



AGENDA

REGULAR MEETING OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS 6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634

TUESDAY, JULY 12, 2022
2:00 P.M.

BOARD OF DIRECTORS

Michael Saunders, President
Mitch MacDonald, Vice President
Mike Thornbrough, Treasurer
Donna Seaman, Director
Gerry Stewart, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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NOTICE: This meeting will be held in person in the Board room of the Georgetown Divide Public Utility District office, located at 6425 Main Street in Georgetown. This meeting will be open to all members of the public. Under the California Department of Public Health's most recent order, masks are no longer required for indoor public setting and businesses, but it is strongly recommended that all individuals, regardless of vaccination status, wear masks in public indoor settings. Meeting attendees should be aware that the district board room has limited seating capacity and social distance space cannot be guaranteed. The public can also choose to participate via video conference at:

https://us02web.zoom.us/j/86137850611?pwd=D9B1JbZQnPhiW0S1hz2tSw_yjYYt7.1

Meeting ID: 861 3785 0611 and **Password: 613743** via teleconference by calling **1-699-900-6833**, Meeting ID: **861 3785 0611** and **Password: 613743** and will be given the opportunity to provide public comment. Please note that any person attending via teleconference will be sharing the phone number from which they call in with the board and the public.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item, provided they are first recognized by the presiding officer. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during the Public Forum portion of the agenda.

Be aware of the following procedures for speaking during Public Forum or public comment sessions:

1. Please use the raise your hand feature when you wish to address the Board or, if participating via teleconference, **dial *9 to indicate you would like to speak**. The President will call upon you by addressing you by the name or phone number indicated.

2. Comments are to be directed only to the Board.
3. The Board will not entertain outbursts from the audience.
4. There is a three-minute time limit per speaker.
5. The Board is not permitted to take action on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Board President is responsible for maintaining an orderly meeting.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

3. ADJOURN TO CLOSED SESSION – CONFERENCE WITH GENERAL MANAGER

A. Performance Evaluation – Pursuant to Government Code Section 54957

Title: Legal Counsel

4. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

5. CONSENT CALENDAR – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar

A. Approval of Minutes

1. Regular Board Meeting of June 14, 2022
2. Special Meeting of April 26, 2022

B. Consider Authorizing the District to Conduct Meetings by Teleconference during the Period August 1 – August 31, 2022, as provided by Assembly Bill 361

Possible Action: Approve Resolution 2022-XX authorizing the District to continue teleconference meetings during the period August 1 to August 31, 2022.

C. Consider Approving District Participation in the 2022 CSDA Leadership Conference

Possible Action: Approve Resolution 2022-XX authorizing the District's participation in the CSDA Leadership Conference.

6. FINANCIAL REPORTS

- A. Budget to Actuals Report
- B. Pooled Cash Report
- C. Monthly Check Report

7. INFORMATIONAL ITEMS

- A. Board Reports
- B. Legislative Liaison Report
- C. General Manager's Report
- D. Operation Manager's Report
- E. Water Resources Report

8. COMMITTEES

- A. **Finance Committee – Steve Miller, Chair**
- B. **Irrigation Committee – Ray Griffiths, Chair**
- C. **Ad Hoc Grant Writing Committee – Director Saunders**
- D. **Ad Hoc Committee for Policy Manual – President Saunders and Director Seaman**
- E. **Ad Hoc Committee for the Audit Committee – Director Saunders and Director Thornbrough.**
- F. **Ad Hoc Labor Negotiation Committee – President Saunders and Director Thornbrough**

9. OLD BUSINESS

- A. **Receive Drought Update and Consider Revisions to the Water Shortage Contingency Plan**

Possible Action: Receive update and provide staff direction.

10. NEW BUSINESS

- A. **Introduce Ordinance 2022-01 – Certification of Annual Direct Charges, Fees, and Assessments**

Possible Action: Introduce Ordinance 2022-01 by title only, waive first reading, and receive public comment.

- B. **Consider Authorizing the General Manager to Initiate the Process for Creating a Part-time Administrative Assistant position.**

Possible Action: Adopt Resolution 2022-XX authorizing the General Manager to initiate the creation of a part-time administrative assistant.

- C. **Annual Review of Director Stipend as Required by District Policy 4030**

Possible Action: Review and provide staff direction.

- D. **Consider Authorizing the General Manager to Execute a Professional Services Agreement for Engineering Services**

Possible Action: Adopt Resolution 2022-XX authorizing the General Manager to execute a PSA for engineering services.

- E. **Consider Authorizing the General Manager to Execute a Contract for the Auburn Lake Trails Paving Projects**

Possible Action: Adopt Resolution 2022-XX authorizing the General Manager to execute a contract for the Auburn Lake Trails Paving Projects.


11. PUBLIC HEARING – PROP 4 APPROPRIATIONS LIMIT

Possible Action: Receive public testimony and adopt Resolution 2022-XX establishing Appropriation Limit amount.

12. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

13. NEXT MEETING DATE AND ADJOURNMENT – The next Regular Meeting will be August 9, at 2:00 P.M., at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

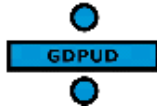
In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District Office by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on July 7, 2022.



Adam Coyan, General Manager

7/7/22

Date



MINUTES

REGULAR MEETING

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**TUESDAY, JUNE 14, 2022
2:00 pm**

BOARD OF DIRECTORS

Michael Saunders, President
Mitch MacDonald, Vice President
Mike Thornbrough, Treasurer
Donna Seaman, Director
Gerry Stewart, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies
 - Ensure high quality drinking water
 - Promote stewardship to protect community resources, public health, and quality of life
 - Provide excellent and responsive customer services through dedicated and valued staff
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
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1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

President Saunders called the meeting to order at 2:04 PM.

PRESENT: DIRECTORS MACDONALD, THORNBROUGH, SEAMAN, STEWART, SAUNDERS

ABSENT: NONE

OTHERS Barbara Brenner, Legal Counsel

PRESENT: Adam Coyan, General Manager

Director Stewart led in the Pledge of Allegiance.

2. ADOPTION OF AGENDA

President Saunders requested that New Business item 9A be moved before Old Business because that presentation may lead the Board to changes to the Capital Improvement Plan.

Public Comments: None.

Director Thornbrough motioned to adopt the agenda as amended. Director Stewart seconded the motion.

Roll Call vote was taken:

**Aye: THORNBROUGH, MACDONALD, SEAMAN, STEWART,
SAUNDERS**
Nay: None

The motion CARRIED.

3. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

Cherie Carlyn commented that the newsletter she received indicated June 30th as the deadline for renewals and new applications, but the policy states this deadline is only for renewals. She also described the difficulty in finding the LIRA link on the website.

Steven Dowd commented that he has observed that the water in Canyon Creek has been flowing for four days and requested that the District keep an eye on that.

4. CONSENT CALENDAR – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar

A. Approval of Minutes

1. Regular Board Meeting of April 12, 2022
2. Special Board Meeting of April 26, 2022 (Joint Budget Workshop)
3. Regular Board Meeting of May 10, 2022
4. Special Meeting of May 19, 2022 (Closed Session)

B. Consider Authorizing the District to Conduct Meetings by Teleconference during the Period July 1 – July 31, 2022, as provided by Assembly Bill 361.

Possible Action: Approve Resolution 2022-XX authorizing the District to continue teleconference meetings during the period July 1 to July 31, 2022.

President Saunders indicated that he had nothing to pull from the Consent Calendar but wanted to request that actual and full motions are recorded in the minutes.

Director Macdonald motioned to approve the Consent Calendar. Director Stewart seconded the motion.

Roll Call vote was taken:

Aye: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS
Nay: None

The motion CARRIED.

5. FINANCIAL REPORTS

- A. Budget to Actuals Report
- B. Pooled Cash Report
- C. Monthly Check Report

Public Comments: *None*

Director Macdonald motioned to approve the Financial Reports 5A through 5C. Director Thornbrough seconded the motion.

Roll Call vote was taken:

Aye: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

Nay: None

The motion CARRIED.

6. INFORMATIONAL ITEMS

A. Board Reports

Director Thornbrough reported that the El Dorado Water Agency approved the EDWA budget.

Director MacDonald said he attended the Auburn Lake Trails town hall meeting and received positive feedback from the Vice-President.

President Saunders stated he received positive comments about customer service and expressions of appreciation for calls customers are receiving. He reported that he received a complaint from a customer that the newsletter may be too glossy; and we do not want to base our rate increases on the fanciness of the newsletter. He said he has received comments that Jessica Buckle, Adam Brown, and Alexis Elliott are all doing a good job. President Saunders then referred to his written reports included in the agenda packet.

B. Legislative Liaison Report

President Saunders acknowledged past Board President Dane Wadle who was present to provide a legislative update from the California Special Districts Association.

Mr. Wadle introduced himself as CSDA Field Coordinator and thanking the Board for the opportunity to share information and answer any questions. He highlighted the "Take Action Brief" publication, CSDA's monthly legislative update, and provided the following information:

- CSDA has been closely following a proposed ballot initiative that would negatively impact special districts across the state. The good news is that the proponents of the measure has not secured the necessary signatures to qualify for the November ballot, but they are trying to qualify for November 2024.
- CSDA has also been active at the federal level and has established an urban and rural working group to advocate for Congressional legislation that would provide funding for water infrastructure for firefighting.
- CSDA has been involved in the State budget process to pursue budget requests on behalf of special districts, including the Water Arrearage Program that would allow the District to obtain funding of up to \$42,000 in COVID-related expenses by extending the timeline to apply for leftover funds
- CSDA closely following SB 1157 related to indoor water usage per capita allocation on behalf of special districts.

Mr. Wadle indicated he would keep Staff on track with CSDA efforts. He thanked the District for their advocacy with CSDA and then offered to answer any questions.

Director Seaman stated that over the year and a half that she has been on the Board, this is the first time she has seen a representative from CSDA. She asked Mr. Wadle what the Board could expect from him in terms of being at the front end of information rather than at the end and used the expired survey opportunity as an example. Mr. Wadle explained he attempts to balance his representation between the several special districts in his territory. He indicated he would sign up the Board to receive the monthly "Take Action Brief" and weekly emails on pressing legislative issues. Mr. Wadle indicated that he has worked with the Board President on the General Manager in the past when there is a major call to action. He said he would be happy to provide whatever additional customer service the Board would like to receive.

Director Thornbrough asked about if the extra funds in the Water Arrearage Program has the same design use as the funds originally. Mr. Wadle responded that the program is designed to address COVID-impacted expenses and the same requirements apply with an extended timeframe.

Public Comments: None.

President Saunders summarized his written Board Report and provided the following additional points:

- The public hearings will soon begin on the Municipal Service Reviews by LAFCO. He invited Board participation in the LAFCO meeting scheduled for June 21 at 11:30 am. Director Seaman expressed interest and Director Saunders confirmed that he and Director Seaman would attend the June 21st meeting.
- He requested the Board members to sign the letter to Supervisor Parlin

requesting her assistance in obtaining funds that may become available through the American Rescue Plan to support \$800,000 in projects.

Public Comments: None.

C. General Manager's Report

Adam Coyan reported that Socrata will be live on July 1st, but the program will not provide the capabilities that the District were led to believe; the Board will not be able to run their own financial reports. The link to the Socrata website will be posted on the GDPUD website for training. He summarized his written report.

Public Comments: None.

D. Operation Manager's Report

Operations Manager Adam Brown summarized his written report with some of the additional comments listed below:

- *Stumpy Meadows Reservoir is still near capacity.*
- *The WaterSmart Software has been fully going for the past few months. 6.5% of customers have registered for the customer portal. Public outreach through the newsletter and press releases will hopefully drive up the registration number.*
- *The District has been billed around \$240,000 for the automated meter replacement project and have submitted two SRF loan disbursement requests. Received final clearance for the WaterSMART grant funds. The installation of new meters started today with Upcountry and will pick up in July and August with more meter shipments.*
- *The District did not receive the CalFire grant funding, which has become much more competitive. Mr. Brown stated he believes the District has a valid reason to continue applying for these grants and will keep refining the application and work to get more in front of the game.*
- *Received minor comments from the Department of Water Resources on the 2020 Urban Water Management Plan. The main comment was the District did not meet their 2020 target for gallons per capita per day. Staff will respond to their comments and make required edits to the document.*

President Saunders provided information about a grant opportunity through the Association of Water Agencies for safety programs. Mr. Brown added the Joint Powers Insurance Authority (JPIA) also has grant funding program.

Director Thornbrough asked if the District still plans to do fire mitigation work. Mr. Brown responded there is no funding for it right now. President Saunders indicated the District may be able to do the work with other conservancy groups to get the project done.

Director Seaman stated she wanted to gather information for the Irrigation Committee on various aspects of irrigation. She asked what field calls related to irrigation and

hoped the table could clearly distinguish irrigation-related field work. Mr. Brown explained calls the canal crew respond to relate to irrigation activities, noting there were 134 irrigation calls and 54 treated water service calls last month. He indicated that he would see if the table could show more detail.

Director MacDonald asked for clarification between general calls and after hour calls and Mr. Brown indicated that field work could be necessary in both cases; after hour field work is overtime.

Public Comments: Cherie Carlyon asked what the last point (2,639 Total Customer Address) under WaterSmart Software Update meant. Mr. Brown clarified that these are the total email addresses now in the system directly tied to customers. She further asked about the installation of new meters. Starting with Upcountry meters now with one crew with District crew support. A mailer is going out seven days in advance with a door hanger notification the day before.

Steven Dowd asked how much cubic feet of water was coming into Stumpy and how much is going out. Mr. Brown responded there is about 20 cfs going out and 17-18 cfs coming in.

E. Water Resources Report

Alexis Elliott summarized the water resources report. There were no Board questions.

Public Comments: None.

7. COMMITTEES

A. Finance Committee – Steve Miller, Chair

Steve Miller reported the committee continues to monitor the budget and expenses and everything seems to be on track. The committee discussed the state of the economy and the increase in costs as it relates to the District's expenses. He feels the District is well prepared, but the committee will continue to track.

President Saunders asked if the committee had any requests for matters to review. Mr. Miller indicated the committee would like to look at the ALT wastewater system and Director MacDonald expressed his support for that review. The committee meets the last Thursday of the month.

Public Comments: None.

B. Irrigation Committee – Ray Griffiths, Chair

Ray Griffiths reported that the committee held their first meeting to organize the committee and he chosen Chairman.

C. Ad Hoc Grant Writing Committee – Director Saunders

President Saunders reported the committee met per the Board's direction to identify

the CIP projects to be included in an application for the American Rescue Plan should funding become available. As reported in the legislative update, the projects were identified and included in the letter to the El Dorado Water Agency and the letter to Supervisor Parlin.

Public Comments: In response to Cherie Carlyon's inquiry about public notification of the grant committee meeting, Mr. Coyan responded the ad hoc committee is not Brown Act committee so public notice is not required. President Saunders added it was announced at the last Board meeting.

- D. Ad Hoc Committee for Policy Manual – President Saunders and Director Seaman**
President Saunders reported the committee did not meet last month; the list of items for the committee is growing and he hopes the committee will be able to meet soon.

Public Comments: Bonnie Neeley commented that the policy on Director compensation includes a paragraph that requires the Board to follow the ordinance adopted in 2011. And a sentence is inserted after that says, "on July 1st of every year, the Board is free to decide if they are going to give themselves an increase." She asked how that was approved. A lot of the community is upset that the Board gets \$400 a month while many struggle financially; she has been against it, even though she was a Board member.

President Saunders responded that the Board does not have the ability to give themselves a raise; the stipend amount is pursuant to the law, the Public Utility Code. He does not believe that is in the policy, but the Board can bring it up for discussion.

- E. Ad Hoc Committee for the Audit Committee – Director Saunders and Director Thornbrough.**

There has been no need for the committee to meet.

- F. Ad Hoc Labor Negotiation Committee – President Saunders and Director Thornbrough**

There has been no need for the committee to meet.

At this point, the Board then considered **Agenda Item 9A** according to the amended agenda.

David Burdick provided his PowerPoint presentation which was included with the agenda packet. An exchange of questions by the Board and responses Mr. Burdick followed.

Public Comments: The following questions and comments were received from members of the public:

- How would these projects integrate with Pioneer Energy? Mr. Burdick stated the work will be done directly with PG&E. The bill impact on Pioneer Energy would be included in the initial analysis to determine where credit would go to PG&E or Pioneer.*

- *The table in the presentation indicates the Sweet Water Treatment Plant and the Walton Lake Irrigation Plant have the same energy usage; is this correct? Mr. Burdick acknowledged this was an error as the two plants do not use the same amount of energy.*
- *The State is considering taxing those with solar and expanding that to business. Mr. Burdick responded the solar tax does not apply to commercial customers. There is a fixed service charge that PUC is considering in addition to other bill determinants. Water agencies would not be subject to that change. There is no final decision.*

Additional discussion ensued regarding the time limit for making a decision. President Saunders commented the District has two years to receive the 26% tax credit; the following year the credit goes down to 22%. Mr. Burdick was informed that the Board will need to look at the CIP and hopes to come back with staff direction by the end of the meeting. The Board thanked Mr. Burdick for the presentation.

President Saunders confirmed for Director Thornbrough his understanding that the District would be required to issue an RFP for the project.

8. OLD BUSINESS

A. Receive Update on Refill Agreement by Western Hydrologics, Consultant.

Possible Action: Receive update and provide Staff direction.

Adam Brown began by distributing the table entitled, "Records for May 2022," and asked that it be included as an attachment to the minutes (Attachment 1). Mr. Brown presented the staff report which he indicated has not changed significantly since the prior Board discussions on this matter. He pointed out, however, an error in the staff report in the paragraph under Discussion relative to the volume of water credited. He referenced the table that shows 1528 ac-ft need to be repaid this year. The District has submitted these reports monthly to the Department of Water Resources and they have not requested the District release this water for this year.

Director Seaman asked if they do not request the water, do we still owe the same amount. Mr. Brown responded that based on the agreement, the District would still owe the same amount and would have to pay at some point.

Jeffrey Meyer of Western Hydrologics joined the meeting by remotely at this point. Mr. Meyer stated last year he reached out to the Bureau of Reclamation and the Department of Water Resources and discussed there was water stored at Stumpy Reservoir. They arrived at an agreeable release pattern of 5 cfs until the District reached a zero balance owed to Folsom Lake. He indicated something similar may happen again this year. They have not heard from the two agencies, and they have not reached out to them. They are waiting for something to happen, adding they are not eager to release that water, but will work with the agencies on an agreeable release pattern if they do contact the District.

President Saunders inquired how the curtailments may affect the District's ability to release. Mr. Meyer responded the curtailments are for direct diversion and would not have any effect on what is in storage already and the District's ability to release water is not changed by the curtailments.

Mr. Meyer stated he has been trying to find a way to make the Board feel more comfortable about the refill agreement. He realized that there is nowhere in this refill agreement that tells the District how much has been refilled into the reservoir. The information is there, but you have to dig for it. He is working with DWR to modify the spreadsheets, so information is more digestible.

Director Seaman asked who came into agreement on the release pattern. Mr. Meyer clarified that he did not make the decision. He discussed this with then Operations Manager Darrell Creeks who produced the release amount of 5 cfs and DWR was agreeable.

Public Comments: Steven Dowd confirmed with Mr. Meyer that he was at the meeting a few years ago when this came before the Board. He said most people did not understand; he understood and was against it. He added if the Board had been provided with the whole story, they would have voted against it.

Director Thornbrough stated it is frosting him that the past Board adopted the Resolution to approve the refill agreement before the agreement was developed and executed, because they authorized the General Manager to approve it. President Saunders stated he raised concerns, but the Board proceeded with it.

In response to Director Seaman's inquiry about how and where the values in the report come from, Mr. Meyer indicated he would get her in touch with the people at the Bureau of Reclamation who provide that information.

Robert Stoffregen commented that the District receives the report on the transfer, that nothing is negotiable, and they just tell the District when they want to take their water. President Saunders responded they will let the District know when they want a release. There is tracking so you can see when it is in excess and there is a release, and this is reported out by the Operations Manager. Water transfer is one of the few ways that districts can make revenue so it is something to have full transparency and have the full community involved and hoped there could be a policy that would at least require a public hearing.

B. Consider Adoption of Final FY 2022-23 Operating Budget and Capital Improvement Plan

Possible Action: Adopt Resolution 2022-XX Approving Final Budget and Resolution 2022-XX Approving the Capital Improvement Plan.

General Manager Adam Coyan summarized the three-month budget review process and presented the proposed Budget and CIP, with corrections from feedback received through the public process, for the Board's adoption.

President Saunders commented with monthly tracking in real time and a budget increase of 80% to cover anticipated operational cost increases due inflation, the budget seems adequate.

President Saunders invited Board comments on the Capital Improvement Plan given the discussion about the solar/battery projects.

Points were raised about the Board's interest in making changes to the CIP to include the solar/battery project, including the following:

- The general manager commented that the District's income/debt ratio and credit rating should be taken into consideration in deciding to include an additional \$1.5 million for the three solar/battery projects.*
- President Saunders stated there is a big push for Congress to provide grant funding for energy projects.*
- Director Thornbrough stated he did not like the time pressure to make this decision and the Finance Committee should be involved.*

President Saunders asked if the Board wanted to put the \$1M cost of this project to this year's budget or save it for next year. He described the incentive of the 26% credit versus 22% if the decision is put off. The Board can always amend the CIP to pull the million back.

Additional discussion ensued about the cost of each project and the need for additional information. The Board elected to not include this project in the CIP and Staff was directed to request return on investment information from TerraVerde on the proposed District projects.

Director Thornbrough commented on the AMI system and does not think it is a wise investment; heard it just allows customer to see usage in real time and they should just look at their meter. The General Manager explained the District would look at strategically placing AMI sites to get the most amount of coverage for the least amount of cost.

Public Comments: *None.*

Director MacDonald motioned to adopt the Final FY 2022-2023 Operating Budget, and the Capital Improvement Plan amended to add the main office to the solar project. Director Seaman seconded the motion.

Roll Call vote was taken:

***Aye: THORNBROUGH, MACDONALD, SEAMAN, STEWART,
SAUNDERS***

Nay: None

The motion CARRIED.

9. NEW BUSINESS

A. Receive Presentation on Energy Management by Terra Verde

Possible Action: Receive presentation and provide Staff direction.

(Note: This agenda item was taken up before Agenda Item 8A.)

B. Receive Drought Update and Report on SWRCB Emergency Water Conservation Regulation and Consider Implementing a Water Warning for the District

Possible Action: Adopt Resolution 2022-XX to implement a drought water warning for the District, and provide additional Staff direction, if necessary.

Adam Brown summarized the staff report and highlighted the Level 2 water conservation measure including in the District's Water Shortage Contingency Plan and the District public outreach plan.

Director Seaman asked if the District would begin looking at enforcement and President Saunders responded that Level 2 does not include enforcement. The District will have the ability to check the largest users and provide best management practices for commercial users.

President Saunders indicated attending Chamber meetings and other community events is a way to reach out to the public. He noted the Board's participation in the Garden Valley 4th of July event will offer an opportunity to interface with the community. He added the Board might consider having a town hall meeting on the drought to provide updates and education on conserving water.

The Board directed staff to correct the Resolution to indicate that Level 2 requires a reduction of up to 20%.

Director Stewart motioned to adopt Resolution 2022-xx to implement a Level 2 emergency water conservation measure as outlined in the Water Shortage Contingency Plan. Director Saunders seconded the motion.

Roll Call vote was taken:

***Aye: THORNBROUGH, MACDONALD, SEAMAN, STEWART,
SAUNDERS***

Nay: None

The motion CARRIED.

C. Consider Extending the Rate Freeze to the End of the Year

Possible Action: Adopt Resolution 2022-XX approving the extension of the rate freeze to the end of the calendar year.

Mr. Coyan presented the staff report and explained his in-depth analysis of the repairs and projects needed within the next 40 years that total over \$113 million and recommended the rate be increased to the full amount authorized by the 2018 Prop 218 to save the ratepayers over a hundred million dollars over the next 40 years. He noted the current budget does not include the 5% rate increase.

Director Thornbrough stated there is no reason not to continue this rate freeze to the end of the year because the District will have to do another 218. He acknowledged that the General Manager's analysis can be useful when the Board considers a new 218.

President Saunders asked Legal Counsel if the District could go beyond the 5% increase per year. Barbara Brenner responded the District could increase up to the amount that was justified by the study.

Director Seaman commended the General Manager for wanting to work on the CIP projects and get more employees to do the work the look forward on how to make the district better by building the workforce.

Director Thornbrough motioned to adopt Resolution 2022-XX approving the extension of the rate freeze to the end of the 2022 calendar year. Director MacDonald seconded the motion.

Roll Call vote was taken:

Aye: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

Nay: None

The motion CARRIED

D. Consider Adopting Updated Schedules for Capital Facility Charges and Meter Installation Fees

Possible Action: Adopt Resolution 2022-XX approving updated Capital Facility Charges and Resolution 2022-XX approving meter installation fees.

Adam Brown summarized the staff report.

Director Stewart motioned to adopt schedules for both the Capital Facility Charges adopt Resolution 2022-XX approving updated Capital Facility Charges and Resolution 2022-XX approving the meter installation fees. Director Thornbrough seconded the motion.

Roll Call vote was taken:

Aye: THORNBROUGH, MACDONALD, SEAMAN,
STEWART, SAUNDERS

Nay: None

The motion CARRIED

E. Consider Approving a Request for Proposals for Consultant Services for the Auburn Lake Trails Wastewater Permit Application

Possible Action: Adopt Resolution 2022-XX approving issuance of the RFP for consultant services for the ALT Wastewater Permit Application

Water Resources Manager Alexis Elliott presented the staff report.

Public Comments: None

Director Seaman motioned to adopt Resolution 2022-xx authorizing the General Manager to execute the PSA for consulting services. Director MacDonald seconded the motion.

Roll Call vote was taken:

Aye: THORNBROUGH, MACDONALD, SEAMAN, STEWART,
SAUNDERS

Nay: None

The motion CARRIED

F. Consider Approving Issuance of Request for Qualifications (RFQ) of a CEQA Consultant

Possible Action: Adopt Resolution 2022-XX authorizing the General Manager to issue an RFQ.

Adam Brown presented the staff report.

Public Comments: Cherie Carlyon asked for a clarification and Mr. Brown .

Director MacDonald motioned to adopt Resolution 2022-XX authorizing the General Manager to issue a request for qualifications for a CEQA Consultant. Director Stewart seconded the motion.

Roll Call vote was taken:

Aye: THORNBROUGH, MACDONALD, SEAMAN,
STEWART, SAUNDERS

Nay: None

The motion CARRIED

G. Consider Approving Costs Related to the District's Participation in the Garden Valley 4th of July Parade and Community Event Booth

Possible Action: Adopt Resolution 2022-XX Approving Costs for District participation in the Garden Valley 4th of July Parade and Community Event

Public Comments: Cherie Carlyon stated the Fire Chief will be Grand Marshall

Director Seaman motioned to approve participation in the Garden Valley 4th of July event. MacDonald seconded the motion.

Roll Call vote was taken:

Aye: THORNBROUGH, MACDONALD, SEAMAN, STEWART,
SAUNDERS

Nay: None

The motion CARRIED

10. PUBLIC HEARING – PROP 4 APPROPRIATIONS LIMIT

Possible Action: Receive public testimony and adopt Resolution 2022-XX establishing Appropriation Limit amount.

It was determined that Agenda Item 10 was inadvertently not reflected in its entirety in the posted agenda necessitating the rescheduling of this public hearing to July 12, 2022.

11. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

President Saunders summarized the follow up and agenda items to move forward:

- *Check the website for the link to the LIRA Program.*
- *Director Seaman will attend LAFCO meeting on June 21 regarding the municipal service reviews.*
- *Staff will check into duplication of bill inserts in irrigation and treated water bills.*
- *The Board policy for the review of Director stipends will be added to the next agenda.*

12. NEXT MEETING DATE AND ADJOURNMENT – The next Regular Meeting will be on July 12, at 2:00 P.M., at the Georgetown Divide Public Utility District, 6425 Main Street, Georgetown, California 95634.

Director Thornbrough motioned to adjourn the meeting. Director MacDonald seconded the motion. The motion passed by acclamation and the meeting was adjourned at 6:17 PM.

Adam Coyan, General Manager

Date

Records for May 2022
Georgetown Divide Public Utility District
2020 Water Transfer: Stumpy Meadows Reservoir
Tabulation of Reservoir Refill

Submitted on: 6/13/2022

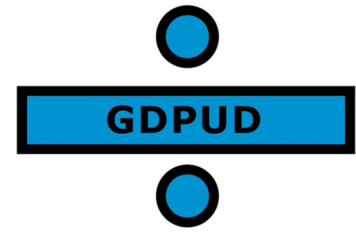
1	2	3	4	5	6	7	8	9	10	11	12	13	14
Date	Actual Storage, end of day (AF)	Transfer Account Balance, beginning of day (AF)	Transfer Account Balance, end of day (AF)	Theoretical Storage, end of day (without Daily Refill Volume) (AF)	Theoretical Storage, end of day (with Daily Refill Volume) (AF)	Allowable Storage, end of day (AF)	Daily Refill Volume (AF)	Cumulative Refill Volume, end of day (AF)	Delta Condition ⁽¹⁾	Excess American Release ⁽²⁾	Daily Refill Impact (AF)	Release to Eliminate Refill Impact (AF)	Cumulative Refill Impact, end of day (AF)
4/30/22			0					2,000					1,528
5/1/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/2/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/3/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/4/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/5/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/6/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/7/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/8/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/9/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/10/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/11/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/12/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/13/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/14/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/15/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/16/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/17/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/18/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/19/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/20/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/21/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/22/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/23/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/24/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/25/22	20,000	0	0	20,000	20,000	20,000	0	2,000	B	N	0	0.0	1,528
5/26/22	19,968	0	0	19,968	19,968	20,000	0	2,000	B	N	0	0.0	1,528
5/27/22	19,968	0	0	19,968	19,968	20,000	0	2,000	B	N	0	0.0	1,528
5/28/22	19,935	0	0	19,935	19,935	20,000	0	2,000	B	N	0	0.0	1,528
5/29/22	19,935	0	0	19,935	19,935	20,000	0	2,000	B	N	0	0.0	1,528
5/30/22	19,903	0	0	19,903	19,903	20,000	0	2,000	B	N	0	0.0	1,528
5/31/22	19,870	0	0	19,870	19,870	20,000	0	2,000	B	N	0	0.0	1,528

Notes

- (1) Enter value in the cell
- B = Delta in Balanced Conditions
- E = Delta in Excess Conditions

- (2) Y = Excess American Release in effect
- N = Excess American Release not in effect

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JULY 12, 2022
AGENDA ITEM NO. 5.A.1.**



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: APPROVAL OF MINUTES OF APRIL 26, 2022 SPECIAL BOARD MEETING

PREPARED BY: Jessica Buckle, Office/Finance Manager

APPROVED BY: Adam Coyan, General Manager

President Saunders informed staff that only a template of the minutes of April 26, 2022 was included in the June agenda packet that was approved by the Board under the Consent Calendar.

The minutes April 26, 2022 (attached) requires the Board's approval.



MINUTES

**SPECIAL MEETING OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
JOINT WORKSHOP OF THE BOARD OF DIRECTORS AND FINANCE COMMITTEE
ON THE DRAFT FY 2022-2023 OPERATING BUDGET AND CAPITAL IMPROVEMENT PLAN**

**TUESDAY, APRIL 26, 2022
4:30 PM – 6:00 PM**

**Georgetown Elementary School Library
6530 Wentworth Springs Road
Georgetown, CA 956345**

BOARD OF DIRECTORS

Michael Saunders, President
Mitch MacDonald, Vice President
Mike Thornbrough, Treasurer
Donna Seaman, Director
Gerry Stewart, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
 - Ensure high quality drinking water.
 - Promote stewardship to protect community resources, public health, and quality of life.
 - Provide excellent and responsive customer services through dedicated and valued staff.
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
-

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

- A. CALL TO ORDER – *President Saunders called the meeting to order at 4:37PM*
- B. ROLL CALL - *President Saunders, M. MacDonald, M. Thornbrough, D. Seaman, G. Stewart*
- C. PLEDGE OF ALLEGIANCE – *Director Seaman led in the Pledge of Allegiance.*

2. ADOPTION OF AGENDA

- A. *Motioned by Director M. Thornbrough to adopt the agenda, seconded by Director G. Seaman.*
- B. **ROLL CALL VOTE:**
- C. *AYES: M. MacDonald, M. Thornbrough, D. Seaman, G. Stewart and President Saunders*
- D. *NOES: NONE*
- E. *ABSENT/ABSTAIN: NONE*
- F. **THE MOTION PASSED**

3. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA) NONE

4. JOINT WORKSHOP ON THE DRAFT FY 2022-2023 OPERATING BUDGET AND CAPITAL IMPROVEMENT PLAN

A. INTRODUCTIONS – Director Michael Saunders, Board President

- Finance Committee members: Steve Miller, Andy Fisher, Marilyn Boehnke, and Bob Stoffregen. GDPUD staff: Carol Arquette (temp Admin Aide), Jessica Buckle (Office/Finance Manager), Adam Coyan (General Manager)

B. BUDGET REVIEW PROCESS – Director Mitch MacDonald, Vice-President

- We have a fully staffed Finance Committee. The committee has been looking at the budget to actuals for much of the year. The GM has been working with the Finance committee on a draft budget which was reviewed at the March 24, 2022 Finance Committee Meeting.
- **President Saunders:** The draft budget will be reviewed today and the draft for final will be presented at the May meeting. June is when we have to send in our final budget to the Assessor's office.

C. PRESENTATION OF DRAFT FY 2022-2023 OPERATING BUDGET AND CAPITAL IMPROVEMENT PLAN – Adam Coyan, General Manager

- **Coyan:** Grants column included for \$169,000, no penalties assessed for FY 2021-22, but projected to incur for FY 2022-23.
- **Dir D Seaman:** Pg 4 “no new housing starts” explain? **GM A Coyan:** There is no projected growth that will increase the water revenue.
- **Jessica Buckle:** The late fee and lock off notices are going out in the May 1 billing. Due to the required “60-day notice” to customers, late fees will begin July 31 and lock offs will begin August 15.
- **President Saunders:** customers with multiple miners’ inches for irrigation have dropped off decreasing the revenue in irrigation due to the monthly base charges. 33/67 is the split between CDS and non-CDS. CDS pays into their own reserve and savings reserve.
- **S Miller:** What about SMUD? There is a significant reduction, almost \$50K, from what was budgeted in FY 21-22 and next year. **GM A Coyan:** the projected FY 22-23 is \$86K and that's coming in low. The actual for FY 20-21 \$108K but the info wasn't available in TYLER. **S Miller:** What about this interest income, that's really taken a dive? **GM A Coyan:** the LAIF fund that we have is at .2% so on \$7Million dollars, we make around \$3K-\$6K in interest income, if we had that at 10% that would be an extra \$700K in revenue a year. That is something the board should task the Finance Committee in researching what accounts and long-term savings we should move to. **President M Saunders:** yes, we tasked the Finance committee to research that. However, we first need to determine which funds are restricted and not. Once we get that figured out, we can look into better investments.
- **President M Saunders:** Add subcategories for fuel, (i.e., Gas/diesel/propane). **GM A Coyan:** Tyler will have indicators that we can track. **S Miller:** regarding solar, is there a tax write off? **GM A Coyan:** I don't believe we get a benefit for the tax write off. **President M Saunders:** Remember when we're thinking solar, we are not just an offset, we're building an “energy portfolio” for resilience. We have to be able to run the plants when we lose power due to storms, PSPS. it's a cost benefit (solar, propane or diesel). We are moving toward energy production with our hydro's, we may be able to sell back the energy at a different rate than

residential people.

- **President M Saunders:** We are going to be doing another rate study, in order to have new rates and capital improvements, we want to have assets management and KASL study, we need to know what we need for the resiliency of the district with a priority list so we can program them into our Capital improvement. The automated meters project and the salary survey came from the grand jury findings, an outside entity requiring the district to complete these projects.
- **Dir D Seaman** – Why did we have D/O (Directors and Officers) insurance in 2020? **President M Saunders:** it may have been due to a pending lawsuit as it was applied throughout the district. On page 16, we're not projecting any building maintenance for the upcoming budget? **GM A. Coyan:** No, we have the infrastructure in the CIP, but those are not maintenance items.
- **Dir M MacDonald:** There is a change in the director's stipend, is that because we were without one for a year? It went up 11%. **GM A. Coyan:** yes, that was 2021-22.
- Person comment: What is the status of wages? Is there a determined increase for next year? **GM A Coyan:** Yes, the COLA (Cost of Living Adjustments) is based on the union contracts, it tops out at 4%. Our current contracts are in negotiations. Our current contract is expired, and we are still following the current contract. **President M Saunders:** When the staff salary survey comes back, that might increase salaries as well depending on if we are underpaid in the entire area. We are losing applicants to Placerville and Sacramento due to competitive wages.
- **GM A. Coyan:** one error on the previous report was the tunnel lining and inspection, it showed \$65K and \$150 on the CIP sheet. The other error was on the infrastructure. Those have both been updated on the website and updated pages given to the board.
- **Dir D Seaman:** The Parshall Flume, is that an estimate? It seems pretty low. **GM A Coyan:** That is an estimate to buy 3-4 flumes and have our own staff install them. **President M Saunders:** That is why we need to apply for grants, if we can get outside funding for these projects. Every dollar we get for projects, is money we save and end up net positive. **GM A Coyan:** The flumes are important for stream gauging to see if we have water loss from the ditch.
- **GM A Coyan:** CIP projects completed by our own staff and not sent out to RFP would be repairing the safety walkways, annual canal lining, some pump station retrofitting, Parshall flume installation, pressure regulating valves, replace air release valves and plant pressure relief valves. There is a lot that our own staff complete. **President M Saunders:** We do have a consultant/project manager, Coastline, however with the projects that we have planned, we will probably put out an RFP for consultant/project manager/Engineer so we have someone onsite who can do all of the project management and understand the sequence of events. **Dir G Stewart:** Big kudos to you if you can accomplish all of that with the size of this organization within a year. **President M Saunders:** This is our 5-year CIP list, so we don't need to worry about accomplishing it all in one year. **GM A Coyan:** The asset management software is a huge power tool because we can plug in the jobs, and it schedules them out. Now we can schedule out the maintenance and have it all documented and visible to the public.
- **S Miller:** I'm curious about the ditch lining and the cost benefit return on that. My understanding is that there is a savings of 600 ac/ft and there is a tremendous amount of loss. Is there a way to sell that water? The fall off at the end of the ditch just ends back up in the watershed. **GM A Coyan:** so when you get when you purchase irrigation water you have a valve and you turn it on and that's it. It's turned on May 1 and you do not ever adjust that

valve and then you turn it off at the end of irrigation season. The way it really works, is people have it on, they say they're getting too much water, then they go up there and they adjust it down and then what happens is now the extra water it's going off the end of the ditch. Then the ditch tender comes and he's doing the readings at the Parshall flumes, notices that we have too much water and adjusts the ditch water. It takes 3 days to a week before that adjustment catches up 70 miles down the ditch. Then they customer who shut his valve down, adjusts it back to get more water and then customers down the ditch don't have enough water. The main waste of water on the ditch is customers not following irrigation policy.

President M Saunders: One thing we can do is recycle. Is there a way to pump the fall off back up the ditch again? How much is that going to cost? Is that a cost benefit? That's why the ditch lining is a recommendation. We have considered a piping ditch which conflicts with fire mitigation. **Dir D Seaman:** There's an irrigation committee starting up May 19, 2022. They will address most of these questions. **Dir M Thornbrough:** Technically we have already been paid for that water. The water that falls off of the ditch is already sold and bought.

- **Dir M MacDonald:** What is the water wheel? Is that for power generation? **GM A Coyan:** Yes, some of them float in the ditch or sit under a spill gate and those are for micro-generation. That was put in just for planning. We have someone coming to do take a tour of the ditch and look things over to see if we have enough water to see if it would even be feasible to put out an RFP. They're doing that for free, the company name is "Helios Atlas". At our dam, we don't have power, so it would be nice to have a microgrid for our guys to use power tools or devices.
- **GM A Coyan:** I put the North Fork American River pumping station as a placeholder item. It is absolutely imperative that GPUD get a secondary source of water. I know it's a huge cost with a new water tank and a mile or 2 of line. There are thick books in my office on prior studies. This may affect water supply during prolonged periods of drought.
- **GM A Coyan:** The AMI meter infrastructure, that's something that's going to be an ongoing project. We will put towers so we can activate all of the meters for a real-time read. So, when rate payers get leaks, they won't be stuck with a 2-month bill. Some bills are over \$2,000 and with a leakage consideration which is 40% of that, you're still stuck with a large bill.
- **President M Saunders:** Project management forms, we have an example of a form the Finance Committee was requesting. It is a way to keep track of the projects and how much we've spent to date on a project. **Dir D Seaman:** There should be a line to add CEQA information or a check list added to the form.
- **President M Saunders:** That was one of the benefits of Tyler. Tyler let's us do the monthly, let us know the percentage changes, which we were kind of able to do with MOM but it required a lot of going to spreadsheets and Excel with mom. The program is a lot more versatile for the finance committee and for the board, but it also does more stuff for the staff as well. It's going to be able to implement with all of our things. The asset management, the AMR service, it will be a powerful tool.
- **S Miller:** Are you confident that Tyler will be able to give you the cash flow information? **President M Saunders:** There's an asset management program that we're purchasing that will do the asset management and this will be outside of Tyler. **S Miller:** That will be dollars over time? **President M Saunders:** Yes, and it will also have priority listing eg: A1, A2, A3... all the way down so you will be able to see which projects we prioritize over time for our CIP, which determines the projects we do first.
- **President M Saunders:** There is handout that the board and finance committee has, it will be

attached to the minutes. In relation to the need for secondary sources of water in relation to the CIP; There was a study done with the El Dorado Water Agencies, which was in conjunction with Placer, Sacramento, and other counties. It did a study of the American River Basin. It was a drought contingency plan to show what the resiliency is that is needed for the entire water agencies and districts based on climate, weather, drought, and fire. It shows their recommendations for every district. **(see attachment 1)** In order to get grants, we need to build these projects into the 5–10-year plan and then we can apply for the larger grants. Some specific vulnerabilities directly related to our district are: reduce surface water availability, (we only have one water source) unreliable groundwater supply, limited ability to share supply, We get \$108K per year from SMUD for our water rights to Loon Lake for 10K acre ft of water. We could look into getting our water rights back. 5-10 year recommendations are: 1. Construct a Canyon Creek reservoir; 2. Put more lining in the ditches and restore deterioration in treated pipeline; 3. Between EID and GPUD – regain our water rights with Loon Lake, build a conveyance system through Rubicon; 4. Digging down in Stumpy to augment our surface water storage. **(see attachment 2)**

- **Finance Committee Andy Fisher:** Every county is required to have a pre-hazard mitigation plan that they update every 5 years and that can be a pathway to federal dollars. Have we been asked to participate in that plan? It's a county level, office of Emergency Services usually. Pre-hazards include fire mitigation and anticipating the water quality damage after a fire or drought. **President M Saunders:** I'm planning on having a town hall for fire mitigation, emergency hazards to go over that. Our region 9 director for FEMA is the one that we would contact for those grants. There is up to one billion dollars throughout the country for pre-hazard mitigation. Our pumping stations are wood, if they burn in a forest fire, there goes our ability to pump water.

ATTACHMENTS

1. American River Basin Study
2. CIP 5-10 year projects

D. QUESTIONS AND ANSWERS

E. NEXT STEP IN THE PROCESS – Review of Proposed Budget and Capital Improvement Plan at the Regular Board Meeting of May 10, 2022.

5. Consider Authorizing the District to Conduct Meetings by Teleconference during the Period May 1 – May 31, 2022, as provided by Assembly Bill 361.

Possible Action: Approve Resolution 2022-29 authorizing the District to continue teleconference meetings during the period May 1 to May 31, 2022.

- *Motioned by Director M. Thornbrough to approve agenda items 5. Seconded by Director D. Seaman*
- **ROLL CALL VOTE:**
- *AYES: M. MacDonald, M. Thornbrough, D. Seaman, G. Stewart and President Saunders*
- *NOES: NONE*
- *ABSENT/ABSTAIN: NONE*
- **THE MOTION PASSED.**

6. NEXT MEETING DATE AND ADJOURNMENT – The next Regular Meeting will be on May 10, 2022, at 2:00 P.M. at the Georgetown Divide Public Utility District, 6425 Main Street, in Georgetown. Details to follow.

- *Motioned by Director M. Thornbrough to adjourn. Seconded by Director M. MacDonald*

- **ROLL CALL VOTE:**
- *AYES: M. MacDonald, M. Thornbrough, D. Seaman, G. Stewart and President Saunders*
- *NOES: NONE*
- *ABSENT/ABSTAIN: NONE*
- **THE MEETING ADJOURNED.**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District Office by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on April 19, 2021.

Adam Coyan, General Manager

Date

DRAFT

AMERICAN RIVER BASIN STUDY

PROJECT PURPOSE

The American River Basin Study (ARBS) leverages recent investments in analytical tools for local project operations in the upper American River Basin, and information on regional infrastructure capacity. The study will form a comprehensive, basin-wide analytical framework for unifying Federal and regional planning. Refined hydrology to be developed through the ARBS will be used to assess regional and agency-specific vulnerability to climate change and the effectiveness of identified mitigation and adaptation strategies.



CITY OF FOLSOM



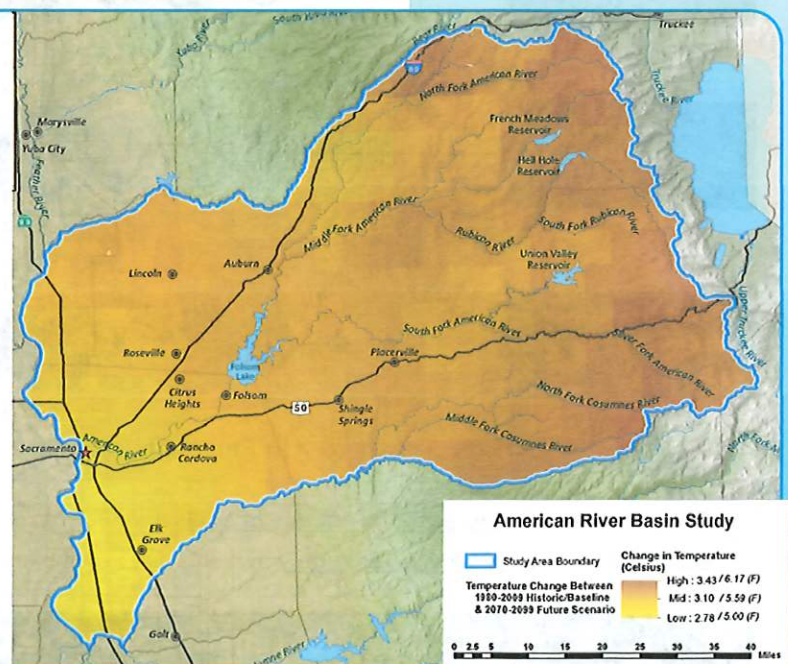
REGIONAL APPROACH TO ADDRESS CLIMATE CHANGE AND WATER SUPPLY IMBALANCE

Build from the U.S. Department of the Interior, Bureau of Reclamation's (Reclamation) Sacramento and San Joaquin Rivers Basin Study (SSJRBS), completed in March 2016.

- ▶ Forecasts the potential impacts of climate change on water supply, water quality and critical habitat within California's Central Valley.
- ▶ Included 60,000 square mile study area for the SSJRBS encompasses all main tributaries within the Central Valley as well as the Sacramento-San Joaquin Delta (Delta), the largest estuary on the west coast of North America.
- ▶ Outlines projected impacts from climate change on various natural resources and presents portfolios of broad adaptive strategies for consideration by water agencies and other interests.
- ▶ Opportunities to improve Reclamation's flexibility in operating Folsom Reservoir to meet flow and water quality standards and protect endangered fishery species in the American River.

STUDY OBJECTIVES

- ▶ Address regional demand-supply imbalance and infrastructure deficiencies under the threat of climate change.
- ▶ Improve regional self-reliance and collaboration for sustainable water resources management and quality of life.
- ▶ Integrate regional water supply reliability with operational flexibility for Reclamation's Folsom Dam and Reservoir to help meet all authorized purposes of the CVP.
- ▶ Align regional water management strategies and planning efforts with those of Reclamation.



Integrated Regional Watershed Management Program: River Models & Water Supply Alternatives

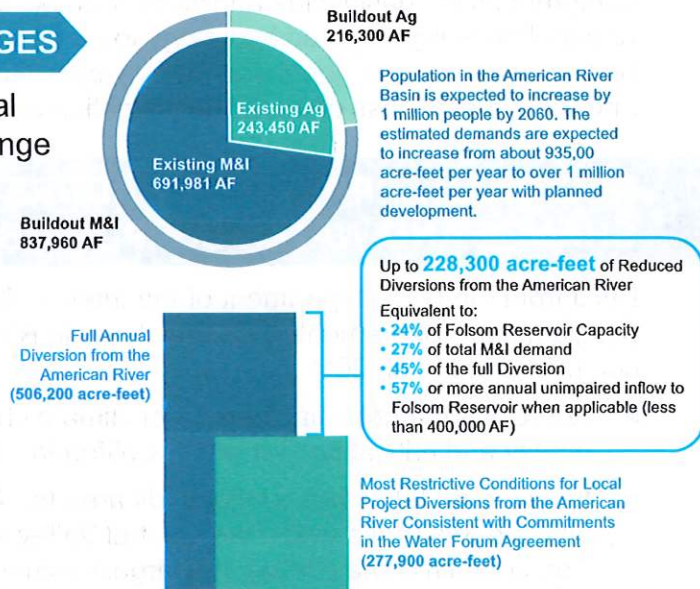
Several complementary cost-share efforts have been identified that will assist in development of the ARBS, including:

- ▶ Regional Water Reliability Plan
- ▶ Inflow Temperature Regression Model for Folsom Lake
- ▶ Folsom Reservoir CE-QUAL-W2 Model
- ▶ Lake Natoma CE-QUAL W2 Model
- ▶ Lake Natoma CE-QUAL W2 Model
- ▶ Lake Natoma CE-QUAL W2 Model
- ▶ Lake Natoma CE-QUAL W2 Model
- ▶ Lower American River HEQ 5Q Model Update
- ▶ Alder Reservoir Feasibility Update
- ▶ Alder Reservoir Options Development Analysis

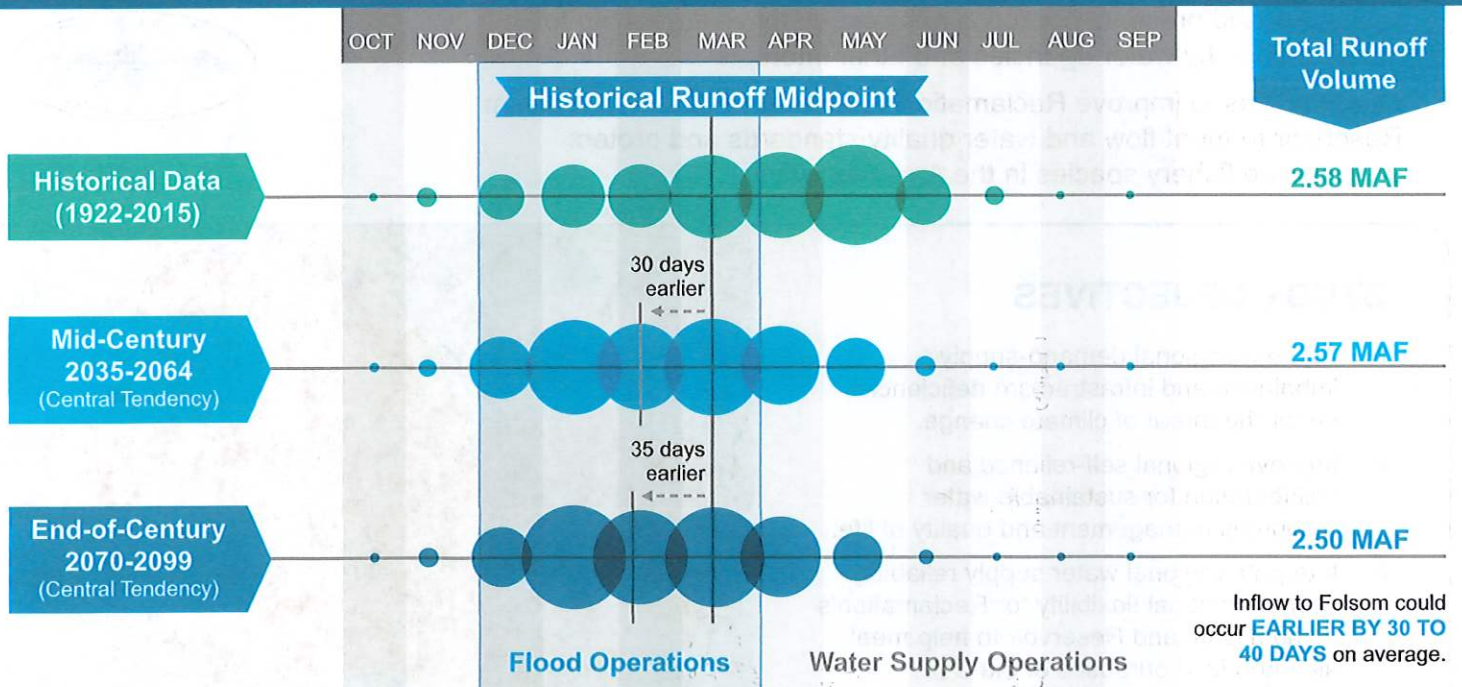
MAGNITUDE AND FREQUENCY OF WATER SHORTAGES

The historic drought serves as an indicator of the potential future supply and demand imbalances under climate change that include the following:

- ▶ Part of SMUD's hydropower system called the Upper American River Project (UARP)
- ▶ Population growth
- ▶ Revised CVP Operations
- ▶ Water Right Curtailments and Facility Constraints
- ▶ Gap between Federal and Local Project Operations
- ▶ Climate Change



POTENTIAL EFFECTS ON WATER SUPPLY AVAILABILITY AND FLOOD OPERATIONS



- Earlier runoff would **increase the chance of spills** from Folsom reservoir during flood season.
- Earlier runoff would **reduce water supply** available during summer and fall for M&I, ecosystem, hydropower irrigation, recreation, etc.

For more information visit EDWaterAgency.com

A public agency created under the 1959 El Dorado County Water Agency Act.

<p>Construct Canyon Creek Reservoir to provide water supply redundancy and improve reliability</p>	<p>GDPUD</p>	<p>Agency</p>	<p>Augment Surface Water Storage</p>	<p>This is a storage project on Canyon Creek below the confluence with Dark Canyon Creek. Water will be conveyed through 2.6 miles of pipeline and tunnel to a site north of Greenwood. It would provide gravity supply water to the western and southwestern portions of GDPUD's service area below 2,000 feet.</p>
<p>Line ditches/restore deteriorating pipelines to reduce conveyance losses and improve water supply reliability and efficiency</p>	<p>Agency</p>	<p>Agency</p>	<p>Agency</p>	<p>This will install a gravity flow intertie using Highway 49 as a conduit, strengthening the mutual aid program between public water agencies, and increasing regional collaboration. This has been previously examined by EID. Another intertie location could be between Swansboro (near Mosquito) and GDPUD area via USFS roads/public lands. The intertie could be a raw water route for future GDPUD water rights from SMUD facilities under the Agency's 1927 water rights process and drought water supply storage rights in Union Valley Reservoir.</p>
<p>Construct intertie between EID and GDPUD to improve water supply reliability during drought conditions</p>	<p>EID, GDPUD</p>	<p>Agency</p>	<p>Improve/Expand Water Infrastructure</p>	<p>This will consist of increasing storage capacity at Stumpy Meadows Reservoir.</p>
<p>Enlarge Stumpy Meadows Reservoir to increase storage capacity and water supply reliability</p>	<p>GDPUD</p>	<p>Agency</p>	<p>Augment Surface Water Storage</p>	<p>This will consist of increasing storage capacity at Stumpy Meadows Reservoir.</p>
<p>Construct Rubicon River Diversion Conveyance System from South Fork Rubicon to Pilot Creek upstream of Stumpy Meadows Reservoir to provide water supply redundancy and improve reliability</p>	<p>GDPUD, SMUD</p>	<p>Agency</p>	<p>Construct Surface Water Diversions</p>	<p>This will construct a gravity diversion conveyance system from the South Fork of the Rubicon to Pilot Creek upstream of Stumpy Meadows Reservoir. It will require Agency to negotiate with SMUD under the reopener provision of the El Dorado-SMUD Cooperation Agreement and would likely require payment to SMUD</p>

RESOLUTION NO. 2022-XX
OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE
PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM ON
MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS
OF THE LEGISLATIVE BODIES OF THE GEORGETOWN DIVIDE SPECIAL UTILITY
DISTRICT FOR THE PERIOD AUGUST 1, 2022 TO AUGUST 31, 2022
PURSUANT TO BROWN ACT PROVISIONS

WHEREAS, the Georgetown Divide Special Utility District (“District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, and

WHEREAS, the Board of Directors previously adopted a Resolutions finding that the requisite conditions exist for the legislative bodies of the Georgetown Divide Public Utility District to conduct remote teleconference meetings without compliance with Paragraph (3) of Subdivision (b) of Section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in Section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS emergency conditions persist in the District, specifically, a State of Emergency has been proclaimed by the Governor due to the COVID-19 Pandemic; and

WHEREAS, the District also has a COVID-19 policy recommending social distancing measures; and

WHEREAS, as a consequence of the California State of Emergency caused by the COVID-19 Pandemic emergency persisting, the Board of Directors does hereby find that the legislative bodies of the District shall continue to conduct their meetings without compliance

with Paragraph (3) of Subdivision (b) of Government Code Section 54953, as authorized by Subdivision (e) of Section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in Paragraph (2) of Subdivision (e) of Section 54953; and

WHEREAS, the Georgetown Divide Public Utility District will hold its meetings via Zoom teleconference and make the access available to the public via video or phone.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF GEORGETOWN DIVIDE SPECIAL UTILITY DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of date of March 4th, 2020.

Section 3. Remote Teleconference Meetings. The General Manager and legislative bodies and committees of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings in accordance with Government Code Section 54953(e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until August 31, 2022, or until the Board of Directors adopts a subsequent resolution in accordance with Government Code Section 54953(e)(3) to extend the time during which the legislative bodies and committees of District may continue to teleconference without compliance with Paragraph (3) of Subdivision (b) of Section 54953.

PASSED AND ADOPTED by the Board of Directors of Georgetown Divide Public Utility District on this 12th day of July 2022, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Michael Saunders, President, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Attest:

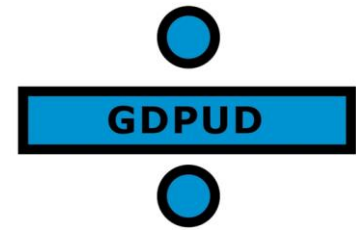
Adam Coyan, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2022-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on this 12th day of July 2022.

Adam Coyan, Clerk and Ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JULY 12, 2022
AGENDA ITEM NO. 5.C.**



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: CONSIDER AUTHORIZING REIMBURSEMENT FOR DIRECTOR EXPENSES RELATED TO PARTICIPATION IN THE 2022 ANNUAL SPECIAL DISTRICT LEADERSHIP CONFERENCE

PREPARED BY: Jessica Buckle, Office/Finance Manager

APPROVED BY: Adam Coyan, General Manager

BACKGROUND

In the past, Directors have participated in conferences, workshops and training offered by the California Special Districts Association (CSDA) to connect with other special districts in the state. Membership with the CSDA has also offered opportunities for keeping up and advocating for legislation related to special districts.

DISCUSSION

The CSDA's 2022 Special District Leadership Academy Conference, is scheduled for August 22-25, 2022, in Palm Desert, California. The conference registration form is included as Attachment 1.

In accordance with Board adopted District policy, conference attendance and travel by Directors is paid on a reimbursement basis. Directors must pay for their own conference registration fees, hotels, travel, and meals, then request reimbursement after attending the conference and reporting back to the full Board. Cash advances or use of District credit cards for these purposes is not permitted.

FISCAL IMPACT

The expenditure for participation in the CSDA Special District Leadership Academy Conference was included in the FY 2022-23 budget. The attached Registration Form details the conference costs.

CEQA ASSESSMENT

This is not a CEQA Project.

RECOMMENDED ACTION

Adopt Resolution 2022-XX approving reimbursement for expenses related to participation by Directors at the CSDA 2022 Special District Leadership Academy Conference and reimbursement for conference registration.

ALTERNATIVES

(a) Request substantive changes to the Resolution for staff to implement; (b) Reject the Resolution.

ATTACHMENTS

1. CSDA 2022 Special District Leadership Academy Conference Registration Form
2. Resolution 2022-XX



**California Special
Districts Association**
Districts Stronger Together

Board Meeting of July 12, 2022
AGENDA ITEM 5C
[Attachment 1](#)

2022 CSDA Annual Conference & Exhibitor Showcase

*The Leadership Conference
for Special Districts*

August 22–25, 2022
Palm Desert, California





Attendee Registration Form

INCLUDE FORM WITH PAYMENT.

Hotel Reservations

JW Marriott Desert Springs Resort & Spa

Room reservations for the CSDA Annual Conference and Exhibitor Showcase begin at \$139 plus tax plus discounted \$15 resort fee. The room reservation cut-off is July 22, 2022; however, space is limited and may sell out before this date.

Information regarding hotel reservations and link to book in the CSDA room block will be emailed to the registered attendee within 24 hours of registration.

Registration Fees Include:

- ◆ President’s Reception with the Exhibitors
- ◆ Keynote Sessions
- ◆ Continental Breakfast with the Exhibitors
- ◆ Lunch with the Exhibitors
- ◆ Mix and FlaMingle in the Exhibit Hall
- ◆ SDRMA Full Plated Breakfast
- ◆ Legislative Update Luncheon
- ◆ All Breakout Sessions
- ◆ “Taste of the City” Reception
- ◆ Closing Breakfast

Name:		Title:	
District:			
Address:			
City:		State:	Zip:
Phone:		Fax:	
Email:		Website:	
Special Needs (include dietary):			
Emergency Contact:			
Conference Registration Fees		Early Bird (on /before July 22, 2022)	Regular (after July 22, 2022)
<input type="checkbox"/> CSDA Member - Full Conference		\$ 650.00	\$ 725.00
<input type="checkbox"/> Non-member - Full Conference		\$ 975.00	\$ 1,085.00
<input type="checkbox"/> Guest of a Member - Full Conference (Cannot be from a district/company) <input type="checkbox"/> Vegetarian		\$ 350.00	\$ 425.00
<input type="checkbox"/> Guest of a Non-member - Full Conference (Cannot be from a district/company) <input type="checkbox"/> Vegetarian		\$ 525.00	\$ 635.00
<input type="checkbox"/> CSDA Member - One-day registration <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday		\$ 375.00 each day	\$ 400.00 each day
<input type="checkbox"/> Non-member - One-day registration <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday		\$ 560.00 each day	\$ 600.00 each day
Separate Registration Fees		Member	Non-member
<input type="checkbox"/> Pre-Conference Workshop: SDLA Module 1: Governance Foundations - Aug. 22		\$ 225.00	\$ 340.00
<input type="checkbox"/> Pre-Conference Workshop: So, You Want to Be a General Manager - Aug. 22		\$ 100.00	
<input type="checkbox"/> Pre-Conference Workshop: Special District Finance Professionals Forum - Aug. 22		\$ 50.00	\$ 100.00
<input type="checkbox"/> Pre-Conference Tour: SCE Green Energy Tour (includes lunch) - Aug. 22		\$ 10.00	
<input type="checkbox"/> SDLF Scramble for Scholarships Golf Tournament (includes lunch) - Aug. 22		\$ 120.00	
<input type="checkbox"/> SDLF “Taste of the City” Casino Night Reception (Guests only) - Aug. 24		\$ 80.00 CSDA Member Guest	\$ 120.00 Non-member Guest
			TOTAL
Payment Information			
Payment type: <input type="checkbox"/> Check <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> AMEX <input type="checkbox"/> Discover			
Account name:		Account Number:	
Expiration date:	CVC:	Authorized Signature:	
3 Ways to register: 1. ONLINE by visiting conference.csdanet.net . 2. FAX 916-520-2465. 3. MAIL to CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814. Check should be made payable to: California Special Districts Association.			

Cancellations/Substitution Policy: Cancellations must be in writing and received by CSDA no later than Thursday, July 22, 2022. All cancellations received by this date will be refunded less a \$75 processing fee. There will be no refunds for cancellations made after July 22, 2022. Substitutions are acceptable and must be done in writing no later than August 12, 2022 at 5:00 p.m. Please submit any cancellation notice or substitution request to meganh@csda.net or fax to 916-520-2465.

Consent to Use Photographic Images: Registration and attendance at, or participation in, CSDA meeting and other activities constitutes an agreement by the registrant to CSDA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities.

Anti-Discrimination and Harassment Policy: CSDA is dedicated to a harassment-free event experience for everyone. Our Anti-Discrimination and Harassment Policy can be found under “CSDA Transparency” at www.csdanet.net/about-csda/who-we-are.

RESOLUTION 2022-XX

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT
AUTHORIZING REIMBURSEMENT OF CONFERENCE-RELATED EXPENSES RELATED TO
PARTICIPATION BY DIRECTORS IN THE CALIFORNIA SPECIAL DISTRICTS
ASSOCIATION 2022 SPECIAL DISTRICT LEADERSHIP ACADEMY CONFERENCE**

WHEREAS, the 2022 Special Districts Leadership Academy Conference of the California Special Districts Association (CSDA) is scheduled for August 22–25, 2022, in Palm Desert, California; and

WHEREAS, the General Manager and Directors of the Georgetown Divide Public Utility District have participated in conferences offered by CSDA to connect and stay current with the water industry; and

WHEREAS, in accordance with Board-adopted District policy, expenses for conference attendance and travel by Directors are paid for on a reimbursement basis with conference attendees providing a report to the Board of Directors on conference activities; and

WHEREAS, funds have been included in the 2022/2023 Fiscal Year Budget for expenditures related to participation in the CSDA Special Districts Leadership Academy Conference.

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT THAT reimbursements for conference-related expenses for participation by Directors who attend the 2022 CSDA Special District Leadership Academy Conference are approved.

PASSED AND ADOPTED on this 12th day of July 2022, by the following vote:

AYES:

NAYS:

ABSENT/ABSTAIN:

Michael Saunders, President
Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

ATTEST:

Adam Cohan, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of Resolution 2022-XX duly and regularly adopted by the Board of Directors of the Georgetown Divide Public Utility District, County of El Dorado, State of California, on the 12th day of July 2022

Adam Cohan, Clerk and ex officio
Secretary, Board of Directors
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT