

**ACTION ONLY MINUTES**  
**FINANCE COMMITTEE**  
**Regular Meeting**  
**Thursday, March 28, 2024**  
**3:00 P.M.**

6425 Main Street, Georgetown, California 95634

**Finance Committee**

Andy Fisher, Chairman	Steve Miller
William Gorenc Jr, Vice Chairman	Vacant
M. Martha Helak, Secretary	Vacant

**Board of Directors Liaison**

Mitch MacDonald  
Robert Stovall

**Presenting Staff**

Nicholas Schneider General Manager    Jessica Buckle Office Finance Manager

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**MISSION STATEMENT**

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It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
  - Ensure high-quality drinking water.
  - Promote stewardship to protect community resources, public health, and quality of life.
  - Provide excellent and responsive customer services through dedicated and valued staff.
  - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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A full recording of this meeting is available on the District channel:

<https://youtube.com/live/Q-Cm2QxUNiA>

**1. CALL TO ORDER-ROLL CALL-PLEDGE OF ALLEGIANCE**

**Chairman Fisher called the meeting to order at 3:02 p.m.**

**Roll Call was taken.**

**Present:** Andy Fisher, William Gorenc Jr., M. Martha Helak

**Absent:** Steve Miller

**Chairman Fisher led the Pledge of Allegiance.**

**2. ADOPTION OF AGENDA**

**Public Comment:**

No comments were received.

**Member Gorenc Jr. motioned to adopt the agenda. Member Helak seconded the motion.**

**Chairman Fisher called for the vote.**

**Ayes:** M. Martha Helak, William Gorenc Jr., and Andy Fisher

**Nays:** None

The motion passed **unanimously**.

**3. PUBLIC FORUM:**

No public comments were received.

**4. APPROVAL OF MINUTES – Meeting February 22, 2024**

**Public Comment:**

No comments were received.

**Member Gorenc Jr. motioned to approve the minutes of the February 22, 2024 Finance Committee special meeting. Member Helak seconded the motion.**

**Chairman Fisher called for the vote.**

**Ayes:** M. Martha Helak, William Gorenc Jr., and Andy Fisher

**Nays:** None

The motion passed **unanimously**.

**5. INFORMATIONAL ITEMS**

**A. Financial Reports**

Office Finance Manager Jessica Buckle reviewed the Finance Reports and fielded Committee inquiries. The budget has utilized 64% of the targeted amount for the year.

**Public Comment:**

No comments were received

**6. ACTION ITEMS**

**A. Review of Preliminary FY 2024-25 Budget**

General Manager Nicholas Schneider reviewed the proposed budget for FY 2024-25 and the CIP projects. Increases in utilities account for much of the increases in departments from the previous year. Fuel price increases have been considered in this budget. There is potential for cost offsets through ACWA/JPIA grant submissions, to assist the 5400 Distribution Account costs. Insurance cost increases were also discussed as they are reflected in the proposal.

**Public Comment:**

Cherie Carlyon

**B. Review of the Capital Improvement Project (CIP) Budget for FY 2024-25**

The approaching Cost-of-Service analysis will inform the Capital Improvement Plan moving forward. The potential solar installation project was reviewed as a potential mitigation addressing rising utility costs. The District is working to offset installation costs through grant acquisition. The headquarters infrastructure replacement project is on hold as the building presents structural challenges. Vehicle replacements will be necessary as there are two fleet trucks at the end of their useful lives. Feasibility for the reservoir dredging project is in process. This project will assist with storage capacity augmenting available supply for the community. Canal piping improvements are underway to increase water

delivery reliability and volume. The Committee had no Board recommendations though shared the proposed budget is utilizing sound logic and presents well.

**Public Comment:**

No public comments were received.

**7. FINANCE COMMITTEE MEMBER COMMITTEE COMMENTS AND REPORTS**

Liaison MacDonald shared that for the April meeting, Director Seaman will substitute as liaison in his absence.

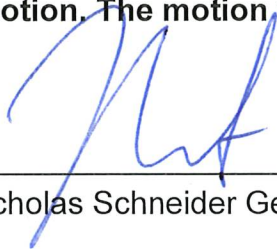
**8. AGENDA ITEMS FOR THE NEXT FINANCE COMMITTEE MEETING**

Irrigation sales information was requested as a future item.

Chairman Fisher proposed a future agenda item offering a primer regarding retirement funding at the District. This would explain the pieces and process assisting with understanding during budget and financial review processes as well as general edification. The informative presentation will provide a recorded education session serving as a community resource.

**9. NEXT MEETING DATE AND ADJOURNMENT** – The Finance Committee set the fourth Thursday of each month at 3:00 PM for regular committee meetings. The next meeting will be on April 25<sup>th</sup>, 2024.

**Member Gorenc motioned to adjourn the meeting. Member Helak seconded the motion. The motion passed by acclamation. The meeting was adjourned at 4:29 p.m.**



Nicholas Schneider General Manager



Date