



AGENDA

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**TUESDAY, JUNE 8, 2021
2:00 P.M.**

BOARD OF DIRECTORS

Michael Saunders, President
Mitch MacDonald, Vice President
Mike Thornbrough, Treasurer
Donna Seaman, Director
Gerry Stewart, Director

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
 - Ensure high quality drinking water.
 - Promote stewardship to protect community resources, public health, and quality of life.
 - Provide excellent and responsive customer services through dedicated and valued staff.
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
-

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE AT

<https://us02web.zoom.us/j/88984306955?pwd=ZWRvNGZzOHF4emsxTVJCcE83RzdZUT09>

MEETING ID: **889 8430 6955** AND PASSWORD: **008914** OR VIA TELECONFERENCE BY CALLING 1-669-900-6833, MEETING ID: **889 8430 6955** AND PASSWORD: **008914** AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT. PLEASE NOTE THAT ANY PERSON ATTENDING VIA TELECONFERENCE WILL BE SHARING THE PHONE NUMBER FROM WHICH THEY CALL IN WITH THE BOARD AND THE PUBLIC.

We encourage Board members and participants to join the teleconference 15 minutes early. Due to high call volumes, we ask that Board members and participants retry calling in if there is a busy signal or if you cannot successfully connect to the meeting when you call in.

Out of respect for the meeting and others in attendance via teleconference and videoconference, please adhere to the guidance below for addressing the Board of Directors for both items on the agenda and a matter that is not on the agenda.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item, provided they are first recognized by the presiding officer. The Board President will call for public comment on each agenda item. Those wishing to address the Board on a matter that is not on the agenda and within the jurisdictional authority of the District may do so during the Public Forum portion of the agenda. Please be aware of the following procedures for speaking during Public Forum or public comment sessions:

1. Please use the raise your hand feature when you wish to address the Board or, if participating via teleconference, dial *9 to indicate you would like to speak. The President will call upon you by addressing you by the name or phone number indicated.
2. Comments are to be directed only to the Board.
3. The Board will not entertain outbursts from the audience.
4. There is a three-minute time limit per speaker.
5. The Board is not permitted to act on items addressed under Public Forum.
6. Disruptive conduct shall not be permitted.
7. Persistence in disruptive conduct shall be grounds for removal of that person's privilege of address.

The Board President is responsible for maintaining an orderly meeting.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. ADOPTION OF AGENDA

3. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

ANNOUNCE CLOSED SESSION AND ADJOURN OPEN SESSION TO CLOSED SESSION

4. ADJOURN TO CLOSE SESSION

Public Employment (Gov. Code, § 54957)

Title: General Manager

ADJOURN CLOSED SESSION AND OPEN REGULAR SESSION

REPORT OUT OF CLOSED SESSION

5. PROCLAMATIONS AND PRESENTATIONS

Proclamation Commemorating the 75th Anniversary of the formation of GDPUD.

Possible Action: Adopt Proclamation Commemorating the 75th Anniversary of the formation of the Georgetown Divide Public Utility District on June 4, 1946.

6. FY 2021-2022 BUDGET REVIEW

Possible Action: Receive update on Budget review process, provide additional staff direction, and set date for adopting Final Budget.

7. CONSENT CALENDAR – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar.

A. Approval of Minutes

1. Special Meeting May 27, 2021 (Budget Workshop)
2. Special Meeting May 24, 2021
3. Special Meeting May 25, 2021
4. Regular Meeting May 11, 2021

B. Financial Reports

1. Month-End Check Report

C. Consider Participation in the Garden Valley 4th of July Parade/Booth

Possible Action: Register for a GDPUD booth and Designate volunteers to represent the District with a Booth at the Garden Valley 4th of July E.

8. INFORMATIONAL ITEMS

A. Board Reports

B. General Manager's Report

C. Operation Manager's Report

D. Water Resources Report

9. COMMITTEES

A. Finance Committee – Steven Miller, Chair

B. Ad Hoc Grant Writing Committee - President Saunders

C. Ad Hoc Committee for the Finance Committee Policy - Director MacDonald and Director Thornbrough

D. Ad Hoc Committee for Policy Manual – To be appointed.

E. Ad Hoc Committee for the Special Audit – Director Saunders

10. NEW BUSINESS

A. Consider Adopting the Urban Water Management Plan

Possible Board Action: Approve Resolution 2021-21 adopting the 2020 Urban Water Management Plan

B. Instant Runoff Election for Special District Representatives to LAFCO

Possible Action: Fill out ballot electing Special District Representatives to LAFCO for official submittal to LAFCO.

C. Consider Nomination to the ACWA Region 3 Board

Possible Action: Adopt Resolution 2021-22 nominating Director Saunders to the ACWA Region 3 Board

D. Consider Suspending GDPUD Liens for 2021

Possible Action: Adopt Resolution 2021-23 suspending GDPUD liens for 2021.

E. Consider Customer Irrigation Change in Flow

Possible Action: Make a determination on the customer request and provide direction to Staff.

F. Setting a Date for Public Hearing to Establish the Proposition 4 Appropriations Limit for the 2021-2022 Fiscal Year

Possible Action: Adopt Resolution 2021-24 setting a date for a Public Hearing.

11. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

NEXT MEETING DATE AND ADJOURNMENT – The next Regular Meeting will be on July 13, 2021, at 2:00 P.M. via teleconference. Details to follow.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District Office by telephone at 530-333-4356 or by fax at 530-333-9442. Requests must be made as early as possible and at least one-full business day before the start of the meeting. In accordance with Government Code Section 54954.2(a), this agenda was posted on the District’s bulletin board at the Georgetown Divide Public Utility District office, at 6425 Main Street, Georgetown, California, on June 4, 2021.



June 4, 2021

Jeff Nelson, Interim General Manager

Date



PROCLAMATION

COMMEMORATING THE 75TH ANNIVERSARY OF THE FORMATION OF THE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

WHEREAS, the Georgetown Divide Public Utility District (District) is celebrating its 75th anniversary during 2021 and 2020; and

WHEREAS, the District was formed on June 4, 1946, however, the origins of District facilities can be traced back to 1852 and the El Dorado, Pilot and Rock Creek Canal Companies, one of the first water purveyors in the State of California; and

WHEREAS, the mission of the District has been:

- ❖ to provide reliable water supplies.
- ❖ ensure high water drinking water,
- ❖ promote stewardship to protect community resources, public health, and quality of life,
- ❖ provide excellent and responsive customer services through dedicated and valued staff, and
- ❖ ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.

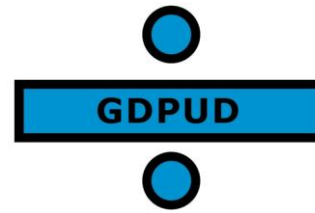
WHEREAS, the Board wishes to celebrate this milestone by allowing the electronic use of a temporary logo acknowledging the 75th Anniversary from the date of this proclamation ending June 3, 2022.

NOW, THEREFORE, be it proclaimed that the Board of Directors of the Georgetown Divide Public Utility District do hereby celebrate the formation of the District by proclaiming June 4, 2021 – June 4, 2022, as “*GDPUD Year of its Founders*” to the commemorate the 75th Anniversary of its formation.

Michael Saunders
President, Board of Directors
Georgetown Divide Public Utility District

Dated: _____

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 8, 2021
AGENDA ITEM NO. 6**



AGENDA SECTION: BUDGET REVIEW

SUBJECT: UPDATE ON THE FY 2021-2022 BUDGET REVIEW

PREPARED BY: Jeff Nelson, PE, Interim General Manager

APPROVED BY: Jeff Nelson, PE, Interim General Manager

BACKGROUND

The Georgetown Divide Public Utility District Interim General Manager presented the Draft FY 2021-2022 Draft Budget during the Budget Workshop on May 27, 2021. Comments were received and the Board of Directors provided direction to Staff. The need to convene a Special Meeting of the Finance Committee to review the draft budget before the June 8, 2021, Regular Meeting was announced.

DISCUSSION

District Staff met with the Finance Committee on Wednesday, June 2, 2021 where they fielded questions, received requests for additional information and received general feedback on the draft budget. Staff are working on gathering the additional information requested by the Finance Committee. In addition, the Finance Committee will be forwarding additional questions to staff, through the Board liaisons, for staff to review and response.

Staff are working with the financial consultant, Kristen West of Eide Bailey, on updating the budget tables and preparing a report on District reserve funds.

FISCAL IMPACT

None

CEQA ASSESSMENT

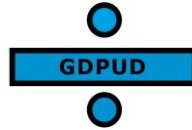
This is not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors of the Georgetown Divide Public Utility District (GDPUD) schedule a Special Meeting during the week of June 14, 2021, to review the Final FY 2021-22 Budget for adoption.

ALTERNATIVES

Reject Staff's recommendation; or offer alternative approach to finalizing the FY 2021-22 Budget.



MINUTES

SPECIAL JOINT MEETING

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS AND FINANCE COMMITTEE

6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634

THURSDAY, MAY 27, 2021
2 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

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-

BOARD OF DIRECTORS

Michael Saunders, President
Mitch MacDonald, Vice President
Mike Thornbrough, Treasurer
Donna Seaman, Director
Gerry Stewart, Director

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 2:12 PM by Director Saunders.

ROLL CALL:

DIRECTORS PRESENT: THORNBROUGH, MACDONALD, SEAMAN, SAUNDERS

DIRECTOR ABSENT: STEWART (Director Stewart joined the meeting at 3:50 PM)

OTHERS PRESENT: FINANCE COMMITTEE MEMBERS: Steven Miller, Marilyn Boehnke, Andy Fisher

General Manager Jeff Nelson

Director Saunders led in the Pledge of Allegiance.

2. ADOPTION OF AGENDA

**MOTIONED BY DIRECTOR THORNBROUGH TO ADOPT THE AGENDA.
SECONDED BY DIRECTOR MACDONALD.**

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, SAUNDERS

ABSENT: STEWART

3. **PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President, to enable the Board to complete its agenda within a reasonable time.

No public comment.

4. BUDGET WORKSHOP

Presentation of Draft FY 2021/2022 Budget

Possible Action: Discuss and provide direction to staff.

General Manager Jeff Nelson described some of the challenges Staff had to overcome in preparing the draft Budget: the resignation of Financial Analyst Christina Greek just a month ago and using the new accounting system for the first time. He acknowledged the assistance provided by financial consultant Kristen West of E Bailey who was available to help answer questions.

*Mr. Nelson then provided an overview of the Draft FY 2021-22 Budget through a Power Point slides (**Attachment 1**) with the following budget highlights:*

Water Fund (Fund 100)

- *The budget does not include any rate increases any time during the fiscal year.*
- *Fund revenue is estimated to be \$5,324,956 with operating budget of \$5,253,480 reflecting a 3.6% increase compared to FY 2020-2021.*
- *The net surplus is \$71,475.85 including proposed Capital Outlays of a little over \$70,000.*
- *Staff is still working through the different reserve funds which will be presented at the next Board meeting.*

Zone Fund (Fund 200)

- Will increase from \$200,317 to \$221,401.
- Operating costs will decrease from \$338,819 to \$281,193.
- The deficit of approximately \$60,000 will be made up from the ALT Zone Fund.

Mr. Nelson described the department codes for expenditures, provided a summary of projected revenues pointing out again that a rate increase is not included, and provided a pie chart showing percentage of expenses by department.

Director Saunders then provided an overview of the Budget process through a Power Point presentation (**Attachment 2**).

The Budget Report was then reviewed and discussed and included an exchange of questions and answers. Below is a recap of some of the comments, requests, questions/answers that was exchanged during the remainder of the workshop:

COVID-related Revenue Losses. Director Saunders asked Staff to identify all COVID-related losses in revenue to use for reimbursement. Mr. Nelson indicated that Staff has been tracking these losses including needed office supplies and office renovation as inquired by Director Seaman. Director Saunders stated the District may also have an opportunity to apply for reimbursement for projected losses because of economic and financial challenges faced during the pandemic including revenue losses due to rate freeze. He pointed out that special districts, as an essential service, have not received any COVID rescue funds.

Capital Improvement Plan will be presented at the next regular Board meeting.

Reserve Funds. Director Saunders asked for details in reserves. The revenue from the Temporary Water Transfer was moved into the CIP reserve account. Mr. Nelson stated Staff is still working on the reserves and this will be presented at the next Board meeting.

Renumbering of Pages in the Report. It was noted the page numbering was confusing and Staff was asked to renumber the pages.

Reallocation of Labor Costs. In response to Steve Miller, Mr. Nelson and Mr. Creeks explained that some personnel costs were reallocated and reassigned to different Departments to be more accurately reflect where labor costs are being charged.

Costs Due to Aging Infrastructure. Director MacDonald asked if there is a trend that costs are related to aging infrastructure. Darrell Creeks confirmed that things installed 30 to 40 years ago are failing and needing to be replaced.

Overtime. Director Saunders stated that quarterly reports provided information to track overtime. With these reports the Board could pinpoint what and when overtime was needed. He emphasized the need for an Asset Management Program to track when it is time to replace infrastructure as opposed to continuing to apply a band-aid.

Capital Expenses and Operational Costs. Director Thornbrough commented there should not be any capital expenses included in the operations budget. Mr. Nelson explained that

related capital expenses are summarized at the end of each department budget as Capital Outlays.

Legal Counsel Costs. Cherie Carlyon commented that the budgeted amount of \$200,000 for legal counsel was excessive and the amount for the new audit should be a little bit higher. Mr. Nelson acknowledged that the Board may want to reduce the budgeted amount for legal services and indicated he may increase the amount for the new audit.

Additional Board Input. Mr. Nelson invited Board members to send additional input on the Budget to Board President Michael Saunders. Director Saunders indicated he would pass on any additional comments from the Board to the General Manager.

Convening of Finance Committee Meeting. Mr. Miller stated he would like to convene a meeting of the current Finance Committee as soon as possible to review the draft Budget line by line and bring questions back to the Staff through the Board liaison. Director Saunders stated he would like to provide the new Finance Committee members, Marilyn Boehner and Andy Fisher, with a primer on the Brown Act before the meeting.

Rate Study. Mr. Nelson stated he had forgotten to include the cost for a rate study and will add that to the draft Budget.

5. **NEXT MEETING DATE AND ADJOURNMENT** – Next Regular Meeting is June 8, 2021, at 2:00 P.M.

MOTIONED BY DIRECTOR THORNBROUGH TO ADJOURN. SECONDED BY DIRECTOR MACDONALD.

The motion passed by acclamation. The meeting was adjourned at 4:28 PM

ATTACHMENTS:

- (1) Power Point Overview of Draft Budget
- (2) Power Point Presentation by Director Saunders

Jeff Nelson, PE, Interim General Manager

Date



1

Highlights of Draft FY 2021/22 Budget

- ▶ Water Fund (Fund 100)
 - ▶ Draft FY 2021/22 budget does not include any rate increases for fiscal year
 - ▶ Fund revenue is estimated at \$5,324,956.00, compared with a proposed operating budget of \$5,253,480.15 (\$5,183,480.15 + \$70,000.00, see below)
 - ▶ Capital Outlays in board packet do not include \$70,000 for lining/gunning of ditches/canals which will be added to final budget
 - ▶ Comparing FY 20/21 budget (\$5,068,743.00) to the draft FY 21/22 budget (\$5,253,480.15) results in a 3.6% increase
 - ▶ Draft budget results in a net surplus of \$71,475.85 (\$141,475.85 - \$70,000), including proposed Capital Outlays
 - ▶ Other Capital Improvement projects and Reserve fund balances will be presented at next Board meeting
- ▶ Zone Fund (Fund 200)
 - ▶ Revenue will increase from \$200,317.00 to \$221,401.00
 - ▶ Operating Costs will decrease from \$338,819.00 to \$281,193.00
 - ▶ Deficit will be made up from ALT Zone Fund (current balance is \$996,701.07)

2

Department Codes

Dept. #	Name/Description
5100	Source of Supply - Activities related to maintenance and operation of upper canal system from Stumpy Meadows Reservoir to Tunnel Hill. In addition, monitoring of the Pilot Creek watershed hydrologic.
5200	Transmission & Distribution of Raw Water - Activities related to conveyance of raw water, including transmission of raw water to treatment plants.
5300	Water Treatment - Activities related to treatment plants and treating water for domestic use.
5400	Transmission & Distribution of Treated Water - Activities related to operation & maintenance of significant infrastructure involved in getting treated water to the customers.
5500	Customer Service - Activities directly related to helping customers in the office and meter reading for field staff. In the office: Answering customer phone calls and working at the counter are coded here.

3

Department Codes

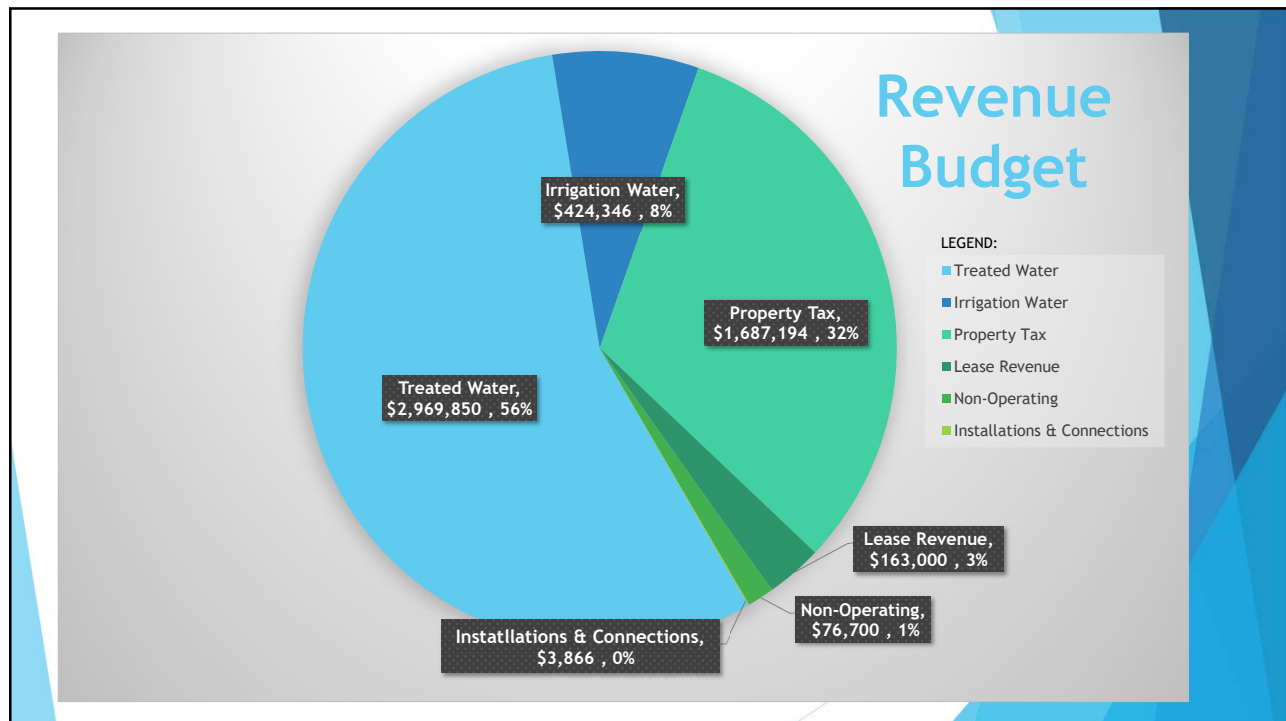
Dept. #	Name/Description
5600	General & Administration - Activities not directly attributable to any one other department but supporting the other Departments of the District. Examples: Payroll, accounts payable, board meeting preparation and other administrative duties like office machine support, account work and staff meetings.
5601	Sub-department of G & A above - This department will be used to track director costs.
5900	Hydroelectric - Activities related to hydroelectricity and only used with Fund 30.
6700	Zone - Activities related to overseeing waste disposal and compliance with the Waste Discharge Requirements imposed by the State of California and used primarily with Fund 40, 41 and 42.
7100	District Non-Operating - Non-operating activities; an example is interest on debt or investment in capital transactions.

4

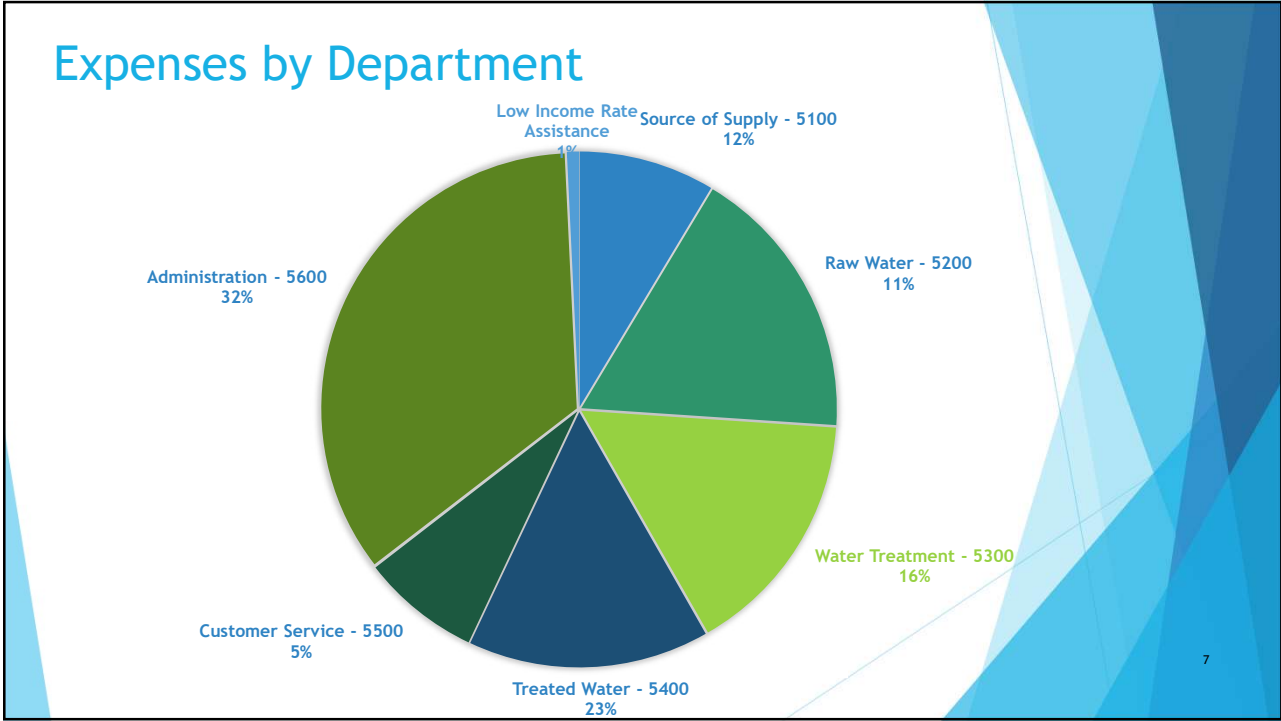
Summary of Revenue Budget

Fund Category	2019-2020 Total Activity	2020-2021 YTD Activity Through May	Parent Budget 2020-2021 Adopted	Comparison 1 Budget 2021-2022 Requested	Comparison 1 to Parent Budget Increase/ (Decrease)
Category 40 – OPERATING REVENUE					
• Water Sales - Treated	2,745,822.69	2,533,096.58	2,969,850.00	2,969,850.00	0.00
• Water Sales - Irrigation	407,856.13	396,098.96	424,346.00	424,346.00	0.00
• Property Tax	1,710,211.38	1,680,722.00	1,687,194.00	1,687,194.00	0.00
• Lease Revenue	108,769.82	70,102.46	163,000	163,000	0.00
Total Category 40	4,972,660.02	4,680,020.00	5,244,390.00	5,244,390.00	0.00
Category 41 – NON-OPERATING REVENUE					
Total Category 41	92,402.74	1,990.64	76,700.00	76,700.00	0.00
Category 42 – INSTALLATIONS AND CONNECTIONS					
Total Category 42	54,006.36	165,452.74	3,866.00	3,866.00	0.00
TOTAL REVENUE	5,119,069.12	4,847,463.38	5,324,956.00	5,324,956.00	0.00

5




6



7

DIRECTION TO STAFF


8

A high-speed photograph of water being poured into a pool of water, creating a dynamic splash with many bubbles and ripples. The water is clear and blue, set against a light, hazy background.

Michael Saunders
President, Board of Directors, GDPUD
Brief Overview (New Board members)

A graphic of a cyan scroll with a black outline, set against a black background. The scroll is partially unrolled, with the top and bottom edges curving inward. The text "Thank You" is written in a black, elegant cursive font across the center of the scroll.

Thank You



**Interim General Manager - Jeff Nelson
Management Analyst - Christina Greek
Financial Consultant - Kirsten West
Admin Asst/Board Clerk - Gloria Omania
Operations Manager - Darrell Creeks
Water Resources Manager - Adam Brown**

Board Treasurer - Mike Thornborough

A high-speed photograph of water being poured into a pool, creating a dynamic splash with many bubbles and ripples. The water is clear and blue, set against a light, bright background.

Transfer

Due to the timing -

**After End of Fiscal Year Budget
After the Audit**

**Only way to capture the transfer of surplus to the
reserves is in the FY Budget**

A high-speed photograph of water splashing, creating a dynamic blue and white background. The water is captured in mid-air, with droplets and bubbles visible, creating a sense of movement and freshness.

Transfer

**Board set this to 120 days to Operating Reserve
Rest to surplus**

2020-2021

**Due to reasons including, current economic condition
COVID - 150 days to Operating Reserve - Water Operating
General fund 10**

\$616,134 transfer to Capital Reserve

A high-speed photograph of water splashing, with a clear stream of water falling from the top left and creating a large splash with many bubbles at the bottom. The background is a soft, out-of-focus light blue.

Current Prop 218

**Operations/ Maintenance
Emergency Reserves
Capital Replacement Program**

**Capital Replacement Program
\$1 million/yr → 10 years → \$10 million**

A high-speed photograph of water splashing, with a clear stream of water falling from the top left and creating a wide, turbulent splash at the bottom. The water is bright blue and clear, with many small bubbles visible. The background is a light, hazy blue.

Budget

Operations/Maintenance - General Fund

**Assets/Improvement/Emergencies - Fund through
Reserves**

**As money is transferred each year into reserves -
How we purchase Assets and Take on Improvements**

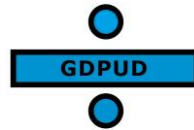
**Prioritize these through Capital Improvement Plan
And fund these through the Reserves**

A high-speed photograph of water splashing, with a clear stream of water falling from the top left and creating a wide, shallow splash with many small bubbles and droplets. The background is a soft, out-of-focus light blue.

**Also have to approve our updated
Capital Improvement Plan**

**Update Grants, SRF loans to see where our Reserve
funding levels are**





MINUTES

SPECIAL MEETING

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**TUESDAY, MAY 25, 2021
2:00 P.M.**

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
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BOARD OF DIRECTORS

Michael Saunders, President
Mitch MacDonald, Vice President
Mike Thornbrough, Treasurer
Donna Seaman, Director
Gerry Stewart, Director

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Director Saunders called the meeting to order at 2:02 PM

DIRECTORS PRESENT: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

Director Thornbrough led in the Pledge of Allegiance.

2. ADOPTION OF AGENDA

MOTION BY DIRECTOR STEWART SECONDED THORNBROUGH

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

The motion passed.

3. PUBLIC FORUM – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments,

must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the

public meetings as President, Vice President, or Director, followed by the Board member's individual last name. No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President, to enable the Board to complete its agenda within a reasonable time.

No public comments.

ANNOUNCE CLOSED SESSION AND ADJOURN OPEN SESSION TO CLOSED SESSION

4. ADJOURN TO CLOSED SESSION

Public Employment (Gov. Code, § 54957)

Title: General Manager

Director Saunders adjourned to closed session at 2 :05 PM

ADJOURN CLOSED SESSION AND OPEN REGULAR SESSION

REPORT OUT OF CLOSED SESSION

Director Saunders opened the meeting to regular session at 5:09 PM.

Director Saunders reported that the Board is continuing with General Manager recruitment.

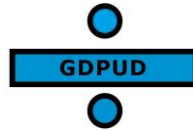
5. NEXT MEETING DATE AND ADJOURNMENT – A Special Joint Meeting of the Board of Directors and the Finance Committee is scheduled for Thursday, May 27, at 2 PM for a Budget Workshop. The next Regular Meeting is June 8, 2021, at 2:00 P.M.

MOTION BY DIRECTOR THORNBROUGH TO ADJOURN THE MEETING. SECONDED BY DIRECTOR MACDONALD.

The motion pass by acclamation. The meeting was adjourned at 5:11 PM.

Jeff Nelson, PE, Interim General Manager

Date



MINUTES
SPECIAL MEETING
GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634

MONDAY, MAY 24, 2021
4:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
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BOARD OF DIRECTORS

Michael Saunders, President
 Mitch MacDonald, Vice President
 Mike Thornbrough, Treasurer
 Donna Seaman, Director
 Gerry Stewart, Director

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Director Saunders called the meeting to order at 4:02 PM.

PRESENT: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

2. ADOPTION OF AGENDA

MOTIONED BY DIRECTOR STEWART TO ADOPT THE AGENDA. SECONDED BY DIRECTOR THORNBROUGH.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

The motion passed.

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must

be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President, to enable the Board to complete its agenda within a reasonable period of time.

No public comments.

ANNOUNCE CLOSED SESSION AND ADJOURN OPEN SESSION TO CLOSED SESSION

4. ADJOURN TO CLOSED SESSION

Public Employment (Gov. Code, § 54957)

Title: General Manager

The Board adjourned to closed session at 4:06 PM.

ADJOURN CLOSED SESSION AND OPEN REGULAR SESSION

REPORT OUT OF CLOSED SESSION

The Board returned to open session at 5:28. Director Saunders reported the Board is continuing with the General Manager recruitment.

5. NEXT MEETING DATE AND ADJOURNMENT – The next Regular Meeting is June 8, 2021, at 2:00 P.M.

Director Saunders stated the next Special Meeting is scheduled for May 25, 2021, at 2 PM. He also noted that the Special Meeting for the Budget Workshop is set for Thursday, May 27, 2021, at 2 PM.

MOTION BY DIRECTOR MACDONALD TO ADJOURN THE MEETING. SECONDED BY DIRECTOR THORNBROUGH

The motion passed by acclamation. The meeting was adjourned at 5:30 PM.

Jeff Nelson, PE, Interim General Manager

Date



MINUTES

SPECIAL MEETING

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

**MONDAY, MAY 17, 2021
4:00 P.M.**

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
 - Ensure high quality drinking water.
 - Promote stewardship to protect community resources, public health, and quality of life.
 - Provide excellent and responsive customer services through dedicated and valued staff.
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long-term needs.
-

BOARD OF DIRECTORS

Michael Saunders, President
Mitch MacDonald, Vice President
Mike Thornbrough, Treasurer
Donna Seaman, Director
Gerry Stewart, Director

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Director Saunders called the meeting to order at 4:00 PM

ROLL CALL

DIRECTORS PRESENT: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

Director MacDonald led in the Pledge of Allegiance.

2. ADOPTION OF AGENDA

MOTIONED BY DIRECTOR SEAMAN TO ADOPT THE AGENDA. SECONDED BY DIRECTOR THORNBROUGH

ROLL CALL VOTE:

AYES: THORNBROUGH, SEAMAN, STEWART, SAUNDERS

ABSENT: MACDONALD (Director MacDonald was logged into closed session).

The motion passed.

- 3. PUBLIC FORUM** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Public members desiring to provide comments, must be recognized by the Board President, and speak from the podium. Comments must be directed only to the Board. The public should address the Board members during the public meetings as President, Vice President, or Director, followed by the Board member's individual last name. No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the President, of that person's privilege of address. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President, to enable the Board to complete its agenda within a reasonable period of time.

No public comments.

ANNOUNCE CLOSED SESSION AND ADJOURN OPEN SESSION TO CLOSED SESSION

4. ADJOURN TO CLOSED SESSION

Public Employment (Gov. Code, § 54957)

Title: General Manager

Director Saunders adjourned to closed session at 4:04 PM.

ADJOURN CLOSED SESSION AND OPEN REGULAR SESSION

The Board returned to open session at 5:25

REPORT OUT OF CLOSED SESSION

Director Saunders stated there was nothing to report. The Board may hold a special meeting before the Budget Workshop, tentatively scheduled for May 27, 2021, to try to have something to report before the June regular meeting.

- 5. NEXT MEETING DATE AND ADJOURNMENT** – The next Regular Meeting is June 8, 2021, at 2:00 P.M.

Motioned by Director MacDonald to adjourn. Seconded by Director Thornbrough.

The motion passed by acclamation. The meeting was adjourned at 5:26 PM.

Jeff Nelson, PE, Interim General Manager

Date



MINUTES

**GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT BOARD OF
DIRECTORS 6425 MAIN STREET, GEORGETOWN, CALIFORNIA 95634**

TUESDAY, MAY 11, 2021

2:00 P.M.

MISSION STATEMENT

It is the purpose of the Georgetown Divide Public Utility District to:

- Provide reliable water supplies.
 - Ensure high quality drinking water.
 - Promote stewardship to protect community resources, public health, and quality of life.
 - Provide excellent and responsive customer services through dedicated and valued staff.
 - Ensure fiscal responsibility and accountability are observed by balancing immediate and long- term needs.
-

BOARD OF DIRECTORS

Michael Saunders, President

Mitch MacDonald, Vice President

Mike Thornbrough, Treasurer

Donna Seaman, Director

Gerry Stewart, Director

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Director Saunders called the meeting to order at 2:01 PM.

ROLL CALL:

***DIRECTORS PRESENT: THORNBROUGH, MACDONALD, SEAMAN, STEWART,
SAUNDERS***

***OTHERS PRESENT: GENERAL MANAGER JEFF NELSON, LEGAL COUNSEL
BARBARA BRENNER***

Director Seaman led in the Pledge of Allegiance.

2. ADOPTION OF AGENDA

Director Saunders requested flexibility with Agenda Item 8B as to when this item would be taken up to ensure all applicants are present for the interviews.

MOTIONED BY DIRECTOR THORNBROUGH TO ADOPT THE AGENDA WITH CHANGES. SECONDED BY DIRECTOR MACDONALD.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

THE MOTION PASSED.

3. PUBLIC FORUM (ONLY ITEMS THAT ARE NOT ON THE AGENDA)

Cherie Carlyon stated she emailed the questions she raised at the last regular meeting regarding checks to Director Saunders and then to Jeff Nelson and has not received a response. Mr. Nelson apologized for the oversight indicating he would get answers to her in the next couple of weeks.

4. PROCLAMATIONS AND PRESENTATIONS

5. CONSENT CALENDAR – Any member of the public may contact a Board member prior to the meeting to request that an item be pulled from the Consent Calendar.

A. Approval of Minutes

1. Special Meeting April 29, 2021
2. Special Meeting April 27, 2021
3. Special Meeting April 22, 2021
4. Regular Meeting April 13, 2021

B. Financial Reports

1. Month-End Check Report

Director Saunders pulled Item 5B Financial Reports.

Cherie Carlyon asked that the spelling of her name be corrected in the minutes.

MOTION BY DIRECTOR STEWART TO APPROVE THE MINUTES (ITEM 5A) WITH CORRECTIONS. SECONDED BY DIRECTOR THORNBROUGH.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

The motion passed.

The Board then discussed **Agenda Item 5B.**

Director Saunders indicated the conversion to Tyler is not completed so staff is not able to produce additional financial reports. He inquired about Check # 32108 and Christina Greek indicated this was a payment to Becky Siren for work related to the Urban Water Management Plan.

In response to Director Saunders, Mrs. Greek stated Check # 32087 was a payment to the Department of Water Resources for the Stumpy Meadows dam permitting fees.

Public Comment:

Cherie Carlyon inquired about Check #30082 in the amount of \$8,000. Darrell Creeks stated this was a delayed payment to Bay Area Coating Consulting Services (BACCS) for inspection services for the water storage tank project completed last summer.

Ms. Carlyon asked why there was a new contract with Ms. Siren when Adam Brown was hired to do this work. The General Manager stated Mr. Brown needed help preparing this 660-page report that most agencies pay a consultant \$60-80,000 to do an Urban Water Plan. Mr. Nelson added this expense was included in the approved Budget.

Ms. Greek informed to Ms. Carlyon that Check # 32122 was for locks for the office upgrades.

Ms. Carlyon inquired about Check #4161 to Western Hydraulics. Mr. Nelson stated this is a current contract that has nothing to do with the water transfer. They provide ongoing professional services approved by the Board. Director Saunders added this service had to do with the gages.

Director Saunders stated that eventually the customers will be able to look up check numbers themselves with the new Tyler system.

MOTION BY DIRECTOR SEAMAN TO RECEIVE AND FILE AGENDA ITEM 5B FINANCIAL REPORTS. SECONDED BY DIRECTOR STEWART.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

The motion passed.

6. INFORMATIONAL ITEMS

A. Board Reports

Director Stewart indicated she had nothing to report.

Director Thornbrough stated he had nothing to report. Director Saunders noted that Director Thornbrough will be attending EDWA in the morning.

Director Seaman also had nothing to report. Director Saunders commented that he will share with Director Seaman a complimentary registration for the CSDA Legislative Day scheduled for May 18-19.

Director MacDonald reported that he attended the ACWA conference. Voting members changed the structure of the Finance Committee making it a nine-member committee chaired by two Executive Committee members. Workers Comp rates were reduced statewide by 10%. Dental and vision rates remain the same with expected increased costs due to postponements for procedures due to the pandemic. In conclusion, Director MacDonald stated the District will need to factor into the budget any increase in cost for this line item.

Director Saunders reported that he attended the LAFCO meeting where they approved and adopted their 2021-22 budget.

He stated the water conservation workgroups continue to develop recommendations and guidelines for how urban water retailers will be able to set their water usage for indoor/outdoor residential standards and commercial landscape standards.

The ACWA Region 3 meeting was on May 9 and 10. The ACWA Spring Conference is scheduled for May 12-13 and Director Saunders highlighted some of the program offerings.

As Legislative Liaison, Director Saunders reported the Water Rate Assistance program is on the watch list as an “oppose to amend” because no funding is provided with support to use non-water revenue to fund it.

Director Thornbrough asked how the SB 222 Water Rate Assistance Program funds would be disbursed. Director Saunders indicated this has not yet been determined which is why this legislation is also on the “oppose to amend” watch list as the state tries to work with companies who already provide utility assistance. He pointed out the District already has a Low Income Assistance Program.

Director MacDonald raised the survey and analysis of square footage of irrigable land and discussion ensued about the inaccuracy of the irrigable land findings. Barbara Brenner commented that ACWA is all over this and there is no way these standards can remain as it is.

Public Comment: None

B. General Manager’s Report

Jeff Nelson stated he was sad to report that Christina Greek has resigned and next Friday will be her last day. Ms. Greek has worked very hard for the District and spent

a lot of time with the transition to Tyler from the antiquated MOMS (Multiple Operations Management System) software. The conversion is not 100% complete but almost there. Mr. Nelson wished Ms. Greek the best of luck.

Mr. Nelson stated Staff are working to finalize the budget and is thankful that Kristen West of Eide Bailey will be available to assist. In the meanwhile, Staff is finishing up the job description to recruit a replacement for Mrs. Greek. He also reported that the remaining Maintenance Worker I position was filled so the District is close to being fully staffed.

Public Comment:

Cherie Carlyon commented on using Eide Bailey to replace Ms. Greek. She claimed Eide Bailey charges \$300/hour compared to \$35/hour for accounting services through a temp agency. Mr. Nelson stated that Eide Bailey does not charge \$300/hour and acknowledged the value of having a financial consultant who is familiar with Tyler. In response to Ms. Carlyon's inquiry as to how the District would advertise to fill the opening, Mr. Nelson assured her the District will cast a very broad net to recruit qualified applicants and confirmed that the opening will be posted on the District website.

Director Saunders commented that he began working with Mrs. Greek when he was on the Finance Committee around 2017. He acknowledged that she had the difficult role of serving as the District's face for financial issues and had to respond to inquiries about money. The accounting software MOMS was archaic and created a lot of problems for the District. Director Saunders said Mrs. Greek worked on the RFP for a new software accounting system. He attended meetings with her when the Tyler system was selected to provide the District with a state-of-the-art system. Additionally, Mrs. Greek put in lots of time and effort to convert from MOMS to Tyler. He said it is sad that she won't see the fruits of her labor. He said he would like to invite Ms. Greeks to come back for Staff Appreciation Day. Director MacDonald said he would second that.

C. Operation Manager's Report

Darrell Creeks reported that the highest level at the Stumpy Meadows reservoir was 18,495 AF and it is slowly dropping since the irrigation season began.

Mr. Creeks reported that the treatment plants are producing more water in April than the last four Aprils. People tend to use more water due to the lack of rain and everything is so dry. There are currently no restrictions on water use.

He stated the crews have been very busy dealing with lots of issues with the open canals like we always have every year. Director MacDonald inquired about a ditch in Kelsey where water seem to disappear. Mr. Creeks responded that this is a phenomenon that he has observed his entire career as have others before him.

Water makes it to Kelsey quickly, remains for three days or so and then stops about

¼ mile from the end. He and others think the water is filling up a cavern underground because after some time (when it fills up) the problems go away. He said he would like to gunnite this area if funding is available.

In response to Director Saunders, Mr. Creeks stated the stream gauging absolutely shows where water is being released. He added that the District is sending less water than normal due to the ditch lining and maintenance work that has been done over the past few years. The gauging indicates that we are using less water, although there is still some water loss, and added that Mr. Brown is tracking this.

Public Comment:

Stephen Dowd stated he had three questions for Mr. Creeks: (1) do gophers have anything to do with water disappearing? (2) do you use new electronic meters when you need to replace old meters? (3) will the District have to pay back any acre feet to the Folsom Lake or Feds for not making the 20,000 AF this year and spilling?

Mr. Creeks stated that gopher holes and tunneling are a big problem.

In response to Mr. Dowd's second question, Mr. Creeks indicated the new electronic meters are expensive and because the District won't know what water meters will be installed throughout the District as part of the new water meter replacement project until the Contractor is selected, the District is using the standard relatively cheap meters until the new meters are selected.

Mr. Nelson answered Mr. Dowd's last question indicating the District does not know if they will have to pay back any water related to the water transfer at this time. So far there has been no pressure on the District to do so.

Director Saunders brought forth a question from a customer and Mr. Creeks responded that the District is 100% metered.

D. Water Resources Report

Adam Brown reported there has been a lot of property transfers and escrows that have kept the inspectors busy. He indicated there was nothing out of the ordinary to report for April.

Public comment: None.

7. COMMITTEES

A. Ad Hoc Grant Writing Committee - President Saunders

The committee will be meeting later this month and will have a report for the next meeting.

B. Ad Hoc Committee for the Finance Committee Policy - Director MacDonald and Director Thornbrough

Director MacDonald reported that the committee is in a holding pattern until the public members are selected and will then need to move forward quickly.

C. Ad Hoc Committee for Policy Manual – To be appointed.

Director Stewart volunteered to serve on this committee with Director Saunders.

D. Ad Hoc Committee for the Special Audit – Director Saunders

Nothing to report.

8. NEW BUSINESS

A. Consider Authorizing the General Manager to Sign Documents for the State Revolving Fund (SRF) Loan for the Automated Meter Replacement Project

Possible Board Action: Adopt Resolution 2021-18 authorizing the General Manager to sign documents for the SRF Loan for the AMR Project

Mr. Nelson reported that the loan application has been approved and the District received paperwork for executing the Loan Agreement so the District can receive the SRF loan disbursements for the meter project.

Mr. Brown stated the project began three years ago and this is the final step of the loan approval process. Once the loan agreement is executed, the Request for Proposals (RFP) will be issued, and bids received.

Legal Counsel Barbara Brenner stated this is a typical SRF loan requiring the District to establish a reserve account and meet other financial obligations of the loan agreement.

Director Saunders added that one of the Grand Jury reports for GDPUD recommended that the District replace the meters. The Board added this project to the Capital Improvement Plan with a commitment to seek a low interest loan and grants to help fund it.

Mr. Nelson stated the old meters have leaks, so the meter replacement project will allow the District to conserve water.

Director MacDonald posed a 3-part question: (1) how far are these meters projected to transmit; how will they be powered; and how will savings be reallocated?

Mr. Nelson explained this will depend on the manufacturer and the RFP process will assess that. Mr. Brown added that the transmission capability is typically topographically limited but it could be up to one mile. The meters are battery-operated with a mechanical feature if the battery runs out.

In response to Director Thornbrough, Mr. Nelson stated the District won't know how much of the \$500K grant will be used until we know how much the project will cost. One way or another, the grant will go toward the cost of meters.

After some additional discussion, Director Stewart commented this matter has been well covered and it was time to move forward and approve the Loan Agreement.

Public Comment:

Cherie Carlyon stated that Steve Palmer estimated a cost of \$1.8M for the meter replacement adding \$100,000 for training.

MOTIONED BY DIRECTOR STEWART TO ADOPT THE RESOLUTION AUTHORIZING THE GENERAL MANAGER TO EXECUTE THE SRF LOAN AGREEMENT. SECONDED BY DIRECTOR THORNBROUGH.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDER

The motion passed.

B. Consideration of Appointment to the Finance Committee.

1. Candidate Interviews
2. Board Vote on Appointment

Possible Action: Adopt Resolution 2021-19 appointing a public member to the Finance Committee.

Mr. Nelson presented the staff report and Director Saunders then initiated the candidate interviews.

Andy Fisher introduced himself as a resident of Cool since 1993. He has been a treated water customer since then and used the community septic system in Auburn Lake Trails until he moved out of ALT in 2001. He works for Placer County as Parks Administrator and oversees a \$7M operation with a similar size budget as GDPUD.

Director MacDonald asked as current and former FC appreciate work history at PCP Adm.

MOTION BY DIRECTOR STEWART TO APOINT ANDY FISHER TO THE FINANCE COMMITTEE. SECONDED BY DIRECTOR MACDONALD.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

The motion passed.

Marilyn Boehnke introduced herself as having lived in the area for 17 years and very interested in helping keep a good water supply while keeping the costs down. She is a current GDPUD customer. She stated she has administrative experience and worked with state government for many years doing budgets and worked with grants and contracts, so she has a good understanding of the Government codes.

Director MacDonald stated he had a chance to meet Ms. Boehnke when she applied for a directorship and was impressed with her financial experience.

MOTIONED BY DIRECTOR MACDONALD TO APPOINT MARILYN BOEHNKE TO THE FINANCE COMMITTEE. SECONDED BY DIRECTOR THORNBROUGH.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

The motion passed.

Public Comments: None.

C. Consideration of Letter in Support of the Georgetown Divide Fire Safe Council for Marshall Road Fuels Reduction Project.

Possible Action: Authorize the General Manager to send letter of support.

Gloria Omania provided a brief overview and Mark Fitzgerald of the Georgetown Divide Fire Safe Council gave a presentation.

Public Comment: None.

MOTION BY DIRECTOR THORNBROUGH TO SEND A LETTER OF SUPPORT. SECONDED BY DIRECTOR SEAMAN.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

The motion passed.

D. Consider Approving Reimbursement for Director Expenses Incurred for Participation in the ACWA 2021 Spring Conference

Possible Action: Approve Resolution 2021-20 approving expense reimbursement for ACWA 2021 Virtual Spring Conference

Mr. Nelson stated approving reimbursement for Director expenses related to participating in ACWA Conferences is a District policy. Director Saunders provided some additional background and indicated he planned to attend the Spring Conference.

Director MacDonald expressed an interest in attending the Fall Conference.

MOTION BY DIRECTOR MACDONALD TO APPROVE ATTENDANCE BY DIRECTOR SAUNDERS TO THE ACWA SPRING CONFERENCE. SECONDED BY DIRECTOR SEAMAN.

ROLL CALL VOTE:

AYES: THORNBROUGH, MACDONALD, SEAMAN, STEWART, SAUNDERS

The motioned passed.

9. PUBLIC HEARING – PUBLIC COMMENT ON THE GDPUD UPDATE TO THE 2020 URBAN WATER MANAGEMENT PLAN (UWMP)

A public hearing announcement was published in Georgetown Gazette on April 22, 27 and May 6 and issued in a press release on April 22, 2021. A copy of the Draft

2020 UWMP is available for review on the District's website at: https://www.gd-pud.org/files/0106b02cd/2020_UWMP_04222021_DRAFT.pdf

Director Saunders opened the public hearing and welcomed everyone in attendance. He stated this was a huge undertaking and thanked Water Resources Manager Adam Brown for all the time and hard work he put forth to prepare the Urban Water Management Plan.

Mr. Nelson stated this is a public hearing and we will accept and consider comments for inclusion into or modification of the UWMP. Then Staff will bring the plan back to the June regular board meeting for the Board's discussion and adoption.

*Mr. Brown used a slide representation (**Attachment 1**) to provide an overview of the plan which is required every five years by the Urban Water Management Plan Act. The 2020 Plan Update is due on July 1, 2021. Mr. Nelson gave Mr. Brown additional kudos for all the work he put into preparing this 660-page plan.*

The questions and answers that were exchanged, and the comments that were received are sorted and summarized below:

Usage and Water Losses

- *Director Thornbrough requested a clarification on the water usage data. Mr. Brown clarified that the difference between what the treatment plants are producing and what customers are purchasing for irrigation is the water losses. The District is trying to address these through the gauging system, gunniting of the ditches, and tracking water flows and usage. Mr. Brown confirmed water losses are currently around 4,000 AF. These losses are significant, and Mr. Nelson added that the amount of loss has decreased since the ditch gunniting program has commenced. Mr. Brown offered to provide an analysis of water losses that he prepared for the Board last Fall.*
- *Director Thornbrough also asked how water is being lost in the pressurized treated water system. Mr. Brown indicated it is a combination of main breaks,*

inaccurate meter readings, leaks and flushing. The water audit table in the report provides that data. Director Seaman posed additional points for clarification. Mr. Nelson summarized that we know how much water comes out of the treatment plants, and we know how much we sell to our customers, so the difference between two are the losses. The calculation of amount of water loss is fairly accurate, stated Mr. Nelson. He added that water loss is a concern and that is why the Staff wants to add stream gages to know where the losses are happening to get a better handle on it.

- *Director Seaman asked about water loss through the water treatment process. Mr. Nelson stated it is minimal because the water is recycled.*
- *Mr. Brown indicated to Director MacDonald that of the 4,000 AF of water loss, around 300-400 AF is potable water. He referenced the water audit (Table 4-2) in the report. Mr. Nelson further responded that the State is aware of these dynamics and the District's efforts to address water loss has and can continue to serve as a basis for grant eligibility.*
- *Director MacDonald asked about the water loss during the process of delivering water through the open canals. Mr. Brown stated he will provide such a report at the end of the irrigation system.*

Stumpy Capacity

- *Steve Dowd asked if Staff is sure there is a capacity of 20,000 AF. He stated there was concern that the sentiment from the King fire might have reduced the capacity at Stumpy. Mr. Creeks responded that the survey conducted in 2015 indicated the capacity was over 20,000 AF so the sentiment has not reduced the capacity. Mr. Nelson added that another survey should be done and will add this to the proposed budget.*

Requests for Clarification of References in Report

- *In response to Director Thornbrough, Mr. Brown identified the three unmetered governmental connections referenced in the report as the District Office and the two treatment plants.*
- *Ms. Carlyon asked about the population projections and Mr. Brown indicated it is based on service connections and not on residents.*

General Comments and Requests

- *Ms. Carlyon asked about the public hearing notification issued by the District and whether there was a 60-day notification requirement. Mr. Brown indicated the Act requires publication two times in the local newspapers. Mr. Brown indicated the notice was published three times and the Proof of Publication certificates are included in the report.*

Legal Counsel Barbara Brenner said there are different notification requirements depending on the public hearing. Mr. Brown confirmed that the District has

compiled with notification requirements for an UWMP; the Water Code has specific timeline.

- *Ms. Carlyon stated a copy of the power point slides was not included in the agenda packet and asked that it be attached to the minutes and posted on the website.*
- *Ms. Carlyon said it was difficult to find referenced tables because they were at the end of the report and asked if tables could be imbedded in the report where referenced. She pointed out the tables were imbedded at the point of reference in the 2015 UWMP.*
- *Ms. Carlyon noted the measurements in the tables do not always show if the number is in acre feet or cubic feet and asked if this could be clarified for each table.*

Director Saunders invited additional Board comments.

Director Stewart stated all the comments presented were appropriate and thought it would be nice if these comments could be submitted in written form to Staff.

Mr. Nelson stated all these comments are appreciated and will help Staff make the report as readable and accessible for the public as possible. He stated he preferred the comments in written form as suggested by Director Stewart, but will accept additional comments by email, by text, or by phone.

Director Saunders requested that Staff use the language that the State Water Resources Control Board uses so references match for clarity. It is also helpful that references match when applying for grants.

Director Saunders stated that the Water Shortage Contingency Plan does not include a provision regarding water transfers and refill agreements so we should see about adding that into the plan. Mr. Nelson indicated that he thought this has been included.

Director Saunders asked the Board to be familiar with the Water Shortage Contingency Plan and the Annual Water Assessment because those will be referenced when determining the District's annual water year.

Director Seaman acknowledged this report is a monster and is impressive.

Director Saunders announced the comment period will be extended to May 25, 2021. He added a continuance does not require additional notification but asked Staff to do what they could to get the word out. Mr. Nelson indicated it would be posted on the website.

Both Director Saunders and Mr. Nelson felt confident the District will meet the submittal deadline for the UWMP.

10. BOARD MEMBER REQUESTS FOR ADDITIONS TO FUTURE MEETING AGENDAS AND REQUESTS FOR INFORMATION OR RESEARCH TO BE COMPLETED BY STAFF – Opportunity for Board members to discuss matters of interest to them and provide input for future meetings as well as report on their District-related meeting attendance.

Director Thornbrough stated that at the last meeting it was discussed that a staff report on Inactive Meters was forthcoming.

Director MacDonald: said he would try to schedule a meeting of the Finance Committee.

In response to Director Seaman’s request for the Storm Water Management Plan for the District, Mr. Brown indicated there is a County Stormwater Management Plan which contains information for the District.

NEXT MEETING DATE AND ADJOURNMENT – The next Regular Meeting will be on June 8, 2021, at 2:00 P.M. via teleconference. Details to follow. Budget workshop in the next couple of weeks.

MOTION BY DIRECTOR THORNBROUGH TO ADJOURN. SECONDED BY DIRECTOR STEWART.

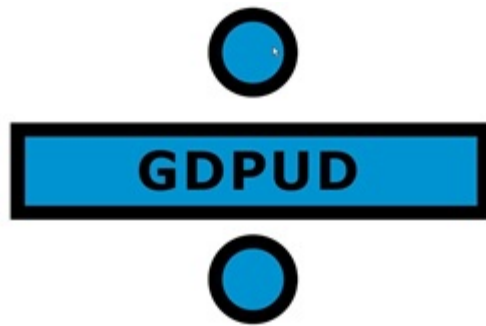
The motion passed by acclamation. The meeting was adjourned at 4:59 PM.

Attachments:

(1) Slide Presentation - Overview of UWMP

Jeff Nelson, Interim General Manager

Date



Georgetown Divide Public Utility District

2020 Urban Water Management Plan

Public Hearing

May 11, 2021

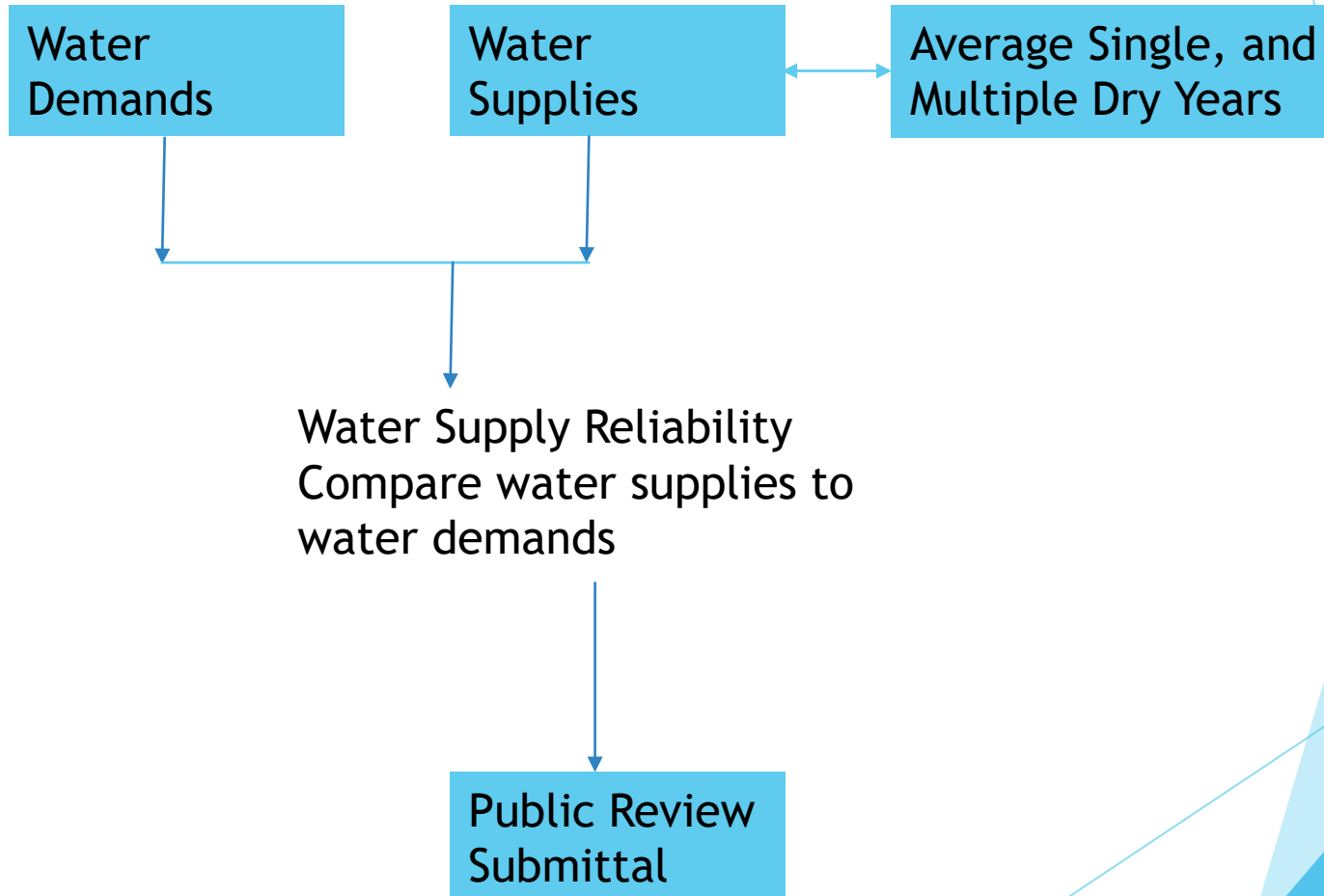
Purpose of Urban Water Management Plan (UWMP)

- Satisfy UWMP Act Requirements
- Submit UWMP every 5-years to Department of Water Resources (DWR)
 - 2020 Update due July 1, 2021
- Prepare UWMP to DWR 2021 UWMP Guidebook requirements for retail water suppliers
- Provide a 25-year comparison of water supplies and demands (to 2045)

Key Elements of 2020 UWMP

- **UWMP Preparation and Coordination**
- **System Description**
- **System Water Use**
- **System Supplies**
- **Water Supply Reliability Assessment**
 - **Normal, Single Dry and Five Consecutive Dry Years**
- **Drought Risk Assessment (5-years)**
 - **Starting after assessment for years 2021-2025**
- **Climate Change**
- **Energy Intensity**
- **Water Shortage Contingency Plan**
 - **Six Standard Water Shortage Levels**
 - **Seismic Risk Assessment**
- **Demand Management Measures**
- **Adoption and Submittal**

UWMP Flow Chart



Population Projection

Population - Current and Projected

Population Served	2020	2025	2030	2035	2040	2045(opt)
	9,112	9,600	10,115	10,657	11,228	11,830

Normal Year Supply and Demand Comparison

Normal Year Supply and Demand Comparison

	2025	2030	2035	2040	2045 (Opt)
Supply totals	20,000	20,000	20,000	20,000	20,000
Demand totals	9,175	9,256	9,338	9,424	9,516
Difference	10,825	10,744	10,662	10,576	10,484

Dry Year(s) Scenarios

Five-Year Drought Assessment					
	2021	2022	2023	2024	2025
Supply totals	11,060	11,060	11,060	11,060	11,060
Demand totals	9,200	9,219	9,239	9,258	9,278
Surplus/Shortfall	1,860	1,841	1,821	1,802	1,782
Savings	3,457	3,457	3,457	3,457	3,457
Revised Surplus	5,317	5,298	5,278	5,259	5,239

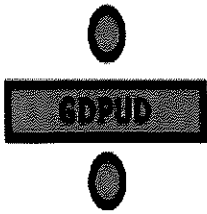
Key Findings

- **Projected 2040 Water Use**
 - ~1,800 ac-ft treated
 - ~5,000 ac-ft irrigation
 - Total annual demand ~9,500 ac-ft
- **The District has adequate supply to meet future demands.**
- **The District has mitigation methods to continue to provide a reliable and consistent supply of safe drinking water during drought conditions.**

Check Report

By Check Number

Date Range: 05/01/2021 - 05/31/2021



Georgetown Divide PUD

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: EDSB-El Dorado Savings Bank						
ACW05	ACWA/JPIA HEALTH	05/05/2021	Regular	0.00	40,619.89	32165
AFL01	AMERICAN FAMILY LIFE INS	05/05/2021	Regular	0.00	1,298.88	32166
ALLO1	ALLEN KRAUSE	05/05/2021	Regular	0.00	362.32	32167
AND01	ANDERSON'S SIERRA PIPE CO	05/05/2021	Regular	0.00	44.04	32168
ANS01	ANSWERING SPECIALISTS INC	05/05/2021	Regular	0.00	123.95	32169
ARA01	ARAMARK	05/05/2021	Regular	0.00	295.42	32170
ATT02	AT&T	05/05/2021	Regular	0.00	2,345.53	32171
ATT03	AT&T LONG DISTANCE	05/05/2021	Regular	0.00	80.94	32172
BJP01	BJ PEST CONTROL	05/05/2021	Regular	0.00	250.00	32173
CLS01	CLS LABS	05/05/2021	Regular	0.00	89.10	32174
COA01	COASTLAND CIVIL ENGINEERI	05/05/2021	Regular	0.00	2,806.25	32175
CWS01	CORBIN WILLITS SYS. INC.	05/05/2021	Regular	0.00	596.35	32176
DEL01	DEL PASO PIPE & STEELE	05/05/2021	Regular	0.00	1,385.48	32177
ELD03	EL DORADO COUNTY SHERIFF	05/05/2021	Regular	0.00	25.00	32178
FER01	FERRELLGAS	05/05/2021	Regular	0.00	2,184.40	32179
FER02	FERGUSON ENTERPRISES INC	05/05/2021	Regular	0.00	2,451.24	32180
GAR02	GARDEN VALLEY FEED & HDW.	05/05/2021	Regular	0.00	62.15	32181
GEO01	GEORGETOWN ACE HDW	05/05/2021	Regular	0.00	375.39	32182
GEO04	DIVIDE SUPPLY ACE HARDWAR	05/05/2021	Regular	0.00	1,293.20	32183
HAR03	HARRIS INDUSTRIAL GASES	05/05/2021	Regular	0.00	120.44	32184
HAR08	KEITH HARSTON, DC	05/05/2021	Regular	0.00	100.00	32185
ICM02	ICMA-R.T.-457 (ee)	05/05/2021	Regular	0.00	805.88	32186
INT05	INTERWEST CONSULTING GROU	05/05/2021	Regular	0.00	715.00	32187
IUO01	IUOE, LOCAL 39	05/05/2021	Regular	0.00	319.77	32188
IUO02	PEU LOCAL #1	05/05/2021	Regular	0.00	283.83	32189
NAT04	NATIONAL PRINT & PROMO	05/05/2021	Regular	0.00	132.94	32190
NTU01	NTU TECHNOLOGIES, INC.	05/05/2021	Regular	0.00	6,678.67	32191
PAC02	PACIFIC GAS & ELECTRIC	05/05/2021	Regular	0.00	1,627.49	32192
PAC06	PACE SUPPLY 23714-00	05/05/2021	Regular	0.00	1,555.67	32193
POW01	POWERNET GLOBAL COMM.	05/05/2021	Regular	0.00	135.03	32194
PRO04	PAUL FUNK	05/05/2021	Regular	0.00	265.00	32195
ROB02	ROBINSON ENTERPRISES	05/05/2021	Regular	0.00	2,072.79	32196
SIREN	REBECCA SIREN	05/05/2021	Regular	0.00	345.00	32197
THA01	THATCHER COMPANY OF CALIF	05/05/2021	Regular	0.00	5,173.98	32198
TIRO1	TIREHUB, LLC	05/05/2021	Regular	0.00	639.21	32199
TYLO2	TYLER TECHNOLOGIES, INC	05/05/2021	Regular	0.00	420.00	32200
VER01	VERIZON WIRELESS	05/05/2021	Regular	0.00	988.74	32201
CRO02	CHRISTINA GREEK	05/12/2021	Regular	0.00	2,252.86	32202
CRO02	CHRISTINA GREEK	05/12/2021	Regular	0.00	2,784.49	32203
ADT01	ADT SECURITY SERVICES	05/19/2021	Regular	0.00	213.56	32204
ALLO1	ALLEN KRAUSE	05/19/2021	Regular	0.00	198.26	32205
AME08	AMERICAN MESSAGING	05/19/2021	Regular	0.00	86.76	32206
AND01	ANDERSON'S SIERRA PIPE CO	05/19/2021	Regular	0.00	68.99	32207
ARA01	ARAMARK	05/19/2021	Regular	0.00	295.42	32208
ATT04	AT&T	05/19/2021	Regular	0.00	73.85	32209
BEA01	BUTTE EQUIPMENT RENTALS	05/19/2021	Regular	0.00	580.00	32210
CAL03	CALIF RURAL WATER ASSN.	05/19/2021	Regular	0.00	1,367.00	32211
CAN02	BRIAN CANN	05/19/2021	Regular	0.00	160.83	32212
CAR08	CSI	05/19/2021	Regular	0.00	59.00	32213
CHEMTRAC	CHEMTRAC	05/19/2021	Regular	0.00	673.00	32214
CHR01	CHRISTENSEN HEATING & COO	05/19/2021	Regular	0.00	272.00	32215
CLS01	CLS LABS	05/19/2021	Regular	0.00	1,194.90	32216
DIT01	DITCH WITCH EQUIPMENT COM	05/19/2021	Regular	0.00	625.29	32217
EID01	EIDE BAILLY LLP	05/19/2021	Regular	0.00	1,522.00	32218

Check Report

Date Range: 05/01/2021 - 05/31/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
ELD16	EL DORADO DISPOSAL SERVIC	05/19/2021	Regular	0.00	390.66	32219
FER02	FERGUSON ENTERPRISES INC	05/19/2021	Regular	0.00	2,397.36	32220
GAR02	GARDEN VALLEY FEED & HDW.	05/19/2021	Regular	0.00	102.03	32221
GEM01	GEMPLER'S, INC.	05/19/2021	Regular	0.00	16.09	32222
GEO01	GEORGETOWN ACE HDW	05/19/2021	Regular	0.00	352.56	32223
GEO02	GEORGETOWN GAZETTE	05/19/2021	Regular	0.00	965.45	32224
GEO03	CASH	05/19/2021	Regular	0.00	176.53	32225
GEO04	DIVIDE SUPPLY ACE HARDWAR	05/19/2021	Regular	0.00	32.15	32226
GEO08	GEORGETOWN DIVIDE	05/19/2021	Regular	0.00	469.65	32227
GEO08	GEORGETOWN DIVIDE	05/19/2021	Regular	0.00	-469.65	32227
GLO03	GLORIA R. OMANIA	05/19/2021	Regular	0.00	4,778.46	32228
ICM02	ICMA-R.T.-457 (ee)	05/19/2021	Regular	0.00	804.57	32229
INT05	INTERWEST CONSULTING GROU	05/19/2021	Regular	0.00	18,500.00	32230
IUO01	IUOE, LOCAL 39	05/19/2021	Regular	0.00	319.77	32231
IUO02	PEU LOCAL #1	05/19/2021	Regular	0.00	283.83	32232
MED01	MEDICAL EYE SERVICES	05/19/2021	Regular	0.00	-312.92	32233
MED01	MEDICAL EYE SERVICES	05/19/2021	Regular	0.00	312.92	32233
MOB01	MOBILE MINI, LLC-CA	05/19/2021	Regular	0.00	241.38	32234
OCC01	OCCU-MED, LTD	05/19/2021	Regular	0.00	271.45	32235
PAC02	PACIFIC GAS & ELECTRIC	05/19/2021	Regular	0.00	12,199.31	32236
PAC06	PACE SUPPLY 23714-00	05/19/2021	Regular	0.00	716.07	32237
PRO04	PAUL FUNK	05/19/2021	Regular	0.00	265.00	32238
RIE01	RIEBES AUTO PARTS,LLC	05/19/2021	Regular	0.00	203.76	32239
ROB02	ROBINSON ENTERPRISES	05/19/2021	Regular	0.00	2,503.71	32240
RUL01	RULE, BRIAN	05/19/2021	Regular	0.00	46.96	32241
STREAM	Streamline	05/19/2021	Regular	0.00	300.00	32242
USA03	USA BLUE BOOK	05/19/2021	Regular	0.00	187.19	32243
USB05	U.S. BANK CORPORATE PAYME	05/19/2021	Regular	0.00	7,343.49	32244
USB06	U.S. BANK EQUIPMENT FINAN	05/19/2021	Regular	0.00	574.35	32245
VEERKAMP	DOUG VEERKAMP GENERAL ENGINEERING, INC	05/19/2021	Regular	0.00	27,550.00	32246
VER01	VERIZON WIRELESS	05/19/2021	Regular	0.00	50.02	32247
WEL02	WELLS FARGO BANK	05/19/2021	Regular	0.00	2,296.95	32248
WES08	WESTERN HYDROLOGICS, LLP	05/19/2021	Regular	0.00	3,529.04	32249
WIE01	WIENHOFF & ASSOCIATES INC	05/19/2021	Regular	0.00	125.00	32250
WOO03	WOOD ENVIRONMENT & INFRAS	05/19/2021	Regular	0.00	8,003.00	32251
GEO04	DIVIDE SUPPLY ACE HARDWAR	05/21/2021	Regular	0.00	469.65	32252
MED01	MEDICAL EYE SERVICES	05/21/2021	Regular	0.00	311.05	32253

Bank Code EDSB Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	170	89	0.00	188,586.59
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-782.57
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	170	91	0.00	187,804.02

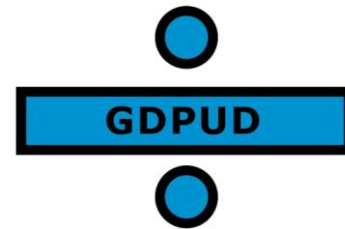
All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	170	89	0.00	188,586.59
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-782.57
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	170	91	0.00	187,804.02

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Fund	5/2021	187,804.02
			187,804.02

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 8, 2021
AGENDA ITEM NO. 7.C.**



AGENDA SECTION: CONSENT CALENDAR

SUBJECT: CONSIDER PARTICIPATION IN THE GARDEN VALLEY 4TH OF JULY EVENT WITH A GDPUD BOOTH

PREPARED BY: Gloria Omania, Interim Board Clerk

APPROVED BY: Jeff Nelson, PE, Interim General Manager

BACKGROUND

Hosted by the Garden Valley Community Association (GVCA), the Garden Valley Fourth of July event is a fun-filled family celebration with a parade, live music, food, craft vendors, and community booths at the Garden Valley Park. The GACA decided to cancel the event last year due to COVID-related restrictions, but is expected to host the event again this year.

DISCUSSION

Participation by GDPUD in this community event is an opportunity for the District to continue to strengthen its connection with the community. In the past, the District has been represented at similar events with a booth containing information about the District as well as water conservation kits.

It has been determined that there are no Staff members available to participate at this time. If there are interested Board members willing to represent the District at this event, the Board should consider registering for a booth.

FISCAL IMPACT

There is a registration is approximately \$12. The booth can be stocked with material already on hand at the District office so no additional costs are anticipated.

CEQA ASSESSMENT

This is not a CEQA Project.

RECOMMENDED ACTION

Staff recommends the Board of Directors determine if there is an interest and availability to participate in this community event to register for a booth.

ALTERNATIVES

Consider other opportunities for participation in the community.



Director Report
 Director Michael Saunders
 President, GDPUD
 June 8, 2021

El Dorado LAFCO

Role: Special District Member, Alternate Commissioner

Adopted FY 21-22 budget. Reviewed Signatory Authority procedures for the GM

Provided Guidance to the Staff regarding having in person meetings. Meetings will remain via teleconference until Oct 2021. The next LAFCO meeting is May 26, 2021.

Department of Water Resources - Water Conservation Workgroups

May 21, 2021

Water Use Study Group (see Attachment A)

Public Hearing on the Indoor Residential Water Standard

Draft Policy:

<https://water.ca.gov/-/media/DWR-Website/Web-Pages/Programs/Water-Use-And-Efficiency/AB-1668-and-SB-606-Conservation/IRWUS-Public-Review-Draft-ReportPAO7May21-v1.pdf>

ACWA Spring Convention

There was a broadband connectivity issue on Day one and the convention was extended an extra day to have Day one content available.

Significant Takeaways for the District:

- California Air Resources Board is developing a plan for all California fleet vehicles to start purchasing zero emission vehicles by 2023 with the goal of all fleets to be ZEV by 2045.
- Prop 218 challenges continue to increase. Follow best practice procedures to reduce challenges with Prop 218.
- Updates on California Drought
- Updates on COVID and Funding

California Special Districts Legislative Days

Robert Fenton - FEMA Region 9 Director (*Arizona, California, Hawaii, Nevada. Guam. American Samoa, Commonwealth of Northern Mariana Islands. Republic of Marshall Islands, Federated States of Micronesia*)

Covered funding -

FEMA provides for COVID 19 relief.

Hazard Mitigation Grant Program: Provides funding in a way that reduces or mitigates future disaster losses in communities.

Pre-Disaster Hazard Mitigation Funding: Provides grants aimed to shift the federal focus away from reactive disaster spending and toward research supported, proactive investment in community resilience. - BRIC program (building resilient infrastructure and communities)

Key takeaway: Staff - **Make sure GDPUD is part of the County's Hazard Mitigation Plan**

National Special Districts Coalition

EPA - Region 9 (funding also available)

National Special Districts Coalition - topics

- Federal goals and priorities
- Implementation of the American Rescue Plan
- COVID 19 relief and recovery
- FY 2022 appropriations - Congressionally directed spending - i.e. Representative can appropriate money for our District to be used in one of our projects

CD 4 - McClintock will have 10 community spending projects he can request for next FY

Senators are not limited - sent project to Sen Padilla

- Infrastructure package

CA Dept of Public Health

At present California will fully open its economy on June 15th if

- Equitable vaccine availability
- Consistently low burden of disease

At time of meeting - 64.3% of Californians 16+ 1 dose, 49.5% fully vaccinated

National Special Districts Coalition

Special training session on funding opportunities and how to avoid federal red tape.

Uses of fund allocations and strategies to request funding.

Provision of this detail level will be given at the next Ad Hoc Grants committee meeting.

Environmental Protection Agency

Monthly Small Water Systems Seminar. May dealt with Harmful Algal Blooms and Algal Toxins.

Currently there are no regulations for cyanotoxins. The EPA does provide health advisory levels. There were strategies for different monitoring methods. This is another potential risk for systems like ours that have surface water storage as our source of water supply.

Role: Special District Member, Alternate Commissioner

Adopted FY 21-22 budget. Reviewed Signatory Authority procedures for the GM

Provided Guidance to the Staff regarding having in person meetings. Meetings will remain via teleconference until Oct 2021. The next LAFCO meeting is May 26, 2021.

El Dorado LAFCO

Role: Special District Member, Alternate Commissioner

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Provided Guidance to the Staff regarding having in person meetings. Meetings will remain via teleconference until Oct 2021. The next LAFCO meeting is May 26, 2021.

Legislative Liaison Report

Update on letter of support for Special Districts and COVID Relief

SB 1250

Calderon D Water and sewer system corporations: consolidation of service.

Introduced: 2/19/2021

Status: 5/25/2021 - Read second time. Ordered to third reading.

Location: 5/25/2021 - A . THIRD READING

Summary: The California Safe Drinking Water Act, provides for the operation of public water systems and imposes on the State Water Resources Control Board related regulatory responsibilities and duties. Current law authorizes the state board to order consolidation of public water systems where a public water system or state small water system serving a disadvantaged community consistently fails to provide an adequate supply of safe drinking water, as provided. This bill, the Consolidation for Safe Drinking Water Act of 2021, would authorize a water or sewer system corporation to file an application and obtain approval from the commission through an order authorizing the water or sewer system corporation to consolidate with a public water system or state small water system. The bill would require the commission to approve or deny the application within 8 months, except as provided.

CSDA/LAFCO: Watch

Michael Saunders,
President, GDPUD Board of Directors



OFFICE OF THE GOVERNOR

June 2, 2021

VIA EMAIL

Graham Knaus, Executive Director
CA State Assoc. of Counties
gknaus@counties.org

Jean Kinney Hurst, Legislative Advocate
Urban Counties of CA
jhurst@counties.org

Carolyn Coleman, Executive Director
League of CA Cities
ccoleman@cacities.org

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Assoc. of CA School Administrators
lpreston@acsa.org

Staci Heaton, Acting Vice President of
Government Affairs
Rural County Representatives of CA
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Amber King, Vice President, Advocacy
and Membership
Assoc. of CA Healthcare Districts
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Pamela Miller, Executive Director
CA Assoc. of Local Agency Formation
Commissions
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Danielle Blacet-Hyden, Deputy Executive
Director
CA Municipal Utilities Assoc.
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Niel McCormick, Chief Executive Officer
CA Special Districts Assoc.
neilm@csga.net

Kristopher M. Anderson, Esq., Legislative
Advocate
Assoc. of CA Water Agencies
krisa@acwa.com

RE: Transition Period Prior to Repeal of COVID-related Executive Orders

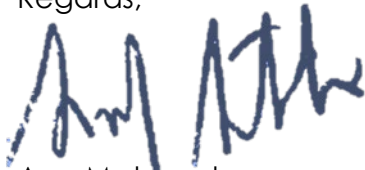
Dear Mr. Knaus, Ms. Miller, Ms. Hurst, Ms. Preston, Ms. Heaton, Ms. King, Ms. Coleman, Ms. Blacet-Hyden, Mr. McCormick, Mr. Anderson, and colleagues,

Thank you for your correspondence of May 18, 2021, inquiring what impact the anticipated June 15 termination of the Blueprint for a Safer Economy will have on Executive Order N-29-20, which provided flexibility to state and local agencies and boards to conduct their business through virtual public meetings during the COVID-19 pandemic.

Please be assured that this Executive Order Provision will not terminate on June 15 when the Blueprint is scheduled to terminate. While the Governor intends to terminate COVID-19 executive orders at the earliest possible date at which conditions warrant, consistent with the Emergency Services Act, the Governor recognizes the importance of an orderly return to the ordinary conduct of public meetings of state and local agencies and boards. To this end, the Governor's office will work to provide notice to affected stakeholders in advance of rescission of this provision to provide state and local agencies and boards time necessary to meet statutory and logistical requirements. Until a further order issues, all entities may continue to rely on N-29-20.

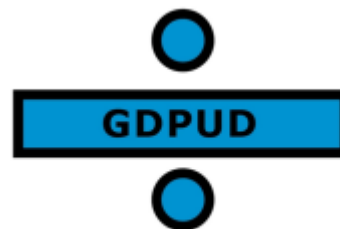
We appreciate your partnership throughout the pandemic.

Regards,

A handwritten signature in blue ink, appearing to read 'Ana Matosantos', written in a cursive style.

Ana Matosantos
Cabinet Secretary

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF JUNE 8, 2021
AGENDA ITEM 8B**



AGENDA SECTION: INFORMATIONAL ITEMS

SUBJECT: General Managers Monthly report, May 6th to June 3rd, 2021

PREPARED BY: Jeff Nelson, Interim General Manager

APPROVED BY: Jeff Nelson, Interim General Manager

BACKGROUND

General Manager's Report for the subject period.

SUMMARY OF ACTIVITIES

Staffing – The District hired **Mr. Tyler Harp** to fill the open Maintenance Worker I position. Please join me in welcoming Mr. Harp to the District. All field crew positions are now filled.

District office paving project – The paving of the District office and shop driveway/parking lot was completed in mid-May. The project was completed on time and within budget. The contractor did a great job, and the driveway and parking lot looks great.

Urban Water Management Plan – Staff (kudos to Adam Brown) have responded to public comments and finalized the District's Urban Water Management Plan (UWMP) as required by the State. The approval of the UWMP by the Board of Directors is on the June Regular Meeting agenda (see agenda Item 10.A).

Water Meter Loan - The District received the executed SRF Loan Agreement from the State Water Resources Control Board for our Automated Meter Reading and Meter Replacement Project on June 2nd.

District Facility tours – Darrell Creeks gave a tour of District facilities to the Grant Committee members **Ms. Stephanie Root** and **Ms. Morgan Galliano**. I still need to schedule a tour of the ALT's Community Disposal System for Vice President MacDonald and Director Stewart.

Consumer Confidence Report – Staff are in the process of completing the annual Consumer Confidence Report (CCR) as required by the U.S. Environmental Protection Agency. Mailers regarding the CCR will be sent out to our customers in mid-June.

Covid-19 update – The State is reportedly planning on allowing the “re-opening” of businesses affected by Covid-19 restrictions in mid-June. Staff continue to monitor the County's guidance on reopening.

GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Operations Manager's Report for May 2021

Presented to the GDPUD Board of Directors by Darrell Creeks, Operations Manager

June 08, 2021, AGENDA ITEM #7.C.

Water Production for the Month of May 2021

Sweetwater Treatment Plant

30.449 million gallons
982,225 gallons/day average

Walton Lake Water Treatment Plant

27.938 million gallons
901,225 gallons/day average

Water Quality Monitoring

Monitoring has been completed and reports have been submitted to the State Water Resources Control Board.

- ✓ The treatment plants are in compliance with all drinking water standards,
- ✓ Distribution system monitoring results showed all samples absent/negative of any bacteriological contamination and indicate adequate levels of disinfection through the system.

Stumpy Meadows Volume (Acre-FT) May 31, 2021 17,253

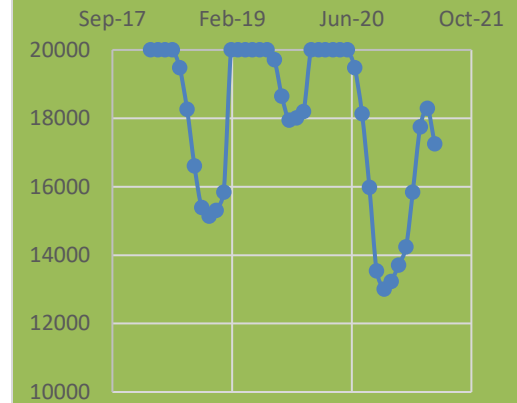
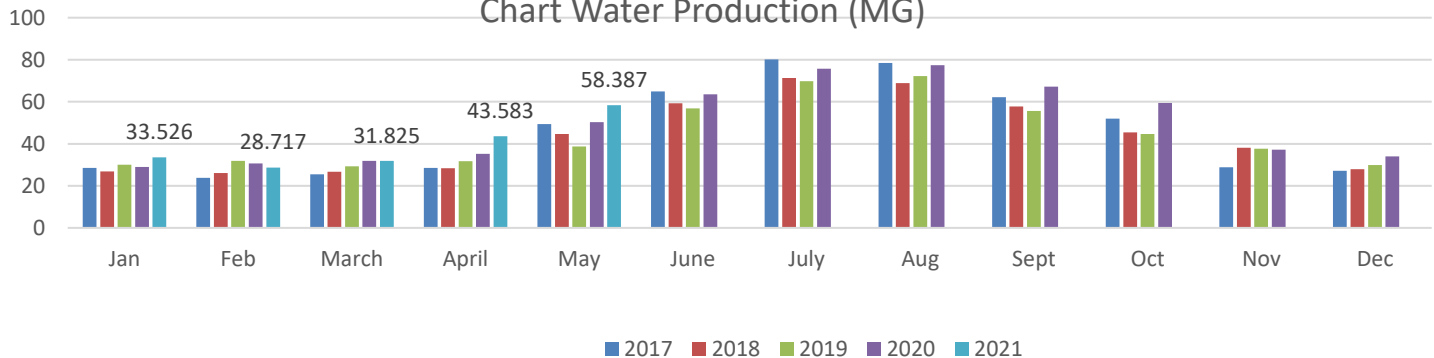


Chart Water Production (MG)



Summary of Field Work Activities

Operations Manager

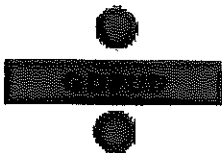
Working with Coastland with the preparation of the request for bids for the demolition of the old ALT treatment plant.

Distribution Crew

- ✓ Repaired leaks: 11 leaks
- ✓ Repair/replace meters: 0
- ✓ Installed new service: 0 treated
- ✓ After Hours Callouts: 12
- ✓ Exercised 3 Valves

Maintenance Crew

- ✓ Maintaining canals and keeping irrigation customers in service.



GEORGETOWN DIVIDE
Public Utility District

P.O. BOX 4240

PHONE (530) 333-4366

GEORGETOWN, CALIFORNIA 92624-4240

FAX (530) 333-2449

gd-pud.org

Dear Customer

The Board of Directors of the Georgetown Divide Public Utility District approved an increase to water rates at its Board meeting on December 12, 2017. These rates are effective with the billing cycle beginning on January 1, 2018. The newly approved rates are shown on the attached press release and are detailed on the District website.

You are receiving this letter because according to District records, you are a customer with an inactive meter. As part of the new rate structure, all customers with a meter installed, including inactive customers, will be billed the monthly base charge shown on the attached press release. This means that if you have a meter you will begin receiving a bill from the District regardless of whether you are using water or not. The reason for this is because customers not taking water delivery still receive entitlement and availability of water service. The District must have a system and supply developed, constructed, and properly maintained at sufficient capacity to immediately provide water to active as well as inactive treated water customers. Many of the District's costs are fixed, meaning that they are incurred whether water is delivered or not. The water system infrastructure requires constant upkeep and maintenance to ensure safe and reliable drinking water upon request. Costs to support inactive treated water customer accounts have been ongoing for years in an effort to maintain readily-available service.

If you have an inactive service with a meter installed, and you wish to have the meter removed; please contact the District office to find out more information.

Steven Palmer, PE
General Manager



GDPUD

Proposition 218 Notification
NOTICE TO PROPERTY OWNERS OF PUBLIC
HEARING ON PROPOSED INCREASE TO WATER RATES

Hearing Date: December 12, 2017
Time: 5:30 PM
Location: Georgetown Community Center
6329 Lower Main Street, Georgetown CA 95634

Why are you receiving this notice? This notice is being furnished to you by the Georgetown Divide Public Utility District (District) pursuant to the California Constitution Article XIII D (also known as "Proposition 218"). Under Proposition 218, the District is required to notify property owners of proposed changes to property-related fees such as water and sewer service. This letter serves as notice that the District will hold a public hearing on December 12, 2017, to consider changes to its current treated water and irrigation water rates.

What do water rates fund? The District provides treated water service to approximately 3,774 treated water customers (residential and commercial) and 408 irrigation water customers. The water system must be financially self-sufficient. Monthly rates paid by users of the system are the primary source of revenue. All revenue generated from your water bill is used to maintain and operate the water system. These revenues must meet costs such as system maintenance, licensing, electricity, chemicals, reserve funds for emergency repairs and replacement of aging pipes and other equipment, administrative costs, and salaries and benefits for staff. Revenue generated from these rates is also used to pay off debt incurred to rebuild aging components of the system.

Why is the rate change required? District's rates were last reviewed in 2008, and no adjustments to the rates have occurred since 2011. The water system requires extensive investment, primarily in the replacement and repair of aging pipes and other equipment, in order to maintain a safe and reliable system. The District has insufficient reserve funds to pay for needed replacements and preventative maintenance; and rates are too low to qualify for loans and grants.

Additionally, the District was recently the subject of a Grand Jury Investigation which concluded that the District needed to initiate a rate increase.

Lastly, the District is proposing a standardized system to eliminate tiered rates, based on American Water Works Association standards, to ensure that rates are proportional to the level of service provided to each customer.

How are rates calculated for treated water? The proposed rate structure for treated water service fees has two components: (1) a fixed monthly base charge; and (2) a variable (water consumption-based) usage rate. The first component is a fixed amount calculated to recover the District's fixed costs of operating and maintaining the water system and is based on the potential volume of water a customer could potential draw, as determined by the size of their water meter.

The variable component of the rate structure is based on water consumption (usage).

How are rates calculated for irrigation water? Since irrigation water users are charged for a fixed volume of water, the proposed rate structure for irrigation water service fees consists only of a monthly

base charge. The monthly base charge is based on the size of the service connection, in miner's inches.

Current and proposed treated water rates

Treated water rates will increase over a five-year period, in order to meet anticipated operational, administrative and reserve needs identified in the recently prepared rate study.

Meter Size	Monthly Base Charge					
	Current	Jan 1, 2018	Jan 1, 2019	Jan 1, 2020	Jan 1, 2021	Jan 1, 2022
5/8, 3/4, 1"	\$ 23.57 59.02	\$ 29.41	\$ 30.88	\$ 32.42	\$ 34.04	\$ 35.74
1.5"	\$ 23.57 196.04	\$ 98.02	\$ 102.92	\$ 108.07	\$ 113.47	\$ 119.15
2"	\$ 23.57 313.46	\$ 156.83	\$ 164.67	\$ 172.91	\$ 181.55	\$ 190.63
3"	\$ 23.57 627.32	\$ 313.66	\$ 329.34	\$ 345.81	\$ 363.10	\$ 381.25
4"	\$ 25.16 1200.18	\$ 490.09	\$ 514.60	\$ 540.33	\$ 567.34	\$ 595.71

An ALT treatment plant supplemental charge of \$15.08 per month is also added to the base charge for all treated water customers.

Tier	Usage Rate (per CF)					
	Current	Jan 1, 2018	Jan 1, 2019	Jan 1, 2020	Jan 1, 2021	Jan 1, 2022
<1000 CF	--	\$ 0.0255	\$ 0.0268	\$ 0.0281	\$ 0.0295	\$ 0.0310
1000-2000	\$ 0.0138	\$ 0.0255	\$ 0.0268	\$ 0.0281	\$ 0.0295	\$ 0.0310
2001-3000	\$ 0.0165	\$ 0.0255	\$ 0.0268	\$ 0.0281	\$ 0.0295	\$ 0.0310
3001-4000	\$ 0.0193	\$ 0.0255	\$ 0.0268	\$ 0.0281	\$ 0.0295	\$ 0.0310
>4001 CF	\$ 0.0221	\$ 0.0255	\$ 0.0268	\$ 0.0281	\$ 0.0295	\$ 0.0310

Current and proposed irrigation water rates

Irrigation water rates will increase over a five-year period to account for costs related to providing irrigation service, as identified in the recently prepared rate study.

Meter Size	Monthly Base Charge (Irrigation Season Only)					
	Current	Jan 1, 2018	Jan 1, 2019	Jan 1, 2020	Jan 1, 2021	Jan 1, 2022
1/2"	\$ 47.00	\$ 77.00	\$ 84.80	\$ 93.20	\$ 102.60	\$ 112.80
Per each 1"	\$ 72.74	\$ 154.20	\$ 169.60	\$ 186.60	\$ 205.20	\$ 225.80

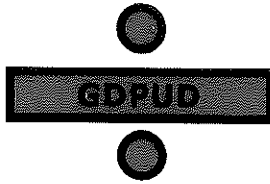
Note: Irrigation water is delivered and monthly charges are only billed during the five (5) month irrigation season

You can be heard Water rates are subject to majority protest, which means if a majority of impacted property owners or tenants of a parcel submit **written protests** against the increase, the District cannot institute the new rates. For your protest to be counted, please include the following:

1. Please write "Prop 218 Protest" on the outside of the envelope;
2. Your name;
3. The address of the impacted property (or APN number); and,
4. Your signature.

Written protests are accepted by mail or personal delivery to the *Clerk of the Board, Georgetown Divide Public Utility District, PO Box 4240, Georgetown, California 95634*; or in person at the public hearing on the date and time specified above, until the close of the public hearing. Protests submitted by fax or email will not be accepted.

Questions? Detailed information regarding the proposed changes in rates, including the rate study, are available on the District website, www.gd-pud.org. If you have any questions, please call the District at (530) 333-4356.



GEORGETOWN DIVIDE Public Utility District

P.O. Box 4240
Georgetown, CA 95634-4240

Phone: (530) 333-4366
FAX (530) 333-9942
www.gd-pud.org

PRESS RELEASE

FOR IMMEDIATE RELEASE:

December 15, 2017

CONTACT:

Steven Palmer, General Manager
spalmer@gd-pud.org, 530-333-4356

GDPUD BOARD APPROVES NEW RATES FOR TREATED WATER AND IRRIGATION WATER

The Board of Directors of the Georgetown Divide Public Utility District approved new rates for treated water and irrigation water on December 12, 2017. The new rates, which take effect January 1, 2018, are the result of a yearlong process culminating in a rate study prepared by Rural Community Assistance Corporation (RCAC) at no cost to GDPUD rate payers. The rate study provides an explanation and justification of the calculated treated water and irrigation water rates for five years, and documents compliance with laws and regulations.

Director Lon Uso, President of the Board, stated, "I must acknowledge that the number of protest letters received indicates that we did not reach all of our constituents. We needed to bring our ratepayers to a better understanding of the importance of the work the District is proposing to remain viable and successful in providing quality water to our customers. The Board now has a tremendous job ahead to once again reach out to our customers to encourage greater participation, transparency and accountability."

The new rates are necessary for the future sustainability of the District. Rates have been unchanged since 2011 and must be updated. The primary reasons for the update are to provide funding to replace capital infrastructure, account for years of inflation since 2011, and to comply with recent court decisions regarding tiered rates. The new rates reflect the increased cost of updating, operating, and maintaining the GDPUD water system.

"With these new rates, the District can begin to address deficiencies in the water system, work towards establishing a meaningful capital replacement program, and address improvements required by increasing State regulation," stated General Manager Steven Palmer.

New Rates – Treated Water

The new rates will include both a fixed charge and a usage charge. The fixed charge no longer includes a 2,000 cubic feet allowance. The monthly charges (billed bi-monthly) are established as follows:

Meter Size	Monthly Base Charge				
	Jan 1, 2018	Jan 1, 2019	Jan 1, 2020	Jan 1, 2021	Jan 1, 2022
5/8, 3/4, 1"	\$ 29.41	\$ 30.88	\$ 32.42	\$ 34.04	\$ 35.74
1.5"	\$ 98.02	\$ 102.92	\$ 108.07	\$ 113.47	\$ 119.15
2"	\$ 156.83	\$ 164.67	\$ 172.91	\$ 181.55	\$ 190.63
3"	\$ 313.66	\$ 329.34	\$ 345.81	\$ 363.10	\$ 381.25
4"	\$ 490.09	\$ 514.60	\$ 540.33	\$ 567.34	\$ 595.71

The existing ALT treatment plant supplemental charge of \$15.08 per month is also added to the above listed monthly base charge for all treated water customers.

In addition to the monthly base charge and the existing ALT treatment plant supplement charge, usage is billed at the following rates:

Tier	Usage Rate (per CF)				
	Jan 1, 2018	Jan 1, 2019	Jan 1, 2020	Jan 1, 2021	Jan 1, 2022
All Usage	\$ 0.0255	\$ 0.0268	\$ 0.0281	\$ 0.0295	\$ 0.0310

The median usage of customers in GDPUD is approximately 855 CF (6,392 gallons) per month. This is equivalent to 210 gallons per day.

New Rates – Irrigation Water

The Irrigation season is May 1st through September 30th but is subject to change. Irrigation water is billed bi-monthly, in advance, at the same time that billing occurs for treated water accounts. The monthly charges for irrigation water customers are established as follows:

Meter Size	Monthly Base Charge (Irrigation Season Only)				
	Jan 1, 2018	Jan 1, 2019	Jan 1, 2020	Jan 1, 2021	Jan 1, 2022
½ Miner's Inch	\$ 77.00	\$ 84.80	\$ 93.20	\$ 102.60	\$ 112.80
Per each 1 Miner's Inch	\$ 154.20	\$ 169.60	\$ 186.60	\$ 205.20	\$ 225.80

For reference, one (1) miner's inch delivers approximately 16,157 gallons per day. This is equivalent to roughly 2,500,000 gallons delivered per one (1) miner's inch during the five (5) month irrigation season.

In order to update rates, the GDPUD must comply with State law commonly referred to as Proposition 218. The Board authorized the required 45-day public notice on October 24, 2017, and conducted the required public hearing on December 12, 2017. All information related to the rate study is available on the District website: http://gd-pud.org/#2017_Water_Rate_Update.

Questions can be directed to Steven Palmer, General Manager, at (530) 333-4356 or by email at spalmer@gd-pud.org.

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GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT

Auburn Lake Trails Wastewater Management Zone Report for May 2021

Presented to the GDPUD Board of Directors

June 8, 2021

Zone activities are completed in accordance with California Regional Water Quality Control Board Central Valley Region, *Waste Discharge Requirements for Georgetown Divide Public Utility District Auburn Lake Trails On-Site Wastewater Disposal Zone Order No. R5-2002-0031*.

- **Community Disposal System (CDS) Lots - 137**
- **Individual Wastewater Disposal System Lots - 894**

Field Activities

- ✓ Routine Inspections: 110
- ✓ Property Transfer Processing: 5 Initial
15e Follow Up
13a Follow Up
- ✓ New Inspection
 - Plan Review
- ✓ Weekly CDS Operational 5
 - New Wastewater System 0
 - New CDS Tank 0
 - New Pump Tank 1(206)

Reporting

The monthly Sanitary Sewer Overflow (SSO) – *No Spill Certification* was submitted electronically to California Integrated Water Quality System (CIWQS) on June 1, 2021.

Notes: Collected Surface water samples and cleared CDS fields.

CDS – Wastewater Discharge

507,700 gallons / 16,377 gallon/day average

Rainfall

0.01 Inches

