \$ 919,687   | \$ 867,209   | \$ 809,479   | \$ 737,811   | \$ 651,351   | \$ 549,199     |

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The District maintains over 70 miles of ditches and canals, 200 miles of water pipelines, two water treatment plant, 10 tanks, 5 pumping stations, three reservoirs, two State regulated dams, 2 miles of sewer pipelines, 5 community wastewater disposal fields (eg. leach fields), corporation yard, and office building. The recapitalization cost associated with this infrastructure is estimated at over \$156M. The District needs to establish an asset management plan that can be used to plan and fund replacement of this infrastructure before catastrophic failures occur. Without adequate funding of maintenance and replacement, infrastructure will continue to deteriorate and the cost to replace will increase. Key decisions that the District needs to make is the appropriate fund balance for a capital replacement fund and how much to set aside in that fund each year.

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